

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING AGENDA

Date: May 11, 2010 at 7:30pm  
Bazetta Township Administration Building  
3372 State Route 5 NE  
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Trustee Don Urchek  
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:  
April 27, 2010 Regular Meeting Minutes

**148-10** To accept the minutes from the April 27, 2010 Regular Meeting.

**Motion:** Trustee Urchek  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

**149-10** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Urchek  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

- Trustee Urchek asked what the following Supplemental Appropriations are for
  - Fiscal Officer Drew explained that new codes were needed because none previously existed for an IT Specialist
  - She further explained that these new codes are necessary to process payroll for the IT Specialist from each of the departments in which he will be working

**150-10** To authorize the Fiscal Officer to create and establish the following Appropriation Codes with the corresponding Supplemental Permanent Appropriations.

*01-B-01A (Administration: Salaries IT) - \$23,000*                      *09-A-01E (Police: Salaries IT) - \$1,000*  
*04-B-01A (Roads: Salaries IT) - \$1,000*                                      *10-A-01E (Fire: Salaries IT) - \$1,000*

**Motion:** Trustee Urchek  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

**151-10** To hold a Public Hearing on Tuesday, May 25 at 6:00pm regarding Zoning Commission Resolution 10-04-001, the purpose of which is to change the current zoning classification of Lots 26-41 in Section 72 of Bazetta Township from Commercial (C-1) to Residential (R-1).

**Motion:** Trustee Urchek  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

**Correspondence (Copies available upon request):**

- Thank you card and donation from the Lakeview Little Bulldogs

**Administrative Reminders:**

- None

**Zoning Inspector:**

- Zoning Inspector Nuss reported the following activities
  - He has had many requests for how properties are zoned
  - He has met with our IT Specialist to get a link to the Trumbull County website on our new website to lessen the number of phone calls and the amount of time people wait for replies
  - He has sent out several warning letters
- Zoning Commission Meeting on May 17 is cancelled and will be rescheduled in mid-June
- Northeast Ohio Zoning Meeting at the Avalon Inn
  - Inspector Nuss, Zoning Commission Chairman Webb, and Zoning Board of Appeals Chairman Swiatkwich are considering attending
- Trustee Urchek complimented Inspector Nuss on all of his efforts
- Inspector Nuss thanked the Trustees for their flexibility with his schedule

**Zoning Commission:**

- No report given

**Road Department:**

- Road Superintendent Parke stated that he would like to promote Marcus Tempesta to Assistant Road Superintendent
  - Trustee Urchek asked what his current pay rate is
  - Mr. Tempesta stated that his hourly rate is \$17.39, with longevity pay

**152-10** To promote Marcus Tempesta to Assistant Road Superintendent at the contracted rate of \$18.96 per hour, plus longevity, effective May 16, 2010.

**Motion:** Trustee Parke

**Second:** Trustee Urchek

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

- Mr. Tempesta thanked the Trustees for the promotion
- Road Superintendent Parke stated that he would like to relist the air compressor that did not sell on its first ebay listing
  - Would like to auction it with no reserve, but at a \$1395 opening bid

**153-10** To authorize Roads Superintendent Parke and Fiscal Officer Drew to relist the Ingersoll-Rand air compressor on eBay with an opening bid of \$1395.

**Motion:** Trustee Parke

**Second:** Trustee Urchek

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

- Road Superintendent Parke stated scrap tire pickup has been successful
  - All tires have been picked up and removed
  - All paperwork has been signed and submitted
  - Grant for reimbursement will be roughly \$1750

**Fire Department:**

- Chief Lewis reported the following
  - There was a bad crash on Route 305 last Friday night
    - While working the scene, a firefighter lost his portable radio
    - Getting quotes to replace this radio and looking for grants to purchase new radios
    - Atty. Finamore suggested that we check our insurance policy because this type of loss may be exempt from our insurance deductible
  - The department had been accumulating scrap metal to sell to a scrap yard
    - This metal was being stored behind Station #11 on Everett Hull Road
    - This metal has been stolen
    - A police report has been filed
  - All hose has been ordered
  - Pumps that were sold on ebay will be picked up tomorrow
  - Trumbull County Fair will be June 29 - July 4
  - Has received complaints in Timber Creek about the appearance of fire hydrants
    - Contacted Trumbull County and Warren City
    - Neither will paint the fire hydrants
    - Does not want to spend the money and manpower to paint them
    - Atty. Finamore said it is not our responsibility to do this
      - Even though the hydrants are in the township, they are owned by Warren City water
      - Suggested that residents have to paint the hydrants themselves with approved paint and that the work with have to be inspected by the proper authority
  - Needs to set up a meeting with Baker Bednar & Associates to discuss the fire station feasibility study
    - Consensus among the Trustees is to receive the study on May 25 at 4:30pm

**Police Department:**

- See Attached Report
- Chief Miller reported the following
  - Delivery of new police vehicle is targeted for mid-June
    - There will be an additional cost for delivery – a per mile charge and charge for driver
    - Trustee Urchek and Chief Miller will pick it up so the township to defray these costs
    - Trustee Parke and Fiscal Officer Drew noted that the vehicle will have to be insured before it is driven back
  - Some residents have commented on the need for putting marks on roads where parents can pick up their students
- Chief Miller would like to hire Bryan Galida from the training unit

**154-10** To hire Bryan Galida as a part-time patrolman at \$11.25 per hour, effective retroactively to May 8, 2010.

**Motion:** Trustee Urchek

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

- Chief Miller would like to purchase a new corkboard for the police station
  - Smaller boards are not working
  - People are putting holes in the walls
  - Does not want to damage the new building

**155-10** To approve the purchase of a 6'x4' black splash cork board from Staples at a cost of \$279.00.

**Motion:** Trustee Urchek

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

- Chief Miller would like to be given the same 2.1% OPERS pick-up that the police officers had received in their new contract
  - Trustee Urchek stated that he believed that everyone should honor the employment contract that had been agreed to when Chief Miller was promoted to that position
  - Trustee Parke stated that he would like to table the resolution to discuss the legal opinion received from Atty. Finamore on this matter
  - Trustee Urchek stated that he believed Atty. Finamore's opinion said that we could give this to Chief Miller

**156-10** To approve a 2.1% Ohio Public Employees Retirement System (OPERS) pick-up for Chief Thomas Miller, retroactive to the date on which he was appointed Chief of Police.

**Motion:** Trustee Urchek

**Second:** None

**Vote:** None

**Parks & Recreation Board:**

- No report given
- Trustee Parke stated that the next meeting will be May 18 at 6:00pm

**Safety Committee:**

- Chief Lewis reminded department heads and elected officials that required workplace training would take place on May 19
  - Training is being provided at no cost to the township

**Health Insurance Committee:**

- Chief Lewis stated that the committee will have a recommendation for the next Trustee meeting
- Trustee Urchek asked when the next insurance committee meeting would be held
  - Chief Lewis said he would check on this and report back to the Trustees

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Art Kreller asked Trustee Urchek who takes care of the road after a sewer project is finished – the contractor or Trumbull County
  - Trustee Urchek either the Trumbull County or the contractor is responsible, but Trumbull County told him they would not take care of it
  - Atty. Finamore said to call Trumbull County first
- Art Kreller asked Atty. Finamore if he charged the township for their telephone conversation
  - Atty. Finamore said he did not, that it was a courtesy call
- Art Kreller complimented Road Superintendent Parke on dealing well with the public
- Atty. Finamore complimented the new Trustees
  - Doing a very good job
  - Meetings and the township seem to be running very smoothly, as good as any township he works with, especially with the limited budget that Bazetta has

- Atty. Finamore gave an update on a recent gambling issue in a nearby township
- Road Superintendent Parke gave update on road damages on Andrews Drive
  - There is nothing in writing
  - They are going to mark the road where it needs replaced
  - Does not know whether or not they will actually fix the road
  - Trustee Urchek said the contractor was liable when this type of work was done in his area
- Janet Perhach asked when Northview Drive will be paved
  - Trustee Hovis said the Trustees had asked them to do this before Memorial Day
  - Trustee Hovis said the contractor would be giving the township 3 days notice
  - Road Superintendent Parke said a notice would be hand delivered to all affected residents as soon as the dates were scheduled
- Trustee Parke asked Mr. Prosser if he knew where the township could locate an inspector for the Northview Drive Project
  - Mr. Prosser said he did not, but would look into it
  - Atty. Finamore suggested a retired state inspector
- Mr. Prosser complimented Atty. Finamore for not charging the township for every minute of his time, like most other attorneys do
- Trustee Parke asked how the Trustees and Fiscal Officer are doing on NIMS testing
  - Trustee Urchek has not done any of it
  - Trustee Hovis has not done any of it
  - Fiscal Officer Drew has completed 3 of the 4 tests
  - Trustee Parke reminded the Trustees and Fiscal Officer to get these done because the township could lose federal grant money if this is not done
- Trustee Parke asked for an update on Valley Electric and “green” lighting
  - Trustee Hovis stated that we had received one letter from the company that does not do the “green” lighting and one from a company that does
  - Atty. Finamore said the township will need to get an engineering consultant to come in and get the specifications
  - Trustee Parke will meet with Atty. Finamore to review the documentation
- Trustee Parke asked department heads if they could get together for a meeting this week
  - Consensus was that they would meet at 7:00am on Thursday at the police department
- Trustee Parke gave an update on the possibility of black topping the police department parking lot
  - Chief Miller does not want to spend the money for it
  - Trustee Hovis said the township may just let it go to gravel
  - Trustee Parke said that before the project goes to engineering, the township needs to make sure we have the funds to pay for it
  - Chief Miller said we should save up for a big project like this
- Trustee Parke reminded Road Superintendent Parke to talk to the Trumbull County Engineer about road striping

**157-10** To recess into Executive Session to review negotiations with public employees.

**Motion:** Trustee Urchek

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

**158-10** To reconvene from Executive Session at 9:07pm with no action taken.

**Motion:** Trustee Urchek

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

**159-10** To adjourn the meeting at 9:07pm.

**Motion:** Trustee Urchek

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Urchek - Yes

\_\_\_\_\_ Dated: \_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

\_\_\_\_\_ Dated: \_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis