

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 21, 2014 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present

Trustee Paul Hovis
Chairman Trustee Frank Parke
Vice Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

123-14 To accept the minutes from the April 7 Regular Meeting.

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

124-14 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

125-14 To authorize the Fiscal Officer to transfer \$4,500.00 from 01-A-27 (General: Transfers) to 01-A-05 (General: Equipment).

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Letter from Time Warner Cable regarding additional programming and improved internet speeds
- Copy of a letter from Trumbull County Engineer to Board of Trumbull County Commissioners concerning permit to bore under the right-of-way on Hoagland Blackstub Road
- Letter from Ohio Secretary of State about the *2014 State Issue Report*

Administration:

- Discussion regarding township credit cards
 - Trustee Parke thinks the township should cut down to only one card
 - Trustee Hovis and Webb are ok with going to a single township credit card
 - Fiscal Officer Drew said this was a bad idea and noted several instances where individual cards have been necessary
 - Chief Hovis and Road Superintendent Parke gave instances when there township credit cards were needed

126-14 To authorize the Fiscal Officer to discontinue usage of current township credit cards and have a single card reissued, to be controlled by the Fiscal Officer or Chairman Trustee in the Fiscal Officer's absence.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Hovis said the township needs to draft a letter from the Trustees to the Trumbull County Health Board thanking them for their assistance with the trailer park situation
- Zoning Inspector Mills reported that the water petitions for Bazetta Road have been registered with the Trumbull County Commissioners and have been forwarded to the Trumbull County Engineer's Office
- Trustee Parke reported that Ohio Division of Natural Resources (ODNR) is putting a restroom in the boat dock area behind Imagination Station
 - He stated that he was annoyed that the township had to commit funds for this years ago, but ODNR did not
- Trustee Webb reported that the Trustees had attended a meeting with the Trumbull County Engineer's Office concerning upcoming road projects and will be attending that office's Annual Dinner next week
- Trustee Parke noted that the Police, Fire, Road, and Zoning Departments are working on putting together packets of information that can be given out to residents when certain zoning permits are issued
- Trustee Webb commented on the importance of passing State Issue 1
 - Money is used to support statewide infrastructure projects
 - Passage helps bring money to townships who could not otherwise afford them
 - This is a renewal, not a request for new money
- Trustee Webb reported that the township would like to purchase welcome signs
 - Currently getting pricing for different signage
 - Asking that department heads loom through the community and see where signs could be placed
 - Zoning Inspector Mills said he would look into Beautification Grant money
 - Road Superintendent Parke added that there has been some talk about changing the township slogan to something other than "Striving for a Better Tomorrow"

Police Department:

- Chief Hovis reminded everyone that Drug Take Back will be this Saturday from 10am to 2pm at the Police Department
 - He further stated that only pills would be accepted, no liquids or needles

127-14 To authorize the expenditure of \$1,830.00 to Standard Law Enforcement Supply Company for vests, panels, carriers, and threat plates, to be paid from the Police District Fund.

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

128-14 To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 each.

2003 Chevy Cavalier (VIN 1592)
1996 Pontiac Sunfire (VIN 1986)
1997 Ford Explorer (VIN 4272)
1999 Ford Explorer (VIN 1297)
1998 Chevy Monte Carlo (VIN 6669)

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Road Superintendent Parke addressed the following
 - Bazetta has received more than \$1million in Issue 1 money
 - Spring Clean Up will be Saturday, May 3 8am-4pm
 - Free Garage Sale Weekend will be May 8-11
 - Imagination Station has been brought up to specifications
 - Residents can bring in tires during Spring Clean Up or any weekday 7am-3pm with a limit of 8 tires per resident

128-14 To authorize the expenditure of \$3,475.00 to Bradley Pro Pressure Wash for cleaning and staining Imagination Station, to be paid from the Park Portion of the General Fund.

Motion: Trustee Webb
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Fire Department:

- Chief Lewis reported that roughly 200 smoke detectors have been ordered from Walmart
 - These will be given out for free to members of the community who request them
 - They were paid for by donations from Walmart and the union
- Trustee Webb read the attached directive that was presented to Chief Lewis

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills said the township needs to get a legal notice in the Tribune Chronicle to take bids for nuisance abatement
 - Consensus among the Trustees is that the notice should state that bids be submitted no later than the close of business on May 9th and opened on May 19th
 - Fiscal Officer Drew said she will place the notice this week

Zoning Commission:

- Trustee Webb said the following
 - Waiting on a recommendation from the Trumbull County Planning Commission
 - Once it is received a Public Hearing will be scheduled

Parks & Recreation Board:

- Chairman Belcher reported the following
 - Easter Egg Hunt had a huge crowd, roughly double the usual number of people
 - After the ground dries up a bit more, 3 benches will need to be installed in the park
 - Thanked the Road Department for getting Imagination Station ready
- Several unnamed resident expressed concerns about the parking situation during the Easter Egg Hunt

Safety Committee:

- Nothing to report

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- Nothing to report

Public Comment:

- Larry Hall of Warren Meadville Road asked about the situation at the new fire station
 - Trustee Hovis said the following
 - A meeting is scheduled with the architect about putting the project out for bids
 - That process should take 60-90 days
 - Goal is to have it out there by July 1 and break ground by September 1
 - Hold up has been water and sewer
 - Trustee Parke said a sign, noting the property as the "future home" will go up soon
- Tony Santell asked if Quail Run would be repaired this year
 - Road Superintendent Parke replied as follows
 - That project was not funded by the state as was Millenium Boulevard
 - Millenium is going to kill the paving budget for the year
 - Will not be able to do partial depth repairs on McCleary Jacoby either
 - Had to sepnd money this year to replace an antiquated, unsafe piece of equipment
 - Has a 5 Year Plan if anyone would like to come down to the Road Department to see it
- Tony Santell commented that it would be nice to have Spring Clean Up after free garage sale weekend
 - Road Superintendent Parke noted that it usually happens that way, but not this year because of the timing of Easter

130-14 To adjourn the meeting at 7:49pm.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 04-25-14



 Approved by: Chairman/Trustee Frank Parke

Dated: 04-25-14

PENDING WARRANT REPORT
Bazetta Township [2014]

Date: 04/21/14

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
22206	152.75	VW 1	THE HUNTINGTON NATIONAL BANK	PAYMENT
22207	11719.03	VM222206	Anthem BOBS OH Group	PAYMENT
22208	77.11	VM222207	AT&T Mobility	PAYMENT
22209	265.06	VM222208	Advance Auto Parts	PAYMENT
22210	70.00	VM222209	Accord Occupational Health Services	PAYMENT
22211	4000.00	VM222210	AGNEW LAWN & GARDEN	PAYMENT
22212	157.73	VM222211	Broadvox GO! LLC	PAYMENT
22213	8420.35	VM222212	BE SOLUTIONS	PAYMENT
22214	400.00	VM222213	BUD'S TOWING & RECOVERY, LLC	PAYMENT
22215	225.00	VM222214	City of Warren, Utility Services	PAYMENT
22216	82.80	VM222215	CARQUEST	PAYMENT
22217	1123.93	VM222216	DOMINION EAST OHIO	PAYMENT
22218	49.66	VM222217	Carter Lumber	PAYMENT
22219	42358.00	VM222218	DIAMOND MOWERS	PAYMENT
22220	357.33	VM222219	Handyman Supply Inc.	PAYMENT
22221	162.88	VM222220	Hanley Print & Promotions	PAYMENT
22222	100.00	VM222221	J & C Auto Parts & Towing	PAYMENT
22223	476.60	VM222222	Lowe's Business Account	PAYMENT
22224	395.00	VM222223	MOODY PLUMBING	PAYMENT
22225	94.12	VM222224	Municipal Signs & Sales	PAYMENT
22226	1011.97	VM222225	Ohio Edison	PAYMENT
22227	50.00	VM222226	OHIO ASSOCIATION OF PUBLIC TREASURERS	PAYMENT
22228	660.85	VM222227	Orwell Natural Gas	PAYMENT
22229	2650.01	VM222228	NAPA AUTO PARTS	PAYMENT
22230	47.00	VM222229	Pitney Bowes	PAYMENT
22231	2442.60	VM222230	PIPELINES, INC	PAYMENT
22232	155.00	VM222231	ROSCOE BROS. OF GUSTAVUS	PAYMENT
22233	200.00	VM222232	SCHULTZ TOWING, INC.	PAYMENT
22234	255.20	VM222233	Standard Insurance Company RE	PAYMENT
22235	160.00	VM222234	SERVICE 1 DON CLEMENTE	PAYMENT
22236	118.72	VM222235	Trumbull County Water & Sewer Acct. Dept	PAYMENT
22237	3208.88	VM222236	Trumbull County Treasurer	PAYMENT
22238	1339.34	VM222237	Trumbull County Engineer	PAYMENT
22239	50.00	VM222238	TREASURER STATE OF OHIO	PAYMENT
22240	101.00	VM222239	Terminix Processing Center	PAYMENT
22241	25.00	VM222240	Trumbull County Sheriff	PAYMENT
22242	126.41	VM222241	The Tribune Chronicle	PAYMENT
22243	187.20	VM222242	TIME WARNER CBLE - NORTHEAST	PAYMENT
22244	198.98	VM222243	TAYLOR RENTAL	PAYMENT
22245	347.04	VM222244	VISION SERVICE PLAN	PAYMENT
22246	1453.50	VM222245	YOUNGSTOWN OH OPT SERV CO LLC	PAYMENT
22247	107.01	VM222246	Ward's Auto Parts, Inc.	PAYMENT
22248	229.12	VM222247	Wal-Mart Business	PAYMENT
22249	1700.00	VM222248	Z TECH EXCAVATORS	PAYMENT
22250		VM222249		
22251		VM222250		
	87512.18		Total Amount of Pending Warrants	

BRADLEY, PRO Pressure Wash Inc

330 637 1234

330 372 3797

Proposal

PROPOSAL NO.	DATE 4-2-14
BID NO.	ARCHITECT
WORK TO BE PERFORMED AT Emigration Station	
ADDRESS	
CITY, STATE	
DATE OF PLANS all to Chris Park	

TO Bazetta Township Park

ADDRESS

CITY, STATE Bazetta Park

PHONE NO. 330-219-4749

We hereby propose to furnish the materials and perform the labor necessary for the completion of Thank you
Your wood with Turn-out Real nice David
Bradley

Area below for additional description and/or drawings:

Pressure wash wood (all wood in emigration station only)
 + Fence Both sides
 we cover stairs, ramps, etc.

Apply clear Behr premium sealant slight force
 sheen will have premium clear stain
 your choice

\$ 3,475.00 clear sealant

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____ Dollars (\$ _____) with payments to be made as follows.

Bazetta Township supplies water + electric

Respectfully submitted DAVID BRADLEY Thanks Again

Per 330 637 1234 330 372 3797

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. An agreement contingent upon strikes, accidents, or delays beyond our control.

Note - This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Signature _____

Date _____

HOUSE WASHING AT IT'S BEST!

Since 1986

BRADLEY'S PRO. Pressure Wash, Inc.



**FREE
ESTIMATES**

We Do:

- Vinyl & Aluminum Siding
- Deck Restorations
- Wood Staining & Preserving
- Brick Restoration, etc
- Log Cabins - Cleaning & Restripping
- All Houses are Hand-Scrubbed as Needed
- Exterior Painting

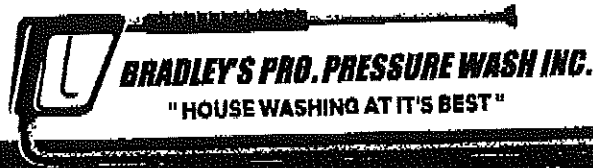
330-637-1234
330-372-3797

Fully Insured • References Available

**\$50 OFF TOTAL
HOUSE
WASHING**

BRADLEY'S PROFESSIONAL PRESSURE WASH, INC. 330-372-3797
With Market Coupon Only. Not valid with any other offer. Expires 3/15/14

DECK STAINING



BRADLEY'S PRO. PRESSURE WASH INC.

"HOUSE WASHING AT IT'S BEST"

DAVID BRADLEY

330-637-1234 330-372-3797

DECK- CLEANING - STAINING

2332 Cardwallader Sonk, Cortland, Ohio 44410

ATT. TO CHRIS PARK

WE COULD GET ON IT ASAP



Bureau of Workers' Compensation

30 W. Spring St.
Columbus, OH 43215

Certificate of Premium Payment

This certifies the employer listed below has paid into the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. For more information, call 1-800-OHIOWBC.

This certificate must be conspicuously posted.

Policy No. and Employer

Period Specified Below

1251011

01/01/2014 THRU 08/31/2014

BRADLEYS PRO PRESSURE WASH INC
2332 CADWALLADER SONN RD
CORTLAND OH 44410-9411

Stephen Bucher
Administrator/CEO

ohiobwc.com

You can reproduce this certificate as needed.

Ohio Bureau of Workers' Compensation

Required Posting

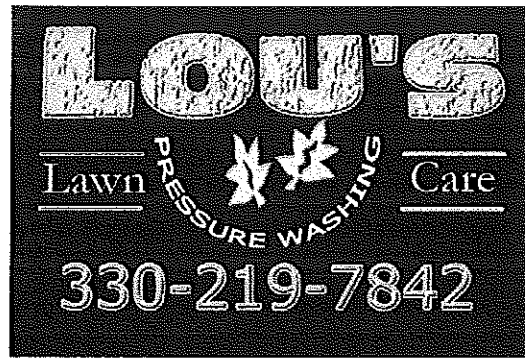
Effective Oct. 13, 2004, Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



Bureau of Workers' Compensation

You must post this language with the certificate of premium payment.



Estimate for work requested at Imagination Station in Bazetta Township.

Work to be performed:

- Clean all wood and prep for staining
- Apply stain to clean and prepped wood
- Stain provided by Bazetta Township

Estimated time to finish job: 5-6 days

Total amount.....\$3500.00

***Stain will be provided by Bazetta Township, otherwise there will be an additional charge of \$1200.00 for stain costs.**

***Proof of liability insurance available upon request!**

Thank you very much for your interest !



Standard Law Enforcement Supply Company

4920 EAST 345th STREET - Willoughby, OHIO 44094 • 440 • 942-2800

4-14-14
Chief Michael Hovis
Bazetta Twp. Police
2671 McCleary Jacoby Rd
Cortland, OH 44410
mhovis@bazettwp.org

Chief Hovis

We are pleased to offer you the following proposal:

Qty	P/N	Description	Cost
1	Synergy II XS6X	Diamondback Tactical Synergy Level II Vest, (2) Dynamic Carriers, Soft Trauma Plate, 5x8 KAP Plate (Sember)	\$735.00
1	Synergy II XS6X	Diamondback Tactical Synergy Level II Vest, (1) Dynamic Carrier, (1) 4 Pkt. Uniform Shirt Carrier, Soft Trauma Plate, 5x8 KAP Plate (Galida)	\$803.00
1	Synergy II XS6X	Diamondback Tactical Synergy Level II Vest, (1) Dynamic Carrier, (1) 4 Pkt. Uniform Shirt Carrier, Soft Trauma Plate, 5x8 KAP Plate (Hovis)	\$803.00
1	FR	Shipping	\$30.00
			Total
1	CB	Credit Balance	(\$541.00)
			Total Balance Due
			\$1830.00

CONCEALABLE PANELS

P-SYN2-M-12	Synergy Level II Male Panels	\$481.00
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CARRIERS

C-DCC-M-12	Dynamic Carrier, Male	\$87.00
C-USC-12 (O/S)	Uniform Shirt Carrier, 4 Pkt.	\$155.00

SPECIAL THREAT PLATE

KAP5x8	Special Threat KAP Plate, 5"x8"	\$80.00
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Respectfully Submitted,

Stuart Sarkisian
Gen. Mgr.
Standard Law Enforcement Supply Co.
440-942-2800
440-321-1570 (Cell)
stuart@stdlaw.net
www.stdlaw.net

Standard Law Enforcement is a complete Law Enforcement Supply Business including:

Smith & Wesson LE Distributor
Remington LE Distributor (Ammo/State Contract)
Mossberg LE Distributor

*Need approval
in PO (09A08)*

BAZETTA TOWNSHIP POLICE DEPARTMENT



2671 McCleary-Jacoby Rd. Cortland, Ohio 44410, 330- 638-5503, FAX 330- 638-9927
MICHAEL J. HOVIS- CHIEF OF POLICE
SGT. CHRISTOPHER G HERLINGER

Vehicles Ready to be Sold From Impound Lot on

April 23, 2014

Year	Make	Model	VIN
2003	Chevy	Cavalier	1G1JC52F837351592
1996	Pontiac	Sunfire	1G2JD12T6T7561986
1997	Ford	Explorer	1FMDU34E6VZB54272
1999	Ford	Explorer	1FMDU34EXXUA31297
1998	Chevy	Monte Carlo	2G1WW12M8W9316669



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



Date: April 21, 2014
To: Denise K. Lewis, OFE
Fire Chief
From: Bazetta Township Board of Trustees
Regarding: Opening and manning of Station 13, 2667 McCleary Jacoby Road

Chief Lewis:

It is at the request of this board that you open and man station 13 effective immediately. This station is to be open and operating during the hours of 12:00 noon until 8:00pm daily, 7 days a week. This is to be accomplished with little or no overtime. Staff from station 11 should be re-assigned daily to fulfill this request. Thanks for attention in this matter.

Regards,

Frank W. Parke 4-21-2014
Frank W. Parke Date

Paul Hovis 4-21-2014
Paul Hovis Date

Theodore J. Webb 4-21-2014
Theodore J. Webb Date