

# BAZETTA TOWNSHIP TRUSTEES

## *REGULAR MEETING MINUTES*

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Regular Meeting  
Tuesday February 12, 2019  
3:00PM  
Township Administration Building  
3372 State Route 5 N.E.

**PRESENT:** Trustee Paul Hovis- ABSENT  
Trustee Frank Parke- HERE  
Trustee Ted Webb- HERE  
Fiscal Officer Jeannie Eddy- HERE

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Chairman Trustee Parke opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Trustee Webb reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

**044-19** To accept the Meeting Minutes from the January 4, 2019 Reorganizational Meeting.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**045-19** To accept the Meeting Minutes from the January 4, 2019 Regular meeting.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**046-19** To accept the Meeting Minutes from the January 15, 2019 Special Meeting.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**047-19** To accept the Meeting Minutes from the February 1, 2019 Special Meeting.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**048-19** To authorize the Fiscal Officer to pay all outstanding invoices and to approve all warrants issued incurred from February 13, 2019 through March 12, 2019.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**049-19** Rescind resolution 028-19.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**050-19** To accept the amended buyout for Chief Hovis.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**051-19** To authorize the Fiscal Officer to make the following transfer within the Cemetery Fund (05).

*\$100,000.00 from Cemetery (05) to 05-A-07 (Repairs/Maintenance)*

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**052-19** To authorize the Fiscal Officer to transfer all 60 hours of Patrolman Corey Burn's sick time to the Trumbull County Sheriff's Department.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**053-19** To authorize Chief Lewis to represent the Township on the EMA Advisory Board for 2019.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST)**

- Trumbull County Engineers Annual Dinner Meeting Invitation

**ADMINISTRATION:**

- Council of Government Meeting at Howland Township
- Little Bulldogs Vandalism at Administration Building during their Meeting

**FIRE DEPARTMENT:**

**054-19** To approve an expenditure of \$1,832.00 for out of State (PA) Workers Comp Coverage to Ohio Bureau of Worker's Compensation. Documents Attached.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**055-19** To approve the expenditure of \$1,655.72 for (4) 11R225 FD663 H/16 DR from Great Lakes Best One Tire, 39 Ohio Machinery Blvd.- Girard, Ohio 44420. This expenditure is State of Ohio Bid. Quote Attached.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**056-19** To hire Abigail Buday as a part-time Firefighter/Medic, on an as needed basis with a probationary period of one year, at a rate of \$13.00 per hour, to accept her full time Ohio Police and Fire Pension Physical, background investigations, psychological, and pre-employment drug screen.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**NON AGENDA ITEMS:**

- Submitted Fire Department 2018 Performance Report. This report is also on the website.
- Submitted Fire Department January 2019 monthly report.

**POLICE DEPARTMENT:**

**057-19** To approve the attached Resolution to Dispose of Township Property by Internet Auction.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**058-19** Authorize Acting Chief Herlinger to sell the following vehicle obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*2004 Dodge Caravan Vin#8989*

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**059-19** To authorize Ace Equipment to strip all police equipment/markings off 2011 Crown Vic Cruiser (VIN#6877) and sell for not less than \$500.00 minimum as it is no longer needed by this Department.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

**ROAD DEPARTMENT:**

**PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:**

**ZONING COMMISSION AND ZONING BOARD OF APPEALS:**

- Next quarterly meeting will be April 3, 2019 at 6:30PM

**PARKS AND RECREATION BOARD:**

- Attached is the January 15, 2019 Meeting Minutes

**ASKED TO BE PLACED ON THE AGENDA:**

**PUBLIC COMMENT:**

- Bob McBride asked Trustees questions

**060-19**

Motion to adjourn the meeting at 3:20pm.

**Motion:** Webb


**Second:** Parke

**Vote:** Hovis: Absent, Parke: Yes, Webb: Yes

  
Attested by: Fiscal Officer Jeannie Eddy



Date

  
Approved by: Trustee Frank Parke



Date

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {01/01/2019} And {01/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	2	2.02%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	1.01%	\$0	0.00%
	<u>3</u>	<u>3.03%</u>	<u>\$0</u>	<u>0.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	56	56.56%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	8	8.08%	\$0	0.00%
362 Ice rescue	1	1.01%	\$0	0.00%
	<u>65</u>	<u>65.65%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	1.01%	\$0	0.00%
424 Carbon monoxide incident	2	2.02%	\$0	0.00%
442 Overheated motor	1	1.01%	\$0	0.00%
444 Power line down	2	2.02%	\$0	0.00%
	<u>6</u>	<u>6.06%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
511 Lock-out	2	2.02%	\$0	0.00%
553 Public service	5	5.05%	\$0	0.00%
554 Assist invalid	3	3.03%	\$0	0.00%
561 Unauthorized burning	1	1.01%	\$0	0.00%
	<u>11</u>	<u>11.11%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	8	8.08%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	2	2.02%	\$0	0.00%
	<u>10</u>	<u>10.10%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	1	1.01%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	1.01%	\$0	0.00%
	<u>2</u>	<u>2.02%</u>	<u>\$0</u>	<u>0.00%</u>
<b>8 Severe Weather &amp; Natural Disaster</b>				

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {01/01/2019} And {01/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	2	2.02%	\$0	0.00%
	2	2.02%	\$0	0.00%

Total Incident Count: 99

Total Est Loss: \$0

BAZETTA

Aid Responses by Department

Alarm Date Between {01/01/2019} And {01/31/2019}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
19-0000062	01/20/2019	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci 1900		Response Time: 00:03:00	#Appartus	0	0	0	0
<b>Subtotal Responses: 1</b>		<b>Average Response Time for Dept: 00:03:00</b>					

<b>STA. 30 HOWLAND FDID 78121</b>							
19-0000017	01/07/2019	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 0062		Response Time: 00:12:28	#Appartus	1	0	0	0
19-0000082	01/27/2019	4 Automatic aid given	#Personnel	0	0	0	3
Their Inci 1900284		Response Time: 00:19:21	#Appartus	0	0	0	1
<b>Subtotal Responses: 2</b>		<b>Average Response Time for Dept: 00:15:55</b>					

<b>STA. 32 HOWLAND FDID 78121</b>							
19-0000023	01/08/2019	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci 30000		Response Time: 00:07:15	#Appartus	0	0	0	0
19-0000037	01/11/2019	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci 1900111		Response Time: 00:08:43	#Appartus	0	0	0	0
<b>Subtotal Responses: 2</b>		<b>Average Response Time for Dept: 00:07:59</b>					

<b>STA. 38 MECCA FIRE DEPARTMENT FDID 78133</b>							
19-0000036	01/11/2019	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 1900014		Response Time: 00:08:57	#Appartus	1	0	0	0
<b>Subtotal Responses: 1</b>		<b>Average Response Time for Dept: 00:08:57</b>					

Response time calculated from time notified to arrival.



BAZETTA

Staff Activity by Activity Code

Date Between {01/01/2019} And {01/31/2019} and  
Activity Code = "cb"

Date	Time	Incident	Type	Staff ID/Name	Hours	Hrs Pd	Points
CB	Off Duty	Callback					
01/15/2019	22:43:32	19-0000049	M	000004 No, Response	0.77	0.00	0.00
Totals for Activity Code:					0.77	0.00	0.00
Avg for Activity Code:					0.77	0.00	0.00

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other



**Bureau of Workers' Compensation**

30 West Spring St  
Columbus, OH 43215

**INVOICE**

Bazetta Township  
3372 State Route 5  
Cortland, Ohio 44410

Date: 1/25/2019  
Invoice #: 37820104-04  
Customer #: OSC 0037820104

Attn: Dennis K. Lewis

OSC POLICY PERIOD	DUE DATE
4/1/2019	3/1/2020
4/1/2020	

LINE	DESCRIPTION	QTY	RATE	AMOUNT
800	Other States Coverage - Premium			\$1,832

TOTAL:

\$1,832

**NOTE: COVERAGE IS NOT BOUND FOR THE POLICY PERIOD INDICATED ABOVE UNTIL RECEIPT OF PAYMENT BY BWC AND IS SUBJECT TO ALL THE TERMS, CONDITIONS, RESTRICTIONS AND EXCLUSIONS OF THE POLICY THAT WILL BE ISSUED.**

If you have any questions, please call the OSC Unit at (614) 728-0535

*To ensure proper credit to your account, detach and return this portion of the invoice with your payment.*

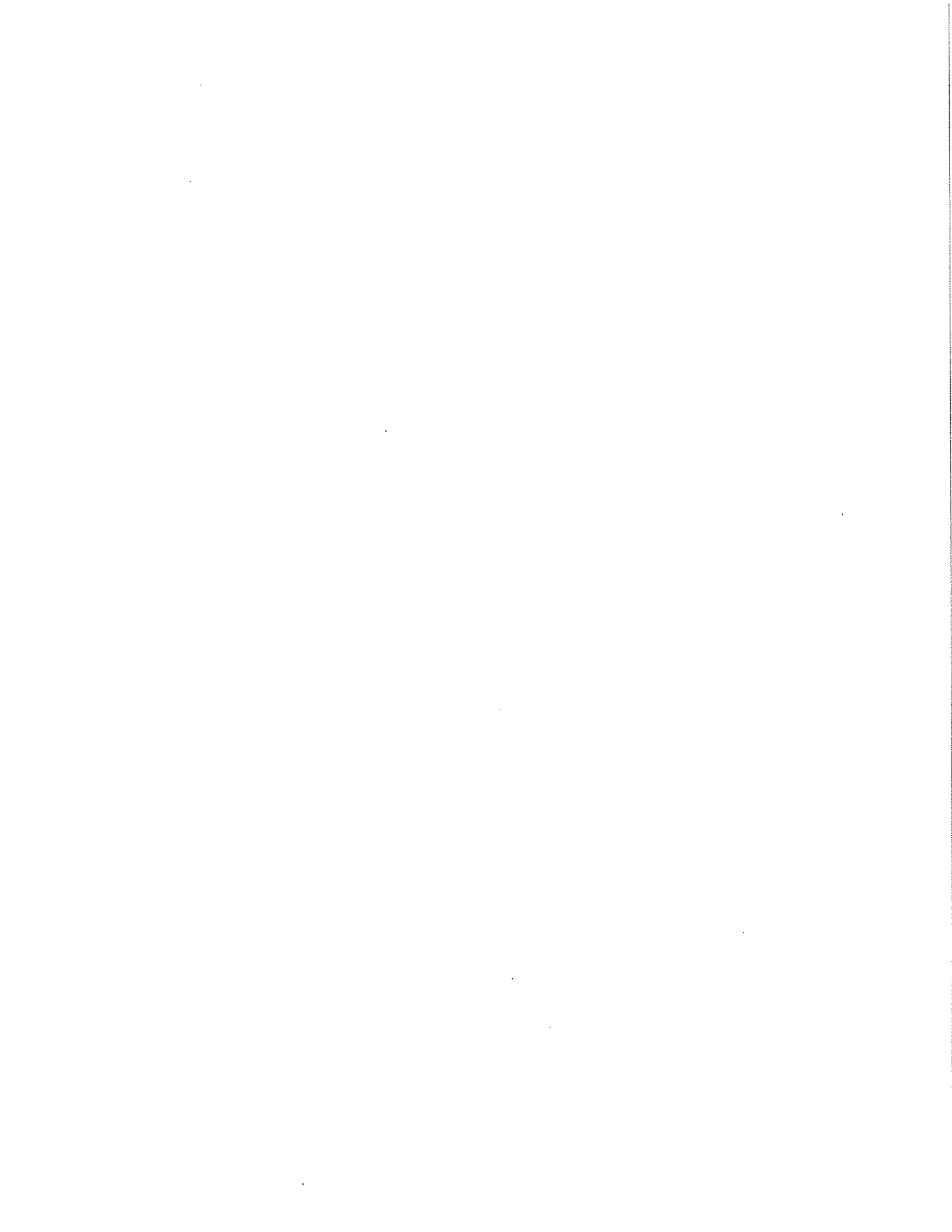
**OTHER STATES' COVERAGE REMITTANCE**

BWC only accepts check or money order payments payable to:

Ohio Bureau of Workers' Compensation  
P O Box 15487  
Columbus, Ohio 43215  
Attn: Direct Billing

Employer Name: Bazetta Township  
Invoice #: 37820104-04  
Customer #: OSC 0037820104

Amount Paid: \_\_\_\_\_



**Commercial Intellisys  
Zurich American Insurance Company  
1299 Zurich Way  
Schaumburg, IL 60196  
Rating Worksheets**

Named Insured:	BAZETTA TOWNSHIP	Date:	01/25/19
Special Notes:	RENEWAL: WC 1020988 02		
Quote Number:	2410890-01	Agy/Prod Number:	20953000
Policy Number:	WC102098803	Agy/Prod Name:	UNITED STATES INSUR
Customer ID:	0037820104	Operator:	BWCJXP10
System Assign:	98538040000000		
Release :	18.25		
Business Type:	GOVERNMENT ENTITY		
Insurance Co.:	ZURICH AMERICAN INSURANCE COMPANY		
Line Of Business:	WORKERS COMP (VOLUNTARY)		
Effective Date:	04/01/19	Expiration Date:	04/01/20
Anniversary Date:		Audit Frequency:	ANNUAL
Policy Term:	365 DAYS		
Predominant State:	PA		
Transaction Type:	RENEWAL QUOTE		

**POLICY PREMIUM TOTALS**

<u>Coverages</u>	<u>Term Premium</u>
Class Premium	.00
Policy Min Diff Premium	1,605.00
Standard Premium	1,605.00
Expense Constant	185.00
Terrorism	.00
Catastrophe	.00
Estimated Premium	1,790.00
Taxes and Assessments	42.00
Estimated Total	1,832.00

**TERM STATE TOTALS**

<u>State</u>	<u>Exposure</u>	<u>Estimated Premium</u>	<u>Taxes and Assessments</u>	
PA	0	1,790.00	42.00	1,
Estimated Totals	0	1,790.00	42.00	1,

Premium Recap by Rating Group.

Named Insured: BAZETTA TOWNSHIP  
 Customer ID: 0037820104  
 Policy Number: WC102098803  
 Quote Number: 2410890-01  
 Transaction Type: RENEWAL QUOTE Effective: 04/01,

**PREMIUM RECAP BY RATING GROUP**

State: PA Rating Group: 0001-01

<u>Class Code</u>	<u>Term</u> <u>Exposure</u>	<u>Rate</u>	<u>Prem</u>
807	IF ANY	9.44	
TOTAL CLASS PREMIUM			
TOTAL SUBJECT PREMIUM			
TOTAL MODIFIED PREMIUM			
POLICY MINIMUM DIFFERENCE			1,605
STANDARD TOTAL			1,605
EXPENSE CONSTANT			185
TERRORISM (.04) (SP: .00)			
**TERRORISM PREMIUM IS PER \$100 OF PAYROLL**			
CATASTROPHE (O/T ACTS OF TERR) (.02) (SP: .00)			
**CATASTROPHE PREMIUM IS PER \$100 OF PAYROLL**			
TOTAL ESTIMATED PREMIUM			1,790
EMPLOYER ASSESSMENT (NON-COAL) (.0232) (SP: 1,790.00)			42
FINAL TOTAL			1,832

**Policy Information**

Named Insured: BAZETTA TOWNSHIP  
 Customer ID: 0037820104  
 Policy Number: WC102098803  
 Quote Number: 2410890-01  
 Transaction Type: RENEWAL QUOTE Effective: 04/01/

**WORKERS COMP POLICY INFORMATION RECAP**

Predominant State: PA  
 Employers Liability: Each Accident: 100,000  
 Policy Limit: 500,000  
 Each Employee: 100,000  
 Admiralty Limit: Per Accident: N/A  
 Program Type: N/A  
 FEELA Limit: Per Accident: N/A  
 Program Type: N/A  
 Retro Plan: NO  
 Interstate Exper Mod ID:  
 Effective Date:  
 Exper Mod:

**Minimum Premium**

Policy: 1790  
 Empl Liab:  
 Admiralty:  
 FEELA:

Combined Policy Premium:  
 NJ Premium:

Executive Officers: YES  
 Employee Leasing: NO  
 Deposit Factor: 1  
 Installment Plan: 1

**WORKERS COMP STATE INFORMATION RECAP**

State: PA RATE  
 CHANGE PENDING  
 Rate Mode: G  
 Retro Plan: NO  
 Rate Revision Date: 04/01/18  
 Dev Revision Date: 04/01/19  
 Premium Discount  
 First: NIL (10000)  
 Next: .091 (190000)  
 Next: .113 (1550000)  
 Balance: .123 (BALANCE)  
 Commission (Norm): 3  
 Prem Subj to Comm: 1,790

**Class Code Information**

Named Insured: BAZETTA TOWNSHIP  
 Customer ID: 0037820104  
 Policy Number: WC102098803  
 Quote Number: 2410890-01  
 Transaction Type: RENEWAL QUOTE Effective: 04/01

**CLASS CODE INFORMATION**

State:	37 (PA)	Rating Group:	0001-01
Class Code:	807	AMBULANCE SERVICE-SALARIED EMPLOYEES	
Hazard Group:	5(E)	Analogy Desc:	NONE
		Premium Type:	01 RATABLE
USL&H Applies:	NO		
DC Ben Applies:	NO		
TWM&C Applies:	NO	Disease Load:	Exclude Med:
Base Rate Ovr:		Min Prem Ovr:	Loss Cnst Ovr:
Exposure:	IF ANY	(A) Rate Class:	

CLASS CODE DEVIATION FACTORS

Co. Rate Dev	Co. Min Dev	Class Prem	Term Fact	Class Min	Audit Fact
1.000	1.000		1.000	1790	N/A

CLASS CODE RATING FORMULAS - IF ANY EXPOSURE

CLASS PREMIUM	BASE RATE = FINAL RATE * EXPOSURE / RATING BASIS =	FINAL PREMIUM
	9.44      9.44      .00      100	0.00
	ADDL FACTORS: PURE BASE RATE: 4.71      BASE LCM 2.00500	



GREAT LAKES BEST ONE TIRE #003  
 39 OHIO MACHINERY BLVD

PAGE: 1  
 ESTIMATE #: 2437

GIRARD, OH 44420

330/530-2453

CUSTOMER: BAZETTA FIRE DEPARTMENT  
 0031244 3000 MEADVILLE RD  
 CORTLAND, OH 44410

FAX NUMBER: 3306384193  
 BUSINESS: 330/637-4136 0  
 SALESMAN: TIM WARBURTON  
 ESTIMATE DATE: 02/06/19

DUE: 02/13/19

SC	0 MEDIUM TRK SERVICE CALL	1.00	85.00	85.00
FIR211206	0 11R225 FD663 H/16 DR	4	350.00	1400.00
STFEE34	0 OHIO STATE TIRE FEE	4	1.00	4.00
DM	0 MEDIUM TRK MOUNT/DISMOUNT	4	14.00	56.00
RR	0 REMOVE AND REPLACE MEDIUM TRUCK	4	14.00	56.00
STEEL TRK VALVE	0 STEEL TRK VALVE	4	4.00	16.00
2099	0 MEDIUM TRK DISPOSAL	4	8.00	32.00
SS	0 **SHOP SUPPLIES**		6.72	6.72
			MERCHANDISE:	1422.72
			LABOR:	197.00
			OTHER:	36.00
			ESTIMATE TOTAL:	1655.72
*****THIS IS NOT AN INVOICE*****				
*****DO NOT PAY FROM THIS FORM*****				



# BAZETTA FIRE DEPARTMENT

*Bazetta*

*Striving for a Better Tomorrow*

Station 11  
3000 Warren Meadville  
Cortland, Ohio 44410  
(330) 637-4136 Fax (330) 638-4193



January 22, 2019

Bazetta Township Trustees'  
3372 State Route 5  
Cortland, Ohio 44410

The Bazetta Fire Department is please to submit this 2018 performance report to the Bazetta Township Trustees, the personnel of Bazetta Fire Department, and the citizens of Bazetta Township. This report would not be possible without the continued support of the Board of Bazetta Township Trustees. With your support we will make it possible to make capital improvements that maintain the department on the cutting edge of new technology.

Bazetta Fire Department has been in the new fire station that is centrally located for over three years. We have seen numerous cost savings but the biggest improvement is the service to our community, we have seen our response times reduce significantly to emergency calls. EMS emergency responses are over 2 minutes faster and Fire responses are over 2 minutes and 30 seconds faster.

Average EMS response time:

2018	3:36
2017	3:24
2016	5:37
2015	5:29

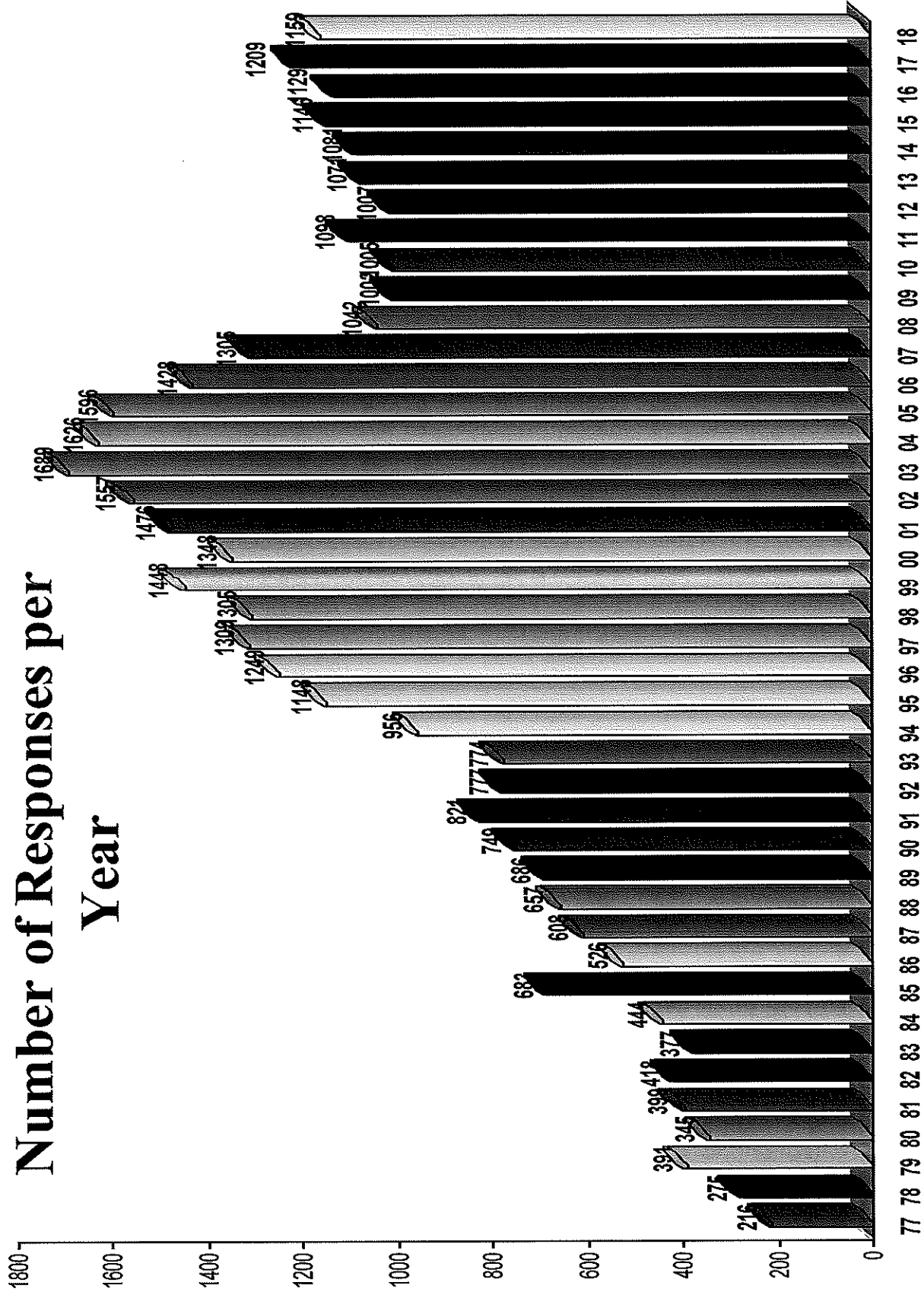
Average Fire response time:

2018	3:44
2017	4:15
2016	7:50
2015	6:58

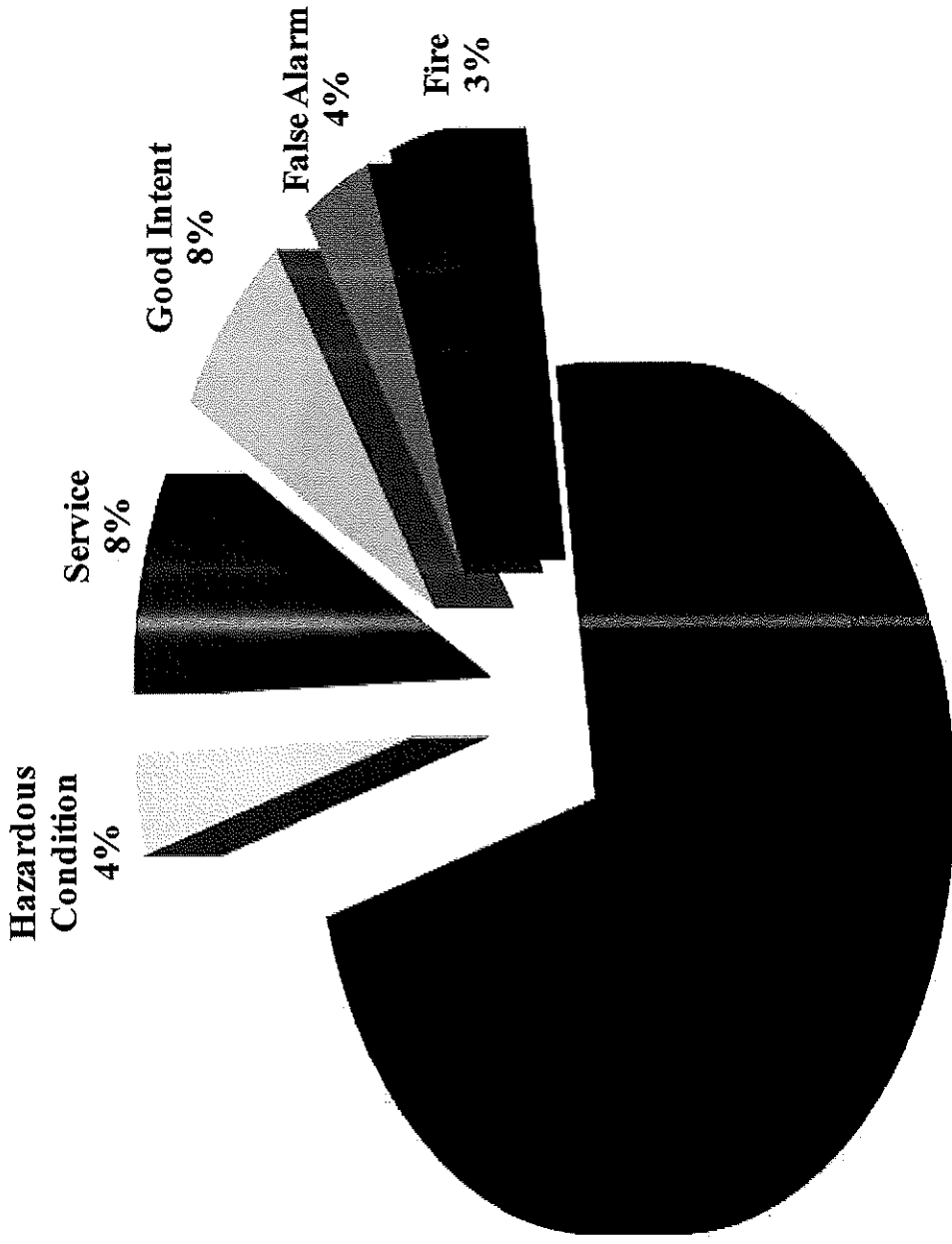
I would like to reflect on a couple of items. The first being funding, the department brought in over \$2,175,000 in funding since 2003. This is an amazing fact that nearly \$143,000 a year of funding was done by non-tax dollars. We have through commitment of our excellent staff, kept the department in a progressive position. The second is the concern that this position of grant money will not last and a decision will need to be made as to the level of services if there is no additional funding.

Bazetta Fire Department must meet the never-ending changes, that we must meet head on in our ever-growing community and changing service. Reviewing numerous year-end reports and the five year plan the following priorities and goals are listed for your review, planning and implementation in the very near future. The 2018 priorities have been accomplished at minimal cost to the tax payers as each 2018 priority was purchased through grant money.

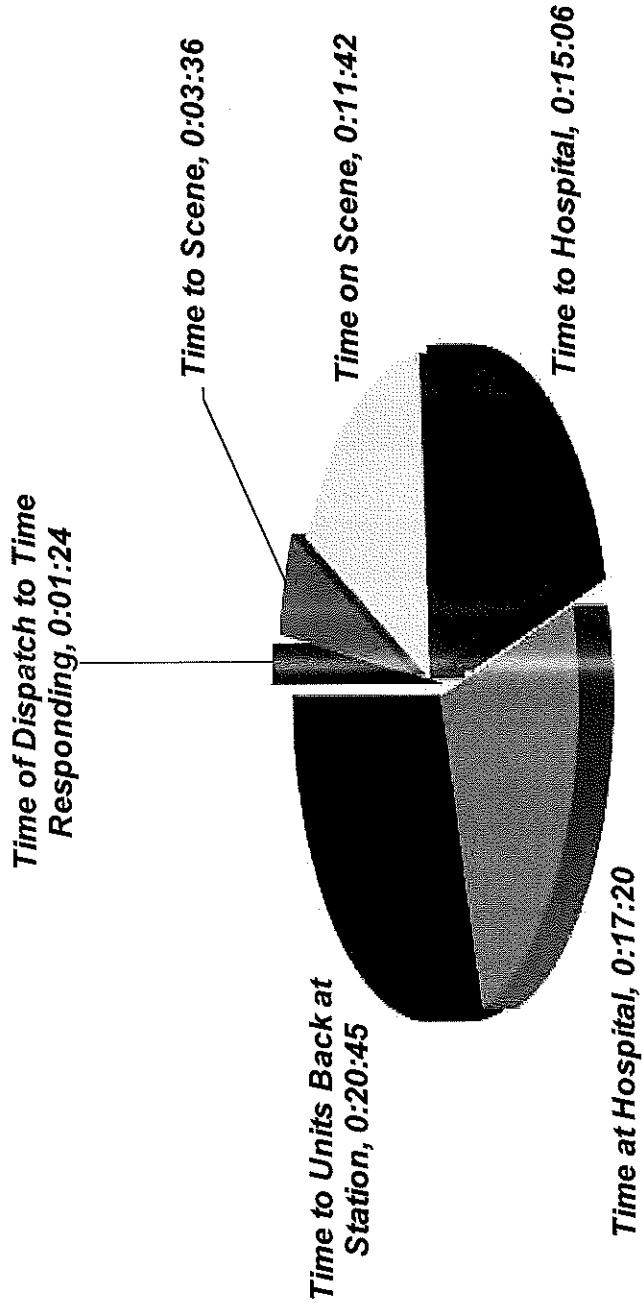
# Number of Responses per Year



# Emergency Calls in Percentages

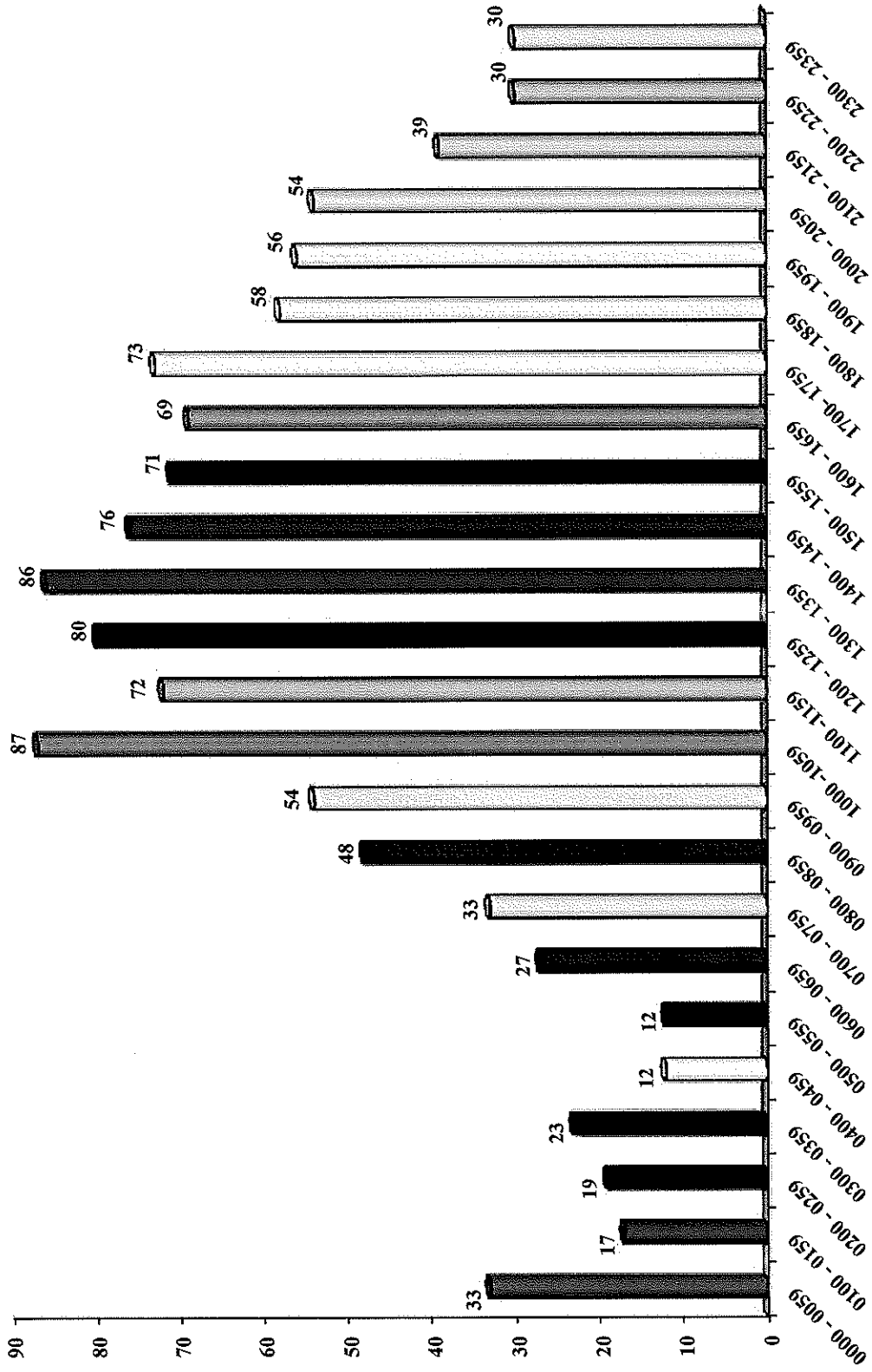


# Average Time Analysis of EMS and Rescue Calls

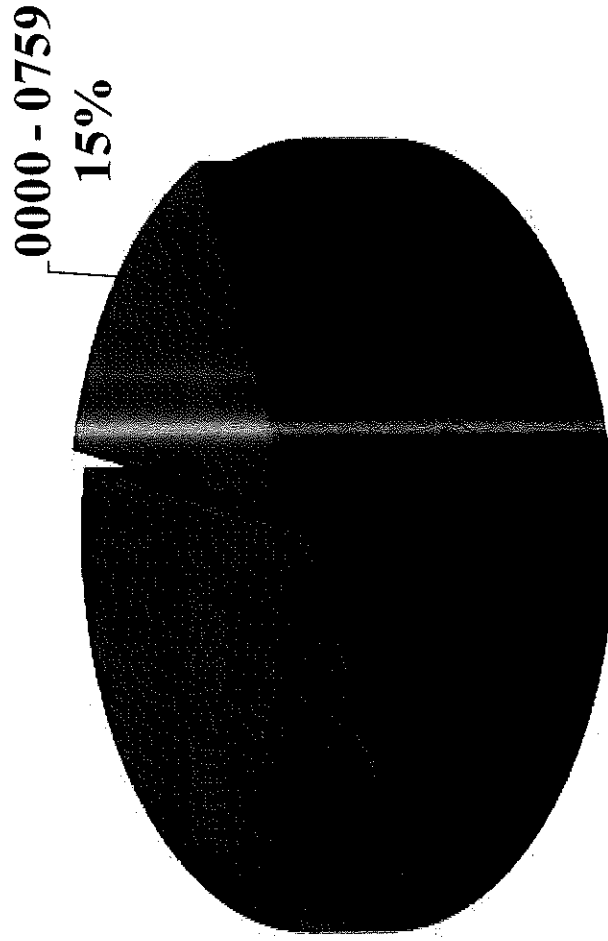


On average it takes Bazetta Fire Department 01:09:53 to handle and EMS emergency; however, we are available to handle the next EMS emergency in 00:49:08.

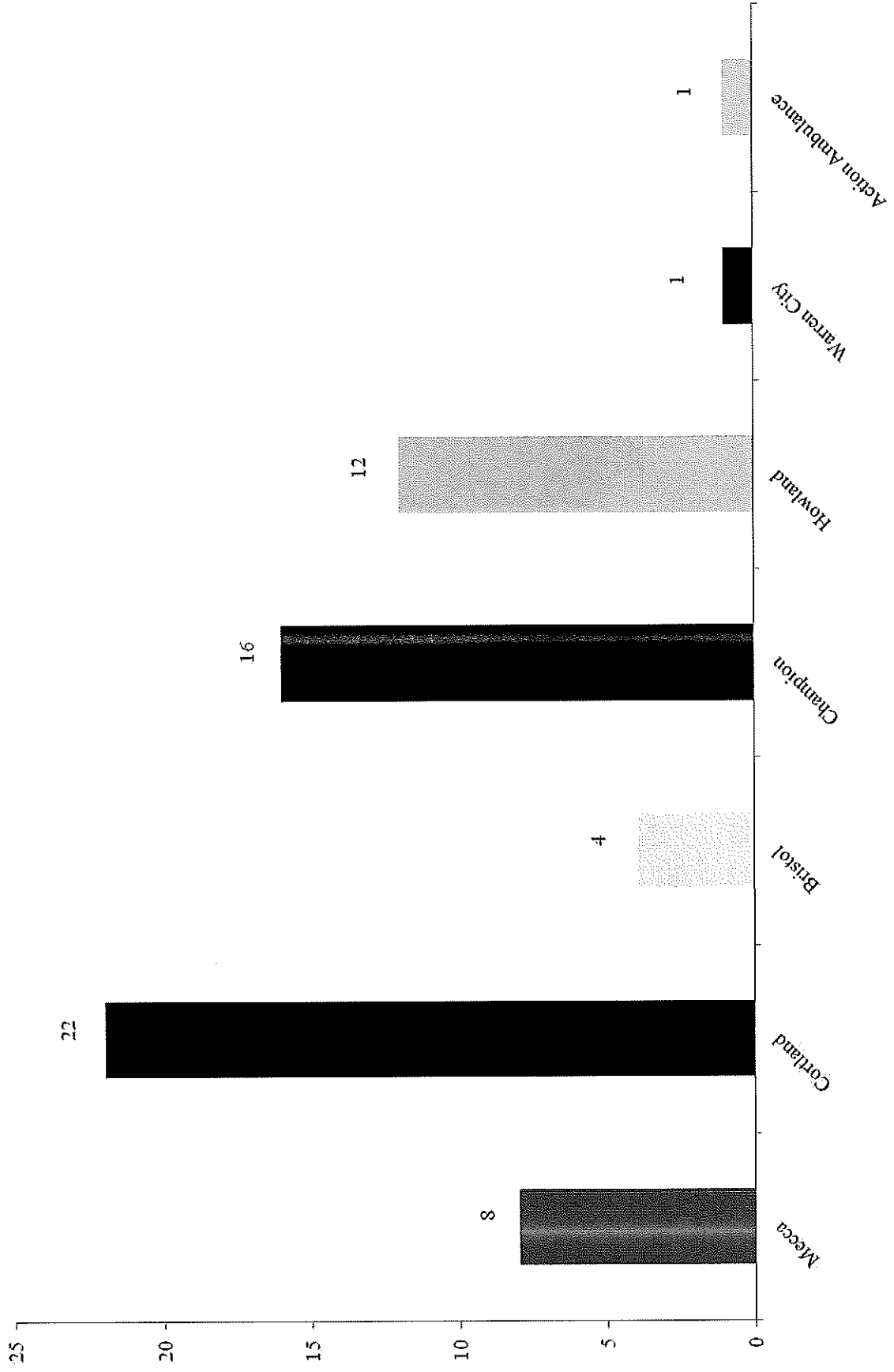
# Emergency Calls per Hour



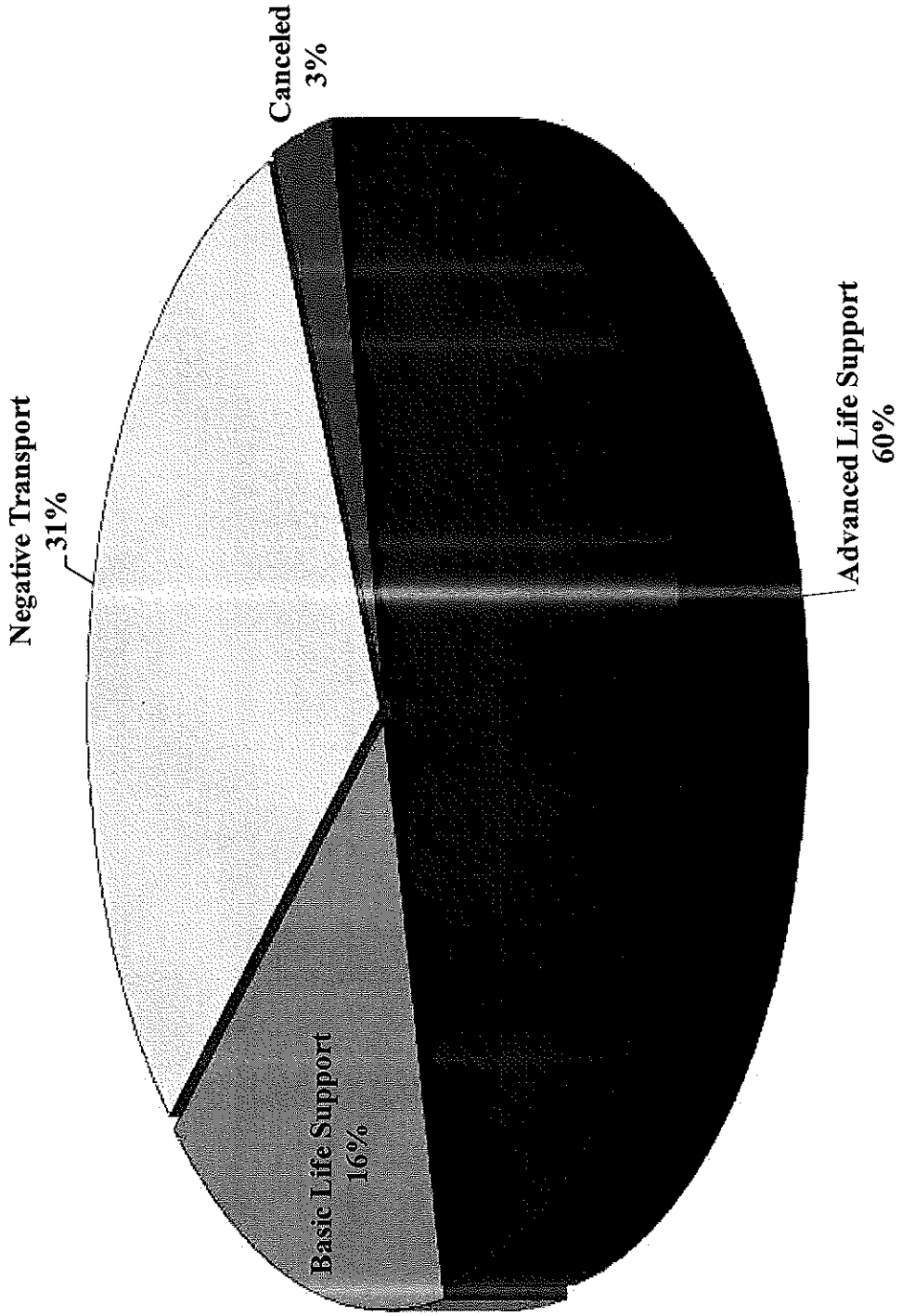
# Total Number of Calls in Percentages per 8 Hours



# Assistance Given to Area Fire Departments

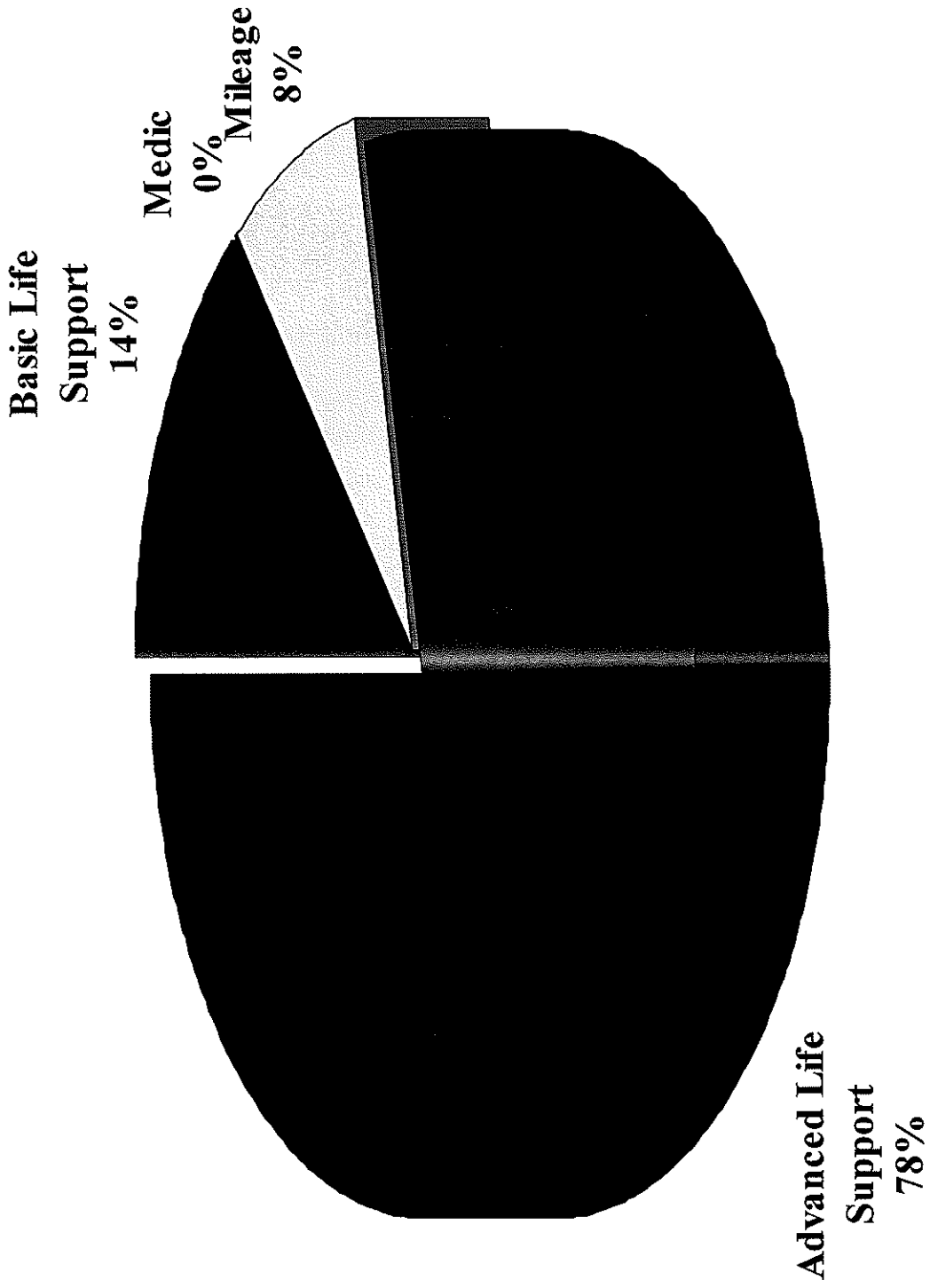


# EMS Call Breakdown





# EMS Breakdown of Billing



**RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY INTERNET AUCTION  
SECTION §505.10 (D) O.R.C.**

**MOVED BY:** Trustee Webb, **SECONDED BY:** Trustee Parke, that

**WHEREAS**, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, O.R.C.; and

**WHEREAS**, the Township desires to sell said personal property by internet auction on E-Bay; now therefore,

**BE IT RESOLVED**, that the following property being no longer needed by the Township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item (s), and other terms and conditions of sale as deemed appropriate by the Board of Trustees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by internet first offered sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the Township; and

**BE IT FURTHER RESOLVED**, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

**BE FURTHER RESOLVED**, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimum price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

**ROLL CALL:**

**TRUSTEE:** Parke Yes  
**TRUSTEE:** Webb Yes  
**TRUSTEE:**

2007 Chevy Impala VIN#5819  
1994 Dodge Caravan VIN#1680



# Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699  
Office Phone: 330-637-8816 / Fax: 330-637-4588  
www.bazettatwp.org



Trumbull County Sheriff's Office  
150 High Street NW  
Warren, Ohio 44481

February 13, 2019

Dear Sirs:

The Bazetta Township Trustees met in Regular Session on Tuesday February 12, 2019. In said meeting, they passed the resolution below regarding sick time for Corey Burns.

**052-19** To authorize the Fiscal Officer to transfer all 60 hours of Patrolman Corey Burn's sick time to the Trumbull County Sheriff's Department.

**Motion:** Trustee Webb

**Second:** Trustee Parke

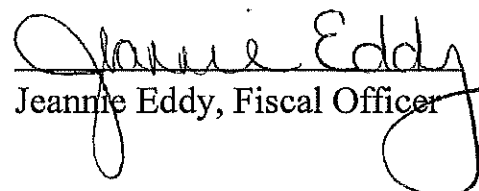
**Vote:** Trustee Hovis- Absent Trustee Parke- YES, Trustee Webb- YES

## CERTIFICATE OF THE FISCAL OFFICER BAZETTA TOWNSHIP, TRUMBULL COUNTY, OHIO

The State of Ohio, Trumbull County, SS

I, Jeannie Eddy Fiscal Officer of Bazetta Township, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Township; that the same has been compared by me with Resolution on said Record and that is true and correct copy thereof.

Witness my signature, this 13<sup>th</sup> day of February, 2019.

  
Jeannie Eddy, Fiscal Officer

# Bazetta Park Board Minutes ~ January 15, 2019

## Members Present:

Andrea Drotar	<u>  X  </u>	Ryan Stowell	<u>  X  </u>
Jane Lewis	<u>      </u>	Laura Yarabenez	<u>  X  </u>
Beth Petracco	<u>  X  </u>		

- I. Meeting Called to Order / Attendance
- II. Recap 2018
- III. Treasury Report
  - a. 2018 Shelter rentals = \$1,989 (\$125 refunded at a later time) See Exhibit 'A'  
\*See Recommendation #1 below
  - b. 2018 EXPENSES = \$16,029.90 (see attached Exhibit 'B')
  - c. Current Balance = \$25,542.79 (includes \$5,000 donation made on 12/27/18 by Waterstone)  
Will need new a/c # once all Park monies are transferred from General Fund 01-H-A
- IV. Items discussed
  - a. Voting on 2019 Park Board Officers  
\* See Recommendation #2 below
  - b. Levy - No Park Levy in May. Trustees will discuss possible November Levy.
  - c. Robyn will email Park Board when shelters are rented. Park Board will create internal Google Calendar with rentals to track Park activity
  - d. Pressure washing - Tabled until proper proposal with 3 sealed estimates including copy of insurance and WC can be presented to Trustees
  - e. Grants - 2019 Section 319 Clean Water Act Funding Grant might not be beneficial in keeping Park open. Laura looking into other current opportunities
  - f. Fundraising - Quaker Steak & Lube - Andrea will contact Optimist for possible March date. Rock of Grace Church – Ryan will convey Park’s interest in partnering for another event  
LAC – possible sponsor or donation?  
\*See Recommendation #3 below

# EXHIBIT 'A'

## Shelter Income

Date of Deposit	Date of Event	Renter	Shelter/Gazebo	Amount
3/2/2018		Norma Wycoff	60	\$60.00
3/27/2018		Matthew Watson	60	\$60.00
4/18/2018		Mary Klein`	60	\$60.00
4/18/2018		Joseph Badger Elem	54	\$54.00
4/18/2018		Roxann Putnam	60	\$60.00
4/30/2018		Christine O'Neil	Shelter A	\$85.00
5/7/2018		Melissa Bye	Shelter A	\$85.00
5/7/2018		Christopher Johnson	60	\$60.00
5/7/2018		Warren Martial Arts	60	\$60.00
5/10/2018		Maryann Nolan	60	\$60.00
5/21/2018		Jodi Flinn	60	\$60.00
5/21/2018		Christina Candella	60	\$60.00
5/30/2018		Kristina Dew	60	\$60.00
5/30/2018		Sharon Hopkins	60	\$60.00
6/13/2018		Chrystal Morales	Shelter A	\$85.00
6/19/2018		Teach	60	\$60.00
6/22/2018		Amanda Hanshaw	60	\$60.00
6/22/2018		Tara Sowers	60	\$60.00
6/2/2018		Suzanne Slusher	(refunded \$125 on 9/11)	\$335.00
6/29/2018		Shannon Stahl	60	\$60.00
7/21/2018		Debra Melvin	60	\$60.00
7/21/2018		Christine Bare	60	\$60.00
7/21/2018		Aaron DeRose	60	\$60.00
7/21/2018		Kristina Moody	60	\$60.00
8/3/2018		Brian Van Horn	Shelter A	\$85.00
9/26/2018		Beth Petracco	60	\$60.00
9/27/2018		Tina Miller	60	\$60.00
<b>TOTAL</b>				<b>\$1,989.00</b>



# Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699

Office Phone: 330-637-8816 / Fax: 330-637-4588

## Bazetta Park Board Minutes February 19, 2019



### Members Present:

Andrea Drotar	<u>  X  </u>	Ryan Stowell	<u>  X  </u>
Jane Lewis	<u>      </u>	Laura Yarabenetz	<u>  X  </u>
Beth Petracco	<u>  X  </u>		

- I. Meeting Called to Order / Attendance
- II. Approved January 2019 meeting minutes
- III. Treasury Report
  - a. Balance as of January 2019 = \$25,542.79 (no update for February)
  - b. New line item a/c # to be created. Have not received new #.
- IV. Items discussed
  - a. Fundraising
    - i. Quaker Steak & Lube – 2017 recap: 317 tickets were at \$20 each (\$10 from each ticket turned in was paid to Lube=\$2,760), total profit was \$4,595 including \$1,555 from raffles, 50/50 and money boards. Menu included wings, shrimp, mac n cheese, pierogies and more. Hot wings were boneless and not very popular.  
2019 planning: no money boards will be used during 2019 event, basket raffles are no longer allowed per State of Ohio, estimating 250 in ticket sales.  
Andrea working with Lube on date (last wk of April?) Sell tix at Easter Egg Hunt and thru LAC. Ask Ted to print tickets & fliers or Laura will print.
    - ii. Rock of Grace Church – Ryan will contact Jordan for possible dates (1<sup>st</sup> or 2<sup>nd</sup> wk of August) Expand event with food trucks, fireworks, etc. Ryan checking into food trucks and pricing.
    - iii. Poker Tournament at Candlelight Knolls – Andrea will meet with Optimist for info and rules
  - b. Recommendations
    - o (WAITING ON DECISION?) All shelter/gazebo income to be placed into new Park line item for maintenance & operations of Bazetta Park/Imagination Station
    - o (APPROVED) 2019 Officers: Ryan Stowell-Chairman, Andrea Drotar-Vice Chairman and Laura Yarabenetz as Secretary
    - o (APPROVED) Quaker Steak & Lube Fundraiser to be held in 2019. Date to follow
  - c. Pressure washing - Ryan gathering 3 estimates. Must be submitted in sealed envelope and include copy of insurance and WC
  - d. 2019 Grant opportunities – tabled until enough matching funds have been raised
- V. Open to Public
  - a. Nobody in attendance
- VI. Next Meeting: March 19, 2019 at 7:00pm