

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: December 21, 2015 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures

334-15 To accept the minutes from the December 7 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

335-15 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

336-15 To authorize the Fiscal Officer to make the following Supplemental Appropriation.
\$108.00 to 14-A-07 (Firefighter Assistance Grant: Tools & Equipment)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

337-15 To authorize the Fiscal Officer to make the following transfers.

\$10.96 from 01-A-27 (General: Transfers) to 01-B-01 (General: Salaries - Plowing/Mowing)
\$811.41 from 01-A-27 (General: Transfers) to 01-B-01A (General: Salaries - IT Specialist)
\$3,439.49 from 04-A-10 (Road: Insurance) to 04-B-01 (Road: Salaries)
\$126.74 from 04-A-10 (Road: Insurance) to 04-B-01A (Road: Salaries - IT Specialist)
\$15,500.00 from 09-A-14A (Police: Future Retirement Expenses) to 09-A-01 (Police: Salaries)
\$4,996.67 from 09-A-01A (Police: Salaries Overtime) to 09-A-01 (Police: Salaries)
\$93.46 from 09-A-01A (Police: Salaries Overtime) to 09-A-01D (Police: Salaries - Road Mechanic)
\$2,500.00 from 10-A-14A (Fire: Contracts) to 10-A-14 (Fire: Insurance)
\$270.00 from 13-A-02 (Zoning: Expenses) to 13-A-01 (Zoning: Salaries)
\$11.80 from 15-A-01 (Bond Note Retirement: Road Principal) to 15-A-04 (Bond Note Retirement: Interest)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

338-15 To approve the attached 2015 Township Inventories.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Thank you note for Fire Department from Shirley Kiser
- Anonymous letter concerning full-time job posting in the Fire Department
- Copy of a letter from Trumbull County Prosecuting Attorney to Erika Schaeffer regarding HazMat fuel spill
- Copy of an annexation petition filed with the Trumbull County Commissioners
- Notice of a Special Meeting of the Trumbull County Combined Health District Advisory Council

Administration:

- Trustee Hovis reported that a couple nuisance properties need to be cleaned up, but they won't be done until January
- Trustee Webb noted the following upcoming meetings
 - Special Board of Health Meeting tomorrow night
 - Trustees Year End Meeting on December 30th at 9:00am

Fire Department:

- See Attached Report
- Chief Lewis stated that Station #13 should be reopened by January

Police Department:

- Nothing to Report

Road Department:

- Nothing to Report

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills wished everyone Happy Holidays

Zoning Commission, Zoning Board of Appeals & Code Enforcement Board of Appeals:

- Trustee Webb said the next meeting would be January 6 at 6:30pm

Parks & Recreation Board:

- Nothing to Report

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- David Barson & Steve Millik from VFW Post 2662, the second oldest post in Trumbull County
 - Presented a donation of \$500 on behalf of the post for restorations to the monument in front of the Administration Building
 - Thanked the township for allowing them to meet here since they do not have a permanent home
- Trustee Webb thanked all members present for their service

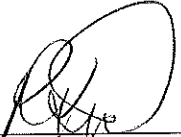
Public Comment:


- Ronald Snell of Bazetta Road
 - Wants to know what excuse the Trustees have for the lack of progress with his neighbor
 - Zoning Inspector Mills said the following

- Township is waiting on Groves Excavating to get in there
- Both he and Trustee Hovis have contacted Groves numerous times
- Tried to call them again just before this meeting
- Left a message to find out when they will be going in
- Doesn't understand why Trumbull County hasn't moved against his neighbor
- Trustee Hovis said all we can do is keep trying to contact Groves
- Would like the Trustees to look at someone else to get this done
 - Trustee Webb said the following
 - One of the problems is that the township uses the General Fund to get these things paid for
 - This fund is getting very tight on money because residents won't pass the levy
 - Is certain the township will never get it's money back from the tax lien
 - Zoning Inspector Mills said the following
 - The neighbor can't move back into the other structures because they have been declared unfit for human habitation
 - The only thing not declared as such was the house
 - Groves has been given the green light to get the work done
 - Fiscal Officer Drew suggested finding the original resolution wherein Groves was approved as the contractor and rescinding if they won't commit before the next meeting
 - Trustee Parke suggested contacting Groves for a committed date for the work to be done
 - Trustee Webb suggested getting a new contractor if Groves won't commit

339-15 To adjourn the meeting at 7:35pm.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes


 _____ Dated: 12-23-15
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: 12/30/15
 Approved by: Chairman Trustee Ted Webb

PENDING WARRANT REPORT
Bazetta Township [2015]

Date: 12/21/15

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	9703.90	PW 1	Huntington Bank	PAYMENT - WITHHOLDING WARRANT
26437	1532.07	PY26437	JOEL E. DAVIS	PAYMENT - PAYROLL
26438	1.06	PY26438	PAUL W. HOVIS	PAYMENT - PAYROLL
26439	853.29	PY26439	FRANK W. PARKE	PAYMENT - PAYROLL
26440	843.59	PY26440	THEODORE J. WEBB	PAYMENT - PAYROLL
26441	995.43	PY26441	RITA K. DREW	PAYMENT - PAYROLL
26442	1094.88	PY26442	ROBYN A. METHENY	PAYMENT - PAYROLL
26443	420.04	PY26443	MICHAEL P. ARNAL	PAYMENT - PAYROLL
26444	1130.72	PY26444	MICHAEL P. ARNAL	PAYMENT - PAYROLL
26445	1715.75	PY26445	KRISTOPHER W. PARKE	PAYMENT - PAYROLL
26446	1519.97	PY26446	MARCUS J. TEMPESTA	PAYMENT - PAYROLL
26447	959.98	PY26447	THAD R. WAJDA	PAYMENT - PAYROLL
26448	1040.98	PY26448	JACOB J. ABBOTT	PAYMENT - PAYROLL
26449	1419.42	PY26449	BRYAN M. GALIDA	PAYMENT - PAYROLL
26450	820.17	PY26450	NATHAN S. GREATHOUSE	PAYMENT - PAYROLL
26451	1205.04	PY26451	CHRISTOPHER G. HERLINGER	PAYMENT - PAYROLL
26452	775.13	PY26452	MICHAEL J. HOVIS	PAYMENT - PAYROLL
26453	1582.28	PY26453	SHAWN P. RENTZ	PAYMENT - PAYROLL
26454	1272.04	PY26454	JOSEPH A. SOFCHER	PAYMENT - PAYROLL
26455	1262.52	PY26455	DONALD R. UTTERBACK III	PAYMENT - PAYROLL
26456	347.12	PY26456	DEANNA L. BOGGESS	PAYMENT - PAYROLL
26457	640.69	PY26457	NICHOLAS I. GREGORY	PAYMENT - PAYROLL
26458	339.44	PY26458	PATRICK M. SWIGER	PAYMENT - PAYROLL
26459	734.08	PY26459	WILLIAM E. CLAYPOLE	PAYMENT - PAYROLL
26460	135.79	PY26460	JOSHUA A. CLELAND	PAYMENT - PAYROLL
26461	657.08	PY26461	ERIC R. GINN	PAYMENT - PAYROLL
26462	1014.99	PY26462	SCOTT W. GUBANYAR	PAYMENT - PAYROLL
26463	410.10	PY26463	BRADLEY A. HALL	PAYMENT - PAYROLL
26464	1216.23	PY26464	AARON S. HANSON	PAYMENT - PAYROLL
26465	898.04	PY26465	DENNIS K. LEWIS	PAYMENT - PAYROLL
26466	1374.15	PY26466	MICHAEL MANNITIA	PAYMENT - PAYROLL
26467	425.46	PY26467	PHILLIP J. PELLEY	PAYMENT - PAYROLL
26468	307.17	PY26468	BRANDON G. OUGGILE	PAYMENT - PAYROLL
26469	1505.69	PY26469	THOMAS S. RINK	PAYMENT - PAYROLL
26470	204.18	PY26470	TODD M. SHAFER	PAYMENT - PAYROLL
26471	451.99	PY26471	WILLIAM G. STEINER III	PAYMENT - PAYROLL
26472	767.18	PY26472	THOMAS E. TOPORCER	PAYMENT - PAYROLL
26473	1505.03	PY26473	DAVID A. WALTER	PAYMENT - PAYROLL
26474	1055.68	PY26474	GARY W. WALTERS	PAYMENT - PAYROLL
26475	1096.86	PY26475	ROBERT A. WASSER	PAYMENT - PAYROLL
26476	1124.92	PY26476	NICOLAS A. WILDMAN	PAYMENT - PAYROLL
26477	1049.86	PY26477	MICHAEL F. WRIGHT	PAYMENT - PAYROLL
26478	340.09	PY26478	JEAN M. EDDY	PAYMENT - PAYROLL
26479	649.43	PY26479	MICHAEL D. MILLS	PAYMENT - PAYROLL
26480	181.75	PY26480	SCOTT W. GUBANYAR	PAYMENT - PAYROLL
26481	835.00	PW26481	Seven Seventeen Credit Union, Inc.	PAYMENT - WITHHOLDING WARRANT
26482	529.68	PW26482	Ohio Child Support Payment Central	PAYMENT - WITHHOLDING WARRANT

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
26483	77.29	PW26483	SDU: Ohio Child Support Payment Center	PAYMENT - WITHHOLDING WARRANT
26484	8745.00	PW26484	Ohio Public Employees Deferred	PAYMENT - WITHHOLDING WARRANT
26485	1325.00	PW26485	Security Benefit	PAYMENT - WITHHOLDING WARRANT
26486	75.00	PW26486	Security Benefit	PAYMENT - WITHHOLDING WARRANT
26487	86.71	PW26487	Security Benefit	PAYMENT - WITHHOLDING WARRANT
26488	1004.00	PW26488	Bazetta Township	PAYMENT - WITHHOLDING WARRANT
26489	60.00	PW26489	Bazetta Township	PAYMENT - WITHHOLDING WARRANT
26490	139.79	PW26490	AFLAC	PAYMENT - WITHHOLDING WARRANT
26491	24.84	PW26491	AFLAC	PAYMENT - WITHHOLDING WARRANT
26492	90.93	PW26492	AFLAC	PAYMENT - WITHHOLDING WARRANT
26493	19.44	PW26493	AFLAC	PAYMENT - WITHHOLDING WARRANT
26494	225.00	PW26494	SEVEN SEVENTEEN CREDIT UNION, INC.	PAYMENT - WITHHOLDING WARRANT
26495	234.92	PW26495	Faternal Order of Police,	PAYMENT - WITHHOLDING WARRANT
26496	277.00	PW26496	TEAMSTERS LOCAL 377	PAYMENT - WITHHOLDING WARRANT
26497	21044.95	PW26497	Public Employees Retirement System	PAYMENT - WITHHOLDING WARRANT
26498	15753.90	PW26498	Ohio Police & Fire Pension Fund	PAYMENT - WITHHOLDING WARRANT
26499	3167.04	PW26499	Ohio Dept. of Taxation	PAYMENT - WITHHOLDING WARRANT
26500	32.64	PW26500	Ohio Department of Taxation	PAYMENT - WITHHOLDING WARRANT
26501	59.30	PW26501	City of Warren	PAYMENT - WITHHOLDING WARRANT
26502	230.58	PW26502	City Of Hubbard	PAYMENT - WITHHOLDING WARRANT
26503	32.06	PW26503	RITA	PAYMENT - WITHHOLDING WARRANT
26505	19.20	PW26505	A&T Mobility	PAYMENT - WITHHOLDING WARRANT
26506	239.83	PW26506	Advance Auto Parts	PAYMENT - WITHHOLDING WARRANT
26507	29.93	PW26507	Ainsley Oil Company	PAYMENT - WITHHOLDING WARRANT
26508	900.00	PW26508	BUD'S TOWING & RECOVERY, LLC	PAYMENT - WITHHOLDING WARRANT
26509	3070.22	PW26509	BE SOLUTIONS	PAYMENT - WITHHOLDING WARRANT
26510	925.00	PW26510	CONSOLIDATED CONSTRUCTION PRODUCTS	PAYMENT - WITHHOLDING WARRANT
26511	50.00	PW26511	Attorney Mark S. Finamore	PAYMENT - WITHHOLDING WARRANT
26512	6162.00	PW26512	LYNN KITTINGER & NOBLE	PAYMENT - WITHHOLDING WARRANT
26513	540.00	PW26513	MCGILL SEPTIC TANK COMPANY	PAYMENT - WITHHOLDING WARRANT
26514	617.37	PW26514	Ohio Edison	PAYMENT - WITHHOLDING WARRANT
26515	292.00	PW26515	On Demand Drug Testing	PAYMENT - WITHHOLDING WARRANT
26516	12873.45	PW26516	Ohio Insurance	PAYMENT - WITHHOLDING WARRANT
26517	162.00	PW26517	Pitney Bowes	PAYMENT - WITHHOLDING WARRANT
26518	217.98	PW26518	Purchase Power	PAYMENT - WITHHOLDING WARRANT
26519	43.25	PW26519	Respiratory Care Partners, Inc.	PAYMENT - WITHHOLDING WARRANT
26520	324.80	PW26520	Standard Insurance Company RE	PAYMENT - WITHHOLDING WARRANT
26521	300.00	PW26521	SCHULTZ TOWING, INC.	PAYMENT - WITHHOLDING WARRANT
26522	2505.16	PW26522	Trumbull County Engineer	PAYMENT - WITHHOLDING WARRANT
26523	249.21	PW26523	TRUMBULL COUNTY CLERK OF COURTS	PAYMENT - WITHHOLDING WARRANT
26524	558.00	PW26524	TRUMBULL COUNTY LEGAL NEWS	PAYMENT - WITHHOLDING WARRANT
26525	107.00	PW26525	TREASURER, STATE OF OHIO	PAYMENT - WITHHOLDING WARRANT
26526	50.00	PW26526	TREASURER, STATE OF OHIO	PAYMENT - WITHHOLDING WARRANT
26527	135.00	PW26527	UMPC HORIZON	PAYMENT - WITHHOLDING WARRANT
26528	107.94	PW26528	Wal-Mart Business	PAYMENT - WITHHOLDING WARRANT
26529	3045.73	PW26529	WEX BANK	PAYMENT - WITHHOLDING WARRANT
26530	100.00	PW26530	MICHELLE WILBURN	PAYMENT - WITHHOLDING WARRANT

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136276.40

Total Amount of Pending Warrants

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {11/01/2015} And {11/30/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	1.06%	\$1,000	30.30%
112 Fires in structure other than in a building	2	2.12%	\$0	0.00%
113 Cooking fire, confined to container	1	1.06%	\$0	0.00%
131 Passenger vehicle fire	1	1.06%	\$2,000	60.60%
142 Brush or brush-and-grass mixture fire	3	3.19%	\$0	0.00%
	<u>8</u>	<u>8.51%</u>	<u>\$3,000</u>	<u>90.90%</u>
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	63	67.02%	\$0	0.00%
322 Motor vehicle accident with injuries	2	2.12%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	2.12%	\$0	0.00%
	<u>67</u>	<u>71.27%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
441 Heat from short circuit (wiring),	1	1.06%	\$300	9.09%
	<u>1</u>	<u>1.06%</u>	<u>\$300</u>	<u>9.09%</u>
5 Service Call				
551 Assist police or other governmental agency	1	1.06%	\$0	0.00%
553 Public service	1	1.06%	\$0	0.00%
554 Assist invalid	1	1.06%	\$0	0.00%
561 Unauthorized burning	1	1.06%	\$0	0.00%
	<u>4</u>	<u>4.25%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	2	2.12%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	4	4.25%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.06%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	1	1.06%	\$0	0.00%
	<u>8</u>	<u>8.51%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	1	1.06%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.06%	\$0	0.00%
743 Smoke detector activation, no fire -	2	2.12%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.06%	\$0	0.00%

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {11/01/2015} And {11/30/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	5	5.31%	\$0	0.00%
8 Severe Weather & Natural Disaster				
800 Severe weather or natural disaster, Other	1	1.06%	\$0	0.00%
	1	1.06%	\$0	0.00%

Total Incident Count: 94

Total Est Loss: \$3,300

BAZETTA

Inspections by Type

Date Completed Between {11/01/2015} And
{11/30/2015}

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
11/09/2015	08:34	CENT01 CENTER FOR SURGERY 2580 ELM RD NE	0.13	
11/05/2015	08:36	RAPI01 Rapid Fire V-Range 3473 STATE ROUTE 5 /D	0.00	
11/09/2015	08:54	ADGA01 ADGATES FLOWERS 2464 STATE ROUTE 5 NE	0.13	
11/27/2015	14:48	BAZE06 Bazetta Mall 3649 BAZETTA RD NE	0.31	
11/09/2015	09:05	COLE01 COLE VALLEY PONTIAC 4111 ELM RD NE	0.10	
11/09/2015	11:21	FG001 FIVE GUYS 2170 MILLENNIUM BLVD /A	0.05	
11/27/2015	10:38	FOUR01 FOUR SEASONS CAR WASH 2120 ELM RD NE	0.50	
11/09/2015	08:13	HAND01 HANDY MAN 3497 STATE ROUTE 5	0.23	
11/27/2015	09:57	TIMT01 TIM' & TRIMS (TNT) 2263 ELM RD NE	0.51	
11/05/2015	13:17	MOSQ01 MOSQUITO STATE PARK 1439 STATE ROUTE 305 NE	0.01	
11/05/2015	13:11	SAND01 SANDY'S TIRES 2380 ELM RD NE	0.06	
11/05/2015	13:15	COLD01 COLDWELL BANKERS 3378 STATE ROUTE 5	0.02	
11/05/2015	13:15	CRYS01 CRS & Company 3010 STATE ROUTE 5 /B	0.01	
11/05/2015	13:10	GCHA01 G C Hair Co. 2996 STATE ROUTE 5 /C1	0.01	
Total Activities for Type: 14			2.07	

299 Total Inspection Time

11/27/2015	09:30	TEST01 Test / Total Inspection Hours EVERETT HULL RD NE	3.25	
11/27/2015	15:00	TEST01 Test / Total Inspection Hours EVERETT HULL RD NE	1.00	

BAZETTA

Inspections by Type

Date Completed Between {11/01/2015} And
{11/30/2015}

Date	Time	Occupancy	Hrs	Fee
299 Total Inspection Time				

Total Activities for Type:		2	4.25	

Grand Total Activities: 16

Grand Totals: 6.32 0.00

BAZETTA

Aid Responses by Department

Alarm Date Between {11/01/2015} And {11/30/2015}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
15-0001050	11/26/2015	1 Mutual aid received	#Personnel	3	0	0	0
Their Inci 1458		Response Time: 00:06:26	#Appartus	1	0	0	0
15-0001057	11/29/2015	2 Automatic aid received	#Personnel	3	1	0	0
Their Inci 1468		Response Time: 00:06:46	#Appartus	1	1	0	0
Subtotal Responses: 2				Average Response Time for Dept: 00:06:36			
STA. 17 BRISTOL FDID 78105							
15-0001005	11/13/2015	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 15-0538		Response Time: 00:05:42	#Appartus	1	0	0	0
Subtotal Responses: 1				Average Response Time for Dept: 00:05:42			
STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109							
15-0000979	11/02/2015	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 21-0979		Response Time: 00:09:24	#Appartus	0	1	0	0
15-0001028	11/19/2015	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci 15-211029		Response Time: 00:07:03	#Appartus	0	0	0	0
Subtotal Responses: 2				Average Response Time for Dept: 00:08:14			
STA. 30 HOWLAND FDID 78121							
15-0001050	11/26/2015	1 Mutual aid received	#Personnel	3	0	0	1
Their Inci 3059		Response Time: 00:06:26	#Appartus	1	0	0	1
Subtotal Responses: 1				Average Response Time for Dept: 00:06:26			
STA. 32 HOWLAND FDID 78121							
15-0001022	11/18/2015	4 Automatic aid given	#Personnel	2	2	0	0
Their Inci 3008		Response Time: 00:10:14	#Appartus	1	1	0	0
Subtotal Responses: 1				Average Response Time for Dept: 00:10:14			
STA. 38 MECCA FIRE DEPARTMENT FDID 78133							

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {11/01/2015} And {11/30/2015}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 38 MECCA FIRE DEPARTMENT FDID 78133							
15-0001033	11/21/2015	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci	15-322	Response Time: 00:00:00	#Appartus	1	0	0	0
15-0001048	11/26/2015	1 Mutual aid received	#Personnel	3	0	0	0
Their Inci	15-00325	Response Time: 00:07:46	#Appartus	1	0	0	0
Subtotal Responses: 2			Average Response Time for Dept: 00:03:53				

Response time calculated from time notified to arrival.