

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: January 23, 2018 at 9:00am  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Vice Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded
- Trustee Webb noted the following
  - This is the first morning meeting of the year and the Tribune Chronicle got it wrong despite being officially notified
  - In the January 9 Regular Minutes, the date for the Trumbull Township Association Dinner should be January 18, not January 16

**022-18** To accept the minutes from the January 9 Reorganizational and Regular Meetings.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**023-18** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Webb stated that the current IT Services Agreement is under review with legal counsel
  - It is not ready yet
  - It probably won't be ready within the next two weeks

**024-18** To approve the attached *IT Services Cooperative Agency Use Agreement* with Bristol Township.

**Motion:** None

**025-18** To approve the attached *IT Services Cooperative Agency Use Agreement* with Champion Township.

**Motion:** None

**026-18** To approve the attached *IT Services Cooperative Agency Use Agreement* with Southington Township.

**Motion:** None

**027-18** To approve the attached *IT Services Cooperative Agency Use Agreement* with Farmington Township Fire Department.  
**Motion:** None

- Trustee Webb stated that legal counsel is currently working a contract for IT Specialist Davis

**028-18** To approve an hourly rate increase in the amount of \$\_ per hour to \$\_ per hour for IT Specialist Davis, effective January 28, 2018.  
**Motion:** None

**Correspondence (Copies available upon request):**

- Letter from Charter Communications regarding upcoming cable television changes
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding Permit to haul or move overweight equipment on township roads
- *Fiscal Officer Statement regarding Recent Raises and Lack Thereof*

**Administration:**

- Fiscal Officer Drew reported that the 2017 Annual Cash Basis Financial Statements for Bazetta Township are complete and available via the Township Public Records Policy
- Trustee Hovis asked if everything is ready with the Park Levy
  - Fiscal Officer Drew said all resolutions had been passed and documents delivered
- Discussion regarding how to handle legal fees for Park, Cemetery, and Zoning
  - Consensus is to pay these from the individual funds, not the General Fund
- Trustee Webb said there were no major announcements at the Trumbull Township Association Dinner

**Fire Department:**

- See Attached Agenda
- Chief Lewis stated the following
  - There have been 2 fires in the past 4 days
  - Both were without fire detectors
  - Please call the department and get one of the free detectors
  - Only criteria is to be a Bazetta Township resident

**029-18** To remove Brandon Quiggle from the Bazetta Fire Department roster, effective immediately.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**030-18** To accept the resignation of Zach Walter, effective January 24, 2018.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**031-18** To adopt Cancer Prevention SOG #010118.89, effective February 2, 2018.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**032-18** To approve an expenditure of \$1,779.00 with Ohio Bureau of Workers' Compensation for Other States Coverage Premium, to be paid from the Fire Fund.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- See Attached Agenda
- Chief Hovis stated the following
  - When he became chief 5 years ago, the department has 6 full-time officers and \$102,000
  - The department now has 8 full-time officers and \$385,000
  - Department has set the standard for Trumbull County
  - Secretary Eddy has been instrumental in getting the department into the shape that it is in
  - Mark Thomas Ford has agreed to donate another cruise to the department

**033-18** To approve an hourly rate increase of \$3.00 per hour to \$14.00 per hour for Part-Time Police Secretary Jean Eddy, effective January 28, 2018.

**Motion:** None

**034-18** To approve an expenditure of \$9,666.00 with Fallsway Equipment Company for the upfit on a police cruiser, to be paid from the Police Equipment Fund.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reported the following
  - During the last snowstorm, there was a vehicle break down that has now been fixed
  - Thanked the Police Department for their help keeping cars off the road
  - Currently working on the EPA report

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to Report
- At this point, Fiscal Officer Drew left the meeting and was replaced by Administrative Assistant Metheny

**Zoning Commission & Zoning Board of Appeals:**

- There was a Quarterly Meeting and Text Resolution Meeting on January 17

**Parks & Recreation Board:**

- Nothing to Report

**Asked to be placed on the Agenda:**


- Richard & Dawn Wheatcroft of Sodom-Hutchings Road discussed concerns about dog abuse - consider making an addendum - pet owners need to take responsibility - will give Police Department contacts numbers of people who will pick up dogs left outside in unsuitable weather - Trustee Webb referred them to the Trumbull County Commissioners

**Public Comment:**

- Stanley Shrodeck of Lakeshore Drive feels the trustees should revisit 033-18 because she should get the raise
- Bob McBride of Warren Meadville Road also feels the secretary should get the raise - Asked how much salt the Road Department used and about hydraulics - Questioned the broken fence at the park and rebate from Workers' Comp - Asked if Chief Lewis was going to target areas concerning smoke alarms - Chief replied yes

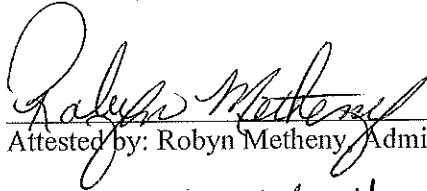
**035-18** To adjourn the meeting at 10:03pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Rita K. Drew, Fiscal Officer

Dated: 01-30-18



Attested by: Robyn Metheny Administrative Assistant

Dated: 02-13-18



Approved by: Chairman Trustee Ted Webb

Dated: 2/13/18

PENDING WARRANT REPORT  
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
31199	241.16	VW31199	American Tire Distributors	Supplies
31200	150.00	VW31200	Bud's Towing & Recovery, LLC	Towing
31201	3661.34	VW31201	BE Solutions, LLC	Claims
31202	334.00	VW31202	Buckeye Welder Sales	Parts/Supplies
31203	2.50	VW31203	Bortnick Tractor Sales, Inc.	Parts/Supplies
31204	25.00	VW31204	Rita Benoit	01/17/18 Qtrly Mtg & Public
31205	2423.50	VW31205	Clean Air Concepts	Parts/Supplies/Labor
31206	5.98	VW31206	Carter Lumber	Parts
31207	326.52	VW31207	Cerni Motor Sales, Inc	Part/Supplies
31208	70.92	VW31208	Cortland Auto Parts	Parts/Supplies
31209	5.85	VW31209	Cortland Mower Sales, Inc.	Parts/Supplies
31210	1412.80	VW31210	Delta Dental	Insurance
31211	765.13	VW31211	Dominion Energy Ohio	Service
31212	25.00	VW31212	Jean M. Eddy	1/17/18 Qtrly Mtg & Public
31213	3.21	VW31213	Fastenal Company	Parts/Supplies
31214	63.74	VW31214	Finley Fire Equipment	Repair
31215	146.65	VW31215	Finger Lakes System Chemistry	Parts/Supplies
31216	25.00	VW31216	Curtis Lonsbrough	1/17/18 Qtrly Mtg & Public
31217	25.00	VW31217	Walter Maycher	1/17/18 Qtrly Mtg & Public
31218	100.00	VW31218	NEOFCA	Membershsip
31219	1024.97	VW31219	Ohio Edison	Service
31220	59898.00	VW31220	OTARMA	2018-2019 Anniversary Cont
31221	108.99	VW31221	Purchase Power	Postage
31222	90.24	VW31222	Ricoh USA, Inc.	Copier Contracts
31223	12.50	VW31223	Regional Collection Services, Inc.	Service
31224	324.80	VW31224	Standard Insurance Company RD	Insurance
31225	200.00	VW31225	Schultz Towing Inc.	Tows
31226	80.00	VW31226	Trumbull Township Association	Reorganization Dinner
31227	30.00	VW31227	Trumbull County Zoning Inspector Assoc.	Membership Dues
31228	479.71	VW31228	Vision Service Plan-(OH)	Insurance
31229	25.00	VW31229	Howard Wetzel	1/17/18 Qtrly Mtg & Public
31230	207.75	VW31230	Trumbull County Water and Sewer	Service
31231	590.81	VW31231	Business Card	Supplies
<hr/>			Total Amount of Pending Warrants	
72886.07				

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 08th day of February, 2018, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Bristol Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 254 Bristolville, Ohio, 44402

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**I. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 08 day of February 2018 and continuing thereafter for a period of one year terminating at the close of business the 07 day of February 2019. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 12th day of February, 2018, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Champion Township, (hereinafter "Cooperative Agency User") whose address is 149 Center Street E. Warren, Ohio, 44481

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 12 day of February, 2018 and continuing thereafter for a period of one year terminating at the close of business the 11 day of February 2019. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 01st day of February, 2018, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Southington Cortland, Ohio 44410 and Township Township, (hereinafter "Cooperative Agency User") whose address is 4165 St. Rt. 305 Southington, Ohio, 44470

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 01 day of February 2018 and continuing thereafter for a period of one year terminating at the close of business the 31 day of January, 2019. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as



**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 18th day of November 2017, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Farmington Township Cortland, Ohio 44410 and Fire Dept. Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 273 West Farmington, Ohio, 44491

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 18 day of November 2017 and continuing thereafter for a period of one year terminating at the close of business the 17 day of November 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install, reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

**3. Time Requirements:**

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provide will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at it's sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

**4. Compensation and Terms:**

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 60.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 80.00, per hour.,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

**5. Expenses:**

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

**6. Confidentiality:**

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

**7. Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

**8. Independent IT Service Provider Relationship:**

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

**9. Waiver, Modification, or Cancellation:**

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

**10. Assignment:**

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

**11. Indemnification:**

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

**12. LEADS (Law Enforcement Assistance Data System) Requirements: (if applicable)**

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

**13. Cooperative Agency User's Requirements:**

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

**14. Severability:**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IF employee for  
Bazetta Township

## FISCAL OFFICER STATEMENT REGARDING RECENT RAISES AND LACK THEREOF

Let me begin by saying that I would rather not have had to put these words out in such a public fashion. Doing so is not in my nature. I prefer to have my discussions privately with Trustees, Department Heads, Employees, and any Resident who chooses to ask me a question in a public meeting or who chooses to come to my office.

At this point, I feel like I have to say something because what I find being done to one of our township employees is not just a shame, but a travesty. I find it unconscionable and unbelievable that the Trustees have allowed the situation not only to continue year after year, but to rise to a personal affront to and absolute betrayal of a hardworking and dedicated township employee.

Yes, I am speaking about out IT Specialist Joel Davis. I find the actions of the Townships Trustees to have gone beyond the pale is recent months and weeks. Someone has to say something, out loud, in public, in Mr. Davis' defense and that person is me.

Let me refresh everyone's memory as to some facts, as I see them.

- Mr. Davis was an independent contractor, providing IT services to Bazetta Township beginning in April 2008, at a rate of \$85 per hour
  - That rate was reduced to \$60 per hour in December 2009
- He was hired part-time in April 2010 at a rate of \$25 per hour
- He was hired full-time at a rate of \$25 per hour in February 2012, with a one year employment contract and all the benefits permitted by the Township Administrative Policy manual including, but not limited to
  - Insurance that he has opted-out of every year, saving the township roughly \$10,000 per year
  - Longevity increases of \$0.05 per hour per year - the same as all full-time employees earn
- He was rehired in January 2013, with no employment contract, at a rate of \$25 per hour
- In 2013, 2014, 2015 and 2016, Mr. Davis received a performance evaluation of all 5s, the highest score possible
  - On one of those evaluations, he was told "You are a great asset to this township"
  - On another evaluation, he was told "Your service to this township always goes above and beyond"
  - No evaluation for 2017 was done
- In November 2014, the township's General Fund Levy was initially defeated and subsequently failed 5 more times
  - Mr. Davis inquired about a raise a few times during this period and was repeatedly asked if he could wait until the General Fund Levy passed.



Let's fast forward to February 2017. IT Specialist Davis has now been a Bazetta Township employee for almost 7 years - 5 of them as full-time and nearly 2 as part-time. In those 7 years, he has received only \$0.25 in longevity increases. The same as any full-time township employee. What he has not received is an hourly wage increase. That is something that every full-time, part-time, and seasonal employee, as well as the Fiscal Officer and one Trustee had received at least once in that time.

It was in February 2017 that the subject of a raise for IT Specialist Davis was first placed on an agenda, after having been previously discussed in caucus. The resolution failed for lack of a second.

Following that meeting, discussions took place and resolutions were passed wherein the rates that the township charged for IT services would be increased. Still, no raise was offered to the IT Specialist. Instead, there were discussions about increasing "billable hours" and holding off on being given a raise until two things happened - billable hours were increased and the November 2027 election had passed. Mr. Davis was assured that, then, he would finally be granted an hourly increase that would be made retroactive to the time this "gentlemen's agreement" was reached.

On November 13, 2017, it would seem that these two conditions had been met because the Trustees passed a resolution increasing the IT Specialist's rate by \$3.25 per hour from \$25.25 to \$28.50 (12.8%). A review of the attached documents will show that "billable hours" increased in 2017 by a total of \$9,405.76. In fact, "billable hours" increased so much in 2017 that the income generated by Mr. Davis exceeded his wages.

But, then, just 4 days later, on November 17, 2017, there was a Special Meeting. This meeting was not advertised in the Tribune Chronicle, on the township website, nor on the township sign. It was not attended by one of the three Trustees nor the Fiscal Officer. It was not even conducted in the Township Administration Building. At the meeting, the resolution giving IT Specialist Davis his agreed upon hourly increase was rescinded. No explanation was given in the Meeting Minutes. No explanation was given to Mr. Davis.

Not only was no explanation provided at the time, but no explanation has yet been given to Mr. Davis. In fact, more than two months later, he has yet to even be approached by any of the Trustees.

Since Mr. Davis' hourly wage increase was taken away, several other township employees and elected officials have been granted raises or raises have been proposed. These are listed at the top of the next page.

- December 2017 - All Part-time Patrol Officers receive an increase of \$1.00 from \$12.00 to \$13.00 per hour (8.3%)
- January 2018 - All Field Training Officers receive an increase of \$0.15 from \$8.15 to \$8.30 per hour (1.8%)
- January 2018 - All Full-time Patrol Officers/Sergeants receive an increase of \$.50 from \$23.56 / \$25.83 to \$24.06 / \$26.33 per hour (2.1% / 1.9%)
- January 2018 - Newly elected Trustees receives an increase of \$1,266.00 from \$12,346.00 to \$13,612.00 per year (10.2%)
- January 2018 - Zoning Secretary receives an increase of ostensibly \$15.00 from \$10.00 per hour to \$25.00 per meeting for meetings that are, on average, one hour long (150%)
- January 2018 - Proposal on today's agenda for an increase for a Part-time Police Secretary of \$3.00 from \$11.00 to \$14.00 per hour (27.2%)

I will grant that raises to Full-time Patrol Officers were a matter of contractual obligation, but it was these Trustees who approved that labor union agreement. I will also grant that the increase for Field Training Officers was a matter of federal and state law - the result of an increase in the minimum wage. The raises given to Trustees were also a matter of state law - approved by the Ohio legislature in 2015.

The raises for Part-time Patrol Officers, Zoning Secretary, and Part-time police Secretary were / will be simply a matter of choice.

IT Specialist Davis is man who the Trustees have referred to as "a great asset to this township" and whose service to this community has been called "always ... above and beyond". He is a man who now generates more income for Bazetta Township's General Fund than the wages that he is paid.

As on the writing on this missive, Mr. Davis remains the only township employee or elected official to receive no hourly wage increase since 2010.

I ask you.

Is this good, right, and fair?

**Joel's Cost of Employment**  
(Through 12-31-17)

Wages			<u>\$ 52,417.56</u>
	Admin	\$ 52,417.56	
	Road	\$ -	
	Police	\$ -	
	Fire	\$ -	
Retirement Benefits			<u>\$ 8,098.51</u>
	OPERS	\$ 7,338.46	
	Medicare	\$ 760.05	
Health Insurance	Annual Opt-Out	\$ 2,015.25	<u>\$ 2,015.25</u>
<b>TOTAL</b>			<u><u>\$ 62,531.32</u></u>

**Income Generated by Joel**  
(Through 12-31-17)

	<b>Within Bazetta Township</b>		<u>\$ 8,800.00</u>
	Admin	\$ -	
	Road	\$ 50.00	
	Police	\$ 4,500.00	
	Fire	\$ 4,250.00	
	<b>Outside Bazetta Township</b>		<u>\$ 47,068.26</u>
	Atty. Finamore	\$ 175.00	
	Bristol	\$ 165.00	
	Brookfield	\$ -	
	Champion	\$ 2,035.00	
	Cortland	\$ -	
	Farmington	\$ 1,040.00	
	Liberty	\$ 10,030.00	
	Lordstown	\$ 13,700.26	
	Mecca	\$ 50.00	
	Milton	\$ -	
	Newton Falls	\$ -	
	Southington	\$ 1,020.00	
	Weatherfield	\$ 12,250.00	
	Receivables for October	\$ 6,603.00	
<b>TOTAL</b>			<u><u>\$ 55,868.26</u></u>

Cost of Employment	\$62,531.32	100%
Income Generated	\$55,868.26	89%
Net Cost to the General Fund	\$6,663.06	11%

**Joel's Cost of Employment**  
(Through 12-31-16)

Wages			\$ 52,484.18
	Admin	\$ 50,237.70	
	Road	\$ 232.58	
	Police	\$ 1,032.25	
	Fire	\$ 981.65	
Retirement Benefits			\$ 8,108.81
	OPERS	\$ 7,347.79	
	Medicare	\$ 761.02	
Health Insurance			\$ 1,696.61
	Annual Opt-Out	\$ 1,696.61	
<b>TOTAL</b>			<u>\$ 62,289.60</u>

**Income Generated by Joel**  
(Through 12-31-16)

<b>Within Bazetta Township</b>			\$ 14,900.00
	Admin	\$ -	
	Road	\$ 1,475.00	
	Police	\$ 3,575.00	
	Fire	\$ 9,850.00	
<b>Outside Bazetta Township</b>			\$ 31,562.50
	Atty. Finamore	\$ 1,325.00	
	Bristol	\$ 675.00	
	Brookfield	\$ 200.00	
	Champion	\$ 1,450.00	
	Cortland	\$ 75.00	
	Farmington	\$ 675.00	
	Liberty	\$ 9,387.50	
	Lordstown	\$ 7,362.50	
	Mecca	\$ 75.00	
	Milton	\$ 250.00	
	Newton Falls	\$ 75.00	
	Southington	\$ 600.00	
	Weatherfield	\$ 4,812.50	
	Receivables for December	\$ 4,600.00	
<b>TOTAL</b>			<u>\$ 46,462.50</u>

Cost of Employment	\$62,289.60	100%
Income Generated	\$46,462.50	75%
Net Cost to the General Fund	\$15,827.10	25%

# BAZETTA TWP. FIRE/EMS

## Chief's Office

### INTEROFFICE MEMORANDUM

Date: 1/19/2018  
To: Trustee Hovis, Trustee Parke, Trustee Webb,  
From: Chief Dennis Lewis  
Re: January 23, 2018 Trustee's Meeting  
Cc: File

---

Trustee Hovis – Trustee Parke – Trustee Webb,

1. Request to remove Brandon Quiggle form the Bazetta Fire Department Roster.
2. Accept the resignation of Zach Walter as of January 24, 2018. Resignation attached.
3. Adopt Cancer Prevention SOG #010118.89 with and effective date of 2-1-2018.  
SOG Attached.
5. Approve an expenditure of \$1,779.00 for out of State (PA) Workers Comp Coverage to Ohio Bureau of Worker's Compensation. Documents Attached.
4. Submitted 2018 Fire Department performance report.

Professionally,  
Dennis Lewis  
Fire Chief

**Dennis Lewis**

---

To: Zach Walter; trustee@bazettatwp.org  
Subject: RE: Please respond as soon as possible

-----Original Message-----

From: Zach Walter [mailto:zacher911@aol.com]  
Sent: Tuesday, January 16, 2018 12:29 PM  
To: [dlewis@bazettatwp.org](mailto:dlewis@bazettatwp.org); [trustee@bazettatwp.org](mailto:trustee@bazettatwp.org)  
Subject: Please respond as soon as possible

Dear Chief and the Bazetta Township Trustees,

I have to thank you for helping me through school and contributing to where I am today. As you know I've been working full time at the Warren City fire department. This has always been a dream of mine. After receiving this position I found it necessary to decrease my part time employment. After my final scheduled shift on January 23, 2018, I will only be working my full time hours at Warren and part time hours at the Champion fire department. I'm writing this letter to not only express my appreciation of the opportunities you gave me, but also to formally resign my position at the Bazetta Township fire department. Again, thank you for helping me as I prepared for my career.

Professionally,  
Zach Walter

## STANDARD OPERATING GUIDELINE

BAZETTA FIRE DEPARTMENT  
SAFETY

CANCER PREVENTION



SOG: 010118.89  
EFFECTIVE DATE: 02-01-2018  
SUPERSEDES: ALL  
APPROVED: DENNIS LEWIS  
CHIEF

PAGE 1 OF 2

### Background

In September 2017, members of Bazetta Fire Department attended the OAPFF workshop on firefighter cancer. The OAPFF was the driving force behind the workshop. The information and recommendations that resulted are published in a white paper on cancer in the fire service (*Taking Action against Cancer in the Fire Service*). The White Paper, along with two other cancer studies, will be made available on our department's SharePoint site. Please take the time to read the White Paper and the other two cancer studies (*Cancer Risk Among Firefighters: A Review and Meta-analysis of 32 Studies* and *Firefighter Cancer in the New Fire Environment*).

### Purpose

In an effort to combat the incidence of cancer among our members, considering recommendations contained in the referenced reports, the Bazetta Township Fire Department has identified specific actions that will be required moving forward. Most of these actions are "common sense" issues that should be done routinely. Others require that we re-think how things have been done in the past. The focus of this document is the health and well-being of each member of our Fire Department. Please remember to consider your health, the health of your co-workers, and the impact that cancer can have on your family.

### Summary of Required Actions:

A. All firefighters will be issued one particulate barrier hood and one structural firefighting hood. All firefighters will be issued two sets of washable structural firefighting gloves. This will allow firefighting personnel to be able to wash and dry one hood and one set of gloves after every use, thus allowing a clean hood and structural firefighting gloves for use at all times. The areas of the scalp and angle of the jaw are among the absorbent areas of the body. **(NOTE: firefighters are not allowed to wear two or more hoods at the same time under any circumstance)**

B. Wet Decon – Immediate wet decon is essential to reducing contaminants that may have settled on your bunker gear (ex: asbestos). Therefore, wet decon is required anytime your gear may have been exposed to products of combustion or other contaminants, or if the Company Officer or Incident Commander deems it necessary. Every effort should be made to wet decon as soon as possible, preferably while still on scene. Use a 1 3/4-hand line, at idle pump pressure, with a quarter to half opened nozzle. Rinse at a downward angle from top to bottom.

C. Removing gear to return to the station is recommended. Additionally, at the end of each shift, if the gear was exposed to products of combustion or other contaminants, the gear will be washed using the gear washer.

D. Exposed areas of the body (neck and face) should be wiped off during re-hab.

E. Shower as soon as possible after being exposed to products of combustion or other contaminants.

F. Station uniforms and under garments worn under bunker gear that has been exposed to products of combustion or other contaminants, shall be washed using the gear extractor.

G. No bunker gear shall be allowed in living areas of the station. All bunker gear will remain in the apparatus bays.

H. In order to reduce contamination by diesel exhaust, all apparatus and tools shall be started and idled outside the bay during routine checks and cleaning, if weather appropriate.

I. Bay doors shall be open if weather appropriate before starting the apparatus and remain open until the apparatus is shut off; the station is equipped with source capture diesel exhaust system and exhaust fan will be utilized.

J. Apparatus seats should be cleaned and decontaminated regularly, especially after incidents where passengers were exposed to products of combustion.

K. SCBA's should be cleaned and decontaminated regularly, especially after incidents where SCBA'S were worn and exposed to products of combustion.

L. Full bunker gear and SCBAs shall be worn through overhaul operations when products of combustion and/or gases and vapors are present.

M. Complete Exposure reporting in Firehouse Software for all BTFD personnel that were at the scene.

N. BTFD members will not use their personal vehicles to relieve companies on scene. BTFD vehicles shall be used for all relief-on-scene scenarios and shall be coordinated by on-duty leadership.

#### **Revision**

This SOG may be revised as necessary to ensure the highest level of cancer prevention.





**Bureau of Workers' Compensation**

**INVOICE**

30 West Spring St  
Columbus, OH 43215

Bazetta Township  
3372 State Route 5  
Cortland, Ohio 44410

Date: 1/9/2018  
Invoice #: 0037820104-03  
Customer #: OSC 0037820104.

Attn: Dennis K. Lewis

OSC POLICY PERIOD	DUE DATE
4/1/2018	3/2/2018
4/1/2019	

LINE	DESCRIPTION	QTY	RATE	AMOUNT
800	Other States Coverage - Premium			\$1,779

TOTAL:

\$1,779

**NOTE: COVERAGE IS NOT BOUND FOR THE POLICY PERIOD INDICATED ABOVE UNTIL RECEIPT OF PAYMENT BY BWC AND IS SUBJECT TO ALL THE TERMS, CONDITIONS, RESTRICTIONS AND EXCLUSIONS OF THE POLICY THAT WILL BE ISSUED.**

If you have any questions, please call the OSC Unit at (614) 728-0535

*To ensure proper credit to your account, detach and return this portion of the invoice with your payment.*

**OTHER STATES' COVERAGE REMITTANCE**

BWC only accepts check or money order payments payable to:

Ohio Bureau of Workers' Compensation  
P O Box 15487  
Columbus, Ohio 43215  
Attn: Direct Billing

Employer Name: Bazetta Township  
Invoice #: 0037820104-03  
Customer #: OSC 0037820104.

Amount Paid: \_\_\_\_\_

**Commercial Intellisys  
Zurich American Insurance Company  
1299 Zurich Way  
Schaumburg, IL 60196  
Rating Worksheets**

Named Insured: BAZETTA TOWNSHIP Date: 01/09/18

Special Notes: RENEWAL: WC 1020988 01

Quote Number: 2267254-01 Agy/Prod Number: 20953000

Policy Number: WC102098802 Agy/Prod Name: UNITED STATES INSURANCE S

Customer ID: 0037820104 Operator: BWCDXC10

System Assign: 96917530000000

Release : 17.23

Business Type: GOVERNMENT ENTITY

Insurance Co.: ZURICH AMERICAN INSURANCE COMPANY

Line Of Business: WORKERS COMP (VOLUNTARY)

Effective Date: 04/01/18 Expiration Date: 04/01/19

Anniversary Date: Audit Frequency: ANNUAL

Policy Term: 365 DAYS

Predominant State: PA

Transaction Type: RENEWAL QUOTE

**POLICY PREMIUM TOTALS**

<u>Coverages</u>	<u>Term Premium</u>
Class Premium	.00
Policy Min Diff Premium	1,554.00
Standard Premium	1,554.00
Expense Constant	185.00
Terrorism	.00
Catastrophe	.00
Estimated Premium	1,739.00
Taxes and Assessments	40.00
Estimated Total	1,779.00

**TERM STATE TOTALS**

<u>State</u>	<u>Exposure</u>	<u>Estimated Premium</u>	<u>Taxes and Assessments</u>	<u>State Total</u>
PA	0	1,739.00	40.00	1,779.00
Estimated Totals	0	1,739.00	40.00	1,779.00

Premium Recap by Rating Group

Page 1

Named Insured: BAZETTA TOWNSHIP  
 Customer ID: 0037820104  
 Policy Number: WC102098802  
 Quote Number: 2267254-01  
 Transaction Type: RENEWAL QUOTE Effective: 04/01/18

**PREMIUM RECAP BY RATING GROUP**

State: PA Rating Group: 0001-01  
 Term

<u>Class Code</u>	<u>Exposure</u> IF ANY	<u>Rate</u>	<u>Premium</u>
807		9.14	.00
TOTAL CLASS PREMIUM			.00
TOTAL SUBJECT PREMIUM			.00
TOTAL MODIFIED PREMIUM			.00
POLICY MINIMUM DIFFERENCE			1,554.00
STANDARD TOTAL			1,554.00
EXPENSE CONSTANT			185.00
TERRORISM (.04) (SP: .00)			.00
**TERRORISM PREMIUM IS PER \$100 OF PAYROLL**			
CATASTROPHE (O/T ACTS OF TERR) (.02) (SP: .00)			.00
**CATASTROPHE PREMIUM IS PER \$100 OF PAYROLL**			
TOTAL ESTIMATED PREMIUM			1,739.00
EMPLOYER ASSESSMENT (NON-COAL) (.0232) (SP: 1,739.00)			40.00
FINAL TOTAL			1,779.00

## Policy Information

Page 1

Named Insured: BAZETTA TOWNSHIP  
 Customer ID: 0037820104  
 Policy Number: WC102098802  
 Quote Number: 2267254-01  
 Transaction Type: RENEWAL QUOTE Effective: 04/01/18

## WORKERS COMP POLICY INFORMATION RECAP

Predominant State: PA  
 Employers Liability: Each Accident: 100,000  
 Policy Limit: 500,000  
 Each Employee: 100,000  
 Admiralty Limit: Per Accident: N/A  
 Program Type: N/A  
 FEELA Limit: Per Accident: N/A  
 Program Type: N/A  
 Retro Plan: NO

Interstate Exper Mod ID:  
 Effective Date:  
 Exper Mod:

Minimum Premium  
 Policy: 1739  
 Empl Liab:  
 Admiralty:  
 FEELA:

Combined Policy Premium:  
 NJ Premium:

Executive Officers: YES  
 Employee Leasing: NO  
 Deposit Factor: 1  
 Installment Plan: 1

## WORKERS COMP STATE INFORMATION RECAP

State: PA RATE  
 CHANGE PENDING  
 Rate Mode: G  
 Retro Plan: NO  
 Rate Revision Date: 05/01/17  
 Dev Revision Date: 04/01/18  
 Premium Discount  
 First: NIL (10000)  
 Next: .091 (190000)  
 Next: .113 (1550000)  
 Balance: .123 (BALANCE)  
 Commission (Norm): 3  
 Prem Subj to Comm: 1,739

Class Code Information

Page 1

Named Insured: BAZETTA TOWNSHIP  
Customer ID: 0037820104  
Policy Number: WC102098802  
Quote Number: 2267254-01  
Transaction Type: RENEWAL QUOTE Effective: 04/01/18

CLASS CODE INFORMATION

State: 37 (PA) Rating Group: 0001-01  
Class Code: 807 AMBULANCE SERVICE-SALARIED EMPLOYEES  
Hazard Group: 5 (E) Analogy Desc: NONE  
Premium Type: 01 RATABLE  
USL&H Applies: NO  
DC Ben Applies: NO  
TWM&C Applies: NO Disease Load: Exclude Med:  
Base Rate Ovr: Min Prem Ovr: Loss Cnst Ovr: 0  
Exposure: IF ANY (A) Rate Class:

CLASS CODE DEVIATION FACTORS

Co. Rate Dev	Co. Min Dev	Class Prem	Term Fact	Class Min	Audit Fact
1.000	1.000		1.000	1739	N/A

CLASS CODE RATING FORMULAS - IF ANY EXPOSURE

CLASS PREMIUM BASE RATE = FINAL RATE \* EXPOSURE / RATING BASIS = FINAL PREMIUM  
9.14 9.14 .00 100 0.00  
ADDL FACTORS: PURE BASE RATE: 4.56 BASE LCM 2.00500

# BAZETTA FIRE DEPARTMENT

*Bazetta*

*Striving for a Better Tomorrow*

Station 11  
3000 Warren Meadville  
Cortland, Ohio 44410  
(330) 637-4136 Fax (330) 638-4193



January 22, 2017

Bazetta Township Trustees'  
3372 State Route 5  
Cortland, Ohio 44410

The Bazetta Fire Department is please to submit this 2017 performance report to the Bazetta Township Trustees, the personnel of Bazetta Fire Department, and the citizens of Bazetta Township. This report would not be possible without the continued support of the Board of Bazetta Township Trustees. With your support we will make it possible to make capital improvements that maintain the department on the cutting edge of new technology.

Bazetta Fire Department has been in the new fire station that is centrally located for over a year. We have seen numerous cost savings but the biggest improvement is the service to our community, we have seen our response times reduce significantly to emergency calls. EMS emergency responses are over 2 minutes faster and Fire responses are over 2 minutes and 30 seconds faster.

Average EMS response time:

2017	3:24
2016	5:37
2015	5:29

Average Fire response time:

2017	4:15
2016	7:50
2015	6:58

I would like to reflect on a couple of items. The first being funding, the department brought in over \$2,000,000 in funding since 2003. This is an amazing fact that nearly \$143,000 a year of funding was done by non-tax dollars. We have through commitment of our excellent staff, kept the department in a progressive position. The second is the concern that this position of grant money will not last and a decision will need to be made as to the level of services if there is no additional funding.

Bazetta Fire Department must meet the never-ending changes, that we must meet head on in our ever-growing community and changing service. Reviewing numerous year-end reports and the five year plan the following priorities and goals are listed for your review, planning and implementation in the very near future.

2018

- |  |             |
|--|-------------|
| 1. Replace 12 sets of structural firefighting gear (obsolete 2018) | \$30,000.00 |
| 2. Replace 10 Self Contained Breathing apparatus (obsolete 2018)   | \$75,000.00 |
| 3. Firefighting and Water Rescue Gear Dryer (new)                  | \$9,100.00  |
| 4. Replace patient stretcher (obsolete 14 years old)               | \$40,000.00 |

2019		
	1. Replace 2010 Ambulance	\$115,000.00
	2. Replace 2nd Patient Stretcher (obsolete 15 years old)	\$40,000.00
2020		
	1. Replace communications equipment	\$50,000.00
	2. Replace 2 cardiac monitors	\$50,000.00
2021		
	1. Replace 2006 Fire Engine	\$500,000.00

I know there is a limited amount of tax dollars from the community and this has everything to do with improvements, that is why we must keep working together to make all the recommended improvements over the next 4 years. Without the use of general fund dollars, it is my recommendation that the Trustee's consider putting a 1 mil 5 year renewable equipment levy for the fire department. This would provide the equipment needed to provide safe dependable equipment for our residents and firefighters.

The events of September 11, 2001 will be in our minds and hearts forever. With the loss of 343 firefighters, there is no doubt that a firefighter's life can change at any time. The question is how much risk should be taken with one's life, or how much community support is needed to adequately give their firefighters an honest chance?

We would like to express our special thanks to Police Chief Mike Hovis and staff, Road Superintendent Kris Parke and staff, Fiscal Officer Rita K. Drew, and Administrative Secretary Robyn Metheny. Most of all I would like to thank the officers and staff of the Bazetta Fire Department. To the residents of Bazetta Township who cooperated in our efforts to minimize lost of life and fire, for the continuous vote of confidence, and being prepared to meet future challenges.

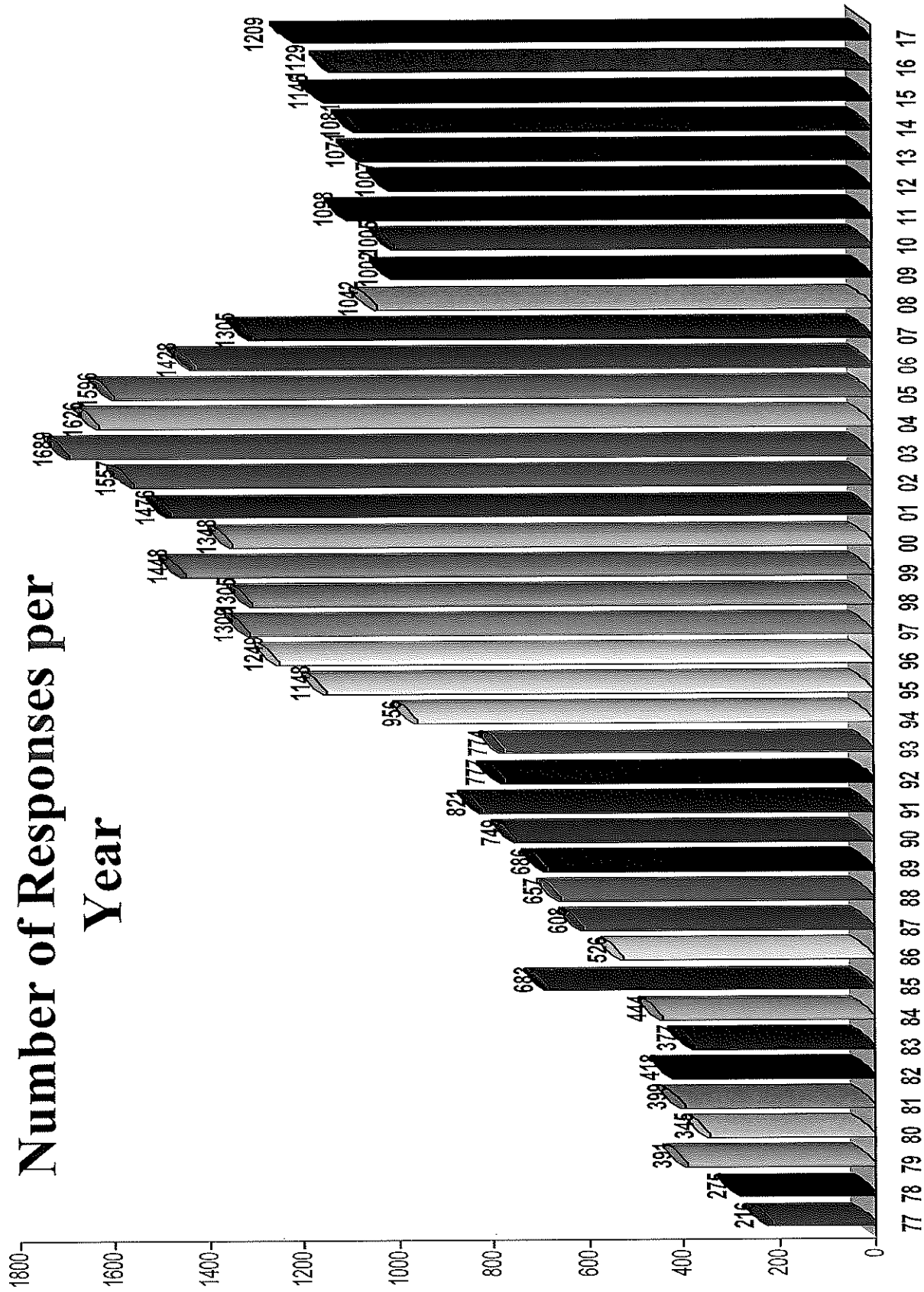
This report is dedicated to those men and women who gave the ultimate sacrifice in the protection of their fellow man.

Professionally,

*Dennis Lewis*

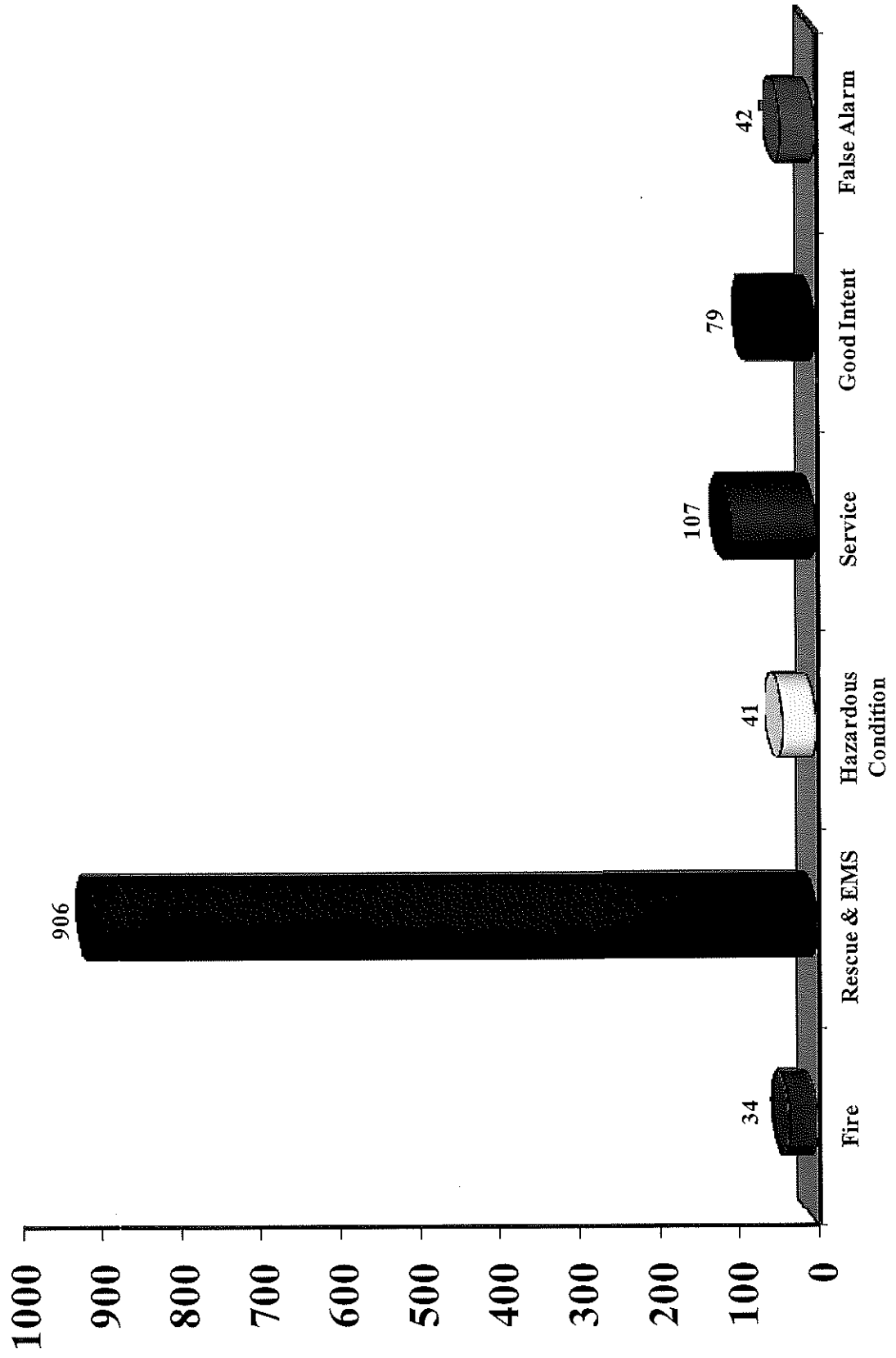
Chief Dennis Lewis OFE, OFC

# Number of Responses per Year

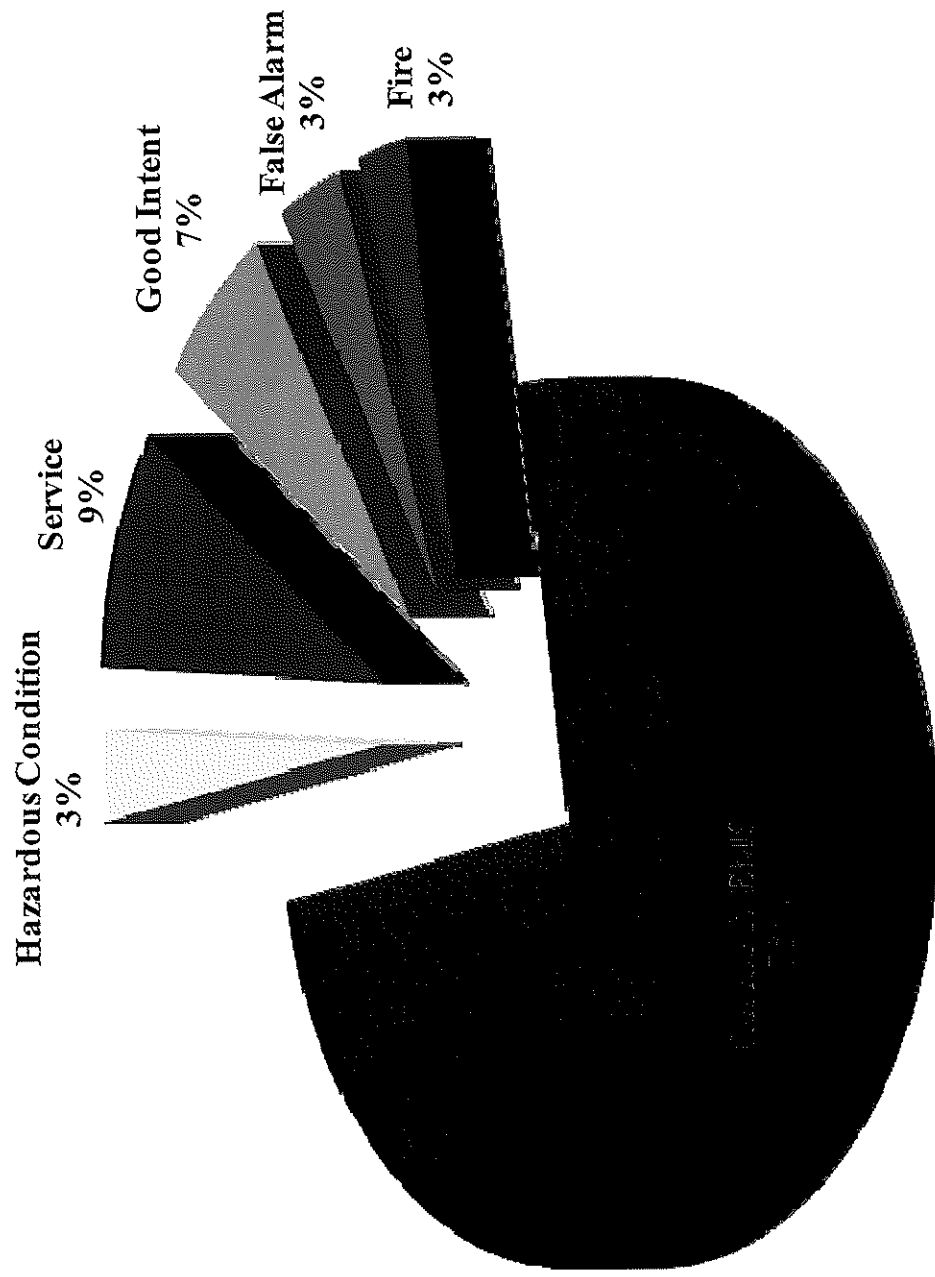




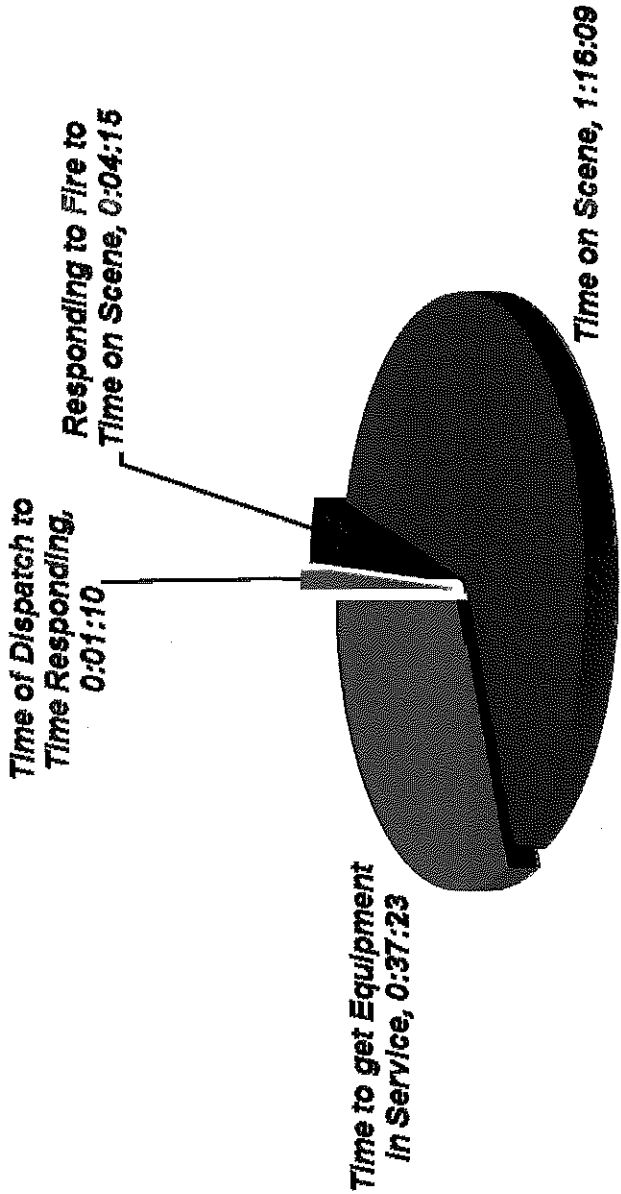
# Emergency Calls



# Emergency Calls in Percentages

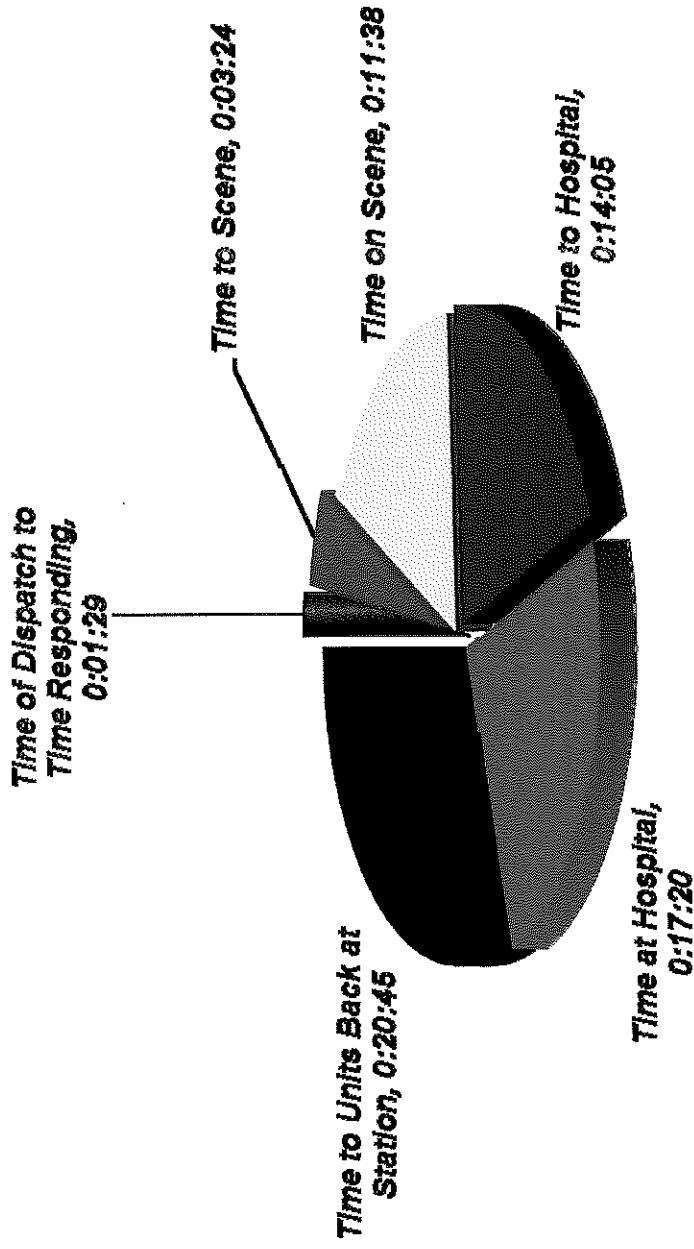


# Average Time Analysis of Actual Fires



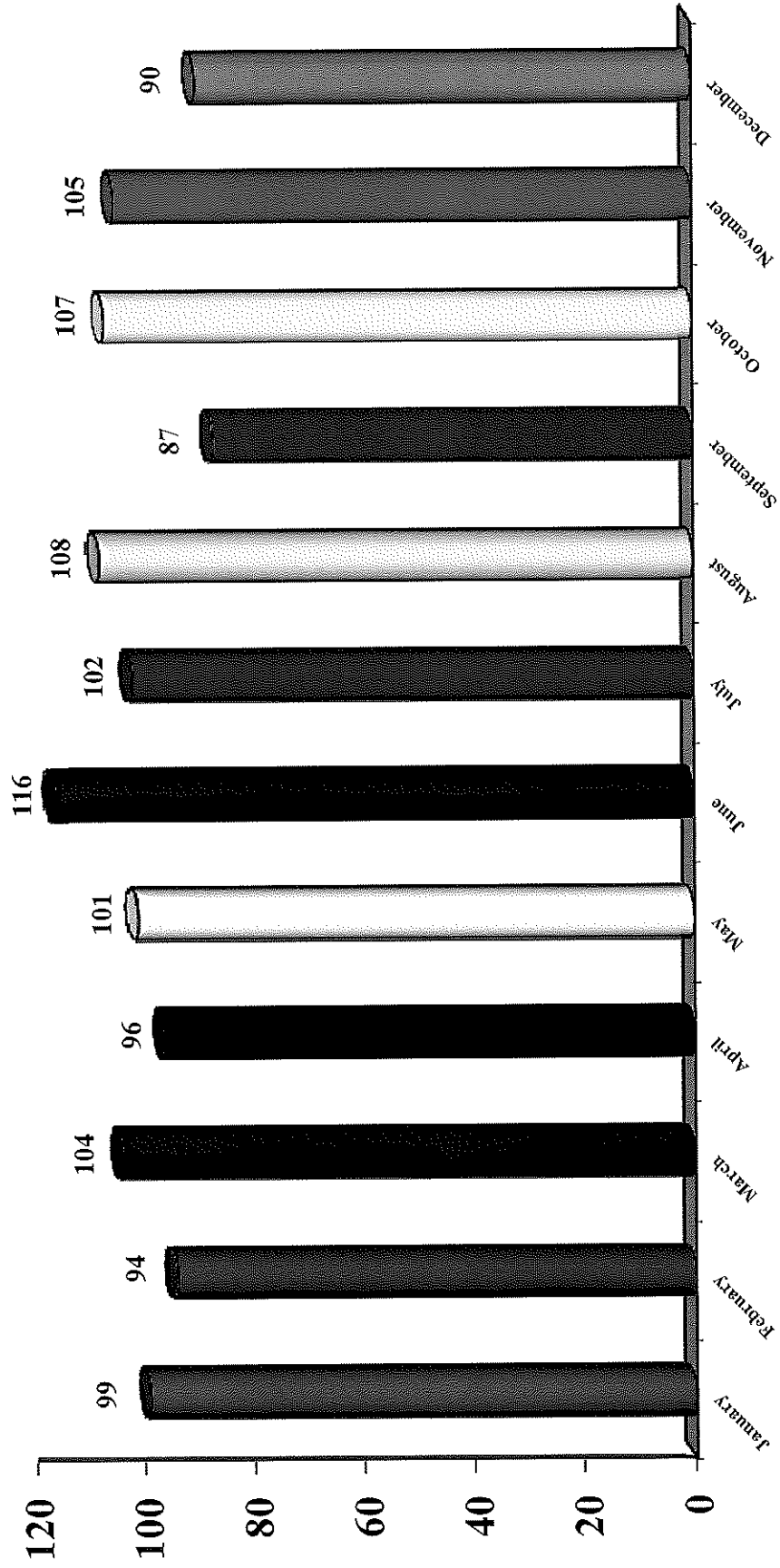
Bazetta Fire Department responded to 34 actual fires in 2017. On average it takes the crews 01:58:57 to handle the fire and put apparatus back in-service.

# Average Time Analysis of EMS and Rescue Calls

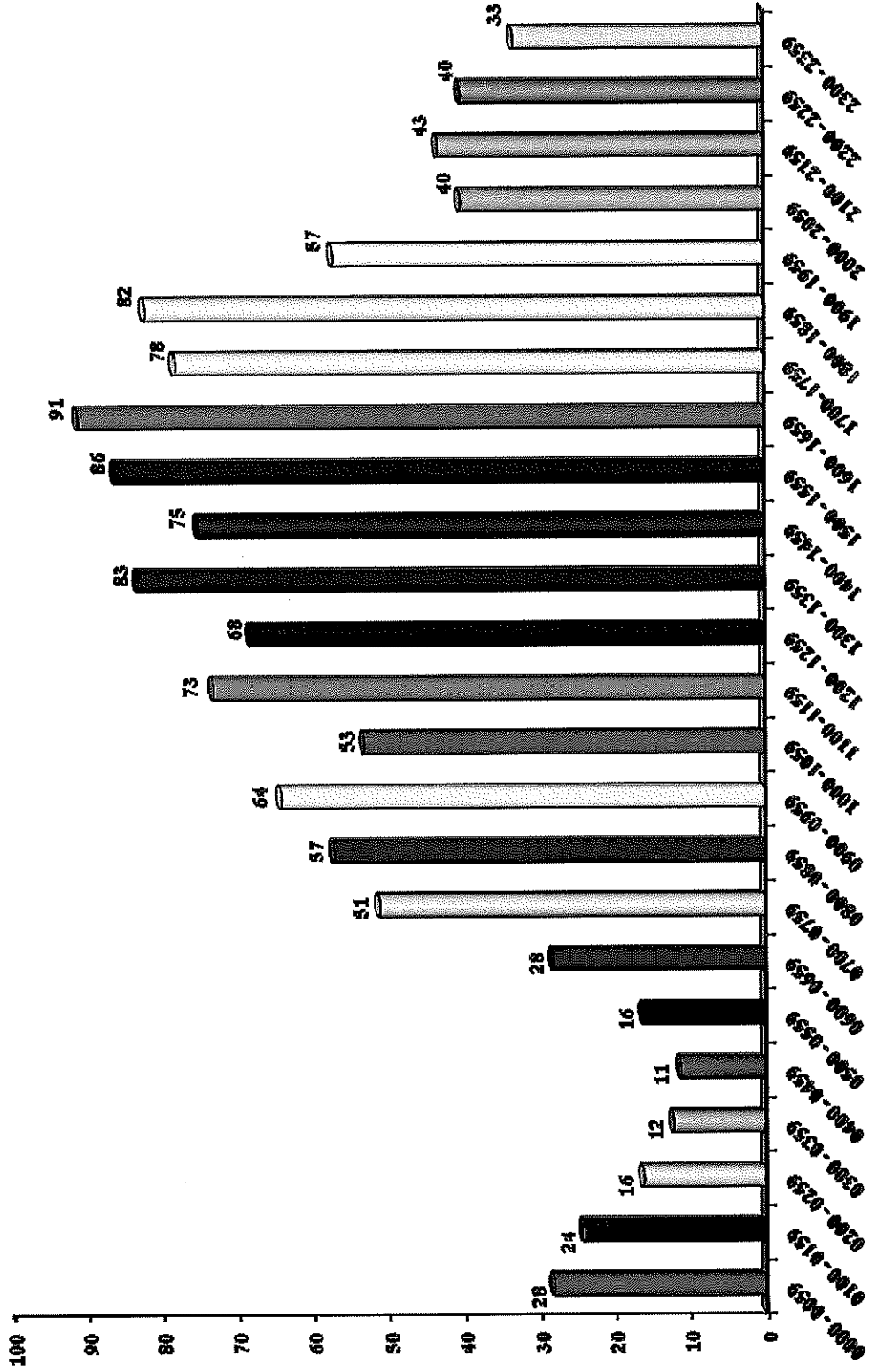


On average it takes Bazetta Fire Department 01:08:00 to handle and EMS emergency; however, we are available to handle the next EMS emergency in 00:47:30.

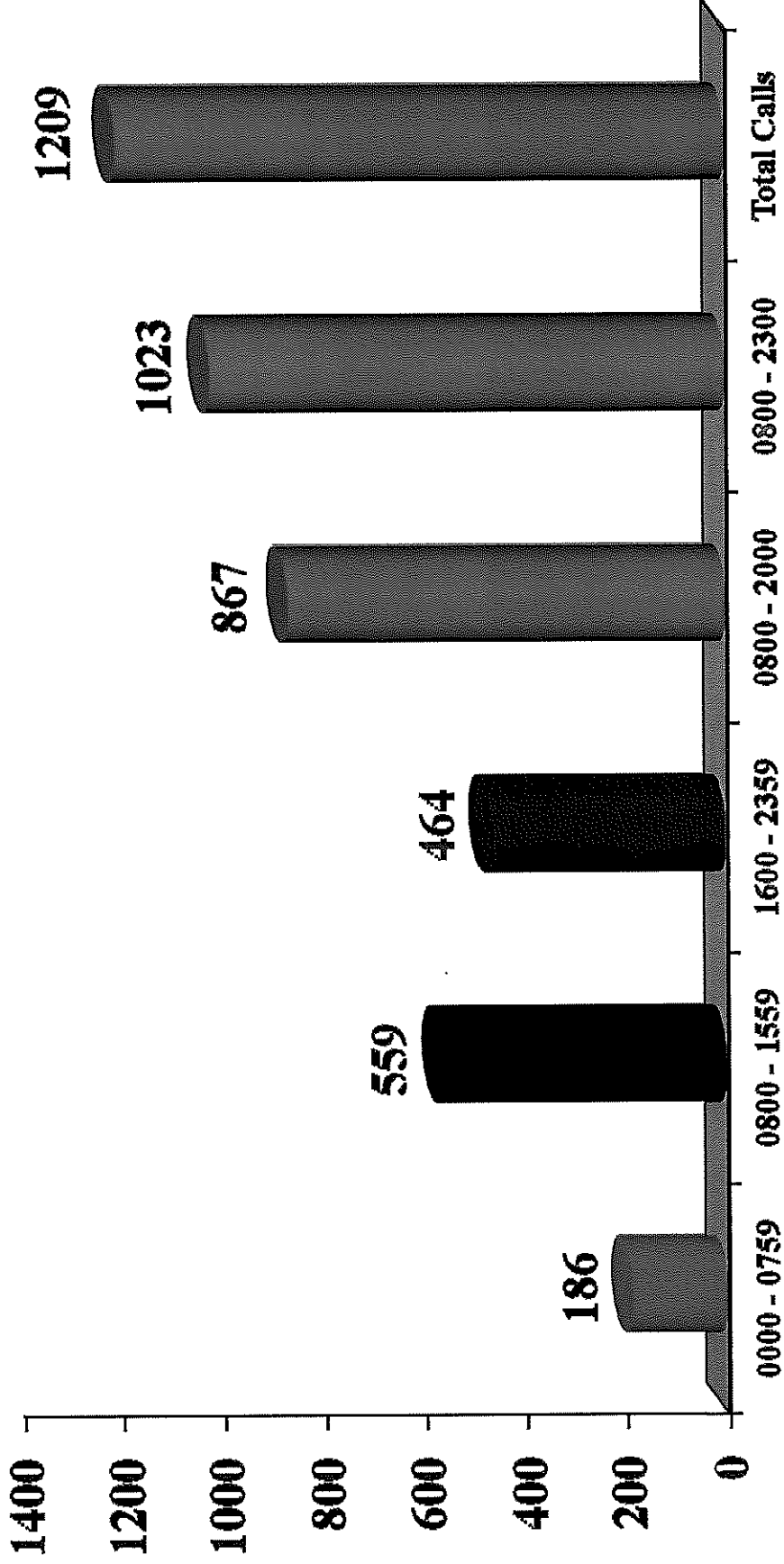
# Emergency Calls per Month



# Emergency Calls per Hour



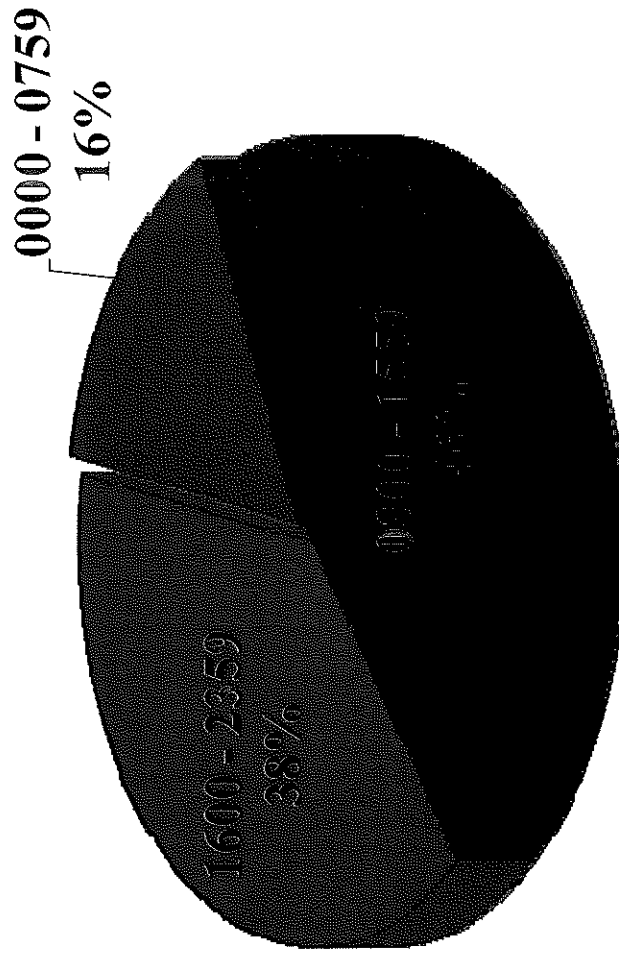
# Total Number of Calls per 8 Hours



71.7% of Calls are in time period 0800-2000

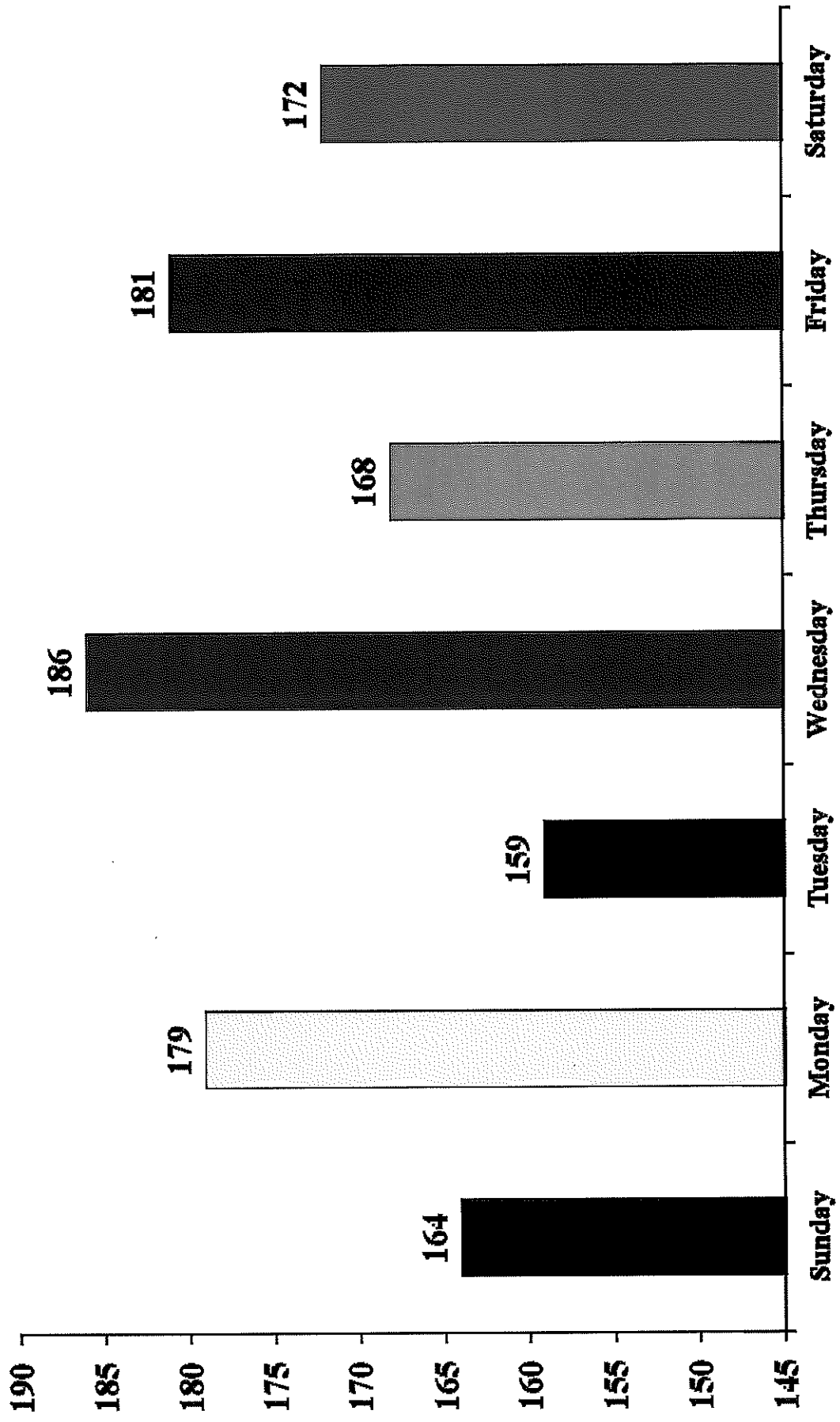
84.6% of Calls are in time period 0800-2300

# Total Number of Calls in Percentages per 8 Hours

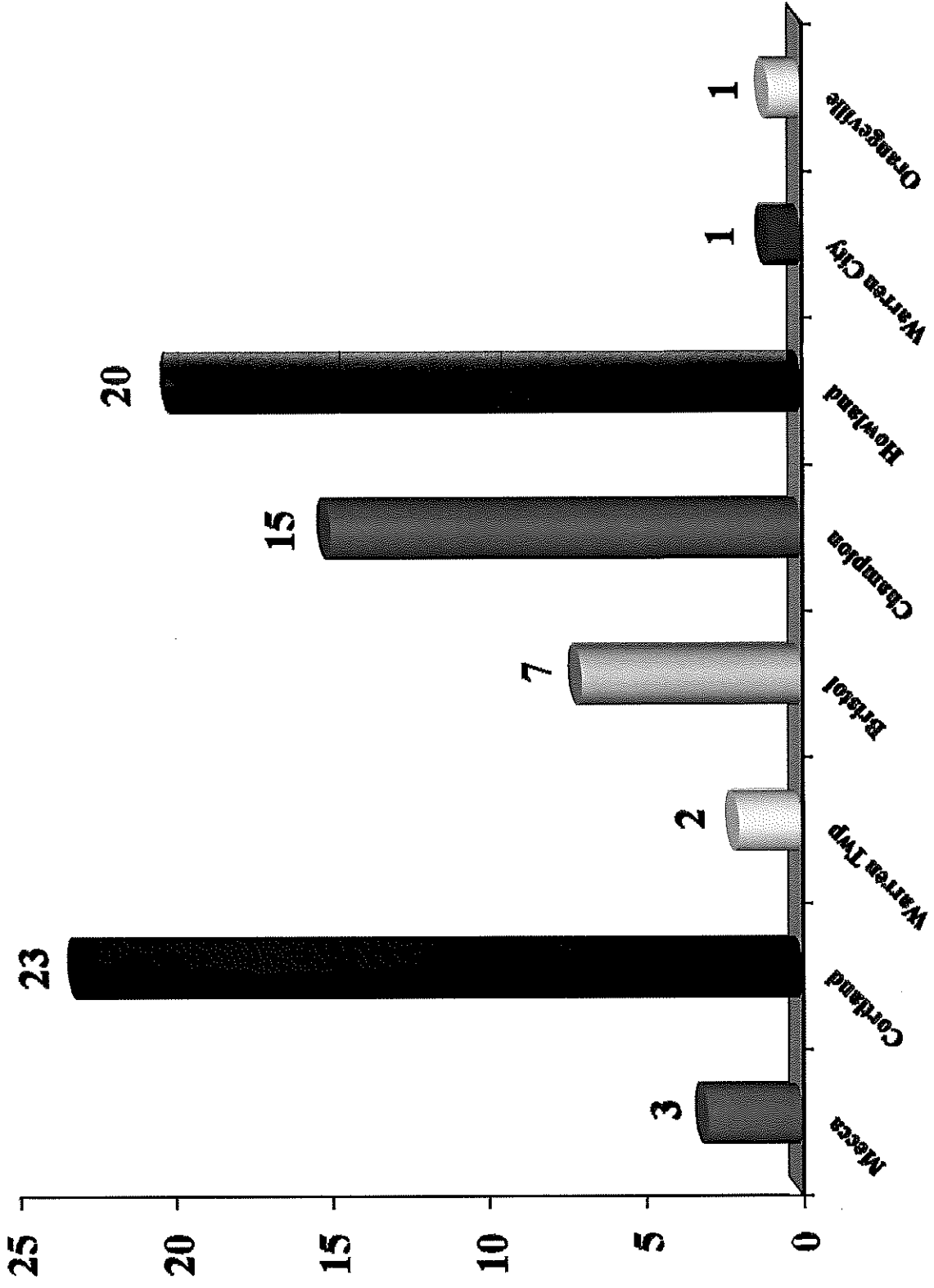




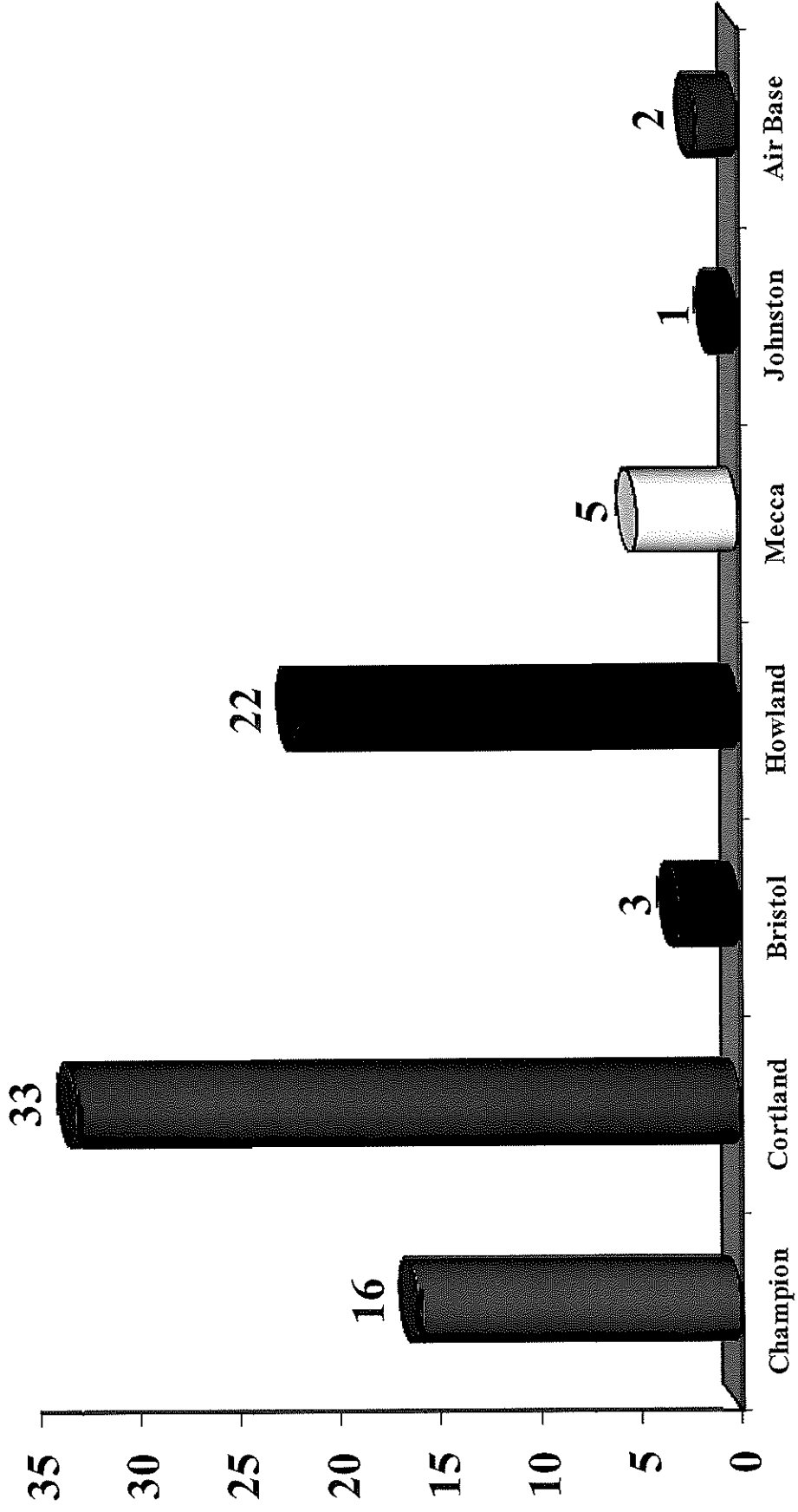
# Emergency Calls per Day



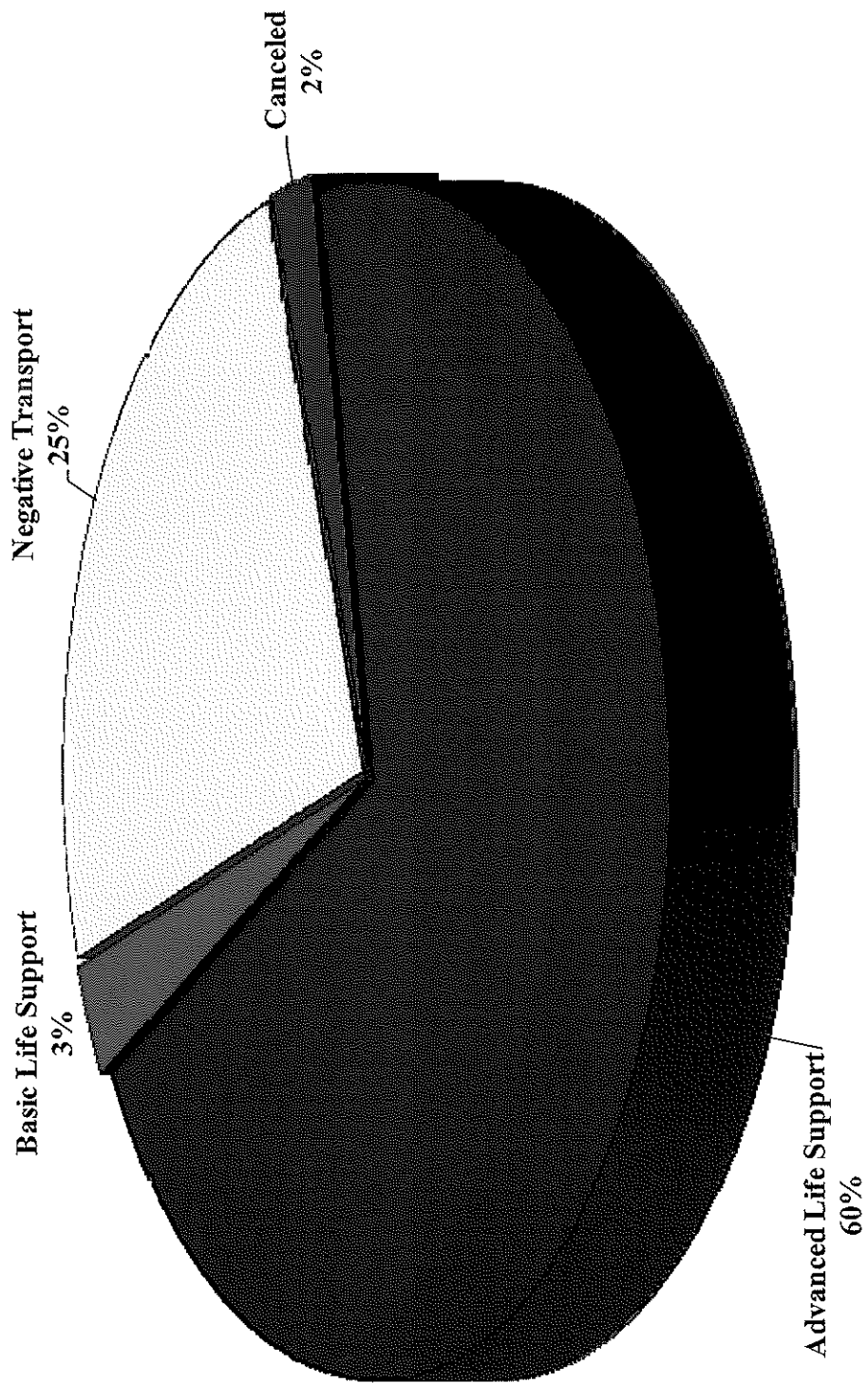
# Assistance Given to Area Fire Departments



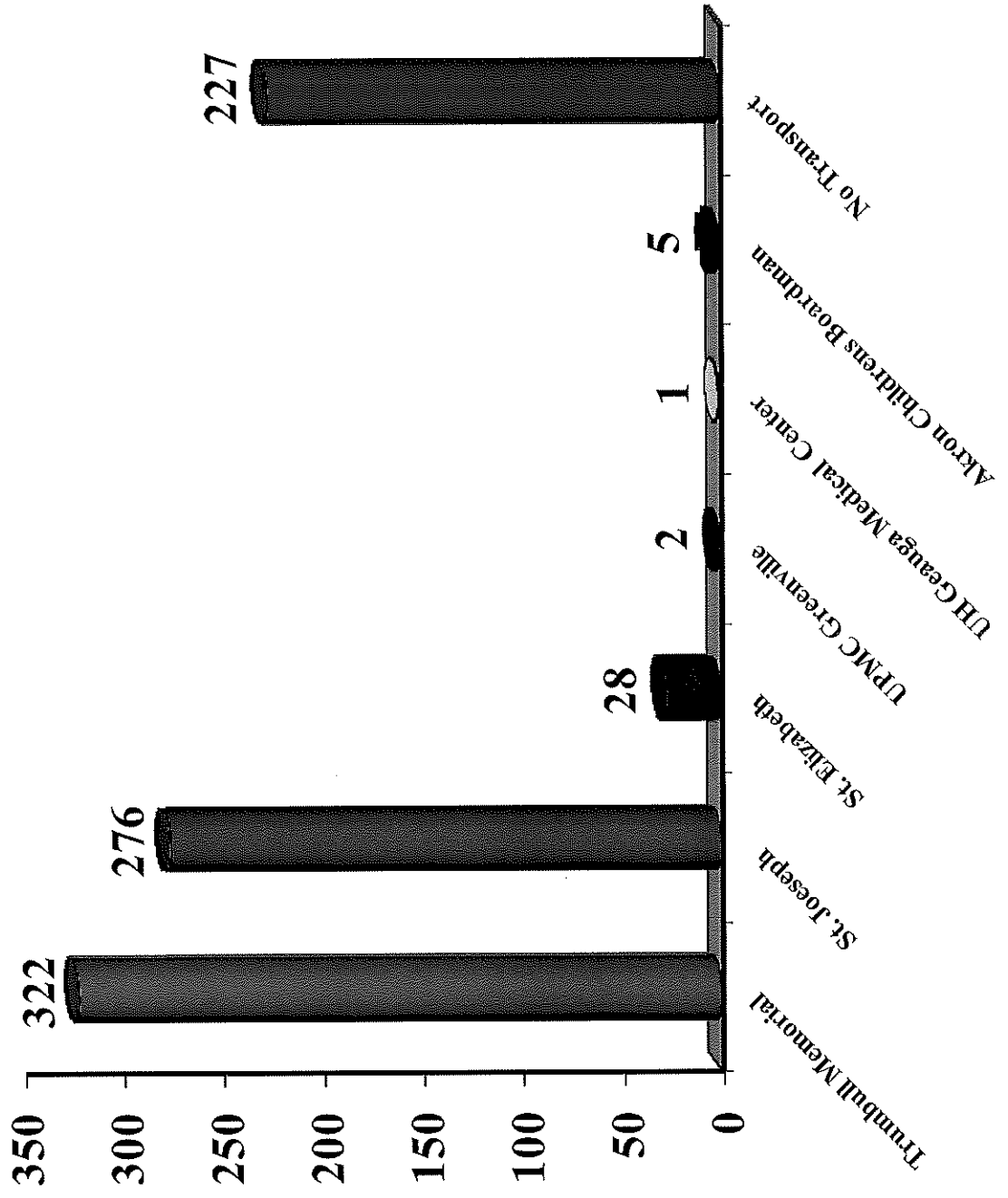
# Assistance Received by other Fire Departments



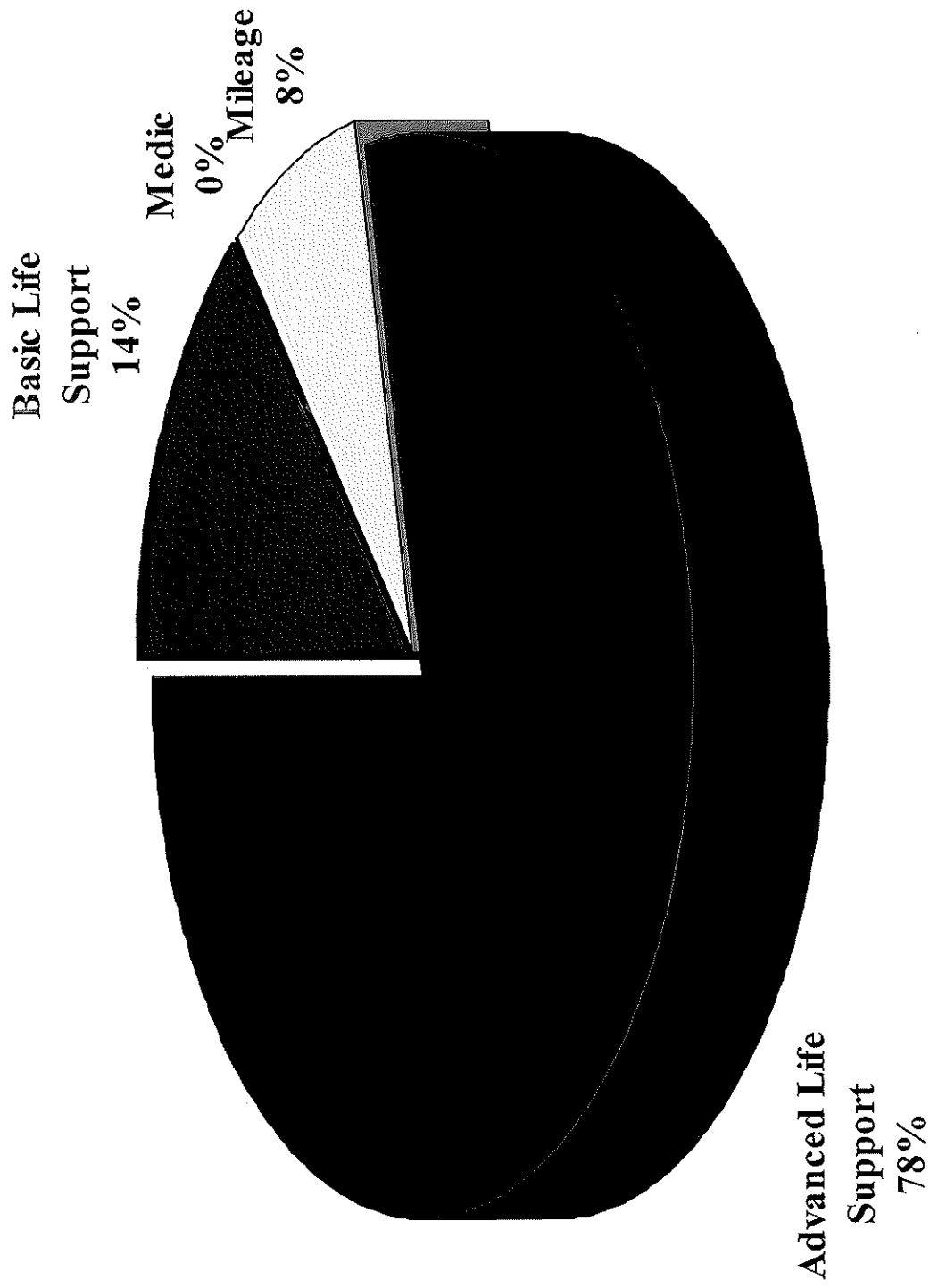
# EMS Call Breakdown



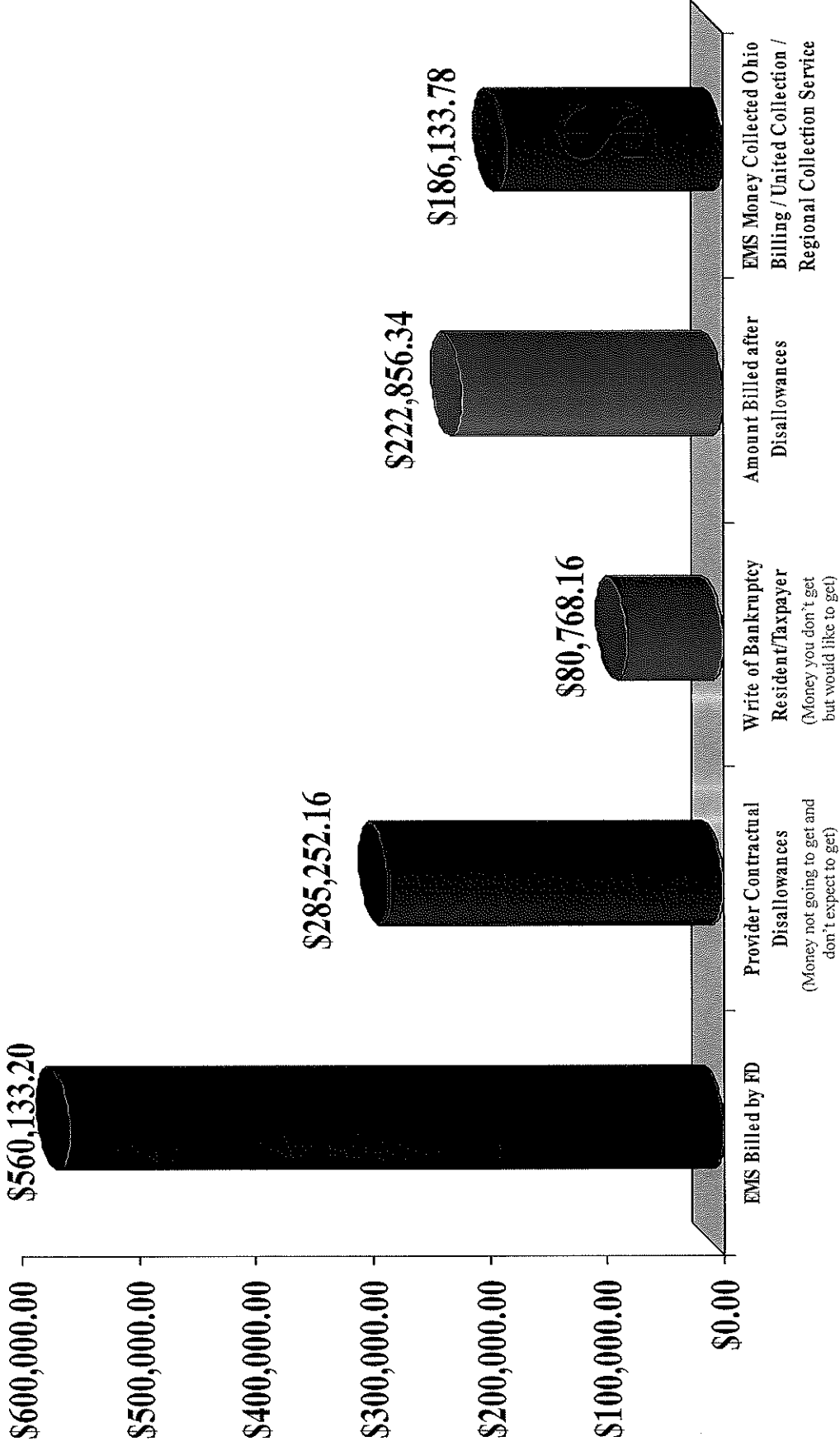
# Bazetta EMS Transports to Hospitals



# EMS Breakdown of Billing



# Comparison of EMS Money Billed and Collected



**83% Collection Percentage 2017**

## Police Agenda for trustee meeting Tuesday January 23, 2018

1/18/18 1:54 PM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

---

Rita,

The agenda for the police department for January 23, 2018 Trustee meeting will be as follows:

1. To approve the pay rate of Police Secretary Jean Eddy at \$14.00 per hour effective January 28, 2017.
2. To approve the purchase of the attached quote from Falls way Equipment Company for a total price of \$9,666.00.

That is all. Thank you and have a great day!!!

**Michael J. Hovis, Chief of Police**

**Bazetta Township Police Department**

**2671 McCleary Jacoby Rd.**

**Cortland, Ohio 44410**

**Phone: 330-638-5503**

**Fax: 330-638-9927**

**[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)**

**[www.facebook.com/BazettaTownshipPoliceDept](https://www.facebook.com/BazettaTownshipPoliceDept)**



FALLSWAY EQUIPMENT CO. INC.  
 1277 DEVALERA AVE  
 AKRON OH 44310

330 633 8000                      330 633 8080

Account# 079465	Work Ord	Brc 00	Sls 521	S A L E S   O R D E R E S T I M A T E	Date 10-03-17	Time 07:10	Order # 3446335	Page 1
--------------------	----------	-----------	------------	--	------------------	---------------	--------------------	-----------

Sold To,                      002  
 BAZETTA TOWNSHIP  
 3372 STATE ROUTE 5 NE  
 CORTLAND                      OH 44410

Ship To,  
 BAZETTA TOWNSHIP  
 POLICE DEPARTMENT  
 2671 MCCLEARY-JACOBY ROAD  
 CORTLAND                      OH 44410  
 Ship Via

Entered By JeffM	Customer Purchase Order 2018 EXPLORER	Customer Contact CHIEF HOVAS	Ord Date 10-03-17
	Equip ID	Customer Job number	Customer Phone # 330-637-8816

Ord	Ship	B/O	Mfg	Pert	Number	Description	Bin	Unit Price	UM	Extended
MISC ELECTRICAL FOR INSTALLATION										
1	1		334	CTW-185-50F			CB2D8D3	43.50Ea		43.50
				50 AMP BREAKER/RESETABLE						
1	1		334	DC-70265			CB4D781	26.00Ea		26.00
				ATC/ATO 6 FUSE PANEL						
4	4		334	DC-78310	N		CB2D8A4	2.55Ea		10.20
				16 GUA.FUSE HOLDER						
1	1		334	DC-78335	N		CB2D7D3	3.04Ea		3.04
				10GUA FUSE HOLDER						
1	1	Y	801	38662			Non-Stk	18.50Ea		18.50
				3/4 MOUNT WITH 17FEET CABLE						
2	2		885	WH-A441A			CB5D3A1	2.16Ea		4.32
				A441A, 3 PIN CONNECTOR KIT						
2	2		885	WH-A442A			CB5D3A2	2.16Ea		4.32
				A442A, 3 SOCKET CONNECTOR KIT						
1	1	Y	885	WH-RBKT1			AB02L	6.33Ea		6.33
				TIR-3 MOUNT BKT SINGLE						
ACDC DELAY TIMER										
1	1	Y	881	ACDC-MZL-10			H1DD1	62.72Ea		62.72
				DELAY TIMER						
GORHINO PUSH BUMPER										
1	1		881	GORHINO-5342			RW12B	307.06Ea		307.06
				PUSH BUMPER 2016 UTILITY FORD						
HAVIS CONSOLE CUP HOLDER, ARM REST										
1	1		881	HAV-C-VS-1308-INUT			RW4B	314.76EA		314.76
				CON, VS, 2ITMS, _DC, HC, INUT, 13-16,						
1	1	Y	881	HAV-C-ARM-103			Non-Stk	93.01EA		93.01
				CON, ACSY, ARM, EM, LPD, FLP, H-ADJT.						
1	1	Y	881	HAV-C-CUP2-I			Non-Stk	33.09EA		33.09
				CON, ACSY, CUPHLDR, IM, 4MS, DUAL,						

Total Amount

Continued

HAVIS COMPUTER MOUNTING SIDE CONSOLE MOUNT WITH UNIVERSAL LAPTOP MOUNT						
		Y	881	HAV-C-HDM-204	Non-Stk	133.16EA 133.16
		Y	881	POLE, TELE, HDM, SDMT, 8h, W-SHRTHNDLE,		
		Y	881	HAV-UT-101	GC05D	217.41EA 217.41
		Y	881	DEVMT, ULTM, UNVMT, W-LOCK,		
		Y	881	HAV-C-MD-102	Non-Stk	233.30EA 233.30
		Y	881	ACTADP, HDM, SLIDE, TS, SP		
LIND COMPUTER POWER ADAPTER						
		Y	881	LIND-GD1950-938	Non-Stk	104.68EA 104.68
		Y	881	LIND DC POWER ADAPTER		
PROGARD ABS DOOR PANELS						
		Y	881	PG-DP47UINT13	Non-Stk	91.39EA 91.39
		Y	881	Pair, Black ABS, Rear Door Panels		
PROGARD ABS FLOOR PAN						
		Y	881	PG-FP47UINT13	Non-Stk	129.70EA 129.70
		Y	881	Charcoal Grey ABS, Floor Pan		
PROGARD PARTITION CENTER SLIDER WITH RECESSED WEAPONS PANEL AND LOWER EXTENSION PANELS						
		Y	881	PG-PRPSP4704UINT13A	Non-Stk	557.98EA 557.98
		Y	881	PARTITION CENTER SLIDER W/RES/LOW		
PROGARD REAR PRISONER LIGHT RED/WHITE						
		Y	881	PG-PTL4213	Non-Stk	117.60EA 117.60
		Y	881	Two 3" Round Red/White LEDs - Includes S		
PROGARD ABS TRANSPORT SEAT WITH REAR MESH PARTITION						
		Y	881	PG-S4705UINT13	Non-Stk	852.77EA 852.77
		Y	881	Charcoal Grey ABS, Standard Transport Se		
PROGARD STEEL WINDOW BARS						
		Y	881	PG-WB47UINT13	Non-Stk	157.25EA 157.25
		Y	881	Pair, Steel Window Bars (for use with DP		
SANTACRUZ WEAPONS MOUNT WITH TIMER AND SWITCH						
		Y	881	SANTACRUZ-SC-1902	CB1D1B8	6.71EA 6.71
		Y	881	PUSH BUTTON SWITCH		
		Y	881	SANTACRUZE-SC7009A	AA14E4	27.54EA 27.54
		Y	881	TIMER GUN LOCK		
		Y	881	SANTACRUZ-SC-917-5	Non-Stk	184.79EA 184.79
		Y	881	RAPID-ADJUST UNIVERSAL GUN RACK WITH SC-		
SECURE IDLE						
		Y	881	SECURE-SI240TIH	GA05C	128.24EA 128.24
		Y	881	SECURE IDEL FORD INTE (Core Charge 0.00)		
STREAMLITE FLASH LIGHT						
		Y	881	STREAMLITE-25302	Non-Stk	145.00EA 145.00
		Y	881	SL-20LP STREAM LITE FLASH LIGHT		
WHELEN 295SLSA6 SIREN/SWITCH CONTROLLER						
		Y	885	WH-295SLSA6	GC03B	303.97EA 303.97
		Y	885	SIREN AND SWITCHING CONTROL		
WHELEN SIREN SPEAKER AND BRACKET						
		Y	885	WH-SA315P	GC03D	154.56EA 154.56
		Y	885	SPEAKER 122DB		
		Y	885	WH-SAK51	GC03D	24.73EA 24.73
		Y	885	SA-315 MT KIT FORD EXPLORER P		

Total Amount

Continued

WHELEN WIONJ RED/BLUE LED MOUNTED AT THE FOLLOWING LOCATIONS QTY-2 FRONT  
 PUSH BUMPER QTY-2 SIDE PARTITION MOUNTED QTY-2 REAR LICENSE PLATE QTY-2  
 INSIDE OF REAR HATCH WITH MOUNTING BRACKETS

8	8	885 WH-WIONJ	AB04N	77.28Ea	618.24
		ION WIDE ANGLE RED/BLUE			
2	2	885 WH-IONBKTS	AB04P	6.98Ea	13.92
		ION REVERSED UNIVERSAL MT			
1	1	Y 885 WH-IONBKTI	GA05E	18.09Ea	18.09
		ION LICENSE PLATE BKT HORIZ			
2	2	885 WH-IONGROM	GA05D	3.99Ea	7.98
		ION SERIES BODY MOUNT GROMMET			

WHELEN WIONC WHITE LED MOUNTED IN HEADLIGHTS					
2	2	885 WH-WIONC	CB5D6A2	77.28Ea	154.56
		NFPA ION LIGHT WHITE			

WHELEN VERTEX RED AND BLUE MOUNTED IN TAILLIGHTS					
1	1	885 WH-VTX009R	AB02K	57.70Ea	57.70
		VERTEX SUPER-LED RED			
1	1	885 WH-VTX009B	AB02L	57.70Ea	57.70
		VERTEX SUPER-LED LIGHT BLUE			

WHELEN LIBERTY II LED LIGHTBAR AND MOUNT KIT					
1	1	885 WH-IG00RBR	N TW0D	1,468.32Ea	1,468.32
		LIBERTY II RED/BLUE 48 IN CLEAR LENS			
1	1	Y 885 WH-STPKT83	GA05C	52.86Ea	52.86
		LIGHTBAR STRAP KIT FORD UTILITY			

1		UPS SHIPPING/HANDLING/INSURANCE		150.000	150.00
1		LSB ELECTRICAL SUPPLIES		99.000	99.00
1		COMPLETE INSTALLATION		2,470.000	2,470.00
01		Sales Tax Number - 34-0939309			0.00

Total Amount 9,666.00