

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 11, 2016 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Trustee Frank Parke
Vice Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

119-16 To accept the minutes from the March 28 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

120-16 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

121-16 To adopt the attached *IT Services Cooperative Agreement* with Milton Township.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

122-16 To adopt the attached *Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (1.5 mill General Fund Additional Levy)*.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

- Trustee Parke stated that the Trustees need to send a letter to the Park Board members letting them know that the Trustees are considering dissolving the Board before it is actually done

123-16 To dissolve the Bazetta Township Parks & Recreation Board, effective immediately, and resolve that Bazetta Township Park shall be run by the Bazetta Township Board of Trustees until further notice or action, due to lack of a sufficient number of interested residents to fill seats on the Bazetta Township Parks & Recreation Board.

Motion: None
Second: None
Vote: None

Correspondence (Copies available upon request):

- None

Administration:

- Nothing to report

Fire Department:

- See Attached Report

Police Department:

- See Attached Report
- Chief Hovis said the following
 - Would like to recognize Patrolman Donald Utterback at the end of the meeting
 - Drug Take Back Day will be April 30 from 10am - 2pm at the Police Department

Road Department:

- Road Superintendent Parke reported on his meeting with the Trumbull County Engineer

124-16 To approve an expenditure not to exceed fifty percent (50%) of \$1,375.00 for the township portion of tree removal in the right of way at 2841 Cadwaller Sonk Road by Bazetta Tree, to be paid from the Gas Tax Fund.

Motion: Trustee Parke

Second: Trustee Webb

Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Nothing to report

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb reported the following
 - Quarterly Meeting was held on April 6 with no action taken
 - Next Quarterly Meeting will be in July

Parks & Recreation Board:

- Nothing to report

Safety Committee:

- Chief Lewis said a report was submitted to the Trustees

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None
- Life Saving Award presented to Patrolman Donald Utterback
 - 1st Bazetta Township Officer to save a life using Narcan


Public Comment:

- Jack Hineman of Northview Drive
 - Expressed concern about the township's IT guy being a full time employee contracted out to other townships
 - Asked much of his time is spent working for Bazetta and how much is spent elsewhere
 - Fiscal Officer Drew said that his wages for the past two years have been paid roughly 1/3 from the General Fund and 2/3 from elsewhere

- Asked where the money to pay him comes from
 - Fiscal Officer Drew replied as follows
 - He is paid by whatever department he is working in, e.g. if he is working at the Fire Department, then he is paid from the Fire Fund
 - When he is working elsewhere, he is paid from the General Fund and the payments from other townships for his services go into the General Fund
 - Trustee Webb pointed out that IT Specialist Davis maintains all the computers, printers, phone systems, MDTs, electronic sign, any other electronic devices, website, and Facebook page for the township as well as being a reserve truck driver for the Road Department
- Asked if he gets overtime
 - Fiscal Officer replied as follows
 - IT Specialist Davis gets overtime whenever he works as a reserve truck driver or is called out for IT services outside of normal business hours
 - Any overtime incurred while working at another township is paid by that township as part of our IT Services Agreement
- Stanley Shrodek of Lakeshore Drive
 - Would like to see the Fiscal Officer give informational meetings about where township money comes from and where it goes
 - Would like the Trustees to pass a motion about that
 - Fiscal Officer Drew said she would gladly teach a series of classes about township finance if people were interested in attending
 - Trustee Webb said he will take this under advisement and discuss it with Fiscal Officer Drew and the other Trustees
- Joseph Bielecki of Northview Drive
 - Zoning Inspector Mills hasn't gotten back to him about issues discussed at last month's meeting
 - Trustee Parke apologized and said he was due at any moment
 - Trustee Webb said Zoning Inspector Mills was going to talk to the property owner
 - Still has concerns about the water flowing behind his property down to Route 46
 - Trustee Webb said the Ohio Revised Code states that a petition can be presented to the Trumbull County Commissioners
 - Trustee Parke said this is something that could be done, but that it need to go to the Trumbull County Engineer before it goes to the Commissioners
 - Asked about the life of an easement
 - Trustee Parke said an opinion from legal counsel would be required, but that he thought an easement was forever
 - Road Superintendent Parke presented some documentation on drainage issues that was written by township legal counsel for the Ohio Township Association magazine


125-16 To adjourn the meeting at 6:29pm.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 04-25-16



 Approved by: Vice Chairman Trustee Ted Webb

Dated: 4-25-16

PENDING WARRANT REPORT
Bazetta Township [2016]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	461.82	VW 1	Huntington National Bank	Loan
2	157.57	VW 2	The Huntington National Bank	Mo Service Charge
27147	67.93	VW27147	Ainsley Oil Company	Fuel
27148	800.00	VW27148	Attorney Mark S. Finamore	Legal Services
27149	1000.00	VW27149	Bud's Towing & Recovery, LLC	March Tows
27150	25.00	VW27150	Rita Benoit	4-06-16 Qtrly Mtg.
27151	380.00	VW27151	Bazetta Fire/EMS Training Center	Training
27152	567.00	VW27152	BE Solutions	Mo Admin Fees
27153	38.42	VW27153	CDW Government	Supplies
27154	8.29	VW27154	Cortland Auto Parts	Supplies/Parts
27155	464.08	VW27155	Cerni Motors Sales, Inc.	Parts
27156	7.77	VW27156	Cortland Mower Sales, Inc.	Parts
27157	117.70	VW27157	City of Warren, Utility Services	Service
27158	134.13	VW27158	Dominion East Ohio	Service
27159	691.16	VW27159	Eastgate Regional Council of Governments	TH 1498 Millennium Blvd R
27160	161.88	VW27160	Fusion Network Billing System	Service
27161	985.19	VW27161	Bryan M. Galida	OPERS Refund
27162	25.00	VW27162	Jack Hineman	04-06-16 Qrtly Mtg
27163	59.44	VW27163	Home Depot Credit Services	Supplies
27164	1108.80	VW27164	Marjorie Henson	EMS Refund
27165	173.22	VW27165	Hanley Print & Promotions	Supplies
27166	245.08	VW27166	Lowe's Business ACCT/SYNCB	Supplies
27167	25.00	VW27167	Walter Maycher	04-06-16 Qtrly Meeting
27168	594.30	VW27168	Mark Thomas Ford	Supplies/Parts
27169	187.62	VW27169	Michael Mannella	March Healthcare Reimburs
27170	1824.00	VW27170	MPH Industries, Inc.	Radar Package
27171	1054.74	VW27171	Mark Thomas Ford	Supplies/Parts
27172	500.00	VW27172	Northstar Towing, Inc.	March Tows
27173	1260.00	VW27173	Ohio Billing, Inc.	EMS Trip Submission
27174	681.55	VW27174	Ohio Edison	Service
27175	280.00	VW27175	Psycare, Inc.	Service
27176	165.57	VW27176	Regional Collection Services, Inc.	Service
27177	33.25	VW27177	Respiratory Care Partners, Inc.	EMS Supplies
27178	400.00	VW27178	Schultz Towing Inc.	Tows
27179	425.00	VW27179	Patrick M. Swiger	Uniform Allowance
27180	87.05	VW27180	Sunburst Environmental Service, Inc.	Service
27181	411.27	VW27181	Time Warner Cable-Northeast	Service
27182	1900.00	VW27182	Trumbull County Treasurer	Fire Station Sanitary Tap-
27183	222.79	VW27183	Trumbull County Water & Sewer Acct. Dept	Service
27184	19.90	VW27184	Tactor Supply Credit Plan	Supplies
27185	60.00	VW27185	UH EMS Institute	Service
27186	396.33	VW27186	Verizon Wireless	Service
27187	25.00	VW27187	Howard Wetzel	04-06-16 Quarterly Meeting
27188	2796.27	VW27188	Wex Bank	Gas/Diesel
27189	20.00	VW27189	Youngstown/Warren Regional Chamber	04/13/16 MVSC
27190	6271.42	VW27190	BE Solutions	Claims Runs
27191	213.23	VW27191	Handyman Supply Inc.	Supplies
27192	572.50	VW27192	Koorsen Fire & Security	Service
27193	74.32	VW27193	Dominion East Ohio	Service
27194	140.00	VW27194	On Demand Drug Testing & Work Solutions	Service
27195	270.40	VW27195	Orwell Natural Gas	Service
27196	42.50	VW27196	PTNE, Inc.	Service
27197	3208.88	VW27197	Trumbull County 9-1-1	9-1-1 Service
27198	316.59	VW27198	Walmart Business/SYNCB	Supplies
27199	82259.75	VW27199	X-Press Underground	Sanitary & Water Main Exte
27200	25896.10	VW27200	Mark Thomas Ford	2016 Ford Explorer
=====				
	140314.81		Total Amount of Pending Warrants	

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 1st day of April 2016, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Milton Township, (hereinafter "Cooperative Agency User") whose address is 15992 Milton Ave. Lake Milton, Ohio,

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 1st day of April 2016 and continuing thereafter for a period of one year terminating at the close of business the 31 day of March 2017. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 50.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 75.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

ALLLEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor. IT Service Provider, Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: (if applicable)

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

Resolution #122-16 (Additional General Fund Tax Levy 1.5 mills)

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 11th day of April, 2016, at the office of said Board, with the following members present:

Trustee Parke
Trustee Webb

Trustee Parke moved the adoption of the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy an additional tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191, for the current expenses of said township, at a rate not exceeding \$0.15 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2016, collection year beginning 2017.

BE IT FURTHER RESOLVED that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

BE IT FURTHER RESOLVED upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the general election to be held on the 8th of November, 2016; and

BE IT FURTHER RESOLVED that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (A), and ORC §5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

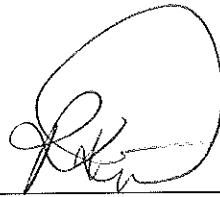
Trustee Webb seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - Absent

Trustee Parke - Yes

Trustee Webb - Yes

Adopted the 11th day of April, 2016.



Fiscal Officer Rita K. Drew

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {03/01/2016} And {03/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
138 Off-road vehicle or heavy equipment fire	1	1.05%	\$2,000	100.00%
	<u>1</u>	<u>1.05%</u>	<u>\$2,000</u>	<u>100.00%</u>
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	67	70.52%	\$0	0.00%
322 Motor vehicle accident with injuries	3	3.15%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	2.10%	\$0	0.00%
	<u>72</u>	<u>75.78%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
553 Public service	3	3.15%	\$0	0.00%
554 Assist invalid	3	3.15%	\$0	0.00%
561 Unauthorized burning	1	1.05%	\$0	0.00%
	<u>7</u>	<u>7.36%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	2	2.10%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	5	5.26%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.05%	\$0	0.00%
	<u>8</u>	<u>8.42%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
731 Sprinkler activation due to malfunction	1	1.05%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	1.05%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.05%	\$0	0.00%
741 Sprinkler activation, no fire -	2	2.10%	\$0	0.00%
745 Alarm system activation, no fire -	2	2.10%	\$0	0.00%
	<u>7</u>	<u>7.36%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 95

Total Est Loss:

\$2,000

BAZETTA

Aid Responses by Department

Alarm Date Between {03/01/2016} And {03/31/2016}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
16-0000177	03/01/2016	2 Automatic aid received	#Personnel	3	1	0	0
Their Inci	234	Response Time: 00:05:42	#Appartus	1	1	0	0
16-0000241	03/23/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	160374	Response Time: 00:05:12	#Appartus	0	1	0	0
Subtotal Responses: 2			Average Response Time for Dept: 00:05:27				

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109							
16-0000260	03/30/2016	2 Automatic aid received	#Personnel	0	2	0	0
Their Inci	21-0260	Response Time: 00:03:38	#Appartus	0	1	0	0
16-0000266	03/31/2016	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci	531	Response Time: 00:06:03	#Appartus	1	0	0	0
Subtotal Responses: 2			Average Response Time for Dept: 00:04:51				

STA. 32 HOWLAND FDID 78121							
16-0000222	03/16/2016	3 Mutual aid given	#Personnel	3	0	0	1
Their Inci	737	Response Time: 00:18:39	#Appartus	1	0	0	1
16-0000229	03/19/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	763	Response Time: 00:03:11	#Appartus	0	1	0	0
Subtotal Responses: 2			Average Response Time for Dept: 00:10:55				

Response time calculated from time notified to arrival.

BAZETTA

Staff Activity by Activity Code

Date Between {03/01/2016} And {03/31/2016} and
Activity Code = "S13 "

Date	Time	Incident	Type	Staff ID/Name	Hours	Hrs Pd	Points
S13 OPENED STATION 13							
03/02/2016	09:00:00		O	HANS01 Hanson, Aaron S	10.50	0.00	0.00
03/02/2016	09:00:00		O	QUIG01 Quiggle, Brandon	10.50	0.00	0.00
03/04/2016	08:30:00		MO	PELL01 Pelley, Phillip James	11.00	0.00	0.00
03/04/2016	08:30:00		MO	WASS01 Wasser, Robert	11.00	0.00	0.00
03/07/2016	08:00:00		O	GINN01 Ginn, Eric R.	8.00	0.00	0.00
03/07/2016	08:00:00		O	GUB01 Gubyanar, Scott	8.00	0.00	0.00
03/08/2016	11:00:00		O	GUB01 Gubyanar, Scott	9.00	0.00	0.00
03/08/2016	11:00:00		O	TOPO01 Toporcer, Tom	9.00	0.00	0.00
03/10/2016	08:30:00		FMOR	SHAF01 Shafer, Todd	11.00	0.00	0.00
03/10/2016	08:30:00		FMOR	WASS01 Wasser, Robert	11.00	0.00	0.00
03/11/2016	09:00:00		O	HANS01 Hanson, Aaron S	11.00	0.00	0.00
03/11/2016	09:00:00		O	PELL01 Pelley, Phillip James	11.00	0.00	0.00
03/13/2016	08:30:00		M	GUB01 Gubyanar, Scott	11.00	0.00	0.00
03/13/2016	08:30:00		M	PELL01 Pelley, Phillip James	11.00	0.00	0.00
03/14/2016	09:00:00		O	CLEL01 Cleland, Joshua	7.50	0.00	0.00
03/14/2016	09:00:00		O	HALL01 Hall, Bradley A	7.50	0.00	0.00
03/16/2016	11:00:00		MO	SHAF01 Shafer, Todd	4.00	0.00	0.00
03/16/2016	11:00:00		MO	WASS01 Wasser, Robert	4.00	0.00	0.00
03/19/2016	14:00:00		O	GINN01 Ginn, Eric R.	5.50	0.00	0.00
03/19/2016	14:00:00		O	GUB01 Gubyanar, Scott	5.50	0.00	0.00
03/20/2016	09:00:00		O	HALL01 Hall, Bradley A	11.00	0.00	0.00
03/20/2016	09:00:00		O	QUIG01 Quiggle, Brandon	11.00	0.00	0.00
03/21/2016	09:00:00		O	GINN01 Ginn, Eric R.	7.00	0.00	0.00
03/21/2016	09:00:00		O	WILD01 Wildman, Nicolas A	7.00	0.00	0.00
03/23/2016	13:00:00		O	HALL01 Hall, Bradley A	3.50	0.00	0.00
03/23/2016	13:00:00		O	HANS01 Hanson, Aaron S	3.50	0.00	0.00
03/23/2016	13:00:00		O	QUIG01 Quiggle, Brandon	3.50	0.00	0.00
03/23/2016	13:00:00		O	TOPO01 Toporcer, Tom	3.50	0.00	0.00
03/28/2016	09:00:00		O	GUB01 Gubyanar, Scott	7.00	0.00	0.00
03/28/2016	09:00:00		O	TOPO01 Toporcer, Tom	7.00	0.00	0.00
03/29/2016	09:00:00		O	CLEL01 Cleland, Joshua	8.00	0.00	0.00
03/29/2016	09:00:00		O	HALL01 Hall, Bradley A	8.00	0.00	0.00
03/30/2016	09:00:00		O	WALT02 Walters, Gary	11.00	0.00	0.00
03/30/2016	09:00:00		O	WILD01 Wildman, Nicolas A	11.00	0.00	0.00
03/30/2016	09:00:00		O	WILD01 Wildman, Nicolas A	10.00	0.00	0.00
03/30/2016	09:00:00		O	WRIG01 Wright, Michael	10.00	0.00	0.00
03/30/2016	09:00:00		O	WILD01 Wildman, Nicolas A	10.00	0.00	0.00
03/30/2016	09:00:00		O	WRIG01 Wright, Michael	10.00	0.00	0.00
03/31/2016	09:00:00		O	GINN01 Ginn, Eric R.	11.00	0.00	0.00
03/31/2016	09:00:00		O	GUB01 Gubyanar, Scott	11.00	0.00	0.00

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

BAZETTA

Staff Activity by Activity Code

Date Between {03/01/2016} And {03/31/2016} and
Activity Code = "S13"

Date	Time	Incident	Type	Staff ID/Name	Hours	Hrs Pd	Points
S13		OPENED STATION 13					

Totals for Activity Code:					341.00	0.00	0.00
Avg for Activity Code:					8.53	0.00	0.00

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other



March 2016 Bazetta Police Department Activity

Published Date: April 4 , 2016

Activity	Total
Calls for Service	510
Incident Reports Filed	116
Traffic Crash Investigations	14
Number of Persons Arrested	65
Traffic Offenses	96
Traffic Citations Issued	85
Vehicle Miles Traveled	10,653.80
Office Contacts	214

*Numbers are subject to change due to report status and other circumstances

agenda item



Fri 4/1/2016 7:20 AM

From: "Kris Parke"

To: "Rita K. Drew", "Theodore Webb"

Hello,

I have a dead tree located at 2841 Cadwallader Sonk Road. It is half on the road right of way, as per Trumbull County, and I am going to split the cost of removal with the property owner Kent Fusselman. It is a huge tree and will be in at least the neighborhood of 2000.00 to remove the tree and flush cut. I am also getting a separate price on removing the stump. Our half will be from 03-C-03.

Have a good day,

Kris Parke
Road Superintendent
Bazetta Township
330-637-8311 (phone)
330-637-4518 (fax)
kparke@bazettatwp.org
www.bazettatwp.org (<http://www.bazettatwp.org/>)

agenda item



Tue 4/5/2016 9:56 AM

From: "Kris Parke"

To: "Rita K. Drew"

Hi Rita,

We will be splitting this quote with the property owner because this tree is half on the right a way and half off. Bazetta Tree has the lowest quote for \$1375.00 to be split with property owner at 2841 Cadwallader Sonk Road, Kent Fusselman. He will pay the tree company directly.

Thank you,

Kris Parke
Road Superintendent
Bazetta Township
330-637-8311 (phone)
330-637-4518 (fax)
kparke@bazettatwp.org
www.bazettatwp.org (<http://www.bazettatwp.org/>)

PENDING

FLAGMAN, SIGNS, CONES ETC



BAZETTA TREE, INC.

P.O. Box 189
Cortland, Ohio 44410

Phone 330-638-6208 (Warren)
or
330-726-9994 (Youngstown)
Fax 330-726-3277

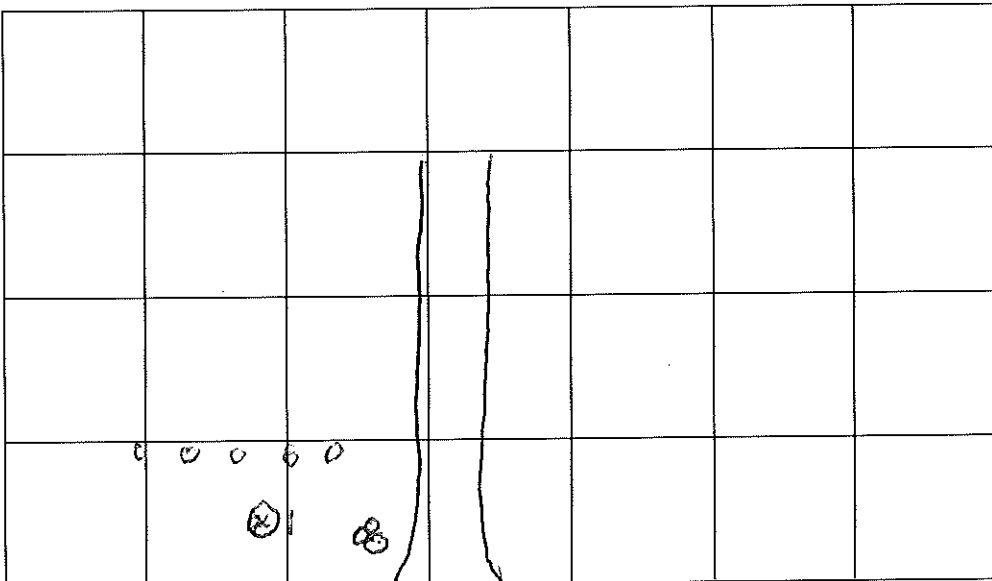


w/BUCKET
C/O CHRIS PARKE
CUSTOMER NAME: BAZETTA TWP
^{SUB P}
STREET: 2841 CADWALLODE SQ
CITY/STATE/ZIP: _____

DATE: 4-4-16
DIRECTIONS TO JOB: _____
PHONE: 319-4749

ITEM	DESCRIPTION w/RIBBON	
1	LARGE WHITE OAK (LFT OF DRIVE) REMOVE	1375.00
* HOME OWNER TO TAKE WOOD LEAVE LONG LONG 6-8 FT		
FIREWOOD LEAVE (APPROX. 18" PILES) (AT WORKSITE - DOES NOT INCLUDE MOVING WOOD)		HAUL
BRANCHES: CHIP	STUMP: LOW CUT	GRIND #1 - 170
WORK AREA: RAKE	STUMP GRINDINGS: LEAVE	HAUL

SUBTOTAL	1375.00
6.75% / 17.25% TAX	
EXEMPT TOTAL	



- 1) BAZETTA TREE, INC. IS NOT RESPONSIBLE FOR LAWN DAMAGE DUE TO DROPPING LOGS.
- 2) PAYMENT REQUIRED UPON COMPLETION. WE ACCEPT VISA, MASTERCARD AND DISCOVER.
- 3) BOOKING APPROXIMATELY 2-3 WEEKS AHEAD. THE WEATHER MAY ALTER THE SCHEDULED START AS WELL AS THE PROJECTED FINISH DATE.
- 4) QUOTE IS VALID FOR 30 DAYS.

THE ABOVE ESTIMATE IS HEREBY APPROVED AND BAZETTA TREE, INC. IS AUTHORIZED TO COMMENCE WORK AT THEIR CONVENIENCE.

Signed _____ Date _____

Ohio

**Bureau of Workers'
Compensation**

30 W. Spring St.
Columbus, OH 43215

Certificate of Ohio Workers' Compensation

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer

823097

BAZETTA TREE INC
PO BOX 189
CORTLAND, OH 44410-0189

www.bwc.ohio.gov
Issued by:



Period specified below

07/01/2015 through
08/30/2016

Stephen Buchner
Administrator/CEO

You can reproduce this certificate as needed.

Certificate of Coverage

Ohio

**Bureau of Workers'
Compensation**

30 W. Spring St.
Columbus, OH 43215

Certificate of Ohio Workers' Compensation

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-644-6292.

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Policy number and employer

823097

BAZETTA TREE INC
PO BOX 189
CORTLAND, OH 44410-0189

www.bwc.ohio.gov
Issued by:



Period specified below

07/01/2015 through
06/30/2016

Stephen Bucher
Administrator/CEO

You can reproduce this certificate as needed.

Certificate of Coverage

**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)
12/09/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Bowers Group 339 N High St Cortland, OH 44410 Ben Bowers	CONTACT NAME: Carol Williams	FAX (A/C, No): 330-638-5127
	PHONE (A/C, No, Ext): 330-638-6146	E-MAIL ADDRESS: carolw@bowersgrp.com
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: NSI a Division of West Bend		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED **Bazetta Tree, Inc.**
P.O. Box 189
Cortland, OH 44410-0189

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			NSH1245839	12/12/2015	12/12/2016	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 200,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 10,000
	<input checked="" type="checkbox"/> PD Ded \$500						PERSONAL & ADV INJURY	\$ 1,000,000
GENL AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ 2,000,000
<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$ n/a
A	AUTOMOBILE LIABILITY			NSH1245839	12/12/2015	12/12/2016	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$ n/a
	<input type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$ n/a
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (PER ACCIDENT)	\$ n/a
								\$ n/a
A	<input checked="" type="checkbox"/> UMBRELLA LIAB		<input checked="" type="checkbox"/> OCCUR	NSH1245840	12/12/2015	12/12/2016	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB		<input type="checkbox"/> CLAIMS-MADE				AGGREGATE	\$ 1,000,000
	DED <input checked="" type="checkbox"/>	RETENTION \$	0					\$ n/a
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			NSH1245839	12/12/2015	12/12/2016	WC STATU-TORY LIMITS	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	<input type="checkbox"/>				E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
								n/a

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**** Employer's Liability - Ohio Stop Gap Only ****

CERTIFICATE HOLDER**CANCELLATION**

Bazetta Tree, Inc.
P.O. Box 189
Cortland, OH 44410-0189

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Purchase Order

chris-330-637-8311 Rich 330 240 7897

TO *Bazzetta Twp Chris Parks*
 ADDRESS *2211 St Rt 305*
 CITY, STATE, ZIP *Concord Oh 44010*

SHIP TO *Tanglewood Tree Service*
 ADDRESS *1336 Salem Hatchings Rd*
 CITY, STATE, ZIP *Concord Oh 44010*

DATE *3-31-16* DATE REQUIRED *ASAP* TERMS *Completion* HOW SHIPPED REQ. NO. OR DEPT. FOR *16013*

QUANTITY ORDERED	QUANTITY RECEIVED	PLEASE SUPPLY LISTED ITEMS BELOW	PRICE	UNIT
1		<i>Tree work: Remove large Oak Tree located close to road at 2841 Lad-Sonk Rd. (Fassehman's) Cut Tree flush to ground, chip branches & haul chips & debris away. Leave firewood for Home Owner. Also grind out stump 6" to 12" below ground level. leave grindings in hole</i>		
2				
3				
4				
5				
6				
7				
8				
9				
10				
12		<i>Tree work -</i>	<i>2000⁰⁰</i>	
14		<i>Stumpwork</i>	<i>250⁰⁰</i>	
16		<i>*Payment split between Twp & Home Owner</i>		
17				
18				
19				
20				
21				
22				
23				
24				

IMPORTANT
 Purchase Order Number must appear on all invoices - packaging, etc.
 Please notify us immediately if you are unable to complete the order by date specified.

Please send _____ copies of your INVOICE with ORIGINAL BILL OF LADING.
 PURCHASING AGENT _____



Quality Service at a Value Price

Barrackman Tree Service, LLC
 4149 County Line Turnpike Road
 Southington, OH 44470
 330.889.2931 office
 330.351.9520 cell
www.barrackman.com

Tree Removal
 Trimming
 Crane Service
 Stump Removal
 Brush Chipping
 Free Estimates

WORK ORDER / ESTIMATE

Name Chris Parke Bszetta Tunshy Date 4-5-16
 Address 2341 Cudgaldx Smlc
 Phone No. 219 4749
 Job Site Address _____

<u>Cut down 1 Tree left of drive along Rd.</u>	<u>1600</u>
<u>Grind Stp</u>	<u>300</u>

In the removal of trees there is always some yard damage.

Not responsible for damage to walks or driveways from equipment.

Not responsible for damage to underground utilities, drains, sprinklers or dog fences.

SUBTOTAL	<u>1900</u>
TAX	<u>T/F</u>
TOTAL	<u>1900</u>

Customer takes all responsibility for approving tree work (Trimming or Removal) on property described above.

Customer takes all responsibility for approving tree work on trees located on property lines (Trimming or Removal).

- * Grind Stump yes no
- * Rake Yard yes no
- * Chip Limbs yes no
- * Haul Wood yes no
- * Leave Wood yes no
- * Cut to Firewood Length yes no
- * Haul Stump Grindings yes no

Date: _____

Customer Signature _____

Barrackman Tree Service, LLC

Estimate valid for 30 days. PAYMENT DUE IN FULL WHEN SERVICE IS COMPLETED.