

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: March 13, 2017 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

078-17 To accept the minutes from the February 27 Regular Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

079-17 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

080-17 To approve April 1 as the date on which Bazetta Township Park will officially open in 2017.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

081-17 To approve the return of John Governor to work predominantly as Park Laborer at the contracted rate, effective March 20, 2016, weather permitting, not to exceed 4 hours per week.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

082-17 To approve the attached *Township Permanent Appropriations for 2017* and submit to the Trumbull County Auditor.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Hovis noted that this is the second time the Trustees have approved these agreements with higher fees being charged, but without offering the IT Specialist the raise that the Trustees had discussed in caucus
 - Trustee Parke said he never agreed to giving the IT Specialist a raise

083-17 To adopt the attached *IT Services Cooperative Agreement* with Lordstown Village.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

084-17 To adopt the attached *IT Services Cooperative Agreement* with Mecca Township.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

085-17 To adopt the attached *IT Services Cooperative Agreement* with Newton Falls Joint Fire Department.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

086-17 To adopt the attached *IT Services Cooperative Agreement* with Liberty Township.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

087-17 To adopt the attached *IT Services Cooperative Agreement* with Milton Township.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

088-17 To rescind Board Resolution #076-17, regarding park appropriations.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Fiscal Officer Drew noted that the reason Board Resolution #076-17 was rescinded is because it called for a procedure that was not legal
- Trustee Parke questioned Board Resolution #089-17
 - Trustee Webb replied that Enervest is selling the right to some of their wells to Diversified Oil and some of those wells are on township property

089-17 To approve the attached *Consent Request for Assignment to Diversified Oil & Gas, LLC*.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Letter from Al Simon regarding possible zoning violations at 3164 Morrow Drive
- Letter from Trumbull Soil & Water Conservation District regarding the new fire station
- Memo from and Agenda of Trumbull County Combined Health District for their Annual Meeting
- Letter from the Ohio Department of Transportation about a pre-construction conference for Project #0557 (2016) in Trumbull County
- Letter from Trumbull County Board of elections regarding Unexpired Terms

- Memo from City of Cortland regarding the Lakeview Easter Egg Hunt
- Reminder memo, agenda, and misc. attachments thereto for the Trumbull County Combined Health District Annual Meeting
- Letter from Enervest requesting consent for partial assignment of leaseholder rights
- Notice from Trumbull County Board of Elections regarding ballot proofs

Administration:

- Trustee Parke said he spoke with the Army Corps of Engineer regarding signs on the ball fields
 - It is ok to hang signs on the portions of the ball field fences that are on township property
 - Permission would be required to hang signs on the portions not owned by the township
- Trustee Hovis asked if Trustee Webb had spoken with Atty. Finamore about "separated properties"
 - Trustee Webb said he hadn't yet, but will

Fire Department:

- See Attached Agenda & Report

090-17 To approve an expenditure of \$2,053.14 to Ohio Edison for street light installation, to be paid from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

091-17 To rescind Board Resolution #070-17, regarding hiring a Firefighter/EMT.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

092-17 To conditionally hire Phillip Pelley as a Firefighter/Paramedic, at the contracted rate, retroactive to February 26, 2017 pending pre-employment physical and psychological assessments, background check, and drug screening results.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- See Attached Agenda & Report

093-17 To approve the attached Police Department Police documents, effective immediately.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

094-17 To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

<i>Dodge Neon (VIN 7177)</i>	<i>Ford Tempo (VIN 3426)</i>
<i>Chevrolet Silverado (VIN 8866)</i>	<i>Chevrolet Impala VIN 8869)</i>

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Trustee Hovis reminded everyone present about the Snow Parking Ban

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Inspector Mills said he has been researching communities that are trying to limit group homes through density laws
 - None has passed a law or ordinance
 - Letters have been sent to the Ohio Supreme Court, but no responses have been received
 - Comments about a study that says homes have not lost value by being in the proximity of these homes

Zoning Commission & Zoning Board of Appeals:

- Nothing to report

Parks & Recreation Board:

- See Attached Minutes & Report
- Board Member Drotar reported as follows
 - Thanked all who attended the March 1 fund raiser
 - Stated that tickets are available for the May 6 event
- Trustee Webb congratulated the Board

095-17 To approve an expenditure not to exceed \$2,000.00 to Fibar Systems for 100 cubic yards of mulch, to be paid from the Park Portion of the General Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

096-17 To authorize the Parks & Recreation Board to host a Township Park Clean Up Day on Saturday, April 1 from 9am to 4pm with a rain date of Sunday, April 9 from 12noon to 5pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Parke thought that the Lakeview Athletic Club was storing things in the concession stand
 - Trustee Hovis concurred
- Trustees Hovis & Parke expressed concern about not having a health license for preparing food and suggested the Board check with the Trumbull County Health Board

097-17 To table the resolution to authorize the Parks & Recreation Board to open the concession stand for the Easter Egg Hunt.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Parke said he talked to Diane at ODNR to schedule a meeting so everyone who owns a piece of the park can be on the same page

Safety Committee:

- Nothing to report

Health Insurance Committee:

- Nothing to report

Public Information Officer:

- Nothing to report

Asked to be placed on the Agenda:

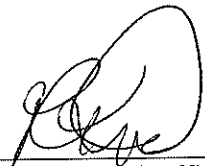
- None

Public Comment:

- Tom Shortreed of State Route 5 thanked Trustees and Department Heads for working with him during the construction process
 - Needs to do additional paving to expand his parking area
 - Needs permission to encroach onto the easement
- Trustees concurred that no formal resolution is need for this and that they have no problem with him doing so
- Betsy Hall of State Route 5 asked when water would be coming down State Route 5, what the cost would be, and where the line would go
 - Trustee Webb said Bazetta is a top priority for 2018, but it may happen in 2017
 - Trustee Hovis said there is a grant for this, but he can't yet say what the cost will be
 - Trustee Hovis said it is unclear which side of the road the line will be on

098-17 To adjourn the meeting at 7:23pm.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 03-15-17



 Approved by: Chairman Trustee Ted Webb

Dated: 3/21/17

PENDING WARRANT REPORT
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	152.20	VW 1	The Huntington National Bank	Service Charge
29201	-760.07	V29201	Eastgate Regional Council Of Governments	Payment
29262	432.00	VW29262	4M Emergency Systems, Inc.	Service
29263	185.70	VW29263	Advance Auto Parts	Supplies/Parts
29264	21.90	VW29264	AT&T Mobility	Service
29265	90.00	VW29265	Amerigas	Service
29266	55.87	VW29266	Ainsley Oil Company	Fuel
29267	957.13	VW29267	Business Card	Supplies, Etc.
29268	14053.31	VW29268	BE Solutions, LLC	Claim Runs
29269	1000.00	VW29269	Bud's Towing & Recovery, LLC	Towing
29270	600.00	VW29270	Bazetta Township	IT Services
29271	546.00	VW29271	BE Solutions, LLC	Mo Admin Fees
29272	176.58	VW29272	City of Warren, Utility Services	Service
29273	1431.60	VW29273	Delta Dental	Insurance
29274	248.60	VW29274	Dominion East Ohio	Service
29275	224.60	VW29275	D&T, P.M. & Truck Repair, LLC	Service/parts
29276	9213.53	VW29276	Ford Credit Dept 67-434	2015 Ford Police Intercept
29277	675.99	VW29277	Fallsway Equipment Co. Inc.	Equip/Supplies
29278	400.00	VW29278	Attorney Mark S. Finamore	Services
29279	163.19	VW29279	Fusion Network Billing System	Service
29280	70.45	VW29280	Handyman Supply Inc.	Supplies
29281	20.00	VW29281	Hanley Print & Promotions	Forms
29282	35.00	VW29282	Howland Alarm Company	Supplies
29283	520.00	VW29283	Hall Public Safety Co.	Supplies
29284	200.00	VW29284	Dennis K. Lewis	Expense Reimbursement
29285	323.10	VW29285	Midwest Seagrave Sales & Service	Supplies
29286	256.56	VW29286	Mark Thomas Ford	Supplies/Parts
29287	2000.00	VW29287	Mahoning Valley Crises Response Team	Annual Contribution
29288	209.56	VW29288	Michael Mannella	Health Care Reimbursement
29289	1100.00	VW29289	Northstar Towing, Inc.	February Tows
29290	1016.89	VW29290	Dominion East Ohio	Service
29291	137.97	VW29291	Orwell Natural Gas	Service
29292	17358.25	VW29292	Ohio Insurance Services Agency	Insurance
29293	103.97	VW29293	Ohio Edison	Service
29294	1293.65	VW29294	Ohio Billing, Inc.	EMS Trip Submissions
29295	3180.27	VW29295	Physio-Control, Inc.	Maint Agreement
29296	108.99	VW29296	Purchase Power	Postage
29297	162.00	VW29297	Pitney Bowes Global Financial Services	Postage Meter
29298	250.00	VW29298	Phillip Pelley	Clothing Allowance
29299	445.00	VW29299	Rogue Fire LLC	Supplies
29300	145.96	VW29300	Sunburst Environmental Service, Inc.	Service
29301	1400.00	VW29301	Schultz Towing Inc.	Tows
29302	313.20	VW29302	Standard Insurance Company RD	Insurance
29303	815.67	VW29303	Southeastern Emergency Equipment	Supplies
29304	5.49	VW29304	Tractor Supply Credit Plan	Supplies
29305	381.87	VW29305	Time Warner Cable-Northeast	Service
29306	6417.76	VW29306	Trumbull County 911	911 Service
29307	152.12	VW29307	Trumbull County Water And Sewer	Service
29308	292.86	VW29308	Trumbull County Engineer	Cold Mix
29309	10.50	VW29309	Trumbull County Legal News	Service
29310	50.00	VW29310	Treasurer State of Ohio	Service
29311	7.50	VW29311	Marcus J. Tempesta	Travel/Training Reimburse
29312	479.71	VW29312	Vision Service Plan-(OH)	Insurance
29313	397.13	VW29313	Verizon Wireless	Service
29314	390.05	VW29314	Walmart Business/SYNCB	Supplies/Etc.
29315	180.53	VW29315	Warren Fire Equipment, Inc.	Supplies
29316	100.00	VW29316	Michelle Wilburn	Deposit Refund
29317	2773.82	VW29317	Wex Bank	Fuel
29318	25.00	VW29318	Youngstown/Warren Regional Chamber	Registration
=====				
	72998.96		Total Amount of Pending Warrants	

2017 PERMANENT APPROPRIATIONS

FUND 01 - GENERAL	\$	415,112.71
01-A-01 Salary - Trustees	\$	38,304.00
01-A-02 Salary - Clerk	\$	23,396.00
01-A-03 Travel & Other Expenses	\$	1,200.00
01-A-04 Supplies (Administration)	\$	3,000.00
01-A-05 Equipment (Administration)	\$	4,700.00
01-A-06 Insurance	\$	73,000.00
01-A-10 Legal Counsel	\$	10,000.00
01-A-12 Employer's Retirement Contribution	\$	27,500.00
01-A-15 Workmen's Compensation	\$	4,400.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	21,712.71
01-A-17 Auditor & Treasurer Fees	\$	18,500.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	13,000.00
01-A-26A Future Retirement Expenses	\$	-
01-A-27 Transfers	\$	35,000.00
01-A-28 Administrator/Secretary Salary	\$	48,000.00
01-A-29 Contracts	\$	4,600.00
01-A-90 FICA/Medicare	\$	2,100.00
01-B-01 Salary - Administration	\$	3,600.00
01-B-01A Salary - IT Specialist	\$	53,000.00
01-B-02 Improvement of Sites	\$	-
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	6,100.00
01-B-05 Maintenance, Supplies & Materials	\$	200.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	-
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	5,300.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	-
01-F-01A Salary - Groundskeeper (Park)	\$	12,000.00
01-F-02 Improvement of Sites (Park)	\$	2,000.00
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	-

01-F-06 Supplies (Park)	\$	1,000.00
01-F-07 Repairs/Maintenance (Park)	\$	100.00
01-F-08 Other Expenses (Park)	\$	1,800.00
01-F-09 Special Events (Park)	\$	300.00
01-F-10 OTARMA Insurance (Park)	\$	1,300.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	-
01-N-01 Advances	\$	-

FUND 02 - MOTOR VEHICLE LICENSE TAX

\$ 7,500.00

02-A-10 Transfers	\$	-
02-B-02 Materials	\$	7,500.00
02-B-03 Contracts	\$	-
02-B-04 Other Expenses	\$	-

FUND 03 - GASOLINE TAX

\$ 138,850.00

03-A-01 Salary - Road	\$	45,000.00
03-A-02 Employer's Retirement Contribution	\$	6,500.00
03-A-03 Workmen's Compensation	\$	16,000.00
03-A-04 Tools & Equipment	\$	2,500.00
03-A-05 Supplies	\$	7,500.00
03-A-06 Repairs	\$	4,500.00
03-A-07 Maintenance of Equipment	\$	850.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	1,000.00
03-B-02 Materials	\$	39,000.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	6,000.00

FUND 04 - ROAD AND BRIDGE

\$ 219,600.00

04-A-02 Employer's Retirement Contribution	\$	16,000.00
04-A-03 Workmen's Compensation	\$	-
04-A-04 Tools & Equipment	\$	-
04-A-05 Supplies	\$	-
04-A-06 Repairs	\$	-
04-A-07 Maintenance of Equipment	\$	-
04-A-08 Buildings & Additions	\$	-
04-A-10 Insurance	\$	80,000.00
04-A-10A Insurance/Medicare	\$	-
04-A-13 Other Expenses	\$	-
04-A-13A Future Retirement Expenses	\$	-
04-A-14 Transfers	\$	-
04-A-15 Auditor & Treasurer Fees	\$	5,000.00
04-A-18 Loan Principal	\$	-
04-A-19 Loan Interest	\$	-

04-A-90 FICA/Medicare	\$	2,300.00
04-B-01 Salary	\$	113,000.00
04-B-01A Salary - IT Specialist	\$	1,200.00
04-B-02 Materials	\$	-
04-B-03 Contracts	\$	-
04-B-04 Other Expenses	\$	2,100.00
04-C-03 Contracts	\$	-
04-C-04 Other Expenses	\$	-

FUND 05 - CEMETERY

	\$	77,080.00
05-A-01 Salary - Mowing	\$	40,500.00
05-A-02 Salary - Burials/Sexton	\$	15,000.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	7,770.00
05-A-04 Workmen's Compensation	\$	1,500.00
05-A-05 Improvement of Sites	\$	1,800.00
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	-
05-A-08 Tools & Equipment	\$	600.00
05-A-09 Supplies	\$	4,000.00
05-A-12 Other Expenses	\$	4,200.00
05-A-12A Insurance	\$	600.00
05-A-13 Unemployment Compensation	\$	-
05-A-90 FICA/Medicare	\$	1,110.00

FUND 06 - CEMETERY BEQUEST

	\$	-
06-A-01 Cemetery Bequest	\$	-

FUND 07 - IVY HILL LIGHTING DISTRICT

	\$	1,150.00
07-A-01 Contracts	\$	1,100.00
07-A-02 Other Expenses	\$	50.00

FUND 07A - MORROW/WILLIAMS LIGHTING

	\$	1,460.00
07-A-01A Contracts	\$	1,400.00
07-A-02A Other Expenses	\$	60.00

FUND 07B - TIMBER CREEK HEIGHTS LIGHTING

	\$	530.00
07-A-01B Contracts	\$	500.00
07-A-02B Other Expenses	\$	30.00

FUND 07C - TIMBER CREEK ESTATES LIGHTING

	\$	6,100.00
07-A-01C Contracts	\$	5,800.00
07-A-02C Other Expenses	\$	300.00

FUND 09 - POLICE DISTRICT

	\$	910,800.00
09-A-01 Salary - FT	\$	451,000.00
09-A-01A Salary - OT	\$	18,500.00

09-A-01B Salary - PT	\$	45,000.00
09-A-01C Salary - Secretarial	\$	22,000.00
09-A-01D Salary - Road Dept.	\$	500.00
09-A-01E Salary - IT Specialist	\$	4,000.00
09-A-02 Employer's Retirement Contribution	\$	93,000.00
09-A-03 Workmen's Compensation	\$	15,000.00
09-A-04 Auditor & Treasurer Fees	\$	13,000.00
09-A-07 Tools & Equipment	\$	11,000.00
09-A-08 Supplies	\$	15,000.00
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	40,000.00
09-A-12 Insurance	\$	121,300.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	2,500.00
09-A-14 Other Expenses	\$	40,000.00
09-A-14A Future Retirement Expenses	\$	10,000.00
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	9,000.00

FUND 09C - POLICE DISTRICT EQUIPMENT

\$ 83,000.00

09-A-04C Tools & Equipment	\$	34,000.00
09-A-05C Supplies	\$	33,000.00
09-A-06C Repairs	\$	15,000.00
09-A-08C Auditor & Treasurer Fees	\$	1,000.00
09-A-10C Contracts	\$	-

FUND 09J - OMVI

\$ 1,500.00

09-A-01J OMVI Salaries	\$	-
09-A-14J OMVI Expenses	\$	1,500.00

FUND 10 - FIRE DISTRICT

\$ 1,200,000.00

10-A-01 Salary - FT Fire	\$	550,000.00
10-A-01A Salary - PT Fire	\$	100,000.00
10-A-01B Salary - Mechanic	\$	500.00
10-A-01D Salary - OT Fire	\$	60,000.00
10-A-01E Salary - IT Specialist	\$	4,000.00
10-A-02 Employer's Retirement Contribution	\$	147,000.00
10-A-03 Workmen's Compensation	\$	18,000.00
10-A-04 Auditor & Treasurer Fees	\$	16,000.00
10-A-06 New Buildings & Equipment	\$	25,000.00
10-A-07 Utilities	\$	20,000.00
10-A-08 Tools & Equipment	\$	5,500.00
10-A-09 Supplies	\$	5,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	15,000.00
10-A-11 Training	\$	5,000.00
10-A-14 Insurance	\$	160,000.00

10-A-14A Contracts	\$	10,000.00
10-A-15 Other Expenses	\$	2,000.00
10-A-15A Future Retirement Expenses	\$	-
10-A-16 Advances - Out	\$	-
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	16,000.00
10-C-05 EMS - Supplies	\$	8,000.00
10-C-06 EMS - Repairs	\$	6,000.00
10-C-07 EMS - Contracts	\$	25,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00

FUND 13 - ZONING

	\$	14,625.00
13-A-01 Salaries & Fees	\$	14,225.00
13-A-02 Expenses	\$	200.00
13-A-03 Supplies	\$	200.00

FUND 14 - FIRE FIGHTERS ASSIST GRANT

	\$	-
14-A-07 Tools & Equipment	\$	-

FUND 14A - FIRE/EMS TRAINING CENTER

	\$	2,500.00
14-A-01A Salaries	\$	750.00
14-A-05A Supplies	\$	1,750.00
14-A-08A Other Expenses	\$	-

FUND 15 - GENERAL BOND NOTE RETIREMENT

	\$	122,962.06
15-A-01 Fire Equipment Principal	\$	80,000.00
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	36,820.00

FUND 15A - GENERAL BOND NOTE RETIREMENT

	\$	9,213.53
15-A-01A Principal	\$	9,213.53
15-A-04A Interest	\$	-

FUND 22 - DRUG ENFORCEMENT

	\$	2,300.00
22-A-01 Drug Enforcement	\$	2,300.00

FUND 30 - CAPITAL EXPENDITURES

	\$	-
30-A-05 Township Match	\$	-
30-A-06 OPWC Grant	\$	-

	\$	3,214,283.30
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**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 03rd day of March 2017, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Village of Cortland, Ohio 44410 and Lordstown Township, (hereinafter "Cooperative Agency User") whose address is 1455 Salt Springs Road, Ohio, (Lordstown 44481)

I. RECITALS

A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and

B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

A) The term of this agreement shall be for a period of one (1) year, commencing on the 03rd day of March 2017 and continuing thereafter for a period of one year terminating at the close of business the 02 day of March 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 07th day of March 2017, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Mecca Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 567 Cortland, Ohio, 44410

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 07th day of March 2017 and continuing thereafter for a period of one year terminating at the close of business the 06 day of March 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 16th day of March 2017, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Newton Falls Joint Cortland, Ohio 44410 and **Fire Dept. Township**, (hereinafter "Cooperative Agency User") whose address is 19 North Canal Newton Falls, Ohio, 44444

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 16th day of March 2017 and continuing thereafter for a period of one year terminating at the close of business the 15 day of March 2018, This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 21st day of March 2017, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Liberty Township, (hereinafter "Cooperative Agency User") whose address is 1315 Churchill Hubbard Road, Ohio, (Youngstown 44505)

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 21st day of March 2017 and continuing thereafter for a period of one year terminating at the close of business the 20 day of March 2018, This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 1st day of April 2017, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Milton Township, (hereinafter "Cooperative Agency User") whose address is 15992 Milton Ave., Lake Milton, Ohio,

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 1st day of April 2017 and continuing thereafter for a period of one year terminating at the close of business the 31 day of March 2018, This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provide will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at it's sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 60.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 80.00, per hour.,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township



ENERVEST

91 7199 9991 7035 7662 1098

March 2, 2017

BAZETTA TOWNSHIP TRUSTEES
3372 ST RT 5 NE
CORTLAND, OH 44410

Re: Request for Consent to Assign
Lease Description as Follows:
Lease No.: 10043765000 Dated: 9/3/1991
Lessor: BAZETTA TOWNSHIP TRUSTEES
Recorded at Book: 664 Page: 636 Instrument:
County: TRUMBULL State: OH

The purpose of this letter is to request your consent for a partial assignment of the above referenced Lease to Diversified Oil & Gas, LLC ("Diversified") covering certain leasehold rights, more particularly described above (the "Lease(s)").

Whereas, EnerVest Energy Institutional Fund XI-A, L.P.; EnerVest Energy Institutional Fund XI-WI L.P.; CGAS Properties, L.P.; and Belden and Blake, L.L.C. (hereinafter collectively "EnerVest") entered into an agreement effective January 1, 2017 with Diversified whereby EnerVest has agreed to sell, and Diversified has agreed to purchase, certain wells and leases together with all rights incident to such interests in and under the leases) excluding certain formations and rights to further develop said formations under the leases.

In accordance with the consent provisions contained in the Lease(s), your approval is hereby requested in order for EnerVest to assign the Lease(s) to Diversified. Please indicate your approval by executing in the appropriate space set forth on page two, and return one original to EnerVest within **ten (10)** business days. Enclosed please find a stamped self-addressed envelope for your return. In the alternative, you may email your response to jadkins@enervest.net to expedite your response. To the extent that EnerVest receives no response from you within **ten (10)** business days after your receipt of this letter, your consent shall be deemed to have been granted.

Please note that the information contained in this letter is confidential and should not be disclosed to any third party.

All parties acknowledge that faxed and/or electronic signatures shall constitute original signature whether appearing on the same page or separate pages. Should you have any questions, please contact either Mr. Jeremy Adkins at (304) 343-5505 or Mr. Jerry Jackson at (304) 517-1102.

Respectfully submitted,

Barry K. Lay, Senior Vice President and General Manager,
Appalachia North/Monroe Assets, on behalf of EnerVest

CONSENT REQUEST FOR ASSIGNMENT TO DIVERSIFIED OIL & GAS, LLC

March 2, 2017

BAZETTA TOWNSHIP TRUSTEES
3372 ST RT 5 NE
CORTLAND, OH 44410

Request for Consent to Assign
Lease Description as Follows:
Lease No.: 10043765000 Dated: 9/3/1991
Lessor: BAZETTA TOWNSHIP TRUSTEES
Recorded at Book: 664 Page: 636 Instrument:
County: TRUMBULL State: OH

BAZETTA TOWNSHIP TRUSTEES, hereby:

YES - Consents to the partial assignment of Lease(s)

NO - Does not consent to the partial assignment of Lease(s)

This 13th day of MARCH, 2017.



(Signature)

By: Bazetta Township Trustee

Its: Chairman

Resolution # 089-17

BAZETTA TWP. FIRE/EMS

Chief's Office

INTEROFFICE MEMORANDUM

Date: 3/9/2017
To: Trustee Hovis, Trustee Parke, Trustee Webb,
From: Chief Dennis Lewis
Re: March 13, 2017 Trustee's Meeting
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb,

1. Requesting expenditure to Ohio Edison of \$2053.14 for street light installation at the new fire station entrance/exit. The quote and drawing has been attached for your review.
2. Submitted February 2017 Fire Department monthly report.

Professionally,
Dennis Lewis
Fire Chief

March 2, 2017

Mr. Dennis Lewis
3000 Warren Meadville Road
Cortland, Ohio 44410

Dear Dennis:

Enclosed is a street lighting recommendation for installing a streetlight on pole 48P1-80, near address 2986 Warren Meadville Road. The installation will be in accordance with Ohio Edison Company Tariffs. The cost to the Township of Bazetta for Ohio Edison to install (1) 250W standard light with 16' mast arm will be \$2053.14. The approximate monthly operating cost will be \$12.06, subject to change per Tariff provisions.

The quoted prices will be **guaranteed for ninety (90) days** from the date of this letter.

To proceed with this installation, please send written authorization to:

Johnna Graham
Ohio Edison
2231 West Market Street
Warren, Ohio 44485

Should you have any questions, please call me at 330-841-2104.

Thank you for your request,

Johnna Graham
Distribution Technician
Pc: Robin Paton, OE
Enclosure

CREWS WR#: 58603826

DATE: 03-02-2017

OHIO EDISON COMPANY
STREET LIGHTING REQUEST-INFORMATION AGREEMENT

POLITICAL ENTITY

BAZETTA TOWNSHIP

ESIP

YES X NO

LOCATION OR STREET(S) WHERE
LIGHT(S) ARE TO BE INSTALLED

WARREN MEADVILLE RD.

NUMBER, SIZE, TYPE OF LIGHT(S)

(1) 250W HPS

INSTALLATION COST (valid for 90 days):

\$2053.14

MONTHLY OPERATING COST (subject to change per Tariff provisions):

APPROXIMATELY \$12.06/LIGHT

AUTHORIZATION: BAZETTA TOWNSHIP
(City or Township)

On behalf of the TOWNSHIP OF BAZETTA, I hereby authorize Ohio Edison to bill the above mentioned political entity for the above charges regarding this streetlight installation and operating cost. Also, I agree that the above mentioned political entity be responsible for these charges, even if a third party agrees to pay for certain charges.

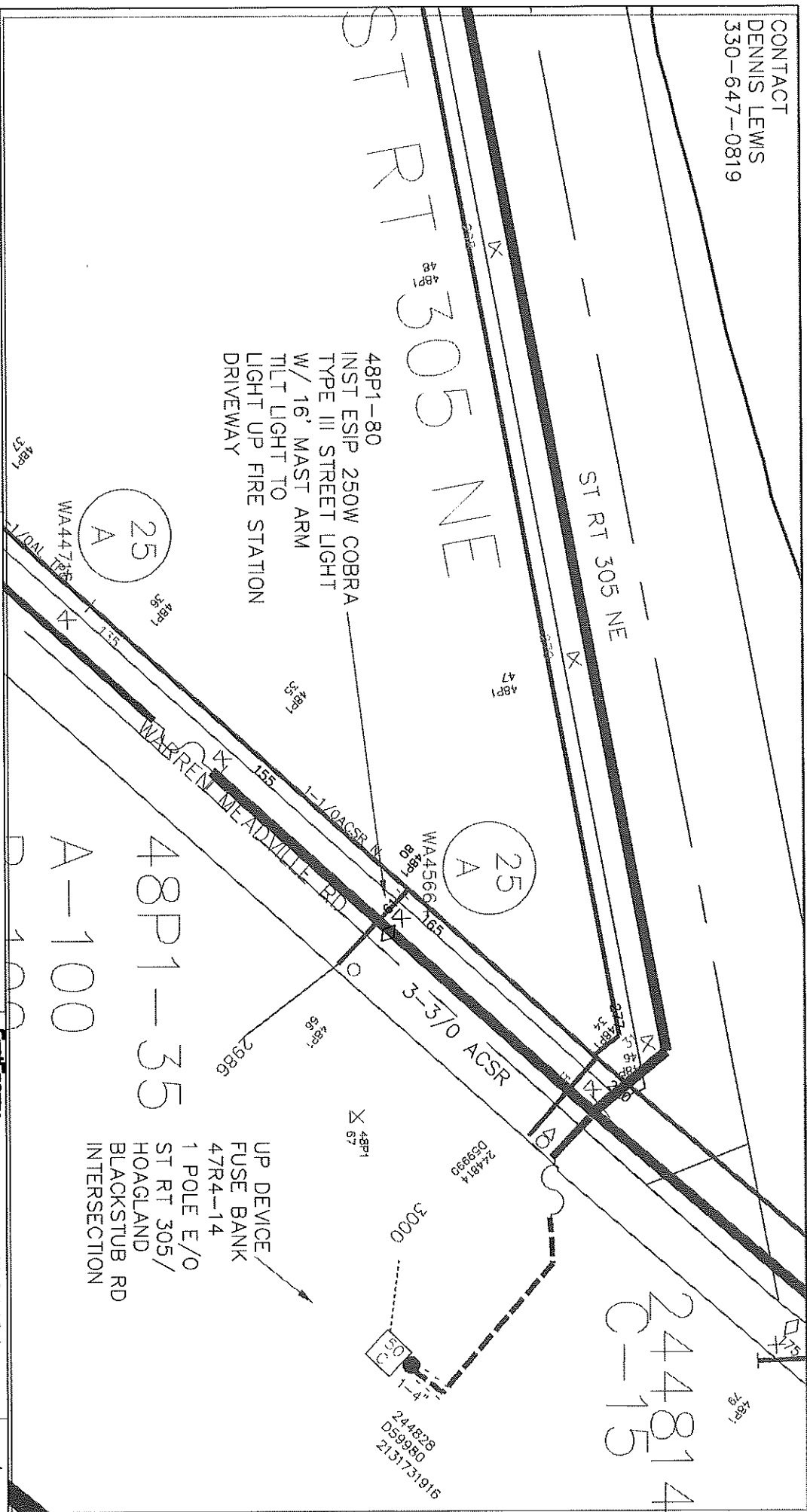
Your name (Please Print)

Title

Signature

Date

CONTACT
DENNIS LEWIS
330-647-0819



48P1-80
INST ESIP 250W COBRA
TYPE III STREET LIGHT
W/ 16' MAST ARM
TILT LIGHT TO
LIGHT UP FIRE STATION
DRIVEWAY

UP DEVICE
FUSE BANK
47R4-14
1 POLE E/O
ST RT 305/
HOAGLAND
BLACKSTUB RD
INTERSECTION

Designer : GRAHAM,JOHNSA	Phone : (330)841-2104	WR Name :58603826	Township - County: BAZETTA/TRUMBULL	Tax District : WA	Substation : ELM	Region : Ohio Edison - Ohio Central Region
Sales Rep : N/A	Phone : N/A	Customer: BAZETTA TWP DIST.	Cur/Elect Name: N/A	Cur/Elect Phone: N/A	Primary Voltage : 7.2/12.5	Circuit : BAZETTA
Schedule : DAUGHERTY/VERNETTA M	Phone : (330)841-2183 ext.	Street No : 3000	Phone: (330)637-8916	Street Name : WARREN MEADOWVILLE RD	Upstream Device: 47R4-14	Scale : 1:58
Work Request: 58603826	SAP Order #: 13296907	City : CORTLAND	Street Name : WARREN MEADOWVILLE RD	Zip : 44410	Forestry Rep: N	0 <input type="checkbox"/> 1 <input type="checkbox"/>
Appr: _____	Date: _____	Appr: _____	Date: _____	Foreman's Signature: _____	Const. Comp. Date: _____	
Proposal : [Y or N] #51	N					



BAZETTA

Aid Responses by Department

Alarm Date Between {02/01/2017} And {02/28/2017}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 1 WARREN FIRE DEPARTMENT							
17-0000149	02/14/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 0027		Response Time: 00:03:46	#Appartus	0	1	0	0
Subtotal Responses: 1		Average Response Time for Dept: 00:03:46					
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
17-0000156	02/17/2017	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci 1700204		Response Time: 00:08:32	#Appartus	0	0	0	0
17-0000172	02/22/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 17-0235		Response Time: 00:01:56	#Appartus	0	1	0	0
17-0000181	02/24/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 252		Response Time: 00:06:50	#Appartus	0	1	0	0
Subtotal Responses: 3		Average Response Time for Dept: 00:05:46					
STA. 17 BRISTOL FDID 78105							
17-0000191	02/27/2017	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 0111		Response Time: 00:11:21	#Appartus	1	0	0	0
Subtotal Responses: 1		Average Response Time for Dept: 00:11:21					
STA. 30 HOWLAND FDID 78121							
17-0000185	02/25/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 17-0542		Response Time: 00:07:28	#Appartus	0	1	0	0
Subtotal Responses: 1		Average Response Time for Dept: 00:07:28					
STA. 32 HOWLAND FDID 78121							
17-0000102	02/01/2017	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci 17-308		Response Time: 00:07:12	#Appartus	0	0	0	0
17-0000110	02/04/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 17-0331		Response Time: 00:04:36	#Appartus	0	1	0	0
17-0000160	02/18/2017	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci 0471		Response Time: 00:04:44	#Appartus	0	0	0	0

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {02/01/2017} And {02/28/2017}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other

STA. 32 HOWLAND	FDID 78121					

Subtotal Responses: 3			Average Response Time for Dept: 00:05:31			

Response time calculated from time notified to arrival.

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {02/01/2017} And {02/28/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
114 Chimney or flue fire, confined to chimney	1	1.06%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	1.06%	\$0	0.00%
	2	2.12%	\$0	0.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
251 Excessive heat, scorch burns with no	1	1.06%	\$0	0.00%
	1	1.06%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	67	71.27%	\$0	0.00%
322 Motor vehicle accident with injuries	2	2.12%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	1.06%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	2.12%	\$0	0.00%
	72	76.59%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	2.12%	\$0	0.00%
	2	2.12%	\$0	0.00%
5 Service Call				
553 Public service	2	2.12%	\$0	0.00%
554 Assist invalid	1	1.06%	\$0	0.00%
561 Unauthorized burning	1	1.06%	\$0	0.00%
	4	4.25%	\$0	0.00%
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	3	3.19%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	1	1.06%	\$0	0.00%
651 Smoke scare, odor of smoke	1	1.06%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	1.06%	\$0	0.00%
	6	6.38%	\$0	0.00%
7 False Alarm & False Call				
731 Sprinkler activation due to malfunction	1	1.06%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	2.12%	\$0	0.00%

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {02/01/2017} And {02/28/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
743 Smoke detector activation, no fire -	1	1.06%	\$0	0.00%
745 Alarm system activation, no fire -	3	3.19%	\$0	0.00%
	<u>7</u>	<u>7.44%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 94

Total Est Loss: \$0

BAZETTA

Inspections by Type

Date Completed Between {02/01/2017} And
{02/28/2017} and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
02/10/2017	14:27	SPRIN01 One Main Fin 2170 MILLENNIUM BLVD /D	0.08	
02/10/2017	13:47	VIST01 Family Farm &Home 3850 ELM RD NE	0.29	
02/10/2017	14:09	WEND01 WENDY'S RESTAURANT 2033 WALMART DR NE	0.13	
Total Activities for Type: 3			0.50	

Grand Total Activities: 3

Grand Totals: 0.50 0.00

Trustee meeting Monday March 13, 2017

Thu 3/9/2017 11:47 AM

From: "Mike Hovis"

To: rdrew@bazettatwp.org

Cc: twebb@bazettatwp.org, cherlinger@bazettatwp.org



Rita,

The following will be the agenda for the police department:

1. To approve the attached documents for policy of the police department. These policies will continue to move the department forward with our annual certification by the Ohio Collaborative Community-Police Advisory Board.

2. To authorize the sale of the following vehicles from police impound:
 - a. 2005 Dodge Neon 1B3ES56C85D117177
 - b. 2001 Chevrolet Silverado 1GCHK29131E208866
 - c. 1993 Ford Tempo GL 1FAPP31X9PK183426
 - d. 2003 Chevrolet Impala 2G1WF52E939158869

This is all that I have. Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Rita



February 2017 Bazetta Police Department Activity

Published Date: March 3, 2017

Activity	Total
Calls for Service	472
Incident Reports Filed	134
Traffic Crash Investigations	12
Number of Persons Arrested	76
Traffic Offenses	121
Traffic Citations Issued	94
Vehicle Miles Traveled	9,690.90
Office Contacts	286

* Numbers are subject to change due to report status and other circumstances

Deanna Boggess

From: Mike Hovis [mhovis@bazettatwp.org]
Sent: Thursday, February 09, 2017 10:49 AM
To: dboggess@bazettatwp.org
Cc: cherlinger@bazettatwp.org
Subject: FW: The Ohio Collaborative 2017 - Three New Standards,

From: Terri Hager, OACP [mailto:terri.hager@oacp.ccsend.com] **On Behalf Of** Terri Hager, OACP
Sent: Tuesday, February 07, 2017 11:14 AM
To: mhovis@bazettatwp.org
Subject: The Ohio Collaborative 2017 - Three New Standards,



Statewide Standards

The Ohio Collaborative 2017 Three new standards, but how do they apply to your agency?

We are beginning the second year of the Ohio Collaborative. With year two, three new standards have been approved for compliance in 2017. The new standards include:

- Community Policing
- Body Worn Cameras
- Dispatching or Tele-communicator Training

How do these standards apply to your agency? Or perhaps the better question-- do they all apply? Let's look at each new standard individually.

The Community Engagement Standard applies to all agencies seeking certification with the Ohio Collaborative. Almost all agencies are doing some form of community engagement today. To meet this standard, an agency needs to:

1. Have or create a policy for community engagement.
2. List the specific programs for documentation proof.
3. Include within the proof, photos, a webpage, or Facebook page

demonstrating proof of the programs and showing how they are shared publically.

4. Have a read and sign and testing process. Testing may be done orally. Please refer to the sample policy on the Ohio Collaborative website.

The second new standard for Body Worn Cameras requires a policy addressing five specific areas if your agency uses body worn cameras. If your agency is not using body worn cameras, indicate that and show an N/A in that section of the standards compliance checklist.

The third new standard applies to dispatching or to use a broader term-tele- communicators. The standard requires agencies that have a "telecommunication center or perform that function" to have a training program and policy directives. But does this apply to your agency? To clarify applicability, you can refer to the Ohio Revised Code (ORC 4742.01) definition of a tele-communicator. That definition refers to individuals *"employed by emergency service providers whose primary responsibility is to be an operator for the receipt of processing of emergency calls"*. Consequently, if your agency has a 10-digit telephone number and your emergency calls go to 911 center, the new standard does not apply to your agency. If this is the case, you can mark N/A on the standard compliance checklist and no further action is necessary.

For agencies certified with the Ohio Collaborative prior to March 1, 2017, you will need to submit documentation on the three new standards by February 1, 2018. Documentation is to be sent to the Ohio Collaborative and on-site will not be scheduled until 2019.

For agencies that have not been certified, agencies will need to submit compliance and documentation for all five standards. The standards compliance checklist can be found on the Ohio Collaborative website. The Ohio Collaborative website address is: <http://www.ocjs.ohio.gov/ohiocollaborative/index.html>

Joel E. Brown
January 31, 2017

[CLICK HERE \(to download this information\)](#)

Ohio Association of Chiefs of Police, www.oacp.org | oacp@oacp.org, PH: 614-761-0330 | FAX: 614-761-9509, 6277 Riverside Dr. | Suite 2N , Dublin, OH 43017

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Sent by terri.hager@oacp.org in collaboration with

Bazetta Township Police Department

SUBJECT Community Engagement	EFFECTIVE DATE May 1, 2017	NUMBER 2.5.17
REFERENCE IACP, Ohio Collaborative Resources	SPECIAL INSTRUCTIONS Sign waiver upon completion	
DISTRIBUTION ALL Personnel	REEVALUATION DATE January 1, 2018	NO. PAGES 2

- **PURPOSE < STANDARD 2.5.17, BULLET A >**

The police department is committed to establishing close ties with community organizations by being receptive and responsive to the needs of the community. Members of this agency will work to maintain relationships with existing community organizations and will assist with establishing new organizations as agency operations permit.

- **POLICY < STANDARD 2.5.17, BULLET A >**

It shall be the policy of the police department to become involved with community organizations in a cooperative, proactive manner to create a safer community to encourage community groups, and to invite community groups and organizations to become involved with this agency. Its members may make presentations and engage in problem resolution, and to invite community groups and organizations to become involved with this agency.

This agency shall establish accountability for the community involvement function in writing. The function shall be developed and operated to effectively meet the needs of the agency with consideration of the department size and budget as well as the community it serves.

All members have responsibility for achieving the department's community involvement functions.

- A. PROGRAMS < STANDARDS 2.5.17, BULLET B >**

To affect the community involvement function, the agency considers the following as eligible community relations programs, as operational needs permit, and are not limited to only those noted below.

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Drug Take Back 2. Safety Day 3. Food Drive 4. Safe Exchange Zone 5. Kid's Identification Kits 6. Shop with A Cop and Fireman 7. Children's Rehab Jelly Bean Sale 8. Senior Watch Program 9. Narcan Program | <ol style="list-style-type: none"> 10. Special Appearances 11. Block Watch Program 12. School evacuation and lockdown drills 13. Public Education 14. Citizen recognition 15. Crime Prevention and Awareness 16. Daily school presence 17. Parade participation 18. Community News Letters |
|---|---|

B. COMMUNITY SERVICE RESPONSIBILITIES < STANDARD 2.5.17 BULLET C >

1. Establish community groups as and where they are needed.
2. Establish a liaison with formal and informal community groups by attending meetings and offering support.
 - a. Police Department maintains communication channels for the public to request attendance at community meetings and events.
 - b. Representatives will attend meetings as requested or directed.
3. Share the responsibility of achieving community involvement objectives with all agency members.
4. Administer a community outreach program comprised of volunteers to represent the agency at community venues.
 - a. Appearances provide direct face-to-face interaction providing citizens of opportunities to direct responses to questions and concerns, while providing members with citizens input.
 - b. The program will provide a consistent approach increasing flexibility and fulfilling public request to reduce conflict by both events/ venues at similar times/dates.
 - c. Publicize the department's objectives, problems and successes through the use of electronic and print media. D. Agency members are encouraged to convey information received from citizen's organizations to the agency and its members.
 - e. Ensure information forwarded from the citizens is used to improve agency practices that affect police community involvement.
 - i. Modifications in policy, procedures and / or activities may need to be made in response input received from the community, particularly in regard to correcting actions, practices, behavior and attitudes that might contribute to community tensions and grievances.
 - f. Identify training needs through interviews with citizen representatives, where applicable.
 - g. Develop problem orientated or community policing strategies, as determined by need.

C. USE OF ELECTRONIC AND PRINT MEDIA < STANDARD 2.5.17 BULLET C >

The agency may utilize various types of media to publicize objectives, problems and successes, in an effort to keep the community informed about highlights occurring during the course of the year as well as obtain feedback from the community as follows:

1. The department's Web site.
2. Develop and maintain open and immediate two-way communication between the agency and the public.
3. Inform neighborhood watch groups of crime trends, prevention tips and similar information.
4. Inform the public of events and activities.

5. Address public concerns and forward information to other law enforcement agencies or city Officials as needed.

- **Policy review and testing < standard 2.5.17 BULLET D >**

Agency personnel shall be issued copies of this agency directive, at least annually. In addition, employees shall complete annual proficiency testing over the content of the agency directive to ensure awareness of agency programs and expectations. Testing may be conducted orally during the agency's roll call process.

**AGENCY PROOF OF COMPLIANCE DOCUMENTATION
STANDARD 2.5.17 BULLET A-D**

Bullet A-Policy statements supporting Ohio Collaboration Guiding Principles See agency Community Engagement policy 2.5.17	Bullet B – Agency Specific Programs Bazetta Township Senior Watch Program Annual Food Drive Annual Safety Day
Bullet C- Sharing and Receiving Information http://www.bazettatwp.org/?page_id=53 https://www.facebook.com/BazettaTownshipPoliceDept/ Copy of Protect & Serve Community Letter	Bullet D – READ AND SIGN & TESTING Compliance documentation: Read and Sign and testing Log Quiz Sample

**** Standards for Body Worn Cameras and Dispatching or Tele-Communicator Training is not applicable to our police department and therefore are not attached.**

Bazetta Township Police Department

Community Engagement Quiz (Standard 2.5.17)

Name: _____ Date: KEY _____

1. True or False: The police department is committed to establishing close ties with community organizations by being responsive to the needs of the community. _____
2. True or False: The policy of the police department to become involved with community organizations in a cooperative, proactive manner to create a safer community to encourage community groups, and to invite community groups and organizations to become involved with this agency. _____
3. True or False: The following programs this agency does are eligible community relations programs: Drug Take Back, Safety Day, Food Drive, Senior Watch Program, and the Narcan Program. _____
4. True or False: Community Service Responsibilities- Establish community groups as and where they are needed. Establish a liaison with formal and informal community groups by attending meetings and offering support. Share the responsibility of achieving community involvement objectives with all agency members. _____
5. True or False: The agency may utilize various types of media to publicize objectives, problems, and successes in an effort to keep the community informed during the course of the year-this includes only the department web site. _____
6. True or False: Agency personnel at least monthly shall complete proficiency testing over the content of the agency directive. _____

OSP PROMOTIONS

Captain Joshua M. Swindell was promoted to the rank of major on Jan. 6 and was recognized by Colonel Paul A. Pride, Patrol superintendent, during a ceremony at the Patrol's Academy. Major Swindell will transfer from his current assignment at Warren District Headquarters to serve as commander of the Office of Field Operations.

Staff Lieutenant Eric R. Sheppard was promoted to the rank of captain on Jan. 6 and was recognized today by Colonel Paul A. Pride, Patrol superintendent, during a ceremony at the Patrol's Academy. Captain Sheppard will transfer from the Cleveland District Headquarters to serve as commander of the Warren District Headquarters.



By Ptl. Donald Utterback, Bazetta Police Department

BAZETTA POLICE DEPARTMENT FOCUSED ON SAFETY IN 2016

While 2016 has ended and we rang in 2017, Bazetta Township Police turned the calendar on another busy year.

The senior watch program had another successful year. There are currently 35 seniors enrolled in the program. For those who are unfamiliar with this program, any senior citizen age 65 and older who resides in Bazetta Twp. may apply by filling out an application that can be found on the township website (www.bazettatwp.org), or at the township building, police department, or fire department. Depending which program you are interested in participating, a police officer, firefighter, or community volunteer would either call to check on your welfare, or will come to your residence to check on your welfare. The program is free of charge and all community volunteers go through a thorough background check and receive thorough training in elderly needs and assessments. For more information, visit the township website.

Bazetta police also showed our dedication to keeping the children in our community safe. During school days, officers patrol the school zone in the morning during the children's arrival as well as in the afternoon as they depart. Just a reminder, the speed limit is 20 miles per hour while the yellow school zone flashing lights are on.

In cooperation with the Cortland/Bazetta Optimist Club, officers were again able to hand out over 400 Kids Identification Kits. The kits were taken home by the children with instructions for the parents on how to collect DNA samples, take fingerprints and take identification photos.

In June, Bazetta police and fire departments along with the Mosquito Lake marina held their 13th annual safety day. Besides the host departments, other

departments participating were the Cortland Police and Fire, the Mahoning Valley Crisis Response Team tactical vehicle "The Bear," Trumbull County Hazmat team, Trumbull County Sheriff's Office dive team as well as booths from various safety organizations. The highlight of safety day was the landing of the Metro Life Flight helicopter.

2016 was a busy year for patrol officers on the streets as well. Officers handled 6,838 calls for service. Officers handled 184 traffic crash investigations, an increase from 158 in 2015. Officers wrote 1,077 traffic related offenses. Of these offenses, 319 drivers were cited for not having a valid driver's license. Also, 411 of these drivers were uninsured.

As with any police department, officers go through yearly training such as firearms and cultural diversity. This year was no different. Officers were updated on their CPR certifications. In March, officers were trained in carrying NARCAN in their vehicles to help reverse the effects of opioids. Less than two weeks later, an officer used his NARCAN to save a life. For the year, Bazetta officers have saved seven lives using NARCAN.

Bazetta Police also believe in community involvement. In November, Bazetta Police and Bazetta Fire departments held their annual food drive at Wal-Mart, which supports the Cortland food bank. This year, we collected approximately 4,000 to 5,000 pounds of food and \$2,500 in cash. In December, we were fortunate to escort 10 children from Bazetta Elementary School for our annual Shop with a Cop and Fireman at Wal-Mart.

Bazetta Police wish everyone a happy and safe 2017.

Authorship of this column alternates between the Cortland and Bazetta Police Departments.

Director / Administrator Susette Zickelsoose

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City of Cortland Civil Service Commission

400 North High Street, Cortland, Ohio 44410
Phone 330.637.3011 Fax 330.637.4778
www.cityofcortland.org

CITY OF CORTLAND, OHIO
COMPETITIVE EXAMINATION FOR SEMI-SKILLED LABORER

EXAMINATION DATE: MARCH 1, 2017 AT 9:00 A.M.
PLACE: TRUMBULL CO. AGRICULTURE & FAMILY EDUCATION CENTER
520 W MAIN ST, CORTLAND, OHIO

Must have Driver's License or Photo ID day of exam

The purpose of the examination is to create an eligibility list for the position of Semi-Skilled Laborer in the Service Department. The City anticipates filling a vacant position from this list.

Applications will be accepted at the City Administration Building, 400 N. High St., Cortland, OH 44410 from January 25th through February 10th from 8:30 A.M. to 4:00 P.M. Mon. - Fri. A \$40.00 administration fee will be due upon return of the application.

QUALIFICATIONS: To be appointed to this position, applicants must have a high school degree or GED equivalency, must possess or obtain prior to appointment a valid State of Ohio

LT. GOVERNOR MARY TAYLOR ANNOUNCES OHIOANS PAY AMONG LOWEST FOR INSURANCE

Ohioans pay among the lowest average premiums in the nation for auto and homeowner's insurance according to a national study, Lieutenant Governor Mary Taylor announced.

"We are driven to help foster a competitive insurance marketplace that benefits Ohio consumers with increased choice in coverage and lower costs," said Taylor, also director of the Ohio Department of Insurance. "These most recent national rate comparisons proves our policy continues to work for Ohioans."

The National Association of Insurance Commissioners found Ohioans paid an average of \$797 (9th lowest) for homeowners insurance and \$683 (12th lowest) for auto insurance in 2014 (the most recent data available) compared to the respective national averages of \$1,132 and \$866. Ohio's combined average savings are \$518 below the national averages.

Ohio as compared to its neighboring states' average insurance premiums:

Homeowner's	Auto
Ohio \$797	Indiana \$642
Michigan \$865	Ohio \$683
West Virginia \$877	Kentucky \$783
Pennsylvania \$893	Pennsylvania \$858
Tennessee \$944	West Virginia \$971

Bazetta Township Senior Watch Program

According to the latest census statistics, more than 12% of the US Population is age 65 or older. That is 40 million Americans. Bazetta Township, Trumbull County, Ohio, is no stranger to this trend. In fact, its sizeable elderly population has sparked a need for this program that is devoted specifically to its residents.

The Bazetta Township Trustees have sponsored the “**Bazetta Township Senior Watch Program**” mainly for the benefit of its senior citizens, but others may benefit as well. Shut-ins, wheelchair bound or SSI recipients are some examples;

Program members or clients can sign up for the programs by filling out an application. This application can be obtained at the Township Building, Police, or Fire Departments, or via the Townships website. (www.bazettatwp.org). The application asks for pertinent information and requests the client to choose which program they would like to be enrolled in. The least intrusive programs are the “Elderly Call” and the most comprehensive is the “Senior Watch”.

The “Elderly Call” program is where the senior citizen is part of our “elderly call” list. On Tuesday or Thursday only (between 8:00 am – 3:00 pm) the police department or fire department will call the “client’s homes” to check on their welfare. Again, if no contact is made an officer will be sent to the home to check on their welfare.

The “Senior Watch” program is for seniors who may need our help more than others. These seniors may not have family to check on them or provide assistance. The Police Department or a designated volunteer would visit the client once a week (or more) to check on their welfare.

Once the application is forwarded to the Police Department, it would be entered in our database and a schedule would be set for the client based on the program selected. As part of the application process, a “site evaluation” of the client’s home would be completed by a Police or Fire Department official. This evaluation would help determine any safety concerns or any special requirements needed at the residence.

Bazetta Township believes in a “neighbor helping neighbor” concept and that’s why the “Bazetta Township Senior Watch Program” calls for neighborhood volunteers to assist with our programs. The volunteers have signed on to help us help our seniors. Our volunteers have to undergo a thorough background check and receive training in elderly needs and assessments. Through our volunteers, we will strengthen our relationships between neighbors and neighborhoods.

Services Provided to our Senior Watch Recipients by Police and Fire

- Weekly Telephone call to Check Welfare
- Residential Welfare Check (If needed an Officer is dispatched to your residence to check on you)
- Smoke Detector Installed as needed
- Vial of Life to keep in refrigerator (For Medical History)
- CPR Classes
- Residential Knox Box literature (Information on purchasing a secured box that holds a key to residence in the event you are unable to open door for emergency call)
- Home Safety Inspection
- Drug take back

Bazetta Twp Police/Fire Departments

7th Annual Food Drive

FILL-A-CRUISER

FILL-A-SQUAD



Saturday, November 12, 2016

9:00AM-3:00PM

Members of the Bazetta Township Police and Fire Departments along with the Cortland WalMart will be collecting non-perishable food items, personal care products and cash donations for needy families in the Bazetta-Cortland area. All proceeds will be distributed by the Cortland Area Cares Food Pantry. The event will take place at the WalMart located at 2016 Millennium Blvd near the intersection of State Routes 5 and 82 Bypass. If you cannot attend this event, donations will be accepted at the Bazetta Township Police Department, 2671 McCleary Jacoby Road, Cortland, Ohio. For questions please call the business office between 8:00AM - 4:00PM, Monday through Friday at 330-638-5503.



Lakeview Cheerleaders will be assisting!



BAZETTA TOWNSHIP POLICE DEPARTMENT

2671 McCleary-Jacoby Rd. Cortland, Ohio 44410, 330- 638-5503, Fax 330- 638-9927

Michael J. Hovis- Chief of Police

Sgt. Christopher G. Herlinger



SAFETY DAY TO BE HELD AT MOSQUITO LAKE STATE PARK

The Bazetta Township Police Department in conjunction with Mosquito Lake Marina will be hosting their 13th Annual Safety Day, Saturday June 11th from 11am-2pm at Mosquito Lake State Park. This year's event will have a wide variety of things to do for both children and adults. The event will include vehicles and representatives from local Police and Fire Departments, State and Federal Agencies along with the U.S. Army Corps of Engineers

This event will have numerous booths from various safety organizations along with public safety features. Special highlights this year include; The Mahoning Valley Crisis Response Team tactical vehicle "The Bear," Safety Trailer, Trumbull County Haz Mat Team, Trumbull County Sheriff's Dive Team, T.A.G. Drug Enforcement, United States Air Force Security Forces, Heather Merritt's Birds In Flight Sanctuary, Ohio Department of Wildlife and Watercraft, Army Corps Of Engineers, Taser demonstration and other safety forces. The Metro Life Flight helicopter will be landing at noon. There will be special appearances by The Phantom's Hockey Slap Shot, Chuck E. Cheese and Creekside Garden's Mudzilla Monster Truck.

There will be drawings for free kid's bikes, Mahoning Valley Scrappers Tickets and many more prizes. So the bring the family out for an enjoyable day at one of the Ohio's most prestigious State Parks and a day of educational fun and safety awareness.

For more information you please contact the Bazetta Township Police at 330-638-5503 during normal business hours of 8:00AM- 4:00PM, Monday -Friday or Mosquito Lake Marina at 330-637-2075

Park Board Minutes 3/7/17, 6:00pm

Items Discussed:

1. Quaker Steak & Lube Fundraiser:
 - \$4595.00 raised, check #1014 from Optimist Club Foundation
 - Total made as of 3/7/17 from fundraiser \$5335.00
 - More money is still being collected through donations
2. All checks should be made payable to "Optimist Club Foundation" for fundraising purposes.
3. Next fundraiser: May 6, 6:00 doors open, Optimist Club
 - Laura will make 400 green tickets (for presale) and approximately 75 yellow tickets (for sale at the door).
4. Trustees will announce at next township meeting on 3/13/17 that the park will open on April 1, 2017. We will continue to fundraise to ensure the park will remain open for the full season.
5. We need ideas and items for the time capsule.
6. Ask Joel (Steve will address):
 - Facebook page for Imagination Station operated by him? If so, can he add Ryan Stowell and Andrea Drotar as administrators? If not, can we link one the Park Board creates to Township website?
 - On township website, please delete "EFFECTIVE FEBRUARY 22, 2016 RATE WILL BE INCREASED:" on the Pavilion& Gazebo Rental Fees.
 - Add Ryan Stowell and Andrea Drotar to the Township Park Members and delete Robert Giering and Meghan Giering.

Items voted on to be presented to Trustees on 3/13/17:

Park Board Recommendation #1:

The park board recommends purchasing 100 cubic yards of mulch for Imagination Station at a cost of up to \$2000.00 from Phi Bar Systems or another certified company to be paid for from the Improvement of Sites fund.

Belcher: Yes Drotar: Yes Stowell: Yes Yarabenez: Yes

Park Board Recommendation #2:

The park board recommends establishing a park clean-up day from 9:00 AM to 4:00 PM on Saturday, April 1st, in the event of inclement weather the event will be held on April 9th from 12:00-5:00 PM.

Belcher: Yes Drotar: Yes Stowell: Yes Yarabenetz: Yes

Park Board Recommendation #3:

The park board recommends opening the concession stand for the Easter Egg Hunt.

Belcher: Yes Drotar: Yes Stowell: Yes Yarabenetz: Yes

Items Tabled or Discussed at Next Meeting:

1. \$300 donated to the Easter Egg Hunt held at Bazetta Township Park on April 8, 2017 (check date).
2. Creation of a Facebook page for park.
3. Will Optimist club donate the \$300 reset table fee?
4. Saturday Tribune runs a "Thank You" section. Park Board should thank the Lube and all those who made the fundraiser so successful.
5. Additional fundraising ideas (Coopers, Poker Run, signs on baseball field fences, etc.)?
6. Time Capsule ideas?

NEXT MEETING SCHEDULED TUESDAY, MARCH 15, 2017 6:00PM

Meeting adjourned at 7:58pm by Steve Belcher, seconded by Laura Yarabenetz.

Paul - For your info
 Tom B

Bazetta Parks - Quaker Steak			
March 1, 2017			
	Income		\$ 7,895.00
	Expenses		\$ 2,760.00
	Profit		\$ 5,135.00
Date	<u>INCOME</u>		
1-Mar-2017	Deposit - Presale		\$ 2,520.00
	Cash	\$ 900.00	
	Checks	\$ 1,620.00	
2-Mar-2017	Deposit - Tickets		\$ 3,280.00
	Cash	\$ 2,620.00	
	Checks	\$ 660.00	
2-Mar-2017	Deposit - Boards		\$ 710.00
	Cash	\$ 390.00	
	Checks	\$ 270.00	
	Checks still due	\$ 50.00	
2-Mar-2017	Deposit - Raffle		\$ 265.00
	Cash	\$ 245.00	
	Checks	\$ 20.00	
2-Mar-2017	Deposit - 50/50		\$ 580.00
	Cash	\$ 580.00	
	Bazetta Parks Checks		\$ 540.00
	Bazetta Checks - Direct Deposit	\$ 420.00	
	Bazetta Checks - Direct Deposit	\$ 120.00	
			\$ 7,895.00
	TOTAL INCOME		
	<u>EXPENSES</u>		
	Quacker Steak		\$ 2,760.00
	TOTAL EXPENSE		\$ 2,760.00
	PROFIT		\$ 5,135.00
	Deduct Bazetta Parks Directr Deposit		\$ 540.00
	Optimist Foundation - Check Number 1014		\$ 4,595.00

fw: RE: Bazetta Township Park Mulch

Wed 3/8/2017 9:09 AM

From: "Kris Parke"

To: "Rita K. Drew"



Kris Parke
Road Superintendent
Bazetta Township
330-637-8311 (phone)
330-637-4518 (fax)
kparke@bazettatwp.org
www.bazettatwp.org

From: "JOY DUNN" <joy3647dunn@oecblue.com>

Sent: Thursday, February 23, 2017 1:56 PM

To: kparke@bazettatwp.org

Subject: RE: Bazetta Township Park Mulch

Here you go!

FIBAR SYSTEMS QUOTATION

Option 1

Project: Kaboom! Top Off In Cortland, Oh
Cortland , OH 44410

Quote #: 179245

Quote Date: 2/23/2017

Rep: Joy Dunn

Associate: Joy Dunn

Address: 80 Business Park Drive, Ste. 300
Armonk NY 10504

Tel#: 800-269-1669

Fax#: 607-433-1302

Email: joy3647dunn@oecblue.com

Item	Description	Unit	Quantity	Price	Total
BULK	Bulk Wood Fibre	CY	100	\$13.00	\$1,300
<hr/>					
Sub-Total:					\$1,300
Freight:					\$395
Total:					\$1,695

Applicable sales tax may apply.
Quotes are valid for 45 days. Additional fuel surcharges may apply.

Sales Tax Freight Tax Comments

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- * 20 Year Warranty with the Fibar System 200
- * 15 Year Warranty with the Fibar System 100
- * Product Liability Insurance

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From: Kris Parke [mailto:kparke@bazettatwp.org]

Sent: Thursday, February 23, 2017 9:18 AM

To: joy3647dunn@oecblue.com

Subject: Bazetta Township Park Mulch

Hi Joy,

As per our conversation I need a quote on 100 cubic yards of your park mulch that we have bought in the past for our township park.

Our zip code is 44410.

Thank you,