

BAZETTA TOWNSHIP

SHELTER RESERVATION RULES AND REGULATIONS

- 1 Bazetta Township and Lakeview Schools sponsored programs and activities will have priority use of the facilities.
- 2 To ensure use of shelters, reservations are required.
- 3 Reservation requests must be submitted not less than fourteen (14) nor more than thirty (30) calendar days in advance of the reservation date.
- 4 One member of the requesting group shall assume responsibility for the proper use of the facility.
- 5 User groups will be financially liable for Township facilities.
- 6 Parks and Recreation facilities will be available for use seven (7) days a week.
- 7 All activities will conclude by dusk or as posted.
- 8 Individuals and groups using township park areas **SHALL NOT**
 - a. Serve or sell alcoholic beverages unless a special designated permit has been issued
 - b. Gamble
 - c. Charge admission to sponsored activities except when an activity is for the benefit of charity or nonprofit organization, and when said admission charge is approved by the Township.
 - d. Allow music, dancing other activities to interfere or offend other park users. Inappropriate behavior or noise will not be permitted.

9 Shelter reservation fees:

	LARGE SHELTER	IMAGINATION STATION SHELTER
Bazetta Town Resident	\$25.00	\$10.00
Cortland City Resident	\$35.00	\$15.00
Other Non-Resident	\$75.00	\$25.00

- 10 All garbage must be disposed of after use.
- 11 When a shelter is not being used, it is available to the public on a first come first serve basis for no charge. All rules and regulations apply.
- 12 Any person or group who does not abide by these rules shall be asked to leave the premises.
- 13 No rain checks or refunds will be given due to bad weather or late cancellations.
- 14 Individuals or groups using the shelter without a reservation must surrender the shelter to individuals or groups having a shelter permit for that facility.
- 15 You must pay for your shelter reservation and submit a signed rental agreement within 10 calendar days after the date you make the reservation or you automatically forfeit your date and the Township will re-open the date for rental. Your permit and rental agreement must be taken to the rental facility for proof of your reservation. Bazetta Township Police will be available for assistance during your rental, and will have a copy of your reservation application.

- 16 You must be 18 years of age to rent any park facility.
- 17 The park is open from _____
- 18 You will comply with all laws of the United States and the State of Ohio, and with all Township Park rules and regulations and will not permit anything to be done on said premises in violation thereof.
- 19 Glass containers of any kind are strictly prohibited.
- 20 Ground fires are strictly prohibited. Please be sure charcoal from your grill is cooled and deposited in proper receptacles.
- 21 Leave the premises clean, placing all paper and other debris in receptacles furnished throughout the park. Do not pour any solution on grass, trees, or vegetation.
- 22 Outlets are only for use of small radios, coffee pots, food warmers and like equipment that does not exceed a maximum of 15 amps.
- 23 Parking allowed only on designated parking lot areas.
- 24 Decorating is permitted. However, no staples or nails are allowed. If tape is used it must be a lightweight tape that can be easily removed.
- 25 Any special requests must be submitted in writing to Bazetta Township for approval no later than thirty (30) calendar days prior to your rental date. Special requests may include a disk jockey, live band, etc. or anything not specifically covered in this rental agreement.
- 26 Employees of Bazetta Township or the Lakeview Local Schools and Non-profit groups shall be entitled to a 10% discount on facility rentals. Proof of employment or membership is required.

I have read the shelter reservation rules and regulations for use and permit and understand that the event may be terminated upon violation of any of the aforementioned rules and regulations. I also agree that while using the Bazetta Township Park facilities that we will not discriminate on the basis of disability, age, race, sex and national origin.

Signature of Person Responsible
(Must be 18 years of Age)

Anyone using the park shelter without a permit will be asked to relinquish the use of the shelter upon request of the permit holder.
If you have any questions, please contact Bazetta Township at (330) 637-8816. If you have problems at the park, please call the Police Department at (330) 638-5503

REGULATION FOR SCHOOL OUTINGS

School Outings: Bazetta Township may approve the use of Imagination Station or any part of the Township Park for school outings. All school groups exceeding one full-sized bus load shall give prior notice to Bazetta Township of their planned use of the Park at least two weeks prior to the planned use. The Township may deny such requested uses if other activities have been planned for the Park on the requested date or if more than one bus load of school children have already notified the Township of their planned use for the same day. Priority will be given to Lakeview Local Schools. There are no fees for school outings unless they reserve either or both shelters.

Permit No. _____

PERMIT

To Use Bazetta Township Shelter

Name: _____

Address: _____

City, State, Zip: _____

Home Telephone: _____

DATE OF USE: _____

SHELTER LOCATION:

Large Shelter

Imagination Station Shelter

This permit is issued to the above named individual for exclusive all day use at the shelter indicated.

APPROVED _____

Please bring your confirmed permit with you on the day of your reservation in case someone else is using your reserved shelter.

Copy: File

Bazetta Township Police

**BAZETTA TOWNSHIP PARK SHELTER RENTAL APPLICATION
AND AGREEMENT**

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

E-MAIL ADDRESS: _____

DRIVER'S LICENSE NO.: _____ STATE ISSUED: _____

D.O.B. _____

PLACE OF EMPLOYMENT: _____

EMPLOYER'S PHONE: _____

IN WHAT POLITICAL SUBDIVISION DO YOU RESIDE?

(eg. Township, Village, City) _____

FACILITY YOU DESIRE TO RENT?

LARGE SHELTER IMAGINATION STATION SHELTER

DATE OF USE: _____ HOURS OF USE: _____

PURPOSE: _____ NO. OF ATTENDEES: _____

TODAY'S DATE: _____

AMOUNT OF DEPOSIT: _____

CASH CHECK OR MONEY ORDER CHECK NO. _____

PLEASE MAKE CHECKS OR MONEY ORDERS PAYABLE TO BAZETTA
TOWNSHIP.

Copies to: 1st Copy - Customer 2nd Copy - Police Dept. 3rd Copy - Township

BOARD OF TRUSTEES
BAZETTA TOWNSHIP
3372 STATE ROUTE 5, NE
CORTLAND, OH 44410
330-637-8816

(SCHOOL/GROUP OUTINGS FOR PLAY AREA ONLY)

Name: _____ Phone: _____

Address: _____

Date Requested: _____ Time: _____ to _____

To be used for: _____

In consideration of the use and enjoyment of said Park Facilities, I, (We) the undersigned agree to use the park facilities in accordance with the Park Rules, attached hereto and to be responsible for any and all damages to the park facilities arising from my conduct of negligence or the conduct or negligence of any of my guests for whom I am responsible.

Further I, (We) agree to indemnify and hold harmless the Bazetta Township Board of Trustees and their employees and/or agents from any liability arising out of my use of the park facilities, my conduct or negligence or the conduct or negligence of any of my guests for whom I am responsible.

In witness whereof I have affixed my signature this _____ day of _____,
20_____.

Signature of Responsible Party

Bazetta Township Park Policies

Playground Rules

Welcome to the Imagination Station Playground. This unique playground was designed and built by volunteers for the enjoyment of all the children in our community. It provides numerous pieces of equipment which provide muscular development and coordination for the physically challenged children as well as able bodied peers. In an effort to ensure that your visit is safe and pleasurable the following rules have been adopted by the Bazetta Township Trustees.

- 1. Pets are strongly prohibited**
- 2. Children must be supervised**
- 3. Equipment should be used properly**
- 4. Smoking is prohibited**
- 5. Bikes, skateboards, rollerblades are prohibited**
- 6. Pushing, shoving, or running is prohibited**
- 7. Shirts and shoes are required**
- 8. Jumping fence is prohibited**
- 9. Eating within the fence (playground) area is prohibited**
- 10. No gum chewing in the park.**

Please help keep the Imagination Station beautiful, place your trash in the proper receptacles. *Anyone failing to follow these rules will not be permitted in the park.* The park is open at Sunrise and closes at Sunset.

Thank you,

Bazetta Township Trustees