

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: July 20, 2015 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures

211-15 To accept the minutes from the July 6 Regular Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

212-15 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

213-15 To authorize the Fiscal Officer to transfer \$8,000.00 from 10-A-15A (Fire: Future Retirement Expenses) to 10-A-08 (Fire: Tools & Equipment).

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- 2014 Annual Report from Ohio Police & Fire Pension Fund (OP&F)
- Thank you e-mail from Dan DeLuca at Planet Aid
- Notice to Legislative Authorities from Department of Commerce regarding Permit Renewal Objections
- Thank you card from the family of William Glancy
- Letter of gratitude from John & Elaine Ward

- Trustee Webb read the last 2 pieces of correspondence into the record (see attached)

Administration:

- Trustees Parke and Hovis checked into areas of the township where there have been drainage issues
 - Ohio Dept. of Transportation has only one flush wagon for several counties
 - It may be here in a month or so
- Trustee Parke reminded the assemblage that mosquito spraying would take place on Wednesday, July 22, with July 23rd as the rain date

- Trustee Webb reported that a committee has been formed to create a township newsletter that he hopes will be out to residents in early September

Fire Department:

- See Attached Agenda

214-15 To authorize an expenditure not to exceed \$2,000.00 to Wildlife and Environmental Solutions LLC for wildlife removal, entry point sealing, and microbial spraying at both fire stations, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Chief Lewis reported that the spraying has been completed
- Trustee Webb said there will be some discussion in the next few days about reopening Station #13

215-15 To authorize an expenditure not to exceed \$9,500.00 to Finley Fire Equipment for 2 sets of bunker gear, 12 sets of gloves, 12 nomex hoods, 12 pair of boots, 2 helmets, and shipping to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

216-15 To adopt Driver Safety SOG 08012015.991 (Opti-Com/Cell Phone), effective August 10, 2015.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

217-15 To authorize an expenditure of \$2,198.70 to Hudson Communication for computer mount brackets, to be paid from the Fire Fighter Assistance Grant Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Zoning Inspector Mills reported an incident he witnessed at the Trumbull County Fair
 - Thanked Chief Lewis for the continuing good job that his department does
 - Our Fire/EMS was fast and professional
 - Proud to be part of this community
 - Needs to be put out there more often how well our departments do

Police Department:

- See Attached Agenda

218-15 To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

2001 Chevrolet Sedan (VIN 8516)
2000 Volkswagen Sedan (VIN 0955)
1998 Chevrolet Blazer (VIN 3947)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Nothing to report
- Trustee Parke stated that the department is doing a good job keeping the catch basins clear

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported the following
 - Going to get started on a ditching/maintenance code issue
 - Attended a seminar about legislation concerning people raising chickens in residential areas
 - Pursuing a property declared agricultural, but is not being used for that purpose

219-15 To approve the attached §505.87 Resolution #1.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Zoning Commission, Zoning Board of Appeals & Code Enforcement Board of Appeals:

- Zoning Inspector Mills will be contacting all members of both board about upcoming issues and changes to the zoning resolution

Parks & Recreation Board:

- Board Member Roman reported the following
 - Fundraiser to be held on Saturday, October 10
 - Park bench for Carol Braden to be installed
- Trustee Webb reported that someone fell off a picnic table in the park
 - The picnic table had been removed from the mulch bed and placed in the grass
 - Need to better anchor those tables so they cannot be moved

Safety Committee:

- Trustee Webb said the next meeting will be the first Friday in August

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

Public Comment:

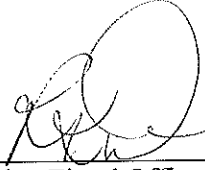
- Gloria Yokley of Lynn Drive had questions about flash flood waters
 - Whose job is to take care of the grass and ditch by the fence on Lynn Drive
 - Whose property is it and who is responsible for it
- Zoning Inspector Mills said he had been looking into this with Trumbull County
- Trustee Parke said Trumbull County used to come out and clean those ditches
- Assistant Road Superintendent Tempesta he would check the catch basins and drains in that area

220-15 To adjourn the meeting at 7:24pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 07-21-15



Approved by: Chairman Trustee Ted Webb

Dated: 8/3/15

PENDING WARRANT REPORT
Bazetta Township [2015]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	143.14	VW 1	The Huntington National Bank	Services Charges
25392	1270.14	VW25392	American Tire Distributors	Supplies
25393	197.78	VW25393	Ainsley Oil Company	Fuel
25394	185.38	VW25394	Advance Auto Parts	Supplies
25395	3574.47	VW25395	BE Solutions	Claims Runs
25396	300.00	VW25396	Bud's Towing & Recovery, LLC	Towing
25397	82.61	VW25397	NAPA Auto Parts	Supplies
25398	1487.22	VW25398	D&T P.M. Truck Repairs, LLC	Supplies
25399	120.64	VW25399	Department of the Treasury	2015 PCORI Fee
25400	3163.85	VW25400	D.R. Ebel	Supplies
25401	80.00	VW25401	Fiore's Service Center	Supplies
25402	53.65	VW25402	Finger Lakes System Chemistry	Supplies
25403	25.73	VW25403	Fastenal Company	Supplies
25404	176.10	VW25404	Handyman Supply Inc.	Supplies
25405	38867.50	VW25405	Hudson Communications, LLC	Supplies
25406	360.05	VW25406	Lowe's Business Acct/SynCb	Supplies
25407	1099.40	VW25407	Ohio Edison	Service
25408	13989.22	VW25408	Ohio Insurance Services Agency	Insurance
25409	30.56	VW25409	Orwell Natural Gas	Service
25410	195.00	VW25410	OACP	Membership Dues
25411	28.50	VW25411	Pitney Bowes, Inc.	Postage Meter
25412	996.40	VW25412	Penn Care Medical Products	Supplies
25413	211.65	VW25413	Physio-Control, Inc.	Supplies
25414	359.49	VW25414	Purchase Power	Postage
25415	151.25	VW25415	Respiratory Care Partners, Inc.	EMS Supplies
25416	25.00	VW25416	Robert Estes	Overpayment of Impound Lo
25417	324.80	VW25417	Standard Insurance Company RD	Insurance
25418	400.00	VW25418	Schultz Towing, Inc.	Tows
25419	797.18	VW25419	Southeastern Emergency Equipment	Supplies
25420	115.50	VW25420	Trumbull County Water And Sewer	Service
25421	3208.88	VW25421	Trumbull County 911	911 Service
25422	50.00	VW25422	Treasurer State of Ohio	Service
25423	187.79	VW25423	Time Warner Cable-Northeast	Service
25424	144.00	VW25424	Treasurer State of Ohio	Service
25425	396.89	VW25425	Verizon Wireless	Service
25426	1560.00	VW25426	Wilson, Phillips & Agin, CPA'S, Inc.	Audit
25427	34.05	VW25427	Warren Fire Equipment, Inc.	Supplies
25428	1094.50	VW25428	Walmart Business/SYNCB	Supplies
=====				
	75488.32		Total Amount of Pending Warrants	

*With Sincere
Thanks*

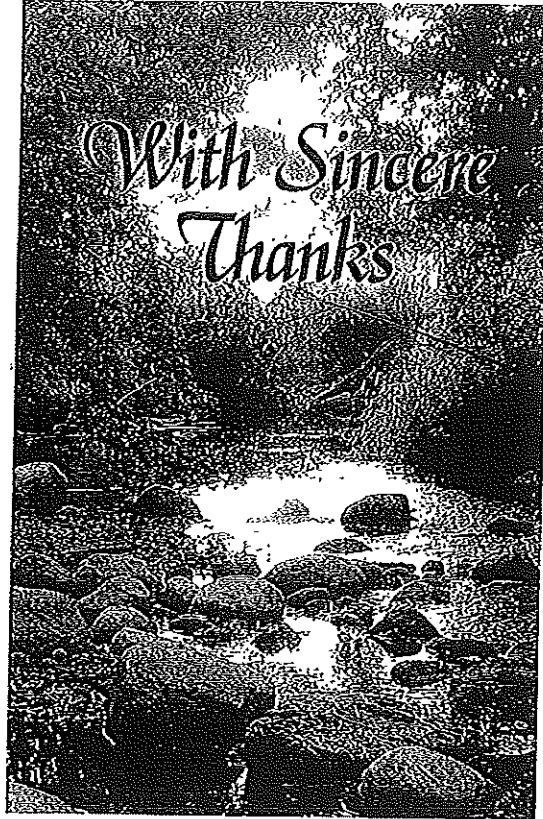


Photo by
Joel Irbeck

22160

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*Thank you all
for the flowers.
Bill enjoyed the
many years he spent
with you all.*

*Carol &
Family*

*W*hat we will remember
when we look back, are
the times when kindness
made a difference
in our lives.

*T*hank you for caring.

July 20, 2015

Bazetta Township Trustees
3372 State Route 5, NE
Cortland, Ohio 44410

Gentlemen,

We are sending this letter to thank you for the prompt attention to our on-going problem.

We stopped at the township office on Wednesday, July 15 where the secretary gave us the telephone number for Frank Parks. We then called him to explain the situation. He said he would pass along the information to Paul Hovis who is the liaison for the road department. Paul was at our house within the hour.

The very next day the road crew rectified our problem. They were efficient, thorough, and diligent in their efforts. Please express our thanks and appreciation to all the workers.

How gratifying to find a government entity that is doing their job and with such good will.

Thank you again!

Sincerely,

A handwritten signature in cursive script that reads "John & Elaine Ward".

John and Elaine Ward
2898 McCleary-Jacoby Rd.
Cortland, Ohio 44410

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 7/15/2015
To: Trustees
From: Chief Dennis Lewis
Re: July 20, 2015 Trustee's
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Webb

1. Requesting an emergency expenditure of \$2000.00 to Wildlife and Environmental Solutions, LLC for wildlife removal for both stations, seal all entry points for wildlife, and spray microbial disinfectant and deodorizer. Quote attached called another company would not return call.
2. Request to transfer \$8000.00 from 10-A-15A to 10-A-08.
3. Requesting expenditure not to exceed \$9500.00 to Finley Fire Equipment for the purchase of 2 sets of bunker gear (coat and pant), 12 sets of gloves, 12 nomex hoods, 12 pair of boots, 2 helmets and shipping. The equipment being requested is expired. Quote attached.
4. Requesting the adoption of Driver Safety SOG 08012015.991 (opti-com/cell phone) with an effective date of August 1, 2015. SOG is attached for your review.
5. Requesting expenditure of \$2,198.70 for and addition cost for the 40 Computer mount brackets from Hudson Communications LLC, 5922 Rt 167, PO Box 109, Pierpont Oh 44082. This is amount will be fully reimbursed back from the Firefighter Assistance Grant.

Professionally,
Dennis Lewis
Fire Chief



Wildlife and Environmental Solutions, LLC

Providing Wildlife Control and Services for Ohio "Since 1998"



Post Office Box 33792 ~ North Royalton ~ Ohio ~ 44133-1998

Telephone (440) 669-4499 ~ Email: SolutionWildlife@sbcglobal.net

http://WildlifeSolution.net ~ http://BigBuckFla.Tripod.com/OhioBatsandRaccoons ~ http://AWildlifeSolution.com

Customer and/or Company Information

Name BAZETTA TOWNSHIP FIRE
 Address 2667 McCLARY-JACOBY RD
 City CORTLAND State OHIO Zip _____
 Telephone 330-647-0819 Fax _____
 Email DLEWIS@BAZETTA TWP.ORE

Insurance Company Information

Name 773 EVERETT CORTLAND HULL
 Email _____
 Telephone _____ Fax _____
 Adjuster _____ Claim # _____

Proposal

Contract / Invoice

Date of Inspection for Proposal/Contract

7-12-2015

Wildlife Problem: BIRDS

Solution and Repairs Required to Resolve Wildlife Problem:

FIRE STATION: 2667 McCLARY-JACOBY RD
3 SOFFIT OVERHANG CORNERS

- REMOVE DAMAGED SOFFIT PANELS
- REMOVE NESTING DEBRIS AND FECES
- SPRAY MICROBIAL DISINFECTANT + DEODORIZER
- REPLACE WITH NEW SOFFIT PANELS AND SEAL WITH QUAD CLEAR CAULK
- REMOVE AIR CONDITIONER

- REMOVE NESTING DEBRIS AND FECES
- SPRAY MICROBIAL DISINFECTANT AND DEODORIZER
- INSTALL AIR CONDITIONER AND SEAL WINDOW GAP WITH FOAM + CAULK

FIRE STATION: 773 EVERETT CORTLAND HULL

- 2 BACKROOM VENT COVERS INSTALLED AND CLEANOUT DUCTWORK AND SPRAY MICROBIAL
- 2 LIGHTS CLEANOUT NESTING DEBRIS AND SEAL

TERMS AND CONDITIONS

Customer agrees and authorizes hereby undersigned to perform work as specified above. A two (2) party check will be issued, made to insured and the undersigned if insurance company is utilized. A 30% payment is due upon starting of the job and the balance is due in full upon completion. Any alterations and/or additional requests by the customer will incur additional charges up and above the total cost stated. The customer is responsible for any and all additional charges for collection of money owed. Bailing by the customer, removal of traps, damage and/or injury incurred from a trapped animal WILL NOT be the responsibility of Wildlife Environmental Solutions or any of its employees, but that of the customer. Note: Proposal will be null and void if not accepted within 30 days of inspection.

Customer's Initial _____

Acceptance of Contract by Customer and/or Authorized Party from the Insurance Company with Terms and Conditions As Specified Above.

Signature _____

Print Name _____

Date _____



Sub Total \$ 2000.00

TAX EXEMPT
Sales Tax \$ _____

Total Amount \$ _____

Deposit (30%) and/or insurance Deductable to Be Paid By Customer Upon Acceptance or Startup ()

Balance Due In Full Upon Completion _____

Proposal and/or Contract Submitted by Ken Franklin

FINLEY FIRE EQUIPMENT

Ron Danadic - Sales Representative
1815 Taft Ave.
Niles, Ohio 44446
Cell/330-720-0635 Fax 330-505-1829
Email rdanadic@finleyfire.com

Price Quotation

Quote Date 7/13/15
Quote Number 151C

Valid For 30 Days
Terms 10 Days

F.O.B.
Est. Ship Date ASAP

Quoted To: Bazetta Fire Dept,
Chief Lewis

Qty.	Part Number and Description	Unit Price	Line Total
1	Globe G-Xcel Set as specified below	\$1748	
1	Globe Magnum Boot	\$310	
1	Bullard USTM6TL leather front, Trak Light (goggle or 4" faceshield)	\$290	
1	Protek 8 Titan Gloves (tan)	\$64	
1	PGI Carbon Hood	\$29	

Options:

Protek 8 Fusion Gloves (Black)

\$52/pair

To add Belt to Globe pants

Add \$28

Majestic Carbon Hood with flag

\$35

Globe Metro Classix per your spec

\$1660

\$9500

G- Xcel gear

Coat

Black PCA Advance outer shell
Quantum Q3 Thermal Liner
Crosstech 2C Moisture Barrier
NYC L/Y Triple Trim
Zipper/Velcro Closure
Dual Action cargo Pockets
Black Suede Cuff Reinforcements
Bazetta 3" l/y Scotchlite on back
Velcro FF name patch bottom of coat
Radio Pocket Left Chest
Self Mic Strap near collar
Flashlight snap and Strap Right Chest
Kevlar Hand and wrist guards
Wristers attached to liner

Pant

Black PCA advance outer shell
Q3 Thermal Barrier
Crosstech 2C MB
L/Y Triple trim around cuffs
Hook and Velcro closure
Cargo pockets on legs
Black Suede Cuff Reinforcements
Silazone/Dragonhide padded knees
Padded rip cord suspenders

Est. Freight Charge Varies on Qnty

Total

Thank You For Your Business

Ron Danadic



SOG: 08012015.881
EFFECTIVE DATE: 08/10/15
SUPERSEDES: ALL
APPROVED: DRAFT

CHIEF

PAGE 1 OF 2

**DRIVER SAFETY
Opti-Com/Cell Phone**

Purpose:

Provide guideline on the responsibility of personnel driving emergency apparatus within the fire department and establish guidelines to be followed in all situations.

Responsibility:

It is the responsibility of the driver of Bazetta Fire Department (fire department) vehicle to drive safely and prudently at all time. Vehicles shall be operated in compliance with Ohio Motor Vehicle Laws and use due regard when operating apparatus.

Procedures:

When responding with light and sirens; warning lights and audible siren shall be used, as required by Ohio Motor Vehicle Laws.

The opti-com system is to assist with the operations of fire department vehicles. It is not to be used during all times that the vehicle is in operation.

The opti-com shall be used wherever an apparatus is utilizing its warning lights and sirens. However, the driver of the unit is still responsible for driving the vehicle with due regard and shall approach all intersections with caution.

The use of the opti-com can also be considered under certain patient transport conditions where lights and sirens are not warranted. When a patient's condition warrants expedient transport but lights and siren are not needed, the opti-com can be utilized.

The opti-com system shall not be used for routine transports. These include times when patient's can be transported to the hospital with normal traffic flow unless it is determined by the driver; traffic is heavy and will delay reasonable transport times.

The opti-com system shall not be used during routine (non-call) related use of apparatus.

All employees are required to use seatbelts at all times when operating or riding in apparatus (the only exception to this is the ambulance attendant). The company officer/driver on the vehicle is responsible with assuring that all personnel are properly belted before the apparatus is permitted to move.

All non-employees shall be belted/restrained if riding in department vehicles. NO EXEMPTIONS. If they are unable or unwilling to use safety restraints they are not to be transported.

The driver operator of an apparatus shall not text while the vehicle is in motion.

Police Agenda for trustee meeting of Monday July 20, 2015

Wed 7/15/2015 11:16 AM

From: Michael Hovis

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org



Rita,

The following is the police agenda for trustee meeting of Monday July 20, 2015. To authorize sale from the impound lot:

1. 2001 Chevrolet Sedan VIN#2G1WF55E519348516
2. 2000 Volkswagon Sedan Vin#3VWSC29M3YM070955
3. 1998 Chevy Blazer Vin#1GNCT18W8WK213947

That is all for the police department. Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

PH:330-638-5503

Fax: 330-638-9927

RESOLUTION No. 219-15

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

2637 Niles Courtland Rd. Courtland, Oh. 44410

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Hous - Yes

Trustee Parke - Yes

Trustee Webb - Yes