

BAZETTA TOWNSHIP TRUSTEES

MEETING MINUTES

Regular Meeting

Tuesday November 13, 2018

7:00PM

Township Administration Building

3372 State Route 5 N.E.

PRESENT: Vice Chairman Trustee Paul Hovis- ABSENT
Trustee Frank Parke- PRESENT
Chairman Trustee Ted Webb- PRESENT
Fiscal Officer Jeannie Eddy- PRESENT

Trustee Parke reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

280-18 To accept the minutes from the October 23, 2018 Regular Meeting.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

281-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and to approve all warrants issued.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Absent Trustee Parke-YES Trustee Webb-YES

Correspondence (Copies Available Upon Request)

- Invitation to the Geauga-Trumbull Solid Waste Management District Open House
- Ohio Bureau of Workers' Compensation 2019 Certificate

Administration:

NOTHING TO REPORT

Fire Department:

282-18 To accept the Collective Bargaining Agreement (**SEE ATTACHED**) with an effective date of March 1, 2018 to February 28, 2021 in its entirety.

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- ABSENT Trustee Parke- YES Trustee Webb- YES

283-18 To accept the resignation of James Williamson for November 8, 2018. (**Resignation attached**)

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- ABSENT Trustee Parke- YES Trustee Webb- YES

Submitted October 2018 Monthly Report (**SEE ATTACHED**)

Police Department:

Nothing to Report

Road Department:

284-18 To authorize the Road Superintendent, Township Code Enforcement Officer or designee to enforce this and any other Right of Way restriction(s) on township highways, roads and alleys. (**SEE ATTACHED**)

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- ABSENT Trustee Parke-YES Trustee Webb-YES

The 2018-2019 Winter Parking Ban is in effect

The Sanitary and Garbage has been put on vacation until Spring for the Park

Planning Director, Zoning Inspector and Code Enforcement Officer:

- Submitted the October 2018 Monthly Report (**SEE ATTACHED**)

Zoning Commission and Zoning Board of Appeals:

Nothing to Report

Parks and Recreation Board:

- Submitted the October 16, 2018 Meeting Minutes (**SEE ATTACHED**)

- Asked the Trustees to approve some recommendations. Trustee Webb said that they will be put on the November 27, 2018 meeting agenda. The Trustees will take the recommendations under consideration and will wait until Trustee Hovis returns.

Asked to Be Placed On the Agenda:

NOTHING

Public Comment:


Bob McBride asked to Fire Chief Lewis about the employee resignation letter And the Chief responded it's being looked into.

Bob McBride asked Zoning Inspector Pete Pizzulo what exactly the resolution meant in regards to what mailboxes cannot be made out of. Zoning Inspector Pizzulo replied stone, masonry and brick. He also stated that the resolution is following the County's provisions.

EXECUTIVE SESSION WAS RESCHEDULED TO THE NOVEMBER 27TH MEETING DUE TO CHUCK WILSON CANCELLING

285-18 Motion to adjourn the meeting at 7:17PM
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- **ABSENT** Trustee Parke-YES Trustee Webb- YES


 Attested by: Fiscal Officer Jeannie Eddy 11-27-18
 Date


 Approved by: Chairman Trustee Ted Webb 11/27/18
 Date

Dennis Lewis

From: James Williamson [James.Williamson@howlandtownship.org]
Sent: Monday, November 05, 2018 4:40 PM
To: Chief Lewis Cell
Subject: Letter of resignation

Chief,

Please allow this to serve as my official letter of resignation effective immediately. I've enjoyed working under you as a Chief and have come to admire and respect your leadership style. However the continued lack of leadership from the officer shift has come to an all time high that I can no longer tolerate. Some which borders hostile work place. Today's incident echo this. I as a command officer at my full time job. This behavior would not be allowed by the leadership staff. Thank you for allowing me to serve the residents of Bazetta Township.

Respectful,

James A. Williamson

Revised
11/13/18
7:00pm

**BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO**

RESOLUTION NO. _____

WHEREAS, the Township of Bazetta ("Township"), Trumbull County, Ohio is a political subdivision operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, Revised Code Sections 505.37 and 505.38 authorize the Township to employ firefighters on a full-time basis;

WHEREAS, the full-time firefighters employed by the Township have organized and are recognized as a collective bargaining unit pursuant to the provisions of Chapter 4117 of the Ohio Revised Code;

WHEREAS, the firefighters' collective bargaining unit, International Association of Firefighters Local 3703, has historically negotiated a collective bargaining agreement, which governs the wages, hours, terms, and other conditions of employment with the Township on behalf of its full-time firefighters;

WHEREAS, the Township and IAFF Local 3703 have negotiated in good faith and have reached an agreement that governs the time period of March 1, 2018 to February 28, 2021;

WHEREAS, the Township Board of Trustees must approve, adopt and/or ratify this agreement reached with IAFF Local 3703 for it to become effective;

THEREFORE, BE IT RESOLVED THAT:

1. The Collective Bargaining Agreement, attached to this Resolution as Exhibit A & B, with an effective period of March 1, 2018 to February 28, 2021 is hereby approved and adopted in its entirety.
2. The Township Board of Trustees hereby agrees to be bound by the terms, conditions and provisions set forth in the Collective Bargaining Agreement, and will implement those terms, conditions and provisions in accordance with the time periods or deadlines as set forth therein.
3. The Township Board of Trustees wishes to recognize and thank the negotiating team and all members of IAFF Local 3703 for their diligence, cooperation and good faith bargaining in reaching this agreement, which has avoided the need to submit any disputes or differences to the State Employee Relations Board.

Trustee Parke moved for the adoption of this resolution.

Trustee Webb seconded the motion.

A roll call vote was taken.

Paul Hovis	<i>Absent</i>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Frank W. Parke		<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Theodore J. Webb		<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No.

This resolution was approved by the Board of Trustees on the 13 day of November, 2018.

Paul Hovis, Trustee

Frank W. Parke
Frank W. Parke, Trustee

Theodore J. Webb
Theodore J. Webb, Trustee

ATTEST:

Jannie Eddy
Clerk

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {01/01/2018} And {10/31/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	97	10.16 %	\$0	0.00 %
1 . Ivy Hills	99	10.37 %	\$0	0.00 %
2 . Timber Creek / Timber Creek Heights	41	4.29 %	\$0	0.00 %
3 . West Side	259	27.14 %	\$14,000	87.50 %
4 . East Side	214	22.43 %	\$2,000	12.50 %
5 . Elm Rd South of 305	206	21.59 %	\$0	0.00 %
6 . Larry Ln Area	38	3.98 %	\$0	0.00 %
Total Incident Count: 954		Total Est Losses:	\$16,000	

Whereas, the Ohio Revised Code provides the Bazetta Township Trustees with the authority and right to regulate Right of way use along Township highways, roads and alleys.

Whereas, the popularity of mailboxes and Mail receptacles built of masonry, stone, iron or other non-approved natural or manmade materials has become common.

Whereas, these non-approved mailbox's create a safety hazard for the motoring public, Road maintenance employees and their equipment.

Whereas, the Ohio Department of Transportation as well as the Trumbull County Highway engineer have set regulations along state and county road right of ways which reads as follows

ODOT " Mailbox installations located within the clear zone shall be installed using "breakaway" type supports. Satisfactory supports are as follows:

- 1. Maximum 4 inches by 4 inches square or 4 ½ inch round timber.*
- 2. Maximum 2 inch diameter (2-3/8" O.D.) Schedule 40 standard strength steel pipe.*
- 3. Any material with breakaway cross section characteristics equivalent to 1 or 2 above.*

Therefore, be it resolved, that all mailboxes on township roads be in the same compliance as permitted on State and County Highways and that any variance of the above permitted installation must be approved in writing by the Township Road Superintendent, Township Code enforcement officer or their designee.

Further be it resolved , that the Bazetta Township Trustees authorize the Road Superintendent , Township Code enforcement officer or their designee to enforce this and any other Right of way restriction on township highways, roads and alleys

Any non-compliant property owner is to be notified in writing and given 30 days to remove any right of way obstruction or non-compliant mail receptacle. After which the Township road department is authorized to remove said violation.

October 2018 Zoning Report

The Following permits were issued during the Month of October 2018

Date	#	Parcel	Owner	Address	Type	Fee
10/03	4090	31-902208	Mackiewicz, Ed /Amy	3995 Durst Clagg Rd	Single Family Residence	747.00
10/09	4091	33-039080	Heston / Svarny	2973 Cadwallader Sonk	Pole Barn	300.00
10/09	4092	33-031215	Hyde, Thomas	2660 McCleary Jacoby Rd	Shed	48.00
10/09	4093	33-033220	Ainsley, Mike	4712 St Rt 5	Single Family Residence	1,164.50
10/16	4094	31-100300	Berry Mgt	2229 St Rt 5	Sign re-Face	105.00
10/17	4095	31-032700	Casey Earth LLC	2439 St Rt 5	Commercial Building	1,638.75
10/17	4096	33-012500	Hull, Kieth	3542 St Rt 5	Shed	40.00
10/17	4097	31-017200	Traphagen	3426 N. Park Ext	Residential Addition	315.00

Zoning permit fees Collected for the month of October is \$2614.75

Training / Meetings / Seminars Attended :

Trumbull County Zoning Inspectors meeting on October 24th at the Newton Township administration building

Ohio Township Association Annual Zoning Inspectors seminar October 26th at the OTA's office in Blacklick, Ohio

APA Ohio Cleveland's 30th annual Planning and Zoning Workshop on November 2nd at the Beta Conference Center in Mayfield Village, Ohio

(per previous discussion travel expenses have been split between Vienna and Bazetta township)

registration fee for OTA was paid by Vienna township

Registration fee for APA was paid by Bazetta Township.

Throughout the month have responded to Zoning confirmation request by Real estate agents, Appraiser and Title companies. Have also responded to all requests for information by citizens of our Township either by email, phone or text messaging. Continue to follow up on property complaints and the clean up progress.

Peter J. Pizzulo

Zoning Inspector / Planning Director / Code enforcement

Bazetta Park Committee Minutes ~ October 16, 2018

Members Present:

Trustee in Attendance: NA

Steve Belcher _____

Andrea Drotar X

Jennifer Kuhn _____

Jane Lewis X

Ryan Stowell X

Laura Yarabenetz X

- I. Meeting Called to Order
- II. Attendance
- III. Recap and Accept previous meeting's minutes – September 18, 2018
Motion made by Laura Y. and Seconded by Jane L.
Andrea – yes Jane – yes Ryan – yes Laura - yes
- IV. Items discussed
 - a. Treasury Report – need itemized expenses for 2018 report, ask Ted
 - b. Clarify pressure washing with Bradley's. Does it include materials?
 - c. Jane made complaint regarding bathrooms and cleaning being done at the park. As a board, we need to know dates/times of bathroom cleaning and clarification of what maintenance is doing/required to do for cleaning.
 - d. Creating levy Committee – Jan. meeting identify who can help us, Ryan will reach out to Chuck Sayers and invite him to Nov. park board meeting.
- V. Open to Public
 - a. LAC representative waiting to see what the park needs for 2019. LAC sign-ups are MLK day/weekend, season starts mid-March and runs through June. LAC would also like to donate dirt for the fields, will attend next trustee meeting.
- VI. Recommendations
 - a. To hire and schedule Bradley's to wash and seal Imagination Playground this spring (mid-March if available) before park opens.
Motion made by Jane L. and Seconded by Laura Y.
Andrea - yes Jane – yes Ryan – yes Laura - yes



OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY

Service Center 315 S. Kalamazoo Mall Kalamazoo, MI 49007
Telephone: 1-888-748-7966 x3136 Fax: 1-269-276-4095

TO: All OTARMA Members

**FROM: Matthew J. DeTemple, Nominating Committee Chair
OTARMA Board of Directors**

RE: Election of OTARMA Board Members

DATE: November 12, 2018

As 2018 comes to a close, with over 1,000 Members and nearly 100% retention, OTARMA continues to demonstrate its strength as the leading program for Ohio Township property and liability coverage. Endorsed by the OTA, OTARMA is owned and controlled by the members with representation through the Board of Directors.

Please see the enclosed ballot for the OTARMA Board elections and biographies for each candidate. Two positions serving four-year terms will be elected by the membership. Ballots will remain sealed until the day of the OTARMA Annual Membership Meeting on Friday, February 1, 2019. Ballots may also be cast at the beginning of the meeting.

- Choose two (2) candidates to serve four-year terms
- Seal the ballot in the small, unmarked envelope
- Place the unmarked envelope in the OTARMA return envelope
- Complete the proxy on the OTARMA return envelope and check the box if your township will attend the OTARMA Annual Membership Meeting
- Mail your ballot with enough time to ensure that it is received by Friday, January 18, 2019
- Your township can cast its ballot (one vote per township) at the Exhibit Booth until 9:00 a.m. on Friday, February 1, 2019, or the beginning of the OTARMA Annual Membership Meeting at 10:30 a.m. on Friday, February 1, 2019

Thank you for your time.

Sales Center
6500 Taylor Road
Blacklick, Ohio 43004
Phone 1-800-748-0554 Fax: 1-614-861-1486
www.OTARMA.org

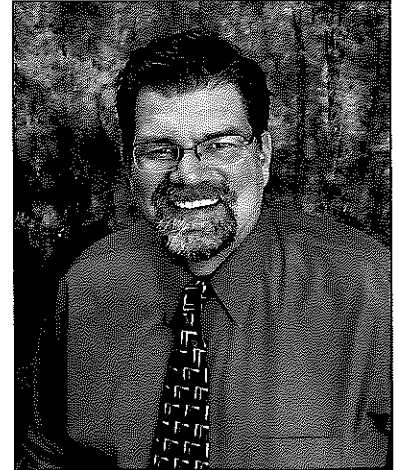
Claims
1-866-907-3776
Loss Control
1-866-537-7775

OTARMA Board Nominee's Autobiography

Name: Robert J Dawson

Address: 5475 Canyon Ridge Drive, Perry Township, Ohio 44077

Current Township Position: Perry Township Trustee



Interest in OTARMA

I have been interested in risk management since early in my career when I was responsible for my company's self-insured health and workers compensation programs. I learned the concepts of reserving claims and purchasing individual and group stop-loss insurance. I expanded my insurance knowledge to general liability, inland marine and fleet insurance when I became responsible for 26 business locations, dozens of pieces of heavy equipment and a sizeable truck and trailer fleet. I have been involved in purchasing and overseeing member-ownership insurance (PEP) with my county fair board since 2003 and with OTARMA since 2014. I am willing and able to extend my service as a township trustee beyond the local level. I understand and respect the principles of good boardmanship and I believe I can be an asset to OTARMA while expanding my knowledge of risk management and insurance through a seat on the OTARMA Board of Directors.

Community Service

Perry Township Trustee since January 2014

Perry Joint Fire District since January 2014; Chairman since January 2015

Perry Joint Economic Development District Chairman since May 2015

Governing Board of the Lake County Board of Education (1996 – 2013); Chairman 13 years

Lake County Fair Board (1978-present); President 12 years

Inducted to Hall of Fame, 2015

Ohio Fair Managers Association Board of Directors (1999-present); Treasurer (2001-present)

Inducted to Hall of Fame, 2013

Lake County Foster Parents Association, Raffle Chairman (2003-2018)

Education

Perry High School, 1969

Inducted to Distinguished Alumni Hall of Fame, 2012

AA Lakeland Community College, 1972

Inducted to Alumni Hall of Fame, 2010

Certified Workforce Development Professional, 2011

Professional

Lake County Workforce Development Board, Executive Director (2003-present)

R.W. Sidley Inc, Painesville, Ohio, Group President (1980-2003)

Personal

Lifelong resident of Perry Township in Lake County, Ohio

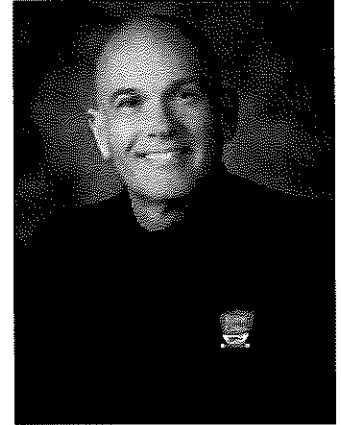
Married to Dawn

3 Adult Children

5 Grandchildren

OTARMA Board Nominee's Autobiography

Name: Philip G. Cox
Address: 820 Diahann Dr., Tipp City, OH 45371 (Residence)
29 W. Main St., Tipp City, OH 45371 (Business)
Current Township Position: Trustee in Monroe Township, Miami County



Interest in OTARMA

As a Trustee in a Township which participates in the OTARMA program and a career in the insurance industry with both corporate and agency ownership positions, I understand the financial responsibilities and mechanics involved in a risk management pool and program. I have been a partner in a third party administration firm with clients in associations, private industry, and risk pools with fiduciary responsibility. I believe my education, career activities and insurance industry background are compatible with the duties of the OTARMA Board of Directors. I respect the financial strength and stable position that OTARMA has achieved and I would like to assist with the future development of the organization.

Community Service

Member and Past President of the Miami County Township Association
Current President of the United Way of Miami County
Member of the Miami Valley Regional Planning Commission
Member of Tippecanoe Schools Business Advisory Council
Past President of the Tipp City Area Chamber of Commerce
Past President of the Tipp City Rotary
Past President of the Tippecanoe Athletic Boosters
Past President of the National Kidney Foundation of the Miami Valley
Past President of Tipp Monroe Community Services
Past President of the Health Underwriters of the Miami Valley

Education

Master in Business Administration (MBA)- University of Dayton
Bachelor of Science (BS) in Journalism/Public Relations- Bowling Green State University
High School-Arcanum High School, Arcanum, OH

Professional

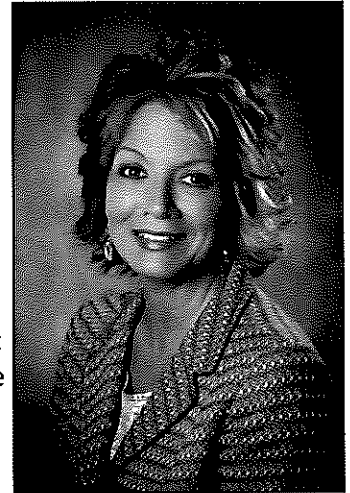
President of Royal Crest Marketing, Inc. d/b/a Royal Crest Agency (Insurance Firm)
President of Royal Crest Distributors, Inc. (Agribusiness)
President of Royal Crest Properties, LLC (Real Estate Management)

Personal

Married, Two Sons
Hobbies: Running (5K's-Marathons), Cycling, Kayaking, Vintage Base Ball, Reading (History, Personal & Business Development), Travel, Volunteering

OTARMA Board Nominee's Autobiography

Name: Ms. Joyce Fetzer
Address: 3111 Hilton Street NW, Massillon, Ohio 44646
Perry Township/Stark
Current Township Position: Township Administrator



Interest in OTARMA

As a six-year member of the OTARMA Board, and the current OTARMA chairperson, it is my pleasure serving you, along-side our dedicated Board. Together, we have worked diligently to develop programs and services to benefit our OTARMA members. In 2018 three new programs were introduced. The Police and Fire Policy Grant Program; Enhanced Cyber Package; and Property Appraisal Program. Due to the continued successful investment strategies, active loss control program, and positive claims experiences our OTARMA Board elected to distribute a dividend to OTARMA's loyal membership for the *sixth consecutive year!* We continue to offer you the Capital Distribution Program, and the MORE Program. OTARMA's reason for success is simple! Your OTARMA Board, OTA, and outstanding service team, coupled with loyal members, makes the OTARMA experience second to none. With your support, I look forward to continue serving you. Thank you for your time!

Community Service

- Executive Board Member of Perry Township Rotary ~ Budget Committee, Turkey Trot 5K Community Event and Basketball Preview Scholarship Committee
- Chairperson Perry Township Rotary Parade
- Perry Local Schools Building Advisory Committee
- Treasurer and Co-Chair of Perry Township Patriots in the Stadium Community Event, Annual Oktoberfest and Community Parade
- Board Member of the Perry Township Fire Department HERO 5K Run/Walk
- Chairperson~ Perry Township Business Exchange
- Member of Friends of Stark Parks, and Stark Library

Education

Ms. Fetzer is a graduate of Jackson High School Class of 1983 and the Stark County Government Leadership Academy in 2009. During her 20 years -experience in local township government, she has participated in numerous educational opportunities pertinent to township government including OTA Conferences, OTAN Conferences, strategic planning, development and implementation of programs, safety conferences, policies and procedures, collaboration, shared services, advisory committees, and grant writing.

Professional

- Chairperson of OTARMA Board of Directors
- Six-year member of the OTARMA Board of Directors
- Stark County Township Association Member
- Member of the OFCA~ Ohio Fire Chief's Association
- Member of OPRELRA~ Ohio Public Employer Labor Relations Association

Personal

Ms. Fetzer has two adult children Jody Heighley (daughter), Jason Heighley (son in-law) and John Fetzer (son) Roshelle, (daughter in-law) Cailin, Kenna, Juliana (granddaughters) and John Reily (grandson). In her casual-time she enjoys spending time with her family, traveling and engaging in her community.

OTARMA Board of Directors Ballot
Term: 2019 - 2023

Vote for two candidates to serve four-year term

Mr. Philip G. Cox, Monroe Township in Miami County

Mr. Robert J. Dawson, Perry Township in Lake County

Ms. Joyce E. Fetzer, Perry Township in Stark County

_____ (write in)



Eastern Ohio Damage Prevention Council

**Join us for the Annual
December Breakfast Meeting**

**Complimentary Breakfast
Friday, December 14, 2018
Registration: 8:00 A.M to 8:30 A.M**

**Enzo's
2918 Elm Rd
Warren, OH 44483**

**Speakers from:
Dominion Energy Ohio
City of Youngstown Water Department
USIC
OHIO811**

**Topic:
Damage Prevention
Ohio Universal Marking Standards
Ohio One Call Law**

**Please R.S.V.P. Your Attendance &
Door Prize Donations to
Matt Hennis by
Monday, December 10, 2018
Phone: 330-272-6848 or E-mail:
Matth@oups.org**