

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: December 15, 2014 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Trustee Paul Hovis
Chairman Trustee Frank Parke
Vice Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

359-14 To accept the minutes from the December 1 Regular and December 4 Special Meetings.

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

360-14 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

361-14 To adopt the attached *Resolution to Proceed to Levy a Tax in Excess of the Ten Mill Limitation* (1.5 mill General Additional Levy).

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

362-14 To authorize the Fiscal Officer to perform the following transfers.

\$16,000.00 from 01-A-27 (General: Transfers) to 01-A-12 (General: Employers Retirement Contribution)
\$557.35 from 01-A-27 (General: Transfers) to 01-A-16 (General: Health District)
\$800.00 from 01-A-27 (General: Transfers) to 01-A-28 (General: Salary Administrative Assistant)
\$150.00 from 01-A-27 (General: Transfers) to 01-A-90 (General: FICA/Medicare)
\$6,000.00 from 01-A-27 (General: Transfers) to 01-F-01 (General: Salaries Mechanic)
\$600.00 from 01-A-27 (General: Transfers) to 01-F-01A (General: Salaries Groundskeeper)
\$500 from 04-A-10 (Road & Bridge: Insurance) to 04-A-90 (Road & Bridge: FICA/Medicare)
\$50 from 04-A-10 (Road & Bridge: Insurance) to 04-A-02 (Road & Bridge: Employers Retirement Contribution)
\$14,700.00 from 04-C-03 (Road & Bridge: Contracts) to 04-B-01 (Road & Bridge: Salaries)
\$4,000.00 from 05-A-01 (Cemetery: Salaries Mowing/Plowing) to 05-A-02 (Cemetery: Salaries Burials/Sexton)
\$500.00 from 09-A-08 (Police: Supplies) to 09-A-90 (Police: Medicare)
\$7,500.00 from 09-A-01A (Police: Salaries Overtime) to 09-A-01 (Police: Salaries)
\$3,500 from 09-A-10 (Police: Contracts) to 09-A-01 (Police: Salaries)
\$4,000.00 from 09-A-12 (Police: Insurance) to 09-A-01 (Police: Salaries)
\$6,150.00 from 09-A-14 (Police: Other Expenses) to 09-A-01 (Police: Salaries)
\$3,000.00 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-01 (Fire: Full Time Salaries)
\$1,000.00 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-01A (Fire: Part Time Salaries)

\$7,000.00 from 10-A-15A (Fire: Future Retirement) to 10-A-02 (Fire: Employers Retirement Contribution)
\$1,300.00 from 10-A-15A (Fire: Future Retirement) to 10-A-01A (Fire: Part Time Salaries)
\$1,350.00 from 13-A-02 (Zoning: Expenses) to 13-A-01 (Zoning: Salaries)
\$300.00 from 14-A-05A (Fire/EMS Training Center: Supplies) to 14-A-01A (Fire/EMS Training Center: Salaries)
\$2,438.51 from General Fund (01) to Police Equipment Fund (09C)

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Letter from Ohio Utilities Protection Service regarding the 2015 annual assessment fees
- Letter from J.P. Morgan Chases stating that they will be ending our banking relationship

Administration:

- Nothing to Report

Fire Department

- Chief Lewis wished everyone a safe and happy holiday season

Police Department:

- See Attached Report
- Chief Hovis thanked the firemen and Trustees for helping with "Shop with a Cop and a Fireman"

363-14 To accept the resignations of David P. Rankin and Michael S. Conway, effective immediately.

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

364-14 To hire Richard L. Tackett as a Reserve Police Officer, pending negative Psychological and Drug Screen results.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

365-14 To accept payment of \$19,8882.00 in restitution from the Trumbull County Clerk of Courts, to be placed in the Drug Enforcement Fund.

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

366-14 To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 each per ORC §4513.61.

2001 Chrysler Town & Country (VIN 2664)

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Road Superintendent Parke commented as follows
 - Will be receiving a grant from Ohio Public Works for partial depth repairs to McCleary Jacoby Road

- o Reminder the Snow Parking Ban is in effect
- o Reminder of the salt reduction program for this winter - due to high cost of salt, only intersections will be salted, not full roads
- o Recently received beet juice, which will help with the salt reduction program

367-14 To adopt the attached *Resolution Authorizing Bazetta Township to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required.*

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported the following
 - o All mowing has been completed and bills submitted for the year
 - o Will have his Annual Report ready for the Year End Meeting
 - o Possibility of light industry moving into the township
 - o Menard's is still set for a Spring 2015 opening
 - o Starting proceedings on a property with boats in violation of property maintenance code

Zoning Commission:

- Trustee Webb stated that the 1st Quarterly Meeting would be held at on January 7 at 7:00pm in the Administration Building

Parks & Recreation Board:

- Nothing to Report

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- None

Public Comment:

- Andrew Gurdak of Crowne Point asked a series of question for his government class
 - o Fiscal Officer Drew asked him to kindly tell his teach that her title is Fiscal Officer, not Clerk

368-14 To recess into Executive Session at 7:17pm to discuss collective bargaining matters, per ORC 121.22(G).

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

369-14 To reconvene from Executive Session at 9:54pm with no action taken.

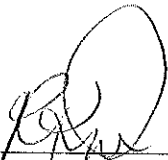
Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

370-14 To adjourn the meeting at 9:55pm.

Motion: Trustee Hovis

Second: Trustee Webb

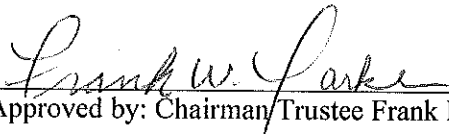
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated:

12-23-14



Approved by: Chairman Trustee Frank Parke

Dated:

12-29-2014

PENDING WARRANT REPORT
Bazetta Township [2014]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	146.75	VW 1	THE HUNTINGTON NATIONAL BANK	Nov Serv Charge
23904	875.00	VW23904	Christopher G. Herlinger	Uniform Allowance
23905	875.00	VW23905	Michael J. Hovis	Uniform Allowance
23906	875.00	VW23906	Joseph A. Sofchek	Uniform Allowance
23907	875.00	VW23907	Shawn P. Rentz	Uniform Allowance
23908	875.00	VW23908	Nathan S. Greathouse	Uniform Allowance
23909	875.00	VW23909	Donald R. Utterback	Uniform Allowance
23910	875.00	VW23910	Bryan M. Galida	Uniform Allowance
23911	107.47	VW23911	Advance Auto Parts	Parts
23912	355.47	VW23912	Arrow International, Inc.	Supplies
23913	5378.09	VW23913	Ainsley Oil Company	Gas & Diesel
23914	2137.90	VW23914	BE SOLUTIONS	Claims Runs
23915	364.00	VW23915	BE SOLUTIONS	Mo Admin Fees
23916	400.00	VW23916	BUD'S TOWING & RECOVERY, LLC	November Tows
23917	96.00	VW23917	BORTNICK TRACTOR - CORTLAND	Parts
23918	396.46	VW23918	Cross Truck Equipment Company, Inc.	Supplies
23919	21.92	VW23919	COPE FARM EQUIPMENT	Supplies
23920	50.46	VW23920	CERNI MOTORS	Supplies
23921	696.97	VW23921	Dominion East Ohio	Service
23922	376.65	VW23922	D&T P.M. & TRUCK REPAIRS LLC	Parts
23923	98.96	VW23923	D&T P.M. & TRUCK REPAIR LLC	Parts
23924	321.24	VW23924	NETWORK BILLING SYSTEMS, LLC	Service
23925	125.28	VW23925	Handyman Supply Inc.	Supplies
23926	673.45	VW23926	INTERNAL REVENUE SERVICE	Payment
23927	1218.00	VW23927	OHIO BILLING, INC.	EMS Trip Submission
23928	400.00	VW23928	NORTHSTAR TOWING, INC.	Tows
23929	533.40	VW23929	OEI	Supplies
23930	581.00	VW23930	Orwell Natural Gas	Service
23931	9196.04	VW23931	OHIO INSURANCE SERVICES AGENCY	Insurance
23932	194.30	VW23932	NAPA AUTO PARTS	Supplies
23933	100.00	VW23933	CAROLYN NOWAK	Overpayment of gazebo reserv
23934	121.99	VW23934	PURCHASE POWER	Postage Meter
23935	19.25	VW23935	RESPIRATORY CARE PARTNERS, INC.	Supplies
23936	100.00	VW23936	SHULTZ TOWING, INC.	Tow
23937	3208.88	VW23937	TRUMBULL COUNTY 911	911 Service - Dec
23938	75.00	VW23938	TRUMBULL COUNTY FIRE CHIEFS ASSOC.	Membership Dues
23939	50.00	VW23939	TREASURER STATE OF OHIO	Service
23940	187.77	VW23940	TIME WARNER CABLE-NORTHEAST	Service
23941	54.44	VW23941	WALMART BUSINESS/SYNCB	Supplies
23942	40.00	VW23942	YOUNGSTOWN RADIO SERVICE, INC.	Supplies
23943	102.11	VW23943	Robyn A. Metheny	Ins Overpayment/Reimbursemer
23944	88.70	VW23944	Kristopher W. Parke	Ins Overpayment/Reimbursemer
=====				
	34142.95		Total Amount of Pending Warrants	

**RESOLUTION DECLARING IT NECESSARY TO LEVY A
TAX IN EXCESS OF THE TEN MILL LIMITATION**

RESOLUTION No.: 14-31a (Replacement General Fund Tax Levy
1.5 mills)

The Board of Trustees of Bazetta Township, Trumbull County,
Ohio, met in regular session on the 15th day of December, 2014,
at the office of said Board, with the following members present:

Frank Parke
Paul Hovis
Ted Webb

Trustee Hovis moved the adoption of the following
Resolution:

WHEREAS, the amount of taxes which may be raised within the
ten mill limitation will be insufficient to provide an adequate
amount for the necessary requirements of said Bazetta Township,
Trumbull County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a
tax under RC \$5705.03, RC \$5705.19(I) and RC \$5705.191 outside
the ten mill limitation must be passed and certified to the
County Auditor in order to permit the Board to consider the levy
of such a tax and must request that the County Auditor certify
to the Board of Trustees the total current tax valuation of
Bazetta Township and the dollar amount of revenue that would be
generated by the tax; therefore be it

RESOLVED, by the Board of Trustees of Bazetta Township,
Trumbull County, Ohio, all members elected thereto concurring,
that it is necessary to levy a replacement tax in excess of the
ten mill limitation for the benefit of Bazetta Township,
pursuant to RC \$5705.03, RC \$5705.19(I) and RC \$5705.191 for the
purpose of supporting the daily operations of the township at a
rate not exceeding 1.5 mills for each one dollar of valuation,
and which amounts to \$0.15 for each one hundred dollars of

valuation for a ten year period of time, commencing tax year 2015 collection year beginning 2016.

BE IT FURTHER RESOLVED that the Fiscal Officer Certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of Revenue to be generated by the tax;

BE IT FURTHER RESOLVED upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the Primary election to be held on the 5th day of May, 2015; and

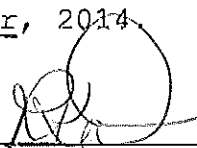
BE IT FURTHER RESOLVED that said tax levy be submitted to the electors under the authority of Ohio Revised Code, Sections \$5705.03, \$5705.19(I) and 5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Trustees of Bazetta Township be and he is hereby directed to certify a copy of this Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Webb seconded the Motion and the roll being called upon its adoption the vote resulted as follows:

Mr. Park	Yes
Mr. Hovis	Yes
Mr. Webb	Yes

Adopted the 15th day of December, 2014.



Fiscal Officer Rita Drew

DCEW

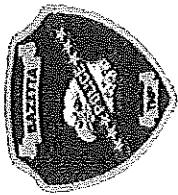


November 2014 Bazetta Police Department Activity

Published Date:

Activity	Total
Calls for Service	531
Incident Reports Filed	121
Traffic Crash Investigations	24
Number of Persons Arrested	67
Traffic Offenses	68
Traffic Citations Issued	59
Vehicle Miles Traveled	11,395.20
Office Contacts	201

* Numbers are subject to change due to report status and other circumstances



Bazetta Township Police Department Yearly Comparison Report 2013 - 2014

2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	562	477	472	529	581	605	613	639	571	628	509	509	6,695
Incidents Filed	107	117	117	131	143	146	120	131	118	116	116	132	1,494
Traffic Crash Investigations	24	9	15	8	17	14	10	14	14	10	20	18	173
Number of Persons Arrested	53	41	40	61	54	48	43	54	39	55	51	59	598
Traffic Offenses	120	100	81	87	100	81	71	99	94	149	105	88	1,175
Miles Traveled	13,648.2	11,008.8	11,942.1	12,410.1	13,867.42	12,182.6	13,611	12,208.1	11,501.2	12,418.50	11,967.4	12,795.6	147,556.02

2014

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	476	396	554	568	668	726	696	713	563	526	531		6417
Incidents Filed	119	93	104	140	149	134	106	124	106	103	121		1299
Traffic Crash Investigations	12	17	13	13	17	13	12	6	15	17	24		159
Number of Persons Arrested	48	38	34	57	68	62	32	51	48	42	67		547
Traffic Offenses	74	56	84	128	97	103	47	68	94	73	68		892
Miles Travel	13,053.8	11,052.6	14,376	12,716.38	12,695.2	12,640	12,102	12,654.8	13,422	13,466.6	11,395.20		139,574.58

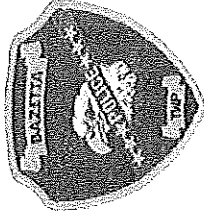
***Some Statistics may have been updated ** Numbers published as of December 10, 2014 subject to change **Numbers updated on December 10, 2014**
 Stats provided by the 911 center may not reflect actual #'s
****COS**

Bazetta Township Police Department

Year to Date Analysis January to November 2013 Comparison to January to November 2014

Chief of Police Michael J Hovis

Sgt. Christopher G. Herlinger



January to November 2013 January to November 2014 ↑↓Percentage Difference from 2013 to 2014

	January to November 2013	January to November 2014	↑↓Percentage Difference from 2013 to 2014
Calls for Service	6186	6417	3.73%
Incidents Filed	1362	1299	-4.63%
Traffic Crash Investigations	155	159	2.58%
Number of Persons Arrested	539	547	1.48%
Traffic Offenses	1087	892	-17.94%
Miles Traveled	134760.42	139571.58	3.57%

Numbers published as of December, 2014 – subject to change Numbers updated on 12/10/2014

A RESOLUTION AUTHORIZING BAZETTA TOWNSHIP TO PREPARE AND
SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC
WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL
TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE
CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Bazetta Township is planning to make capital improvements to McCleary Jacoby Road, and

WHEREAS, the infrastructure herein above described is considered to be a priority need for the community and is a qualified project under OPWC programs,

NOW THEREFORE, BE IT RESOLVED, by Bazetta Township:

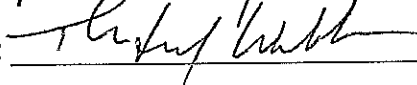
Section 1: The Road Superintendent is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Road Superintendent is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Passed: December 15, 2014

Trustee Hovis: 

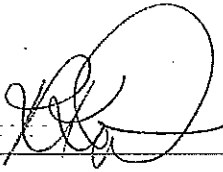
Trustee Parke: 

Trustee Webb: 

CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS

December 15, 2014

I, Rita K. Drew, Fiscal Officer of Bazetta Township, hereby certify that Bazetta Township has the amount of \$34,730.00 in the General, Road and/or Capital Improvements Funds and that this amount will be used to pay the local share for McCleary Jacoby Road when it is required.



Rita K. Drew

Fiscal Officer, Bazetta Township