

# BAZETTA TOWNSHIP TRUSTEES EMERGENCY MEETING MINUTES

Date: August 12, 2018 at 6:00 pm  
Bazetta Township Administration Building  
3372 State Route 5, N.E.  
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis- Here  
Trustee Frank Parke- Here  
Chairman Trustee Ted Webb- Here

**214-18** To accept the letter of resignation from Fiscal Officer, Rita Drew, as written and presented in an email, dated August 11, 2018.

**Motion:** Trustee: Hovis

**Second** Trustee: Parke

**Vote:** Trustee Hovis YES Trustee Parke YES Trustee Webb YES

**215-18** To retain the services of Peter Johnson to provide Fiscal Officer services to the Township at a rate of \$25.00 per hour and not to exceed \$600.00

**Motion:** Trustee: Parke

**Second** Trustee: Hovis

**Vote:** Trustee Hovis YES Trustee Parke YES Trustee Webb YES

**216-18** To enter into executive session for the consideration of appointing an elected official  
ORC 121.22G1

**Motion:** Trustee: Hovis

**Second** Trustee: Parke

**Vote:** Trustee Hovis YES Trustee Parke YES Trustee Webb YES

**217-18** To return from executive session with no action taken

**Motion:** Trustee: Hovis

**Second** Trustee: Parke

**Vote:** Trustee Hovis YES Trustee Parke YES Trustee Webb YES

**218-18** To appoint Jean Eddy as Fiscal Officer of Bazetta Township subject to the receipt of a bond made payable to the Board of Bazetta Township Trustees

**Motion:** Trustee: Hovis

**Second** Trustee: Parke

**Vote:** Trustee Hovis YES Trustee Parke YES Trustee Webb YES

To open the meeting for general discussion on what actions are needed and when those actions should take place

- Two keys to building handed in by Rita Drew
- Contact Howland Alarm to remove Drew, Davis ,and Mills from alarm system
- Contact Dan regarding insurance
- Credit cards are still in question pending the safe being opened

219-18

To adjourn the meeting at 8:07pm

**Motion:** Trustee: Parke

**Second** Trustee: Hovis

**Vote:** Trustee Hovis YES Trustee Parke YES Trustee Webb YES

Jeannie Eddy  
Attested by: Jeannie Eddy  
Ted Webb  
Approved by: Chairman Trustee Ted Webb

8-14-18  
Date  
8/14/18  
Date



Ted Webb <webb.ted@gmail.com>

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## Fwd: Resignation

1 message

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**Ted Webb** <twebb@bazettatwp.org>  
Reply-To: twebb@bazettatwp.org  
To: "webb.ted@gmail.com" <webb.ted@gmail.com>

Sun, Aug 12, 2018 at 10:38 AM

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**From:** "Rita K. Drew" <rdrew@bazettatwp.org>

**Sent:** 8/11/18 3:10 PM

**To:** "Trustee" <trustee@bazettatwp.org>

**Subject:** Resignation

Please let this e-mail stand as my resignation as the Fiscal Officer of Bazetta Township, effective at 9pm on Tuesday, August 14, 2018.

I have chosen to make this resignation effective at that time. rather than immediately, so that all of the checks that I had already signed and dated 08-14-18, as well as the agreement with Cortland Bank, would be valid.

All of the items necessary to conduct your meeting on Tuesday have been placed in Robyn's office. I will not be in the attendance at that meeting, or will I be in the office on Monday or Tuesday, as I will be out of town assisting with the calling hours and funeral of a dear friend's mother. My office and all my personal effects will be out of the building momentarily. My keys will be left in an envelope on Robyn's desk.

I have placed an autoresponder on my township e-mail informing people to contact the Trustees from this point forward.

Rita K. Drew



Ted Webb <webb.ted@gmail.com>

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## **Fwd: Office has been Vacated**

1 message

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**Ted Webb** <twebb@bazettatwp.org>  
Reply-To: twebb@bazettatwp.org  
To: "webb.ted@gmail.com" <webb.ted@gmail.com>

Sun, Aug 12, 2018 at 10:36 AM

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**From:** "Rita K. Drew" <rdrew@bazettatwp.org>

**Sent:** 8/11/18 9:11 PM

**To:** twebb@bazettatwp.org

**Subject:** Office has been Vacated

Please be aware that you are contacting the Fiscal Officer for Bazetta Township. This office has been vacated. Please refer all correspondence to trustee@bazettatwp.org until a new Fiscal Officer is appointed.

If this is an urgent matter, please contact the Bazetta Township Trustees via telephone at 330-637-8816.

Thank you!