

# BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 25, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

**126-16** To accept the minutes from the April 11 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**127-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**128-16** To authorize the Fiscal Officer to make the following transfers.

*\$2,000.00 from General Fund (01) to Zoning (13)*  
*\$6,000.00 from General Fund (01) to Cemetery (05)*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**129-16** To not request a hearing on TA Operating LLC dba Quaker Steak and Lube's permit application with the Ohio Division of Liquor Control.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Invitation from Youngstown Warren Regional Chamber to attend their Government Affairs Council luncheon

**Administration:**

- Trustee Webb reported the following
  - A General Fund Levy committee is being formed and will be headed up by Chief Hovis and former Chief Sayers
  - Reminder that Trumbull County Health Board will treat standing water for mosquitoes if they are informed of the water

**Fire Department:**

- Chief Lewis reported the following
  - Ground has been broken for the new fire station
  - Construction meetings and payments due will begin in May
  - Estimated move in date is June 2017

**Police Department:**

- Chief Hovis stated the following
  - Drug Take Back Day would be April 30 from 10am-2pm at the Police Department
  - No needle or liquids would be accepted

**Road Department:**

- Superintendent Parke reported the following
  - Park restrooms are now open
  - Foundations are being done in the cemetery

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills reported the following
  - He is adjusting to the 20 hour work week
  - Has received complaints about the lack of free garage sale permits
  - Has told residents to address those complaints to the Trustees
  - Has attended some meetings on his own time
  - Reminded residents the township is not doing any nuisance abatements due to budget cuts

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next Quarterly Meeting would be July 6 at 6:30pm

**Parks & Recreation Board:**

- Trustee Parke asked if IT Specialist Davis could post something on the sign and on the website about seeking members for this Board
- Chairman Belcher reported the following
  - Has spoken to several former members of the Board who would like to be on it
  - Will talk to other residents to get more members

**Safety Committee:**

- Chief Lewis said the next meeting would be May 5 at 8am

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Lisa (Last Name Unknown) from Woodland Trails, Phase 4
  - Has contact Ohio Dept. of Transportation (ODOT) about having a light on Burnett
  - Was told ODOT would need to conduct a traffic count
    - Inspector Mills affirmed that this is true
  - Concerned that no one from ODOT has gotten back to her
    - Inspector Mills said to keep calling ODOT and they will eventually do something

PENDING WARRANT REPORT  
Bazetta Township [2016]

Date: 04/25/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
27249	26.52	VM27249	Advance Auto Parts	Parts
27250	566.90	VM27250	Automotive Distributors Warehouse	Parts
27251	19.20	VM27251	AT&T Mobility	Service
27252	2259.77	VM27252	BE Solutions	Claims Runs
27253	1506.94	VM27253	Delta Dental	Insurance
27254	74.45	VM27254	Finger Lakes System Chemistry	Supplies
27255	875.00	VM27255	Scott W. Gubanyar	Clothing Allowance
27256	875.00	VM27256	Aaron Hanson	Clothing Allowance
27257	276.09	VM27257	Medical Mutual of Ohio-6018	Refund
27258	875.00	VM27258	Michael Mannelia	Clothing Allowance
27259	17836.44	VM27259	Ohio Insurance Services Agency	Insurance
27260	1054.41	VM27260	Ohio Edison	Service
27261	475.96	VM27261	Ohio Edison	Service
27262	6920.38	VM27262	Ohio Bureau of Workers' Compensation	Installation Transactions
27263	95.83	VM27263	Cerni Motor Sales, Inc	PARTS
27264	108.99	VM27264	Purchase Power	Postage
27265	280.00	VM27265	Psychcare, Inc.	Service
27266	875.00	VM27266	Thomas S. Rink	Clothing Allowance
27267	313.20	VM27267	Standard Insurance Company RD	Insurance
27268	200.00	VM27268	Schultz Towing, Inc.	Tows
27269	102.56	VM27269	Trumbull County Water and Sewer	Service
27270	50.00	VM27270	Treasurer State of Ohio	Service
27271	177.00	VM27271	Treasurer State of Ohio	Service
27272	875.00	VM27272	Robert A. Wassser	Clothing Allowance
27273	875.00	VM27273	Nicolas Wildman	Clothing Allowance
27274	875.00	VM27274	Gary W. Walters	Clothing Allowance
27275	875.00	VM27275	David A. Walter	Clothing Allowance
27276	150.00	VM27276	Donna Rae Hottle Pence	Return of Grave Space
27277	597.00	VM27277	Involta	Service/Supplies
27278	100.00	VM27278	NEOFCA	Annual Membership Dues
27279	241.94	VM27279	American Tire Distributors	Supplies
27280	372.60	VM27280	Penn Care Public Safety Technology	Supplies
27281	50.00	VM27281	Bazetta Fire & EMS Training Center	Refresher
27282	81.60	VM27282	D&T, P.M. & Truck Repair, LLC	Supplies
27283	572.50	VM27283	Koorsen Fire & Security	Service/Supplies
27284	399.08	VM27284	Channing Bete Company, Inc.	Supplies
27285	43.72	VM27285	Scott W. Gubanyar	Training Reimbursement

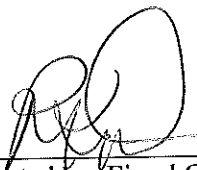
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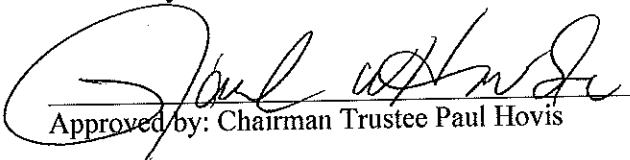
Total Amount of Pending Warrants

- Asked if a traffic light could go up by Murphy's Oil on Millenium
  - Superintendent Parke said the township could not afford to put up a light, but have discussed a stop sign
- Concern about hearing gun shots
  - Inspector Mills said they could be coming from the hunting area on Elm Road
  - Chief Hovis said to call the Police Department whenever she hears them
- Wanda Myers, from Woodland Trails, Phase 4
  - Asked if a permit was required for people to shoot guns in the township
  - Does the Police Department have a record of gun owners in the township
  - Are there hours when people can and can not shoot guns
- Chief Hovis said the following
  - Gun registration is done on the federal level, not locally, so we do not maintain records of individual gun owners
  - Shooters on private property are required to have an adequate back stop
  - Officer do check on this when an issue is brought to their attention

**130-16** To adjourn the meeting at 6:17pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 05-04-16  
 Attested by: Fiscal Officer Rita K. Drew

  
 \_\_\_\_\_ Dated: 05-6-16  
 Approved by: Chairman Trustee Paul Hovis

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2380 FAX(614)644-3166

TO

87746290150 <small>PERMIT NUMBER</small>		TRFO <small>TYPE</small>	TA OPERATING LLC DBA QUAKER STEAK AND LUBE 2191 MILLENNIUM BLVD & PATIO BAZETTA TWP CORTLAND OH 44410
10	01	2015 <small>ISSUE DATE</small>	
04	04	2016 <small>FILING DATE</small>	
D5		D6 <small>PERMIT CLASSES</small>	
78	904	C	F15869 <small>RECEIPT NO.</small>

FROM 04/06/2016

7128910 <small>PERMIT NUMBER</small>			OSL OF WARREN INC DBA QUAKER STEAK AND LUBE 2191 MILLENNIUM BLVD & PATIO BAZETTA TWP CORTLAND OH 44410
10	01	2015 <small>ISSUE DATE</small>	
04	04	2016 <small>FILING DATE</small>	
D5		D6 <small>PERMIT CLASSES</small>	
78	904		<small>RECEIPT NO.</small>



MAILED 04/06/2016      RESPONSES MUST BE POSTMARKED NO LATER THAN. 05/09/2016

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES C TRFO 8774629-0150  
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.    
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

04-25-16  
(Date)

(Title)-  Clerk of County Commissioner

Clerk of City Council

Township Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES  
ATTN TOWNSHIP FISCAL OFFICER  
3372 STATE ROUTE 5 NE  
CORTLAND OHIO 44410

LLC / PARTNERSHIP CROSS REFERENCE  
DISPLAY

PGECG

8774629 PERMIT NBR  
TA OPERATING LLC  
ATTN GENERAL COUNSEL  
TWO NEWTON PL  
255 WASHINGTON ST STE 300  
NEWTON MA 02458-1634

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MARK R YOUNG	02/05/2009	ACTIVE	VICE PRES.
	05/30/2007	INACTIVE	
JENNIFER B CLARK	05/30/2007	ACTIVE	SECRETARY
THOMAS M OBRIEN	05/30/2007	ACTIVE	CEO
ANDREW J REBHOLZ	05/14/2008	ACTIVE	TREASURER
	05/30/2007	INACTIVE	
TRAVELCENTERS OF AMERICA	05/30/2007	ACTIVE	5% MEMSHIP

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE