

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: March 14, 2016 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Chairman Trustee Paul Hovis
Trustee Frank Parke
Vice Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures

089-16 To accept the minutes from the February 22 Regular and March 7 Special Meetings.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

090-16 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Webb
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Parke asked if the next two resolutions could be tabled

091-16 To table the resolution to approve May 7 as the date for Spring Clean-Up for Bazetta Township residents in 2016.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

092-16 To table the resolution to approve dates for free garage sale permits in 2016.

Motion: Trustee Webb
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Fiscal Officer Drew asked is the appropriations could be table until after the election because, if the levy fails, then we are going to need to revise the General Fund appropriations

093-16 To table the resolution to approve the attached *Township Permanent Appropriations for 2016* and submit to the Trumbull County Auditor.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

094-16 To approve April 1 as the date on which Bazetta Township Park will officially open in 2016.

Motion: Trustee Parke

Second: Trustee Webb

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

095-16 To authorize the Fiscal Officer to transfer \$691.16 from General Fund (01) to OPWC Projects (30).

Motion: Trustee Webb

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

096-16 To approve the return of John Governor to work predominantly as Park Laborer, effective March 19, 2016, at the contracted rate, weather permitting.

Motion: Trustee Parke

Second: Trustee Webb

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

097-16 To authorize the Fiscal Officer to transfer \$1,400,000.00 from the township's Huntington Bank Checking account to Huntington Bank Investment account, immediate following the loan closing on March 18, 2016.

Motion: Trustee Parke

Second: Trustee Webb

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Copy of an annexation resolution adopted by Trumbull County Commissioners
- Notice of Non-Compliance from Trumbull Soil & Water Conservation District
- Reminder notice from Trumbull County Combined Health District about their March 16 meeting
- Invitation from Ohio Department of Transportation to attend Trumbull County Transportation Day
- Invitation from Trumbull County Engineer to the 2016 Annual Dinner Meeting

Administration:

- Trustee Webb will be attending the Trumbull County Board of Health Meeting on Wednesday
- Trustee Parke met with Commissioner Fuda to try to reduce permit fees for the new fire station

Fire Department:

- See Attached Agenda
- Chief Lewis thanked Trustee Parke for procuring a \$3,000.00 savings in reduced review and permit fees

098-16 To approve an expenditure of \$1,830.00 to Ohio Bureau of Worker's Compensation for "Other States Coverage", to be paid from the Fire Fund.

Motion: Trustee Webb

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

099-16 To adopt the attached *Draft 2016 Permit Fees*.

Motion: Trustee Parke

Second: Trustee Webb

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

100-16 To approve an expenditure not to exceed \$1,700.00 to Southeastern Emergency Equipment for EMS supplies, to be paid from the Fire Fund.

Motion: Trustee Webb

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

101-16 To table the resolution to authorize Chief Lewis and Fiscal Officer Drew to sell a Quint Ladder Truck.

Motion: Trustee Webb

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

102-16 To approve an expenditure of \$2,166.31 to Trumbull County Building Inspection Department for plan review and building permit fees, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Webb

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

103-16 To approve an expenditure not to exceed \$950.00 for Chief Lewis to attend the Ohio Fire Rescue Officer Development Conference, to be paid from the Fire Fund.

Motion: Trustee Webb

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- See Attached Report

104-16 To hire Dylan Herrick as Reserve Police Officer pending negative background check, drug screening, and physical.

Motion: Trustee Webb

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Road Superintendent Parke reported the following
 - Cemetery cleanup to begin
 - All decorations will need to be removed
 - The township may not have Clean Up Day
 - Residents can still drop off tires (max of 8 per resident) at the Road department from 7am - 3pm

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills spoke as follows
 - Questioned if a bill had ever been received from Groves Excavating
 - Fiscal Officer Drew said it had and would get him a copy
 - Stated that he had received numerous calls about the free garage sale permits
 - Fiscal Officer Drew noted there had been several calls and Facebook posts about this

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb said the next Quarterly Meeting will be April 6 at 6:30pm at the Administration Building

- Zoning Inspector Mills said they will be holding off on a number of issues for the time being due to financial constraints

Parks & Recreation Board:

- Trustee Hovis said the Trustees were looking to disband this board since there is technically only one person on it at this time

Safety Committee:

- Chief Lewis said a meeting was held on March 3

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- None

Public Comment:

- Deirdre & Joseph Bielecki of 2456 Northview Drive discussed flooding problems at their residence
 - Thanked Chief Lewis for use of a sump pump after Christmas
 - Have had problems ever since the road was redone for water and sewer
 - Would like help from the township with drainage issues, i.e. water flowing across the golf course and onto theirs and neighboring yards
 - Can this water be diverted?
- Trustee Hovis said the following
 - This problem happens on both sides of the street
 - Their side needs cleaned out, but township employees can not go onto private property
 - The water is flowing off the golf course and into their back yards
- Joseph Bielecki asked if the easement still exist
- Zoning Inspector Mills explained the following
 - An easement gives the neighbor permission for utilities/driveways
 - Problem is construction in the area is causing water to divert
 - Problem affects the roads, too
 - He and Trustee Hovis have spoken with the property owner about this and his biggest concern is who would pay for it
 - Concern that if something were done to alleviate the problem on a few properties, it may make the situation worse on other properties
- Road Superintendent Parke said there is no easement according the auditor's website
- Trustee Hovis reminded that the township can not go onto private property
- Zoning Inspector Mills said that he would gladly broker a dialog between the residents and the golf course owner
 - Trustee Hovis said to be sure to get everything that might be agreed to in writing
 - Chief Lewis said to be sure and get anything that is in writing notarized
- Trustee Webb noted that tomorrow is Election Day and the following levies are on the ballot
 - Police Renewal
 - Fire Renewal
 - General Fund Additional
 - Covers Administration, Park, Cemetery, Zoning, and Road paving
 - Supplements Police and Fire as needed

105-16 To adjourn the meeting at 6:42pm.

Motion: Trustee Webb

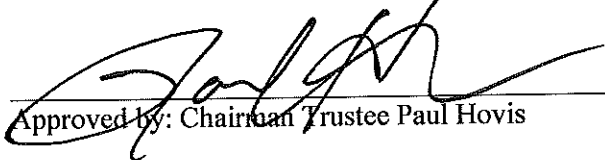
Second: Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 03-24-16



Approved by: Chairman Trustee Paul Hovis

Dated: 03-28-16

PENDING WARRANT REPORT
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	460.30	VW 1	The Huntington National Bank	Loan
2	151.42	VW 2	The Huntington National Bank	Mo Service Charge
26950	130.98	VW26950	Advance Auto Parts	Parts
26951	87.00	VW26951	Amerigas	Service
26952	32.55	VW26952	Ainsley Oil Company	Service
26953	825.00	VW26953	Attorney Mark S. Finamore	Service
26954	60.46	VW26954	Bortnick Tractor - Cortland	Parts
26955	600.00	VW26955	Bud's Towing & Recovery, LLC	February Tows
26956	546.00	VW26956	BE Solutions	Admin Mo Fees
26957	192.11	VW26957	Channing Bete Company, Inc.	Supplies
26958	55.62	VW26958	Central Parts Warehouse	Parts
26959	124.39	VW26959	Capitol One Commercial	Supplies
26960	1400.00	VW26960	Cemetery Mapping Services, Inc.	Service
26961	286.02	VW26961	Central Parts Warehouse	Parts
26962	117.70	VW26962	City of Warren, Utility Services	Service
26963	450.00	VW26963	Cortland City Fire Department	Medic Refresher
26964	6263.20	VW26964	Cross Radio Service	Parts/Supplies
26965	28.96	VW26965	Dominion East Ohio	Service
26966	282.37	VW26966	Dominion East Ohio	Service
26967	557.50	VW26967	D & T.P.M. & Truck Repair, LLC	Parts/Service
26968	75.00	VW26968	Fiore's Service Center	Parts/Service
26969	163.06	VW26969	Network Billing System, LLC	Service
26970	8126.99	VW26970	Fallsway Equipment Co., Inc.	Supplies
26971	1017.00	VW26971	Fultz Enterprises, Inc.	Service/Parts
26972	53.74	VW26972	Scott W. Gubanyar	Training Reimbursement
26973	650.00	VW26973	Grant Source Professionals, LLC	Grant Program
26974	212.20	VW26974	Handyman Supply Inc.	Supplies
26975	295.00	VW26975	Howland Alazm Company	Service/Supplies
26976	375.24	VW26976	Michael Mannella	January & February Health
26977	19.90	VW26977	NAPA Auto Parts	Supplies
26978	200.00	VW26978	Northstar Towing, Inc.	Towing
26979	183.00	VW26979	On Demand Drug Testing & Work Solutions	Service
26980	631.06	VW26980	Orwell Natural Gas	Service
26981	1092.00	VW26981	Ohio Billing, Inc.	EMS Trip Submissions
26982	933.91	VW26982	Ohio Edison	Service
26983	475.00	VW26983	Ohio Peace Officer Training Academy	Course - Rentz
26984	675.00	VW26984	Printer's Edge	Service
26985	42.50	VW26985	PTNE, Inc.	Service
26986	248.95	VW26986	Quality Truck Body & Equipment Co., Inc.	Parts
26987	53.74	VW26987	Thomas S. Rink	Training Reimbursement
26988	154.00	VW26988	Rescue Tech1, Inc.	Parts/Service
26989	44.99	VW26989	Regional Collection Services, Inc.	Service
26990	200.00	VW26990	Schultz Towing, Inc.	Towing
26991	102.05	VW26991	Sunburst Environmental Service, Inc.	Service
26992	44.00	VW26992	Shirley D. Sherretts	Refund
26993	451.30	VW26993	Time Warner Cable-Northeast	Service
26994	251.38	VW26994	Trumbull County Water and Sewer	Service
26995	50.00	VW26995	Treasurer State of Ohio	Service
26996	10.50	VW26996	Trumbull County Legal News	Service
26997	453.32	VW26997	United Health One	EMS Reimbursement
26998	397.42	VW26998	Verizon Wireless	Service
26999	114.22	VW26999	Walmart Business/SYNCE	Supplies
27000	459.00	VW27000	Warren Fire Equipment, Inc.	Supplies
27001	2618.76	VW27001	Wex Bank	Gas/Diesel
27002	67054.92	VW27002	X-Press Underground	Sanitary Sewer/Water Main
27003	20.00	VW27003	Youngstown/Warren Regional Chamber	Registration
27004	13.79	VW27004	Sunrise Spring Water Company	Service
27005	9497.89	VW27005	BE Solutions	Claims Runs
27006	16928.75	VW27006	Ohio Insurance Services Agency	Insurance
27007	8668.53	VW27007	Ford Credit Debit 67-434	Loan Payment
27008	3500.00	VW27008	Baker Bednar Snyder & Associates, Inc.	Services
27009	3.89	VW27009	United States Treasury	PAYMENT

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139213.58

Total Amount of Pending Warrants

2016 PERMANENT APPROPRIATIONS

FUND 01 - GENERAL	\$	510,245.72
FUND 02 - MOTOR VEHICLE LICENSE TAX	\$	7,500.00
FUND 03 - GASOLINE TAX	\$	138,850.00
FUND 04 - ROAD AND BRIDGE	\$	248,800.00
FUND 05 - CEMETERY	\$	81,990.00
FUND 06 - CEMETERY BEQUEST	\$	-
FUND 07 - IVY HILL LIGHTING DISTRICT	\$	1,080.00
FUND 07A - MORROW/WILLIAMS LIGHTING	\$	1,375.00
FUND 07B - TIMBER CREEK HEIGHTS LIGHTING	\$	480.00
FUND 07C - TIMBER CREEK ESTATES LIGHTING	\$	5,840.00
FUND 09 - POLICE DISTRICT	\$	902,800.00
FUND 09C - POLICE DISTRICT EQUIPMENT	\$	88,000.00
FUND 09J - OMVI	\$	1,700.00
FUND 10 - FIRE DISTRICT	\$	2,150,216.79
FUND 13 - ZONING	\$	28,000.00
FUND 14 - FIRE FIGHTERS ASSIST GRANT	\$	-
FUND 14A - FIRE/EMS TRAINING CENTER	\$	2,000.00
FUND 15 - GENERAL BOND NOTE RETIREMENT	\$	25,005.15
FUND 15A - GENERAL BOND NOTE RETIREMENT	\$	9,213.53
FUND 22 - DRUG ENFORCEMENT	\$	4,400.00
FUND 30 - CAPITAL EXPENDITURES	\$	55,007.63
	\$	4,262,503.82

2016 PERMANENT APPROPRIATIONS

	\$	510,245.72
FUND 01 - GENERAL		
01-A-01 Salary - Trustees	\$	37,656.00
01-A-02 Salary - Clerk	\$	22,016.75
01-A-03 Travel & Other Expenses	\$	3,000.00
01-A-04 Supplies (Administration)	\$	3,000.00
01-A-05 Equipment (Administration)	\$	2,000.00
01-A-06 Insurance	\$	60,000.00
01-A-10 Legal Counsel	\$	20,000.00
01-A-12 Employer's Retirement Contribution	\$	27,500.00
01-A-15 Workmen's Compensation	\$	4,200.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	28,000.00
01-A-17 Auditor & Treasurer Fees	\$	20,000.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	12,000.00
01-A-26A Future Retirement Expenses	\$	-
01-A-27 Transfers	\$	77,966.37
01-A-28 Administrator/Secretary Salary	\$	47,000.00
01-A-29 Contracts	\$	10,000.00
01-A-90 FICA/Medicare	\$	2,000.00
01-B-01 Salary - Administration	\$	4,000.00
01-B-01A Salary - IT Specialist	\$	45,000.00
01-B-02 Improvement of Sites	\$	-
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	9,000.00
01-B-05 Maintenance, Supplies & Materials	\$	400.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	400.00
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	5,500.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	-
01-F-01A Salary - Groundskeeper (Park)	\$	15,000.00
01-F-02 Improvement of Sites (Park)	\$	17,506.60
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	1,000.00

01-F-06 Supplies (Park)	2,000.00
01-F-07 Repairs/Maintenance (Park)	500.00
01-F-08 Other Expenses (Park)	2,000.00
01-F-09 Special Events (Park)	300.00
01-F-10 OTARMA Insurance (Park)	1,300.00
01-G-02 Equipment Purchases & Replacement (Police)	-
01-G-03 Utilities (Police)	-
01-H-06 Contracts	-
01-K-09 Utilities (Roads)	-
01-M-03 Contracts (Paving)	30,000.00
01-N-01 Advances	-

FUND 02 - MOTOR VEHICLE LICENSE TAX
\$ 7,500.00

02-A-10 Transfers	-
02-B-02 Materials	7,500.00
02-B-03 Contracts	-
02-B-04 Other Expenses	-

FUND 03 - GASOLINE TAX
\$ 138,850.00

03-A-01 Salary - Road	2,000.00
03-A-02 Employer's Retirement Contribution	300.00
03-A-03 Workmen's Compensation	30,000.00
03-A-04 Tools & Equipment	2,500.00
03-A-05 Supplies	10,000.00
03-A-06 Repairs	5,000.00
03-A-07 Maintenance of Equipment	4,000.00
03-A-11 Transfers	-
03-A-90 FICA/Medicare	50.00
03-B-02 Materials	40,000.00
03-B-04 Other Expenses	10,000.00
03-C-03 Contracts	35,000.00

FUND 04 - ROAD AND BRIDGE
\$ 248,800.00

04-A-02 Employer's Retirement Contribution	20,300.00
04-A-03 Workmen's Compensation	-
04-A-04 Tools & Equipment	-
04-A-05 Supplies	-
04-A-06 Repairs	-
04-A-07 Maintenance of Equipment	-
04-A-08 Buildings & Additions	-
04-A-10 Insurance	75,000.00
04-A-10A Insurance/Medicare	-
04-A-13 Other Expenses	-
04-A-13A Future Retirement Expenses	-
04-A-14 Transfers	-
04-A-15 Auditor & Treasurer Fees	5,000.00
04-A-18 Loan Principal	-

04-A-19	Loan Interest	\$	-
04-A-90	FICA/Medicare	\$	2,900.00
04-B-01	Salary	\$	145,000.00
04-B-01A	Salary - IT Specialist	\$	600.00
04-B-02	Materials	\$	-
04-B-03	Contracts	\$	-
04-B-04	Other Expenses	\$	-
04-C-03	Contracts	\$	-
04-C-04	Other Expenses	\$	-

FUND 05 - CEMETERY			
05-A-01	Salary - Mowing	\$	81,990.00
05-A-02	Salary - Burials/Sexton	\$	40,500.00
05-A-02A	Salary - Clerical	\$	18,000.00
05-A-03	Employer's Retirement Contribution	\$	-
05-A-04	Workmen's Compensation	\$	8,100.00
05-A-05	Improvement of Sites	\$	1,350.00
05-A-06	Land Purchases	\$	1,800.00
05-A-07	Repairs & Maintenance	\$	-
05-A-08	Tools & Equipment	\$	3,000.00
05-A-09	Supplies	\$	4,040.00
05-A-12	Other Expenses	\$	3,700.00
05-A-12A	Insurance	\$	600.00
05-A-13	Unemployment Compensation	\$	-
05-A-90	FICA/Medicare	\$	900.00

FUND 06 - CEMETERY BEQUEST			
06-A-01	Cemetery Bequest	\$	-

FUND 07 - IVY HILL LIGHTING DISTRICT			
07-A-01	Contracts	\$	1,080.00
07-A-02	Other Expenses	\$	1,045.00
		\$	35.00

FUND 07A - MORROWWILLIAMS LIGHTING			
07-A-01A	Contracts	\$	1,375.00
07-A-02A	Other Expenses	\$	1,320.00
		\$	55.00

FUND 07B - TIMBER CREEK HEIGHTS LIGHTING			
07-A-01B	Contracts	\$	480.00
07-A-02B	Other Expenses	\$	460.00
		\$	20.00

FUND 07C - TIMBER CREEK ESTATES LIGHTING			
07-A-01C	Contracts	\$	5,840.00
07-A-02C	Other Expenses	\$	5,650.00
		\$	190.00

FUND 09 - POLICE DISTRICT			
09-A-01	Salary - FT	\$	902,800.00
		\$	442,000.00

09-A-01A Salary - OT	20,000.00
09-A-01B Salary - PT	41,000.00
09-A-01C Salary - Secretarial	22,500.00
09-A-01D Salary - Road Dept.	500.00
09-A-01E Salary - IT Specialist	4,000.00
09-A-02 Employer's Retirement Contribution	93,000.00
09-A-03 Workmen's Compensation	17,000.00
09-A-04 Auditor & Treasurer Fees	13,000.00
09-A-07 Tools & Equipment	11,300.00
09-A-08 Supplies	21,000.00
09-A-08A DARE Expenses	-
09-A-09 Building Upgrade	-
09-A-10 Contracts	45,000.00
09-A-12 Insurance	108,000.00
09-A-12A Transfers	-
09-A-13 Training	1,000.00
09-A-14 Other Expenses	45,000.00
09-A-14A Future Retirement Expenses	10,000.00
09-A-15A Unemployment Compensation	-
09-A-90 FICA/Medicare	8,500.00

FUND 09C - POLICE DISTRICT EQUIPMENT	\$ 88,000.00
09-A-04C Tools & Equipment	34,000.00
09-A-05C Supplies	38,000.00
09-A-06C Repairs	15,000.00
09-A-08C Auditor & Treasurer Fees	1,000.00
09-A-10C Contracts	-

FUND 09J - OMVI	\$ 1,700.00
09-A-01J OMVI Salaries	-
09-A-14J OMVI Expenses	1,700.00

FUND 10 - FIRE DISTRICT	\$ 2,150,216.79
10-A-01 Salary - FT Fire	565,000.00
10-A-01A Salary - PT Fire	123,000.00
10-A-01B Salary - Mechanic	500.00
10-A-01D Salary - OT Fire	69,000.00
10-A-01E Salary - IT Specialist	4,000.00
10-A-02 Employer's Retirement Contribution	157,000.00
10-A-03 Workmen's Compensation	14,500.00
10-A-04 Auditor & Treasurer Fees	16,000.00
10-A-06 New Buildings & Equipment	379,216.79
10-A-07 Utilities	30,000.00
10-A-08 Tools & Equipment	357,000.00
10-A-09 Supplies	24,000.00
10-A-09A Supplies FIU	-
10-A-10 Repairs	16,000.00

10-A-11 Training	\$	10,000.00
10-A-14 Insurance	\$	133,000.00
10-A-14A Contracts	\$	10,000.00
10-A-15 Other Expenses	\$	2,000.00
10-A-15A Future Retirement Expenses	\$	-
10-A-16 Advances - Out	\$	175,000.00
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	18,000.00
10-C-05 EMS - Supplies	\$	8,500.00
10-C-06 EMS - Repairs	\$	6,500.00
10-C-07 EMS - Contracts	\$	30,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00

FUND 13 - ZONING

\$	28,000.00
\$	19,500.00
\$	8,000.00
\$	500.00

FUND 14 - FIRE FIGHTERS ASSIST GRANT

\$	-
\$	-

FUND 14A - FIRE/EMS TRAINING CENTER

\$	2,000.00
\$	750.00
\$	1,250.00
\$	-

FUND 15 - GENERAL BOND NOTE RETIREMENT

\$	25,005.15
\$	17,850.17
\$	6,142.06
\$	1,012.92

FUND 15A - GENERAL BOND NOTE RETIREMENT

\$	9,213.53
\$	9,213.53
\$	-

FUND 22 - DRUG ENFORCEMENT

\$	4,400.00
\$	4,400.00

FUND 30 - CAPITAL EXPENDITURES

\$	55,007.63
\$	24,966.37
\$	30,041.26

\$	4,262,503.82
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BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 3/7/2016
To: Trustee Caucus
From: Chief Dennis Lewis
Re: March 14, 2016 Trustee's
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb

1. Requesting expenditure of \$1830.00 for Workers comp coverage in the Pennsylvania to be paid by the fire fund. Invoice and paper work attached.
2. Requesting the adoption of 2016 Fire Department Permit Fees. List attached.
3. Request expenditure not to exceed \$1,700.00 from South Eastern Medical Supplies to be paid the fire fund. Note: This will be reimbursed 100% by the State of Ohio EMS grant. List Attached.
4. Ladder Truck – Rita, we could have a motion for the Ladder Truck after Monday caucus. Thanks
5. Requesting Chief Lewis to attend the Ohio Fire Rescue Officer Development Conference from July 14 to July 18, 2016 at a cost not to exceed \$950.00 to be paid by the fire fund.
6. Submitted Fire Department monthly report.

Professionally,
Dennis Lewis
Fire Chief



Bureau of Workers' Compensation

30 West Spring St
Columbus, OH 43215

INVOICE

Bazetta Township
3372 State Route 5
Cortland, Ohio 44410

Date: 2/19/2016
Invoice #: 5269815-01
Customer #: OSC 0005269815

Attn: Dennis K. Lewis

OSC POLICY PERIOD	DUE DATE
3/20/2016 - 3/20/2017	2/24/2016

LINE	DESCRIPTION	QTY	RATE	AMOUNT
800	Other States Coverage - Premium			\$1,830

TOTAL: \$1,830

NOTE: COVERAGE IS NOT BOUND FOR THE POLICY PERIOD INDICATED ABOVE UNTIL RECEIPT OF PAYMENT BY BWC AND IS SUBJECT TO ALL THE TERMS, CONDITIONS, RESTRICTIONS AND EXCLUSIONS OF THE POLICY THAT WILL BE ISSUED.

If you have any questions, please call the OSC Unit at (614) 728-0535

To ensure proper credit to your account, detach and return this portion of the invoice with your payment.

OTHER STATES' COVERAGE REMITTANCE

BWC only accepts check or money order payments payable to:

Ohio Bureau of Workers' Compensation
P O Box 15487
Columbus, Ohio 43215
Attn: Direct Billing

Employer Name: Bazetta Township
Invoice #: 5269815-01
Customer #: OSC 0005269815

Amount Paid: _____

Commercial Intellisys
Zurich American Insurance Company
1400 American Lane
Tower 1, 12th Flr.
Schaumburg, IL 60196
Rating Worksheets

Named Insured:	BAZETTA TOWNSHIP	Date:	02/04/16
Special Notes:	2/4/2016		
Quote Number:	2014805-01	Agy/Prod Number:	20953000
Policy Number:	WC	Agy/Prod Name:	UNITED STATES INSURANCE S
Customer ID:		Operator:	USZDAR7
System Assign:	44381720000000		
Release :	15.26		
Business Type:			
Insurance Co.:	ZURICH AMERICAN INSURANCE COMPANY		
Line Of Business:	WORKERS COMP (VOLUNTARY)	Expiration Date:	03/20/17
Effective Date:	03/20/16	Audit Frequency:	ANNUAL
Anniversary Date:			
Policy Term:	365 DAYS		
Predominant State:	PA		
Transaction Type:	NEW BUSINESS QUOTE		

POLICY PREMIUM TOTALS

<u>Coverages</u>	<u>Term Premium</u>
Class Premium	.00
Policy Min Diff Premium	1,615.00
Standard Premium	1,615.00
Expense Constant	185.00
Terrorism	.00
Catastrophe	.00
Estimated Premium	1,800.00
Taxes and Assessments	30.00
Estimated Total	1,830.00

TERM STATE TOTALS

<u>State</u>	<u>Exposure</u>	<u>Estimated Premium</u>	<u>Taxes and Assessments</u>	<u>State Total</u>
PA	0	1,800.00	30.00	1,830.00
Estimated Totals	0	1,800.00	30.00	1,830.00

Named Insured: BAZETTA TOWNSHIP
 Customer ID:
 Policy Number: WC
 Quote Number: 2014805-01
 Transaction Type: NEW BUS. QUOTE Effective: 03/20/16

PREMIUM RECAP BY RATING GROUP

State: PA Rating Group: 0001-01

<u>Class Code</u>	<u>Term</u> <u>Exposure</u>	<u>Rate</u>	<u>Premium</u>
807	IF ANY	9.50	.00
TOTAL CLASS PREMIUM			.00
TOTAL SUBJECT PREMIUM			.00
TOTAL MODIFIED PREMIUM			.00
POLICY MINIMUM DIFFERENCE			1,615.00
STANDARD TOTAL			1,615.00
EXPENSE CONSTANT			185.00
TERRORISM (.04) (SP: .00)			.00
TERRORISM PREMIUM IS PER \$100 OF PAYROLL			
CATASTROPHE (O/T ACTS OF TERR) (.02) (SP: .00)			.00
CATASTROPHE PREMIUM IS PER \$100 OF PAYROLL			
TOTAL ESTIMATED PREMIUM			1,800.00
EMPLOYER ASSESSMENT (NON-COAL) (.0164) (SP: 1,800.00)			30.00
EMPLOYER ASSESSMENT (COAL) (.0165) (SP: .00)			.00
FINAL TOTAL			1,830.00

Policy Information

Named Insured: BAZETTA TOWNSHIP
Customer ID:
Policy Number: WC
Quote Number: 2014805-01
Transaction Type: NEW BUS. QUOTE Effective: 03/20/16

WORKERS COMP POLICY INFORMATION RECAP

Predominant State: PA
Employers Liability: Each Accident: 100,000
Policy Limit: 500,000
Each Employee: 100,000
Admiralty Limit: Per Accident: N/A
Program Type: N/A
FELA Limit: Per Accident: N/A
Program Type: N/A
Retro Plan: NO

Interstate Exper Mod ID:
Effective Date:
Exper Mod:

Minimum Premium
Policy: 1800
Empl Liab:
Admiralty:
FELA:

Combined Policy Premium:
NJ Premium:

Executive Officers: YES
Employee Leasing: NO
Deposit Factor:
Installment Plan:

WORKERS COMP STATE INFORMATION RECAP

State: PA
Rate Mode: G
Retro Plan: NO
Rate Revision Date: 04/01/15
Dev Revision Date: 04/01/15
Premium Discount
First: NIL (10000)
Next: .091 (190000)
Next: .113 (1550000)
Balance: .123 (BALANCE)
Commission (Norm): 0
Prem Subj to Comm: 1,800

Named Insured: SAZETTA TOWNSHIP
Customer ID:
Policy Number: WC
Quote Number: 2014805-01
Transaction Type: NEW BUS. QUOTE Effective: 03/20/16

CLASS CODE INFORMATION

State: 37 (PA) Rating Group: 0001-01
Class Code: 807 AMBULANCE SERVICE-SALARIED EMPLOYEES
Hazard Group: 5(E) Analogy Desc: NONE
Premium Type: 01 RATABLE
USL&H Applies: NO
DC Ben Applies: NO
TWM&C Applies: NO Disease Load: Exclude Med:
Base Rate Ovr: Min Prem Ovr: Loss Cnst Ovr: 0
Exposure: IF ANY (A) Rate Class:

CLASS CODE DEVIATION FACTORS

Co. Rate Dev	Co. Min Dev	Class Prem	Term Fact	Class Min	Audit Fact
1.000	1.000		1.000	1800	N/A

CLASS CODE RATING FORMULAS - IF ANY EXPOSURE

CLASS PREMIUM	BASE RATE = FINAL RATE * EXPOSURE / RATING BASIS =	FINAL PREMIUM
	9.50 9.50 .00 100	0.00
	ADDL FACTORS: PURE BASE RATE: 5.12 BASE LCM 1.85500	

Draft 2016 Permit Fees

Code Section	Permit Description	Cost
O-01	Aerosol Products	\$35.00
O-02	Amusement Buildings	\$35.00
O-03	Aviation Facilities	\$35.00
O-04	Carnivals and Fairs	\$35.00
O-05	Battery Systems	\$35.00
O-06	Cellulose Nitrate Film	\$35.00
O-07	Combustible Dust-Producing Operations	\$35.00
O-08	Combustible Fibers	\$35.00
O-09	Compressed Gases	\$35.00
	Covered Mall buildings	
O-10-A	<i>(i) retail fixtures and displays, concession equipment, displays of highly combustible good and similar items</i>	\$35.00
O-10-B	<i>(ii) display of liquid or gas fired equipment</i>	\$35.00
O-10-C	<i>(iii) use of open-flame or flame producing equipment</i>	\$35.00
O-11	Cryogenic Fluids	\$35.00
O-12	Cutting and Welding	\$35.00
O-13	Dry Cleaning Products	\$35.00
O-14	Exhibits and Trade Shows	\$35.00
O-15	Explosives	\$100.00
O-16	Fire Hydrants and Valves USE	\$35.00
	Flammable and Combustible Liquids	
O-17-A	<i>(i) use or operation of a pipeline for transport within a facility of flammable or combustsible liquids</i>	\$50.00
O-17-B	<i>(ii) to store, use or handle Class 1 liquids in excess of 5 gallons in a building or 10 gallons outside</i>	\$50.00
O-17-C	<i>(iii) to store, use or handle Class II or Class II/A liquids in excess of 25 gallons in a building or 60 gallons outside</i>	\$50.00
O-17-D	<i>(iv) to remove Class I or Class II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved stationary on-site pumps normally used for dispensing purposes.</i>	\$50.00
O-17-E	<i>(v) to operate tank vehicles, equipment, tanks, plants, terminals, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produces, processed,</i>	\$50.00
O-17-F	<i>(vi) to place temporarily out of service (for more than 90 days) an underground, protected above ground or above ground flammable or</i>	\$50.00
O-17-G	<i>(vii) to change the type of contents stored in a flammable or combustible liquid tank to a material which poses a greater hazard than that for which the tank was designed and constructed</i>	
O-17-H	<i>(viii) to manufacture, process, blend or refine flammable or combustible liquids</i>	\$50.00
O-17-I	<i>(ix) to engage in the dispensing of liquid fuels into the fuel tanks or motor vehicles at commercial, industrial, government or manufacturing</i>	\$50.00
O-17-J	<i>(x) to utilize a site for the dispensing of liquid fuels from tank vehicles in the</i>	\$50.00

Draft 2016 Permit Fees

fuel tanks of motor vehicles at commercial, industrial, governmental or manufacturing establishments

O-18	Floor Finishing	\$35.00
O-19	Fruit and Crop Ripening	\$35.00
O-20	Fumigation and Thermal Insecticidal Fogging	\$35.00
O-21	Hazardous Materials	\$100.00
O-22	HPM Facilities	\$35.00
O-23	High-piled Storage	\$35.00
O-24	Hot Works Operations	\$35.00
O-25	Industrial Ovens	\$35.00
O-26	Lumber yards and Woodworking Plants	\$35.00
O-27	Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings	\$35.00
O-28	LP Gas	\$35.00
O-29	Magnesium	\$35.00
O-30	Miscellaneous Combustible Storage	\$35.00
O-31	Occupancy Permit	\$35.00
O-32	Open Flames and Torches	\$35.00
O-33	Open Flames and Candles	\$35.00
O-34	Organics Coatings	\$35.00
O-35	Places of Assembly 49-299 persons Over 299 persons	\$50.00/\$100.00
O-36	Private Fire Hydrants	\$35.00
O-37	Pyrotechnic Special Effects Material USE/DISPLAY	\$300.00
O-38	Pyroxylin Plastics	\$100.00
O-39	Refrigeration Equipment	\$35.00
O-40	Repair Garages and Motor Fuel-dispensing Facilities	\$35.00
O-41	Rooftop Heliports	\$35.00
O-42	Spraying or Dipping	\$35.00
O-43	Storage of Scrap Tires and Tire Byproducts	\$35.00
O-44	Temporary Membrane Structures, Tents and Canopies	\$35.00
O-45	Tire-rebuilding Plants	\$35.00
O-46	Waste Handling	\$35.00
O-47	Wood Products	\$35.00

Constuction - Installation Permits

	Automic Fire-extinguishing Systems	Formula
C-01-A	Automic Fire-extinguishing Systems WET SPRINKLER	Formula
C-01-B	Automic Fire-extinguishing Systems DRY SPRINKLER	Formula
C-01-C	Automic Fire-extinguishing Systems HOOD SUPPRESSION	Formula
C-01-D	Automic Fire-extinguishing Systems FM-200 SYSTEM	Formula
C-01-E	Automic Fire-extinguishing Systems OTHER	Formula
C-02	Compressed Gasses	\$35.00
C-03	Fire Alarm and Detection Systems and Related Equipment	Formula
C-04	Fire Pumps and Related Equipment	Formula
C-05-A	Flammable and Combustible Liquids BUSTR Regulated Operations	\$100.00
C-05-B	<i>(ii) to repair or modify a pipeline for transport of flammable or combustible liqu</i>	\$150.00
C-05-C	<i>(iii) to install, alter, remove, abandon or otherwise dispose of a flammable or</i>	\$150.00

Draft 2016 Permit Fees

*cumbustible liquid tank and any line or dispensing devise connected thereto
to install, alter, remove, abandon or otherwise dispose of a flammable or
combustible Above Ground liquid tank and any line or dispensing devise
connected thereto*

C-06	Hazardous Materials	\$150.00
C-07	Industrial Ovens	\$35.00
C-08-A	LP Gas Tank < 100 Gallon Capacity	\$75.00
C-08-B	LP Gas Tank > 100 Gallon Capacity	\$100.00
C-09	Private Fire Hydrants	\$35.00
C-10	Spraying or Dipping	\$35.00
C-11	Temporary Membrane Structures, Tents and Canopies	\$35.00

MISCELLANEOUS:

After Hours Testing/Inspection/Fire Watch (minimum 4 hours @ \$55. per hr.) \$220.00
(After four hours billed @ 1/4 hour increments)

FORMULA for the Calculation of the fee(s) for the System Installation Permits

Automatic Sprinkler System

Modification of Existing System	\$75.00
System has 200 heads or less	\$125.00
System has 201 - 500 heads.	\$175.00
System has over 500 heads - Number of heads over 500 _____ X \$.30 + \$175. formula	

Fire Alarm Systems

System has 10 devices or Less	\$100.00
System has more than 10 devices -- Number devices over 10: _____ X \$1.00 fomula +\$125.00	

Automatic Extinguishing Systems Permit

01-50 Pounds	\$100.00 per System
51-200 Pounds	\$125.00 per System
201-500 Pounds	\$150.00 per System
501 Pounds and Over \$150.00 per system + \$.10 per additional pound	formula

Penalty Fee for Installation without Permit.

Double Permit Fee

Enviromental Request

\$35.00



PO Box 1097, Youngsville, NC 27596-1097
 Fax: 888-556-1048 Phone: 800-334-6656

QUOTE
 REPRINT

Customer Copy

Number	064108
Date	03/06/2016
Page	1

Ship To: 1	Bazetta TWP Fire Department 773 Everett Hull Road Cortland, OH 44410	Bill To: B20124	Bazetta TWP Fire Department 773 Everett Hull Road Cortland, OH 44410
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Reference #	Expires	Slsp	Terms	Wh	Freight	Ship Via
NONE	04/01/16	31	Net 30 Days	01	PRE/ADD	U.P.S. DEST

Quoted By:	N02	Quoted To:	Brad Hall
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Item	Description	Ordered	UM	Price	UM	Extension
Do Not Mail Invoices						
AUKVLKIT3	King Vision Dc Kit - 1 Display 3 Channel & 1 Standard Blades	1	EA	1250.00	EA	1250.00
AUKVL03C	King Vision Channeled Blade	3	EA	30.00	EA	90.00
CASUS2635ML	Bp Cuff, Adult, For Lp15	1	EA	10.50	EA	10.50
CASUS1320ML	Bp Cuff, Child, For Lp15	2	EA	7.75	EA	15.50
CASUS0814ML	Bp Cuff, Infant, For Lp15	2	EA	7.00	EA	14.00
MD300C2	Pulse Ox Unit Fingertip S.E.E.	1	EA	65.00	EA	65.00
ADC760BKLF	Bp Cuff Ad Diagnostix Black Latex Free	2	EA	20.31	EA	40.62
3M2201	Stethoscope Littmann Classic II Se Black 28"	2	EA	76.55	EA	153.10
NA30-0023	Tourniquet Combat Application (Cat) Orange	2	EA	27.00	EA	54.00

Merchandise	Misc	Tax	Freight	Total
1692.72	.00	.00	.00	1692.72

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {02/01/2016} And {02/29/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	1.51%	\$0	0.00%
321 EMS call, excluding vehicle accident with	50	75.75%	\$0	0.00%
322 Motor vehicle accident with injuries	3	4.54%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	3.03%	\$0	0.00%
	<u>56</u>	<u>84.84%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	1.51%	\$0	0.00%
422 Chemical spill or leak	1	1.51%	\$0	0.00%
444 Power line down	2	3.03%	\$0	0.00%
	<u>4</u>	<u>6.06%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
522 Water or steam leak	1	1.51%	\$0	0.00%
553 Public service	1	1.51%	\$0	0.00%
554 Assist invalid	2	3.03%	\$0	0.00%
	<u>4</u>	<u>6.06%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	2	3.03%	\$0	0.00%
	<u>2</u>	<u>3.03%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	66		Total Est Loss:	\$0



February 2016 Bazetta Police Department Activity

Published Date: March 4, 2016

Activity	Total
Calls for Service	442
Incident Reports Filed	97
Traffic Crash Investigations	12
Number of Persons Arrested	49
Traffic Offenses	92
Traffic Citations Issued	77
Vehicle Miles Traveled	10,656.10
Office Contacts	169

Numbers are subject to change due to report status and other circumstances