

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING AGENDA**

Date: January 11, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Administrative Secretary Robyn Metheny

**014-16** To accept the minutes from the December 30 Year End and January 4 Reorganizational Meetings.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**015-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**016-16** To authorize the Fiscal Officer to make the following Supplemental Appropriations for 2016.

*\$24,275.21 to 01-A-27 (General: Transfers)*  
*\$24,275.21 to 30-A-05 (OPWC Projects: Township Portion)*  
*\$30,041.26 to 30-A-06 (OPWC Projects: OPWC Portion)*  
*\$30,000.00 to 10-A-10 (Fire: Repairs)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**017-16** To authorize the Fiscal Officer to make the following transfers.

*\$24,275.21 from 01-A-27 (General: Transfers) to 30-A-05 (OPWC Projects: Township Portion)*  
*\$9.37 from 15-A-01 (Bond Note Retirement: Principal) to 15-A-04 (Bond Note Retirement: Interest)*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**018-16** To authorize the Fiscal Officer to request an advance of the 1st Half Settlement of Real Estate Tax from the Trumbull County Auditor.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**019-16** To authorize the Fiscal Officer to make the following Supplemental Appropriations for 2015.

-*\$9,570.81 to Fund 05 (Cemetery)*  
-*\$1,545.19 to Fund 09J (OMVI)*  
-*\$76,680.68 to Fund 30 (OPWC Road Projects)*  
-*\$9.99 to Fund 15 (Bond Note Retirement)*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**020-16** To accept the attached 2015 Final Appropriations and submit to the Trumbull County Auditor.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**021-16** To authorize the Fiscal Officer to request a 2015 Amended Certificate of Estimated Resources that reflects the changes relative to year-end receipts and expenditures.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**022-16** To authorize the Fiscal Officer request a 2016 Certificate of Estimated Resources.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Resignation letter from Firefighter/Medic William E. Claypoole

**Administration:**

- Reminder of Township Association Dinner
- Letter from Lakeview Schools - January 19th discussion on new school project. Trustee Webb to attend.

**Fire Department:**

- See Attached Agenda & Report

**023-16** To accept the resignation of Firefighter/Medic William E. Claypoole, effective January 17, 2016.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**Police Department:**

- Nothing to report

**024-16** To approve a pay increase to \$11.00 per hour for the position of Police Secretary, effective January 17, 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**025-16** To approve an expenditure not to exceed \$8,200.00 with Fallsway Equipment Company for outfitting a 2016 Ford Utility Police Vehicle, to be paid from the Police Equipment Fund.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**Road Department:**

- Meeting with BWC - Safety Audit

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to report

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb and Zoning Inspector Mills attended the meeting on January 6th
- Trustee Webb stated William Gardner is the Chairman and Craig Fess is Vice Chairman for the Board of Appeals. Curtis Lonsbrough is the Chairman and Rita Benoit is Vice Chairman for the Zoning Commission Board.
- Mr. Mills reminded the zoning board to extend garage sales.

**Parks & Recreation Board:**

- Nothing to report

**026-16** To table the resolution to approve a new term for Parks & Recreation Board Members.

**Motion:** None

**Second:** None

**Vote:** None

**Safety Committee:**

- Nothing to report

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- None

**027-16** To approve the attached legal notice soliciting for construction of a new fire station.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

**028-16** To adjourn the meeting at 6:07pm.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis - Yes      Trustee Parke - Yes      Trustee Webb - Yes

*Robyn A. Metheny*  
Attested by: Admin. Secretary Robyn Metheny

Dated: 01-11-16

*Paul W. Hovis*  
Approved by: Chairman Trustee Paul Hovis

Dated: \_\_\_\_\_



PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
26584	913.00	VW26584	Burnham & Flower	Bond Renewal
26585	8714.74	VW26585	BE SOLUTIONS	Claims Runs
26586	588.00	VW26586	BE SOLUTIONS	Admin Mo Fees
26587	25.00	VW26587	Rita Benoit	Quarterly Mtg January 06,
26588	300.00	VW26588	Bud's Towing & Recovery, LLC	Impound Lot Fees
26589	111.03	VW26589	City of Warren, Utility Services	Service
26590	1506.94	VW26590	Delta Dental	Dental Ins
26591	275.00	VW26591	DiLucia's	Christmas Luncheon
26592	1696.61	VW26592	Joel E. Davis	2015 Health Care Opt-Out
26593	174.70	VW26593	Dominion East Ohio	Service
26594	800.00	VW26594	Attorney Mark S. Finamore	Legal Service
26595	162.00	VW26595	Network Billing Systems, LLC	Service
26596	25.00	VW26596	Craig Fess	01-06-16 ZBOA Annual Mtg
26597	25.00	VW26597	William Gardner	01-06-16 ZBOA Annual Mtg
26598	66.68	VW26598	Hanley Print & Promotions	Supplies
26599	25.00	VW26599	Jack Hineman	01-06-16 Qtrly Mtg
26600	4500.00	VW26600	Kenko Home Improvement	Repairs to Station #13
26601	146.24	VW26601	Lowe's Business Acct/Syncb	Supplies
26602	25.00	VW26602	Curtis Lonsbrough	01-06-16 Qtrly Mtg
26603	25.00	VW26603	Walter Maycher	01-06-16 Qtrly Mtg
26604	1041.43	VW26604	Ohio Edison	Service
26605	808.61	VW26605	Ohio Edison	Service
26606	25.00	VW26606	David Ross	01-06-16 ZBOA Annual Mtg
26607	87.05	VW26607	Sunburst Environmental Service, Inc.	Service
26608	200.00	VW26608	Schultz Towing, Inc.	Tows
26609	504.05	VW26609	Time Warner Cable-Northeast	Service
26610	243.33	VW26610	Trumbull County Water and Sewer	Service
26611	1233.54	VW26611	Trumbull Co Emergency Management Agency	2016 Dues Assessment
26612	558.00	VW26612	Trumbull County Legal News	Service
26613	397.71	VW26613	Verizon Wireless	Service
26614	485.48	VW26614	Vision Service Plan-(OH)	Vision Ins
26615	25.00	VW26615	Howard Wetzel	01-06-16 Qtrly Mtg
26616	20.00	VW26616	Youngstown/Warren Regional Chamber	Member Registration
26617	2447.22	VW26617	Wex Bank	Gas/Diesel
26618	430.35	VW26618	Business Card	Supplies
26619	141.63	VW26619	Capital One Commercial	Supplies
26620	68.20	VW26620	Dominion East Ohio	Service
26621	126.89	VW26621	Handyman Supply Inc.	Supplies
26622	29.98	VW26622	Michael Mannella	Expense Reimbursement
26623	183.76	VW26623	Mark Thomas Ford	Service/Supplies
26624	1850.46	VW26624	Midwest Seagrave Sales & Service	Repairs/Supplies
26625	161.43	VW26625	NAPA Auto Parts	Supplies/Parts
26626	476.76	VW26626	Orwell Natural Gas	Service
26627	966.00	VW26627	Ohio Billing, Inc.	EMS Trip Submissions
26628	550.00	VW26628	OFESF	PAYMENT
26629	143.65	VW26629	Parr Public Safety Equipment	Supplies
26630	919.95	VW26630	Southeastern Emergency Equipment	Supplies
26631	435.96	VW26631	Trumbull County Engineer	Materials
26632	2049.03	VW26632	Walmart Business/Syncb	Supplies
26633	2317.00	VW26633	Xerox Business Services LLC	Service
=====				
	39032.41		Total Amount of Pending Warrants	

## TOWNSHIP PERMANENT APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio  
as of January 11, 2016 for 2015

FUND	PERMANENT	SUPPLEMENTALS	TOTAL
General	\$ 578,804.81	\$ 175,000.00	\$ 753,804.81
Motor Vehicle License	\$ 7,500.00		\$ 7,500.00
Gasoline Tax	\$ 131,500.00		\$ 131,500.00
Road & Bridge	\$ 276,500.00	\$ 17,482.19	\$ 293,982.19
Cemetery	\$ 91,100.00	\$ (9,570.81)	\$ 81,529.19
Cemetery Bequest	\$ 175.00		\$ 175.00
Lighting Assessment	\$ 8,705.00	\$ (335.16)	\$ 8,369.84
Police District	\$ 902,800.00		\$ 902,800.00
OMVI	\$ 3,300.00	\$ (1,545.16)	\$ 1,754.84
Fire District	\$ 1,665,500.00	\$ 24,330.13	\$ 1,689,830.13
Police Equipment	\$ 70,000.00		\$ 70,000.00
Zoning	\$ 38,000.00		\$ 38,000.00
Drug Law Enforcement	\$ 21,000.00		\$ 21,000.00
Issue II Improvement	\$ -		\$ -
Firefighters Assistance	\$ 180,663.00	\$ 329,753.00	\$ 510,416.00
OPWC Road Projects	\$ 160,318.70	\$ (76,680.68)	\$ 83,638.02
FEMA	\$ -		\$ -
Bond	\$ 29,157.85	\$ (9.99)	\$ 29,147.86
Fire/EMS Training Center	\$ 800.00	\$ 795.00	\$ 1,595.00
	\$ 4,165,824.36	\$ 459,218.52	\$ 4,625,042.88

## TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio  
as of January 11, 2016 for 2015

FUND	UNENCUMBERED BALANCE 01-01-15	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 593,006.00		\$ 71,173.02	\$ 1,013,991.51
		\$ 28,873.05	\$ -	
		\$ -	\$ 155,718.52	
		\$ 165,220.92	\$ 226,891.54	
Motor Vehicle License	\$ 2,310.69	\$ -	\$ 7,909.24	\$ 10,219.93
Gasoline Tax	\$ 94,196.64	\$ -	\$ 82,869.00	\$ 177,065.64
Road & Bridge	\$ 132,268.37	\$ (29,147.86)	\$ 36,580.47	\$ 370,243.79
		\$ 230,542.81		
Cemetery	\$ 9,696.86	\$ -	\$ 71,832.33	\$ 81,529.19
Cemetery Bequest	\$ 3,775.40	\$ -	\$ 9.39	\$ 3,784.79
Lighting Assessment	\$ -	\$ -	\$ 8,369.84	\$ 8,369.84
Police District	\$ 142,093.25	\$ -	\$ 166,170.89	\$ 1,058,259.72
		\$ 749,995.58		
OMVI	\$ 997.84	\$ -	\$ 757.00	\$ 1,754.84
Fire District	\$ 567,554.34	\$ -	\$ 428,668.62	\$ 1,911,681.76
		\$ 915,458.80		
Police Equipment	\$ -	\$ 50,656.82	\$ 35,459.69	\$ 86,116.51
Zoning	\$ 4,456.02	\$ -	\$ 33,847.21	\$ 38,303.23
Drug Law Enforcement	\$ 21,264.76	\$ -	\$ 475.00	\$ 21,739.76
Issue II Improvement	\$ -	\$ -	\$ -	\$ -
Firefighters Assistance	\$ 750.00	\$ -	\$ 509,666.00	\$ 510,416.00
OPWC Road Projects	\$ -	\$ -	\$ 83,638.02	\$ 83,638.02
FEMA	\$ -	\$ -	\$ -	\$ -
Bond	\$ -	\$ 29,147.86	\$ -	\$ 29,147.86
Fire/EMS Training Center	\$ 1,297.81	\$ -	\$ 2,140.00	\$ 3,437.81
	\$ 1,573,667.98	\$ 2,140,747.98	\$ 1,695,284.24	\$ 5,409,700.20

## TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio  
as of January 11, 2016 for 2016

FUND	UNENCUMBERED BALANCE 01-01-16	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 316,690.66		\$ 58,223.44	\$ 896,772.10
		\$ 28,000.00	\$ -	
		\$ -	\$ 309,125.00	
		\$ 184,733.00	\$ 367,348.44	
Motor Vehicle License	\$ 2,719.93	\$ -	\$ 7,500.00	\$ 10,219.93
Gasoline Tax	\$ 142,708.54	\$ -	\$ 85,000.00	\$ 227,708.54
Road & Bridge	\$ 111,322.73	\$ (24,064.89)	\$ 35,000.00	\$ 331,322.73
		\$ 209,064.89		
Cemetery	\$ 5,377.59	\$ -	\$ 77,000.00	\$ 82,377.59
Cemetery Bequest	\$ 3,784.79	\$ -	\$ 175.00	\$ 3,959.79
Lighting Assessment	\$ -	\$ -	\$ 8,775.00	\$ 8,775.00
Police District	\$ 200,384.91	\$ (9,213.53)	\$ 170,000.00	\$ 1,058,384.91
		\$ 697,213.53		
OMVI	\$ 1,006.48	\$ -	\$ 700.00	\$ 1,706.48
Fire District	\$ 668,770.03	\$ -	\$ 826,000.00	\$ 2,343,770.03
		\$ 849,000.00		
Police Equipment	\$ 29,406.06	\$ 45,000.00	\$ 17,800.00	\$ 92,206.06
Zoning	\$ 9,283.15	\$ -	\$ 19,000.00	\$ 28,283.15
Drug Law Enforcement	\$ 3,967.98	\$ -	\$ 500.00	\$ 4,467.98
Issue II Improvement	\$ -	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -	\$ -
OPWC Road Projects	\$ -	\$ -	\$ 54,316.47	\$ 54,316.47
FEMA	\$ -	\$ -	\$ -	\$ -
Bond	\$ 940.26	\$ -	\$ 33,278.42	\$ 34,218.68
Fire/EMS Training Center	\$ 1,977.81	\$ -	\$ 1,000.00	\$ 2,977.81
	\$ 1,498,340.92	\$ 1,979,733.00	\$ 1,703,393.33	\$ 5,181,467.25

Fire Department Agenda

Thu 1/7/2016 2:31 PM

**From:** "Dennis Lewis, OFE, OFC"

**To:** "Rita K. Drew", "Trustee"



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Fiscal Officer Drew, Trustee Hovis, Trustee Parke, Trustee, Webb,

1. Accept the resignation of William Claypoole as a part-time firefighter/medic on Sunday, January 17, 2016 at 0800 hours.

Resignation letter attached.

2. December 2015 Fire Department Monthly report is submitted and attached for your review.

Professionally,

**Dennis K. Lewis, OFE, OFC**  
**Fire Chief**

Bazetta Township  
773 Everett-Hull Road  
Cortland, OH 44410  
330-637-4136 (phone)  
330-638-5382 (phone)  
330-638-4193 (fax)  
dlewis@bazettatwp.org

**Attachments:**

- 201601071343.pdf
- 201601071428.pdf

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {12/01/2015} And {12/31/2015}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
131 Passenger vehicle fire	1	1.36%	\$5,250	100.00%
	<u>1</u>	<u>1.36%</u>	<u>\$5,250</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	45	61.64%	\$0	0.00%
322 Motor vehicle accident with injuries	3	4.10%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	8.21%	\$0	0.00%
365 Watercraft rescue	1	1.36%	\$0	0.00%
	<u>55</u>	<u>75.34%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
424 Carbon monoxide incident	1	1.36%	\$0	0.00%
441 Heat from short circuit (wiring),	1	1.36%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	1.36%	\$0	0.00%
	<u>3</u>	<u>4.10%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
511 Lock-out	2	2.73%	\$0	0.00%
542 Animal rescue	1	1.36%	\$0	0.00%
553 Public service	2	2.73%	\$0	0.00%
554 Assist invalid	2	2.73%	\$0	0.00%
561 Unauthorized burning	1	1.36%	\$0	0.00%
	<u>8</u>	<u>10.95%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611F Dispatched & cancelled en route (Fire /	2	2.73%	\$0	0.00%
	<u>2</u>	<u>2.73%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	2	2.73%	\$0	0.00%
743 Smoke detector activation, no fire -	1	1.36%	\$0	0.00%
	<u>3</u>	<u>4.10%</u>	<u>\$0</u>	<u>0.00%</u>
<b>8 Severe Weather &amp; Natural Disaster</b>				
800 Severe weather or natural disaster, Other	1	1.36%	\$0	0.00%

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {12/01/2015} And {12/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster	1	1.36%	\$0	0.00%

Total Incident Count: 73

Total Est Loss: \$5,250

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {12/01/2015} And {12/31/2015}**

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 11/13 BAZETTA FIRE DEPARTMENT FDID 78101</b>							
15-0001123	12/21/2015	4 Automatic aid given	#Personnel	2	2	0	1
Their Inci 15-1123		Response Time: 00:08:27	#Appartus	1	1	0	1
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:08:27</b>			

<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
15-0001078	12/05/2015	2 Automatic aid received	#Personnel	3	0	0	0
Their Inci 1498		Response Time: 00:05:30	#Appartus	1	0	0	0
15-0001079	12/05/2015	4 Automatic aid given	#Personnel	3	0	0	1
Their Inci 3787		Response Time: 00:15:55	#Appartus	1	0	0	1
15-0001115	12/18/2015	2 Automatic aid received	#Personnel	0	2	2	0
Their Inci 15-1541		Response Time: 00:08:52	#Appartus	0	1	1	0
15-0001118	12/20/2015	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 1545		Response Time: 00:05:41	#Appartus	0	1	0	0
15-0001123	12/21/2015	N None	#Personnel	4	0	0	0
Their Inci COF1501550		Response Time: 00:05:49	#Appartus	1	0	0	0
<b>Subtotal Responses: 5</b>				<b>Average Response Time for Dept: 00:08:21</b>			

<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
15-0001080	12/05/2015	1 Mutual aid received	#Personnel	0	2	0	2
Their Inci 1883		Response Time: 00:08:33	#Appartus	0	1	0	1
15-0001133	12/29/2015	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 2000		Response Time: 00:06:20	#Appartus	1	0	0	0
<b>Subtotal Responses: 2</b>				<b>Average Response Time for Dept: 00:07:27</b>			

<b>STA. 30 HOWLAND FDID 78121</b>							
15-0001078	12/05/2015	2 Automatic aid received	#Personnel	3	0	0	0
Their Inci 3137		Response Time: 00:05:30	#Appartus	1	0	0	0
15-0001104	12/14/2015	3 Mutual aid given	#Personnel	0	2	1	0
Their Inci 15-3226		Response Time: 00:09:27	#Appartus	0	1	1	0
15-0001123	12/21/2015	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci HOF1503282		Response Time: 00:07:28	#Appartus	1	0	0	0

Response time calculated from time notified to arrival.



BAZETTA

Aid Responses by Department

Alarm Date Between {12/01/2015} And {12/31/2015}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
STA. 30 HOWLAND FDID 78121						
Subtotal Responses: 3			Average Response Time for Dept: 00:07:28			

STA. 32 HOWLAND FDID 78121						
15-0001117	12/20/2015	2 Automatic aid received	#Personnel	0	0	0
Their Inci	32-1117	Response Time: 00:09:18	#Appartus	0	0	0
Subtotal Responses: 1			Average Response Time for Dept: 00:09:18			

STA. 38 MECCA FIRE DEPARTMENT FDID 78133						
15-0001103	12/14/2015	2 Automatic aid received	#Personnel	0	0	0
Their Inci	381103	Response Time: 00:07:38	#Appartus	0	0	0
15-0001123	12/21/2015	4 Automatic aid given	#Personnel	2	0	0
Their Inci	MEF1500341	Response Time: 00:12:23	#Appartus	1	0	0
Subtotal Responses: 2			Average Response Time for Dept: 00:10:01			

Response time calculated from time notified to arrival.

**BAZETTA**

**Inspections by Type**

**Date Completed Between {12/01/2015} And  
{12/31/2015}**

<b>Date</b>	<b>Time</b>	<b>Occupancy</b>	<b>Hrs</b>	<b>Fee</b>
<b>200 INSPECTION - General</b>				
12/13/2015	08:36	BAZE01 Bazetta Township Fire Department 11 773 EVERETT HULL RD NE	0.07	
12/15/2015	11:30	CORT02 CORTLAND TRINITY BAPTIST CHURCH 2600 MCCLEARY JACOBY RD NE	1.00	
12/17/2015	13:58	COUN01 Country Porch Winery 2282 STATE ROUTE 305 NE	0.14	
12/17/2015	13:12	HAIR02 Hair Razors Salon 2996 ELM RD NE/d	0.03	
12/17/2015	13:19	CRYS01 CRS & Company 3010 STATE ROUTE 5 /B	0.02	
12/17/2015	13:00	GCHA01 G C Hair Co. 2996 STATE ROUTE 5 /C1	1.00	
12/17/2015	12:30	CRYS01 CRS & Company 3010 STATE ROUTE 5 /B	0.50	
12/17/2015	15:00	COUN01 Country Porch Winery 2282 STATE ROUTE 305 NE	1.00	
12/17/2015	16:00	HAIR02 Hair Razors Salon 2996 ELM RD NE/d	0.75	
<b>Total Activities for Type:</b>			<b>9</b>	<b>4.51</b>
<b>222 INSPECTION - Sprinkler System</b>				
12/30/2015	10:00	PHAN01 Phantom Fire Works/BJ Allen 3566 LARCHMONT AVE NE	0.67	
<b>Total Activities for Type:</b>			<b>1</b>	<b>0.67</b>
<b>Grand Total Activities:</b>			<b>10</b>	<b>5.18</b>
			<b>Grand Totals:</b>	<b>0.00</b>

FW: 2016 Utility estimate

Wed 1/6/2016 1:40 PM

**From:** "Michael Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** fparke@bazettatwp.org



Rita,

The following is the police department agenda for trustee meeting Monday January 11, 2016:

1. To approve a \$1.00 per hour increase for the police secretary position making their rate of hourly pay of \$11.00 per hour beginning January 17, 2016.
2. To approve the outfitting of the 2016 Ford Utility Police Vehicle from Fallsway Equipment Company Inc. at a price not to exceed \$8200.00 (estimate attached) to be paid from the police equipment fund.

Please and thank you in advance and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*mhovis@bazettatwp.org*

[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)

<http://www.facebook.com/BazettaTownshipPoliceDept>

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**From:** Jeff McDiffitt [mailto:jmcdiffitt@fallsway.com]  
**Sent:** Tuesday, January 05, 2016 10:31 AM  
**To:** Michael Hovis  
**Subject:** 2016 Utility estimate

Hello Chief Hovis

Attached is the estimate for the new utility. As per our conversation the 2016 has changed up so we have to build the unit differently than the 2015. The changes are all internal so you won't see any difference in the completed unit except headlights. Please review the estimate and give me a call if any questions or changes. Thank you

Jeff McDiffitt

Emergency Equipment Manager

Fallsway Equipment Company

1277 Devalera Ave

Akron Ohio 44310

1-800-505-4829

Cell 330-814-7485

[www.fallsway.com](http://www.fallsway.com) (<http://www.fallsway.com>)



FALLSWAY EQUIPMENT CO. INC.  
 1277 DEVALERA AVE  
 AKRON OH 44310

330 633 6000

330 633 6080

Account# 079465	Work Ord	Brc 00	Sl# 523	S A L E S O R D E R E S T I M A T E	Date 01-05-16	Time 09:38	Order # 3382787	Page 1
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Sold To:  
 BAZETTA TOWNSHIP

002

Ship To:  
 BAZETTA TOWNSHIP  
 POLICE DEPARTMENT  
 2671 MCCLEARY-JACOBY ROAD

3372 STATE ROUTE 5 NE

CORTLAND

OH 44410

CORTLAND

OH 44410

Ship Via

Entered By JeffM	Customer Purchase Order 2016 UTILITY	Customer Contact CHIEF HOVIS	Ord Date 01-05-16
	Equip ID	Customer Job number	Customer Phone # 330-637-8816

Ord	Ship	B/O	Mfg Part Number	Description	Bin	Unit Price	UM	Extended
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WHELEN LIGHT BAR STRAP KIT

1	1	Y	885 WH-STPKT83	GA05C		58.73Ea		58.73
			LIGHTBAR STRAP KIT FORD UTILITY					

MISC ELECTRICAL FOR INSTALLATION

1	1		334 CTW-185-50F	CB2D8D3		43.50Ea		43.50
			50 AMP BREAKER/RESETABLE					
1	1		334 DC-70265	CB4D7B1		26.00Ea		26.00
			ATC/ATO 6 FUSE PANEL					
4	4		334 DC-78310	N CB2D8A4		2.55Ea		10.20
			16 GUA.FUSE HOLDER					
1	1		334 DC-78335	N CB2D7D3		3.04Ea		3.04
			10GUA FUSE HOLDER					
2	2		885 WH-A441A	CB5D3A2		2.16Ea		4.32
			A441A, 3 PIN CONNECTOR KIT					
2	2		885 WH-A442A	CB5D3A2		2.16Ea		4.32
			A442A, 3 SOCKET CONNECTOR KIT					
1	1		885 WH-SSFBKT1	CB6D8C4		5.57Ea		5.57
			BRACKET					

MOTOROLA ANTENNA

1	1	Y	801 38662	HI F2		18.50Ea		18.50
			3/4 MOUNT WITH 17FEET CABLE					

ACDC DELAY TIMER

1	1	Y	881 ACDC-MZL-10	HIDD1		62.72Ea		62.72
			DELAY TIMER					

HAVIS CONSOLE, ARM REST AND CUP HOLDER

1	1		881 HAV-C-VS-1308-INUT	RW5B		314.76Ea		314.76
			CON, VS, 21TMS, _DG, HC, INUT, 13-16,					
1	1	Y	881 HAV-C-ARM-103	GE07B		93.01Ea		93.01
			CON, ACSY, ARM, EM, LPD, FLP, H-ADJT,					
1	1	Y	881 HAV-C-CUP2-I	GE07C		33.09Ea		33.09
			CON, ACSY, CUPHLDR, IM, 4MS, DUAL,					

Total Amount

Continued

HAVIS SIDE CONSOLE COMPUTER MOUNTING WITH UNIVERSAL LAPTOP MOUNT						
		Y	881	HAV-C-HDM-204	GE07B	133.16Ea 133.16
				POLE, TELE, HDM, SDMT, 8H, W-SHRTHNDLE,		
		Y	881	HAV-C-MD-102	GE07TOP	248.10Ea 248.10
				ACTADP, HDM, SLIDE, TS, SP		
		Y	881	HAV-UT-101	GC05D	217.41Ea 217.41
				DEVMT, ULTM, UNVMT, W-LOCK,		
LIND COMPUTER POWER ADAPTER						
		Y	881	LIND-GD1950-938	.....	108.10Ea 108.10
				LIND DC POWER ADAPTER		
PROGARD ABS DOOR PANELS						
		Y	881	PG-DP47UINT13	CW1-C	88.70EA 88.70
				Pair, Black ABS, Rear Door Panels		
PROGARD ABS FLOOR PAN						
		Y	881	PG-FP47UINT13	.....	125.66EA 125.66
				Charcoal Grey ABS, Floor Pan		
PROGARD ABS TRANSPORT SEAT WITH REAR PARTITION						
		Y	881	PG-S4705UINT13	.....	827.90EA 827.90
				Charcoal Grey ABS, Standard Transpt. Sea		
PROGARD PRISONER TRANSPORT LIGHTS						
		Y	881	PG-PTL4213	CB6D4C3	114.24EA 114.24
				TWO 3" ROUND RED/WHITE LEDS - INCLUDES S		
PROGARD FRONT CENTER SLIDER PARTITION WITH RECESSED WEAPONS MOUNT AND LOWER EXTENSION PANELS						
		Y	881	PG-P4704UINT13A	.....	420.67EA 420.67
				Center Sliding Polycarbonate Window		
		Y	881	PG-RP47UINT13	.....	68.54EA 68.54
				Recessed Panel (Space Saver)		
		Y	881	PG-SP47BS13	.....	53.76EA 53.76
				Pair, 20", 14 Gauge Steel Extension Pane		
PROGARD STEEL WINDOW BARS						
		Y	881	PG-WB47UINT13	CW1-C	152.54EA 152.54
				Pair, Steel Window Barrier (for use with		
SANTACRUZ WEAPONS MOUNTING TIMER AND SWITCH						
		Y	881	SANTACRUZ-SC-917-5	.....	179.00Ea 179.00
				RAPID-ADJUST UNIVERSAL GUN RACK WITH SC-		
			881	SANTACRUZE-SC7009A	AA14E4	25.24Ea 25.24
				TIMER GUN LOCK		
			881	SANTACRUZ-SC-1902	CB1D1B8	6.05Ea 6.05
				PUSH BUTTON SWITCH		
SECURE IDEL						
			881	SECURE-SI240TIH	GB04E	132.24Ea 132.24
				SECURE IDEL FORD INTE (Core Charge 0.00)		
GORHINO PUSH BUMPER						
			881	GORHINO-5342	RW11B	263.20Ea 263.20
				PUSH BUMPER 2016 UTILITY FORD		
STREAMLITE FLASHLITE						
		Y	881	STREAMLITE-25302	.....	137.65Ea 137.65
				SL-20LP STREAM LITE FLASH LIGHT		
WHELEN SIREN/SWITCH CONTROLLER WITH SIREN SPEAKER AND BRACKET						
			885	WH-295SL9A6-1	GC05D	392.00Ea 392.00
				06 SIREN CONTROL SA315P SPEAKER/BRACKET		

Total Amount

Continued

WHELEN LINZ6J MOUNTED TO SIDE WINDOW AND INSIDE REAR HATCH WHEN OPENED					
4	4	885 WH-LINZ6J	AB04P	87.92Ea	351.68
		LINZ6 LED HORIZ SYNC RED/BLU			
4	4	885 WH-RBKT1	AB02L	6.33Ea	25.32
		TIR-3 MOUNT BKT SINGLE			
2	2	885 WH-RGROMMET	CB5D2C1	3.90Ea	7.80
		LINZ6/TIR3/LIN3 GROMMET MT KIT			

WHELEN WIONJ RED/BLUE MOUNTED IN HEADLIGHTS AND REAR LICENCE PLATE					
4	4	885 WH-WIONJ	CB5D1B1	77.28Ea	309.12
		ION WIDE ANGLE RED/BLUE			
1	1	885 WH-IONBKT1	AA14D4	17.53Ea	17.53
		ION LICENSE PLATE BKT HORIZ			

WHELEN WIONC WHITE MOUNTED TO FRONT PUSH BUMPER					
2	2	885 WH-WIONC	CB5D6A2	97.93Ea	195.86
		NFPA ION LIGHT WHITE			
2	2	885 WH-IONBKTS	CB5D5A2	6.68Ea	13.36
		ION REVERSED UNIVERSAL MT			

WHELEN VERTEX RED/BLUE MOUNTED IN TAIL LIGHTS					
1	1	885 WH-VTX609R	AB02K	57.70Ea	57.70
		VERTEX SUPER-LED RED			
1	1	885 WH-VTX609B	AB02L	57.70Ea	57.70
		VERTEX SUPER-LED LIGHT BLUE			

1		LSB MISC HARDWARE & ELECTRICAL SUPPL		99.00	99.00
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1		FRT SHIPPING/HANLDING/INSURANCE		150.00	150.00
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1		COMPLETE INSTALLATION TO INCLUDE CUSTOMER SUPPLIED RADIO			
2		COMPUTER AND LIGHTBAR,		2,470.00	2,470.00

01		Sales Tax Number - 34-0939309			0.00
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Total Amount

8,126.99
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## LEGAL NOTICE

### ADVERTISEMENT FOR BIDS

#### New Bazetta Fire Station

Sealed bids will be received by the Bazetta Township Trustees, c/o Rita Drew, Bazetta Township Fiscal Officer, Bazetta Township Hall, 3372 State Route 5, NE, Cortland Ohio 44410, Monday, February 8, 2016 until 4:00 pm and will be opened and read publicly immediately following the conclusion of the bid period for furnishing the material and performing the labor for the construction of the new Bazetta Fire Station.

Cost Estimates: Base Bids -            General Construction            \$ 1,500,000.00

Bids shall be clearly labeled, sealed and addressed to Rita Drew, Bazetta Township Fiscal Officer.

A pre-bid meeting will be held on Wednesday, January 27, 2016 at 4:00 pm at the township hall.

In accordance with Plans and Specifications prepared by BAKER BEDNAR SNYDER & ASSOCIATES, INC., Architecture-Engineering-Interior Design, 628 NILES-CORTLAND ROAD SE, SUITE 201, WARREN, OHIO 44484, on file at the Bazetta Township Office and the office of the Architect will be received for General Construction work. The information for bidders, Form of Proposal, Form of Contract, Plans, Specifications, Form of Bond and other contract documents may be examined at the office of the Bazetta Administration office or the office of the Architect. Copies of Plans, Specifications, and Proposal Blanks together with any further information desired may be obtained from the office of the Architect.

Construction Documents are available to all Contractors, and can be secured at the office of the Architect upon a non-refundable deposit of \$100.00 per set. No partial sets will be issued. Bidding Contractor may receive the prints by mail upon receipt of a \$15.00 non-refundable fee per set for shipping and handling. Each bid must be accompanied by a signed notarized Affidavit (attached Herewith), a Personal Property Tax Delinquency Affidavit, Drug and Alcohol Free Affidavit, anti-terrorism form and a Bid Guaranty and Contract Bond (per Section 153.571 ORC) in the amount of 100% of the highest aggregate amount of the base bid plus all add alternates submitted by the bidder or a certified check or cashier's check equal to 10% of bid made payable to Bazetta Township Trustees as a guarantee that if such bid is accepted a contract will be entered into and its performance properly secured by a bond in the aggregate amount of such bid. In the event that such bidder shall fail or refuse to enter into such a contract within sixty (60) days after being notified of the award of the contract the security which accompanies the proposal shall be forfeited to Bazetta Township Trustees as liquidated damages.

ATTENTION OF BIDDERS IS DIRECTED TO THE LABOR PROVISIONS - This project is subject to the provisions of the Davis-Bacon Act. Minimum Wages governing prevailing wage rates to be paid to the laborers and mechanics employed on public improvements.

Bazetta Township Trustees reserves the right to reject any and all bids, and to waive informalities in bidding, and to accept any bid deemed most favorable to the Bazetta Township Trustees as listed in the Project Manual by order of Bazetta Township Trustees.

Publish: January 18, 2016 and January 25, 2016.



**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

Date: January 12, 2016 at 4:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew  
Fire Chief Dennis Lewis

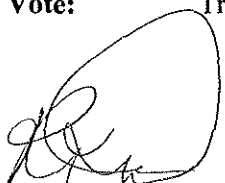
- Public Officials and Bill Makosky from Lynn Kittinger & Noble introduced themselves
- Trustees Hovis and Webb opened the sewer and water main extension bids for the new fire station
- Bill Makosky read the bids aloud
- Fiscal Officer Drew recorded the following bids
  - J. S. Bova Excavating \$186,164.98
  - Miller Yount Paving \$168,394.00
  - Xpress Underground \$142,227.00
  - Utility Contracting \$182,172.64
  - Rudzik Excavating \$222,300.00
  - J. S. Northeast \$174,357.00
  - S.E.T. \$217,884.17
  - Craig Edward Susany \$212,480.00
  - Engineering Estimate \$204,030.00
- Bill Makosky stated that the bids will be reviewed by Lynn, Kittinger & Noble before a recommendation is submitted to the Trustees
- Trustee Hovis thanked all bidders

**029-16** To adjourn the meeting at 4:09pm.

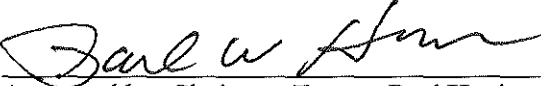
**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 01-12-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis

Dated: \_\_\_\_\_

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: January 25, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

**030-16** To accept the minutes from the January 11 Regular and January 12 Special Meetings.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**031-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**032-16** To authorize the Fiscal Officer to make the following transfers.

*\$1,003.55 from 15-A-01 (Bond Note Retirement: Principal) to 15-A-04 (Bond Note Retirement: Interest)*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**033-16** To not request a hearing on Murphy Oil USA's permit application with the Ohio Division of Liquor Control.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**034-16** To adopt the attached *IT Services Cooperative Agreement* with Bristol Township.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**035-16** To adopt the attached *IT Services Cooperative Agreement* with Southington Township.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**036-16** To approve an expenditure of \$1,850.00 to Warren Marble & Granite Company for a foundation in the baby section of the cemetery, to be paid from the Cemetery Fund.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Parke stated that this money was not coming from the General Fund, but was coming from money donated to the Janet Perhach Memorial Fund in 2014

**Correspondence (Copies available upon request):**

- Letter from Trumbull County Commissioners regarding a gas aggregation agreement between themselves and Constellation Energy Services for townships in Trumbull County
- Notification from Trumbull County Recorder about their duty to file zoning resolutions and amendments
- Open letter to Bazetta Township resident from the Police Department
- Ohio LTAP Newsletter
- Letter from Guarneri and Secrest about Petition for Annexation
- Letter from Trumbull County Commissioners regarding withdrawal of annexation petition
- Letter of Resignation from Police Secretary Roxanne Vaughn
- Invitation from the Tribune Chronicle to submit information regarding upcoming levies
- Fiscal Officer Drew read the attached letter from the Perhach Family

**Administration:**

- Trustee Parke said that he hasn't heard anything from Cortland about the Easter Egg Hunt
- Zoning Inspector Mills stated that he never saw the annexation letters mentioned above
  - Trustee Hovis said he would get him a copy of the letters
- Zoning Inspector Mills reported there have been complaints about the Dunkin' Donuts, even though it is in Cortland

**Fire Department:**

- See Attached Agenda

**037-16** To award the bid for Bazetta Township Fire Department Sanitary Sewer & Water Main Extensions to X-Press Underground Excavating Services, the low bidder at \$142,227.00.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Abstain due to conflict of interest  
Trustee Parke - Yes Trustee Webb - Yes

**038-16** To approve an expenditure of \$5,830.00 to Lynn, Kittinger & Noble for bid document preparation and assistance, to be paid from the Fire Fund.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**039-16** To accept the Fire Department 2015 Performance Report.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**040-16** To authorize Chief Lewis and Fiscal Officer Drew to sell a Quint Ladder Truck on eBay, with a reserve of \$15,000.00.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**041-16** To approve an expenditure of \$474.00 for FF/Medic Aaron Hanson to attend Fire Instructor School at Howland Training Center, to be paid from the Fire Fund.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**042-16** To authorize Chief Lewis and Fiscal Officer Drew to begin the process of obtaining or getting pre-approval for a loan, not to exceed \$1.5 million, for the new fire station.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**043-16** To hire Bradley Hall as a full-time FF/Medic, effective February 14, 2016 at the current contract rate, pending negative background check and Ohio Police and Fire Pension Fund Physical.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**044-16** To accept the attached revisions to *SOG: 070101.20 Patient Care Documentation*, effective February 5, 2016.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Police Department:**

- See Attached Agenda

**045-16** To accept the resignation of Police Secretary Roxanne Vaughn, effective January 21, 2016.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**046-16** To approve an expenditure of \$2,000.00 for the Annual Contribution to Mahoning Valley Crisis Team, to be paid from the Police Fund.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Road Department:**

- Road Superintendent Parke said he is having a problem with the used oil burner at the Road Department
  - It is being repaired
  - Hopes the bill for parts and labor will be below the \$1,000 limit

**047-16** To approve the attached 2015 Township Highway System Mileage Certification.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mills reported the following
  - Major nuisance abatement is finally moving forward
  - Working on a number of other projects
  - Grant money may be coming available in March
  - Attended a meeting in Akron regarding storm water management

**Zoning Commission & Zoning Board of Appeals:**

- Zoning Inspector Mills said there are some proposed changes
  - Text amendments
  - Garage sale permits
  - Zone changes from commercial to residential

**Parks & Recreation Board:**

- Nothing to report

**Safety Committee:**

- Nothing to report

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

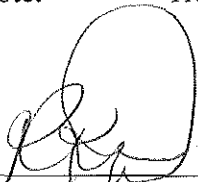
**Public Comment:**

- Genevieve Bowman spoke for residents on North Park Avenue Extension with a concern about trenching on a neighboring property
  - Lengthy discussion between the complaining residents, Zoning Inspector Mills, Police Chief Hovis, and Trustee Hovis regarding the following
    - What has transpired to this point and what currently exists on the properties in question
    - Letters that have been sent to all parties regarding this issue
    - Statements that this is a civil matter between residents, not something that the township can rectify
    - The township does not have police power to act on this situation
    - Multiple suggestion that resident retain civil legal counsel to address the issue
  - Ronald Snell of Bazetta Road thanked the Trustees for their efforts with respect to the ongoing nuisance on a neighboring property
    - Trustee Hovis said the clean up should be completed tomorrow
    - Zoning Inspector Mills said the following
      - "No Dumping" signage will be going up
      - Asked for any video Mr. Snell might have showing illegal dumping on the property

- Knows this abatement started with complaints from multiple residents, has taken more than 10 years to complete, and has been a drain on the General Fund
- Trustee Webb said this property will likely be the last to be cleaned up via the nuisance abatement program
  - It is the General Fund that ultimately pays for these things
  - The General Fund is in dire straits
  - The township won't be able to pay for these kinds of things going forward

**048-16** To adjourn the meeting at 7:03pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 02-08-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis

Dated: 02-08-16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	72.00	VW 1	eBay	Service
26697	288.31	VW26697	Advance Auto Parts	Supplies
26698	19.20	VW26698	AT&T Mobility	Service
26699	118.56	VW26699	American Tire Distributors	Supplies
26700	560.39	VW26700	Arrow International, Inc.	Supplies
26701	835.73	VW26701	Business Card	Supplies
26702	2598.17	VW26702	BE Solutions	Claims Run
26703	385.63	VW26703	Cross Radio Service	Supplies
26704	350.00	VW26704	Cody's Lawn Service, LLC	Service
26705	1506.94	VW26705	Delta Dental	Insurance
26706	23073.70	VW26706	Disaster Recovery Services, LTD.	Reparis
26707	499.00	VW26707	ID Networks Identification Technologies	Supplies
26708	24275.21	VW26708	Karvo Paving Company	McCleary Jacoby Part 2
26709	456.00	VW26709	Law Enforcement Systems, Inc.	Supplies
26710	25.00	VW26710	Microdoctor, Inc.	Service
26711	1100.51	VW26711	Ohio Edison	Service
26712	16466.23	VW26712	Ohio Insurance	Insurance
26713	1067.84	VW26713	Ohio Edison	Service
26714	600.00	VW26714	OTAS Systems, LLC	Yrly Maint Fee & Tax Table Upd
26715	720.93	VW26715	Michael J. Hovis	Reimbursement
26716	12.50	VW26716	Regional Collection Services, Inc.	2016 Credit Reporting Fees
26717	31.00	VW26717	Respiratory Care Partners, Inc.	EMS Supplies
26718	549.70	VW26718	Ricoh USA, Inc.	Service/Supplies
26719	313.20	VW26719	Standard Insurance Company RD	Insurance
26720	75.00	VW26720	Trumbull County Fire Chiefs Association	Membership Dues
26721	3208.88	VW26721	Trumbull 911	911 Service
26722	120.00	VW26722	Trumbull Township Association	Reorganizational Dinner
26723	282.00	VW26723	Trumbull County Legal News	Ad
26724	50.00	VW26724	Treasurer State of Ohio	Service
26725	215.40	VW26725	Trumbull Security Systems, Inc.	Service
26726	300.00	VW26726	UPMC Horizon	Supplies
26727	903.11	VW26727	US SafetyGear, Inc.	Supplies
26728	959.73	VW26728	Ohio Edison	Service
26729	193.13	VW26729	Trumbull County Water and Sewer	Service
26730	485.48	VW26730	Vision Service Plan-(OH)	Insurance
=====				
	82718.48		Total Amount of Pending Warrants	

Dear Mr. Parke, Mr. Webb and Mr. Hovis

We really wanted to thank you for memorializing the tree at Bazetta Park in honor of our mom/wife, Janet Perhach. A tree is a very fitting tribute as she loved nature and the outdoors. We were all touched by your thoughtfulness. As an active member of the community, Janet would be honored that a memorial had been placed at Bazetta park, near Imagination Station, where she spent countless hours with both of her grandchildren. Thank you again.

Sincerely,

Steve Perhach, Michelle Karr and Kit Perhach



NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

62442070140 PERMIT NUMBER		N TYPE	MURPHY OIL USA INC DBA MURPHY USA 7513 2021 MILLENNIUM BLVD BAZETTA TWP CORTLAND OH 44410	
07 24 2014 ISSUE DATE				
07 24 2014 FILING DATE				
C2 PERMIT CLASSES				
78 TAX DISTRICT	904 C	A52747 RECEIPT NO.		

FROM 01/06/2016

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT		RECEIPT NO.		



MAILED 01/06/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN. 02/08/2016

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

C N 6244207-0140

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.   
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

  
(Signature)

01-25-16  
(Date)

(Title) -  Clerk of County Commissioner

Clerk of City Council

Township Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES  
ATTN TOWNSHIP FISCAL OFFICER  
3372 STATE ROUTE 5 NE  
CORTLAND OHIO 44410

SECTION 3

CORPORATION/STOCK DATA VERIFICATION

CORPORATE NAME **MURPHY OIL USA INC** TOTAL SHARES HELD **9461337.90** PERMIT # **6244207-0110**  
**RENEWAL YEAR OCTOBER 2015-2016**

STOCKHOLDERS HOLDING 5% OR MORE OF OUTSTANDING SHARES	LAST FOUR DIGITS OF SOCIAL SECURITY #	SHARES	OFFICE HELD	BIRTHDATE
<b>STOCK ISSUED ON A NATIONAL EXCHANGE</b>				
<del>JEFFERY A GOODWIN</del>	*****0636	0.00	VICE PRES.	08/28/58
MALYND A KAY WEST	*****1818	0.00	TREASURER	01/07/69
ROBERT A CLYDE	*****7970	0.00	PRESIDENT	07/23/63
JOHN A MOORE	*****5613	0.00	SECRETARY	07/07/67
KARENDA GRIFFITH RAY	*****1104	0.00	SECR-TREA.	03/27/67
MARN CHENG	*****1718	0.00	VICE PRES.	01/13/65

IF INFORMATION LISTED ABOVE IS NOT ACCURATE, PLEASE INDICATE CHANGES BELOW.

NAME	SOCIAL SECURITY #	SHARES	OFFICE HELD	BIRTHDATE
<b>TOTAL NUMBER OF SHARES HELD</b>				

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 08th day of February 2016, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Bristol Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 254 Bristolville, Ohio, 44402

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 08th day of February 2016 and continuing thereafter for a period of one year terminating at the close of business the 09 day of February 2017. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

**3. Time Requirements:**

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off,

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

**4. Compensation and Terms;**

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 50.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 75.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

**5. Expenses;**

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. **Confidentiality:**

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. **Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

(c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

**8. Independent IT Service Provider Relationship:**

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

**9. Waiver, Modification, or Cancellation:**

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

**10. Assignment:**

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

**11. Indemnification:**

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

**12. LEADS (Law Enforcement Assistance Data System) Requirements: (if applicable)**

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow

Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

**13. Cooperative Agency User's Requirements:**

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or



agents.

**14. Severability:**

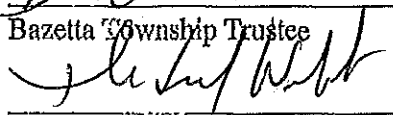
In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**

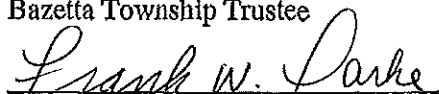
This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.



Bazetta Township Trustee



Bazetta Township Trustee



Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IT employee for  
Bazetta Township

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 01st day of February 2016, by and between  
**Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5,  
Southington  
Cortland, Ohio 44410 and Township Township, (hereinafter "Cooperative Agency User")  
whose address is 4165 St. Rt. 305 Southington, Ohio, 44470

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 01st day of February 2016 and continuing thereafter for a period of one year terminating at the close of business the 31 day of January 2017. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to; planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

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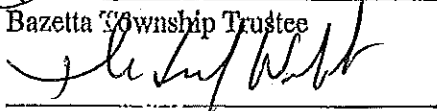
In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**

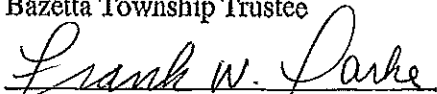
This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.



Bazetta Township Trustee



Bazetta Township Trustee



Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IT employee for  
Bazetta Township



**From:** "Dennis Lewis, OFE, OFC" <dlewis@bazettatwp.org>  
**Sent:** Friday, January 22, 2016 1:08 PM  
**To:** "Trustee" <trustee@bazettatwp.org>, "Rita K. Drew" <rdrew@bazettatwp.org>  
**Subject:** Fire Department Agenda

Trustee Hovis, Trustee Parke, Trustee Webb, Fiscal Officer Drew,

1. Accept the Fire Department 2015 performance report.
2. To post the Quint Ladder Truck on EBay again with a reserve of \$\*\*,\*\*\*.00.
3. To approve FF/Medic Hanson to attend Fire Instructor School at Howland Training Center, cost \$474.00.
4. To authorize the Fire Chief and Fiscal Officer to obtain or get pre approved for a loan for the new fire station..
5. Would like to appoint Bradley Hall to the full time position of Firefighter/Medic with a start date of February 14, 2016 at CBA payrate and clothing allowance, Pending negative background check and Ohio Police & Fire Pension Physical.

These are the agenda items the Fire Department has at this time.

Professionally,

**Dennis K. Lewis, OFE, OFC**  
**Fire Chief**

Bazetta Township  
773 Everett-Hull Road  
Cortland, OH 44410  
330-637-4136 (phone)  
330-638-5382 (phone)  
330-638-4193 (fax)  
dlewis@bazettatwp.org

# BAZETTA FIRE DEPARTMENT

STATION 11

*Bazetta*

*Striving for a Better Tomorrow*

Captain  
Tom Rink

773 EVERETT-HULL RD  
CORTLAND, OHIO 44410  
(330) 637-4136 FAX (330) 638-4193

Chief  
Dennis Lewis

Captain  
Dave Walter

STATION 13



Captain  
Mike Mannella

January 25, 2016

Bazetta Township Trustees'  
3372 State Route 5  
Cortland, Ohio 44410

The Bazetta Fire Department is please to submit this 2015 performance report to the Bazetta Township Trustees, the personnel of Bazetta Fire Department, and the citizens of Bazetta Township. This report would not be possible without the continued support of the Board of Bazetta Township Trustees. With your support we will make it possible to make capital improvements that maintain the department on the cutting edge of new technology.

We would like to express our special thanks to Police Chief Mike Hovis and staff, Road Superintendent Kris Parke and staff, Fiscal Officer Rita K. Drew, and Administrative Secretary Robyn Metheny. Most of all I would like to thank the officers and staff of the Bazetta Fire Department. To the residents of Bazetta Township who cooperated in our efforts to minimize lost of life and fire, for the continuous vote of confidence, and being prepared to meet future challenges.

I would like to leave you with this thought; the citizens of the community are the customers of Bazetta Fire Department. Without citizens, there is no need for the Fire Department. Trustees, Fire Service Officers, Firefighter/Medics, and I must respond to this reality and recognize that we must keep our customers satisfied. Service quality is a vital issue in America today. We must be conscious of the importance of customer service and need to encourage and support customer service. Thus, the challenge is to motivate and provide for good performance, to encourage innovation, and provide a consistently high quality service in a changing society.

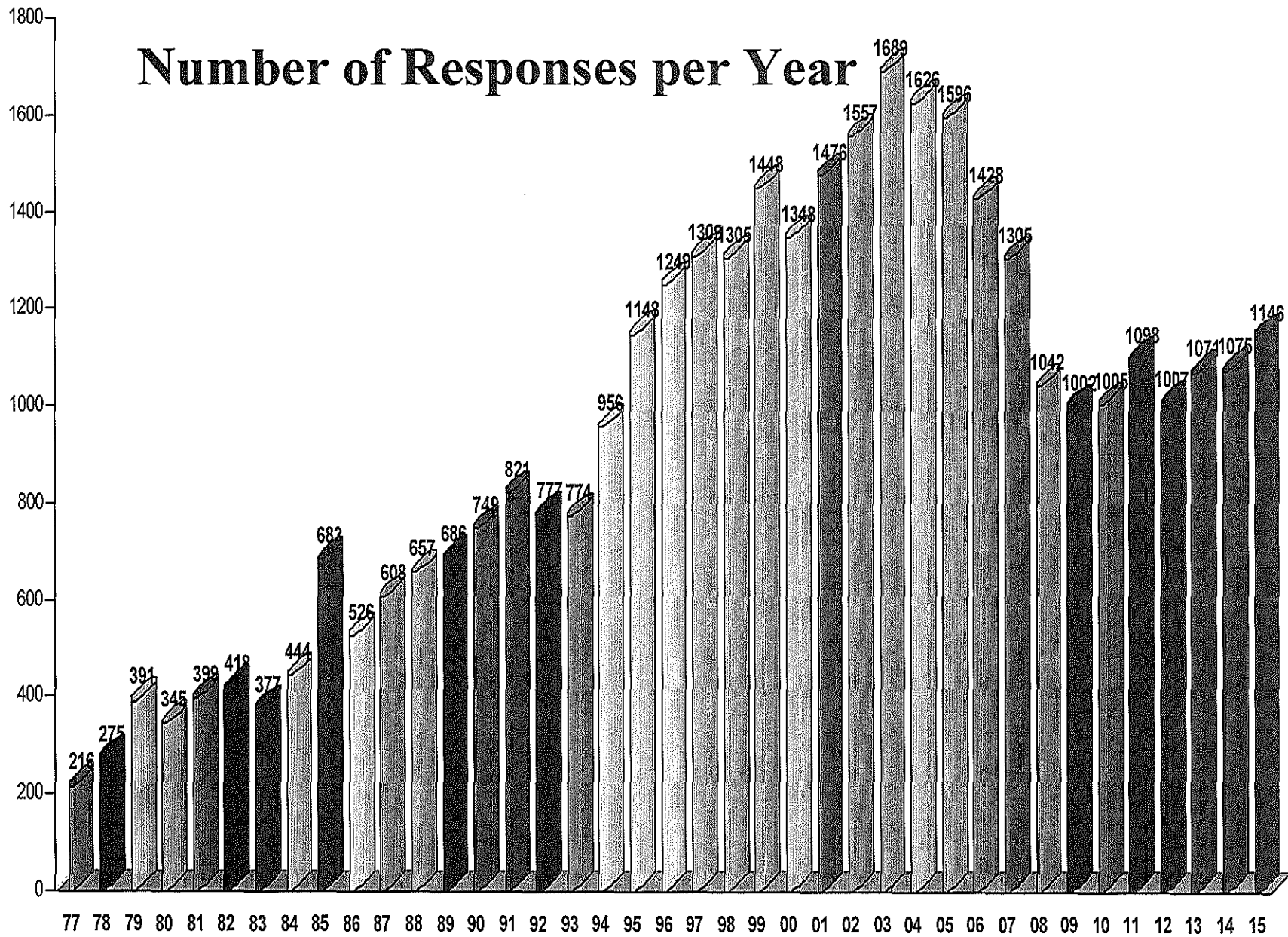
The 2015 performance report is dedicated to all career, part-time, and volunteer firefighters who risk their lives daily to protect the lives and property of the residents and guests of Bazetta Township. Bazetta Township Firefighters serve everyday above and beyond the call of duty. Although firefighters and their apparatus have undergone many changes through the century, the core mission remains the same, dedication and service to the community they are sworn to protect. We, as public servants, can hold our heads high knowing that ours is a just and merciful cause.

Professionally,

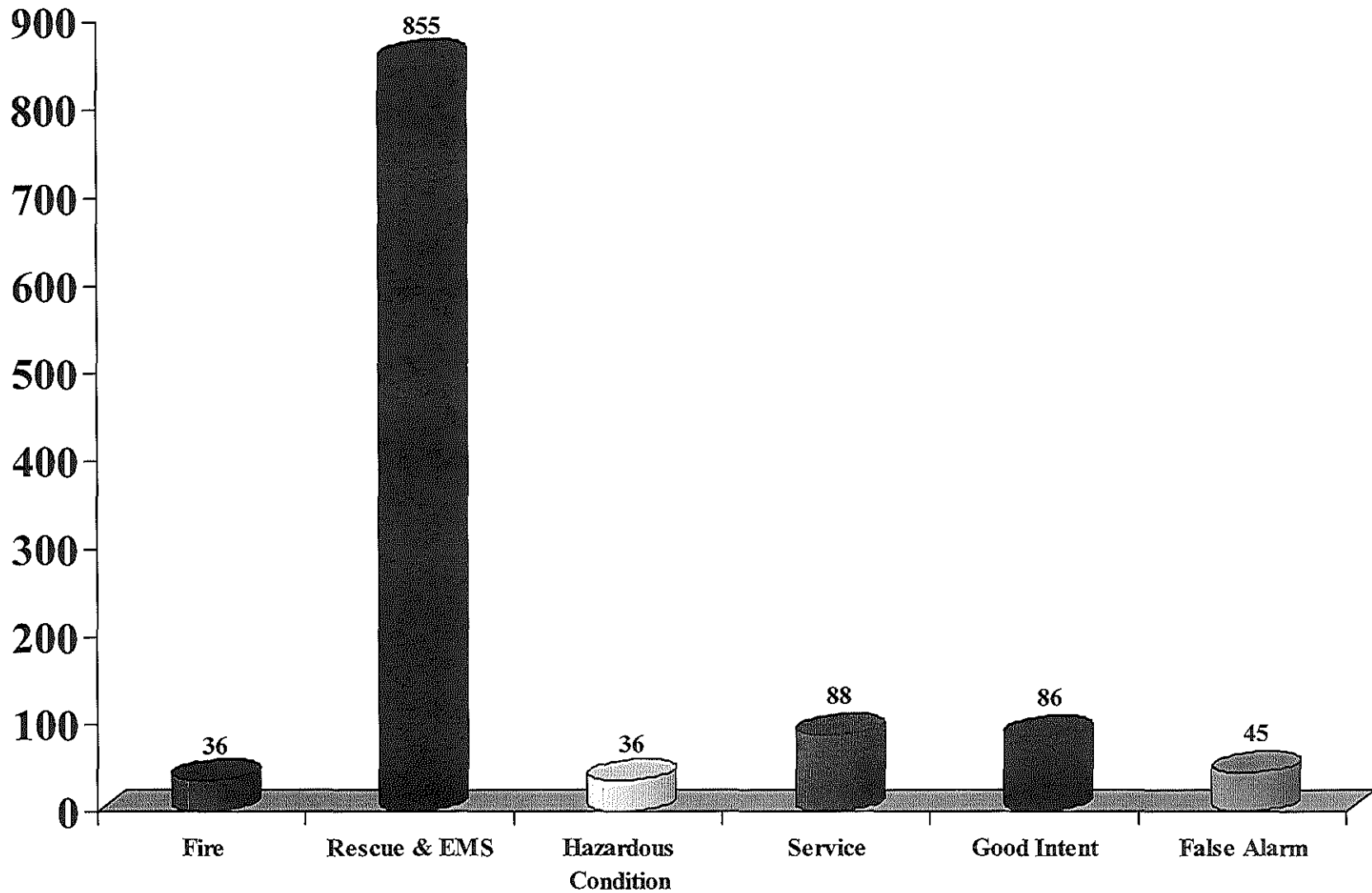
*Dennis Lewis*

Chief Dennis Lewis OFE, OFC

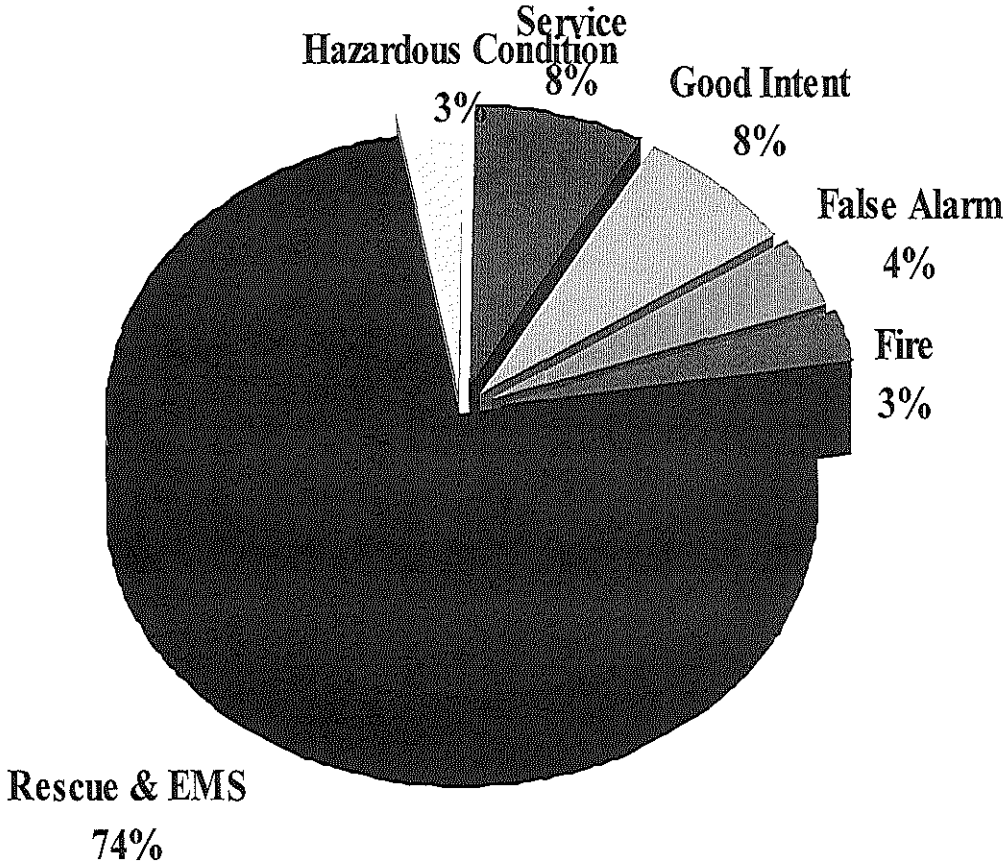
# Number of Responses per Year



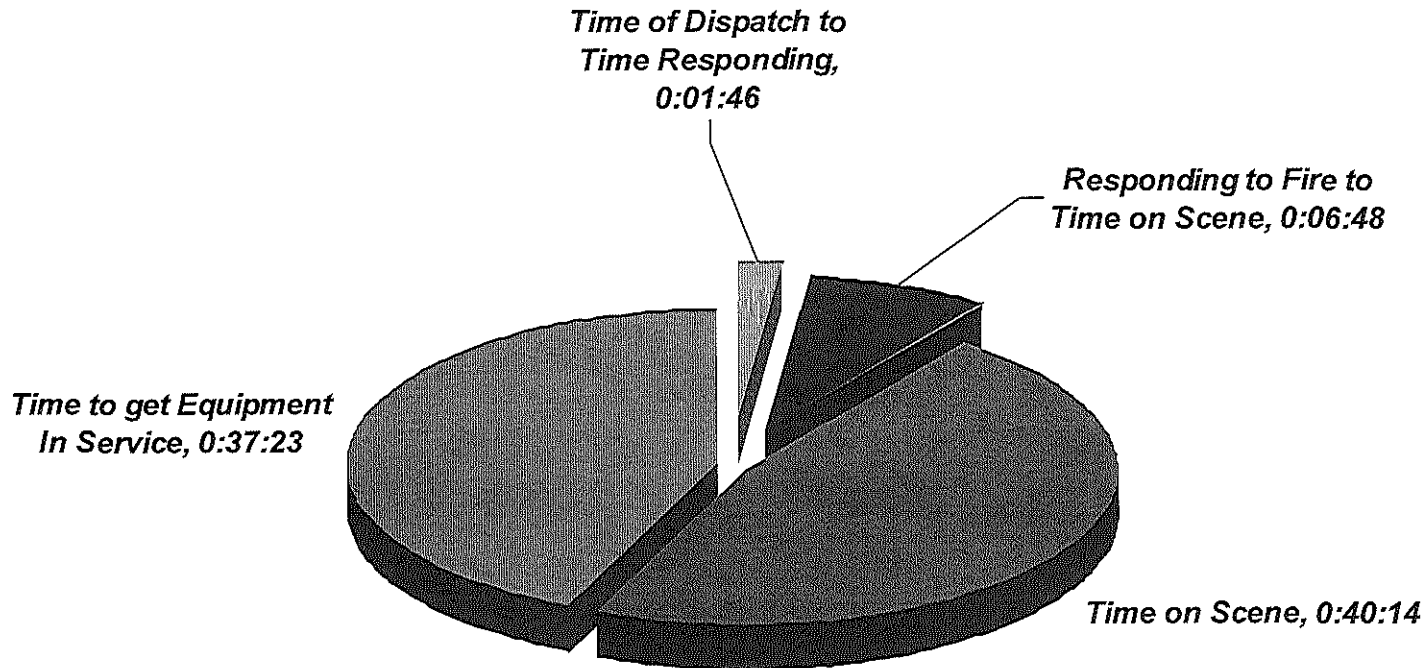
# Emergency Calls



# Emergency Calls in Percentages

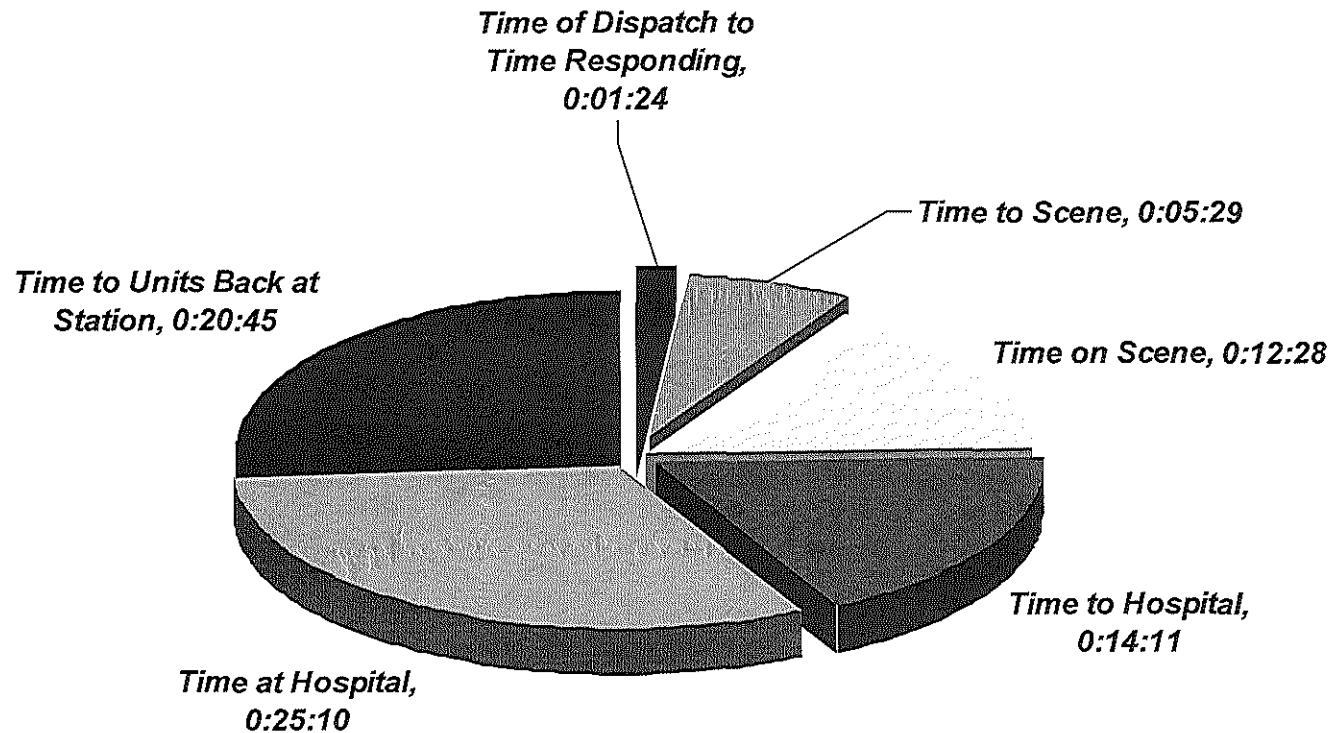


# Average Time Analysis of Actual Fires



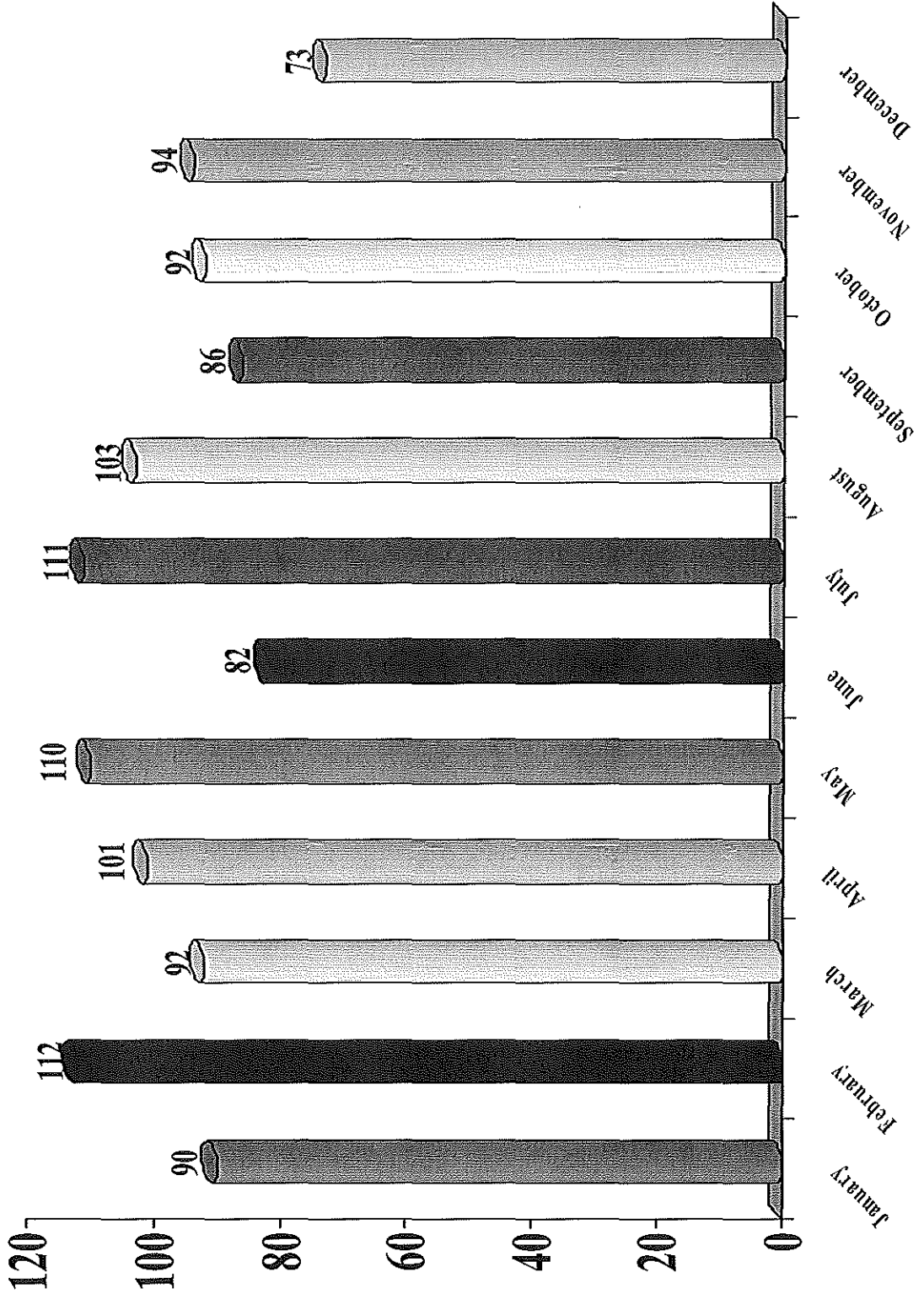
**Bazetta Fire Department responded to 19 actual fires in 2015. On average it takes the crews 00:48:48 to handle the fire and put apparatus back in-service.**

## Average Time Analysis of EMS and Rescue Calls



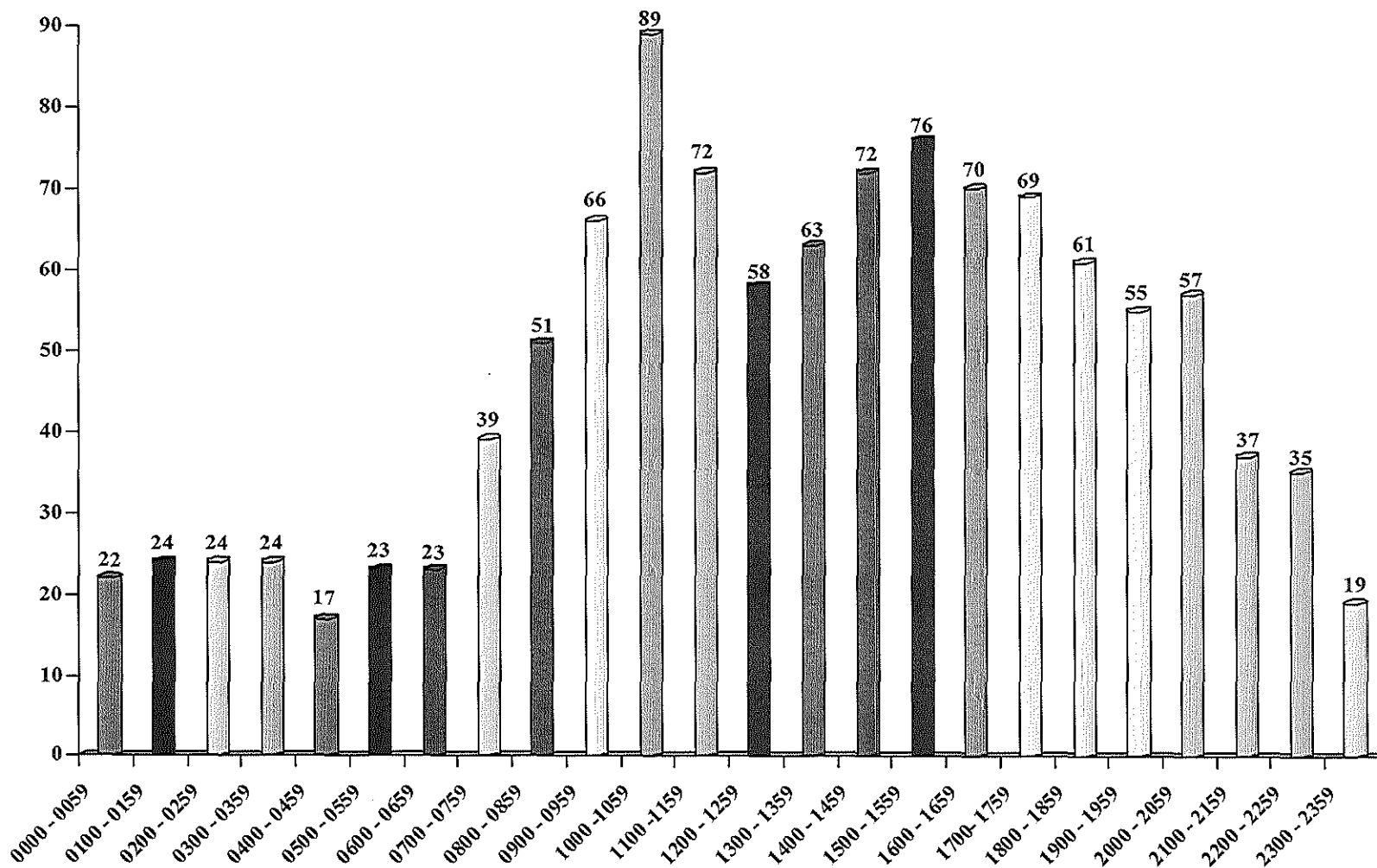
On average it takes Bazetta Fire Department 01:32:45 to handle and EMS emergency; however, we are available to handle the next EMS emergency in 01:02:00.

# Emergency Calls per Month

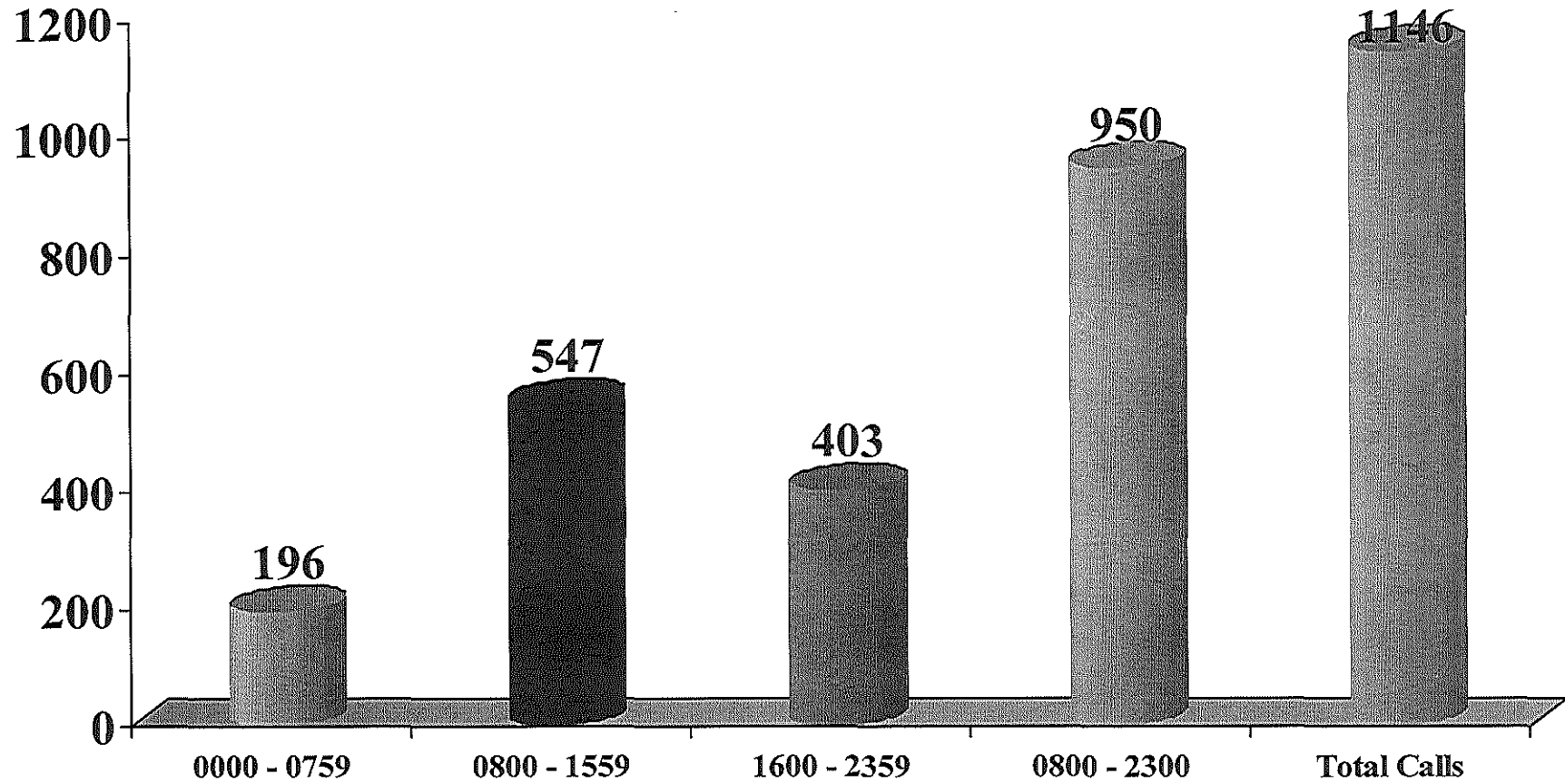




# Emergency Calls per Hour

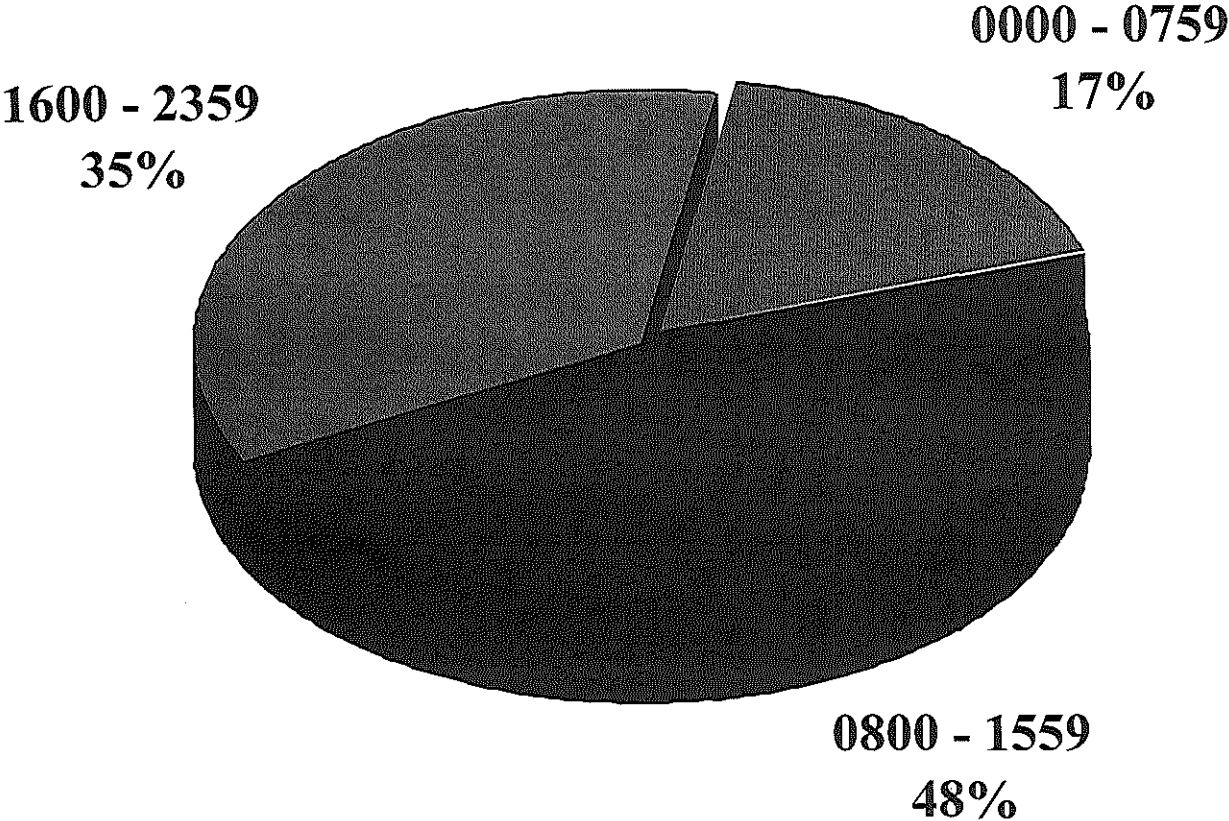


## Total Number of Calls per 8 Hours

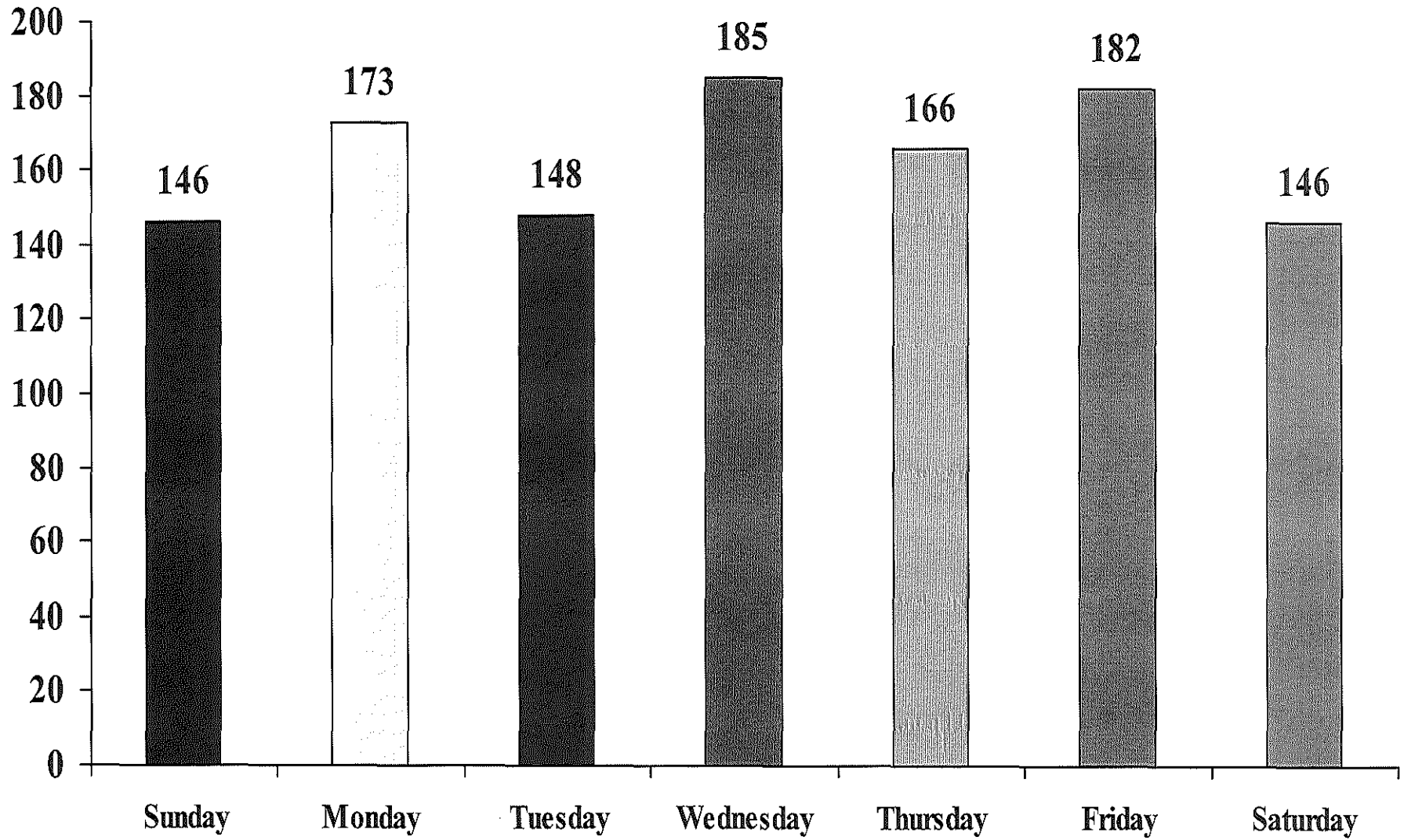


83% of Calls are in time period 0800-2300

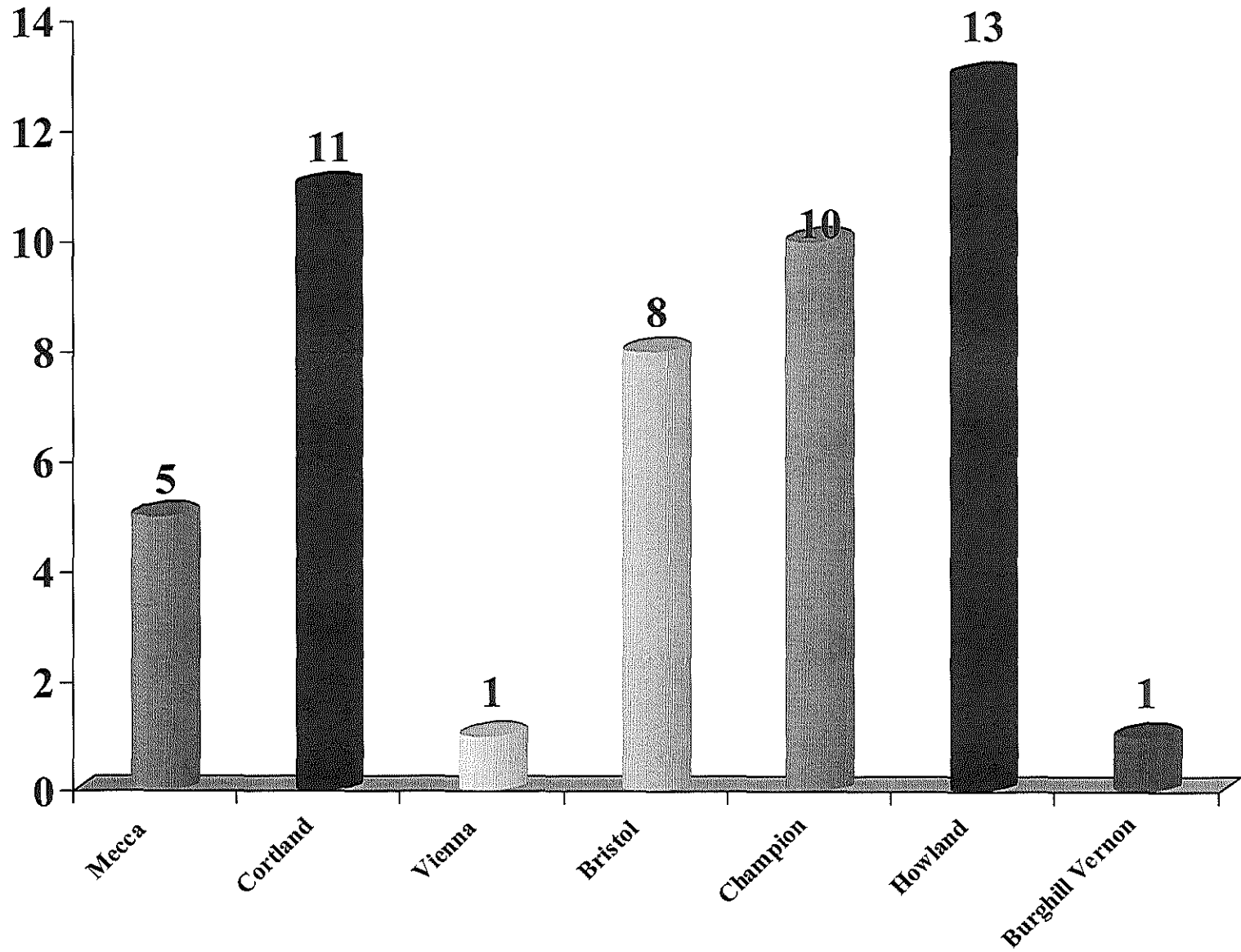
# Total Number of Calls in Percentages per 8 Hours



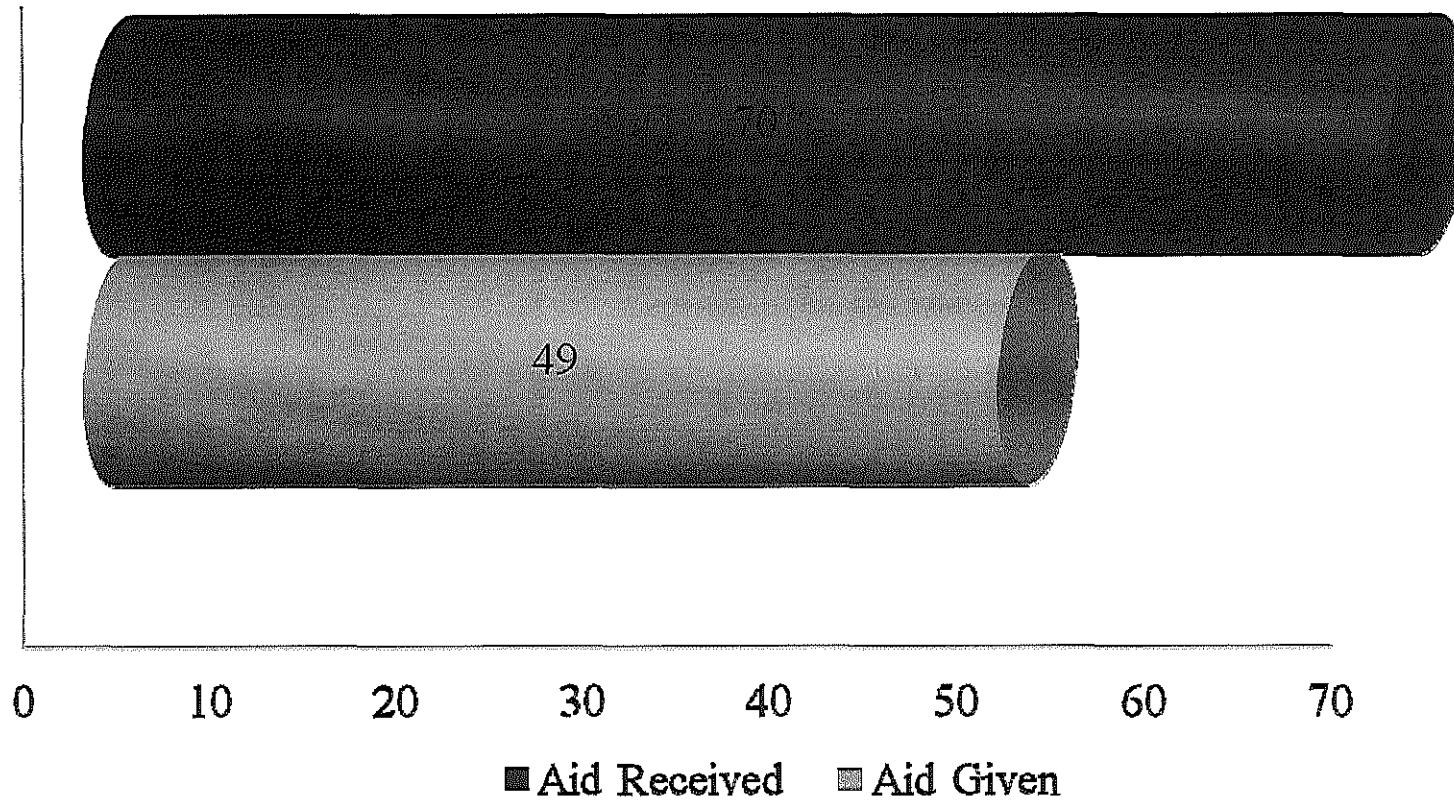
## Emergency Calls per Day



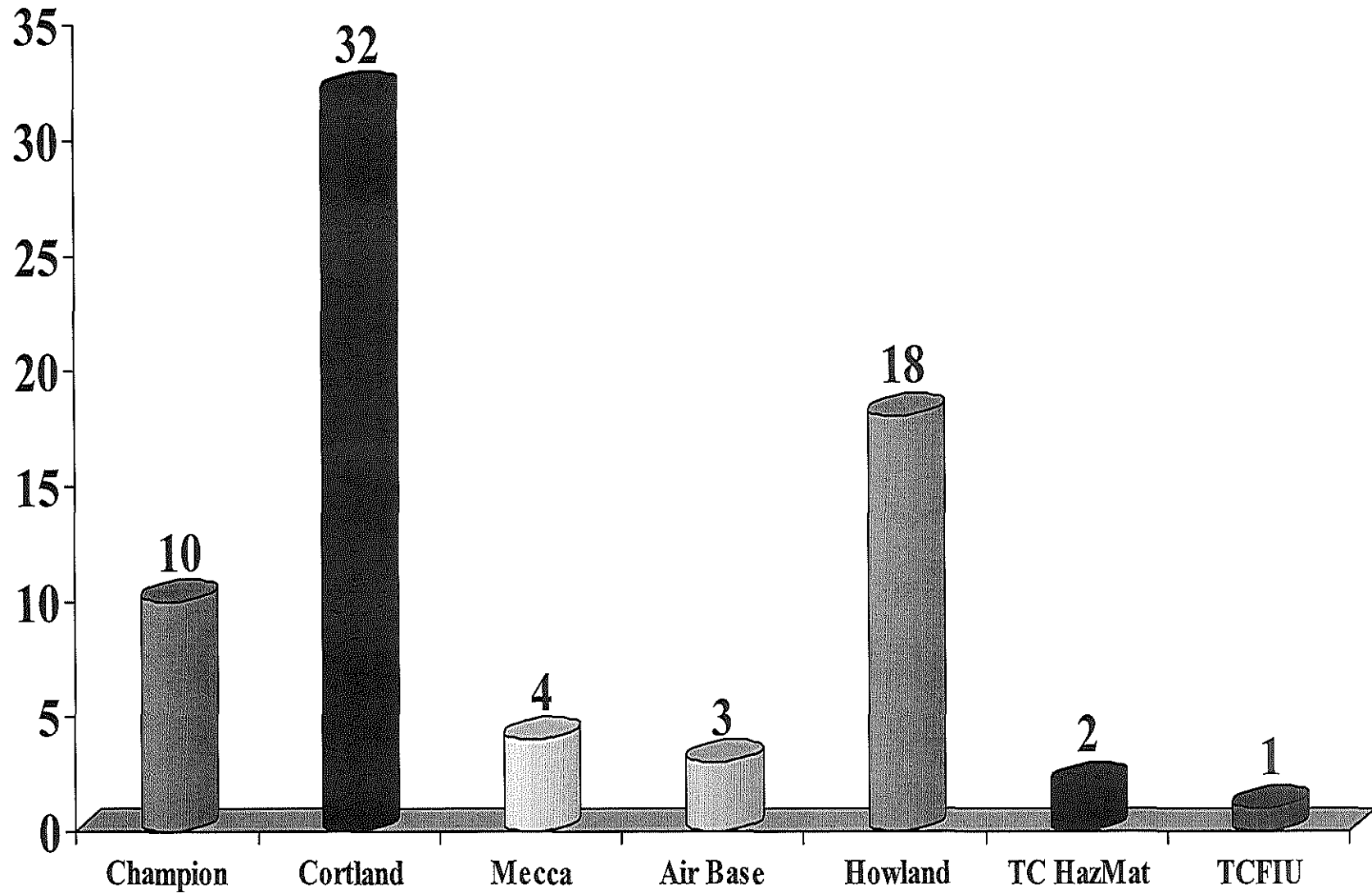
## Assistance Given to Area Fire Departments



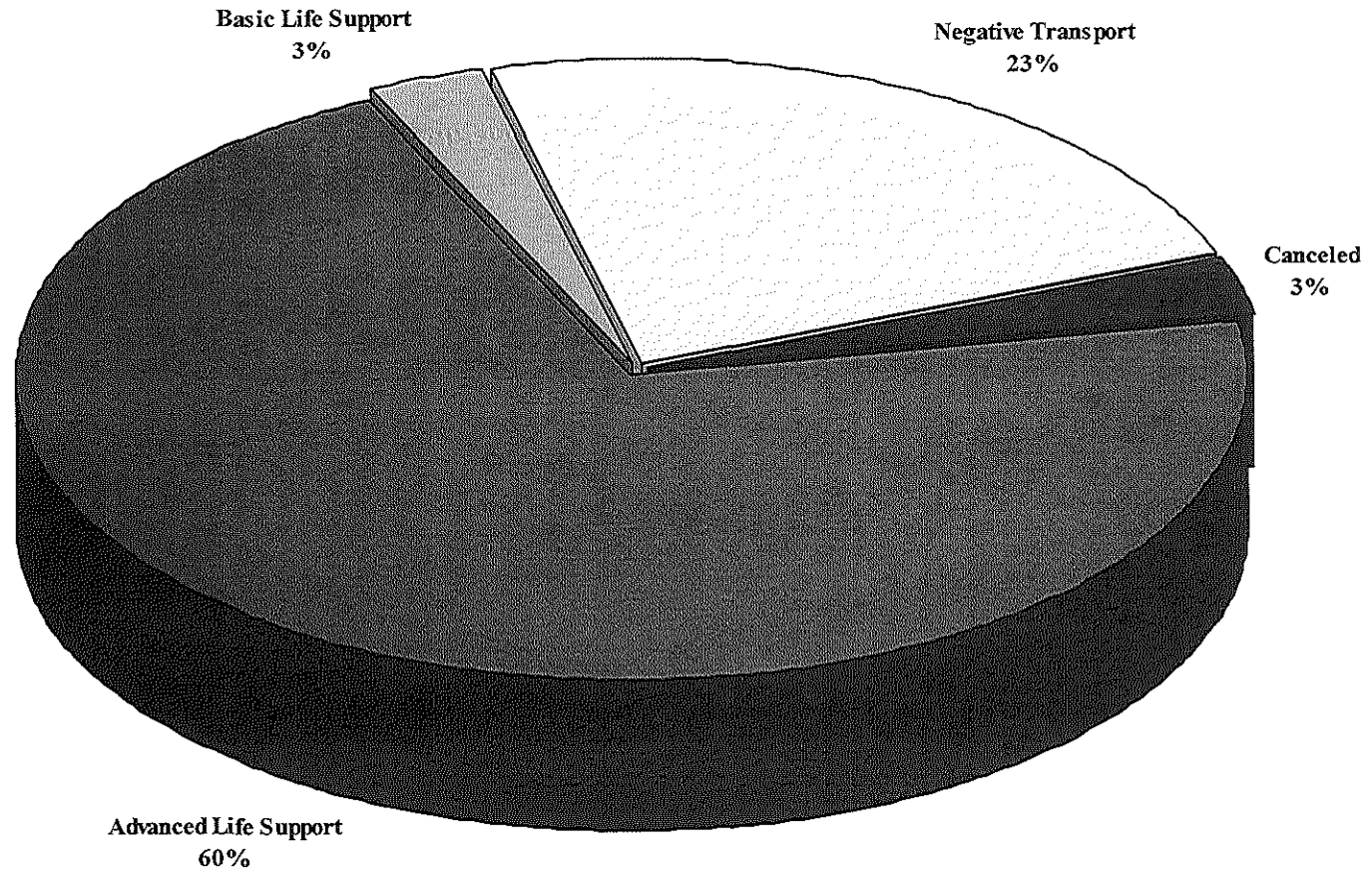
# Comparison of Aid Given to Aid Received



## Assistance Received by other Fire Departments

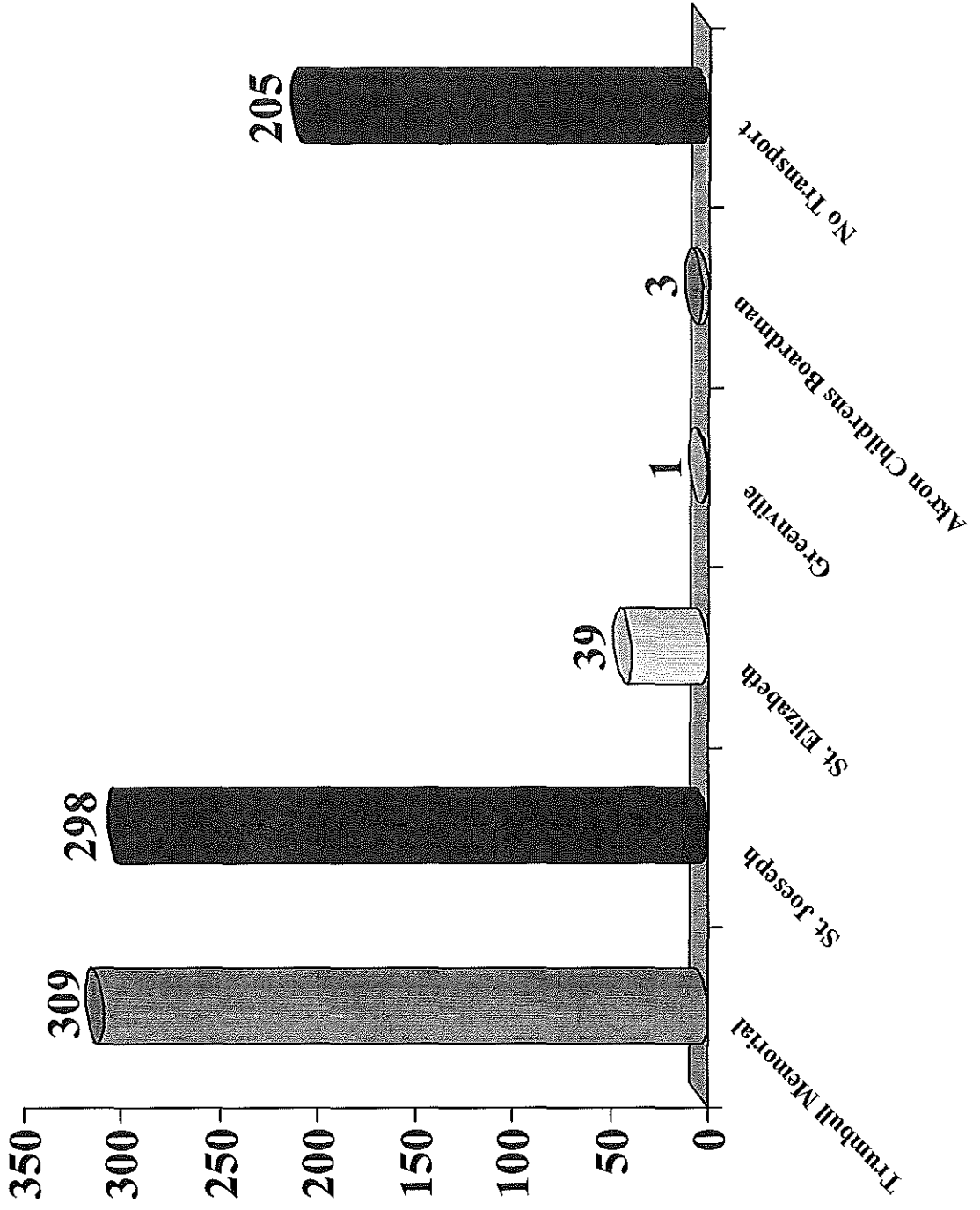


# EMS Call Breakdown

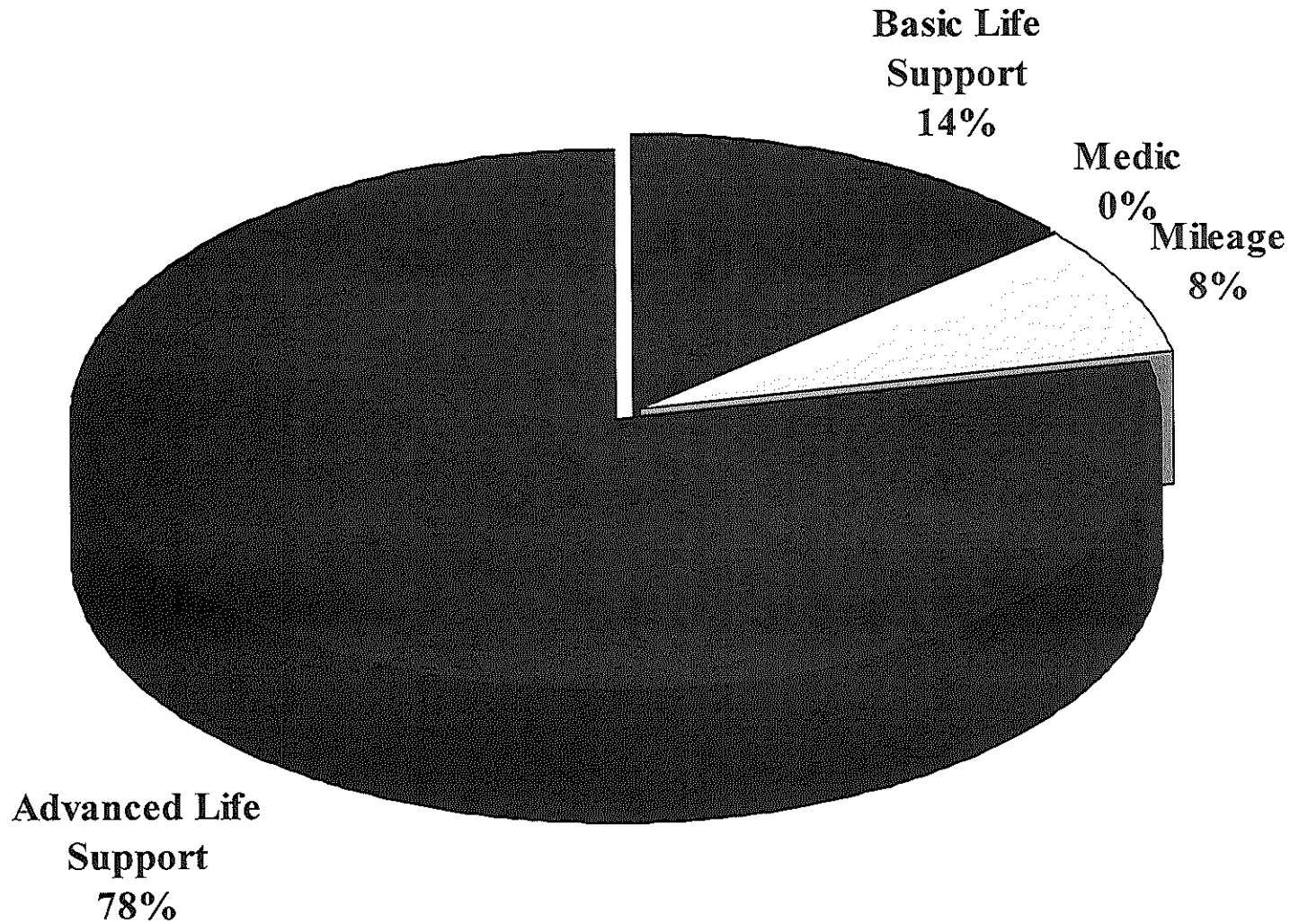




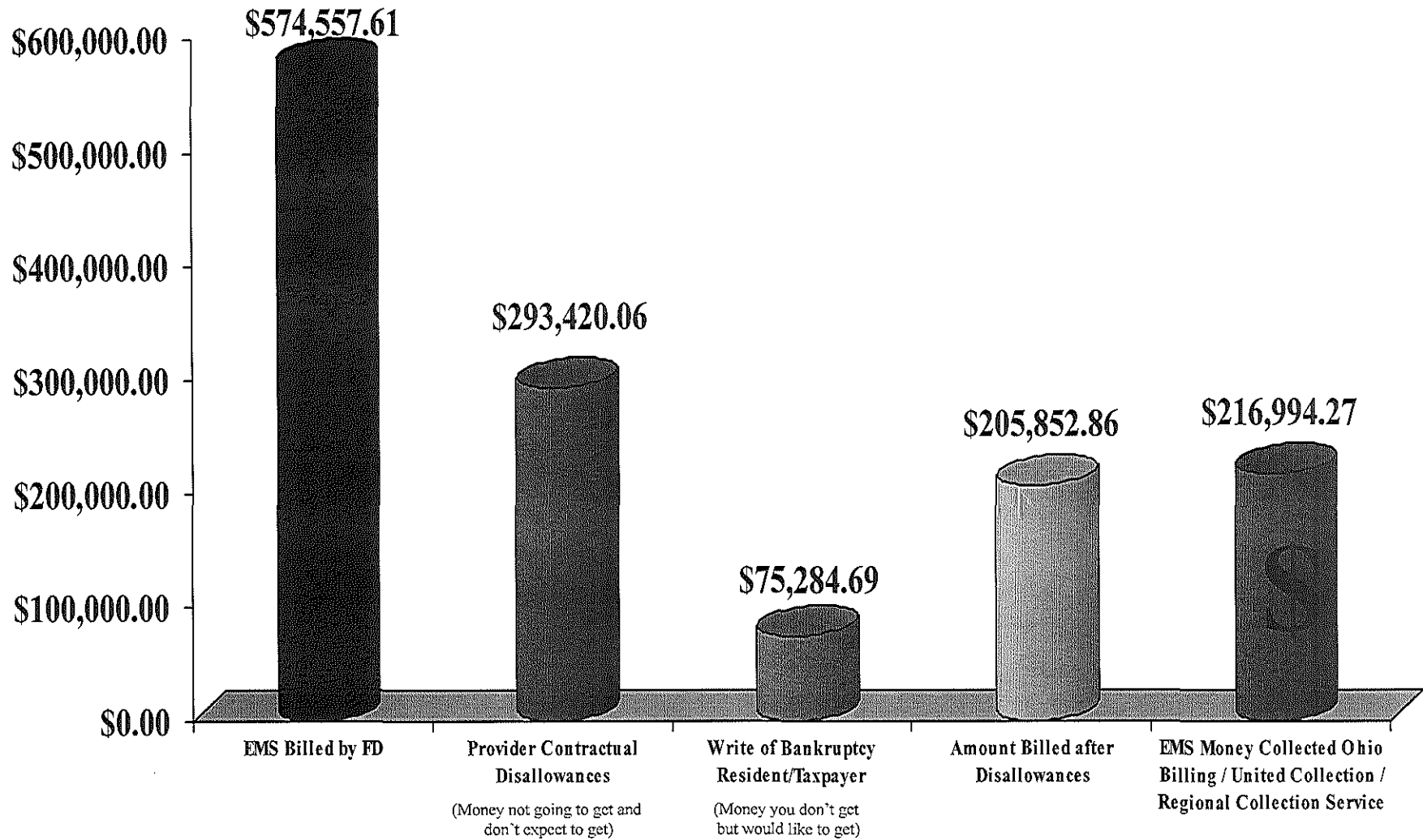
# Bazetta EMS Transports to Hospitals



# EMS Breakdown of Billing



## Comparison of EMS Money Billed and Collected



RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY INTERNET AUCTION  
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Webb, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet. by interne first offerred for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

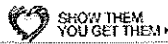
1990 Pierce Arrow Quint Ladder Truck

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Trustee Hovis - Yes  
Trustee Parke - Yes  
Trustee Webb - Yes

Hi Rita K.I Daily Deals Gift Cards Sell Help & Contact



My eBay



Shop by category

Search...

All Categories



Search

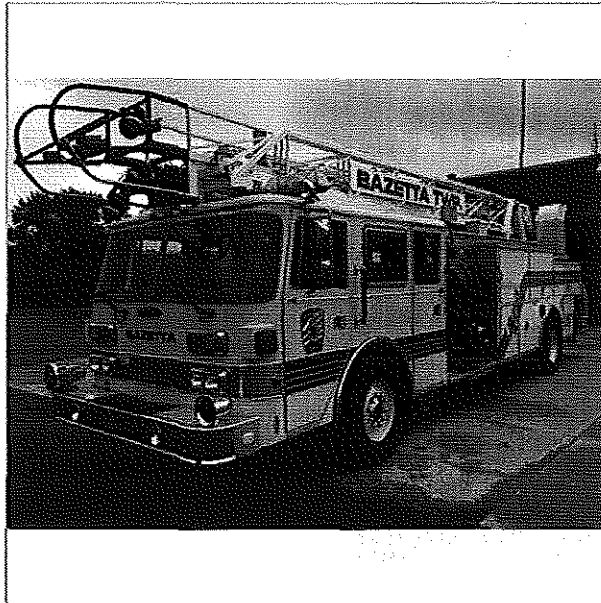
Back to home page | Listed in category: eBay Motors > Other Vehicles & Trailers > Commercial Trucks > Emergency & Fire Trucks

Your listing is scheduled and is not yet live.

- Revise your item
- Sell a similar item

Listing info

Duration: 10 days  
 Start time: Jan 29, 2016 15:00:00 PST  
 Start price: US \$0.99  
 Reserve price: US \$15,000.00



1990 Pierce Arrow

1990 Pierce Arrow Quint Ladder Truck (75 ft - Used)

Item Used condition:

Start time: Jan 29, 2016 15:00:00 PST

Starting bid: **US \$0.99** [ 0 bids ]  
 Reserve not met

Seller information

bazettatowship (6)

Ask seller a question  
 See other items

Get low monthly payments | get an instant decision

Get free Insurance quotes from RateKick | Learn More

Shipping: **Buyer responsible** for vehicle pick-up or shipping  
 | Shipping quote available  
 Item location: Cortland, Ohio, United States  
 Ships to: Worldwide

Payments: Deposit of US \$1,000.00 within 48 hours of auction close  
 Full payment is required within 7 days of auction close

Mouse over image to zoom



Have one to sell?

Description

Shipping and payments

Seller assumes all responsibility for this listing.

eBay Assn Number: 3216

Item specifics

Condition: Used  
 Year: 1990  
 Make: Pierce  
 Model: Arrow  
 Type: Fire Truck  
 Class: Class 8 (33,001 lbs. or more)  
 Mileage: 29,186  
 Vehicle Title: Clear  
 Number of Axles: Single  
 Engine Make: Detroit

VIN (Vehicle Identification Number): 4P1CA02D8LA000179  
 Engine Horsepower: 350  
 Fuel Type: Diesel  
 For Sale By: Private Seller  
 Transmission Type: Automatic  
 Transmission Speeds: 5 Speed  
 Tire Size: 22.5"  
 Power Options: Power Seats  
 Suspension Type: Spring

# 1990 Pierce Arrow Quint Ladder Truck (75 f - Used)

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**Questions and answers about this item**

No questions or answers have been posted about this item.

[Ask a question](#)

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**PURPOSE**

To outline the appropriate means of documentation and situations that requires documentation. To outline those situations that result in Bazetta Fire Department generating a monetary charge.

**SCOPE**

All documentation will be done on computer and must be completed within 24 hours of dispatch. The data section must be completed for all calls, prior to leaving for the day.

**SITUATIONS REQUIRING DOCUMENTATION**

1. All 9-1-1 dispatches, routine transfers and interfacility transfers where patient contact is made must be documented in accordance with Trumbull County EMS board guidelines.
2. Anytime a Bazetta Fire Department unit is acknowledging by dispatch as "responding," proper documentation must be completed.
3. If a Bazetta Fire Department unit is canceled prior to being acknowledged by dispatch as "responding," proper documentation must be completed.
4. Standbys and special events require documentation. (See DOCUMENTATION, Number 4 )

**DOCUMENTATION**

All documentable incidents will be done in two formats, as follows; Computer and log book (a hard copy for back-up purposes). The following sections outline what information is required under what circumstances.

1. Data: (all events)
  - A. Call number
  - B. Date of call
  - C. Service name and service number
  - D. Dispatch and available times
  - E. Disposition of call
    1. ALS – Patient receiving ALS care by Bazetta Fire Department Personnel.
    2. BLS – Patient receiving BLS care by Bazetta Fire Department Personnel.
    3. AMA – Patient refusing care and/or transport, receives no care beyond assessment.
    4. DOA – Expired patients where no care is initiated.
    5. TNT – Patients receive care, then refuse further care and/or transport.
    6. INC – No patient contact
    7. STBY – Standby or special event.
  - F. Hospital and the reason for that particular hospital.
  - G. Crew person # 1 (the one documenting the call)
  - H. Name and number of person completing the data section.

2. Patient Contact: (ALS, BLS, AMA, DOA, TNT) In addition to the areas on the trip sheet already required in the data section, all trip sheets must contain the following:
  - A. Patient name
  - B. Patient address
  - C. Date of birth
  - D. Chief complaint
  - E. Medications
  - F. Allergies
  - G. Past medical history
  - H. History of present illness
  - I. Physical exam
  - J. Disposition
  - K. Impression
  - L. Facility transported to
  - M. All treatment must be documented in the treatment table at the bottom of the trip sheet.
  - N. Patient acuity (ALS patients only).
  
3. Billing: All situations involving Bazetta Fire Department units when patient contact requires generation of a bill, with only three exceptions.
  - A. In addition to the information already required in the Data and Patient Contact sections, the following information is required in the Billing Section.
    1. Responsibility party's name and address.
    2. Social Security number.
    3. Phone number with area code.
    4. Name and type of all available insurance.
    5. Policy and group numbers.
    6. Work related?
    7. Specific scene type.
    8. EKG Yes/No?
    9. Beginning and ending (loaded) miles, if a Bazetta Fire Department unit transported.
  
  - B. The following situations will NOT BE BILLED.
    1. Patient Refusal, prior to treatment. (Pulse Oximetry, Glucoscan and EKG are assessment tools and are not considered treatment.)
    2. On-Scene fatalities. (DOA)
    3. **The below list defines when an electronic patient care report is required in conjunction with a refusal form.**
      - Anytime an individual requests EMS for him/herself and treatment is initiated by EMS but the individual subsequently refuses EMS transport.
      - Anytime a person calls for an ambulance for a minor or any individual of whom the caller has guardianship or power of attorney over and subsequently refuses EMS services.
      - Any individual who refuses treatment against medical advice.
      - Any individual who refuses treatment on the behalf of any other person, whom that individual has guardianship or power of attorney over, against medical advice.
      - Anytime patient care is initiated and the patient subsequently refuses transport.
      - Any other time EMS personnel feel an electronic patient care report is necessary.
    4. **The below list defines when an electronic patient care report is NOT required in conjunction with a refusal form.**
      - Anytime an individual requests EMS for him/herself, treatment is NOT initiated by EMS and the individual subsequently refuses EMS treatment and transport.
      - If an individual did not request EMS for him/herself and subsequently refuse treatment without the initiation of care.



- If EMS is requested for an individual who is not an emancipated minor an electronic patient care report is NOT required in conjunction with a refusal if the following conditions are met;
  - Care is not initiated
  - The individual does not require medical attention as determined by EMS
  - A guardian is contacted and consents to the refusal.

Complete a patient care report if you feel one is necessary for any situation.

4. Standbys or Special Events:
  - A. All standbys and special events require documentation of that particular event.
  - C. Any patients contacted while at standbys and special events generate separate documentation for each patient. (This is in addition to the documentation of the event.)
  
5. Mass Casualty: Any event with more patients than resources.
  - A. Patient specific chart (detailed single patient information).
    1. Information related to the scene and then specific information related to this patient. The typical way that current single patient event is being documented.
    2. Information related to the scene and then specific information related to this patient. The typical way that current single patient event is being documented.
  - B. A patient specific chart should be written when . . .
    1. A provider accompanies a patient off the scene.

## PATIENT CARE DOCUMENTATION

3 of 3

2. A provider being in ALS care and transfers care to an equal or higher care level, patient specific chart is generated. Example is: ALS care and then transfer to helicopter.
- C. Event chart (detailed information related to the event as a whole).
  1. Scene description, an accounting of all patients, their disposition and final locations. A more detailed account of patients who are not transported off scene. These patients include AMAs, DOAs and TNT (treatment no transport). Names should be gathered for all of these patients and listed within the NARRATIVE section of the chart. An individual AMA need not be generated for each patient within this type of charting.
- D. Event charts for be written when:
  1. An event is of such magnitude that EMS sectors are created with triage sector, treatment sector, etc. This type of scenario is rather rare.
  2. The provider does not accompany a patient off scene.

Police Agenda Monday January 25, 2016

Thu 1/21/2016 11:05 AM

From: "Michael Hovis"

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org



Rita,

Attached is the correspondence for Monday January 25, 2016 Trustee Meeting for the police department:

1. Accept the resignation of Police Secretary Roxanne Vaughn effective January 21, 2016.
2. Pay invoice for 2016 to Mahoning Valley Crisis Response Team of \$2000.00 from the Police District Fund 09-A-10.

Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*mhovis@bazettatwp.org*

[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept) (<http://www.facebook.com/BazettaTownshipPoliceDept>)

**Attachments:**

- Agenda 01-25-2016 Ttrustee meeting.pdf



# Ohio Department of Transportation

Office of Technical Services

## 2015 Township Highway System Mileage Certification

**Note: This form must be submitted to ODOT no later than April 1, 2016.  
or county mileage will be certified by default based on the best information available.**

The total certified mileage at the end of Calendar Year 2014 for BAZETTA Township  
in TRUMBULL County was 20.408 miles

as certified by the Board of Township Trustees or reported by the Director of Transportation,  
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2015 and determine the net increase or decrease in mileage.  
Add the net change to the 2014 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2015,

the township was responsible for maintaining 20.408 miles of public roads.

[Signature]  
Signature of Chairman of Board of Township Trustees

1-25-2016  
Date

[Signature]  
Trustee Signature

1-25-2016  
Date

[Signature]  
Trustee Signature

1-25-2016  
Date

\_\_\_\_\_  
County Engineer Signature

\_\_\_\_\_  
Date

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation  
Office of Technical Services  
Mail Stop #3210  
1980 West Broad St. 2nd Floor  
Columbus, Ohio 43223  
Attn: Michael Greenwood (614) 466-2852

Summary of 2015 ODOT Changes  
for Roads in        BAZETTA        Township,  
                         TRUMBULL    County

Certified Mileage as of 01/01/2015:        20.408        Miles

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TWP	Route	Route Name:	Change	Reason For Change
01	T		0.000	

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Total Changes:

0.000

Township Mileage as of 1/5/2016    :    20.408    Miles

## BAZETTA TOWNSHIP TRUSTEES REORGANIZATIONAL MEETING MINUTES

Date: January 4, 2016 at 6:00pm  
 Bazetta Township Administration Building  
 3372 State Route 5  
 Cortland, Ohio 44410

Present:  
 Vice Chairman Trustee Paul Hovis  
 Trustee Frank Parke  
 Chairman Trustee Ted Webb  
 Fiscal Officer Rita K. Drew

**001-16** To appoint Trustee Hovis as Chairman and Trustee Webb as Vice Chairman of the Bazetta Township Board of Trustees for Fiscal Year 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**002-16** To adopt the attached *Resolution of Compliance with Ohio Sunshine Law* and accordingly establish the following rules for the scheduling and notice of all meetings for 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**003-16** To approve the continued employment and compensation of the following non-bargaining unit full-time and part-time employees at their current rates of pay.

<i>IT Specialist Joel Davis</i>	\$25.15 per hour	<i>FF/M Michael Wright</i>	\$11.50 per hour
<i>Admin. Jean Eddy</i>	\$10.00 per hour	<i>Zoning Inspector Michael Mills</i>	\$13.00 per hour
<i>Truck Driver Joel Davis</i>	\$18.04 per hour	<i>Zoning Secretary Jean Eddy</i>	\$10.00 per hour
<i>Sexton Michael Arnal</i>	\$500.00 per month	<i>ACLS Instructor Scott Gubanyar</i>	\$15.00 per hour
<i>Chief Michael Hovis</i>	\$72,092.80 per year	<i>ACLS Instructor Aaron Hanson</i>	\$15.00 per hour
<i>Ptl. Nicholas Gregory</i>	\$12.00 per hour	<i>ACLS Instructor Rudolph Harsany</i>	\$15.00 per hour
<i>Ptl. Scott Gubanyar</i>	\$12.00 per hour	<i>CPR Instructor Scott Gubanyar</i>	\$15.00 per hour
<i>Ptl. Jason Manes</i>	\$12.00 per hour	<i>CPR Instructor Bradley Hall</i>	\$15.00 per hour
<i>Ptl. Patrick Swiger</i>	\$12.00 per hour	<i>CPR Instructor Aaron Hanson</i>	\$15.00 per hour
<i>PD Sec. Deanna Boggess</i>	\$10.00 per hour	<i>CPR Instructor Rudolph Harsany</i>	\$15.00 per hour
<i>PD Sec. Jean Eddy</i>	\$10.00 per hour	<i>CPR Instructor Phillip Pelley</i>	\$15.00 per hour
<i>PD Sec. Roxanne Vaughn</i>	\$10.00 per hour	<i>CPR Instructor Thomas Rink</i>	\$15.00 per hour
<i>Chief Dennis Lewis</i>	\$72,612.80 per year	<i>CPR Instructor Thomas Toporcer</i>	\$15.00 per hour
<i>FF/M William Claypoole</i>	\$11.50 per hour	<i>CPR Instructor Nicolas Wildman</i>	\$15.00 per hour
<i>FF/M Joshua Cleland</i>	\$11.50 per hour	<i>EDUC Instructor Aaron Hanson</i>	\$20.00 per hour
<i>FF/M Eric Ginn</i>	\$11.50 per hour	<i>EDUC Instructor Mike Mannella</i>	\$20.00 per hour
<i>FF/M Bradley Hall</i>	\$11.50 per hour	<i>EDUC Instructor Thomas Rink</i>	\$20.00 per hour
<i>FF/M Rudolph Harsany</i>	\$11.50 per hour	<i>EDUC Instructor Mike Wright</i>	\$20.00 per hour
<i>FF/M Phillip Pelley</i>	\$11.50 per hour	<i>EMS Instructor Scott Gubanyar</i>	\$25.00 per hour
<i>FF/M Brandon Quiggle</i>	\$11.50 per hour	<i>EMS Instructor Rudolph Harsany</i>	\$25.00 per hour
<i>FF/M Todd Shafer</i>	\$11.50 per hour	<i>EMS Instructor Phillip Pelley</i>	\$25.00 per hour
<i>FF/M William Steiner</i>	\$11.50 per hour	<i>EMS Instructor Thomas Toporcer</i>	\$25.00 per hour
<i>FF/M Thomas Torporcer</i>	\$11.50 per hour		

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**004-16** To approve a new five year term, ending on December 31, 2020, for Zoning Commissioner Curtis Lonsbrough.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**005-16** To approve a new five year term, ending on December 31, 2020, for Zoning Board of Appeals Member David Ross.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Webb asked the following
  - Are the Trustees going to appoint alternates to the zoning boards
  - Is a motion needed not to appoint
- Fiscal Drew said it was not because the terms of the previous alternates expired on December 31
- Atty. Finamore concurred and added that it should be reflected in the minutes that the Trustees are choosing not to appoint alternates to either zoning board

**006-16** To approve compensation for Zoning Commissioners and Zoning Board of Appeals Members at \$25.00 per meeting date.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**007-16** To table the resolution to approve a new term for Parks & Recreation Board Members.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**008-16** To approve retention of Law Offices of Atty. Mark Finamore as Township Legal Counsel at a rate of \$800 per month, which includes 8 hours of service with each additional hour being charged at \$100 per hour, for the provision of legal services on an as needed basis for Fiscal Year 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**009-16** To continue the policy wherein all contact with Township Legal Counsel must be conducted only by the Chairman of the Board or the Chairman's designee.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**010-16** To approve the attendance of Trustees and Fiscal Officer at any Fiscal Year 2016 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the township with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of 54¢ per mile, respectively.

## **RESOLUTION OF COMPLIANCE WITH OHIO SUNSHINE LAW**

The Board of Trustees shall conduct its meetings in full compliance with the State of Ohio Sunshine Law and accordingly establishes the following rules for scheduling and notice of all meetings;

### **RESOLVED,**

1. **REGULAR MEETINGS**: Regular Meetings of the Board of Trustees shall be held on the 2nd and 4th Monday of each Month at 6:00pm, with one hour caucus preceding, at the Township Administration Building located at 3372 State Route 5, and notice of said meetings shall be posted in a conspicuous Township Bulletin Board or Sign provided for that purpose.

2. **SPECIAL/EMERGENCY MEETINGS**: Notice of Special Meetings of the Board of Trustees shall be given by posting advance written notice of the same in a conspicuous place outside the Administration Building on a Bulletin Board or Sign provided for that purpose. Additionally, notice of all Special Meetings will be given to any media that requests the same. Notice of a Special Meeting shall be given at least 24 hours in advance of the meeting, except in an emergency in which case the notice shall be given as soon as practicable.

3. **CONTENT OF NOTICE**: Notice of Special Meetings of the Board of Trustees shall contain the following information; (i) shall state: Notice of Special Meeting of the Bazetta Township Board of Trustees; (ii) Date; (iii) Time; (iv) Place; and (v) Purpose of the Meeting.

4. **WRITTEN NOTICE UPON REQUEST**: Additionally, the Township will provide advance written notice of regular and special meetings directly to anyone who requests same and provides the Township with an e-nail address or pre-paid postage, self-addressed envelopes or post cards.

5. **MINUTES OF THE MEETING**: Full and accurate minutes of the meeting shall be taken, properly files and maintained. The minutes shall include sufficient information to enable the public to understand and appreciate the rationale for the Board's decisions. The minutes shall be promptly prepared and made available to any person who so requests to inspect or receive a copy of the same.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**011-16** To approve the attendance of Township Employees, Parks & Recreation Board Members, Zoning Commissioners, and Zoning Board of Appeals Members at any Fiscal Year 2016 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the township, after a formal request has been approved by their Department Head and Trustees, with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of 54¢ per mile, respectively.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**012-16** To establish the following Trustee/Department Head Liaisons for Fiscal Year 2016.

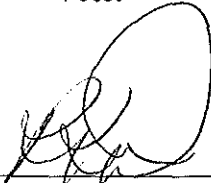
<i>Fire Department</i>	<i>Trustee Hovis</i>
<i>Parks &amp; Recreation</i>	<i>All Trustees</i>
<i>Police Department</i>	<i>Trustee Parke</i>
<i>Road Department</i>	<i>Trustee Webb</i>
<i>Zoning Boards</i>	<i>Trustee Webb</i>

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Bill Makosky of Lynn, Kittinger & Noble made a presentation regarding progress on the new fire station, specifically the water and sewer lines
  - Considerable interest with 9 sets of plans being given out
  - Bids will be opened on Tuesday at 4:00pm
  - Contract will not be awarded until due diligence is done on the bids
- Chris Bebb of Baker, Bednar, Snyder & Associates reported on fire station progress
  - Ready to advertise for bids
  - Pre-bid meeting will be January 20 at 4:00pm
  - Bids will be opened February 8 at 4:00pm
- Trustee Webb asked Fiscal Officer Drew to put a motion to put out for bids on the January 11 agenda

**013-16** To adjourn the meeting at 6:30pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

  
Attested by: Fiscal Officer Rita K. Drew

Dated: 01-05-16

  
Approved by: Chairman Trustee Paul Hovis

Dated: 01-11-16




**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

Date: February 1, 2016 at 7:30pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

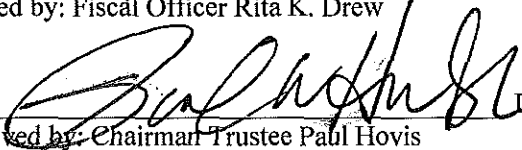
Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Discussion regarding possibility ways to reduce deficit spending in the General Fund
  - Loss of state revenues over the past 6 years
  - New flyer to residents
  - Proposals for areas bolstered by the General Fund
    - Spending reductions in the park
      - No Improvement to Sites
      - No Easter Egg Hunt
      - Reduced trash pick up
      - Open fewer days/months
      - Reduced/adjusted personnel
    - Increasing revenues in the park
      - Raising reservation rates
    - Spending reductions in the cemetery
      - Reduced frequency of mowing
    - Increasing revenues in the cemetery
      - Raising cemetery rates
    - Spending reductions in zoning
      - No nuisance abatements
      - Reduced hours for Zoning Inspector
    - Increasing revenues in zoning
      - Raising zoning fees
      - Allowing more garage sale permits per year
      - Tighter enforcement of current rules and regulations
  - Proposals for the General Fund
    - Spending reductions
      - No mosquito spraying
      - No road striping
      - No Spring Clean Up Day
    - Increasing revenues
      - Charging a fee for Spring Clean Up
      - Passage of new levy

  
Attested by: Fiscal Officer Rita K. Drew

Dated: 02-02-16

  
Approved by: Chairman Trustee Paul Hovis

Dated: 02-04-16

## A NEWSLETTER TO THE RESIDENTS OF BAZETTA TOWNSHIP

After the last newsletter and election, many residents said things like, "I don't understand. Where does the money from the General Fund come from and where does it go? I don't see this money being spent anywhere." This newsletter to the residents of Bazetta Township will hopefully help answer those questions.

<u>WHERE MONEY COMES FROM (RESOURCES)</u>	<u>2016 ESTIMATE</u>	<u>WHERE MONEY GOES (EXPENDITURES)</u>	<u>2015 ACTUAL</u>	<u>2016 ESTIMATE</u>
PROPERTY TAX (REAL ESTATE)	\$ 166,000	SALARY (ELECTED OFFICIALS)**	\$ 58,259.00	\$ 59,673.00
PROPERTY TAX (TANGIBLE)*	\$ 52,733	SALARY (EMPLOYEES)	\$ 95,341.00	\$ 96,000.00
STATE TAXES	\$ 87,723	PAYROLL TAXES	\$ 31,852.00	\$ 33,700.00
STATE FEES	\$ 6,625	COUNTY FEES	\$ 53,671.00	\$ 48,000.00
FRANCHISE FEES	\$ 55,000	LEGAL EXPENSES	\$ 25,174.00	\$ 20,000.00
INVESTMENTS	\$ 7,000	STREET LIGHTING	\$ 5,568.00	\$ 5,500.00
IT SERVICE AGREEMENTS	\$ 20,000	TOWNSHIP PARK	\$ 28,865.00	\$ 22,100.00
RENTALS & LEASES	\$ 4,000	TOWNSHIP CEMETERIES	\$ 41,000.00	\$ 36,175.00
OTHER	\$ 6,000	ZONING	\$ 27,000.00	\$ 12,000.00
<b>TOTAL</b>	<u><u>\$ 405,081</u></u>	ROAD PAVING PROJECTS***	\$ 36,434.00	\$ 59,275.00
		INSURANCE	\$ 62,129.00	\$ 60,000.00
TOTAL ANNUAL LOSS		UTILITIES	\$ 8,836.00	\$ 9,000.00
OF REVENUE 2010-2016	\$ 81,289.48	OTHER	\$ 48,171.00	\$ 30,800.00
			<u><u>\$ 522,300.00</u></u>	<u><u>\$ 492,223.00</u></u>

\*Tangible property tax will be eliminated completely in 2017. This will result in \$52,733 lost income that was provided in 2016.

\*\*Salaries for elected officials are set by Ohio Revised Code.

\*\*\*Some road paving projects are eligible for county and state funding, but a local match is required to receive that funding. There are 20.408 miles of township roads. Repaving all roads at current costs of \$194,000 per mile will cost the township \$4,046,875. Working a 20 year plan requires we repave 1.0204 miles per year at a cost of \$202,344 per year. The only way these costs can be met is through local matches provided by the general fund on grants.

**The General Fund is clearly in deficit spending. (\$405,081 income - \$492,223 projected expenses = \$87,142 overspent).**

Action must be taken. We must reduce expenses and increase income. It can't be just one or the other. If we don't, certain services will necessarily be affected. If there is a need for further discussion or comments, feel free to contact Trustee Ted Webb (330-638-9590 or twebb@bazettatwp.org) or Fiscal Officer Rita K. Drew (330-637-8816 or rdrew@bazettatwp.org).

## Current Park Rates

	Resident	Non-Res
Small Pavilions No Deposit	\$30.00	\$40.00
Large Pavilion No Deposit	\$50.00	\$60.00
Gazebo Deposit	\$75.00 \$100.00	\$100.00

## Proposed Rates

	Rate	Deposit
Small Pavilions	<del>\$50.00</del> 75	<del>\$50.00</del>
Large Pavilion	\$60.00	<del>\$50.00</del>
Gazebo	<del>\$75.00</del> 125 <sup>00</sup>	<del>\$100.00</del> 125 <sup>00</sup>

One fee for everyone.

Mostly non residents use these.

Gazebo rented 1 or 2 times last year

Small pavilion's rented the most

100  
High!

Info for Ted - Loss of revenue from the different state funding sources difference between what we got in 2010 and what we will get in 2016

Tue 1/26/2016 1:59 PM

From: "Rita K. Drew"

To: "Trustee"

<b>Total Annual Loss of Revenue 2010-2016</b>	
General	\$81,289.48
Road	\$31,575.98
Police	\$130,545.92
Fire	\$113,973.20
<b>Total Township</b>	<b>\$357,384.58</b>

Utility Reimbursement  
Tangible Property Tax  
Local Government Fund

Rita K. Drew, Fiscal Officer  
Bazetta Township  
3372 State Route 5  
Cortland, OH 44410  
330-637-8816 (phone)  
330-637-4588 (fax)

DOES NOT include  
loss of estate tax  
revenue

### Park Expenses

	Salaries & Retirement	Insurance	All Other	Total
2007	\$ 15,565.75	\$ -	\$ 5,798.58	\$ 21,364.33
2008	\$ 13,331.90	\$ 1,022.48	\$ 21,023.15	\$ 35,377.53
2009	\$ 11,164.38	\$ 1,062.72	\$ 16,665.14	\$ 28,892.24
2010	\$ 11,507.10	\$ 1,179.62	\$ 11,452.59	\$ 24,139.31
2011	\$ 15,836.32	\$ 1,190.64	\$ 12,279.20	\$ 29,306.16
2012	\$ 14,392.41	\$ 1,200.00	\$ 26,787.27	\$ 42,379.68
2013	\$ 11,302.43	\$ 1,199.08	\$ 7,931.06	\$ 20,432.57
2014	\$ 18,006.15	\$ 1,191.19	\$ 12,567.74	\$ 31,765.08
2015	\$ 21,000.00	\$ 1,300.00	\$ 24,645.81	\$ 46,945.81
<b>Average</b>	<b>\$ 14,678.49</b>	<b>\$ 1,038.41</b>	<b>\$ 15,461.17</b>	<b>\$ 31,178.08</b>

# 5 YEAR AVERAGE IN PARK FOR LABOR

2011	\$15,836.82		
2012	\$14,392.41		
2013	\$11,302.43	5 YEAR AVERAGE COSTS OF LABOR IN PARK	\$14,907.46
2014	\$18,006.15		
2015	\$14,999.50		
	\$74,537.31		

2015 COST REFLECTS LABOR UNTIL 11/2/2015

# CEMETERY 5 YEAR COST AVERAGE

2011

MOWING/PLOWING COSTS	\$28,201.64
BURIALS	\$2,498.44
SEXTON	\$6,000.00
TOTAL	\$36,700.08
RECEIPTS	\$28,567.23
TOTAL DEFICIT	-\$8,132.85

2012

MOWING/PLOWING COSTS	\$41,834.71
BURIALS	\$9,992.82
SEXTON	\$6,000.00
TOTAL	\$57,827.53
RECEIPTS	\$60,077.79
TOTAL	\$2,250.26

2013

MOWING/PLOWING COSTS	\$50,133.50
BURIALS	\$9,527.93
SEXTON	\$6,000.00
TOTAL	\$65,661.43
RECEIPTS	\$43,910.20
TOTAL DEFICIT	-\$21,751.23

2014

MOWING/PLOWING COSTS	\$43,045.56
BURIALS	\$12,347.33
SEXTON	\$6,000.00
TOTAL	\$61,392.89
RECEIPTS	\$56,354.00
TOTAL DEFICIT	-\$5,038.89

2015 UPTO 11/9/2015

MOWING/PLOWING COSTS	\$41,136.09
BURIALS	\$7,250.60
SEXTON	\$6,000.00
TOTAL	\$54,386.69
RECEIPTS	\$28,401.58
TOTAL DEFICIT	-\$25,985.11

Why such an increase in costs?

5 YEAR AVERAGE DEFICIT IS \$11,731.56  
 5 YEAR AVERAGE DEFICIT WITHOUT SEXTON \$5,731.56 PER YEAR

Deficit doesn't include all other park expenses!

No free weekend anymore

BAZETTA TOWNSHIP ANNUAL ZONING FEE SCHEDULE  
AS OF JULY 17, 2012 (RESOLUTION 241-12)

Zone Change Hearing	<del>\$400.00</del> 800.00
Appeals Hearing	<del>400.00</del> 600.00
A tabling fee to be established at the time of cancellation or postponement to be determined by the Zoning Secretary and to include all costs incurred which may include administrative fee, postage fee, legal notice fee, etc.	
Garage Sale Permits	<del>5.00</del> 10.00
Fence Permit	<del>5.00</del> 35.00
Transient Vendor's Permit	<del>75.00</del> 100.00
Outdoor Advertising Permit	<del>(0.75 Per Sq. Ft.)</del> 1.00
Zoning Book / CD	<del>10.00</del> 15.00
Manufactured Homes / Manufactured Homes Park	<del>10.00</del> 40.00
Agricultural	N/C
Industrial	(No Charge for Roofing or Siding)
Churches / Schools	N/C
Temporary Mass Gathering	250.00
Pond Permit	25.00
Swimming Pool Permit	75.00 (Surface Area Sq. Ft. X <del>5.00</del> X .0025 = Fee)
Temporary Waste Container Permit	5.00
Oil and Gas Drilling Application Fee/RUMA	150.00
Conditional Zone Certificate	<del>500.00</del> 750.00
Conditional Zoning Certificate for Adult Entertainment	<del>500.00</del> 1000.00
Conditional Zoning Certificate for Adult Entertainment/Internet Cafe Annual Renewal	<del>125.00</del> 500.00



**New Construction, Additions or Alterations:**

**\*\*Residential, Commercial, Industrial, Manufactured Homes, Manufactured Homes Park to be determined by the Following Formula:**

- **Sq. Ft. of Building, Addition, Alteration X ~~\$45.00~~ X .0025 = Fee**  
75.00

**Example: 2000 Sq. Ft. X \$45.00 = 90,000 X .0025 = \$225.00 Fee**

**Garage-Non Habitable Formula:**

- **Sq. Ft. of Garage X ~~\$15.00~~ (Minimum Value \$6,000.00) X .0025 = Fee**  
30.00

Average between 10 Twp's	Average Rates		Current Rates			Proposed Rates		
	Resident	Non-Resident	Bazetta Township Cemetery	Burial Open/Close		Bazetta Township Cemetery	Burial Open/Close	
Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$401.00	\$792.50	Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	Resident \$600.00	Non-Resident \$1,000.00	Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	Resident \$700.00	Non-Res \$1,100.00
Traditional Burial Saturday / Holiday Monday-Friday	\$503.50	\$910.00	Traditional Burial Saturday / Holiday Monday-Friday	\$800.00	\$1,000.00	Traditional Burial Saturday / Holiday Monday-Friday	\$900.00	\$1,300.00
Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$176.00	\$277.50	Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$200.00	\$300.00	Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$300.00	\$400.00
Saturday / Holiday Monday-Friday	\$258.50	\$365.00	Saturday / Holiday Monday-Friday	\$300.00	\$400.00	Saturday / Holiday Monday-Friday	\$400.00	\$500.00
Baby Section space w/ opening and closing Saturday Baby Section	Most Twp's don't have a baby section and charge full space Most Twp's don't have a baby section and charge full space		Baby Section space w/ opening and closing Saturday Baby Section	\$300.00 not	\$400.00 listed	Baby Section space w/ opening and closing Saturday Baby Section	\$400.00 \$500.00	\$500.00 \$600.00
Burial space charge	\$368.50	\$880.00	Burial space charge	\$400.00	\$800.00	Burial space charge	\$500.00	\$1,000.00
Traditional Disinternment Ashes Disinternment Reinternment	not enough data not enough data not enough data		Traditional Disinternment Ashes Disinternment Reinternment	\$2,500.00 \$800.00 not	\$2,500.00 \$800.00 listed	Traditional Disinternment Ashes Disinternment Reinternment	\$2,500.00 \$800.00 \$2,500.00	\$2,500.00 \$800.00 \$2,500.00

I also recommend that sale of single lots should be determined by the Cemetery Sexton. This will be so that we can fill in some spots, especially now that we have a new section with upright stones and can still bury in the Memorial section.

*OK with these*

Bazetta Township Cemetery	Burial Open/Close	
	Resident	Non-Res
Traditional Burial Interment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$600.00	\$1,000.00
Traditional Burial Saturday / Holiday Monday-Friday	\$800.00	\$1,000.00
Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$200.00	\$300.00
Saturday / Holiday Monday-Friday	\$300.00	\$400.00
Baby Section space w/ opening and closing	\$300.00	\$400.00
Saturday Baby Section	not	listed
Burial space charge	\$400.00	\$800.00
Traditional Disinterment	\$2,500.00	\$2,500.00
Ashes Disinterment	\$800.00	\$800.00
Reinterment	not	listed

Brookfield	Resident	Non-Res
Traditional Monday-Friday	\$600.00	\$600.00
Traditional Saturday	\$800.00	\$800.00
Cremation Monday-Friday	\$400.00	\$400.00
Saturday Cremation	\$600.00	\$600.00
Infant less than 36" (Needs Purchase of Grave)	\$200.00	\$200.00
Saturday Infant less than 36"	\$400.00	\$400.00
Grave Prices	\$600.00	\$1,200.00
Disinterment	\$1,200.00	\$1,200.00
Reinterment	\$1,800.00	\$1,800.00

Johnston	Resident	Non-Resident
Traditional Monday-Friday	\$310.00	\$700.00
Traditional Saturday	\$360.00	\$750.00
Cremation Monday-Friday	\$60.00	\$200.00
Saturday Cremation	\$85.00	\$275.00
Infant less than 36"	\$75.00	\$650.00
Saturday Infant less than 36"	\$150.00	\$700.00
Grave Prices	\$110.00	\$700.00
Disinterment	not	listed
Reinterment	not	listed
Indigent rate	\$400.00	\$400.00

Fowler	Resident	Non-Res
Traditional Monday-Friday	\$250.00	\$800.00
Traditional Saturday	\$300.00	\$1,200.00
Cremation Monday-Friday	\$200.00	\$250.00
Saturday Cremation	\$200.00	\$500.00
Infant less than 36" (Needs Purchase of Grave)	not	listed
Saturday Infant less than 36"	not	listed
Grave Prices	\$75.00	\$800.00
Double lot	\$150.00	\$1,600.00
Disinterment	not	listed
Reinterment	not	listed

Newton Twp & Newton Falls Cem	Resident	Non-Res
Traditional Monday-Friday	\$350.00	\$1,200.00
Traditional Saturday	\$600.00	\$1,450.00
Cremation Monday-Friday	\$125.00	\$125.00
Saturday Cremation	\$375.00	\$375.00
Infant less than 36"	not	listed
Saturday Infant less than 36"	not	listed
Grave Prices	\$350.00	\$1,200.00
Disinterment	not	listed
Reinterment	not	listed

Southington	Resident	Non-Res
Traditional Monday-Friday before 2pm After 2pm \$150.00 more	\$200.00	\$255.00
Traditional Saturday before noon must be before 12pm	\$375.00	\$600.00
Cremation Monday-Friday	\$175.00	\$300.00
Saturday Cremation must be before 12pm	\$225.00	\$350.00
Infant less than 36"	\$225.00	\$350.00
Saturday Infant less than 36"	\$225.00	\$350.00
Grave Prices	\$200.00	\$700.00
Disinterment	not	listed
Reinterment	not	listed

Vienna	Resident	Non-Resident
Traditional Monday-Friday	\$400.00	\$800.00
Traditional Saturday	\$450.00	\$850.00
Cremation Monday-Friday	\$50.00	\$50.00
Saturday Cremation	not	listed
Infant less than 36"	not	listed
Saturday Infant less than 36"	not	listed
Grave Prices	\$100.00	\$500.00
Disinterment	not	listed
Reinterment	not	listed

Howland	Resident	Non-Res
Traditional Monday-Friday before 2pm after 3pm add \$75.00 per hr	\$400.00	\$600.00
Traditional Saturday before noon after 12pm add \$75.00 per hr	\$600.00	\$800.00
Cremation Monday-Friday after 3pm add \$75.00 per hr	\$100.00	\$300.00
Saturday Cremation after 3pm add \$75.00 per hr	\$150.00	\$200.00
Child Monday-Friday	\$100.00	\$300.00
Saturday Infant less than 36" after 12pm add \$75.00 per hr	\$150.00	
Grave Prices	\$800.00	\$800.00
Cremation Max 2 per space	\$600.00	\$600.00
Disinterment	not	listed
Reinterment	not	listed

Champion	Resident	Non-Res
Traditional Monday-Friday	\$400.00	\$800.00
After 2pm	\$500.00	\$900.00
Traditional Saturday Before 11am	\$500.00	\$900.00
Cremation Monday-Friday After 2pm	\$100.00	\$300.00
After 2pm	\$200.00	\$500.00
Saturday Cremation Before 11am	\$200.00	\$500.00
Infant less than 36" (Needs Purchase of Grave)	not	listed
Saturday Infant less than 36"	not	listed
Grave Prices	\$300.00	\$750.00
Cremation spaces	\$200.00	\$400.00
Disinterment	not	listed
Reinterment	not	listed

Weathersfield	Resident	Non-Res
Traditional Monday-Friday	\$500.00	\$900.00
After 2pm	\$250.00	\$250.00
Traditional Saturday Holiday	\$750.00	\$750.00
Cremation Monday-Friday	\$1,125.00	\$1,125.00
After 2pm	\$350.00	\$550.00
Saturday Cremation	\$450.00	\$450.00
Holiday Cremains	\$750.00	\$750.00
Infant less than 36" (Needs Purchase of Grave)	not	listed
Saturday Infant less than 36"	not	listed
Grave Prices	\$750.00	\$1,350.00
Cremation Garden	\$250.00	\$450.00
Columbarium	\$1,500.00	\$1,850.00
Disinterment	not	listed
Reinterment	not	listed

Average between twp's	Opening/Closing	
	Resident	Non-Resident
Traditional Burial Interment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$4,010.00	\$7,925.00
Traditional Burial Saturday / Holiday Monday-Friday	\$5,035.00	\$9,100.00
Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$1,760.00	\$2,775.00
Saturday / Holiday Monday-Friday	\$2,585.00	\$3,650.00
Baby Section space w/ opening and closing		
Saturday Baby Section		
Burial space charge	\$3,685.00	\$8,800.00
Traditional Disinterment		
Ashes Disinterment		
Reinterment		

Current Rates		
Bazetta Township Cemetery	Burial Open/Close	
Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	Resident \$600.00	Non-Res \$1,000.00
Traditional Burial Saturday / Holiday Monday-Friday	\$800.00	\$1,000.00
Ashes Burial Monday-Friday before 2:00pm Additional 200.00 per hour thereafter	\$200.00	\$300.00
Saturday / Holiday Monday-Friday	\$300.00	\$400.00
Baby Section space w/ opening and closing	\$300.00	\$400.00
Saturday Baby Section	not	listed
Burial space charge	\$400.00	\$800.00
Traditional Disinternment	\$2,500.00	\$2,500.00
Ashes Disinternment	\$800.00	\$800.00
Reinternment	not	listed

Full Burial	RATE	Hrs/Gallons	Total
Marc Tempesta	\$23.16	5	\$115.80
Mike Arnal	\$20.24	5	\$101.20
Thad Wajda	\$17.93	5	\$89.65
Diesel Fuel	\$2.07	4	\$8.28
Gasoline	\$1.48	2	\$2.96
			\$317.89

*Saturday Full Burial	RATE	Hrs/Gallons	Total
Marc Tempesta	\$34.74	5	\$173.70
Mike Arnal	\$30.36	5	\$151.80
Thad Wajda	\$26.90	5	\$134.50
Diesel Fuel	\$2.07	4	\$8.28
Gasoline	\$1.48	2	\$2.96
			\$471.24

**Saturday Cremation	RATE	Hrs/Gallons	Total
Marc Tempesta	\$34.74	5	\$173.70
Mike Arnal	\$30.36	5	\$151.80
			\$325.50

\*We usually use 2 men on Saturday full burials unless there are stones to be moved. This is worst case scenario. So on average you can delete one man from this total

\*\*We only use 1 man on Saturday cremations unless internment is in the columbarium, then we use 2 and a 4 hour call out covers it. So on average you can delete one man from this total.

Average between 10 Twp's	Average Rates		Current Rates			Proposed Rates		
	Resident	Non-Resident	Bazetta Township Cemetery	Burial Open/Close		Bazetta Township Cemetery	Burial Open/Close	
Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$401.00	\$792.50	Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	Resident \$600.00	Non-Resident \$1,000.00	Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	Resident \$700.00	Non-Res \$1,100.00
Traditional Burial Saturday / Holiday Monday-Friday	\$503.50	\$910.00	Traditional Burial Saturday / Holiday Monday-Friday	\$800.00	\$1,000.00	Traditional Burial Saturday / Holiday Monday-Friday	\$900.00	\$1,300.00
Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$176.00	\$277.50	Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$200.00	\$300.00	Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$300.00	\$400.00
Saturday / Holiday Monday-Friday	\$258.50	\$365.00	Saturday / Holiday Monday-Friday	\$300.00	\$400.00	Saturday / Holiday Monday-Friday	\$400.00	\$500.00
Baby Section space w/ opening and closing Saturday Baby Section	Most Twp's don't have a baby section and charge full space Most Twp's don't have a baby section and charge full space		Baby Section space w/ opening and closing Saturday Baby Section	\$300.00 not	\$400.00 listed	Baby Section space w/ opening and closing Saturday Baby Section	\$400.00 \$500.00	\$500.00 \$600.00
Burial space charge	\$368.50	\$880.00	Burial space charge	\$400.00	\$800.00	Burial space charge	\$500.00	\$1,000.00
Traditional Disinternment Ashes Disinternment Reinternment	not enough data not enough data not enough data		Traditional Disinternment Ashes Disinternment Reinternment	\$2,500.00 \$800.00 not	\$2,500.00 \$800.00 listed	Traditional Disinternment Ashes Disinternment Reinternment	\$2,500.00 \$800.00 \$2,500.00	\$2,500.00 \$800.00 \$2,500.00

I also recommend that sale of single lots should be determined by the Cemetery Sexton. This will be so that we can fill in some spots, especially now that we have a new section with upright stones and can still bury in the Memorial section.

*OK with these*

Bazetta Township Cemetery	Burial Open/Close	
	Resident	Non-Res
Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$600.00	\$1,000.00
Traditional Burial Saturday / Holiday Monday-Friday	\$800.00	\$1,000.00
Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$200.00	\$300.00
Saturday / Holiday Monday-Friday	\$300.00	\$400.00
Baby Section space w/ opening and closing	\$300.00	\$400.00
Saturday Baby Section	not	listed
Burial space charge	\$400.00	\$800.00
Traditional Disinternment	\$2,500.00	\$2,500.00
Ashes Disinternment	\$800.00	\$800.00
Reinternment	not	listed

Brookfield	Resident	Non-Res
Traditional Monday-Friday	\$600.00	\$600.00
Traditional Saturday	\$800.00	\$800.00
Cremation Monday-Friday	\$400.00	\$400.00
Saturday Cremation	\$600.00	\$600.00
Infant less than 36" (Needs Purchase of Grave)	\$200.00	\$200.00
Saturday Infant less than 36"	\$400.00	\$400.00
Grave Prices	\$600.00	\$1,200.00
Disinternment	\$1,200.00	\$1,200.00
Reinternment	\$1,800.00	\$1,800.00

Johnston	Resident	Non-Resident
Traditional Monday-Friday	\$310.00	\$700.00
Traditional Saturday	\$360.00	\$750.00
Cremation Monday-Friday	\$60.00	\$200.00
Saturday Cremation	\$85.00	\$275.00
Infant less than 36"	\$75.00	\$650.00
Saturday Infant less than 36"	\$150.00	\$700.00
Grave Prices	\$110.00	\$700.00
Disinternment	not	listed
Reinternment	not	listed
Indigent rate	\$400.00	\$400.00

Fowler	Resident	Non-Res
Traditional Monday-Friday	\$250.00	\$800.00
Traditional Saturday	\$300.00	\$1,200.00
Cremation Monday-Friday	\$200.00	\$250.00
Saturday Cremation	\$200.00	\$500.00
Infant less than 36" (Needs Purchase of Grave)	not	listed
Saturday Infant less than 36"	not	listed
Grave Prices	\$75.00	\$800.00
Double lot	\$150.00	\$1,600.00
Disinternment	not	listed
Reinternment	not	listed

Newton Twp & Newton Falls Cem	Resident	Non-Res
Traditional Monday-Friday	\$350.00	\$1,200.00
Traditional Saturday	\$600.00	\$1,450.00
Cremation Monday-Friday	\$125.00	\$125.00
Saturday Cremation	\$375.00	\$375.00
Infant less than 36"	not	listed
Saturday Infant less than 36"	not	listed
Grave Prices	\$350.00	\$1,200.00
Disinternment	not	listed
Reinternment	not	listed

Southington	Resident	Non-Res
Traditional Monday-Friday before 2pm After 2pm \$150.00 more	\$200.00	\$525.00
Traditional Saturday before noon must be before 12pm	\$375.00	\$600.00
Cremation Monday-Friday	\$175.00	\$300.00
Saturday Cremation must be before 12pm	\$225.00	\$350.00
Infant less than 36"	\$225.00	\$350.00
Saturday Infant less than 36"	\$225.00	\$350.00
Grave Prices	\$200.00	\$700.00
Disinternment	not	listed
Reinternment	not	listed

Vienna	Resident	Non-Resident
Traditional Monday-Friday	\$400.00	\$800.00
Traditional Saturday	\$450.00	\$850.00
Cremation Monday-Friday	\$50.00	\$50.00
Saturday Cremation	not	listed
Infant less than 36"	not	listed
Saturday Infant less than 36"	not	listed
Grave Prices	\$100.00	\$500.00
Disinternment	not	listed
Reinternment	not	listed

Howland	Resident	Non-Res
Traditional Monday-Friday before 2pm after 3pm add \$75.00 per hr	\$400.00	\$600.00
Traditional Saturday before noon after 12pm add \$75.00 per hr	\$600.00	\$800.00
Cremation Monday-Friday after 3pm add \$75.00 per hr	\$100.00	\$300.00
Saturday Cremation after 3pm add \$75.00 per hr	\$150.00	\$200.00
Child Monday-Friday	\$100.00	\$300.00
Saturday Infant less than 36" after 12pm add \$75.00 per hr	\$150.00	
Grave Prices	\$800.00	\$800.00
Cremation Max 2 per space	\$600.00	\$600.00
Disinternment	not	listed
Reinternment	not	listed

Champion	Resident	Non-Res
Traditional Monday-Friday	\$400.00	\$800.00
After 2pm	\$500.00	\$900.00
Traditional Saturday Before 11am	\$500.00	\$900.00
Cremation Monday-Friday	\$100.00	\$300.00
After 2pm	\$200.00	\$500.00
Saturday Cremation Before 11am	\$200.00	\$500.00
Infant less than 36" (Needs Purchase of Grave)	not	listed
Saturday Infant less than 36"	not	listed
Grave Prices	\$300.00	\$750.00
Cremation spaces	\$200.00	\$400.00
Disinternment	not	listed
Reinternment	not	listed

Weathersfield	Resident	Non-Res
Traditional Monday-Friday	\$500.00	\$900.00
After 2pm	\$250.00	\$250.00
Traditional Saturday Holiday	\$750.00	\$750.00
Cremation Monday-Friday	\$350.00	\$550.00
Saturday Cremation	\$450.00	\$450.00
Holiday Cremains	\$750.00	\$750.00
Infant less than 36" (Needs Purchase of Grave)	not	listed
Saturday Infant less than 36"	not	listed
Grave Prices	\$750.00	\$1,350.00
Cremation Garden	\$250.00	\$450.00
Columbarium	\$1,500.00	\$1,850.00
Disinternment	not	listed
Reinternment	not	listed

Average between twp's	Resident	Non-Resident
Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$4,010.00	\$7,925.00
Traditional Burial Saturday / Holiday Monday-Friday	\$5,035.00	\$9,100.00
Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$1,760.00	\$2,775.00
Saturday / Holiday Monday-Friday	\$2,585.00	\$3,650.00
Baby Section space w/ opening and closing		
Saturday Baby Section		
Burial space charge	\$3,685.00	\$8,800.00
Traditional Disinternment		
Ashes Disinternment		
Reinternment		

Opening/Closing	Resident	Non-Resident
Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$4,010.00	\$7,925.00
Traditional Burial Saturday / Holiday Monday-Friday	\$5,035.00	\$9,100.00
Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	\$1,760.00	\$2,775.00
Saturday / Holiday Monday-Friday	\$2,585.00	\$3,650.00
Baby Section space w/ opening and closing		
Saturday Baby Section		
Burial space charge	\$3,685.00	\$8,800.00
Traditional Disinternment		
Ashes Disinternment		
Reinternment		

Current Rates		
Bazetta Township Cemetery	Burial Open/Close	
Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter	Resident \$600.00	Non-Res \$1,000.00
Traditional Burial Saturday / Holiday Monday-Friday	\$800.00	\$1,000.00
Ashes Burial Monday-Friday before 2:00pm Additional 200.00 per hour thereafter	\$200.00	\$300.00
Saturday / Holiday Monday-Friday	\$300.00	\$400.00
Baby Section space w/ opening and closing	\$300.00	\$400.00
Saturday Baby Section	not	listed
Burial space charge	\$400.00	\$800.00
Traditional Disinternment	\$2,500.00	\$2,500.00
Ashes Disinternment	\$800.00	\$800.00
Reinternment	not	listed

Full Burial	RATE	Hrs/Gallons	Total
Marc Tempesta	\$23.16	5	\$115.80
Mike Arnal	\$20.24	5	\$101.20
Thad Wajda	\$17.93	5	\$89.65
Diesel Fuel	\$2.07	4	\$8.28
Gasoline	\$1.48	2	\$2.96
			\$317.89

*Saturday Full Burial	RATE	Hrs/Gallons	Total
Marc Tempesta	\$34.74	5	\$173.70
Mike Arnal	\$30.36	5	\$151.80
Thad Wajda	\$26.90	5	\$134.50
Diesel Fuel	\$2.07	4	\$8.28
Gasoline	\$1.48	2	\$2.96
			\$471.24

**Saturday Cremation	RATE	Hrs/Gallons	Total
Marc Tempesta	\$34.74	5	\$173.70
Mike Arnal	\$30.36	5	\$151.80
			\$325.50

\*We usually use 2 men on Saturday full burials unless there are stones to be moved. This is worst case scenerio. So on average you can delete one man from this total

\*\*We only use 1 man on Saturday cremations unless internment is in the columbarium, then we use 2 and a 4 hour call out covers it. So on average you can delete one man from this total.

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MEETING

Date: February 8, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

**050-16** To accept the minutes from the January 25 Regular and February 1 Special Meetings.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**051-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**052-16** To adopt the attached *IT Services Cooperative Agreement* with Champion Township.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**053-16** To adopt the attached *IT Services Cooperative Agreement* with Village of Lordstown.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**054-16** To adopt the attached *IT Services Cooperative Agreement* with Mecca Township.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**055-16** To adopt the attached *RICOH Order Agreement*.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**056-16** To adopt the attached list of fee increases for park, cemetery, and zoning fees, effective February 22, 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



**Correspondence (Copies available upon request):**

- Notice from Trumbull County Commissioners regarding a Community Development Block Grant Community Development Program Public Hearing
- Copy of a letter from the Trumbull County Engineer regarding a permit to haul or move overweight equipment over Elm Road

**Administration:**

- Trustee Webb explained the fee increases
  - Trying to preserve the General Fund
  - These areas (park, cemetery, and, zoning) are supported by the General Fund
  - A renewal levy for the General Fund failed in 2014
  - The township is no longer receiving that income
  - The new levy has been defeated
  - Spending and service cuts will be necessary if the new levy fails again

**Fire Department:**

- See Attached Agenda & Report
- Trustee Webb asked Chief Lewis if he would be attending the Trumbull County Emergency Management Agency meeting on February 17
  - Chief Lewis affirmed that he would

**057-16** To place Thomas Toporcer on medical leave of absence, retroactive to February 8, 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**058-16** To approve and adopt the attached *SOG: 013115.88 Hiring*, effective February 20, 2016.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**059-16** To authorize Chief Lewis to post for part-time firefighter/medics.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Parke questioned what this training was for
  - Chief Lewis said OAPFF was the firefighters union
- Trustee Parke stated that the union should pay for union training, not the township

**060-16** To approve the attendance of two fire department personnel to attend the OAPFF Winter Education Conference.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – No    Trustee Parke - No    Trustee Webb - No

**Police Department:**

- See Attached Agenda & Report
- Det. Sofchek reported that the department will be interviewing office candidates this week

**061-16** To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

2006 Chevy Van (VIN 2830)  
2003 Chevy Cavalier VIN 1014)

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**062-16** To accept the Edward Bryne Memorial Justice Assistance Grant of \$5,636.88 with a local match of \$626.32.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**063-16** To approve the expenditure of \$6,263.20 for the purchase of ten (10) Kenwood TK-2180 portable radios with battery, antenna, carrying case, and speaker mic from Cross Radio Service, to be paid from the Police Equipment Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**064-16** To approve the expenditure of \$1,824.00 for the purchase a Bee III radar package from MPH Industries, to be paid from the Drug Enforcement Fund.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**065-16** To accept the resignation of Patrolman Bryan Galida, effective February 14, 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**066-16** To hire Tyler J. George as Reserve Police Officer pending negative background check, drug screening, and physical.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**067-16** To adopt the attached *Resolution to Dispose of Township Property by Internet Auction*.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Road Department:**

- Road Superintendent Parke reported the following
  - Cemetery clean up will be the entire month of March
  - Going to a meeting on February 11 with Trustee Webb regarding township road resurfacing and state funding cuts
  
- Trustee Webb added the following
  - The General Fund pays for repaving roads where the Road Fund only pays for maintenance
  - Many repaving projects work off matching grants program
    - If the township does not have the match, it will not receive the grant

- At the current rates, it would cost \$4,000,000 to repave all of the township's roads
  - The township has 22 miles of road
  - A road should be repaved roughly every 20 years
  - The township should be spending \$200,00 per year to keep up with road repaving
  - Due to state funding cuts and levy failures, we are currently spending \$0

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mills stated the following
  - Does think the fee increases will not cover the holes in the Zoning budget
  - Suggested cutting back on or halting nuisance abatements even though this means increased resident complaints
  - Asked if the township would be charging contractors for zoning permits for the fire station
    - Trustee Hovis said this is covered in the Zoning Resolution under government, schools, etc.

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported that the next Quarterly Meeting will be April 6 at 6:30pm
  - There will be discussion about pending issues

**Parks & Recreation Board:**

- Nothing to report

**Safety Committee:**

- Chief Lewis reported that the next meeting will be the first Thursday in March at 8:00am

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Anthony Caruso of Hoaglund Blackstub Road discussed a complaint filed by his wife that afternoon
  - Neighboring vacant property had an issue today where water was flooding out of the house
  - Not sure if the gas and electricity are still turned on
  - Concerned that is becoming a dangerous situation
- Zoning Inspector Mills said the following
  - The township has done nuisance abatements on the property
  - He will request inspections from Chief Lewis and from the Trumbull County Board of Health
- Chief Lewis stated the following
  - He will contact the gas and electric companies to see if they have been or can be shut off
  - Noted that he has no legal right to enter the structure unless it is a medical emergency
  - During an inspection, he can only report what he can see from outside the structure
- Zoning Inspector Mills stated as follows
  - He can not legally enter a structure either
  - He would try to contact the owner
  - If the house is declared unfit for human habitation, it could be torn down

**068-16** To adjourn the meeting at 6:28pm.

**Motion:** Trustee Parke

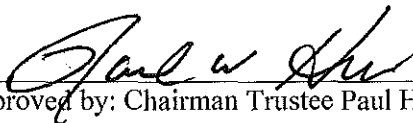
**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 02-22-16



Approved by: Chairman Trustee Paul Hovis

Dated: 02-22-16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	150.31	VW 1	The Huntington National Bank	Mo Service Charges
2	460.30	VW 2	The Huntington National Bank	PAYMENT
26779	539.17	VW26779	Agostinos Diesel Repair	Service
26780	431.10	VW26780	Accent	EMS Refund
26781	600.00	VW26781	Bud's Towing & Recovery, LLC	January Tows
26782	588.00	VW26782	BE Solutions	Admin Fees
26783	210.03	VW26783	Capital One Commercial	Supplies
26784	117.70	VW26784	City of Warren, Utility Services	Service
26785	275.52	VW26785	Dominion East Ohio	Service
26786	165.17	VW26786	Network Billing Systems, LLC	Service
26787	53.25	VW26787	Finger Lake System Chemistry	Supplies
26788	1225.00	VW26788	Attorney Mark S. Finamore	Services
26789	3490.00	VW26789	Groves Excavating, Inc.	Tear Down Hour Trailers/Cle.
26790	102.99	VW26790	Handyman Supply Inc.	Supplies
26791	304.80	VW26791	Horodyski Bros. & Company	Service
26792	5830.00	VW26792	Lynn Kittinger & Noble Inc.	Services
26793	2000.00	VW26793	Mahoning Valley Crisis Response Team	Annual Contribution
26794	73.47	VW26794	Cortland Auto Parts	Supplies
26795	400.00	VW26795	Northstar Towing, Inc.	Towing
26796	105.08	VW26796	Ohio Utilities Protection Service	2016 Governmental Assessmen
26797	758.86	VW26797	Orwell Natural Gas	Service
26798	113.00	VW26798	Ohio Billings, Inc.	EMS Trip Submission
26799	60954.00	VW26799	Ohio Township Association Risk	2016-2017 Ann Contribution
26800	146.16	VW26800	Ricoh USA, Inc.	Maint Agreement
26801	400.00	VW26801	Schultz Towing Inc.	Tows
26802	109.10	VW26802	Sunburst Environmental Service, Inc.	Service
26803	17.84	VW26803	Sunrise Spring Water Company	Service
26804	547.88	VW26804	Time Warner Cable-Northeast	Service
26805	222.79	VW26805	Trumbull County Water And Sewer	Service
26806	52.49	VW26806	Tractor Supply Credit Plan	Supplies
26807	396.50	VW26807	Verizon Wireless	Service
26808	537.99	VW26808	Walmart Business/SYNCB	Supplies
26809	1850.00	VW26809	The Warren Marble * Granite Co.	Baby Section Memorial
26810	59.99	VW26810	Lou Wollam Chevrolet Inc.	Supplies
26811	20.00	VW26811	Youngstown/Warren Regional Chamber	MVSC
=====				
	83308.49		Total Amount of Pending Warrants	

BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO

IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT

This agreement is made this 12th day of February 2016, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Champion Township, (hereinafter "Cooperative Agency User") whose address is 149 Center Street E., Warren, Ohio, 44481

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**I. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 12th day of February, 2016 and continuing thereafter for a period of one year terminating at the close of business the 11 day of February, 2017. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

DAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO

IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT

This agreement is made this 03rd day of March 2016, by and between  
Bazetta Township (hereinafter "IT Service Provider"), whose address is 9372 State Route 5,  
Village of  
Cortland, Ohio 44410 and Lordstown Township, (hereinafter "Cooperative Agency User")  
whose address is 1455 Salt Spring Road, Ohio, (Lordstown 44481)

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 03rd day of March 2016 and continuing thereafter for a period of one year terminating at the close of business the 02 day of March 2017. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO

IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT

This agreement is made this 07th day of March 2016, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Mecca Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 567, Cortland, Ohio, 44410

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 07th day of March 2016 and continuing thereafter for a period of one year terminating at the close of business the 06 day of March 2017. This Agreement may be extended by

and conditions for a period of time as



agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

**3. Time Requirements:**

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off,

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

**4. Compensation and Terms:**

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 50.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 75.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

**5. Expenses:**

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

**6. Confidentiality:**

ALLLEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

**7. Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

**8. Independent IT Service Provider Relationship:**

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

**9. Waiver, Modification, or Cancellation:**

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

**10. Assignment:**

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

**11. Indemnification:**

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

**12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)***

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

**13. Cooperative Agency User's Requirements:**

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

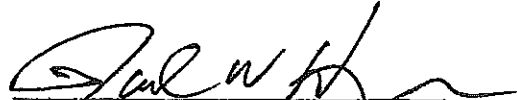
agents.

**14. Severability:**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**


This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IT employee for  
Bazetta Township

# RICOH

## ORDER AGREEMENT

Sale Type: Service Only

ORDER AGREEMENT CONSISTS OF THIS PAGE AND THE TERMS AND CONDITIONS ATTACHED

### BILL TO INFORMATION

Customer Legal Name:	Bazetta Township		
Address Line 1:	2671 McCleary-Jacoby Rd.	Contact:	Mike Hovis
Address Line 2:		Phone:	330-638-5503
City:	Bazetta	E-mail:	mhovis@bazettatwp.org
ST / Zip:	Ohio	County:	Trumbull
		Fax:	

### BILLING INFORMATION

Check All That Apply:

<input type="checkbox"/> PO Included PO #	<input type="checkbox"/> PS Service (Subject to and governed by additional Terms and Conditions)
<input checked="" type="checkbox"/> Sales Tax Exempt (Attach Valid Exemption Certificate)	<input type="checkbox"/> IT Services (Subject to and governed by additional Terms and Conditions)
<input type="checkbox"/> Syndication	<input checked="" type="checkbox"/> Fixed Service Charge <input type="checkbox"/> Add To Existing Service Contract #

### SERVICE INFORMATION

Service Term (Months)	Base Billing Frequency	Overage Billing Frequency				
24	MONTHLY	QUARTERLY				
Service Type	Guaranteed Group Total Allowance <i>(Per Base Billing Frequency)</i>		Group Overages		Service Base <i>(Per Base Billing Frequency)</i>	
	B/W	5000	B/W	0.009800	\$49.32	N/A
SILVER	Color	0	Color	0.074300		

### SHIP TO INFORMATION

Customer Name:	Bazetta Township		
Address Line 1:	2671 McCleary-Jacoby Rd.	Contact:	Mike Hovis
Address Line 2:	0	Phone:	330-638-5503
City:	Bazetta	E-mail:	mhovis@bazettatwp.org
ST / Zip:	Ohio	County:	Trumbull
		Fax:	() -

### PRODUCT INFORMATION

Product Description LIST ONLY MAINFRAMES	QTY	Service Level	B/W Allowance <i>(Per Base Billing Frequency)</i>	B/W Ovg	Color Allowance <i>(Per Base Billing Frequency)</i>	Color Ovg	Service Base <i>(Per Base Billing Frequency)</i>	Sell Price	Extended Sell Price
MPC4500/L9076220214	1	SILVER	5,000	0.009800	0	0.074300	49.32		\$ -

### SHIP TO INFORMATION

Customer Name:			
Address Line 1:		Contact:	
Address Line 2:		Phone:	
City:		E-mail:	
ST / Zip:		County:	
		Fax:	

PRODUCT INFORMATION									
Product Description LIST ONLY MAINFRAMES	QTY	Service Level	B/W Allowance (Per Base Billing Frequency)	B/W Ovg	Color Allowance (Per Base Billing Frequency)	Color Ovg	Service Base (Per Base Billing Frequency)	Sell Price	Extended Sell Price

SHIP TO INFORMATION									
Customer Name:									
Address Line 1:				Contact:					
Address Line 2:				Phone:					
City:				E-mail:					
ST / Zip:		County:		Fax:					

PRODUCT INFORMATION									
Product Description LIST ONLY MAINFRAMES	QTY	Service Level	B/W Allowance (Per Base Billing Frequency)	B/W Ovg	Color Allowance (Per Base Billing Frequency)	Color Ovg	Service Base (Per Base Billing Frequency)	Sell Price	Extended Sell Price

ORDER TOTALS									
<i>Service Type Offerings:</i>							Product Total:		
Gold: Includes all supplies and staples. Excludes paper.							BASIC CONNECTIVITY / PS / IT Services:		
Silver: Includes all supplies. Excludes paper and staples.							BuyOut After Promotions:		
Bronze: Parts and labor only. Excludes paper, staples and supplies.							Grand Total: (Excludes Tax):		
Additional Provisions:									

*Insert ANY additional provisions here.*



## TERMS AND CONDITIONS MAINTENANCE SERVICE ONLY

Customer may acquire maintenance services ("Services") for equipment, software and/or hardware products from Ricoh USA, Inc. ("Rico") by executing and delivering to Rico this Order for acceptance.

**Services.** (a) This Order identifies the specific Products to be serviced ("Serviced Products"). Rico will repair or replace in accordance with the terms and conditions of this Order and the manufacturer's specifications any part of the Serviced Products that becomes unserviceable due to normal usage (other than consumable supplies). Replacement parts will be furnished on an exchange basis and will be new, reconditioned or used. All parts removed due to replacement will become the property of Rico.

(b) The maintenance and repair Services provided by Rico under an Order will not include the following: (i) repairs resulting from misuse (including without limitation improper voltage or the use of supplies that do not conform to the manufacturer's specifications), or the failure to provide, or the failure of, adequate electrical power, air conditioning or humidity control; (ii) repairs made necessary by service performed by persons other than Rico representatives; (iii) unless covered under an extended hour service contract, service calls or work which Customer requests to be performed outside of Normal Business Hours (defined below) and Service calls or work which Customer requests to be performed on Rico Holidays (defined below); (iv) removable cassette, copy cabinet, exit trays, or any item not related to the mechanical or electrical operation of the Serviced Products; (v) consumable supplies such as paper or staples, unless expressly provided for in this Order; (vi) repairs, service calls and/or connectivity of attachments not purchased from Rico; (vii) any software, system support or related connectivity unless specified in writing by Rico; (viii) parts no longer available from the applicable manufacturer; (ix) electrical work external to the Serviced Products, including problems resulting from overloaded or improper circuits; (x) installation or de-installation and/or movement of the Serviced Products from one location to another unless specified in writing by Rico; and (xi) repairs of damage or increase in service time caused by force majeure events; (xii) reconditioning and similar major overhauls of Serviced Products; (xiii) any obligation to remove, delete, preserve, maintain or otherwise safeguard any information, images or content retained by or resident in any Serviced Products, whether through a digital storage device, hard drive or other electronic medium ("Data Management Services"), unless Customer engages Rico to perform such Data Management Services at then-prevailing rates pursuant to an Order for such purpose; and (xiv) engineering changes which provide additional capabilities to the Rico Equipment (defined below) covered herein unless made at Customer's request and paid at Rico's applicable time and material rates then in effect. Damage to Service Products or parts arising from causes beyond the control of Rico are not covered by this Order. Rico may terminate its Service obligations under this Order for Serviced Products that have been modified, damaged, altered or serviced by personnel other than those employed by Rico.

**Service Calls.** Unless otherwise specified in this Order, service calls will be made during 9:00am - 5:00pm local service time, Monday through Friday ("Normal Business Hours") at the installation address shown this Order. Service does not include coverage on Rico holidays, which include New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving, the day after Thanksgiving and Christmas Day (collectively, "Rico Holidays"). Travel and labor time for the service calls after Normal Business Hours, on weekends and on Rico Holidays, if and when available and only in the event and to the extent that Rico agrees to provide such non-standard coverage, will be charged at overtime rates in effect at the time the service call is made. While on-site at any Customer location, Rico personnel shall comply with Customer's reasonable policies pertaining to access, security and use of Customer sites and systems, provided that such policies are provided to Rico in advance and in writing and do not conflict with the terms and conditions of this Order.

**Service Charges.** (a) Service charges ("Service Charges") will be set forth on this Order. Service Charges will not include any charges for repairs or Service that are otherwise covered by the applicable manufacturer's limited warranty during the period covered by any such warranty, to the extent Rico has agreed with such manufacturer not to charge a customer for any such charges. Customer acknowledges and agrees that: (i) alterations, attachments, specification changes, or use by Customer of sub-standard supplies that cause excessive service calls may require an increase in Service Charges; (ii) the transfer of the Serviced Products from the location indicated on this Order may result in an increase of Service Charges or the termination of this Order; and (iii) to the extent that Customer requests that Rico registers with a third-party vendor prequalification service and Rico agrees to register, Customer will be charged for Rico's registration and any other related fees for registering with such service and this Order shall be the only terms and conditions to govern such registration and service. Customer shall be responsible for any costs related to freight (including fuel surcharges, which may be imposed from time to time), postage/mailing expense (meter rentals) and/or administrative and processing fees and, to the extent Rico pays such costs, Customer shall immediately reimburse Rico.

(b) Unless otherwise specified in this Order, Service Charges are based on standard 8.5x11 Images. Rico reserves the right to assess additional Images charges for non-standard Images, including 11x17 Images. Customer acknowledges that pricing is based on the prevailing rates at the time of this Order. Unless otherwise expressly agreed to in writing, if the Term (defined below) of this Order exceeds twelve (12) months, the Service Charges and any rate expressly stated in this Order may be increased by Rico up to ten percent (10%) of the then-current Service Charges and rates annually for each year beyond the initial twelve (12) month period, and Customer expressly consents to such adjustment without additional notice.

**Term; Early Termination.** This Order shall become effective on the date that Rico accepts this Order, and shall continue for the term identified in this Order. At the expiration of the term identified in this Order, it will automatically renew for successive twelve (12) month periods unless notice of termination as specified below is given. The duration of the initial term and any extension or renewal thereto are collectively referred to as the "Term." Customer may terminate this Order for convenience prior to expiration of its Term so long as Customer is not then in default and provides Rico at least thirty (30) days prior written notice. Rico may terminate this Order for convenience prior to expiration of its Term so long as Rico is not then in default and provides Customer at least sixty (60) days prior written notice. Should Customer elect to terminate this Order for convenience and this Order has a Term of at least thirty-six (36) months, Customer shall pay to Rico, as liquidated damages and not as a penalty, an early termination fee in accordance with the following ("Termination Fee"): (i) if the termination occurs in months one (1) through twelve (12) of the Term, an amount equal to twelve (12) times the Monthly Service Charge (as defined below); (ii) if the termination occurs in months thirteen (13) through twenty-four (24) of the Term, an amount equal to nine (9) times the Monthly Service Charge; and (iii) if the termination occurs anytime after the twenty-fourth (24th) month of the Term, an amount equal to the lesser of six (6) times the Monthly Service Charge or the number of months remaining under the then current Term of this Order. For an Order having a Term of less than thirty-six (36) months, the Termination Fee shall be equal to the lesser of six (6) times the Monthly Service Charge or the number of months remaining under the Term of this Order. For the purposes herein, the "Monthly Service Charge" shall equal (i) the base monthly Service Charge set forth in this Order; or (ii) in the event this Order does not contain a base monthly Service Charge, the average monthly Order charges for the six (6) month period prior to the date of Customer's termination. If such termination date occurs less than six (6) months after the effective date of this Order, the Monthly Service Charge will be equal to the average monthly Order charges for the number of months this Order was in effect.

**Payment; Taxes.** Payment terms are net ten (10) days. If invoices are unpaid and overdue, Customer agrees to pay Rico a late charge of one and one-half percent (1.5%) per month on any unpaid amounts or the maximum allowed by law, whichever is less, and in addition shall pay Rico all costs and expenses of collection, or in the enforcement of Rico's rights hereunder, including, but not limited to, reasonable internal and external legal costs, whether or not suit is brought. Rico has no obligation to use Customer's invoicing or billing portals, processes, methods or invoicing formats specific to Customer billing requirements. All remedies hereunder or at law are cumulative. Except to the extent of any applicable and validated exemption, Customer agrees to pay any applicable taxes that are levied on or payable as a result of the use, sale, possession or ownership of the Products and/or Services covered hereunder, other than income taxes of Rico.

**Default.** In addition to any other rights or remedies which either party may have under this Order or at law or equity, either party shall have the right to cancel the applicable Services provided under this Order immediately: (i) if the other party fails to pay any fees or charges or any other payments required under this Order when due and payable, and such failure continues for a period of ten (10) days after being notified in writing of such failure; or (ii) if the other party fails to perform or observe any other material covenant or condition of this Order, and such failure or breach shall continue un-remedied for a period of thirty (30) days after such party is notified in writing of such failure or breach; or (iii) if the other party becomes insolvent, dissolves, or assigns its assets for the benefit of its creditors, or files or has filed against it any bankruptcy or reorganization proceeding. Failure to permit Rico to repair or replace the Serviced Products shall constitute a material breach of this Order and excuse Rico from any and all future performance hereunder. Except as expressly permitted by this Order, no refund or credit will be given for any early termination of the Services or any renewal thereof. If Customer defaults in its obligations hereunder, Rico may, in addition to any other remedies available at law or equity, require Customer to immediately pay to Rico all past due payments under all Orders, and the Termination Fee.

**Use Of Recommended Supplies; Meter Readings; @Remote.** (a) It is not a condition of this Agreement that Customer use only Rico-provided supplies. If Customer uses other than manufacturer-recommended supplies, including paper, developer, toner, and fuser oil, and if such supplies are defective or not acceptable for use on the Serviced Products or cause abnormally frequent service calls or service problems, then Rico may, at its option, assess a surcharge or terminate the applicable Order with respect to such Serviced Products. If so terminated, Customer will be offered Service on a "per call" basis at Rico's then-prevailing time and material rates. If Rico determines that Customer has used more Rico-provided supplies than the manufacturer's recommended specifications, then Customer will pay reasonable charges for those excess supplies and/or Rico may refuse Customer additional supply shipments.

(b) Customer is required to provide Rico true and accurate meter readings in accordance with the billing schedule set forth on an Order. Rico may, at its discretion and dependent upon Serviced Product capabilities, collect remote meter readings and utilize equipment monitoring services using automatic meter reading solutions ("AMR"). This may allow for automated meter reading and submission, automatic placement of low toner alerts, automatic placement of service calls in the event of a critical Serviced Product failure and may enable firmware upgrades. The meter count and other information collected by AMR ("Data") is sent via the Internet to remote servers some of which may be located outside the U.S. AMR cannot and does not collect Customer document

content. Ricoh uses reasonably available technology to maintain the security of the Data; however, Customer acknowledges that no one can guaranty security of information maintained on computers and on the Internet. Ricoh retains full rights to the Data (but not Customer documents or information), which it or its authorized third parties may use to service the Serviced Products. Ricoh may also use the Data for its normal business purposes including product development and marketing research, however, the Data will not be provided to any non-Ricoh third party in a form that personally identifies the Customer. Ricoh may dispose of the Data at any time and without notice. AMR technology is the confidential and proprietary information of Ricoh and/or its licensors protected by copyright, trade secret and other laws and treaties. Ricoh retains full title, ownership and all intellectual property rights in and to AMR.

(c) If the Serviced Product does not have AMR capabilities or Ricoh is unable or elects not to utilize AMR, then Ricoh may (i) require Customer to provide meter readings via designated website, (ii) require submission via telephone, email, or otherwise, or (iii) if neither of the foregoing are utilized, calculate an estimated meter reading from previous meter readings and Customer agrees to pay Service Charges based on such calculated estimate. Appropriate adjustments will be made by Ricoh in a subsequent billing cycle following Customer providing actual and accurate meter readings. If, after repeated billing cycles of estimations, a meter reading is still not provided to Ricoh, then Ricoh may assess an administrative fee in an amount equal to fifteen dollars (\$15.00) per meter reading collected per billing period for the time and expense associated with meter collection activity in addition to the Service Charges.

**Customer Obligations.** Customer agrees to provide a proper place for the use of the Serviced Products, including but not limited to, electric service, as specified by the manufacturer. Customer will provide adequate facilities (at no charge) for use by Ricoh representatives in connection with the Service of the Serviced Products hereunder within a reasonable distance of the Serviced Products. Customer agrees to provide such access to its facilities, networks and systems as may be reasonably necessary for Ricoh to perform its Services, including but not limited to "360 degree" service access to the Serviced Products. Customer will provide a key operator for the Serviced Products and will make operators available for instruction in use and care of the Serviced Products. Unless otherwise agreed upon by Ricoh in writing or designated in this Order, all supplies for use with the Serviced Products will be provided by Customer and will be available "on site" for servicing. Customer agrees that (i) any equipment not serviced by Ricoh which utilizes identical supplies to the Serviced Products must be covered under a separate inclusive non-Ricoh service program; and (ii) any Serviced Products under one Ricoh Service Level may not utilize any supplies provided to other Serviced Products with a different Ricoh Service Level (i.e., no sharing of supplies across different Ricoh Service Levels).

**Connectivity and Professional Services.** Ricoh shall provide the Professional Services at Customer's location(s) or on a remote basis as set forth in the Order. Customer shall provide Ricoh with such access to its facilities, networks and systems as may be reasonably necessary for Ricoh to perform the Professional Services. Customer acknowledges that Ricoh's performance of the Professional Services is dependent upon Customer's timely and effective performance of its responsibilities as set forth in the Order. Estimated delivery and/or service schedules contained in any Order are non-binding estimates. Intellectual property rights, if any, arising from the Professional Services provided under any Order shall remain the property of Ricoh. Unless connectivity Services are specifically identified in the Order as part of the Services to be performed by Ricoh, Ricoh shall have no obligation to perform and no responsibility for the connection of any hardware or software to any Customer network or system.

**Returns; Damaged Products.** No Products may be returned without Ricoh's prior written consent. Only consumable goods invoiced within sixty (60) days will be considered for return. All claims for damaged Products or delay in delivery shall be deemed waived unless made in writing, delivered to Ricoh within five (5) days after receipt of Products.

**Warranty.** Ricoh agrees to perform its Services in a professional manner, consistent with applicable industry standards. Ricoh will re-perform any Services not in compliance with this warranty and brought to Ricoh's attention in writing within a reasonable time, but in no event more than thirty (30) days after such Services are performed, which shall be an exclusive remedy for such non-compliance. For any Products manufactured by Ricoh ("Ricoh Equipment"), Ricoh further warrants that, at the time of delivery and for a period of ninety (90) days thereafter the Ricoh Equipment will be in good working order and will be free from any defects in material and workmanship. Ricoh's obligations under this warranty are limited solely to the repair or replacement (at Ricoh's option) of parts proven to be defective upon inspection. The foregoing warranty shall not apply if (a) the Ricoh Equipment is installed, wired, modified, altered, moved or serviced by anyone other than Ricoh, (b) the Ricoh Equipment is installed, stored and utilized and/or maintained in a manner not consistent with Ricoh specifications, (c) a defective or improper non-Ricoh accessory or supply or part is attached to or used in the Ricoh Equipment, or (d) the Ricoh Equipment is relocated to any place where Ricoh services are not available. **CUSTOMER ACKNOWLEDGES THAT THE LIMITED WARRANTY CONTAINED HEREIN DOES NOT ASSURE UNINTERRUPTED OPERATION AND USE OF THE RICOH EQUIPMENT.** In connection with any other Product sale, Ricoh shall transfer to Customer any Product warranties made by the applicable Product manufacturer, to the extent transferable and without recourse and Ricoh makes no additional warranty or guaranty with respect to any such third-party Products. Physical or electronic copies of any applicable Product warranty will be delivered by Ricoh to Customer only upon Customer's specific written request. Customer agrees to comply with any applicable license agreement or license terms relating to intangible property or associated services included in any Serviced Products or Products, such as software licenses and/or prepaid data base subscription rights ("Software License"), whether pursuant to written, click-through, shrink-wrap or other agreements for such purpose, with the licensor of the software ("Software Supplier"). Ricoh has no right, title or interest in any third-party software. Customer is solely responsible for entering into Software Licenses with the applicable Software Supplier and acknowledges that its rights and obligations with respect to such software as well as those of the Software Supplier are solely as set forth in such Software Licenses. **EXCEPT AS EXPRESSLY SET FORTH IN THIS ORDER, RICOH DISCLAIMS ALL WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, OF ANY NATURE WHATSOEVER, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE.**

**Limitations.** IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR INDIRECT DAMAGES, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT FOR CUSTOMER'S PAYMENT OBLIGATIONS HEREIN, THE AMOUNT OF ANY DIRECT LIABILITY OF A PARTY TO THE OTHER OR ANY THIRD-PARTY, FOR ONE OR MORE CLAIMS ARISING FROM OR RELATING TO THIS ORDER, SHALL NOT EXCEED, IN THE AGGREGATE, THE AMOUNT PAID TO RICOH FOR THE PERFORMANCE OF SERVICES UNDER THIS ORDER DURING THE SIX-MONTH PERIOD PRECEDING THE DATE ON WHICH THE CLAIM AROSE. IN NO EVENT SHALL RICOH BE LIABLE TO CUSTOMER FOR ANY DAMAGES RESULTING FROM OR RELATED TO ANY FAILURE OF ANY SOFTWARE PROVIDED HEREUNDER, INCLUDING, BUT NOT LIMITED TO, LOSS OF DATA, OR DELAY OF DELIVERY OF SERVICES UNDER THIS ORDER. RICOH ASSUMES NO OBLIGATION TO PROVIDE OR INSTALL ANY ANTI-VIRUS OR SIMILAR SOFTWARE AND THE SCOPE OF SERVICES CONTEMPLATED HEREBY DOES NOT INCLUDE ANY SUCH SERVICES.

**Assignment; Force Majeure.** Customer shall neither assign any right or interest arising under this Order nor delegate any obligations hereunder, whether voluntary or by process of law, without the prior written consent of Ricoh. Any such attempted assignment or delegation shall be void. Ricoh shall not be liable for failure to deliver or delays of Products or Services occasioned by causes beyond Ricoh's control, including without limitation, strikes, lockout, fires, embargoes, war or other outbreak of hostilities, inability to obtain materials or shipping space, receipt of orders in excess of Ricoh's or its supplier's then-scheduled production capacity, machinery breakdowns, delays of carrier or suppliers, governmental acts and regulations, unavailability of Services, personnel or materials or other causes beyond Ricoh's control.

**Electronic Signatures.** Each party agrees that electronic signatures of the parties on this Order will have the same force and effect as manual signature.

**Governing Law; Entire Agreement.** This Order shall be governed by and construed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania without regard to its conflict of laws principles. The parties hereto also agree to submit to the non-exclusive jurisdiction of the courts of the Commonwealth of Pennsylvania to resolve any action under this Order. The Uniform Computer Information Transactions Act shall not apply to this Order. This Order constitutes the entire agreement between the parties with respect to the subject matter contained in this Order; supersedes all proposals, oral and written, and all other communications between the parties relating to the Products and Services and may not be amended except in writing and signed by an officer or authorized representative of both parties. Customer agrees and acknowledges that it has not relied on any representation, warranty or provision not explicitly contained in this Order, whether in writing, electronically communicated or in oral form. Any and all representations, promises, warranties, or statements by any Ricoh agent, employee or representative, including by not limited to, statements or representations made in sales presentations or sales proposals that differ in any way from the terms of this Order shall be given no force or effect. Purchase orders issued to Ricoh for Products and/or Services, even if they do not expressly reference or incorporate this Order, shall: (i) be subject to this Order; (ii) serve only to identify the Products and/or Services (along with pricing and quantities) ordered; and (iii) not be deemed to alter or otherwise modify the terms and conditions of this Order. The delay or failure of either party to enforce at any time any of the provisions of this Order shall in no way be construed to be a waiver of such provision or affect the right of such party thereafter to enforce each and every provision of this Order. If any provision of this Order is held to be invalid or unenforceable, this Order shall be construed as though it did not contain the particular provision held to be invalid or unenforceable. Ricoh may accept this Order by either its signature or by commencing performance (e.g. Product delivery, Initialing Services, etc.). Ricoh may accept or reject any order in the exercise of its discretion and may rely upon each order submitted by Customer as a binding commitment. No local, general or trade custom or usage or course of prior dealings between the parties shall be relevant to supplement or explain any term used herein. Ricoh shall comply with all applicable laws in its performance under this Order in delivering Products and Services. This Order may be executed in one or more counterparts which, taken together, shall constitute one and the same original document. Any notices required under this Order should be sent to: Ricoh USA, Inc., 3920 Arkwright Road Macon, GA 31210 Attn: Quality Assurance.

Accepted by Customer

Authorized Signature:

Printed Name:

Title:

Date:

*Rita R. Drew*  
Fiscal officer

02-08-16

Accepted: Ricoh USA, Inc.

Authorized Signature:

Printed Name:

Title:

Date:



Version # 1.1

**Shelter Reservation Rates**

Small Pavilions	<del>\$75</del> \$60.00
Large Pavilion	\$85
Gazebo	\$125 plus \$125 deposit

**Zoning Fee Changes**

Zone Change Hearing	\$800
Appeals Hearing	\$600
Garage Sale*	\$10
Fence	\$35
Transient Vendor	\$100
Outdoor Advertising	\$1 per sq. ft.
Zoning Book/CD	\$15
Manufactured Homes	\$40
Swimming Pool	Sq. ft. x \$75 X .0025
Conditional Zoning Certificate	\$750
Conditional Zoning Certificate for Adult Entertainment	\$1,000
Conditional Zoning Certificate for Adult Entertainment / Internet Café (Annual Renewal)	\$500
New Construction	Sq. ft. x \$75 X .0025
Non-Habitable Garage	Sq. ft. x \$30 X .0025

\* No Free Garage Sale Weekends

Bazetta Township Cemetery		Burial Open/Close	
		Resident	Non-Res
Traditional Burial Internment Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter		\$700.00	\$1,100.00
Traditional Burial Saturday / Holiday Monday-Friday		\$900.00	\$1,300.00
Ashes Burial Monday-Friday prior to 2:00pm Additional 200.00 per hour thereafter		\$300.00	\$400.00
Saturday / Holiday Monday-Friday		\$400.00	\$500.00
Baby Section space w/ opening and closing		\$400.00	\$500.00
Saturday Baby Section		\$500.00	\$600.00
Burial space charge		\$500.00	\$1,000.00
Traditional Disinternment		\$2,500.00	\$2,500.00
Ashes Disinternment		\$800.00	\$800.00
Reinternment		\$2,500.00	\$2,500.00



**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {01/01/2016} And {01/31/2016}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	3	2.83%	\$2,000	23.52%
114 Chimney or flue fire, confined to chimney	1	0.94%	\$500	5.88%
131 Passenger vehicle fire	1	0.94%	\$6,000	70.58%
	<u>5</u>	<u>4.71%</u>	<u>\$8,500</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	0.94%	\$0	0.00%
321 EMS call, excluding vehicle accident with	70	66.03%	\$0	0.00%
322 Motor vehicle accident with injuries	2	1.88%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	5	4.71%	\$0	0.00%
	<u>78</u>	<u>73.58%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
424 Carbon monoxide incident	2	1.88%	\$0	0.00%
444 Power line down	1	0.94%	\$0	0.00%
	<u>3</u>	<u>2.83%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
553 Public service	8	7.54%	\$0	0.00%
554 Assist invalid	4	3.77%	\$0	0.00%
	<u>12</u>	<u>11.32%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	3	2.83%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	1	0.94%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.94%	\$0	0.00%
	<u>5</u>	<u>4.71%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
744 Detector activation, no fire -	1	0.94%	\$0	0.00%
745 Alarm system activation, no fire -	1	0.94%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.94%	\$0	0.00%
	<u>3</u>	<u>2.83%</u>	<u>\$0</u>	<u>0.00%</u>

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {01/01/2016} And {01/31/2016}**

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
16-0000013	01/05/2016	2 Automatic aid received	#Personnel	2	2	0	0
Their Inci	16-00000	Response Time: 00:07:10	#Appartus	1	1	0	0
16-0000056	01/15/2016	3 Mutual aid given	#Personnel	0	16	0	0
Their Inci	16-0084	Response Time: 00:08:00	#Appartus	0	1	0	0
16-0000076	01/22/2016	4 Automatic aid given	#Personnel	2	2	0	2
Their Inci	0091	Response Time: 00:04:56	#Appartus	1	1	0	2
<b>Subtotal Responses: 3</b>			<b>Average Response Time for Dept: 00:06:42</b>				

<b>STA. 17 BRISTOL FDID 78105</b>							
16-0000065	01/18/2016	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci	17-0065	Response Time: 00:14:26	#Appartus	0	0	0	0
<b>Subtotal Responses: 1</b>			<b>Average Response Time for Dept: 00:14:26</b>				

<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
16-0000013	01/05/2016	2 Automatic aid received	#Personnel	2	0	0	0
Their Inci	16-0000	Response Time: 00:01:18	#Appartus	1	0	0	0
16-0000046	01/12/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	16-0084	Response Time: 00:07:55	#Appartus	0	1	0	0
16-0000050	01/14/2016	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci	16-0093	Response Time: 00:06:29	#Appartus	0	0	0	0
16-0000090	01/26/2016	4 Automatic aid given	#Personnel	3	0	0	1
Their Inci	146	Response Time: 00:10:12	#Appartus	1	0	0	1
16-0000092	01/26/2016	4 Automatic aid given	#Personnel	0	2	0	1
Their Inci	148	Response Time: 00:01:11	#Appartus	0	1	0	1
<b>Subtotal Responses: 5</b>			<b>Average Response Time for Dept: 00:05:25</b>				

<b>STA. 32 HOWLAND FDID 78121</b>							
16-0000006	01/03/2016	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci	32-006	Response Time: 00:06:14	#Appartus	0	0	0	0
16-0000013	01/05/2016	2 Automatic aid received	#Personnel	2	0	0	0
Their Inci	16-00000	Response Time: 00:09:51	#Appartus	1	0	0	0

Response time calculated from time notified to arrival.

## STANDARD OPERATING GUIDELINE

BAZETTA FIRE DEPARTMENT  
ADMINISTRATION

HIRING



SOG: 013115.88  
EFFECTIVE DATE:  
SUPERSEDES: ALL  
APPROVED: DRAFT  
CHIEF

PAGE 1 OF 1

### Purpose

The purpose of this guideline is to establish fire department procedure for hiring of full-time firefighter/medics, part-time firefighter/medics, and part-time firefighter/EMTS.

### Policy

- A. Candidates for employment at Bazetta Township Fire Department shall pick up an application at the Bazetta Township Administration Office or online at [Bazettatwp.org](http://Bazettatwp.org). Once the application is filled out it must be dropped off back at the Bazetta Township Administration Office.
- B. Hiring of full time employees will be conducted on a as need basis.
- C. Hiring of part-time firefighter/medics will be conducted when staffing is below 15 personnel, but no more than three times a year.
- D. Fire department personnel will be part of the interview process for full-time and part-time candidates. Bazetta Fire Department Trustee liaison will also be included in the interview process if he or she so desires. In the case of full time employment the Chief will follow the CBA also for the interview process.
- E. After interview process, full time and/or part-time candidates will be notified that he/she is moving forward with the hiring process. The full time and/or part-time candidate will also be informed that he or she will have to complete section F & G before recommendation to the Bazetta Township Board of Trustee's.
- F. All candidates will have to provide the Fire Department a Background Criminal Investigation and a Federal Bureau Investigation at the expense of Bazetta Township Fire Department. Background Criminal Investigation or Federal Bureau Investigation will be accepted if it is not less than 30 days old.
- G. All candidates will have a psychological exam at the expense of Bazetta Township Fire Department.
- H. All candidates that are approved from the above requirements will be forwarded to Trustees for approval at a Township Trustee meeting.



STANDARD OPERATING GUIDELINE

BAZETTA FIRE DEPARTMENT  
ADMINISTRATION

HIRING



SOG: 013115.88  
EFFECTIVE DATE:  
SUPERSEDES: ALL  
APPROVED: DRAFT  
CHIEF

PAGE 1 OF 1

- I. All candidates hired at the Bazetta Township Trustees at a regular schedule Bazetta Township Business meeting will be required to have a pre-employment drug screen before the first day of employment at the expense of Bazetta Township Fire Department.
- J. All candidates that are hired at a Bazetta Township Trustee meeting will be required a physical before the first day of employment at the expense of Bazetta Township Fire Department.

Police Department Agenda for February 8, 2016

Thu 2/4/2016 12:24 PM

From: "Michael Hovis"

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org



Rita,

Below will be the agenda for the police department for Monday February 8, 2016:

1. To sell from the impound lot a 2006 Chevy van Vin#1GNDV23L26D222830
2. To sell from the impound lot a 2003 Chevy Cavalier vin#1G1JF12F137351014
3. To accept a grant from Edward Bryne Memorial Justice Assistance Grant for a total of \$5,636.88 with a local match of \$626.32.
4. To approve the purchase of ten (10) Kenwood Tk-2180 portable radios complete with battery, antenna, leather carrying case and speaker Mic from Cross Radio Service at a cost of \$6,263.20 to be paid from the Equipment Fund. (Attached)
5. To purchase a Bee III radar package from MPH Industries at a cost of \$1,824.00 to be paid from the Drug Fund. (Attached)
6. To accept the resignation of Patrolman Bryan Galida effective February 14, 2016. (Attached)
7. To hire Tyler J. George as a Reserve Police Officer immediately pending completion of a psychological test, drug screen and physical.
8. To sell one of our cruisers that is a 2008 Ford Crown Victoria Vin#2FAHP71V28X168887.

That is all for now. Thank you and have a great day!!!

**Michael J. Hovis, Chief of Police**

**Bazetta Township Police Department**



# January 2016

## Bazetta Police Department Activity

Published Date: February 3 , 2016

Activity	Total
Calls for Service	493
Incident Reports Filed	121
Traffic Crash Investigations	11
Number of Persons Arrested	65
Traffic Offenses	69
Traffic Citations Issued	58
Vehicle Miles Traveled	10,972.78
Office Contacts	189

Numbers are subject to change due to report status and other circumstances

1 February, 2016

Michael J. Hovis  
Chief of Police  
Bazetta Township  
2671 McCleary Jacoby Road  
Cortland, OH 44410

Please accept this letter as notice of my resignation from the position of police officer with Bazetta Township.

Although this has been a difficult decision to make, I have been offered an opportunity I believe will help me reach my long-term career goals. I hope you will understand my reasons for moving on.

I will continue to work for the township for the next two weeks, completing my employment on 14 February, 2016 at 0700. If there are any areas in particular you would like me to focus on during my notice period, please let me know. I wish to make the final weeks of my employment a smooth transition for this agency.

I have enjoyed being a part of this team and am thankful for the opportunities you have given me during the past six years. I owe a great deal to Bazetta Township, my fellow officers, and wish you all the best in your future endeavors..

Sincerely,



Bryan M. Galida



**CROSS RADIO SERVICE**  
250 Vine Ave. N.E. Warren, Ohio 44483  
PHONE: 330-394-6868 FAX: 330-394-9701  
E-Mail [crossradio250@aol.com](mailto:crossradio250@aol.com)

January 27, 2016

Bazetta Township Police  
3372 St. Rt. #5  
Cortland, Oh, 44410

Attention: Chief Mike Hovis  
Phone: 330-638-5503  
E-mail: [mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)

Re: VHF portable radios. Kenwood prices reflect state contract at 30% off list price.

**Kenwood**

TK-2180K-LKP VHF Li-Ion Battery Package (TK-2180K + KNB-33L + KSC-32 + KBH-11)...	\$502.60
KRA-26M VHF helical antenna 146-162 MHz...	\$9.80
KLH-6SW Leather swivel belt loop / detachable swivel D-Ring back...	\$15.40
KLH-122 Heavy duty leather carrying case for TK-2180/3180 (Non DTMF keypad models)...	\$30.97
KMC-41M MIL-SPEC, IP54/55 Noise-canceling Speaker Mic...	<u>\$67.55</u>
Total portable package, each...	\$626.32
<i>10 portable radio packages...</i>	<i>\$6263.20</i>

Thank You

Mike Cross

**MPH Industries**  
 316 East 9th. St. - Owensboro, KY 42303  
 Brandy M. Atherton, Sales Representative  
 866-874-7378 x4  
 bmatherton@mphindustries.com

**QUOTE**

Date	Quote Number
02/02/16	AAAQ17396

**Sold To:** Bazetta Township Police Departmen  
  
 2671 McCleary-Jacoby Road  
 Cortland, OH 44410  
  
**Email:** mhovis@bazettatwp.org  
**Phone:** (330)638-5503  
**Fax:** (330)638-9927

**Ship To:** Bazetta Township Police Departmen  
  
 2671 McCleary-Jacoby Road  
 Cortland, OH 44410  
  
**Phone:** (330)638-5503  
**Fax:** (330)638-9927

Terms	Rep	P.O. Number
	Brandy	

Qty	Description	Unit Price	Ext. Price
1	Bee III Ka-Band Dual Antenna Radar Package includes: radar, waterproof antenna(s), specific vehicle mounting brackets, wireless remote, two certified tuning forks, cables, operators manual and a 2yr limited factory warranty	\$1,999.00	\$1,999.00
1	Trade-in on old radar equipment	-\$175.00	-\$175.00
		<b>SubTotal</b>	<b>\$1,824.00</b>
		<b>Sales Tax</b>	<b>\$0.00</b>
		<b>Shipping</b>	<b>\$0.00</b>
		<b>Total</b>	<b>\$1,824.00</b>

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY INTERNET AUCTION  
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Webb, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

2008 Ford Crown Victoria (#8887) with \$4000.00 reserve

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

Trustee Havis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

Date: February 8, 2016 at 4:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410


Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew  
Fire Chief Dennis Lewis  
Chris Bebb, Baker Bednar Snyder & Associates


- Trustees Hovis and Webb opened the construction bids for the new fire station
- Mr. Bebb read and tabulated the bids (See Attached)
- Mr. Bebb stated that he will be verifying the bids and making a recommendation
- Trustee Webb thanked all bidders

**049-16** To adjourn the meeting at 4:23pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 02-10-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis

Dated: 02-22-16





## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: February 22, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

**069-16** To accept the minutes from the February 8 Special and Regular Meetings.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**070-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**071-16** To authorize the Fiscal Officer to execute the following transfers.

*\$87,000.00 from the "Dump" Checking Account to the regular Checking Account*  
*\$100,000.00 from the Investment Account to the regular Checking Account*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**072-16** To not request a hearing on GMK Market, Inc. dba Quik Pik's permit application with the Ohio Division of Liquor Control.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Parke asked who #072-16 was in reference to
  - Fiscal Officer Drew said this is the former Bazetta Mall

**073-16** To adopt the attached *IT Services Cooperative Agreement* with Newton Falls Joint Fire Dept.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**074-16** To adopt the attached *IT Services Cooperative Agreement* with Liberty Township.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Notice from Trumbull County Engineer of an informational meeting regarding revenues for roadway maintenance
- Letter of recommendation from Baker Bednar Snyder & Associates about bids for new fire station
- Notice from Trumbull County Combined Health District about their meeting on March 15
- Revised Notice from Trumbull County Combined Health District

**Administration:**

- 2015 Annual Cash Basis Financial Statements are now available in the Fiscal Office
  - Copies may be obtained per the Township's Public Records Policy
- Trustee Webb said he had been asked questions about what the General Fund levy supports
  - Administration
  - Park
  - Road Projects (Road Dept. pays for maintenance - General Fund pays for resurfacing)
  - Cemeteries
  - Zoning

**Fire Department:**

- See Attached Agenda
- Trustee Parke asked about the status of financing for the new fire station
  - Fiscal Officer Drew reported the financing was not in place yet
    - Still waiting for offers from 4 of the 5 banks contacted
    - Still waiting on an opinion from the State of Ohio Auditor's Office
    - Government financing is much more drawn out process than personal or business
    - More paperwork and several legal opinions involved
    - More time consuming - not something that can be done in a day, week, or a month
    - The unused USDA Rural loan a few years ago took months to get into place
    - Financing will likely not be locked down before the construction bids expire
  - Atty. Finamore reiterated
    - Documents and time required are significantly more than what is required for a personal or business loan
    - Legal opinions and fiscal officer certifications are required
    - Only certain types of financing are permissible under Ohio Revised Code
    - Loan will probably not be secured before bid must be awarded
    - Trustees should have had financing in place before they went out for bids
    - Will look into whether the township can legally award the bid with a contingent clause relative to financing
    - Doesn't doubt that financing can be secured
    - Recommended tabling the motion to award the bid

**075-16** To table the resolution to award the bid for Bazetta Township Fire Department Fire Station to Milcam Inc., the low bidder at \$1,310,000.00 with lighting addendum of \$6,200.00.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**076-16** To permit Thomas Toporcer to return from medical leave of absence, effective February 19, 2016 at 8:00am.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**077-16** To authorize Chief Lewis to enter into a contract with Grant Source Professionals LLC to prepare and write for the Local Government Safety Capital Grant Program, at a cost of \$650, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**078-16** To authorize a increase of part-time Firefighter/Medic wages to \$11.50 per hour, effective February 28, 2016.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Police Department:**

- See Attached Agenda

**079-16** To authorize the Fiscal Officer to transfer all 277 hours of Patrolman Bryan Galida's sick time to the Trumbull County Sheriff's Department.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**080-16** To adopt the attached *Nasal Narcan Administration* Policy.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**081-16** To promote Patrick M. Swiger from a part-time to full-time patrolman, at the contracted rate, effective March 13, 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Chiefs Hovis and Lewis noted that they submitted \$95,000.00 grant proposals for Safety Capital Grant Program
  - Paving the lot at the stations on McCleary Jacoby Road
  - Portions of the new fire station project
  - Grants to be awarded on May 1

**Road Department:**

- Superintendent Parke thanked everyone for their cooperation with last week's snow fall
- Trustee Webb commended the department on the job they did

**082-16** To approve an expenditure of \$1,017.00 with Fultz Enterprises for emergency repairs at the Road Department, to be paid from the Gas Tax Fund.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to Report

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported that the next Quarterly Meeting will be April 6 at 6:30pm at the Administration Building
- Zoning Inspector Mills stated that several things will be on the agenda

**Parks & Recreation Board:**

- Nothing to Report

**Safety Committee:**

- Chief Lewis reported that the next meeting will be March 3 at 8:00am at the Police Department

**Health Insurance Committee:**

- Nothing to Report

**Asked to be placed on the Agenda:**

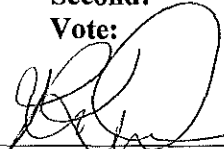
- Thomas Shortreed of Shortreed & Associates on State Route 5
  - Wants to do some expansion on his property
  - Concern that his property is land locked
  - Discussed easement language or land purchase from the township for frontage on his property
  - Trustee Parke said the following
    - They will have to meet with the Trumbull County Enigneer
    - Then go before the Trumbull County Zoning Board / Planning Commission
    - Not sure what the cost of all that would be
  - Atty. Finamore said there are questions here
    - Can the township legally grant an easement?
    - If so, would the Trustees grant the easement?
    - Would the Trustees sell part of the property?
    - There are legal remedies through the courts to ensure a property does not get landlocked
    - Easiest thing to do is sell a portion of the land
    - Suggested going to the Trumbull County Engineer and Planning Commission to see what they recommend
  - Trustees Parke and Hovis said they will contact the Trumbull County Engineer
  - Trustee Hovis thinks the process will take 30-60 days
  - Zoning Inspector Mills thinks it will take closer to 90 days because it will take 30 days just to get on the agenda for the Trumbull County Planning Commission
  - Atty. Finamore said he believed there was enough information for Mr. Shortreed to move forward with his expansion project


**Public Comment:**

- None
- Atty. Mark Finamore swore in Patrolman Patrick M. Swiger, Reserve Officer Tyler George, and Firefighter/Medic Brad Hall

**083-16** To adjourn the meeting at 6:28pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 Attested by: Fiscal Officer Rita K. Drew      Dated: 03-11-16

  
 Approved by: Chairman Trustee Paul Hovis      Dated: 03-11-16

PENDING WARRANT REPORT  
 Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	85.00	VW 1	ebay	February 2016 Invoice
26799	60954.00	VW26799	Ohio Townthip Association Risk	2016-2017 Ann Contribution
26874	19.20	VW26874	AT&T Mobility	Service
26875	396.54	VW26875	Advance Auto Parts	Parts
26876	1192.75	VW26876	Business Card	Supplies
26877	5187.53	VW26877	BE Solutions	Claims Run
26878	1280.92	VW26878	Delta Dental	Insurance
26879	28.50	VW26879	Dominion East Ohio	Service
26880	85.97	VW26880	Dominion East Ohio	Service
26881	107.30	VW26881	Econ Steel	Supplies
26882	250.00	VW26882	Brad Hall	Clothing Allowance
26883	520.00	VW26883	Hall Public Safety CO.	Service/Supplies
26884	1200.00	VW26884	Microdoctor, Inc.	Yearly WebHosting
26885	1081.03	VW26885	Ohio Edison	Service
26886	1000.00	VW26886	Ohio Billing, Inc.	EMS Trip Submission
26887	1067.95	VW26887	Ohio Edison	Service
26888	15603.25	VW26888	Ohio Insurance Services Agency	Insurance
26889	522.00	VW26889	On Demand Drug Testing	Service
26890	217.98	VW26890	Purchase Power	Postage
26892	1020.20	VW26892	Payne Auto Body, Inc.	Parts/Service
26893	44.75	VW26893	Respiratory Care Partners, Inc.	PAYMENT
26894	313.20	VW26894	Standard Insurance Company RD	Insurance
26895	200.00	VW26895	Schultz Towing Inc.	Tows
26896	1771.00	VW26896	Trumbull Soil & Water Conservation Dist	2016 Conservation Appropri
26897	50.00	VW26897	Treasurer State of Ohio	Service
26898	3420.82	VW26898	Trumbull County Engineer	Pipe Replacement - Morrow
26899	3208.88	VW26899	Trumbull County 9-1-1	9-1-1 Service
26900	485.48	VW26900	Vision Service Plan - (OH)	Insurance
26901	2577.23	VW26901	Wex Bank	Gas/Diesel
=====				
	103891.48		Total Amount of Pending Warrants	

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

3233363		TRFO	GMK MARKET INC	
PERMIT NUMBER		TYPE	DBA QUIK PIK	
10	01	2015	3649 HOAGLAND BLACKSTUB RD	
ISSUE DATE		BAZETTA TWP		
02	05	2016	CORTLAND OHIO 44410	
FILING DATE				
C1	C2	D6		
PERMIT CLASSES				
78	904	C	F15514	
TAX DISTRICT			RECEIPT NO.	

FROM 02/09/2016

6274626			MY NARANDA LLC	
PERMIT NUMBER		TYPE	DBA BAZETTA MALL	
10	01	2015	3649 HOAGLAND BLACKSTUB RD	
ISSUE DATE		BAZETTA TWP		
02	05	2016	CORTLAND OHIO 44410	
FILING DATE				
C1	C2	D6		
PERMIT CLASSES				
78	904			
TAX DISTRICT			RECEIPT NO.	



MAILED 02/09/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN.

03/11/2016

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.  
REFER TO THIS NUMBER IN ALL INQUIRIES **C TRFO 3233363**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.   
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

*[Handwritten Signature]*  
(Signature)

02-29-16  
(Date)

(Title)-  Clerk of County Commissioner

Clerk of City Council

Township Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES  
ATTN TOWNSHIP FISCAL OFFICER  
3372 STATE ROUTE 5 NE  
CORTLAND OHIO 44410

PERMIT NUMBER (CORPORATION) 3233363  
GMK MARKET INC  
DBA QUIK PIK  
3649 HOAGLAND BLACKSTUB RD  
BAZETTA TWP  
CORTLAND OHIO 44410

F.T.I. NUMBER 47-1142385  
STATUS (ACTIVE OR INACTIVE) ACTIVE  
SHARES OUTSTANDING .00  
ACTIVE DATE 02/05/16  
INACTIVE DATE  
EXCEPTION CODE TEXT  
STOCK TRANSFER CODE TEXT AND DATE  
ROSITA KUTKUT

100.00 02/05/16 ACTIVE CEO



**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 16th day of March 2016, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Newton Falls Joint Cortland, Ohio 44410 and Fire Dept. Township, (hereinafter "Cooperative Agency User") whose address is 19 North Canal Newton Falls, Ohio, 44444

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 16th day of March 2016 and continuing thereafter for a period of one year terminating at the close of business the 15 day of March 2017. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 21st day of March 2016, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Liberty Township, (hereinafter "Cooperative Agency User") whose address is 1315 Churchill Hubbard Road, Ohio, (Youngstown 44505)

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 21st day of March 2016 and continuing thereafter for a period of one year terminating at the close of business the 20 day of March 2017. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

**4. Compensation and Terms:**

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 50.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 75.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

**5. Expenses:**

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

fw: FD Agenda for February 22, 2016 - UPDATE

Fri 2/19/2016 2:25 PM

**From:** "Dennis Lewis, OFE, OFC"

**To:** "Trustee"

**Cc:** "Rita K. Drew"



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Trustee Hovis, Trustee Parke, Trustee Webb,

I am request the following items to be approved at the February 22, 2016 Trustee Meeting.

1. Requesting Tom Toporcer return to from leave of absence effective February 19, 2016 0800 hours.
- 2, Requesting to enter into a contract with Grant Source Professionals, LLC to prepare and write the Local Government Safety Capital Grant Program at a cost of \$650.00.
3. Requesting to set the part-time Firefighter/Medic wage at \$11.50 an hour.
4. Requesting to swear in Brad Hall as a full time firefighter/medic.

**Dennis K. Lewis, OFE, OFC**  
**Fire Chief**

Bazetta Township  
773 Everett-Hull Road  
Cortland, OH 44410  
330-637-4136 (phone)  
330-638-5382 (phone)  
330-638-4193 (fax)  
dlewis@bazettatwp.org

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Trustees Meeting Agenda for February 22, 2016

Thu 2/18/2016 12:33 PM

**From:** "Deanna Boggess"

**To:** rdrew@bazettatwp.org

**Cc:** "Michael Hovis"



Rita,

The following are items Chief Hovis is requesting be added to the Trustees February 22, 2016 meeting agenda.

1. Approval and adoption of the attached Policy and Procedure for: Nasal Narcan Administration
  
2. Approval of hiring Patrick M. Swiger from Part-Time Officer to Full-Time Officer starting as of March 13, 2016.
  
3. Friendly reminder: Will you please swear in Officer Patrick M. Swiger as Full Time Officer and Tyler George as Reserve Officer.

Deanna Boggess

Records Administrator

Police Secretary

Bazetta Township Police Department

2671 McCleary Jacoby Road

Cortland, Ohio 44410

Ph 330-638-5503

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**BAZETTA TOWNSHIP POLICE DEPARTMENT**

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**SUBJECT:** NASAL NARCAN ADMINISTRATION

**POLICY NUMBER:** 6.4.11,

**EFFECTIVE DATE:** March 1, 2016

**REVIEW DATE:** Annual Review

**ISSUING AUTHORITY:** Chief Michael J. Hovis

**REFERENCES:**

**RESCINDS:**

**CALEA REFERENCE:**

**NUMBER OF PAGES:** 3

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## **I. PURPOSE**

To establish guidelines governing the utilization of Nasal Narcan administered by personnel of the Bazetta Township Police Department.

## **II. POLICY**

It is the policy of the Bazetta Township Police Department that sworn Officers and Police Personnel are required to be trained in the use of Nasal Narcan and that designated Officers will carry the Narcan kit in the interior area of their patrol vehicle while on duty to be used as the situation warrants.

## **III. PROCEDURES**

Narcan may be used when responding to a call where the Officers or Police Personnel, acting in good faith, reasonably believes that a person is apparently experiencing an opioid-related overdose based on the following information/personal observation.

- When dispatched to a location and advised that a given person appears to be suffering an opiate overdose.
- When observing drugs, drug paraphernalia or any drug instrument associated with the individual.

- Where the person is found to be unresponsive, there is an absence of breathing or the victim has no pulse, is unresponsive to a sternum rub and has bluish lips or nail beds.

The officer or police personnel will immediately verify with the dispatcher that the closest EMS is either on the way or is to be dispatched.

The officer or police personnel will then place the victim in the "rescue" position and administer the Narcan as trained. The rescue position is where the victim is laying on his/her back with arms down to their sides.

The officer or police personnel will then place the victim in the "recovery" position and take the necessary steps to insure his/her safety as well as the safety of the victim, bearing in mind that a victim may quickly become combative once the drug takes effect. The recovery position (See training video) is where the victim is safely rolled on to his/her side, with head resting on arm, one leg fully extended and the other leg at 90 degrees. The purpose if this position is to keep airway open and insure any fluids do not cause choking.

The officer or police personnel will continue to render the appropriate first aid until the arrival of EMS to transport the victim to the hospital.

The officer or police personnel will be responsible for documenting the use of Narcan in his/her official report and requesting a replacement Narcan Kit from his/her immediate supervisor.

#### **IV. MAINTENANCE/REPLACEMENT**

A Nasal Narcan kit is supplied to select Officers or Police personnel as standard issue equipment. It is the responsibility of each officer or police personnel to insure that it is handled correctly and available when needed. It is a prescription medicine and has a "Shelf Life"\* of two (2) years. Narcan must be kept out of direct sun light and at room temperature. It should not be left in a car for extended periods of time and should not be subject to extreme heat or cold (it will freeze) as the same may impact the effectiveness of the medication. You will be issued a new kit around the date of expiration by your supervisor.

## **V. RECORD KEEPING**

The Training Officer, Sgt. Christopher G. Herlinger, will maintain a list of all Bazetta Township Police Officers and personnel who have been trained in the use of Narcan as well as, a certificate of completion of the OPOTA Narcan eLearning Course. This list will also contain information on those officers or police personnel being issued Narcan. A copy of a completed report documenting the use of Narcan will be kept by the training officer for record keeping purposes.

## **VI. GUIDANCE**

ORC 2925.61 (D) A peace officer employed by a law enforcement agency is not subject to administrative action or criminal prosecution if the peace officer, acting in good faith, obtains naloxone from the peace officer's law enforcement agency and administers the naloxone to an individual who is apparently experiencing an opioid-related overdose.

ORC 4729.51 A law enforcement agency is not subject to licensure as a terminal distributor of dangerous drugs for the sole purpose of possessing naloxone.

## **VII. RETRAINING**

All Bazetta Township Police Department personnel initially receiving training in the administration of Narcan will be required to update that training annually as part of their annual CPT hours as offered by OPATA.

[BACK TO TABLE OF CONTENTS](#)



**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MEETING**

Date: March 7, 2016 at 11:00am  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

**084-16** To approve the attached *RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$1,400,000 OF BONDS TO PAY COSTS OF CONSTRUCTING, IMPROVING AND EQUIPPING A TOWNSHIP FIRE STATION AND ALL NECESSARY RELATED APPURTENANCES*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**085-16** To approve the attached *Huntington Bank Term Sheet.*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**086-16** To approve the attached *Certificate of Award.*

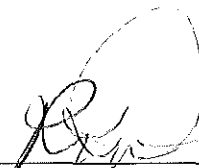
**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**087-16** To award the bid for Bazetta Township Fire Department Fire Station to Milcam Inc., the low bidder at \$1,310,000.00 with lighting addendum of \$6,200.00.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**088-16** To adjourn the meeting at 6:02pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 03-07-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis

Dated: 03-11-16


**FISCAL OFFICER'S CERTIFICATE**

TO THE BOARD OF TRUSTEES OF  
BAZETTA TOWNSHIP, COUNTY OF TRUMBULL, OHIO:

As fiscal officer of Bazetta Township, County of Trumbull, Ohio, I certify in connection with your proposed issue of not to exceed \$1,400,000 of bonds (the Bonds) to pay costs of constructing, improving and equipping a Township fire station and all necessary related appurtenances (the improvement), that:

1. The estimated life or period of usefulness of the improvement is at least five years.
2. The maximum maturity of the Bonds, calculated in accordance with Section 133.20 of the Revised Code, is 30 years.

Dated: March 7, 2016

  
\_\_\_\_\_  
Fiscal Officer  
Bazetta Township, County of Trumbull, Ohio

The Board of Trustees of Bazetta Township met in special session on March 7, 2016, commencing at 11:00 a.m., at the Bazetta Township Administration Building, Bazetta Township, Ohio, with the following members present:

Trustee Paul Hovis    Trustee Frank Parke    Trustee Ted Webb

The Fiscal Officer advised the Board that the notice requirements of Section 121.22 of the Ohio Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Trustee Webb moved the adoption of the following resolution and Trustee Parke seconded the motion:

**A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$1,400,000 OF BONDS TO PAY COSTS OF CONSTRUCTING, IMPROVING AND EQUIPPING A TOWNSHIP FIRE STATION AND ALL NECESSARY RELATED APPURTENANCES.**

WHEREAS, the Fiscal Officer, as fiscal officer of this Township, has certified to this Board that the estimated life or period of usefulness of the improvement described in Section 1 is at least five years and the estimated maximum maturity of the Bonds described in Section 1 is 30 years;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, Ohio, that:

Section 1. It is necessary to issue bonds of this Township pursuant to Section 505.262 of the Revised Code and in accordance with Chapter 133 of the Revised Code in the aggregate principal amount of not to exceed \$1,400,000 (the Bonds), to pay costs of constructing, improving and equipping a Township fire station and all necessary related appurtenances. The Bonds shall be designated "Township Fire Station Construction Bonds, Series 2016" and shall be dated the date of issuance, now estimated to be March 18, 2016. The Bonds shall be issued in one lot and only as fully registered bonds, and the entire principal amount may be represented by a single bond with multiple maturities of principal in amounts equal to the authorized denominations as set forth below.

The Bonds shall mature on December 1 of each of the years from 2016 through 2030, commencing December 1, 2016, unless otherwise as determined in the Certificate of Award, but in any event the last principal payment shall not be any later than December 1, 2046, in annual principal installments such that the total principal amount and interest payments on the Bonds in any fiscal year in which principal is payable is not more than three times the amount of those payments in any other such fiscal year.

The Bonds shall bear interest at the rate or rates per year as shall be determined by the Fiscal Officer in the certificate signed in accordance with Section 6 of this Ordinance (the Certificate of Award), which such rate shall not exceed 3.00% per year, payable on December 1 of each year (the Interest Payment Dates), commencing December 1, 2016, unless otherwise

determined in the Certificate of Award, until the principal amount has been paid or provided for. The Bonds of any one maturity shall all bear the same rate of interest and shall bear interest from the most recent date to which interest has been paid or provided for or, if no interest has been paid or provided for, from the date of the Bonds.

If the Fiscal Officer determines in the Certificate of Award that it is in the best interest of and financially advantageous to the Township, the Bonds shall be prepayable without penalty or premium, or with a premium not to exceed 3% of the principal amount to be redeemed, at the option of the Township at any time prior to maturity as provided in this Resolution. Prepayment prior to maturity shall be made by deposit with the Bond Registrar of the principal amount of the Bonds together with interest accrued thereon to the date of prepayment. The Township's right of prepayment shall be exercised by mailing a notice of prepayment, stating the date of prepayment and the name and address of the Bond Registrar, by certified or registered mail to the Original Purchaser (as defined herein) of the Bonds not less than seven days prior to the date of that deposit, unless that notice is waived by the Original Purchaser of the Bonds. If money for prepayment is on deposit with the Bond Registrar on the specified prepayment date following the giving of that notice (unless the requirement of that notice is waived as stated above), interest on the principal amount prepaid shall cease to accrue on the prepayment date, and upon the request of the Fiscal Officer the Original Purchaser of the Bonds shall arrange for the delivery of the Bonds at the designated office of the Bond Registrar for prepayment and surrender and cancellation.

Section 2. The Bonds shall be signed by at least two members of this Board and the Fiscal Officer in their official capacities, provided that all of those signatures may be a facsimile. The Bonds shall be issued in the denominations and numbers as requested by the Original Purchaser (as defined in Section 6) and approved by the Fiscal Officer, shall be numbered as determined by the Fiscal Officer, and shall express upon their faces the purpose, in summary terms, for which they are issued and that they are issued pursuant to this Resolution. No Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Bond is signed by the Bond Registrar (as defined in Section 3) as authenticating agent. Authentication by the Bond Registrar shall be conclusive evidence that the Bond so authenticated has been duly issued, signed and delivered under, and is entitled to the security and benefit of, this Resolution.

Section 3. The Fiscal Officer is hereby appointed to act as the authenticating agent, registrar, transfer agent and paying agent for the Bonds (the Bond Registrar).

Section 4. The debt charges on the Bonds shall be payable in lawful money of the United States of America without deduction for the services of the Bond Registrar as paying agent. Principal shall be payable when due upon presentation and surrender of the Bonds at the office of the Bond Registrar. Interest on a Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond was registered, and to that person's address appearing, on the Bond Register (as defined in Section 5) at the close of business on the 15th day of the calendar month next preceding that Interest Payment Date (the Record Date). If a single Bond is issued in accordance with this Resolution, principal and interest shall be paid upon presentation of the Bond for the proper endorsement of such payments.

Section 5. So long as any of the Bonds remain outstanding, the Township will cause the Bond Registrar to maintain and keep at its office all books and records necessary for the registration, exchange and transfer of Bonds as provided in this Section (the Bond Register). Subject to the provisions of Section 4, the person in whose name a Bond is registered on the Bond Register shall be regarded as the absolute owner of that Bond for all purposes of this Resolution. Payment of or on account of the debt charges on any Bond shall be made only to or upon the order of that person; neither the Township nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the Township's liability upon the Bond, including interest, to the extent of the amount or amounts so paid.

Any Bond may be exchanged for Bonds of any authorized denomination upon presentation and surrender at the office of the Bond Registrar, together with a request for exchange signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. A Bond may be transferred only on the Bond Register upon presentation and surrender of the Bond at the office of the Bond Registrar, together with an assignment signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. Upon exchange or transfer the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations requested by the registered owner equal in the aggregate to the unmatured principal amount of the Bond surrendered and bearing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the Township are required, the Bond Registrar shall undertake the exchange or transfer of Bonds only after the new Bonds are signed by the authorized officers of the Township. In all cases of Bonds exchanged or transferred, the Township shall sign and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. The exchange or transfer shall be without charge to the registered owner, except that the Township and Bond Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The Township or the Bond Registrar may require that those charges, if any, be paid before the procedure is begun for the exchange or transfer. All Bonds issued and authenticated upon any exchange or transfer shall be valid obligations of the Township, evidencing the same debt, and entitled to the same security and benefit under this Resolution, as the Bonds surrendered upon that exchange or transfer.

Section 6. The Bonds are hereby awarded and sold to The Huntington Public Capital Corporation, unless otherwise determined in the Certificate of Award (the Original Purchaser), at a price of par plus accrued interest, if any, in accordance with law and the provisions of this Resolution. The Fiscal Officer shall sign and deliver the Certificate of Award and shall cause the Bonds to be prepared and signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds, to the Original Purchaser upon payment of the purchase price. The Fiscal Officer and the members of this Board, as appropriate, each are authorized and directed to sign any transcript certificates, financial statements, other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution.

Section 7. The proceeds from the sale of the Bonds, except any premium and accrued interest, shall be paid into the proper fund or funds, and those proceeds are appropriated and shall be used for the purpose for which the Bonds are being issued. Any portion of those proceeds representing premium and accrued interest shall be paid into the Bond Retirement Fund.

Section 8. There shall be levied on all the taxable property in the Township, in addition to all other taxes, a direct tax annually during the period the Bonds are outstanding in an amount sufficient to pay the debt charges on the Bonds when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Bonds when and as the same fall due.

Section 9. The Township covenants that it will use, and will restrict the use and investment of, the proceeds of the Bonds in such manner and to such extent, if any, as may be necessary so that (a) the Bonds will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Code, or (ii) be treated other than as bonds to which Section 103(a) of the Code applies, and (b) the interest thereon will not be treated as a preference item under Section 57 of the Code.

The Township further covenants that (a) it will take or cause to be taken such actions which may be required of it for the interest on the Bonds to be and remain excluded from gross income for federal income tax purposes, (b) it will not take or authorize to be taken any actions which would adversely affect that exclusion, and (c) that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Bonds to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Fiscal Officer, as the fiscal officer, or any other officer of this Board or any official of the Township having responsibility for issuance of the Bonds is hereby authorized (a) to make or effect any election, selection, designation (including designation of the Bonds as "qualified tax-exempt obligations" if such designation is applicable and desirable), choice, consent, approval, or waiver on behalf of this Board or the Township with respect to the Bonds as this Board or the Township is permitted or required to make or give under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which

action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of this Board or the Township, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds, and (c) to give one or more appropriate certificates of this Board and the Township, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of this Board regarding the amount and use of all the proceeds of the Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Bonds.

Section 10. The Fiscal Officer is directed to deliver a certified copy of this Resolution and a signed copy of the Certificate of Award to the Trumbull County Auditor.

Section 11. This Township determines that all acts and conditions necessary to be performed by the Township or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the Township have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 8) of the Township are pledged for the timely payment of the debt charges on the Bonds; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds.

Section 12. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board or committees, and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 13. This Resolution shall be in full force and effect from and immediately after its adoption.

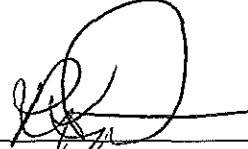
The foregoing motion having been put to vote, the result of the roll call was as follows:

Trustee Hovis Yes    Trustee Parke Yes

Trustee Webb Yes

**FISCAL OFFICER'S CERTIFICATE**

The undersigned, Fiscal Officer of Bazetta Township, Ohio, does hereby certify that the foregoing is a true and correct copy of a Resolution of the Board of Trustees duly adopted on March 7, 2016, and appearing upon the official records of said Township.



---

Fiscal Officer  
Bazetta Township, Ohio





## TERM SHEET

**Date:** March 4, 2016

**Issue:** Fire Station Improvement Bonds, Series 2016 (the "Bonds")

**Issuer/Borrower:** Bazetta Township ("Issuer")

**Purchaser/Lender:** Huntington Public Capital Corporation ("Huntington")

**Security:** Limited Tax General Obligation

**Principal Amount:** \$1,400,000.00

**Use of Proceeds:** Construction, Improving and Equipping Fire Station

**Bond Counsel:** Squire Patton Boggs (US) LLP

**Purchaser's Counsel:** TBD

**Closing Date:** March 18, 2016

**Tax Status:** Tax-Exempt (Bank Qualified)

**Final Maturity:** December 1, 2030

**Interest Rate:** 2.80%

**Rate Adjustment:** If the funding of the Bonds has not occurred by March 30, 2016, then the Interest Rate and payment will be adjusted to maintain Huntington's economics as of the date of issuing this Term Sheet.

**Fee to Huntington:** \$0.00

**Transaction Fees:** All transaction fees, including those of Bond Counsel, shall be the responsibility of the Issuer.

**Interest Payments:** Due and payable annually on December 1, commencing on December 1, 2016.

**Principal Payments:** Due and payable annually on December 1 pursuant to the schedule attached.

**Optional Prepayment:** The Bonds are not subject to optional redemption, in whole, until after December 1, 2021. The Bonds are subject to optional redemption, in part, at any time.

**Direct Placement:** Huntington is extending credit as a lender in the usual course of its loan business through the purchase of the Bonds for its own account in its normal and customary business practice, with no current intention on the resale, distribution or transfer thereof.

**Term Bond Election:** The Bonds will be a single certificate term bond, with principal payments representing mandatory principal redemptions.

**Documentation:** Transaction documents shall be prepared by Bond Counsel, subject to review and approval by Huntington and its Purchaser's Counsel.

**Paying Agent:** Bazetta Township

**Rating:** Not required by Huntington

**POS/Official Statement:** Not required by Huntington

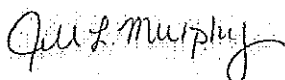
**CUSIP:** Not required by Huntington

**DTC Closing:** Not required by Huntington

**Proposal Expiration:** This proposal shall expire at Huntington’s option if (a) Huntington has not received the Issuer’s written acceptance by March 18, 2016 or (b) if the closing date of the Bonds has not occurred by March 30, 2016

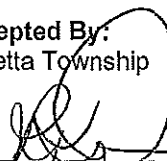
Should you have any questions regarding this term sheet, please do not hesitate to contact me.

Respectfully Submitted,



Jill Murphy, Vice President  
 Director of Business Development – Huntington Public Capital  
 Phone: 330-841-0179  
 Email: [Jill.Murphy@Huntington.com](mailto:Jill.Murphy@Huntington.com)

Accepted By:  
 Bazetta Township

  
 \_\_\_\_\_  
 By Rita K. Draw  
 \_\_\_\_\_  
 Name Fiscal Officer  
 \_\_\_\_\_  
 Title 03-07-16  
 \_\_\_\_\_  
 Date

*Huntington Public Capital® ("HPC"), a division of The Huntington National Bank (the "Bank"), is providing the information contained in this document for discussion purposes only in connection with an arm's-length transaction under discussion between you and HPC. If you are a "municipal entity" or "obligated person" within the meaning of the municipal advisor rules (the "Rules") of the Securities and Exchange Commission, Rule 15Ba1-1 et seq. this information is provided to you pursuant to and in reliance upon the "bank exemption," and/or other exemptions and/or the "general information" exclusion provided under the Rules. HPC is acting for its own interest and has financial and other interests that differ from yours. HPC is not acting as a municipal advisor or financial advisor, and has no fiduciary duty, to you or any other person pursuant to the Rules. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of the Rules. HPC is not recommending that you take or refrain from taking any action with respect to the information contained in this document. Before acting on this information, you should discuss it with your own financial and/or municipal, legal, accounting, tax and other advisors as you deem appropriate. As used in this notice, the "Rules" means Section 15B of the Securities Exchange Act of 1934, the Securities and Exchange Commission's Rule 15Ba1-1, et seq., and any related municipal advisor rules of the Municipal Securities Rulemaking Board, all as they may be amended from time to time.*

### Debt Service Schedule

	Date	Days	Interest Rate	Total Payment	Interest Portion	Principal Portion	Outstanding Balance
Closing Date	3/18/2016						1,400,000.00
1	12/1/2016	253	2.800%	112,548.89	27,548.89	85,000.00	1,315,000.00
2	12/1/2017	360	2.800%	116,820.00	36,820.00	80,000.00	1,235,000.00
3	12/1/2018	360	2.800%	114,580.00	34,580.00	80,000.00	1,155,000.00
4	12/1/2019	360	2.800%	117,340.00	32,340.00	85,000.00	1,070,000.00
5	12/1/2020	360	2.800%	114,960.00	29,960.00	85,000.00	985,000.00
6	12/1/2021	360	2.800%	112,580.00	27,580.00	85,000.00	900,000.00
7	12/1/2022	360	2.800%	115,200.00	25,200.00	90,000.00	810,000.00
8	12/1/2023	360	2.800%	112,680.00	22,680.00	90,000.00	720,000.00
9	12/1/2024	360	2.800%	115,160.00	20,160.00	95,000.00	625,000.00
10	12/1/2025	360	2.800%	112,500.00	17,500.00	95,000.00	530,000.00
11	12/1/2026	360	2.800%	114,840.00	14,840.00	100,000.00	430,000.00
12	12/1/2027	360	2.800%	117,040.00	12,040.00	105,000.00	325,000.00
13	12/1/2028	360	2.800%	114,100.00	9,100.00	105,000.00	220,000.00
14	12/1/2029	360	2.800%	116,160.00	6,160.00	110,000.00	110,000.00
15	12/1/2030	360	2.800%	113,080.00	3,080.00	110,000.00	0.00
<b>Grand Totals</b>				<b>1,719,588.89</b>	<b>319,588.89</b>	<b>1,400,000.00</b>	

## CERTIFICATE OF AWARD

As Fiscal Officer of the Board of Township Trustees of Bazetta Township, Trumbull County, Ohio (the Township), I certify, pursuant to the related Resolution adopted by the Board on March 7, 2016 (the Bond Resolution), and pertaining to the issuance of \$1,400,000 of Township Fire Station Construction Bonds, Series 2016 (the Bonds), that (with each capitalized terms used in the Certificate of Award and not defined herein having the meaning assigned to it in the Bond Resolution):

The Bonds will be dated March 18, 2016, which is the Closing Date and sold to The Huntington Public Capital Corporation.

The Bonds will bear interest at 2.80% payable on each December 1 through maturity, beginning on December 1, 2016, and shall mature in the following principal amounts on December 1 of each of the following years:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2016	\$85,000	2024	\$95,000
2017	80,000	2025	95,000
2018	80,000	2026	100,000
2019	85,000	2027	105,000
2020	85,000	2028	105,000
2021	85,000	2029	110,000
2022	90,000	2030	110,000
2023	90,000		

The Bonds are prepayable, in whole, at the par value plus accrued interest to the date of prepayment at any time after December 1, 2021. The Bonds are prepayable in part at the par value plus accrued interest to the date of prepayment at any time.

  
\_\_\_\_\_  
Fiscal Officer  
Bazetta Township, Trumbull County, Ohio

Dated as of March 7, 2016

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: March 14, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

**089-16** To accept the minutes from the February 22 Regular and March 7 Special Meetings.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**090-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Parke asked if the next two resolutions could be tabled

**091-16** To table the resolution to approve May 7 as the date for Spring Clean-Up for Bazetta Township residents in 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**092-16** To table the resolution to approve dates for free garage sale permits in 2016.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Fiscal Officer Drew asked is the appropriations could be table until after the election because, if the levy fails, then we are going to need to revise the General Fund appropriations

**093-16** To table the resolution to approve the attached *Township Permanent Appropriations for 2016* and submit to the Trumbull County Auditor.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**094-16** To approve April 1 as the date on which Bazetta Township Park will officially open in 2016.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**095-16** To authorize the Fiscal Officer to transfer \$691.16 from General Fund (01) to OPWC Projects (30).

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**096-16** To approve the return of John Governor to work predominantly as Park Laborer, effective March 19, 2016, at the contracted rate, weather permitting.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**097-16** To authorize the Fiscal Officer to transfer \$1,400,000.00 from the township's Huntington Bank Checking account to Huntington Bank Investment account, immediate following the loan closing on March 18, 2016.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of an annexation resolution adopted by Trumbull County Commissioners
- Notice of Non-Compliance from Trumbull Soil & Water Conservation District
- Reminder notice from Trumbull County Combined Health District about their March 16 meeting
- Invitation from Ohio Department of Transportation to attend Trumbull County Transportation Day
- Invitation from Trumbull County Engineer to the 2016 Annual Dinner Meeting

**Administration:**

- Trustee Webb will be attending the Trumbull County Board of Health Meeting on Wednesday
- Trustee Parke met with Commissioner Fuda to try to reduce permit fees for the new fire station

**Fire Department:**

- See Attached Agenda
- Chief Lewis thanked Trustee Parke for procuring a \$3,000.00 savings in reduced review and permit fees

**098-16** To approve an expenditure of \$1,830.00 to Ohio Bureau of Worker's Compensation for "Other States Coverage", to be paid from the Fire Fund.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**099-16** To adopt the attached *Draft 2016 Permit Fees*.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**100-16** To approve an expenditure not to exceed \$1,700.00 to Southeastern Emergency Equipment for EMS supplies, to be paid from the Fire Fund.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**101-16** To table the resolution to authorize Chief Lewis and Fiscal Officer Drew to sell a Quint Ladder Truck.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**102-16** To approve an expenditure of \$2,166.31 to Trumbull County Building Inspection Department for plan review and building permit fees, to be paid from the Fire Fund.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**103-16** To approve an expenditure not to exceed \$950.00 for Chief Lewis to attend the Ohio Fire Rescue Officer Development Conference, to be paid from the Fire Fund.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- See Attached Report

**104-16** To hire Dylan Herrick as Reserve Police Officer pending negative background check, drug screening, and physical.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Road Superintendent Parke reported the following
  - Cemetery cleanup to begin
  - All decorations will need to be removed
  - The township may not have Clean Up Day
  - Residents can still drop off tires (max of 8 per resident) at the Road department from 7am - 3pm

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mills spoke as follows
  - Questioned if a bill had ever been received from Groves Excavating
    - Fiscal Officer Drew said it had and would get him a copy
  - Stated that he had received numerous calls about the free garage sale permits
    - Fiscal Officer Drew noted there had been several calls and Facebook posts about this

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next Quarterly Meeting will be April 6 at 6:30pm at the Administration Building

- Zoning Inspector Mills said they will be holding off on a number of issues for the time being due to financial constraints

**Parks & Recreation Board:**

- Trustee Hovis said the Trustees were looking to disband this board since there is technically only one person on it at this time

**Safety Committee:**

- Chief Lewis said a meeting was held on March 3

**Health Insurance Committee:**

- Nothing to Report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Deirdre & Joseph Bielecki of 2456 Northview Drive discussed flooding problems at their residence
  - Thanked Chief Lewis for use of a sump pump after Christmas
  - Have had problems ever since the road was redone for water and sewer
  - Would like help from the township with drainage issues, i.e. water flowing across the golf course and onto theirs and neighboring yards
  - Can this water be diverted?
- Trustee Hovis said the following
  - This problem happens on both sides of the street
  - Their side needs cleaned out, but township employees can not go onto private property
  - The water is flowing off the golf course and into their back yards
- Joseph Bielecki asked if the easement still exist
- Zoning Inspector Mills explained the following
  - An easement gives the neighbor permission for utilities/driveways
  - Problem is construction in the area is causing water to divert
  - Problem affects the roads, too
  - He and Trustee Hovis have spoken with the property owner about this and his biggest concern is who would pay for it
  - Concern that if something were done to alleviate the problem on a few properties, it may make the situation worse on other properties
- Road Superintendent Parke said there is no easement according the auditor's website
- Trustee Hovis reminded that the township can not go onto private property
- Zoning Inspector Mills said that he would gladly broker a dialog between the residents and the golf course owner
  - Trustee Hovis said to be sure to get everything that might be agreed to in writing
  - Chief Lewis said to be sure and get anything that is in writing notarized
- Trustee Webb noted that tomorrow is Election Day and the following levies are on the ballot
  - Police Renewal
  - Fire Renewal
  - General Fund Additional
    - Covers Administration, Park, Cemetery, Zoning, and Road paving
    - Supplements Police and Fire as needed



**105-16** To adjourn the meeting at 6:42pm.

**Motion:** Trustee Webb

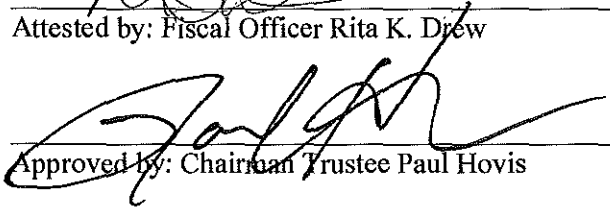
**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 03-24-16



Approved by: Chairman Trustee Paul Hovis

Dated: 03-28-16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	460.30	VW 1	The Huntington National Bank	Loan
2	151.42	VW 2	The Huntington National Bank	Mo Service Charge
26950	130.98	VW26950	Advance Auto Parts	Parts
26951	87.00	VW26951	Amerigas	Service
26952	32.55	VW26952	Ainsley Oil Company	Service
26953	825.00	VW26953	Attorney Mark S. Finamore	Service
26954	60.46	VW26954	Bortnick Tractor - Cortland	Parts
26955	600.00	VW26955	Bud's Towing & Recovery, LLC	February Tows
26956	546.00	VW26956	BE Solutions	Admin Mo Fees
26957	192.11	VW26957	Channing Bete Company, Inc.	Supplies
26958	55.62	VW26958	Central Parts Warehouse	Parts
26959	124.39	VW26959	Capitol One Commercial	Supplies
26960	1400.00	VW26960	Cemetery Mapping Services, Inc.	Service
26961	286.02	VW26961	Central Parts Warehouse	Parts
26962	117.70	VW26962	City of Warren, Utility Services	Service
26963	450.00	VW26963	Cortland City Fire Department	Medic Refresher
26964	6263.20	VW26964	Cross Radio Service	Parts/Supplies
26965	28.96	VW26965	Dominion East Ohio	Service
26966	282.37	VW26966	Dominion East Ohio	Service
26967	557.50	VW26967	D & T.P.M. & Truck Repair, LLC	Parts/Service
26968	75.00	VW26968	Fiore's Service Center	Parts/Service
26969	163.06	VW26969	Network Billing System, LLC	Service
26970	8126.99	VW26970	Fallsway Equipment Co., Inc.	Supplies
26971	1017.00	VW26971	Fultz Enterprises, Inc.	Service/Parts
26972	53.74	VW26972	Scott W. Gubanyar	Training Reimbursement
26973	650.00	VW26973	Grant Source Professionals, LLC	Grant Program
26974	212.20	VW26974	Handyman Supply Inc.	Supplies
26975	295.00	VW26975	Howland Alarm Company	Service/Supplies
26976	375.24	VW26976	Michael Mannella	January & February Health
26977	19.90	VW26977	NAPA Auto Parts	Supplies
26978	200.00	VW26978	Northstar Towing, Inc.	Towing
26979	183.00	VW26979	On Demand Drug Testing & Work Solutions	Service
26980	631.06	VW26980	Orwell Natural Gas	Service
26981	1092.00	VW26981	Ohio Billing, Inc.	EMS Trip Submissions
26982	933.91	VW26982	Ohio Edison	Service
26983	475.00	VW26983	Ohio Peace Officer Training Academy	Course - Rentz
26984	675.00	VW26984	Printer's Edge	Service
26985	42.50	VW26985	PTNE, Inc.	Service
26986	248.95	VW26986	Quality Truck Body & Equipment Co., Inc.	Parts
26987	53.74	VW26987	Thomas S. Rink	Training Reimbursement
26988	154.00	VW26988	Rescue Tech1, Inc.	Parts/Service
26989	44.99	VW26989	Regional Collection Services, Inc.	Service
26990	200.00	VW26990	Schultz Towing, Inc.	Towing
26991	102.05	VW26991	Sunburst Environmental Service, Inc.	Service
26992	44.00	VW26992	Shirley D. Sherretts	Refund
26993	451.30	VW26993	Time Warner Cable-Northeast	Service
26994	251.38	VW26994	Trumbull County Water and Sewer	Service
26995	50.00	VW26995	Treasurer State of Ohio	Service
26996	10.50	VW26996	Trumbull County Legal News	Service
26997	453.32	VW26997	United Health One	EMS Reimbursement
26998	397.42	VW26998	Verizon Wireless	Service
26999	114.22	VW26999	Walmart Business/SYNCEB	Supplies
27000	459.00	VW27000	Warren Fire Equipment, Inc.	Supplies
27001	2618.76	VW27001	Wex Bank	Gas/Diesel
27002	67054.92	VW27002	X-Press Underground	Sanitary Sewer/Water Main
27003	20.00	VW27003	Youngstown/Warren Regional Chamber	Registration
27004	13.79	VW27004	Sunrise Spring Water Company	Service
27005	9497.89	VW27005	BE Solutions	Claims Runs
27006	16928.75	VW27006	Ohio Insurance Services Agency	Insurance
27007	8668.53	VW27007	Ford Credit Debit 67-434	Loan Payment
27008	3500.00	VW27008	Baker Bednar Snyder & Associates, Inc.	Services
27009	3.89	VW27009	United States Treasury	PAYMENT

=====

139213.58

Total Amount of Pending Warrants

## 2016 PERMANENT APPROPRIATIONS

FUND 01 - GENERAL	\$ 510,245.72
FUND 02 - MOTOR VEHICLE LICENSE TAX	\$ 7,500.00
FUND 03 - GASOLINE TAX	\$ 138,850.00
FUND 04 - ROAD AND BRIDGE	\$ 248,800.00
FUND 05 - CEMETERY	\$ 81,990.00
FUND 06 - CEMETERY BEQUEST	\$ -
FUND 07 - IVY HILL LIGHTING DISTRICT	\$ 1,080.00
FUND 07A - MORROW/WILLIAMS LIGHTING	\$ 1,375.00
FUND 07B - TIMBER CREEK HEIGHTS LIGHTING	\$ 480.00
FUND 07C - TIMBER CREEK ESTATES LIGHTING	\$ 5,840.00
FUND 09 - POLICE DISTRICT	\$ 902,800.00
FUND 09C - POLICE DISTRICT EQUIPMENT	\$ 88,000.00
FUND 09J - OMVI	\$ 1,700.00
FUND 10 - FIRE DISTRICT	\$ 2,150,216.79
FUND 13 - ZONING	\$ 28,000.00
FUND 14 - FIRE FIGHTERS ASSIST GRANT	\$ -
FUND 14A - FIRE/EMS TRAINING CENTER	\$ 2,000.00
FUND 15 - GENERAL BOND NOTE RETIREMENT	\$ 25,005.15
FUND 15A - GENERAL BOND NOTE RETIREMENT	\$ 9,213.53
FUND 22 - DRUG ENFORCEMENT	\$ 4,400.00
FUND 30 - CAPITAL EXPENDITURES	\$ 55,007.63
	<b>\$ 4,262,503.82</b>

**2016 PERMANENT APPROPRIATIONS**

<b>FUND 01 - GENERAL</b>	<b>\$</b>	<b>510,245.72</b>
01-A-01 Salary - Trustees	\$	37,856.00
01-A-02 Salary - Clerk	\$	22,016.75
01-A-03 Travel & Other Expenses	\$	3,000.00
01-A-04 Supplies (Administration)	\$	3,000.00
01-A-05 Equipment (Administration)	\$	2,000.00
01-A-06 Insurance	\$	60,000.00
01-A-10 Legal Counsel	\$	20,000.00
01-A-12 Employer's Retirement Contribution	\$	27,500.00
01-A-15 Workmen's Compensation	\$	4,200.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	28,000.00
01-A-17 Auditor & Treasurer Fees	\$	20,000.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	12,000.00
01-A-26A Future Retirement Expenses	\$	-
01-A-27 Transfers	\$	77,966.37
01-A-28 Administrator/Secretary Salary	\$	47,000.00
01-A-29 Contracts	\$	10,000.00
01-A-90 FICA/Medicare	\$	2,000.00
01-B-01 Salary - Administration	\$	4,000.00
01-B-01A Salary - IT Specialist	\$	45,000.00
01-B-02 Improvement of Sites	\$	-
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	9,000.00
01-B-05 Maintenance, Supplies & Materials	\$	400.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	400.00
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	5,500.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	-
01-F-01A Salary - Groundskeeper (Park)	\$	15,000.00
01-F-02 Improvement of Sites (Park)	\$	17,506.60
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	1,000.00

01-F-06 Supplies (Park)	\$	2,000.00
01-F-07 Repairs/Maintenance (Park)	\$	500.00
01-F-08 Other Expenses (Park)	\$	2,000.00
01-F-09 Special Events (Park)	\$	300.00
01-F-10 OTARMA Insurance (Park)	\$	1,300.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	30,000.00
01-N-01 Advances	\$	-

**FUND 02 - MOTOR VEHICLE LICENSE TAX**

**\$ 7,500.00**

02-A-10 Transfers	\$	-
02-B-02 Materials	\$	7,500.00
02-B-03 Contracts	\$	-
02-B-04 Other Expenses	\$	-

**FUND 03 - GASOLINE TAX**

**\$ 138,850.00**

03-A-01 Salary - Road	\$	2,000.00
03-A-02 Employer's Retirement Contribution	\$	300.00
03-A-03 Workmen's Compensation	\$	30,000.00
03-A-04 Tools & Equipment	\$	2,500.00
03-A-05 Supplies	\$	10,000.00
03-A-06 Repairs	\$	5,000.00
03-A-07 Maintenance of Equipment	\$	4,000.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	50.00
03-B-02 Materials	\$	40,000.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	35,000.00

**FUND 04 - ROAD AND BRIDGE**

**\$ 248,800.00**

04-A-02 Employer's Retirement Contribution	\$	20,300.00
04-A-03 Workmen's Compensation	\$	-
04-A-04 Tools & Equipment		
04-A-05 Supplies		
04-A-06 Repairs		
04-A-07 Maintenance of Equipment		
04-A-08 Buildings & Additions		
04-A-10 Insurance	\$	75,000.00
04-A-10A Insurance/Medicare		
04-A-13 Other Expenses		
04-A-13A Future Retirement Expenses		
04-A-14 Transfers		
04-A-15 Auditor & Treasurer Fees	\$	5,000.00
04-A-18 Loan Principal	\$	-

04-A-19 Loan Interest	\$	-
04-A-90 FICA/Medicare	\$	2,900.00
04-B-01 Salary	\$	145,000.00
04-B-01A Salary - IT Specialist	\$	600.00
04-B-02 Materials	\$	-
04-B-03 Contracts		
04-B-04 Other Expenses		
04-C-03 Contracts	\$	-
04-C-04 Other Expenses		

**FUND 05 - CEMETERY**

	<b>\$</b>	<b>81,990.00</b>
05-A-01 Salary - Mowing	\$	40,500.00
05-A-02 Salary - Burials/Sexton	\$	18,000.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	8,100.00
05-A-04 Workmen's Compensation	\$	1,350.00
05-A-05 Improvement of Sites	\$	1,800.00
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	-
05-A-08 Tools & Equipment	\$	3,000.00
05-A-09 Supplies	\$	4,040.00
05-A-12 Other Expenses	\$	3,700.00
05-A-12A Insurance	\$	600.00
05-A-13 Unemployment Compensation		
05-A-90 FICA/Medicare	\$	900.00

**FUND 06 - CEMETERY BEQUEST**

	<b>\$</b>	<b>-</b>
06-A-01 Cemetery Bequest	\$	-

**FUND 07 - IVY HILL LIGHTING DISTRICT**

	<b>\$</b>	<b>1,080.00</b>
07-A-01 Contracts	\$	1,045.00
07-A-02 Other Expenses	\$	35.00

**FUND 07A - MORROW/WILLIAMS LIGHTING**

	<b>\$</b>	<b>1,375.00</b>
07-A-01A Contracts	\$	1,320.00
07-A-02A Other Expenses	\$	55.00

**FUND 07B - TIMBER CREEK HEIGHTS LIGHTING**

	<b>\$</b>	<b>480.00</b>
07-A-01B Contracts	\$	460.00
07-A-02B Other Expenses	\$	20.00

**FUND 07C - TIMBER CREEK ESTATES LIGHTING**

	<b>\$</b>	<b>5,840.00</b>
07-A-01C Contracts	\$	5,650.00
07-A-02C Other Expenses	\$	190.00

**FUND 09 - POLICE DISTRICT**

	<b>\$</b>	<b>902,800.00</b>
09-A-01 Salary - FT	\$	442,000.00

09-A-01A Salary - OT	\$	20,000.00
09-A-01B Salary - PT	\$	41,000.00
09-A-01C Salary - Secretarial	\$	22,500.00
09-A-01D Salary - Road Dept.	\$	500.00
09-A-01E Salary - IT Specialist	\$	4,000.00
09-A-02 Employer's Retirement Contribution	\$	93,000.00
09-A-03 Workmen's Compensation	\$	17,000.00
09-A-04 Auditor & Treasurer Fees	\$	13,000.00
09-A-07 Tools & Equipment	\$	11,300.00
09-A-08 Supplies	\$	21,000.00
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	45,000.00
09-A-12 Insurance	\$	108,000.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	1,000.00
09-A-14 Other Expenses	\$	45,000.00
09-A-14A Future Retirement Expenses	\$	10,000.00
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	8,500.00

**FUND 09C - POLICE DISTRICT EQUIPMENT**

**\$ 88,000.00**

09-A-04C Tools & Equipment	\$	34,000.00
09-A-05C Supplies	\$	38,000.00
09-A-06C Repairs	\$	15,000.00
09-A-08C Auditor & Treasurer Fees	\$	1,000.00
09-A-10C Contracts	\$	-

**FUND 09J - OMVI**

**\$ 1,700.00**

09-A-01J OMVI Salaries	\$	-
09-A-14J OMVI Expenses	\$	1,700.00

**FUND 10 - FIRE DISTRICT**

**\$ 2,150,216.79**

10-A-01 Salary - FT Fire	\$	565,000.00
10-A-01A Salary - PT Fire	\$	123,000.00
10-A-01B Salary - Mechanic	\$	500.00
10-A-01D Salary - OT Fire	\$	69,000.00
10-A-01E Salary - IT Specialist	\$	4,000.00
10-A-02 Employer's Retirement Contribution	\$	157,000.00
10-A-03 Workmen's Compensation	\$	14,500.00
10-A-04 Auditor & Treasurer Fees	\$	16,000.00
10-A-06 New Buildings & Equipment	\$	379,216.79
10-A-07 Utilities	\$	30,000.00
10-A-08 Tools & Equipment	\$	357,000.00
10-A-09 Supplies	\$	24,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	16,000.00

10-A-11 Training	\$	10,000.00
10-A-14 Insurance	\$	133,000.00
10-A-14A Contracts	\$	10,000.00
10-A-15 Other Expenses	\$	2,000.00
10-A-15A Future Retirement Expenses	\$	-
10-A-16 Advances - Out	\$	175,000.00
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	18,000.00
10-C-05 EMS - Supplies	\$	8,500.00
10-C-06 EMS - Repairs	\$	6,500.00
10-C-07 EMS - Contracts	\$	30,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00
<b>FUND 13 - ZONING</b>	<b>\$</b>	<b>28,000.00</b>
13-A-01 Salaries & Fees	\$	19,500.00
13-A-02 Expenses	\$	8,000.00
13-A-03 Supplies	\$	500.00
<b>FUND 14 - FIRE FIGHTERS ASSIST GRANT</b>	<b>\$</b>	<b>-</b>
14-A-07 Tools & Equipment	\$	-
<b>FUND 14A - FIRE/EMS TRAINING CENTER</b>	<b>\$</b>	<b>2,000.00</b>
14-A-01A Salaries	\$	750.00
14-A-05A Supplies	\$	1,250.00
14-A-08A Other Expenses	\$	-
<b>FUND 15 - GENERAL BOND NOTE RETIREMENT</b>	<b>\$</b>	<b>25,005.15</b>
15-A-01 Road Equipment Principal	\$	17,850.17
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	1,012.92
<b>FUND 15A - GENERAL BOND NOTE RETIREMENT</b>	<b>\$</b>	<b>9,213.53</b>
15-A-01A Principal	\$	9,213.53
15-A-04A Interest	\$	-
<b>FUND 22 - DRUG ENFORCEMENT</b>	<b>\$</b>	<b>4,400.00</b>
22-A-01 Drug Enforcement	\$	4,400.00
<b>FUND 30 - CAPITAL EXPENDITURES</b>	<b>\$</b>	<b>55,007.63</b>
30-A-05 Township Match	\$	24,966.37
30-A-06 OPWC Grant	\$	30,041.26
	<b>\$</b>	<b>4,262,503.82</b>



# BAZETTA TWP. FIRE/EMS

*Chief Dennis Lewis*

Chief's Office

## INTEROFFICE MEMORANDUM

Date: 3/7/2016  
To: Trustee Caucus  
From: Chief Dennis Lewis  
Re: March 14, 2016 Trustee's  
Cc: File

---

Trustee Hovis – Trustee Parke – Trustee Webb

1. Requesting expenditure of \$1830.00 for Workers comp coverage in the Pennsylvania to be paid by the fire fund. Invoice and paper work attached.
2. Requesting the adoption of 2016 Fire Department Permit Fees. List attached.
3. Request expenditure not to exceed \$1,700.00 from South Eastern Medical Supplies to be paid the fire fund. Note: This will be reimbursed 100% by the State of Ohio EMS grant. List Attached.
4. Ladder Truck – Rita, we could have a motion for the Ladder Truck after Monday caucus. Thanks
5. Requesting Chief Lewis to attend the Ohio Fire Rescue Officer Development Conference from July 14 to July 18, 2016 at a cost not to exceed \$950.00 to be paid by the fire fund.
6. Submitted Fire Department monthly report.

Professionally,  
Dennis Lewis  
Fire Chief



**Bureau of Workers' Compensation**

**INVOICE**

30 West Spring St  
Columbus, OH 43215

Bazetta Township  
3372 State Route 5  
Cortland, Ohio 44410

Date: 2/19/2016  
Invoice #: 5269815-01  
Customer #: OSC 0005269815

Attn: Dennis K. Lewis

OSC POLICY PERIOD	DUE DATE
3/20/2016	2/24/2016
3/20/2017	

LINE	DESCRIPTION	QTY	RATE	AMOUNT
800	Other States Coverage - Premium			\$1,830

TOTAL:

\$1,830

**NOTE: COVERAGE IS NOT BOUND FOR THE POLICY PERIOD INDICATED ABOVE UNTIL RECEIPT OF PAYMENT BY BWC AND IS SUBJECT TO ALL THE TERMS, CONDITIONS, RESTRICTIONS AND EXCLUSIONS OF THE POLICY THAT WILL BE ISSUED.**

If you have any questions, please call the OSC Unit at (614) 728-0535

-----  
*To ensure proper credit to your account, detach and return this portion of the invoice with your payment.*  
-----

**OTHER STATES' COVERAGE REMITTANCE**

FOR YOUR INFO

BWC only accepts check or money order payments payable to:

Employer Name: Bazetta Township  
Invoice #: 5269815-01  
Customer #: OSC 0005269815

Ohio Bureau of Workers' Compensation  
P O Box 15487  
Columbus, Ohio 43215  
Attn: Direct Billing

Amount Paid: \_\_\_\_\_

**Commercial Intellisys**  
**Zurich American Insurance Company**  
 1400 American Lane  
 Tower 1, 12th Flr.  
 Schaumburg, IL 60196  
**Rating Worksheets**

Named Insured:	BAZETTA TOWNSHIP	Date:	02/04/16
Special Notes:	2/4/2016		
Quote Number:	2014805-01	Agy/Prod Number:	20953000
Policy Number:	WC	Agy/Prod Name:	UNITED STATES INSURANCE S
Customer ID:		Operator:	USZDAR7
System Assign:	44381720000000		
Release :	15.26		
Business Type:			
Insurance Co.:	ZURICH AMERICAN INSURANCE COMPANY		
Line Of Business:	WORKERS COMP (VOLUNTARY)		
Effective Date:	03/20/16	Expiration Date:	03/20/17
Anniversary Date:		Audit Frequency:	ANNUAL
Policy Term:	365 DAYS		
Predominant State:	PA		
Transaction Type:	NEW BUSINESS QUOTE		

**POLICY PREMIUM TOTALS**

<u>Coverages</u>	<u>Term Premium</u>
Class Premium	.00
Policy Min Diff Premium	1,615.00
Standard Premium	1,615.00
Expense Constant	185.00
Terrorism	.00
Catastrophe	.00
Estimated Premium	1,800.00
Taxes and Assessments	30.00
Estimated Total	1,830.00

**TERM STATE TOTALS**

<u>State</u>	<u>Exposure</u>	<u>Estimated Premium</u>	<u>Taxes and Assessments</u>	<u>State Total</u>
PA	0	1,800.00	30.00	1,830.00
Estimated Totals	0	1,800.00	30.00	1,830.00

Premium Recap by Rating Group

Named Insured: BAZETTA TOWNSHIP  
 Customer ID:  
 Policy Number: WC  
 Quote Number: 2014805-01  
 Transaction Type: NEW BUS. QUOTE Effective: 03/20/16

**PREMIUM RECAP BY RATING GROUP**

State: PA Rating Group: 0001-01

<u>Class Code</u>	<u>Term</u> <u>Exposure</u>	<u>Rate</u>	<u>Premium</u>
807	IF ANY	9.50	.00
TOTAL CLASS PREMIUM			.00
TOTAL SUBJECT PREMIUM			.00
TOTAL MODIFIED PREMIUM			.00
POLICY MINIMUM DIFFERENCE			1,615.00
STANDARD TOTAL			1,615.00
EXPENSE CONSTANT			185.00
TERRORISM (.04) (SP: .00)			.00
**TERRORISM PREMIUM IS PER \$100 OF PAYROLL**			
CATASTROPHE (O/T ACTS OF TERR) (.02) (SP: .00)			.00
**CATASTROPHE PREMIUM IS PER \$100 OF PAYROLL**			
TOTAL ESTIMATED PREMIUM			1,800.00
EMPLOYER ASSESSMENT (NON-COAL) (.0164) (SP: 1,800.00)			30.00
EMPLOYER ASSESSMENT (COAL) (.0165) (SP: .00)			.00
FINAL TOTAL			1,830.00

Policy Information

Named Insured: BAZETTA TOWNSHIP  
Customer ID:  
Policy Number: WC  
Quote Number: 2014805-01  
Transaction Type: NEW BUS. QUOTE Effective: 03/20/16

WORKERS COMP POLICY INFORMATION RECAP

Predominant State: PA  
Employers Liability: Each Accident: 100,000  
Policy Limit: 500,000  
Each Employee: 100,000  
Admiralty Limit: Per Accident: N/A  
Program Type: N/A  
FELA Limit: Per Accident: N/A  
Program Type: N/A  
Retro Plan: NO

Interstate Exper Mod ID:  
Effective Date:  
Exper Mod:

Minimum Premium  
Policy: 1800  
Empl Liab:  
Admiralty:  
FELA:

Combined Policy Premium:  
NJ Premium:

Executive Officers: YES  
Employee Leasing: NO  
Deposit Factor:  
Installment Plan:

WORKERS COMP STATE INFORMATION RECAP

State: PA  
Rate Mode: G  
Retro Plan: NO  
Rate Revision Date: 04/01/15  
Dev Revision Date: 04/01/15  
Premium Discount  
First: NIL (10000)  
Next: .091 (190000)  
Next: .113 (1550000)  
Balance: .123 (BALANCE)  
Commission (Norm): 0  
Prem Subj to Comm: 1,800

Class Code Information

Named Insured: SAZETTA TOWNSHIP  
Customer ID:  
Policy Number: WC  
Quote Number: 2014805-01  
Transaction Type: NEW BUS. QUOTE effective: 03/20/16

CLASS CODE INFORMATION

State: 37 (PA) Rating Group: 0001-01  
Class Code: 807 AMBULANCE SERVICE-SALARIED EMPLOYEES  
Hazard Group: 5(E) Analogy Desc: NONE  
Premium Type: 01 RATABLE  
USL&H Applies: NO  
DC Ben Applies: NO  
TWM&C Applies: NO Disease Load: Exclude Med:  
Base Rate Ovrld: Min Prem Ovrld: Loss Cnst Ovrld: 0  
Exposure: IF ANY (A) Rate Class:

CLASS CODE DEVIATION FACTORS

Co. Rate Dev	Co. Min Dev	Class Prem	Term Fact	Class Min	Audit Fact
1.000	1.000		1.000	1800	N/A

CLASS CODE RATING FORMULAS - IF ANY EXPOSURE

CLASS PREMIUM	BASE RATE = FINAL RATE * EXPOSURE / RATING BASIS =	FINAL PREMIUM
	9.50 9.50 .00 100	0.00
	ADDL FACTORS: PURE BASE RATE: 5.12 BASE LCM 1.85500	

## Draft 2016 Permit Fees

<u>Code Section</u>	<u>Permit Description</u>	<u>Cost</u>
<u>O-01</u>	Aerosol Products	\$35.00
<u>O-02</u>	Amusement Buildings	\$35.00
<u>O-03</u>	Aviation Facilities	\$35.00
<u>O-04</u>	Carnivals and Fairs	\$35.00
<u>O-05</u>	Battery Systems	\$35.00
<u>O-06</u>	Cellulose Nitrate Film	\$35.00
<u>O-07</u>	Combustible Dust-Producing Operations	\$35.00
<u>O-08</u>	Combustible Fibers	\$35.00
<u>O-09</u>	Compressed Gases	\$35.00
	Covered Mall buildings	
<u>O-10-A</u>	<i>(i) retail fixtures and displays, concession equipment, displays of highly combustible good and similar items</i>	\$35.00
<u>O-10-B</u>	<i>(ii) display of liquid or gas fired equipment</i>	\$35.00
<u>O-10-C</u>	<i>(iii) use of open-flame or flame producing equipment</i>	\$35.00
<u>O-11</u>	Cryogenic Fluids	\$35.00
<u>O-12</u>	Cutting and Welding	\$35.00
<u>O-13</u>	Dry Cleaning Products	\$35.00
<u>O-14</u>	Exhibits and Trade Shows	\$35.00
<u>O-15</u>	Explosives	\$100.00
<u>O-16</u>	Fire Hydrants and Valves USE	\$35.00
	Flammable and Combustible Liquids	
<u>O-17-A</u>	<i>(i) use or operation of a pipeline for transport within a facility of flammable or combustsible liquids</i>	\$50.00
<u>O-17-B</u>	<i>(ii) to store, use or handle Class 1 liquids in excess of 5 gallons in a building or 10 gallons outside</i>	\$50.00
<u>O-17-C</u>	<i>(iii) to store, use or handle Class II or Class II/A liquids in excess of 25 gallons in a building or 60 gallons outside</i>	\$50.00
<u>O-17-D</u>	<i>(iv) to remove Class I or Class If liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved stationary on-site pumps normally used for dispensing purposes.</i>	\$50.00
<u>O-17-E</u>	<i>(v) to operate tank vehicles, equipment, tanks, plants, terminals, fuel-dispensing stations, refineries, distilleries and similar facillties where flammable and combustible liquids are produces, processed,</i>	\$50.00
<u>O-17-F</u>	<i>(vi) to place temporarily out of service (for more than 90 days) an underground, protected above ground or above ground flammable or</i>	\$50.00
<u>O-17-G</u>	<i>( vii) to change the type of contents stored in a flammable or combustible liquid tank to a material which poses a greater hazard than that for which the tank was designed and constructed</i>	
<u>O-17-H</u>	<i>(viii) to manufacture, process, blend or refine flammable or combustible liquids</i>	\$50.00
<u>O-17-I</u>	<i>(ix) to engage in the dispensing of liquid fuels into the fuel tanks or motor vehicles at commercial, industrial, government or manufacturing</i>	\$50.00
<u>O-17-J</u>	<i>(x) to utilize a site for the dispensing of liquid fuels from tank vehicles in the</i>	\$50.00

## Draft 2016 Permit Fees

*fuel tanks of motor vehicles at commercial, industrial, governmental or manufacturing establishments*

O-18	Floor Finishing	\$35.00
O-19	Fruit and Crop Ripening	\$35.00
O-20	Fumigation and Thermal Insecticidal Fogging	\$35.00
O-21	Hazardous Materials	\$100.00
O-22	HPM Facilities	\$35.00
O-23	High-piled Storage	\$35.00
O-24	Hot Works Operations	\$35.00
O-25	Industrial Ovens	\$35.00
O-26	Lumber yards and Woodworking Plants	\$35.00
O-27	Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings	\$35.00
O-28	LP Gas	\$35.00
O-29	Magnesium	\$35.00
O-30	Miscellaneous Combustible Storage	\$35.00
O-31	Occupancy Permit	\$35.00
O-32	Open Flames and Torches	\$35.00
O-33	Open Flames and Candles	\$35.00
O-34	Organics Coatings	\$35.00
O-35	Places of Assembly 49-299 persons Over 299 persons	\$50.00/\$100.00
O-36	Private Fire Hydrants	\$35.00
O-37	Pyrotechnic Special Effects Material USE/DISPLAY	\$300.00
O-38	Pyroxylin Plastics	\$100.00
O-39	Refrigeration Equipment	\$35.00
O-40	Repair Garages and Motor Fuel-dispensing Facilities	\$35.00
O-41	Rooftop Hellports	\$35.00
O-42	Spraying or Dipping	\$35.00
O-43	Storage of Scrap Tires and Tire Byproducts	\$35.00
O-44	Temporary Membrane Structures, Tents and Canopies	\$35.00
O-45	Tire-rebuilding Plants	\$35.00
O-46	Waste Handling	\$35.00
O-47	Wood Products	\$35.00

### Constuction - Installation Permits

	Automic Fire-extinguishing Systems	Formula
C-01-A	Automic Fire-extinguishing Systems WET SPRINKLER	Formula
C-01-B	Automic Fire-extinguishing Systems DRY SPRINKLER	Formula
C-01-C	Automic Fire-extinguishing Systems HOOD SUPPRESSION	Formula
C-01-D	Automic Fire-extinguishing Systems FM-200 SYSTEM	Formula
C-01-E	Automic Fire-extinguishing Systems OTHER	Formula
C-02	Compressed Gasses	\$35.00
C-03	Fire Alarm and Detection Systems and Related Equipment	Formula
C-04	Fire Pumps and Related Equipment	Formula
C-05-A	Flammable and Conbustible Liquids BUSTR Regulated Operations	\$100.00
C-05-B	<i>(II) to repair or modify a pipeline for transport of flammable or combustibile llqu</i>	\$150.00
C-05-C	<i>(III) to install, alter, remove, abandon or otherwise dispose of a flammable or</i>	\$150.00



## Draft 2016 Permit Fees

*cumbustible liquid tank and any line or dispensing devise connected thereto to install, alter, remove, abandon or otherwise dispose of a flammable or combustible Above Ground liquid tank and any line or dispensing devise connected thereto*

C-06	Hazardous Materials	\$150.00
C-07	Industrial Ovens	\$35.00
C-08-A	LP Gas Tank < 100 Gallon Capacity	\$75.00
C-08-B	LP Gas Tank > 100 Gallon Capacity	\$100.00
C-09	Private Fire Hyrants	\$35.00
C-10	Spraying or Dipping	\$35.00
C-11	Temporary Membrane Structures, Tents and Canopies	\$35.00

### MISCELLANEOUS:

After Hours Testing/Inspection/Fire Watch (minimum 4 hours @ \$55. per hr.) \$220.00  
(After four hours billed @ 1/4 hour increments)

#### **FORMULA for the Calculation of the fee(s) for the System Installation Permits**

##### **Automatic Sprinkler System**

Modification of Existing System	\$75.00
System has 200 heads or less	\$125.00
System has 201 - 500 heads.	\$175.00
System has over 500 heads - Number of heads over 500 ____ X \$.30 + \$175. formula	

##### **Fire Alarm Systems**

System has 10 devices or Less	\$100.00
System has more than 10 devices -- Number devices over 10: ____ X \$1.00 fomula +\$125.00	

##### **Automatic Extinguishing Systems Permit**

01-50 Pounds	\$100.00 per System
51-200 Pounds	\$125.00 per System
201-500 Pounds	\$150.00 per System
501 Pounds and Over \$150.00 per system + \$.10 per additional pound	formula

##### **Penalty Fee for Installation without Permit.**

**Double Permit Fee**

##### **Enviromental Request**

**\$35.00**



**QUOTE**  
REPRINT

**Customer Copy**

PO Box 1097, Youngsville, NC 27596-1097  
Fax: 888-556-1048 Phone: 800-334-6656

Number	064108
Date	03/06/2016
Page	1

<b>Ship To:</b> 1	<b>Bazetta TWP Fire Department</b> 773 Everett Hull Road Cortland, OH 44410	<b>Bill To:</b> B20124	<b>Bazetta TWP Fire Department</b> 773 Everett Hull Road Cortland, OH 44410
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<b>Reference #</b>	<b>Expires</b>	<b>Slsp</b>	<b>Terms</b>	<b>Wh</b>	<b>Freight</b>	<b>Ship Via</b>
NONE	04/01/16	31	Net 30 Days	01	PRE/ADD	U.P.S. DEST

<b>Quoted By:</b>	N02	<b>Quoted To:</b>	Brad Hall
-------------------	-----	-------------------	-----------

Item	Description	Ordered	UM	Price	UM	Extension
	<b>Do Not Mail Invoices</b>					
AUKVLKIT3	King Vision Dc Kit - 1 Display 3 Channel & 1 Standard Blades	1	EA	1250.00	EA	1250.00
AUKVL03C	King Vision Channeled Blade	3	EA	30.00	EA	90.00
CASUS2635ML	Bp Cuff, Adult, For Lp15	1	EA	10.50	EA	10.50
CASUS1320ML	Bp Cuff, Child, For Lp15	2	EA	7.75	EA	15.50
CASUS0814ML	Bp Cuff, Infant, For Lp15	2	EA	7.00	EA	14.00
MD300C2	Pulse Ox Unit Fingertip S.E.E.	1	EA	65.00	EA	65.00
ADC760BKLF	Bp Cuff Ad Diagnostix Black Latex Free	2	EA	20.31	EA	40.62
3M2201	Stethoscope Littmann Classic Ii Se Black 28"	2	EA	76.55	EA	153.10
NA30-0023	Tourniquet Combat Application (Cat) Orange	2	EA	27.00	EA	54.00

	<b>Merchandise</b>	<b>Misc</b>	<b>Tax</b>	<b>Freight</b>	<b>Total</b>
	1692.72	.00	.00	.00	1692.72

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {02/01/2016} And {02/29/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	1.51%	\$0	0.00%
321 EMS call, excluding vehicle accident with	50	75.75%	\$0	0.00%
322 Motor vehicle accident with injuries	3	4.54%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	3.03%	\$0	0.00%
	<u>56</u>	<u>84.84%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	1	1.51%	\$0	0.00%
422 Chemical spill or leak	1	1.51%	\$0	0.00%
444 Power line down	2	3.03%	\$0	0.00%
	<u>4</u>	<u>6.06%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
522 Water or steam leak	1	1.51%	\$0	0.00%
553 Public service	1	1.51%	\$0	0.00%
554 Assist invalid	2	3.03%	\$0	0.00%
	<u>4</u>	<u>6.06%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	2	3.03%	\$0	0.00%
	<u>2</u>	<u>3.03%</u>	<u>\$0</u>	<u>0.00%</u>
<b>Total Incident Count:</b>	<b>66</b>		<b>Total Est Loss:</b>	<b>\$0</b>





## February 2016 Bazetta Police Department Activity

**Published Date: March 4, 2016**

<b>Activity</b>	<b>Total</b>
<b>Calls for Service</b>	<b>442</b>
<b>Incident Reports Filed</b>	<b>97</b>
<b>Traffic Crash Investigations</b>	<b>12</b>
<b>Number of Persons Arrested</b>	<b>49</b>
<b>Traffic Offenses</b>	<b>92</b>
<b>Traffic Citations Issued</b>	<b>77</b>
<b>Vehicle Miles Traveled</b>	<b>10,656.10</b>
<b>Office Contacts</b>	<b>169</b>

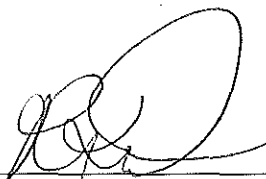
Numbers are subject to change due to report status and other circumstances

**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

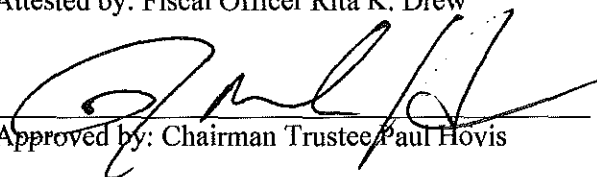
Date: March 22, 2016 at 6:30pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew  
Road Superintendent Kristopher Parke  
Zoning Inspector Michael Mills

- Discussion regarding what expenditures to reduce to balance the General Fund budget
  - Park expenses
  - Cemetery expenses
  - Administration expenses
  - IT expenses
  - Zoning Expenses
- Fiscal Officer Drew will put the ideas discussed into the 2016 Permanent Appropriations and submit them to the Trustees for passage at the March 28 Meeting

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 03-24-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis

Dated: 03-28-16

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: March 28, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

**106-16** To accept the minutes from the March 14 Regular and March 22 Special Meetings.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**107-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Parke said the next two resolutions are being passed due to General Fund budget cuts

**108-16** To eliminate Spring Clean-Up for Bazetta Township residents in 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**109-16** To eliminate dates for free garage sale permits in 2016.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**110-16** To approve the attached *Township Permanent Appropriations for 2016* and submit to the Trumbull County Auditor.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**111-16** To approve the attached *Amended Certificate of Estimated Resources for 2016* and submit to the Trumbull County Auditor.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**112-16** To establish the Cemetery Sexton salary at \$250.00 per month, effective April 1, 2016.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Parke said this salary is being reduced due to necessary budget cuts

**Correspondence (Copies available upon request):**

- Invitation from Taino Consulting Group to attending their active shooter training
- Letter from AT&T regarding the turn down of their 2G mobility network
- Information from Trumbull County Commissioners about Grants & Public Financing Workshop
- Two letters from Trumbull County Commissioners regarding annexation of property into Cortland

**Administration:**

- Trustee Webb attended a Trumbull County Health District Meeting where several items were discussed
  - Discussed the Zika virus
  - The Health District said they will come out and treat standing within 48 hours after they have been notified

**Fire Department:**

- Nothing to report

**113-16** To authorize Chief Lewis and Fiscal Officer Drew to sell a Quint Ladder Truck on \_\_ with a reserve of \_\_.

**Motion:** None  
**Second:** None  
**Vote:** None

**Police Department:**

- See Attached Agenda

**114-16** To accept the resignation of Reserve Officer Tyler George, effective immediately.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**115-16** To hire Max Bacher as Reserve Police Officer pending negative background check, drug screening, and physical.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**116-16** To hire Adam Gilger as Reserve Police Officer pending negative background check, drug screening, and physical.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



**117-16** To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*1994 Buick (VIN 2848)*

*2004 Jeep (VIN 1014)*

*1997 Pontiac (VIN 9545)*

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Road Superintendent Parke reported the following
  - All decorations have been removed from Hillside Cemetery
  - Have been working on filling potholes
  - Park will open on Friday, April 1
  - Will still accept 8 scrap tires per resident, Monday - Friday 7am - 3pm
  - Have been cleaning up trees along the roadsides

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mills reported the following
  - Contacted Cody Lawn Services about discounting nuisance abatements
  - Has been contacted about mosquito spraying around pools that are not being maintained
    - Trustee Hovis said resident will have to contact the Trumbull County Health District
  - Has received complaints about abandoned properties
  - Will send letters regarding discontinuing nuisance abatements due to lack of funds

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb stated that the next meeting would be April 6 at 6:30pm at the Administration Building

**Parks & Recreation Board:**

- Trustee Hovis asked Fiscal Officer Drew if she could locate Atty. Finamore's e-mail regarding disbanding this board
  - Fiscal Officer Drew said she would have it for the next meeting

**Safety Committee:**

- Nothing to report

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- Nothing to report

**Public Comment:**

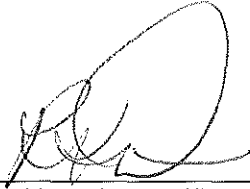
- Steve Papalas of the Trumbull County Engineer's Office
  - Gary Shaffer is going over the petition by Timber Creek resident for a Special Assessment for road paving
  - Trumbull County Engineer's Dinner on April 27
  - Annual Meeting with Bazetta Township on April 7

**118-16** To adjourn the meeting at 6:14pm.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Dated: 04-07-16

Attested by: Fiscal Officer Rita K. Drew



Dated: 04-11-16

Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT  
 Bazetta Township [2016]

Date: 03/28/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
27071	19.20	VW27071	AT&T Mobility	PAYMENT
27072	3372.68	VW27072	BE Solutions	PAYMENT
27073	557.17	VW27073	Business Card	PAYMENT
27074	1582.28	VW27074	Delta Dental	PAYMENT
27075	86.28	VW27075	EBAY	PAYMENT
27076	65.90	VW27076	Finger Lake System Chemistry	PAYMENT
27077	569.00	VW27077	HOWLAND TOWNSHIP FIRE/EMS TRAINING CTR.	PAYMENT
27078	75.00	VW27078	KING'S SANITARY SERVICES	PAYMENT
27079	960.00	VW27079	LYNN KITINGER & NOBLE	PAYMENT
27080	1080.87	VW27080	Ohio Edison	PAYMENT
27081	400.00	VW27081	OHIO FIRE CHIEFS' ASSOCIATION	PAYMENT
27082	225.00	VW27082	ON DEMAND DRUG TESTING	PAYMENT
27083	1830.00	VW27083	OHIO BUREAU OF WORKERS' COMPENSATION	PAYMENT
27084	1067.95	VW27084	Ohio Edison	PAYMENT
27085	162.00	VW27085	Pitney Bowes	PAYMENT
27086	7750.00	VW27086	SQUIRE PATTON BOGGS (US) llp	PAYMENT
27087	600.00	VW27087	Schultz Towing Inc.	PAYMENT
27088	290.00	VW27088	Standard Insurance Company RE	PAYMENT
27089	100.00	VW27089	TRUMBULL COUNTY FIU	PAYMENT
27090	129.35	VW27090	TIME WARNER CABLE - NORTHEAST	PAYMENT
27091	3208.88	VW27091	TRUMBULL COUNTY 911	PAYMENT
27092	187.00	VW27092	Treasurer of State	PAYMENT
27093	2166.31	VW27093	TRUMBULL COUNTY BUILDING INSPECTION	PAYMENT
27094	4221.96	VW27094	Physio-Control, Inc.	PAYMENT
27095	498.96	VW27095	Vision Service Plan-(OH)	PAYMENT
27096	387.46	VW27096	Warren Fire Equipment, Inc.	PAYMENT
=====				
	31593.25		Total Amount of Pending Warrants	

## TOWNSHIP PERMANENT APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio  
as of March 28, 2016 for 2016

FUND	PERMANENT	SUPPLEMENTALS	TOTAL
General	\$ 452,339.12		\$ 452,339.12
Motor Vehicle License	\$ 7,500.00		\$ 7,500.00
Gasoline Tax	\$ 138,850.00		\$ 138,850.00
Road & Bridge	\$ 251,400.00		\$ 251,400.00
Cemetery	\$ 78,490.00		\$ 78,490.00
Cemetery Bequest	\$ -		\$ -
Lighting Assessment	\$ 8,775.00		\$ 8,775.00
Police District	\$ 906,800.00		\$ 906,800.00
OMVI	\$ 1,700.00		\$ 1,700.00
Fire District	\$ 2,184,216.79		\$ 2,184,216.79
Police Equipment	\$ 88,000.00		\$ 88,000.00
Zoning	\$ 21,300.00		\$ 21,300.00
Drug Law Enforcement	\$ 4,400.00		\$ 4,400.00
Issue II Improvement	\$ -		\$ -
Firefighters Assistance	\$ -		\$ -
OPWC Road Projects	\$ 55,007.63		\$ 55,007.63
FEMA	\$ -		\$ -
Bond	\$ 34,218.68		\$ 34,218.68
Fire/EMS Training Center	\$ 2,000.00		\$ 2,000.00
	\$ 4,234,997.22	\$ -	\$ 4,234,997.22

## 2016 PERMANENT APPROPRIATIONS

FUND 01 - GENERAL	\$	452,339.12
01-A-01 Salary - Trustees	\$	37,656.00
01-A-02 Salary - Clerk	\$	22,016.75
01-A-03 Travel & Other Expenses	\$	3,000.00
01-A-04 Supplies (Administration)	\$	3,000.00
01-A-05 Equipment (Administration)	\$	2,000.00
01-A-06 Insurance	\$	60,000.00
01-A-10 Legal Counsel	\$	20,000.00
01-A-12 Employer's Retirement Contribution	\$	27,500.00
01-A-15 Workmen's Compensation	\$	4,200.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	28,000.00
01-A-17 Auditor & Treasurer Fees	\$	20,000.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	11,000.00
01-A-26A Future Retirement Expenses	\$	-
01-A-27 Transfers	\$	62,966.37
01-A-28 Administrator/Secretary Salary	\$	47,000.00
01-A-29 Contracts	\$	7,000.00
01-A-90 FICA/Medicare	\$	2,000.00
01-B-01 Salary - Administration	\$	4,000.00
01-B-01A Salary - IT Specialist	\$	53,600.00
01-B-02 Improvement of Sites	\$	-
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	9,000.00
01-B-05 Maintenance, Supplies & Materials	\$	400.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	400.00
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	5,500.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	-
01-F-01A Salary - Groundskeeper (Park)	\$	15,000.00
01-F-02 Improvement of Sites (Park)	\$	-
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	1,000.00
01-F-06 Supplies (Park)	\$	2,000.00
01-F-07 Repairs/Maintenance (Park)	\$	500.00

01-F-08 Other Expenses (Park)	\$	2,000.00
01-F-09 Special Events (Park)	\$	300.00
01-F-10 OTARMA Insurance (Park)	\$	1,300.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	-
01-N-01 Advances	\$	-
<b>FUND 02 - MOTOR VEHICLE LICENSE TAX</b>	<b>\$</b>	<b>7,500.00</b>
02-A-10 Transfers	\$	-
02-B-02 Materials	\$	7,500.00
02-B-03 Contracts	\$	-
02-B-04 Other Expenses	\$	-
<b>FUND 03 - GASOLINE TAX</b>	<b>\$</b>	<b>138,850.00</b>
03-A-01 Salary - Road	\$	2,000.00
03-A-02 Employer's Retirement Contribution	\$	300.00
03-A-03 Workmen's Compensation	\$	30,000.00
03-A-04 Tools & Equipment	\$	2,500.00
03-A-05 Supplies	\$	10,000.00
03-A-06 Repairs	\$	5,000.00
03-A-07 Maintenance of Equipment	\$	4,000.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	50.00
03-B-02 Materials	\$	40,000.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	35,000.00
<b>FUND 04 - ROAD AND BRIDGE</b>	<b>\$</b>	<b>251,400.00</b>
04-A-02 Employer's Retirement Contribution	\$	20,300.00
04-A-03 Workmen's Compensation	\$	-
04-A-04 Tools & Equipment		
04-A-05 Supplies		
04-A-06 Repairs		
04-A-07 Maintenance of Equipment		
04-A-08 Buildings & Additions		
04-A-10 Insurance	\$	75,000.00
04-A-10A Insurance/Medicare		
04-A-13 Other Expenses		
04-A-13A Future Retirement Expenses		
04-A-14 Transfers		
04-A-15 Auditor & Treasurer Fees	\$	5,000.00
04-A-18 Loan Principal	\$	-
04-A-19 Loan Interest	\$	-
04-A-90 FICA/Medicare	\$	2,900.00
04-B-01 Salary	\$	145,000.00
04-B-01A Salary - IT Specialist	\$	1,200.00
04-B-02 Materials	\$	-

Contracts		
Other Expenses	\$	2,000.00
04-C-03 Contracts	\$	-
04-C-04 Other Expenses		
<b>FUND 05 - CEMETERY</b>	<b>\$</b>	<b>78,490.00</b>
05-A-01 Salary - Mowing	\$	40,500.00
05-A-02 Salary - Burials/Sexton	\$	15,000.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	8,100.00
05-A-04 Workmen's Compensation	\$	1,350.00
05-A-05 Improvement of Sites	\$	1,800.00
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	-
05-A-08 Tools & Equipment	\$	2,000.00
05-A-09 Supplies	\$	4,040.00
05-A-12 Other Expenses	\$	4,200.00
05-A-12A Insurance	\$	600.00
05-A-13 Unemployment Compensation		
05-A-90 FICA/Medicare	\$	900.00
<b>FUND 06 - CEMETERY BEQUEST</b>	<b>\$</b>	<b>-</b>
06-A-01 Cemetery Bequest	\$	-
<b>FUND 07 - IVY HILL LIGHTING DISTRICT</b>	<b>\$</b>	<b>1,080.00</b>
07-A-01 Contracts	\$	1,045.00
07-A-02 Other Expenses	\$	35.00
<b>FUND 07A - MORROW/WILLIAMS LIGHTING</b>	<b>\$</b>	<b>1,375.00</b>
07-A-01A Contracts	\$	1,320.00
07-A-02A Other Expenses	\$	55.00
<b>FUND 07B - TIMBER CREEK HEIGHTS LIGHTING</b>	<b>\$</b>	<b>480.00</b>
07-A-01B Contracts	\$	460.00
07-A-02B Other Expenses	\$	20.00
<b>FUND 07C - TIMBER CREEK ESTATES LIGHTING</b>	<b>\$</b>	<b>5,840.00</b>
07-A-01C Contracts	\$	5,650.00
07-A-02C Other Expenses	\$	190.00
<b>FUND 09 - POLICE DISTRICT</b>	<b>\$</b>	<b>906,800.00</b>
09-A-01 Salary - FT	\$	442,000.00
09-A-01A Salary - OT	\$	20,000.00
09-A-01B Salary - PT	\$	41,000.00
09-A-01C Salary - Secretarial	\$	22,500.00
09-A-01D Salary - Road Dept.	\$	500.00
09-A-01E Salary - IT Specialist	\$	8,000.00
09-A-02 Employer's Retirement Contribution	\$	93,000.00
09-A-03 Workmen's Compensation	\$	17,000.00
09-A-04 Auditor & Treasurer Fees	\$	13,000.00

09-A-07 Tools & Equipment	\$	11,300.00
09-A-08 Supplies	\$	21,000.00
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	45,000.00
09-A-12 Insurance	\$	108,000.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	1,000.00
09-A-14 Other Expenses	\$	45,000.00
09-A-14A Future Retirement Expenses	\$	10,000.00
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	8,500.00

**FUND 09C - POLICE DISTRICT EQUIPMENT**

**\$ 88,000.00**

09-A-04C Tools & Equipment	\$	34,000.00
09-A-05C Supplies	\$	38,000.00
09-A-06C Repairs	\$	15,000.00
09-A-08C Auditor & Treasurer Fees	\$	1,000.00
09-A-10C Contracts	\$	-

**FUND 09J - OMVI**

**\$ 1,700.00**

09-A-01J OMVI Salaries	\$	-
09-A-14J OMVI Expenses	\$	1,700.00

**FUND 10 - FIRE DISTRICT**

**\$ 2,184,216.79**

10-A-01 Salary - FT Fire	\$	565,000.00
10-A-01A Salary - PT Fire	\$	123,000.00
10-A-01B Salary - Mechanic	\$	500.00
10-A-01D Salary - OT Fire	\$	69,000.00
10-A-01E Salary - IT Specialist	\$	8,000.00
10-A-02 Employer's Retirement Contribution	\$	157,000.00
10-A-03 Workmen's Compensation	\$	14,500.00
10-A-04 Auditor & Treasurer Fees	\$	16,000.00
10-A-06 New Buildings & Equipment	\$	379,216.79
10-A-07 Utilities	\$	30,000.00
10-A-08 Tools & Equipment	\$	357,000.00
10-A-09 Supplies	\$	24,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	46,000.00
10-A-11 Training	\$	10,000.00
10-A-14 Insurance	\$	133,000.00
10-A-14A Contracts	\$	10,000.00
10-A-15 Other Expenses	\$	2,000.00
10-A-15A Future Retirement Expenses	\$	-
10-A-16 Advances - Out	\$	175,000.00
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	18,000.00



10-C-05 EMS - Supplies	\$	8,500.00
10-C-06 EMS - Repairs	\$	6,500.00
10-C-07 EMS - Contracts	\$	30,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00

**FUND 13 - ZONING**

	<b>\$</b>	<b>21,300.00</b>
13-A-01 Salaries & Fees	\$	15,000.00
13-A-02 Expenses	\$	6,000.00
13-A-03 Supplies	\$	300.00

**FUND 14 - FIRE FIGHTERS ASSIST GRANT**

	<b>\$</b>	<b>-</b>
14-A-07 Tools & Equipment	\$	-

**FUND 14A - FIRE/EMS TRAINING CENTER**

	<b>\$</b>	<b>2,000.00</b>
14-A-01A Salaries	\$	750.00
14-A-05A Supplies	\$	1,250.00
14-A-08A Other Expenses	\$	-

**FUND 15 - GENERAL BOND NOTE RETIREMENT**

	<b>\$</b>	<b>25,005.15</b>
15-A-01 Road Equipment Principal	\$	17,850.17
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	1,012.92

**FUND 15A - GENERAL BOND NOTE RETIREMENT**

	<b>\$</b>	<b>9,213.53</b>
15-A-01A Principal	\$	9,213.53
15-A-04A Interest	\$	-

**FUND 22 - DRUG ENFORCEMENT**

	<b>\$</b>	<b>4,400.00</b>
22-A-01 Drug Enforcement	\$	4,400.00

**FUND 30 - CAPITAL EXPENDITURES**

	<b>\$</b>	<b>55,007.63</b>
30-A-05 Township Match	\$	24,966.37
30-A-06 OPWC Grant	\$	30,041.26

	<b>\$</b>	<b>4,234,997.22</b>
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## TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio  
as of March 28, 2016 for 2016

FUND	UNENCUMBERED BALANCE 01-01-16	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 316,690.66		\$ 58,223.44	\$ 916,472.10
		\$ 28,000.00	-	
		-	\$ 299,325.00	
		\$ 214,233.00	\$ 357,548.44	
Motor Vehicle License	\$ 2,719.93	-	\$ 7,500.00	\$ 10,219.93
Gasoline Tax	\$ 142,708.54	-	\$ 85,000.00	\$ 227,708.54
Road & Bridge	\$ 111,322.73	\$ (24,064.89)	\$ 6,000.00	\$ 331,322.73
		\$ 238,064.89		
Cemetery	\$ 5,377.59	-	\$ 73,500.00	\$ 78,877.59
Cemetery Bequest	\$ 3,784.79	-	-	\$ 3,784.79
Lighting Assessment	-	-	\$ 8,775.00	\$ 8,775.00
Police District	\$ 200,384.91	\$ (9,213.53)	\$ 89,000.00	\$ 1,058,384.91
		\$ 778,213.53		
OMVI	\$ 1,006.48	-	\$ 700.00	\$ 1,706.48
Fire District	\$ 668,770.03	-	\$ 694,000.00	\$ 2,343,770.03
		\$ 981,000.00		
Police Equipment	\$ 29,406.06	\$ 52,800.00	\$ 10,000.00	\$ 92,206.06
Zoning	\$ 9,283.15	-	\$ 13,000.00	\$ 22,283.15
Drug Law Enforcement	\$ 3,967.98	-	\$ 500.00	\$ 4,467.98
Issue II Improvement	-	-	-	-
Firefighters Assistance	-	-	-	-
OPWC Road Projects	-	-	\$ 55,007.63	\$ 55,007.63
FEMA	-	-	-	-
Bond	\$ 940.26	-	\$ 33,278.42	\$ 34,218.68
Fire/EMS Training Center	\$ 1,977.81	-	\$ 1,000.00	\$ 2,977.81
	\$ 1,498,340.92	\$ 2,259,033.00	\$ 1,434,809.49	\$ 5,192,183.41

**ESTIMATED RESOURCES****2016  
Estimate****FUND 01 - GENERAL**

	<b>\$ 599,781.44</b>
General Property Tax (Real Estate)	\$ 160,000.00
Tangible Personal Property Tax	\$ 52,733.00
Estate Tax	\$ -
Local Government Tax	\$ 58,223.44
Liquor Permit Fees	\$ 6,400.00
Cigarette License Fees	\$ 225.00
Gifts & Donations	\$ -
Gifts & Donations (Park)	\$ -
Interest	\$ 7,000.00
Investment Gains/Losses	\$ -
Rentals & Leases	\$ 6,500.00
Fines	\$ -
Fees	\$ -
Adjustments & Refunds	\$ 6,000.00
Notes	
Other	\$ 92,200.00
Utility Reimbursement	\$ -
Transfers	\$ -
Rollback & Homestead	\$ 29,500.00
Advances	\$ 175,000.00
Tax Assessments	\$ 6,000.00

**FUND 02 - MOTOR VEHICLE LICENSE TAX**

	<b>\$ 7,500.00</b>
Motor Vehicle Tax	\$ 7,500.00
Transfers	\$ -
Interest	\$ -
Investment Gains/Losses	\$ -

**FUND 03 - GASOLINE TAX**

	<b>\$ 85,000.00</b>
Gasoline Tax	\$ 85,000.00
Transfers	\$ -
Interest	\$ -
Investment Gains/Losses	\$ -

**FUND 04 - ROAD AND BRIDGE**

	<b>\$ 220,000.00</b>
General Property Tax (Real Estate)	\$ 185,000.00
Tangible Personal Property Tax	\$ -
Other	\$ 6,000.00
Utility Reimbursement	\$ -
Rollback & Homestead	\$ 29,000.00

<b>FUND 05 - CEMETERY</b>		<b>\$ 73,500.00</b>
	Sale of Lots	\$ 10,000.00
	Fees	\$ 25,000.00
	Other	\$ 2,500.00
	Memorial Fund	\$ -
	Transfers	\$ 36,000.00
	Advances	\$ -
<b>FUND 06 - CEMETERY BEQUEST</b>		<b>\$ -</b>
	Bequests	\$ -
	Interest	\$ -
	Transfers	\$ -
<b>FUND 07 - IVY HILL LIGHTING DISTRICT</b>		<b>\$ 1,080.00</b>
	Special Assessments	\$ 1,080.00
<b>FUND 07A - MORROW/WILLIAMS LIGHTING</b>		<b>\$ 1,375.00</b>
	Special Assessments	\$ 1,375.00
<b>FUND 07B - TIMBER CREEK HEIGHTS LIGHTING</b>		<b>\$ 480.00</b>
	Special Assessments	\$ 480.00
<b>FUND 07C - TIMBER CREEK ESTATES LIGHTING</b>		<b>\$ 5,840.00</b>
	Special Assessments	\$ 5,840.00
<b>FUND 09 - POLICE DISTRICT</b>		<b>\$ 858,000.00</b>
	General Property Tax (Real Estate)	\$ 688,000.00
	Tangible Personal Property Tax	\$ -
	Fines & Fees	\$ 22,000.00
	Grants	\$ 15,000.00
	Other	\$ 50,000.00
	Utility Reimbursement	\$ -
	Rollback & Homestead	\$ 81,000.00
	Donations	\$ 2,000.00
<b>FUND 09C - POLICE DISTRICT EQUIPMENT</b>		<b>\$ 62,800.00</b>
	General Property Tax (Real Estate)	\$ 45,000.00
	Tangible Personal Property Tax	\$ -
	Other	\$ 10,000.00
	Utility Reimbursement	\$ -
	Rollback & Homestead	\$ 7,800.00
<b>FUND 09J - OMVI</b>		<b>\$ 700.00</b>
	OMVI Fines	\$ 700.00
	OMVI Grants	\$ -

<b>FUND 10 - FIRE DISTRICT</b>	<b>\$ 1,675,000.00</b>
General Property Tax (Real Estate)	\$ 849,000.00
Tangible Personal Property Tax	\$ -
Ambulance Service	\$ 185,000.00
Other	\$ 39,000.00
Grants	\$ 470,000.00
Utility Reimbursement	\$ -
Safety Programs	\$ -
Transfers	\$ -
Rollback & Homestead	\$ 132,000.00
Advances	\$ -
Donations	\$ -
<b>FUND 13 - ZONING</b>	<b>\$ 13,000.00</b>
Fees	\$ 11,000.00
Other	\$ -
Transfers	\$ 2,000.00
<b>FUND 14 - FIRE FIGHTERS ASSIST GRANT</b>	<b>\$ -</b>
Federal Grant	\$ -
<b>FUND 14A - FIRE/EMS TRAINING CENTER</b>	<b>\$ 1,000.00</b>
Fees	\$ 1,000.00
Grants	\$ -
Other	\$ -
<b>FUND 15 - GENERAL BOND NOTE RETIREMENT</b>	<b>\$ 24,064.89</b>
General Property Tax (Real Estate)	\$ 24,064.89
Tangible Personal Property Tax	\$ -
Premium & Accrued Interest	\$ -
<b>FUND 15A - GENERAL BOND NOTE RETIREMENT</b>	<b>\$ 9,213.53</b>
Police Equipment Loan	\$ 9,213.53
<b>FUND 22 - DRUG ENFORCEMENT</b>	<b>\$ 500.00</b>
Drug Enforcement	\$ 500.00
Gifts & Donations	\$ -
<b>FUND 30 - CAPITAL EXPENDITURES</b>	<b>\$ 55,007.63</b>
Road Projects - OPWC	\$ 30,041.26
Road Projects - Township	\$ 24,966.37
	<b>\$ 3,693,842.49</b>

## Changes affecting the 2016 General Fund Budget

<u>Department</u>	<u>Change</u>	<u>Effect</u>
Zoning	No nuisance abatements*	\$ 1,500.00
	Cut Inspector hours by 1/3	\$ 6,200.00
	Increased zoning fees	\$ 4,000.00
	No free garage sale permits	\$ 300.00
Fire	Increase fees for IT Services	\$ 4,000.00
Police	Increase fees for IT Services	\$ 4,000.00
Road	Increase fees for IT Services	\$ 600.00
	No road paving or major repairs	\$ 30,000.00
Cemetery	Increased fees for burials and plots	\$ 4,400.00
	Decrease sexton pay by 1/2	\$ 3,000.00
	No cemetery improvements	\$ 1,000.00
	No replacement of tools/equipment	\$ 1,000.00
Administration	Increase fees for reservations	\$ 2,300.00
	No Clean Up Day	\$ 1,000.00
	No mosquito spraying	\$ 3,000.00
	Reduced park laborer hours	\$ 1,200.00
	No park improvements	\$ 17,600.00
<b><u>TOTAL</u></b>		<b><u>\$ 85,100.00</u></b>

We still have a shortfall of \$27,500 in 2016. We will have a shortfall of \$80,300 in 2017 due to the final loss of the tangible property tax.

\*This amount will be \$6000 in future years. It is only \$1500 this year because we paid for 2015 nuisance abatements in 2016.

## Police Agenda for Monday March 28, 2016

Thu 3/24/2016 12:30 PM

From: "Michael Hovis"

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org



---

Rita,

To follow is the agenda for the police department for Monday March 28, 2016 meeting:

1. To accept the resignation of officer Tyler George effective immediately (Attached).
2. To sell the following vehicles from the police impound lot:
  - a. 1994 Buick Vin#1G4BT52P3RR402848
  - b. 2004 Jeep Vin#1J4GL48K24W249562
  - c. 1997 Pontiac Vin#1G2WP1215VF259545

That is all for now. Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*mhovis@bazettatwp.org*

[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept) (http://www.facebook.com/BazettaTownshipPoliceDept)

Agenda for Monday also

Thu 3/24/2016 12:39 PM

From: "Michael Hovis"

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org



Rita,

Also need to hire Max Bacher and Adam Gilger as Reserve Officers effective the completion of Physical, drug screen and psychological exam.

Sorry I forgot these. Thanks and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*mhovis@bazettatwp.org*

[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept) (http://www.facebook.com/BazettaTownshipPoliceDept)

[REDACTED]

[REDACTED]



## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 11, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**119-16** To accept the minutes from the March 28 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**120-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**121-16** To adopt the attached *IT Services Cooperative Agreement* with Milton Township.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**122-16** To adopt the attached *Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (1.5 mill General Fund Additional Levy)*.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

- Trustee Parke stated that the Trustees need to send a letter to the Park Board members letting them know that the Trustees are considering dissolving the Board before it is actually done

**123-16** To dissolve the Bazetta Township Parks & Recreation Board, effective immediately, and resolve that Bazetta Township Park shall be run by the Bazetta Township Board of Trustees until further notice or action, due to lack of a sufficient number of interested residents to fill seats on the Bazetta Township Parks & Recreation Board.

**Motion:** None  
**Second:** None  
**Vote:** None

**Correspondence (Copies available upon request):**

- None

**Administration:**

- Nothing to report

**Fire Department:**

- See Attached Report

**Police Department:**

- See Attached Report
- Chief Hovis said the following
  - Would like to recognize Patrolman Donald Utterback at the end of the meeting
  - Drug Take Back Day will be April 30 from 10am - 2pm at the Police Department

**Road Department:**

- Road Superintendent Parke reported on his meeting with the Trumbull County Engineer

**124-16** To approve an expenditure not to exceed fifty percent (50%) of \$1,375.00 for the township portion of tree removal in the right of way at 2841 Cadwaller Sonk Road by Bazetta Tree, to be paid from the Gas Tax Fund.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes              Trustee Webb - Yes

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to report

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported the following
  - Quarterly Meeting was held on April 6 with no action taken
  - Next Quarterly Meeting will be in July

**Parks & Recreation Board:**

- Nothing to report

**Safety Committee:**

- Chief Lewis said a report was submitted to the Trustees

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None
- Life Saving Award presented to Patrolman Donald Utterback
  - 1st Bazetta Township Officer to save a life using Narcan

**Public Comment:**

- Jack Hineman of Northview Drive
  - Expressed concern about the township's IT guy being a full time employee contracted out to other townships
  - Asked much of his time is spent working for Bazetta and how much is spent elsewhere
    - Fiscal Officer Drew said that his wages for the past two years have been paid roughly 1/3 from the General Fund and 2/3 from elsewhere

- Asked where the money to pay him comes from
  - Fiscal Officer Drew replied as follows
    - He is paid by whatever department he is working in, e.g. if he is working at the Fire Department, then he is paid from the Fire Fund
    - When he is working elsewhere, he is paid from the General Fund and the payments from other townships for his services go into the General Fund
  - Trustee Webb pointed out that IT Specialist Davis maintains all the computers, printers, phone systems, MDTs, electronic sign, any other electronic devices, website, and Facebook page for the township as well as being a reserve truck driver for the Road Department
- Asked if he gets overtime
  - Fiscal Officer replied as follows
    - IT Specialist Davis gets overtime whenever he works as a reserve truck driver or is called out for IT services outside of normal business hours
    - Any overtime incurred while working at another township is paid by that township as part of our IT Services Agreement
- Stanley Shrodek of Lakeshore Drive
  - Would like to see the Fiscal Officer give informational meetings about where township money comes from and where it goes
  - Would like the Trustees to pass a motion about that
    - Fiscal Officer Drew said she would gladly teach a series of classes about township finance if people were interested in attending
    - Trustee Webb said he will take this under advisement and discuss it with Fiscal Officer Drew and the other Trustees
- Joseph Bielecki of Northview Drive
  - Zoning Inspector Mills hasn't gotten back to him about issues discussed at last month's meeting
    - Trustee Parke apologized and said he was due at any moment
    - Trustee Webb said Zoning Inspector Mills was going to talk to the property owner
  - Still has concerns about the water flowing behind his property down to Route 46
    - Trustee Webb said the Ohio Revised Code states that a petition can be presented to the Trumbull County Commissioners
    - Trustee Parke said this is something that could be done, but that it need to go to the Trumbull County Engineer before it goes to the Commissioners
  - Asked about the life of an easement
    - Trustee Parke said an opinion from legal counsel would be required, but that he thought an easement was forever
    - Road Superintendent Parke presented some documentation on drainage issues that was written by township legal counsel for the Ohio Township Association magazine

**125-16** To adjourn the meeting at 6:29pm.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

  
 \_\_\_\_\_  
 Attested by: Fiscal Officer Rita K. Drew

Dated: 04-25-16

  
 \_\_\_\_\_  
 Approved by: Vice Chairman Trustee Ted Webb

Dated: 4-25-16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	461.82	VW 1	Huntington National Bank	Loan
2	157.57	VW 2	The Huntington National Bank	Mo Service Charge
27147	67.93	VW27147	Ainsley Oil Company	Fuel
27148	800.00	VW27148	Attorney Mark S. Finamore	Legal Services
27149	1000.00	VW27149	Bud's Towing & Recovery, LLC	March Tows
27150	25.00	VW27150	Rita Benoit	4-06-16 Qtrly Mtg.
27151	380.00	VW27151	Bazetta Fire/EMS Training Center	Training
27152	567.00	VW27152	BE Solutions	Mo Admin Fees
27153	38.42	VW27153	CDW Government	Supplies
27154	8.29	VW27154	Cortland Auto Parts	Supplies/Parts
27155	464.08	VW27155	Cerni Motors Sales, Inc.	Parts
27156	7.77	VW27156	Cortland Mower Sales, Inc.	Parts
27157	117.70	VW27157	City of Warren, Utility Services	Service
27158	134.13	VW27158	Dominion East Ohio	Service
27159	691.16	VW27159	Eastgate Regional Council of Governments	TH 1498 Millennium Blvd R
27160	161.88	VW27160	Fusion Network Billing System	Service
27161	985.19	VW27161	Bryan M. Galida	OPERS Refund
27162	25.00	VW27162	Jack Hineman	04-06-16 Qrtly Mtg
27163	59.44	VW27163	Home Depot Credit Services	Supplies
27164	1108.80	VW27164	Marjorie Henson	EMS Refund
27165	173.22	VW27165	Hanley Print & Promotions	Supplies
27166	245.08	VW27166	Lowe's Business ACCT/SYNCB	Supplies
27167	25.00	VW27167	Walter Maycher	04-06-16 Qtrly Meeting
27168	594.30	VW27168	Mark Thomas Ford	Supplies/Parts
27169	187.62	VW27169	Michael Mannella	March Healthcare Reimburse
27170	1824.00	VW27170	MPH Industries, Inc.	Radar Package
27171	1054.74	VW27171	Mark Thomas Ford	Supplies/Parts
27172	500.00	VW27172	Northstar Towing, Inc.	March Tows
27173	1260.00	VW27173	Ohio Billing, Inc.	EMS Trip Submission
27174	681.55	VW27174	Ohio Edison	Service
27175	280.00	VW27175	Psycare, Inc.	Service
27176	165.57	VW27176	Regional Collection Services, Inc.	Service
27177	33.25	VW27177	Respiratory Care Partners, Inc.	EMS Supplies
27178	400.00	VW27178	Schultz Towing Inc.	Tows
27179	425.00	VW27179	Patrick M. Swiger	Uniform Allowance
27180	87.05	VW27180	Sunburst Environmental Service, Inc.	Service
27181	411.27	VW27181	Time Warner Cable-Northeast	Service
27182	1900.00	VW27182	Trumbull County Treasurer	Fire Station Sanitary Tap-
27183	222.79	VW27183	Trumbull County Water & Sewer Acct. Dept	Service
27184	19.90	VW27184	Tactor Supply Credit Plan	Supplies
27185	60.00	VW27185	UH EMS Institute	Service
27186	396.33	VW27186	Verizon Wireless	Service
27187	25.00	VW27187	Howard Wetzal	04-06-16 Quarterly Meeting
27188	2796.27	VW27188	Wex Bank	Gas/Diesel
27189	20.00	VW27189	Youngstown/Warren Regional Chamber	04/13/16 MVSC
27190	6271.42	VW27190	BE Solutions	Claims Runs
27191	213.23	VW27191	Handyman Supply Inc.	Supplies
27192	572.50	VW27192	Koorsen Fire & Security	Service
27193	74.32	VW27193	Dominion East Ohio	Service
27194	140.00	VW27194	On Demand Drug Testing & Work Solutions	Service
27195	270.40	VW27195	Orwell Natural Gas	Service
27196	42.50	VW27196	PTNE, Inc.	Service
27197	3208.88	VW27197	Trumbull County 9-1-1	9-1-1 Service
27198	316.59	VW27198	Walmart Business/SYNCB	Supplies
27199	82259.75	VW27199	X-Press Underground	Sanitary & Water Main Exte
27200	25896.10	VW27200	Mark Thomas Ford	2016 Ford Explorer
=====				
	140314.81		Total Amount of Pending Warrants	

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 1st day of April 2016, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Milton Township, (hereinafter "Cooperative Agency User") whose address is 15992 Milton Ave. Lake Milton, Ohio,

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 1st day of April 2016 and continuing thereafter for a period of one year terminating at the close of business the 31 day of March 2017. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to; planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

**3. Time Requirements:**

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

**4. Compensation and Terms:**

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 50.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 75.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

**5. Expenses:**

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

**6. Confidentiality:**

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

**7. Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or



created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

**8. Independent IT Service Provider Relationship:**

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

**9. Waiver, Modification, or Cancellation:**

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

**10. Assignment:**

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

**11. Indemnification:**

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

**12. LEADS (Law Enforcement Assistance Data System) Requirements: (if applicable)**

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

**13. Cooperative Agency User's Requirements:**

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

**14. Severability:**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IT employee for  
Bazetta Township

*Prepared and Approved as to Form*

\_\_\_\_\_  
Mark S. Finamore  
Township Legal Counsel

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION**

**Resolution #122-16 (Additional General Fund Tax Levy 1.5 mills)**

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 11th day of April, 2016, at the office of said Board, with the following members present:

Trustee Parke  
Trustee Webb

Trustee Parke moved the adoption of the following resolution:

**WHEREAS**, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

**WHEREAS**, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy an additional tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191, for the current expenses of said township, at a rate not exceeding \$0.15 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2016, collection year beginning 2017.

**BE IT FURTHER RESOLVED** that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

**BE IT FURTHER RESOLVED** upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the general election to be held on the 8th of November, 2016; and

**BE IT FURTHER RESOLVED** that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191; and

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Webb seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - Absent

Trustee Parke - Yes

Trustee Webb - Yes

Adopted the 11th day of April, 2016.



---

Fiscal Officer Rita K. Drew

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {03/01/2016} And {03/31/2016}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
138 Off-road vehicle or heavy equipment fire	1	1.05%	\$2,000	100.00%
	<u>1</u>	<u>1.05%</u>	<u>\$2,000</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	67	70.52%	\$0	0.00%
322 Motor vehicle accident with injuries	3	3.15%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	2.10%	\$0	0.00%
	<u>72</u>	<u>75.78%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
553 Public service	3	3.15%	\$0	0.00%
554 Assist invalid	3	3.15%	\$0	0.00%
561 Unauthorized burning	1	1.05%	\$0	0.00%
	<u>7</u>	<u>7.36%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	2	2.10%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	5	5.26%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.05%	\$0	0.00%
	<u>8</u>	<u>8.42%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
731 Sprinkler activation due to malfunction	1	1.05%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	1.05%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.05%	\$0	0.00%
741 Sprinkler activation, no fire -	2	2.10%	\$0	0.00%
745 Alarm system activation, no fire -	2	2.10%	\$0	0.00%
	<u>7</u>	<u>7.36%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 95

Total Est Loss: \$2,000

BAZETTA

Aid Responses by Department

Alarm Date Between {03/01/2016} And {03/31/2016}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
16-0000177	03/01/2016	2 Automatic aid received	#Personnel	3	1	0	0
Their Inci	234	Response Time: 00:05:42	#Appartus	1	1	0	0
16-0000241	03/23/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	160374	Response Time: 00:05:12	#Appartus	0	1	0	0
Subtotal Responses: 2			Average Response Time for Dept: 00:05:27				

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109							
16-0000260	03/30/2016	2 Automatic aid received	#Personnel	0	2	0	0
Their Inci	21-0260	Response Time: 00:03:38	#Appartus	0	1	0	0
16-0000266	03/31/2016	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci	531	Response Time: 00:06:03	#Appartus	1	0	0	0
Subtotal Responses: 2			Average Response Time for Dept: 00:04:51				

STA. 32 HOWLAND FDID 78121							
16-0000222	03/16/2016	3 Mutual aid given	#Personnel	3	0	0	1
Their Inci	737	Response Time: 00:18:39	#Appartus	1	0	0	1
16-0000229	03/19/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	763	Response Time: 00:03:11	#Appartus	0	1	0	0
Subtotal Responses: 2			Average Response Time for Dept: 00:10:55				

Response time calculated from time notified to arrival.

BAZETTA

Staff Activity by Activity Code

Date Between {03/01/2016} And {03/31/2016} and  
Activity Code = "S13 "

Date	Time	Incident	Type	Staff ID/Name	Hours	Hrs Pd	Points
S13 OPENED STATION 13							
03/02/2016	09:00:00		O	HANS01 Hanson, Aaron S	10.50	0.00	0.00
03/02/2016	09:00:00		O	QUIG01 Quiggle, Brandon	10.50	0.00	0.00
03/04/2016	08:30:00		MO	PELL01 Pelley, Phillip James	11.00	0.00	0.00
03/04/2016	08:30:00		MO	WASS01 Wasser, Robert	11.00	0.00	0.00
03/07/2016	08:00:00		O	GINN01 Ginn, Eric R.	8.00	0.00	0.00
03/07/2016	08:00:00		O	GUB01 Gubyanar, Scott	8.00	0.00	0.00
03/08/2016	11:00:00		O	GUB01 Gubyanar, Scott	9.00	0.00	0.00
03/08/2016	11:00:00		O	TOPO01 Toporcer, Tom	9.00	0.00	0.00
03/10/2016	08:30:00		FMOR	SHAF01 Shafer, Todd	11.00	0.00	0.00
03/10/2016	08:30:00		FMOR	WASS01 Wasser, Robert	11.00	0.00	0.00
03/11/2016	09:00:00		O	HANS01 Hanson, Aaron S	11.00	0.00	0.00
03/11/2016	09:00:00		O	PELL01 Pelley, Phillip James	11.00	0.00	0.00
03/13/2016	08:30:00		M	GUB01 Gubyanar, Scott	11.00	0.00	0.00
03/13/2016	08:30:00		M	PELL01 Pelley, Phillip James	11.00	0.00	0.00
03/14/2016	09:00:00		O	CLEL01 Cleland, Joshua	7.50	0.00	0.00
03/14/2016	09:00:00		O	HALL01 Hall, Bradley A	7.50	0.00	0.00
03/16/2016	11:00:00		MO	SHAF01 Shafer, Todd	4.00	0.00	0.00
03/16/2016	11:00:00		MO	WASS01 Wasser, Robert	4.00	0.00	0.00
03/19/2016	14:00:00		O	GINN01 Ginn, Eric R.	5.50	0.00	0.00
03/19/2016	14:00:00		O	GUB01 Gubyanar, Scott	5.50	0.00	0.00
03/20/2016	09:00:00		O	HALL01 Hall, Bradley A	11.00	0.00	0.00
03/20/2016	09:00:00		O	QUIG01 Quiggle, Brandon	11.00	0.00	0.00
03/21/2016	09:00:00		O	GINN01 Ginn, Eric R.	7.00	0.00	0.00
03/21/2016	09:00:00		O	WILD01 Wildman, Nicolas A	7.00	0.00	0.00
03/23/2016	13:00:00		O	HALL01 Hall, Bradley A	3.50	0.00	0.00
03/23/2016	13:00:00		O	HANS01 Hanson, Aaron S	3.50	0.00	0.00
03/23/2016	13:00:00		O	QUIG01 Quiggle, Brandon	3.50	0.00	0.00
03/23/2016	13:00:00		O	TOPO01 Toporcer, Tom	3.50	0.00	0.00
03/28/2016	09:00:00		O	GUB01 Gubyanar, Scott	7.00	0.00	0.00
03/28/2016	09:00:00		O	TOPO01 Toporcer, Tom	7.00	0.00	0.00
03/29/2016	09:00:00		O	CLEL01 Cleland, Joshua	8.00	0.00	0.00
03/29/2016	09:00:00		O	HALL01 Hall, Bradley A	8.00	0.00	0.00
03/30/2016	09:00:00		O	WALT02 Walters, Gary	11.00	0.00	0.00
03/30/2016	09:00:00		O	WILD01 Wildman, Nicolas A	11.00	0.00	0.00
03/30/2016	09:00:00		O	WILD01 Wildman, Nicolas A	10.00	0.00	0.00
03/30/2016	09:00:00		O	WRIG01 Wright, Michael	10.00	0.00	0.00
03/30/2016	09:00:00		O	WILD01 Wildman, Nicolas A	10.00	0.00	0.00
03/30/2016	09:00:00		O	WRIG01 Wright, Michael	10.00	0.00	0.00
03/31/2016	09:00:00		O	GINN01 Ginn, Eric R.	11.00	0.00	0.00
03/31/2016	09:00:00		O	GUB01 Gubyanar, Scott	11.00	0.00	0.00

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other



BAZETTA

Staff Activity by Activity Code

Date Between {03/01/2016} And {03/31/2016} and  
Activity Code = "S13"

Date	Time	Incident	Type	Staff ID/Name	Hours	Hrs Pd	Points
S13		OPENED STATION 13					
Totals for Activity Code:					341.00	0.00	0.00
Avg for Activity Code:					8.53	0.00	0.00

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other



# March 2016 Bazetta Police Department Activity

Published Date: April 4 , 2016

Activity	Total
Calls for Service	510
Incident Reports Filed	116
Traffic Crash Investigations	14
Number of Persons Arrested	65
Traffic Offenses	96
Traffic Citations Issued	85
Vehicle Miles Traveled	10,653.80
Office Contacts	214

Numbers are subject to change due to report status and other circumstances

agenda item

Fri 4/1/2016 7:20 AM

**From:** "Kris Parke"

**To:** "Rita K. Drew", "Theodore Webb"



Hello,

I have a dead tree located at 2841 Cadwallader Sonk Road. It is half on the road right of way, as per Trumbull County, and I am going to split the cost of removal with the property owner Kent Fusselman. It is a huge tree and will be in at least the neighborhood of 2000.00 to remove the tree and flush cut. I am also getting a separate price on removing the stump. Our half will be from 03-C-03.

Have a good day,

Kris Parke  
Road Superintendent  
Bazetta Township  
330-637-8311 (phone)  
330-637-4518 (fax)  
kparke@bazettatwp.org  
www.bazettatwp.org (<http://www.bazettatwp.org/>)

agenda item

Tue 4/5/2016 9:56 AM

**From:** "Kris Parke"

**To:** "Rita K. Drew"



Hi Rita,

We will be splitting this quote with the property owner because this tree is half on the right a way and half off. Bazetta Tree has the lowest quote for \$1375.00 to be split with property owner at 2841 Cadwallader Sonk Road, Kent Fusselman. He will pay the tree company directly.

Thank you,

Kris Parke  
Road Superintendent  
Bazetta Township  
330-637-8311 (phone)  
330-637-4518 (fax)  
kparke@bazettatwp.org  
www.bazettatwp.org (<http://www.bazettatwp.org/>)

PENDING

TRADING, SIGNS, CONSIG ETC



# BAZETTA TREE, INC.

P.O. Box 189  
Cortland, Ohio 44410

Phone 330-638-6208 (Warren)  
or  
330-726-9994 (Youngstown)  
Fax 330-726-3277

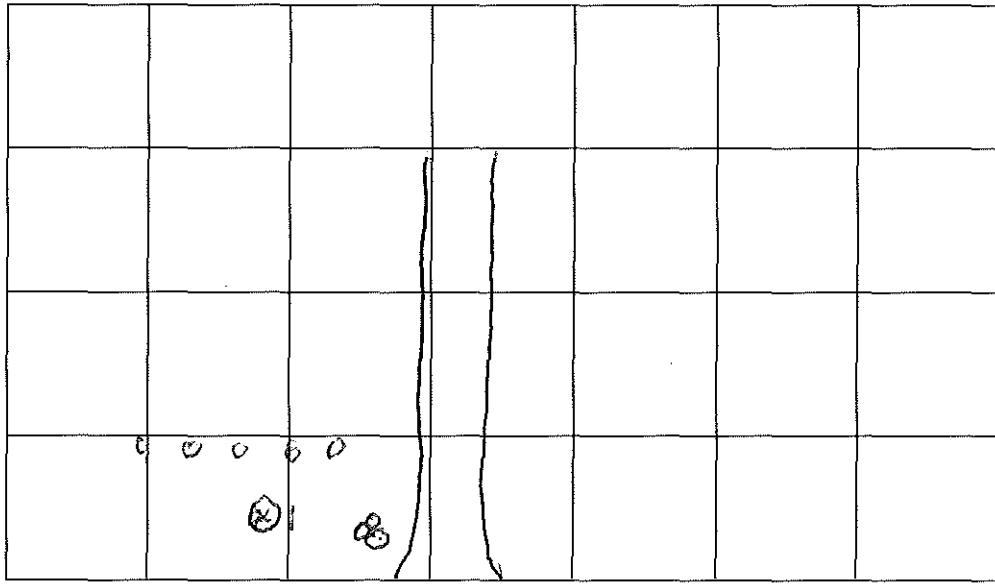


W/Budget  
110 CHRIS PARKE  
CUSTOMER NAME: BAZETTA TWP  
STREET: 2841 CADWALLOD SQ  
CITY/STATE/ZIP: \_\_\_\_\_

DATE: 4-4-16  
DIRECTIONS TO JOB: \_\_\_\_\_  
PHONE: 319-4749

ITEM	DESCRIPTION W/RIBBON	
1	LARGE WHITE OAK (WT OF DRIVE) REMOVE	1375.00
* HOME OWNER TO TAKE WOOD LEAVE LONG LONG 6-8 FT		
FIREWOOD LEAVE (APPROX. 10" PCE) (AT WORKSITE - DOES NOT INCLUDE MOVING WOOD)		HAUL
BRANCHES: <u>CHIP</u>	STUMP: <u>LOW CUT</u>	GRIND #1 - 170
WORK AREA: <u>RAKE</u>	STUMP GRINDINGS: LEAVE	HAUL

SUBTOTAL	1375.00
6.75% / 17.25% TAX	
<b>EXAMPLE TOTAL</b>	



- BAZETTA TREE, INC. IS NOT RESPONSIBLE FOR LAWN DAMAGE DUE TO DROPPING LOGS.
- PAYMENT REQUIRED UPON COMPLETION. WE ACCEPT VISA, MASTERCARD AND DISCOVER.
- BOOKING APPROXIMATELY 2-3 WEEKS AHEAD. THE WEATHER MAY ALTER THE SCHEDULED START AS WELL AS THE PROJECTED FINISH DATE.
- QUOTE IS VALID FOR 30 DAYS.

THE ABOVE ESTIMATE IS HEREBY APPROVED AND BAZETTA TREE, INC. IS AUTHORIZED TO COMMENCE WORK AT THEIR CONVENIENCE.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Ohio**

**Bureau of Workers'  
Compensation**

30 W. Spring St.  
Columbus, OH 43215

### **Certificate of Ohio Workers' Compensation**

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit [www.bwc.ohio.gov](http://www.bwc.ohio.gov), or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer

823097

BAZETTA TREE INC  
PO BOX 189  
CORTLAND, OH 44410-0189

[www.bwc.ohio.gov](http://www.bwc.ohio.gov)  
Issued by:



Period specified below

07/01/2015 through  
06/30/2016

*Stephen Bucher*  
Administrator/CEO

You can reproduce this certificate as needed.

Certificate of Coverage

**Ohio**

**Bureau of Workers'  
Compensation**

30 W. Spring St.  
Columbus, OH 43215

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This certificate must be conspicuously posted.

Policy number and employer

823097

BAZETTA TREE INC  
PO BOX 189  
CORTLAND, OH 44410-0189

[www.bwc.ohio.gov](http://www.bwc.ohio.gov)  
Issued by:



Period specified below

07/01/2015 through  
06/30/2016

*Stephen Bucher*  
Administrator/CEO

You can reproduce this certificate as needed.

Certificate of Coverage



# CERTIFICATE OF LIABILITY INSURANCE

BAZET-2 OP ID: CW

DATE (MM/DD/YYYY)

12/09/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Bowers Group 339 N High St Cortland, OH 44410 Ben Bowers	CONTACT NAME: Carol Williams	PHONE (A/C, No, Ext): 330-638-6146	FAX (A/C, No): 330-638-5127
	E-MAIL ADDRESS: carolw@bowersgrp.com		
INSURED Bazetta Tree, Inc. P.O. Box 189 Cortland, OH 44410-0189	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: NSI a Division of West Bend		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			NSH1245839	12/12/2015	12/12/2016	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 200,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 10,000
	<input checked="" type="checkbox"/> PD Ded \$500						PERSONAL & ADV INJURY	\$ 1,000,000
	GENL AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$ n/a
A	AUTOMOBILE LIABILITY			NSH1245839	12/12/2015	12/12/2016	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$ n/a
	<input type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$ n/a
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (PER ACCIDENT)	\$ n/a
								\$ n/a
A	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		NSH1245840	12/12/2015	12/12/2016	EACH OCCURRENCE	\$ 1,000,000
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	\$ 1,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$		0					\$ n/a
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			NSH1245839	12/12/2015	12/12/2016	W/C STATUTORY LIMITS	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	OHIO STOP GAP ONLY			E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
								n/a

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

\*\* Employer's Liability - Ohio Stop Gap Only \*\*

## CERTIFICATE HOLDER

## CANCELLATION

Bazetta Tree, Inc. P.O. Box 189 Cortland, OH 44410-0189	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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**Purchase Order** *chris-330-637-8311* *Rich 330 240 7897*

TO <i>Bazzetta Twp Chris Parks</i>	SHIP TO <i>Tanglewood Tree Service</i>
ADDRESS <i>2211 St Rt 305</i>	ADDRESS <i>1336 Salem Hatchings Rd</i>
CITY, STATE, ZIP <i>Cor Hand Oh 44410</i>	CITY, STATE, ZIP <i>Grand Oh 44420</i>

DATE <i>3-31-16</i>	DATE REQUIRED <i>ASAP</i>	TERMS <i>Completion</i>	HOW SHIPPED	REQ. NO. OR DEPT.	FOR <i>16013</i>
------------------------	------------------------------	----------------------------	-------------	-------------------	---------------------

QUANTITY ORDERED	QUANTITY RECEIVED	PLEASE SUPPLY LISTED ITEMS BELOW	PRICE	UNIT
1		<i>Tree work: Remove Large Oak Tree located close to road at 2341 Lad-Senk Rd. (Fusselmans) Cut Tree flush to ground, chip branches &amp; haul chips &amp; debris away. Leave firewood for Home Owner. Also grind out stump 6" to 12" below ground level. Leave grindings in hole</i>		
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				

*Tree work - 2000<sup>00</sup>*  
*Stumpwork 250<sup>00</sup>*

*\*Payment split between Twp & Home Owner*

<b>IMPORTANT</b>	Please send _____ copies of your INVOICE with ORIGINAL BILL OF LADING.
Purchase Order Number must appear on all invoices - packaging, etc. Please notify us immediately if you are unable to complete the order by date specified.	PURCHASING AGENT





Quality Service at a Value Price

Barrackman Tree Service, LLC  
 4149 County Line Turnpike Road  
 Southington, OH 44470  
 330.889.2931 office  
 330.351.9520 cell  
[www.barrackman.com](http://www.barrackman.com)

Tree Removal  
 Trimming  
 Crane Service  
 Stump Removal  
 Brush Chipping  
 Free Estimates

## WORK ORDER / ESTIMATE

Name Chris Parke Bszetta Tunshy Date 4-5-16  
 Address 2841 Cedarhurst Sunlt  
 Phone No. 219 4749  
 Job Site Address \_\_\_\_\_

<u>Cut down 1 Tree left of drive along Pet.</u>	<u>2600</u>
<u>Grind Stp</u>	<u>300</u>

In the removal of trees there is always some yard damage.	SUBTOTAL	<u>1900</u>
Not responsible for damage to walks or driveways from equipment.	TAX	<u>T/F</u>
Not responsible for damage to underground utilities, drains, sprinklers or dog fences.	TOTAL	<u>1900</u>

Customer takes all responsibility for approving tree work (Trimming or Removal) on property described above.  
 Customer takes all responsibility for approving tree work on trees located on property lines (Trimming or Removal).

- \* Grind Stump  yes  no
- \* Rake Yard  yes  no
- \* Chip Limbs  yes  no
- \* Haul Wood  yes  no
- \* Leave Wood  yes  no
- \* Cut to Firewood Length  yes  no
- \* Haul Stump Grindings  yes  no

Date: \_\_\_\_\_

Customer Signature \_\_\_\_\_

Barrackman Tree Service, LLC

Estimate valid for 30 days. PAYMENT DUE IN FULL WHEN SERVICE IS COMPLETED.

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 25, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

**126-16** To accept the minutes from the April 11 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**127-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**128-16** To authorize the Fiscal Officer to make the following transfers.

*\$2,000.00 from General Fund (01) to Zoning (13)*  
*\$6,000.00 from General Fund (01) to Cemetery (05)*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**129-16** To not request a hearing on TA Operating LLC dba Quaker Steak and Lube's permit application with the Ohio Division of Liquor Control.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Invitation from Youngstown Warren Regional Chamber to attend their Government Affairs Council luncheon

**Administration:**

- Trustee Webb reported the following
  - A General Fund Levy committee is being formed and will be headed up by Chief Hovis and former Chief Sayers
  - Reminder that Trumbull County Health Board will treat standing water for mosquitoes if they are informed of the water

**Fire Department:**

- Chief Lewis reported the following
  - Ground has been broken for the new fire station
  - Construction meetings and payments due will begin in May
  - Estimated move in date is June 2017

**Police Department:**

- Chief Hovis stated the following
  - Drug Take Back Day would be April 30 from 10am-2pm at the Police Department
  - No needle or liquids would be accepted

**Road Department:**

- Superintendent Parke reported the following
  - Park restrooms are now open
  - Foundations are being done in the cemetery

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills reported the following
  - He is adjusting to the 20 hour work week
  - Has received complaints about the lack of free garage sale permits
  - Has told residents to address those complaints to the Trustees
  - Has attended some meetings on his own time
  - Reminded residents the township is not doing any nuisance abatements due to budget cuts

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next Quarterly Meeting would be July 6 at 6:30pm

**Parks & Recreation Board:**

- Trustee Parke asked if IT Specialist Davis could post something on the sign and on the website about seeking members for this Board
- Chairman Belcher reported the following
  - Has spoken to several former members of the Board who would like to be on it
  - Will talk to other residents to get more members

**Safety Committee:**

- Chief Lewis said the next meeting would be May 5 at 8am

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Lisa (Last Name Unknown) from Woodland Trails, Phase 4
  - Has contact Ohio Dept. of Transportation (ODOT) about having a light on Burnett
  - Was told ODOT would need to conduct a traffic count
    - Inspector Mills affirmed that this is true
  - Concerned that no one from ODOT has gotten back to her
    - Inspector Mills said to keep calling ODOT and they will eventually do something

PENDING WARRANT REPORT  
 Bazetta Township [2016]


Date: 04/25/16


Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
27249	26.52	VW27249	Advance Auto Parts	Parts
27250	566.90	VW27250	Automotive Distributors Warehouse	Parts
27251	19.20	VW27251	AT&T Mobility	Service
27252	2259.77	VW27252	BE Solutions	Claims Runs
27253	1506.94	VW27253	Delta Dental	Insurance
27254	74.45	VW27254	Finger Lakes System Chemistry	Supplies
27255	875.00	VW27255	Scott W. Gubanyar	Clothing Allowance
27256	875.00	VW27256	Aaron Hanson	Clothing Allowance
27257	276.09	VW27257	Medical Mutual of Ohio-6018	Refund
27258	875.00	VW27258	Michael Mannella	Clothing Allowance
27259	17836.44	VW27259	Ohio Insurance Services Agency	Insurance
27260	1054.41	VW27260	Ohio Edison	Service
27261	475.96	VW27261	Ohio Edison	Service
27262	6920.38	VW27262	Ohio Bureau of Workers' Compensation	Installment Transactions
27263	95.83	VW27263	Cerni Motor Sales, Inc	PARTS
27264	108.99	VW27264	Purchase Power	Postage
27265	280.00	VW27265	Psycare, Inc.	Service
27266	875.00	VW27266	Thomas S. Rink	Clothing Allowance
27267	313.20	VW27267	Standard Insurance Company RD	Insurance
27268	200.00	VW27268	Schultz Towing, Inc.	Tows
27269	102.56	VW27269	Trumbull County Water and Sewer	Service
27270	50.00	VW27270	Treasurer State of Ohio	Service
27271	177.00	VW27271	Treasurer State of Ohio	Service
27272	875.00	VW27272	Robert A. Wasser	Clothing Allowance
27273	875.00	VW27273	Nicolas Wildman	Clothing Allowance
27274	875.00	VW27274	Gary W. Walters	Clothing Allowance
27275	875.00	VW27275	David A. Walter	Clothing Allowance
27276	150.00	VW27276	Donna Rae Hottle Pence	Return of Grave Space
27277	597.00	VW27277	Involta	Service/Supplies
27278	100.00	VW27278	NEOFCA	Annual Membership Dues
27279	241.94	VW27279	American Tire Distributors	Supplies
27280	372.60	VW27280	Penn Care Public Safety Technology	Supplies
27281	50.00	VW27281	Bazetta Fire & EMS Training Center	Refresher
27282	81.60	VW27282	D&T,P.M. & Truck Repair, LLC	Supplies
27283	572.50	VW27283	Koorsen Fire & Security	Service/Supplies
27284	399.08	VW27284	Channing Bete Company, Inc.	Supplies
27285	43.72	VW27285	Scott W. Gubanyar	Training Reimbursement
=====				
	41953.08		Total Amount of Pending Warrants	

- Asked if a traffic light could go up by Murphy's Oil on Millenium
  - Superintendent Parke said the township could not afford to put up a light, but have discussed a stop sign
- Concern about hearing gun shots
  - Inspector Mills said they could be coming from the hunting area on Elm Road
  - Chief Hovis said to call the Police Department whenever she hears them
- Wanda Myers, from Woodland Trails, Phase 4
  - Asked if a permit was required for people to shoot guns in the township
  - Does the Police Department have a record of gun owners in the township
  - Are there hours when people can and can not shoot guns
- Chief Hovis said the following
  - Gun registration is done on the federal level, not locally, so we do not maintain records of individual gun owners
  - Shooters on private property are required to have an adequate back stop
  - Officer do check on this when an issue is brought to their attention

**130-16** To adjourn the meeting at 6:17pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 05-04-16  
 Attested by: Fiscal Officer Rita K. Drew

  
 \_\_\_\_\_ Dated: 05-6-16  
 Approved by: Chairman Trustee Paul Hovis

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

87746290150 <small>PERMIT NUMBER</small>		TRFO <small>TYPE</small>	TA OPERATING LLC DBA QUAKER STEAK AND LUBE 2191 MILLENNIUM BLVD & PATIO BAZETTA TWP CORTLAND OH 44410
10	01	2015 <small>ISSUE DATE</small>	
04	04	2016 <small>FILING DATE</small>	
D5		D6 <small>PERMIT CLASSES</small>	
78	904	C	F15869 <small>RECEIPT NO.</small>

FROM 04/06/2016

7128910 <small>PERMIT NUMBER</small>			OSL OF WARREN INC DBA QUAKER STEAK AND LUBE 2191 MILLENNIUM BLVD & PATIO BAZETTA TWP CORTLAND OH 44410
10	01	2015 <small>ISSUE DATE</small>	
04	04	2016 <small>FILING DATE</small>	
D5		D6 <small>PERMIT CLASSES</small>	
78	904		



MAILED 04/06/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN.

05/09/2016

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL

WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

C TRFO 8774629-0150

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

  
(Signature)

(Title)  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

04-25-16

BAZETTA TOWNSHIP TRUSTEES  
ATTN TOWNSHIP FISCAL OFFICER  
3372 STATE ROUTE 5 NE  
CORTLAND OHIO 44410

LLC / PARTNERSHIP CROSS REFERENCE  
DISPLAY

PGECG

8774629 PERMIT NBR  
TA OPERATING LLC  
ATTN GENERAL COUNSEL  
TWO NEWTON PL  
255 WASHINGTON ST STE 300  
NEWTON MA 02458-1634

\*\*\*\*\*

MARK R YOUNG	02/05/2009	ACTIVE	VICE PRES.
	05/30/2007	INACTIVE	
JENNIFER B CLARK	05/30/2007	ACTIVE	SECRETARY
THOMAS M OBRIEN	05/30/2007	ACTIVE	CEO
ANDREW J REBHOLZ	05/14/2008	ACTIVE	TREASURER
	05/30/2007	INACTIVE	
'TRAVELCENTERS OF AMERICA	05/30/2007	ACTIVE	5% MEMSHIP

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: May 9, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Paul Hovis  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

**131-16** To accept the minutes from the April 25 Regular Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**132-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**133-16** To adopt the attached *Resolution to Proceed to Levy a Tax in Excess of the Ten Mill Limitation (1.5 mill General Fund Additional Levy)*.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- None

**Administration:**

- Nothing to report

**Fire Department:**

- See Attached Report

**134-16** To authorize Chief Lewis and Fiscal Officer Drew to sell a Quint Ladder Truck on a 10 day auction on eBay, with a reserve of \$5,000.00.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**Police Department:**

- See Attached Report



**Road Department:**

- Nothing to report

**135-16** To approve an expenditure not to exceed \$27,000.00 with the Trumbull County Engineer for chip sealing on McCleary Jacoby Road, to be paid from the Gas Tax Fund.

**Motion:** Trustee Hovis

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to report

**Zoning Commission & Zoning Board of Appeals:**

- Nothing to report

**Parks & Recreation Board:**

- Nothing to report

**Safety Committee:**

- See Attached Minutes

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**


- None

**136-16** To adjourn the meeting at 6:01pm.

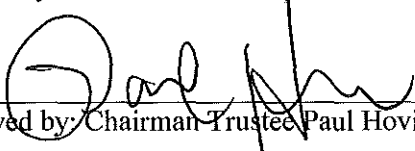
**Motion:** Trustee Hovis

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 05-17-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis

Dated: 05-23-16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	138.47	VW 1	The Huntington National Bank	Mo Serv Charges
27346	276.00	VW27346	24-7	Service
27347	101.47	VW27347	Arrowhead Services, Inc.	Supplies
27348	500.00	VW27348	Burrowes Consulting Services	Annual Maintenance
27349	567.00	VW27349	BE Solutions	Admin Fees
27350	414.24	VW27350	Business Card	Supplies/Etc
27351	117.70	VW27351	City of Warren, Utility Services	Services
27352	83.04	VW27352	Econ Steel	Supplies
27353	162.21	VW27353	Network Billing Systems, LLC	Service
27354	800.00	VW27354	Attorney Mark S. Finamore	Legal Services
27355	194.58	VW27355	Michael Mannella	Reimbursement
27356	400.00	VW27356	Northstar Towing, Inc.	Towing
27357	1260.00	VW27357	Ohio Billing, Inc.	EMS Trip Submission
27358	70.00	VW27358	On Demand Drug Testing & Work Solutions	Services
27359	1192.54	VW27359	Ohio Edison	Service
27360	297.50	VW27360	PTNE, Inc.	Service
27361	119.18	VW27361	Pitney Bowes, Inc.	Supplies
27362	56.42	VW27362	Brandon Quiggle	Reimbursement
27363	146.16	VW27363	Ricoh USA, Inc	Maint Agreement
27364	1762.88	VW27364	Southeastern Emergency Equipment	Supplies/Etc
27365	200.00	VW27365	Schultz Towing, Inc.	Tows
27366	178.84	VW27366	Sunburst Environmental Service, Inc.	Service
27367	31.05	VW27367	Mark Thomas Ford	Supplies
27368	28.00	VW27368	Trumbull County Recorder	Recording Notice
27369	293.63	VW27369	Time Warner Cable-Northeast	Service
27370	44.99	VW27370	Mark Thomas Ford	Supplies
27371	148.94	VW27371	Tractor Supply Credit Plan	Supplies
27372	347.36	VW27372	Thomas Turner	EMS Refund
27373	335.00	VW27373	UPMC Horizon	Supplies
27374	498.96	VW27374	Vision Service Plan-(OH)	Insurance
27375	396.18	VW27375	Verizon Wireless	Service
27376	2609.63	VW27376	Wex Bank	Gas/Diesel
27377	59.39	VW27377	Lou Wollam Chevrolet, Inc.	Supplies
27378	1000.00	VW27378	Bazetta Township	IT Services
=====				
	14831.36		Total Amount of Pending Warrants	

**RESOLUTION TO PROCEED TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION**

**Resolution #133-16 (Additional Current Expense Tax Levy 1.5 mills)**

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 9th day of May, 2016, at the office of said Board, with the following members present:

Trustee Paul Hovis

Trustee Ted Webb

Trustee Hovis moved the adoption of the following resolution:

**WHEREAS**, on the 11th day of April, 2016 the Board of Trustees passed a resolution declaring the necessity, for the purposes set forth in ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191 at a rate not exceeding 1.5 mill for each one dollar of valuation, which amounts to \$0.15 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2016 collection year beginning 2017; and

**WHEREAS**, the Trumbull County Auditor has certified to the Board of Trustees that the dollar amount of revenue to be generated by the tax levy during the first year of collection is \$215,373, based upon the current assessed valuation of the Township of \$143,582,170.

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that the Board desires to proceed with the submission of the question of an additional tax levy in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191, for the current expenses of said township, at a rate not exceeding 1.5 mill for each one dollar of valuation, which amounts to \$0.15 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2016 collection year beginning 2017.

**BE IT FURTHER RESOLVED** that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the general election to be held on the 8th of November, 2016; and

**BE IT FURTHER RESOLVED** that this tax levy be submitted to the electors under the authority of said Ohio Revised Code §5705.03, ORC §5705.19 (A), and ORC §5705.191; and

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Webb seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - Yes  
Trustee Parke - Absent  
Trustee Webb - Yes

Adopted the 9th day of May, 2016.



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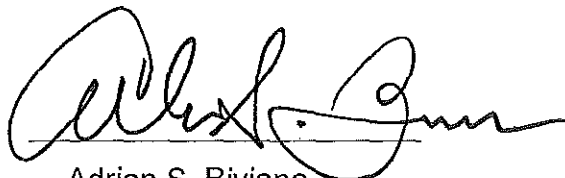
Fiscal Officer Rita K. Drew

## Certificate of Estimated Property Tax Revenue

Use this form when a taxing authority certifies a millage rate  
and requests the revenue produced by that rate.

The county auditor of Trumbull County, Ohio, does hereby certify the following:

1. On April 28, 2016, the taxing authority of the Township of Bazetta certified a copy of its resolution or ordinance adopted April 11, 2016, requesting the County Auditor to certify the current tax valuation of the subdivision and the amount of revenue that would be produced by one and five tenths (1.5) mills, to levy a tax outside the 10-mill limitation for Current Expense purposes pursuant to Revised Code §5705.19(A), to be placed on the ballot at the November 8, 2016, election. The levy type is an additional starting in tax year 2016, commencing in 2017 for a period of five (5) years.
2. The estimated property tax revenue that will be produced by the stated millage, assuming tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$ 215,373.
3. The total tax valuation of the subdivision used in calculating the estimated property tax revenue is \$ 143,582,170.



Adrian S. Biviano

Trumbull County Auditor

4/28/16  
Date

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {04/01/2016} And {04/30/2016}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
113 Cooking fire, confined to container	1	1.05%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	1.05%	\$1,000	100.00%
	<u>2</u>	<u>2.10%</u>	<u>\$1,000</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	1.05%	\$0	0.00%
321 EMS call, excluding vehicle accident with	63	66.31%	\$0	0.00%
322 Motor vehicle accident with injuries	1	1.05%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	5	5.26%	\$0	0.00%
	<u>70</u>	<u>73.68%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	1.05%	\$0	0.00%
413 Oil or other combustible liquid spill	1	1.05%	\$0	0.00%
444 Power line down	1	1.05%	\$0	0.00%
	<u>3</u>	<u>3.15%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
522 Water or steam leak	1	1.05%	\$0	0.00%
553 Public service	2	2.10%	\$0	0.00%
554 Assist invalid	3	3.15%	\$0	0.00%
561 Unauthorized burning	2	2.10%	\$0	0.00%
	<u>8</u>	<u>8.42%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	1	1.05%	\$0	0.00%
611E Dispatched & cancelled en route (EMS /	1	1.05%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	6	6.31%	\$0	0.00%
	<u>8</u>	<u>8.42%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to	1	1.05%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	2.10%	\$0	0.00%
743 Smoke detector activation, no fire -	1	1.05%	\$0	0.00%

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {04/01/2016} And {04/30/2016}**

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other	
<b>STA. 10 AIR BASE</b>								
16-0000311	04/16/2016	2 Automatic aid received	#Personnel	4	0	0	0	
Their Inci 16-08		Response Time: 00:08:08	#Appartus	1	0	0	0	
<b>Subtotal Responses:</b>		<b>1</b>	<b>Average Response Time for Dept:</b>					<b>00:08:08</b>

<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>								
16-0000279	04/04/2016	4 Automatic aid given	#Personnel	2	0	0	1	
Their Inci 16-00000		Response Time: 00:03:27	#Appartus	1	0	0	1	
16-0000311	04/16/2016	2 Automatic aid received	#Personnel	3	0	0	0	
Their Inci 16-389		Response Time: 00:08:08	#Appartus	1	0	0	0	
16-0000343	04/25/2016	3 Mutual aid given	#Personnel	0	0	0	0	
Their Inci 16-443		Response Time: 00:05:41	#Appartus	0	0	0	0	
<b>Subtotal Responses:</b>		<b>3</b>	<b>Average Response Time for Dept:</b>					<b>00:05:45</b>

<b>STA. 17 BRISTOL FDID 78105</b>								
16-0000273	04/01/2016	4 Automatic aid given	#Personnel	0	0	0	0	
Their Inci 16-172		Response Time: 00:00:00	#Appartus	0	0	0	0	
16-0000303	04/13/2016	4 Automatic aid given	#Personnel	4	0	0	0	
Their Inci 16-202		Response Time: 00:00:00	#Appartus	1	0	0	0	
16-0000319	04/19/2016	4 Automatic aid given	#Personnel	3	2	0	0	
Their Inci 16-215		Response Time: 00:08:30	#Appartus	1	1	0	0	
<b>Subtotal Responses:</b>		<b>3</b>	<b>Average Response Time for Dept:</b>					<b>00:02:50</b>

<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>								
16-0000311	04/16/2016	2 Automatic aid received	#Personnel	4	0	0	0	
Their Inci 16-618		Response Time: 00:08:08	#Appartus	1	0	0	0	
16-0000312	04/17/2016	3 Mutual aid given	#Personnel	0	2	0	0	
Their Inci 16-600		Response Time: 00:07:15	#Appartus	0	1	0	0	
<b>Subtotal Responses:</b>		<b>2</b>	<b>Average Response Time for Dept:</b>					<b>00:07:42</b>

**STA. 30 HOWLAND FDID 78121**

Response time calculated from time notified to arrival.

BAZETTA

Inspections by Type

Date Completed Between {04/01/2016} And  
{04/30/2016}

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
04/15/2016	13:16	BAZE02 BAZETTA TOWNSHIP ROAD DEPARTMENT 221 STATE ROUTE 305 NE	0.07	
04/06/2016	09:30	BP01 Circle K 3640 STATE ROUTE 5 NE	0.12	
04/15/2016	08:55	HAND01 HANDY MAN 3497 STATE ROUTE 5	0.63	
04/15/2016	09:44	HOST01 HOSTETLER INSURANCE 3464 STATE ROUTE 5	0.11	
04/15/2016	08:38	RCIG01 Cortland Cigar & Tobacco 3539 ELM RD NE	0.26	
04/15/2016	12:36	RIE RIENZI'S QUALITY CAR CARE 3473 ELM RD NE	0.44	
04/15/2016	08:11	SUBW01 Subway 3640 ELM RD NE	0.25	
04/15/2016	12:03	SUPE01 SUPER TIRE 3485 STATE ROUTE 5	0.32	
04/23/2016	09:29	ATTW01 AT&T WIRELESS 2205 ELM RD NE	0.20	
04/23/2016	10:02	FG001 FIVE GUYS 2170 MILLENNIUM BLVD /A	0.04	
04/23/2016	10:20	MURP01 MURPHY OIL USA, INC 2021 MILLENNIUM BLVD	0.06	
04/23/2016	10:07	QUAK01 Quaker Steak & Lube 2191 MILLENNIUM BLVD NE	0.15	
04/23/2016	09:48	VER VERIZON WIRELESS 2170 MILLENNIUM BLVD /5	0.06	
04/22/2016	11:08	BKMA01 B & K MARKET 2396 ELM RD NE	0.12	
04/22/2016	11:18	BURN01 BURNETT POOLS 2498 ELM RD NE	0.32	
04/19/2016	10:38	CENT01 CENTER FOR SURGERY 2580 ELM RD NE	0.36	
04/19/2016	10:03	DRJO01 Dr. Jonathon Eucker M.D. 2652 ELM RD NE	0.00	
04/19/2016	10:02	ENDO01 Endocrinology Veronica Jean-Pierre M.D. 2630 ELM RD NE	0.00	
04/19/2016	09:42	HAND02 H.A.N.D.S. L.L.C. 2672 ELM RD NE	0.07	



**BAZETTA**

**Staff Activity by Activity Code**

Date Between {04/01/2016} And {04/30/2016} and  
Activity Code = "S13"

Date	Time	Incident	Type	Staff ID/Name	Hours	Hrs Pd	Points
<b>S13 OPENED STATION 13</b>							
04/01/2016	10:00:00		O	HANS01 Hanson, Aaron S	10.00	0.00	0.00
04/01/2016	10:00:00		O	PELL01 Pelley, Phillip James	10.00	0.00	0.00
04/04/2016	13:00:00		O	GINN01 Ginn, Eric R.	7.00	0.00	0.00
04/04/2016	13:00:00		O	HALL01 Hall, Bradley A	7.00	0.00	0.00
04/05/2016	09:00:00		O	WILD01 Wildman, Nicolas A	10.00	0.00	0.00
04/05/2016	09:00:00		O	WRIG01 Wright, Michael	10.00	0.00	0.00
04/05/2016	09:00:00		O	WILD01 Wildman, Nicolas A	10.50	0.00	0.00
04/05/2016	09:00:00		O	WRIG01 Wright, Michael	10.50	0.00	0.00
04/10/2016	10:30:00		O	HANS01 Hanson, Aaron S	9.50	0.00	0.00
04/10/2016	10:30:00		O	PELL01 Pelley, Phillip James	9.50	0.00	0.00
04/12/2016	11:00:00		MO	WASS01 Wasser, Robert	4.00	0.00	0.00
04/12/2016	11:00:00		MO	WRIG01 Wright, Michael	4.00	0.00	0.00
04/13/2016	09:40:00		O	CLEL01 Cleland, Joshua	9.83	0.00	0.00
04/13/2016	09:40:00		O	HALL01 Hall, Bradley A	9.83	0.00	0.00
04/18/2016	09:00:00		FMO	GUB01 Gubyanar, Scott	7.00	0.00	0.00
04/18/2016	09:00:00		FMO	QUIG01 Quiggle, Brandon	7.00	0.00	0.00
04/19/2016	10:00:00		O	HALL01 Hall, Bradley A	10.00	0.00	0.00
04/19/2016	10:00:00		O	HANS01 Hanson, Aaron S	10.00	0.00	0.00
04/22/2016	09:00:00		O	GINN01 Ginn, Eric R.	11.00	0.00	0.00
04/22/2016	09:00:00		O	HALL01 Hall, Bradley A	11.00	0.00	0.00
04/26/2016	09:30:00		O	TOPO01 Toporcer, Tom	2.50	0.00	0.00
04/26/2016	09:30:00		O	WILD01 Wildman, Nicolas A	2.50	0.00	0.00
04/28/2016	11:00:00		O	HANS01 Hanson, Aaron S	9.00	0.00	0.00
04/28/2016	11:00:00		O	WRIG01 Wright, Michael	9.00	0.00	0.00
<b>Totals for Activity Code:</b>					<b>200.66</b>	<b>0.00</b>	<b>0.00</b>
<b>Avg for Activity Code:</b>					<b>8.36</b>	<b>0.00</b>	<b>0.00</b>

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY INTERNET AUCTION  
Section §505.10 (D) ORC

Moved by Trustee Hous, seconded by Trustee Webb, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

Quint Ladder Truck w/ \$5000.00 reserve

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

<u>Trustee Hous</u>	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
<u>Trustee Parke</u>	<input type="checkbox"/>	yes	<input type="checkbox"/>	no <u>ABSENT</u>
<u>Trustee Webb</u>	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no



## April 2016 Bazetta Police Department Activity

**Published Date: May 2, 2016**

Activity	Total
Calls for Service	524
Incident Reports Filed	115
Traffic Crash Investigations	10
Number of Persons Arrested	65
Traffic Offenses	105
Traffic Citations Issued	87
Vehicle Miles Traveled	10,488.90
Office Contacts	170
* Numbers are subject to change due to report status and other circumstances	

*From the office of the*

**Randy L. Smith, P.E., P.S.**  
**Trumbull County Engineer**

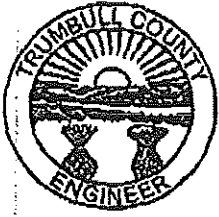
650 N. River Road N.W., Warren, Ohio 44483-2255  
Phone: 330-675-2640 Fax: 330-675-2642

**Facsimile Transmittal**

<b>To:</b>	Bazetta Township, Attn: Kris Parke	<b>Fax:</b>	330-637-4588
<b>From:</b>	Kristine Hunkus hwhunkus@co.trumbull.oh.us	<b>Date:-</b>	4/14/16
<b>Re:</b>	Estimates	<b>Pages:</b>	5

*Thank You!*





*Randy L. Smith, P.E., P.S.*  
**TRUMBULL COUNTY ENGINEER**

650 NORTH RIVER ROAD, N.W. WARREN, OHIO 44483-2255  
PHONE: 330-675-2640 FAX: 330-675-2642  
[www.countyengineer.com](http://www.countyengineer.com)

*Herb W. Lankhart, Jr.*  
Director of Finance &  
Personnel  
*Gregg A. Alberini, Sr.*  
Highway Superintendent

April 12, 2016

Bazetta Township Trustees  
3372 State Route 5  
Cortland, OH 44410

Re: McCleary Jacoby Road (T.H. 201) Chip Sealing Estimate, Patching Estimate,  
and Berming Estimate

Board of Trustees:

The following are the Chip Sealing Estimate, Patching Estimate, and Berming Estimate you requested for McCleary Jacoby Road (T.H. 201) from State Route 305 to State Route 46 in Bazetta Township. Please be aware that these are just estimates and the labor times and material quantities could change once out in the field.

The emulsion prices given are the figures from our current contract. We would ask the Township to purchase materials directly from the supplier. There will also be an additional minimal charge for fuel.

All other requirements of the County Engineer concerning liability and insurance would apply.

If you have any questions please call me at the office (330) 675-2640. If you would like to schedule this work, please forward a letter of request to my attention.

Sincerely yours,

Randy L. Smith, P.E., P.S.  
Trumbull County Engineer

A handwritten signature in cursive script that reads "Gregg A. Alberini".

Gregg A. Alberini  
Highway Superintendent

GAA, krh

**MCCLEARY JACOBY ROAD CHIP SEALING ESTIMATE**  
**From State Route 305 to State Route 46**  
**11,395' x 20'**

**MATERIAL**

MATERIAL	QUANTITY	COST PER TON/GAL.	TOTAL
#8 Blast Furnace	260 tons	\$31.60	\$8,216.00
CRS-2 Emulsion	9,715 gals.	\$1.197	\$11,628.85
			<b>\$19,844.85</b>

**LABOR (16 hour)**

CLASSIFICATION	PER HOUR	TOTAL
Supervisor	\$22.77	\$364.32
Foreman	\$20.25	\$324.00
Equipment Operator (2)	\$19.28	\$616.96
Truck Drivers (4)	\$18.64	\$1,192.96
Laborers (3)	\$17.81	\$854.88
		<b>\$3,353.12</b>

<b>SEALING TOTAL (Estimate):</b>	<b>\$23,197.97</b>
----------------------------------	--------------------

\*\*Does NOT include any patching or repairs

# **Bazetta Township Safety Committee**

To: Bazetta Township Trustees

From: Safety Committee

CC: All Departments; File

Date: May 9, 2016

Meeting held on May 5, 2016 at 0800 Hours

Committee members present: M. Hovis, K. Parke, J. Davis, D. Lewis.

Safety committee discussed injury that occurred at Fire Department. Recommendations were given to prevent injury from occurring on that piece of equipment again.

BWC DFSP – 1 online report of injury to be completed by Chief Lewis.

Meeting concluded at 0845.

Next Safety Committee meeting will be held June 2, 2016 at 0800 hrs at Bazetta PD.

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: May 23, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**137-16** To accept the minutes from the May 9 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Abstain    Trustee Webb - Yes

**138-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**139-16** To create the position of Public Information Officer with the attached job description.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**140-16** To appoint Chuck Sayers the position of Public Information Officer, effective immediately.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**141-16** To authorize the Fiscal Officer to make the following transfer.

*\$1,507.28 from 15-A-04 (Note/Bond Retirement: Interest) to 15-A-01 (Note/Bond Retirement: Principal)*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of a letter from Trumbull County Engineer to Trumbull County Commissioners regarding a permit to haul or move overweight equipment

**Administration:**

- Nothing to report



**Fire Department:**

- See Attached Fire Station Project documents
- Chief Lewis reported the following
  - Footers are poured for the new station
  - Hoping to start laying block next week
  - Ladder sold on ebay for \$7729

**Police Department:**

- See Attached Agenda
- Chief Hovis said the following
  - Welcomed Chuck Sayers back to Bazetta Township
  - Safety Day will be June 11 from 11am - 3pm at Mosquito Lake State Park

**142-16** To authorize Chief Hovis to sell the following vehicle obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

2009 Kia (VIN 7256)  
1996 Acura (VIN 9277)

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Webb asked for clarification on Resolution #143-16
  - Trustee Hovis said the previous resolution was to sell a police car with a reserve of \$4,000 and it didn't sell at that price
- Trustee Parke pointed out that the Police Department had saved a second life with Narcan
- Trustee Hovis welcomed Chuck Sayers

**143-16** To rescind Board Resolution #067-16.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**144-16** To adopt the attached *Resolution to Dispose of Township Property by Internet Auction.*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reported the following
  - Slag had been delivered
  - Working with Trumbull County to get McCleary Jacoby seal chipped
  - Applied for a grant for mosquito spraying
  - Prepping cemeteries for Memorial Day weekend
  - Township received an award from BWC for prevention of workplace injuries

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mills stated the following
  - Apologized for missing the last meeting
  - Apologized for not calling back a number of people
  - Complaints have been pretty steady regarding nuisance abatements

- Keeping up on permits
- Trying to get his work done in the 20 hours allotted, but is finding it difficult
- Has been out checking for garage sales being done without permits

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next Quarterly Meeting will be July 6 at 6:30pm
- Zoning Inspector Mills said there will probably not be much work done at that meeting due to budget constraints

**Parks & Recreation Board:**

- Trustee Parke will get in touch with Chairman Belcher to see if there are enough potential members for this board to continue
- Arnie Roman said he has been talking to people about volunteering to paint fences

**Safety Committee:**

- Chief Lewis said the next meeting will be June 2 at 8:00am at the Police Department

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- Jordan Cohen of Ivy Hills Circle, Lake Pointe II Condo Association
  - Was here two years ago about a property adjacent to Ivy Hills
  - Property has now been foreclosed upon
  - Property now has 3-4' high grass
  - Asked if Board Resolution #270-14 is still in effect
  - Understands that finances are an issue, but wondered if the township will mow
  - Asked about the township being repaid for liens
- Zoning Inspector Mills replied as follows
  - The resolution is still in effect
  - Chance are next to none that the township will mow this property because all nuisance abatements have been suspended
  - The township will not be doing any spot zoning on any properties because that is illegal
  - Suggested contacting Trumbull County Sheriff's Department as they have a mowing program in place for foreclosed properties
  - Suggested being the "squeaky wheel" to get it done
  - Liens would be repaid if property is sold to a private citizen or corporation, e.g. a bank
  - If property goes to the Trumbull County Land Bank, the township would get nothing
  - The problem with bank ownership is that they don't always maintain the properties
- Trustee Webb noted that Bazetta Township currently has 300+ properties with delinquent taxes of roughly \$705,000

**Public Comment:**

- Ron Snell of Bazetta Road
  - Asked if we go out for bid for mosquito spraying
  - Pointed out that the air base does this and would be willing to get some information about this
- Road Superintendent Parke said the following
  - Township does not be going out for bids as there is only one local company who does this

- Did not know the air base did any type of spraying
- Beekeepers in the area might be a concern with any type of aerial spraying
- Asked for contact information about this
- Ron Snell of Bazetta Road
  - Asked if a garage sale permit was required for people selling firewood in their yards
  - Concern that people are doing this as a business without proper permits
- Zoning Inspector Mills replied as follows
  - Right now, it can not be considered a garage sale and there is nothing in the Zoning Resolution about this
  - It is something that language can be written to address and has been researched
  - This was going to be a question for the Zoning Commission and the Trustees, but is on hold right now because of budget constraints
- Ron Snell of Bazetta Road
  - The nuisance property neighboring his is not owned by the bank, but the previous owner still lives there
  - Asked whose responsibility it now is to mow that property
- Zoning Inspector Mills said it is the bank's responsibility
- Paul Carlson of Lakeshore Drive
  - Regarding an information request he had made several months ago
  - Has been told by the Trustees that he would need to hire an attorney on this and meet with the township attorney
  - Has modified his request, but was still told to hire an attorney
  - There is currently legislation before the Ohio Senate about public officials not turning over documents
  - Thinks it is unreasonable to hire an attorney for a simple, straightforward request
  - Trustees would be better off working with citizens rather than snubbing their noses
  - Has discussed this with an attorney and a fiscal officer from another jurisdiction who disagree with out attorney's assessment
- Trustee Webb said the requested documents are attorney-client privileged per Atty. Finamore and that we are not obliged to give the information out
- Jack Hineman of Northview Drive
  - Questioned the General Fund levy
  - Trying to decide whether or not he wants to pay more taxes
  - Concerned that he is not being given the facts without being made to jump through hoops
  - He needs answers
- Fiscal Officer Drew stated the following
  - Explained that when requests are made on a Request Form, these are considered documents requests
  - The Ohio Sunshine Law stipulates that documents do not have to be created to satisfy a request
  - Only documents that actually exist at the time the request is made can be provided
  - If any resident has questions, they are encouraged to stop into her office and ask them as a number of people in the audience tonight have done in the past
  - Anytime you see either of her cars in the parking lot, feel free to stop in and ask anything
  - If she is not in, leave a message and she will get back to you the next time she is in
  - She is more than happy to answer questions to the best of her ability

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
27425	19.20	VW27425	AT&T Mobility	Service
27426	34.43	VW27426	Ainsley Oil Company	Fuel
27427	15.63	VW27427	Advance Auto Parts	Parts
27428	61.40	VW27428	Agnew Lawn & Garden	Supplies
27429	6821.00	VW27429	Baker Bednar Snyder & Associates	Services
27430	700.00	VW27430	Bud's Towing & Recovery, LLC	April Tows
27431	1375.00	VW27431	Bazetta Tree, Inc.	Service
27432	339.87	VW27432	Cortland Auto Parts	Parts/Supplies
27433	187.49	VW27433	Dominion East Ohio	Service
27434	38.64	VW27434	Finger Lakes System Chemistry	Supplies
27435	510.12	VW27435	Finley Fire Equipment	Supplies
27436	198.62	VW27436	Scott W. Gubanyar	Training Reimbursement
27437	143.17	VW27437	Handyman Supply Inc.	Supplies
27438	712.00	VW27438	Kiesler's Police Supply, Inc.	Supplies
27439	28.38	VW27439	Lowes Business Acct/Synco	Supplies
27440	125.00	VW27440	Theresa Noble	Shelter Reservation Overpayment
27441	3071.03	VW27441	Ohio Treasurer, Josh Mandel	OPWC Loan
27442	1049.23	VW27442	Ohio Edison	Service
27443	16658.61	VW27443	Ohio Insurance Services Agency	Insurance
27444	122.51	VW27444	Dennis K. Lewis	Contributions Refund
27445	413.60	VW27445	Orwell Natural Gas	Service
27446	108.99	VW27446	Purchase Power	Postage
27447	280.00	VW27447	Psycare, Inc.	Testing
27448	145.00	VW27448	Brandon Quiggle	Reimbursement
27449	91.13	VW27449	Ricoh USA, Inc.	Supplies/Service
27450	147.96	VW27450	Ricoh USA, Inc.	Maint Agreement
27451	23.25	VW27451	Respiratory Care Partners, Inc.	EMS Supplies
27452	105.47	VW27452	Regional Collection Services, Inc.	Service
27453	7.00	VW27453	Southeastern Emergency Equipment	Supplies
27454	252.00	VW27454	Trumbull Township Association	Twp Association Dues
27455	251.38	VW27455	Trumbull County Water & Sewer Acct Dept	Service
27456	158.27	VW27456	Time Warner Cable-Northeast	Service
27457	362.37	VW27457	Trumbull County Engineer	Mat'l
27458	50.00	VW27458	Treasurer State of Ohio	Service
27459	3208.88	VW27459	Trumbull County 911	911 Service
27460	60.00	VW27460	University Hospitals	Class/Training
27461	29.88	VW27461	Walmart Business/Synco	Supplies
27462	25.00	VW27462	Youngstown/Warren Regional Chamber	Registration
27463	1163.94	VW27463	Business Card	Supplies
27464	11839.13	VW27464	BE Solutions	Claims
27465	30.00	VW27465	Florence A. Brogdon	EMS Refund
27466	324.80	VW27466	Standard Insurance Company RD	Insurance
27467	448.87	VW27467	Ohio Edison	Service
27468	400.00	VW27468	Schultz Towing, Inc.	Tows
27469	100.00	VW27469	Trumbull County Coroner	EMS Refund
27470	498.97	VW27470	Vision Service Plan-(OH)	Insurance
=====				
	52737.22		Total Amount of Pending Warrants	

# Bazetta Township Public Information Officer

## Job Description

Position Title: Public Information Officer (a volunteer position)

Department: Bazetta Township Administration Office / Police Department

Reports to: Bazetta Township Board of Trustees  
Bazetta Township Fiscal Officer  
Bazetta Township Chief of Police  
IT Specialist

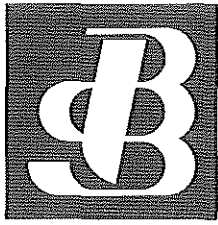
Overall Responsibilities: Assist, direct, and inform Township Residents through social media with approved information to promote the overall health and well-being of our community.

## Skills and Certifications:

- Ability to work well with the general public.
- Proficient in the use of Microsoft Word and software for the Police Department data base and network.
- Proficient in social media formats such as Face Book, Twitter, and InstaGram etc.
- Strong listening, reading, writing and communication skills.

Education/ Certification Requirements: High School Diploma or equivalent

Residency Requirements: Must currently be a Bazetta Township Resident



*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## **Bazetta Township Fire Department**

## **Job Meeting #1**

May 4<sup>th</sup>, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Paul Hovis	Bazetta Twp. Trustee
	Ted Webb	Bazetta Twp. Trustee
	Frank Parke	Bazetta Twp. Trustee
	Mike Charniga	Charniga Plumbing
	Dan Sprenkle	Milcam
	Gary Ligo	Milcam
	Don DiCaludio	York Mahoning
	Greg DeMatteo	Santon Electric

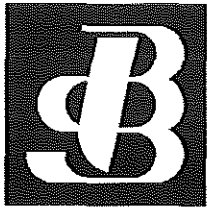
### Meeting Minutes:

1. Milcam is working on bringing the building pad up to elevation and they hope to be ready for footers sometime next week.
2. Milcam advised sub-contractors to be ready for sleeves for utilities when foundations are poured.
3. BBS reviewed change order #1 with the trustees and it was approved. BBS will prepare official change order for signature.
4. The gas line is at a higher elevation than expected. Jamie Bell is looking at what can be done and Gary Ligo said he will contact the gas company to see if they can rework it as part of this project.
5. Dennis Lewis has the work order numbers for temporary electric and service line work. He will give that information to Santon.
6. Dennis Lewis also has the sewer permit information for Charniga Plumbing.
7. The fire hydrant and water shut off valve (site utility contract) were installed too low. The trustees are going to contact their contractor who installed them and try to get a riser installed for both.
8. Dennis asked Santon to make sure a conduit will be provided for I.T / Data lines to the building.
9. It was decided that Milcam will have pay app information to BBS the first of the month. BBS will provide approved pay app to Bazetta Trustees by the 5<sup>th</sup> of the month for approval.

The next meeting is tentatively scheduled for 2 weeks from today, May 18<sup>th</sup>, @ 8:00 am (jobsite)

Thank you,

*Christopher Bebb*  
Senior Project Architect  
Baker Bednar Snyder & Assoc.



*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## **Bazetta Township Fire Department**

## **Job Meeting #2**

May 18<sup>th</sup>, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Kristin Maiorano	Baker Bednar Snyder & Assoc.
	Paul Hovis	Bazetta Twp. Trustee
	Ted Webb	Bazetta Twp. Trustee
	Rita Drew	Bazetta Fiscal officer
	Mark	Charniga Plumbing
	Dan Sprenkle	Milcam
	Gary Ligo	Milcam
	Jerry Smith	York Mahoning
	Greg DeMatteo	Santon Electric
	Dennis Lewis	Fire Chief

**Contractors Report:** Milcam has the building pad to grade. The additional undercut up front is completed. Footers have been excavated and will begin to pour concrete Thursday May 19<sup>th</sup>. Milcam is working on the rear parking lot area to get it up to grade.

### **Old Notes:**

1. Milcam advised sub-contractors to be ready for sleeves for utilities when foundations are poured. ***Sleeves have been coordinated. This item is closed.***
2. BBS reviewed change order #1 with the trustees and it was approved. BBS will prepare official change order for signature. ***Change order #1 was signed at the meeting and a copy was distributed to all parties. This item is closed.***
3. The gas line is at a higher elevation than expected. Jamie Bell is looking at what can be done and Gary Ligo said he will contact the gas company to see if they can rework it as part of this project. ***It is our understanding that the gas company will in fact relocate the gas line at no cost to the owner as part of this project. This item is closed.***
4. Dennis Lewis has the work order numbers for temporary electric and service line work. He will give that information to Santon. ***Temporary Service is installed but we are waiting for the Electric Company to come out and turn on the power.***
5. Dennis Lewis also has the sewer permit information for Charniga Plumbing. ***Dennis reminded Charniga to coordinate with him when they are ready to get their permit.***
6. The fire hydrant and water shut off valve (site utility contract) were installed too low. The trustees are going to contact their contractor who installed them and try to get a riser installed for both. ***Milcam is getting close to working in that area and needs this raised before it gets buried.***
7. Dennis asked Santon to make sure a conduit will be provided for I.T / Data lines to the building. ***Greg said he talked with Century Link but needs to coordinate with Time Warner also.***

8. It was decided that Milcam will have pay app information to BBS the first of the month. BBS will provide approved pay app to Bazetta Trustees by the 5<sup>th</sup> of the month for approval. ***This item is closed.***

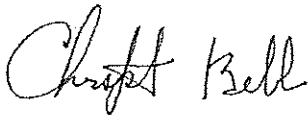
**New Notes:**

1. Milcam and Cernica suggested to use larger #1 stone and geo-tech fabric on the remainder of the rear parking lot for stability due to existing soil conditions. This should be a cheaper solution than further undercutting. The estimate we received was approximately \$1,500 for the stone and another \$1,500 for the fabric.
2. The issue of dust control was raised at the meeting in regards to the house next door. The Township said they will consider pressure washing the house in the fall.
3. The decision was made to have door 113B have dummy hardware on the exterior.
4. Color selections have begun for carpet, paint, laminate, etc. Kristin will put together finish boards now that some direction has been given.

**Next Meeting:**

The next meeting is scheduled for 2 weeks from today, **June 1st, @ 8:00 am (jobsite)**

Thank you,



**Christopher Bebb**  
Senior Project Architect  
Baker Bednar Snyder & Assoc.





# AIA® Document G701™ – 2001

## Change Order

<b>PROJECT (Name and address):</b> Bazetta Fire Station - Construction Warren Meadville Rd Cortland Ohio 44410	<b>CHANGE ORDER NUMBER:</b> 001 <b>DATE:</b> 5-11-2016	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR (Name and address):</b> Milcam, Inc. 5756 Warren Sharon Rd PO Box 449 Brookfield, Ohio 44403	<b>ARCHITECT'S PROJECT NUMBER:</b> 14047 <b>CONTRACT DATE:</b> 3-7-2016 <b>CONTRACT FOR:</b> General Construction	

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)  
Provide credit for insulation. (\$2,500.00)

Provide add for the fabrication and installation of the combustion air ductwork and gooseneck. \$1,352.00

Per Cernica Engineering, undercut an area 35 ft x 55 ft x 1ft and backfill with R1 limestone to sub grade. Add geo fabric under front entrance area. \$6,640.70

The original Contract Sum was	\$ 1,316,200.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,316,200.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 5,492.70
The new Contract Sum including this Change Order will be	\$ 1,321,692.70

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Baker Bednar Snyder &amp; Associates Inc</u> <b>ARCHITECT (Firm name)</b>	<u>Milcam, Inc.</u> <b>CONTRACTOR (Firm name)</b>	<u>Bazetta Township Trustees</u> <b>OWNER (Firm name)</b>
628 Niles Cortland Rd Se, Warren, Ohio 44484 <b>ADDRESS</b>	5756 Warren Sharon Rd, PO Box 449, Brookfield, Ohio 44403 <b>ADDRESS</b>	3372 State Route 5 NE, Cortland, Ohio 44410 <b>ADDRESS</b>
 <b>BY (Signature)</b>	 <b>BY (Signature)</b>	 <b>BY (Signature)</b>
Christopher A. Bebb <i>(Typed name)</i>	Wayne Miller <i>(Typed name)</i>	Paul Hovis <i>(Typed name)</i>
DATE <u>5/18/16</u>	DATE _____	DATE _____

## Agenda for Trustee Meeting for Police Department

Thu 5/19/2016 11:28 AM

From: "Mike Hovis"

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org



Rita,

The following agenda is for Monday May 23, 2016 trustee meeting:

1. To sell from impound lot 2009 Kia Vin#KNAFE221395617256
2. To sell from the impound lot 1996 Acura Vin#JH4DB7650ts009277

Also we need to sell that cruiser for \$3500.00. You should have all the paperwork with the details. Any questions please give me a call. Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*<http://www.facebook.com/BazettaTownshipPoliceDept> [www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*

*<http://www.facebook.com/BazettaTownshipPoliceDept>*

**RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY**  
**BY INTERNET AUCTION**  
**Section §505.10 (D) ORC**

Moved by Webb, seconded by Parke, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet. by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

2008 Crown Victoria (VIN 8887) with \$3500 reserve

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Trustee Hais - Yes  
Trustee Parke - Yes  
Trustee Webb - Yes


- Stanley Shrodeck of Lakeshore Drive
  - Fiscal Officer Drew has always been very helpful to him
  - He has a few more questions for later
  - Would like a better explanation of some terminology

**145-16** To adjourn the meeting at 6:46pm.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 06-03-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis

Dated: 06-6-16

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: June 13, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**146-16** To accept the minutes from the May 23 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**147-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**148-16** To authorize an expenditure of \$2,142.00 to CareWorksComp for the 2017 Workers' Compensation Group Retrospective Rating Program.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**149-16** To authorize the Fiscal Officer to amend the Township's Certificate of Estimated Resources to include the \$1.4 million loan for the new fire station.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**150-16** To authorize the Fiscal Officer to do a Supplemental Appropriation of \$1.4 million to 10-A-06 (Fire: New Buildings & Equipment).

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**151-16** To authorize an expenditure of \$165,365.12 to Milcam, Inc. for contracted work through May 31, 2016, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Letter from Jennifer Kuhn requesting she be placed on the Parks & Recreation Board
- Copy of Ohio Collaborative Law Enforcement Agency Certification for Bazetta Police Department
- Letter from Geauga Trumbull Solid Waste Management District regarding their intent to designate facilities for the receipt of solid waste generated within Geauga & Trumbull Counties

**Administration:**

- Trustee Parke said he was working on 3 burials that needed to be coordinated with Cemetery Sexton Arnal and Administrative Assistant Metheny
- Trustee Webb will be attending a meeting on Thursday with Road Superintendent Parke where Bazetta will be recognized for receiving a grant for mosquito spraying

**Fire Department:**

- See Attached Fire Station Project documents

**Police Department:**

- See Attached Report & Agenda

**152-16** To approve the attached *Standards for Use of Force, Use of Deadly Force, and Agency Employee Recruitment and Hiring* as certified by the Ohio Collaborative Law Enforcement Agency.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**153-16** To accept the attached *Ohio Collaborative Law Enforcement Agency Certification*.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Webb noted that Bazetta Township is first again (1st Police Department in Trumbull or Mahoning County to receive this certification) and wants to continue to be leaders
- Trustee Hovis thanked the Police Department for their efforts in getting this certification

**154-16** To accept the attached resignation from Reserve Officer Adam Gilger, retroactive to June 9, 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**155-16** To approve the hiring of Delaney Saxton as a volunteer/unpaid College Intern Secretary in the Police Department, effective immediately.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**156-16** To accept the attached *Solicitation/Contract/Order for Commercial Items* with the US Army Corps of Engineers for law enforcement service, effective June 9 to December 31, 2016, at a value of \$7,848.90.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**157-16** To accept the attached *Solicitation/Contract/Order for Commercial Items* with the US Army Corps of Engineers for law enforcement service, for the optional years of 2017 and 2018, at value of \$7,848.90 per year.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Road Superintendent Parke reported the following
  - Received a grant for mosquito spraying
    - 3 sprayings with dates yet to be determined
    - Anyone who wants to opt out of the spraying must contact Alexander's Pest Control
  - Going to apply for an Issue 1 grant to pave all of Ivy Hills
    - 100% grant with no local match, since we don't have funds for a match
    - Unlikely that we will receive the grant, but feels we have to try
  - Met with Fiscal Officer Drew to check on available funds for salt purchasing
  - McCleary Jacoby Road will not be done for at least a month
  - Attended some EPA training earlier this month

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to Report

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next Quarterly Meeting will be July 6 at 6:30pm at the Administration Building

**Parks & Recreation Board:**

- Trustee Parke said he spoke with Chairman Belcher, who has a list of people interested in joining the Board

**Safety Committee:**

- See Attached Meeting Minutes

**Health Insurance Committee:**

- Chief Hovis said he received a letter from the township's insurance agency, stating that they are expecting a minimal increase in 2017

**Asked to be placed on the Agenda:**

- None


**Public Comment:**

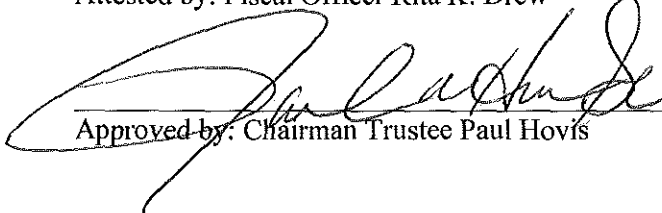
- Melissa Grabowski of Ivy Hill Circle
  - Discussed a nuisance lot that was addressed by another resident at a previous meeting
  - The grass has gotten higher and the problem has gotten worse
  - Concerned about health hazards
  - Wanted the township to mow this
  - Wanted to know why the township had money for this last year, but not this year
- Trustee Webb said the township could not mow this one lot and not others because that is considered "spot zoning" and it is illegal for the township to do so

- Fiscal Officer Drew explained that the township has less money in the General Fund in 2016 than it did in 2015
  - A renewal levy that had been generating money for the General Fund since the 1970s was defeated in November 2014
  - Because tax revenue is always collected in the year after (2014 taxes are paid in 2015, etc.), the township still received money from that levy in 2015
  - The township did not receive money from the defeated levy in 2016
- Trustee Webb invited her to stay for the informational meeting when the General Fund and the levy the township is seeking can be better explained
- Presentation of a Life-Saving Award to Officer Jake Abbott

**158-16** To adjourn the meeting at 6:17pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 06-24-16  
 Attested by: Fiscal Officer Rita K. Drew

  
 \_\_\_\_\_ Dated: 06-27-16  
 Approved by: Chairman Trustee Paul Hovis



PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	148.40	VW 1	The Huntington National Bank	Service Charge
2	17482.19	VW 2	The Huntington National Bank	PAYMENT
27469	-100.00	V27469	Trumbull County Coroner	Refund
27578	32.00	VW27578	ACE Lock & Key	Supplies
27579	36.40	VW27579	Ainsley Oil Company	Supplies
27580	251.40	VW27580	Automotive Distributors Warehouse	Supplies
27581	800.00	VW27581	Attorney Mark S. Finamore	June Retainer
27582	2684.00	VW27582	Baker Bednar Snyder & Associates Inc.	Services
27583	7.19	VW27583	Bortnick Tractor Sales, Inc.	Supplies
27584	125.00	VW27584	Becdel Controls Inc.	Supplies
27585	1100.00	VW27585	Bud's Towing & Recovery, LLC	May Tows
27586	4538.65	VW27586	BE Solutions	Claims Run
27587	1500.00	VW27587	Bazetta Township	May Invoice
27588	61.66	VW27588	Capital One Commercial	Supplies
27589	117.70	VW27589	City of Warren, Utility Services	Service
27590	148.53	VW27590	Dominion East Ohio	Service
27591	1506.94	VW27591	Delta Dental	Insurance
27592	164.50	VW27592	Network Billing Systems, LLC	Service
27593	35.13	VW27593	Home Depot Credit Services	Supplies
27594	151.16	VW27594	Handyman Supply Inc.	Supplies
27595	75.00	VW27595	Howland Twp. Fire & EMS Training Center	Registration
27596	387.00	VW27596	Horodyski Bros. & Company	Service
27597	260.89	VW27597	Joshen Paper of PA	Supplies
27598	8470.39	VW27598	Lafarge North America	Supplies
27599	532.11	VW27599	Mark Thomas Ford	Supplies
27600	182.80	VW27600	Michael Mannella	Healthcare Opt-Out
27601	30.16	VW27601	NAPA Auto Parts	Supplies
27602	800.00	VW27602	Northstar Towing, Inc.	Towing
27603	1113.00	VW27603	Ohio Billing, Inc.	EMS Trip Submissions
27604	567.00	VW27604	BE Solutions	Mo Admin Fee
27605	94.20	VW27605	Orwell Natural Gas	Service
27606	1001.97	VW27606	Ohio Edison	Service
27607	108.99	VW27607	Purchase Power	Postage
27608	60.00	VW27608	Brandon Quiggle	Reimbursement - Workers' Comp
27609	211.00	VW27609	Roscoe Bros., Inc. of Gustavus	Supplies
27610	328.33	VW27610	Regional Collection Services, Inc.	Service
27611	125.00	VW27611	Service 1	Supplies
27612	700.00	VW27612	Schultz Towing, Inc.	Tows
27613	189.58	VW27613	Sunburst Environmental Service, Inc.	Service
27614	499.28	VW27614	Time Warner Cable-Northeast	Service
27615	50.00	VW27615	Treasurer State of Ohio	Service
27616	225.00	VW27616	Taser Training Academy	Training
27617	457.55	VW27617	Trumbull County Water And Sewer	Service
27618	395.58	VW27618	Verizon Wireless	Service
27619	3675.22	VW27619	Wex Bank	Fuel
27620	6.89	VW27620	Western Reserve Farm Corp.	Supplies
27621	422.00	VW27621	W.W. Williams	Supplies
27622	45.05	VW27622	Warren Fire Equipment, Inc.	Service/Supplies
=====				
	51804.84		Total Amount of Pending Warrants	

JUNE 30, 2016



May 13, 2016

Policy 37820104

6900

DENNIS LEWIS  
BAZETTA TOWNSHIP / TRUMBULL COUNTY  
3372 SR 5 NE  
CORTLAND, OH 44410

1.05  
1.03

## Congratulations!

Your organization is one of a select few to receive an offer for the January 1, 2017 OHIO TOWNSHIP ASSOCIATION Group Retrospective Rating Program (Group Retro) and Unemployment Consultation Program. Unlike traditional group rating, Group Retro offers the potential for premium refunds paid over a three year period at 12, 24, and 36 months following the end of the group retro policy year. These premium refunds are based on the total group's cost control performance.

Projected Premium w/o Assessments	\$ 39,559
Premium Refund %	40.0%
Premium Refund Value	\$15,823
Premium Assessment Cap %	15 %
Premium Assessment Cap Value	\$5,933
CareWorksComp's Administrative Fee	\$2,142

\$4000

In addition to premium savings, joining a CareWorksComp administered group retrospective rating program gives you access to the industry leader in workers' compensation. Here are some of the services included in your group retrospective rating offer:

- Hearing Representation
- Safety Programming
- BWC Discount Program Evaluation
- Rate & Underwriting Analysis
- Day-to-Day Claims Management

Please contact CareWorksComp, toll-free at, 1-800-837-3200 with any questions. Ask for a Group Sales Associate.

To enroll, please review, complete and submit the following to CareWorksComp no later than July 22, 2016:

1. Completed *Group Retrospective Rating Program Form (U-153)*, *Permanent Authorization Form (AC-2)* and *Payment of your participation fee* to CareWorksComp in the provided envelope.
2. Make checks payable to CareWorksComp for the amount listed on the enclosed invoice. Please include your policy number on the check or complete the credit card portion of the invoice.

**Deadline Reminder**

The Ohio Bureau of Workers' Compensation transitioned to a prospective premium payment model in 2016. The enrollment deadline is July of 2016.

*As noted above there is a limited assessment potential for your company in this program that could increase your individual premium. However to ensure program success and premium savings, the sponsor requires plan participants to work with CareWorksComp in managing the following: safety program, salary continuation, transitional duty program, lump sum settlement and onsite safety visits. Statements made to the employer describing the group retrospective rating plan concept and all its possible benefits (savings) are not guarantees, but projections based upon information available from BWC at the time of review. This offer may be withdrawn or revised based upon participation levels.*



Bureau of Workers' Compensation

# Employer Statement for Group Retrospective Rating Program

**INSTRUCTIONS:**

- Please print or type.
- Please return completed statement to the attention of the sponsoring organization you are joining. The group administrator's third-party administrator will submit your original U-153 to:  
Ohio Bureau of Workers' Compensation  
Attn: employer programs unit  
30 W. Spring St., 22nd Floor  
Columbus, OH 43215-2256.
- If you have any questions, please call BWC at 614-466-6773

**NOTE:** This application must be reviewed and approved by BWC's employer programs unit BEFORE it becomes effective.

Company Name BAZETTA TOWNSHIP / TRUMBULL COUNTY	Telephone number (330) 637-8816	BWC policy number 37820104
Address 3372 SR 5 NE	City CORTLAND	State OH
		9-digit ZIP code 44410

### Group Retrospective Rating Plan Enrollment

I agree to comply with the Ohio Bureau of Workers' Compensation Group-Retrospective-Rating Program rules (Ohio Administrative Rule 4123-17-73). I understand that my participation in the program is contingent on such compliance.

This form supersedes any previously executed U-153.

I understand that only a BWC Group-Retrospective-Rating Program certified sponsor can offer membership into the program. I also understand that if the sponsoring organization listed below, is not certified, this application is null and void.

I am a member of the Ohio Township Association sponsoring organization or a certified affiliate organization and would like to be included in the Group-Retrospective-Rating Program it sponsors for the policy year beginning 1/1/2017. I understand that the employer roster submitted by the group will be the final, official determination of the group in which I will or will not participate. Submission of their form does not guarantee participation.

I understand that the sponsoring organization's representative CareWorksComp (150-80) (currently as determined by the sponsoring organization) is the only representative I may have in risk-related matters while I remain a member of the group. I also understand the representative for the Group-Retrospective-Rating Program will continue as my individual representative in the event that I no longer participate in the program. At the time, I am no longer a member of the program, I understand that I must file a Permanent Authorization (AC-2) to cancel or change individual representation.

I understand that a new U-153 shall be filed each policy year I participate in the Group-Retrospective-Rating program.

I am associated with the sponsoring organization or a certified affiliate sponsoring organization.  Yes  No

OHIO CHAMBER OF COMMERCE  
Name of sponsor or affiliate sponsor

53340  
Sponsor or affiliate sponsor policy number

Note: For injuries that occur during the period an employer is enrolled in the Group-Retrospective-Rating Program, employers may not use or participate in the Deductible Program, Group Rating, Retrospective Rating, Safety Council Rebate Program, \$15,000 Medical-Only Program, or the Drug-Free Safety Program.

### Certification

Rita K. Draw certifies that he/she is the Fiscal Officer of Bazetta Township, the employer referred to above, and that all of the

Information is true to the best of his/her knowledge, information, and belief, after careful investigation.

Rita K. Draw  
(Officer signature)

06-15-16  
(Date)

BWC-7659 (Rev. 12/21/2010) PC  
U-153



\*1349180-011\*



**BILL TO:**

BAZETTA TOWNSHIP / TRUMBULL COUNTY  
 DENNIS LEWIS  
 3372 SR 5 NE

CORTLAND , OH 44410

<b>Invoice</b>	
Policy Number	Date
37820104	May 13, 2016
Due Date	
With Enrollment Papers	
Amount	
\$ 2,142	

95-41-92005

**Workers' Compensation Group Retrospective Rating Program**

Please use this checklist to ensure that you have completed all of the necessary steps to secure your participation for 2017:

- Verify all information, including BWC Policy Number, on the *Employer Statement for Group Retrospective Rating Program* (U-153). Complete all information required in the "Certification" section of the U-153 form.
- Verify all information, including BWC Policy Number, on the *Permanent Authorization Form* (AC-2).
- View the *Group Retro Participation Agreement* found at [www.careworkscomp.com/groupspendors](http://www.careworkscomp.com/groupspendors). For a hard copy of the agreement, please contact CareWorksComp, toll-free, at (800)-837-3200.
- Please review this invoice, sign, and return with payment. **Make check payable to CareWorksComp for the amount listed above.** Please include your BWC Policy Number on the check or complete the credit card portion of this invoice.

**Policy ID: 37820104**

**Mail or fax this form with payment to:**

**CareWorksComp**  
**5500 Glendon Court**  
**Dublin, OH 43016**  
**Phone: (614) 764-7600**  
**Fax: (614)764-7629**

Payment Information	
<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Check Enclosed
Credit Card Number _____	
Print Name as it Appears on Credit Card _____	
Address as it appears on your Credit Card Bill, if different from above _____	
Expiration Date _____	Amount to be paid _____
Authorized Signature _____	



\*1349180-010\*



## Important Dates for the 2017 Group Retrospective Rating Program

July 22, 2016	CareWorksComp's Group Retro application deadline
January 1, 2017	Start of Group Retro policy year
December 31, 2017	End of Group Retro policy year
Spring 2019	1 <sup>st</sup> BWC Group Retro refund/invoice based on December 31, 2018 evaluation
Spring 2020	2 <sup>nd</sup> BWC Group Retro refund/invoice based on December 31, 2019 evaluation
Spring 2021	3 <sup>rd</sup> BWC Group Retro refund/invoice based on December 31, 2020 evaluation

## Frequently Asked Group Retrospective Rating Questions and Answers

**1. Do participating employers still pay their own premiums to BWC?**

Yes. Employers will continue to pay their own premium.

**2. Will BWC allow me to participate in other discount programs if I participate in Group Retro?**

BWC will only allow an employer to participate in the Safety Council Discount program if they are enrolled in Group Retro.

**3. Are the premium savings refunds guaranteed?**

While the program is designed to help ensure savings refunds, they cannot be guaranteed. Savings are based on the group's performance in controlling the frequency and severity of the new claims incurred during the upcoming program year and reducing claim cost.

**4. Is there any possibility that my premium could increase as a participant of this program?**

There is an inherent, limited level of liability associated with this type of group program. However, CareWorksComp takes a very conservative underwriting approach in constructing the group.

**5. Is there a membership requirement for participation in this program?**

Yes. BWC requires membership with either the Sponsor or the Affiliate Sponsor listed on the U-153, Employer Statement for Group Retrospective Rating Program.

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## Unemployment Compensation Program

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CareWorksComp offers a professional unemployment compensation cost control program. Our experienced team provides a unique, customized approach to each individual employer customer, tailoring our solutions to maximize your unemployment tax savings. Avoid the financial impact a mismanaged claim or tax rate calculation error can have on your business for multiple years.

**Unemployment Consulting Services for Group Rating and Group Retro Customers**  
This service is provided to our Workers' Compensation Group Rating and Group Retro customers only and includes the following telephonic consulting:

- Pre termination - discuss employee disciplinary issues to help increase win ratio claim results.
- How to complete unemployment claim forms, file appeals and reduce overpayments.
- Tips on claims protesting according to state agency requirements.
- Recognizing what types of separation issues are good to challenge to a hearing.
- Information to prepare for an unemployment hearing and what to expect.
- Steps to verify and protest erroneous benefit charges.
- Understanding unemployment liability and the claim impact on employer tax rates.
- How to handle work refusals based on state agency requirements.
- Review your assigned tax rate, appeal options and additional tax savings opportunities such as voluntary contributions and joint account rating.

For more information about CareWorksComp's Unemployment Compensation Program, contact CareWorksComp toll-free, at 1-800-837-3200, ext. 57165.

## TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio  
as of June 13, 2016 for 2016

FUND	UNENCUMBERED BALANCE 01-01-16	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 316,690.66		\$ 58,223.44	\$ 916,472.10
		\$ 28,000.00	\$ -	
		\$ -	\$ 299,325.00	
		\$ 214,233.00	\$ 357,548.44	
Motor Vehicle License	\$ 2,719.93	\$ -	\$ 7,500.00	\$ 10,219.93
Gasoline Tax	\$ 142,708.54	\$ -	\$ 85,000.00	\$ 227,708.54
Road & Bridge	\$ 111,322.73	\$ (24,064.89)	\$ 6,000.00	\$ 331,322.73
		\$ 238,064.89		
Cemetery	\$ 5,377.59	\$ -	\$ 73,500.00	\$ 78,877.59
Cemetery Bequest	\$ 3,784.79	\$ -	\$ -	\$ 3,784.79
Lighting Assessment	\$ -	\$ -	\$ 8,775.00	\$ 8,775.00
Police District	\$ 200,384.91	\$ (9,213.53)	\$ 89,000.00	\$ 1,058,384.91
		\$ 778,213.53		
OMVI	\$ 1,006.48	\$ -	\$ 700.00	\$ 1,706.48
Fire District	\$ 668,770.03	\$ -	\$ 2,094,000.00	\$ 3,743,770.03
		\$ 981,000.00		
Police Equipment	\$ 29,406.06	\$ 52,800.00	\$ 10,000.00	\$ 92,206.06
Zoning	\$ 9,283.15	\$ -	\$ 13,000.00	\$ 22,283.15
Drug Law Enforcement	\$ 3,967.98	\$ -	\$ 500.00	\$ 4,467.98
Issue II Improvement	\$ -	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -	\$ -
OPWC Road Projects	\$ -	\$ -	\$ 55,007.63	\$ 55,007.63
FEMA	\$ -	\$ -	\$ -	\$ -
Bond	\$ 940.26	\$ -	\$ 33,278.42	\$ 34,218.68
Fire/EMS Training Center	\$ 1,977.81	\$ -	\$ 1,000.00	\$ 2,977.81
	\$ 1,498,340.92	\$ 2,259,033.00	\$ 2,834,809.49	\$ 6,592,183.41

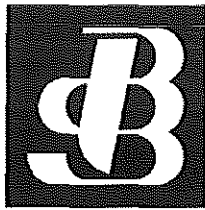
## TOWNSHIP PERMANENT APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio

as of June 13, 2016 for 2016

FUND	PERMANENT	SUPPLEMENTALS	TOTAL
General	\$ 452,339.12		\$ 452,339.12
Motor Vehicle License	\$ 7,500.00		\$ 7,500.00
Gasoline Tax	\$ 138,850.00		\$ 138,850.00
Road & Bridge	\$ 251,400.00		\$ 251,400.00
Cemetery	\$ 78,490.00		\$ 78,490.00
Cemetery Bequest	\$ -		\$ -
Lighting Assessment	\$ 8,775.00		\$ 8,775.00
Police District	\$ 906,800.00		\$ 906,800.00
OMVI	\$ 1,700.00		\$ 1,700.00
Fire District	\$ 2,184,216.79	\$ 1,400,000.00	\$ 3,584,216.79
Police Equipment	\$ 88,000.00		\$ 88,000.00
Zoning	\$ 21,300.00		\$ 21,300.00
Drug Law Enforcement	\$ 4,400.00		\$ 4,400.00
Issue II Improvement	\$ -		\$ -
Firefighters Assistance	\$ -		\$ -
OPWC Road Projects	\$ 55,007.63		\$ 55,007.63
FEMA	\$ -		\$ -
Bond	\$ 34,218.68		\$ 34,218.68
Fire/EMS Training Center	\$ 2,000.00		\$ 2,000.00
	\$ 4,234,997.22	\$ 1,400,000.00	\$ 5,634,997.22





*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## **Bazetta Township Fire Department**

## **Job Meeting #3**

June 1<sup>st</sup>, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Paul Hovis	Bazetta Twp. Trustee
	Ted Webb	Bazetta Twp. Trustee
	Frank Parke	Bazetta Twp. Trustee
	Rita Drew	Bazetta Fiscal officer
	Dan Sprenkle	Milcam
	Jeremy Smith	York Mahoning
	Dennis Lewis	Fire Chief

**Contractors Report:** The back of the site is up to subgrade. All catch basins are in. The north side driveway cut is almost complete. Masonry work is starting. Underground plumbing is complete. Hope to begin pouring concrete slab by next meeting.

### **Old Notes:**

1. Dennis Lewis has the work order numbers for temporary electric and service line work. He will give that information to Santon. Temporary Service is installed but we are waiting for the Electric Company to come out and turn on the power. ***Temporary service has been connected. This item is closed.***
2. Dennis Lewis also has the sewer permit information for Charniga Plumbing. ***Dennis reminded Charniga to coordinate with him when they are ready to get their permit.***
3. The fire hydrant and water shut off valve (site utility contract) were installed too low. The trustees are going to contact their contractor who installed them and try to get a riser installed for both. Milcam is getting close to working in that area and needs this raised before it gets buried. ***The risers have been installed.***
4. Dennis asked Santon to make sure a conduit will be provided for I.T / Data lines to the building. ***Greg said he talked with Century Link but needs to coordinate with Time Warner also.***
5. Milcam and Cernica suggested to use larger #1 stone and geo-tech fabric on the remainder of the rear parking lot for stability due to existing soil conditions. This should be a cheaper solution than further undercutting. The estimate we received was approximately \$1,500 for the stone and another \$1,500 for the fabric. ***This item is still open***
6. The issue of dust control was raised at the meeting in regards to the house next door. The Township said they will consider pressure washing the house in the fall. ***This will be done by the Township at a later date. This item is closed.***
7. The decision was made to have door 113B have dummy hardware on the exterior. ***This item is closed.***
8. Color selections have begun for carpet, paint, laminate, etc. Kristin will put together finish boards now that some direction has been given. ***Color selections were finalized at our last meeting. This item is closed.***

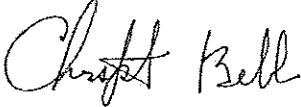
**New Notes:**

1. The water line where the riser was installed is leaking. Milcam is going to investigate and repair the leak per trustee's knowledge.
2. Exterior color for the decorative aluminum was selected as "Coronado Red"
3. Roof shingle color was selected as "Summer Harvest"
4. BBS left the masonry sample boards at the trailer for Milcam's use.
5. BBS to advise the township and Milcam regarding future location of

**Next Meeting:**

The next meeting is scheduled for 2 weeks from today, **June 15<sup>th</sup>, @ 8:00 am** (jobsite)

Thank you,



*Christopher Bebb*  
Senior Project Architect  
Baker Bednar Snyder & Assoc.

DREW



# May 2016 Bazetta Police Department Activity

Published Date: June 3 ,2016

Activity	Total
Calls for Service	576
Incident Reports Filed	127
Traffic Crash Investigations	12
Number of Persons Arrested	71
Traffic Offenses	119
Traffic Citations Issued	99
Vehicle Miles Traveled	12,737.70
Office Contacts	189

Numbers are subject to change due to report status and other circumstances.

# Bazetta Township Police Department

## Year to Date Analysis May 2015 Comparison to May 2016

Chief of Police Michael J Hovis

Sgt. Christopher G. Herlinger



	May 2015	May 2016	↑↓Percentage Difference from 2015 to 2016
Calls for Service	2571	2545	-1.011
Incidents Filed	548	576	5.109
Traffic Crash Investigations	64	59	-7.81
Number of Persons Arrested	226	315	39.381
Traffic Offenses	347	481	38.617
Miles Traveled	54,123.60	55,509.28	2.560

Numbers published as of June 8, 2016 – subject to change Numbers updated on 6/8/2016



## Bazetta Township Police Department Yearly Comparison Report 2015 - 2016

### 2015

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	423	440	491	516	701	637	725	749	585	643	536	509	6955
Incidents Filed	100	97	117	110	124	107	129	121	133	145	99	121	1403
Traffic Crash Investigations	18	14	9	10	13	12	21	13	14	7	16	11	158
Number of Persons Arrested	42	38	54	46	46	44	56	58	44	66	52	64	610
Traffic Offenses	58	27	81	65	116	59	101	99	96	121	98	84	1005
Miles Traveled	11,116.1	9,326.80	10,909.1	11,181.20	11,590.40	10,140.30	10,244.9	10,077.60	10,808.80	11,426.10	9,805.70	9843.10	115,561

### 2016

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	493	442	510	524	576								2545
Incidents Filed	121	97	116	115	127								576
Traffic Crash Investigations	11	12	14	10	12								59
Number of Persons Arrested	65	49	65	65	71								315
Traffic Offenses	69	92	96	105	119								481
Miles Travel	10,972.78	10,656.10	10,653.80	10,488.90	12,737.70								55,509.28

\*Some Statistics may have been updated

\*\* Numbers published as of June 8, 2016 subject to change

\*\*Numbers updated on 6/8/2016

\*\*COS Stats provided by the 911 center may not reflect actual #'s

## Police Agenda for Monday June 13, 2016.

Fri 6/10/2016 1:06 PM

**From:** "Mike Hovis" (mhovis@bazettatwp.org)

**To:** rdrew@bazettatwp.org (rdrew@bazettatwp.org)

**Cc:** fparke@bazettatwp.org (fparke@bazettatwp.org) , cherlinger@bazettatwp.org (cherlinger@bazettatwp.org)

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Rita,

The following is the agenda for the police department for Monday June 13, 2016;

1. To present Officer Jake Abbott a Life Saving Award- at the end of the meeting.
2. Approve the following policies of Use of Force, Recruitment and Hiring that are **attached**.
3. Approve the acceptance of the Ohio Collaborative Law Enforcement Agency Certification. This is a provisional certification pending onsite completion of evaluation (**attached**).
4. Accept the resignation of Officer Adam Gilger effective June 9, 2016 (**attached**).
5. Approve the Hiring of Delaney Saxton as a College Intern Secretary to assist our secretaries as needed effective immediately. This will be as a volunteer/unpaid position.
6. Enter into a Law Enforcement contract with the US Army Corp of Engineers for law enforcement service effective June 9, 2016 to December 31, 2016 for a total contract value of \$7848.90. Optional years of 2017 and 2018 as well for same amount( **attached**).

Thought I would not have this done today. Thank you and have a great day.

*Michael J. Hovis, Chief of Police*



OHIO COLLABORATIVE  
LAW ENFORCEMENT AGENCY CERTIFICATION

June 6, 2016

Chief Michael J. Hovis  
Bazetta Township Police  
2671 McCleary Jacoby Road  
Cortland, OH 44410

Dear Chief Hovis:

Congratulations on achieving Provisional Ohio Collaborative Law Enforcement Agency Certification status. Enclosed you will find your provisional certificate to serve as a reminder of your agency's commitment to law enforcement and the community it serves.

We would like to obtain your feedback of your experience with the Agency Self Certification process. At your convenience, please complete the survey located at <https://www.surveymonkey.com/r/SelfCertificationSurvey>

You will be contacted by the assessor assigned to your agency in the near future to schedule your onsite review and explain the onsite expectations. You can expect to have an onsite review completed within the next two months.

In the meantime, if you have any questions, please feel free to contact Kathy Mahl at 614.512.6351.

Sincerely

Karhlton F. Moore, Executive Director  
Office of Criminal Justice Services



**OHIO COLLABORATIVE  
LAW ENFORCEMENT AGENCY CERTIFICATION**

**STANDARDS COMPLIANCE CHECKLIST  
PROVISIONAL CERTIFICATION REVIEW**

**Agency name, CEO and Agency Contact**

Bazetta Township Police Department  
2671 McCleary Jacoby Road, Cortland, Ohio 44410  
Chief Michael J. Hovis

County: Trumbull

**Date of the Provisional Review**

05/5/2016

**Reviewed by:**

Oliver Corbin, Criminal Justice Services  
614-728-8732

**Standard Number: 1**

**USE OF FORCE** Employees may only use the force which is reasonably necessary to affect lawful objectives including: affecting a lawful arrest or overcoming resistance to a lawful arrest, preventing the escape of an offender, or protecting or defending others or themselves from physical harm.

**USE OF DEADLY FORCE** The preservation of human life is of the highest value in the State of Ohio. Therefore, employees must have an objectively reasonable belief deadly force is necessary to protect life before the use of deadly force. Deadly force may be used only under the following circumstances: 1. To defend themselves from serious physical injury or death; or 2. To defend another person from serious physical injury or death; or 3. In accordance with U.S. and Ohio Supreme Court decisions, specifically, *Tennessee v. Garner* and *Graham v. Connor*.

**1.1 Policy Statements**

A directive establishes the agency's use of force and use of deadly force policy statements and

- a. agency sworn personnel are issued copies of the agency's use of force and use of deadly force policy statements.



- b.** agency sworn personnel are annually trained and tested on use of force and use of deadly force policy statements.
- c.** agency provides documentation showing compliance.

Comments: This agency highlighted their use of force and use of deadly force policy statements in accordance to 1.1a. A policy statement was found to show agency sworn personnel are annually trained and tested on use of force and use of deadly force police statements in accordance to 1.1b. This agency did provide it's Use of Force/Deadly Force Policy Quiz showing compliance in accordance to 1.1c.

- 1.2 Training**  
A directive states the agency's policy on use of force and use of deadly force training and
  - a.** agency sworn personnel are issued copies of the agency's use of force and use of deadly force training policy.
  - b.** agency sworn personnel are annually trained and tested on the agency's use of force and use of deadly force training policy.
  - c.** agency provides documentation showing compliance.

Comments: This agency highlighted policy statements on use of force and use of deadly force training, provide copies of the agency's use of force and use of deadly force policy training policy and provided documentation showing compliance in accordance to standard 1.2 a and b. A Use of Force/Deadly Force quiz along with Use of Force/Deadly Force read and signs were submitted, satisfying 1.2c.

- 1.3 Reporting**  
A directive requires a written report be taken when there is a use of force or use of deadly force incident and
  - a.** agency sworn personnel are issued copies of the agency's use of force and use of deadly force reporting policy.
  - b.** agency sworn personnel are annually trained and tested on the agency's use of force and use of deadly force reporting policy.

- c. agency provides documentation showing compliance.

Comments: This agency highlighted policy requiring a Response to Resistance report be taken if use of force or use of deadly force was used. Agency sworn personnel are issued copies of the agency's use of force and use of deadly force reporting policy on an annual basis. Two completed incident report was submitted as was the investigative report which complies with the 1.3c standard.

- 1.4 Reviews/investigations**

A directive requires each use of force and use of deadly force report is reviewed/investigated by a defined level of authority to determine compliance with agency policies and

- a. agency sworn personnel are issued copies of the agency's use of force and use of deadly force reviews/investigations policy.
- b. agency sworn personnel are annually trained and tested on the agency's use of force and use of deadly force reviews/investigations policy.
- c. agency provides documentation showing compliance.

Comments: A directive for use of force/use of deadly force reviews/investigations was labeled and highlighted and personnel are trained annually or if there are revisions made to the policy satisfying 1.4, 1.4a and b. Two completed incident report was submitted as was the investigative report which complies with the 1.4c standard.

Standard Number: 2

**AGENCY EMPLOYEE RECRUITMENT AND HIRING** The goal of every Ohio law enforcement agency is to recruit and hire qualified individuals while providing equal employment opportunity. Ohio law enforcement agencies should consist of a diverse workforce. Communities with diverse populations should strive to have a diverse work force that reflects the citizens served.

Non-discrimination and equal employment opportunity is the policy. Law enforcement agencies shall provide equal terms and conditions of employment regardless of race, color, religion, sex, sexual orientation, gender identity, age, national origin, veteran status, military status, or disability. This applies to all terms or conditions associated with the employment process, including hiring, promotions, terminations, discipline, performance evaluations, and interviews.

Agencies should utilize due diligence in ensuring that their prospective employees have the proper temperament, knowledge and attitude to handle this very difficult job. Agencies should have appropriate mechanisms in place in order to achieve this mission. Further, agencies should ensure their employment requirements are related to the skills that are necessary to be a successful employee.

- 2.1 Policy statement**  
A directive establishes the agency's recruitment and hiring policy statement for sworn personnel and
- a.** agency personnel that are involved in recruitment and hiring activities are issued copies of the agency's employee recruitment and hiring policy statement.
  - b.** agency personnel that are involved in recruitment and hiring activities are annually trained and tested on the agency's employee recruitment and hiring policy statement.
- c.** agency provides documentation showing compliance.

Comments: A policy regarding the agency's recruitment and hiring policies were present. 5.1.2 states all sworn personnel shall be issued copies of the recruitment and hiring policy and EEO Plan, at least annually. Annual proficiency testing over the content of the recruitment and hiring directive was stated in 5.1.2 as well. Checklist item 2.1c was satisfied as a blank copy of the Recruitment Plan, EEO Plan and Agency Directive quiz was present.

- 2.2 Recruitment plan**  
A directive establishes the agency's recruitment plan for sworn personnel and
- a.** agency personnel that are involved in recruitment and hiring activities are issued copies of the agency's recruitment plan.
  - b.** agency personnel that are involved in recruitment and hiring activities are annually trained and tested on the agency's recruitment plan.
- c.** agency provides documentation showing compliance.

Comments: The agency's policy (5.1.1, 5.1.2, 5.1.3 and 5.1.4) satisfy 2.2, 2.2a and b. A recruitment plan was submitted satisfying 2.2c.

- 2.3 Employee recruitment and hiring equal employment opportunity plan**  
A directive states the agency's plan on equal employment opportunity for sworn personnel and
- a.** agency personnel that are involved in recruitment and hiring activities are issued copies of the agency's equal employment opportunity plan.
  - b.** agency personnel that are involved in recruitment and hiring activities are annually trained and tested on the agency's equal employment opportunity plan.

- c.** agency provides documentation showing compliance.

Comments: The agency's policy (5.1.1, 5.1.2, 5.1.3 and 5.1.4) satisfy 2.3, 2.3a and b. The agency created a demographic report of their area to assess the amount of minorities in Bazetta Township. This satisfies 2.3c.

- 2.4 Employee recruitment and hiring qualifications**

A directive establishes the agency's qualifications for sworn applicants and

- a.** agency personnel that are involved in recruitment and hiring activities are issued copies of the agency's employee recruitment and hiring qualifications.
- b.** agency personnel that are involved in recruitment and hiring activities are annually trained and tested on the agency's employee recruitment and hiring qualifications.

- c.** agency provides documentation showing compliance.

Comments: The agency's policy (5.1.1, 5.1.2, 5.1.3, 5.1.4 and 5.1.5) satisfy 2.4, 2.4a and b. The agency submitted its Police Department Recruitment and Hiring Qualifications complying with 2.4c.

- 2.5 Application process**

A directive establishes the agency's sworn application process including but not limited to physical examinations, emotional/psychological examinations, and background checks and

- a.** agency personnel that are involved in recruitment and hiring activities are issued copies of the agency's application process.
- b.** agency personnel that are involved in recruitment and hiring activities are annually trained and tested on the agency's application process.

- c.** agency provides documentation showing compliance.

Comments: The agency's policy (5.1.5) satisfy 2.5, 2.5a and b. For 2.5c, the agency submitted acceptance/denial correspondence they send to candidates complying with 2.5c.

- 2.6 Selection process**

A directive establishes the agency's selection process for hiring sworn personnel and

- a. agency personnel that are involved in recruitment and hiring activities are issued copies of the agency's selection process.
- b. agency personnel that are involved in recruitment and hiring activities are annually trained and tested on the agency's selection process.
- c. agency provides documentation showing compliance.

Comments: Policy statement 5.1.1- 5.1.5 satisfy 2.6, 2.6a and b. A "Status of Application Process" letter which details how a candidate met the qualifications and the next steps was submitted, satisfying 2.6c.

**2.7 Annual review/analysis of recruitment and hiring process**

A directive requires the agency to conduct a documented annual review/analysis of its sworn personnel recruitment and hiring process and

- a. agency personnel that are involved in recruitment and hiring activities are issued copies of the agency's selection process.
- b. agency personnel that are involved in recruitment and hiring activities are annually trained and tested on the agency's annual review/analysis of recruitment and hiring process.
- c. agency provides documentation showing compliance.

Comments: Policy statement 5.1.2 satisfy 2.7, 2.7a and b. An annual review of their recruitment and hiring plan was submitted satisfying 2.7c.

**Summary:** Agency provided documentation to show compliance with Ohio Collaborative standards 1 and 2. Agency includes documentation to demonstrate activities that address directives.

Reviewed By: Oliver Corbin

Date: 5/19/2016

Dear Chief:

Please let this letter serve as my formal resignation from the Bazetta Police Department, Effective this day June 9<sup>th</sup> 2016. I truly appreciate the chance I was given to enter the FTO program however, due to unforeseen circumstances it is with much regret that I am unable to continue the program.

I apologize for any inconvenience this process may cause the Chief and Trustees.

Sincerely: Officer Adam Gilger

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**  
**OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30**

1. REQUISITION NUMBER  
 V81ET460925825

PAGE 1 OF 41

2. CONTRACT NO. 3. AWARD/EFFECTIVE DATE 4. ORDER NUMBER 5. SOLICITATION NUMBER  
 W911WN-16-T-3011 6. SOLICITATION ISSUE DATE  
 08-Jun-2016

7. FOR SOLICITATION INFORMATION CALL: a. NAME  
 GREGORY M SIES b. TELEPHONE NUMBER (No Collect Calls)  
 412.395.7278 8. OFFER DUE DATE/LOCAL TIME  
 11:00 AM 09 Jun 2016

9. ISSUED BY CODE W911WN 10. THIS ACQUISITION IS  UNRESTRICTED OR  SET ASIDE: \_\_\_\_\_ % FOR:  
 U.S. ARMY ENGINEER DISTRICT, PITTSBURGH  
 ATTN CELRP-RC-P  
 W S MOORHEAD FEDERAL BUILDING  
 1000 LIBERTY AVENUE ROOM 2203  
 PITTSBURGH PA 15222-4186  
 TEL:  
 FAX: 412-395-7110  
 SMALL BUSINESS  WOMEN-OWNED SMALL BUSINESS (WOSB)  
 HUBZONE SMALL BUSINESS  ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) NAICS:  
 922120  
 SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS  8(A) SIZE STANDARD:  
 Not Applicable

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED  
 SEE SCHEDULE 12. DISCOUNT TERMS 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)   
 13b. RATING 14. METHOD OF SOLICITATION  
 RFQ  IFB  RFP

15. DELIVER TO CODE 965626 16. ADMINISTERED BY CODE  
 MOSQUITO CREEK LAKE  
 DIANE KOLODZIEJSKI  
 US ARMY CORPS OF ENGINEER 2961-B WARREN-MEADV  
 CORTLAND OH 44410-9321  
 TEL: 330-637-1981 FAX:

17a. CONTRACTOR/ OFFEROR CODE FACILITY CODE 18a. PAYMENT WILL BE MADE BY CODE  
 TELEPHONE NO.

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED  SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					

25. ACCOUNTING AND APPROPRIATION DATA 26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED  
 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.  
 29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) 30c. DATE SIGNED 31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) 31c. DATE SIGNED  
 TEL:  
 EMAIL:

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

PAGE 2 OF 41

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------	---

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
--	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY ( <i>Print</i> )	
	41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	42b. RECEIVED AT ( <i>Location</i> )
	41c. DATE	42c. DATE REC'D ( <i>YY/MM/DD</i> )
	42d. TOTAL CONTAINERS	



Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Law Enforcement Services - Base LH Cooperative Law Enforcement Contract for Mosquito Creek Lake. Patrols to be provided Monday thru Sunday from date of award to 11 September 2016. FOB: Destination MILSTRIP: W81ET460925825 PURCHASE REQUEST NUMBER: W81ET460925825	285	Hours		
				TOT ESTIMATED PRICE	
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001 OPTION	Law Enforcement Services - Option Year 1 FFP Cooperative Law Enforcement Contract for Mosquito Creek Lake. Patrols to be provided Monday thru Sunday from 27 May 2017 to 11 September 2017. FOB: Destination	285	Hours		

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NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001 OPTION	Law Enforcement Services - Option Year 2 FFP Cooperative Law Enforcement Contract for Mosquito Creek Lake. Patrols to be provided Monday thru Sunday from 27 May 2018 to 11 September 2018. FOB: Destination	285	Hours		

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NET AMT

**SPECIAL INSTRUCTIONS**

Special Instructions

This Request for Quote (RFQ) is to provide professional Law Enforcement Services within the limits of Trumbull County, OH for Mosquito Creek Lake, US Army Corps of Engineers, Pittsburgh District. One award will be made from this solicitation.

Note: This solicitation contains an option clause to extend the awarded contract for two (2) additional one year period. Option years are based on the calendar year, however, actual months that work is to be performed on site are during the months of May through September (See Appendix A – Plan of Operation/Work Schedule in the Performance Work Statement). The dates for the Base Year and Option Year are as follows:

Base Year: Date of Award thru 31 December 2016  
Option Year 1: 01 January 2017 thru 31 December 2017  
Option Year 2: 01 January 2018 thru 31 December 2018

This is a sole source procurement under NAICS 922120.

Method of Payment under this contract will be Electronic Funds Transfer (EFT) to a commercial bank account specified by the Contractor.

Note: In addition to the completed price breakout schedule/price quote, the Offeror must complete their Representations and Certifications located in the solicitation.

The Offer is due on 10 June 2016 at 11:00 am EST.

Submit Quote to: U.S. Army Corps of Engineers  
1000 Liberty Avenue, Rm. 2203  
Attn: Gregory Sies  
Pittsburgh, PA 15222-4186

Electronic submittals will be accepted. You may submit your quote to [Gregory.M.Sies@usace.army.mil](mailto:Gregory.M.Sies@usace.army.mil). Fax submittals will not be accepted.

For contractual/technical questions, please contact Gregory Sies at 412-395-7278, or via email at [Gregory.M.Sies@usace.army.mil](mailto:Gregory.M.Sies@usace.army.mil).

All contractors must be registered in the System for Award Management ([www.SAM.gov](http://www.SAM.gov)) database prior to award of a contract. All proposed contractors are highly encouraged to review FAR Clause 52.232-33, Payments by Electronic Funds Transfer – System for Award Management, which indicates “all payments by the Government under this contract shall be made by electronic funds transfer (EFT).” Those not currently registered can obtain registration by going to the website <http://www.sam.gov>. The process can usually be completed from 24 to 48 hours after submission. Contractors will need to obtain a DUNS number for processing their registration. If you do not already have a DUNS number, one can be obtained from Dun and Bradstreet by calling 1-800-333-0505. Refer to [www.sam.gov](http://www.sam.gov) for information formerly found in CCR, EPLS, ORCA and FedReg.

Please begin the registration process immediately in order to avoid delay of the contract award should your firm be selected. Please Note: SAM is completely free of charge for both registrants and users.

**WAGE DETERMINATION**

WD 05-3013 (Rev.-20) was first posted on [www.wdol.gov](http://www.wdol.gov) on 01/05/2016  
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REGISTER OF WAGE DETERMINATIONS UNDER		U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT		EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor		WAGE AND HOUR DIVISION
		WASHINGTON D.C. 20210
		Wage Determination No.: 2005-3013
Daniel W. Simms	Division of	Revision No.: 20
Director	Wage Determinations	Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

State: Ohio

Area: Ohio Counties of Carroll, Columbiana, Mahoning, Trumbull

**Fringe Benefits Required Follow the Occupational Listing**		
OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.01
01012 - Accounting Clerk II		15.76
01013 - Accounting Clerk III		18.29
01020 - Administrative Assistant		21.70
01040 - Court Reporter		19.57
01051 - Data Entry Operator I		11.48
01052 - Data Entry Operator II		13.67
01060 - Dispatcher, Motor Vehicle		19.57
01070 - Document Preparation Clerk		12.05
01090 - Duplicating Machine Operator		12.05
01111 - General Clerk I		12.22
01112 - General Clerk II		13.41
01113 - General Clerk III		14.97
01120 - Housing Referral Assistant		19.94
01141 - Messenger Courier		10.64

01191 - Order Clerk I	12.65
01192 - Order Clerk II	14.05
01261 - Personnel Assistant (Employment) I	16.94
01262 - Personnel Assistant (Employment) II	19.16
01263 - Personnel Assistant (Employment) III	22.37
01270 - Production Control Clerk	20.67
01280 - Receptionist	11.30
01290 - Rental Clerk	14.54
01300 - Scheduler, Maintenance	15.66
01311 - Secretary I	15.66
01312 - Secretary II	17.51
01313 - Secretary III	19.46
01320 - Service Order Dispatcher	15.19
01410 - Supply Technician	21.70
01420 - Survey Worker	19.16
01531 - Travel Clerk I	12.61
01532 - Travel Clerk II	13.54
01533 - Travel Clerk III	14.52
01611 - Word Processor I	14.38
01612 - Word Processor II	16.91
01613 - Word Processor III	19.16
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	20.33
05010 - Automotive Electrician	19.67
05040 - Automotive Glass Installer	18.92
05070 - Automotive Worker	18.92
05110 - Mobile Equipment Servicer	17.27
05130 - Motor Equipment Metal Mechanic	20.33
05160 - Motor Equipment Metal Worker	18.92
05190 - Motor Vehicle Mechanic	20.33
05220 - Motor Vehicle Mechanic Helper	16.50
05250 - Motor Vehicle Upholstery Worker	18.07
05280 - Motor Vehicle Wrecker	18.92
05310 - Painter, Automotive	19.67
05340 - Radiator Repair Specialist	18.92
05370 - Tire Repairer	15.89
05400 - Transmission Repair Specialist	20.33
07000 - Food Preparation And Service Occupations	
07010 - Baker	13.13
07041 - Cook I	11.57
07042 - Cook II	13.13
07070 - Dishwasher	9.08
07130 - Food Service Worker	9.08
07210 - Meat Cutter	13.63
07260 - Waiter/Waitress	9.72
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	18.73
09040 - Furniture Handler	13.89
09080 - Furniture Refinisher	18.73
09090 - Furniture Refinisher Helper	15.71
09110 - Furniture Repairer, Minor	17.22
09130 - Upholsterer	18.73
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	12.06
11060 - Elevator Operator	10.82
11090 - Gardener	13.52
11122 - Housekeeping Aide	11.46
11150 - Janitor	11.46
11210 - Laborer, Grounds Maintenance	11.43
11240 - Maid or Houseman	9.30
11260 - Pruner	11.06
11270 - Tractor Operator	13.39
11330 - Trail Maintenance Worker	11.43
11360 - Window Cleaner	12.55
12000 - Health Occupations	
12010 - Ambulance Driver	13.76
12011 - Breath Alcohol Technician	16.24
12012 - Certified Occupational Therapist Assistant	23.08
12015 - Certified Physical Therapist Assistant	22.95
12020 - Dental Assistant	16.21

12025 - Dental Hygienist	25.55
12030 - EKG Technician	25.38
12035 - Electroneurodiagnostic Technologist	25.38
12040 - Emergency Medical Technician	13.81
12071 - Licensed Practical Nurse I	14.97
12072 - Licensed Practical Nurse II	16.74
12073 - Licensed Practical Nurse III	18.67
12100 - Medical Assistant	14.31
12130 - Medical Laboratory Technician	16.32
12160 - Medical Record Clerk	13.19
12190 - Medical Record Technician	16.38
12195 - Medical Transcriptionist	13.70
12210 - Nuclear Medicine Technologist	29.62
12221 - Nursing Assistant I	8.85
12222 - Nursing Assistant II	9.95
12223 - Nursing Assistant III	10.86
12224 - Nursing Assistant IV	12.18
12235 - Optical Dispenser	16.56
12236 - Optical Technician	14.38
12250 - Pharmacy Technician	14.75
12280 - Phlebotomist	14.07
12305 - Radiologic Technologist	23.39
12311 - Registered Nurse I	22.07
12312 - Registered Nurse II	27.00
12313 - Registered Nurse II, Specialist	27.00
12314 - Registered Nurse III	32.66
12315 - Registered Nurse III, Anesthetist	32.66
12316 - Registered Nurse IV	39.15
12317 - Scheduler (Drug and Alcohol Testing)	20.75
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	17.87
13012 - Exhibits Specialist II	22.15
13013 - Exhibits Specialist III	27.09
13041 - Illustrator I	17.87
13042 - Illustrator II	22.15
13043 - Illustrator III	27.09
13047 - Librarian	24.52
13050 - Library Aide/Clerk	12.65
13054 - Library Information Technology Systems Administrator	22.15
13058 - Library Technician	16.42
13061 - Media Specialist I	15.98
13062 - Media Specialist II	17.87
13063 - Media Specialist III	19.93
13071 - Photographer I	13.48
13072 - Photographer II	17.03
13073 - Photographer III	19.82
13074 - Photographer IV	22.84
13075 - Photographer V	26.61
13110 - Video Teleconference Technician	15.98
14000 - Information Technology Occupations	
14041 - Computer Operator I	15.96
14042 - Computer Operator II	17.84
14043 - Computer Operator III	19.90
14044 - Computer Operator IV	22.10
14045 - Computer Operator V	24.48
14071 - Computer Programmer I	(see 1) 22.56
14072 - Computer Programmer II	(see 1) 27.62
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	15.96
14160 - Personal Computer Support Technician	22.10
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	28.85
15020 - Aircrew Training Devices Instructor (Rated)	34.88
15030 - Air Crew Training Devices Instructor (Pilot)	41.83
15050 - Computer Based Training Specialist / Instructor	28.85

15060 - Educational Technologist	28.30
15070 - Flight Instructor (Pilot)	41.83
15080 - Graphic Artist	22.27
15090 - Technical Instructor	20.47
15095 - Technical Instructor/Course Developer	22.27
15110 - Test Proctor	17.57
15120 - Tutor	17.57
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	9.38
16030 - Counter Attendant	9.38
16040 - Dry Cleaner	11.71
16070 - Finisher, Flatwork, Machine	9.38
16090 - Presser, Hand	9.38
16110 - Presser, Machine, Drycleaning	9.38
16130 - Presser, Machine, Shirts	9.38
16160 - Presser, Machine, Wearing Apparel, Laundry	9.38
16190 - Sewing Machine Operator	12.46
16220 - Tailor	13.23
16250 - Washer, Machine	10.15
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	22.51
19040 - Tool And Die Maker	25.76
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	19.21
21030 - Material Coordinator	19.93
21040 - Material Expediter	19.93
21050 - Material Handling Laborer	13.65
21071 - Order Filler	14.51
21080 - Production Line Worker (Food Processing)	19.21
21110 - Shipping Packer	14.51
21130 - Shipping/Receiving Clerk	14.51
21140 - Store Worker I	14.35
21150 - Stock Clerk	18.82
21210 - Tools And Parts Attendant	19.21
21410 - Warehouse Specialist	19.21
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	26.84
23021 - Aircraft Mechanic I	25.74
23022 - Aircraft Mechanic II	26.84
23023 - Aircraft Mechanic III	27.81
23040 - Aircraft Mechanic Helper	20.56
23050 - Aircraft, Painter	24.69
23060 - Aircraft Servicer	23.16
23080 - Aircraft Worker	24.27
23110 - Appliance Mechanic	20.60
23120 - Bicycle Repairer	17.48
23125 - Cable Splicer	28.12
23130 - Carpenter, Maintenance	20.54
23140 - Carpet Layer	22.43
23160 - Electrician, Maintenance	24.84
23181 - Electronics Technician Maintenance I	22.61
23182 - Electronics Technician Maintenance II	23.80
23183 - Electronics Technician Maintenance III	29.45
23260 - Fabric Worker	18.85
23290 - Fire Alarm System Mechanic	21.56
23310 - Fire Extinguisher Repairer	17.73
23311 - Fuel Distribution System Mechanic	24.59
23312 - Fuel Distribution System Operator	19.92
23370 - General Maintenance Worker	19.52
23380 - Ground Support Equipment Mechanic	25.74
23381 - Ground Support Equipment Servicer	23.16
23382 - Ground Support Equipment Worker	24.27
23391 - Gunsmith I	17.73
23392 - Gunsmith II	20.12
23393 - Gunsmith III	21.89
23410 - Heating, Ventilation And Air-Conditioning Mechanic	21.37
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	22.28
23430 - Heavy Equipment Mechanic	20.14

23440 - Heavy Equipment Operator	24.25
23460 - Instrument Mechanic	21.99
23465 - Laboratory/Shelter Mechanic	21.17
23470 - Laborer	13.07
23510 - Locksmith	20.54
23530 - Machinery Maintenance Mechanic	29.40
23550 - Machinist, Maintenance	21.37
23580 - Maintenance Trades Helper	16.09
23591 - Metrology Technician I	21.99
23592 - Metrology Technician II	22.79
23593 - Metrology Technician III	23.55
23640 - Millwright	27.53
23710 - Office Appliance Repairer	20.72
23760 - Painter, Maintenance	23.89
23790 - Pipefitter, Maintenance	27.15
23810 - Plumber, Maintenance	24.36
23820 - Pneudraulic Systems Mechanic	21.93
23850 - Rigger	21.89
23870 - Scale Mechanic	20.12
23890 - Sheet-Metal Worker, Maintenance	28.12
23910 - Small Engine Mechanic	19.52
23931 - Telecommunications Mechanic I	25.28
23932 - Telecommunications Mechanic II	26.36
23950 - Telephone Lineman	21.09
23960 - Welder, Combination, Maintenance	21.30
23965 - Well Driller	22.03
23970 - Woodcraft Worker	21.89
23980 - Woodworker	17.20
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	10.13
24580 - Child Care Center Clerk	13.90
24610 - Chore Aide	9.19
24620 - Family Readiness And Support Services Coordinator	12.19
24630 - Homemaker	15.44
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	20.94
25040 - Sewage Plant Operator	20.25
25070 - Stationary Engineer	20.94
25190 - Ventilation Equipment Tender	16.59
25210 - Water Treatment Plant Operator	19.97
27000 - Protective Service Occupations	
27004 - Alarm Monitor	14.29
27007 - Baggage Inspector	11.62
27008 - Corrections Officer	19.54
27010 - Court Security Officer	19.09
27030 - Detection Dog Handler	17.48
27040 - Detention Officer	19.54
27070 - Firefighter	17.08
27101 - Guard I	11.62
27102 - Guard II	16.95
27131 - Police Officer I	20.76
27132 - Police Officer II	23.04
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	10.79
28042 - Carnival Equipment Repairer	11.29
28043 - Carnival Equipment Worker	8.90
28210 - Gate Attendant/Gate Tender	14.38
28310 - Lifeguard	10.92
28350 - Park Attendant (Aide)	16.08
28510 - Recreation Aide/Health Facility Attendant	11.74
28515 - Recreation Specialist	16.98
28630 - Sports Official	12.81
28690 - Swimming Pool Operator	16.22
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	20.12
29020 - Hatch Tender	20.12
29030 - Line Handler	20.12
29041 - Stevedore I	18.41
29042 - Stevedore II	20.05

30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	35.77
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	24.66
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	27.16
30021 - Archeological Technician I	17.03
30022 - Archeological Technician II	18.98
30023 - Archeological Technician III	23.57
30030 - Cartographic Technician	26.76
30040 - Civil Engineering Technician	19.99
30061 - Drafter/CAD Operator I	19.30
30062 - Drafter/CAD Operator II	21.59
30063 - Drafter/CAD Operator III	24.08
30064 - Drafter/CAD Operator IV	29.62
30081 - Engineering Technician I	18.89
30082 - Engineering Technician II	21.20
30083 - Engineering Technician III	23.71
30084 - Engineering Technician IV	29.38
30085 - Engineering Technician V	35.94
30086 - Engineering Technician VI	43.48
30090 - Environmental Technician	21.73
30210 - Laboratory Technician	18.74
30240 - Mathematical Technician	26.45
30361 - Paralegal/Legal Assistant I	16.42
30362 - Paralegal/Legal Assistant II	20.94
30363 - Paralegal/Legal Assistant III	25.64
30364 - Paralegal/Legal Assistant IV	31.01
30390 - Photo-Optics Technician	26.27
30461 - Technical Writer I	23.87
30462 - Technical Writer II	29.21
30463 - Technical Writer III	35.36
30491 - Unexploded Ordnance (UXO) Technician I	22.74
30492 - Unexploded Ordnance (UXO) Technician II	27.51
30493 - Unexploded Ordnance (UXO) Technician III	32.97
30494 - Unexploded (UXO) Safety Escort	22.74
30495 - Unexploded (UXO) Sweep Personnel	22.74
30620 - Weather Observer, Combined Upper Air Or (see 2)	23.77
Surface Programs	
30621 - Weather Observer, Senior (see 2)	26.27
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	11.70
31030 - Bus Driver	15.59
31043 - Driver Courier	14.81
31260 - Parking and Lot Attendant	10.02
31290 - Shuttle Bus Driver	14.81
31310 - Taxi Driver	10.47
31361 - Truckdriver, Light	14.81
31362 - Truckdriver, Medium	17.78
31363 - Truckdriver, Heavy	18.96
31364 - Truckdriver, Tractor-Trailer	18.96
99000 - Miscellaneous Occupations	
99030 - Cashier	9.26
99050 - Desk Clerk	12.25
99095 - Embalmer	22.74
99251 - Laboratory Animal Caretaker I	11.46
99252 - Laboratory Animal Caretaker II	12.24
99310 - Mortician	29.78
99410 - Pest Controller	17.39
99510 - Photofinishing Worker	14.39
99710 - Recycling Laborer	16.31
99711 - Recycling Specialist	19.10
99730 - Refuse Collector	14.89
99810 - Sales Clerk	12.06
99820 - School Crossing Guard	10.14
99830 - Survey Party Chief	19.34
99831 - Surveying Aide	11.01
99832 - Surveying Technician	17.36
99840 - Vending Machine Attendant	11.76
99841 - Vending Machine Repairer	14.75
99842 - Vending Machine Repairer Helper	11.76



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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or

in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE (Standard Form 1444 (SF 1444))

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. (See Section 4.6 (C) (vi)) When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order

proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REPRESENTATIONS & CERTIFICATIO  
REPRESENTATIONS & CERTIFICATIONS

COMPANY NAME AND ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

BUSINESS SIZE (select one)

Large Business \_\_\_\_\_ Small Business \_\_\_\_\_ HUBZone Business \_\_\_\_\_ 8A \_\_\_\_\_

Woman-Owned \_\_\_\_\_ Service-Disabled Veteran-Owned \_\_\_\_\_

Contractor is registered with SAM: \_\_\_\_\_ YES \_\_\_\_\_ NO  
(See FAR 52.204-7)

TAX ID # \_\_\_\_\_

INDICATE DUNS NUMBER \_\_\_\_\_ CAGE NO. \_\_\_\_\_  
 (Note: See FAR 52.204-7. The DUNS Number (FAR 52.204-7) is a 9 digit numeric code.)

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 27-MAY-2016 TO 11-SEP-2016	N/A	MOSQUITO CREEK LAKE DIANE KOLODZIEJSKI US ARMY CORPS OF ENGINEER 2961-B WARREN-MEADV CORTLAND OH 44410-9321 330-637-1961 FOB: Destination	965526
1001	POP 27-MAY-2017 TO 11-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	965526
2001	POP 27-MAY-2018 TO 11-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	965526

## CLAUSES INCORPORATED BY REFERENCE

52.212-4	Contract Terms and Conditions--Commercial Items	MAY 2015
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ADDENDUM TO 52.212-4

The following clauses are hereby included as an addendum for FAR 52.212-4, Contract Terms and Conditions-Commercial Items:

## CLAUSES INCORPORATED BY REFERENCE

52.204-7	System for Award Management	JUL 2013
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011

52.204-13	System for Award Management Maintenance	JUL 2013
52.204-18	Commercial and Government Entity Code Maintenance	JUL 2015
52.204-19	Incorporation by Reference of Representations and Certifications.	DEC 2014
52.223-2	Affirmative Procurement of Biobased Products Under Service and Construction Contracts	SEP 2013
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-10	Waste Reduction Program	MAY 2011
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.233-1	Disputes	MAY 2014
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.242-15	Stop-Work Order	AUG 1989
52.253-1	Computer Generated Forms	JAN 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	System for Award Management Alternate A	FEB 2014
252.204-7006	Billing Instructions	OCT 2005
252.204-7008	Compliance With Safeguarding Covered Defense Information Controls	DEC 2015
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting.	DEC 2015
252.204-7015	Disclosure of Information to Litigation Support Contractors	FEB 2014
252.223-7008	Prohibition of Hexavalent Chromium	JUN 2013
252.225-7048	Export-Controlled Items	JUN 2013
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.232-7010	Levies on Contract Payments	DEC 2006
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.247-7023	Transportation of Supplies by Sea	APR 2014
252.244-7000	Subcontracts for Commercial Items	JUN 2013

## CLAUSES INCORPORATED BY FULL TEXT

### 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within the effective date of the award through the remaining period of the contract and any exercised option periods.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 10 days of contract expiration; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 3 years and 6 months.

(End of clause)

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION  
Employee Class Monetary Wage-Fringe Benefits

27131 Police Officer I 20.76  
27132 Police Officer II 23.04

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil>

(End of clause)

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any DFARS (48 CFR Chapter 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (MAR 2016)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015).

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

\_\_\_ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

\_\_\_ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).

\_\_\_ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

X (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2015) (Pub. L. 109-282) (31 U.S.C. 6101 note).

\_\_\_ (5) [Reserved]

\_\_\_ (6) 52.204-14, Service Contract Reporting Requirements (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

\_\_\_ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

X (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Oct 2015) (31 U.S.C. 6101 note).

\_\_\_ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (July 2013) (41 U.S.C. 2313).

- \_\_\_ (10) [Reserved]
- \_\_\_ (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).
- \_\_\_ (ii) Alternate I (NOV 2011) of 52.219-3.
- \_\_\_ (12) (i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).
- \_\_\_ (ii) Alternate I (JAN 2011) of 52.219-4.
- \_\_\_ (13) [Reserved]
- \_\_\_ (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).
- \_\_\_ (ii) Alternate I (NOV 2011).
- \_\_\_ (iii) Alternate II (NOV 2011).
- \_\_\_ (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).
- \_\_\_ (ii) Alternate I (Oct 1995) of 52.219-7.
- \_\_\_ (iii) Alternate II (Mar 2004) of 52.219-7.
- X (16) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)).
- \_\_\_ (17)(i) 52.219-9, Small Business Subcontracting Plan (Oct 2015) (15 U.S.C. 637(d)(4)).
- \_\_\_ (ii) Alternate I (Oct 2001) of 52.219-9.
- \_\_\_ (iii) Alternate II (Oct 2001) of 52.219-9.
- \_\_\_ (iv) Alternate III (Oct 2015) of 52.219-9.
- \_\_\_ (18) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).
- \_\_\_ (19) 52.219-14, Limitations on Subcontracting (NOV 2011) (15 U.S.C. 637(a)(14)).
- \_\_\_ (20) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- \_\_\_ (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).
- X (22) 52.219-28, Post Award Small Business Program Rerepresentation (July 2013) (15 U.S.C. 632(a)(2)).
- \_\_\_ (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Dec 2015) (15 U.S.C. 637(m)).
- \_\_\_ (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Dec 2015) (15 U.S.C. 637(m)).
- X (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).



- \_\_\_\_ (26) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (FEB 2016) (E.O. 13126).
- X (27) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).
- X (28) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- X (29) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).
- X (30) 52.222-36, Equal Opportunity for Workers with Disabilities (July 2014) (29 U.S.C. 793).
- \_\_\_\_ (31) 52.222-37, Employment Reports on Veterans (FEB 2016) (38 U.S.C. 4212).
- X (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- X (33)(i) 52.222-50, Combating Trafficking in Persons (March 2, 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- \_\_\_\_ (ii) Alternate I (March 2, 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- \_\_\_\_ (34) 52.222-54, Employment Eligibility Verification (Oct 2015). (E. O. 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- \_\_\_\_ (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA--Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- \_\_\_\_ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- \_\_\_\_ (36) (i) 52.223-13, Acquisition of EPEAT® Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514).
- \_\_\_\_ (ii) Alternate I (OCT 2015) of 52.223-13.
- \_\_\_\_ (37)(i) 52.223-14, Acquisition of EPEAT® Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).
- \_\_\_\_ (ii) Alternate I (Jun 2014) of 52.223-14.
- \_\_\_\_ (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- \_\_\_\_ (39)(i) 52.223-16, Acquisition of EPEAT[supreg]-Registered Personal Computer Products (OCT 2015) (E.O.s 13423 and 13514).
- \_\_\_\_ (ii) Alternate I (Jun 2014) of 52.223-16.
- X (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).
- \_\_\_\_ (41) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).
- \_\_\_\_ (42) (i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.

- \_\_\_\_ (ii) Alternate I (May 2014) of 52.225-3.
- \_\_\_\_ (iii) Alternate II (May 2014) of 52.225-3.
- \_\_\_\_ (iv) Alternate III (May 2014) of 52.225-3.
- \_\_\_\_ (43) 52.225-5, Trade Agreements (FEB 2016) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).
- X (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- \_\_\_\_ (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- \_\_\_\_ (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150)
- \_\_\_\_ (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- \_\_\_\_ (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- \_\_\_\_ (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- X (50) 52.232-33, Payment by Electronic Funds Transfer—System for Award Management (July 2013) (31 U.S.C. 3332).
- \_\_\_\_ (51) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (July 2013) (31 U.S.C. 3332).
- \_\_\_\_ (52) 52.232-36, Payment by Third Party (MAY 2014) (31 U.S.C. 3332).
- \_\_\_\_ (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).
- \_\_\_\_ (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).
- \_\_\_\_ (ii) Alternate I (Apr 2003) of 52.247-64.
- (c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)
- X (1) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495).
- X (2) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).
- X (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- \_\_\_\_ (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (Multiple Year and Option Contracts) (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

\_\_\_\_\_ (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (MAY 2014) (29 U.S.C 206 and 41 U.S.C. chapter 67).

\_\_\_\_\_ (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (MAY 2014) (41 U.S.C. chapter 67).

\_\_\_\_\_ (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (MAY 2014) (41 U.S.C. chapter 67).

X (8) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2015) (E.O. 13658).

\_\_\_\_\_ (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792).

\_\_\_\_\_ (10) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

(v) 52.222-26, Equal Opportunity (APR 2015) (E.O. 11246).

- (vi) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).
- (vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (viii) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.
- (x) 52.222-41, Service Contract Labor Standards (May 2014), (41 U.S.C. chapter 67).
- (xi) X (A) 52.222-50, Combating Trafficking in Persons (March 2, 2015) (22 U.S.C. chapter 78 and E.O. 13627).  
\_\_\_\_ (B) Alternate I (March 2, 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67.)
- (xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67)
- (xiv) 52.222-54, Employment Eligibility Verification (Oct 2015) (E. O. 12989).
- (xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.
- (xviii) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

## CLAUSES INCORPORATED BY REFERENCE

52.212-1 Instructions to Offerors--Commercial Items OCT 2015

ADDENDUM TO 52.212-1

The following clauses are hereby included as an addendum to FAR 52.212-1, Instructions to Offerors—Commercial Items:

## CLAUSES INCORPORATED BY REFERENCE

52.204-16	Commercial and Government Entity Code Reporting	JUL 2015
52.217-5	Evaluation Of Options	JUL 1990
52.237-1	Site Visit	APR 1984

## CLAUSES INCORPORATED BY FULL TEXT

## 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://farsite.bill.af.mil>

(End of provision)

## 52.252-5 AUTHORIZED DEVIATIONS IN PROVISIONS (APR 1984)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(b) The use in this solicitation of any DFARS (48 CFR Chapter 2) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)

## 52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a firm fixed price contract resulting from this solicitation.

(End of provision)

## CLAUSES INCORPORATED BY REFERENCE

252.203-7005	Representation Relating to Compensation of Former DoD Officials	NOV 2011
252.203-7996 (Dev)	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements - Representation (Deviation 2016-O0003)	OCT 2015
252.203-7997 (Dev)	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements (Deviation 2016-O0003)	OCT 2015

## CLAUSES INCORPORATED BY FULL TEXT

52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL ITEMS (APR 2016)  
ALTERNATE I (OCT 2014)

The offeror shall complete only paragraphs (b) of this provision if the Offeror has completed the annual representations and certification electronically via the System for Award Management (SAM) Web site accessed through <http://www.acquisition.gov> . If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (r) of this provision.

(a) *Definitions.* As used in this provision--

“Economically disadvantaged women-owned small business (EDWOSB) concern” means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

“Forced or indentured child labor” means all work or service—

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

“Highest-level owner” means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

“Immediate owner” means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: Ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

“Inverted domestic corporation,” means a foreign incorporated entity that meets the definition of an inverted domestic corporation under 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

“Manufactured end product” means any end product in product and service codes (PSCs) 1000-9999, except—

- (1) PSC 5510, Lumber and Related Basic Wood Materials;
- (2) Product or Service Group (PSG) 87, Agricultural Supplies;
- (3) PSG 88, Live Animals;
- (4) PSG 89, Subsistence;
- (5) PSC 9410, Crude Grades of Plant Materials;
- (6) PSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) PSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) PSC 9610, Ores;
- (9) PSC 9620, Minerals, Natural and Synthetic; and
- (10) PSC 9630, Additive Metal Materials.

“Place of manufacture” means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

“Restricted business operations” means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
- (3) Consist of providing goods or services to marginalized populations of Sudan;
- (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
- (5) Consist of providing goods or services that are used only to promote health or education; or

(6) Have been voluntarily suspended.

Sensitive technology—

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically—

(i) To restrict the free flow of unbiased information in Iran; or

(ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and

(2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

“Service-disabled veteran-owned small business concern”—

(1) Means a small business concern—

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

“Small business concern” means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

“Small disadvantaged business concern, consistent with 13 CFR 124.1002,” means a small business concern under the size standard applicable to the acquisition, that--

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by--

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States; and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13.CFR 124.106) by individuals, who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

“Subsidiary” means an entity in which more than 50 percent of the entity is owned—

(1) Directly by a parent corporation; or



(2) Through another subsidiary of a parent corporation.

“Veteran-owned small business concern” means a small business concern—

(1) Not less than 51 percent of which is owned by one or more veterans(as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

“Women-owned business concern” means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

“Women-owned small business concern” means a small business concern --

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

“Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127),” means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)

(1) *Annual Representations and Certifications.* Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted on the SAMwebsite.

(2) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of this offer that the representation and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications—Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs \_\_\_\_ . *[Offeror to identify the applicable paragraphs at (c) through (q) of this provision that the offeror has completed for the purposes of this solicitation only, if any. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer. Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted electronically on SAM.]*

(c) Offerors must complete the following representations when the resulting contract is to be performed in the United States or its outlying areas. Check all that apply.

(1) *Small business concern.* The offeror represents as part of its offer that it [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a small business concern.

(2) Veteran-owned small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a veteran-owned small business concern.

(3) Service-disabled veteran-owned small business concern. [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.] The offeror represents as part of its offer that it [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a service-disabled veteran-owned small business concern.

(4) Small disadvantaged business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) Women-owned small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a women-owned small business concern.

**Note:** Complete paragraphs (c)(8) and (c)(9) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) WOSB concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(5) of this provision.] The offeror represents that—

(i) It [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(6)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: \_\_\_\_ .] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(7) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a WOSB concern eligible under the WOSB Program in (c)(6) of this provision.] The offeror represents that—

(i) It [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not an EDWOSB concern, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(7)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture: \_\_\_\_ .] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(8) Women-owned business concern (other than small business concern). [Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [ \_\_\_\_ ] is, a women-owned business concern.

(9) *Tie bid priority for labor surplus area concerns.* If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:

\_\_\_\_\_

(10) HUBZone small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR part 126; and

(ii) It [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a HUBZone joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [*The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: \_\_\_\_ .*] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(11) (Complete if the offeror has represented itself as disadvantaged in paragraph (c)(4) of this provision.)

[*The offeror shall check the category in which its ownership falls*]:

\_\_\_\_ Black American.

\_\_\_\_ Hispanic American.

\_\_\_\_ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

\_\_\_\_ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, Republic of Palau, Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

\_\_\_\_ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

\_\_\_\_ Individual/concern, other than one of the preceding.

(d) Representations required to implement provisions of Executive Order 11246 --

(1) Previous contracts and compliance. The offeror represents that --

(i) It [ \_\_\_\_ ] has, [ \_\_\_\_ ] has not, participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It [ \_\_\_\_ ] has, [ \_\_\_\_ ] has not, filed all required compliance reports.

(2) *Affirmative Action Compliance.* The offeror represents that --

(i) It [ \_\_\_\_ ] has developed and has on file, [ \_\_\_\_ ] has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR parts 60-1 and 60-2), or

(ii) It [ \_\_\_\_ ] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions* (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) *Buy American Certificate.* (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American – Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product." The terms "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American—Supplies."

(2) Foreign End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN
_____	_____
_____	_____
_____	_____

[List as necessary]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)

(1) *Buy American -- Free Trade Agreements -- Israeli Trade Act Certificate.* (Applies only if the clause at FAR 52.225-3, Buy American -- Free Trade Agreements -- Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end product," "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American--Free Trade Agreements--Israeli Trade Act."

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN
_____	_____
_____	_____
_____	_____

[List as necessary]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) or this provision) as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product."

Other Foreign End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN
_____	_____
_____	_____
_____	_____

[List as necessary]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(2) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate I.* If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act":

Canadian End Products:

Line Item No.:

—

[List as necessary]

(3) Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate II. If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American--Free Trade Agreements--Israeli Trade Act":

Canadian or Israeli End Products:

Line Item No.:	Country of Origin:
—	—
—	—
—	—

[List as necessary]

(4) Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate III. If Alternate III to the clause at 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.:	Country of Origin:
—	—
—	—
—	—

[List as necessary]

(5) Trade Agreements Certificate. (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(5)(ii) of this provision, is a U.S.-made or designated country end product as defined in the clause of this solicitation entitled "Trade Agreements."

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products

Line Item No.:	Country of Origin:
_____	_____
_____	_____
_____	_____

[List as necessary]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American statute. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Responsibility Matters (Executive Order 12689)*. (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals--

(1) [  ] Are, [  ] are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(2) [  ] Have, [  ] have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property; and

(3) [  ] Are, [  ] are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) [  ] Have, [  ] have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,500 for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) *The tax liability is finally determined.* The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) *The taxpayer is delinquent in making payment.* A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) Examples.

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals Contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).

(i) Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126). [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).]

(1) Listed End Product

Listed End Product:	Listed Countries of Origin:

(2) Certification. [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]

[  ] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

[  ] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that is has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.



(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

(1) [  ] In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) [  ] Outside the United States.

(k) Certificates regarding exemptions from the application of the Service Contract Labor Standards. (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.) [The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.]

(1) [  ] Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror [  ] does [  ] does not certify that—

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

(2) [  ] Certain services as described in FAR 22.1003-4(d)(1). The offeror [  ] does [  ] does not certify that—

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies—

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Labor Standards wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) *Taxpayer identification number (TIN)* (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to the SAM database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) Taxpayer Identification Number (TIN).

[  ] TIN: \_\_\_\_\_ .

[  ] TIN has been applied for.

[  ] TIN is not required because:

[  ] Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

[  ] Offeror is an agency or instrumentality of a foreign government;

[  ] Offeror is an agency or instrumentality of the Federal Government;

(4) Type of organization.

[  ] Sole proprietorship;

[  ] Partnership;

[  ] Corporate entity (not tax-exempt);

[  ] Corporate entity (tax-exempt);

[  ] Government entity (Federal, State, or local);

[  ] Foreign government;

[  ] International organization per 26 CFR 1.6049-4;

[  ] Other  .

(5) Common parent.

[  ] Offeror is not owned or controlled by a common parent:

[  ] Name and TIN of common parent:

Name

TIN

(m) *Restricted business operations in Sudan.* By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) Prohibition on Contracting with Inverted Domestic Corporations—

(1) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.

(2) Representation. The Offeror represents that--

(i) It [  ] is, [  ] is not an inverted domestic corporation; and

(ii) It [  ] is, [  ] is not a subsidiary of an inverted domestic corporation.

(o) Prohibition on contracting with entities engaging in certain activities or transactions relating to Iran.

(1) The offeror shall email questions concerning sensitive technology to the Department of State at [CISADA106@state.gov](mailto:CISADA106@state.gov).

(2) Representation and Certification. Unless a waiver is granted or an exception applies as provided in paragraph (o)(3) of this provision, by submission of its offer, the offeror—

(i) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(ii) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act; and

(iii) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds \$3,500 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <http://www.treasury.gov/ofac/downloads/t11sdn.pdf>).

(3) The representation and certification requirements of paragraph (o)(2) of this provision do not apply if—

(i) This solicitation includes a trade agreements certification (e.g., 52.212-3(g) or a comparable agency provision); and

(ii) The offeror has certified that all the offered products to be supplied are designated country end products.

(p) Ownership or Control of Offeror. (Applies in all solicitations when there is a requirement to be registered in SAM or a requirement to have a DUNS Number in the solicitation.

(1) The Offeror represents that it [ \_\_\_ ] has or [ \_\_\_ ] does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (2) and if applicable, paragraph (3) of this provision for each participant in the joint venture.

(2) If the Offeror indicates "has" in paragraph (p)(1) of this provision, enter the following information:

Immediate owner CAGE code: \_\_\_\_\_.

Immediate owner legal name: \_\_\_\_\_.

(Do not use a "doing business as" name)

Is the immediate owner owned or controlled by another entity:  Yes or  No.

(3) If the Offeror indicates "yes" in paragraph (p)(2) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:

Highest-level owner CAGE code: \_\_\_\_\_.

Highest-level owner legal name: \_\_\_\_\_.

(Do not use a "doing business as" name)

(q) Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law.

(1) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), and similar provisions, if contained in subsequent appropriations acts, The Government will not enter into a contract with any corporation that—

(i) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the

authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(ii) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(2) The Offeror represents that—

(i) It is  is not  a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(ii) It is  is not  a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(r) Predecessor of Offeror. (Applies in all solicitations that include the provision at 52.204-16, Commercial and Government Entity Code Reporting.)

(1) The Offeror represents that it [  ] is or [  ] is not a successor to a predecessor that held a Federal contract or grant within the last three years.

(2) If the Offeror has indicated "is" in paragraph (r)(1) of this provision, enter the following information for all predecessors that held a Federal contract or grant within the last three years (if more than one predecessor, list in reverse chronological order):

Predecessor CAGE code: \_\_\_\_ (or mark "Unknown").

Predecessor legal name: \_\_\_\_.

(Do not use a "doing business as" name).

(End of provision)

52.209-11 REPRESENTATION BY CORPORATIONS REGARDING DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (FEB 2016)

(a) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), and similar provisions, if contained in subsequent appropriations acts, the Government will not enter into a contract with any corporation that--

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that--

(1) It is [ ] is not [ ] a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(2) It is [ ] is not [ ] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

252.209-7991 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW—FISCAL YEAR 2016 APPROPRIATIONS (DEVIATION 2016-O0002) (OCT 2015)

(a) In accordance with section 101(a) of the Continuing Appropriations Act, 2016 (Pub. L. 114-53) and any subsequent FY 2016 appropriations act that extends to FY 2016 funds the same restrictions as are contained in sections 744 and 745 of division E, title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), none of the funds made available by this or any other Act may be used to enter into a contract with any corporation that—

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that—

(1) It is [ ] is not [ ] a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,

(2) It is [ ] is not [ ] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)



# **Bazetta Township Safety Committee**

To: Bazetta Township Trustees

From: Safety Committee

CC: All Departments; File

Date: June 2, 2016

Meeting held on June 2, 2016 at 0800 Hours – Bazetta Administration Building

Committee members present: M. Hovis, K. Parke, J. Davis, D. Lewis.

Safety Committee discussed BWC – Group Retro.

Meeting concluded at 0830.

Next Safety Committee meeting will be held July 7, 2016 at 0800 hrs at Bazetta PD.



## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: June 27, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**159-16** To accept the minutes from the June 13 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**160-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**161-16** To authorize the Fiscal Officer to request an advance on the 2015 2nd Half Settlement from the Trumbull County Auditor.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Letter from KLA Risk Consulting regarding a recent loss control visit

**Administration:**

- Trustee Webb said the township was recognized by Trumbull County for receiving mosquito spraying grant
- Trustee Parke said Trumbull County has set up some traps in the township to monitor mosquitoes

**Fire Department:**

- See Attached Agenda & Fire Station Project documents

**162-16** To approve the attached Customer Work Approval from Ohio Edison and approve payment of \$4,266.02 for same, to be paid from the Fire Fund.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- See Attached Agenda

**163-16** To hire Nick Wildman, Dylan Herrick, and Max Bacher as a part-time Patrolmen, at the current hourly rate of pay, effective July 3, 2016.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**164-16** To authorize Chief Hovis to trade the following seized/forfeited weapons from the evidence room for any law enforcement equipment deemed appropriate by Chief Hovis or allow said weapons to be used by Bazetta Township officers for law enforcement purposes.

- *Ruger Model P95 9mm (Serial Number 318-84778)*
- *Smith & Wesson Model M&P 40C 40 caliber (Serial Number DVD4413)*
- *Bushmaster AR15 Model XM15-E25 223/5.56 Caliber (Serial Number BFI691009)*
- *Mossberg Model 146B 22 caliber (No serial number)*

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- See Attached 2016 Mosquito Control Grant Application
- Trustee Webb reminded residents of the following with regards to mosquito spraying
  - Dates are June 28, July 25, and August 29
  - Residents wishing not to be sprayed need to contact Alexander's Pest Control at 1-800-927-7378
  - Commended Road Superintendent Parke for getting this grant so the General Fund does not have to bear the expense

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mills reported the following
  - Apologized for missing the last meeting
  - Biggest complaint has been the lack of mowing for nuisance abatements
  - Reminding residents that we can no longer afford to do this because of budget constraints

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next Quarterly Meeting will be July 6 at 6:30pm at the Administration Building

**Parks & Recreation Board:**

- Trustee Parke spoke with Chairman Belcher, who has a list of people interested in joining the Board, and will have a resolution prepared for the next meeting

**Safety Committee:**

- Nothing to report

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Lewis Monti of Tall Oaks Circle
  - Concerns about a neighboring house that has been purchased and is being turned into some sort of half way house

- Owners plan to turn it into a 5 bedroom home, which is allowed by Trumbull County, but not by Bazetta Township Zoning, which only allows for 2
  - Believes the township needs to do something about this because Trumbull County isn't
  - Believes they are violating Bazetta Township Zoning
  - Wants to know who will be living in this home
  - Concerned that the new owner are opening this home for other purposes
  - Concerned about parking in the cul de sac
  - Worried about declining home values
  - Worried that the house would not be properly maintained
- Trustee Webb said that area is zoned as R-1
  - Zoning Inspector Mills said the following
    - If the home is for handicapped individuals (physical or mental), then there is nothing the township can do because the home would be regulated federally by the US Dept. of Housing and Urban Development (HUD)
    - Township zoning cannot trump federal regulations
    - Township is not legally allowed to do anything about this
  - Fiscal Officer Drew noted that is what the Supremacy Clause of the US Constitution addresses - federal law overrides state law, state law overrides county, etc.
  - Zoning Inspector Mills said the following
    - The township can put a stop to the halfway house if it is for criminals
    - Won't know what the true purpose is until the home is opened
  - Trustee Webb said if the home is a for-profit enterprise, then there will be a problem because these are not permitted in R-1 zones
  - Capt. Mannella said the Fire Department inspected the home and would send a copy of their permit to the Trustees
  - Trustee Hovis said the Trustees need to find out who bought the property and what is going on
  - Zoning Inspector Mills said the following
    - There are already several of these homes in the township and they are kept to a higher standard than the township's own Property Maintenance Code because of the federal regulations imposed on them
    - HUD does not manage these or other properties
    - HUD merely provides regulation and oversight
    - Township needs to be aware of HIPAA disclosure laws when discussing individuals living in the home
  - Trustee Hovis and Zoning Inspector Mills asked that residents give the Trustees some time to look into this issue since this is the first time it has been brought to their attention
  - Tony Santell of Timber Creek Drive
    - Said the property was sold to one company and now another company is coming in
    - Doesn't understand a few things
    - Does a caregiver have to live there with the residents
    - Who would own the property - the residents or the company that owns the house
  - Zoning Inspector Mills replied
    - Caregivers do not have to live on site
    - The company would be the property owner
  - Kathleen Hoskins of Quail Run Drive
    - There is not enough information to determine who will be living in the home
    - People are making assumptions, but no one knows yet
    - Need to find out what the rights are for the people living in the home and for the neighboring residents

- Jim Wrightsman of Everett Hull Road
  - Complained that a neighbor put up on fence on their property line
- Zoning Inspector Mills said he gave the neighbor a permit to do this because he viewed the property and saw that the new fence was going up in the same place as a previous fence
  
- Rose Stockton of McCleary Jacoby Road
  - Thought there were only supposed to be single family homes in the area, according to the agreement when these homes were built
  - Wanted to know the addresses of similar homes in the township
  - Wanted to see the township issue a cease and desist order
  - Asked about inspections for renovations being done to the home
- Zoning Inspector Mills said the following
  - Homeowner's association agreements must be registered with the county and follow other certain rules
  - The township does not recognize any rules put in place by homeowner's associations
  - It is not legal for the township to enforce the rules of a private agreement
  - Not sure he can legally disclose the addresses on other homes in the township
  - The Trustees will need to contact Atty. Finamore on all these issues
- Trustee Parke concurred regarding homeowners' agreements
- Trustee Hovis said he is going to contact Atty. Finamore, make some phone calls, and do more research into this matter
- Trustee Webb noted that no one is permitted to have a business in a home in Timber Creek because of the R-1 designation
- Capt. Mannella said the Fire Department did a fire inspection only, nothing else
  
- Stanley Shrodek of Lakeshore Drive
  - Said this was all very enlightening
  - Said that the Fire Department has to inspect individual apartments
- Zoning Inspector Mills said these are not apartments, but bedroom in a home
- Capt. Mannella said the following
  - The department can perform annual inspections, but only on hallways and common areas, not individual living spaces
  - The department does know where the other homes in the township are located
- Trustee Hovis reiterated that he is going to contact Atty. Finamore, make some phone calls, and do more research into this matter

**165-16** To adjourn the meeting at 6:46pm.

**Motion:** Trustee Webb

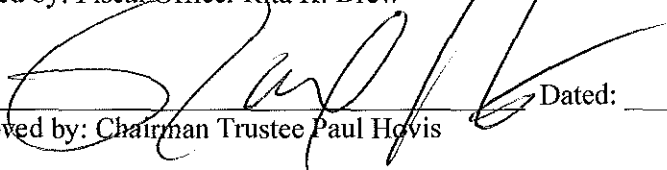
**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 06-28-16



Approved by: Chairman Trustee Paul Hovis

Dated: \_\_\_\_\_

PENDING WARRANT REPORT  
 Bazetta Township [2016]

Date: 06/27/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
27685	21.90	VW27685	AT&T Mobility	Service
27686	16.07	VW27686	Accent	EMS Refund
27687	1768.53	VW27687	BE Solutions	Claims Runs
27688	2142.00	VW27688	CareWorksComp	Workers' Comp Group Rating Program
27689	1506.94	VW27689	Delta Dental	Insurance
27690	45.00	VW27690	Fiore's Service Center	Service
27691	633.10	VW27691	Medical Repair, Inc dba EMSAR Central	Supplies/Service
27692	165365.12	VW27692	Milcam Inc.	Construction work to May 31, 2016
27693	15663.21	VW27693	Ohio Insurance Services Agency	Insurance
27694	287.00	VW27694	On Demand Drug Testing & Work Solutions	Service
27695	400.00	VW27695	Schultz Towing, Inc.	Tows
27696	25.00	VW27696	Treasurer State of Ohio	PUCO DPR-Damage Prevention Registrations
27697	3208.88	VW27697	Trumbull County 911	911 Service
27698	221.85	VW27698	Warren Fire Equipment, Inc.	Supplies
27699	1118.46	VW27699	Ohio Edison	Service
27700	2660.65	VW27700	Business Care	Supplies
27701	1079.29	VW27701	Ohio Edison	Service
27702	175.00	VW27702	Red's Auto Glass	Supplies
27703	40.25	VW27703	Respiratory Care Partners, Inc.	PAYMENT
27704	49.32	VW27704	Ricoh USA, Inc.	PAYMENT
27705	117.70	VW27705	City of Warren, Utility Services	PAYMENT
27706	368.64	VW27706	Southeastern Emergency Equipment	PAYMENT
27707	290.00	VW27707	Standard Insurance Company RE	PAYMENT
27708	40.62	VW27708	Time Warner Cable-Northeast	PAYMENT
27709	498.96	VW27709	Vision Service Plan-(OH)	PAYMENT
=====				
	197743.49		Total Amount of Pending Warrants	

## Agenda

Thu 6/23/2016 11:33 AM

**From:** "Dennis Lewis, OFE, OFC"

**To:** "Trustee"

**Cc:** "Rita K. Drew"



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Trustee Hovis, Trustee Parke, Trustee Webb,

The only item I have for the agenda is an invoice from Ohio Edison for the new fire station.

My recommendation is to pay this invoice from my current account and not from the loan of the new fire station.

Rita,

Will put in your file today.

Professionally,

**Dennis K. Lewis, OFE, OFC**  
**Fire Chief**

Bazetta Township  
773 Everett-Hull Road  
Cortland, OH 44410  
330-637-4136 (phone)  
330-638-5382 (phone)  
330-638-4193 (fax)  
dlewis@bazettatwp.org

# Ohio Edison

A FirstEnergy Company

2231 West Market Street

Warren, OH 44485

Dennis

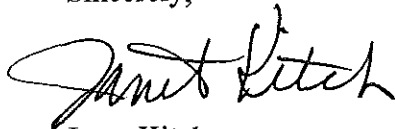
Dear Customer:

Please sign the enclosed Customer Work Approval. Please sign and date the first sheet, and initial and date the second sheet (terms and conditions). Please sign and return this promptly as Akron cannot send you the invoice until we have received this agreement. The relocation costs need to be paid before our line department can schedule any construction.

Please do not send me a check as it will not expedite the process. Akron needs to mail you the invoice and your check needs to be mailed to the Remittance Center in Akron along with the invoice, or paid by credit card by calling NCO, whose number will be on the invoice.

The signed form can be mailed in enclosed postage paid envelope, or faxed to me at 330-841-2165, or a pdf of the form can be emailed to me at [kitchj@firstenergycorp.com](mailto:kitchj@firstenergycorp.com). Should you have any questions, please call me at 330-841-2148.

Sincerely,



Janet Kitch

Distribution Specialist

# OHIO EDISON

6/10/16  
11:31 AM

## Customer Work Approval and Payment Designation

### Work Request Information

**WR No:** 58014947    **SAP Order No:** 14938123    **SAP Notification No:** 739818613    **Entry Date:** 03/31/2016  
**WR Name:** BAZETTA TOWNSHP OFFICE,  
**Street No:** 3000    **Street No Frac:**    **Dir:**    **Unit no:**     
**Street Address:** WARREN MEADVILLE RD NE  
  
**City:** CORTLAND    **State:** OH    **Zip:** 44410 -     
**WR Desc:** INST 50 FT POLE, 1 SPAN 1-PH PRI & NEUT, UG PRIMARY AND 50 KVA PM XFMR

I request to have OHIO EDISON perform the work described below at the above address. I agree that final scheduling of this work will not begin until payment of the agreed price below is received by OHIO EDISON. I understand that quoted prices remain in effect for only 90 days. In Jobbing and Contracting related work I understand that other providers are available to perform this work. The regulated services I currently receive from OHIO EDISON will not be impacted in any way regardless of the provider I select to do this work. This is not an invoice.

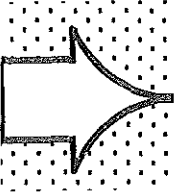
### Bill To Information

**Billable Id:** A    **Billing Entry Date:** 04/04/2016  
**Bill To Name:** BAZETTA TOWNSHP OFFICE,  
**Attention:**     
**Street No:** 3372    **Street No Frac:**    **Dir:**    **Unit No:**     
**Street Name:** ST RT 5 NE  
  
**City:** CORTLAND    **State:** OH    **Zip:** 44410 -     
**Purchase Order No:**     
**Sales Rep:** JMK    KITCH, JANET M    **Phone:** (330) 841-2148

### Billable Charges

**Description:** UP FRONT LINE EXTENSION CHARGE FOR FIRE STATION 3000 WARREN MEADVILLE RD

Detail:	Direct Cost	Overheads	
Labor	\$ 2872.19	\$ 2337.39	\$ 5209.58
Material	\$ 3255.37	\$ 504.91	\$ 3760.28
Equipment	\$ 557.30	\$ 86.44	\$ 643.74
		<b>Regular Cost Estimate:</b>	\$ 9,613.60
		<b>Excluded Operation &amp; Maintenance Cost:</b>	\$ 157.11
		<b>Adjusted Cost Estimate:</b>	\$ 9,456.49
		<b>Company Obligation for Construction:</b>	\$ -5673.89
		<b>Line Extension:</b>	\$ 3,782.60
		<b>Premium:</b>	\$ 0.00
		<b>Sub Total:</b>	\$ 3,782.60
		<b>CIAC Tax:</b>	\$ 483.42
		<b>Finance Interest:</b>	\$ <b>Months</b>
		<b>Est. Sales Tax:</b>	\$ 0.00 <b>County:</b>
		<b>Amount to be Invoiced:</b>	\$ 4,266.02



CUSTOMER NAME (Or DBA/INC)	CUSTOMER SIGNATURE
SIGNEE'S TITLE IN THE COMPANY	DATE
OHIO EDISON REPRESENTATIVE (Print)	OHIO EDISON REPRESENTATIVE (Signature)



**Ohio Line Extension Customer Work Approval and Payment Designation - Form X-3847  
Terms and Conditions**

Ohio Edison Company, Illuminating Company, or Toledo Edison Company ("Operating Company") and Owner agree the terms and conditions herein shall constitute the complete and final agreement between the parties, superseding all other agreements, written or oral. These terms and conditions may not be modified hereafter except by written agreement of Operating Company.

**BILLING AND PAYMENT**

In the event that Operating Company performs the agreed to work prior to payment, Operating Company will invoice Owner for the work performed pursuant to this Agreement. Payment shall be made to Operating Company upon Owner's receipt of invoice. All invoices past due thirty (30) days or more shall be charged the lesser of one and one-half percent (1 ½%) per month or the maximum rate of interest allowable by law. Owner agrees to reimburse Operating Company in full for all costs of collection, including attorney fees, incurred or paid by Operating Company in connection with collecting, or attempting to collect, any amounts due under this Agreement.

**INDEMNIFICATION**

Owner agrees for itself, its successors and assigns, to defend, indemnify and save Operating Company, its successors and assigns, harmless from all claims, demands, damages, losses, judgments, actions or causes of action, costs or expenses, including litigation expenses and legal fees, in connection therewith or related thereto, including lack of authority to enter into this Agreement, asserted by or for any person or persons for personal injuries, death, or property damage caused by, arising out of, or in any way related to the work performed by Operating Company under this Agreement, unless initiated or proximately caused by the sole negligence of Operating Company. Notwithstanding the foregoing, Operating Company shall have no responsibility to the Owner or third parties if the work scope as defined by Owner violates the rights of or causes damage to any third party or governmental authority.

**LIMITATION OF LIABILITY**

Neither Operating Company, its affiliated companies, its subcontractors, nor its employees shall be liable for loss of anticipated profits, loss by reason of plant or other facility shutdown, non-operation or increased expense of operation, service interruption, claims of Owner's customers, subcontractors, vendors or suppliers, cost of money, loss of use of capital or revenue arising out of Operating Company's work or out of or in connection with Owner's use, or inability to use, the facilities, or for any special, incidental or consequential damages of any nature, arising at any time or from any cause whatsoever.

**FORCE MAJEURE**

Neither party shall be liable to the other for any expenses, loss or damage resulting from delays or prevention of performance arising from causes beyond its reasonable control caused by fire, flood, accident, strike, civil commotion, governmental or military authority, insurrection, riots, embargoes, unavoidable delays in transportation, acts of God, or public enemy.

**ASSIGNMENT**

This Agreement shall be binding upon and insure to the benefit of the parties hereof, their successors and assigns. Owner, however, shall not assign to any other person or association not affiliated with Owner any rights or privileges hereby granted, or authorize any person or association not affiliated with Owner the exercise of any rights or privileges herein provided for, without the written consent of Operating Company.

**ARBITRATION**

Any question in dispute between the parties arising out of the Agreement (except any claim for damages because of bodily injuries, including death at any time resulting there from, except for any claim for damages because of injuries to or destruction of property and, except for major breach or repudiation with respect to this Agreement) which is not amicably settled shall be submitted to final and binding arbitration. Such arbitration shall be conducted in Akron, Ohio, before an arbitrator mutually acceptable to the parties; provided, however, that should the parties be unable to agree, the arbitrator shall be selected by the presiding Judge of the Court of Common Pleas of Summit County, Ohio. The request for arbitration shall be in writing setting forth the claim or claims to be arbitrated and the remedy sought. It shall be delivered to the other party within 90 days of the occurrence giving rise to the dispute. Any failure to request arbitration within such 90-day period shall be deemed a waiver of the right to arbitrate the claim upon which the dispute is based.

**NON-WAIVER**

The failure of either party to insist or enforce in any instance strict performance of any of the terms hereof or to exercise any of its rights herein shall not be construed as a waiver or relinquishment to any extent of its rights to assert or rely upon such terms on any future occasion.

**APPLICABLE LAW**

This Agreement shall be governed in all respects by the laws of the State of Ohio and only the Courts of Ohio, or Federal Courts in Ohio shall have jurisdiction.

Customer Initials \_\_\_\_\_ Date \_\_\_\_\_

48P1-34  
 INST DE ASMBLY FOR  
 1-PH TAP C-PHASE  
 INST 85 FT 1 - 4 ACSR PRI  
 & 4 ACSR NEUTRAL

UP DEVICE - FUSE  
 47R4-14 140T  
 SR 305 AT MILLERS LANDING

ST RT 305

E

35  
M-70

INS  
1  
AL

30 FT

130 FT

25  
A

8 WA 4566 155

244814  
D59990

3000

48P1  
67

48P1  
35

48P1  
66

2986

WARREN MEADVILLE RD  
 1-1/2 ACSR N

48P1-35

ELECTRICIAN  
 CHUCK EISTER  
 SANTON ELECTRIC  
 330-716-3045

GEN.  
 MILC  
 GAR'  
 724-

Designer : KITCH, JANET M	Phone : (330)841-2148	WR Name : 58014947
Sales Rep : no	Phone : no	Township - County: BAZETTA / TRUMBULL
Scheduler : DAUGHERTY, VERNETTA M	Phone : (330)841-2163 ext.	Cust/Elect Name: SANTON ELECTRIC
Work Request: <b>58014947</b>	SAP Order # : 14938123	Customer: BAZETTA TOWNSHIP OFFICE,
Apprvl: _____ Date: _____	Apprvl: _____ Date: _____	Street No : 3000
Proposal : [Y or N] #'s: Y		City : CORTLAND

244814 D59990  
 OE INST 50'/3 POLE  
 SET POLE DEEPER  
 DUE TO SLOPE  
 SET POLE 9 FT DEEP  
 CL TAKE JU  
 OE CONSTR 8-120, 14-210  
 1-PH DE WITH 1-PH RISER

PROPOSAL  
 OE16-02054


4814D59990  
 -15

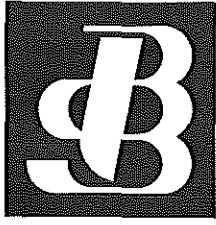
10 TRENCH FT  
 2ALJCN 15 KV PRI  
 NE SIDE OF DRIVE  
 PRIMARY IN CONDUIT  
 FOR 50 FT UNDER  
 DRIVE

244828 D59980  
 -608674

244828 D59980  
 INST 50 KVA PM XFMR  
 7.2KV, 120/240V  
 CONN CUST UG & INST  
 METER FOR 400 AMP

TRACTOR  
 NC  
 SO  
 -2366

<b>FirstEnergy</b> Region : Ohio Edison - Ohio Central Region		 Scale : 1:57
District: WA	Substation : ELM      Circuit : BAZETTA	
Elect Phone: 330-716-1503	Primary Voltage : 7.2/12.5	<div style="border: 1px solid black; width: 40px; height: 40px; text-align: center; line-height: 40px; margin: 0 auto;">1</div>
e: N/A	Upstream Device: 47R4-14	
t Name : WARREN MEADVILLE RD NE	Forestry Req: N      Easement: N	
44410	Foreman's Signature:      Const. Comp. Date:	



Baker  
Bednar  
Snyder

& ASSOCIATES INC  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## Bazetta Township Fire Department

## Job Meeting #3

June 1<sup>st</sup>, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Paul Hovis	Bazetta Twp. Trustee
	Ted Webb	Bazetta Twp. Trustee
	Frank Parke	Bazetta Twp. Trustee
	Rita Drew	Bazetta Fiscal officer
	Dan Sprenkle	Milcam
	Jeremy Smith	York Mahoning
	Dennis Lewis	Fire Chief

**Contractors Report:** The back of the site is up to subgrade. All catch basins are in. The north side driveway cut is almost complete. Masonry work is starting. Underground plumbing is complete. Hope to begin pouring concrete slab by next meeting.

### Old Notes:

1. Dennis Lewis has the work order numbers for temporary electric and service line work. He will give that information to Santon. Temporary Service is installed but we are waiting for the Electric Company to come out and turn on the power. **Temporary service has been connected. This item is closed.**
2. Dennis Lewis also has the sewer permit information for Charniga Plumbing. **Dennis reminded Charniga to coordinate with him when they are ready to get their permit.**
3. The fire hydrant and water shut off valve (site utility contract) were installed too low. The trustees are going to contact their contractor who installed them and try to get a riser installed for both. Milcam is getting close to working in that area and needs this raised before it gets buried. **The risers have been installed.**
4. Dennis asked Santon to make sure a conduit will be provided for I.T / Data lines to the building. **Greg said he talked with Century Link but needs to coordinate with Time Warner also.**
5. Milcam and Cernica suggested to use larger #1 stone and geo-tech fabric on the remainder of the rear parking lot for stability due to existing soil conditions. This should be a cheaper solution than further undercutting. The estimate we received was approximately \$1,500 for the stone and another \$1,500 for the fabric. **This item is still open**
6. The issue of dust control was raised at the meeting in regards to the house next door. The Township said they will consider pressure washing the house in the fall. **This will be done by the Township at a later date. This item is closed.**
7. The decision was made to have door 113B have dummy hardware on the exterior. **This item is closed. Couldn't be done - Door had already been completed**
8. Color selections have begun for carpet, paint, laminate, etc. Kristin will put together finish boards now that some direction has been given. **Color selections were finalized at our last meeting. This item is closed.**

**New Notes:**

1. The water line where the riser was installed is leaking. Milcam is going to investigate and repair the leak per trustee's knowledge.
2. Exterior color for the decorative aluminum was selected as "Coronado Red"
3. Roof shingle color was selected as "Summer Harvest"
4. BBS left the masonry sample boards at the trailer for Milcam's use.
5. BBS to advise the township and Milcam regarding future location of *the radio antenna.*

**Next Meeting:**

The next meeting is scheduled for 2 weeks from today, **June 15<sup>th</sup>, @ 8:00 am** (jobsite)

Thank you,

*Christopher Bebb*  
Senior Project Architect  
Baker Bednar Snyder & Assoc.

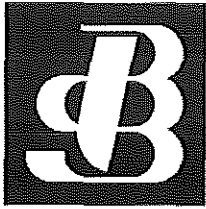
*For headwall pipe &  
catch basin out by  
road, instead of  
guard rail*

*\$2735 extra*

---

*Moving exhaust  
system into  
new station*

---



*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## **Bazetta Township Fire Department**

## **Job Meeting #4**

June 15<sup>th</sup>, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Kristin Maiorano	Baker Bednar Snyder & Assoc.
	Paul Hovis	Bazetta Twp. Trustee
	Frank Parke	Bazetta Twp. Trustee
	Rita Drew	Bazetta Fiscal officer
	Dan Sprenkle	Milcam
	Dave DiClaudio	York Mahoning
	Dennis Lewis	Fire Chief

**Contractors Report:** The apparatus bay masonry and trusses are complete. The framers are laying out the business side of the building and expect to have walls up by the end of the week. Working on setting trench drains, sanitary tie-ins.

### **Old Notes:**

1. Dennis asked Santon to make sure a conduit will be provided for I.T / Data lines to the building. ***Greg said he talked with Century Link but needs to coordinate with Time Warner also.***
2. Milcam and Cernica suggested to use larger #1 stone and geo-tech fabric on the remainder of the rear parking lot for stability due to existing soil conditions. This should be a cheaper solution than further undercutting. The estimate we received was approximately \$1,500 for the stone and another \$1,500 for the fabric. ***This item is still open***
3. The water line where the riser was installed is leaking. Milcam is going to investigate and repair the leak per trustee's knowledge. There was no leak, standing water finally drained out. ***This item is closed.***

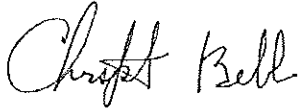
### **New Notes:**

1. The hardboard color was selected as "white"
2. The Township indicated that the existing vehicle exhaust system will be relocated to the new building. York Mahoning will go and see what it is they currently have to figure a price to relocate it. The township will also ask their vendor to provide a price to relocate it.
3. BBS is in need of the specific radio tower that is being planned to be used. The radio tower requires specific foundations that will need to be designed.

### **Next Meeting:**

The next meeting is scheduled for 2 weeks from today, **June 15<sup>th</sup>, @ 8:00 am (jobsite)**

Thank you,

A handwritten signature in black ink that reads "Christopher Bebb". The signature is written in a cursive style with a large initial "C" and "B".

*Christopher Bebb*  
Senior Project Architect  
Baker Bednar Snyder & Assoc.

## Police Agenda for Monday June 27, 2016 Trustee Meeting

Thu 6/23/2016 11:40 AM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** fparke@bazettatwp.org



Rita,

The following is what I have for the agenda for Monday meeting,

1. To make effective July 3, 2016 Nick Wildman, Dylan Herrick and Max Bacher part-time police officers at the current part time hourly rate.
2. To authorize to trade seized/forfeited weapons from the evidence room for any law enforcement equipment deemed appropriate by Chief Hovis or to be used by our officers for law enforcement purposes:
  - a. Ruger Model P95 9mm Serial number 318-84778
  - b. Smith & Wesson Model M&P 40C 40 caliber Serial #DVD4413
  - c. Bushmaster AR15 Model XM15-E25 223/5.56 Caliber Serial Number BFI691009
  - d. Mossberg Model 146B 22 caliber No serial number

Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*



2016

**Mosquito Control Grant**

**Application**

Need to Advertise Dates

June 28<sup>th</sup>

July 25<sup>th</sup>

Aug 29<sup>th</sup>

Anyone not wanting Mosquito Spraying needs to Call Alexanders  
1-800-927-7378



Ohio Environmental Protection Agency  
Craig W. Butler, Director

## PROGRAM INTRODUCTION

The purpose of the grant program is to make funding available to local health departments and other related governmental entities to use for applying mosquito control measures in support of Ohio's efforts to mitigate the potential for an outbreak of mosquito borne viruses such as Zika, West Nile, and La Cross Encephalitis.

## WHO CAN APPLY

Those eligible to apply are Local Health Departments and other related governmental entities. An agency of the state may sponsor multiple private sector businesses or non-profit organizations.

## FUNDING CRITERIA

These competitive grants are awarded on a "**first come, first serve**" basis. The Agency will consider the following elements in the process of application review:

- Availability of grant funds
- Submission of required forms and comprehensive responses to all applicable questions
- Compliance or outstanding financial issues
- Submission of a mosquito surveillance plan (required for **new** mosquito control programs)
- Demonstration of historical mosquito surveillance or photographic evidence of larva (required for existing programs)

Priority will be given to applicants that:

- Demonstrate collaborative efforts between multiple agencies or entities
- Demonstrate of financial need
- Demonstrate an immediate threat through surveillance
- Propose to remove solid waste or scrap tires from high risk illegal dump sites

## APPROVED MOSQUITO CONTROL ACTIVITIES

1. Mosquito surveillance
2. Larval control, i.e. granules or "dunks," for sources that cannot be removed
3. Adult mosquito control, e.g. aerial or barrier spraying, in areas (a) that cannot be otherwise mitigated AND (b) in which the presence of mosquitoes poses a risk to public health
4. Community outreach, e.g. house-to-house inspection/educational outreach or distribution of granules/"dunks" to the public
5. Breeding source reduction, e.g. tire/trash removal
6. Other – please specify

## ALLOWABLE COSTS

Grant funds may be expended **only** for allowable costs described below:

### Equipment

- purchase of equipment

### Goods & Services

- purchase of tools necessary to implement the project
- purchase of supplies necessary to implement the project

### Personal Services Contract

- contracts covering the costs necessary for services of public or private contractors; such costs

can include salaries or benefits of temporary employees

## IF YOU RECEIVE A GRANT

- **Grant Agreement** - The grant agreement will specify the total grant award and will stipulate exactly how the grant funds will be spent. All grant recipients must enter into this agreement with the Agency to authorize receipt and expenditure of grant funds.
- **Timeline and Performance Period** - The effective date of the grant agreement will be **April 1, 2016** or the date, on which the agreement is signed by the Director of the Ohio EPA. The expiration date for the grant period is **December 31, 2016**.
- **Final Report** - The grantee must submit all required grant final reports and supporting documentation such as invoices and proof of payment, by **December 31, 2016**.
- **Payment Schedule** - Subject to cash availability and after final execution of the grant agreement, grantees will receive checks for the amount of the grant award.

## APPLICATION PROCEDURES

Applicants may submit an application by any of the following methods:

- Hardcopy (paper) application by U.S. mail:

**Ohio Environmental Protection Agency,  
Division of Materials and Waste Management,  
Attention: Adam Cummins  
P.O. Box 1049,  
Columbus, Ohio 43216-1049.**

- Email:

**[Adam.cummins@epa.ohio.gov](mailto:Adam.cummins@epa.ohio.gov)  
[Holly.hillyer@epa.ohio.gov](mailto:Holly.hillyer@epa.ohio.gov)**

- Fax:

**Ohio Environmental Protection Agency,  
Division of Materials and Waste Management,  
Attention: Adam Cummins  
614-728-5315**

- For additional information or questions:  
Adam Cummins (614) 728-5328  
Holly Hillyer (614) 728-5348

## APPLICATION CHECKLIST

Applicants are encouraged to utilize the following checklist to ensure the completeness of their Mosquito Control Grant application package.

- A complete application either mailed or emailed to Division of Materials and Waste Management
- Mosquito Control Grant Executive Summary

## EXECUTIVE SUMMARY

Applicants should include an Executive Summary with this application. The Executive Summary should provide an overview of the proposed mosquito control activities that will be conducted with the grant monies. The summary should include the specific equipment, materials, staff, methods and technologies that will be used to implement those activities. The summary should also include a timeline for the major project events.

## EXECUTIVE SUMMARY CHECKLIST

Applicants are encouraged to utilize the following checklist to ensure that the Executive Summary contains the required content and sufficient detail:

- Entity responsible for carrying out mosquito control activities
  - If non-governmental entity, description of entity and sponsor
- Demonstration of financial need
  - e.g., Entity has \$1,000 remaining in funding but needs a \$5,000 piece of equipment
- Description of historical mosquito surveillance or photographic evidence of larvae (for existing mosquito control programs)
- Description of proposed mosquito surveillance plan (for new mosquito control programs)
- Details of proposed mosquito control activities (fundable activities 1-6)
  - Equipment
  - Materials
  - Staff
  - Methods
  - Technologies
  - Timeline
  - Labs (if applicable)
- Description of geographical areas benefiting from mosquito control activities
- Although not a requirement, a description of any collaborative efforts between the grant applicant, health department, solid waste management district, university, township, municipality, or other agency/entity
- If an immediate threat is identified, please provide details of that threat
- If removing solid waste or scrap tires from an illegal site, please provide details such as the projected quantity of materials being removed, hauler providing services, and disposal facility
- If assistance was provided for completing the grant application, please indicate who provided that assistance

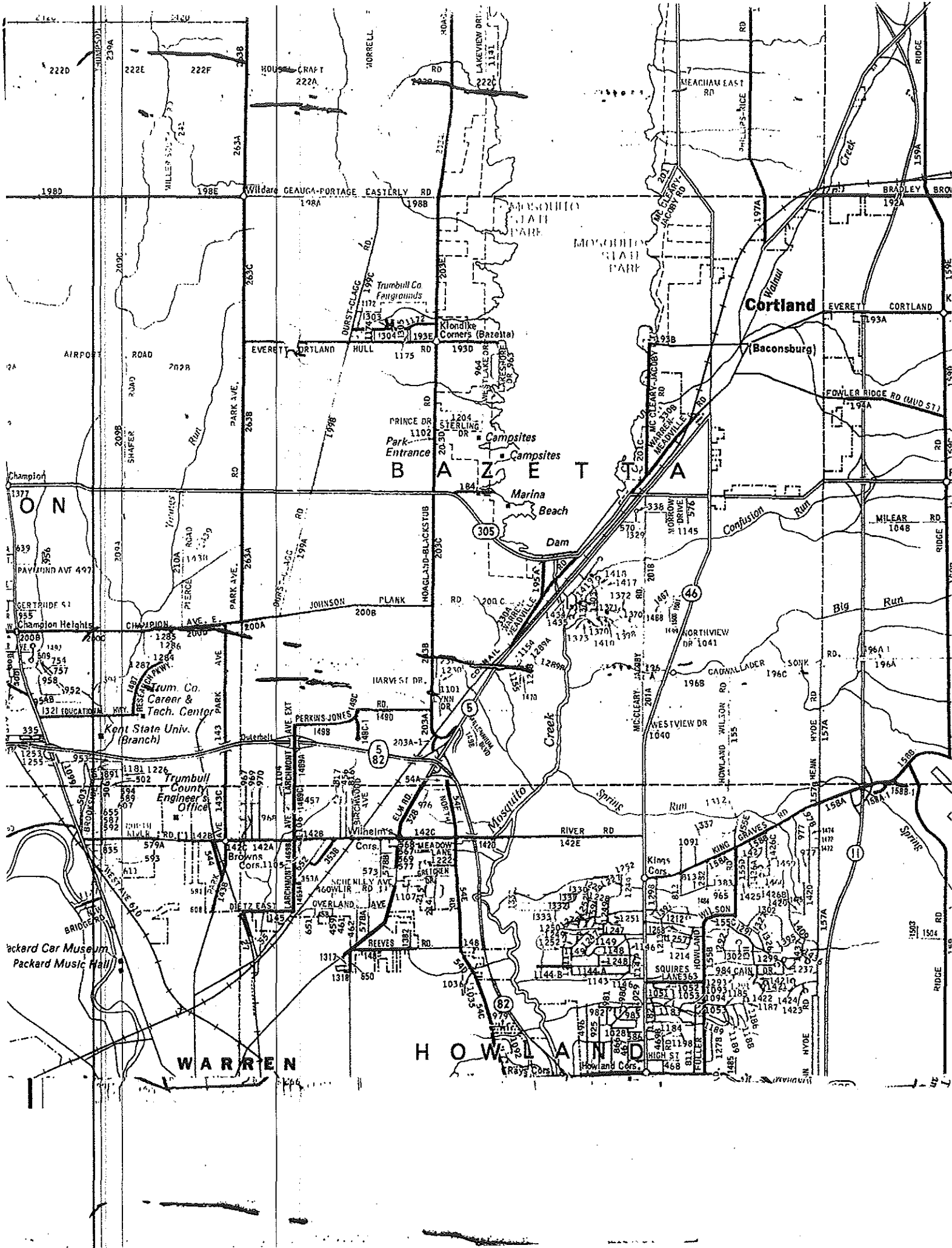
## EXECUTIVE SUMMARY

Bazetta Township is requesting financial assistance to fund our mosquito spraying project for 2016. Without funding we will be unable to spray for mosquitos. We will be blanket spraying all roads in the township in conjunction with Trumbull County Health Board. In the past we were able to spray 2 or 3 times, but this current fiscal year doesn't allow for spraying due to budget cuts.

We will have Alexander's Pest Control, ID number 26456 spray the entire township a total of three times for the upcoming mosquito season. Those dates will be May 18, June 15 and July 15, 2016. He will be applying Adulticiding with a ULV Fogger with Kontrol 30/30.

We do not currently have a mosquito surveillance plan, but three sprayings in the past seem to have done a great job.

Thank you for your consideration.



Cortland

(Baconburg)

B A Z E L T O N

WARREN

H O W L A N D

Champion

Champion Heights

Kent State Univ. (Branch)

Trumbull County Engineer's Office

Packard Car Museum  
Packard Music Hall

MOSQUITO LAKE PARK

MOSQUITO LAKE PARK

Campsites

Campsites

Marina Beach

Dam

305

46

5

82

11

159A

159B

159C

159D

159E

159F

159G

159H

159I

159J

159K

159L

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159W

159X

# ALEXANDER'S PEST CONTROL, INC.

P.O. BOX 8378 • POLAND, OHIO 44614  
 YOUNGSTOWN (330) 842-1130 • WARREN (330) 866-4770  
 COLUMBIANA (330) 482-0660 • NEW CASTLE (734) 852-7588 • TOLL FREE 1-800-927-PEST (7378)  
*Some Things are Best left to Professionals!*

## MOSQUITO BID

DATE: <u>7/11/2016</u>	REF #
NAME: <u>WHEELING TOWNSHIP</u>	CONTACT PERSON: <u>FRANK PALKS</u>
ADDRESS: <u>11111 STATE ST</u>	CELL PHONE:
CITY/STATE/ZIP: <u>WARREN OH 44770</u>	E-MAIL: <u>KARLEO.ALEXANDER@ALEXANDERSPESTCONTROL.COM</u>
TELEPHONE: <u>710-637-0816</u>	FAX NUMBER: <u>730-637-4568</u>

Trapping Service	<input type="checkbox"/>
Larviciding	<input type="checkbox"/>
Adulticiding	<input checked="" type="checkbox"/>
Barrier Treatment	<input type="checkbox"/>

### MOSQUITO SURVEILLANCE

Number of traps to be set:	
Frequency:	
Area to be monitored:	

Amount per trap	
Number of traps	
Total per service	

### LARVICIDING

<input type="checkbox"/> Lawns	<input type="checkbox"/> Catch Basins	<input type="checkbox"/> Open Ditches	<input type="checkbox"/> Wastewater	<input type="checkbox"/> Standing Water
Frequency:				
Area to be serviced:				

\$ / per acre	
Per 100 sq. ft.	
Total per service	

### BARRIER TREATMENT

<input type="checkbox"/> Maintenance program	<input type="checkbox"/> One time treatment
Frequency:	
Area to be treated:	

Amount per treatment	
----------------------	--

### ADULTICIDING

<input type="checkbox"/> Entire Municipality	<input type="checkbox"/> Parks	<input type="checkbox"/> Other
Additional Area:		
Area Excluded:		
Frequency: <u>THREE (3) SERVICE</u>		
Dates of Service: <u>MAY 18<sup>TH</sup>, JUNE 15<sup>TH</sup>, JULY 12<sup>TH</sup></u>		

Amount per hour	
Additional amount	
Total per hour	<u>220.00</u>

Alexander's requires his clients to provide a contact person. If no one with knowledge of the municipality is available, one will be provided at an additional cost.

ADDITIONAL REQUIRE TWO TECHNICIANS

#### Materials to be used

- Adulticide
- Larvicide
- Barrier
- Mosquito

#### Equipment to be used

- Backpack
- Backpack
- Backpack
- Backpack

Mosquito season is generally between the months of May thru September. In order to...

**Applicant:**

(If not a local health department, please coordinate your activities with the local health department.)

**Coordinating Local Health Department contact:**

(For applicants that are not Local Health Department employees)

**Local Health Department:** Trumbull County Combined Health District

**County:** Trumbull

**Solid Waste Management District:** Geauga Trumbull

**Authorized Official:** Frank Parke

**Title:** Trustee

**Address:** 3372 State Route 5

**City:** Cortland

**Zip Code:** 44410

**Phone:** 330-637-8816

**Email:** fparke@bazettatwp.org

**Grant Contact Person:**

(if different from Authorized Official)

**Title:**

**Email:**

**Address:**

**City:**

**Zip Code:**

**Phone:**

**Business Name:** Bazetta Township

**Provide Applicant License No.:** 26456

(If applicable)

**Who will be providing the services:**

- Contractor – identified above
- Local Health Department employees – identified above
- Combination of both – Please state what activities each party will be performing



	<b>Fundable Activities</b>	Indicate the % of the award or the dollar amount you will expend on each activity below.
1.	Mosquito surveillance	0
2.	Larval control, i.e. granules or "dunks," for sources that cannot be removed	0
3.	Adult mosquito control, e.g. aerial or barrier spraying, in areas (a) that cannot be otherwise mitigated AND (b) in which the presence of mosquitoes poses a risk to public health (see funding criteria)	\$5280.00
4.	Community outreach, e.g. house-to-house inspection/educational outreach or distribution of granules/"dunks" to the public	0
5.	Breeding source reduction, e.g. tire/trash removal	0
6.	Other—please identify	0
<b>TOTAL FUNDS REQUESTED</b>		<b>\$5280.00</b>

**FINAL REPORT**

Following completion of all mosquito control activities associated with this grant but no later than **December 31, 2016**, the applicant shall provide a final report to Ohio EPA addressing the following issues:

- The total costs of performing mosquito control activities
- The activities involved and completed in performing mosquito control activities, including any activities that were not completed and the reason for not completing the activity
- The total number of part and full time employees involved in the mosquito control activities
- The cities, municipalities, townships, communities, or areas treated or effected by the activities
- The population of the communities effected
- The cost per individual protected by the activity
- The cost per mile protected by the activity
- If the grant was a supplement to the funds available for mosquito control or if the grant was the sole source of funding for the activities.

**AUTHORIZED SIGNATURE FOR APPLICANT AGENCY**

Upon submission of this grant application, the applicant will be bound by its contents. In the event the Ohio EPA accepts this proposal, the applicant will fully comply with the contents and conditions outlined in the grant proposal. I, the undersigned Authorized Official of the grant applicant, certify that the applicant possesses all necessary authority to undertake the proposed activities identified in this application. I certify the information in this grant application is accurate and complete.

FRANK W. PARKE  
 (Authorized Official's Printed Name)

Frank W. Parke  
 (Authorized Official's Signature)

TOWNSHIP TRUSTEE  
 (Authorized Official's Title)

MAY 11 2016  
 (Date)

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: July 11, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**166-16** To accept the minutes from the June 27 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**167-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**168-16** To authorize the Fiscal Officer to make the following transfers.

*\$2,000.00 from 01-A-26 (General: Transfers) to 01-A-06 (General: Insurance)*  
*\$325,000.00 from Huntington Investment Account to Huntington Checking Account*  
*\$15,000.00 from General (01) to Cemetery (05)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**169-16** To approve the attached *Alternative Tax Budget Information Trumbull County*.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Action taken by the Trumbull County Commissioners regarding their July 13 meeting
- Results of inspection of new fire station property by Trumbull Soil & Water Conservation District
- Invitation from Ohio Utilities Protection Services to attend their 2016 Annual Membership Reception
- Notice from Ohio Department of Transportation regarding a pre-construction conference
- Notice of Furnishing from Carter Lumber for work, labor, and materials sold to Milcam, Inc. for the new fire station project

**Administration:**

- Trustee Parke thanked all departments involved with the funeral, which was one of the largest that funeral home had ever done, on Friday

**Fire Department:**

- See Attached Fire Station Project documents
- Chief Lewis reported the following
  - The Trumbull County Fair is this week, July 12-17
  - Try to avoid Bazetta Road as much as possible during the fair
  - The new fire station is having dry wall and insulation installed this week
  - The new fire truck is going to be 60 days late
  - There will be a \$100 per day penalty that will be owed to the Fire Dept. by the builder
- Trustee Webb said he met with Trumbull County regarding the hover craft
  - Concerns over who pays the maintenance costs for this vehicle
  - It is housed and used by Bazetta, but belongs to the county
  - It is going to be out of Bazetta's hands going forward

**170-16** To authorize an expenditure of \$322,812.82 to Milcam, Inc. for contracted work through June 30, 2016, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Police Department:**

- See Attached Agenda & Report

**171-16** To authorize Chief Hovis to sell the following vehicle obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*2003 Ford Expedition (VIN 9440)*  
*1987 Chevrolet Cavalier (VIN 2577)*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Road Department:**

- Assistant Superintendent Tempesta reported the following
  - Still planning to chip and seal McCleary Jacoby Road in August
  - At least 10 more days until the bridge work is completed

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mills stated the following
  - Contacted CityBank about the truck
    - They are removing garbage from a property they have taken over
    - They are waiting for the former resident to remove personal property
  - Will file a nuisance against the bank if it is not cleared out within 60 days
  - Not sure when the 60 days legally began, but believe there are less than 30 days to go

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported the following
  - Commission met last week

- Would like to have one Public Meeting on several issues instead of one meeting on each issue
- Next meeting will be October 5

**Parks & Recreation Board:**

- Nothing to report

**172-16** To appoint the following residents to the Parks & Recreation Board with terms expiring on \_\_, effective immediately.

*Arnie Roman  
Robert Giering  
Megan Giering  
Jane Lewis  
Jennifer Kuhm*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Safety Committee:**

- See Attached Minutes

**Health Insurance Committee:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Rose Stockton of McCleary Jacoby Road
  - There is a problem on Tall Oaks because zoning on R-1 says single family homes only
  - Would like to propose zoning changes regarding disallowing boarders who are not immediate family members
  - Noted that the home in question is having an open house this week
    - Trustee Hovis recommended that she send a letter to the Zoning Commission for them to address this matter at their next Quarterly Meeting as this is the proper procedure
- Jane Lewis of Durst Clagg Road asked if this would affect foreign exchange students
- An unnamed resident asked if this would affect Mahoning Valley Scrappers players
- Fiscal Officer Drew asked if this would affect foster children
  - Trustee Webb said the recommendation would prevent all of these
- Robin Hineman of Northview Drive asked how this would affect people who already have boarders
  - Rose Stockton said they would have to be grandfathered in
- Trustee Webb said he would take the recommendation to the Zoning Commission for their next meeting
- Robin Hineman of Northview Drive
  - Concerns with mosquito spraying
    - Has tried to call Alexander's several times and they have not called her back
    - Wants it known that she doesn't want her property sprayed
  - Asked about fireworks permits for certain dates
    - Chief Lewis said no permits were issued and no complaints were received


- Stated that she thought there was going to be some kind of education provided to the community about this through the website and township sign
  - Trustee Webb said the Tribune Chronicle ran a full page ad on the Dos and Don'ts of fireworks in the days before July 4th
- Complained that there were fireworks set off on Northview Drive
- An unnamed resident
  - Is there anything the township can do for Police and Fire Departments if the levy passes
    - Trustee Webb replied as follows
      - Those departments are self-sustaining
      - General Fund does not maintain Police and Fire
      - General Fund covers Park, Administration, Cemetery, and Zoning
      - General Fund has advanced money to the Fire Department to get a discount on the new fire truck, but the Fire Department is paying that money back
  - Concerned that Trustee asking for passage of this levy, but don't have a plan for what to do with the money
    - Trustee Webb said the following
      - Part of what is being worked on at the levy meeting following this meeting is figuring out what will be done with the money if the levy passes and where further cuts will have to be made if the levy fails
      - There will be more of a plan going forward
    - Trustee Hovis said the township will start restoring the things that we were doing back in 2009 before we slowly began making cuts
  - Discussed the need for body cameras for the Police and Fire Departments
    - Trustee Parke noted the following
      - Departments need other equipment before body cameras
      - There is a lot of IT involved with using body (and/or dash) cameras
- Tony Santell of Timber Creek Drive
  - Has anything been done about the REM house on Tall Oaks
    - Trustee Webb said the trustees have had several conversations with Atty. Finamore, who said the following
      - There is nothing the township can do until people move into the property
      - If township rules conflict with those of other government agencies, the higher authority will trump our rules
  - Doesn't understand how a for-profit business can move into a residential community
    - Trustee Webb said the first resident will not be moving in for about 10 days
  - Asked about getting an injunction against the owners
    - Trustee Parke said the following
      - Townships can not issue injunctions
      - Atty. Finamore is still looking into this matter
    - Zoning Inspector Mills replied by saying
      - State law overrides local law
      - Federal law also overrides local law
      - Nothing any local government can do about that
- Lewis Monti of Tall Oaks Circle
  - Has there been a meeting with the Trumbull County Commissioners about this property
    - Trustee Webb replied as follows
      - There has not been a meeting yet




- Stanley Shrodeck of Lakeshore Drive
  - Asked about BE Solutions
    - Trustee Webb explained that they are the township's insurance agent and third party administrator for self-insured secondary insurance coverage
  
- Jack Hineman of Northview Drive
  - Asked why the number Chief Hovis reported in this meeting do not match the numbers reported in the Tribune Chronicle
    - Chief Hovis replied as follows
      - He sends the entire blotter to the Tribune Chronicle
      - He has no control over what they choose to print or not print
      - The full blotter can be found on Facebook
    - Police Secretary Boggess stated that the Tribune Chronicle has told her they only want the "interesting arrests"

**173-16** To adjourn the meeting at 6:56pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 07-25-16  
 Attested by: Fiscal Officer Rita K. Drew

  
 \_\_\_\_\_ Dated: 07-25-16  
 Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT  
Bazetta Township [2016]

Date: 07/11/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	148.44	VW 1	The Huntington National Bank	Mo Service Charge
27756	26.52	VW27756	Advance Auto Parts	Supplies
27757	162.16	VW27757	Ainsley Oil Company	Fuel/Diesel
27758	800.00	VW27758	Attorney Mark S. Finamore	Legal Service
27759	567.00	VW27759	BE Solutions	Mo Admin Fees
27760	1100.00	VW27760	Bud's Towing & Recovery, LLC	June Tows
27761	25.00	VW27761	Rita Benoit	July 6th Qtrly Mtg
27762	133.85	VW27762	Bortnick Tractor - Cortland	Supplies
27763	2175.00	VW27763	Bazetta Township	IT Services - June
27764	125.16	VW27764	Dominion East Ohio	Service
27765	161.66	VW27765	Network Billing Systems, LLC	Service
27766	25.36	VW27766	Handyman Supply Inc.	Supplies
27767	25.00	VW27767	Jack Hineman	July 6 Qtrly Mtg
27768	16.00	VW27768	Home Depot Credit Services	Supplies
27769	25.00	VW27769	Curtis Lonsbrough	July 6 Qtrly Mtg
27770	25.00	VW27770	Walter Maycher	July 6 Qtrly Mtg
27771	630.59	VW27771	Mark Thomas Ford	Supplies
27772	182.80	VW27772	Michael Mannella	Opt Out
27773	700.00	VW27773	Northstar Towing, Inc.	June Tows
27774	1092.00	VW27774	Ohio Billing, Inc.	EMS Trip Submission
27775	753.33	VW27775	Ohio Edison	Service
27776	50.00	VW27776	Treasurer - State of Ohio	PAYMENT
27777	162.00	VW27777	Pitney Boes Global Finance Services LLC	Postage Meter
27778	33.25	VW27778	Respiratory Care Partners, Inc.	EMS Supplies
27779	800.00	VW27779	Schultz Towing, Inc.	Tows
27780	211.63	VW27780	Sunburst Environmental Service, Inc.	Service
27781	200.00	VW27781	Judity A. Snow	EMS Refund
27782	150.00	VW27782	Treasurer, State of Ohio	VFFDF Assessment
27783	40.59	VW27783	Trumbull County Water and Sewer	Service
27784	50.00	VW27784	Treasurer, State of Ohio	Service
27785	451.73	VW27785	Time Warner Cable-Northeast	Service
27786	262.50	VW27786	UPMC Horizon	Supplies
27787	396.46	VW27787	Verizon Wireless	Service
27788	4060.65	VW27788	Wex Bank	Gas/Diesel
27789	25.00	VW27789	Youngstown/Warren Regional Chamber	Member Registration
27790	4196.70	VW27790	BE Solutions	Claims Runs
27791	108.99	VW27791	Purchase Power	Postage
27792	17.02	VW27792	Walmart Business/SYNCE	Supplies
27793	3.16	VW27793	Capital One Commercial	Supplies
27794	4000.00	VW27794	Baker Bednar Snyder & Associates	Services
27795	37.81	VW27795	Orwell Natural Gas	Service
27796	4266.02	VW27796	Ohio Edison Company	Line Extension Charge
=====				
	28423.38		Total Amount of Pending Warrants	



# ALTERNATIVE TAX BUDGET INFORMATION

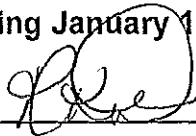
## TRUMBULL COUNTY

Name of Township

Bazetta Township

For the Fiscal Year Commencing January 1, 2017

Fiscal Officer Signature



Date

07-11-16

Bazetta

Township

Schedule 1

**STATEMENT OF FUND ACTIVITY**

(Complete only for General Fund, Bond Retirement Fund  
and any other funds requesting general property tax revenue)

**FUND: GENERAL**

DESCRIPTION	Actual Jan 1-Dec. 31 2015	Budgeted FY Jan 1-Dec 31 2016 Estimate	Budgeted FY Jan 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	593,006.00	316,690.66	464,132.98
Revenues:			
Health Department	28,873.05	28,000.00	28,000.00
Property Taxes	194,813.11	214,233.00	175,352.00
Local Government	71,173.02	58,223.44	63,335.50
All Other Receipts	126,126.33	299,325.00	124,325.00
Total Resources	1,013,991.51	916,472.10	855,145.48
Total Expenditures & Encumbrances	197,360.85	452,339.12	450,000.00
Ending Unencumbered Fund Balance	316,690.66	464,132.98	405,145.48

**FUND: Road & Bridge**

DESCRIPTION	Actual Jan. 1-Dec. 31 2015	Budgeted FY Jan 1-Dec. 31 2016 Estimate	Budgeted FY Jan. 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	132,268.37	111,322.73	79,922.73
Revenues:			
Property Taxes	230,988.02	214,000.00	214,000.00
All Other Receipts	6,987.40	6,000.00	6,000.00
Total Resources	370,243.79	331,322.73	299,922.73
Total Expenditures & Encumbrances	258,921.06	251,400.00	250,000.00
Ending Unencumbered Fund Balance	111,322.73	79,922.73	49,922.73

Bazetta

TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund and any other funds requesting general property tax revenue)

FUND: Police

DESCRIPTION	Actual Jan 1-Dec. 31 2015	Budgeted FY Jan 1-Dec. 31 2016 Estimate	Budgeted FY Jan 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	142,093.25	200,384.91	151,584.91
Revenues:			
Property Taxes	831,810.31	769,000.00	769,000.00
All Other Receipts	84,356.16	89,000.00	89,000.00
Total Resources	1,058,259.72	1,058,384.91	1,009,584.91
Total Expenditures & Encumbrances	857,874.81	906,800.00	850,000.00
Ending Unencumbered Fund Balance	200,384.91	151,584.91	159,584.91

FUND: Police Equipment

DESCRIPTION	Actual Jan. 1-Dec. 31 2015	Budgeted FY Jan. 1-Dec. 31 2016 Estimate	Budgeted FY Jan. 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	0.00	29,406.06	4,206.06
Revenues:			
Property Taxes	58,595.77	52,800.00	52,800.00
All Other Receipts	27,520.74	10,000.00	10,000.00
Total Resources	86,116.51	92,206.06	67,006.06
Total Expenditures & Encumbrances	56,710.45	88,000.00	58,000.00
Ending Unencumbered Fund Balance	29,406.06	4,206.06	9,006.06

Reproduce this schedule as often as necessary

Bazetta

TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund and any other funds requesting general property tax revenue)

FUND: Fire

DESCRIPTION	Actual Jan 1-Dec. 31 2015	Budgeted FY Jan 1-Dec 31 2016 Estimate	Budgeted FY Jan 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	567,554.34	668,770.03	159,553.24
Revenues:			
Property Taxes	1,048,502.95	981,000.00	981,000.00
All Other Receipts	295,124.47	2,094,000.00	224,000.00
Total Resources	1,911,681.76	3,743,770.03	1,364,553.24
Total Expenditures & Encumbrances	1,242,911.73	3,584,216.79	1,250,000.00
Ending Unencumbered Fund Balance	668,770.03	159,553.24	114,553.24

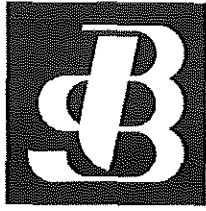
FUND:

DESCRIPTION	Actual Jan. 1-Dec. 31 2015	Budgeted FY Jan. 1-Dec. 31 2016 Estimate	Budgeted FY Jan. 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance			
Revenues:			
Property Taxes			
All Other Receipts			
Total Resources			
Total Expenditures & Encumbrances			
Ending Unencumbered Fund Balance			

Reproduce this schedule as often as necessary







*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## **Bazetta Township Fire Department**

## **Job Meeting #5**

June 29<sup>th</sup>, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Paul Hovis	Bazetta Twp. Trustee
	Frank Parke	Bazetta Twp. Trustee
	Gary Ligo	Milcam
	Don DiClaudio	York Mahoning
	Dennis Lewis	Fire Chief
	Bud Santon	Santon Electric

**Contractors Report:** Asphalt shingles are almost complete. Masonry veneer will be complete by the end of the day. The garage floor will be poured most likely this Friday. Drywall lid inside the building is almost complete. Drywall installation for walls will be done in a week or so to allow HVAC and I.T / data lines to be run. Electrical rough-in looks to be fairly complete.

### **Old Notes:**

1. Dennis asked Santon to make sure a conduit will be provided for I.T / Data lines to the building. *Greg said he talked with Century Link but needs to coordinate with Time Warner also. **This item is closed.***
2. Milcam and Cernica suggested to use larger #1 stone and geo-tech fabric on the remainder of the rear parking lot for stability due to existing soil conditions. This should be a cheaper solution than further undercutting. The estimate we received was approximately \$1,500 for the stone and another \$1,500 for the fabric. ***This item is still open***
3. The Township indicated that the existing vehicle exhaust system will be relocated to the new building. York Mahoning will go and see what it is they currently have to figure a price to relocate it. The township will also ask their vendor to provide a price to relocate it. *The vendor was supplied with drawings of the new fire station to aid in their price. York and Santon are going with the Chief after the meeting to view the existing.*
4. BBS is in need of the specific radio tower that is being planned to be used. The radio tower requires specific foundations that will need to be designed. *The tower will most likely go in the back somewhere near the generator. Foundations will need to be installed. Verify utility lines in that area.*
5. All utility stubs have been installed for the future storage building.

### **New Notes:**

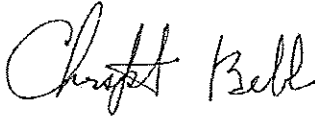
1. The decision was made to run the dryer vent out thru the sidewall in the back of the building. This will be an extra since it was not originally shown on the MEP plans. York was coordinating with the masons for the size of the hole required.

2. The concrete driveway is about 2 months out from beginning. Notice will need to be made with the neighbors as work will begin at 5:00 am so that it is not too hot when the placement of concrete begins.
3. The gas main has not yet been moved (lowered) by the utility company.
4. The most recent pay application was given to the trustees and change order #2 was signed by all parties.
5. We will be able to take the \$5,000.00 credit for the existing septic system since it was never found and did not interfere with construction.
6. I have asked Milcam to have their hardware supplier contact the Chief directly to coordinate keying requirements.

**Next Meeting:**

Meetings will now be held every Wednesday at 8:00 unless notified otherwise.

Thank you,

A handwritten signature in cursive script that reads "Christopher Bebb".

*Christopher Bebb*  
Senior Project Architect  
Baker Bednar Snyder & Assoc.



TO (OWNER): BAZETTA TWP TRUSTEES  
3372 SR#5 NE  
CORTLAND, OH 44410

PROJECT: BAZETTA TWP FIRE STATION

APPLICATION NO: 2  
PERIOD TO: 6/30/2016

DISTRIBUTION  
TO:  
\_ OWNER  
\_ ARCHITECT  
\_ CONTRACTOR

FROM (CONTRACTOR): Milcam Inc  
PO Box 449  
Brookfield, OH 44403-0449

VIA (ARCHITECT): BAKER BEDNAR SNYDER & ASSO  
628 NILES CORTLAND RD SE  
WARREN, OH 44512

ARCHITECT'S  
PROJECT NO:

COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
Lisa J. Rupert, Notary Public  
Shenango Twp., Mercer County  
My Commission Expires April 8, 2020  
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

CONTRACT FOR: BAZETTA TWP FIRE STATION

CONTRACT DATE: 3/7/2016

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM .....	\$	1,316,200.00
2. Net Change by Change Orders .....	\$	8,227.70
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$	1,324,427.70
4. TOTAL COMPLETED AND STORED TO DATE .....	\$	530,628.20
5. RETAINAGE:		
a. 8.00% of Completed Work	\$	42,356.66
b. 8.00% of Stored Material	\$	93.60
Total retainage (Line 5a + 5b) .....	\$	42,450.26
6. TOTAL EARNED LESS RETAINAGE .....	\$	488,177.94
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) .....	\$	165,365.12
8. CURRENT PAYMENT DUE .....	\$	322,812.82
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	836,249.76

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
	1358.00	2500.00
	6640.70	
	2735.00	
TOTALS	10734.70	2500.00
NET CHANGES by Change Order	8,227.70	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Milcam Inc  
PO Box 449 Brookfield, OH 44403-0449

By: Wayne F. Miller Date: 6-24-16  
WAYNE F. MILLER / SUPERINTENDENT

State of: PA

County of: MERCER

Subscribed and Sworn to before me this 24th Day of June 2016

Notary Public:

My Commission Expires: Lisa J. Rupert

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 322,812.82

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Chris Hill Date: 6-28-16  
By: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document  
Application and Certification for Payment

TO (OWNER): BAZETTA TWP TRUSTEES  
3372 SR#5 NE  
CORTLAND, OH 44410

PROJECT: BAZETTA TWP FIRE STATION

APPLICATION NO: 2  
PERIOD TO: 6/30/2016

DISTRIBUTION  
TO:  
\_ OWNER  
\_ ARCHITECT  
\_ CONTRACTOR

FROM (CONTRACTOR): Milcam Inc  
PO Box 449  
Brookfield, OH 44403-0449

VIA (ARCHITECT): BAKER BEDNAR SNYDER & ASSOC  
628 NILES CORTLAND RD SE  
WARREN, OH 44512

ARCHITECT'S  
PROJECT NO:

CONTRACT FOR: BAZETTA TWP FIRE STATION

CONTRACT DATE: 3/7/2016

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	INS / BONDS	11,440.00	11,440.00	0.00	0.00	11,440.00	100.00	0.00	915.20
2	BLDG PERMIT	3,635.00	3,635.00	0.00	0.00	3,635.00	100.00	0.00	290.80
3	OFFICE SUPV	35,385.00	7,077.00	3,538.50	0.00	10,615.50	30.00	24,769.50	849.24
4	SITE SUPV	95,000.00	19,000.00	9,500.00	0.00	28,500.00	30.00	66,500.00	2,280.00
5	GEN COND	20,000.00	4,000.00	2,000.00	0.00	6,000.00	30.00	14,000.00	480.00
6	MOBILIZATION	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00	0.00	640.00
7	TRAILER/JJ/DUMPST	5,000.00	1,000.00	500.00	0.00	1,500.00	30.00	3,500.00	120.00
8	SURVEYORS	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00	0.00	160.00
9	CLEANING	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00
10	TEMP FENCE	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00	0.00	120.00
11	DEMO TREES/CAP WALL	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00	0.00	280.00
12	EROSION CONTROL	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00	0.00	280.00
13	STORM SEWER	27,000.00	21,600.00	4,050.00	0.00	25,650.00	95.00	1,350.00	2,052.00
14	SANITARY SEWER	3,000.00	0.00	3,000.00	0.00	3,000.00	100.00	0.00	240.00
15	SITWK/IMPORT FILL	70,000.00	56,000.00	0.00	0.00	56,000.00	80.00	14,000.00	4,480.00
16	STONE	60,000.00	12,000.00	9,000.00	0.00	21,000.00	35.00	39,000.00	1,680.00
17	FDN-EXC/REBAR/POUR	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00	0.00	1,600.00
18	MASONRY/LINTELS	155,000.00	0.00	139,500.00	0.00	139,500.00	90.00	15,500.00	11,160.00
19	TRUSS/ROOFING	37,000.00	0.00	33,300.00	0.00	33,300.00	90.00	3,700.00	2,664.00
20	WALL FRAMING	45,000.00	0.00	45,000.00	0.00	45,000.00	100.00	0.00	3,600.00
21	CONCRETE FLOORS	42,000.00	0.00	42,000.00	0.00	42,000.00	100.00	0.00	3,360.00

AIA Type Document  
Application and Certification for Payment

TO (OWNER): BAZETTA TWP TRUSTEES  
3372 SR#5 NE  
CORTLAND, OH 44410

PROJECT: BAZETTA TWP FIRE STATION

APPLICATION NO: 2  
PERIOD TO: 6/30/2016

DISTRIBUTION  
TO:  
\_ OWNER  
\_ ARCHITECT  
\_ CONTRACTOR

FROM (CONTRACTOR): Milcam Inc  
PO Box 449  
Brookfield, OH 44403-0449

VIA (ARCHITECT): BAKER BEDNAR SNYDER & ASSOC  
628 NILES CORTLAND RD SE  
WARREN, OH 44512

ARCHITECT'S  
PROJECT NO:

CONTRACT FOR: BAZETTA TWP FIRE STATION

CONTRACT DATE: 3/7/2016

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
22	CONCRETE PVMNT	195,000.00	0.00	0.00	0.00	0.00	0.00	195,000.00	0.00
23	DOORS / FRAMES	18,000.00	0.00	2,700.00	0.00	2,700.00	15.00	15,300.00	216.00
24	ALUM DOORS	9,000.00	0.00	0.00	0.00	0.00	0.00	9,000.00	0.00
25	INSULATION	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
26	WINDOWS	5,000.00	0.00	5,000.00	0.00	5,000.00	100.00	0.00	400.00
27	OVHD DOORS	34,000.00	0.00	0.00	0.00	0.00	0.00	34,000.00	0.00
28	PAINTING	15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00
29	DRYWALL/ACOU CEIL	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00
30	FLOORING	28,000.00	0.00	0.00	0.00	0.00	0.00	28,000.00	0.00
31	DECOR ALUM	11,500.00	0.00	0.00	0.00	0.00	0.00	11,500.00	0.00
32	CASEWORK	27,600.00	0.00	0.00	0.00	0.00	0.00	27,600.00	0.00
33	GUTTERS/DOWNS	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00
34	TACC/FLGPL/FEXT	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00
35	TESTING	7,500.00	0.00	5,625.00	0.00	5,625.00	75.00	1,875.00	450.00
36	SEPTIC REMOVAL	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00
HVAC									
37	INSURANCE	1,000.00	0.00	1,000.00	0.00	1,000.00	100.00	0.00	80.00
38	MOBILIZATION	1,000.00	0.00	1,000.00	0.00	1,000.00	100.00	0.00	80.00
39	SUBMITTALS	1,000.00	0.00	1,000.00	0.00	1,000.00	100.00	0.00	80.00
40	SPLIT SYSTEMS	7,000.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00
41	ELECTRIC HEATERS	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00

AIA Type Document  
Application and Certification for Payment

TO (OWNER): BAZETTA TWP TRUSTEES  
3372 SR#5 NE  
CORTLAND, OH 44410

PROJECT: BAZETTA TWP FIRE STATION

APPLICATION NO: 2  
PERIOD TO: 6/30/2016

DISTRIBUTION  
TO:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

FROM (CONTRACTOR): Milcam Inc  
PO Box 449  
Brookfield, OH 44403-0449

VIA (ARCHITECT): BAKER BEDNAR SNYDER & ASSOC  
628 NILES CORTLAND RD SE  
WARREN, OH 44512

ARCHITECT'S  
PROJECT NO:

CONTRACT FOR: BAZETTA TWP FIRE STATION

CONTRACT DATE: 3/7/2016

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
42	EXHAUST FANS	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00
43	INFRARED HEATERS	11,000.00	0.00	0.00	0.00	0.00	0.00	11,000.00	0.00
44	LOUVERS / MODS	1,500.00	0.00	0.00	1,170.00	1,170.00	78.00	330.00	93.60
45	GRILL/REGIS/DIFF	2,500.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00
46	FREON/COND PIPE	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00
47	DUCTWORK	15,000.00	0.00	3,750.00	0.00	3,750.00	25.00	11,250.00	300.00
48	INSULATION	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
49	AIR BALANCE	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
50	START UP	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
<b>PLUMBING</b>									
51	SANITARY UNDERGRND	11,400.00	0.00	11,400.00	0.00	11,400.00	100.00	0.00	912.00
52	TRNCH DR/PIPE/OIL SEP	22,500.00	0.00	17,100.00	0.00	17,100.00	76.00	5,400.00	1,368.00
53	2ND ROUGH PLUMB	4,270.00	0.00	0.00	0.00	0.00	0.00	4,270.00	0.00
54	SANITARY / WATER	2,550.00	0.00	2,550.00	0.00	2,550.00	100.00	0.00	204.00
55	WATERLINES / INSUL	22,250.00	0.00	0.00	0.00	0.00	0.00	22,250.00	0.00
56	WATER HEATER	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00
57	GASLINES	13,800.00	0.00	0.00	0.00	0.00	0.00	13,800.00	0.00
58	FIXT / FINISH PLUMB	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
<b>ELECTRIC</b>									
59	MOBIL / TEMP	1,500.00	0.00	1,500.00	0.00	1,500.00	100.00	0.00	120.00
60	COORDINATION	1,000.00	0.00	200.00	0.00	200.00	20.00	800.00	16.00

AIA Type Document  
Application and Certification for Payment

TO (OWNER): BAZETTA TWP TRUSTEES  
3372 SR#5 NE  
CORTLAND, OH 44410

PROJECT: BAZETTA TWP FIRE STATION

APPLICATION NO: 2  
PERIOD TO: 6/30/2016

DISTRIBUTION  
TO:  
\_ OWNER  
\_ ARCHITECT  
\_ CONTRACTOR

FROM (CONTRACTOR): Milcam Inc  
PO Box 449  
Brookfield, OH 44403-0449

VIA (ARCHITECT): BAKER BEDNAR SNYDER & ASSOC ARCHITECT'S  
628 NILES CORTLAND RD SE PROJECT NO:  
WARREN, OH 44512

CONTRACT FOR: BAZETTA TWP FIRE STATION

CONTRACT DATE: 3/7/2016

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
61	LIGHT FIXTURES	15,000.00	0.00	750.00	0.00	750.00	5.00	14,250.00	60.00
62	LIGHTING&PWR BRANCH	29,500.00	0.00	2,950.00	0.00	2,950.00	10.00	26,550.00	236.00
63	POWER FOR EQUIP	5,000.00	0.00	500.00	0.00	500.00	10.00	4,500.00	40.00
64	FIRE ALARM SYST	13,000.00	0.00	1,300.00	0.00	1,300.00	10.00	11,700.00	104.00
65	ELEC TRENCH	6,500.00	0.00	0.00	0.00	0.00	0.00	6,500.00	0.00
66	BRANCH U/G	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
67	TELE RISER	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
68	DISTRIB SYSTEM	4,770.00	0.00	0.00	0.00	0.00	0.00	4,770.00	0.00
69	GENERATOR SYSTEM	20,000.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00
70	ADD ALT E1	5,600.00	0.00	0.00	0.00	0.00	0.00	5,600.00	0.00
CHANGE ORDERS									
1A	INSUL CR/COMBAIRDUCT	-1,148.00	-1,148.00	0.00	0.00	-1,148.00	100.00	0.00	-91.84
1B	UNDERCUT35X55X1	6,640.70	6,640.70	0.00	0.00	6,640.70	100.00	0.00	531.26
2	CB/PIPE/HEADWALL	2,735.00	0.00	0.00	0.00	0.00	0.00	2,735.00	0.00
REPORT TOTALS		\$1,324,427.70	\$179,744.70	\$349,713.50	\$1,170.00	\$530,628.20	40.06	\$793,799.50	\$42,450.26

\*NOTE: CHANGE ORDER 1A INCLUDES: \$ 2,500.00 CREDIT FOR INSULATION  
\$ 1,352.00 ADD FOR COMBUSTION AIR DUCTWORK/GOOSENECK  
\$ 1,148.00 NET CREDIT

**SUBCONTRACTOR/SUPPLIER PAYMENT CERTIFICATION  
AND  
WAIVER OF LIENS**

Project Name NEW BAZETTA TOWNSHIP FIRE STATION  
 Project Address 3000 WARREN MEADVILLE RD., CORTLAND, OH 44410

Contract Name and Number GENERAL CONSTRUCTION 2381

Contractor Name MILCAM, INC  
 Contractor Address PO BOX 449  
BROOKFIELD, OH 44403-0449  
 Contractor Phone Number 330.609.7505

The undersigned, having authority to execute this certification, does hereby attest that all subcontractors who have performed work and all suppliers who have provided equipment and/or materials for the above referenced Contract of the Project, have been paid the full amount to which they are entitled to date.

Furthermore, the undersigned waives any right that he, his subcontractor(s), and his suppliers have to file a Mechanic's Lien for the work, material, and/or supplies provided to date.

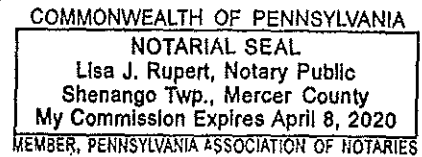
Date: 6/22/16

Wayne F Miller, Jr  
 (Signature)  
SUPERINTENDENT  
 (Title)

CORPORATE SEAL (If Corporation)

(Signature, if Partnership)  
 (Title)

STATE OF PA )  
 ) SS.  
 COUNTY OF MERCER )



On this, the 22 day of June, 2016 before me LISA J RUPERT,  
 (Notary Name)

the undersigned personally appeared WAYNE F MILLER, JR known to me (or  
 (Company))

satisfactorily proven) to be the person(s) whose name(s) is/are subscribed to the within instrument, and acknowledged that he/she executed the same for the purpose herein contained, IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Lisa J Rupert  
 (Notary Signature)  
 My Commission Expires: \_\_\_\_\_



**DIRECT INVOICE**

3419 Carnegie Ave. - Cleveland, Ohio 44115  
 Phone (216) 431-5088 - Fax: (216) 431-9975  
 Email - Cleveland@Mussun.com

Invoice	M01015874
Order No	637349
Date	6/9/2016
Page	1
Mfg	RUSKIN

Bill To: 2108

Ship To:

YORK MAHONING COMPANY  
 P.O. BOX 3077  
 YOUNGSTOWN OH 44511-0077

YORK MAHONING COMPANY  
 724 CANFIELD RD  
 YOUNGSTOWN OH 44511

Purchase Order No.		Job Name		Ship Date	Shipping Method	Payment Terms	Salesperson ID
10631		BAZETTA 10631		5/20/2016	F/A COMCARRIER	1%10 DAYS, NET 30	AC
Ordered	Shipped	B/O	Item Number	Description	Unit Price	Ext. Price	
1	1	0	DROP SHIP LOT	MOD 30x30 WITH 120 VOLT ACTUATOR	\$0.00	\$0.00	
2	2	0	DROP SHIP LOT	STATIONARY LOUVERS	\$0.00	\$0.00	
1	1	0	RUSKI DROP SHIP	TOTAL SALE AMOUNT	\$1,170.00	\$1,170.00	

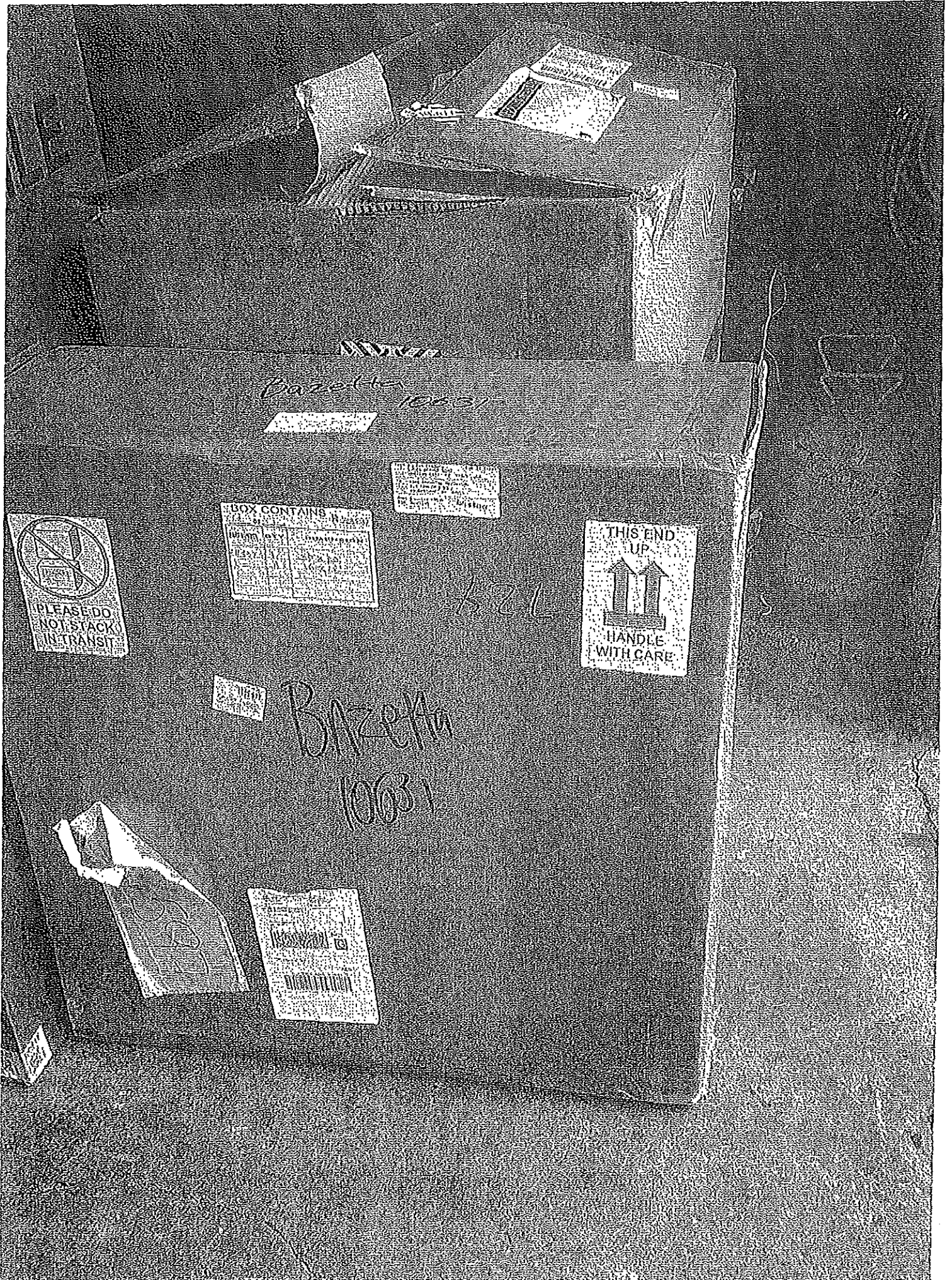
F/A

Discount Applies to Sales Amount Only

Sale Amount	\$1,170.00
Trade Discount	\$0.00
Misc	\$0.00
Freight	\$0.00
Tax	\$0.00
Total	\$1,170.00

REMIT TO: Mussun Sales, Inc., 3419 Carnegie Ave., Cleveland, OH 44115-2638







Bazetta 10031

Small rectangular label with illegible text.

FRONTIER In Company  
12004 HEAVEN ROAD  
HORIZON CITY, TX 79000  
TO: 1007 WASHINGTON MECHANICAL  
744 CAMFIELD RD  
YOUNGSTOWN, OH 44434  
MARK: 10031A-10031  
10031-10031A  
Assy in Mexico

BOX CONTAINS 10031A

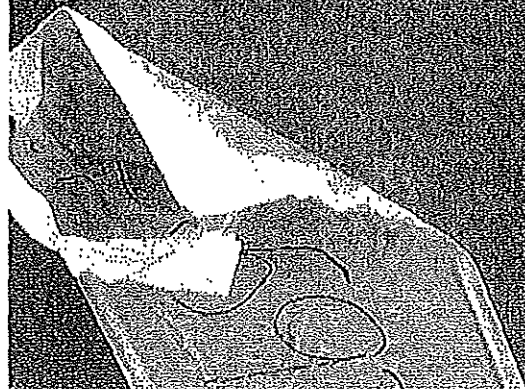
OF 1

PART NUMBER	QTY	DIMENSION
10031	1	20 X 30
		16 X 12

DO NOT  
ACK  
NSIT

448-5091

Bazetta 10031



## CERTIFIED PAYROLL REPORT

Employer Name & Address Milcam Inc PO Box 449 Brookfield OH 44403-0449			Name of General / Prime Contractor <i>Milcam Inc</i>				Project Name & Location 2381-BAZETTA TWP FIRE STATION				Cont 7							
Check if subcontractor <input type="checkbox"/>			Week Ending 06/05/2016				Payroll #10 Page 1 Of 1				Proj							
1. Employee Name, Address and Social Security Number		2. Work Class	3. Hours Worked - Day & Date							4. Project Total Hrs	5. Base Rate	6. Project Gross	7. Fringes: Cash <input type="checkbox"/> Approved Plans <input checked="" type="checkbox"/> Cash & Approved Plans <input type="checkbox"/>			8. To Hour All Jc		
			M	T	W	TH	F	S	S			H&W	Pens	Vac	App	Other		
			05/30	05/31	06/01	06/02	06/03	06/04	06/05									
LIGO, GARY L 812 NEW CASTLE-MERCEI MERCER, PA 16137 168-52-8581		<i>PROS SIGN</i> REG		8.00						8.00	30.770	248.16						4
LIGO, GARY L 812 NEW CASTLE-MERCEI MERCER, PA 16137 168-52-8581 Effective: 06/01/2016		Carpenter Foreman REG			8.00	8.00	8.00			24.00	31.570	757.68						4
PATTON, ROBERT C 278 PATTON ROAD HARRISVILLE, PA 16038 183-48-9311		Laborer - Journeyman REG		8.00	8.00	5.00	8.00			29.00	23.370	677.73						3
SPRENKLE, DANIEL J 20177 STATE HIGHWAY 281 COCHRANTON, PA 16314 170-70-8457		Carpenter Foreman REG		8.00						8.00	30.770	248.16						4
SPRENKLE, DANIEL J 20177 STATE HIGHWAY 281 COCHRANTON, PA 16314 170-70-8457 Effective: 06/01/2016		Carpenter Foreman REG			8.00	8.00	8.00			24.00	31.570	757.68						4

Date 06/17/16 My signature on this form signifies that I pay, or supervise the payment of the employees shown above. I am certifying: 1) That during form, all hours worked on this project have been paid at the appropriate prevailing wage rate for the class of work done. 2) That the fringe benefits have been rebates or deductions have been or will be made, directly or indirectly from the total wages earned, other than permissible deductions as defined in the Ohio 4) That apprentices are registered with the U.S. Department of Labor, Bureau of Apprenticeship and Training. The willful falsification of any of the above state subcontractor to civil or criminal prosecution.

Name and Title LISA J RUPERT, OFFICE MGR

Signature *Lisa J. Rupert*

*Laborer*

Effective Date: 01/01/2016 - 12/31/16

210 - Laborer - Journeyman

D/F	Code	Description	Type	Taxable	Pay Cycle	Add. Earn Code	Limit	Limit Type
F	4W INDUST	4W INDUSTRY -HRS WKD	Hours Worked	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		****	.1100					
F	LEGFND	LEGISLATIVE FUND	Hours Worked	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		****	.0700					
F	MED	MEDICAL	Hours Worked	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		****	8.2900					
F	PEN	PENSION	Hours Worked	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		****	5.9200					
F	TR&EDULA	LABORERS TRAIN & EDUC	Hours Worked	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		****	.2800					
D	<del>WK DUES</del>	<del>WORK DUES</del>	Percent of Gross	After Taxes	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		****	6.0000					

*Dues*

Earn Code	Shift	Trade's Hourly Rate
****	****	22.37000

*22.37 - Bob Wage*  
*14.67 - Fringes*  


---

*38.04*

29.77 - W

Carp

Effective Date: 06/01/2015 - 5/31/16

Trade: 110 - Carpenter - Journeyman

Description: 268 JOURNEYMAN JUNE 2015

D/F	Code	Description	Type	Taxable	Pay Cycle	Add. Earn Code	Limit	Limit Type
F	1P UBC	1P UBC INTNL	Hours Paid	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		*****	.1000					
F	ANN&SAV	ANNUITY & SAVINGS	Percent of Gross	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		*****	8.8000					
F	APP	APPRENTICESHIP	Hours Paid	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		*****	.2500					
F	CAP2	CAP	Hours Worked	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		*****	.1500					
<del>D</del>	<del>LEGFND</del>	<del>LEGISLATIVE FUND</del>	Hours Paid	After Taxes	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		*****	.0500					
F	MED	MEDICAL	Percent of Gross	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		*****	19.5000					
F	PEN	PENSION	Percent of Gross	Non-Taxable	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		*****	17.1000					
<del>D</del>	<del>WK DUES</del>	<del>WORK DUES</del>	Percent of Gross	After Taxes	W		0	Hours
		<u>Earn Code</u>	<u>Amount</u>					
		*****	4.0000					

.10

2062

.25

.15

Dues

5.81

5.09

Dues

Earn Code	Shift	Trade's Hourly Rate
*****	*****	29.77000

Wage

+ 14.02 Fringe

43.79

*Carp*

Union Deduction/Fringe List  
 209 - 2016-JUN-268-MCR/LAW/CRAWF  
 Effective Date: 06/01/2016

*2016 Rates*

120 - Carpenter - Foreman

D/F	Code	Description	Type	Taxable	Pay Cycle	Add. Earn Code	Limit	Limit Type
F	1P UBC	1P UBC INTNL	Hours Paid	Non-Taxable	W		0	Hours
	<u>Earn Code</u>	<u>Amount</u>						
	*****	.1000						
F	ANN&SAV	ANNUITY & SAVINGS	Percent of Gross	Non-Taxable	W		0	Hours
	<u>Earn Code</u>	<u>Amount</u>						
	*****	9.2500						
F	APP	APPRENTICESHIP	Hours Paid	Non-Taxable	W		0	Hours
	<u>Earn Code</u>	<u>Amount</u>						
	*****	.2500						
F	CAP2	CAP	Hours Worked	Non-Taxable	W		0	Hours
	<u>Earn Code</u>	<u>Amount</u>						
	*****	.1500						
D	LEGFND	LEGISLATIVE FUND	Hours Paid	After Taxes	W		0	Hours
	<u>Earn Code</u>	<u>Amount</u>						
	*****	.0500						
F	MED	MEDICAL	Percent of Gross	Non-Taxable	W		0	Hours
	<u>Earn Code</u>	<u>Amount</u>						
	*****	20.4500						
F	PEN	PENSION	Percent of Gross	Non-Taxable	W		0	Hours
	<u>Earn Code</u>	<u>Amount</u>						
	*****	17.9200						
D	WK DUES	WORK DUES	Percent of Gross	After Taxes	W		0	Hours
	<u>Earn Code</u>	<u>Amount</u>						
	*****	4.9000						
	<u>Earn Code</u>	<u>Shift</u>	<u>Trade's Hourly Rate</u>					
	*****	*****	31.57000					

## Police Agenda for Monday July 11, 2016 Trustee Meeting

Thu 7/7/2016 12:24 PM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** fparke@bazettatwp.org

---



Rita,

I have just two (2) vehicles to sell from the impound lot and they are as follows:

1. To sell a 2003 Ford Expedition Vin#1FMFU18L13LB49440
2. To sell a 1987 Chevrolet Cavalier Vin#1G1JC1115H7202577

Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*<http://www.facebook.com/BazettaTownshipPoliceDept> [www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*

*<http://www.facebook.com/BazettaTownshipPoliceDept>*



## June 2016

Published Date: July 7, 2016

Activity	Total
Calls for Service	775
Incident Reports Filed	145
Traffic Crash Investigations	13
Number of Persons Arrested	78
Traffic Offenses	158
Traffic Citations Issued	134
Vehicle Miles Traveled	12,643.00
Office Contacts	232

\* Numbers are subject to change due to report status and other circumstances





## Bazetta Township Police Department Yearly Comparison Report 2015 - 2016

### 2015

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	423	440	491	516	701	637	725	749	585	643	536	509	6955
Incidents Filed	100	97	117	110	124	107	129	121	133	145	99	121	1403
Traffic Crash Investigations	18	14	9	10	13	12	21	13	14	7	16	11	158
Number of Persons Arrested	42	38	54	46	46	44	56	58	44	66	52	64	610
Traffic Offenses	58	27	81	65	116	59	101	99	96	121	98	84	1005
Miles Traveled	11,116.1	9,326.80	10,909.1	11,181.20	11,590.40	10,140.30	10,244.9	10,077.60	10,808.80	11,426.10	9,805.70	9843.10	115,561

### 2016

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	493	442	510	524	576	775							3320
Incidents Filed	121	97	116	115	127	145							721
Traffic Crash Investigations	11	12	14	10	12	13							72
Number of Persons Arrested	65	49	65	65	71	78							393
Traffic Offenses	69	92	96	105	119	158							639
Miles Travel	10,972.78	10,656.10	10,653.80	10,488.90	12,737.70	12,643							68,152.28

\*Some Statistics may have been updated

\*\* Numbers published as of June 8, 2016 subject to change

\*\*Numbers updated on 7/7/2016

\*\*COS Stats provided by the 911 center may not reflect actual #'s



# **Bazetta Township Safety Committee**

To: Bazetta Township Trustees

From: Safety Committee

CC: All Departments; File

Date: July 7, 2016

July 7, 2016 Safety meeting was cancelled.

Next Safety Committee meeting will be held August 4, 2016 at 0800 hrs at Bazetta PD.

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: July 25, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

**174-16** To accept the minutes from the July 11 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**175-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**176-16** To adopt the attached *IT Services Cooperative Agreement* with Wethersfield Township.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of letter from Trumbull County Engineer regarding a permit to work in the right-of-way on Warren Meadville Road
- Copy of letter from Trumbull County Engineer regarding a permit to haul or move overweight equipment over Larchmont Avenue
- Notice to Legislative Authorities from Department of Commerce, Division of Liquor Control regarding Permit Renewal Objections
- Information from AT&T concerning 2G mobile devices
- 2015 Annual Report from Ohio Police & Fire Pension Fund
- Letter and e-mail from Bazetta Township Trustees to Ohio Department of Developmental Disabilities concerning the REM Ohio/Tall Oak Circle home
- E-mail response from Ohio Department of Developmental Disabilities concerning the REM Ohio/Tall Oak Circle home
- Inspection report of the Bazetta Township Fire Station project from Trumbull Soil & Water Conservation District

**Administration:**

- Trustee Hovis noted that, as part of the state grant received, mosquito spraying in Bazetta will be taking place at 7pm tonight
- Trustee Webb reported that someone has been dumping furniture by the recycling bins
  - This is illegal dumping and it must stop
  - If the township catches whoever is doing this, they will be cited and fined
  - Trustee are looking into upgrading our security camera system to stop this

**Fire Department:**

- See Attached Agenda and Fire Station Project documents

**177-16** To approve an expenditure of \$1,245.00 with Koorsen Fire & Security for the annual Breathing Air Compressor service contract.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- Chief Hovis reported
  - Working to create an Exchange Zone, which should be done by next week
  - Received certification of full compliance from Ohio Collaborative Law Enforcement Agency
    - First in Trumbull or Mahoning County to receive this certification

**Road Department:**

- Nothing to report

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills reported
  - An anonymous complaint about a resident on North Park Drive who has a port-a-john on their property and is dumping waste into a waterway
    - He has tried to see the port-a-john, but can't
    - Ne needs access to be able to photograph this, but can't go onto anyone's property without permission
    - If the complainant is at the meeting or reading these minutes, please contact him so he can gain access
  - Will have a report regarding permits issues and moneys collected at the next meeting

**Zoning Commission & Zoning Board of Appeals:**

- Nothing to report

**Parks & Recreation Board:**

- Nothing to report

**Safety Committee:**

- Chief Hovis said their next meeting will be in August

**Health Insurance Committee:**

- Nothing to report

**Public Information Officer:**

- Officer Sayers gave a presentation that he will be giving to the public at future dates and locations regarding the township's General Fund and answered question from the resident in attendance

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Rose Stockton of McCleary Jacoby Road
  - Concerned about the REM home coming into Timber Creek
  - Asked for an update
    - Trustee Webb discussed the series of letters and e-mails between the Trustees and the Ohio Department of Developmental Disabilities
    - Copies of all this correspondence can be requested through the Fiscal Office, per the Township Public Records Policy
    - Trustee Hovis said the Trustees will be meeting with the Trumbull County Commissioners and other officials at 11am on Friday in the Commissioners Meeting Room on the 5th Floor of the county building at 160 High Street NW
      - This will be an open, informational meeting
      - Public are encouraged to attend and ask questions
    - Trustee Webb reminded the assemblage that Atty. Finamore has stated that state rules trump local rules and there is nothing the township can do about this
- Patricia Aho of Timber Way
  - Asked what type of individuals would be living in the home
  - Asked if it can be stopped
    - Trustee Webb replied
      - The residents will be developmental disabled individuals, not criminals
      - At this point, there is nothing the township can do to stop it
- Jeanette Callahan of Timber Way
  - Asked about the training of the employees who will be working in the home
    - Trustee Webb replied
      - This is a question that will have to be asked of the Department of Developmental Disabilities
      - Encouraged residents to bring these questions on Friday
- Erick Killingsworth of Timber Way
  - Asked if the house was a for-profit business
    - Trustee Webb said that it was
  - Asked how this can be allowed in an R-1
    - Trustees Webb and Hovis stated that federal and state law overrides local rules
  - Expressed concerns about safety
  - Stated that he doesn't want it in his neighborhood
    - Trustee Webb replied
      - That is why the Trustees are taking this to the next level, i.e. the County Commissioners, because the township can do nothing
      - Discussed a class action lawsuit filed against the State of Ohio regarding individual with developmental disabilities
      - Encouraged resident to attend Friday's meeting

- Jeanette Callahan of Timber Way
  - Asked if someone could do a flyer and get it out to everyone
    - Trustee Webb said the township could not do this, but residents could
- Betsy Hall of State Route 5
  - Furious at the comments made by others in attendance
  - There are already people with developmental disabilities living in this community
  - These kids are not "riff raff" as someone else called them
  - These kids are human beings
  - They just want a home like everyone else
  - They don't want to leave the homes they are in now, but the state is forcing them to move into homes like this one
  - Her son has been on a waiting list for a home like this for 2 years
  - Caregivers in these homes have to jump through hoops to get licensed
  - People should educate themselves and not be fearful
  - Teach your children empathy and compassion, not fear

**178-16** To adjourn the meeting at 6:52pm.

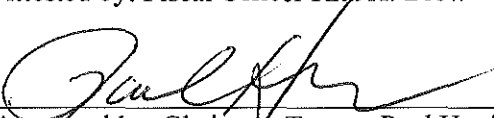
**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_  
 Attested by: Fiscal Officer Rita K. Drew

Dated: 07-27-16

  
 \_\_\_\_\_  
 Approved by: Chairman Trustee Paul Hovis

Dated: 07-27-16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
27856	21.90	VW27856	AT&T Mobility	Service
27857	1245.19	VW27857	Business Card	Supplies/Etc.
27858	1606.63	VW27858	BE Solutions	Claims Runs
27859	1506.94	VW27859	Delta Dental	Insurance
27860	69.00	VW27860	Kiesler's Police Supply, Inc.	Supplies
27861	681.52	VW27861	Dennis K. Lewis	Training Reimbursement
27862	114.22	VW27862	Lowe's Business Acct/Synch	Supplies
27863	322812.82	VW27863	Milcam, Inc.	Construction to June 30,
27864	1114.16	VW27864	Ohio Edison	Service
27865	1082.63	VW27865	Ohio Edison	Service
27866	17654.01	VW27866	Ohio Insurance Services Agency	Insurance
27867	49.32	VW27867	Ricoh USA, Inc.	Maint Agreement
27868	400.00	VW27868	Schultz Towing, Inc.	Tows
27869	359.60	VW27869	Standard Insurance Company RD	Insurance
27870	40.62	VW27870	Time Warner Cable-Northeast	Service
27871	115.50	VW27871	Trumbull County Water And Sewer	Service
27872	3208.88	VW27872	Trumbull County 911	911 Service
27873	172.90	VW27873	United Healthcare Community Plan	EMS Refund
27874	172.90	VW27874	United Healthcare Community Plan	EMS Refund
27875	171.43	VW27875	United Healthcare Community Plan	EMS Refund
27876	498.96	VW27876	Vision Service Plan-(OH)	Insurance
27877	955.70	VW27877	Warren Fire Equipment Inc.	Service/Supplies
=====				
	354054.83		Total Amount of Pending Warrants	

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 02nd day of June 2016, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Weatherfield Township, (hereinafter "Cooperative Agency User") whose address is 1451 Prospect Street, Ohio, (Mineral Ridge 44440)

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 02nd day of June 2016 and continuing thereafter for a period of one year terminating at the close of business the 01 day of June 2017. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

**3. Time Requirements:**

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days



that IT Service Provider schedules and/or takes off,

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

**4. Compensation and Terms:**

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 50.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 75.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

**5. Expenses:**

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

**6. Confidentiality:**

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

**7. Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

**8. Independent IT Service Provider Relationship:**

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

**9. Waiver, Modification, or Cancellation:**

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

**10. Assignment:**

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

**11. Indemnification:**

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

**12. LEADS (Law Enforcement Assistance Data System) Requirements: (if applicable)**

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

**13. Cooperative Agency User's Requirements:**

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

**14. Severability:**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IT employee for  
Bazetta Township

## Agenda

Fri 7/22/2016 11:09 AM

**From:** "Dennis Lewis, OFE, OFC"

**To:** "Rita K. Drew", "Trustee"

**Cc:** "Tom Rlnk"



---

Fiscal Officer Drew, Trustee Hovis, Trustee Parke, Trustee Webb,

Requesting the approval of an expenditure of \$1,245.00 to Koorsen Fire & Security - 2719 N Arlington Avenue, Indianapolis, In 4621803322.

This is our service contract that we pay ever year for our Breathing Air Compressor.

I have attached a copy of the contract and invoice.

Thanks

**Dennis K. Lewis, OFE, OFC**  
**Fire Chief**

Bazetta Township  
773 Everett-Hull Road  
Cortland, OH 44410  
330-637-4136 (phone)  
330-638-5382 (phone)  
330-638-4193 (fax)  
dlewis@bazettatwp.org

**Attachments:**

- img185.pdf

# PROAIR

# INVOICE

REMIT TO: Koorsen Fire & Security  
2719 N Arlington Avenue  
Indianapolis, IN 46218-3322  
1-888-KOORSEN Include invoice # on check.

No.: 3915141  
Invoice Date: 07/15/2016

Date of Work:  
SO#: 3915141

Cust. Order #:  
Date Due: 08/12/2016

Cust ID 21BAZ0773

JOB# SERVICE21 / 0

Sold To:

BAZETTA FIRE DEPARTMENT  
773 EVERETT CORTLAND HULL RD  
ATTN ACCOUNTS PAYABLE  
CORTLAND, OH 44410

Location:

BAZETTA FIRE DEPARTMENT  
773 EVERETT CORTLAND HULL RD  
CORTLAND, OH 44410

21-HOUSE

QUANTITY	AMOUNT
ANNUAL BILLING AIR SAMPLE SERVICE AUGUST 01, 2016 THRU JULY 31, 2017	570.00
ANNUAL BILLING AIR COMPRESSOR MAINT AUGUST 01, 2016 THRU JULY 31, 2017	675.00
Total	1,245.00

Pay online @ [www.koorsen.com](http://www.koorsen.com). To pay by credit card, please phone or return to us:  
Circle: VISA MC AMEX Card Number \_\_\_\_\_  
Name on Card \_\_\_\_\_ Expiration Date \_\_\_/\_\_\_

Total Sales	Taxable Sales	Tax Amount	Shipping Charge	Invoice Total
1,245.00	1,245.00	0.00		1,245.00

## NFPA Compliant Service Agreement

DATE 7/14/2016	TYPE OF AGREEMENT NEW <input type="checkbox"/> RENEW <input checked="" type="checkbox"/>	SALES REP NAME Natalie Shaw	
CHARGE TO Bazetta Fire Department		EMAIL	
ATTENTION		PHONE 330-637-4136	
STREET ADDRESS 773 Everett Hull Road		T E R M	FROM 8/1/2016
CITY Cortland, OH	STATE OH		TO 7/31/2017
ZIP CODE 44410		ONE YEAR	TOTAL AMOUNT \$ 1245

### EQUIPMENT UNDER SERVICE

TYPE OF EQUIPMENT	MODEL	SERIAL NUMBER	FILTER CARTRIDGE
Mako	BAM06H1	5407H1137	1803

### TERMS AND CONDITIONS OF AGREEMENT

SERVICE WILL BE FURNISHED to customer by **Pro Air Inc.** for the equipment listed above.

Service shall consist of:

- Preventative maintenance per manufacturer standards
- Full functional system testing
- Visual inspection of all components and adjustments as needed
- Includes all labor and trip charges

**Pro Air Inc.** will perform the above-described service without the necessity of prior notice on customer's part. For such service, customer will pay the contract amount prior to service being rendered.

Additional materials needed may be required at the time of service and shall be invoiced separately.

IT IS UNDERSTOOD that the listed equipment at the date hereof is in good operating condition and also that the service to be rendered does not cover repairs required because of accident, fire, water, abuse, misuse, or worn out.

SERVICE IS AUTHORIZED by the customer to be rendered by **Pro Air Inc.** to the equipment listed for the period above noted and from year to year thereafter unless this agreement is terminated by either party as herein provided. Either party may terminate this agreement upon written notice to the other party, given no less than thirty (30) days immediately prior to any anniversary date hereof.

**Pro Air Inc.** reserves the right to examine equipment prior to any of this agreement and in the event the machine(s) require rebuilding over and above that stipulated in this contract, an estimate will be submitted for customer approval before work is started.

**Pro Air Inc.** shall not be responsible for failure to render service for causes beyond its control, including, without limitation, strikes and labor disputes.

Quantity	Description	Price Each	TOTAL
1	Semi Annual Maintenance	\$ 475	\$ 475
6	Air Samples	\$ 95	\$ 570
2	1803 Filters	\$ 100	\$ 200
		\$	\$ -
		\$	\$ -
		\$	\$ -

APPROVED BY **PRO AIR INC.**  
4710 WEST VERNAL PIKE  
BLOOMINGTON, IN 47404

BY: *N. Shaw*

PROAIR

TEL NO. 1-800-245-0269/812-336-4022  
FAX NO. 812-336-8985

### CUSTOMER'S ACCEPTANCE

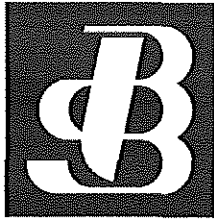
NAME \_\_\_\_\_

BY \_\_\_\_\_

TITLE \_\_\_\_\_ DATE \_\_\_\_\_

\* This contract does comply with the NFPA 1989 standards.





*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## **Bazetta Township Fire Department**

## **Job Meeting #6**

July 6th, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Ted Webb	Bazetta Twp. Trustee
	Frank Parke	Bazetta Twp. Trustee
	Gary Ligo	Milcam
	Dan Sprenkle	Milcam
	Don DiClaudio	York Mahoning
	Dennis Lewis	Fire Chief
	Bud Santon	Santon Electric

**Contractors Report:** Asphalt shingles are almost complete. Masonry veneer will be complete by the end of the day. The garage floor will be poured most likely this Friday. Drywall lid inside the building is almost complete. Drywall installation for walls will be done in a week or so to allow HVAC and I.T / data lines to be run. Electrical rough-in looks to be fairly complete.

### **Old Notes:**

1. Dennis asked Santon to make sure a conduit will be provided for I.T / Data lines to the building. *Greg said he talked with Century Link but needs to coordinate with Time Warner also. **This item is closed.***
2. Milcam and Cernica suggested to use larger #1 stone and geo-tech fabric on the remainder of the rear parking lot for stability due to existing soil conditions. This should be a cheaper solution than further undercutting. The estimate we received was approximately \$1,500 for the stone and another \$1,500 for the fabric. **This item is still open**
3. The Township indicated that the existing vehicle exhaust system will be relocated to the new building. York Mahoning will go and see what it is they currently have to figure a price to relocate it. The township will also ask their vendor to provide a price to relocate it. The vendor was supplied with drawings of the new fire station to aid in their price. York and Santon are going with the Chief after the meeting to view the existing. *The existing exhaust system is single phase so we are able to install it in the new building.*
4. BBS is in need of the specific radio tower that is being planned to be used. The radio tower requires specific foundations that will need to be designed. *The tower will most likely go in the back somewhere near the generator. Foundations will need to be installed. Verify utility lines in that area. The vendor will be in town July 7<sup>th</sup> and will provide cut sheets.*
5. The decision was made to run the dryer vent out thru the sidewall in the back of the building. This will be an extra since it was not originally shown on the MEP plans. York was coordinating with the masons for the size of the hole required. *The cost for the work is \$1,000.00 to furnish and install. A change order will be prepared.*

6. The concrete driveway is about 2 months out from beginning. Notice will need to be made with the neighbors as work will begin at 5:00 am so that it is not too hot when the placement of concrete begins. *Sidewalks and patios will begin sooner. The rear of the driveway / parking area will be the area to start after walkways.*
7. The gas main has not yet been moved (lowered) by the utility company.
8. I have asked Milcam to have their hardware supplier contact the Chief directly to coordinate keying requirements. *After the meeting a phone call was placed to the hardware supplier and a keying plan was established. There seemed to be some confusion on key fobs or access cards and extra wiring. The doors in question have a battery keypad that is stand alone and does not require extra wiring.*
9. *We still have the \$5,000.00 credit for the septic field that we can use against some of these other costs.*

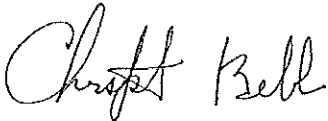
**New Notes:**

1. There was an issue with some of the main ductwork that York Mahoning and Phoenix Engineering will work out between them. There should be no cost change to the owner.
2. Expansion Joint color was selected and left with Dan
3. Hatch access doors can be plywood as long as they are self-closing to prevent the passage of smoke.
4. The decision was made to run a gas line to the dryer and have the option of running either with electric as planned or gas.

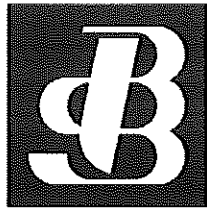
**Next Meeting:**

This next meeting will be moved to 9:00 start time for July 13<sup>th</sup>.

Thank you,



Christopher Bebb  
Senior Project Architect  
Baker Bednar Snyder & Assoc.



*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## **Bazetta Township Fire Department**

## **Job Meeting #7**

July 6th, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Frank Parke	Bazetta Twp. Trustee
	Rita Drew	Bazetta Fiscal Officer
	Gary Ligo	Milcam
	Dan Sprenkle	Milcam
	Don DiClaudio	York Mahoning
	Dennis Lewis	Fire Chief
	Bud Santon	Santon Electric

**Contractors Report:** Milcam will continue to work on drywall and mudding for the next week or so. Work is also continuing on fascia boards so we can get downspouts and gutters up. The building is also scheduled to be pressure washed this week. Exterior grading will continue in the area of the rear patio. Insulation is being installed in the apparatus attic. Exterior cores in apparatus masonry have been filled.

### **Old Notes:**

1. Milcam and Cernica suggested to use larger #1 stone and geo-tech fabric on the remainder of the rear parking lot for stability due to existing soil conditions. This should be a cheaper solution than further undercutting. The estimate we received was approximately \$1,500 for the stone and another \$1,500 for the fabric.
2. The Township indicated that the existing vehicle exhaust system will be relocated to the new building. York Mahoning will go and see what it is they currently have to figure a price to relocate it. The township will also ask their vendor to provide a price to relocate it. The vendor was supplied with drawings of the new fire station to aid in their price. York and Santon are going with the Chief after the meeting to view the existing. The existing exhaust system is single phase so we are able to install it in the new building. *Phoenix Engineering will be out to review the existing system and make sure that we meet fresh air requirements.*
3. BBS is in need of the specific radio tower that is being planned to be used. The radio tower requires specific foundations that will need to be designed. The tower will most likely go in the back somewhere near the generator. Foundations will need to be installed. Verify utility lines in that area. The vendor will be in town July 7<sup>th</sup> and will provide cut sheets. *A different type of antenna will be used that will not require foundations but will be mounted to the building. The exact location has not been determined yet.*
4. The decision was made to run the dryer vent out thru the sidewall in the back of the building. This will be an extra since it was not originally shown on the MEP plans. York was coordinating with the masons for the size of the hole required. *The cost for the work is \$1,000.00 to furnish and install. A change order will be prepared.*
5. The installation of the concrete driveway is getting close. Please provide ample notice to the township so they may notify the neighbor.

6. The gas main has not yet been moved (lowered) by the utility company.
7. We still have the \$5,000.00 credit for the septic field that we can use against some of these other costs.
8. The decision was made to run a gas line to the dryer and have the option of running either with electric as planned or gas.

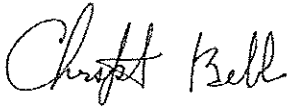
**New Notes:**

1. The flagpole is in delivery and will be on site soon. The Fire Chief is looking into some design work to incorporate the 9 / 11 memorial. There is some leftover masonry (material) that can be donated as a part of it. The Chief will set up a time to review existing pieces for the design work.
2. Bud needs information on the transformer location (and generator) from Ohio Edison to make sure he has conduit stubbed to correct location prior to pouring the rear patio area

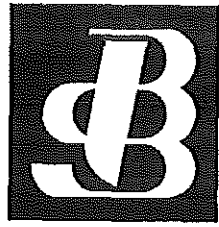
**Next Meeting:**

Meetings will be weekly on Wednesday's at 8:00 am unless notified otherwise.

Thank you,

A handwritten signature in cursive script that reads "Christopher Bebb".

*Christopher Bebb*  
Senior Project Architect  
Baker Bednar Snyder & Assoc.



*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## Bazetta Township Fire Department

## Job Meeting #7

July 6th, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Frank Parke	Bazetta Twp. Trustee
	Rita Drew	Bazeta Fiscal Officer
	Gary Ligo	Milcam
	Dan Sprenkle	Milcam
	Don DiClaudio	York Mahoning
	Dennis Lewis	Fire Chief
	Bud Santon	Santon Electric

**Contractors Report:** Milcam will continue to work on drywall and mudding for the next week or so. Work is also continuing on fascia boards so we can get downspouts and gutters up. The building is also scheduled to be pressure washed this week. Exterior grading will continue in the area of the rear patio. Insulation is being installed in the apparatus attic. Exterior cores in apparatus masonry have been filled.

### Old Notes:

1. Milcam and Cernica suggested to use larger #1 stone and geo-tech fabric on the remainder of the rear parking lot for stability due to existing soil conditions. This should be a cheaper solution than further undercutting. The estimate we received was approximately \$1,500 for the stone and another \$1,500 for the fabric.
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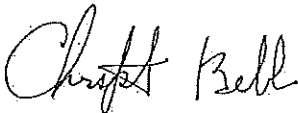
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2. Bud needs information on the transformer location (and generator) from Ohio Edison to make sure he has conduit stubbed to correct location prior to pouring the rear patio area

**Next Meeting:**

Meetings will be weekly on Wednesday's at 8:00 am unless notified otherwise.

Thank you,



*Christopher Bebb*  
Senior Project Architect  
Baker Bednar Snyder & Assoc.

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: August 8, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**179-16** To accept the minutes from the July 25 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**180-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**181-16** To approve the attached *Trumbull County Combined Health District Mosquito Control Grant Agreement FY2016*.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**182-16** To authorize the Fiscal Officer to make the following transfer.

*\$300,000.00 from Huntington Investment Account to Huntington Checking Account*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**183-16** To approve the attached *Grant of Easement for Ingress and Egress Right of First Refusal*.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of letter from Trumbull County Engineer to Artman Engineering Consulting regarding an addition to 3378 State Route 5
- Notice from Vision Service Provider that current rates will increase when the policy renews in December 2016

- Notice from Rieger, Carpenter & Daugherty concerning a Petition for Annexation that has been filed with the Trumbull County Commissioners

**Administration:**

- Nothing to Report

**Fire Department:**

- See Attached Agenda, Reports, and Fire Station Project Documents

**184-16** To authorize an expenditure of \$194,280.45 to Milcam, Inc. for contracted work through July 31, 2016, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**185-16** To approve the attached *Change Order #003 for Architect's Project #14047*.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**186-16** To place Firefighter/Medic Nic Wildman on temporary light duty from August 9, 2016 to September 13, 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**187-16** To discard or salvage the property on the attached *Obsolete Equipment List* as it is not needed for public use, or is obsolete or unfit for the use for which it was acquired and has no value, per ORC 505.10 (A)(7).

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Police Department:**

- See Attached Agenda and Report
- Chief Hovis reported receiving an e-mail from the Ohio Chief of Police stating that only 28 state agencies have received the certification that Bazetta Police Department was awarded in July

**188-16** To authorize an expenditure of \$2,536.48 to American Tire Distributors for twenty (20) tires, to be paid from the Police Equipment Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**189-16** To establish a \$10.00 hourly rate for police cruiser usage, effective immediately.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



**Road Department:**

- Superintendent Parke reported that Trumbull County will begin chip sealing McCleary Jacoby Road in 3-4 weeks

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- See Attached Year-to-Date Report

**Zoning Commission & Zoning Board of Appeals:**

- Nothing to Report

**Parks & Recreation Board:**

- Trustee Webb stated that the Board will be meeting tomorrow at 6pm at the Administration Building

**Safety Committee:**

- Nothing to Report

**Health Insurance Committee:**

- Nothing to Report

**Public Information Officer:**

- Officer Sayers reported
  - International Association of Fire Fighters asked for his presentation and other information
    - They would like to talk to a Trustee about setting up some guidance with creating literature and a website
    - This will be done through the Levy Committee
  - Going to begin scheduling presentations with civic groups and at town hall meetings
  - Levy Committee paperwork has been filed and donations are now being accepted
  - Gave the presentation that he will be giving at future events
  - Answered resident questions about the presentation

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Paul Carlson of Lakeshore Drive
  - Asked what the health care premiums for 2016 are
    - Fiscal Officer Drew said she would have to look that information up and could give it to him after the meeting
- Laura Yarabenetz of Warren Meadville Road
  - Sees the need for some work to be done in the park, notably around the gazebo
  - Could the township partner with high school students, who need volunteer credit hours for school, for work that needs to be done in the park and cemetery
    - Trustee Webb said this was a great question to bring to the Parks & Recreation Board
    - Superintendent Parke said
      - There would be a liability problem having kids operating equipment
      - There would still be costs involved with students needing to be supervised
      - Concern that students would only be able to work after regular township
      - Has no problem accepting the free labor

- Paul Carlson of Lakeshore Drive
  - Asked what MERP stands for
    - Trustee Hovis said is "Medical Expense Reimbursement Plan"
    - Trustee Hovis and Fiscal Officer Drew briefly explained what the program does was for employees who chose not to take regular township insurance
  
- Stanley Shrodeck of Lakeshore Drive
  - Was confused about some conflicting numbers on documents presented at previous meetings
    - Trustee Hovis encouraged him to bring the documents to the next meeting and the Trustees and/or Fiscal Officer will explain them
  - Had heard there was a clause somewhere that allowed levy returns to increase as property valuation increased
    - Fiscal Officer Drew explained
      - This is not true, the opposite is actually true
      - Briefly explained how levies are affected by House Bill 920, which was passed in 1976
      - A levy will only generated the amount specified by a county auditor when the levy is voted in
      - It can never generate any more revenue than that and will actually generate less as the levy gets older
      - Encouraged residents to read up on this on the internet if they do not believe what she is telling them
  
- Superintendant Parke reminded residents about money generated from the Road & Bridge Levy
  - This money is set up merely to maintain roads
  - It is not enough money to pave township roads
  - All money for paving roads comes from the General Fund
  - If roads were to be paved using money from the Road & Bridge Fund, the township would be able to pave, at most, one road every two years
    - Trustee Webb commented that residents actually pay less in taxes for the Road & Bridge Levy than they do to have their driveway plowed
  
- Robyn Hineman of Northview Drive
  - What year did the township receive a large inheritance tax and where did that money go
    - Fiscal Officer Drew said
      - The township used to received inheritance tax almost every year until this was done away with in 2013
      - The large inheritance was received in 2011
      - If the township had not been receiving inheritance taxes, the General Fund would likely have been bankrupt in 2009
      - It is the 2011 inheritance that has been keeping the General Fund alive
    - Trustees, Fiscal Officer, and Department Heads stated the money was used for
      - Renovations and improvements to the park (walking trail, concession stand, new pavilion, electrical hook up, upgrades to Imagination Station)
      - Renovations and improvements to the cemeteries (remodel of the chapel, electrical hook up, laying out new section)
      - Zoning changes (stepped up nuisance abatements, expanded inspector hours, introduced a property maintenance code)
      - Upgrades to the Administration Building
      - Provided the matching funds necessary to secure grants road paving projects

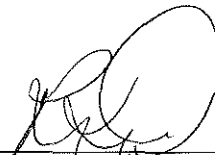
- Purchased new police cars and equipment
- Purchased property for the new fire station

**190-16** To adjourn the meeting at 7:08pm.


**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 08-22-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis

Dated: 08-22-16

*Vice Chairman Ted Webb*

PENDING WARRANT REPORT  
 Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	152.63	VW 1	The Huntington National Bank	Service Charges
16146	146.16	VW16146	Ricoh USA, Inc.	Maint Agreement
27930	82.50	VW27930	Agnew Lawn & Garden	Supplies
27931	11.39	VW27931	Ainsley Oil Company	Fuel
27932	6875.00	VW27932	Baker Benar Snyder & Associates Inc.	Services
27933	60.00	VW27933	Bazetta Fire & EMS Training Center	Course
27934	700.00	VW27934	Bud's Towing & Recovery, LLC	Tows
27935	567.00	VW27935	BE Solutions	Mo Admin Fees
27936	1675.00	VW27936	Bazetta Township	IT Services
27937	6.98	VW27937	Carter Lumber	Supplies
27938	117.70	VW27938	City of Warren, Utility Services	Service
27939	65.89	VW27939	Dominion East Ohio	Service
27940	162.04	VW27940	Fusion Newtork Billing System	Service
27941	550.00	VW27941	Beverly M. Frazier	EMS Refund
27942	199.51	VW27942	Handyman Supply Inc.	Supplies
27943	1245.00	VW27943	Koorsen Fire & Security	Service/Maint
27944	82.00	VW27944	Law Enforcement Systems, Inc.	Supplies
27945	546.64	VW27945	Mark Thomas Ford	Supplies/Service
27946	54.07	VW27946	NAPA Auto Parts	Supplies
27947	800.00	VW27947	Northstar Towing, Inc.	July Tows
27948	125.00	VW27948	On Demand Drug Testing & Work Solutions	Service
27949	1113.00	VW27949	Ohio Billings, Inc.	EMS Submissions
27950	633.87	VW27950	Ohio Edison	Service
27951	50.00	VW27951	Printer's Edge	Supplies
27953	31.00	VW27953	Respiratory Care Partners, Inc.	EMS Supplies
27954	300.00	VW27954	Schultz Towing, Inc.	Tows
27955	311.00	VW27955	Service 1	Supplies
27956	60.00	VW27956	Southeastern Emergency Equipment	Supplies
27957	5.50	VW27957	Joseph A. Sofchek	Travel/Training Reimbursement
27958	211.63	VW27958	Sunburst Environmental Service, Inc.	Service
27959	60.00	VW27959	Trumbull Memorial Hospital	Supplies
27960	458.79	VW27960	Time Warner Cable-Northeast	Services
27961	140.00	VW27961	Trumbull County Water And Sewer	Service
27962	130.20	VW27962	United States Treasury	PAYMENT
27963	187.74	VW27963	United States Treasury	PAYMENT
27964	143.68	VW27964	Advance Auto Parts	Supplies/Parts
27965	58.13	VW27965	Dominion East Ohio	Service
27966	426.55	VW27966	Lowe's Business Acct/Synch	Supplies
27967	37.69	VW27967	Orwell Natural Gas	Service
27968	396.46	VW27968	Verison Wireless	Service

=====  
 18979.75

Total Amount of Pending Warrants

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT  
MOSQUITO CONTROL GRANT AGREEMENT  
FY 2016**

This agreement is entered into by and between the **Trumbull County Combined Health District**, hereinafter referred to as "Health", and **Township of Bazetta**, hereinafter referred to as the "Grantee" (and, together the "Parties"). The purpose of this agreement is to administer the 2016 Mosquito control Grant Award for the Grant Project submitted for funding by the Grantee. This agreement is referred to herein as "The Agreement".

**WHEREAS**, the Parties wish to enter into this Agreement to protect human health and the environment by mitigating the potential for an outbreak of mosquito borne viruses;

**WHEREAS**, the Agency desires to award a grant to the Grantee; and

**WHEREAS**, the Grantee desires to perform and complete such work, activities, and requirements as prescribed by Agency.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants and agreements set forth herein, the Parties hereby agree as follows:

**ARTICLE I: CONTACT AND COORDINATION AND NATURE OF RELATIONSHIP**

- 1.1 The Agency, through the Health Commissioner and/or the Director of Environmental Health, shall be responsible for the evaluation of the Grantee's performance, authorization of payments to the Grantee, and authorizations of any and all modification(s) to the Agreement. The Health Commissioner and/or the Director of Environmental Health shall coordinate communications with the Grantee's Authorized Official.
- 1.2 The Grantee's Authorized Official or his/or designee shall, in accordance with the proposed budget, coordinate: 1) the work, activities, and requirements set forth in the Agreement; 2) the work, activities and requirements set forth in the Grant Application; The Grantee's Authorized Official or his/her designee shall coordinate all work through the Health Commissioner and/or Director of Environmental Health, or his/her designee. The Grantee's Authorized Official, if duly authorized by Grantee, shall be the person who executes the Agreement on behalf of the Grantee. Grantee's Authorized Officials shall communicate with the Agency through the Health Commissioner and/or Director of Environmental Health, or his/her designee.
- 1.3 **(Reliance on Grantee's Representation)** The Grantee acknowledges that the Agency enters into the Agreement in reliance upon Grantee's representations that it has the necessary expertise and experience to perform its obligations hereunder. Grantee warrants

that it possesses the necessary expertise and experience to perform its obligations. Further, Grantee warrants and represents that all persons involved in Grantee's performance of work under the Agreement are, or will be, prior to any performance prescribed or required by the Agreement, properly qualified, trained and competent, and possess the required licenses, permits, certifications, and registrations necessary to lawfully provide the services.

- 1.4 **(Grantee Responsible)** Agency retains the right to ensure, by any means necessary, that Grantee's work is in conformity with the terms and conditions of the Agreement. Aside from that right, Grantee shall be solely responsible for the performance of the requirements under the Agreement. Agency shall not hire, supervise, nor pay any assistants, workers or any other employees or subcontractors of Grantee. Agency shall not be required to provide any training to Grantee to enable it to perform services required hereunder. Nothing herein shall be construed to imply that Agency shall have or may exercise any right of control over Grantee with regard to the manner or method of Grantee's performance of the services. The management of all work, including the exclusive right to control or direct the manner or means by which the work is performed, remains with Grantee.
- 1.5 **(Grantee's Independence)** It is fully understood and agreed that the Grantee is an independent contractor and neither Grantee, nor its personnel shall at any time, or for any purpose, be considered agents or employees of the Agency.
- 1.6 **(Reimbursement/Confidentiality)** In the event of a termination of the Agreement by Agency, Grantee shall be reimbursed for applicable expenses in accordance with the procedure described in Section 4, below. The provisions of the Agreement relating to confidentiality, if any, shall remain binding upon Grantee in the event of termination.
- 1.7 **(Grantee Responsible for Business Expenses)** Grantee shall be solely responsible for all of Grantee's business expenses, including, but not limited to, computers, internet access, software, phone services, required licenses and permits, employees' wages, salaries and benefits, insurance of every type and description, and all business and personal taxes, including income and Social Security taxes and contributions for Workers' Compensation and Unemployment Compensation coverage, if any.
- 1.8 **(Neither Party May Bind Other)** Except as expressly provided herein, neither of the Parties shall have the right to bind or obligate the other party in any manner without the other party's prior written consent.
- 1.9 **(Compliance with ORC)** The Parties expressly agree that none of the rights, duties, and obligations herein shall be binding on either party if the Agreement, or any part of it, is contrary to the terms of Ohio Revised Code.

## **ARTICLE II: SCOPE OF WORK**

- 2.1 **(Scope of Work)** The Grantee shall successfully perform and complete: 1) the work, activities, and requirements set forth in the body of the Agreement. 2) the work, activities, and requirements set forth in the Scope of Work marked as Exhibit A, (Exhibit A is hereby made a part of the Agreement and incorporated herein by reference.)
- 2.2 **(Adherence to Budget)** The Grantee has submitted to the Agency, as a condition precedent to the Agreement a proposed budget of costs which is set forth in Exhibit A. The Grantee represents and warrants that the proposed budget of costs accurately reflects anticipated project resources and expenditures for the term of the Agreement. The Grantee shall complete the work, activities, and requirements set forth in the body of the Agreement and in **"Exhibit A"** in accordance with the proposed budget of costs. If the Grantee desires to modify the budget of costs, the Grantee may only do so in accordance with the terms of Article XVIII, below.

## **ARTICLE III: TIME OF PERFORMANCE**

- 3.1 **(Term of Agreement)** The Parties agree that the Agreement is effective on the date when the last required signature is affixed hereto and runs through December 31, 2016, except that the Grantee agrees to retain fiscal records according to Article VII.
- 3.2 **(Project Period)** The Parties agree that the "Project Period" is from the date when the last required signature is affixed hereto, or the date suggested in the guidelines, whichever is later, and runs through **12/31/2016**. The Project Period may not be extended without the express agreement of the Parties through a written request of the Grantee and the written approval of the Health Commissioner and/or Director of Environmental Health.
- 3.3 **(Biennium limitation; renewal at discretion of Ohio EPA Director)** Whereas the Agency is receiving funding from the Ohio EPA for disbursement to Grantee, and whereas the Ohio EPA Director, nor the agency, can commit a future General Assembly to expenditure, the Parties agree and acknowledge that the Agreement may expire upon the last day of the current State of Ohio biennium.

## **ARTICLE IV: AWARD PAYMENTS AND EXPENDITURES**

- 4.1 **(Award Amount)** The Agency hereby awards a grant amount not to exceed \$5,280.00 to the Grantee.
- 4.2 **(Satisfactory Performance)** The Parties acknowledge and agree that all payments made under this grant award are based on actual costs and are made in consideration of the Grantee's promises and the Grantee's satisfactory performance as set forth in the Agreement.

- 4.3 **(Unspent Funds)** Within ninety days of the date of the close of the Project Period, the Grantee shall return all unspent funds to the Agency. Checks shall be made payment to the Trumbull County Combined Health District and mailed to 176 Chestnut Ave NE, Warren, Ohio 44483.
- 4.4 **(Expenditures Incurred Prior to Effective Date of Agreement)** The Grantee may not utilize any funds granted under the Agreement for payment of expenses or debts incurred prior to the effective date of the Agreement as specified in Section 3.1., or for any purpose not described in the scope of work delineated in Section 2.1.
- 4.5 **(No Reimbursement for Certain Expenses)** The Grantee shall not be reimbursed for travel, lodging, or other expenses incurred in the performance of the Agreement.
- 4.6 **(Prohibited Expenditures)** The Grantee may not use any funds granted under the Agreement for payment of: a) real estate acquisitions; b) capital improvements of permanent structures; c) fund-raising or membership drives; d) political campaigning for elective office or political candidates; e) legislative lobbying before a legislative body or administrative agency; f) grants or scholarships; g) food or beverage; h) indirect or overhead charges above the amount allowed in the current Agency grant allocation guidelines (all costs must be directly attributed to project activities); and i) anything else listed in current Agency grant application guidelines as being prohibited.
- 4.7 **(Payment of Debts)** The Grantee assumes full responsibility for the payment of all expenses or debts incurred in the performance of its obligations pursuant to the Agreement. The Agency and its agents and employees assume no responsibility for the payment of any expense or debt incurred by the Grantee.
- 4.8 **(Liability)** The Director, employees and representatives of the Ohio EPA shall not be liable for any damages or claims made by any party that result from the expenditure of funds for the purposes of the Grant Award.

#### **ARTICLE V: DISPUTES AND TERMINATION**

- 5.1 **(Dispute Regarding Duties Other than Payments)** Any controversy, claim or dispute regarding the duties of the Grantee or arising out of or relating to the Agreement, or breach thereof, shall be resolved by the Health Commissioner, after the Director of Environmental health has endeavored to resolve the dispute through discussions with the Grantee's Authorized Official.
- 5.2 **(Suspension/Termination)** As part of the resolution of any controversy, claim or dispute regarding the duties of the Grantee or arising out of or relating to the Agreement, or breach thereof, the Director may immediately, with written notice to the Grantee, suspend or terminate the Agreement and any obligations incidental thereto, in whole or in part, and/or require total or partial refund of payments



made to the Grantee by the Agency, if it appears to the Health Commissioner that: 1) the Grantee has not substantially performed according to the terms of the Agreement; 2) the Grantee has not shown the ability to perform in the future; 3) the Grantee has violated Federal or State laws or regulations; or 4) the effective performance of the Agreement is substantially endangered.

- 5.3 **(Cessation of Activities)** The Grantee, upon receipt of notice to suspend or terminate project operations, shall cease all work under the Agreement, shall take all necessary and appropriate steps to cease the incurring of debts, and shall furnish a report concerning the work performed to that date, accomplishments, evaluation of project activities, and such other matters as may be required by the Agency. In the event of suspension or termination, any payments made by the Agency for which Grantee has not performed work shall be refunded.
- 5.4 **(Grantee Waiver)** Grantee agrees to waive any right to, and shall make no claim for, additional funds against the Agency by reason of such suspension or termination.

#### **ARTICLE VI: RECORD KEEPING**

- 6.1 **(Records Retention)** The Grantee agrees to keep full and complete documentation of all fiscal accounting on file for five years from the date the conditions of the Agreement are finalized. Documentation supporting fiscal accounting shall be filed in a manner allowing it to be readily located. Grantee shall maintain, in a manner consistent with generally accepted accounting procedures, auditable records of all financial records pertaining to the Agreement.
- 6.2 **(Separate Accounting)** The Grantee shall establish and maintain separate accounting records for the management of funds pursuant to the Agreement consistent with generally accepted accounting practices.
- 6.3 **(Supporting Records)** The Grantee shall be responsible for the expenditure of funds and for maintaining adequate supporting records for such expenditures consistent with generally accepted accounting practices.
- 6.4 **(Access and Audit)** The Grantee shall provide the Agency with access to any and all financial records necessary to document the utilization of funds provided under this Grant within two weeks following the Agency's written request for such access.

#### **ARTICLE VII: GRANTEE PROJECT REPORTS**

- 7.1 **(Fiscal Progress Reports)** Fiscal Progress Reports, if requested by the Agency, shall account for the fiscal activity of the Grant Project for the time periods accompanying each request for payment. The Fiscal Progress Reports must be signed by two individuals, unless the Parties agree otherwise. The reports may be signed by the Authorized Official and/or Fiscal Agent.

7.2 **(Final Report)** Final Report shall address the following issues:

- a) The total cost of performing the mosquito control activities;
- b) The activities involved and completed in performing mosquito control activities, including any activities that were not completed and the reason for not completing;
- c) The total number of part and full time employees involved in the mosquito control activities;
- d) The cities, municipalities, townships, communities, or areas treated or effected by the activities;
- e) The population of the communities effected;
- f) The cost per individual protected by the activity;
- g) The cost per mile protected by the activity; and
- h) If the grant was a supplement to the funds available for mosquito control, or if the grant was the sole source of funding for the activities.

#### **ARTICLE VIII: RELATED AGREEMENTS**

- 8.1 **(Work to be Performed by Grantee)** The work contemplated in the Agreement is to be performed by Grantee, who may subcontract without Agency's approval for purchase of articles, supplies, components, or services as contemplated in the Grant Application. Grantee shall not enter into other subcontracts with prior written approval of the Health Commissioner and/or Director of Environmental Health. All work subcontracted shall be at Grantee's expense, but grant funds may be used.
- 8.2 **(Grantee Remains Responsible)** No agreement between the Grantee and any third party for contractual services related to the grant project shall relieve the Grantee of any of its responsibility under the terms and conditions of the Agreement.
- 8.3 **(Grantee Shall Bind Subcontractors to Terms of This Agreement)** Grantee shall bind its subcontractors to the terms of the Agreement, so far as applicable to the work of the subcontractor, and shall not agree to any provision that seeks to bind the Agency to terms inconsistent with the Agreement. In addition, the Grantee agrees not to allow the third party to spend money in a manner prohibited by the Agreement.

#### **ARTICLE IX: CONFLICTS OF INTEREST AND ETHICS COMPLIANCE**

- 9.1 **(No Acquisition of Interest)** In the performance of the Agreement, Grantee agrees that neither Grantee nor any personnel of Grantee shall, prior to the completion of the duties and obligations of the Agreement, acquire any interest, direct or indirect, that is incompatible or in conflict with the discharge and fulfillment of Grantee's functions and responsibilities with respect to the Agreement.

- 9.2 **(Disclosure of Conflicting Interest)** Any person who has or acquires, whether voluntarily or involuntarily, an interest in contravention of Section 9.1, shall immediately disclose such interest to the Health Commissioner and/or Director of Environmental Health in writing. Thereafter, that person shall not participate in any action affecting the work under the Agreement, unless the Health Commissioner and/or Director of Environmental Health determine that, in light of the interest disclosed, the person's participation in any such action would not be contrary to the public interest.
- 9.3 **(Compliance with Other Ohio Ethics and conflicts of Interest Laws)** Grantee represents, warrants, and certifies that Grantee and all personnel of Grantee engaged in the administration or performance of the Agreement are knowledgeable of and understand the Ohio Ethics and conflicts of Interest laws. Grantee further represents, warrants, and certifies that neither Grantee nor any of its personnel will do anything that is inconsistent with such laws.

#### **ARTICLE X: NONDISCRIMINATION OF EMPLOYMENT**

- 10.1 **(Nondiscrimination in Hiring)** Pursuant to ORC 125.111, Grantee agrees that Grantee, any subcontractor, and any person acting on behalf of Grantee or subcontractor, will not discriminate, by reason of race, color, religion, sex, age, disability as defined in ORC 4112.01, national origin, or ancestry, against any citizen of this state in hiring of any person qualified and available to perform the work under the Agreement.
- 10.2 **(Nondiscrimination in Employment)** Grantee further agrees that Grantee, any subcontractor, and any person acting on behalf of Grantee or subcontractor shall not, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the Agreement on account of race, color, religion, sex, age, disability as defined in OC 4112.01, national origin, or ancestry.
- 10.3 **(Affirmative Action)** If required by OC 125.111 to have an affirmative action program, Grantee represents that it has a written affirmative action program for the employment and effective utilization of economically disadvantaged persons and shall file an affirmative action verification form with the equal employment opportunity office of the Department of Administrative Services.
- 10.4 **(Compliance with Labor Laws)** Grantee represents, warrants, and certifies that Grantee, any subcontractor, and any person acting on behalf of Grantee or a subcontractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances governing fair labor and employment practices.

#### **ARTICLE XI: PURCHASING REQUIREMENTS; PROHIBITION AGAINST PERFORMANCE OF SERVICES OFFSHORE**

- 11.1 **(Purchase Ohio)** Pursuant to Executive order 2008-12S, Grantee and subcontractors, if any, shall make a good faith effort to purchase from Ohio companies any goods and services acquired under the Agreement.
- 11.2 **(Purchase Minority, Diversity, and Equity)** Pursuant to Executive order 2008-13S, Grantee and its subcontractors, if any, shall make a good faith effort to purchase goods and services from certified Minority Business Enterprise (MBE) and Encouraging Diversity, Growth, and Equity (EDGE) program vendors. EDGE program guidance may be found by accessing the following website: <http://www.das.ohio.gov/Eod/Edge?ProgOverview.pdf> and a list of State-certified MBE businesses is at: <http://www.das.ohio.gov/Eod/EODMBEOff.htm>.

#### **ARTICLE XII: RESPONSIBILITY/DAMAGES**

- 12.1 **(Responsibility)** Each party will be responsible for its own acts and omissions and will be responsible for any and all damages, costs, and expenses that arise out of that party's own negligence, tortious acts, or other conduct or are due to the negligence, tortious acts, or other conduct of that party's respective agents, officers, or employees.
- 12.2 **(No Special Damages)** In no event shall either party be liable to the other party for indirect, consequential, incidental, special, or punitive damages, or lost profits.

#### **ARTICLE XIII: COMPLIANCE WITH LAWS**

- 13.1 **(Compliance With Other Laws)** In addition to complying with the laws specifically referenced in this Grant Agreement, Grantee agrees to comply with all applicable Federal, State, and local laws in the performance of the Agreement, including the campaign contributions limits in ORC 3517.13 (if applicable). Grantee accepts full responsibility for payment of taxes, including without limitation, unemployment compensation insurance premiums, all income tax deductions, social security deductions, and any and all other taxes or payroll deductions required for all employees engaged by Grantee in the performance of the work required to fulfill its obligations under the Agreement.

#### **ARTICLE XIV: DRUG FREE WORKPLACE**

- 14.1 **(Drug-Free Workplace)** Grantee agrees to comply with all applicable Federal, State, and local laws regarding smoke-free and drug-free work places and shall make a good faith effort to ensure that none of its employees or permitted subcontractors engaged in the work being performed hereunder purchase, transfer, use or possess alcohol, illegal drugs, or abuse prescription drugs in any way during the performance of the Agreement.

**ARTICLE XV: CAMPAIGN CONTRIBUTIONS**

15.1 **(Campaign Contributions)** The Grantee agrees not to use any funds received under the Agreement to support any political campaign for elective office or to support attempts to lobby legislation before a legislative body or administrative agency.

**ARTICLE XVI: ENTIRE AGREEMENT/WAIVER**

16.1 **(Entire Agreement)** This Agreement contains the entire agreement between the Parties and shall not be modified, amended, or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the Parties.

16.2 **(Supersedence)** This Agreement supersedes any and all previous agreements, whether written or oral, between the Parties.

16.3 **(No Continuing Waiver)** A waiver by any party of any breach or default by the other party under the Agreement shall not constitute a continuing waiver by such party of any subsequent act in breach of or in default hereunder.

**ARTICLE XVII: MODIFICATION OF PROJECT BUDGET AND PROJECT ACTIVITIES**

17.1 **(Project Budget Modifications)** The Grantee may modify a budget line item, as contained in Exhibit A, without prior written approval of the Agency, provided these modifications do not modify the project activities and do not increase the total project cost. The Grantee shall provide the Health Commissioner and/or Director of Environmental Health written notice of these changes and a revised budget in written form within thirty days after the Grantee's determination that a revision to the budget is needed. Further, the Grantee shall maintain documentation of all budget line item modifications in its fiscal records.

**ARTICLE XVIII: HEADINGS**

18.1 **(Headings)** The paragraph and article titles and headings in the Agreement have been inserted for convenient reference only, and shall not be considered in any questions of interpretation or construction of the Agreement.

**ARTICLE XIX: SEVERABILITY**

19.1 **(Severability)** A determination that any part of the Agreement is invalid shall not invalidate or impair the force or effect of any other part hereof, except to the extent that such other part is wholly dependent for its operation on the part so declared invalid.

**ARTICLE XX: CONROLLING LAW**

20.1 **(Governing Law)** This Agreement shall be governed by the laws of the State of Ohio and only Ohio courts shall have jurisdiction over any action or proceeding concerning the Agreement and/or performance thereunder.

#### **ARTICLE XXI: SUCCESSORS AND ASSIGNS**

21.1 **(Written Consent Required)** Neither the Agreement, nor any rights, duties, nor obligations hereunder, may be assigned or transferred in whole or in part by Grantee without the prior written consent of the Agency. Any attempted assignment or delegation not consented to may be deemed void by the Agency.

#### **ARTICLE XXII: FINDINGS OF RECOVERY**

22.1 **(No Unresolved Findings of Recovery)** Grantee warrants that it is not subject to an "unresolved" finding for recovery under ORC 9.24. Grantee agrees that if Grantee is subject to any "unresolved" finding for recovery under ORC 9.24, the Agreement is void *ab initio* and Grantee shall immediately repay to the health district any funds paid under the Agreement.

#### **ARTICLE XXIII: DEBARMENT**

23.1 Grantee represents and warrants that it is not barred from consideration for contract awards by the Director of the Department of Administrative Services, pursuant to either ORC 153.02 or ORC 125.25. If this representation and warranty is false, the Agreement is void *ab initio* and Grantee shall immediately repay to the Health District any funds paid under the Agreement.

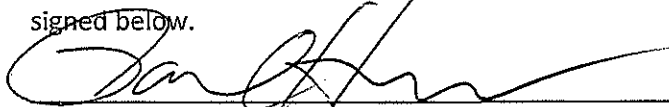
#### **ARTICLE XXIV: EXECUTION/EFFECTIVE DATE**

24.1 **(Full Execution Required)** This Agreement is not binding upon the Parties unless executed in full.

24.2 **(Execution)** Two or more copies of the Agreement may be executed contemporaneously, each of which copy shall be deemed an original, but all which together shall constitute one and the same instrument. The exchange of copies of this Agreement and of signature pages by facsimile transmission (whether directly from one facsimile device to another by means of a dial-up connection or whether mediated by the worldwide web), by electronic mail in "portable document form" (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, or by combination of such means, shall constitute effective execution and delivery of this Agreement as to the Parties and may be used in lieu of the original Agreement for all purposes. Signatures of the Parties transmitted by facsimile or pdf form shall be deemed to be their original signatures for all purposes.

By signing the signature page, the Grantee assures and certifies that the specific information detailed in the Agreement, the Grant Application (Exhibit A), are current, accurate and complete.

IN WITNESS WHEREOF, the Parties have caused the Agreement to be executed by officials thereunto duly authorized as of the date and year signed below.

  
\_\_\_\_\_  
Signature of Grantee's Authorized Official

08-08-16  
\_\_\_\_\_  
Date

Paul Hoos  
\_\_\_\_\_  
Name and Title of Authorized Official  
(Please type or print)

Buzzetta Township  
\_\_\_\_\_  
Name of Organization  
(Please type or print)

Frank J. Migliozi, MPH, REHS/RS  
\_\_\_\_\_  
Frank J. Migliozi, MPH, REHS/RS, Health Commissioner  
Trumbull County Combined Health District

July 28, 2016  
\_\_\_\_\_  
Date



**MOSQUITO CONTROL GRANT AGREEMENT FY 2016  
EXHIBIT A – SCOPE OF WORK**

**Grantee:** Township of Bazetta

**Grantee's Authorized Official:**

Email:

Phone:

Address:

**Grantee's Contact Person:**

Email:

Phone:

1. Health awards Grantee an amount not to exceed \$5,280.00.
2. Grantee will conduct mosquito surveillance, adult and larvae mosquito control, and community outreach within the township's jurisdictional boundaries.
3. Grantee will agree to abide by the terms and conditions of this agreement.
4. Grantee will be required to submit a final report to Agency in accordance with Section 7 of this Agreement.



**GRANT OF EASEMENT FOR INGRESS AND EGRESS**  
**RIGHT OF FIRST REFUSAL**

(Driveway easement to enter upon and exit over Grantor's Property Lot)

**Know All Men By These Presents:**

That the **BAZETTA TOWNSHIP BOARD OF TRUSTEES, TRUMBULL COUNTY, OHIO**, an unincorporated political subdivision and body politic of the State of Ohio, hereinafter referred to as "**GRANTOR**", claiming title by virtue of instrument recorded in Deed Volume 464, Page 2, of the Trumbull County Records, for and in consideration of the sum of One Dollar (\$1.00) and other valuable considerations received to its full satisfaction of **THOMAS P. SHORTREED**, hereinafter referred to as "**GRANTEE**", do hereby grant unto said **GRANTEE**, his successors, heirs and assigns, an easement and right of way, together with the rights and privileges hereinafter set forth, for signage, for construction, installation and maintenance of gas, electric, water and sewer utility lines, parking, and ingress and egress, upon, over and across the following described premises in accordance with the legal description and survey map attached hereto and incorporated by reference;

The location and boundaries of said easement are described as follows:

An easement for ingress and egress and parking over **GRANTOR'S** property known as being Trumbull County Auditor's Permanent Parcel ID No.33-002500, from Ohio State Route 5 to **GRANTEE'S** property known as being Trumbull County Auditor's Permanent Parcel ID No. 33-068050 and being approximately 1.278 acres in Lot 48, Bazetta Township, Trumbull, County, Ohio.

SEE ATTACHED LEGAL DESCRIPTION AND PROPERTY SURVEY

**CONDITIONS AND RESTRICTIONS OF EASEMENT**

1. The easements and rights herein granted shall include the right to construct, erect, inspect, operate, replace, relocate, remove, repair, patrol and maintain upon, over, under, along the above described right of way across said premises all necessary structures, wires, cables, utility lines, and other usual and customary fixtures and appurtenances used to supply utilities for the benefit of the Grantee's property.

2. The easements and rights granted shall include the Grantee's right to erect signage and place a mail delivery box on the property, the location and placement thereof to be approved by the Grantor so as not to interfere with the Grantor's signage or other structures; whose consent shall not be unreasonably withheld.
3. The easement and rights herein granted shall include **non-exclusive** parking, pedestrian and vehicular ingress and egress for the benefit of Grantee's property, Trumbull County Auditors Parcel ID No. 33-068050 .
4. It is agreed and understood that Grantee may add additional paved parking spaces and driveway area in the easement area in the form and manner of improvement as approved by the Grantor, whose consent shall not be unreasonably withheld.
5. This easement runs with the land for as long as the Grantee or his successors in interest owns and/or operates his business office or other like business or residential dwelling on Grantee's property previously referenced as being Trumbull County Auditor's Permanent Parcel ID No. 33-068050, being approximately 1.278 acres in Lot 48, Bazetta Township, Trumbull, County, Ohio.
6. As a condition of the Easement Grant, the Grantee shall be solely responsible for and shall pay for all improvements Grantee makes to the easement area and all repair and maintenance thereof to the Easement Area to keep the ingress, egress and parking area in good repair and conditional free of defect and or obstruction.
7. Grantee shall be solely responsible for any and all physical damage to the easement land committed by the grantee and his business invitees, including but not limited to damage to sidewalks, fences, shrubbery, landscaping, structures or lawn area, unless the Grantee properly restores or repairs said damage to its original condition as appeared immediately prior to the occurrence of said damage.
8. The Grantee agrees to indemnify and hold the Grantor harmless from any and all damages, claims and actions whatsoever arising out of the Grantee's and or its business invitees acts or omissions in the use of this easement or performance of any of the conditions, provisions and or obligations contained herein, including but not limited to the construction, installation, repair, and maintenance of all improvements. The Grantor agrees and promises that all future construction over the easement shall not interfere with the installation, operation or maintenance of said gas, electric, water, and sewer utility lines, unless it is deemed necessary for the Grantor and impractical and or cost prohibitive to do so in any other manner; which in that case the Grantor will be responsible for and shall pay the cost of any reconstruction, relocation, and or replacement Grantee's utilities necessitated by Grantor's interference..
9. In addition, Grantor grant unto to Grantee, his successors or assigns, the right of first refusal if the property shown on Exhibit A which is part of Trumbull County Auditor's

Parcel No.33-002500 is ever placed on the market for sale, upon a bonafide offer of purchase and at the same terms and conditions as said offer.

- 10. Grantee agrees to reimburse the Grantor, Grantor's legal fees incurred by the Grantor in the negotiation, research, legal document, preparation, review and advice provided to consummate this transaction.
- 11. **TO HAVE AND TO HOLD** the said easement, rights and right of way and its appurtenances unto said Grantee, his successors and assigns, forever, and the Grantor represents that they are the lawful owners of and well seized of the above-mentioned premises herein described.
- 12. This instrument shall be binding on, and shall inure in the benefit of the heirs, legal representatives, successors, and assigns of the parties hereto. Wherever the term Grantor or Grantee is used herein, the term shall be deemed to include the parties legal successors and assigns. This contract will be construed by the laws of the State of Ohio.

IN WITNESS WHEREOF, the GRANTORS have affixed their signatures this \_\_\_\_ day of \_\_\_\_\_, 2016

By Order of the  
BAZETTA TOWNSHIP TRUSTEES

\_\_\_\_\_  
Paul Hovis

\_\_\_\_\_  
Frank W. Parke

\_\_\_\_\_  
Theodore J. Webb

State of Ohio )  
County of Trumbull ) ss

Before me, a Notary Public in and for said County and State, personally appeared the above named GRANTORS, Paul Hovis, Frank W. Park and Theodore J. Webb, and acknowledged that they did sign the foregoing instrument and that the same was their free act and deed.

In testimony thereof, I have affixed my signature and seal this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
NOTARY PUBLIC



## **ADVANCED LAND MEASUREMENT, INC.**

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### **LEGAL DESCRIPTION**

**0.1757 ACRE INGRESS/EGRESS, UTILITY, AND PARKING EASEMENT  
LANDS OF BAZETTA TOWNSHIP TRUSTEES**

**BEING SITUATED IN THE TOWNSHIP OF BAZETTA, COUNTY OF TRUMBULL,  
STATE OF OHIO AND BEING KNOWN AS PART OF SECTION NO. 48 OF THE ORIGINAL  
SURVEY OF SAID TOWNSHIP, BUT BEING MORE FULLY BOUND AND DESCRIBED AS  
FOLLOWS:**

**BEGINNING AT AN IRON PIN FOUND CAPPED NO. 7447 ON THE INTERSECTION  
OF THE WEST LINE OF LANDS OF BAZETTA TOWNSHIP TRUSTEES AS RECORDED IN  
DEED VOLUME 464, PAGE 2 OF THE TRUMBULL COUNTY RECORD OF DEEDS AND THE  
EAST RIGHT OF WAY LINE OF STATE ROUTE 5.**

**THENCE NORTHERLY ALONG THE SAID EAST RIGHT OF WAY LINE OF STATE  
ROUTE 5 N 44°20'00" E A DISTANCE OF 174.69 FEET TO A POINT, SAID POINT BEING  
THE TRUE PLACE OF BEGINNING FOR A 0.1757 ACRE INGRESS/EGRESS, UTILITY, AND  
PARKING EASEMENT.**

**THENCE NORTHERLY CONTINUING ALONG THE SAID EAST RIGHT OF WAY  
LINE OF STATE ROUTE 5 N 44°20'00" E A DISTANCE OF 127.38 FEET TO A POINT,  
SAID POINT BEING THE MOST NORTH CORNER OF SAID BAZETTA TOWNSHIP  
TRUSTEES LANDS.**

**THENCE SOUTHERLY ALONG THE EAST BOUNDARY LINE OF SAID BAZETTA  
TOWNSHIP TRUSTEES LANDS AND THE WEST LINE OF LANDS OF THOMAS T.  
SHORTREED AS RECORDED IN INSTRUMENT NO. 200606270018441 S 2°52'29" W A  
DISTANCE OF 200.53 FEET TO A POINT.**

**THENCE ALONG A LINE THROUGH SAID BAZETTA TOWNSHIP TRUSTEES LANDS  
THE FOLLOWING FOUR (4) COURSES AND DISTANCES:**

- 1. N 78°39'44" W A DISTANCE OF 33.12 FEET TO A POINT.**
- 2. N 10°52'13" E A DISTANCE OF 69.07 FEET TO A POINT.**
- 3. N 57°44'58" W A DISTANCE OF 60.61 FEET TO A POINT.**
- 4. N 73°15'49" W A DISTANCE OF 8.62 FEET TO THE TRUE PLACE OF BEGINNING  
FOR THE PARCEL HEREIN DESCRIBED.**

**CONTAINING 0.1757 ACRES OF LAND WITHIN SAID BOUNDS THE ABOVE  
DESCRIBED PARCEL IS TO BE USED AS AN INGRESS/EGRESS, UTILITY, AND PARKING  
EASEMENT.**

### **Professional Surveyors**

7097 Warren Sharon Road  
Brookfield, Ohio 44403  
Phone: (330) 448-6280 Fax: (330) 448-6281





## Agenda

Fri 8/5/2016 10:21 AM

**From:** "Dennis Lewis, OFE, OFC"

**To:** "Trustee", "Rita K. Drew"

**Cc:** "Tom Rlnk"



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Trustee Hovis, Trustee Parke, Trustee Webb,

1. I have place a letter in your township mail box from Nic Wildman. This letter is not public record do to federal law.

Recommendation - Place Nic Wildman on light duty from August 9, 2016 to September 13, 2016.

2. Have submitted June and July Fire Department monthly reports.

3. Request a motion to dispose of obsolete equipment - list attached.

Would like this statement about the disposal of obsolete equipment. None of the equipment listed has every been purchased with tax payer dollars. All equipment on the list has been donated over the last 50 years.

Professionally,

**Dennis K. Lewis, OFE, OFC**  
**Fire Chief**

Bazetta Township  
773 Everett-Hull Road  
Cortland, OH 44410  
330-637-4136 (phone)  
330-638-5382 (phone)  
330-638-4193 (fax)  
dlewis@bazettatwp.org

**Attachments:**

- July 2016.pdf
- June 2016.pdf
- Obsolete Equipment List.docx



BAZETTA

Incident Type Report (Summary)

Alarm Date Between {06/01/2016} And {06/30/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	1.02%	\$0	0.00%
	<u>1</u>	<u>1.02%</u>	<u>\$0</u>	<u>0.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	1.02%	\$0	0.00%
321 EMS call, excluding vehicle accident with	60	61.22%	\$0	0.00%
322 Motor vehicle accident with injuries	4	4.08%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	6.12%	\$0	0.00%
381 Rescue or EMS standby	1	1.02%	\$0	0.00%
	<u>72</u>	<u>73.46%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	1.02%	\$0	0.00%
444 Power line down	1	1.02%	\$0	0.00%
	<u>2</u>	<u>2.04%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
511 Lock-out	2	2.04%	\$0	0.00%
553 Public service	3	3.06%	\$0	0.00%
554 Assist invalid	1	1.02%	\$0	0.00%
561 Unauthorized burning	3	3.06%	\$0	0.00%
	<u>9</u>	<u>9.18%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	3	3.06%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	1	1.02%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.02%	\$0	0.00%
631 Authorized controlled burning	2	2.04%	\$0	0.00%
	<u>7</u>	<u>7.14%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	2	2.04%	\$0	0.00%
744 Detector activation, no fire -	2	2.04%	\$0	0.00%
	<u>4</u>	<u>4.08%</u>	<u>\$0</u>	<u>0.00%</u>

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {06/01/2016} And {06/30/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster				
800 Severe weather or natural disaster, Other	1	1.02%	\$0	0.00%
813 Wind storm, tornado/hurricane assessment	2	2.04%	\$0	0.00%
	3	3.06%	\$0	0.00%

Total Incident Count: 98

Total Est Loss:

\$0

BAZETTA

Aid Responses by Department

Alarm Date Between {06/01/2016} And {06/30/2016}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
16-0000463	06/05/2016	1 Mutual aid received	#Personnel	0	2	0	2
Their Inci 1236		Response Time: 00:15:30	#Appartus	0	1	0	1
16-0000514	06/17/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 12-0514		Response Time: 00:06:49	#Appartus	0	1	0	0
Subtotal Responses: 2		Average Response Time for Dept: 00:11:10					

<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
16-0000489	06/11/2016	3 Mutual aid given	#Personnel	0	0	0	2
Their Inci 21-0489		Response Time: 00:02:54	#Appartus	0	0	0	1
16-0000499	06/13/2016	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 21-0499		Response Time: 00:07:52	#Appartus	1	0	0	0
16-0000519	06/18/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 16-0		Response Time: 00:07:31	#Appartus	0	1	0	0
16-0000520	06/18/2016	4 Automatic aid given	#Personnel	0	2	1	0
Their Inci 16-0		Response Time: 00:02:44	#Appartus	0	1	1	0
Subtotal Responses: 4		Average Response Time for Dept: 00:05:15					

<b>STA. 32 HOWLAND FDID 78121</b>							
16-0000480	06/08/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 1487		Response Time: 00:07:16	#Appartus	0	1	0	0
Subtotal Responses: 1		Average Response Time for Dept: 00:07:16					

<b>STA. 38 MECCA FIRE DEPARTMENT FDID 78133</b>							
16-0000538	06/23/2016	3 Mutual aid given	#Personnel	0	2	0	1
Their Inci 167		Response Time: 00:04:51	#Appartus	0	1	0	1
16-0000539	06/24/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 16-0169		Response Time: 00:06:41	#Appartus	0	1	0	0
Subtotal Responses: 2		Average Response Time for Dept: 00:05:46					

Response time calculated from time notified to arrival.



BAZETTA

Incident Type Report (Summary)

Alarm Date Between {07/01/2016} And {07/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
113 Cooking fire, confined to container	1	0.96%	\$0	0.00%
131 Passenger vehicle fire	1	0.96%	\$0	0.00%
143 Grass fire	1	0.96%	\$0	0.00%
	<u>3</u>	<u>2.88%</u>	<u>\$0</u>	<u>0.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	0.96%	\$0	0.00%
321 EMS call, excluding vehicle accident with	60	57.69%	\$0	0.00%
322 Motor vehicle accident with injuries	3	2.88%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	7	6.73%	\$0	0.00%
341 Search for person on land	1	0.96%	\$0	0.00%
	<u>72</u>	<u>69.23%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
445 Arcing, shorted electrical equipment	1	0.96%	\$0	0.00%
	<u>1</u>	<u>0.96%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
553 Public service	4	3.84%	\$0	0.00%
554 Assist invalid	4	3.84%	\$0	0.00%
561 Unauthorized burning	1	0.96%	\$0	0.00%
571 Cover assignment, standby, moveup	6	5.76%	\$0	0.00%
	<u>15</u>	<u>14.42%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	4	3.84%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	3	2.88%	\$0	0.00%
622 No Incident found on arrival at dispatch	3	2.88%	\$0	0.00%
	<u>10</u>	<u>9.61%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to	1	0.96%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.96%	\$0	0.00%
745 Alarm system activation, no fire -	1	0.96%	\$0	0.00%

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {07/01/2016} And {07/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	3	2.88%	\$0	0.00%

Total Incident Count: 104

Total Est Loss: \$0

BAZETTA

Aid Responses by Department

Alarm Date Between {07/01/2016} And {07/31/2016}

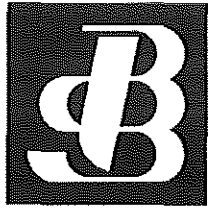
Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
16-0000556	07/01/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 12-0556		Response Time: 00:10:02	#Appartus	0	1	0	0
16-0000560	07/03/2016	2 Automatic aid received	#Personnel	0	0	0	0
Their Inci 16-733		Response Time: 00:03:59	#Appartus	0	0	0	0
16-0000607	07/15/2016	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci 16-785		Response Time: 00:09:33	#Appartus	0	0	0	0
16-0000640	07/25/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 16-800		Response Time: 00:07:56	#Appartus	0	1	0	0
<b>Subtotal Responses: 4</b>				<b>Average Response Time for Dept: 00:07:53</b>			

<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
16-0000571	07/06/2016	4 Automatic aid given	#Personnel	0	0	0	3
Their Inci 16-1112		Response Time: 00:10:26	#Appartus	0	0	0	1
16-0000586	07/12/2016	2 Automatic aid received	#Personnel	4	0	0	0
Their Inci 1139		Response Time: 00:05:48	#Appartus	1	0	0	0
<b>Subtotal Responses: 2</b>				<b>Average Response Time for Dept: 00:08:07</b>			

<b>STA. 32 HOWLAND FDID 78121</b>							
16-0000657	07/31/2016	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 32-0657		Response Time: 00:08:49	#Appartus	1	0	0	0
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:08:49</b>			

<b>STA. 38 MECCA FIRE DEPARTMENT FDID 78133</b>							
16-0000591	07/12/2016	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci 16-187		Response Time: 00:00:00	#Appartus	0	0	0	0
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:00:00</b>			

Response time calculated from time notified to arrival.



*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## **Bazetta Township Fire Department**

## **Job Meeting #9**

July 27th, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Frank Parke	Bazetta Twp. Trustee
	Paul Hovis	bazetta Twp. Trustee
	Rita Drew	Bazeta Fiscal Officer
	Dan Sprenkle	Milcam
	Don DiClaudio	York Mahoning

**Contractors Report:** Milcam will continue to finish drywall and should be ready for paint in the next couple days. Painting should be complete later next week. Exterior doors should be arriving later this week. Flooring will start mid next week. Downspouts and gutters will be installed next week. The rear patio area is scheduled to be poured late this week or the first of next week.

### **Items of discussion**

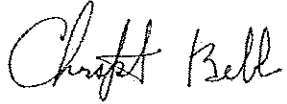
1. Milcam is suggesting to proceed with painting the interior of the apparatus bays as is in their contract due to various marks and caulk issues. Some grey block would have been needed to be painted anyway. BBS suggested to paint the red block to match the block color and the tan block to match the tan block to keep the look that is existing. Township Trustees will make a decision on what they want done.
2. The vehicle exhaust system will run for longer periods of time in the winter with doors closed. Phoenix Engineering will determine if additional make up air is required. York Mahoning needs to provide a revised quote to reflect the change of scope of additional exhaust tube installation, the fact that it will be delivered to site by the owner and any changes to fresh air intake.
3. The trustees approved various change order items and C.O. #3 will be prepared by BBS on AIA format to reflect what was approved to date.
4. The 9-11 monument sketch design was approved and details will be sent to Milcam for pricing. It is our understanding that the left over masonry was to be provided at no cost and the only charges would be for labor, concrete foundations, electric for the light and (2) stone caps. BBS has donated architectural services as well.
5. Dan mentioned that Trumbull Soil and Water flagged them for a few items and they are working through it to be compliant.
6. The main driveway / parking lot concrete work will most likely not start till September due issues with delivery of components for the reinforcing steel.



**Next Meeting:**

Meetings will be weekly on Wednesday's at 8:00 am unless notified otherwise.

Thank you,

A handwritten signature in black ink that reads "Christopher Bebb". The signature is written in a cursive style with a large initial 'C'.

*Christopher Bebb*  
Senior Project Architect  
Baker Bednar Snyder & Assoc.

# **AIA** Document G701™ – 2001

## Change Order

<b>PROJECT (Name and address):</b> Bazetta Fire Station - Construction Warren Meadville Rd Cortland Ohio 44410	<b>CHANGE ORDER NUMBER:</b> 003  <b>DATE:</b> 7-27-2016	<b>OWNER:</b> <input checked="" type="checkbox"/>  <b>ARCHITECT:</b> <input checked="" type="checkbox"/>  <b>CONTRACTOR:</b> <input checked="" type="checkbox"/>  <b>FIELD:</b> <input type="checkbox"/>  <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR (Name and address):</b> Milcam, Inc. 5756 Warren Sharon Rd PO Box 449 Brookfield, Ohio 44403	<b>ARCHITECT'S PROJECT NUMBER:</b> 14047  <b>CONTRACT DATE:</b> 3-7-2016  <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**

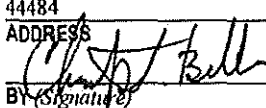
- (Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*
- \$3,000.00 Install a 100 amp single phase circuit to the air compressor system that maintains truck pressure.
  - \$1,900.00 Delete the curb islands in the rear parking lot and add parking lot space in lieu of islands. Also add sidewalks in front and rear of firehouse.
  - \$1,000.00 Furnish and install the aluminum dryer vent from the laundry room through the wall to a wall cap.
  - \$2,132.00 Place #1 limestone and matting in the rear parking lot and drive as recommended by Cernica Engineering.
  - (\$5,000.00) Provide credit for septic field work that was not required as a part of allowance.
  - \$8,968.00 Installation of monument sign using left over materials. Includes footers, concrete and electric line.

The original Contract Sum was	\$ 1,316,200.00
The net change by previously authorized Change Orders	\$ 8,227.70
The Contract Sum prior to this Change Order was	\$ 1,324,427.70
The Contract Sum will be increased by this Change Order in the amount of	\$ 12,000.00
The new Contract Sum including this Change Order will be	\$ 1,336,427.70

The Contract Time will be increased by Zero (0) days.  
 The date of Substantial Completion as of the date of this Change Order therefore is

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Baker Bednar Snyder & Associates Inc ARCHITECT (Firm name)  628 Niles Cortland Rd Se, Warren, Ohio 44484 ADDRESS  BY (Signature)  Randall P. Baker (Typed name)  8.5.16 DATE	Milcam, Inc. CONTRACTOR (Firm name)  5756 Warren Sharon Rd, PO Box 449, Brookfield, Ohio 44403 ADDRESS  _____ BY (Signature)  Wayne Miller (Typed name)  _____ DATE	Bazetta Township Trustees OWNER (Firm name)  3372 State Route 5 NE, Cortland, Ohio 44410 ADDRESS  _____ BY (Signature)  Paul Hovis (Typed name)  _____ DATE
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## Obsolete Equipment List

75 - Folding Chairs

Metal 4 Drawer Table

2 - 9 Gym Locker Cabinet

4'x4' Metal Cabinet

3'x6' Metal Cage

2 - Metal File Cabinet Drawers

20 - Cushioned Metal Chairs

3 - Wooden Desks

3 - Composite Wooden Computer Stands

Stand-Up Freezer

Washing Machine

Wooden Kidney Shaped Table

13 - Metal Clothing Locker

Metal Desk

7 - Metal Filing Cabinets

10 - Bunker Coats (Expired)

10 - Bunker Pants (Expired)

10 - Pair Bunker Boots (Expired)

Metal Table Rack

1 - Stick Welder

## Police Agenda for Monday August 8, 2016 Trustee Meeting

Thu 8/4/2016 12:05 PM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** fparke@bazettatwp.org



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Rita,

To approve the purchase of 20 tires from American Tire Distributors at state purchase price for a total amount of \$2536.48.

12-235 55 R17 Goodyear Ultra Grip \$118.56 plus \$1.00 State of Ohio Impact Fee.

8-24555R18 Goodyear Ultra Grip \$136.72 plus \$1.00 State of Ohio Impact Fee.

That is all I have. Thank you in advance and have a great day.

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*<http://www.facebook.com/BazettaTownshipPoliceDept> [www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*

*<http://www.facebook.com/BazettaTownshipPoliceDept>*

## AGENDA

Fri 8/5/2016 7:21 AM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** fparke@bazettatwp.org, officers@bazettatwp.org

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Rita,

I would like to add to the agenda for Monday August 8, 2016,

1. To establish the hourly rate for police cruiser usage at \$10.00 per hour effective immediately.

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*



# July 2016

## Bazetta Police Department Activity

**Published Date: August 2 , 2016**

<b>Activity</b>	<b>Total</b>
<b>Calls for Service</b>	<b>752</b>
<b>Incident Reports Filed</b>	<b>140</b>
<b>Traffic Crash Investigations</b>	<b>12</b>
<b>Number of Persons Arrested</b>	<b>70</b>
<b>Traffic Offenses</b>	<b>107</b>
<b>Traffic Citations Issued</b>	<b>92</b>
<b>Vehicle Miles Traveled</b>	<b>11,876.00</b>
<b>Office Contacts</b>	<b>167</b>

\* Numbers are subject to change due to report status and other circumstances

## 2016 Year to Date Report for Zoning Permits and Fence Permits

Month	Permits	Amount
Jan.	0	0.00
Feb.	4	578.75
Mar.	6	253.56
Apr.	1	165.00
May	4	368.28
June	8	2125.12
July	4	531.85
Totals	27	4022.56

Fence Permits 6 @ 35.00 = 210.00 1 @ 5.00 Total 215.00

Garage Sales and Dumpster Totals will be furnished at later date.

Monthly reports will follow.

Mike

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: August 22, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**191-16** To accept the minutes from the August 8 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**192-16** To authorize the Fiscal Officer to make the following transfers.

*\$974.20 from 10-A-08 (Fire: Tools & Equipment) to 10-A-03 (Fire: Workmen's Compensation)*  
*\$800.00 from 09-A-01A (Police: Salaries Overtime) to 09-A-13 (Police: Training)*  
*\$10,000.00 from 09-A-14A (Police: Future Retirement Expenses) to 09-A-12 (Police: Insurance)*  
*\$1,000.00 from 05-A-01 (Cemetery: Mowing/Plowing) to 05-A-12 (Cemetery: Other Expenses)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**193-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Letter of consideration for membership on and program proposal for Parks & Recreation Board from Laura Yarabenez
- Invitation from Trumbull County 911 to attend a meeting regarding the State of Ohio's Multi-Agency Radio Communication System
- Notice of Resolution to Amend the Geauga-Trumbull Solid Waste Management District's Designate Facilities for the Receipt of Solid Waste Generated within Geauga and/or Trumbull Counties
- Grant of Easement for Ingress and Egress from Trumbull County Recorder
- OTARMA 2015 Annual Report

**Administration:**

- Nothing to Report



**Fire Department:**

- See Attached Agenda
- Chief Lewis reported that construction of the new fire station is moving quickly

**194-16** To approve the expenditure of \$9,203.00 with Cortland Computer, for computers, monitors, server, equipment rack, switch, and cables for the new fire station, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**195-16** To approve the expenditure of \$2,210.00 with Mark Thorn, for the installation of a sound system in the new fire station, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**196-16** To approve the expenditure of \$6,650.00 with Sears, for all appliances for the new fire station, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**197-16** To approve the expenditure of \$2,074.59 with Goldstein's Furniture and Bedding, for dining room furniture for the new fire station, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**198-16** To approve a leave of absence for Firefighter/Medic Rudy Harsany, effective August 19 to November 1, 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**199-16** To authorize Chief Lewis to submit a Records Disposal Request to the Ohio Historical Society for records dated 2005-2009, per the Bazetta Township Records Retention Schedule.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**200-16** To hire Zach Walter as a part-time Firefighter/Medic, on an as needed basis with a probationary period of one year, at a rate of \$11.50 per hour, effective August 23, 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**201-16** To hire Phillip Clark as a part-time Firefighter/Medic, on an as needed basis with a probationary period of one year, at a rate of \$11.50 per hour, pending completion and negative results of background investigations, psychological exam, drug screen, pre-employment drug screen, and physical.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

**202-16** To hire David West as a part-time Firefighter/EMT (Medic Student), on an as needed basis with a probationary period of one year, at a rate of \$10.00 per hour, pending completion and negative results of background investigations, psychological exam, drug screen, pre-employment drug screen, and physical.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

**203-16** To hire Daniel Ritchie as a part-time Firefighter/EMT (Medic Student), on an as needed basis with a probationary period of one year, at a rate of \$10.00 per hour, pending completion and negative results of background investigations, psychological exam, drug screen, pre-employment drug screen, and physical.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

**204-16** To accept the following donations for supplies, equipment, and furniture for the new fire station.

*\$250.00 from Subway (Nolby, Inc.)*  
*\$500.00 from Disaster Recovery Services (R. L. Commercial Real Estate, Ltd.)*  
*\$1,000.00 from Miller Yount Paving, Inc.*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

**205-16** To approve the attached *Change Order #004 for Architect's Project #14047*.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

**Police Department:**

- See Attached Agenda

**206-16** To approve the expenditure of \$1,000.00 with Ohio Peace Officer Training Academy, for the Officer Jake Abbott to attend Firearms Instructor Training, to be paid from the Police Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

**207-16** To authorize Chief Hovis to sell the following vehicle obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*2000 Saturn 4-Door Sedan (VIN 0971)*  
*2002 Pontiac Sunfire (VIN 1854)*  
*2001 Chevy Blazer (VIN 9130)*  
*2002 Honda 4-Door Sedan (VIN 0594)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

**Road Department:**

- Road Superintendent Parke reported
  - Mosquito spraying (paid for by a federal grant) will take place on Monday, August 29
  - Chip sealing on McCleary Jacoby Road will begin soon

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- See Attached Report
- Inspector Mills said he will begin submitting monthly reports so every knows he is still working despite cuts to the zoning budget and his hours

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next meeting would be the 1st Wednesday in October

**Parks & Recreation Board:**

- Board Member Roman said the Board met last Tuesday and will met again on Tuesday, September 13 at 6pm
- Trustee Webb said that Atty. Finamore has submitted a resolution, regarding volunteers working in the park, that the Trustees will adopt at their next meeting
- Fiscal Officer Drew said she checked with the townships insurance and volunteers are covered under a special clause in our policy
- Trustee Parke asked about the expiration of terms for the Board
  - Fiscal Officer Drew reminded the Trustees
    - They had no expiration date when the rest of the Board was appointed
    - When the Board started from scratch years ago, it was the members of the Board who set their own terms - 1 at 3 years, 3 at 2 years, and 3 at one year

**208-16** To appoint Laura Yarabenez to the Parks & Recreation Board with a term expiring \_\_, effective immediately.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**Safety Committee:**

- Nothing to Report

**Health Insurance Committee:**

- Nothing to Report

**209-16** To adopt the Vision Service Plan Alternative Offering as specified in their July 29, 2016 proposal, effective December 1, 2016.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**Public Information Officer:**

- Officer Sayers reported
  - Levy Committee has been working with the IAFF (International Association of Fire Fighters) on how to best move forward
  - Donations have begun to come in
  - Will be mapping out a schedule for town hall and civic organization meetings

- o Door-to-door, sign hanging, and target mailings are set to begin at the beginning of October

**Asked to be placed on the Agenda:**


- None
- Chief Hovis presented Life Saving Awards to Officers Donald Utterback and Nathan Greathouse

**Public Comment:**

- Jane Lewis of Durst Clagg Road questioned why the employee in Board Resolution #200-16 does not have to submit to all the same requirements as the other new hires
  - o Chief Lewis said this individual had already completed these requirements when he was brought on as a Junior Firefighter and a Volunteer

**210-16** To adjourn the meeting at 6:21pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 08-25-16

  
\_\_\_\_\_  
Approved by: Vice Chairman Trustee Ted Webb

Dated: 9/12/16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
28033	21.90	VW28033	AT&T Mobility	Service
28034	2516.48	VW28034	American Tire Distributors	Supplies
28035	800.00	VW28035	Attorney Mark S. Finamore	August Retainer
28036	728.45	VW28036	Business Card	Supplies
28037	13885.91	VW28037	BE Solutions	Claims
28038	6920.35	VW28038	Ohio Bureau of Workers' Compensation	Service
28039	100.00	VW28039	Max Bacher	Clothing Allowance
28040	195.00	VW28040	Becdel Controls Inc.	Service
28041	175.00	VW28041	D&T.P.M. & Truck Repair, LLC	Service
28042	1506.94	VW28042	Delta Dental	Insurance
28043	87.31	VW28043	Donna L. Fletcher	EMS Refund
28044	100.00	VW28044	Dylan Herrick	Uniform Allowance
28045	84.60	VW28045	Kiesler's Police Supply, Inc.	Supplies
28046	194280.45	VW28046	Milcam Inc.	Application #3
28047	182.80	VW28047	Michael Mannella	Reimbursement
28048	636.18	VW28048	Ohio Edison	Service
28049	1075.33	VW28049	Ohio Edison	Service
28050	16658.61	VW28050	Ohio Insurance Services Agency	Insurance
28051	85.00	VW28051	Ohio Fire Chiefs' Association	Dues Renewal
28052	108.99	VW28052	Purchase Power	Postage
28053	90.00	VW28053	Ricoh USA, Inc.	Service/Etc.
28054	324.80	VW28054	Standard Insurance Company RD	Insurance
28055	800.00	VW28055	Schultz Towing, Inc.	Impound Lot Fees
28056	679.90	VW28056	Standard Law Enforcement Supply Co.	Supplies
28057	3208.88	VW28057	Trumbull County 911	911 Service
28058	50.00	VW28058	Treasurer State of Ohio	Service
28059	498.96	VW28059	Vision Service Plan-(OH)	Insurance
28060	583.74	VW28060	Walmart Business/SYNCB	Supplies
28061	3200.95	VW28061	Wex Bank	Gas/Diesel
28062	25.00	VW28062	Youngstown/Warren Regional Chamber	Registration
=====				
	249611.53		Total Amount of Pending Warrants	

# BAZETTA TWP. FIRE/EMS

## Chief's Office

### INTEROFFICE MEMORANDUM

Date: 5/23/2016  
To: Trustee Meeting  
From: Chief Dennis Lewis  
Re: August 8, 2016 Trustee's Meeting  
Cc: File

---

Trustee Hovis – Trustee Parke – Trustee Webb

1. Requesting an expenditure of \$6,650.00 from Sears. To purchase all appliances for the new fire station. Cost for all appliances before discounts was \$10,400.00 which is a savings of \$3,740.00.

Appliances to be purchased:

3 Refrigerators  
1 over the Range Microwave  
1 Gas Stove  
1 Dishwasher  
1 Dryer (electric)  
1 Top load washer

2. Request an expenditure of \$2,075.00 for a dining room table and 8 chairs from Goldstein's Furniture and Bedding.
3. Requesting the Trustees to accept Rudy Harsany request for a leave of absence from August 19, 2016 to November 1, 2016. Request attached.
4. Requesting a resolution from the Trustees to have the Bazetta Township Records Commission submit a records disposal request to the Ohio Historical Society for Bazetta Fire Department from 2005 to 2009. The records consist of Alarm Response Reports (Fire02), Incident Reports (Fire21), Master Run Reports (Fire24), Medic Run Reports (Fire25). All records that are being requested for disposal meet Bazetta Township Records Retention Schedule (RC-2).
5. The Board of Officers of Bazetta Fire Department recommended hiring the following individuals for part-time employment:  
Zach Walter Phillip Clark David West Daniel Ritchie

Request to hire Zach Walter as a part-time Firefighter/Medic on as needed basis with probationary period of one year at rate of \$11.50 an hour. Start date of August 23, 2016.

Request to hire Phillip Clark as a part-time Firefighter/Medic on as needed basis with probationary period of one year at rate of \$11.50 an hour. Upon completion and negative results of the following: Background Investigations, Psychological exam, Drug Screen, Pre-employment Drug Screen, and Physical.

Request to hire David West, Daniel Ritchie as a part-time Firefighter/EMT (Medic Students) on as needed basis with probationary period of one year at rate of \$10.00 an hour. Upon completion and negative results of the following: Background Investigations, Psychological exam, Drug Screen, Pre-employment Drug Screen, and Physical.

Professionally,  
Dennis Lewis  
Fire Chief

## Addition to agenda

Mon 8/22/2016 9:34 AM

**From:** "Dennis Lewis, OFE, OFC"

**To:** "Trustee", "Rita K. Drew"



---

Trustee Hovis, Trustee Parke, Trustee Webb,

I apologize for the short notice but I would like to add one additional resolution to the agenda for tonight's Trustee's business meeting.

Accept the following donations for station supplies/equipment/furniture for the new fire station located at 3000 Warren Meadville Road.

Subway (Noble Inc.)- \$250.00

Disaster Recovery Services (R.L. Commercial Real Estate LTD. - \$500.00

Miller-Yount Paving Inc. - \$1000.00

Thank you!

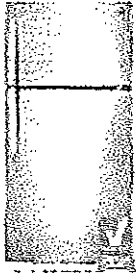
**Dennis K. Lewis, OFE, OFC**  
**Fire Chief**

Bazetta Township  
773 Everett-Hull Road  
Cortland, OH 44410  
330-637-4136 (phone)  
330-638-5382 (phone)  
330-638-4193 (fax)  
dlewis@bazettatwp.org



you [visit](#) our store page.

## What's inside your shopping recap



79433 23.8 cu. ft. Top-Freezer Refrigerator - Stainless Steel

Sears Item# 04679433000

**SHOP NOW ▶**

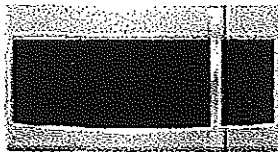
[VIDEOS & PRODUCT DEMOS](#)  
[VIEW MEASUREMENT GUIDE](#)

**Reg Price:**

~~\$1779.99~~

**Savings: \$780.00**

**\$999.99**



80343 1.7 cu. ft. Over-the-Range Microwave - Stainless Steel

Sears item# 02280343000

**SHOP NOW ▶**

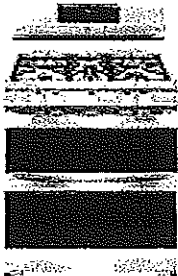
[VIEW MEASUREMENT GUIDE](#)

**Reg Price:**

~~\$489.99~~

**Savings: \$110.00**

**\$379.99**



75443 5.9 cu. ft. Double-Oven Gas Range - Stainless Steel

Sears item# 02275443000

**SHOP NOW ▶**

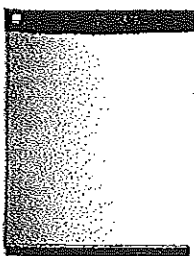
[VIEW MEASUREMENT GUIDE](#)

**Reg Price:**

~~\$2299.99~~

**Savings: \$500.00**

**\$1799.99**



13223 24" Built-In Dishwasher w/ PowerWave™ Spray Arm - Stainless Steel

Sears item# 02213223000

**SHOP NOW ▶**

[VIDEOS & PRODUCT DEMOS](#)

**Reg Price:**

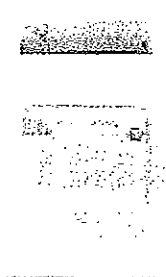
~~\$829.99~~

**Savings: \$250.00**

**\$579.99**

\$16642.92

VIEW MEASUREMENT GUIDE



62342 7.0 cu. ft. Electric Dryer - White

Sears item# 02662342000

**SHOP NOW ▶**

**Reg Price:**

~~\$719.99~~

**Savings: \$290.00**

**\$429.99**

VIDEOS & PRODUCT DEMOS

VIEW MEASUREMENT GUIDE



22352 4.2 cu. ft. Top-Load Washer w/ Deep Fill - White

Sears item# 02622352000

**SHOP NOW ▶**

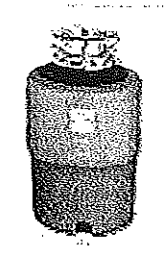
**Reg Price:**

~~\$719.99~~

**Savings: \$260.00**

**\$459.99**

VIEW MEASUREMENT GUIDE



70351 3/4 Horsepower Standard Garbage Disposer - Cool Gray

Sears item# 02270351000

**SHOP NOW ▶**

**\$179.99**

Prices current as of 08/07/16. HI and PR may vary. See [sears.com](http://sears.com) for additional details. Prices may vary in store.

Extra savings for your next visit

**\$60 off Refrigerator purchase over \$499. Not Valid at Sears Hometown and Outlet. See sales Associate for Details. Valid In-Store and Online.**

**\$60 off Dishwasher purchase over \$499. Valid In-Store and Online. Not Valid at Sears Hometown and Outlet. See sales Associate for Details.**

**\$60 off Cooking Appliance of \$499 or more. Valid In-Store and Online. Not Valid at Sears Hometown and Outlet. See sales Associate for Details.**

# Goldsteins Furniture



DATE 8/9/16 ASSOC. NAME \_\_\_\_\_ Driver Li  
 LAST NAME Fire Department FIRST Bazetta S  
 STREET \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ DELIV. DA \_\_\_\_\_  
 HOME PH. # \_\_\_\_\_ WORK \_\_\_\_\_ Email \_\_\_\_\_

Store Hours  
 Monday - Friday 12pm-9pm  
 Saturday 10am-9pm  
 Sunday 12pm-5pm

Jeanie Schehl  
 Furniture Consultant  
 email:jeanie@goldsteins.com

Member of President's Club  
 for Outstanding Sales and Service

QTY	ITEM	SKU	VEND.	STOCK NUM.		
1	table			ANASM 6300		
8	side chairs			ANA-SM 255K	149	95
					x8 =	
					1199	60
						1079.6

<p><b>Comments and Directions</b></p> <p><i>Bring tax exempt paper.</i></p>	<table border="1"> <tr> <td>SUBTOTAL</td> <td>1979</td> <td>59</td> </tr> <tr> <td>PREP</td> <td><del>95</del></td> <td>-</td> </tr> <tr> <td>SUBTOTAL</td> <td>2074</td> <td>59</td> </tr> <tr> <td>TAX</td> <td colspan="2">Tax free</td> </tr> <tr> <td>TOTAL</td> <td>2074</td> <td>59</td> </tr> </table>	SUBTOTAL	1979	59	PREP	<del>95</del>	-	SUBTOTAL	2074	59	TAX	Tax free		TOTAL	2074	59
	SUBTOTAL	1979	59													
	PREP	<del>95</del>	-													
	SUBTOTAL	2074	59													
	TAX	Tax free														
TOTAL	2074	59														
<p>S.O. # _____</p>																

RUDY HARSANY

4505 BERKSHIRE DR.SE

WARREN,OHIO 44484

(330) 883-2552 CELL

(234) 806-0513 HOME

TO CHIEF LEWIS, BAZETTA TWP TRUSTEES AND THE CREWS AT BAZETTA FIRE DEPARTMENT

I AM ASKING FOR THE ABOVE SAID PARTIES TO GRANT ME A LEAVE OF ABSENCE FOR THE REMAINDER OF THE MONTH AND FOR THE NEXT 2 MONTHS. I HAVE BEEN GOING THROUGH SOME NEW CHANGES IN MY LIFE AS MOST OF YOU KNOW AND NEED SOME TIME TO GATHER MYSELF, REGROUP AND START OVER. I NEED TO FOCUS ON MY KIDS AND MYSELF FOR A LITTLE BIT. I ALSO NEED THIS TIME TO MAKE ME A BETTER "RUDY" FOR MYSELF AND FOR THE MEMBERS OF THE DEPARTMENT AND THE COMMUNITY IT SERVES. I TRUST THAT MY PAST SERVICES TO THE TOWNSHIP WILL NOT GO OVERLOOKED WHEN CONSIDERING THIS IN YOUR DECISION.

THANK YOU,

RUDY HARSANY

# Cortland Computer, Inc.

201 W. Main St.  
Cortland, OH 44410  
330.638.5223

Thank You for Your Business!

# Estimate

Date	Estimate #
6/29/2016	1464

Name / Address
Joel Davis (330) 540-0577

Description	Qty	Rate	Project	
			Server	Total
Custom Lenovo TS440 Server - Intel Xeon E3 3.3GHz processor - 20GB RAM - 3x 2TB SATA harddrives - RAID 1 + hot spare - Redundant power supply configuration - CyberPower 1500VA battery backup	1	2,400.00		2,400.00
Equipment Rack - 42U open frame server rack w/ casters - 2x full-length shelf - front-mount light shelf - 48-port patch panel - 10-outlet power distribution strip	1	759.00		759.00
ZyXEL 48-port managed Gigabit switch	1	399.00		399.00
1.5ft. patch cable	50	1.00		50.00
<p>*Operating system licensing and client access licenses not included - customer will use seperately purchased volume-licenses.</p> <p>**OS loading and configuration included, price does not include on-site installation.</p> <p>***Full payment due within 30 days of order date.</p>				
All quotes and estimates are valid for 14 days from the date of estimate.			<b>Subtotal</b>	\$3,608.00
			<b>Sales Tax</b>	\$0.00
			<b>Total</b>	\$3,608.00

# Cortland Computer, Inc.

201 W. Main St.  
Cortland, OH 44410  
330.638.5223

Thank You for Your Business!

# Estimate

Date	Estimate #
7/25/2016	1463

Name / Address
Joel Davis (330) 540-0577

Description	Qty	Rate	Project
			Workstations
			Total
Workstation Quote for Bazetta Fire Dept. Intel NUC mini-workstation - Intel Core i5-6260U dual-core processor - 8GB DDR4 RAM - 250GB SSD harddrive - Wireless keyboard/mouse combo - HDMI, DisplayPort cables	6	649.00	3,894.00
Asus 24" LCD monitor (w/ built-in speakers, HDMI, DisplayPort ports)	9	189.00	1,701.00
<p>*Operating system licensing not included - customer will use seperately purchased volume-licenses.</p> <p>**OS loading and configuration included, price does not include on-site installation.</p> <p>***Full payment due within 30 days of order date.</p>			
All quotes and estimates are valid for 14 days from the date of estimate.			
<b>Subtotal</b>			\$5,595.00
<b>Sales Tax</b>			\$0.00
<b>Total</b>			\$5,595.00

Quote for Bazetta Fire Dept. to install sound system to expand the sound from the emergency radio  
and also supply background music.

Provided by:  
Mark Thorn  
2275 Westview Rd.  
Cortland, Ohio 44410

1 Bogen CC4062MBT 40 watt amplifier with 7 inputs, built in media player and bluetooth.  
14 Bogen 8"Ceiling Speakers with rings and supports  
1 Bogen page horn  
11 Bogen AT10 volume controls  
Miscellaneous hardware. (Speaker wire,hangers, etc.)  
Labor

Total \$2,210.00

## Change order Approvals for tonight's meeting

Mon 8/22/2016 1:53 PM

**From:** Christopher Bebb

**To:** Paul Hovis, "twebb@bazettatwp.org", "fparke@bazettatwp.org"

**Cc:** "rdrew@bazettatwp.org", "dlewis@bazettatwp.org"



All,

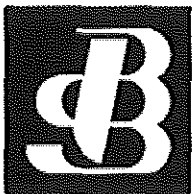
2 items I have to date that are to be voted on tonight include:

- 1) Re-install existing vehicle exhaust system and connect to existing motorized damper: \$19,240
- 2) Exterior Insulation and Finish System (EIFS) at front entry in lieu of painted wood: \$3,450

Total amount \$22,690

I thought there was going to be another (very small) cost for water line extension in apparatus bays (per chiefs request) but I never received a figure for that. We can prepare the change order once the above has been voted on.

**Christopher A. Bebb** | Senior Project Architect



***Baker Bednar Snyder & Associates Inc***

Architecture | Engineering | Interior Design

628 Niles Cortland Road SE Suite 201, Warren Ohio 44484

O 330.856.7222 | F 330.856.7226 | (<http://www.bakerbednarsnyder.com/>) [www.bakerbednarsnyder.com](http://www.bakerbednarsnyder.com) (<http://www.bakerbednarsnyder.com>)



## Police agenda for Monday August 22, 2016 trustee meeting



Fri 8/19/2016 8:23 AM

From: "Mike Hovis"

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org

---

Rita,

1. Transfer \$800.00 from 09-A-01A Salaries Overtime to 09-A-13 Training.
2. Approve Officer Jake Abbott to attend Firearms Instructor Training at the Ohio Peace Officer Training Academy to be held at the Portage County Sheriff's Office at a cost of \$1000.00.

Impound cars to be sold:

1. 2000 Saturn 4-Door Sedan Vin#1G8ZH5285YZ240971
2. 2002 Pontiac Sunfire Vin#1G2JB124427311854
3. 2001 Chevy Blazer Vin#1GN1T13W612169130
4. 2002 Honda 4-Door Sedan Vin#1HGCG56432A060594

I will also be giving Officer Utterback and Greathouse life saving awards for their recent life saving administration of Narcan while on duty. Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

Attached is a report for the following permits from January 01 - July 31, 2016:

- Garage Sale
- Fence
- Transient Vendor's
- Dumpster
- Shelter/Gazebo Reservations

Robyn

## ZONING PERMITS ISSUED AS OF JULY 31, 2016

### GARAGE SALE PERMITS \$10 EACH\*

MONTH	ISSUED	FEE COLLECTED
March	02	\$ 20.00
April	26	260.00
May	12	120.00
June	21	210.00
July	17	170.00
<b>TOTALS</b>	<b>78</b>	<b>\$780.00</b>
<b>YEARLY TOTAL FOR 2015</b>	<b>114</b>	<b>\$570.00</b>

### FENCE PERMITS @ \$35 EACH\*

MONTH	ISSUED	FEE COLLECTED
February	01	\$ 5.00
April	03	105.00
May	02	70.00
July	01	35.00
<b>TOTALS</b>	<b>07</b>	<b>\$215.00</b>
<b>YEARLY TOTAL FOR 2015</b>	<b>10</b>	<b>\$ 50.00</b>

### TRANSIENT VENDOR'S PERMIT @ \$100.00\*

MONTH	ISSUED	FEE COLLECTED
March	01	\$100.00
<b>TOTALS</b>	<b>01</b>	<b>\$100.00</b>
<b>YEARLY TOTAL FOR 2015</b>	<b>01</b>	<b>\$ 75.00</b>

### DUMPSTER PERMITS @\$5 EACH

MONTH	ISSUED	FEE COLLECTED
March	03	\$ 15.00
June	02	10.00
July	02	10.00
<b>TOTALS</b>	<b>07</b>	<b>\$ 35.00</b>
<b>YEARLY TOTAL FOR 2015</b>	<b>07</b>	<b>\$ 35.00</b>

\*Rate Increase

## SHELTER/GAZEBO RESERVATIONS PAID FOR AS OF JULY 31, 2016

Small Shelters \$60\*/Large Shelter \$85\*/Gazebo \$125\*

MONTH	ISSUED	FEE COLLECTED
January	01	\$ 40.00
March	03	180.00
April	07	470.00
May	10	625.00
June	11	735.00
July	07	445.00
<b>TOTALS</b>	<b>39</b>	<b>\$2,495.00</b>
<b>YEARLY TOTAL FOR 2015</b>	<b>76</b>	<b>\$2,995.00</b>

\*Rate Increase



July 29, 2016

MS. RITA DREW  
BAZETTA TOWNSHIP/TRUMBULL COUNTY  
3372 STATE ROUTE 5  
CORTLAND, OH 44410-1627

DEAR MS. RITA DREW:

Thank you for choosing VSP® Vision Care. We put your employees first and guarantee their satisfaction. As the only national not-for-profit vision company, VSP gives you:

- Lowest employee out-of-pocket costs
- Reduced healthcare costs
- World Class Service

Your VSP plan automatically renews on December 1, 2016. No action is required to continue to receive consumers' #1 choice in vision care.

Group Name/Number: BAZETTA TOWNSHIP/TRUMBULL COUNTY / 12208222  
 Renewal Period: December 1, 2016 - November 30, 2018  
 Current Plan Frequency: 12 / 12 / 12  
 Current Copay: \$10 Exam / \$25 Materials  
 Current Allowance: \$130.00 Retail Frame / \$130.00 Elective Contact Lenses  
 Current Rates: \$10.68 / 24.16  
 Renewal Rates: \$11.38 / 25.75

*Rates include all applicable taxes and health assessment fees known as of the date of your renewal.*

**Enhanced Contact Lens Benefit**

This benefit design allows members to use their full contact lens allowance toward contact lenses and provides both standard and premium fit contact lens wearers a covered-in-full contact lens exam after a copay that will never exceed \$60.

**Alternative Offering**

We're pleased to offer the following plan frequency and/or copay alternative to the current renewal to deliver greater employee value:

Alternate Plan Frequency: 12 / 12 / 12  
 Alternate Copay: \$10.00 Exam / \$30.00 Materials  
 Alternate Allowance: \$130.00 Retail Frame / \$130.00 Elective Contact Lenses  
 Alternate Renewal Rates: \$10.79 / 24.41

Please let me know if you have any questions about your VSP plan. Should you choose to accept the renewal alternative or would like to see additional options to enhance your benefit or lower your premium, please contact me at the number below and I can assist you.

Cordially,

Victoria McLallen (800) 216-6248

cc: DANIEL STECZ  
 BE SOLUTIONS, LLC  
 PO BOX 5288  
 AKRON, OH 44334

Eastern Team

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: September 12, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**211-16** To accept the minutes from the August 22 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**212-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**213-16** To approve the attached *Resolution Accepting the Amount and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**214-16** To adopt the attached *Resolution to Accept and Approve Community Service Work on Township Property*, effective immediately.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**215-16** To authorize the Fiscal Officer to do the following transfers.

*\$7,800.00 from 01-A-27 (General: Transfers) to 01-A-26 (General: Other Expenses)*  
*\$100,000.00 from Huntington Investment Account to Huntington Checking Account*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**216-16** To accept a \$5,280.00 grant from Trumbull County Combined Health District for mosquito spraying and approve an expenditure of that same amount to Alexander's Pest Control, to be paid from the General Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**217-16** To set 6-8pm on October 31, 2016 as the time and date for trick-or-treating in Bazetta Township.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Public Notice of Application for Class 2 Modifications from Ohio EPA
- Copy of a permit to haul or move overweight equipment from Trumbull County Engineer to Trumbull County Commissioners
- Notice of Abandonment from Common Pleas Court, Probate Division
- Inspection for Storm Water Best Management Practices at the Bazetta Township Fire Station from Trumbull Soil & Water Conservation District
- Customer Training Needs Survey from Ohio Department of Transportation
- Newsletter and notification of classes offered by the Ohio Local Technical Assistance Program

**Administration:**

- Nothing to report

**Fire Department:**

- See Attached Agenda, Report & Fire Station Project documents

**218-16** To authorize an expenditure of \$209,566.71 to Milcam, Inc. for contracted work through August 31, 2016, to be paid from the Fire Fund.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**219-16** To extend Firefighter/Medic Nic Wildman's temporary light duty from September 13, 2016 to October 11, 2016.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Police Department:**

- See Attached Agenda & Report

**220-16** To authorize Chief Hovis to sell the following vehicle obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*2005 Ford F150 (VIN 6322)*  
*1995 Ford Pickup (VIN 6724)*  
*2003 Ford Expedition (VIN 2889)*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reported on the seal-chipping of McCleary Jacoby Road
  - Thanked Trumbull County Engineer for doing a good job on this
  - Has received several complaints
  - This resurfacing will extend the life of the road by 7 years
  - Cost for seal-chipping this road is roughly \$30,000
  - Cost for a complete repave would have been about \$650,000
  - Township is responsible for 46 streets and have paved just 1 in the past 2 years due to budget constraints

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- See Attached Report
- Inspector Mills has several issues he is trying to keep on top of, including a Housing and Urban Development (HUD) complaint

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next Quarterly Meeting will be October 5 at 6:30pm in this Building

**Parks & Recreation Board:**

- Trustee Webb noted that the next Meeting will be tomorrow at 6:00pm in this Building

**Safety Committee:**

- Nothing to report

**Health Insurance Committee:**

- Nothing to report

**Public Information Officer:**

- Officer Sayers said and did the following
  - Reported on the progress of the Levy Committee
  - Has set up informational meetings every Monday night in September and October
    - On Trustee Meeting nights in the Administration Building at 6:30pm
    - On non-Meeting nights at Fire Station #11 at 6:00pm
  - Working on setting up dates and times for presentations to civic groups
  - Gave his presentation
  - Noted that the presentation will be available [www.movingbazettaforward.com](http://www.movingbazettaforward.com)
  - Answered questions from residents about the presentation

**Asked to be placed on the Agenda:**

- None

**Public Comment:**


- Samantha Naples of Knapp Drive about chip sealing on McCleary Jacoby Road
  - Can only get to her road by driving on McCleary Jacoby
  - Angry because her car is getting damaged
  - Wants to know what can be done to improve the road
  - Agrees the road is better than it was before, but is still a problem
- Trustee Parke said the following
  - The township could no longer let the road go as it was
  - No lines will be painted on the road, so be careful

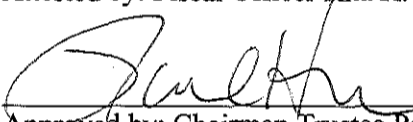


- There is a cost involved in getting equipment to come in and do any more work to the road and the township simply doesn't have the money for that
- Chip and seal was done because something had to be done before the road got any worse
- Superintendent Parke replied
  - Chip and seal was what could affordably be done
  - \$30,000 for chip and seal vs. \$650,000 for a full repave
  - City of Cortland has a vacuum truck that could be used, but its purpose is for manholes, not cleaning road surfaces
  - Could ask Trumbull County or City of Cortland to do another sweep to remove excess stone, but this will fling the rocks all over the road and into people's yards, ditches, and driveways
  - Wanted residents to know that the road will get worse before it gets better
- Lewis Monti of Tall Oaks Circle asked if the road could be rolled
  - Superintendent Parke said it could not
  - Trustee Parke said it would break the road up and make it worse
  - Inspector Mills replied
    - The road will be worse in the first 6 months, then it will be really good once everything settles
    - It will be better after rain and snow pack it down
    - If nothing has been done now, there would have been a whole lot more complaints and damage

**221-16** To adjourn the meeting at 7:00pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 09-24-16  
 Attested by: Fiscal Officer Rita K. Drew

  
 \_\_\_\_\_ Dated: 09-26-16  
 Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	193.61	VW 1	The Huntington National Bank	PAYMENT
28113	111.60	VW28113	Advance Auto Parts	Parts
28114	205.80	VW28114	Agnew Lawn & Garden	Supplies/Parts
28115	127.64	VW28115	Ainsley Oil Company	Gas/Diesel
28116	145.00	VW28116	Associaton of Public Treasurers	Membership Renewal
28117	189.00	VW28117	Alexander's Pest Control Inc.	Supplies
28118	567.00	VW28118	BE Solutions, LLC	Admin Mo Fees
28119	6269.97	VW28119	BE Solutions, LLC	Claims Runs
28120	26.95	VW28120	Bortnick Tractor Sales, Inc.	Parts
28121	6792.00	VW28121	Baker Bednar Snyder & Associates, Inc.	Services - New Fire Station
28122	5.00	VW28122	Kevin Busefink	Overpayment of Driveway Perm
28123	1200.00	VW28123	Bud's Towing & Recovery, LLC	August Tows
28124	525.00	VW28124	Bazetta Township	IT Services
28125	22.77	VW28125	Carter Lumber	Supplies
28126	800.00	VW28126	Attorney Mark S. Finamore	Sept. Retainer
28127	117.70	VW28127	City of Warren, Utility Services	Services
28128	147.12	VW28128	Dominion East Ohio	Services
28129	6229.92	VW28129	Rita K. Drew	Reimbursement - Sears
28130	162.36	VW28130	Fusion Network Billing System	Services
28131	54.95	VW28131	Finger Lakes System Chemistry	Supplies
28132	76.20	VW28132	Finley Fire Equipment	Supplies
28133	178.12	VW28133	Hanley Print & Promotions	Supplies
28134	22.43	VW28134	Handyman Supply Inc.	Supplies
28135	800.00	VW28135	Marilyn and Kenneth Huff Sr.	Purchase back grave spaces
28136	484.00	VW28136	Howland Alarm Company	Service
28137	124.00	VW28137	Kiesler's Police Supply, Inc.	Supplies
28138	79.09	VW28138	Mark Thomas Ford	Supplies
28139	182.80	VW28139	Michael Mannella	Payment
28140	1200.00	VW28140	Northstar Towing, Inc.	August Tows
28141	35.83	VW28141	Orwell Natural Gas	Service
28142	548.00	VW28142	OTARMA	Endorsement #2 & #3
28143	1008.00	VW28143	Ohio Billing, Inc.	EMS Trip Submissions
28144	1393.14	VW28144	Ohio Edison	Service
28145	84.00	VW28145	Ohio Cat	Service
28146	217.98	VW28146	Purchase Power	Postage
28147	162.00	VW28147	Pitney Bowes Global Financial Services	Meter
28148	303.24	VW28148	Ricoh USA, Inc.	PAYMENT
28149	45.00	VW28149	Sam's Club/SYNCHRONY Bank	Supplies
28150	111.90	VW28150	Southeastern Emergency Equipment	Supplies
28151	1100.00	VW28151	Schultz Towing, Inc.	Tows
28152	9097.20	VW28152	Suit-Kote Corporation	Supplies
28153	211.63	VW28153	Sunburst Environmental Service, Inc.	Service
28154	492.04	VW28154	Time Warner Cable-Northeast	Service
28155	204.69	VW28155	Trumbull County Water And Sewer	Service
28156	37.00	VW28156	Treasurer State of Ohio	Service
28157	1105.00	VW28157	Mark Thorn	Service
28158	497.01	VW28158	Verison Wireless	Service
28159	25.58	VW28159	Walmart Business/SYNCB	Supplies
28160	3644.59	VW28160	Wex Bank	Gas/Diesel
28161	25.00	VW28161	Youngstown/Warren Regional Chamber	PAYMENT
28162	80.00	VW28162	Bazetta Fire & EMS Training Center	BLS Employee Refresher
=====				
	47468.86		Total Amount of Pending Warrants	

RESOLUTION ACCEPTING THE AMOUNT AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34-5705.35

The Board of Trustees of BAZETTA Township, TRUMBULL  
County, Ohio, met in Regular session on the 12th day of September,  
2016, at the office of Bazetta Township Administration with the following members  
present:

Trustee Paul Huis

Trustee Frank Parke

Trustee Ted Webb

Trustee Webb moved the adoption of the following Resolution:

**RESOLVED**, By the Board of Trustees of BAZETTA Township,  
TRUMBULL County, Ohio, in accordance with the provisions of  
Section 5705.281 R.C. , previously provided the Alternative Tax Budget Information for the next succeeding  
fiscal year commencing January 1, 2017;

and

**WHEREAS**, The Budget Commission of TRUMBULL County, Ohio, has  
certified its action thereon to this Board together with an estimate by the County Auditor of the rate  
of each tax necessary to be levied by this Board, and what part thereof is without, and what part  
within the ten mill limitation; therefore, be it

**RESOLVED**, By the Board of Trustees of BAZETTA Township,  
TRUMBULL County, Ohio, that the amounts and rates, as determined  
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

**RESOLVED**, That there be and is hereby levied on the tax duplicate of said Township the rate  
of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A  
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION  
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10M. Limitation	County	Auditor's
			Estimate Rate to be	of Tax Levied
	Column I	Column II	Inside 10 M. Limit	Outside 10M. Limit
	Column I	Column II	Column III	Column IV
General Fund (includes County Health)	172,299 21,537	0	1.20 0.15	0.00
Road and Bridge Fund	165,119	86,150	1.15	0.60
Cemetery Fund				
Lighting Fund				
Police District Fund		831,787		6.80
Fire District Fund		1,029,345		8.30
Road District Fund				
Park Levy Fund				
Miscellaneous Funds (Police Equipment)		54,939		0.60
Amb. & Emergency Medical Services Fund				
General (Note) Bond Retirement Fund				
Twp. Motor Vehicle License Fund				
Special Levy Fund				
Capital Equipment Fund				
Permanent Improvement Fund				
<b>Total</b>	<b>358,955</b>	<b>2,002,221</b>	<b>2.50</b>	<b>16.30</b>
Tangible Reimbursement and PU from the State		17,733		
<b>Total</b>		<b>2,378,909</b>		

TOTAL MILLAGE

18.80

August 2016

SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
<b>Special Levy Funds:</b>		
Levy authorized by voters on Police Levy- Continous	05/07/13	1.00
Levy authorized by voters on Police Levy- Continous	05/07/13	1.00
Levy authorized by voters on Police Levy- Continous	05/07/13	0.50
Levy authorized by voters on Police Levy- Continous	05/08/84	1.00
Levy authorized by voters on Police Levy- Continous	05/08/90	1.50
Levy authorized by voters on Fire Levy- Continous	11/08/94	4.00
Levy authorized by voters on Fire & EMS Levy- not to exceed 5 years	11/06/12	1.50
Levy authorized by voters on Road & Bridge Levy - not to exceed 5 years	11/03/15	0.60
Levy authorized by voters on Fire Levy- not to exceed 5 years	03/15/16	0.80
Levy authorized by voters on Police Levy- not to exceed 5 years	03/15/16	0.60
Levy authorized by voters on Police Levy- not to exceed 5 years	11/03/15	1.80
Levy authorized by voters on Fire Levy- not to exceed 5 years	11/06/12	2.00


and be it further

**RESOLVED**, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Trustee Parke seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Trustee Houis - Yes,  
Trustee Parke - Yes,  
Trustee Webb - Yes,

Adopted the 12<sup>th</sup> day of September, 2016.

  
 Fiscal Officer of the Board of Township Trustees of  
BAZETTA Township  
TRUMBULL County, Ohio

**CERTIFICATE OF COPY  
ORIGINAL ON FILE**

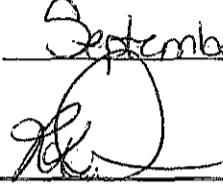
The State of Ohio, TRUMBULL County, ss.

I, Rita K. Drew, Clerk of the Board of Township Trustees  
of BAZETTA Township, in said County, and in whose custody the Files

and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby  
certify that the foregoing is taken and copied from the original of Board Resolution #213-16  
adopted at a Regular Meeting on September 12, 2016.

now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this 12<sup>th</sup> day of September, 20 16.

  
\_\_\_\_\_

Fiscal Officer of the Board of Township Trustees of  
BAZETTA Township.  
TRUMBULL County, Ohio.

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C. or at such later date as may be approved by the Board of Tax Appeals.

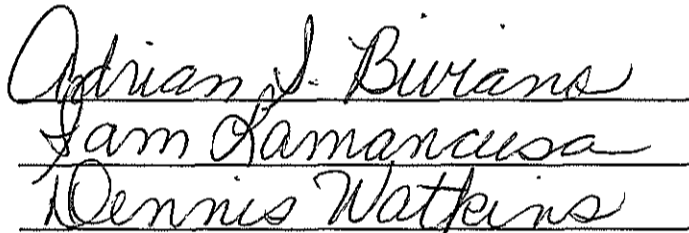
No.	BOARD OF TOWNSHIP TRUSTEES <u>BAZETTA</u> , Township <u>TRUMBULL</u> , County, Ohio	RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. (Board of Township Trustees)	Adopted _____, 20	_____ Township Clerk	Filed _____, 20	_____ County Auditor	By _____ Deputy
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**OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES**

The Budget Commission of **TRUMBULL** County, Ohio, hereby makes the following Official Certificate of Estimated Resources for the Township of **BAZETTA** for the Fiscal Year beginning January 1, 2017.

FUND	UNENCUMBERED	TAXES	OTHER	TOTAL
	BALANCE		SOURCES	
	January 1, 2017	**		
General Fund	464,132.98	195,640.17	188,562.55	848,335.70
Special Revenue Funds	488,966.94	2,085,672.71	537,000.00	3,111,639.65
Debt Service Funds	0.00	97,595.59	0.00	97,595.59
Capital Project Funds	0.00	0.00	0.00	0.00
Enterprise Funds	0.00	0.00	0.00	0.00
Internal Service Funds	0.00	0.00	0.00	0.00
Fiduciary Funds	3,800.00	0.00	0.00	3,800.00
Agency Funds	0.00	0.00	0.00	0.00
Permanent	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>956,899.92</b>	<b>2,378,908.47</b>	<b>725,562.55</b>	<b>4,061,370.94</b>

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10-mill limitation is set forth in the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of appropriation from such fund.



August 17, 2016

\*\* Property Tax includes the following: Homestead and Rollback, PU State Reimbursement and Tangible State Reimbursement.

FUND	UNENCUMBERED	TAXES		OTHER	TOTAL
	BALANCE			SOURCES	
	January 1, 2017	**			
01 GENERAL FUND		173,948.19	PT	64,237.55	LG
		21,691.98	CH	124,325.00	O
<b>TOTAL GENERAL FUND</b>	<b>464,132.98</b>	<b>195,640.17</b>		<b>188,562.55</b>	
<b>SPECIAL REVENUE FUNDS</b>					
02 Motor Vehicle License Tax	2,700.00			7,500.00	O
03 Gasoline Tax	89,000.00			85,000.00	O
04 Road and Bridge	79,922.73	253,073.03	PT	6,000.00	O
		-6,142.06	DS		
05 Cemetery	0.00			78,000.00	O
07 Lighting Assessment	0.00			9,000.00	O
09 Police District	151,584.91	838,797.78	PT	89,000.00	O
09C Police Equipment	4,206.06	55,557.24	PT	10,000.00	O
		-9,213.53	DS		
09J OMVI	0.00			7,000.00	O
10 Fire District	159,553.24	1,035,840.25	PT	224,000.00	O
		-82,240.00	DS		
13 Zoning	1,000.00			20,000.00	O
14 Fire Fighters Assistance Grant	0.00				
14A Fire / EMS Training Center	1,000.00			1,000.00	O
22 Drug Law Enforcement	0.00			500.00	O
<b>TOTAL SPECIAL REVENUE</b>	<b>488,966.94</b>	<b>2,085,672.71</b>		<b>537,000.00</b>	
<b>DEBT SERVICE FUNDS</b>					
15 Bond Retirement	0.00	97,595.59	DS		
<b>TOTAL DEBT SERVICE</b>	<b>0.00</b>	<b>97,595.59</b>		<b>0.00</b>	
<b>CAPITAL PROJECT FUNDS</b>					
30 OPWC Road Projects	0.00				
<b>TOTAL CAPITAL PROJECT</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	
<b>FIDUCIARY FUNDS</b>					
06 Cemetery Bequest	3,800.00				
<b>TOTAL FIDUCIARY</b>	<b>3,800.00</b>	<b>0.00</b>		<b>0.00</b>	

PT - Property Taxes                      LG - Local Government  
CH - County Health                      O - Other  
DS - Debt Service

\*\* Property Tax includes the following: Homestead and Rollback, PU State Reimbursement and Tangible State Reimbursement.



**ITEMIZED REPORT ON DISTRIBUTION OF  
ESTIMATED UNDIVIDED LOCAL GOVERNMENT FUND  
FOR 2017**

<b>Subdivision</b>	<b>% Grand Total</b>	<b>ORIGINAL 7/24/2016</b>
<b>Cities:</b>		
Warren City	16.500000%	896,300.07
Cortland City	1.283050%	69,696.84
Girard City	2.050200%	111,369.36
Hubbard City	1.557750%	84,618.88
Newton Falls City	0.938000%	50,953.30
Niles City	<u>3.932900%</u>	<u>213,639.91</u>
<b>TOTAL CITIES</b>	<b>26.261900%</b>	<b>1,426,578.36</b>
<b>Villages:</b>		
Lordstown Village	0.683400%	37,123.12
McDonald Village	0.653250%	35,485.33
Orangeville Village	0.036850%	2,001.74
West Farmington Village	0.097150%	5,277.31
Yankee Lake Village	<u>0.020100%</u>	<u>1,091.86</u>
<b>TOTAL VILLAGES</b>	<b>1.490750%</b>	<b>80,979.36</b>
<b>Townships:</b>		
Bazetta Township	1.182550%	64,237.55
Bloomfield Township	0.207700%	11,282.52
Braceville Township	0.542700%	29,480.12
Bristol Township	0.592950%	32,209.77
Brookfield Township	1.862600%	101,178.70
Champion Township	1.832450%	99,540.91
Farmington Township	0.345050%	18,743.54
Fowler Township	0.512550%	27,842.34
Greene Township	0.184250%	10,008.68
Gustavus Township	0.177550%	9,644.73
Hartford Township	0.395300%	21,473.18
Howland Township	3.296400%	179,064.46
Hubbard Township	1.132300%	61,507.91
Johnston Township	0.381900%	20,745.27
Kinsman Township	0.365150%	19,835.39
Liberty Township	2.378500%	129,203.01
Mecca Township	0.532650%	28,934.20
Mesopotamia Township	0.572850%	31,117.91
Newton Township	0.850900%	46,221.92
Southington Township	0.716900%	38,942.88
Vernon Township	0.335000%	18,197.61
Vienna Township	0.750400%	40,762.64
Warren Township	1.467300%	79,705.52
Weathersfield Township	<u>1.631450%</u>	<u>88,622.35</u>
<b>TOTAL TOWNSHIPS</b>	<b>22.247350%</b>	<b>1,208,503.11</b>
<b>TOTAL</b>	<b>50.000000%</b>	<b>2,716,060.83</b>
<b>Trumbull County</b>	<b>50.000000%</b>	<b>2,716,060.83</b>
<b>Total</b>	<b>100.000000%</b>	<b>5,432,121.66</b>

**RESOLUTION TO ACCEPT AND APPROVE COMMUNITY**

**SERVICE WORK ON TOWNSHIP PROPERTY**

WHEREAS, the township has been offered voluntary community service to be performed on Township Premises and Property as a donation to the Township for community clean up or improvement; and

WHEREAS, the township desires and welcomes such voluntary community service to be performed on Township Premises and Property as a donation to the Township; Now Therefore;

BE IT RESOLVED, that the following named individuals or community organizations hereby are approved and granted permission to perform voluntary community service to be performed on Township Premises and Property; and

BE IT FURTHER RESOLVED that said community service will be accepted, approved and performed upon the following conditions:

1. All service is provided on a volunteer basis without charge or cost to the Township;
2. All service must be approved by the Township prior to commencement of the service;
3. Any individual which is performing such service shall not be deemed to be an employee or agent of the township and shall not represent themselves as such;
4. All such service is to be provided at the time and manner as prescribed by the township;
5. In consideration of allowing for such community service, all such individuals and organizations hereby waive and claims, damages and liability against the township arising out of their performance of voluntary community service.

Moved: Trustee Parke

Seconded: Trustee Webb

Roll Call: Trustee - Huis - Yes  
Trustee - Parke - Yes  
Trustee - Webb - Yes

**List of Approved Individuals and Community Organizations:**

All Township Trustees & Fiscal Officer  
Family Members of Township Trustees & Fiscal Officer  
All Bazetta Township Parks & Recreation Board Members  
Family Members of Parks & Recreation Board Members  
Students attending the Lakeview School System  
Parents of Students attending the Lakeview School System  
Teachers and Administrators from the Lakeview School System  
Lakeview Athletic Club Members, Players, and Family Members  
Boys Scouts of America  
Girls Scouts of America

## Agenda

Fri 9/9/2016 11:44 AM

**From:** "Dennis Lewis, OFE, OFC"

**To:** "Trustee"

**Cc:** "Rita K. Drew"



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Trustee Hovis, Trustee Parke, Trustee Webb,

Recommendation - Extend Nic Wildman light duty from September 13, 2016 to October 11, 2016.

Professionally,

**Dennis K. Lewis, OFE, OFC**  
**Fire Chief**

Bazetta Township  
773 Everett-Hull Road  
Cortland, OH 44410  
330-637-4136 (phone)  
330-638-5382 (phone)  
330-638-4193 (fax)  
dlewis@bazettatwp.org

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {08/01/2016} And {08/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	1.08%	\$0	0.00%
112 Fires in structure other than in a building	2	2.17%	\$0	0.00%
121 Fire in mobile home used as fixed residence	1	1.08%	\$2,000	100.00%
143 Grass fire	1	1.08%	\$0	0.00%
	<u>5</u>	<u>5.43%</u>	<u>\$2,000</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	1.08%	\$0	0.00%
321 EMS call, excluding vehicle accident with	61	66.30%	\$0	0.00%
322 Motor vehicle accident with injuries	3	3.26%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	5	5.43%	\$0	0.00%
	<u>70</u>	<u>76.08%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
424 Carbon monoxide incident	1	1.08%	\$0	0.00%
	<u>1</u>	<u>1.08%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
511 Lock-out	1	1.08%	\$0	0.00%
553 Public service	4	4.34%	\$0	0.00%
561 Unauthorized burning	2	2.17%	\$0	0.00%
	<u>7</u>	<u>7.60%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	1	1.08%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	3	3.26%	\$0	0.00%
622 No Incident found on arrival at dispatch	3	3.26%	\$0	0.00%
	<u>7</u>	<u>7.60%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to	1	1.08%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.08%	\$0	0.00%
	<u>2</u>	<u>2.17%</u>	<u>\$0</u>	<u>0.00%</u>

BAZETTA

Aid Responses by Department

Alarm Date Between {08/01/2016} And {08/31/2016}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
16-0000669	08/03/2016	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 16-866		Response Time: 00:05:56	#Appartus	1	0	0	0
16-0000738	08/27/2016	1 Mutual aid received	#Personnel	0	0	0	2
Their Inci 12-0738		Response Time: 00:07:21	#Appartus	0	0	0	1
Subtotal Responses: 2			Average Response Time for Dept: 00:06:39				

STA. 17 BRISTOL FDID 78105							
16-0000728	08/25/2016	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 468		Response Time: 00:08:28	#Appartus	1	0	0	0
Subtotal Responses: 1			Average Response Time for Dept: 00:08:28				

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109							
16-0000672	08/03/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 21-0672		Response Time: 00:03:00	#Appartus	0	1	0	0
16-0000707	08/18/2016	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 16-1376		Response Time: 00:05:29	#Appartus	1	0	0	0
16-0000719	08/21/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 21-0719		Response Time: 00:09:21	#Appartus	0	1	0	0
16-0000729	08/25/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 1429		Response Time: 00:05:48	#Appartus	0	1	0	0
Subtotal Responses: 4			Average Response Time for Dept: 00:05:55				

STA. 30 HOWLAND FDID 78121							
16-0000675	08/05/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 16-02022		Response Time: 00:06:28	#Appartus	0	1	0	0
16-0000684	08/08/2016	3 Mutual aid given	#Personnel	3	0	0	0
Their Inci 16-2044		Response Time: 00:07:58	#Appartus	1	0	0	0
16-0000718	08/21/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 30-0718		Response Time: 00:21:45	#Appartus	0	1	0	0
Subtotal Responses: 3			Average Response Time for Dept: 00:12:04				

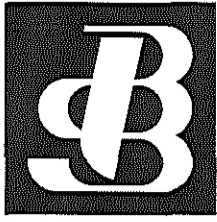
Response time calculated from time notified to arrival.

BAZETTA

Inspections by Type

Date Completed Between {08/01/2016} And  
{08/31/2016}

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
08/24/2016	09:33	ARBO01 Arbor Apartments 3569 IVY HILL CIRCLE SOUTH RD NE	0.11	
08/24/2016	09:44	BAZE008 Lakeview Learning Center 2525 BURNETT DR NE	0.02	
08/24/2016	08:30	BEAR01 BEARD'S INSURANCE 2920 NILES CORTLAND RD NE	0.00	
08/24/2016	09:08	ROSS01 ROSS DEVELOPMENT 2202 NILES CORTLAND RD NE	0.01	
08/24/2016	09:21	WHIS01 WHISKERS TO TAILS 3008 STATE ROUTE 5 /A1	0.04	
08/24/2016	09:28	WOOF01 WOOFER PHOTOGRAPHY 2996 B STATE ROUTE 5	0.00	
<b>Total Activities for Type:</b>			<b>6</b>	<b>0.18</b>
<b>201 INPSECTION: Foster Home</b>				
08/06/2016	13:00	RUSH01 Rush 3706 BAZETTA RD NE	0.50	
<b>Total Activities for Type:</b>			<b>1</b>	<b>0.50</b>
<b>250 INSPECTION - Permit</b>				
08/09/2016	08:00	TCFAIR TRUMBULL COUNTY FAIRGROUNDS 899 EVERETT HULL RD NE	3.00	\$80.00
<b>Total Activities for Type:</b>			<b>1</b>	<b>\$80.00</b>
<b>Grand Total Activities:</b>			<b>8</b>	<b>Grand Totals: 3.68 80.00</b>



*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## **Bazetta Township Fire Department**

## **Job Meeting #11**

August 17, 2016

Attendance: Christopher Bebb      Baker Bednar Snyder & Assoc.  
Frank Parke                      Bazetta Twp. Trustee  
Paul Hovis                        Bazetta Twp. Trustee  
Ted Webb                         Bazetta Twp. Trustee  
Dan Sprenkle                    Milcam  
Don DiClaudio                 York Mahoning

**Contractors Report:** Milcam is continuing to work on cabinets and interior finishes. Work on the soffit to begin next week. Doors have been delivered

### **Items of discussion**

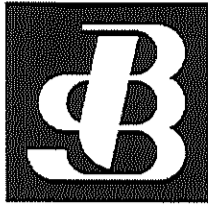
1. A revised price was given to the Trustees for the vehicle exhaust system. They will officially approve it at Monday's meeting
2. A price was given to the Trustee's to install EIFS at the front entry in lieu of painted MDO plywood.
3. The main driveway / parking lot concrete work will most likely not start till September due issues with delivery of components for the reinforcing steel.
4. The gas main has not yet been relocated by the utility company. There is a date of August 25<sup>th</sup> for this work.
5. The Chief asked for lights to be installed in 2 closets. Storage #108 will turn on with the bathroom light. We will wait to see how the hallway light is before installing a light in Linen #114.
6. The Chief mentioned adding 20' of additional water lines each side of the middle feed in apparatus bays. We will wait for a price for that work.
7. The conc. floor slab tested too high for water content to allow carpet and vct products to be installed. The hope is once the HVAC systems run for a while, the humidity will leave and the water content will go down.
8. There was an issue getting HVAC units delivered to site due to backorder. York is pursuing other leads / manufacturers, etc.

### **Next Meeting:**

Meetings will be weekly on Wednesday's at 8:00 am unless notified otherwise.

Thank you,





*Baker  
Bednar  
Snyder*

**& ASSOCIATES INC**  
ARCHITECTURE ENGINEERING INTERIOR DESIGN

## **Bazetta Township Fire Department**

## **Job Meeting #12**

August 24, 2016

Attendance:	Christopher Bebb	Baker Bednar Snyder & Assoc.
	Frank Parke	Bazetta Twp. Trustee
	Ted Webb	Bazetta Twp. Trustee
	Rita Drew	Bazetta Fiscal Officer
	Dennis Lewis	bazetta Fire Chief
	Dan Sprenkle	Milcam
	Gary Lago	Milcam
	Rob	York Mahoning

**Contractors Report:** Cabinets and countertops are 95% complete. Plumbing fixtures on site. Wood doors on site. Heating tubes are being installed in the apparatus bays.

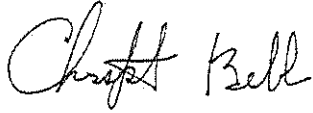
### **Items of discussion**

1. A revised price was given to the Trustees for the vehicle exhaust system. They will officially approve it at Monday's meeting. This was officially approved.
2. A price was given to the Trustees to install EIFS at the front entry in lieu of painted MDO plywood. This was officially approved.
3. The main driveway / parking lot concrete work will start this coming Tuesday.
4. The gas main was being relocated as we were having our meeting.
5. The Chief asked for lights to be installed in 2 closets. Storage #108 will turn on with the bathroom light. We will wait to see how the hallway light is before installing a light in Linen #114.
6. The Chief mentioned adding 20' of additional water lines each side of the middle feed in apparatus bays. The work is complete.
7. The conc. floor slab tested too high for water content to allow carpet and vct products to be installed. The hope is once the HVAC systems run for a while, the humidity will leave and the water content will go down.
8. Garage doors will be delivered around first week of September.
9. EIFS color was selected by Trustees and color selection via Sherwin Williams color was given to Lisa at Milcam. Kreps will make a new sample to verify it matches our old sample.
10. Trim color was selected for around the front garage doors by the trustees.
11. The decorative aluminum was to be delivered sometime after our meeting.
12. Permanent power was to be run later this week.
13. The chief asked if appliances could be delivered Sept. 8<sup>th</sup>.
14. Discussion was held regarding public open house in late October or mid-November. Milcam will advise after some thought as to when it would be appropriate.

**Next Meeting:**

Meetings will be weekly on Wednesday's at 8:00 am unless notified otherwise.

Thank you,

A handwritten signature in black ink that reads "Chris Bebb". The signature is written in a cursive style with a large initial "C" and "B".

*Christopher Bebb*  
Senior Project Architect  
Baker Bednar Snyder & Assoc.

## Police Agenda for trustee meeting Monday September 12, 2016

Thu 9/8/2016 1:03 PM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** fparke@bazettatwp.org, cherlinger@bazettatwp.org

---



Rita,

The following will be the agenda for the police department:

\* To sell from impound lot the following vehicles

1. 2005 Ford f-150 Vin # 1FTPX14514NB96322
2. 1995 Ford pickup Vin#2FTHF25FXSCA66724
3. 2003 Ford Expedition Vin# 1FMFU16L13LA42889

That is all. Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*

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## August 2016 Bazetta Police Department Activity

Published Date: September 7, 2016

Activity	Total
Calls for Service	744
Incident Reports Filed	154
Traffic Crash Investigations	16
Number of Persons Arrested	83
Traffic Offenses	124
Traffic Citations Issued	102
Vehicle Miles Traveled	12,234.40
Office Contacts	338

Numbers are subject to change due to report status and other circumstances

## Zoning Permits for August

1—\$637.17, \$82.25=719.42

1—Fence permit- \$35.00

1—Temporary Mass Gathering -- \$750.00



**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

Date: September 19, 2016 at 5:15pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

**222-16** To recess into Executive Session at 5:15pm to discuss discipline and dismissal of a public employee, per ORC §121.22(G).

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**223-16** To reconvene from Executive Session at 5:24pm with no action taken.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**224-16** To rescind Board Resolution #219-16.


**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**225-16** To accept a letter of resignation from Nic Wildman, effective November 10, 2016 at 16:00 hours.

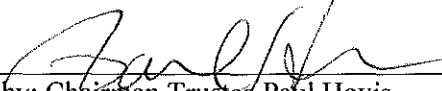
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**226-16** To adjourn the meeting at 5:25pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 09-21-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis

Dated: 09-26-16

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: September 26, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**227-16** To accept the minutes from the September 12 Regular and September 19 Special Meetings.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**228-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**229-16** To authorize the Fiscal Officer to make the following transfers.

*\$1,056.00 from 10-A-08 (Fire: Tools & Equipment) to 10-A-03 (Fire: Workmen's Compensation)*  
*\$2.16 from 07-A-01B (Timber Creek Heights Lighting Assessment: Contracts) to 07-A-02B (TCHLA: Other)*  
*\$6.12 from 07-A-02A (Morrow/Williams Lighting Assessment: Other) to 07-A-01A (M/WLA: Contracts)*  
*\$5.92 from 04-A-15 (Road & Bridge: Auditor/Treasurer Fees) to 04-B-04 (Road & Bridge: Other)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**230-16** To authorize an expenditure of \$2,400.00 to Tartan Benefit Services for Workers' Compensation Annual Services, to be paid proportionally from the General, Road & Bridge, Cemetery, Police, and Fire Funds.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of a permit to haul or move overweight equipment from Trumbull County Engineer to Trumbull County Commissioners
- Letter of resignation from Firefighter Nicolas Wildman
- Thank you letter from Alliance for Substance Abuse Prevention



**Administration:**

- Fiscal Officer Drew noted that the next meeting will be Tuesday, October 11 rather than Monday, October 10 since that is Columbus Day and the Administration Building will be closed
- Trustee Parke said McCleary Jacoby Road has settled down really well
- Trustee Webb said Mr. Shortreed has asked if he can use the Administration Building and Parking Lot on November 11 for a fund raising event for the Cortland Area Cares

**Fire Department:**

- See Attached Agenda
- Chief Lewis
  - Conveyed a story from a very thankful resident
  - Board Resolution #232-16 allows for civil action to be taken if the person involved does not pay for the costs of the HazMat call

**231-16** To authorize an expenditure of \$1,765.00 to PTNE, Inc. for set up and installation of 5 telephones with power bricks at the new fire station, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**232-16** To adopt the attached *Resolution Certifying the Fire Department's Costs and Requesting the Trumbull County Prosecuting Attorney to File a Civil Action for the Recovery of Those Costs in Accordance with R.C. 3745.13(A).*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**233-16** To authorize an expenditure not to exceed \$2,000.00 to Alert-All Corporation for Fire Prevention Week supplies, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**Police Department:**

- See Attached Agenda

**234-16** To adopt the attached *Resolution Certifying the Police Department's Costs and Requesting the Trumbull County Prosecuting Attorney to File a Civil Action for the Recovery of Those Costs in Accordance with R.C. 3745.13(A).*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**235-16** To authorize Chief Hovis to sell the following vehicle obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

2001 Ford Taurus (VIN 9521)  
2001 Pontiac Grand Am (VIN 3988)

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**Road Department:**

- Nothing to report

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to report

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next Quarterly Meeting will be October 5 at 6:30pm

**Parks & Recreation Board:**

- Nothing to report

**Safety Committee:**

- Nothing to report

**Health Insurance Committee:**

- Nothing to report

**Public Information Officer:**

- Officer Sayers
  - Discussed changes he made to his presentation
  - Said he will be forwarding the presentation to IT Specialist Davis to put on the website

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- None

**236-16** To adjourn the meeting at 6:24pm.


**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent

Trustee Parke - Yes

Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 09-27-16

  
\_\_\_\_\_  
Approved by: Vice Chairman Trustee Ted Webb

Dated: 10/11/16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
28213	3300.00	VW28213	Alexander's Pest Control, Inc.	Mosquito Spray - Grant
28214	21.90	VW28214	AT&T Mobility	Service
28215	3584.53	VW28215	Business Card	Supplies, Etc.
28216	3412.69	VW28216	BE Solutions	Claims Runs
28217	164.81	VW28217	City of Warren, Utility Services	Service
28218	9203.00	VW28218	Cortland Computer, Inc.	Computers & Equipment
28219	1506.94	VW28219	Delta Dental	Insurance
28220	131.62	VW28220	Kauffman Tire/Cleveland	Supplies
28221	209566.71	VW28221	PO Box 449	Contracted work through Au
28222	1755.28	VW28222	Ohio Edison	Service
28223	50.00	VW28223	Ohio Association of Public Treasurers	Membership Dues
28224	16658.61	VW28224	Ohio Insurance Services Agency	Insurance
28225	150.00	VW28225	Ohio Association of Public Treasurers	Registration
28226	1028.39	VW28226	Ohio Edison	Service
28227	80.18	VW28227	Protect-N-Shred Inc.	Service
28228	49.32	VW28228	Ricoh USA, Inc.	Service/Supplies
28229	160.00	VW28229	Red's Auto Glass	Supplies/Service
28230	800.00	VW28230	Schultz Towing, Inc.	Impound Lot Fees
28231	324.80	VW28231	Standard Insurance Company RD	Insurance
28232	571.25	VW28232	Southeastern Emergency Equipment	Supplies
28233	5.50	VW28233	Joseph A. Sofchek	Travel Reimbursement
28234	65.97	VW28234	Tractor Supply Credit Plan	Supplies
28235	88.74	VW28235	Time Warner Cable-Northeast	Service
28236	1105.00	VW28236	Mark Thorn	Service
28237	341.55	VW28237	Trumbull County Engineer	Cold Mix
28238	3208.88	VW28238	Trumbull County 911	911 Service
28239	1875.84	VW28239	Trumbull County Engineer	Chip Sealing
28240	50.00	VW28240	Treasurer State of Ohio	Service
28241	498.96	VW28241	Vision Service Plan-(OH)	Insurance
28242	190.00	VW28242	Vic's Sports Center	Service/Parts
28243	531.95	VW28243	Warren Fire Equipment, Inc.	PAYMENT
28244	285.00	VW28244	Youngstown/Warren Regional Chamber	Annual Membership Dues
=====				
	260767.42		Total Amount of Pending Warrants	

## Fire Department Agenda

Thu 9/22/2016 11:46 AM

**From:** "Dennis Lewis, OFE, OFC"

**To:** "Trustee"

**Cc:** "Rita K. Drew"



---

Trustee Hovis, Trustee Parke, trustee Webb,

Attached is the items that I am requesting to be placed on the September 29, 2016 regular Trustee Meeting Agenda.

1. To certify the Fire Department's cost and request the Trumbull County Prosecuting Attorney to file Civil Action for Recovery of those costs in accordance with ORC 3745.13 (A) for a hazardous materials incident that occurred on August 29, 2016 at State Route 5 East to Perkins Jones Road. Documents attached.
2. To authorize an expenditure not to exceed \$2,000.00 to Alert-All Corporation for Fire Prevention Week Supplies, to be paid from the Fire Fund.

Professionally,

**Dennis K. Lewis, OFE, OFC**  
**Fire Chief**

Bazetta Township  
773 Everett-Hull Road  
Cortland, OH 44410  
330-637-4136 (phone)  
330-638-5382 (phone)  
330-638-4193 (fax)  
dlewis@bazettatwp.org

**Attachments:**

- 2016\_09\_22\_15\_23\_161.png
- 2016\_09\_22\_15\_28\_362.png
- state route 5 east and perkins jones rd.pdf

**Joel Davis**

---

**From:** Matt Mineo [Matt@PerigeeDelivers.com]  
**Sent:** Tuesday, September 13, 2016 12:46 PM  
**To:** jdavis@bazettatwp.org  
**Subject:** Phones

Joel

Per your request.

The cost of the additional 5 phones with power bricks is \$1465. That will include the initial setup and creating the new extensions.

These are IP phones still but they no longer make the ones you currently have.

The phone system will require a software upgrade, this will allow the newer phones to work.

If we can do this during hours...the phone system will have to be shut down to do this...The cost will be \$300.

If we have to do it off hours the cost will be \$427.50

Please let me know if you have any questions.

Matt

NEEDS to be on Agenda  
ON 9/26/16

(5) NEW Phones for Fire  
Station

PINE

**A RESOLUTION CERTIFYING THE FIRE DEPARTMENT'S COSTS AND REQUESTING THE TRUMBULL COUNTY PROSECUTING ATTORNEY TO FILE A CIVIL ACTION FOR THE RECOVERY OF THOSE COSTS IN ACCORDANCE WITH R.C. 3745.13(A)**

WHEREAS, the Bazetta Township Board of Trustees ("Trustees") met in regular session, pursuant to proper notice, on September 26, 2016 at 1800 p.m., at Bazetta Township Administration Building, with the following members present:

Trustee Webb Trustee Parke Trustee Hovis; and

WHEREAS, on August 29, 2016, the Bazetta Township Fire Department ("Fire Department") provided an emergency response to an unauthorized spill, release, discharge, or contamination of material into or upon the environment located at

State Route 5 East to Perkins Jones Road; and

WHEREAS, in responding to the aforementioned emergency situation, the Fire Department incurred necessary and reasonable, additional, or extraordinary costs in the investigating, mitigating, minimizing, removing, or abating the spill, release, discharge, or contamination; and

WHEREAS, the Fire Department's Chief has certified the Fire Department's costs in investigating, mitigating, minimizing, removing, or abating the referenced spill, release, discharge, or contamination in the attached invoice, which is attached to this Resolution as Exhibit A; and

WHEREAS, the Fire Department's Chief has recommended that the Trustees certify the Fire Department's costs, as set forth in Exhibit A, to the Trumbull County Prosecuting Attorney ("Prosecuting Attorney"), and request that the Prosecuting Attorney bring a civil action for the recovery of those costs against the person(s) responsible for the unauthorized spill, release, discharge, or contamination, in accordance with R.C. 3745.13(A).

NOW, THEREFORE, BE IT RESOLVED BY THE Bazetta  
TOWNSHIP BOARD OF TRUSTEES THAT:

- Section 1. Pursuant to the recommendation of the Fire Department's Chief, and upon review and consideration of the same, the Trustees determine and certify that the costs set forth in Exhibit A have been incurred by the Fire Department in investigating, mitigating, minimizing, removing, or abating the referenced spill, release, discharge, or contamination. Accordingly, a certified copy of this Resolution and a certified copy of Exhibit A shall be sent to the Prosecuting Attorney upon the adoption of the same.
- Section 2. Pursuant to the recommendation of the Fire Department's Chief, the Trustees request that the Prosecuting Attorney bring a civil action for the recovery of the Fire Department's costs, as set forth in Exhibit A, in investigating, mitigating, minimizing, removing, or abating the referenced spill, release, discharge, or contamination, against the person(s) responsible for the unauthorized spill, release, discharge, or contamination, in accordance with R.C. 3745.13 (A).

Trustee Parke moved for adoption of the Resolution, and the motion was seconded by Trustee Webb. The roll was called in the question of adoption in the following result:

Member: Trustee Houis Vote: Yea-Nay-Absent

Adopted: September 26, 2016

Trustee  
[Signature]  
Trustee  
Frank W. Parke  
Trustee

STATE OF OHIO }  
                          }        ss:                                CERTIFICATE OF THE  
COUNTY OF TRUMBULL }    FISCAL OFFICER

I, Rita K. Drew, Fiscal Officer of the Bazetta Township Board of Trustees, in whose custody and control the files and records of such Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing Resolution is taken and copied from the original Resolution, and that the same is a true and correct copy thereof.

[Signature]  
Fiscal Officer

Date: 09/26/2016





16-0742

Page 1 of 2

Printed: 08-29-2016 16:37:56

DISPATCHED CALL SUMMARY

CALL INFORMATION	CALL NUMBER	#BAF1600746			NATURE CODE	C4F - CRASH WITH REPORTED INJURIES									
	AGENCY	BAF - BAZETTA TWP FD			GROUP					RESPONSE CODE	C4				
	TIME	08-29-2016 12:09:56		CALL TAKER	DISP5		CLASS OF SERVICE	E		OOJ	FALSE				
	DISPATCHED DATE/TIME	08-29-2016 12:11:57		DISPATCHER	DISP7		ORIGIN CODE	W911 - WIRELESS 911							
	CLEARED DATE/TIME	08-29-2016 15:36:00		CLEARED USER	JRICHMOND		PRIORITY	1 - 1 PRIORITY 1							
	CANCELLED DATE/TIME			CANCELLED USER			CALL STATUS	RPT - REPORT TAKEN							
	ADDRESS	ST RTE 5 E TO PERKINS JONES RD/PERKINS JONES RD TO ST RTE 5 E, BAZETTA TWP					VERRIDE	FALSE		TOWNSHIP	BAZE				
	LOCATION NOTES						GRID								
	CROSS STREET 1				CROSS STREET 2				LATITUDE	41.2763210276486		LONGITUDE	-80.80171786671		
	ESN	826		GEO CODE			DOT #	MAP PAGE		HYDRANT	MILE POST		PLACE		
POLICE ATOM	1300		POLICE AREA	1300		POLICE ZONE				PD JURISDICTION	BAZETTA				
FIRE RESPONSE AREA	1111		STATION	STA11		FD JURISDICTION	BAZETTA			RESPONSE	C4		LEVEL	1	
EHS	1199			METHOD	BAZETTA			EPD	EFD		EMD				
PERSON 1	NAME						TYPE	C		ORIGIN CODE	W911 - WIRELESS 911				
	ADDRESS						PHONE 1	216-978-9451							
	DATE OF BIRTH	SSN	SEX	HEIGHT	HAIR	PHONE 2									
	DL STATE	DL #	RACE	WEIGHT	EYES	CONTACT METHOD									
	PERSON NOTES														
	PERSON LOCATION NOTES														
CALL DESCRIPTION	NOTE	08-29-2016 12:11:37		TWATSON	DISP5	2 SEMIS - ONE W/A FUEL LEAK - NO INJ. 100 GALLON TANK FILLED									
	NOTE	08-29-2016 12:12:42		TWATSON	DISP5	ON PERKIN JONES*									
	NOTE	08-29-2016 12:16:03		TWATSON	DISP5	SEMI VS TRUCK									
	NOTE	08-29-2016 12:16:15		TWATSON	DISP5	C11 HAS COMMAND - HEAVY FUEL LEAKAGE									
	NOTE	08-29-2016 12:16:38		TWATSON	DISP5	C11 -- REQ HAZMAT 75 GALLONS									
	NOTE	08-29-2016 12:17:34		TWATSON	DISP5	NO INJ									
	NOTE	08-29-2016 12:19:40		TWATSON	DISP5	HAZMAT TONES									
	NOTE	08-29-2016 12:20:10		TWATSON	DISP5	77103 - ENRT STATION									
	NOTE	08-29-2016 12:23:12		TWATSON	DISP5	OSP ETA - COMING FROM 82/11									
	NOTE	08-29-2016 12:34:29		RMATKOVI	DISP7	COMMAND ADV CONTACT EPA TO COME TO THE SCENE // APPROX 100 GAL OF FUEL									
	NOTE	08-29-2016 12:35:07		RMATKOVI	DISP7	PS TO EPA									
	NOTE	08-29-2016 12:39:26		RMATKOVI	DISP7	EPA ADV									
	NOTE	08-29-2016 12:39:43		RMATKOVI	DISP7	COMMAND ADV LEAKAGE CONTAINED IN A DROP POOL									
	NOTE	08-29-2016 13:37:37		RMATKOVI	DISP7	77103 ADV EPA ON SCENE									
	NOTE	08-29-2016 13:47:50		TALBERINI	DISP4	NO FURTHER CHECKS									
NOTE	08-29-2016 13:59:26		JRICHMON	DISP7	ACTUAL LOCATION OF THIS IS ST RTE 5 EB OFF RAMP TO LARCHMONT										
NOTE	08-29-2016 14:10:44		JRICHMON	DISP7	SPILL 77 CLEAR										
NOTE	08-29-2016 14:17:44		TALBERINI	DISP4	1337 - ODOT BROUGHT OUT SOME ROAD CLOSED SIGNS // CLEAR										
NOTE	08-29-2016 14:17:59		TALBERINI	DISP4	FAXED CAD										
DISPATCHED UNITS	AGENCY	UNIT		OFFICER											
	DISP	EN ROUTE	ON SCENE	PATIENT CONT	ENR TO HOSP	AT HOSP	LEAVE HOSP	TRANS START	TRANS ARRIVE	TRANS COMPLT	RTN TO QRTS	AVL ON SCENE	IN QRTS	CLEAR	MINS
	BAF		M11		141 - HALL, BRAD,										
	12:11:57	12:13:13	12:19:46											13:17:16	65
	BAF		STA11		111 - MANNELLA, MIKE,										
	12:11:57													12:33:37	22
	BAF		R11		111 - MANNELLA, MIKE,										
12:11:57	12:14:12	12:21:28											15:14:16	182	
BAF		TK11		123 - WRIGHT, MICHAEL,											
12:11:57													12:33:39	22	
REPORTS	AGENCY	UNIT	REPORT NUMBER	AUTHOR	TYPE	SYSTEM	DATE CREATED	RPT CANC							
	BAF	C11	+BAF1600710	RMATKOVICH	AUTO GENERATED		08-29-2016 12:12:45	NO							
	HAZ	HAZMAT	+HAZ1800013	TWATSON	AUTO GENERATED		08-29-2016 12:17:22	NO							

16-0742

SUPPLEMENTAL CALL DATA

CALL NUMBER														
#BAF1600746														
AGENCY		UNIT		OFFICER										
DISP	EN ROUTE	ON SCENE	PATIENT CONT	ENR TO HOSP	AT HOSP	LEAVE HOSP	TRANS START	TRANS ARRIVE	TRANS COMPLT	RTN TO QRTRS	AVL ON SCENE	IN QRTRS	CLEAR	MINS
BAF		M13		122 - HANSON, AARON,										
12:11:57													12:33:45	22
BAF		C11												
12:12:44	12:12:44	12:16:07											15:14:33	182
		HZM												
12:17:09													15:38:00	201
HAZ		HAZMAT												
12:17:22													13:27:55	71
		77-103												
12:18:29	12:18:29												15:38:00	200
BAF		CH11		101 - LEWIS, DENNIS,										
12:20:27	12:20:27												15:37:46	197
HAZ		77101		77101 - KURIATNYK, KEVIN										
12:21:59	12:21:59	12:28:29											15:19:14	177
HAZ		TK77												
12:43:59	12:43:59	12:46:44								14:27:44			14:31:22	107
		SPILL77												
12:59:27	12:59:55	13:00:37											15:38:00	159
BAF		TK11		123 - WRIGHT, MICHAEL,										
13:04:26	13:04:26	13:04:26											15:37:49	153
BAF		M11		141 - HALL, BRAD,										
13:36:52	13:36:52	13:53:49											14:07:37	31

DISPATCHED UNITS

<b>A</b>		FDID * <u>78101</u>		State * <u>OH</u>		Incident Date * MN <u>08</u> DD <u>29</u> YYYY <u>2016</u>		Station <u>11</u>		Incident Number * <u>16-0000742</u>		Exposure * <u>000</u>		<input type="checkbox"/> Delete <input checked="" type="checkbox"/> Change <input type="checkbox"/> No Activity		NFIRS -1 Basic	
<b>B Location*</b> <input type="checkbox"/> Check this box to indicate that the address for this incident is provided on the Wildland Fire Module in Section B "Alternative Location Specification". Use only for Wildland fires.																	
<input type="checkbox"/> Street address <input checked="" type="checkbox"/> Intersection Number/Zippost Prefix <u>LARCHMONT</u> Street or Highway <u>AVE</u> <u>NE</u> Street Type Suffix <input type="checkbox"/> In front of <input type="checkbox"/> Rear of Apt./Suite/Room <u>CORTLAND</u> City <u>OH</u> <u>44410</u> State Zip Code <input type="checkbox"/> Adjacent to <input type="checkbox"/> Directions <u>E STATE ROUTE 82 NE</u> Cross street or directions, as applicable																	
<b>C Incident Type *</b>						<b>E1 Date &amp; Times</b> Midnight is 0000						<b>E2 Shift &amp; Alarms</b>					
<input checked="" type="checkbox"/> 324 Motor Vehicle Accident with no Incident Type						Check boxes if same as Alarm Date. ALARM always required Alarm * <u>08</u> <u>29</u> <u>2016</u> <u>12:11:57</u>						Local Option <input checked="" type="checkbox"/> A <u>01</u> <u>11</u> Shift or Alarms District Platoon					
<b>D Aid Given or Received*</b>						<b>E3 Special Studies</b>											
1 <input type="checkbox"/> Mutual aid received 2 <input type="checkbox"/> Automatic aid recvd. 3 <input type="checkbox"/> Mutual aid given 4 <input type="checkbox"/> Automatic aid given 5 <input type="checkbox"/> Other aid given N <input checked="" type="checkbox"/> None						Arrival * <u>08</u> <u>29</u> <u>2016</u> <u>12:16:07</u> CONTROLLED Optional, except for wildland fires <input checked="" type="checkbox"/> Controlled <u>08</u> <u>29</u> <u>2016</u> <u>12:39:00</u> LAST UNIT CLEARED, required except for wildland fires <input checked="" type="checkbox"/> Last Unit Cleared <u>08</u> <u>29</u> <u>2016</u> <u>15:37:46</u>						Local Option <input type="checkbox"/> Special Study ID# Special Study Value					
<b>F Actions Taken *</b>						<b>G1 Resources *</b>						<b>G2 Estimated Dollar Losses &amp; Values</b>					
<input checked="" type="checkbox"/> 31 Provide first aid & check Primary Action Taken (1) <input checked="" type="checkbox"/> 43 Hazardous materials spill Additional Action Taken (2) <input checked="" type="checkbox"/> 41 Identify, analyze hazardous materials Additional Action Taken (3)						<input checked="" type="checkbox"/> Check this box and skip this section if an Apparatus or Personnel form is used. Apparatus Personnel Suppression control and confinement <u>0005</u> EMS Other <u>0004</u> <input type="checkbox"/> Check box if resource counts include aid received resources.						LOSSES: Required for all fires if known. Optional for non fires. None Property \$ <u>000</u> , <u>000</u> Contents \$ <u>000</u> , <u>000</u> PRE-INCIDENT VALUE: Optional Property \$ <u>000</u> , <u>000</u> Contents \$ <u>000</u> , <u>000</u>					
<b>Completed Modules</b>				<b>H1* Casualties</b>				<b>H3 Hazardous Materials Release</b>				<b>I Mixed Use Property</b>					
<input type="checkbox"/> Fire-2 <input type="checkbox"/> Structure-3 <input type="checkbox"/> Civil Fire Cas.-4 <input type="checkbox"/> Fire Serv. Cas.-5 <input type="checkbox"/> EMS-6 <input checked="" type="checkbox"/> HazMat-7 <input type="checkbox"/> Wildland Fire-8 <input checked="" type="checkbox"/> Apparatus-9 <input checked="" type="checkbox"/> Personnel-10 <input type="checkbox"/> Arson-11				Deaths Injuries Fire Service Civilian <b>H2 Detector</b> Required for Confined Fires. <input type="checkbox"/> 1 Detector alerted occupants <input type="checkbox"/> 2 Detector did not alert them <input type="checkbox"/> 0 Unknown				<input checked="" type="checkbox"/> None <input type="checkbox"/> 1 Natural Gas: slow leak, no evacuation or HazMat actions <input type="checkbox"/> 2 Propane gas: <21 lb. tank (as in home BBQ grill) <input type="checkbox"/> 3 Gasoline: vehicle fuel tank or portable container <input type="checkbox"/> 4 Kerosene: fuel burning equipment or portable storage <input checked="" type="checkbox"/> 5 Diesel fuel/fuel oil: vehicle fuel tank or portable <input type="checkbox"/> 6 Household solvents: home/office spill, cleanup only <input type="checkbox"/> 7 Motor oil: from engine or portable container <input type="checkbox"/> 8 Paint: from paint cans totaling < 55 gallons <input type="checkbox"/> 0 Other: Special HazMat actions required or spill > 55gal., Please complete the HazMat form				<input type="checkbox"/> NN Not Mixed <input type="checkbox"/> 10 Assembly use <input type="checkbox"/> 20 Education use <input type="checkbox"/> 33 Medical use <input type="checkbox"/> 40 Residential use <input type="checkbox"/> 51 Row of stores <input type="checkbox"/> 53 Enclosed mall <input type="checkbox"/> 58 Bus. & Residential <input type="checkbox"/> 59 Office use <input type="checkbox"/> 60 Industrial use <input type="checkbox"/> 63 Military use <input type="checkbox"/> 65 Farm use <input type="checkbox"/> 00 Other mixed use					
<b>J Property Use* structures</b>																	
131 <input type="checkbox"/> Church, place of worship 161 <input type="checkbox"/> Restaurant or cafeteria 162 <input type="checkbox"/> Bar/Tavern or nightclub 213 <input type="checkbox"/> Elementary school or kindergarten 215 <input type="checkbox"/> High school or junior high 241 <input type="checkbox"/> College, adult education 311 <input type="checkbox"/> Care facility for the aged 331 <input type="checkbox"/> Hospital 341 <input type="checkbox"/> Clinic, clinic type infirmary 342 <input type="checkbox"/> Doctor/dentist office 361 <input type="checkbox"/> Prison or jail, not juvenile 419 <input type="checkbox"/> 1-or 2-family dwelling 429 <input type="checkbox"/> Multi-family dwelling 439 <input type="checkbox"/> Rooming/boarding house 449 <input type="checkbox"/> Commercial hotel or motel 459 <input type="checkbox"/> Residential, board and care 464 <input type="checkbox"/> Dormitory/barracks 519 <input type="checkbox"/> Food and beverage sales 539 <input type="checkbox"/> Household goods, sales, repairs 579 <input type="checkbox"/> Motor vehicle/boat sales/repair 571 <input type="checkbox"/> Gas or service station 599 <input type="checkbox"/> Business office 615 <input type="checkbox"/> Electric generating plant 629 <input type="checkbox"/> Laboratory/science lab 700 <input type="checkbox"/> Manufacturing plant 819 <input type="checkbox"/> Livestock/poultry storage (barn) 882 <input type="checkbox"/> Non-residential parking garage 891 <input type="checkbox"/> Warehouse Outside 124 <input type="checkbox"/> Playground or park 655 <input type="checkbox"/> Crops or orchard 669 <input type="checkbox"/> Forest (timberland) 807 <input type="checkbox"/> Outdoor storage area 919 <input type="checkbox"/> Dump or sanitary landfill 931 <input type="checkbox"/> Open land or field 936 <input type="checkbox"/> Vacant lot 938 <input type="checkbox"/> Graded/care for plot of land 946 <input type="checkbox"/> Lake, river, stream 951 <input type="checkbox"/> Railroad right of way 960 <input type="checkbox"/> Other street 961 <input checked="" type="checkbox"/> Highway/divided highway 962 <input type="checkbox"/> Residential street/driveway 981 <input type="checkbox"/> Construction site 984 <input type="checkbox"/> Industrial plant yard																	
Lookup and enter a Property Use code only if you have NOT checked a Property Use box. Property Use <u>961</u> <u>Highway or divided highway</u>																	

**K1 Person/Entity Involved**  Local Option  Business name (if applicable) [216] - [978] - [9451] Area Code Phone Number

Check This Box if same address as incident location. Then skip the three duplicate address lines.

Mr./Ms., Mrs. First Name [Jesus] MI [A] Last Name [Santiago] Suffix [ ]

Number [4100] Prefix [ ] Street or Highway [Westbrook] Street Type [ ] Suffix [ ]

Post Office Box [ ] Apt./Suite/Room [ ] City [Brunswick]

State [OH] Zip Code [44212]

More people involved? Check this box and attach Supplemental Forms (NFIRS-1S) as necessary

**K2 Owner**  Same as person involved? Then check this box and skip The rest of this section.  Local Option  Business name (if Applicable) [330] - [727] - [1366] Area Code Phone Number

Check this box if same address as incident location. Then skip the three duplicate address lines.

Mr./Ms., Mrs. First Name [Paul] MI [R] Last Name [Bobarsky] Suffix [ ]

Number [4277] Prefix [ ] Street or Highway [SR 193] Street Type [ ] Suffix [ ]

Post Office Box [ ] Apt./Suite/Room [ ] City [CORTLAND]

State [OH] Zip Code [44410]

**L Remarks** Local Option

On 08/29/2016 At 12:11:57 Dispatched To Larchmont Ave Ne/cortland, Oh 44410. The Location Is A Highway Or Divided Highway. The Incident Was Determined To Be A(n) Motor Vehicle Accident With No Injuries.

12:16:07 Arrived On Scene.  
The Following Actions Were Performed On Scene: @12:11 On 8/29/2016 Station 11 Gets Toned Out For Two Semi's Mva With One Leaking Fuel And No Injuries. @12:12 Car 11 Responds And At 12:16 Car 11 Is On Scene And Advises Full Size Truck Vs Semi With Heavy Fuel Leaking From Passenger Side Saddle Bag Tank, And Advised Negative Injuries. Car 11 Stages 100' Upstream From The Accident And Takes Perkins Jones Command. @12:16 Advised To Tone Out To Haz-mat For Possibly 75 Gal Of Fuel Leaked From Fuel Cell. @ 12:19 Medic Squad 11 Arrived On The Scene Upstream Next To Car 11 And @ 12:21 Rescue 11 Arrived Upstream In Front Of Car 11 On Scene. Command Advised Rescue 11 To Get About 14 Bags Of Floor Dry And Something To Plug Up The Ten Inch Gash In The Fuel Cell To Stop Fuel From Going Into The Turf Area In The North Bound Lane And From Fire Dept. Personnel From Walking Into The Product To Stop Leaking From Fuel Cell. Also For Rescue And Squad Personnel To Dig A Primary Ditch/trench At The Start Of The Product Into The Turf Area. A Secondary Ditch/trench Where The Product Stops In The Turf Area. At This Time There Is No Water Way Or Storm Drains. @ 12:39 Epa Was Requested By Command From 911. @12:39 A Drop Pool From Tc Haz-mat Was Placed Under The Saddle Bag To Catch Remaining Product. At This Time A Set Of Vise Grips Were Placed On To The Fuel Line So That Product Was Stopped From Going To The Driver Side Fuel Cell To The Damaged Fuel Cell. @14:17 Trumbull Co. Road Dept. Was Requested To Place Road Closed Signs To Control Traffic In For A Secure Scene. @ This Time Product Has Been Stopped And Catch Pool Stopped All Product From Going Into The Turf Area And Floor Dry Has Soaked Up All Product And Toe Company With The Ohio Epa Took Up Turf Area And Replaced With Clean Soil. @ 15:14 Command Has Been Terminated And All Units In Service.

**L Authorization** Provide First Aid & Check For Injuries

Units Responding Were: [HANS01] [Hanson, Aaron S] [FFP] [ ] [08] [29] [2016] Signature Position or rank Assignment Month Day Year

Unit C11 Responded.

Unit M11 Responded.

Unit R11 Responded.

78101

FDID \*

OH

State \*

MM DD YYYY

8 29 2016

Incident Date \*

11

Station

16-0000742

Incident Number \*

000

Exposure \*

Complete  
Narrative

**Narrative:**

On 08/29/2016 At 12:11:57 Dispatched To Larchmont Ave Ne/cortland, Oh 44410. The Location Is A Highway Or Divided Highway. The Incident Was Determined To Be A(n) Motor Vehicle Accident With No Injuries.

12:16:07 Arrived On Scene.

The Following Actions Were Performed On Scene: @12:11 On 8/29/2016 Station 11 Gets Toned Out For Two Semi's Mva With One Leaking Fuel And No Injuries. @12:12 Car 11 Responds And At 12:16 Car 11 Is On Scene And Advises Full Size Truck Vs Semi With Heavy Fuel Leaking From Passenger Side Saddle Bag Tank, And Advised Negative Injuries. Car 11 Stages 100' Upstream From The Accident And Takes Perkins Jones Command. @12:16 Advised To Tone Out To Haz-mat For Possibly 75 Gal Of Fuel Leaked From Fuel Cell. @ 12:19 Medic Squad 11 Arrived On The Scene Upstream Next To Car 11 And @ 12:21 Rescue 11 Arrived Upstream In Front Of Car 11 On Scene. Command Advised Rescue 11 To Get About 14 Bags Of Floor Dry And Something To Plug Up The Ten Inch Gash In The Fuel Cell To Stop Fuel From Going Into The Turf Area In The North Bound Lane And From Fire Dept. Personnel From Walking Into The Product To Stop Leaking From Fuel Cell. Also For Rescue And Squad Personnel To Dig A Primary Ditch/trench At The Start Of The Product Into The Turf Area. A Secondary Ditch/trench Where The Product Stops In The Turf Area. At This Time There Is No Water Way Or Storm Drains. @ 12:39 Epa Was Requested By Command From 911. @12:39 A Drop Pool From To Haz-mat Was Placed Under The Saddle Bag To Catch Remaining Product. At This Time A Set Of Vise Grips Were Placed On To The Fuel Line So That Product Was Stopped From Going To The Driver Side Fuel Cell To The Damaged Fuel Cell. @14:17 Trumbull Co. Road Dept. Was Requested To Place Road Closed Signs To Control Traffic In For A Secure Scene. @ This Time Product Has Been Stopped And Catch Pool Stopped All Product From Going Into The Turf Area And Floor Dry Has Soaked Up All Product And Toe Company With The Ohio Epa Took Up Turf Area And Replaced With Clean Soil. @ 15:14 Command Has Been Terminated And All Units In Service.

Provide First Aid & Check For Injuries

**Units Responding Were:**

Unit C11 Responded.

Unit Ch11 Responded.

Unit M11 Responded.

Unit R11 Responded.

12:16:07 All Units Back In Service.

A										Vehicle Accident Information	
FDID * 78101		State * OH		MM DD YYYY Incident Date * 8 29 2016		Station 11		Incident Number * 16-0000742000000000		Exposure * <input type="checkbox"/> Delete <input checked="" type="checkbox"/> Change	
Mobile Property Type 11 Automobile, passenger car, ambulance, ra		Vehicle Found 1 Upright		Ejection/Entrapment 0 Not Applicable		Accident Type 2100 Center Front		Position in vehicle 2145 Driver			
Vehicle Make GMC (General Motors)		VIN		vehicle license N82KJ		Drivers's License# RK714767		State OH		State OH	
Extrication Required? No		Minutes Required		Extrication Agency							
Mobile Property Type 23 Trailer - semi, designed for freight		Vehicle Found 1 Upright		Ejection/Entrapment 0 Not Applicable		Accident Type 2125 Right Front		Position in vehicle 2145 Driver			
Vehicle Make Sterling		VIN		vehicle license P910080		Drivers's License# RT654907		State IL		State OH	
Extrication Required? No		Minutes Required		Extrication Agency							
Mobile Property Type 23 Trailer - semi, designed for freight		Vehicle Found 1 Upright		Ejection/Entrapment		Accident Type 2125 Right Front		Position in vehicle			
Vehicle Make Sterling		VIN		vehicle license P910080		Drivers's License# RT654907		State IL		State OH	
Extrication Required? No		Minutes Required		Extrication Agency							

**A** FDID \* 78101 State \* OH Incident Date \* MM 8 DD 29 YYYY 2016 Station 11 Incident Number \* 16-00007a000b0000 Exposure \* Haz No \* 1  Delete  Change NEIRS - 7 HazMat

**B** HazMat ID 1202 UN Number DOT Hazard Classification 30 CAS Registration Number 68334-30-5 Chemical \* Diesel Fuel Name

<b>C1</b> Container Type <u>41</u> Container Type  More hazardous Materials? Use additional sheets.	<b>C2</b> Estimated Container Capacity <u>          </u> , <u>          </u> , <u>100</u> Capacity: by volume or weight	<b>D1</b> Estimated Amount Released <u>          </u> , <u>          </u> , <u>75</u> Amount released: by volume or weight	<b>E1</b> Physical State When Released 1 <input type="checkbox"/> Solid 2 <input checked="" type="checkbox"/> Liquid 3 <input type="checkbox"/> Gas U <input type="checkbox"/> Undetermined
	<b>C3</b> Units: Capacity Check one box VOLUME WEIGHT 11 <input type="checkbox"/> Ounces 21 <input type="checkbox"/> Ounces 12 <input checked="" type="checkbox"/> Gallons 22 <input type="checkbox"/> Pounds 13 <input type="checkbox"/> Barrels: 42 gal. 23 <input type="checkbox"/> Grams 14 <input type="checkbox"/> Liters 24 <input type="checkbox"/> Kilograms 15 <input type="checkbox"/> Cubic feet 16 <input type="checkbox"/> Cubic meters	<b>D2</b> Units: Released Check one box VOLUME WEIGHT 11 <input type="checkbox"/> Ounces 21 <input type="checkbox"/> Ounces 12 <input checked="" type="checkbox"/> Gallons 22 <input type="checkbox"/> Pounds 13 <input type="checkbox"/> Barrels: 42 gal. 23 <input type="checkbox"/> Grams 14 <input type="checkbox"/> Liters 24 <input type="checkbox"/> Kilograms 15 <input type="checkbox"/> Cubic feet 16 <input type="checkbox"/> Cubic meters	<b>E2</b> Released Into <u>3</u> Released into

Complete the remainder of this form only for the first hazardous material involved in this incident.	<b>F2</b> Population Density 1 <input type="checkbox"/> Urban 2 <input type="checkbox"/> Suburban 3 <input checked="" type="checkbox"/> Rural	<b>G2</b> Area Evacuated <input checked="" type="checkbox"/> None 1 <input checked="" type="checkbox"/> Square Feet <u>          </u> , <u>          </u> 2 <input type="checkbox"/> Blocks Enter Measurement 3 <input type="checkbox"/> Square miles	<b>H</b> HazMat Actions Taken Enter up to three actions taken <u>22</u> <u>Isolate area &amp; establish hazard</u> Primary Action Taken (1) <u>27</u> <u>Control traffic</u> Additional Action Taken (2) <u>14</u> <u>HazMat leak control and contain</u> Additional Action Taken (3)
	<b>F1</b> Released From: Check all applicable boxes <input type="checkbox"/> Below grade 1 <input type="checkbox"/> Inside/on structure <u>          </u> Story of Release 2 <input checked="" type="checkbox"/> Outside of structure	<b>G1</b> Area Affected 1 <input checked="" type="checkbox"/> Square Feet 2 <input type="checkbox"/> Blocks 3 <input type="checkbox"/> Square miles <u>          </u> , <u>100</u> Enter Measurement	<b>G3</b> Estimated Number of People Evacuated <u>          </u> , <u>          </u>

<b>J</b> Cause Of Release * 1 <input type="checkbox"/> Intentional 2 <input type="checkbox"/> Unintentional release 3 <input checked="" type="checkbox"/> Container/containment failure 4 <input type="checkbox"/> Act of nature 5 <input type="checkbox"/> Cause under investigation U <input type="checkbox"/> Cause undetermined after investigation	<b>K</b> Factors Contributing to Release Enter up to three contributing factors <u>71</u> <u>Collision, overturn, knockdown</u> Factor Contributing To Release (1) <u>          </u> Factor Contributing To Release (2) <u>          </u> Factor Contributing To Release (3)	<b>L</b> Factors Affecting Mitigation Enter up to three factors or impediments that affected the mitigation of the incident <u>18</u> <u>Released on major roadway</u> Factor or impediment (1) <u>          </u> Factor or impediment (2) <u>          </u> Factor or impediment (3)
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<b>M</b> Equipment Involved In Release <input checked="" type="checkbox"/> None <u>NNN</u> <u>None</u> Equipment involved in release Brand <u>          </u> Model <u>          </u> Serial Number <u>          </u> Year <u>          </u>	<b>N</b> Mobile Property Involved <input type="checkbox"/> None In Release <u>23</u> <u>Trailer - semi, designed for freight</u> Mobile property type <u>ST</u> <u>Sterling</u> Mobile property make <u>825</u> <u>2009</u> Mobile property model Year <u>P910080</u> <u>IL</u> License Plate Number State <u>          </u> DOT Number/ ICC Number	<b>O</b> HazMat Disposition * 1 <input type="checkbox"/> Completed by fire service only 2 <input checked="" type="checkbox"/> Completed w/ fire service present 3 <input type="checkbox"/> Released to local agency 4 <input type="checkbox"/> Released to county agency 5 <input type="checkbox"/> Released to state agency 6 <input type="checkbox"/> Released to federal agency 7 <input type="checkbox"/> Released to a private agency 8 <input type="checkbox"/> Released to property owner or manager <b>O</b> HazMat Civilian Casualties Deaths <u>          </u> Injuries <u>          </u>
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78101  
EDID \*

OH  
State \*

MM DD YYYY  
8 29 2016  
Incident Date \*

11  
Station

16-0000742  
Incident Number \*

0  
Exposure \*

Hazmat  
Narrative

Hazardous Materials Narrative:  
See Incident Narrative



**A** FDID \* 78101 State \* OH Incident Date \* MM 8 DD 29 YYYY 2016 Station 11 Incident Number \* 16-0000742 Exposure \* 000  Delete  Change NFIRS - 9 Apparatus or Resources

B Apparatus or * Resource	Date and Times					Sent <input checked="" type="checkbox"/>	Number of * People	Use <small>Check ONE box for each apparatus to indicate its main use at the incident.</small>	Actions Taken	
	Check if same as alarm date									
	Month	Day	Year	Hour	Min			<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input checked="" type="checkbox"/> Other
1 ID <u>C11</u> Type <u>00</u>	Dispatch <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>12:12</u>	<input checked="" type="checkbox"/>	<u>1</u>	<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input checked="" type="checkbox"/> Other
	Arrival <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>12:16</u>	<input checked="" type="checkbox"/>				
	Clear <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>15:14</u>					
2 ID <u>CH11</u> Type <u>76</u>	Dispatch <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>12:12</u>	<input checked="" type="checkbox"/>	<u>1</u>	<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input checked="" type="checkbox"/> Other
	Arrival <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>12:20</u>	<input checked="" type="checkbox"/>				
	Clear <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>14:07</u>					
3 ID <u>M11</u> Type <u>71</u>	Dispatch <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>12:11</u>	<input checked="" type="checkbox"/>	<u>1</u>	<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input checked="" type="checkbox"/> Other
	Arrival <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>12:19</u>	<input checked="" type="checkbox"/>				
	Clear <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>15:14</u>					
4 ID <u>R11</u> Type <u></u>	Dispatch <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>12:11</u>	<input checked="" type="checkbox"/>	<u>1</u>	<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input type="checkbox"/> Other
	Arrival <input checked="" type="checkbox"/>	<u>8</u>	<u>29</u>	<u>2016</u>	<u>12:21</u>	<input checked="" type="checkbox"/>				
	Clear <input type="checkbox"/>									
ID <u></u> Type <u></u>	Dispatch <input type="checkbox"/>							<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input type="checkbox"/> Other
	Arrival <input type="checkbox"/>									
	Clear <input type="checkbox"/>									
ID <u></u> Type <u></u>	Dispatch <input type="checkbox"/>							<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input type="checkbox"/> Other
	Arrival <input type="checkbox"/>									
	Clear <input type="checkbox"/>									
ID <u></u> Type <u></u>	Dispatch <input type="checkbox"/>							<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input type="checkbox"/> Other
	Arrival <input type="checkbox"/>									
	Clear <input type="checkbox"/>									
ID <u></u> Type <u></u>	Dispatch <input type="checkbox"/>							<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input type="checkbox"/> Other
	Arrival <input type="checkbox"/>									
	Clear <input type="checkbox"/>									

**Type of Apparatus or Resources**

<p><b>Ground Fire Suppression</b></p> <p>11 Engine</p> <p>12 Truck or aerial</p> <p>13 Quint</p> <p>14 Tanker &amp; pumper combination</p> <p>16 Brush truck</p> <p>17 ARF (Aircraft Rescue and Firefighting)</p> <p>10 Ground fire suppression, other</p> <p><b>Heavy Ground Equipment</b></p> <p>21 Dozer or plow</p> <p>22 Tractor</p> <p>24 Tanker or tender</p> <p>20 Heavy equipment, other</p> <p><b>Aircraft</b></p> <p>41 Aircraft: fixed wing tanker</p> <p>42 Helitanker</p> <p>43 Helicopter</p> <p>40 Aircraft, other</p>	<p><b>Marine Equipment</b></p> <p>51 Fire boat with pump</p> <p>52 Boat, no pump</p> <p>50 Marine apparatus, other</p> <p><b>Support Equipment</b></p> <p>61 Breathing apparatus support</p> <p>62 Light and air unit</p> <p>60 Support apparatus, other</p> <p><b>Medical &amp; Rescue</b></p> <p>71 Rescue unit</p> <p>72 Urban Search &amp; rescue unit</p> <p>73 High angle rescue unit</p> <p>75 BLS unit</p> <p>76 ALS unit</p> <p>70 Medical and rescue unit, other</p>	<p><b>More Apparatus? Use Additional Sheets</b></p> <p><b>Other</b></p> <p>91 Mobile command post</p> <p>92 Chief officer car</p> <p>93 HazMat unit</p> <p>94 Type 1 hand crew</p> <p>95 Type 2 hand crew</p> <p>99 Privately owned vehicle</p> <p>00 Other apparatus/resource</p> <p>NN None</p> <p>UU Undetermined</p>
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NFIRS-9 Revision 11/17/98

A		MM	DD	YYYY									
FDID * 78101		State * OH		Incident Date * 8/29/2016		Station 11		Incident Number * 16-0000742		Exposure * 000		<input type="checkbox"/> Delete	NFIRS - 10 Personnel
<input checked="" type="checkbox"/> Change													
B Apparatus or Resource		Date and Times				Sent	Number of People	Use	Actions Taken				
Use codes listed below		Check if same as alarm date				<input checked="" type="checkbox"/>		Check ONE box for each apparatus to indicate its main use at the incident.	List up to 4 Actions for each apparatus and each personnel.				
		Month	Day	Year	Hours/mins								
1	ID C11 Type 00	Dispatch <input checked="" type="checkbox"/>	8	29	2016	12:12	Sent <input checked="" type="checkbox"/>	1	<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input checked="" type="checkbox"/> Other		
Personnel ID	Name	Rank or Grade	Attend <input checked="" type="checkbox"/>	Action Taken	Action Taken	Action Taken	Action Taken						
MANN01	Mannella, Michael	CP	X										
2	ID CH11 Type 92	Dispatch <input checked="" type="checkbox"/>	8	29	2016	12:20	Sent <input checked="" type="checkbox"/>	1	<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input checked="" type="checkbox"/> Other		
Personnel ID	Name	Rank or Grade	Attend <input checked="" type="checkbox"/>	Action Taken	Action Taken	Action Taken	Action Taken						
LEWI02	Lewis, Dennis	FC	X										
3	ID M11 Type 76	Dispatch <input checked="" type="checkbox"/>	8	29	2016	12:11	Sent <input checked="" type="checkbox"/>	2	<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input checked="" type="checkbox"/> Other		
Personnel ID	Name	Rank or Grade	Attend <input checked="" type="checkbox"/>	Action Taken	Action Taken	Action Taken	Action Taken						
HANS01 TOPO01	Hanson, Aaron Toporcer, Tom	FFP FFP	X X										

**A**

FDID \* 78101 State \* OH Incident Date \* MM 8 DD 29 YYYY 2016 Station 11 Incident Number \* 16-0000742 Exposure \* 000  Delete  Change **NFIRS - 10 Personnel**

**B Apparatus or Resource** \*  
Use codes listed below

Date and Times  
Check if same as alarm date

Month Day Year Hours/mins

Sent  Number of \* People 1 Use Check ONE box for each apparatus to indicate its main use at the incident.  Suppression  EMS  Other Actions Taken List up to 4 actions for each apparatus and each personnel.

**1** ID R11 Dispatch  8 29 2016 12:11 Sent  1  Suppression  EMS  Other Actions Taken

Type 71 Arrival  8 29 2016 12:21 Clear  8 29 2016 15:14

Personnel ID	Name	Rank or Grade	Attend <input checked="" type="checkbox"/>	Action Taken	Action Taken	Action Taken	Action Taken
HALL01	Hall, Bradley	FFP	X				

**2** ID  Dispatch      Sent    Suppression  EMS  Other Actions Taken

Type  Arrival      Clear

Personnel ID	Name	Rank or Grade	Attend <input checked="" type="checkbox"/>	Action Taken	Action Taken	Action Taken	Action Taken
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				

ID  Dispatch      Sent    Suppression  EMS  Other Actions Taken

Type  Arrival      Clear

Personnel ID	Name	Rank or Grade	Attend <input checked="" type="checkbox"/>	Action Taken	Action Taken	Action Taken	Action Taken
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				

78101 FOID	OH State	8 29 Incident Date	2016	11 Station	16-0000742 Incident Number	000 Exposure	Responding Units/Personnel
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Unit	Notify Time	Enroute Time	Arrival Time	Cleared Time
C11 Car 11	12:12:44	12:12:44	12:16:07	15:14:33

Staff ID\Staff Name	Activity	Rank	Position	Role
MANN01 Mannella, Michael	Rescue at scene	Captain	Fire Officer	

Unit	Notify Time	Enroute Time	Arrival Time	Cleared Time
CH11 Chief's Car	12:20:27	12:20:27	12:20:27	15:37:46

Staff ID\Staff Name	Activity	Rank	Position	Role
LEWI02 Lewis, Dennis K	Rescue at scene	Fire Chief	Fire Chief	

Unit	Notify Time	Enroute Time	Arrival Time	Cleared Time
M11 Ambulance	12:11:57	12:13:13	12:19:45	14:07:37

Staff ID\Staff Name	Activity	Rank	Position	Role
HANS01 Hanson, Aaron S	Rescue at scene	Firefighter	Firefighter	
TOPO01 Toporcex, Tom	Rescue at scene	Firefightex	Firefighter	

Unit	Notify Time	Enroute Time	Arrival Time	Cleared Time
R11 Rescue/Pumper	12:11:57	12:14:12	12:21:28	15:14:16

Staff ID\Staff Name	Activity	Rank	Position	Role
HALL01 Hall, Bradley A	Rescue at scene	Firefighter	Firefighter	

Unit Narrative

Haz Mat Incident Involving A Fuel Spill Due A Semi Vs Full Size Truck

78101 FOID *	OH State *	MM DD YYYY 8 29 2016	11 Station	16-0000742 Incident Number *	000 Exposure *	Responding Personnel
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Staff ID\Staff Name	Unit	Activity	Position	Rank	PayScl	Hrs	HrsPd	Pts
MANN01 Mannella, Michael	C11	RX Rescue at scene	FC	CP		3.03	3.03	0.00
LEWI02 Lewis, Dennis K	CH11	RX Rescue at scene	CH	FC		3.29	3.29	0.00
HANS01 Hanson, Aaron S	M11	RX Rescue at scene	FF	FFP		1.91	1.91	0.00
TOPO01 Toporcer, Tom	M11	RX Rescue at scene	FF	FFP		3.29	3.29	0.00
HALL01 Hall, Bradley A	R11 X	RX Rescue at scene	FF	FFP		3.00	3.00	0.00

Total Participants: 5

Total Personnel Hours: 14.52

An 'X' next to the unit denotes driver.

**A** FDID 78101 \* State OH \* Incident Date 8/29 2016 Station 11 Incident Number 16-0000700000000000 \* Exposure 0000 \*  Delete  Change **NFIRS - 18 Supplemental**

**K1 Person/Entity Involved** XPO, DRAYAGE Business name if applicable Phone Number 877 - 490 - 0177

Check this box if same address as incident location. Then skip the three duplicate address lines.

Mr., Ms., Mrs. First Name DRAYAGE MI XPO Last Name Suffix

Number 3201 Prefix Center Street or highway Street Type PT Suffix

Post office box Apt./Suite/Room Joliet City

State IL Zip Code 60431 -

**K2 Person/Entity Involved** XPO, DRAYAGE Business name if applicable Phone Number 877 - 490 - 0177

Check this box if same address as incident location. Then skip the three duplicate address lines.

Mr., Ms., Mrs. First Name MI Last Name Suffix

Number Prefix Street or highway Street Type Suffix

Post office box Apt./Suite/Room City

State Zip Code -

**K3 Person/Entity Involved** Business name if applicable Phone Number - -

Check this box if same address as incident location. Then skip the three duplicate address lines.

Mr., Ms., Mrs. First Name MI Last Name Suffix

Number Prefix Street or highway Street Type Suffix

Post office box Apt./Suite/Room City

State Zip Code -

**K4 Person/Entity Involved** Business name if applicable Phone Number - -

Check this box if same address as incident location. Then skip the three duplicate address lines.

Mr., Ms., Mrs. First Name MI Last Name Suffix

Number Prefix Street or highway Street Type Suffix

Post office box Apt./Suite/Room City

State Zip Code -

**K5 Person/Entity Involved** Business name if applicable Phone Number - -

Check this box if same address as incident location. Then skip the three duplicate address lines.

Mr., Ms., Mrs. First Name MI Last Name Suffix

Number Prefix Street or highway Street Type Suffix

Post office box Apt./Suite/Room City

State Zip Code -

78101 FDID	OH State	MM DD YYYY 8 29 2016 Incident Date	11 Station	16-0000700000000000 Incident Number	00000 Exposure	NFIRS - Involvement User Fields
---------------	-------------	--	---------------	--	-------------------	------------------------------------

<b>Involvement</b>	<b>Involvement</b>	<b>Owner:</b>	<b>Occupant:</b>
Name:	Type:		
Bobersky, Paul R	Driver/Owner	X	X

<b>Involvement</b>	<b>Involvement</b>	<b>Owner:</b>	<b>Occupant:</b>
Name:	Type:		
Santiago, Jesus A	Driver		X

78101	OH	MM	DD	YYYY	11	16-0000722000000000	NFIRS - Involvement User Fields
FDID	State	8	29	2016	Station	Incident Number Exposure	

Involvement	Involvement	Owner:	Occupant:
Name:	Type:		
XPO, DRAYAGE	Property Owner		X





# TRAFFIC CRASH REPORT

LOCAL REPORT NUMBER

78-1037-78

CRASH SEVERITY

3  
1 - FATAL  
2 - INJURY  
3 - PDO

HIT/SKP

1 - SOLVED  
2 - UNSOLVED

LOCAL INFORMATION

P16082900001549

<input type="checkbox"/> PHOTOS TAKEN <input checked="" type="checkbox"/> OH-2 <input type="checkbox"/> OH-1P <input checked="" type="checkbox"/> OH-3 <input type="checkbox"/> OTHER	<input type="checkbox"/> PDO UNDER STATE REPORTABLE DOLLAR AMOUNT	<input type="checkbox"/> PRIVATE PROPERTY	REPORTING AGENCY NCIC # OHP78	REPORTING AGENCY NAME Ohio State Highway Patrol	NUMBER OF UNITS 2	UNITY IN ERROR 1 98 - ANNUAL 99 - UNKNOWN
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COUNTY Trumbull	<input type="checkbox"/> CITY <input type="checkbox"/> VILLAGE <input checked="" type="checkbox"/> TOWNSHIP	CITY, VILLAGE, TOWNSHIP Bazetta	CRASH DATE 08/29/2016	TIME OF CRASH 1200	DAY OF WEEK Mon
--------------------	---	------------------------------------	--------------------------	-----------------------	--------------------

DEGREES/MINUTES/SECONDS LATITUDE 41:23:78.55	LONGITUDE 80:45:61.23	DECIMAL DEGREES LATITUDE LONGITUDE
--	--------------------------	--

ROADWAY DIVISION <input type="checkbox"/> DIVIDED <input checked="" type="checkbox"/> UNDIVIDED	GRADED LAKE DIRECTION OF TRAVEL <input type="checkbox"/> N - NORTHBOUND <input type="checkbox"/> E - EASTBOUND <input type="checkbox"/> S - SOUTHBOUND <input type="checkbox"/> W - WESTBOUND	NUMBER OF TRAIL LINES 4	ROAD TYPES OR MILEPOST AL - ALLEY CR - CIRCLE HE - HEIGHTS MP - MILEPOST PL - PLACE ST - STREET WA - WAY AV - AVENUE CT - COURT HW - HIGHWAY PK - PARKWAY RD - ROAD TE - TERRACE BL - BOULEVARD DR - DRIVE LA - LAKE PI - PIKE SQ - SQUARE TL - TRAIL
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LOCATION ROUTE NUMBER CR 1429	LOCATION ROAD NAME N, S, E, W	LOCATION ROUTE TYPE	ROUTE TYPES IR - INTERSTATE ROUTE (INC. TURNING) US - US ROUTE CR - NUMBERED COUNTY ROUTE SR - STATE ROUTE TR - NUMBERED TOWNSHIP ROUTE
-------------------------------------	----------------------------------	---------------------	--

DISTANCE FROM REFERENCE POINT AT 0 FEET 0 YARDS	REFERENCE POINT N, S, E, W	REFERENCE ROUTE NUMBER SR 5	REFERENCE NAME (ROAD, MILEPOST, HOUSE #) REFERENCE ROAD TYPE
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REFERENCE POINT USED 1 - INTERSECTION 2 - MILE POST 3 - HOUSE NUMBER	CRASH LOCATION 01 - NOT AN INTERSECTION 02 - FOUR-WAY INTERSECTION 03 - T-INTERSECTION 04 - Y-INTERSECTION 05 - TRAFFIC CIRCLE/ROUNDOABOUT	06 - FIVE POINT OR MORE 07 - ON RAMP 08 - OFF RAMP 09 - CROSSOVER 10 - DRIVEWAY ALLEY ACCESS	11 - RAILWAY GRADE CROSSING 12 - SHARED-USE PATHS OR TRAILS 99 - UNKNOWN	INTERSECTION RELATED <input checked="" type="checkbox"/>	LOCATION OF FIRST HAZARD EVENT 1 - ON ROADWAY 2 - ON SHOULDER 3 - IN MEDIAN 4 - ON ROADSIDE 5 - ON GORE 6 - OUTSIDE TRAFFICWAY 9 - UNKNOWN
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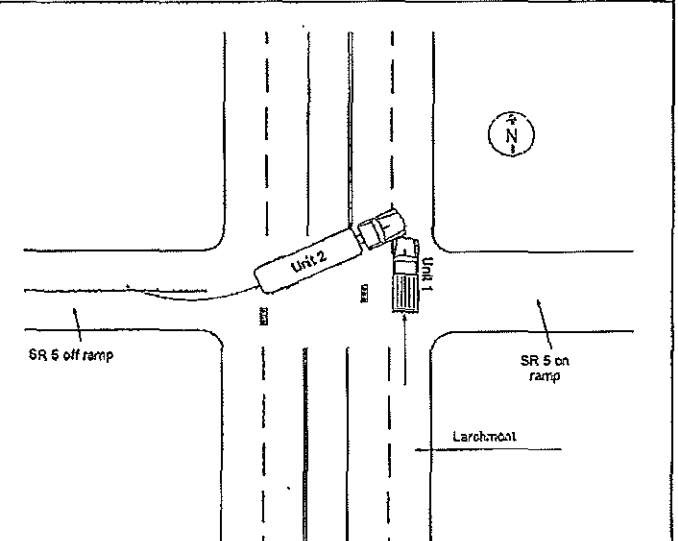
ROAD CONTOUR 1 - STRAIGHT LEVEL 2 - STRAIGHT GRADE 3 - CURVE LEVEL 4 - CURVE GRADE 9 - UNKNOWN	ROAD CONDITIONS PRIMARY SECONDARY 01 - DRY 02 - WET 03 - SHD 04 - ICE 05 - SAND, MUD, DIRT, OIL, GRAVEL 06 - WATER (STANDING, MOVING) 07 - SLUSH 08 - DEBRIS 09 - RUT, HOLES, BUMPS, UNEVEN PAVEMENT 10 - OTHER 99 - UNKNOWN
---	---

MANNER OF CRASH COLLISION/IMPACT 6 - NOT COLLISION BETWEEN TWO MOTOR VEHICLES IN TRANSPORT 2 - REAR-END 3 - HEAD-ON 4 - REAR-TO-REAR 5 - BACK-ANG 6 - ANGLE 7 - SIDESWIPE, SAME DIRECTION 8 - SIDESWIPE, OPPOSITE DIRECTION 9 - UNKNOWN	WEATHER 1 - CLEAR 2 - CLOUDY 3 - FOG, SHD, SMOKE 4 - RAIN 5 - SLEET, HAIL 6 - SNOW 7 - SEVERE CROSSWINDS 8 - BLOWING SAND, SOIL, DIRT, SNOW 9 - OTHER UNKNOWN
--	--

ROAD SURFACE 2 - CONCRETE 3 - BITUMENOUS ASPHALT 4 - SLD, GRAVEL, STONE 5 - DIRT 6 - OTHER	LIGHT CONDITIONS PRIMARY SECONDARY 1 - DAYLIGHT 2 - DAWN 3 - DUSK 4 - DARK - LIGHTED ROADWAY 5 - DARK - ROADWAY NOT LIGHTED 6 - DARK - UNKNOWN ROADWAY LIGHTING 7 - GLASS 8 - OTHER 9 - UNKNOWN	SCHOOL BUS RELATED <input type="checkbox"/> SCHOOL ZONE RELATED <input type="checkbox"/> SCHOOL BUS DIRECTLY INVOLVED <input type="checkbox"/> SCHOOL BUS INDIRECTLY INVOLVED
---	--	--

WORK ZONE RELATED <input type="checkbox"/> WORKERS PRESENT <input type="checkbox"/> LAW ENFORCEMENT PRESENT (OTHER VEHICLE) <input type="checkbox"/> LAW ENFORCEMENT PRESENT (VEHICLE)	TYPE OF WORK ZONE 1 - LANE CLOSURE 2 - LANE SHIFT/CROSSOVER 3 - WORK ON SHOULDER OR MEDIAN 4 - INTERMITTENT OR MOVING WORK 5 - OTHER	LOCATION OF CRASH IN WORK ZONE 1 - BEFORE THE FIRST WORK ZONE WARNING SIGN 2 - ADVANCE WARNING AREA 3 - TRANSITION AREA 4 - ACTIVITY AREA 5 - TERMINATION AREA
---	---	---

NARRATIVE  
Unit #1 was northbound on Larchmont Ave. Unit #2 was stopped at a traffic light on SR 5 eastbound off ramp to Larchmont Ave. Unit #2 traffic light turned green and Unit #2 turned left onto Larchmont. Unit #1 ran a red light and struck Unit #2.



REPORT TAKEN BY <input checked="" type="checkbox"/> POLICE AGENCY <input type="checkbox"/> MOTORIST	<input type="checkbox"/> SUPPLEMENT (CONTINUED ON ADDITIONAL EXTRA REPORT SENT TO ODPB)
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DATE CRASH REPORTED 08/29/2016	TIME CRASH REPORTED 1215	DISPATCH TIME 1215	ARRIVAL TIME 1227	TIME CLEARED 1400	OTHER INVESTIGATION TIME 65	TOTAL MINUTES 170
OFFICER'S NAME Walker, Donald	OFFICER'S BADGE NUMBER 0688	CHECKED BY 0993				



# UNIT

LOCAL REPORT NUMBER

78-1037-78

UNIT NUMBER 1	OWNER NAME: LAST, FIRST, INITIAL (SAME AS DRIVER) Bobersky, Paul, R	OWNER PHONE NUMBER 330-727-1366	DAMAGE SCALE 4	DAMAGE AREA 	
OTHER ADDRESS: CITY, STATE, ZIP (SAME AS DRIVER) 4277 SR 193, Cortland, OH, 44410		VEHICLE IDENTIFICATION NUMBER 9999999999999999	# OCCUPANTS 1		
LP STATE OH	LICENSE PLATE NUMBER N82KJ	VEHICLE MAKE GMC	VEHICLE MODEL Sierra C3500-HD - 3HD	VEHICLE COLOR SIL	
PROOF OF INSURANCE SHOWN	INSURANCE COMPANY Progressive	POLICY NUMBER 57792628	TOWED BY Bud's		
CARRIER NAME, ADDRESS, CITY, STATE, ZIP				CARRIER PHONE	
US DOT	VEHICLE WEIGHT GVWR/GCWR 1 - LESS THAN OR EQUAL TO 10x LB 2 - 10,001 TO 26,000x LB 3 - MORE THAN 26,000x LB	CARGO BODY TYPE 01 - NO CARGO BODY TYPE NOT APPLICABLE 02 - BUS/VAN (9-15 SEATS, NO DRIVER) 03 - BUS (16+ SEATS, NO DRIVER) 04 - VEHICLE TOWING ANOTHER VEHICLE 05 - LOGSKID 06 - INTERMODAL CONTAINER CHASSIS 07 - CARGO VAN ENCLOSED BOX 08 - GRAIN, CHIPS, GRAVEL	TRAFFICWAY DESCRIPTION 1 - TWO-WAY, NOT DIVIDED 2 - TWO-WAY, NOT DIVIDED, CONTINUOUS LEFT TURN LANE 3 - TWO-WAY, DIVIDED, UNPROTECTED/PAINTED OR GRASS (4 FT.) MEDIAN 4 - TWO-WAY, DIVIDED, POSITIVE MEDIAN BARRIER 5 - ONE-WAY TRAFFICWAY		
HM PLACARD ID NO.	HAZARDOUS MATERIAL RELEASED	TYPE OF USE 1 - PERSONAL 2 - COMMERCIAL 3 - GOVERNMENT <input type="checkbox"/> IN EMERGENCY RESPONSE	UNIT TYPE 07 - PASSENGER VEHICLES (LESS THAN 9 PASSENGERS) 01 - SUB-COMPACT 02 - COMPACT 03 - MID SIZE 04 - FULL SIZE 05 - MINIVAN 06 - SPORT UTILITY VEHICLE 07 - PICKUP 08 - VAN 09 - MOTORCYCLE 10 - MOTORCYCLE BI-CYCLE 11 - SNOWMOBILE/ATV 12 - OTHER PASSENGER VEHICLE	<input type="checkbox"/> HAS HM PLACARD	
SPECIAL FUNCTION 01 - NONE	02 - TAXI 03 - RENTAL TRUCK (OVER 15k LBS) 04 - BUS - SCHOOL (PUBLIC OR PRIVATE) 05 - BUS - TRANSIT 06 - BUS - CHARTER 07 - BUS - SHUTTLE 08 - BUS - OTHER	09 - AMBULANCE 10 - FIRE 11 - HIGHWAY MAINTENANCE 12 - MILITARY 13 - POLICE 14 - PUBLIC UTILITY 15 - OTHER GOVERNMENT 16 - CONSTRUCTION EQUIP.	17 - FARM VEHICLE 18 - FARM EQUIPMENT 19 - MOTORHOME 20 - GOLF CART 21 - TRAILER 22 - OTHER (ENUMERATE)	MOST DAMAGED AREA 01 - NONE 02 - CENTER FRONT 03 - FRONT FRONT 04 - FRONT SIDE 05 - FRONT REAR 06 - REAR CENTER 07 - LEFT REAR	08 - LEFT SIDE 09 - LEFT FRONT 10 - TOP AND WINDOWS 11 - UNDERCARRIAGE 12 - LOAD/TRAILER 13 - TOTAL (ALL AREAS) 14 - OTHER
PRE-CRASH ACTIONS 01 - UNKNOWN	MOTORIST 01 - STRAIGHT AHEAD 02 - BACKING 03 - CHANGING LANES 04 - OVERTAKING/PASSING 05 - MAKING RIGHT TURN 06 - MAKING LEFT TURN	07 - MAKING U-TURN 08 - ENTERING TRAFFIC LANE 09 - LEAVING TRAFFIC LANE 10 - PARKED 11 - SLOWING OR STOPPED IN TRAFFIC 12 - DRIVERLESS	13 - NEGOTIATING A CURVE 14 - OTHER MOTORIST ACTION	15 - ENTERING OR CROSSING SPECIFIED LOCATION 16 - WALKING/RUNNING, JOGGING, PLAYING, CYCLING 17 - WORKING 18 - PUSHING VEHICLE 19 - APPROACHING OR LEAVING VEHICLE 20 - STANDING	21 - OTHER NON-MOTORIST ACTION
CONTRIBUTING CIRCUMSTANCE PRIMARY 03	MOTORIST 01 - NONE 02 - FAILURE TO YIELD 03 - RAN RED LIGHT 04 - RAN STOP SIGN 05 - EXCEEDED SPEED LIMIT 06 - UNSAFE SPEED 07 - IMPROPER TURN 08 - LEFT OF CENTER 09 - FOLLOWED TOO CLOSELY/ACDA 10 - IMPROPER LANE CHANGE PASSING OFF ROAD	11 - IMPROPER BACKING 12 - IMPROPER START FROM PARKED POSITION 13 - STOPPED OR PARKED ILLEGALLY 14 - OPERATING VEHICLE IN NEGLIGENT MANNER 15 - SWERVING TO AVOID (DUE TO EXTERNAL CONDITIONS) 16 - WRONG SIDE/WRONG WAY 17 - FAILURE TO CONTROL 18 - VISION OBSTRUCTION 19 - OPERATING DEFECTIVE EQUIPMENT 20 - LOAD SHIFTING/FALLING/SPILLING 21 - OTHER IMPROPER ACTION	NON-MOTORIST 22 - NONE 23 - IMPROPER CROSSING 24 - DARTING 25 - LYING AND/OR ILLEGALLY IN ROADWAY 26 - FAILURE TO YIELD RIGHT OF WAY 27 - NOT VISIBLE (DARK CLOTHING) 28 - INATTENTIVE 29 - FAILURE TO OBEY TRAFFIC SIGNS/SIGNALS/OFFICER 30 - WRONG SIDE OF THE ROAD 31 - OTHER NON-MOTORIST ACTION	VEHICLE DEFECTS 01 - TURN SIGNALS 02 - HEAD LAMPS 03 - TAIL LAMPS 04 - BRAKES 05 - STEERING 06 - TIRE BLOWOUT 07 - WORN OR SUNK TIRES 08 - TRAILER EQUIPMENT DEFECTIVE 09 - MOTOR TROUBLE 10 - DISABLED FROM PRIOR ACCIDENT 11 - OTHER DEFECTS	
SEQUENCE OF EVENTS 1 - 20	NON-COLLISION EVENTS 01 - OVERTURN/ROLLOVER 02 - FIRE/EXPLOSION 03 - IMMERSION 04 - JACKKNEE 05 - CARGO/EQUIPMENT LOSS OR SHIFT	06 - EQUIPMENT FAILURE (CLIMB TIRE, BRAKE FAILURE, ETC.) 07 - SEPARATION OF UNITS 08 - RAN OFF ROAD RIGHT 09 - RAN OFF ROAD LEFT	10 - CROSS MEDIAN OR IMPACT CENTER LINE 11 - OPPOSITE DIRECTION OF TRAVEL 12 - DOWN-HILL RUNAWAY 13 - OTHER NON-COLLISION		
COLLISION WITH PERSON, VEHICLE OR OBJECT NOT FIXED 14 - PEDESTRIAN 15 - PEDALCYCLE 16 - RAILWAY VEHICLE (TRAIN, ENGINE) 17 - ANIMAL - FARM 18 - ANIMAL - DEER 19 - ANIMAL - OTHER 20 - MOTOR VEHICLE IN TRANSPORT	21 - PARKED MOTOR VEHICLE 22 - WORK ZONE MAINTENANCE EQUIPMENT 23 - STRUCK BY FALLING, SHIFTING CARGO OR ANTIWIND GET IN MOTION BY A MOTOR VEHICLE 24 - OTHER MOVABLE OBJECT	25 - IMPACT ATTENUATOR/CRASH CUSHION 26 - BRIDGE OVERHEAD STRUCTURE 27 - BRIDGE PIER OR ABUTMENT 28 - BRIDGE PARAFET 29 - BRIDGE RAIL 30 - GUARDRAIL FACE 31 - GUARDRAIL END 32 - PORTABLE BARRIER	33 - MEDIAN CABLE BARRIER 34 - MEDIAN GUARDRAIL BARRIER 35 - MEDIAN CONCRETE BARRIER 36 - MEDIAN OTHER BARRIER 37 - TRAFFIC SIGN POST 38 - OVERHEAD SIGN POST 39 - LIGHT/LUMINAIRE SUPPORT 40 - UTILITY POLE	41 - OTHER POST, POLE OR SUPPORT 42 - CULVERT 43 - CURB 44 - DITCH 45 - EMBANKMENT 46 - FENCE 47 - MAILBOX 48 - TREE 49 - FIRE HYDRANT 50 - WORK ZONE MAINTENANCE EQUIPMENT 51 - WALL BUILDING TUNNEL 52 - OTHER FIXED OBJECT	
UNIT SPEED 40	POSTED SPEED 45	TRAFFIC CONTROL 04	UNIT DIRECTION FROM 2 TO 1	1 - NORTH 2 - SOUTH 3 - EAST 4 - WEST 5 - NORTHEAST 6 - NORTHWEST 7 - SOUTHWEST 8 - SOUTHWEST 9 - UNKNOWN	
STATED ESTIMATED		01 - NO CONTROLS 02 - STOP SIGN 03 - YIELD SIGN 04 - TRAFFIC SIGNAL 05 - TRAFFIC FLASHERS 06 - SCHOOL ZONE 07 - RAILROAD CROSSINGS 08 - RAILROAD FLASHERS 09 - RAILROAD GATES 10 - CONSTRUCTION BARRICADE 11 - PERSON (FLAGGER, OFFICER) 12 - PAYMENT MARKINGS 13 - CROSSWALK LINES 14 - WALK/DON'T WALK 15 - OTHER 16 - NOT REPORTED			



UNIT

LOCAL REPORT NUMBER

78-1037-78

UNIT NUMBER <b>2</b>	OWNER NAME: LAST, FIRST, MIDDLE (☐ SAME AS DRIVER) <b>XPO, Drayage,</b>	OWNER PHONE NUMBER <b>877-490-0177</b>	DAMAGE SCALE <b>3</b>	DAMAGE AREA FRONT 
OWNER ADDRESS: CITY, STATE, ZIP (☐ SAME AS DRIVER) <b>3201 Center Point, Joliet, IL, 60431</b>			1 - NONE	
LP STATE <b>IL</b>	LICENSE PLATE NUMBER <b>P910080</b>	VEHICLE IDENTIFICATION NUMBER <b>9999999999999999</b>	2 - MINOR	
VEHICLE YEAR <b>2008</b>	VEHICLE MAKE <b>Sterling</b>	VEHICLE MODEL <b>825</b>	3 - FUNCTIONAL	
VEHICLE COLOR <b>WHI</b>			4 - DISABLING	
PROOF OF INSURANCE SHOWN <input checked="" type="checkbox"/>	INSURANCE COMPANY <b>Great America</b>	POLICY NUMBER <b>GTP9229381</b>	9 - UNKNOWN	
TOWED BY <b>Bud's</b>				
CARRIER NAME, ADDRESS, CITY, STATE, ZIP <b>XPO, Drayage, 3201 Center Point, Joliet, IL, 60431</b>				CARRIER PHONE <b>877-490-0177</b>

US DOT <b>118365</b>	VEHICLE WEIGHT GVWR/GCWR <b>3</b> 1 - LESS THAN OR EQUAL TO 10K LB 2 - 10,001 TO 26,000K LBS 3 - MORE THAN 26,000K LBS.	CARGO BODY TYPE <b>07</b> 01 - NO CARGO BODY TYPE NOT APPLICABLE 02 - BUS/VAN (9-15 SEATS, INC DRIVER) 03 - BUS (16+ SEATS, INC DRIVER) 04 - VEHICLE TOWING ANOTHER VEHICLE 05 - LOGGING 06 - INTERMODAL CONTAINER CHASSIS 07 - CARGO VAN ENCLOSED BOX 08 - GRAIN, CHIPS, GRAVEL	TRAFFICWAY DESCRIPTION <b>1</b> 1 - TWO-WAY, NOT DIVIDED 2 - TWO-WAY, NOT DIVIDED, CONTRARIANOUS LEFT TURN LANE 3 - TWO-WAY, DIVIDED, UNPROTECTED/PAINTED OR GRASS (4 FT.) MEDIAN 4 - TWO-WAY, DIVIDED, POSITIVE MEDIAN BARRIER 5 - ONE-WAY TRAFFICWAY
HM PLACARD ID NO.	HAZARDOUS MATERIAL <input type="checkbox"/> RELEASED	09 - POLE 10 - CARGO TANK 11 - FLAT BED 12 - DUMP 13 - CONCRETE MIXER 14 - AUTO TRANSPORTER 15 - GARBAGE/REFUSE 99 - OTHER/UNKNOWN	<input type="checkbox"/> HIT / STOP UNIT
HM CLASS NUMBER			

NON-MOTORIST LOCATION PRIOR TO IMPACT <input type="checkbox"/> 01 - INTERSECTION - MARKED CROSSWALK 02 - INTERSECTION - NO CROSSWALK 03 - INTERSECTION - OTHER 04 - MOBILLOCK - MARKED CROSSWALK 05 - TRAVEL LANE - OTHER LOCATION 06 - BI-CYCLE LANE 07 - SHOULDER/ROADSIDE 08 - SIDEWALK 09 - MEDIAN CROSSING ISLAND 10 - DRIVEWAY ACCESS 11 - SHARED-USE PATH OR TRAIL 12 - NON-TRAFFICWAY AREA 99 - OTHER/UNKNOWN	TYPE OF USE <b>2</b> 1 - PERSONAL 2 - COMMERCIAL 3 - GOVERNMENT <input type="checkbox"/> IN EMERGENCY RESPONSE	UNIT TYPE <b>17</b> PASSENGER VEHICLES (LESS THAN 9 PASSENGERS) 01 - SUB-COMPACT 02 - COMPACT 99 - UNKNOWN OR HIT/STOP 03 - MID SIZE 04 - FULL SIZE 05 - MINIVAN 06 - SPORT UTILITY VEHICLE 07 - PICKUP 08 - VAN 09 - MOTORCYCLE 10 - MOTORBIKE/BICYCLE 11 - SNOWMOBILE/ATV 12 - OTHER PASSENGER VEHICLE	MED. HEAVY TRUCKS OR COMBO UNITS > 10K BUS/VAN/LIMO/9 OR MORE INCLUDING DR. 13 - SINGLE UNIT TRUCK OR VAN 2AXLE, 6 TIRES 14 - SINGLE UNIT TRUCK; 3+ AXLES 15 - SINGLE UNIT TRUCK/ TRAILER 16 - TRUCK/TRACTOR (BOBTAIL) 17 - TRACTOR-SEMI-TRAILER 18 - TRACTOR/DOUBLE 19 - TRACTOR/TripLES 20 - OTHER MED. HEAVY VEHICLE	21 - BUS/VAN (9-15 SEATS, INC DRIVER) 22 - BUS (16+ SEATS, INC DRIVER) 23 - ANIMAL WITH RIDER 24 - ANIMAL WITH BUCCOY, WAGON, SURREY 25 - BICYCLE/PEDALCYCLIST 26 - PEDESTRIAN/WALKER 27 - OTHER NON-MOTORIST
<input type="checkbox"/> HAS HM PLACARD				

SPECIAL FUNCTION <b>01</b> 01 - NONE 02 - TAXI 03 - RENTAL TRUCK (OVER 10K LBS) 04 - BUS - SCHOOL (PUBLIC OR PRIVATE) 05 - BUS - TRANSIT 06 - BUS - CHARTER 07 - BUS - SHUTTLE 08 - BUS - OTHER 09 - AMBULANCE 10 - FIRE 11 - HIGHWAY MAINTENANCE 12 - MILITARY 13 - POLICE 14 - PUBLIC UTILITY 15 - OTHER GOVERNMENT 16 - CONSTRUCTION EQUIP.	09 - FARM VEHICLE 17 - FARM EQUIPMENT 18 - MOTORHOME 19 - GOLF CART 20 - TRAILER 21 - TRAILER 22 - OTHER (EXPLAN IN NARRATIVE)	MOST DAMAGED AREA <b>04</b> 01 - NONE 02 - CENTER FRONT 03 - FRONT FRONT 04 - RIGHT SIDE 05 - RIGHT REAR 06 - REAR CENTER 07 - LEFT REAR 08 - LEFT SIDE 09 - LEFT FRONT 10 - TOP AND WINDOWS 11 - UNDERCARRIAGE 12 - LOAD/TRAILER 13 - TOTAL (ALL AREAS) 14 - OTHER	ACTION <b>4</b> 1 - NON-CONTACT 2 - NON-COLLISION 3 - STRUCK 4 - STRUCK 5 - STRUCK/STRUCK 9 - UNKNOWN
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PRIOR CRASH ACTIONS <b>06</b> MOTORIST 01 - STRAIGHT AHEAD 02 - BACKING 03 - CHANGING LANES 04 - OVERTAKING/PASSING 05 - MAKING RIGHT TURN 06 - MAKING LEFT TURN 07 - MAKING U-TURN 08 - ENTERING TRAFFIC LANE 09 - LEAVING TRAFFIC LANE 10 - PARKED 11 - SLOWING OR STOPPED BY TRAFFIC 12 - DRIVELESS 13 - NEGOTIATING A CURVE 14 - OTHER MOTORIST ACTION NON-MOTORIST 15 - ENTERING OR CROSSING SPECIFIED LOCATION 16 - WALKING, RUNNING, JOGGING, PLAYING, CYCLING 17 - WORKING 18 - PUSHING VEHICLE 19 - APPROACHING OR LEAVING VEHICLE 20 - STANDING 21 - OTHER NON-MOTORIST ACTION
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CONTRIBUTING CIRCUMSTANCE PRIMARY <b>01</b> 01 - NONE 02 - FAILURE TO YIELD 03 - RAN RED LIGHT 04 - RAN STOP SIGN 05 - EXCEEDED SPEED LIMIT 06 - UNSAFE SPEED 07 - IMPROPER TURN 08 - LEFT OF CENTER 09 - FOLLOWED TOO CLOSELY/ACDA 10 - IMPROPER LANE CHANGE /PASSING OFF ROAD SECONDARY <input type="checkbox"/> 99 - UNKNOWN	11 - IMPROPER BACKING 12 - IMPROPER START FROM PARKED POSITION 13 - STOPPED OR PARKED ILLEGALLY 14 - OPERATING VEHICLE IN NEGLIGENT MANNER 15 - SWERVING TO AVOID (DUE TO EXTERNAL CONDITIONS) 16 - WRONG SIDE/WRONG WAY 17 - FAILURE TO CONTROL 18 - VISION OBSTRUCTION 19 - OPERATING DEFECTIVE EQUIPMENT 20 - LOAD SHIFTING/FALLING/SPILLING 21 - OTHER IMPROPER ACTION	NON-MOTORIST 22 - NONE 23 - IMPROPER CROSSING 24 - DARTING 25 - LYING AND/OR ILLEGALLY IN ROADWAY 26 - FAILURE TO YIELD RIGHT OF WAY 27 - NOT VISIBLE (DARK CLOTHING) 28 - INATTENTIVE 29 - FAILURE TO OBEY TRAFFIC SIGNS /SIGNALS/OFFICER 30 - WRONG SIDE OF THE ROAD 31 - OTHER NON-MOTORIST ACTION	VEHICLE DEFECTS <input type="checkbox"/> 01 - TURN SIGNALS 02 - HEAD LAMPS 03 - TAIL LAMPS 04 - BRAKES 05 - STEERING 06 - TIRE BLOWOUT 07 - WORK OR SUNK TIRES 08 - TRAILER EQUIPMENT DEFECTIVE 09 - MOTOR TROUBLE 10 - DISABLED FROM PRIOR ACCIDENT 11 - OTHER DEFECTS
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SEQUENCE OF EVENTS 1 <b>20</b> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> FIRST HARMFUL EVENT <b>1</b> SECOND HARMFUL EVENT <b>1</b> 99 - UNKNOWN	NON-COLLISION EVENTS 01 - OVERTURN/Rollover 02 - FIRE EXPLOSION 03 - IMBERSION 04 - JACKOLFE 05 - CARGO/EQUIPMENT LOSS OR SHIFT 06 - EQUIPMENT FAILURE (BLEW TIRE, BRAKE FAILURE, ETC) 07 - SEPARATION OF UNITS 08 - RAN OFF ROAD RIGHT 09 - RAN OFF ROAD LEFT 10 - CROSS MEDIAN 11 - CROSS CENTER LINES 12 - DOWNHILL RUNAWAY 13 - OTHER NON-COLLISION
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COLLISION WITH PERSON, VEHICLE OR OBJECT NOT FIXED 14 - PEDESTRIAN 15 - PEDALCYCLE 16 - RAILWAY VEHICLE (TRUCK ENGINE) 17 - ANIMAL - FARM 18 - ANIMAL - DEER 19 - ANIMAL - OTHER 20 - MOTOR VEHICLE IN TRANSPORT 21 - PARKED MOTOR VEHICLE 22 - WORK ZONE MAINTENANCE EQUIPMENT 23 - STRUCK BY FALLING, SHIFTING CARGO OR ANYTHING SET IN MOTION BY A MOTOR VEHICLE 24 - OTHER MOVABLE OBJECT 25 - IMPACT ATTENUATOR, CRASH CUSHION 26 - BRIDGE OVERHEAD STRUCTURE 27 - BRIDGE PIER OR ABUTMENT 28 - BRIDGE PARAPET 29 - BRIDGE RAIL 30 - GUARDRAIL FACE 31 - GUARDRAIL END 32 - PORTABLE BARRIER 33 - MEDIAN CABLE BARRIER OR SUPPORT 34 - MEDIAN GUARDRAIL BARRIER 35 - MEDIAN CONCRETE BARRIER 36 - MEDIAN OTHER BARRIER 37 - TRAFFIC SIGN POST 38 - OVERHEAD SIGN POST 39 - LIGHT/LUMINAIRE SUPPORT 40 - UTILITY POLE 41 - OTHER POST, POLE OR SUPPORT 42 - CULVERT 43 - CURB 44 - DITCH 45 - EMBANKMENT 46 - FENCE 47 - MAILBOX 48 - TREE 49 - FIRE HYDRANT 50 - WORK ZONE MAINTENANCE EQUIPMENT 51 - WALL, BUILDING, TUNNEL 52 - OTHER FIXED OBJECT
--

UNIT SPEED <b>7</b>	POSTED SPEED <b>45</b>	TRAFFIC CONTROL <b>04</b> 01 - NO CONTACTS 02 - STOP SIGN 03 - YIELD SIGN 04 - TRAFFIC SIGNAL 05 - TRAFFIC FLASHERS 06 - SCHOOL ZONE 07 - RAILROAD CROSSINGS 08 - RAILROAD FLASHERS 09 - RAILROAD GATES 10 - CONSTRUCTION BARRICADE 11 - PERSON (FLAGGER, OFFICER) 12 - PAVEMENT MARKINGS 13 - CROSSWALK LINES 14 - WALK/DONT WALK 15 - OTHER 16 - NOT REPORTED	UNIT DIRECTION FROM <b>4</b> TO <b>1</b> 1 - NORTH 2 - SOUTH 3 - EAST 4 - WEST 5 - NORTHEAST 6 - NORTHWEST 7 - SOUTHEAST 8 - SOUTHWEST 9 - UNKNOWN
<input checked="" type="checkbox"/> STATED <input type="checkbox"/> ESTIMATED			



# MOTORIST / NON-MOTORIST / OCCUPANT

LOCAL REPORT NUMBER

78-1037-78

UNIT NUMBER 1	NAME: LAST, FIRST, MIDDLE Bobersky, Paul, R	DATE OF BIRTH 07/28/1962	AGE 54	GENDER <input checked="" type="checkbox"/> M F - FEMALE M - MALE
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ADDRESS, CITY, STATE, ZIP 4277 SR 193, Cortland, OH, 44410	CONTACT PHONE - INCLUDE AREA CODE 330-727-1366
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INJURIES <input checked="" type="checkbox"/>	INJURED TAKEN BY <input checked="" type="checkbox"/>	EMS AGENCY	MEDICAL FACILITY INJURED TAKEN TO	SAFETY EQUIPMENT USED 04	DOT COMPLIANT <input type="checkbox"/> MOTORCYCLE HELMET	SEATING POSITION 01	AIR BAG USAGE 2	EJECTION 1	TRAPPED 1		
OL STATE OH	OPERATOR LICENSE NUMBER RK714767	OL CLASS 4	No <input type="checkbox"/> VALID DL	M/C <input type="checkbox"/> END	CONDITION 1	ALCOHOL/DRUG SUSPECTED 1	ALCOHOL TEST STATUS 1	ALCOHOL TEST TYPE 1	ALCOHOL TEST VALUE	DRUG TEST STATUS 1	DRUG TEST TYPE

OFFENSE CHARGED ( <input type="checkbox"/> LOCAL CODE ) 4511.13	OFFENSE DESCRIPTION Signal lights	CITATION NUMBER OHP780688082920161	HANDS-FREE DEVICE USED <input type="checkbox"/>	DRIVER DISTRACTED BY 1
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UNIT NUMBER 2	NAME: LAST, FIRST, MIDDLE Santiago, Jesus, A	DATE OF BIRTH 12/09/1986	AGE 49	GENDER <input checked="" type="checkbox"/> M F - FEMALE M - MALE
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ADDRESS, CITY, STATE, ZIP 4100 Westbrook, Brunswick, OH, 44212	CONTACT PHONE - INCLUDE AREA CODE 216-978-9451
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INJURIES <input checked="" type="checkbox"/>	INJURED TAKEN BY <input checked="" type="checkbox"/>	EMS AGENCY	MEDICAL FACILITY INJURED TAKEN TO	SAFETY EQUIPMENT USED 04	DOT COMPLIANT <input type="checkbox"/> MOTORCYCLE HELMET	SEATING POSITION 01	AIR BAG USAGE 5	EJECTION 1	TRAPPED 1		
OL STATE OH	OPERATOR LICENSE NUMBER RT654907	OL CLASS 1	No <input type="checkbox"/> VALID DL	M/C <input type="checkbox"/> END	CONDITION 1	ALCOHOL/DRUG SUSPECTED 1	ALCOHOL TEST STATUS 1	ALCOHOL TEST TYPE 1	ALCOHOL TEST VALUE	DRUG TEST STATUS 1	DRUG TEST TYPE

OFFENSE CHARGED ( <input type="checkbox"/> LOCAL CODE )	OFFENSE DESCRIPTION	CITATION NUMBER	HANDS-FREE DEVICE USED <input type="checkbox"/>	DRIVER DISTRACTED BY 1
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INJURIES	INJURED TAKEN BY	SAFETY EQUIPMENT USED	99 - UNKNOWN SAFETY EQUIPMENT
1 - NO INJURY / NONE REPORTED 2 - POSSIBLE 3 - NON-INFACTATING 4 - INFACTATING 5 - FATAL	1 - NOT TRANSPORTED / TREATED AT SCENE 2 - EMS 3 - POLICE 4 - OTHER 9 - UNKNOWN	MOTORIST	NON-MOTORIST
		01 - NONE USED - VEHICLE OCCUPANT 02 - S SHOULDER BELT ONLY USED 03 - LAP BELT ONLY USED 04 - S SHOULDER AND LAP BELT ONLY USED	05 - CHILD RESTRAINT SYSTEM - FORWARD FACING 06 - CHILD RESTRAINT SYSTEM - REAR FACING 07 - BOOSTER SEAT 08 - HELMET USED 09 - NONE USED 10 - HELMET USED 11 - PROTECTIVE PADS USED (ELBOW, KNEE, ETC)

SEATING POSITION	AIR BAG USAGE
01 - FRONT - LEFT SIDE (NON-MOTORIST DRIVER) 02 - FRONT - MIDDLE 03 - FRONT - RIGHT SIDE 04 - SECOND - LEFT SIDE (PASSENGER, PASSENGER) 05 - SECOND - MIDDLE 06 - SECOND - RIGHT SIDE 07 - THIRD - LEFT SIDE (MOTORCYCLE SIDE CAR) 08 - THIRD - MIDDLE 09 - THIRD - RIGHT SIDE 10 - SLEEPER SECTION OF CAB (TRUCK) 11 - PASSENGER IN OTHER ENCLOSED CARGO AREA (POST-TENSION UNIT, SLEEPER CAB, PICKUP WITH CAB)	1 - NOT DEPLOYED 2 - DEPLOYED FRONT 3 - DEPLOYED SIDE 4 - DEPLOYED BOTH FRONT/SIDE 5 - NOT APPLICABLE 9 - DEPLOYMENT UNKNOWN

EJECTION	TRAPPED	OPERATOR LICENSE CLASS	CONDITION	ALCOHOL/DRUG SUSPECTED
1 - NOT EJECTED 2 - TOTALLY EJECTED 3 - PARTIALLY EJECTED 4 - NOT APPLICABLE	1 - NOT TRAPPED 2 - EXTRICATED BY MECHANICAL MEANS 3 - EXTRICATED BY NON-MECHANICAL MEANS	1 - CLASS A 2 - CLASS B 3 - CLASS C 4 - REGULAR CLASS (OTHER "D") 5 - MC/MOPED ONLY	1 - APPARENTLY NORMAL 2 - PHYSICAL IMPAIRMENT 3 - EMOTIONAL (DEPRESSED, ANGRY, DISTURBED) 4 - ILLNESS	5 - FELL ASLEEP, FARTED, FATIGUE 6 - UNDER THE INFLUENCE OF MEDICATIONS, DRUGS, ALCOHOL 7 - OTHER 1 - NONE 2 - YES - ALCOHOL SUSPECTED 3 - YES - HAD NOT IMPAIRED 4 - YES - DRUGS SUSPECTED 5 - YES - ALCOHOL AND DRUGS SUSPECTED

ALCOHOL TEST STATUS	ALCOHOL TEST TYPE	DRUG TEST STATUS	DRUG TEST TYPE	DRIVER DISTRACTED BY
1 - NONE GIVEN 2 - TEST REFUSED 3 - TEST GIVEN, CONTAMINATED SAMPLE/UNUSUAL 4 - TEST GIVEN, RESULTS KNOWN 5 - TEST GIVEN, RESULTS UNKNOWN	1 - NONE 2 - BLOOD 3 - URINE 4 - BREATH 5 - OTHER	1 - NONE GIVEN 2 - TEST REFUSED 3 - TEST GIVEN, CONTAMINATED SAMPLE/UNUSUAL 4 - TEST GIVEN, RESULTS KNOWN 5 - TEST GIVEN, RESULTS UNKNOWN	1 - NONE 2 - BLOOD 3 - URINE 4 - OTHER	1 - NO DISTRACTION REPORTED 2 - PHONE 3 - TEXTING / EMAILING 4 - ELECTRONIC COMMUNICATION DEVICE 5 - OTHER ELECTRONIC DEVICE (MUSIC/MP3, VIDEO, DVD) 6 - OTHER INSIDE THE VEHICLE 7 - EXTERNAL DISTRACTION

UNIT NUMBER	NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH	AGE	GENDER <input type="checkbox"/> F - FEMALE M - MALE
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ADDRESS, CITY, STATE, ZIP	CONTACT PHONE - INCLUDE AREA CODE
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INJURIES <input type="checkbox"/>	INJURED TAKEN BY <input type="checkbox"/>	EMS AGENCY	MEDICAL FACILITY INJURED TAKEN TO	SAFETY EQUIPMENT USED	DOT COMPLIANT <input type="checkbox"/> MOTORCYCLE HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED
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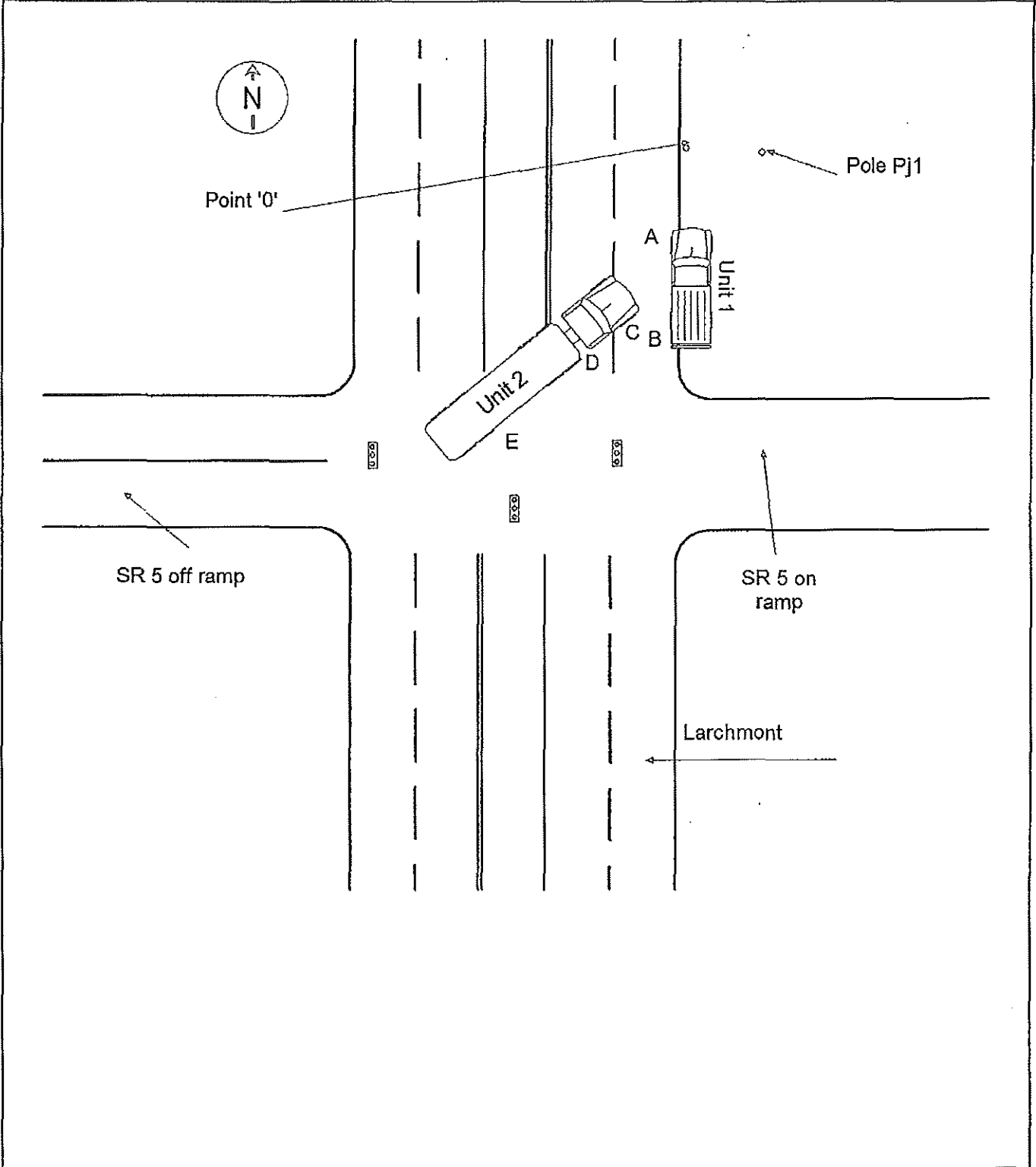
UNIT NUMBER	NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH	AGE	GENDER <input type="checkbox"/> F - FEMALE M - MALE
-------------	---------------------------	---------------	-----	---

ADDRESS, CITY, STATE, ZIP	CONTACT PHONE - INCLUDE AREA CODE
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INJURIES <input type="checkbox"/>	INJURED TAKEN BY <input type="checkbox"/>	EMS AGENCY	MEDICAL FACILITY INJURED TAKEN TO	SAFETY EQUIPMENT USED	DOT COMPLIANT <input type="checkbox"/> MOTORCYCLE HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED
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OHIO TRAFFIC ACCIDENT - OH2 DIAGRAM

LOCAL REPORT NUMBER <b>78-1037-78</b>	REPORTING AGENCY <b>Ohio State Highway Patrol</b>	REPORTING AGENCY <b>08/29/2016</b>
IN COUNTY OF <b>Trumbull County</b>	ACCIDENT LOCATION <b>1429</b>	



OFFICERS SIGNATURE	BADGE NO. <b>0688</b>
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## OHIO TRAFFIC ACCIDENT - OH2 NARRATIVE

LOCAL REPORT NUMBER <b>78-1037-78</b>	REPORTING AGENCY <b>Ohio State Highway Patrol</b>	DATE OF CRASH <b>08/29/2016</b>
IN COUNTY OF <b>Trumbull County</b>	ACCIDENT LOCATION <b>1429</b>	

## Damage:

Unit #1- Contact damage to the front bumper, hood, grille, windshield and both front fenders.

Unit #2- Contact damage to the right gas tank and right fender.

No damage to the trailer

RP T791909 TN

General freight

15,000 pounds

Trailer owner same as tractor

Photo's taken by:

Trooper D. E. Walker U-688

This crash is marked no photo's due to a computer malfunction during the upload process. Photo's are not available.

Hazmat was called due to 40 to 50 gallons of gas leaking out of the gas tank fro Unit #2. Ohio EPA was also on scene, they requested Bud's Towing to remove the infected dirt.

Point '0' is due west of Pole OE Pj1 at the east edge line of the road.

Baseline is the east edge line of the road.

RP	AE	FE	Description
A	6.1	5.4	Left front tire #1
B	10.10	3.0	Right front tire #2
C	13.0	5.4	Left rear tire #1
D	20.4	4.0	Right rear #2
E	48.9	40.0	Right rear trailer #1

OFFICERS SIGNATURE	BADGE NO. <b>0688</b>
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ADMINISTRATIVE	AGENCY NAME <b>Bazetta Township Police Department</b>		INCIDENT NUMBER-INVESTIGATIVE NUMBER <b>16-08-145</b>		
	CALL NUMBER		GEO CODE <b>PRECINCT E</b>		
	TOD <b>12:11</b>	<input checked="" type="checkbox"/> INCIDENT (NON-CRIMINAL)			
	TOA <b>12:16</b>	<input type="checkbox"/> OFFENSE			
TOC <b>14:17</b>	<input type="checkbox"/> SUPPLEMENT			CLEARANCES A <input type="checkbox"/> Death of Suspect    G <input type="checkbox"/> Arrest - Juvenile B <input type="checkbox"/> Prosecution Declined    H <input type="checkbox"/> Warrant Issued C <input type="checkbox"/> In Custody of Other Jurisd.    I <input type="checkbox"/> Invest Pending D <input type="checkbox"/> Victim Refused to Coop.    J <input checked="" type="checkbox"/> Closed E <input type="checkbox"/> Juvenile/No Custody    K <input type="checkbox"/> Unfounded F <input type="checkbox"/> Arrest - Adult    U <input type="checkbox"/> Unknown	
Printed: 08-30-2016 08:20		<b>OHIO UNIFORM INCIDENT REPORT</b>			
MONTH	REPORT DATE/TIME DAY YEAR TIME	MONTH	INCIDENT OCCURRED FROM DAY YEAR TIME	MONTH	INCIDENT OCCURRED TO DAY YEAR TIME
08	30 2016 08:04	08	29 2016 12:09	08	29 2016 14:17
INCIDENT LOCATION (Street, Apt. City, State, Zip) <b>0 LARCHMONT AVE @ BYPASS, WARREN, OH 44481</b>					

OFFENSE	OFFENSE CODE	A/C	F/M & DEG.	RACE/BIAS	AGENCY	CONT.	TYPE CRIMINAL ACTIVITY
1 ASSIST POLICE DEPT	1 APD						1. 2. 3. (Enter up to three for each offense)
2.	2.						1. 2. 3. B - Buying/Rec. C - Cultivating/Mfg./Pub. D - Distributing/Selling E - Exploiting Children O - Oper./Promoting/Ass. P - Possessing/Concealing T - Transp./Transmitting U - Using/Consuming
3.	3.						1. 2. 3.
4.	4.						1. 2. 3.
5.	5.						1. 2. 3.

LOCATION OF OFFENSE (Enter up to two)

1. 2.	12 Jail/Prison 13 Parking Garage 14 Other Public Access Buildings	59 Daycare Facility	40 Other Retail Store 41 Factory/Mfg/Plant 42 Other Building	OTHER 53 Abandoned / Condemned Structure 55 Arena / Stadium Fairgrounds/Colliseum 58 Cargo Container 60 Dock/Wharf/Freight/ Modal Terminal 61 Farm Facility 62 Gambling Facility/ Casino/Race Track 63 Military Installation 65 Shelter-Mission/ Homeless 66 Tribal Lands 67 Other
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RESIDENTIAL STRUCTURE  
01 Single Family Home  
02 Multiple Dwelling  
03 Residential Facility  
04 Other Residential  
05 Garage/Shed

PUBLIC ACCESS BLDGS.  
06 Transit Facility  
07 Government Office  
08 School  
09 College  
07 Library  
10 Church  
11 Hospital

COMMERCIAL LOCATIONS  
15 Auto Shop  
16 Financial Institution  
17 Barber/Beauty Shop  
18 Hotel/Motel  
19 Dry Cleaners/Laundry  
20 Professional Office  
21 Doctor's Office  
22 Other Business Office  
23 Amusement Center  
24 Rental Storage Facility  
25 Other Commercial Service  
56 ATM Machine Separate from Bank

RETAIL  
26 Bar  
27 Buy/Sell/Trade Shop  
28 Restaurant  
29 Gas Station  
30 Auto Sales Lot  
31 Jewelry Store  
32 Clothing Store  
33 Drugstore  
34 Liquor Store  
35 Shopping Mall  
36 Sporting Goods  
37 Grocery/Supermarket  
38 Variety/Convenience  
39 Department Store

OUTSIDE  
43 Yard  
44 Construction Site  
45 Lake/Waterway  
46 Fields/Woods  
47 Street  
48 Parking Lot  
49 Park/Playground  
50 Cemetery  
51 Public Transit Vehicle  
52 Other Outside Location  
57 Camp/Campground  
64 Rest Area

SUSPECTED OF USING  
 A ALCOHOL  
 D DRUGS  
 C COMPUTER EQUIPMENT  
 N NOT APPLICABLE

TYPE WEAPON/FORCE USED  
1. 2. 3.  
(Enter up to Three Codes)

METHOD OF ENTRY - MOTOR VEHICLE THEFT

<input type="checkbox"/> FORCE <input type="checkbox"/> NO FORCE	<input type="checkbox"/> 01 MOTOR RUNNING/KEYS IN CAR <input type="checkbox"/> 02 UNLOCKED <input type="checkbox"/> 03 DUPLICATE KEY USED <input type="checkbox"/> 04 WINDOW BROKEN <input type="checkbox"/> 05 TOWED	<input type="checkbox"/> 06 HOT WIRE <input type="checkbox"/> 07 SLIM JIM/COAT HANGER <input type="checkbox"/> 08 TUMBLERS REMOVED <input type="checkbox"/> 09 COLUMN PEELED <input type="checkbox"/> 10 IGNITION PEELED
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METHOD OF ENTRY - BURGLARY/B & E

ENTRY	EXIT	ENTRY	EXIT	ENTRY	EXIT
<input type="checkbox"/> 1. BASEMENT <input type="checkbox"/> 2. 1st FLOOR <input type="checkbox"/> 3. 2nd FLOOR <input type="checkbox"/> 4. OTHER	<input type="checkbox"/> 1. DOOR <input type="checkbox"/> 2. WINDOW <input type="checkbox"/> 3. GARAGE <input type="checkbox"/> 4. SKYLIGHT <input type="checkbox"/> 5. OTHER	<input type="checkbox"/> 1. FRONT <input type="checkbox"/> 2. SIDE <input type="checkbox"/> 3. REAR <input type="checkbox"/> 4. ROOF <input type="checkbox"/> 5. OTHER			

METHODS OF OPERATION  
 Y  N

VICTIM

*NO. VICTIMS	*VICTIM TYPE	<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> B. BUSINESS	<input type="checkbox"/> F. FINANCIAL INSTITUTION <input type="checkbox"/> G. GOVERNMENT	<input type="checkbox"/> P. POLICE OFFICER (ON THE LINE OF DUTY) <input type="checkbox"/> R. RELIGIOUS ORGANIZATION	<input type="checkbox"/> S. SOCIETY <input type="checkbox"/> U. UNKNOWN	<input type="checkbox"/> O. OTHER
NAME (Last, First, Middle)	PHONE					
ADDRESS (Street, Apt., City, State, Zip)	PHONE					
EMPLOYER NAME AND (Street, Apt., City, State, Zip)	ADDRESS					
*AGE/DOB	*SEX	*RACE <input type="checkbox"/> B <input type="checkbox"/> A <input type="checkbox"/> W <input type="checkbox"/> I <input type="checkbox"/> U	HEIGHT	WEIGHT	HAIR	EYES
OCCUPATION	*RESIDENT STATUS	<input type="checkbox"/> RESIDENT <input type="checkbox"/> TOURIST	<input type="checkbox"/> MILITARY <input type="checkbox"/> STUDENT	<input type="checkbox"/> OTHER <input type="checkbox"/> UNKNOWN		
<input type="checkbox"/> VICTIM INJURED	IF INJURED DESCRIBE INJURIES					
*AGG. ASLT/HOMICIDE CIR.	*VICTIM/SUSPECT RELATIONSHIP	*VICTIM/OFFENSE LINK				
My signature verifies that the information on this report is accurate and true					DATE	

REPORTING OFFICER <b>RENTZ, SHAWN P.</b>	BADGE NO. <b>1322</b>	DATE <b>08-30-2016</b>
APPROVING OFFICER <b>HOVIS, MICHAEL J.</b>	BADGE NO. <b>1301</b>	DATE <b>08-30-2016</b>
<input type="checkbox"/> FOLLOW UP	If yes, follow-up assignment	
ADDITIONAL SUPPLEMENTS <input type="checkbox"/> VICTIM WITNESS <input type="checkbox"/> SUSPECT/ARRESTEE	<input type="checkbox"/> PROPERTY <input checked="" type="checkbox"/> NARRATIVE	<input type="checkbox"/> STATEMENTS <input type="checkbox"/> OTHER
FORM RECEIVED BY: <input type="checkbox"/> INVESTIGATION	<input type="checkbox"/> INTELLIGENCE <input type="checkbox"/> RECORDS	SPECIAL COPIES

INCIDENT NUMBER  
**16-08-145**

# INCIDENT REPORT - PART 2

INCIDENT NUMBER **16-08-146**

OFFENSE \_\_\_\_\_ INCIDENT DATE/TIME **08-29-2016 12:09**

REPORTEE	NO. _____ NAME (Last, First, Middle) _____ *AGE/ D.O.B. _____
	ADDRESS (Street, Apt., City, State, Zip) _____ PHONE _____
	EMPLOYER NAME AND ADDRESS (Street, Apt., City, State, Zip) _____ PHONE _____

VEHICLE	<input type="checkbox"/> STATEMENTS OBTAINED TYPE <input type="checkbox"/> WRITTEN <input type="checkbox"/> ORAL <input type="checkbox"/> TAPED <input type="checkbox"/> OTHER	
	CHECK CATEGORIES <input type="checkbox"/> STOLEN <input type="checkbox"/> RECOVERED <input type="checkbox"/> IMPOUNDED <input type="checkbox"/> RECEIVED <input type="checkbox"/> SUSPECT'S VEHICLE <input type="checkbox"/> VICTIM'S VEHICLE <input type="checkbox"/> UNAUTH. USE <input type="checkbox"/> ABANDONED	
	NO. _____	<input type="checkbox"/> DAMAGE TO VEHICLE LIC _____ LIS _____ LIY _____ LIT _____ VIN/OAN _____ *VALUE _____ <input type="checkbox"/> THEFT FROM VEHICLE
	VYR _____ VMA _____ VMO _____ VST _____ VCO TOP BOTTOM _____	<input type="checkbox"/> VEHICLE LOCKED <input type="checkbox"/> KEYS IN VEHICLE <input type="checkbox"/> HOLD VEHICLE <input type="checkbox"/> RELEASE CONTENTS
	VEHICLE ASSOC W/ SUSPECT# _____ VEHICLE ASSOC W/ VICTIM# _____	<input type="checkbox"/> VEHICLE TOWED TOWED BY _____ OWNERSHIP VERIFIED BY: <input type="checkbox"/> TAG RECEIPT <input type="checkbox"/> TITLE <input type="checkbox"/> BILL OF SALE <input type="checkbox"/> OTHER
	STOLEN MOTOR VEHICLE ONLY NO. STOLEN _____ AREA STOLEN: <input type="checkbox"/> RESID. <input type="checkbox"/> BUSINESS <input type="checkbox"/> RURAL ADDITIONAL DESCRIPTION _____	AUTO INSURANCE NAME (Company) ADDRESS (Street, City, State, Zip) _____ PHONE _____

PROPERTY	TYPE PROPERTY LOSS (Enter Code Below) 1. NONE 2. BURNED 3. COUNTERFEITED/FORGEO 4. DESTROYED/DAMAGED/VANDALIZED 5. STOLEN/ETC. 6. SEIZED 7. RECOVERED 8. UNKNOWN P. PHOTO E. EVIDENCE	TOTAL VALUE
	*LOSS CODE QUANTITY DESCRIPTION *PROP CODE *VALUE	
	VICT. NO. VEH. NO. MAKE/BRAND MODEL DATE RECOVERED	
	SERIAL NUMBER NCIC NUMBER OTHER NUMBER	
	*LOSS CODE QUANTITY DESCRIPTION *PROP CODE *VALUE	
	VICT. NO. VEH. NO. MAKE/BRAND MODEL DATE RECOVERED	
	SERIAL NUMBER NCIC NUMBER OTHER NUMBER	
	*LOSS CODE QUANTITY DESCRIPTION *PROP CODE *VALUE	
	VICT. NO. VEH. NO. MAKE/BRAND MODEL DATE RECOVERED	
	SERIAL NUMBER NCIC NUMBER OTHER NUMBER	
	PROPERTY CODES: EXCHANGE MEDIUMS 01 Money 02 Credit/Debit Card 03 Negotiable Instruments 04 Other Exchange Mediums DOCUMENTS 05 Non-Negotiable Instruments 06 Personal Papers 07 Other Documents VALUABLES 08 Jewelry/Precious Metals 09 Art Objects, Antiques 10 Other Valuables PERSONAL EFFECTS 11 Clothing/Furs 12 Purses/Wallets/Bags 13 Other Personal Effects HOUSEHOLD ITEMS 14 Household Items EQUIPMENT 15 Drug/Narcotic Equip. 16 Gambling Equipment 17 Computer Hardware/Soft. 18 Office Equipment 19 Stereo/TV Equipment 20 Recordings - Audio Vis. 21 Sports Equipment 22 Photographic Equipment 23 Farm Equipment 24 Heavy Construction/Industrial 25 Building Supplies 26 Tools 27 Vehicle Parts/Accessories 28 Aircraft Parts/Accessories 29 School Supplies 30 Artistic Supplies/Accessories 31 Camping/Hunting/Fishing Equipment/Supplies 32 Law Enforcement Equip. 33 Lawn/Yard/Garden Equip. 34 Logging Equipment 35 Musical Instruments 36 Portable Electronic Equip. 37 Watercraft Equip./Parts/ACC. 38 Other Equipment 39 Alcohol 40 Drugs/Narcotics 41 Recreational Goods 42 Chemicals 43 Crops 44 Explosives 45 Fuel 46 ANIMALS 47 Livestock 48 Household Pets 49 Single Occupancy 50 Other Dwellings 51 Commercial Bus 52 Indus. Bldg. 53 Public Comm. 54 Storage 55 Other Structure 56 Other Structure OTHER 57 Merchandise 58 Other Property 59 Pending Inventory 60 Identity/ID Cards 61 Metals, Non-Precious	

NARRATIVE

While on patrol, officers were dispatched to the listed location for an accident with injuries. Dispatch went on to advise there were two (2) semis with leaking fuel. I requested OSP to respond and handle the accident. Upon our arrival to the area, we provided traffic control for OSP. Once this agency was no longer needed, we cleared and resumed patrol.



## Monday September 26, 2016 Trustee Meeting

Thu 9/22/2016 11:08 AM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** fparke@bazettatwp.org, cherlinger@bazettatwp.org

---



Rita,

Below is the following agenda for the police department for Monday September 26, 2016 meeting:

1. Attached resolution for hazmat billing

Also need to sell the following vehicles from impound:

1. 2001 Ford Taurus Vin#1FAHP56S81G109521
2. 2001 Pontiac Grand Am Vin#1G2NF52T31C213988

That is all. Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*

**A RESOLUTION CERTIFYING THE POLICE DEPARTMENT'S COSTS AND REQUESTING THE TRUMBULL COUNTY PROSECUTING ATTORNEY TO FILE A CIVIL ACTION FOR THE RECOVERY OF THOSE COSTS IN ACCORDANCE WITH R.C. 3745.13(A)**

WHEREAS, the Bazetta Township Board of Trustees ("Trustees") met in regular session, pursuant to proper notice, on September 26, 2016 at 1800 p.m., at Bazetta Township Administration Building, with the following members present:

Trustee Webb Trustee Parke Trustee Hovis; and

WHEREAS, on August 29, 2016, the Bazetta Township Police Department ("Police Department") provided an emergency response to an unauthorized spill, release, discharge, or contamination of material into or upon the environment located at

State Route 5 East to Perkins Jones Road; and

WHEREAS, in responding to the aforementioned emergency situation, the Police Department incurred necessary and reasonable, additional, or extraordinary costs in the investigating, mitigating, minimizing, removing, or abating the spill, release, discharge, or contamination; and

WHEREAS, the Police Department's Chief has certified the Police Department's costs in investigating, mitigating, minimizing, removing, or abating the referenced spill, release, discharge, or contamination in the attached Invoice, which is attached to this Resolution as Exhibit A; and

WHEREAS, the Police Department's Chief has recommended that the Trustees certify the Police Department's costs, as set forth in Exhibit A, to the Trumbull County Prosecuting Attorney ("Prosecuting Attorney"), and request that the Prosecuting Attorney bring a civil action for the recovery of those costs against the person(s) responsible for the unauthorized spill, release, discharge, or contamination, in accordance with R.C. 3745.13(A).



**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date:           October 11, 2016 at 6:00pm  
                  Bazetta Township Administration Building  
                  3372 State Route 5  
                  Cortland, Ohio 44410

Present:  
          Trustee Frank Parke  
          Vice Chairman Trustee Ted Webb  
          Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**237-16** To accept the minutes from the September 26 Regular Meeting.

**Motion:**       Trustee Parke  
**Second:**      Trustee Webb  
**Vote:**         Trustee Hovis – Absent           Trustee Parke - Yes    Trustee Webb - Yes

**238-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:**       Trustee Parke  
**Second:**      Trustee Webb  
**Vote:**         Trustee Hovis – Absent           Trustee Parke - Yes    Trustee Webb - Yes

**239-16** To authorize the Fiscal Officer to make the following transfer.

*\$10,000.00 from 10-A-01A (Fire: Salaries Part Time) to 10-A-14 (Fire: Insurance)*

**Motion:**       Trustee Parke  
**Second:**      Trustee Webb  
**Vote:**         Trustee Hovis – Absent           Trustee Parke - Yes    Trustee Webb - Yes

**240-16** To authorize the Fiscal Officer to do the following Supplemental Appropriations.

*\$12.10 for 07-A-02 (Ivy Hill Lighting District: Other Expenses)*

*\$19.74 for 07-A-02C (Timber Creek Estates Lighting Assessment: Other Expenses)*

**Motion:**       Trustee Parke  
**Second:**      Trustee Webb  
**Vote:**         Trustee Hovis – Absent           Trustee Parke - Yes    Trustee Webb - Yes

**241-16** To authorize the Fiscal Officer to amend the Township's Certificate of Estimated Resources to include \$1,840.61 in additional revenue for Funds 07 (Lighting Assessments).

**Motion:**       Trustee Parke  
**Second:**      Trustee Webb  
**Vote:**         Trustee Hovis – Absent           Trustee Parke - Yes    Trustee Webb - Yes

**242-16** To adopt the attached *IT Services Cooperative Agreement* with Farmington Township.

**Motion:**       Trustee Parke  
**Second:**      Trustee Webb  
**Vote:**         Trustee Hovis – Absent           Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Notice from the Trumbull County Board of Elections regarding ballot proofs
- Annual Notice from Security Benefit noting retirement plan changes
- Invitation from Ohio Township Association Risk Management Authority to self-nominate for their Board of Directors
- Inspection report on the new fire station from Trumbull Soil & Water Conservation District

**Administration:**

- Nothing to report

**Fire Department:**

- See Attached Agenda
- Chief Lewis reported
  - New ladder truck should be done by November 30
    - 115 days late at \$100 per day penalty
    - \$11,500 to be repaid to the township in either extra equipment or expense reduction
  - New fire station should be ready for occupancy in mid-November
    - 120 days ahead of schedule

**243-16** To authorize an expenditure of \$2,750.00 to Southeastern Emergency Equipment, for EMS supplies, to be paid from the Fire Fund.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes              Trustee Webb - Yes

**244-16** To authorize an expenditure of \$297,126.37 to Milcam, Inc. for contracted work through September 31, 2016, to be paid from the Fire Fund.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes              Trustee Webb - Yes

**Police Department:**

- See Attached Agenda & Report
- Chief Hovis reported
  - Drug Take Back Day will be done in conjunction with the Fire Department on October 22 from 10am - 2pm at the Police Station
  - Seeking volunteers for the Annual Food Drive for Cortland Area Cares will be November 12 from 9am to 3pm at Wal-Mart

**245-16** To authorize Chief Hovis to sell the following vehicle obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*1996 Chevrolet Cavalier (VIN 0908)*

*2004 Hyundai Sonata (VIN 2977)*

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes              Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reported
  - Quarterly Report for Trumbull Soil & Water Conservation District has been submitted

- Bazetta Township Park will be closing on November 1

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills stated that he will have a report ready for the next meeting

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb noted Zoning Commission Quarterly Meeting dates for 2017
  - January 4, April 5, July 12, and October 4
  - 6:30pm at the Administration Building

**Parks & Recreation Board:**

- Jane Lewis noted that there would be a meeting tonight at 7:00pm

**Safety Committee:**

- Chief Lewis said a meeting was held on October 6 with no recommendations or suggestions given

**Health Insurance Committee:**

- Chief Hovis said there will be a meeting with BE Solutions on October 26 at 10am to discuss 2017 rate increases

**Public Information Officer:**

- Officer Sayers
  - Reported on the General Fund Levy Committee
    - Door to door campaign has begun
    - Gave his presentation at Quaker Steak & Lube last night
    - Will give again tonight here and at the Park Board meeting
  - Gave his General Fund Levy presentation
  - Answered question from residents in attendance

**Asked to be placed on the Agenda:**

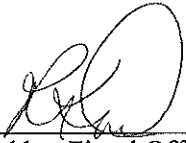
- None

**Public Comment:**

- None

**246-16** To adjourn the meeting at 6:55pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 10-12-16

  
\_\_\_\_\_  
Approved by: Vice Chairman Trustee Ted Webb

Dated: 10/24/16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	180.09	VW 1	The Huntington National Bnak	Service Charge
28309	90.00	VW28309	Alexander's Pest Control Inc.	Service
28310	1743.00	VW28310	Alert-All Corporation	Supplies
28311	268.90	VW28311	Automotive Distributors Warehouse	Supplies
28312	469.35	VW28312	Anthem Commercial / Local	EMS Refund
28313	800.00	VW28313	Attorney Mark S. Finamore	Service
28314	4076.00	VW28314	Baker Bednar Snyder & Associates Inc.	Service
28315	2538.59	VW28315	BE Solutions	Claims Runs
28316	25.00	VW28316	Rita Benoit	October 5, 2016 Zoning Comm
28317	1100.00	VW28317	Bud's Towing & Recovery, LLC	September Tows
28318	1575.00	VW28318	Bazetta Township	IT Services
28319	567.00	VW28319	BE Solutions	Mo Admin Fees
28320	300.00	VW28320	Cortland City Fire Department	Medica Refresher
28321	219.61	VW28321	Dominion East Ohio	Service
28322	53.57	VW28322	Rita K. Drew	Travel Reimbursement
28323	92.65	VW28323	Finger Lakes System Chemistry	Supplies
28324	48.00	VW28324	Finley Fire Equipment	Supplies/Service
28325	161.97	VW28325	Fusion Network Billing System	Service
28326	25.00	VW28326	Jack Hineman	October 5, 2016 Zoning Comm
28327	52.60	VW28327	Handyman Supply Inc.	Supplies
28328	6.72	VW28328	United States Treasury	PAYMENT
28329	925.75	VW28329	JC3 Builders	Supplies/Service
28330	25.00	VW28330	Curtis Lonsbrough	October 5, 2016 Zoning Comm
28331	122.50	VW28331	Dennis K. Lewis	OP&F Refund
28332	200.00	VW28332	Milano Trumbull Monuments	Bazetta Fire - Never Forget
28333	182.80	VW28333	Michael Mannella	PAYMENT
28334	650.58	VW28334	Mark Thomas Ford	Service/Supplies
28335	113.90	VW28335	NAPA Auto Parts	Supplies
28336	800.00	VW28336	Northstar Towing, Inc.	Towing
28337	1000.00	VW28337	Ohio Pease Officer Training Academy	Training
28338	18.00	VW28338	OSU Extension	Supplies
28339	1302.00	VW28339	Ohio Billing, Inc.	EMS Trip Submissions
28340	132.14	VW28340	Ohio Edison	Service
28341	21.40	VW28341	Professional ID Cards, Inc.	Supplies
28342	103.00	VW28342	Quality Garage Doors	Service/Supplies
28343	33.25	VW28343	Respiratory Care Partners, Inc.	EMS Supplies
28344	175.08	VW28344	Sirchie	Supplies
28345	1100.00	VW28345	Schultz Towing, Inc.	Towing
28346	569.00	VW28346	Sam's Club/Synchrony Bank	Supplies
28347	249.58	VW28347	Sunburst Environmental Service, Inc.	Service
28348	50.00	VW28348	Treasurer State of Ohio	Service
28349	212.22	VW28349	Trumbull County Water And Sewer	Service
28350	412.24	VW28350	Time Warner Cable-Northeast	Service
28351	2400.00	VW28351	Tartan Benefit Services, Ltd.	Annual Service Fee
28352	105.00	VW28352	UPMC Horison	Supplies
28353	395.38	VW28353	Verizon Wireless	Service
28354	25.00	VW28354	Howard Wetzal	October 5, 2016 Zoning Comm
28355	6.89	VW28355	Western Reserve Farm Cooperative	Supplies
28356	3120.68	VW28356	Wex Bank	Gas/Diesel
28357	25.00	VW28357	Youngstown/Warren Regional Chamber	Member Registration
28358	68.63	VW28358	Capital One Commercial	Supplies
28359	1462.74	VW28359	Walmart Business/SYNCB	Supplies
28360	35.83	VW28360	Orwell Natural Gas	Service
=====				
	30436.64		Total Amount of Pending Warrants	

HAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO

IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT

This agreement is made this 18th day of November 2016, by and between  
Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5,  
Farmington Township  
Cortland, Ohio 44410 and Fire Dept. Township, (hereinafter "Cooperative Agency User")  
whose address is P.O. Box 273 West Farmington, Ohio, 44491

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 18th day of November 2016 and continuing thereafter for a period of one year terminating at the close of business the 17 day of November 2017. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as



agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

**3. Time Requirements:**

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 50.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 75.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

**6. Confidentiality:**

AllLEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology Infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

**7. Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

**8. Independent IT Service Provider Relationship:**

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

**9. Waiver, Modification, or Cancellation:**

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

**10. Assignment:**

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

**11. Indemnification:**

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

**12. LEADS (Law Enforcement Assistance Data System) Requirements: (if applicable)**

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

**13. Cooperative Agency User's Requirements:**

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

**14. Severability:**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IT employee for  
Bazetta Township

## Agenda

Fri 10/7/2016 12:48 PM

**From:** "Dennis Lewis, OFE, OFC"

**To:** "Rita K. Drew", "Trustee"



---

Trustees,

I am requesting an expenditure of \$2750 from Southeastern Medical Supply Company. This expenditure is 100% cover by the State of Ohio Ems Grant.

Professionally.

**Dennis K. Lewis, OFE, OFC**  
**Fire Chief**

Bazetta Township  
773 Everett-Hull Road  
Cortland, OH 44410  
330-637-4136 (phone)  
330-638-5382 (phone)  
330-638-4193 (fax)  
dlewis@bazettatwp.org

## Police Agenda for Trustee Meeting Tuesday October 11, 2016

Fri 10/7/2016 11:55 AM

From: "Mike Hovis"

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org, cherlinger@bazettatwp.org



Rita,

I only have two (2) things for the Agenda and they are to dispose of the following vehicles,

1. 1996 Chevrolet Cavalier Vin#1G1JC240T7110908
2. 2004 Hyundai Sonata Vin#KMHFU45E24A372977

Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*



Drew



# September 2016 Bazetta Police Department Activity

Published Date: October 5, 2016

Activity	Total
Calls for Service	547
Incident Reports Filed	128
Traffic Crash Investigations	12
Number of Persons Arrested	77
Traffic Offenses	111
Traffic Citations Issued	92
Vehicle Miles Traveled	11,736.90
Office Contacts	307

Numbers are subject to change due to report status and other circumstances

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: October 24, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb

Absent:  
Chairman Trustee Paul Hovis

- \_ reminded the assemblage of the Public Comment procedures

**247-16** To accept the minutes from the October 11 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - Yes Trustee Webb - Yes

**248-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - Yes Trustee Webb - Yes

**249-16** To approve the purchase of salt from Trumbull County Engineers Office at the cost of \$18,000.00. To be paid out of the Motor Vehicles Fund, Gas Tax Fund, and Road & Bridge Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - Yes Trustee Webb - Yes

### Correspondence (Copies available upon request):

- Notice from the Trumbull County Board of Elections regarding General Election
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners concerning a permit to work in the right-of-way on North River and Elm Roads

### Administration:

- Unlock doors for voting on Election Day.

### Fire Department:

- Chief Lewis stated he submitted his September monthly report. Chief Lewis stated the dedication ceremony for the new Fire Department will possibly be November 11, 2016 and will confirm with an email later this week. He also states the open house will be at a later date.

### Police Department:

- Nothing to Report

PENDING WARRANT REPORT  
 Bazetta Township [2016]

Date: 10/24/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
28411	81.83	VW28411	Ainsley Oil Company	Fuel/Diesel
28412	2430.54	VW28412	BE Solutions	Clam Runs
28413	320.00	VW28413	Duke's Sanitary Service Inc.	Service
28414	1506.94	VW28414	Delta Dental	Insurance
28415	363.01	VW28415	Lowe's Business Acct/Synco	Supplies
28416	297126.37	VW28416	Milcam Inc.	Service - Fire Station
28417	1008.62	VW28417	Ohio Edison	Service
28418	195.00	VW28418	OACP	Membership Dues
28419	140.00	VW28419	On Demand Drug Testing & Work Solutions	Service
28420	16658.61	VW28420	Ohio Insurance Services Agency, Inc.	Insurance
28421	108.99	VW28421	Purchase Power	Postage
28422	49.32	VW28422	Ricoh USA, Inc.	Service
28423	200.00	VW28423	Schultz Towing, Inc.	Impound Lot Tows
28424	819.19	VW28424	Lou Wollam Chevrolet, Inc.	Supplies/Service
28425	137.99	VW28425	Western Reserve Farm Co-Op	Supplies
	=====			
	321146.41		Total Amount of Pending Warrants	

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: November 14, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Paul Hovis  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

**251-16** To table the resolution to accept the minutes from the October 24 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**252-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**253-16** To authorize the Fiscal Officer to make the following transfers and advance return.

*\$500.00 from 01-A-17 (General: Auditor/Treasurer Fees) to 01-A-04 (General: Supplies)*  
*\$5,000.00 from 01-A-17 (General: Auditor/Treasurer Fees) to 01-A-06 (General: Insurance)*  
*\$350.00 from 04-A-15 (Road: Auditor/Treasurer Fees) to 04-B-01A (Road: IT Specialist Salary)*  
*\$10,000.00 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-14 (Fire: Insurance)*  
*\$85,000.00 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-18 (Fire: Loan Principal)*  
*\$27,548.89 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-19 (Fire: Loan Interest)*  
*\$5,000.00 from 10-A-01A (Fire: Salaries Part Time) to 10-A-01E (Fire: IT Specialist Salary)*  
*\$5,000.00 from 10-A-01A (Fire: Salaries Part Time) to 10-A-01D (Fire: Salaries Overtime)*  
*\$3,200.00 from 01 (General) to 13 (Zoning)*  
*\$175,000.00 from 10 (Fire) back to 01 (General)*

**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**254-16** To authorize the Fiscal Officer to do the following Supplemental Appropriation.

*\$3,200.00 for 13-A-01 (Zoning: Salaries)*  
**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Letter of resignation from Patrolman Max Bacher
- Inspection report of new fire station property from Trumbull Soil & Water Conservation District

- Copy of a permit to haul or move overweight equipment from Trumbull County Engineer to Trumbull County Commissioners
- Compliments from Residents Wayne & Rita Eddy and Carolyn Dalton
- Memorandum from Bloomfield Township Trustees regarding a Zoning Seminar
- Resolution from Trumbull County Commissioners adopting land annexation from Bazetta Township to City of Cortland
- Letter of resignation from Firefighter/Medic Michael Wright
- Inspection report of new fire station property from Trumbull Soil & Water Conservation District
- Thank you card and donation from Paul Hovis

**Administration:**

- Trustee Hovis thanked
  - Everyone who helped with the food drive on Saturday
  - Chuck Sayers for his help with the levy
  - Chief Lewis on the opening of the new fire station
- Trustee Webb discussed a meeting he attended regarding a water line coming up Elm Road
  - Bazetta Township is "on the bubble" for this project
  - There is a major project ahead of us waiting for funding
  - If we do not receiving funding in 2017, we are guaranteed top priority in 2018
  - This project is happening, it just may not be until 2018 or 2019

**Fire Department:**

- See Attached Agenda
- Chief Lewis reported that, as of 8am this morning, the new fire station was officially open

**255-16** To authorize an expenditure of \$4,050.00 to Canfield Fence Company for installation of a fence at the new fire station, to be paid from the Fire Fund.

**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**256-16** To authorize an expenditure not to exceed \$500.00 to Orion Company for a rubber-bladed snow plow, to be paid from the Fire Fund.

**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**257-16** To authorize an expenditure not to exceed \$550.00 to A. G. Mauro Company for a door locking key pad system, to be paid from the Fire Fund.

**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**258-16** To authorize an expenditure not to exceed \$6,000.00 to QDCIP Fire for a generator and extension cord with light, to be paid from the Fire Fund.

**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**259-16** To accept the resignation of Firefighter/Medic Michael F. Wright, effective immediately.  
**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**260-16** To authorize Firefighter/Medic Rudy Harsany's return from a Leave of Absence, effective November 14, 2016 at 8:00am.  
**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**261-16** To authorize Change Order #005 on Architect's Project #14047.  
**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**262-16** To authorize Change Order #006 on Architect's Project #14047.  
**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**263-16** To authorize an expenditure of \$82,815.87 to Milcam, Inc. for contracted work through October 31, 2016, to be paid from the Fire Fund.  
**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**Police Department:**

- See Attached Agenda & Report

**264-16** To accept the resignation of Patrolman Maxwell Bacher, retroactive to October 18, 2016.  
**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**265-16** To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.  
*1999 Chevrolet Tahoe (VIN 3607)*  
*1992 Chevrolet Truck (VIN 3543)*  
*2001 Chevrolet S-10 (VIN 4037)*  
*1996 Chrysler Van (VIN 3338)*  
**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**266-16** To accept a Walmart Grant in the amount of \$2,500.00 for "Shop with a Cop and a Fireman".  
**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**Road Department:**

- Superintendent Parke asked resident to please remember to clean out their inlets of leaves and debris

**267-16** To enact an Emergency Snow Route and Parking Ban for the 2016-2017 snow season, effective immediately.

**Motion:** Trustee Webb

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- See Attached Report

**Zoning Commission & Zoning Board of Appeals:**

- Nothing to report

**Parks & Recreation Board:**

- Nothing to report

**Safety Committee:**

- Nothing to report

**Health Insurance Committee:**

- Chief Hovis reported that the township is looking at a 12.4% increase for 2017, but that the committee is still waiting for other estimates

**Public Information Officer:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Al Simon of Morrow Drive
  - Zoning problem that he has been unable to resolve
  - Chickens in his neighbor's back yard
  - Has been in communication with Inspector Mills and Trustees, but nothing has been done about it
  - Wants to see the Ohio Revised Code and Bazetta Zoning Resolution enforced
- Inspector Mills said there was a Senate bill passed about this awhile back
  - Waiting for an opinion from Atty. Finamore about this bill
  - Believes the bill allows 8 chickens per yard regardless of local zoning rules, but limits the number of roosters
  - Will follow up with Atty. Finamore again
- Trustee Hovis also stated that he would contact Atty. Finamore to get an answer about this
- Trustee Webb reminded residents that state law supersedes local government regulations
- Trustee Hovis said someone would get back to him
  
- Robert McBride (Bob's Tree Service) of Warren Meadville Road
  - Wanted to know what he has to do to bid for township jobs

- Superintendent Parke replied
  - He doesn't call him because his bids in the past have always been higher than the companies he usually uses
  - He will contact him in the future
- Robert McBride (Bob's Tree Service) of Warren Meadville Road
  - Asked if the township is living off the Grant Oakes estate money
  - What are the Trustees planning to do now that the levy has failed again?
- Fiscal Officer Drew said that the only reason that General Fund did not run out on money several years ago was because of the Oakes and other estates
- Trustee Hovis replied
  - The township is going to have to make even more cuts in 2017
  - The General Fund will continue to be drained, until there is so little left that the state will come in as is happening in Liberty and Niles
  - Encouraged him and other residents to look at the presentation about the General Fund that is on the township website and Facebook page
- Robert McBride (Bob's Tree Service) of Warren Meadville Road
  - Asked if the water line that goes to the new fire station could be used elsewhere
- Trustee Webb replied
  - It cannot because the agreement to get that line was specifically for the fire station only
  - The township has been working on getting a line up Elm Road for years
  - The plan underway for 2018 is from the water treatment plant to the Cortland City line
  - That plan will allow for branches to road off Elm Road
- Paul Carlson of Lakeshore Drive
  - Asked what the game plan is since the levy did not pass
  - Asked if the levy be placed on the ballot at the next possible opportunity
  - If it does not go on the ballot again, then the township is telling the public we really don't need it
- Trustee Hovis said the Trustees and Fiscal Officer have not discussed it yet, but he would like to put it back on again as soon as possible
- Fiscal Officer Drew stated that she will not have projections ready for the end of 2016 and 2017 until the first week in December
- Trustee Webb said we simply don't know yet
- Trustee Webb asked what those in attendance thought we should do to get more residents involved and to get the levy to pass
  - Robert McBride said people don't know what the General Fund does
  - Al Simon though people in Cortland pass levies and don't here is because there are so many renters in Cortland and they don't care about property taxes
  - Inspector Mills said people aren't going to do anything about it until they feel it
  - Paul Carlson that consequences of not passing the levy need to be made known to people
- Trustee Webb noted that a presentation with all this information exists
  - On the township website and Facebook page
  - Was shown at every township meeting for more than 2 months
  - Was shown at several town hall meetings around the township
  - Literature was created and mailed or hand delivered to all registered voters

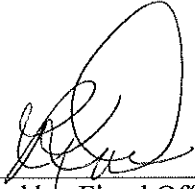


**268-16** To adjourn the meeting at 7:03pm.

**Motion:** Trustee Webb


**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 11-23-16



Approved by: Chairman Trustee Paul Hovis

Dated: 11-28-16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	138.38	VW 1	THE HUNTINGTON NATIONAL BANK	PAYMENT
28533	33.65	VW28533	Ainsley Oil Company	Fuel
28534	156.04	VW28534	Arrowhead Services, Inc.	Supplies
28535	21.90	VW28535	AT&T Mobility	Service
28536	800.00	VW28536	Attorney Mark S. Finamore	Services
28537	100.00	VW28537	Allen's Towing Service	Towing
28538	82.70	VW28538	Agnew Lawn & Garden	Supplies
28539	40.00	VW28539	American Planning Association	Membership
28540	567.00	VW28540	BE Solutions, LLC	Mo Admin Fees
28541	3664.52	VW28541	BE Solutions, LLC	Claims Runs
28542	2717.00	VW28542	Baker Bednar Snyder & Associates Inc.	Service
28543	405.00	VW28543	Buckeye Bulk, Inc.	Supplies
28544	1100.00	VW28544	Bud's Towing & Recovery, LLC	October Tows
28545	1573.59	VW28545	Business Card	Supplies, Etc.
28546	756.00	VW28546	Cortland Computer, Inc.	Supplies
28547	604.46	VW28547	CDW Government	Supplies/Services
28548	164.81	VW28548	City of Warren, Utility Services	Service
28549	37.19	VW28549	Carter Lumber	Supplies
28550	54.99	VW28550	Joel E. Davis	Expense Reimbursement
28551	253.26	VW28551	Dominion East Ohio	Service
28552	162.58	VW28552	Fusion Network Billing System	Service
28553	152.84	VW28553	Handyman Supply Inc.	Supplies
28554	220.50	VW28554	King Bros. Feed & Supply	Supplies
28555	115.04	VW28555	Lowe's Business Acct/Synco	Supplies
28556	735.00	VW28556	Mark Thorn	Supplies
28557	1409.06	VW28557	Mark Thomas Ford	Repairs/Supplies
28558	32.49	VW28558	NAPA Auto Parts	Supplies
28559	112.74	VW28559	Orwell Natural Gas	Service
28560	1591.12	VW28560	Ohio Edison	Service
28561	80.00	VW28561	On Demand Drug Testing & Work Solutions	Service
28562	19234.16	VW28562	Ohio Insurance Services Agency	Insurance
28563	987.00	VW28563	Ohio Billing	EMS Trip Submissions
28564	109.59	VW28564	Ohio Cat	Supplies/Parts
28565	400.00	VW28565	Northstar Towing, Inc.	Tows
28566	42.50	VW28566	PTNE, Inc.	Service
28567	141.76	VW28567	Purchase Power	Postage
28568	140.98	VW28568	Protect-N-Shred Inc.	Service
28569	40.25	VW28569	Respiratory Care Partners, Inc.	Supplies
28570	314.89	VW28570	Richo USA, Inc.	Service
28571	2750.00	VW28571	Southeastern Emergency Equipment	Equipment/Supplies
28572	324.80	VW28572	Standard Insurance Company RD	Insurance
28573	211.63	VW28573	Sunburst Environmental Service, Inc.	Service
28574	320.90	VW28574	Sprague's Vacuums Plus	Supplies/Equipment
28575	200.00	VW28575	Service 1	Parts
28576	79.00	VW28576	John Sprague Cleaning	Service
28577	1100.00	VW28577	Schultz Towing, Inc.	Tows
28578	305.00	VW28578	St. Joseph Health	PAYMENT
28579	1511.83	VW28579	Southeastern Emergency Equipment	Supplies
28580	6417.76	VW28580	TRUMBULL COUNTY 911	PAYMENT
28581	728.36	VW28581	TIME WARNER CABLE	PAYMENT
28582	17672.54	VW28582	Trumbull County Engineer	PAYMENT
28583	327.72	VW28583	Trumbull County Water & Sewer Acct. Dept	PAYMENT
28584	498.96	VW28584	Vision Service Plan-(OH)	PAYMENT
28585	396.42	VW28585	Verizon Wireless	PAYMENT
28586	3550.09	VW28586	Wex Bank	PAYMENT
28587	453.15	VW28587	Wal-Mart Business	PAYMENT
28588	150.00	VW28588	WALCOM REGISTRATION SERVICES	PAYMENT
28589	25.00	VW28589	Youngstown/Warren Regional Chamber	PAYMENT
=====				
	76316.15		Total Amount of Pending Warrants	

# BAZETTA TWP. FIRE/EMS

## Chief's Office

### INTEROFFICE MEMORANDUM

Date: 11/9/2016  
To: Trustee Meeting  
From: Chief Dennis Lewis  
Re: November 14, 2016 Trustee's Meeting  
Cc: File

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Trustee Hovis – Trustee Parke – Trustee Webb

1. Requesting an expenditure of \$4,050.00 from Canfield Fence Company 9400 Derwile Road, Canfield, Ohio 44406. To Install 340 feet of 6ft high 8gauge Black Link Fence on the property line of 3000 Warren Meadville Road. Received to written quotes and one verbal quote. Harmon Fence Inc. \$7,280.00 - Eagle Fence \$5,500.00 - Canfield Fence \$4,050.00. Written Quotes attached.
2. Request an expenditure not to exceed \$500.00 from the Orion Company for a Snow Plow Rubber Bladed 1.5 in X 8 in X 8 ft.
3. Request an expenditure not to exceed \$550.00 from A. G. Mauro Company for door locking key pad system. Quote attached.
4. Requesting an expenditure not to exceed \$6,000.00 From QDCIP Fire for a generator with light and extension cord with light. Three quotes were attempted, only received on and it is attached.
5. Requesting the Trustees to accept Michael F. Wright resignation letter dated November 7, 2016. Resignation attached.
6. Requesting Rudy Harsany return back from leave of absence on November 14, 2016 at 0800 hours

Professionally,  
Dennis Lewis  
Fire Chief

Chief Lewis,

After some research into generators and the local distributors, I am recommending we purchase the following items from QDCIP (Quality Doesn't Cost, It Pays).


1 - 2SPECS Lentry w/Honda EU2000i / Spectra LED light / STD pole @ \$3871.00

1 - SPAKR700 – K20 portable with 20,000 lumen head / switched @ \$1272.02

1 - AKRON BRASS live reel 12/3 600v cord 100Ft @\$375.00

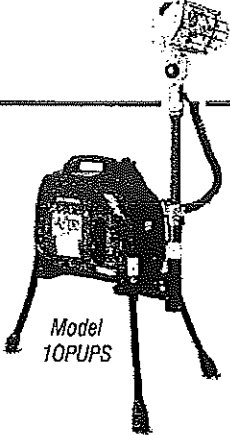
For a total of \$5518.02

I attempted to get quotes from 3 different local dealers, but only received one quote back. The quality of these products are unmatched and the prices offered are significantly lower than the manufactures price. This would give us a 2,000 watt portable generator with a 20,000 lumen led lamp attached, a portable 20,000 lumen led lamp head, and a 100' 12/3 cord reel. Each lamp head draws approx. 336 watts leaving the generator with approx. 1,328 watts left for an electric hand tool.

Aaron Hanson  
11-122 11/09/16  




# SPECIFICATIONS



**Lentry® Power & Light Systems** are protected under US Patent D684,309. There are 36 models from which to choose. Models vary by light head, number of poles and lights, height, and power level.

Dimensions and weights are shown for the main components, not the complete models, because **Lentry Systems** deploy and disassemble easily. The poles and light heads disconnect from the rest of the unit for transport and storage separately from the generator portion, as shown in the photo of "James carrying 2SPECS." Also, because the light heads rotate and fold forward and back, the possible configurations are endless.

Measurements shown are approximate and may vary a small amount due to normal fluctuations in materials and manufacturing processes.



## Light Heads

	Watts	Lumens	Dimensions (Inches, HxWxD)	Weight	Warranty
Optup Halogen	750	21,000	13 x 8.75 x 6.5	6.5 lbs	2 years
2-Headed Optup Halogen	1500	42,000	15.75 x 21.75 x 6.5	16 lbs	2 years
Panorama Halogen	1500	35,000	20 x 16.75 x 6.75	10 lbs	5 years
V-Star LED	240	20,000	14.5 x 14 x 5.75	10 lbs	6 years
V-Spec LED	336	28,000	14.75 x 14.5 x 3.5	10 lbs	5 years
2-Headed V-Spec LED	672	56,000	17.75 x 29.5 x 5.75	22 lbs	5 years

## Generators

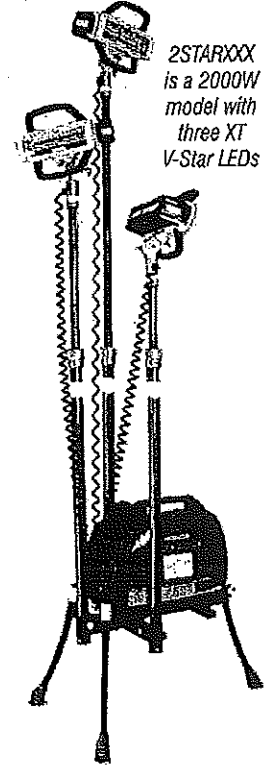
All **Lentry System** models include a Honda® super quiet EU-series generator. 1000 watt models include the EU1000i; 2000 watt models include the EU2000i. "Rated" wattage is the amount of power the generator can supply continuously to run lights and other tools; "Max" wattage is available for short bursts.

	1000W MODELS	2000W MODELS
Generator	Honda EU1000i	Honda EU2000i
A/C Output	120V 900W rated (7.5A) 1000W max (8.3A)	120V 1600W rated (13.3A) 2000W max (16.7A)
D/C Output	12V, 96W (8A)	12V, 96W (8A)
Engine	50 cc Honda GXH50	98.5 cc Honda GX100
Receptacles	15A 125V Duplex NEMA 5-15P	20A 125V Duplex NEMA 5-20P
Noise Level	53 dB at 1/4 load 59 dB at rated load	53 dB at 1/4 load 59 dB at rated load
Fuel Capacity	0.6 gallons	1.1 gallons
Warranty	1 year	3 years
Run Time (Per Tank)	3.8 hours at rated load 8.3 hours at 1/4 load	4 hours at rated load 9.6 hours at 1/4 load

## Poles

<b>Standard height</b>
Retracted: 15.25 in (A)
Extended: 25.75 in (B)
Weight: 2 lbs
<b>XT height</b>
Retracted: 44 in (C)
Extended: 83.75 in (D)
Weight: 4.5 lbs
<b>Hi-Lite</b>
(Not shown)
Retracted: 71.5 in
Extended: 133.5 in
Weight: 7 lbs

Standard and XT poles (A B C D)



## Legs

**Lentry Systems** have three independently adjustable, outward curving, solid aluminum legs which lift the unit 10 inches above the ground. Legs also allow for stable setup on stairs and uneven ground, straddle debris, and, when retracted, protect the generator.

## Generator with Legs Retracted

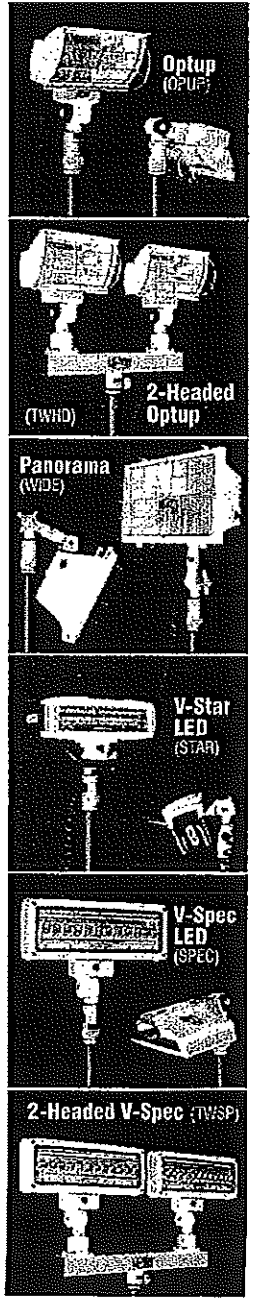
(No lights or poles attached, as pictured with "1000W model...")

	Size (H x W x D)	Weight
1000W models ending in S, X	20 x 13.50 x 25.5 in	40 lbs
1000W models ending in SS, XX	20 x 13.75 x 23 in	41 lbs
1000W models ending in SSS, XXX	20 x 13.75 x 25.5 in	43 lbs
2000W models ending in S, X, H	21 x 14.75 x 27.25 in	58 lbs
2000W models ending in SS, XX	21 x 16.25 x 27 in	60 lbs
2000W models ending in XXX	21 x 16.25 x 27.25 in	62 lbs

## Manufacturer



**Ventry Solutions, Inc.**  
 14128 N Hauser Lake Rd  
 Hauser, ID 83854 USA  
 Toll Free: (888) 257-8967  
 Main: (208) 773-1194  
 Fax: (208) 777-0360  
 Email: info@ventry.com





Patent D684,309

# LENTRY POWER & LIGHT SYSTEM PRICES 2015A

- Prices are in U.S. dollars and do not include shipping.  
- Effective April 15, 2015

## EU1000i Models

1000 Watt Generator				
Models with 1 Light	Standard Height Light		XT Height Light	
	MODEL #	PRICE	MODEL #	PRICE
Optup halogen	10PUPS	\$2,806.37	10PUPX	\$2,857.60
2-Headed Optup hal	-	-	-	-
Panorama halogen	-	-	-	-
V-Star LED	1STAR5	\$3,998.46	1STARX	\$4,049.69
V-Spec LED	1SPEC5	\$4,191.32	1SPECX	\$4,242.54
2-Headed V-Spec LED	-	-	-	-

1000 Watt Generator				
Models with 2 Lights	Standard Height (both lights)		XT Height (both lights)	
	MODEL #	PRICE	MODEL #	PRICE
Optup halogen x 2	-	-	-	-
V-Star LED x 2	1STARSS	\$6,349.81	1STARXX	\$6,452.27
V-Spec LED x 2	1SPECSS	\$6,735.53	1SPECXX	\$6,837.98

1000 Watt Generator				
Models with 3 Lights	Standard Height (all 3 lights)		XT Height (all 3 lights)	
	MODEL #	PRICE	MODEL #	PRICE
V-Star LED x 3	-	-	1STARXXX	\$8,850.06
V-Spec LED x 3	-	-	-	-

1000 Watt Generator				
Deluxe Security Model	Includes 1 Standard Height pole		Includes 1 Standard & 1 XT Height pole	
	MODEL #	PRICE	MODEL #	PRICE
V-Spec LED	1SPECDS1	\$4,520.51	1SPECDS2	\$4,882.24

If you supply your own Honda EU1000 generator, SUBTRACT this amount:	PRICE (\$949.00)
--	------------------

## EU2000i Models

2000 Watt Generator							
Models with 1 Light	Standard Height Light		XT Height Light		Hi-Lite Height Light		
	MODEL #	PRICE	MODEL #	PRICE	MODEL #	PRICE	
20PUPS	\$3,071.72	20PUPX	\$3,122.94	20PUPH	\$3,192.92	-	-
2-Headed Optup hal	-	-	2TWHDX	\$4,125.21	-	-	-
Panorama halogen	-	-	2WIDEX	\$3,072.10	-	-	-
2WIDES	\$3,020.88	2STARX	\$4,315.03	2STARH	\$4,385.01	-	-
2STAR5	\$4,243.80	2SPECX	\$4,507.89	2SPECX	\$4,577.87	-	-
2SPEC5	\$4,456.66	2TWSPX	\$7,182.41	-	-	-	-

2000 Watt Generator						
Models with 2 Lights	Standard Height (both lights)		XT Height (both lights)		Hi-Lite Height Light	
	MODEL #	PRICE	MODEL #	PRICE	MODEL #	PRICE
20PUPSS	\$4,230.98	20PUPXX	\$4,333.44	-	-	-
2STARSS	\$6,615.16	2STARXX	\$6,717.61	-	-	-
2SPECSS	\$7,000.87	2SPECXX	\$7,103.32	-	-	-

2000 Watt Generator						
Models with 3 Lights	Standard Height (all 3 lights)		XT Height (all 3 lights)		Hi-Lite Height Light	
	MODEL #	PRICE	MODEL #	PRICE	MODEL #	PRICE
-	-	-	2STARXXX	\$9,115.41	-	-
-	-	-	2SPECXX	\$9,693.93	-	-

2000 Watt Generator						
Deluxe Security Model	Includes 2 Standard Height poles		Includes 1 Standard & 1 XT Height pole		Hi-Lite Height Light	
	MODEL #	PRICE	MODEL #	PRICE	MODEL #	PRICE
2SPECDS1	\$4,785.85	2SPECDS2	\$5,147.58	-	-	-

If you supply your own Honda EU2000 generator, SUBTRACT this amount:	PRICE (\$1,149.00)
--	--------------------

### OPTIONS

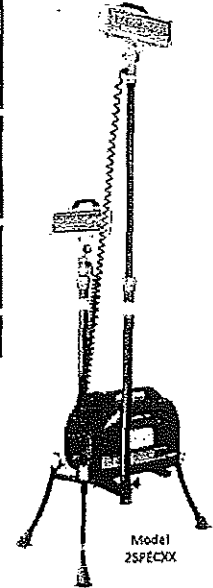
Description	Part #	PRICE
Quick Release Option*	L-FRC-QR	\$33.22
Truck-Mount Option for LENTRY Lights	PLTMA	\$283.23
Hour Meter	T-1031	\$147.94
Carrying Strap (1500W models only)	L-1093	\$46.73
Extra 750W bulb (Optup and 2-Headed Optup)	BULB750	\$77.60
Extra 150W bulb (1500 Panorama)	BULB1500	\$60.69

\*Quick Release Option is Included with Models 2TWHDX and 2TWSPX



Custom systems are available (for example, if you want to mix heights). Call for quotes.

Ventry Solutions, Inc.  
14128 N Hauser Lake Rd, Hauser, ID 83854  
(888) 267-8967 | 208-773-1194  
Fax (208) 777-0360 | info@ventry.com  
www.ventry.com





# A.G. Mauro Company

Phone: 412-782-6600  
Fax: 412-963-6913

## SALES QUOTE

Sales Quote Number: SQ008738

Sales Quote Date: 10/25/16

Page: 1

Sell  
To: CASH - PGH/HBG  
Bazetta Fire Department  
Chief Lewis

Ship  
To: Bazetta Fire Station  
State Route 305  
& Old Warren Meadville Rd.  
Cortland, OH 44410

Customer ID C01729

Ship Via UPS GROUND

Terms Cash on Delivery

SalesPerson Marc Talclet

Item No.	Description	Unit	Quantity
NSLO	Lockset CO-100-CY-70-KP-SPA-LD-SAR 26D	EACH	2
VSCY	Cylinder C10-1 26D	EACH	2

Amount Subject to  
Sales Tax  
0.00

Amount Exempt  
from Sales Tax  
1,060.00

Subtotal: 1,060.00  
Invoice Discount: 0.00  
Total Sales Tax: 0.00

Total: 1,060.00



Harmon Fence Inc.

3971 New Castle Rd.  
Pulaski PA. 16143  
Phone: 724-528-4551  
Fax: 724-528-4588

# Estimate

Date	Estimate #
10/25/2016	2263

Name / Address
Bazetta Fire Dept Cortland oh Attn Chief Lewis

Description	Qty	Per ft.	Total
Furnish and install approx 340' of 6' high all black vinyl chainlink fence  specs 9 ga core chainlink 2-1/2" line posts 1-5/8" top rail 1-5/8" bottom rail 3" end posts all posts set in concrete		7,280.00	7,280.00
Thank you for calling Harmon Fence Inc.		<b>Total</b>	\$7,280.00

Signature \_\_\_\_\_

# CANFIELD FENCE COMPANY

9400 Detwiler Road  
Canfield, Ohio 44406  
**330-549-5515**



C/O CHRIS LEWIS

## - PROPOSAL -

TO: BAZETTA FIRE Dept

DATE: 11-3-16

Phone: 647-0819  
638-4193 FAX

We propose to furnish INSTALL 340' of 6' H/6" 8g BLACK  
CITIAW LINK FENCE

MAT: 2 1/2" Terminal Posts

2" Link Posts

1 1/2" Top Rail

8g Vinyl Coated Fabric

All Posts In Crete

} BLACK

\$ 4050.00

NOTE:

Terms: Sign and return one copy with 1/2 down. Balance due upon completion. Prices subject to change at any time.

ACCEPTANCE: This proposal becomes a contract between two parties whose signatures appear below:

Accepted CANFIELD FENCE Co

Accepted \_\_\_\_\_

By [Signature]

By \_\_\_\_\_

Date 11-3-16

Date \_\_\_\_\_

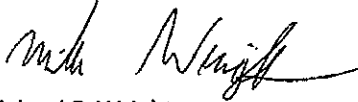
General conditions on reverse side become part of this agreement

773 Everett Hull Rd  
Cortland OH 44410  
11/7/16

To whom it may concern:

Due to changing life situations I have come to the realization that it is impractical to continue to work part time for Bazetta Twp. I thank all parties involved for the opportunity to work in a nice community like Bazetta and wish nothing but the best in all current and future endeavors. Congratulations on the new fire station and ladder truck. It is going to be a beautiful addition to the community.

Regards,

A handwritten signature in black ink, appearing to read "Michael F. Wright". The signature is written in a cursive style with a long, sweeping underline.

Michael F. Wright



# AIA Document G701™ - 2001

## Change Order

<b>PROJECT (Name and address):</b> Bazetta Fire Station - Construction Warren Meadville Rd Cortland Ohio 44410	<b>CHANGE ORDER NUMBER:</b> 005 <b>DATE:</b> 10-18-2016	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR (Name and address):</b> Milcam, Inc. 5756 Warren Sharon Rd PO Box 449 Brookfield, Ohio 44403	<b>ARCHITECT'S PROJECT NUMBER:</b> 14047 <b>CONTRACT DATE:</b> 3-7-2016 <b>CONTRACT FOR:</b> General Construction	

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

12in diameter hole for vehicle exhaust	\$990.00	
Spreading topsoil for owner	\$7,400.00	
Credit for stop sign	\$100.00 credit	
Road repair patch	\$2,887.50	
Add for stubbing utilities to future building	\$5,177.00	
Add for glue to slab for carpet	\$1,500.00	
Cernica engineering testing amt over allowance	\$450.00	
Overhead door-high lift tracks	\$500.00	
Door sweeps at apparatus bays	\$262.00	
Rake/seed/mulch.....	\$4,750.00 (owner did a portion) \$5,500.00 quote - \$750.00 credit = \$4,750.00	
Credit for concrete at entrance apron	\$361.00 credit	
<hr/>		
Net Add	\$23,455.50 add	

The original Contract Sum was	\$	<u>1,316,200.00</u>
The net change by previously authorized Change Orders	\$	<u>42,917.70</u>
The Contract Sum prior to this Change Order was	\$	<u>1,359,117.70</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>23,455.50</u>
The new Contract Sum including this Change Order will be	\$	<u>1,382,573.20</u>

The Contract Time will be increased by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Baker Bednar Snyder &amp; Associates Inc</u> <b>ARCHITECT (Firm name)</b>	<u>Milcam, Inc.</u> <b>CONTRACTOR (Firm name)</b>	<u>Bazetta Township Trustees</u> <b>OWNER (Firm name)</b>
<u>628 Niles Cortland Rd Se, Warren, Ohio 44484</u> <b>ADDRESS</b>	<u>5756 Warren Sharon Rd, PO Box 449, Brookfield, Ohio 44403</u> <b>ADDRESS</b>	<u>3372 State Route 5 NE, Cortland, Ohio 44410</u> <b>ADDRESS</b>
<u></u> <b>BY (Signature)</b>	<u></u> <b>BY (Signature)</b>	<u></u> <b>BY (Signature)</b>
<u>Christopher Bebb</u> <b>(Typed name)</b>	<u>GARY Ligo</u> <b>(Typed name)</b>	<u>Paul Hovis</u> <b>(Typed name)</b>
<u>10.18.16</u> <b>DATE</b>	<u>10/19/16</u> <b>DATE</b>	<u>                    </u> <b>DATE</b>



# AIA<sup>®</sup> Document G701<sup>™</sup> - 2001

## Change Order

<b>PROJECT</b> <i>(Name and address):</i> Bazetta Fire Station - Construction Warren Meadville Rd Cortland Ohio 44410	<b>CHANGE ORDER NUMBER:</b> 006 <b>DATE:</b>	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> <i>(Name and address):</i> Milcam, Inc. 5756 Warren Sharon Rd PO Box 449 Brookfield, Ohio 44403	<b>ARCHITECT'S PROJECT NUMBER:</b> 14047 <b>CONTRACT DATE:</b> 3-7-2016 <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*  
 Additional Cernica Invoicing for special testing allowance. \$1,754.00

The original Contract Sum was	\$	1,316,200.00
The net change by previously authorized Change Orders	\$	66,373.20
The Contract Sum prior to this Change Order was	\$	1,382,573.20
The Contract Sum will be increased by this Change Order in the amount of	\$	1,754.00
The new Contract Sum including this Change Order will be	\$	1,384,327.20

The Contract Time will be increased by Zero (0) days.  
 The date of Substantial Completion as of the date of this Change Order therefore is

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>Baker Bednar Snyder &amp; Associates Inc</u> <b>ARCHITECT</b> <i>(Firm name)</i>	<u>Milcam, Inc.</u> <b>CONTRACTOR</b> <i>(Firm name)</i>	<u>Bazetta Township Trustees</u> <b>OWNER</b> <i>(Firm name)</i>
628 Niles Cortland Rd Se, Warren, Ohio 44484 <b>ADDRESS</b>	5756 Warren Sharon Rd, PO Box 449, Brookfield, Ohio 44403 <b>ADDRESS</b>	3372 State Route 5 NE, Cortland, Ohio 44410 <b>ADDRESS</b>
 <b>BY</b> <i>(Signature)</i>	 <b>BY</b> <i>(Signature)</i>	 <b>BY</b> <i>(Signature)</i>
Christopher A. Bebb <i>(Typed name)</i>	Wayne Miller <i>(Typed name)</i>	Paul Hovis <i>(Typed name)</i>
11.10.16 <b>DATE</b>	<b>DATE</b>	<b>DATE</b>

## Police Agenda for Monday November 14,2016

Thu 11/10/2016 8:35 AM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** fparke@bazettatwp.org

---



Rita,

Below is the police agenda for trustee meeting Monday November 14, 2016:

1. To accept the resignation of Patrolman Maxwell Bacher effective Tuesday October 18, 2016 (Attached).

To sell the following vehicles from the police impound lot:

1. 1999 Chevy Tahoe Vin# 1GNEK13R4XJ503607
2. 1992 Chevy Truck Vin#1GCGC24K5ME193543
3. 2001 Chevy S-10 Vin# 1GCCT19W718244037
4. 1996 Chrysler van Vin#1C4GP64L4TB413338

That should be all for the meeting. Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

## Walmart Grant

Thu 11/10/2016 12:05 PM

From: "Mike Hovis"

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org



---

Rita,

I also need to add to the agenda for November 14, 2016,

1. To accept a Walmart grant of \$2500.00 for shop with a cop and fireman. Thank you in advance!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*



# October 2016

## Bazetta Police Department Activity

Published Date: November 9, 2016

Activity	Total
Calls for Service	486
Incident Reports Filed	129
Traffic Crash Investigations	17
Number of Persons Arrested	64
Traffic Offenses	105
Traffic Citations Issued	82
Vehicle Miles Traveled	11,542.40
Office Contacts	303

\* Numbers are subject to change due to report status and other circumstances



Max Bacher  
5099 Sabrina Ln  
Warren, Oh 44483

October 18 2016

Mike Hovis  
Chief of Police  
Bazetta Twp  
2671 McCleary Jacoby Rd  
Cortland, Oh 44410

Chief Hovis,

Please accept this letter as formal resignation from my position as Patrolman with the Bazetta Township Police Department. I appreciate the opportunities I have been given and experience gained while working here. I would also like to extend a personal thank you for all of your support put forth in my hiring process with Macedonia.

Respectfully,

A handwritten signature in black ink, appearing to read 'M Bacher', written in a cursive style.

Max Bacher

Zoning Permits for September

7- Zoning =\$498.00

2- Fence permits =\$70.00

Total-- \$568.00

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: November 28, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**269-16** To accept the minutes from the October 24 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**270-16** To accept the minutes from the November 14 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Abstain      Trustee Webb - Yes

**271-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**272-16** To authorize the Fiscal Officer to make the following transfers.

*\$1,750.00 from 05-A-03 (Cemetery: Employer's Retirement Cont.) to 05-A-02 (Cemetery: Salaries - Burials/Sexton)  
\$300,000.00 from Huntington Investment Account to Huntington Regular Checking Account*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**273-16** To approve the attached *Geauga/Trumbull Solid Waste Management District Single Stream Drop-Off Recycling Program 2017-2019*.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**274-16** To adopt the attached *Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (1.9 mill General Fund Additional Levy)*.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Ballot for elections to the OTARMA Board of Directors
- Copy of permit to haul or move overweight equipment from Trumbull County Commissioners to Trumbull County Engineer
- Certified copies of Trumbull County Commissioners Transcript Proceeding for Annexation

**Administration:**

- Trustees noted the following meeting dates for the rest of 2016
  - Regular Meeting on December 12 at 6:00pm
  - Regular Meeting on December 19 at 6:00pm
  - Year End Meeting on December 27 at 4:00pm

**Fire Department:**

- Trustee Parke said that Chief Lewis are picking up the new fire truck today and will be back with it tomorrow night

**Police Department:**

- See Attached Agenda

**275-16** To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*2001 Chevy Blazer (VIN 9809)*  
*2002 Dodge Neon (VIN 1128)*  
*1994 Chevy Truck (VIN 4203)*  
*2000 Saturn 4-Door (VIN 7334)*  
*2004 Pontiac 4-Door (VIN 7839)*  
*1990 Chrysler 4-Door (VIN 6298)*  
*2004 Pontiac Sunfire (VIN 1827)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Nothing to report

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills noted a recent news article that reported an extremely high foreclosure rate in Trumbull and Mahoning Counties
  - 4 houses in the township might qualify for grant monies if they become available
  - Keeping this on the "back burner"

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb announced the following meetings
  - Zoning Board of Appeals on January 4 at 6:00pm at the Administration Building
  - Zoning Commission on January 4 at 6:30pm at the Administration Building

**Parks & Recreation Board:**

- Nothing to report

**Safety Committee:**

- Nothing to report

**Health Insurance Committee:**

- Chief Hovis stated that the best rate available to the township is a 12.4% increase for 2017

**276-16** To select the attached *Renewal Option 1 with OPEC Healthcare Cooperative*.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Public Information Officer:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None


**Public Comment:**

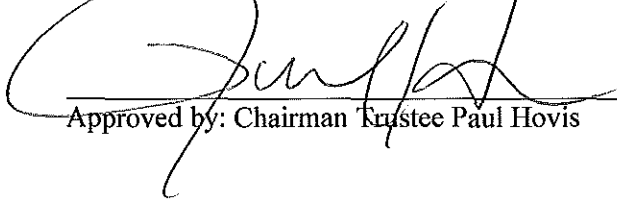
- Stanley Shrodek of Lakeshore Drive
  - Complained that he could not hear what was being said and questioned why the PA system was not being used
    - Trustee Parke said the system was not working
- Paul Carlson of Lakeshore Drive
  - Asked if the 12.4% insurance cost is in addition to what we pay now
  - Said this is something residents should know about
    - Chief Hovis said this was a premium increase of 12.4% over the current premiums
  - Asked if employees pay a portion of their premiums
    - Chief Hovis said that they do and that there are no "cadillac" plans in the township
- Paul Carlson of Lakeshore Drive
  - Asked why the township could not recoup liens place on the Medzie property
    - Inspector Mills said the following
      - Abatement and lien paperwork were completed after the property had gone into probate
      - Only way to get our money back is to go after the bank or the estate and the estate had no money
      - Unlikely that we would have ever receive money from this or any bank because banks can title jump on a foreclosed property with no financial responsibility
      - It was something the township had to get done, knowing that we may or may not ever recoup the expense
      - This is the problem with doing nuisance abatements, we may or may not ever be repaid
- Stanley Shrodek of Lakeshore Drive
  - Questioned what is being done to go after the properties with delinquent taxes that were recently listed in the paper
    - Trustee Webb said this was outside the township's jurisdiction and is done by the Trumbull County Auditor

- Trustee Hovis reiterated that property tax collection is totally the responsibility of the Trumbull County Auditor and the township cannot do anything about collecting delinquent taxes
- Stanley Shrodek of Lakeshore Drive
  - Asked how quickly properties with delinquent tax can go to sheriff sale or foreclosure
    - Inspector Mills said foreclosures depend on how long it takes for estates to go through probate or how long it takes for banks to go through their processes

**276-16** To adjourn the meeting at 6:17pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew      Dated: 12-12-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis      Dated: 12-12-16

PENDING WARRANT REPORT  
 Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
28660	43.80	VW28660	AT&T Mobility	PAYMENT
28661	405.00	VW28661	BUCKEYE BULK, INC.	PAYMENT
28662	2467.19	VW28662	BE Solutions, LLC	PAYMENT
28663	2725.00	VW28663	Bazetta Township	PAYMENT
28664	188.35	VW28664	City of Warren, Utility Services	PAYMENT
28665	585.50	VW28665	D&T P.M. Truck Repairs LLC	PAYMENT
28666	1506.94	VW28666	Delta Dental	PAYMENT
28667	650.00	VW28667	GRANT SOURCE PROFESIONALS	PAYMENT
28668	112548.89	VW28668	THE HUNTINGTON NATIONAL BANK	PAYMENT
28669	82815.87	VW28669	Milcam Inc.	PAYMENT
28670	1422.78	VW28670	Ohio Edison	PAYMENT
28671	1060.36	VW28671	Ohio Insurance	PAYMENT
28672	1012.80	VW28672	Ohio Edison	PAYMENT
28673	3071.03	VW28673	OHIO PUBLIC WORKS COMMISSION	PAYMENT
28674	71.41	VW28674	Ricoh USA, Inc.	PAYMENT
28675	600.00	VW28675	Schultz Towing Inc.	PAYMENT
28676	126.82	VW28676	Southeastern Emergency Equipment	PAYMENT
28677	324.80	VW28677	Standard Insurance Company RE	PAYMENT
28678	96.16	VW28678	Time Warner Cable-Northeast	PAYMENT
28679	1233.54	VW28679	TRUMBULL COUNTY EMERGENCY MGMT AGENCY	PAYMENT
28680	486.00	VW28680	Trumbull County Treasurer	PAYMENT
28681	50.00	VW28681	Treasurer of State	PAYMENT
28682	37.00	VW28682	Treasurer of State	PAYMENT
28683	504.12	VW28683	Vision Service Plan-(OH)	PAYMENT
=====				
	214033.36		Total Amount of Pending Warrants	

**GEAUGA/TRUMBULL SOLID WASTE MANAGEMENT DISTRICT**

**Single Stream Drop-Off Recycling Program**

**2017-2019**

**CONTRACT AGREEMENT:**

This agreement is made and entered into by and between the *Geauga/Trumbull Solid Waste Management District* (hereinafter referred to as "*DISTRICT*"), and *Bazetta Township* (hereinafter referred to as "*TOWNSHIP*") *WITNESSETH THAT:*

*WHEREAS*, funds for the program are authorized by the *DISTRICT* from January 1, 2017 through December 31, 2019.

*WHEREAS*, the *TOWNSHIP* has made available to the *DISTRICT* property for a fixed recycling drop-off program.

*WHEREAS*, the *TOWNSHIP* authorizes and enters into an agreement for the *DISTRICT* to administer the drop-off program and regulate the dates and times it will be available.

*WHEREAS*, funds for the program will be issued only to the approved waste hauler for the removal of recyclables for the *TOWNSHIP* program.

*NOW, THEREFORE*, in consideration of the mutual covenants by and between the parties hereto, the parties agree as follows:

1. 1. That the *DISTRICT* hereby leases from the *TOWNSHIP* and the *TOWNSHIP* hereby leases to the *DISTRICT*, space to be used for the housing of 8-cubic yard front load recycling containers. For a total of 36 months, commencing January 1, 2016 and terminating December 31, 2019, unless extended by written agreement before that date or otherwise terminated as provided herein.

2. That the *DISTRICT* promotes the drop-off program in the form of newspaper print advertisements and fliers.

3. That the *TOWNSHIP* shall notify the *DISTRICT* in writing of any problems or complaints that are directly related to the drop-off program.

4. That the *DISTRICT* and the *TOWNSHIP* shall be held harmless of any liability arising out of negligence caused by the contracted waste hauler for the removal of recyclables, and the *DISTRICT* and waste hauler cannot be held liable for any negligence caused by the *TOWNSHIP*.

5. That the *DISTRICT* reserves the right, at any time after execution of this *AGREEMENT*, to terminate the *AGREEMENT*, in whole or in part, upon a 30 day in advance written notification to the *TOWNSHIP*.



6. That the *TOWNSHIP* may, at any time after execution of this *AGREEMENT*, terminate this *AGREEMENT*, in whole or in part, by written notice to the *DISTRICT*. In the event of such termination, the *TOWNSHIP* shall allow the *DISTRICT* (30) thirty days to terminate this *AGREEMENT*.

7. That the *DISTRICT* shall outline what recyclables are to be collected and the overall requirements of the program, and the *TOWNSHIP* shall abide by the guidelines of the proposed recycling drop-off activity.

8. That the *DISTRICT* is not responsible for any materials, recyclable or non-recyclable left at the drop-off site at dates and times when the container is not available for public use.

9. That the *TOWNSHIP* must make sure the drop-off site is free of unwanted debris, obstructions, or material not accepted, and the *TOWNSHIP* is responsible for any materials deposited at the site when it is not available for public use.

10. That the *TOWNSHIP* must prepare the site for the placement of 8-cubic yard front load recycling containers and agree to monitor the drop-off site on the specified hours and days it is available for public use.

11. That no funds will go to the *TOWNSHIP* for the recycling drop-off program.

In witness whereof, this agreement is effective upon execution by both parties:

*Geauga/Trumbull Solid Waste  
Management District*

*Township Trustees*

\_\_\_\_\_  
*Director*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Date*

Location: Bazetta Township  
Administration Administration  
3372 State Route 5

\_\_\_\_\_  
*Frank W. Parke*

Days/Hours: Seven Days a Week  
Daylight Hours

\_\_\_\_\_  
*11-28-16*  
*Date*

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION**

**Resolution #274-16 (Additional General Fund Tax Levy 1.9 mills)**

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 28th day of November, 2016, at the office of said Board, with the following members present:

Trustee Paul Hovis  
Trustee Frank Parke  
Trustee Ted Webb

Trustee Webb moved the adoption of the following resolution:

**WHEREAS**, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

**WHEREAS**, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy an additional tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191, for the current expenses of said township, at a rate not exceeding \$0.19 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2017, collection year beginning 2018.

**BE IT FURTHER RESOLVED** that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

**BE IT FURTHER RESOLVED** upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the primary election to be held on the 2nd of May, 2017; and

**BE IT FURTHER RESOLVED** that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191; and

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

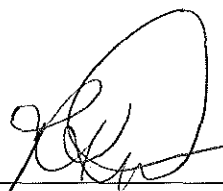
Trustee Parke seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

Adopted the 28th day of November, 2016.



---

Fiscal Officer Rita K. Drew

## Agenda for Monday November 28, 2016 meeting

Mon 11/28/2016 7:41 AM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** fparke@bazettatwp.org



Rita,

I need to add the following vehicles to be sold from the impound lot to this meeting's agenda:

1. 2001 Chevy Blazer Vin#1GNNDT13W012189809
2. 2002 Dodge Neon Vin#1B3ES56C82D651128
3. 1994 Chevy Truck Vin#1GCCS14Z5RK174203
4. 2000 Saturn 4-Door Vin#1G8ZJ5276YZ197334
5. 2004 Pontiac 4-Door Vin#1G2NF52E94C217839
6. 1990 Chrysler 4-Door Vin#1C3XA5630LF856298
7. 2004 Pontiac Sunfire Vin#1G2JB12F147321827

That is all. Thank you and have a great day!!!

***Michael J. Hovis, Chief of Police***

***Bazetta Township Police Department***

***2671 McCleary Jacoby Rd.***

***Cortland, Ohio 44410***

***Phone: 330-638-5503***

***Fax: 330-638-9927***

Bazetta Township in Trumbull County



In-Network Benefits	Renewal Options		
	Current Plan	Option 1	Option 2
Single Deductible	\$4,000	\$4,000	\$4,000
Family Deductible	\$8,000	\$8,000	\$8,000
Co-insurance	100%	100%	100%
Single (Ded./ Co-Ins.) Out of Pocket	\$4,000	\$4,000	\$4,000
Family (Ded./ Co-Ins.) Out of Pocket	\$8,000	\$8,000	\$8,000
Primary Care Physician Office Visit	\$30 Co-Pay	\$30 Co-Pay	\$30 Co-Pay
Specialist Office Visit	\$60 Co-Pay	\$60 Co-Pay	\$60 Co-Pay
Emergency Room	\$300 Co-Pay	\$300 Co-Pay	\$300 Co-Pay
Urgent Care	\$75 Co-Pay	\$75 Co-Pay	\$75 Co-Pay
Preventative	100%	100%	100%
Retail Pharmacy (30 day supply)	\$10 / 35 / 40	\$10 / 35 / 40	\$10 / 35 / 40
	<u>2016</u>	<u>2017</u>	<u>2017</u>
<b>Coverage Type</b>	<b>Count</b>		
Employee Only	6	\$392.61	\$441.29
Employee & Spouse	3	\$862.98	\$969.99
Employee & Child(ren)	3	\$662.75	\$744.93
Family	8	\$1,211.97	\$1,362.25
<b>Monthly Premium Equivalent</b>	<b>20</b>	<b>\$16,628.61</b>	<b>\$18,690.56</b>
<b>Monthly Assessment of Debt Recovery</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Monthly Cost</b>		<b>\$16,628.61</b>	<b>\$19,326.38</b>

Indicate Option Choice



or



Lump Sum ADR  
\$20,000.00

Rates are proposed for the 1/1/2017 renewal. Renewal **Option 1** represents a flat 12.4% increase. Renewal **Option 2** represents a 6.2% increase with a monthly or lump sum assessment of debt recovery. Please indicate in the check box above your group's 1/1/2017 renewal selection. Signed renewal selection must be received by 11/18/2016.

X

Authorized Signature

Date

11-28-16

Please submit this form to:  
Ohio Insurance Services  
Attn: Andrea Moore  
[amoore@ohioinsuranceservices.com](mailto:amoore@ohioinsuranceservices.com)  
Or Fax to: (614) 873-2916

# Bazetta Township

Effective Date: January 1, 2017



In-Network Patient Responsibility	OPEC Current Plan	Renewal OPEC Option 1	Renewal OPEC Option 2*	Anthem 2GNF	UHC 35/4000/100%	MMO 3020-4000**	Aetna PPO 4000 80/50								
Network	Medical Mutual	Medical Mutual	Medical Mutual	Anthem BC/BS	Choice Plus	Medical Mutual	Choice Plus								
Plan Type	PPO	PPO	PPO	PPO	PPO	PPO	PPO								
Metal Level	N/A	N/A	N/A	Silver	Silver	Silver	Silver								
HSA Compatible?	No	No	No	No	No	No	No								
Deductible Accumulation	Embedded	Embedded	Embedded	Embedded	Embedded	Embedded	Embedded								
Deductible (Patient Responsibility before benefits start)	\$4,000 Single	\$4,000 Single \$8,000 Family	\$4,000 Single	\$3,000 Single \$6,000 Family	\$4,000 Single	\$4,000 Single \$8,000 Family	\$4,000 Single								
Hospital Coinsurance (Patient Responsibility after deductible is met)	Deductible, then covered in full	Deductible, then covered in full	Deductible, then covered in full	Deductible, then 20% Coinsurance	Deductible, then covered in full	Deductible, then 20% Coinsurance	Deductible, then 20% Coinsurance								
Maximum Out-of-Pocket (Max in-network exposure in a calendar year)	\$4,000 Single \$8,000 Family	\$4,000 Single \$8,000 Family	\$4,000 Single \$8,000 Family	\$6,850 Single \$13,700 Family	\$6,850 Single \$13,700 Family	\$6,850 Single \$13,700 Family	\$6,600 Single \$13,200 Family								
Preventive Services	Covered in full	Covered in full	Covered in full	Covered in full	Covered in full	Covered in full	Covered in full								
Primary Care Office Visit	\$30 Co Pay	\$30 Co Pay	\$30 Co Pay	\$35 Co Pay	\$35 Co Pay	\$30 Co Pay	\$40 Co Pay								
Specialist Visit	\$60 Co Pay	\$60 Co Pay	\$60 Co Pay	\$60 Co Pay	\$35 Co Pay	\$60 Co Pay	\$60 Co Pay								
Emergency Room Visit	\$300 Co Pay	\$300 Co Pay	\$300 Co Pay	\$300 Co Pay & 20%	\$300 Co Pay	\$300 Co Pay	\$350 Co Pay								
Urgent Care Visit	\$75 Co Pay	\$75 Co Pay	\$75 Co Pay	\$100 Co Pay	\$75 Co Pay	\$60 Co Pay	\$100 Co Pay								
Prescription Copays - 30 day supply (tier 1/tier 2/tier 3)	\$10/\$35/40	\$10/\$35/\$40	\$10/\$35/40	\$15/Ded \$35/Ded \$70	\$15/40/75	\$15/Ded \$30/Ded \$90/50% up to \$350	\$3/10/50/90/30% up to \$250/40% up to \$400								
<b>Employee</b>	<b>Enrolled</b>	<b>Rate</b>	<b>Total</b>	<b>Rate</b>	<b>Total</b>	<b>Rate**</b>	<b>Total</b>	<b>Rate</b>	<b>Total</b>						
Employee	6	\$392.61	\$2,355.66	\$441.29	\$2,647.74	\$416.95	\$2,501.70	\$422.65	\$2,535.90	\$534.88	\$3,209.28	\$0.00	\$0.00	\$509.12	\$3,054.72
Employee & Spouse	3	\$862.98	\$2,588.94	\$969.99	\$2,909.97	\$916.48	\$2,749.44	\$844.52	\$2,533.56	\$1,069.76	\$3,209.28	\$0.00	\$0.00	\$1,018.24	\$3,054.72
Employee & Child	3	\$662.75	\$1,988.25	\$744.93	\$2,234.79	\$703.84	\$2,111.52	\$781.18	\$2,343.54	\$1,069.76	\$3,209.28	\$0.00	\$0.00	\$941.87	\$2,825.61
Family	8	\$1,211.97	\$9,695.76	\$1,362.25	\$10,898.00	\$1,287.11	\$10,296.88	\$1,309.01	\$10,472.08	\$1,604.64	\$12,837.12	\$0.00	\$0.00	\$1,578.27	\$12,626.16
<b>Total Monthly Premium</b>			\$16,628.61		\$18,690.50		\$17,659.54		\$17,385.08		\$22,464.96		\$23,874.55		\$21,561.21
<b>Total Annual Premium</b>			\$199,543.32		\$224,286.00		\$211,914.48		\$214,620.96		\$269,579.52		\$286,494.60		\$258,734.52
<b>% Change Over Current</b>					12.4%		6.2%		1.3%		27.2%		6.3%		29.7%

**Notes:**

Participation is based on current medical elections.

\*OPEC Option 2 allows you to take a 6.2% increase with an assessment of debt recovery (ADR) equal to \$1,000 per employee. The ADR can be paid as a lump sum or spread out over the course of 12 months.

Rates above are based on the census data provided and assume an effective date noted above.

Final rates are subject to actual enrollment, plan design(s) selected, and underwriting approval.

This exhibit is intended as a brief comparison of benefits and does not include all benefits, exclusions or limitations. Please refer to SPD or proposal for full details.

\*\*MMO rates are based on attained age of each participant.

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: December 12, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**278-16** To accept the minutes from the November 28 Regular and December 7 Special Meetings.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**279-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**280-16** To authorize the Fiscal Officer to make the following transfers.

*\$500.00 from 10-A-01A (Fire: Salaries PT) to 10-A-01B (Fire: Salaries Mechanic)*  
*\$13,000.00 from 09-A-01A (Police: Salaries OT) to 09-A-01 (Police: Salaries)*  
*\$1,000.00 from 09-A-01C (Police: Salaries Secretary) to 09-A-01B (Police: Salaries PT)*  
*\$7,200.00 from 09-A-03 (Police: Workmen's Compensation) to 09-A-01 (Police: Salaries)*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**281-16** To adopt the attached *Resolution to Proceed to Levy a Tax in Excess of the Ten Mill Limitation (1.9 mill General Fund Additional Levy)*.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of letters from Trumbull County Prosecuting Attorney to XPO Drayage and Jesus Santiago concerning an August 29, 2016 Haz-Mat Incident
- Letter from Ohio Utilities Protection Service regarding 2017 Annual Assessment
- Letter from Dominion East Ohio about the AMR Cost Recovery Charge
- Notice of Filing New PIR Adjustment Case from Dominion East Ohio

**Administration:**

- Trustees noted the following meeting dates for the rest of 2016
  - Regular Meeting on December 19 at 6:00pm
  - Year End Meeting on December 27 at 4:00pm
- Trustee Parke will contact ODNR regarding the possibility of not opening Bazetta Township Park
- Trustee Webb has met and will meet again with the Trumbull County Commissioners to see what can be done with Station #11

**Fire Department:**

- See Attached Reports
- Chief Lewis asked if this check could be held until the punch list was completed
  - Trustee Hovis said they would amend the resolution
- Trustee Webb asked if this was the final bill from Milcam
  - Fiscal Officer Drew said that it was

**282-16** To authorize an expenditure of \$112,359.86 to Milcam, Inc. for contracted work through November 17, 2016, to be paid from the Fire Fund, to be held until the punch list is complete.

**Motion:** Trustee Webb

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- See Attached Agenda & Report

**283-16** To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*1999 Pontiac Grand Am (VIN 8099)*

*2002 Chevrolet Venture (VIN 9581)*

*2006 Pontiac Gran Prix (VIN 7787)*

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Superintendent Parke stated the following
  - Reminded residents that the snow parking ban is in effect
  - Thanked the Police Department for keeping vehicles off the roadways

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills stated the following
  - Received the attached letter from the Trumbull County Auditor
  - Still working with Atty. Finamore regarding the property referenced in said letter
  - Following up on an open dumping complaint against the Bazetta Mall
    - Ordered by the Trumbull County Health Department to remove all debris and add nothing additional
  - Will present a written report at the next meeting

**284-16** To increase the following portions of the Bazetta Township Annual Zoning Fee Schedule, effective January 1, 2017.



*Temporary Waste Container (\$10 = Fee)*  
*Swimming Pool Permit (Sq. Ft. X \$100 X .0025 = Fee)*  
*Garage Non-Habitable (Sq. Ft. of Garage X \$50 X .0025 = Fee)*  
*Residential, Commercial, Industrial, Manufactured Homes, Manufactured Homes Park*  
*(Sq. Ft. of Building, Addition, Alternation X \$100 X .0025 = Fee)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported the following upcoming meetings
  - Zoning Board of Appeals on January 4 at 6:00pm in the Administration Building
  - Zoning Commission on January 4 at 6:30pm in the Administration Building

**Parks & Recreation Board:**

- Nothing to Report

**Safety Committee:**

- Nothing to Report

**Health Insurance Committee:**

- Nothing to Report

**Public Information Officer:**

- Nothing to Report

**Asked to be placed on the Agenda:**


- None

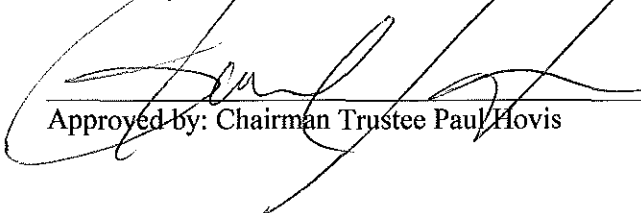
**Public Comment:**

- Presentation of a Life Saving Award to Patrolman Nicholas Gregory
  
- Al Simon of Morrow Drive asked about the calculations in Board Resolution #284-16
  - Inspector Mills explained them

**285-16** To adjourn the meeting at 6:16pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew      Dated: 12-14-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis      Dated: 12-16-16

PENDING WARRANT REPORT  
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	168.07	VW 1	The Huntington National Bank	Mo Service Charge
28738	647.64	VW28738	American Tire Distributors	Supplies/Service
28739	96.72	VW28739	Automotive Distributors Warehouse	Parts
28740	387.00	VW28740	Agostinos Diesel Repair	Parts/Service
28741	800.00	VW28741	Attorney Mark S. Finamore	Services
28742	875.00	VW28742	Jacob J. Abbott	Uniform Allowance
28743	4152.89	VW28743	BE Solutions	Claims Runs
28744	1200.00	VW28744	Bud's Towing & Recovery, LLC	Impound Lot Fees
28745	585.85	VW28745	Business Card	Supplies
28746	43.90	VW28746	Bortnick Tractor Sales, Inc.	Supplies/Parts
28747	2725.00	VW28747	Bazetta Township	IT Services
28748	390.48	VW28748	Clean Air Concepts	Parts/Supplies
28749	1755.43	VW28749	Capitol One Commercial	Supplies
28750	547.71	VW28750	Dominion East Ohio	Service
28751	68.04	VW28751	Finger Lakes/Castle	Supplies
28752	163.02	VW28752	Fusion Network Billing System	Service
28753	875.00	VW28753	Nathan S. Greathouse	Uniform Allowance
28754	875.00	VW28754	Christopher G. Herlinger	Uniform Allowance
28755	875.00	VW28755	Michael J. Hovis	Uniform Allowance
28756	320545.00	VW28756	Kovath Mobile Equipment Corp.	KME AerialCat
28757	337.65	VW28757	Lowes Business Acct/SYNCB	Supplies
28758	875.00	VW28758	Dennis K. Lewis	Uniform Allowance
28759	236.80	VW28759	Municipal Signs & Sales, Inc.	Parts/Supplies
28760	1031.41	VW28760	Mark Thomas Ford	Parts/Supplies
28761	145.00	VW28761	On Demand Drug Testing & Work Solutions	Service
28762	118.68	VW28762	Orwell Natural Gas	Service
28763	427.50	VW28763	OEI	Snow Plow
28764	924.00	VW28764	Ohio Billing, Inc.	EMS Trip Submissions
28765	1730.00	VW28765	PTNE, Inc.	Service
28766	162.00	VW28766	Pitney Bowes Global Financial Services	Postage Meter
28767	141.76	VW28767	Purchase Power	Postage
28768	19.25	VW28768	Respiratory Care Partners, Inc.	Supplies
28769	875.00	VW28769	Shawn P. Rentz	Uniform Allowance
28770	700.00	VW28770	Schultz Towing, Inc.	Impound Lot Fees
28771	385.00	VW28771	Service 1	Service
28772	364.96	VW28772	Sam's Club/SYNCHRONY Bank	Supplies
28773	138.91	VW28773	Sunburst Environmental Service, Inc.	Service
28774	875.00	VW28774	Patrick M. Swiger	Uniform Allowance
28775	875.00	VW28775	Joseph A. Sofchek	Uniform Allowance
28776	167.61	VW28776	Trumbull County Water And Sewer	Service
28777	3208.88	VW28777	Trumbull County 911	911 Service
28778	527.97	VW28778	Time Warner Cable-Northeast	Service
28779	177.00	VW28779	Treasurer State of Ohio	Services
28780	395.56	VW28780	Verizon Wireless	Service
28781	678.57	VW28781	Walmart Business/SYNCB	Supplies
28782	99.50	VW28782	Western Reserve Farm Co-Op	Supplies
28783	25.00	VW28783	Youngstown/Warren Regional Chamber	Member Registration
28784	40.28	VW28784	Ainsley Oil Company	Fuel
28785	478.83	VW28785	D&T,P.M. & Truck Repair, LLC	Parts/Supplies
28786	100.21	VW28786	Handyman Supply Inc.	Supplies
28787	15125.69	VW28787	Ohio Insurance Services Agency	Insurance
28788	875.00	VW28788	Donald R. Utterback	Uniform Allowance
28789	1125.00	VW28789	Muscle Connection Inc.	Service

=====  
371164.77

Total Amount of Pending Warrants

**RESOLUTION TO PROCEED TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION**

**Resolution #281-16 (Additional Current Expense Tax Levy 1.9 mills)**

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 12th day of December, 2016, at the office of said Board, with the following members present:

Trustee Paul Hovis  
Trustee Frank Parke  
Trustee Ted Webb

Trustee Webb moved the adoption of the following resolution:

**WHEREAS**, on the 28th day of November, 2016 the Board of Trustees passed a resolution declaring the necessity, for the purposes set forth in ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191 at a rate not exceeding 1.9 mill for each one dollar of valuation, which amounts to \$0.19 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2017 collection year beginning 2018; and

**WHEREAS**, the Trumbull County Auditor has certified to the Board of Trustees that the dollar amount of revenue to be generated by the tax levy during the first year of collection is \$272,806, based upon the current assessed valuation of the Township of \$143,582,170.

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that the Board desires to proceed with the submission of the question of an additional tax levy in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191, for the current expenses of said township, at a rate not exceeding 1.5 mill for each one dollar of valuation, which amounts to \$0.19 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2017 collection year beginning 2018.

**BE IT FURTHER RESOLVED** that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the primary election to be held on the 2nd of May, 2017; and

**BE IT FURTHER RESOLVED** that this tax levy be submitted to the electors under the authority of said Ohio Revised Code §5705.03, ORC §5705.19 (A), and ORC §5705.191; and

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

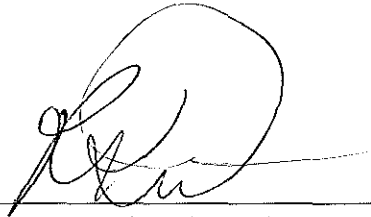
Trustee Parke seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

Adopted the 12th day of December, 2016.

A handwritten signature in black ink, appearing to read 'Rita K. Drew', is written over a horizontal line. The signature is stylized and cursive.

Fiscal Officer Rita K. Drew

## Certificate of Estimated Property Tax Revenue

Use this form when a taxing authority certifies a millage rate  
and requests the revenue produced by that rate.

The county auditor of Trumbull County, Ohio, does hereby certify the following:

1. On December 2, 2016, the taxing authority of the Township of Bazetta certified a copy of its resolution or ordinance adopted November 28, 2016, requesting the County Auditor to certify the current tax valuation of the subdivision and the amount of revenue that would be produced by one and nine tenths (1.9) mills, to levy a tax outside the 10-mill limitation for Current Expense purposes pursuant to Revised Code §5705.19(A), to be placed on the ballot at the May 2, 2017, election. The levy type is an additional starting in tax year 2017, commencing in 2018 for a period of five (5) years.
2. The estimated property tax revenue that will be produced by the stated millage, assuming tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$ 272,806.
3. The total tax valuation of the subdivision used in calculating the estimated property tax revenue is \$ 143,582,170.



Adrian S. Biviano

Trumbull County Auditor

12/2/16  
Date

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {10/01/2016} And {10/31/2016}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
112 Fires in structure other than in a building	1	1.09%	\$0	0.00%
132 Road freight or transport vehicle fire	1	1.09%	\$5,000	29.41%
	<b>2</b>	<b>2.19%</b>	<b>\$5,000</b>	<b>29.41%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	58	63.73%	\$0	0.00%
322 Motor vehicle accident with injuries	6	6.59%	\$12,000	70.58%
324 Motor Vehicle Accident with no injuries	4	4.39%	\$0	0.00%
	<b>68</b>	<b>74.72%</b>	<b>\$12,000</b>	<b>70.58%</b>
<b>4 Hazardous Condition (No Fire)</b>				
441 Heat from short circuit (wiring),	1	1.09%	\$0	0.00%
444 Power line down	1	1.09%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	1.09%	\$0	0.00%
	<b>3</b>	<b>3.29%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
553 Public service	3	3.29%	\$0	0.00%
554 Assist invalid	2	2.19%	\$0	0.00%
561 Unauthorized burning	2	2.19%	\$0	0.00%
	<b>7</b>	<b>7.69%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	2	2.19%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	2	2.19%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.09%	\$0	0.00%
651 Smoke scare, odor of smoke	1	1.09%	\$0	0.00%
	<b>6</b>	<b>6.59%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to	1	1.09%	\$0	0.00%
743 Smoke detector activation, no fire -	2	2.19%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.09%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	1.09%	\$0	0.00%

BAZETTA

Aid Responses by Department

Alarm Date Between {10/01/2016} And {10/31/2016}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
16-0000870	10/07/2016	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci 16-1130		Response Time: 00:02:48	#Appartus	0	0	0	0
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:02:48</b>			
<b>STA. 17 BRISTOL FDID 78105</b>							
16-0000880	10/10/2016	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 16-555		Response Time: 00:06:30	#Appartus	1	0	0	0
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:06:30</b>			
<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
16-0000932	10/29/2016	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 21-0932		Response Time: 00:09:17	#Appartus	1	0	0	0
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:09:17</b>			
<b>STA. 32 HOWLAND FDID 78121</b>							
16-0000935	10/29/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 32-0935		Response Time: 00:09:32	#Appartus	0	1	0	0
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:09:32</b>			

Response time calculated from time notified to arrival.

BAZETTA

Staff Activity by Activity Code

Date Between {10/01/2016} And {10/31/2016} and  
Activity Code = "CB"

Date	Time	Incident	Type	Staff ID/Name	Hours	Hrs Pd	Points
<b>CB Off Duty Callback</b>							
10/15/2016	23:00:00		F	000004 No, Response	0.50	0.00	0.00
10/27/2016	16:13:00	16-0000926	M	000004 No, Response	1.28	0.00	0.00
<b>Totals for Activity Code:</b>					<b>1.78</b>	<b>0.00</b>	<b>0.00</b>
<b>Avg for Activity Code:</b>					<b>0.89</b>	<b>0.00</b>	<b>0.00</b>

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other



**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {11/01/2016} And {11/30/2016}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	2	2.38%	\$0	0.00%
	<u>2</u>	<u>2.38%</u>	<u>\$0</u>	<u>0.00%</u>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
251 Excessive heat, scorch burns with no	1	1.19%	\$0	0.00%
	<u>1</u>	<u>1.19%</u>	<u>\$0</u>	<u>0.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	1.19%	\$0	0.00%
321 EMS call, excluding vehicle accident with	52	61.90%	\$0	0.00%
322 Motor vehicle accident with injuries	5	5.95%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	7	8.33%	\$0	0.00%
	<u>65</u>	<u>77.38%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
424 Carbon monoxide incident	1	1.19%	\$0	0.00%
	<u>1</u>	<u>1.19%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
542 Animal rescue	1	1.19%	\$0	0.00%
554 Assist invalid	1	1.19%	\$0	0.00%
561 Unauthorized burning	2	2.38%	\$0	0.00%
	<u>4</u>	<u>4.76%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	3	3.57%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	2	2.38%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	2.38%	\$0	0.00%
651 Smoke scare, odor of smoke	1	1.19%	\$0	0.00%
	<u>8</u>	<u>9.52%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	1	1.19%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.19%	\$0	0.00%
741 Sprinkler activation, no fire -	1	1.19%	\$0	0.00%



BAZETTA

Staff Activity by Activity Code

Date Between {11/01/2016} And {11/30/2016} and  
Activity Code = "cb"

Date	Time	Incident	Type	Staff ID/Name	Hours	Hrs Pd	Points
<b>CB Off Duty Callback</b>							
11/19/2016	10:30:00	16-0000991	M	WASS01 Wasser, Robert	1.00	0.00	0.00
11/19/2016	10:30:00	16-0000991	M	WALT01 Walter, David	1.00	0.00	0.00
11/19/2016	10:30:00	16-0000991	M	HALL01 Hall, Bradley A	1.00	0.00	0.00
<b>Totals for Activity Code:</b>					<b>3.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Avg for Activity Code:</b>					<b>1.00</b>	<b>0.00</b>	<b>0.00</b>

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

## Monday December 12, 2016 Trustee Meeting Agenda

Thu 12/8/2016 10:53 AM

From: "Mike Hovis"

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org



---

Rita,

The following is the agenda for the police department for Monday December 12, 2016 trustee meeting:

To sell the following vehicles from police impound:

1. 1999 Pontiac Grand am Vin #1G2NW52E2XM928099
2. 2002 Chevy Venture Van Vin #1GNDX13E92D229581
3. 2006 Pontiac Grand Prix Vin#2G2WP552661227787

Also, I will be presenting Officer Nicholas Gregory with a life saving award. That is all for the Police Department. Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

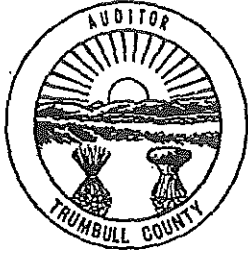


# November 2016 Bazetta Police Department Activity

**Published Date: December 5 , 2016**

<b>Activity</b>	<b>Total</b>
<b>Calls for Service</b>	<b>498</b>
<b>Incident Reports Filed</b>	<b>140</b>
<b>Traffic Crash Investigations</b>	<b>30</b>
<b>Number of Persons Arrested</b>	<b>65</b>
<b>Traffic Offenses</b>	<b>106</b>
<b>Traffic Citations Issued</b>	<b>92</b>
<b>Vehicle Miles Traveled</b>	<b>10,812.50</b>
<b>Office Contacts</b>	<b>275</b>

\* Numbers are subject to change due to report status and other circumstances



**AUDITOR  
TRUMBULL COUNTY**

160 HIGH STREET, N.W.  
WARREN, OHIO 44481-1090  
PHONE: (330) 675-2420 FAX: (330) 675-2419

**ADRIAN S. BIVIANO, MBA, CPA**  
Auditor

December 2, 2016

Parcel: # 33-036300

Jon M. Hill  
Claudia A. Berlinski  
3164 Morrow DR.  
Cortland, Ohio

To Whom it May Concern:

This letter is to verify that the acreage calculation for the above referenced parcel of real property located in Trumbull County, Township of Bazetta is 1.027 acres.

The Trumbull County Auditors Website in its land tabulation area list an acreage figure as .77 acres.

This is a computer generated number that appears on all property. The computer only calculates exact square or rectangle shapes accurately. The legal size of the property appears in the legal description on the base page. This is the recorded size of the property that appears on the deed.

Please feel free to contact me with any questions regarding this matter at 330-675-2420.

  
William Nicholas  
Chief Appraiser

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: December 19, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**286-16** To accept the minutes, with requested changes, from the December 12 Regular Meeting.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**287-16** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**288-16** To authorize the Fiscal Officer to make the following transfers.

*\$4,286.09 from 01-A-10 (General: Legal Counsel) to 01-A-27 (General: Transfers)*  
*\$100.00 from 01-F-01A (General: Salaries Groundskeeper) to 01-A-90 (General: FICA/Medicare)*  
*\$10,000.00 from 03-A-03 (Road & Bridge: Workmens Compensation) to 03-A-01 (Road & Bridge: Salaries)*  
*\$3,392.75 from 09-A-01E (Police: Salaries IT) to 09-A-01 (Police: Salaries)*  
*\$3,784.51 from 09-A-07 (Police: Tools & Equipment) to 09-A-01 (Police: Salaries)*  
*\$3,000.00 from 09-A-07 (Police: Tools & Equipment) to 09-A-02 (Police: Employers Retirement Contribution)*  
*\$4,461.14 from 09-A-10 (Police: Contracts) to 09-A-01 (Police: Salaries)*  
*\$10,000.00 from 10-A-08 (Fire: Tools & Equipment) to 10-A-01D (Fire: Salaries OT)*  
*\$8,286.09 from 01 (General) to 05 (Cemetery)*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Parke asked for an explanation about Board Resolution #289-16
  - Fiscal Officer Drew explained as follows
    - This pertains to employees who are cashing out sick and vacation time
    - Without this plan in place, the cashed out time is not considered earned income for the purposes of retirement
    - With this plan in place, it can be considered earned income
    - The cost to the township would be nominal with the only cost being the employer retirement contribution

**289-16** To adopt the attached *Bazetta Township OPERS Conversion Plan*, with supporting documentation requested by OPERS, effective upon approval by the OPERS Compliance Division.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**290-16** To approve an expenditure of \$3,501.00 for a Ricoh MP C3504 Printer/Copy/Scan/Fax with Gold Service Agreement from Ricoh USA, to be paid from the General Fund.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- None

**Administration:**

- Trustees will have their Year End Meeting on December 27 at 4:00pm
- Trustee Parke reminded department heads to have their inventory submitted to Fiscal Officer Drew

**Fire Department:**

- See Attached Agenda
- Chief Lewis noted that member of the Bazetta Fire Department are not permitted to and will not be carrying weapons of any kind on duty

**291-16** To recess into Executive Session at 6:09pm to discuss employment of a public employee, per ORC §121.22(G).

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**292-16** To reconvene from Executive Session at 6:45pm with no action taken.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**293-16** To table the resolution to conditionally hire \_ as a Firefighter/EMT, at the contracted rate, effective January 29, 2017 pending pre-employment physical assessment, background check, and drug screening results.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**294-16** To table the resolution to approve the attached *Resolution to Dispose of Township Property by Public Auction on Location*.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**295-16** To authorize Chief Lewis to sell the attached list of obsolete Fire Department equipment, at a sale price not to exceed \$2,500 per ORC §4513.61.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



**Police Department:**

- See Attached Agenda
- Trustee Parke said the township received the insurance settlement for the wrecked cruiser today

**296-16** To approve an expenditure of \$5,000.00 for a Ricoh MP C4504 Printer/Copy/Scan/Fax with Gold Service Agreement from Ricoh USA, to be paid from the Police Equipment Fund.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Road Department:**

- Superintendent Parke stated the following
  - His inventory has been submitted and forwarded to the Trumbull County Engineer
  - All trucks are running well after the current weather
- Trustee Webb congratulated the department on an outstanding job on recent snowfall

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- See Attached Report

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported the following upcoming meetings
  - Zoning Board of Appeals on January 4 at 6:00pm in the Administration Building
  - Zoning Commission on January 4 at 6:30pm in the Administration Building

**Parks & Recreation Board:**

- Trustee Parke said he spoke to Diane at ODNR
  - She is waiting word back from the state
  - In the meantime, she said "you have to do what you have to do" concerning closing the park

**Safety Committee:**

- Chief Lewis said the next meeting will be at 8:00am on January 5 at the Police Station

**Health Insurance Committee:**

- Nothing to Report

**Public Information Officer:**

- Nothing to Report

**Asked to be placed on the Agenda:**

- None

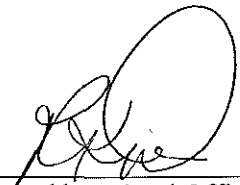
**Public Comment:**


- Trustee Hovis said calling hours for Sgt. Ray Smith will be Thursday from 5-8pm at Shafer Winans
- Al Simon of Morrow Drive
  - Asked for an update on his situation
  - Read portions of the Ohio Revised Code and Bazetta Township Zoning Resolution regarding "non-conforming"
  - Said he doesn't understand why this isn't being enforced
  - Feels like he is being ignored
  - Considers this situation a nuisance and that his complaint should continue being pursued

- Trustee Webb replied as follows
  - He spoke with Inspector Mills, who is in the process of getting an opinion from Atty. Finamore
  - Part of the problem here is that agricultural issues are involved and these are protected by the State of Ohio, over and above whatever local zoning rules may stipulate
  - Township officials are working with Atty. Finamore to find a solution
- Trustee Hovis said he would contact Atty. Finamore to find out where he is on this
- Jane Lewis of Durst Clagg Road asked if closing the Park will hurt the Road Department wages
  - Trustee Parke said that it would
  - Trustee Webb said the park wages are paid from the General Fund
  - Superintendent Parke said the following
    - Under the Teamsters contract, his employees are paid for 40 hours per week no matter where they work
    - If his guys are working more on the roads because they are working less in the Park or Cemetery, then less of their wages will come from the General Fund and more of their wages will come from the Road Department
    - If cutbacks continue in the Park and Cemetery, then there is a possibility that he will need to lay someone off in the Road Department
- Trustee Hovis announced that there will be a Grand Opening for Tax29 on Millenium Boulevard on January 2, 2017 at 9:00am

**297-16** To adjourn the meeting at 7:14pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 12-21-16  
 Attested by: Fiscal Officer Rita K. Drew

  
 \_\_\_\_\_ Dated: 12-21-16  
 Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT  
 Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
28790	1704.00	VW28790	Cortland Computers, Inc.	Supplies/Service
28791	894.75	VW28791	Delta Dental	Insurance
28792	112359.86	VW28792	Milcam Inc.	Contracted Work at Fire St
28793	49.32	VW28793	Ricoh USA, Inc.	PAYMENT
28794	300.00	VW28794	Schultz Towing, Inc.	Tows
28795	12.55	VW28795	Southéastern Emergency Equipment	Supplies/Parts
28796	89.10	VW28796	Bazetta Township Road Department	2 Tons of Salt
28797	1012.80	VW28797	Ohio Edison	Service
=====				
	116422.38		Total Amount of Pending Warrants	

## BAZETTA TOWNSHIP OPERS CONVERSION PLAN

Pursuant to Section 145.01 of the Ohio Revised Code and Ohio Administrative Code 145-1-26, Bazetta Township is executing a plan for the conversion of sick leave, vacation leave, and personal leave to cash for leave that is accrued, but not used, during the calendar year, as defined as January 1 to December 31, as part of an annual conversion plan. These earnings are earnable salary on which employee and employer contributions shall be remitted to OPERS.

Leave shall be converted on a last in, first out (LIFO) basis. The leave to be considered earnable salary is the leave accrued to date in the current calendar year, less any leave used to date in the same calendar year. For retiring employees, conversion payment must occur according to the plan and either prior to or during the month of their termination date for this salary to be included in the calculation of Final Average Salary.

The following payments made to employees shall not have retirement contributions withheld as the payments do not meet the definition of earnable salary for OPERS purposes:

- leave in excess of the annual amount of leave accrued January 1 to December 31 less leave used January 1 to time of payment
- leave earned in previous calendar years (other than payments made in January for leave accrued but not used during the previous calendar year)
- conversion of leave to employees separating employment
- conversion of leave to retiring employees outside the regular payment schedule

Employees receive conversion payments in the time periods stipulated in their individual cooperative bargaining agreements, individual employment agreements, or Bazetta Township Administrative Policy Manual. The maximum amount of leave employees earn in a year is set forth in the aforementioned agreements and attached hereto.

Leave accrual is set forth in the aforementioned agreements and attached hereto.

This plan must be submitted to OPERS for approval by March 31 of each year, or prior to any conversion plan payments being made to employees.

Executed by:

Name: Paul Houk

Title: Trustee

Date: 12-27-16

Name: Frank W. Perke

Title: BAZETTA TRUSTEE

Date: 12-27-2016

Name: Theresa Holt

Title: Bazetta Trustee

Date: 12-27-2016



# Bazetta Township Administrative Policy Manual

Adopted by resolution on March 7, 2005

c. The employee will be suspended for a specified period upon approval of the Trustees.

#### 4. Discharge

a. A record of the meeting will be prepared stating the offense and the action to be taken. The employee will receive a copy and a copy will be placed in the employee's personnel file. The employee will sign the memo indicating s/he has read and received the discharge memo.

b. The Trustees or their designee will terminate the employee.

c. The Board of Trustees will review the offense with the employee upon the written request of the employee and in accordance with the Open Meeting Act.

### **ATTENDANCE AND ABSENTEEISM**

Bazetta Township expects all employees to assume diligent responsibility for their attendance and promptness. Should an employee be unable to report to work for any reason, s/he must notify his/her immediate supervisor or Department Head as soon as s/he becomes aware of the reason that s/he cannot report to work. The employee's supervisor must receive such notice TWO HOUR before the employee's normal starting time. Personnel may use the Voice Mail System. Failure to properly notify the employee's immediate supervisor results in an unexcused absence.

A Department Head, may require an employee who is absent three consecutive days from work due to injury or illness to submit a statement from his/her physician regarding the nature of the injury or illness and certifying that the employee is capable of returning to work and resuming his/her full duty responsibilities. Bazetta Township also reserves the right to require an employee to submit to an examination by a physician designated by the Township at its discretion. In addition, Bazetta Township may require the employee to either submit a statement from his/her physician or to be examined by a Township-designated physician in other instances where abuse is suspected. (For example, where an employee's record indicates a pattern of short absences and/or frequent absences before or after holidays and weekends.)

Absenteeism or tardiness that is unexcused or excessive in the judgment of Bazetta Township may result in the time being deducted from personal leave time and is grounds for discipline as provided for in this Manual. The Township shall consider any unauthorized consecutive three (3)-day absences as a voluntary termination of employment.

### **VIII. EMPLOYEE BENEFITS**

#### **ELIGIBILITY FOR BENEFITS**

A Full-Time employee is eligible for insurance benefits 60 days from the date of hire and vacation and personal/sick time benefits on the date of hire.

**PROBATIONARY PERIOD** (see each negotiated Union Contracts for specifics)

**VACATION Full-Time Regular Employees (non-contract)**  
(see Negotiated Contracts) For contracted employees

Vacation Days Based upon years of service →

1-5 Yrs	2 Weeks
6-10 Yrs	3 Weeks
11-15 Yrs	4 Weeks
16-20 Yrs	5 Weeks
21-Plus Yrs	6 Weeks



Bazetta Township will adhere to Ohio Revised Code in regards to vacations.

No vacation will be allowed without written permission from the Department Heads/Supervisors and Trustees.

Eligibility for additional vacation days resulting from years of service is the anniversary date of the employee's hire date. Vacation days will be credited in January of each year. If an employee leaves employment early of additional time and is credited, but not yet earned, they must reimburse township for days used.

Each Department Head shall prepare the vacation schedules and it shall be his/her responsibility not to allow conflicts of vacations for employees within that department. All departments shall coordinate vacation schedules with the person designated by the Trustees who will assure appropriate vacation scheduling that will maintain continued service to the public. Vacations may be taken as weekly periods, individual full or half days as long as the periods chosen meet with departmental approval. All employees should submit a vacation request at least two (2) weeks prior to the date they wish their vacation to begin.

Employees shall forfeit their right to take or to be paid for any vacation leave to their credit, which is in excess of the accrual for three years. Such excess leave shall be eliminated from the employees' leave balance. In case of death of an employee, such unused vacation leave shall be paid in accordance with section 2113.04 of the Revised Code, or to the employee's estate.

**LONGEVITY**

Employees shall receive (.05) cents per hour or equivalent for each year worked based upon the number of years of service.

Longevity may be computed and/or credited by the employee's service date/ hire date. However, if an employee leaves employment before their anniversary date, the difference will be deducted from their severance pay.

**HOLIDAYS**

All full-time regular (non-Contract) employees shall receive the following days as paid holidays:

New Year's Day

Martin Luther King Day

Presidents Day

Good Friday

Memorial Day

Independence Day

Labor Day

Columbus Day

Veteran's Day

General Election Day (November)

Thanksgiving Day

Christmas Day

When a holiday falls on a Saturday, the proceeding Friday shall be considered the paid holiday. When a holiday falls on a Sunday, the following Monday shall be considered the paid holiday. If a holiday falls on a Saturday or Sunday and is part of a dual holiday, the Trustees will determine the day of the extended holiday. The Trustees in its sole discretion may schedule extended holidays as necessary to assure continued uninterrupted service to the public. (Employees cannot bank holidays)

**PERSONAL/SICK TIME (see Negotiated Contracts for Bargaining Employees)**

Non-Bargaining employees have 4 Personal days

Personal Days must be used during the calendar year and cannot be carried over from year to year

Sick time governed by Ohio Revised Code

Sick hours may be donated: Motion 67-99

Holiday pay while an employee is on sick leave is to be paid for the holiday when it occurs during a period of paid sick leave Motion: 96-00

**EMPLOYEE ASSISTANCE PROGRAM**

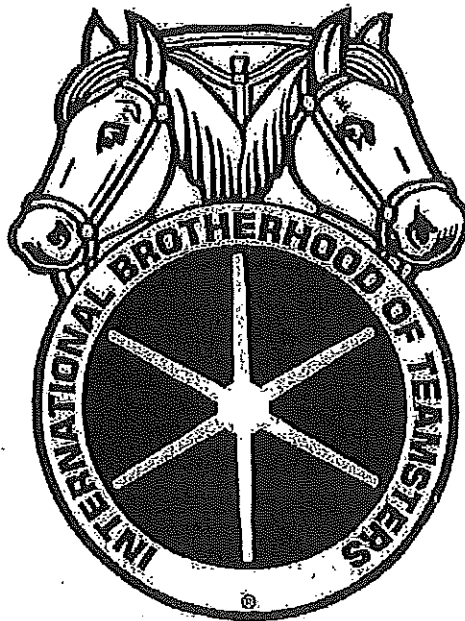
The Employee Assistance Program provides confidential counseling and referral services for any type of personal concern to the extent of the Townships Health Insurance Policy. This program is available to all employees, volunteers, and family members.



**AGREEMENT BETWEEN**  
**THE BAZETTA TOWNSHIP TRUSTEES**  
**AND THE**  
**INTERNATIONAL BROTHERHOOD**  
**OF TEAMSTERS, LOCAL NO. 377**

**Effective January 1, 2015**  
**through**  
**December 31, 2017**

**SERB Case Number: 2014-MED-10-1523**



- A. Nature of the sickness, injury, or illness.
- B. Date leave shall begin and approximate date of termination of such leave.
- C. Statement that employee is unable to perform his regular duties.

**Section 4.** The Employer may require an employee to take an examination conducted by a licensed physician or psychologist selected by the Employer to determine the employee's physical or mental capacity to perform the duties of the employee's position any time during such unpaid leave of absence as defined in Section 1 above. The cost of the examination shall be paid by the Employer. In the event the Employer's doctor and the employee's doctor are in disagreement, a third doctor selected mutually by the parties will perform the deciding examination, the cost of which will be divided between the Employer and the employee. The decision of the third doctor shall be final and binding.

**Section 5.** Upon completion of such leave of absence, the employee shall be returned to the position which he formerly occupied, or to a similar position if his former position no longer exists. He may be returned to active pay status prior to the originally scheduled expiration of the leave, if such earlier return is agreed to by the Employer. If it is found that leave is not actually being used for the purpose for which it was granted, the Employer shall impose discipline up to and including discharge. Failure to return to work upon the expiration or notification of cancellation of a leave of absence shall be just cause for removal.

An eligible full-time employee shall be granted family and medical leave in accordance with the Township's policy in effect at the time of this agreement in accordance with applicable law.

## **ARTICLE 18** **SICK LEAVE**

**Section 1. Crediting Sick Leave.** Sick leave credit for full-time employees shall be earned at the rate of 4.6 hours for each eighty (80) hours of service in active pay status, including paid vacation and sick leave, but not during a leave of absence or layoff, to a limit of one hundred and twenty (120) hours per year. Unused sick leave shall accumulate without limit. Any accumulated sick leave earned by an employee with the Employer prior to the execution of the agreement shall remain to the employee's credit until unused.

**Section 2. Expiration of Sick Leave.** If illness or disability continues beyond the time covered by earned sick leave, the employee may be granted a personal leave in accordance with the appropriate section of this agreement.

**Section 3. Charging of Sick Leave.** Sick leave shall be charged in minimum units of one (1) hour. An employee shall be charged for sick leave only for days upon which he would otherwise be scheduled to work. Sick leave payment shall not exceed the normal scheduled work day or week earnings.

A. Sick leave shall be granted to an employee upon approval of the Employer and for the following reasons:

1. Illness or injury of the employee;
2. Death of a member of his immediate family;
3. Medical, dental or optical examination or treatment of employee during normally scheduled working hours;
4. If a member of the immediate family is afflicted with a contagious disease and when, through exposure to a contagious disease, the presence of the employee at his job would jeopardize the health of others; and
5. Pregnancy and/or childbirth and other conditions related thereto.

**Section 5. Evidence Required for Sick Leave Usage.** The Employer shall require an employee to furnish a standard written signed statement explaining the nature of the illness to justify the use of sick leave. Falsification of either a written, signed statement or a physician's certificate shall be grounds for disciplinary action.

**Section 6.** When an employee is unable to work, he shall notify the supervisor or other designated person within one-half (1/2) hour before the time he is scheduled to report to work on each day of absence, unless emergency conditions make it impossible or unless the employee has made other reporting arrangements with the supervisor.

**Section 7. Abuse of Sick Leave.** Employees intentionally failing to comply with sick leave rules and regulations shall not be paid. Applications for sick leave with intent to defraud may result in disciplinary action and refund of salary or wage paid.

**Section 8. Physician Statement.** If medical attention is required, the employee shall be required to furnish a statement from a licensed physician or psychologist notifying the Employer that the employee was unable to perform his duties. Such physician statement shall be required after an absence of three (3) or more consecutive work days due to illness. Whenever the Employer suspects abuse of the use of sick leave, he may require proof of illness in the form of a physician statement of disability or other appropriate proof satisfactory to the Employer to approve the use of such leave.

**Section 9. Physician Examination.** Prior to an employee's return from a medical or workers' compensation leave of absence, and/or when reasonable suspicion exists that an employee is medically unable to perform his/her job, the Employer may require an employee to take an examination conducted by a licensed physician or psychologist selected by the Employer to determine the employee's physical or mental capability to perform the duties of the employee's position. If found not qualified, the employee may be placed on sick leave. The cost of the examination shall be paid by the Employer. The employee may submit documentation from his physician or psychologist prior to being placed on leave. Disputes as to the employee's physical or mental health shall be determined by a mutually selected licensed physician or psychologist. The fees of such a mutually selected physician or psychologist shall be shared equally by the Employer and the employee.

**Section 10.** Those employees covered under this agreement who are eligible or who become eligible to retire shall be entitled to convert accrued but unused sick leave to a cash payment on the following:

Employees may receive, after completion of ten (10) years of continuous service with the Employer, a cash payment in the amount of one (1) hour's pay for each four (4) hours of accrued but unused sick leave at the time of retirement. The maximum payment under this provision shall not exceed two hundred forty (240) hours of pay calculated at one-fourth (1/4) of nine hundred sixty (960) hours of sick leave. Employees may receive, after completion of twenty (20) years of continuous service with the Employer, a cash payment in the amount of one (1) hour's pay for each four (4) hours of accrued but unused sick leave at the time of retirement. The maximum payment under this provision shall not exceed three hundred forty (340) hours of pay calculated at one-fourth (1/4) of thirteen hundred sixty (1,360) hours of sick leave.

For the purposes of this provision, retirement shall be considered the criteria established for retirement from active employment with the Township at the time of separation under the Ohio Public Employees Retirement System (OPERS).

In order to ensure payment in a timely manner, an employee shall advise the Employer in writing at least thirty (30) calendar days prior to the expected date of retirement. Said payment shall be forwarded to the employee within the thirty (30) calendar day period following the last day the employee receives compensation from the Employer.

#### **ARTICLE 19** **FUNERAL LEAVE**

Up to three (3) days paid leave shall be granted to the employee who provides proof of attendance at the funeral of: brother, sister, spouse, child, mother, father, loco parentis. Up to two (2) days paid leave shall be granted to the employee who provides proof of attendance at the funeral of: father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparents. Funeral leave days must be consecutive work days and include the day of the funeral. Where the day of the funeral is on a day the employee is otherwise to work, the consecutive work days will be scheduled with the approval of the Employer. Such leave shall not be deducted from sick leave.

#### **ARTICLE 20** **COURT APPEARANCES**

**Section 1. Court Appearances.** Any employee who is required to appear in court at the request of the Employer or on behalf of the Employer shall be compensated at his regular hourly rate of pay.

**Section 2. Jury Duty.** An employee called for jury duty shall be granted time off for jury duty. The Township shall compensate the employee in the usual manner and accept from the

**ARTICLE 28**  
**HOLIDAYS**

**Section 1.** All full-time employees covered under this agreement shall be entitled to the following holidays:

New Year's Day	Labor Day	Columbus Day
Martin Luther King Day	Presidents' Day	General Election Day
Good Friday	Veterans Day	Memorial Day
Thanksgiving Day	Independence Day	Christmas Day

**Section 2.** In the event any of the aforementioned holidays fall on a Saturday, the Friday immediately preceding shall be observed as the holiday. In the event any of the aforementioned holidays fall on a Sunday, the Monday immediately succeeding shall be observed as the holiday.

**Section 3.** Full-time employees shall be paid for eight (8) hours at their straight time hourly rate for each of the holidays listed in Section 1 above, when no work is performed on such holiday. Holidays shall be of twenty-four (24) hour duration.

**Section 4.** Any work performed by an employee on any one of the days listed in Section 1 that is an emergency or presence required situation will be paid at the holiday rate of two (2) times over the regular rate of pay.

**Section 5.** For full-time employees covered by this agreement to receive holiday pay for those days listed in Section 1, the employee must work his scheduled day preceding the holiday and his scheduled day succeeding the holiday, except if excused due to funeral leave and/or vacation.

**ARTICLE 29**  
**VACATION LEAVE**

**Section 1.** Full-time employees are entitled to vacation with pay after one (1) year of continuous service with the Employer. The amount of vacation leave to which an employee is entitled is based upon length of service as follows:

<b><u>Length of Service</u></b>	<b><u>Vacation</u></b>
1 year through 5 years	80 hours
6 years through 10 years	120 hours
11 years through 15 years	160 hours
16 years through 20 years	200 hours
21 years and over	240 hours

Such vacation leave shall be accrued to employees at the following rates:

Annual Vacation Entitled To

Credited Per Period

80 hours	3.1 hours
120 hours	4.6 hours
160 hours	6.2 hours
200 hours	7.7 hours
240 hours	9.2 hours

Effective January 1, 2007, and/or January 1 thereafter, full-time employees who have completed the one (1) year of service shall be credited their individual vacation amount for that calendar year. In the event an employee uses vacation leave that has been credited/advanced, but not earned, and said employee leaves the employment of the Employer for any reason prior to earning the amount used, the employee shall reimburse the Employer all monies paid for such leave. Reimbursement to the Employer shall be made based on the following schedule:

1. employee's regular paycheck;
2. Article 18, Conversion of Unused Sick Leave, when applicable;
3. employee submitting payment (cash or check) to the Employer.

**Section 2.** No employee will be entitled to vacation leave or payment for accumulated vacation under any circumstances until he has completed one (1) year of full-time employment with the Employer.

**Section 3.** Vacation leave requests for five (5) consecutive work days or more for the current calendar year shall be submitted at least thirty (30) calendar days prior to the requested date. Vacation leaves shall be awarded based on seniority and in accordance to the workload requirements as determined by the Employer, and such schedules shall not be arbitrarily adjusted to deny employee's vacations or to cancel vacations.

**Section 4.** Vacations may be taken in minimum increments of one (1) regular scheduled work day. Should an employee request vacation leave of one (1) regularly scheduled work day increment, such requests are subject to prior approval of the Employer and must be given at least twenty-four (24) hours prior to the date requested.

The Employer may waive the advance notice if the employee can show that there is a bona fide emergency.

The Employer shall have the right to deny vacation requests if workload requirements so mandate.

**Section 5.** Once the vacation had been approved by the Employer, alteration or cancellation of vacation days off by the Employer shall be based only on unforeseen emergency needs.

**Section 6.** Days specified as holidays in the agreement shall not be charged to an employee's vacation leave.

**Section 7.** An employee is entitled to compensation at his current rate of pay for the prorated portion of any earned but unused vacation leave to his credit at time of separation.

**Section 8.** In the case of the death of an employee, the unused vacation leave to the credit of any such employee shall be paid to the deceased employee's spouse and then to the estate if no spouse survives.

**Section 9.** Full-time employees covered by this agreement, after one (1) year of service with the department, shall be granted three (3) days/twenty-four (24) hours paid personal leave for each year (January to December). Effective January 1, 2007, and each year thereafter, a total of four (4) days/thirty-two (32) hours of paid personal leave for full-time employees shall be granted. Written application for use of personal leave must be submitted by the employee to the Employer/designee at least twenty-four (24) hours in advance of the requested date. Personal leave will be granted if the work schedules permit said usage, as determined by the Employer. Unused personal leave shall be non-cumulative.

**Section 10.** In the event a part-time employee of the Township becomes a full-time employee, the amount of time such employee has actually worked shall be used in computing vacation leave. Actual work time shall be computed on a prorated basis. The provisions of Section 2 herein shall apply.

### **ARTICLE 30** **HEALTH AND SAFETY / PROTECTIVE CLOTHING**

**Section 1.** Safety must be a prime concern and responsibility of both parties. Therefore, the Employer accepts the responsibility to make every reasonable effort to provide safe working conditions and working methods for its employees. The employees accept the responsibility to maintain tools, equipment, and work areas in a safe and proper manner, and accept the responsibility to follow all safety rules and safe working methods of the Employer. All working conditions believed to be unsafe must be reported to the Road Superintendent as soon as said unsafe working conditions are known. The Superintendent shall inform the Employer/designee of the situation at the earliest practicable opportunity; however, in no event will such transfer of information exceed two (2) work days from the incident. The supervisor will investigate all reports of unsafe working conditions, and will make every reasonable effort to correct any which are found and see that the safety rules and safe working methods are followed by employees.

**Section 2.** If an employee has justifiable reason to believe that his safety and health are in danger due to an unsafe working condition, or unsafe equipment, he shall inform the Employer who shall have the responsibility to determine what action, if any, should be taken including whether or not the job should be shut down.

**Section 3.** The Employer shall provide full-time employees in this agreement work clothing suitable for the duties of the position. "Clothing suitable for the duties of the position" shall include work shirts (with Bazetta Township identification), work pants, and coveralls on an as-needed basis, as determined by the Employer.

**AN AGREEMENT**

**BETWEEN**

**THE FRATERNAL ORDER OF POLICE,  
OHIO LABOR COUNCIL, INC.**

**AND**



**BAZETTA TOWNSHIP TRUESTEES**

**ALL FULL-TIME PATROL OFFICERS AND SERGEANTS**

**EFFECTIVE: JANUARY 1, 2014**

**EXPIRES: DECEMBER 31, 2016**



B. the Chief or his representative shall remove the inaccurate material from the personnel file if he feels that the inaccuracies warrant such removal.

**Section 3.** Each employee shall be afforded the opportunity during non-duty hours to voluntarily enter into his file favorable data not so previously included, such as verifiable letters of commendation, diplomas, awards and/or other descriptions of professional/educational accomplishments and advancements.

## **ARTICLE 21**

### **HEALTH AND SAFETY**

**Section 1.** Safety must be a prime concern and responsibility of both parties. Therefore, the Employer accepts the responsibility to make every reasonable effort to provide safe working conditions and working methods for his employees. The employee(s) accepts the responsibility to maintain his cruisers, equipment, and work area in a safe and proper manner, and accepts the responsibility to follow all safety rules and safe working methods of the Employer. All working conditions believed to be unsafe must be reported to the employee's supervisor in charge as soon as said unsafe working conditions are known. The supervisor will investigate all reports of unsafe working conditions, and will make every reasonable effort to correct any which are found and see that the safety rules and safe working methods are followed by bargaining unit employees.

## **ARTICLE 22**

### **SICK LEAVE/FUNERAL LEAVE**

**Section 1.** Sick leave credit shall be earned at the rate of four and six tenths (4.6) hours for each eighty (80) hours of service in active pay status, including paid vacation and sick leave, but not during a leave of absence or layoff, to a limit of fifteen (15) days, or one hundred twenty (120) hours per year. Unused sick leave shall accumulate without limit.

**Section 2.** An employee who has prior law enforcement service with the State of Ohio or any political subdivision within Trumbull County may be given credit for any earned but unused sick leave balances as a result of such prior public employment upon verification of such balances to the Employer, except that deduction shall be made for any payment of credit given by the previous Employer in lieu of taking sick leave. The previously accumulated sick leave of an employee who has been separated from such public service, as defined herein, may be placed on his credit as provided by this section upon his employment with the Employer provided that such employment takes place within ten (10) years from the date on which the employee was last separated from public service as defined herein.

**Section 3.** If illness or disability continues beyond the time covered by earned sick leave, the employee may be granted a disability leave or a personal leave in accordance with the appropriate sections of this agreement.

**Section 4.** Sick leave shall be charged in minimum units of one (1) hour. Employees shall be charged for sick leave only for days upon which they would otherwise have been scheduled to

work. Sick leave payment shall not exceed the normal scheduled work day or work week earnings.

**Section 5.** Sick leave shall be granted to an employee upon approval of the Employer and for the following reasons:

- A. Illness or injury of the employee, illness or injury of an employee's immediate family where the employee's presence is substantiated and approved by the Chief;
- B. Medical, dental or optical examinations or treatment of employee which cannot be scheduled during non-working hours;
- C. A member of the immediate family is afflicted with a contagious disease and due to exposure to the contagious disease, the presence of the employee at his job would jeopardize the health of others; and,
- D. Pregnancy and/or childbirth and other conditions related thereto.

**Section 6.** Three (3) days of paid leave may be granted to the employee who provides proof of attendance at the funeral of: brother, sister, spouse, child, mother, father, or other person standing in loco parentis (in place of a parent) to the employee. Up to two (2) days of paid leave may be granted to the employee who provides proof of attendance at the funeral of: father-in-law, mother-in-law, brother-in-law, sister-in-law, daughter-in-law, son-in-law, grandparents. Funeral leave days must be consecutive work days and include the day of the funeral. Where the day of the funeral is on a day the employee is otherwise not scheduled to work, the consecutive work days will be scheduled with the approval of the Employer. Funeral leave days will not be charged against an employee's accrued but unused sick leave balance.

**Section 7.** The Employer shall require an employee to furnish a standard written and signed statement explaining the nature of the illness to justify the use of sick leave. Falsification of either a written, signed statement or a physician's certificate may be grounds for disciplinary action.

**Section 8.** When an employee is unable to work, he shall notify the Chief or other designated person no less than two (2) hours prior to the time he is scheduled to report to work on each day of absence, unless emergency conditions make it impossible or unless the employee has made other reporting arrangements with the Chief.

**Section 9.** Employees intentionally failing to comply with sick leave rules and regulations may not be paid. Application for sick leave with intent to defraud may be grounds for disciplinary action, together with a refund by the employee of any salary or wages paid in connection with such non-compliance by the employee.

**Section 10.** If medical attention is required, the employee shall be required to furnish a statement from a licensed physician or psychologist notifying the Employer that the employee was unable to perform his duties. Such physician's statement shall be required for absence of

three (3) or more consecutive work days due to illness. Whenever the Employer suspects abuse of the use of sick leave, he may require proof of illness in the form of a physician's statement of disability to approve the use of such leave.

**Section 11.** The Employer may require an employee to take an examination, conducted by a licensed physician or psychologist selected by the Employer, to determine the employee's physical or mental capability to perform the duties of the employee's position. If found not qualified, the employee may be placed on sick leave or disability leave. The cost of such examination shall be paid by the Employer.

### **ARTICLE 23** **CONVERSION OF UNUSED SICK LEAVE**

**Section 1.** An employee who is both eligible for and elects to take his public employee retirement benefits shall be entitled to convert accrued but unused leave to a cash payment on the following basis:

An employee may receive, after completion of ten (10) years of continuous service with the Bazetta Township Police Department, a cash payment in the amount of one (1) hour's pay for each four (4) hours of accrued but unused sick leave at the time of retirement. The maximum payment under this provision shall not exceed 240 hours of pay. For the purpose of this provision, retirement shall be considered that criteria established for retirement from active service with the Department at the time of separation under the Public Employees Retirement System (PERS).

### **ARTICLE 24** **LEAVE OF ABSENCE**

**Section 1.** The Employer may grant a leave of absence without pay to the employee for a maximum duration of sixty (60) calendar days per calendar year upon the written request by the employee for any personal reason. An employee's written request for a leave of absence must be submitted to the Chief at least sixty (60) calendar days prior to the beginning date of such leave. The authorization of a leave of absence without pay is a matter of administrative discretion. In the event such personal leave is requested due to medical reasons, such request shall be reviewed by the Chief/Employer on a case-by-case basis. Further, such request shall be subject to the provisions of Section 3 herein.

**Section 2.** The Employer may, upon the receipt of approved medical certification, grant an employee who is unable to work because of sickness, injury, or illness, including pregnancy-related matters, and who has exhausted all available paid leave, an unpaid leave of absence for a period not to exceed one (1) year. If an employee has been granted a leave of absence as defined in Section 1 above, such time granted will be included in the one (1) year period, if applicable.

**ARTICLE 27**  
**VACATION**

**Section 1.** Full-time employees are entitled to vacation with pay after one (1) year of continuous service with the Employer. The amount of vacation leave to which an employee is entitled is based upon length of service as follows:

<b><u>Length of Service</u></b>	<b><u>Vacation</u></b>
Less than one (1) year	None
One (1) year through five (5) years	80 hours
Six (6) years through ten (10) years	120 hours
Eleven (11) years through fifteen (15) years	160 hours
Sixteen (16) years through twenty (20) years	200 hours
21 years and over	240 hours

Such vacation leave shall be accrued to employees at the following rates:

<b><u>Annual Vacation Entitled To</u></b>	<b><u>Credited Per Period</u></b>
80 hours	3.1 hours
120 hours	4.6 hours
160 hours	6.2 hours
200 hours	7.7 hours
240 hours	9.2 hours

Employees shall earn/be credited with vacation leave while in active pay status.

**Section 2.** No employee will be entitled to vacation leave or payment for accumulated vacation under any circumstances until he has completed one (1) year of employment with the Employer. Effective January 1, 1996, and/or each January 1 thereafter, full-time employees who have completed the one (1) year of service shall be credited their individual vacation amount for that calendar year. In the event an employee uses vacation leave that has been credited/advanced, but not earned, and said employee leaves the employment of the Employer for any reason prior to earning the amount used, the employee shall reimburse the Employer all monies paid for such leave. Reimbursement to the Employer shall be made based on the following schedule:

1. employee's regular paycheck;
2. deduction of vacation leave payment pursuant to Section 5 and 7 herein;
3. any accrued but unused compensatory time pursuant to Article 18, Sections 5 and 8;
4. Article 23, Conversion of Unused Sick Leave, when applicable;
5. employee submitting payment (cash or check) to the Employer.

**Section 3.** Vacations shall be taken in minimum increments of eight (8) hours. Vacations are scheduled in accordance with the work load requirements of the Employer. For this reason, the Employer shall require vacation requests to be made prior to April 1 of each calendar year. The vacation schedule shall be posted no later than April 30. When requesting vacation leave, employees shall, if applicable, submit their request for vacation carryover. Vacation leave requests submitted prior to April 1 shall be awarded based on seniority. Should an employee fail to submit vacation requests prior to April 1, the granting of vacation leave will be subject to the staffing and work load requirements of the Department, as determined by the Board of Trustees/designee.

**Section 4.** An employee wishing to change his scheduled vacation shall give the Employer thirty (30) days advance notice. All changes in the schedule shall be made on a first-come/first-served basis for those unscheduled and available weeks remaining. The Employer may waive the advance notice requirements.

The Employer shall make a reasonable attempt to accommodate an employee's request for such vacation time herein; however, the Employer shall have the right to deny vacation requests if work load requirements so mandate.

**Section 5.** The Employer shall permit an employee to carry vacation from year to year not to exceed three (3) years, and limited to a maximum of thirty (30) days. Employees shall forfeit their right to take or to be paid for any vacation leave to their credit which is in excess of the stated accrual. Such leave shall be eliminated from the employee's leave balance. The Employer shall post on the bulletin board in January and July a list of bargaining unit employee's accumulated unused vacation leave.

**Section 6.** Days specified as holidays in this agreement shall not be charged to an employee's vacation leave.

**Section 7.** An employee is entitled to compensation, at his current rate of pay, for the pro-rated portion of any earned but unused vacation leave for the current year to his credit at time of separation, and in addition shall be compensated for any unused vacation leave accrued to his credit, to the maximums set forth in this article.

**Section 8.** In the case of the death of an employee, the unused vacation leave to the credit of such employee shall be paid to the deceased employee's spouse, or to the estate of such employee. Employees shall be required to provide written documentation as to their beneficiary for the purposes of this section.

**Section 9.** Effective January 1, 2011 non-probationary employees covered by this agreement shall be granted three (3) twelve (12) hour personal days leave with pay. Employees shall be required to give the Employer or Chief at least a ten (10) working day advance notice when requesting such leave. The granting of such personal leave is subject to the staffing and work

load requirements of the Department, and may be denied if staffing and work load requirements so mandate. Special consideration shall be given in the event of a personal emergency, and such time period (i.e., ten (10) work day notice) may be waived at the sole discretion of the Chief. The personal leave day must be taken in the year earned and may not be carried over from one (1) year to the next.

**ARTICLE 28**  
**CALL-IN PAY**

**Section 1.** An employee, who is required to report to work at a time that does not abut his regular shift, or is not court related as described herein, shall be paid a minimum of four (4) hours pay at the appropriate rate of pay.

**Section 2.** The Employer may reassign the employee who is called in within the Department in order to provide work for that employee. If an employee elects to refuse the reassigned work, the employee shall be paid for only those hours actually worked and negate the Employer's obligation for compensation as provided in Section 1 herein. Such reassignment shall not be made for the sole purpose of avoiding payment under this section.

**ARTICLE 29**  
**COURT TIME**

**Section 1.** Employees in an off-duty status who must appear in court in reference to their official duties as an employee of the Bazetta Police Department shall receive a minimum of three (3) hours pay at one and one-half (1 1/2) times the employee's regular straight time hourly rate of pay.

**ARTICLE 30**  
**UNIFORM AND EQUIPMENT ALLOWANCE**

**Section 1.** A newly hired probationary employee shall be entitled to an initial uniform allowance of \$425.00, which shall be utilized to purchase departmentally approved clothing and/or equipment. A newly hired probationary employee may, after the completion of six (6) months of satisfactory duty, be entitled to an annual uniform allowance in accordance with the provisions of Section 2 herein.

Should an employee fail to successfully complete their probationary period, said employee shall reimburse the Employer any monies forwarded to the employee.

**Section 2.** The annual uniform and equipment allowance shall be paid in accordance with the following schedule:

Effective December 1, 2014	\$875.00 per contract year
Effective December 1, 2015	\$875.00 per contract year
Effective December 1, 2016	\$875.00 per contract year

## Joel Davis

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**From:** Joel Davis [jdavis@bazettatwp.org]  
**Sent:** Wednesday, December 14, 2016 12:31 PM  
**To:** 'twebb@bazettatwp.org'; 'fparke@bazettatwp.org'; 'phovis@bazettatwp.org'  
**Subject:** New Admin Copier

Gentlemen,

We currently own the copier at the administration building and pay between 55/60 per month for service contract which includes service, toner, & supplies.

The new proposal is for a new copier that **will include gold service for 5 years** and we would have two options to either lease for \$67.00 a month or purchase at \$3501.00

The current machine is about 9-10 years old

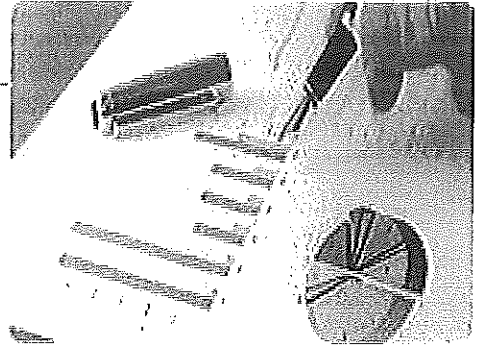
I would like to put on the Agenda for 12/19/16 meeting to take advantage of special pricing.

Let me know your thoughts or please call if you have any questions.

Thank You.

Joel

# Financial Considerations



## Investment Details

### PRICING COMPONENTS

- Installation
- Operator training
- Service performed by Ricoh customer service technicians (*you will incur no additional charges for parts or labor*)
- **Gold Service – Includes Parts, Labor, Toner, and Staples**

### FINANCIAL CONSIDERATIONS

**60 Month Lease with 1\$ Out:**  
**\$67.00 / month**

**Service: (Gold) -- 60 Months --**

**Per Click Rates**

B/W overage rate: .004

Color overage rate: .04

*\$ 3501.00*

### Cost Summary

	Proposed
Lease	\$67.00 / month
Service	Per Click
Promo	*Has to be booked before end of December



## Auction List and Equipment for Sale less than \$2500

Thu 12/15/2016 1:32 PM

From: "Dennis Lewis"

To: rdrew@bazettatwp.org

Cc: trustee@bazettatwp.org

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Fiscal Officer Drew,

Attached is two documents. The one labeled auction is the list if items that I would like to auction in January 2017 (date not secured at this time). Any equipment that does not sell at the auction would like the authorization to dispose of.

The other document labeled ORC 4513 is the equipment that other fire department may be interested in purchasing. All the equipment is valued less than \$2500.

This was discussed at caucus with the Trustees.

Professionally,

*Chief Dennis Lewis OFE, OFC*

*3000 Warren Meadville Road*

*Cortland, Ohio 44410*

*Phone 330-637-8816 Ext. 119*

*Fax - 330-638-4193*

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY PUBLIC AUCTION ON LOCATION

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that

**WHEREAS**, the Township has personal property which is no longer needed by the Township, obsolete and/or unfit for the use it was aquired or other appropriate public use, and the Township desires to dispose of said property pursuant to Ohio Revised Code Section §505.10;

**BE IT RESOLVED**, that the following property be offered for sale at public auction pursuant to §505.10, ORC, to be held on the \_\_\_\_\_ day of \_\_\_\_\_, at \_\_\_\_\_ o'clock; at the township administration building;

List Property ( itemized below or attached by Schedule)

**BE IT FURTHER RESOLVED**, that the Fiscal Officer be directed to advertise such auction accordingly to law, and that the Township shall reserve the right to set a minimum bid and to reject any and all offers.

ROLL CALL:

Mr.	_____	yes	_____	no
Mr.	_____	yes	_____	no
Mr.	_____	yes	_____	no

**[ADVERTISEMENT REQUIREMENTS]**

1. Post of Notice of Auction at Town Hall Administration Building at least 10 day prior to date of sale.
2. Legal ad in newspaper one a week for three weeks with last publication at least five days before date of sale.

## Auction List

- 1 Metal Office Desk
- 1 Wood Mail Box
- 1 Cork Board
- 1 4 burner/large griddle commercial gas stove (Comstock Castle)
- 1 pots and pans used (numerous/sizes vary)
- 1 Kitchen Utensils
- 50+ Forks, spoons, knives
- 7 Lazy boy recliners
- 1 Dishwasher (under the counter/heavy duty)
- 2 Bun Coffee pots
- 1 toaster 4 slice
- 4 end tables (non matching)
- 1 coffee table
- 42 Stackable padded chairs (3 different types)
- 6 Office chairs (non-wheeled)
- 2 single bed frames
- 3 single head boards
- 4 metal carts with rollers
- 1 metal 2 door cabinet
- 1 metal work table 2ft x 2ft
- 3 window air conditioners with remotes
- 2 Lamps with shades
- 1 overhead projector
- 3 wood desk
- 1 220 volt stick welder w
- 1 wood cabinet with rollers
- 2 kitchen tables

- 1 8ft storage table cart with rollers
- 1 back rack for Chevy Silverado
- 2 windows for garage doors 1ft by 2ft
- 1 24ft extension ladder
- 1 12ft folding ladder
- 1 Blue Print Cabinet (metal)
- 7 4 draw file cabinets
- 1 electric dryer
- 2 6ft 2 door metal cabinets (storage with shelves)
- 6 4 shelve metal storage racks
- 13 metal single door clothes lockers
- 3 wood chairs
- 1 boat motor stand
- 1 garden hose reel plastic
- 1 metal cord/hose reel
- 1 metal bolt/nut organizer
- 3 8ft wood tables (legs fold)
- 1 air filter for Detroit Diesel 6V92
- 1 high band base radio antenna
- 1 wheeled mop bucket with ringer
- 2 carrying cases plastic

ORC 4513.61

List of equipment to be sold not to exceed \$2,500 political subdivision to political subdivision.

- 6 1.5 inch combination nozzles
- 2 2.5 inch combination nozzles
- 1 6 inch hard suction strainer
- 4 4 inch storz to 2.5 inch NST Siamese with clapper valve
- 1 4 inch Storz to 4 inch storz Siamese with clapper non locking
- 2 4 inch NST to 4 inch storz non locking
- 1 1.5 inch foam eductor (adjustable percentages)
- 2 2.5 inch hose clamps
- 3 come-along(s)
- 4 4 inch to 5 inch storz reducer
- 3 2.5 inch NST to 2.5 inch NST single gate
- 7 2.5 inch NST to 1.5 inch NST double gates
- 4 2.5 inch double female NST
- 2 2.5 inch double male NST
- 1 1.5 inch double male NST
- 2 2.5 inch double female NST
- 7 2.5 inch 30 degree elbows NST
- 4 2.5 inch to 1.5 inch reducer NST
- 1 canvas bag (orange)
- 3 4.5 Inch Warren City Thread hydrant steamer to 4.5 inch NST to 4 inch Storz
- 1 4 inch NST to 5 inch storz 30 degree elbow
- 4 2.5 female NST to 4 inch storz
- 2 hose strap tools
- 1 piercing nozzle

## Police Agenda Monday December 19, 2016 Trustee Meeting



Thu 12/15/2016 2:42 PM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** fparke@bazettatwp.org, cherlinger@bazettatwp.org

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Rita,

The only thing I have for the agenda is to purchase a Ricoh MP C4504 Printer/Copy/Scan/Fax from Ricoh for \$5000 to be paid for from the equipment fund.

Also, our insurance company has sent the check in the mail for the wrecked cruiser in the amount of \$10,984.00. We will use these monies to purchase the copy machine and it can be put in the equipment fund. I will not be at the meeting since I have to pick my wife up at Cleveland Airport. Any question please call my cell phone. Thank you and have a great day!!!

\*\*\* You will notice that the estimate is for 5200 but I got him to reduce the cost 200.

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

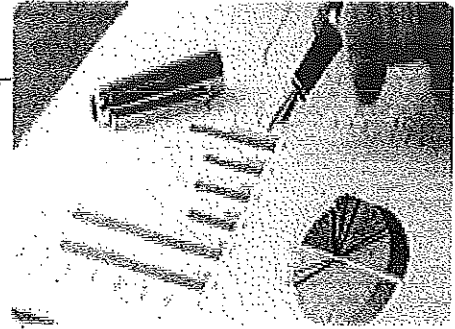
*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*

# Financial Considerations



## Investment Details

### PRICING COMPONENTS

- Installation
- Operator training
- Service performed by Ricoh customer service technicians *(you will incur no additional charges for parts or labor)*
- **Gold Service – Includes Parts, Labor, Toner, and Staples**

### FINANCIAL CONSIDERATIONS

**Purchase Price: \$5,200.00**

*\$5,000*

**Service: (Gold) - 60 Month -**

Cost: \$25.00 / Month

B/W included = 6,000 / Month

Color Included = 300 / Month

**Service Base and Overages billed Quarterly**

B/W overage rate: .0045

Color overage rate: .04

### Cost Summary

	Proposed
Service	\$75.00 per quarter (18,000 b/w : 900 color)
Cash Option	<del>\$5,200.00</del> <i>\$5,000</i>
Promo	*Has to be booked before end of December

November Zoning Permits

Demolition Permit -- \$100.00

Zoning Permit --- \$304.55

Total --- \$404.55



## BAZETTA TOWNSHIP TRUSTEES YEAR END MEETING MINUTES

Date: December 27, 2016 at 4:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

**298-16** To accept the minutes from the December 19 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**299-16** To adopt the attached *Resolution to Provide Health Care Insurance Policies for Township Officers and Employees.*

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**300-16** To accept the attached 2016 Final Appropriations and submit to the Trumbull County Auditor.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Webb asked several financial questions regarding Appropriations & Resources
  - Fiscal Officer Drew provided explanations

**301-16** To accept the attached 2016 Final Certificate of Estimated Resources and submit to the Trumbull County Auditor.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**302-16** To accept the attached 2017 Temporary Appropriations and submit to the Trumbull County Auditor.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- None

**Administration:**

- Trustee Webb stated the following
  - 2017 Reorganizational Meeting will be held on January 9 at 4pm

- Regular Meeting will be held at 6pm with a 60 minute caucus preceding
- Will contact the Zoning Commission and Zoning Board of Appeals to reschedule their meetings to January 11, so they fall after new appointments are made

**Fire Department:**

- Nothing to Report

**Police Department:**

- Chief Hovis said he is handling last night's illegal dumping at the Administration Building

**Road Department:**

- Nothing to Report

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mills reported
  - Atty. Finamore has been in contact with Mr. Simon
  - Going to approach the Trumbull County Prosecutor about the ongoing issue

**Zoning Commission, Zoning Board of Appeals & Code Enforcement Board of Appeals:**

- Trustee Webb noted that meeting dates have been changed to January 11 at 6:00pm for the Zoning Board of Appeals and 6:30pm for the Zoning Commission

**Parks & Recreation Board:**

- Nothing to Report

**Safety Committee:**

- Nothing to Report

**Health Insurance Committee:**

- Nothing to Report

**Public Information Officer:**

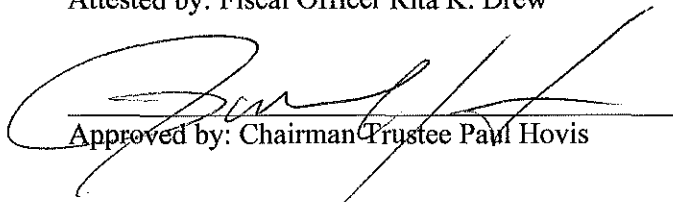
- Nothing to Report
- Discussion regarding 2017 Temporary Appropriations, notably the General Fund and possible Park closure and upcoming auction of obsolete fire department supplies and equipment

**303-16** To adjourn the meeting at 4:29pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_  
 Attested by: Fiscal Officer Rita K. Drew

Dated: 01-09-17

  
 \_\_\_\_\_  
 Approved by: Chairman Trustee Paul Hovis

Dated: 01-09-17

**RESOLUTION TO PROVIDE HEALTH CARE INSURANCE POLICIES  
FOR TOWNSHIP OFFICERS AND EMPLOYEES**

moved by Trustee Webb, seconded Trustee Parke

**WHEREAS**, the Board of Township Trustees, pursuant to Ohio Rev. Code 505.60, is empowered to procure or contract for group health insurance for themselves, the clerk, and the township's employees; and

**WHEREAS**, the Board of Township Trustees desires to procure a township group insurance plan for themselves, the clerk, and the township's employees;

**NOW THEREFORE BE IT RESOLVED** the Board of Trustees of Baratta Township, Trumbull County, State of Ohio, by this resolution shall procure and pay all or part of the cost of insurance policies providing uniform group health care services to all **[full-time]** employees; the trustees and the clerk as township officials, **- and said employees and officials dependents ]**.

**Section 1**

The purpose of this resolution is to give notice that the Township of Warren shall offer all its trustees, clerk, **[full-time]** employees and **said officials and employees dependents]** group health care insurance premiums charged by insurance companies contracted for such purpose.

**Section 2**

The township shall offer all township trustees, the clerk, **[full-time]** employees and **said officials and employees dependents]** for those health care benefits listed in Ohio Rev. Code 505.60. The benefits provided pursuant to Ohio Rev. Code Section 505.60, are the following:

- [ ] - Hospitalization
- [ ] - Surgical Care
- [ ] - Major Medical Care
- [ ] - Disability
- [ ] - Dental Care
- [ ] - Eye Care
- [ ] - Medical Care
- [ ] - Hearing Aids
- [ ] - Prescription Drugs
- [ ] - Sickness and Accident
- [ ] - Long Term Care per Ohio Rev. Code Section 124.841

**Section 3**

Any township officer or employee may refuse to accept said insurance coverage without affecting the availability of such insurance coverage to other township officers or employees.

**Section 4**

The Board may also provide the benefits described above through an individual self-insurance program or a joint self insurance program as provided in Ohio Rev. Code Section 9.833

Section 5

If any township officer or employee is denied coverage under a health care plan procured herein or if a township officer or employee elects not to participate in the township's health care plan, the township may reimburse the officer or employee for each out of pocket premium that the officer or employee incurs for insurance policies described in section 2 that the officer or employee otherwise obtains but not to exceed an amount equal to the average premium paid by the township for other officers and employees for policies it procures under section 2.

ROLL CALL:

Trustee Hobis - Yes  
Trustee Parke - Yes  
Trustee Webb - Yes

## TOWNSHIP PERMANENT APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio  
as of December 27, 2016 for 2016

FUND	PERMANENT	SUPPLEMENTALS	TOTAL
General	\$ 452,339.12		\$ 452,339.12
Motor Vehicle License	\$ 7,500.00		\$ 7,500.00
Gasoline Tax	\$ 138,850.00		\$ 138,850.00
Road & Bridge	\$ 251,400.00		\$ 251,400.00
Cemetery	\$ 78,490.00		\$ 78,490.00
Cemetery Bequest	\$ -		\$ -
Lighting Assessment	\$ 8,775.00	\$ 31.84	\$ 8,806.84
Police District	\$ 906,800.00		\$ 906,800.00
OMVI	\$ 1,700.00		\$ 1,700.00
Fire District	\$ 2,184,216.79	\$ 1,400,000.00	\$ 3,584,216.79
Police Equipment	\$ 88,000.00		\$ 88,000.00
Zoning	\$ 21,300.00	\$ 3,200.00	\$ 24,500.00
Drug Law Enforcement	\$ 4,400.00		\$ 4,400.00
Issue II Improvement	\$ -		\$ -
Firefighters Assistance	\$ -		\$ -
OPWC Road Projects	\$ 55,007.63		\$ 55,007.63
FEMA	\$ -		\$ -
Bond	\$ 34,218.68		\$ 34,218.68
Fire/EMS Training Center	\$ 2,000.00		\$ 2,000.00
	\$ 4,234,997.22	\$ 1,403,231.84	\$ 5,638,229.06

## TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio  
as of December 27, 2016 for 2016

FUND	UNENCUMBERED BALANCE 01-01-16	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 316,690.66		\$ 58,223.44	\$ 916,472.10
		\$ 28,000.00	\$ -	
		\$ -	\$ 299,325.00	
		\$ 214,233.00	\$ 357,548.44	
Motor Vehicle License	\$ 2,719.93	\$ -	\$ 7,500.00	\$ 10,219.93
Gasoline Tax	\$ 142,708.54	\$ -	\$ 85,000.00	\$ 227,708.54
Road & Bridge	\$ 111,322.73	\$ (24,064.89)	\$ 6,000.00	\$ 331,322.73
		\$ 238,064.89		
Cemetery	\$ 5,377.59	\$ -	\$ 73,500.00	\$ 78,877.59
Cemetery Bequest	\$ 3,784.79	\$ -	\$ -	\$ 3,784.79
Lighting Assessment	\$ -	\$ -	\$ 10,615.61	\$ 10,615.61
Police District	\$ 200,384.91	\$ (9,213.53)	\$ 89,000.00	\$ 1,058,384.91
		\$ 778,213.53		
OMVI	\$ 1,006.48	\$ -	\$ 700.00	\$ 1,706.48
Fire District	\$ 668,770.03	\$ -	\$ 2,094,000.00	\$ 3,743,770.03
		\$ 981,000.00		
Police Equipment	\$ 29,406.06	\$ 52,800.00	\$ 10,000.00	\$ 92,206.06
Zoning	\$ 12,483.15	\$ -	\$ 13,000.00	\$ 25,483.15
Drug Law Enforcement	\$ 3,967.98	\$ -	\$ 500.00	\$ 4,467.98
Issue II Improvement	\$ -	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -	\$ -
OPWC Road Projects	\$ -	\$ -	\$ 55,007.63	\$ 55,007.63
FEMA	\$ -	\$ -	\$ -	\$ -
Bond	\$ 940.26	\$ -	\$ 33,278.42	\$ 34,218.68
Fire/EMS Training Center	\$ 1,977.81	\$ -	\$ 1,000.00	\$ 2,977.81
	\$ 1,501,540.92	\$ 2,259,033.00	\$ 2,836,650.10	\$ 6,597,224.02

## 2017 TEMPORARY APPROPRIATIONS

FUND 01 - GENERAL	\$ 412,838.00
FUND 02 - MOTOR VEHICLE LICENSE TAX	\$ 7,500.00
FUND 03 - GASOLINE TAX	\$ 138,850.00
FUND 04 - ROAD AND BRIDGE	\$ 219,600.00
FUND 05 - CEMETERY	\$ 76,480.00
FUND 06 - CEMETERY BEQUEST	\$ -
FUND 07 - IVY HILL LIGHTING DISTRICT	\$ 1,150.00
FUND 07A - MORROW/WILLIAMS LIGHTING	\$ 1,460.00
FUND 07B - TIMBER CREEK HEIGHTS LIGHTING	\$ 530.00
FUND 07C - TIMBER CREEK ESTATES LIGHTING	\$ 6,100.00
FUND 09 - POLICE DISTRICT	\$ 910,800.00
FUND 09C - POLICE DISTRICT EQUIPMENT	\$ 83,000.00
FUND 09J - OMVI	\$ 1,500.00
FUND 10 - FIRE DISTRICT	\$ 1,185,000.00
FUND 13 - ZONING	\$ 14,425.00
FUND 14 - FIRE FIGHTERS ASSIST GRANT	\$ -
FUND 14A - FIRE/EMS TRAINING CENTER	\$ 2,500.00
FUND 15 - GENERAL BOND NOTE RETIREMENT	\$ 122,962.06
FUND 15A - GENERAL BOND NOTE RETIREMENT	\$ 9,213.53
FUND 22 - DRUG ENFORCEMENT	\$ 2,300.00
FUND 30 - CAPITAL EXPENDITURES	\$ -
	<b>\$ 3,196,208.59</b>

## 2017 TEMPORARY APPROPRIATIONS

FUND 01 - GENERAL	\$	412,838.00
01-A-01 Salary - Trustees	\$	37,656.00
01-A-02 Salary - Clerk	\$	22,282.00
01-A-03 Travel & Other Expenses	\$	1,200.00
01-A-04 Supplies (Administration)	\$	3,000.00
01-A-05 Equipment (Administration)	\$	1,200.00
01-A-06 Insurance	\$	73,000.00
01-A-10 Legal Counsel	\$	10,000.00
01-A-12 Employer's Retirement Contribution	\$	27,500.00
01-A-15 Workmen's Compensation	\$	4,400.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	20,000.00
01-A-17 Auditor & Treasurer Fees	\$	18,500.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	13,000.00
01-A-26A Future Retirement Expenses	\$	-
01-A-27 Transfers	\$	35,000.00
01-A-28 Administrator/Secretary Salary	\$	48,000.00
01-A-29 Contracts	\$	4,600.00
01-A-90 FICA/Medicare	\$	2,100.00
01-B-01 Salary - Administration	\$	3,600.00
01-B-01A Salary - IT Specialist	\$	60,000.00
01-B-02 Improvement of Sites	\$	-
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	6,100.00
01-B-05 Maintenance, Supplies & Materials	\$	200.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	-
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	5,300.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	-
01-F-01A Salary - Groundskeeper (Park)	\$	12,000.00
01-F-02 Improvement of Sites (Park)	\$	-
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	-



01-F-06 Supplies (Park)	\$	1,000.00
01-F-07 Repairs/Maintenance (Park)	\$	100.00
01-F-08 Other Expenses (Park)	\$	1,800.00
01-F-09 Special Events (Park)	\$	-
01-F-10 OTARMA Insurance (Park)	\$	1,300.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	-
01-N-01 Advances	\$	-

**FUND 02 - MOTOR VEHICLE LICENSE TAX**

**\$ 7,500.00**

02-A-10 Transfers	\$	-
02-B-02 Materials	\$	7,500.00
02-B-03 Contracts	\$	-
02-B-04 Other Expenses	\$	-

**FUND 03 - GASOLINE TAX**

**\$ 138,850.00**

03-A-01 Salary - Road	\$	45,000.00
03-A-02 Employer's Retirement Contribution	\$	6,500.00
03-A-03 Workmen's Compensation	\$	16,000.00
03-A-04 Tools & Equipment	\$	2,500.00
03-A-05 Supplies	\$	7,500.00
03-A-06 Repairs	\$	4,500.00
03-A-07 Maintenance of Equipment	\$	850.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	1,000.00
03-B-02 Materials	\$	39,000.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	6,000.00

**FUND 04 - ROAD AND BRIDGE**

**\$ 219,600.00**

04-A-02 Employer's Retirement Contribution	\$	16,000.00
04-A-03 Workmen's Compensation	\$	-
04-A-04 Tools & Equipment	\$	-
04-A-05 Supplies	\$	-
04-A-06 Repairs	\$	-
04-A-07 Maintenance of Equipment	\$	-
04-A-08 Buildings & Additions	\$	-
04-A-10 Insurance	\$	80,000.00
04-A-10A Insurance/Medicare	\$	-
04-A-13 Other Expenses	\$	-
04-A-13A Future Retirement Expenses	\$	-
04-A-14 Transfers	\$	-
04-A-15 Auditor & Treasurer Fees	\$	5,000.00
04-A-18 Loan Principal	\$	-
04-A-19 Loan Interest	\$	-

04-A-90 FICA/Medicare	\$	2,300.00
04-B-01 Salary	\$	113,000.00
04-B-01A Salary - IT Specialist	\$	1,200.00
04-B-02 Materials	\$	-
04-B-03 Contracts	\$	-
04-B-04 Other Expenses	\$	2,100.00
04-C-03 Contracts	\$	-
04-C-04 Other Expenses	\$	-

**FUND 05 - CEMETERY**

	<b>\$</b>	<b>76,480.00</b>
05-A-01 Salary - Mowing	\$	40,500.00
05-A-02 Salary - Burials/Sexton	\$	15,000.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	7,770.00
05-A-04 Workmen's Compensation	\$	1,500.00
05-A-05 Improvement of Sites	\$	1,800.00
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	-
05-A-08 Tools & Equipment	\$	-
05-A-09 Supplies	\$	4,000.00
05-A-12 Other Expenses	\$	4,200.00
05-A-12A Insurance	\$	600.00
05-A-13 Unemployment Compensation	\$	-
05-A-90 FICA/Medicare	\$	1,110.00

**FUND 06 - CEMETERY BEQUEST**

	<b>\$</b>	<b>-</b>
06-A-01 Cemetery Bequest	\$	-

**FUND 07 - IVY HILL LIGHTING DISTRICT**

	<b>\$</b>	<b>1,150.00</b>
07-A-01 Contracts	\$	1,100.00
07-A-02 Other Expenses	\$	50.00

**FUND 07A - MORROW/WILLIAMS LIGHTING**

	<b>\$</b>	<b>1,460.00</b>
07-A-01A Contracts	\$	1,400.00
07-A-02A Other Expenses	\$	60.00

**FUND 07B - TIMBER CREEK HEIGHTS LIGHTING**

	<b>\$</b>	<b>530.00</b>
07-A-01B Contracts	\$	500.00
07-A-02B Other Expenses	\$	30.00

**FUND 07C - TIMBER CREEK ESTATES LIGHTING**

	<b>\$</b>	<b>6,100.00</b>
07-A-01C Contracts	\$	5,800.00
07-A-02C Other Expenses	\$	300.00

**FUND 09 - POLICE DISTRICT**

	<b>\$</b>	<b>910,800.00</b>
09-A-01 Salary - FT	\$	451,000.00
09-A-01A Salary - OT	\$	20,000.00

09-A-01B Salary - PT	\$	45,000.00
09-A-01C Salary - Secretarial	\$	22,000.00
09-A-01D Salary - Road Dept.	\$	500.00
09-A-01E Salary - IT Specialist	\$	4,000.00
09-A-02 Employer's Retirement Contribution	\$	93,000.00
09-A-03 Workmen's Compensation	\$	15,000.00
09-A-04 Auditor & Treasurer Fees	\$	13,000.00
09-A-07 Tools & Equipment	\$	11,000.00
09-A-08 Supplies	\$	15,000.00
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	40,000.00
09-A-12 Insurance	\$	121,300.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	1,000.00
09-A-14 Other Expenses	\$	40,000.00
09-A-14A Future Retirement Expenses	\$	10,000.00
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	9,000.00

**FUND 09C - POLICE DISTRICT EQUIPMENT**

**\$ 83,000.00**

09-A-04C Tools & Equipment	\$	34,000.00
09-A-05C Supplies	\$	33,000.00
09-A-06C Repairs	\$	15,000.00
09-A-08C Auditor & Treasurer Fees	\$	1,000.00
09-A-10C Contracts	\$	-

**FUND 09J - OMVI**

**\$ 1,500.00**

09-A-01J OMVI Salaries	\$	-
09-A-14J OMVI Expenses	\$	1,500.00

**FUND 10 - FIRE DISTRICT**

**\$ 1,185,000.00**

10-A-01 Salary - FT Fire	\$	550,000.00
10-A-01A Salary - PT Fire	\$	100,000.00
10-A-01B Salary - Mechanic	\$	500.00
10-A-01D Salary - OT Fire	\$	60,000.00
10-A-01E Salary - IT Specialist	\$	4,000.00
10-A-02 Employer's Retirement Contribution	\$	147,000.00
10-A-03 Workmen's Compensation	\$	18,000.00
10-A-04 Auditor & Treasurer Fees	\$	16,000.00
10-A-06 New Buildings & Equipment	\$	10,000.00
10-A-07 Utilities	\$	20,000.00
10-A-08 Tools & Equipment	\$	5,500.00
10-A-09 Supplies	\$	5,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	15,000.00
10-A-11 Training	\$	5,000.00
10-A-14 Insurance	\$	160,000.00

10-A-14A Contracts	\$	10,000.00
10-A-15 Other Expenses	\$	2,000.00
10-A-15A Future Retirement Expenses	\$	-
10-A-16 Advances - Out	\$	-
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	16,000.00
10-C-05 EMS - Supplies	\$	8,000.00
10-C-06 EMS - Repairs	\$	6,000.00
10-C-07 EMS - Contracts	\$	25,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00
<b>FUND 13 - ZONING</b>	<b>\$</b>	<b>14,425.00</b>
13-A-01 Salaries & Fees	\$	14,225.00
13-A-02 Expenses	\$	200.00
13-A-03 Supplies	\$	-
<b>FUND 14 - FIRE FIGHTERS ASSIST GRANT</b>	<b>\$</b>	<b>-</b>
14-A-07 Tools & Equipment	\$	-
<b>FUND 14A - FIRE/EMS TRAINING CENTER</b>	<b>\$</b>	<b>2,500.00</b>
14-A-01A Salaries	\$	750.00
14-A-05A Supplies	\$	1,750.00
14-A-08A Other Expenses	\$	-
<b>FUND 15 - GENERAL BOND NOTE RETIREMENT</b>	<b>\$</b>	<b>122,962.06</b>
15-A-01 Fire Equipment Principal	\$	80,000.00
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	36,820.00
<b>FUND 15A - GENERAL BOND NOTE RETIREMENT</b>	<b>\$</b>	<b>9,213.53</b>
15-A-01A Principal	\$	9,213.53
15-A-04A Interest	\$	-
<b>FUND 22 - DRUG ENFORCEMENT</b>	<b>\$</b>	<b>2,300.00</b>
22-A-01 Drug Enforcement	\$	2,300.00
<b>FUND 30 - CAPITAL EXPENDITURES</b>	<b>\$</b>	<b>-</b>
30-A-05 Township Match	\$	-
30-A-06 OPWC Grant	\$	-
	<b>\$</b>	<b>3,196,208.59</b>

**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING AGENDA**


Date: December 7, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

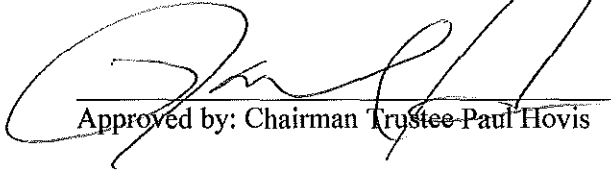
Present:  
Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Vice Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustees, Fiscal Officer, Department Heads, and Legal Counsel discussed a variety of legal issues
  - See Attached Agenda
  - Options for the disposition of Station #13
  - Tax allocations for annexed properties
  - Possibility of creating JEDDs with other political subdivisions
  - Specific costs that can and not be appropriated from Motor Vehicle and Gas Tax funds
  - Permissive Use Tax

**277-16** To adjourn the meeting at 9:06pm.

**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew      Dated: 12-12-16

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis      Dated: 12-12-16

**AGENDA**  
**TOWNSHIP SPECIAL MEETING**  
**DECEMBER 7, 2016**

**TOPICS FOR DISCUSSION**

**1) Park**

**A) Trumbull County Auditor site map**

**B) Fees collected recap**

**Discussion** – How do we reduce costs? Can we close? Can we sell? Can we abandon? Revert to State?

**2) Road Dept Times**

**Discussion** – Review of times. Can we cut back in park, cemetery? Can we sell cemetery?

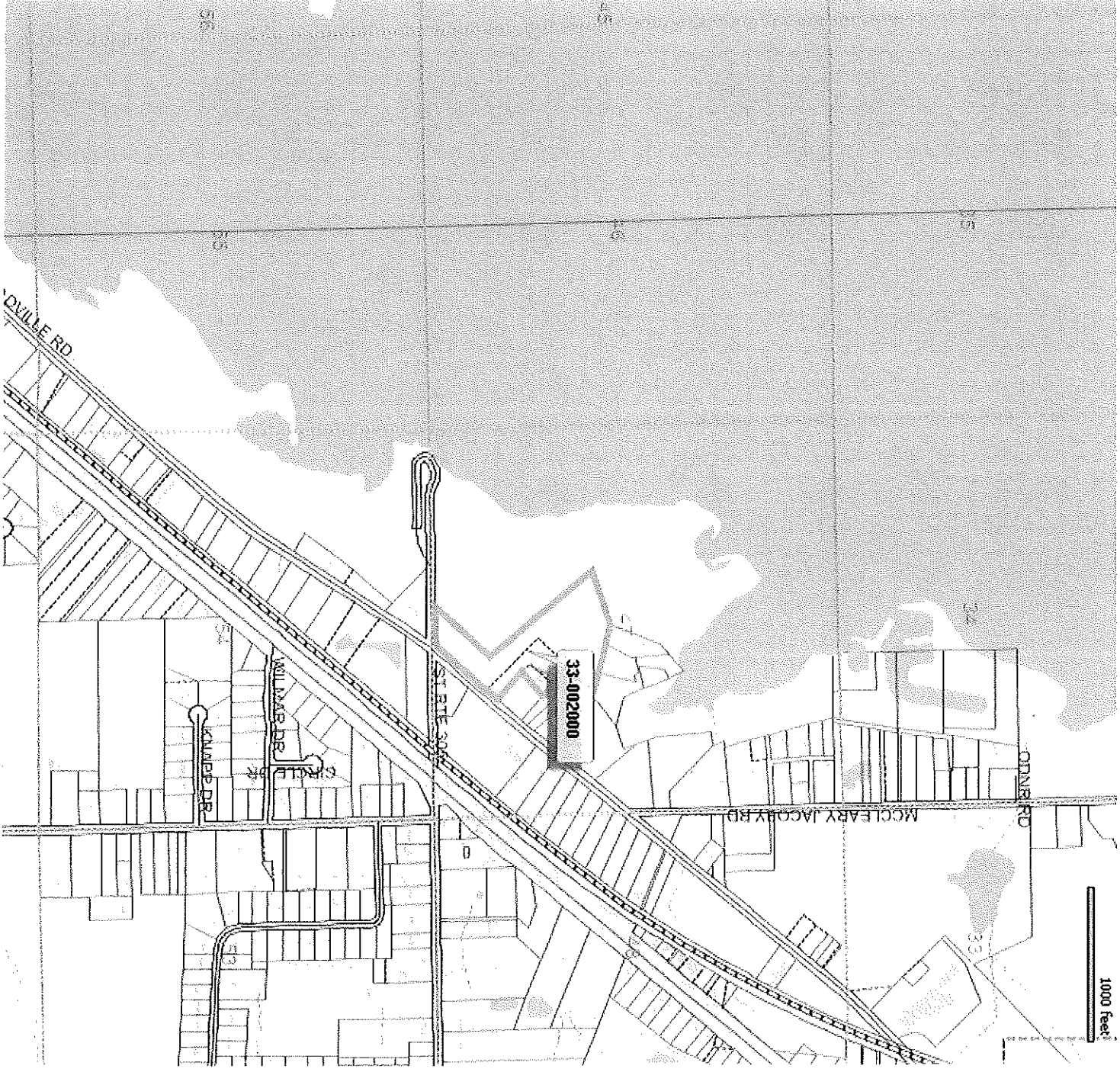
**3) Zoning Fees recap**

**Discussion** – Should we raise fees again? Reduce Hours?

**4) Income generated by IT person (Joel)**

**Discussion** – Is return enough? Should we reduce amount of hours charged to departments to 2000 per year? Should we keep the position?

**5) Attorney Fees (monthly retainer)**



33-002000

1000 feet

DUNVILLE RD

MCCLEARY JACOBY RD

ST. RILEY RD

OPNER RD

KUMBE DR

WILLIAMS DR

S. RILEY

324

333

32

33

34

35

36





## SHELTER/GAZEBO RESERVATIONS FOR 2016

Small Shelters \$60\*/Large Shelter \$85\*/Gazebo \$125\*

MONTH	ISSUED	FEE COLLECTED
January	01	\$ 40.00
March	03	180.00
April	07	470.00
May	10	625.00
June	11	735.00
July	07	445.00
August	11	660.00
September	03	205.00
October	00	
<b>YEATLY TOTAL FOR 2016</b>	<b>53</b>	<b>\$3360.00</b>
<b>YEARLY TOTAL FOR 2015</b>	<b>76</b>	<b>\$2,995.00</b>

\*Rate Increase



## ZONING PERMITS ISSUED AS OF DECEMBER 02, 2016

### GARAGE SALE PERMITS \$10 EACH\*

MONTH	ISSUED	FEE COLLECTED
March	02	\$ 20.00
April	26	260.00
May	12	120.00
June	21	210.00
July	17	170.00
August	22	220.00
September	11	110.00
October	06	60.00
November	00	
December	00	
<b>YEARLY TOTAL FOR 2016</b>	<b>117</b>	<b>\$1170.00</b>
<b>YEARLY TOTAL FOR 2015</b>	<b>114</b>	<b>\$570.00</b>

### FENCE PERMITS @ \$35 EACH\*

MONTH	ISSUED	FEE COLLECTED
February	01	\$ 5.00
March	00	
April	03	105.00
May	02	70.00
June	00	
July	01	35.00
August	01	35.00
September	02	70.00
October	01	35.00
November	00	
December		
<b>YEARLY TOTAL FOR 2016</b>	<b>11</b>	<b>\$355.00</b>
<b>YEARLY TOTAL FOR 2015</b>	<b>10</b>	<b>\$ 50.00</b>

### TRANSIENT VENDOR'S PERMIT @ \$100.00\*

MONTH	ISSUED	FEE COLLECTED
March	01	\$100.00
<b>YEARLY TOTAL FOR 2016</b>	<b>01</b>	<b>\$100.00</b>
<b>YEARLY TOTAL FOR 2015</b>	<b>01</b>	<b>\$ 75.00</b>

**DUMPSTER PERMITS @\$5 EACH**

MONTH	ISSUED	FEE COLLECTED
March	03	\$ 15.00
June	02	10.00
July	02	10.00
August	01	5.00
September	01	5.00
October	01	5.00
November	00	
December		
<b>YEARLY TOTAL FOR 2016</b>	<b>10</b>	<b>\$ 50.00</b>
<b>YEARLY TOTAL FOR 2015</b>	<b>07</b>	<b>\$ 35.00</b>

\*Rate Increase

**TEMPORARY MASS GATHERING PERMITS @\$250 PER DAY**

MONTH	ISSUED	FEE COLLECTED
August	1	\$750.00
<b>YEARLY TOTAL FOR 2016</b>	<b>1</b>	<b>\$750.00</b>
<b>YEARLY TOTAL FOR 2015</b>		<b>\$</b>

**Joel's Cost of Employment**  
(Through 11-30-16)

<b>Wages</b>			<b>\$ 48,206.80</b>
	Admin	\$ 46,004.10	
	Road	\$ 188.80	
	Police	\$ 1,032.25	
	Fire	\$ 981.65	
<b>Retirement Benefits</b>			<b>\$ 7,447.95</b>
	OPERS	\$ 6,748.95	
	Medicare	\$ 699.00	
<b>Health Insurance</b>			<b>\$ 1,696.61</b>
	Annual Opt-Out	\$ 1,696.61	
<b>TOTAL</b>			<b><u>\$ 57,351.36</u></b>

**Income Generated by Joel**  
(Through 11-30-16)

<b>Within Bazetta Township</b>			<b>\$ 11,175.00</b>
	Admin	\$ -	
	Road	\$ 475.00	
	Police	\$ 3,325.00	
	Fire	\$ 7,375.00	
<b>Outside Bazetta Township</b>			<b>\$ 30,462.50</b>
	Atty. Finamore	\$ 875.00	
	Bristol	\$ 675.00	
	Brookfield	\$ 100.00	
	Champion	\$ 1,400.00	
	Cortland	\$ 75.00	
	Farmington	\$ 325.00	
	Liberty	\$ 7,987.50	
	Lordstown	\$ 7,362.50	
	Mecca	\$ 75.00	
	Milton	\$ 250.00	
	Newton Falls	\$ 75.00	
	Southington	\$ 550.00	
	Weathersfield	\$ 4,662.50	
	Receivables for November	\$ 6,050.00	
<b>TOTAL</b>			<b><u>\$ 41,637.50</u></b>

<b>Cost of Employment</b>	<b>\$57,351.36</b>	<b>100%</b>
<b>Income Generated</b>	<b>\$41,637.50</b>	<b>73%</b>
<b>Net Cost to the General Fund</b>	<b>\$15,713.86</b>	<b>27%</b>