

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: January 6, 2014 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Trustee Paul Hovis
Chairman Trustee Frank Parke
Vice Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Parke noted that the meeting format would be changed during Public Comment
 - If anyone has a question, raise your hand
 - You will be recognized and asked to come forward
 - Multiple speakers at the same time will not be allowed

014-14 To accept the minutes from the December 30 Year End Meeting.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

015-14 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

016-14 To forward the attached *Geauga-Trumbull Solid Waste Management District Single Stream Drop-Off Recycling Program 2014-2016 Contract Agreement* to legal counsel for disposition.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- None

Administration:

- Regular Meetings scheduled for January 20, February 17, and September 1 will need to be rescheduled as these are holidays
 - January 20 Meeting will be held on Tuesday, January 21 at 7pm with caucus at 6pm
 - February 17 Meeting will be held on Tuesday, February 18 at 7pm with caucus at 6pm

Police Department:

- See Attached Report

Road Department:

- Nothing to Report

- All three Trustees thanked the Road Department for the job they have been doing on Township roads

Fire Department:

- Chief Lewis informed that he has put extra staff on from tonight until Wednesday afternoon due to the inclement weather

Planning Director, Zoning Inspector & Code Enforcement Officer:

- See Attached Report
- Director/Inspector Mills stated the following
 - Meeting with other businesses to convince them to move into the township, but the struggle continues to be the fact the Township does not have sewer and water
 - Looking at the possibility of establishing a water/sewer district

Zoning Commission:

- Trustee Webb reported the following
 - Quarterly Meeting of both Zoning Boards on Wednesday, January 22
 - 6pm for Zoning Board of Appeals
 - 7pm for Zoning Commission

017-14 To appoint Jack Hineman into the Zoning Commission seat vacated by Ted Webb, effective immediately.

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

018-14 To appoint Jennifer Nicholas as a Zoning Commission Alternate Member, effective immediately.

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Parks & Recreation Board:

- Board Chairman Belcher reports as follows
 - Fund raiser will be coming up soon at the Optimist Club
 - Date has yet to be confirmed
 - Currently looking for new Board members
 - If interested, just send a letter to himself or to the Trustees
- Trustee Webb asked what the fund raising amount has been over the past three years
 - Board Chairman Belcher estimated about \$30,000
 - Fiscal Officer Drew concurred

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:


- None

Public Comment:

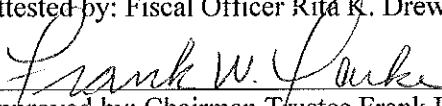
- Mark Musial of Wilson Sharpville Road asked what forwarding it to legal counsel means with respect to the recycling contract
 - Trustee Parke stated as follows
 - Problem was the big mess that had been left around recycling bins over the holidays
 - This has been an ongoing problem with area being
 - Township has spent about \$5,600 in labor to clean up the parking lot every week
 - Going to have some meetings on this and may go with a different contract
 - Current contract ran out on December 31
 - Will know more by the next meeting
 - Trustee Webb said it is not a dead issue
 - Trustee Hovis said if a new contract can be worked out, new bins could be here by month's end
 - Zoning Inspector Mills said the following
 - Until then, you can go to North Rover Road facility
 - Tuesday Thursday and Saturday, roughly 8am to 4pm
 - You have to separate everything yourself down there
 - Fiscal Officer said she would ask IT Specialist Davis to put this information on the sign and website

019-14 To adjourn the meeting at 7:24pm.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew Dated: 01-20-14



Approved by: Chairman Trustee Frank Parke Dated: 01-21-2014

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	127.15	VW 1	THE HUNTINGTON NATIONAL BANK	Service Charge
	<u>127.15</u>		Total Amount of Pending Warrants	

GEAUGA/TRUMBULL SOLID WASTE MANAGEMENT DISTRICT

Single Stream Drop-Off Recycling Program 2014-2016

CONTRACT AGREEMENT:

This agreement is made and entered into by and between the *Geauga/Trumbull Solid Waste Management District* (hereinafter referred to as "*DISTRICT*"), and *Bazetta Township* (hereinafter referred to as "*TOWNSHIP*") *WITNESSETH THAT:*

WHEREAS, funds for the program are authorized by the *DISTRICT* from January 1, 2014 through December 31, 2016.

WHEREAS, the *TOWNSHIP* has made available to the *DISTRICT* property for a fixed recycling drop-off program.

WHEREAS, the *TOWNSHIP* authorizes and enters into an agreement for the *DISTRICT* to administer the drop-off program and regulate the dates and times it will be available.

WHEREAS, funds for the program will be issued only to the approved waste hauler for the removal of recyclables for the *TOWNSHIP* program.

NOW, THEREFORE, in consideration of the mutual covenants by and between the parties hereto, the parties agree as follows:

1. That the *DISTRICT* hereby leases from the *TOWNSHIP* and the *TOWNSHIP* hereby leases to the *DISTRICT*, space to be used for the housing of six (6) 8-cubic yard front load recycling containers. For a total of 36 months, commencing January 1, 2014 and terminating December 31, 2016, unless extended by written agreement before that date or otherwise terminated as provided herein.

2. That the *DISTRICT* promotes the drop-off program in the form of newspaper print advertisements and fliers.

3. That the *TOWNSHIP* shall notify the *DISTRICT* in writing of any problems or complaints that are directly related to the drop-off program.

4. That the *DISTRICT* and the *TOWNSHIP* shall be held harmless of any liability arising out of negligence caused by the contracted waste hauler for the removal of recyclables, and the *DISTRICT* and waste hauler cannot be held liable for any negligence caused by the *TOWNSHIP*.

5. That the *DISTRICT* reserves the right, at any time after execution of this *AGREEMENT*, to terminate the *AGREEMENT*, in whole or in part, upon a 30 day in advance written notification to the *TOWNSHIP*.

6. That the *TOWNSHIP* may, at any time after execution of this *AGREEMENT*, terminate this *AGREEMENT*, in whole or in part, by written notice to the *DISTRICT*. In the event of such termination, the *TOWNSHIP* shall allow the *DISTRICT* (30) thirty days to terminate this *AGREEMENT*.

7. That the *DISTRICT* shall outline what recyclables are to be collected and the overall requirements of the program, and the *TOWNSHIP* shall abide by the guidelines of the proposed recycling drop-off activity.

8. That the *DISTRICT* is not responsible for any materials, recyclable or non-recyclable left at the drop-off site at dates and times when the container is not available for public use.

9. That the *TOWNSHIP* must make sure the drop-off site is free of unwanted debris, obstructions, or material not accepted, and the *TOWNSHIP* is responsible for any materials deposited at the site when it is not available for public use.

10. That the *TOWNSHIP* must prepare the site for the placement of six (6) 8-cubic yard front load recycling containers and agree to monitor the drop-off site on the specified hours and days it is available for public use.

11. That no funds will go to the *TOWNSHIP* for the recycling drop-off program.

In witness whereof, this agreement is effective upon execution by both parties:

*Geauga/Trumbull Solid Waste
Management District*

Township Trustees

Director

Date

Location: Bazetta Township
Administration Building
3372 State Route 5

Days/Hours: Seven Days a Week
Daylight Hours

Date



December 2013 Bazetta Police Department Activity

Publish Date 01/3/ 2014

Activity	Total
Calls for Service	509
Incident Reports Filed	132
Traffic Crash Investigations	18
Number of Persons Arrested	59
Traffic Offenses	88
Traffic Citations Issued	77
Vehicle Miles Traveled	12,795.60
Office Contacts	328

* Numbers are subject to change due to report status and other circumstances



Bazetta Township Police Department Yearly Comparison Report 2012 - 2013

2012

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	403	443	579	517	698	644	630	600	477	524	563	597	6675
Incidents Filed	93	122	140	134	167	110	127	125	102	108	114	134	1476
Traffic Crash Investigations	17	13	14	12	20	17	16	13	12	16	22	23	195
Number of Persons Arrested	24	27	43	43	47	31	30	32	30	33	33	39	412
Traffic Offenses	33	63	96	71	104	90	48	65	45	67	54	58	794
Miles Traveled	10076	10439	11986	10487.1	11828	12035.5	11221	11313.3	11399.4	13006	11,114.10	10,642.00	135,547.4

2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	562	477	472	529	581	605	613	639	571	628	509	509	6,695
Incidents Filed	107	117	117	131	143	146	120	131	118	116	116	132	1,494
Traffic Crash Investigations	24	9	15	8	17	14	10	14	14	10	20	18	173
Number of Persons Arrested	53	41	40	61	54	48	43	54	39	55	51	59	598
Traffic Offenses	120	100	81	87	100	81	71	99	94	149	105	88	1,175
Miles Travel	13,648.2	11,008.8	11,942.1	12,410.1	11,867.42	12,182.6	13,611	12,203.1	11,501.2	12,418.50	11,967.4	12,795.6	147,556.02

*Some Statistics may have been updated ** Numbers published as of 01/03/2014 subject to change

End of 2013 report

Demo Permits- 7 residential- 1 commercial = \$450.00

Fence Permits- 13 = \$65.00

Zoning Permits- 40 = \$5829.41 – 3 New House Construction -- 1 Void

Dumpsters Permits- 10 = \$50.00

24 Warning Letters

46 Informational/Directional Letters

93 Garage Sale Permits = \$465.00 — [#]6859.41

8 New Businesses – 3 will be new construction, numbers do not include zoning permit for Menards (\$28,906.30)

Returned over 370 phone calls

Started the year with 17 nuisance properties, reduced to 9 active properties by end of year.

Completed reports on liens to Auditor & Treasurers office, have collected a large portion.

Completed 1 demolition under Moving Ohio Forward program, received \$3700.00 return portion.

Attended multiple educational conferences & seminars.

Continued online education for planning.

Multiple meetings for zoning and planning.

Continued to update zoning resolution.