

# BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: December 11, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**298-17** To accept the minutes from the November 27 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**299-17** To accept the minutes from the December 6 Special Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**300-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

### Correspondence (Copies available upon request):

- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to haul or move overweight equipment over Larchmont Avenue
- Notice of Filing new PIR Adjustment Case from Dominion Energy
- Letter from Dominion Energy regarding the AMR Cost Recovery Charge

### Administration:

- Trustee Webb reported
  - Bids packets for the water project consultant are due to be opened on December 14
  - Aldi's grand opening was last Thursday and it was very busy

### Fire Department:

- See Attached Report
- Chief Lewis asked residents to update their smoke alarms and reminded that his department can help free of charge

**Police Department:**

- See Attached Agenda & Reports

**301-17** To approve the attached *Resolution to Dispose of Township Property by Internet Auction*.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**302-17** To approve an hourly rate increase, from \$12.00 to \$13.00, for all Part-Time Patrolmen, effective December 31, 2017.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reported
  - He will finish the MS4 permit this week
  - All trucks have been out on a trial run in preparation for upcoming weather

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills reported
  - Violation on Northview Drive
    - Resident has until December 18 to take action
    - If none happens, another letter will get out and Trumbull County Health Department will be contacted for their action
    - Will go to court if necessary
  - Newspaper article about grant money coming into the "golden triangle"
    - No notification has been given to Bazetta Township officials
    - Could be losing out because we are not being informed or invited
    - Trustee Webb stated that he didn't believe any current projects were within the boundaries of Bazetta Township
  - Has been watching seminars online to keep updated
    - Costs the township nothing this way

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported
  - Zoning Commission's first Quarterly Meeting for 2018 would be January 3 at 6:30pm
  - The Trustees have received a request for appointment to the Board of Appeals
    - This will be acted on at the 2018 Reorganizational Meeting

**Parks & Recreation Board:**

- Trustee Webb reported
  - Prior to this meeting, Chairman Belcher gave a presentation regarding placing 0.25mill Park Levy on the ballot
    - Action will be taken at the next Trustee Meeting

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

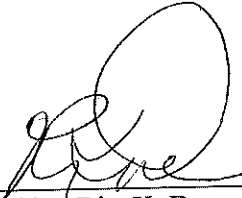
- None

**303-17** To adjourn the meeting at 7:15pm.

**Motion:** Trustee Hovis

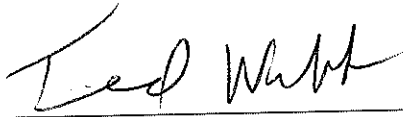
**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Rita K. Drew, Fiscal Officer

Dated: 12-14-17



Approved by: Chairman Trustee Ted Webb

Dated: 12/21/17

PENDING WARRANT REPORT  
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Payee	Purpose
1					
30928	120.03	VW 1	The Huntington National Bank		Service Charges
30929	325.00	VW30928	Bazetta Township		IT Services
30930	791.87	VW30929	Bonezzi Switzer Polito & Hupp Co, LPA		Services
30931	567.00	VW30930	BE Solutions		Mo Admin Fees
30932	453.69	VW30931	Bradley's Pro Pressure Wash Inc.		Services
30933	181.29	VW30932	City of Warren, Utility Services		Service
30934	124.16	VW30933	Network Billing Systems, LLC		Service
30935	71.40	VW30934	Finger Lakes System Chemistry		Supplies
30936	650.00	VW30935	Finley Fire Equipment		Supplies
30937	2100.00	VW30936	Finley Fire Equipment		Hoods
30938	71.40	VW30937	Finger Lakes System Chemistry		Supplies
30939	250.00	VW30938	Krugliak Wilkins Griffiths & Dougherty		PAYMENT
30940	1021.33	VW30939	Mark Thomas Ford		Parts/Service
30941	195.00	VW30940	OACP		2017-2018 Memberships
30942	1092.00	VW30941	Ohio Billing, Inc.		EMS Trip Submissions
30943	200.00	VW30942	Schultz Towing Inc.		Tows
30944	373.60	VW30943	Treasure Cove Scuba		Supplies/Service
30945	111.95	VW30944	Sunburst Environmental Service, Inc.		Service
30946	50.00	VW30945	Treasurer, State of Ohio		Service
30947	3374.42	VW30946	Wex Bank		Gas/Diesel
30948	1087.00	VW30947	Western Ohio Rescue Supply Company		Service/Supplies
30949	900.00	VW30948	JACOB J. ABBOTT		PAYMENT
30950	18.89	VW30949	Advance Auto Parts		PAYMENT
30951	88.60	VW30950	Ainsley Oil Company		PAYMENT
30952	4499.92	VW30951	BE Solutions, LLC		PAYMENT
30953	200.00	VW30952	Bud's Towing & Recovery, LLC		PAYMENT
30954	64.62	VW30953	Cortland Auto Parts		PAYMENT
30955	421.16	VW30954	DOMINION ENERGY		PAYMENT
30956	900.00	VW30955	NATHAN S. GREATHOUSE		PAYMENT
30957	900.00	VW30956	NICHOLAS I. GREGORY		PAYMENT
30958	900.00	VW30957	CHRISTOPHER G. HERLINGER		PAYMENT
30959	875.00	VW30958	MICHAEL J. HOVIS		PAYMENT
30960	173.95	VW30959	Lowes Business Account		PAYMENT
30961	184.00	VW30960	On Demand Drug Testing		PAYMENT
30962	93.53	VW30961	Orwell Natural Gas		PAYMENT
30963	900.00	VW30962	Shawn P. Rentz		PAYMENT
30964	1017.62	VW30963	Sam's Club		PAYMENT
30965	900.00	VW30964	PATRICK M. SWIGER		PAYMENT
30966	459.28	VW30965	TIME WARNER CABLE NORTHEAST		PAYMENT
30967	107.00	VW30966	Trumbull County Water & Sewer Acct. Dept		PAYMENT
30968	900.00	VW30967	DONALD R. UTTERBACK III		PAYMENT
30969	335.53	VW30968	Verizon Wireless		PAYMENT
30970	25.00	VW30969	Youngstown/Warren Regional Chamber		PAYMENT
30971	216.67	VW30970	Handyman Supply Inc.		PAYMENT
30972	162.00	VW30971	Pitney Bowes		PAYMENT
	19.00	VW30972	Wal-Mart Business		PAYMENT

Total Amount of Pending Warrants

28472.91

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {11/01/2017} And {11/30/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
131 Passenger vehicle fire	1	0.95%	\$0	0.00%
	<b>1</b>	<b>0.95%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	0.95%	\$0	0.00%
321 EMS call, excluding vehicle accident with	70	66.66%	\$0	0.00%
322 Motor vehicle accident with injuries	3	2.85%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	5.71%	\$0	0.00%
	<b>80</b>	<b>76.19%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	0.95%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.95%	\$0	0.00%
444 Power line down	3	2.85%	\$0	0.00%
	<b>5</b>	<b>4.76%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
511 Lock-out	2	1.90%	\$0	0.00%
552 Police matter	1	0.95%	\$0	0.00%
553 Public service	1	0.95%	\$0	0.00%
554 Assist invalid	2	1.90%	\$0	0.00%
561 Unauthorized burning	3	2.85%	\$0	0.00%
	<b>9</b>	<b>8.57%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611F Dispatched & cancelled en route (Fire /	5	4.76%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.95%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.95%	\$0	0.00%
	<b>7</b>	<b>6.66%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	1	0.95%	\$0	0.00%
743 Smoke detector activation, no fire -	2	1.90%	\$0	0.00%
	<b>3</b>	<b>2.85%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 105

Total Est Loss:

\$0

**BAZETTA**

**Aid Responses by Department (Summary)**

**Alarm Date Between {11/01/2017} And {11/30/2017}**

<b>Type of Aid</b>	<b>Count</b>
<b>STA. 12 CORTLAND FIRE DEPARTMENT</b>	
Mutual aid received	9
Mutual aid given	3
	<hr/>
	12
<b>STA. 21 CHAMPION FIRE DEPARTMENT</b>	
Mutual aid received	3
	<hr/>
	3
<b>STA. 30 HOWLAND</b>	
Mutual aid received	1
Automatic aid given	2
	<hr/>
	3
<b>STA. 32 HOWLAND</b>	
Mutual aid received	1
	<hr/>
	1

**BAZETTA**

**Inspections by Type**

Date Completed Between {11/01/2017} And  
{11/30/2017} and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
11/19/2017	13:37	ADGA01 ADGATES FLOWERS 2464 STATE ROUTE 5 NE	0.07	
11/16/2017	12:50	AFFO01 AFFORDABLE SELF STORAGE 2482 State route 5	0.03	
11/19/2017	13:32	AINS01 ANISLEY 500 HEATING 2428 ELM RD NE	0.07	
11/22/2017	13:29	ALLS04 Allstate 3018 STATE ROUTE 5 /Unit A	0.03	
11/16/2017	12:53	ARTW01 ARTWORK TO WEAR 3176 STATE ROUTE 5	0.00	
11/22/2017	14:03	BELL02 BELL CONSTRUCTION 2184 NILES CORTLAND RD NE	0.10	
11/19/2017	13:21	COLE01 COLE VALLEY PONTIAC 4111 ELM RD NE	0.11	
11/13/2017	11:25	ELMT01 ELMTON COMMONS 2305 ELM RD NE	0.00	
11/22/2017	14:27	FARM04 Farmers Insurance Group 3578 NILES CORTLAND RD NE	0.02	
11/22/2017	14:13	HOWL01 RCP O2 SUPPLY 2868 NILES CORTLAND RD NE/8911/WARREN, OH 44484	0.05	
11/22/2017	13:45	HOWL02 Howland Alarm Storage 2479 NILES CORTLAND RD NE	0.10	
11/22/2017	13:40	INTE01 Intergrated Accounting & Tax Consulting 3378 STATE ROUTE 5	0.00	
11/19/2017	13:55	IVYH01 IVY HILLS BAZETTA CONDOS 2900 IVY HILL CIRCLE NORTH RD NE	0.39	
11/22/2017	14:20	JGIL01 J. GILMORE LANDSCAPING 3172 NILES CORTLAND RD NE	0.05	
11/22/2017	13:15	LAKE01 LAKEVIEW MANOR 1060 PERKINS JONES RD NE/1058 PERKINS JONES RD	0.12	
11/22/2017	13:35	LAKE02 LAKEVIEW MOTORS 3299 MCCLEARY-JACOBY RD NE	0.03	
11/16/2017	12:49	MILO01 Attorney John Grundy 3333 NILES CORTLAND RD NE	0.00	
11/19/2017	13:30	MUSC01 Muscle & More Auto Sales 2428 ELM RD NE	0.00	
11/22/2017	13:54	ROSS02 Ross, Maiorca & Associates CPA Inc. 2202 NILES CORTLAND RD NE	0.07	

12/01/2017 10:06





**BAZETTA**

**Incidents by Census Tract (Summary)**

**Alarm Date Between {11/01/2017} And {11/30/2017}**

<b>Census Tract</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Est Losses</b>	<b>Pct of Losses</b>
* < Not Reported >	6	5.71 %	\$0	0.00 %
1 Ivy Hills	11	10.47 %	\$0	0.00 %
2 Timber Creek / Timber Creek Heights	11	10.47 %	\$0	0.00 %
3 West Side	23	21.90 %	\$0	0.00 %
4 East Side	26	24.76 %	\$0	0.00 %
5 Elm Rd South of 305	24	22.85 %	\$0	0.00 %
6 Larry Ln Area	4	3.80 %	\$0	0.00 %
<b>Total Incident Count: 105</b>		<b>Total Est Losses:</b>	<b>\$0</b>	

## Police Agenda for Trustee Meeting Monday December 11, 2017

12/6/17 10:13 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

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Rita,

The following will be for the agenda for the police department,

1. To sell the following vehicles from police impound lot via govdeals:
  - a. 2001 Dodge Ram 1500 Vin#3B7HC13ZX1G228546
  - b. 2004 Ford Focus Vin#1FAFP36394W152974
  - c. 1997 Ford F-150 Vin#1FTDX186XVKB16782
  - d. 1993 Chevrolet Silverado Vin#1GCDC14K2PZ124206
  
2. To approve a rate of pay increase for part-time officers from \$12.00 per hour to \$13.00 per hour effective December 31, 2017.

That is all. Thank you in advance. Have a great day!!!

**Michael J. Hovis, Chief of Police**  
**Bazetta Township Police Department**  
**2671 McCleary Jacoby Rd.**  
**Cortland, Ohio 44410**  
**Phone: 330-638-5503**  
**Fax: 330-638-9927**  
**[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)**  
**[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)**

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY INTERNET AUCTION  
Section §505.10 (D) ORC

Moved by Parke, seconded by Hovis, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offerred for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Trustee Hovis	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
Trustee Parke	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
Trustee Webb	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no

2001 Dodge Ram (#8546)  
2004 Ford Focus (#2974)  
1997 Ford F150 (#6782)  
1993 Chevy Silverado (#4206)



# November 2017

## Bazetta Police Department Activity

Published Date: December 4, 2017

Activity	Total
Calls for Service	516
Incident Reports Filed	114
Traffic Crash Investigations	8
Number of Persons Arrested	41
Traffic Offenses	93
Traffic Citations Issued	82
Vehicle Miles Traveled	9,997.80
Office Contacts	219

\* Numbers are subject to change due to report status and other circumstances

Year To Date Comparison  
2016-2017

Impound Lot

2016	Monthly Gross	Monthly Net	Year To Date Gross	Year To Date Net	2017	Monthly Gross	Monthly Net	Year To Date Gross	Year To Date Net
Carry Over	1,000.00	800.00	1,000.00	800.00	Carry Over	3,875.00	2,575.00	3,875.00	2,575.00
January	2,385.00	1,485.00	3,385.00	2,285.00	January	12,457.00	7,957.00	16,332.00	10,532.00
February	2,975.00	1,675.00	6,360.00	3,960.00	February	11,225.00	5,925.00	27,557.00	16,457.00
March	5,000.00	2,500.00	11,360.00	6,460.00	March	6,060.00	3,260.00	33,617.00	19,717.00
April	3,650.00	2,050.00	15,010.00	8,510.00	April	5,555.00	2,475.00	39,172.00	22,192.00
May	7,157.81	4,057.81	22,167.81	12,567.81	May	7,267.00	4,067.00	46,439.00	26,259.00
June	6,425.00	2,200.00	28,592.81	14,767.81	June	7,700.00	4,400.00	54,139.00	30,659.00
July	5,525.00	3,225.00	34,117.81	17,992.81	July	7,075.00	4,075.00	61,214.00	34,734.00
August	9,125.00	5,225.00	43,242.81	23,217.81	August	7,126.00	4,326.00	68,340.00	39,060.00
September	6,600.00	3,400.00	49,842.81	26,617.81	September	10,890.00	6,290.00	79,230.00	45,350.00
October	7,249.00	4,749.00	57,091.81	31,366.81	October	3,950.00	1,750.00	83,180.00	47,100.00
November	4,050.00	1,850.00	64,236.81	36,866.81	November	1,075.00	475.00	84,255.00	47,575.00
December	4,450.00	2,650.00	68,386.81	39,516.81	December				