

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 20, 2015 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures
- Trustee Webb stated that the Special Meeting on April 11 was supposed to be for personnel issues only, but the Trustees transacted business that they should not have
 - Prior to the meeting, they received information regarding the new fire station that they thought needed to be acted upon immediately
 - Following the meeting, they realized their mistake in passing a resolution not for the declared purpose of the Special Meeting
 - Resolutions #133-15 and #134-15 below are to rectify that error

130-15 To accept the minutes from the April 6 Regular, April 11 Special, and April 14 Emergency Meetings.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

131-15 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

132-15 To award the bid for Spring Clean-Up to Sunburst Environmental Services, the low bidder at \$693.00 per load.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

133-15 To rescind Board Resolution #120-15.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

134-15 To approve an expenditure not to exceed \$5,000.00 to Norfolk Southern for permits, construction, and insurance for the new fire station, to be paid from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Invitation from DC Wellness to attend their Healthcare Reform Luncheon
- Invitation from Treasurer of Ohio to participate in OhioCheckbook.com
- Letter from Ohio Department of Transportation regarding a Pre-Construction Conference for Project 165 (2015)

Administration:

- Trustee Parke stated that trees were planted in the park on Saturday and new mulch will be laid down
- Trustee Webb noted the following
 - Trustees and Road Superintendent Parke will attend dinner with the Trumbull County Engineer on April 29
 - A special dinner and service was held for Bazetta officials at Calvary Bible Church on Sunday and was attended by various elected officials, policemen, and firemen

Fire Department:

- Nothing to report

Police Department:

- See Attached Agenda
- Detective Sofchek announced that Safety Day will be June 13 from 11am - 2pm at the Mosquito Lake Marina

135-15 To conditionally hire Nicholas I. Gregory as a Reserve Officer, pending negative background check and pre-employment drug screen results.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

136-15 To approve an expenditure of \$4,885.00 with Collins Heating & Cooling for purchase and installation of a Luxaire Rooftop unit and assorted materials, to be paid from the Police Fund.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

137-15 To approve an expenditure not to exceed \$1,507.40 with Standard Law Enforcement Supply for two (2) Alpha Elite Level II with soft trauma plate and 5x8 Speed Plate body armor, to be paid from the Police Equipment Fund.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Road Superintendent Parke reminded the assemblage of the following
 - Clean Up Day will be Saturday, May 2 from 8am - 4pm at the Road Department
 - ID proving residency must be shown
 - Limit of 8 tires per resident

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported the following
 - Thanked the Trustees for his ongoing education

- Working on junk vehicles around the township
- Working on several other complains about which warning letters have been sent
- Working on getting certification as an official Zoning Inspector through an new certification process that is in the works in the State of Ohio
- Asked Fiscal Officer Drew to add "Code Enforcement Board of Appeals" to the next section

Zoning Commission, Zoning Board of Appeals & Code Enforcement Board of Appeals:

- Trustee Webb reported that the next meeting would be July 1 at 7pm at the Administration Building

138-15 To approve the attached §505.86 Resolution #1 (Request for Inspection of §505.86 Property).

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Parks & Recreation Board:

- Trustee Webb reported the following
 - Trees were planted over the weekend
 - There has been some discussion about park benches

Safety Committee:

- Nothing to report

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

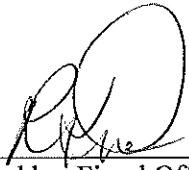
- None

Public Comment:

- Jane Lewis of Durst Clagg Road stated the following
 - Asked about the corrections made to the April 11 meeting - was this meeting only for personnel issues
 - Trustee Webb said Resolution #120-15 needed to be rescinded because that was not the declared purpose of the meeting, which was to discuss personnel issues
 - Trustee Webb further noted that they had mistakenly thought that contents of that motion were something that needed to be acted upon right away
 - Asked what the money was being spent for
 - Trustee Webb said it was for permits and fees for the water lines that would have to be extended to the new fire station
 - Asked Fiscal Officer Drew if she could provide her with an accounting of all monies spent with Baker Bednar & Associates since the fire station project began
 - Fiscal Officer Drew said she could do so the following day
 - Asked the Fiscal Officer and Trustees for a copy of the grievance filed against Chief Lewis, noting that she has been asking for this for 6 days
 - Fiscal Officer Drew noted that no copy of the grievance had ever been given to her

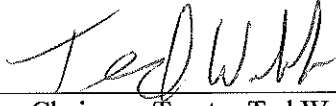
139-15 To adjourn the meeting at 7:17pm.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 04-28-15



Approved by: Chairman Trustee Ted Webb

Dated: 04-29-15

PENDING WARRANT REPORT
Bazetta Township [2015]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
24813	98.60	VW24813	Agnew Lawn & Garden	Supplies
24814	455.12	VW24814	Advance Auto Parts	Supplies
24815	1426.28	VW24815	American Tire Distributors	Tires
24816	6258.87	VW24816	BE Solutions	Claims Runs
24817	478.00	VW24817	CDW Government	Supplies
24818	218.00	VW24818	Coldspring Memorial	PAYMENT
24819	19.20	VW24819	AT&T Mobility	Service
24820	143.38	VW24820	D&T P.M. Truck Repairs LLC	Supplies
24821	419.94	VW24821	Dominion East Ohio	Service
24822	100.00	VW24822	Elizabeth Minor	Hall Rental - Deposit Ret
24823	238.00	VW24823	Fiore's Service Center	Supplies
24824	220.45	VW24824	Finley Fire Equipment	Supplies
24825	37.30	VW24825	Lou Wollam Chevrolet, Inc.	Supplies
24826	241.05	VW24826	Lowe's Business Acct/SYNCB	Supplies
24827	1197.00	VW24827	Ohio Billing, Inc.	EMS Contracts
24828	13656.02	VW24828	Ohio Insurance Services Agency	Insurance
24829	519.97	VW24829	Orwell Natural Gas	Service
24830	88.99	VW24830	Purchase Power	Postage
24831	42.50	VW24831	PTNE, Inc.	Service
24832	125.00	VW24832	Penn Care Medical Products	Supplies
24833	921.24	VW24833	Payne Auto Body, Inc.	Service
24834	1350.00	VW24834	Printer's Edge	Service
24835	420.00	VW24835	Roscoe Bros. Inc. Of Gustavus	Supplies
24836	324.80	VW24836	Standard Insurance Company RD	Insurance
24837	300.00	VW24837	Schultz Towing, Inc.	Towing
24838	90.00	VW24838	Stanwade Metal Products	Supplies
24839	165.00	VW24839	Service 1	Supplies
24840	37.59	VW24840	Sunrise Spring Water Company	Service
24841	112.26	VW24841	Trumbull County Water And Sewer	Service
24842	50.00	VW24842	Treasurer State of Ohio	Service
24843	270.00	VW24843	UPMC Horizon	Supplies
24844	10.00	VW24844	Walmart Business/SYNCB	Supplies
24845	4519.20	VW24845	Wex Bank	Gasoline/Diesel
24846	25.00	VW24846	Youngstown Radio Service, Inc.	Service
=====				
	34578.76		Total Amount of Pending Warrants	

QUOTE FOR FURNISHING EQUIPMENT FOR REMOVAL OF RUBBISH ON BAZETTA
TOWNSHIP CLEAN UP DAY FOR SATURDAY, MAY 02, 2015.

NAME OF COMPANY:

SUNBURST ENVIRONMENTAL SVC INC

PO BOX 425

CORTLAND OH 44410

PRICE PER DUMPSTER _____ () CUBIC YARDS

PRICE FOR PACKER LOAD 693.00 _____ () CUBIC YARDS


SIGNATURE OF SUPPLIER

THE ABOVE QUOTE MUST BE RETURNED BY MARCH 13, 2015.

PLEASE NOTE LIMITATIONS ON ITEMS NOT ACCEPTABLE FOR COLLECTION.

*Tires
Motor oil
liquid paint, thinners, etc.
Appliances which contain
flammable material*

Agenda for Police Department Monday April 20, 2015

Wed 4/15/2015 12:43 PM

From: Michael Hovis

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org



Rita,

The police department Agenda is as follows for Monday April 20, 2015:

1. To hire Nicholas I. Gregory as a Reserve Police Officer pending a psychological evaluation, pre-employment drug screen and physical.
2. To purchase and approve payment for a 3-ton Luxaire rooftop unit including installation, labor, materials and ductwork from Collins Heating and Cooling at a cost of \$4,885.00 (bill attached).
3. To purchase and authorize payment to Standard Law Enforcement Supply Co. for two (2) Alpha Elite Level II with soft trauma plate and 5X8 Speed Plate body armor at a cost not to exceed \$1507.40 (attached).

This is all and I thank you for your time!!! Have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

PH:330-638-5503



Contractors Invoice

TO:

Collins Heating & Cooling
4284 Bushnell-Campbell Rd.
Fowler, OH 44418

WORK PERFORMED AT:

Bayetta Police Dept

2671 Mc Cleary Jacoby Rd
Cortland, OH 44410

DATE

4-10-15

YOUR WORK ORDER NO.

OUR BID NO.

DESCRIPTION OF WORK PERFORMED

Furnished all labor, Materials, Ductwork
Equipment for Installation of New 3-Ton
Japanese Rooftop Unit for Officer's Complete
with Crane lift

Labor + Materials
Total - 4,885.00

All Material is guaranteed to be as specified, and the above work was performed in accordance with the drawings and specifications provided for the above work and was completed in a substantial workmanlike manner for the agreed sum of _____

Dollars (\$ _____).

This is a Partial Full invoice due and payable by: _____
Month Day Year

in accordance with our Agreement Proposal No. _____ Dated _____
Month Day Year

Standard Law Enforcement Supply Co

Invoice

4920 East 345 Street
Willoughby, OH 44094

Phone # 440-942-2800 Fax # 440-942-7154

Date	Invoice #	Due Date
4/13/2015	42070	5/3/2015

Bill To
Bazetta Police Dept. Chief Michael Hovis 2671 McCleary Jacoby Rd. Cortland, Ohio 44410

Ship To
Bazetta Police Dept. Chief Michael Hovis 2671 McCleary Jacoby Rd. Cortland, OH 44410

Rep	P.O. Number
SS	

Ship Date	Via
4/13/2015	Drop Ship

Terms
Net 20

Item Code	Description	Size	Qty	B/O	Shipped	Rate	Amount
AXII	Alpha Elite LVL II W/ soft trauma plate		2		2	716.00	1,432.00
Vision Carrier	Vision Carrier, W/O ThorShield				4	0.00	0.00
PLT012ECRN	5"x8" Speed Plate	5" x 8"	1		1	75.40	75.40

It's been a pleasure working with you!

Subtotal	\$1,507.40
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Sales Tax (7.0%)	\$0.00
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Balance Due	\$1,507.40
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E-mail	Mary@stdlaw.net
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Web Site	www.stdlaw.net
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§505.86 - Resolution # 1

- [REQUEST FOR INSPECTION OF §505.86 PROPERTY]

RESOLUTION No. 138-15

BE IT RESOLVED, that the Board of Trustees requests and directs the Township Fire Chief, County Building Inspector and/or the Trumbull County Health Department conduct an inspection of the following listed property in the township to determine if the property is insecure, unsafe, structurally defective and unfit for human habitation.

[List property, address, auditor parcel no.]

639 Everett Hall Rd. Coethand, Oh. 44410
Parcel # 31-073100

Trustee Hovis -	Absent
Trustee Parke -	Yes
Trustee Webb -	Yes