

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 20, 2017 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

112-17 To accept the minutes from the April 10 Regular Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

113-17 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Certification from Trumbull County Commissioners regarding change of Bazetta Township lines

Administration:

- Trustee Webb noted that the Trustees and Road Superintendent would be attending the Trumbull County Engineer's dinner on April 26 at 6pm

Fire Department:

- Chief Lewis reported the following events
 - Safety Day will be 11am - 2pm on June 10
 - Air Show will be June 17-18

Police Department:

- Chief Hovis reported that Drug Take Back Day will be 10am - 2pm on April 29
- See Attached Agenda

114-17 To hire Ryan McBride as a part-time Field Training Officer at the state minimum wage of \$8.15 per hour, effective immediately.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

115-17 To authorize Chief Hovis to sell the following vehicles obtained via the Police Impound Lot, at a price not to exceed \$2,500 per ORC §4513.61.

1996 Geo Prism (VIN 7776)
1992 Plymouth Voyager (VIN 5336)
1994 GMC (VIN 9144)
2000 Ford Van (VIN 7355)

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Fiscal Officer Drew swore in Officer Ryan McBride

Road Department:

- See Attached Agenda

116-17 To approve an expenditure not to exceed \$2,640.00 for tree trimming and removal by Cody's Lawn Service, to be paid from the General and Cemetery Funds.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported the following
 - Received a 2nd check from Aldi's, for their sign permit
 - Everything else is moving forward
- Trustee Parke said he had received questions about the demolition on the property
 - Zoning inspector Mills said demolition is part of the bid process
 - Nothing has been filed yet
 - Will be a filing once the bid process is complete
 - Expects that to be 30-90 days after the bid process is complete
- Zoning Inspector Mills discussed the possibility of hand delivering, as opposed to registered mailing, of violation letters
 - Will save the township the nearly \$6 in costs to send a registered letter
 - Will be done on a case by case basis

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb said the next meeting would be July 11 at 6:30pm in the Administration Building

Parks & Recreation Board:

- See Attached Meeting Minutes
- Trustee Webb reported that the Board are working on their May 6 fund raiser

Asked to be placed on the Agenda:

- None

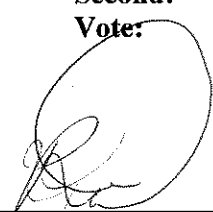
Public Comment:

- Stanley Shrodek of Lakeshore Drive
 - Asked Trustee Hovis if he would pursue a \$5 raise for the IT guy if the levy passes
 - Trustee Hovis replied that he would

- The truck is used for homes and other structures over a certain height that can't be reached by a regular truck, e.g. the K-Mart Distribution Center
 - This was a \$650,000 piece of equipment that only cost the township \$32,000
 - Questioned why the township didn't lease the old fire station to Haz-Mat
 - Trustee Hovis said
 - They didn't agree to our fees
 - Building is currently being used for police and fire storage
 - Trustee Webb noted that the Trustees are in negotiations with Trumbull Country Commissioners regarding the other fire station
- Jane Lewis of Durst Clagg Road
 - Asked how many years the General Fund had been overspent and assumed last year wasn't one of them
 - Trustees Webb replied
 - Even with last year's cuts, the General Fund still overspent
 - General Fund is not receiving any levy money now, only inside millage
 - Levy would cost \$66.50 per \$100,000 of home value
 - Road Department money is only used to maintain the roads
 - General Fund pays for resurfacing
 - Trustee Hovis noted that the current budget problems are because of cuts made by Governor Kasich


117-17 To adjourn the meeting at 6:49pm.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



 Attested by: Rita K. Drew, Fiscal Officer

Dated: 04-23-17



 Approved by: Chairman Trustee Ted Webb

Dated: 5/8/2017

Police Agenda for Thursday April 20, 2017

Mon 4/17/2017 1:04 PM

From: "Mike Hovis"

To: rdrew@bazettatwp.org

Cc: twebb@bazettatwp.org, cherlinger@bazettatwp.org



Rita,

1. To hire Ryan McBride as a part-time FTO officer within the department effective immediately.
(Can you please swear him in?)
2. To sell the following cars from police impound.
 - a. 1996 Geo Prism VIN#1Y1SK5261TZ047776
 - b. 1992 Plymouth Voyager VIN#2P4FH2537NR535336
 - c. 1994 GMC VIN#1GTCS1449RK509144
 - d. 2000 Ford Van VIN#1FBSS31S9YHB17355

That is all for now. Have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

Agenda Item

Mon 4/17/2017 10:18 AM

From: "Kris Parke"

To: "Trustee", "Rita K. Drew"



Good Morning,

Attached is the lowest quote for the tree work we need done. I talked with Cody and it does include chipping, removing debris and grinding the stumps, except stump grindings. I also sent him a text letting him know that we will need an updated insurance policy as his expires on April 21, 2017. After he meets that requirement with your approval he will commence work. I will talk with him to see if it can be done after hours or on the weekend when no one will be coming or going.

Rita, could you please put this item on the agenda for Thursday's meeting.

Thank you and have a great day!

Kris Parke
Road Superintendent
Bazetta Township
330-637-8311 (phone)
330-637-4518 (fax)
kparke@bazettatwp.org
www.bazettatwp.org

Attachments:

- Cody 41717.pdf

Cody's Lawn Service, LLC

Free Estimates
**** Insured ****

**952 Wilson Sharpsville rd.
Cortland, Ohio 44410**

**Cody Boatright
330-766-3676**

March 24, 2017

Bazetta Township
Attention: Mike Mills

Bid for Tree removals and clean-up:

Remove large pine tree at cemetery	\$1,080.00
Trim tree next to admin building	\$360.00
Remove tree next to admin building	\$1,200.00

Thank you for the opportunity to serve you. We look forward to starting this job soon.

Best regards,

Cody Boatright
Cody's Lawn Service, LLC
330-766-3676



Bureau of Workers' Compensation

30 W. Spring St.
Columbus, OH 43215

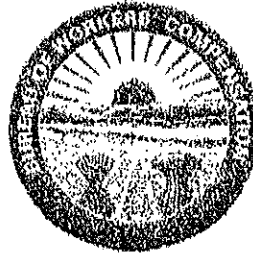
Certificate of Ohio Workers' Compensation

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer
1528639-0

**CODY'S LAWN SERVICE LLC
CODY'S LAWN SERVICE
PO BOX 486
CORTLAND, OH 44410-0486**



Period specified below
~~07/01/2016~~ through
~~06/30/2017~~

www.bwc.ohio.gov
Issued by:

Samuel J. ...
Acting Administrator/CEO

You can reproduce this certificate as needed.

Ohio Bureau of Workers' Compensation

Required Posting

Effective Oct. 13, 2004, Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



Bureau of Workers' Compensation

You must post this language with the Certificate of Ohio Workers' Compensation



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/11/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Macchione-Richardson Ins Agency 120 W LIBERTY ST GIRARD, OH 44420	CONTACT NAME: MERRY WAGNER	
	PHONE (AG. No. Ext): (330) 545-4948	FAX (AG. No.): (330) 545-4940
INSURED CODY'S LAWN SERVICE CODY J BOATRIGHT P.O. BOX 486 CORTLAND, OH 44410	INSURER(S) AFFORDING COVERAGE	
	INSURER A: OWNERS INSURANCE COMPANY	
	INSURER B: PROGRESSIVE	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR	TYPE OF INSURANCE	ADD'L INBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		05362207	04/21/16	04/21/17	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 6,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		03372171-6	01/25/17	01/25/18	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 100,000 BODILY INJURY (Per accident) \$ 300,000 PROPERTY DAMAGE (Per accident) \$ 50,000 EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 FAX TO KRIS @ 330-637-4518

CERTIFICATE HOLDER BAZETTA TOWNSHIP BAZETTA, OHIO	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

Wednesday, April 18, 2017 Park Committee Meeting

Roll Call:

Steve Belcher X

Jane Lewis X

Arnie Roman X

Jennifer Kuhn _____

Ryan Stowell _____

Laura Yarabenez _____

Andrea Drotar X

Trustee: Frank Park

1. Focus on getting donations for the auction and raffle baskets for the May 6 Candlelight Knolls Park fundraiser.
2. Laura Y. emailed Byce auctioneer agreement to Steve B. to be signed. He approved her to sign the agreement.
3. Next meeting scheduled Tuesday, April 25 @ 6:00 Township Building.
4. Any checks collected for Candlelight Knolls Park fundraiser, make a copy of and turn into Steve to be deposited.
5. \$300 reset & cleanup fee for May 6. Will not be donated. Paid for from ticket sales.

Jane L. motioned to pay the Optimist Club.

Arnie R. seconded.

Steve B. YES, Andrea D. YES

6. Candlelight has approved park committee to use their kitchen, stoves, machines, etc. during the park fundraiser event on May 6, 2017.

Next Meeting: Tuesday, April 25, 2017 6:00

Meeting adjourned at 7:22pm Motioned by Steve B. 2nd Andrea D.