BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date:

August 14, 2017 at 7:00pm

Bazetta Township Administration Building

3372 State Route 5 Cortland, Ohio 44410

Present:

Vice Chairman Trustee Frank Parke Chairman Trustee Ted Webb Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded
- 191-17 To accept the minutes from the July 24 Regular and August 2 Special Meetings.

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

192-17 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

193-17 To authorize the Fiscal Officer to make the following transfers.

\$216.00 from 01-A-27 (General: Transfers) to 01-A-15 (General: Workmen's Compensation) \$640.00 to 09-A-14J (OMVI: Expenses) to 09-A-01J (OMVI: Salaries)

\$20,000.00 from 10-A-01A (Fire: Salaries FT) to 10-A-01D (Fire: Salaries OT)

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

194-17 To cease making retainer payments to Atty. Mark Finamore, retroactive to July 31, 2017.

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis – Yes

Trustee Parke - Yes

Trustee Webb - Yes

195-17 To accept Turner, May & Shephard, Attorneys at Law as Bazetta Township legal counsel, with Atty. Mark Finamore as primary contact, at an hourly rate of \$100.00 per hour and no monthly retainer, retroactive to August 1, 2017.

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

196-17 To retain the legal services of Krugliak, Wilkins, Griffiths & Dougherty Co. LPA to represent Bazetta Township in an initial investigation of the OPEC-HC situation, per the attached *ENGAGEMENT LETTER*, with fees not to exceed \$1,000.00.

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis – Yes

Trustee Parke - Yes

Trustee Webb - Yes

197-17 To not request a hearing on the attached liquor permit request from Chipotle Mexican Grill of Colorado LLC.

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

198-17 To dissolve the current Healthcare Committee.

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

199-17 To form a new Healthcare Committee, to be comprised of the Police Chief, Fire Chief, Road Superintendent, a representative from FOP/OLC, IAFF Local 3703, and Teamsters Local 377, with the Chairman to be a Department Head and the Vice Chairman to be a union representative.

Motion:

Trustee Parke Trustee Webb

Second: Vote:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

Correspondence (Copies available upon request):

Letter of Appreciation from Judy & Arnie Roman for Chief Lewis and other township officials

Administration:

Nothing to report

Fire Department:

- See Attached Agenda & Report
- Chief Lewis reported the following
 - o The 9-11 memorial has been completed and will be dedicated on September 11
 - o New sign has been hung on the outside of the new fire station
- 200-17 To approve an expenditure not to exceed \$3,300.00 for the purchase of EMS equipment from Southeastern Emergency Equipment, to be paid from the Fire Fund, with \$3,175.00 being reimbursed from a State of Ohio EMS Grant.

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis – Yes

Trustee Parke - Yes

Trustee Webb - Yes

201-17 To approve the attached NFPA Compliant Service Agreement with ProAir, at a cost of \$1,245.00, to be paid from the Fire Fund.

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

- Trustee Parke asked how long the requested leave of absence was for
 - o Chief Lewis said September 1 to December 31

202-17 To authorize the attached request leave of absence from Part-Time Firefigher/Medic Zach Walter.

Motion: Second: Trustee Parke Trustee Webb

Vote:

Trustee Hovis – Yes

Trustee Parke - Yes

Trustee Webb - Yes

203-17 To adopt the attached Resolution to Dispose of Township Property by Internet Auction.

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis – Yes

Trustee Parke - Yes

Trustee Webb - Yes

Police Department:

• See Attached Agenda & Report

204-17 To authorize Chief Hovis to sell the following vehicles obtained via the Police Impound Lot, at a price not to exceed \$2,500 per ORC §4513.61.

2002 Chevy Trailblazer (VIN 0973) 2000 GMC Pickup (VIN 4619) 2001 Ford Explorer (VIN 9809)

Motion:

Trustee Parke

Second:

Trustee Webb

Vote:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

205-17 To promote Steven Greene to Part-Time Patrolman, at a rate of \$12.00 per hour and a \$100 uniform allowance, retroactive to August 13, 2017.

Motion: Second: Trustee Parke

BCCOII

Trustee Webb

Vote: Trustee Hovis – Yes

Trustee Parke - Yes

Trustee Webb - Yes

• Chief Hovis said he has done a great job and been a real asset to the department

Road Department:

- Superintendent Parke reported the following
 - o The department was awarded the attached Ohio Department of Transportation Grant for \$5,700.00 to purchase signs, sign posts, nuts, and bolts
 - o Pursuing the attached T. H. 1403 Beaver Trail Resurfacing Project for Fall 2018, Issue 1
- Trustee Webb asked about the township's chances for this project
 - o Superintendent Parke said we have a fairly decent shot
- Trustee Webb hoped that the township gets this grant because we could use the free money

Planning Director, Zoning Inspector & Code Enforcement Officer:

• Nothing to report

Zoning Commission & Zoning Board of Appeals:

• Trustee Webb said the next Quarterly Meeting would be Wednesday, August 16 at 6:30pm with a Zone Change Hearing to follow at 7:00pm

Parks & Recreation Board:

- Board Member Lewis reported as follows
 - o Next meeting will be Tuesday, September 12
 - o Park Facebook page is now up and running

Asked to be placed on the Agenda:

• None

Public Comment:

- Paul Carlson of Lakeshore Drive asked if all Zoning Board members were informed of the meetings
 - o Trustee Webb said they had and that only the Commission was meeting, not the Board of Appeals
- Trent Brown of Perkins Jones Road addressed the assemblage regarding business possibility
 - o Proposing to purchase the Bell Construction Building at Route 46 and Westview Drive
 - o Proposing to install a per crematorium in the building
 - o Submitted the attached documents regarding the proposed crematorium
 - O Opened the floor to any questions residents might have
- Kent Jankovich of Westview Drive
 - o Lives next door to the property
 - o Was told the current construction was going to be a warehouse building for internet sales, but that isn't what happened
 - o Cited a state statute regarding crematoriums
 - o Asked how this would benefit the community
 - o Asked if there would be fumes
 - o Concerned that the whole area around this property is residential
 - o Zoning should be good for the whole community, not just one business
 - o Asked if the business had looked at other locations, e.g. Elm Road
 - o Believes the business should be in an industrial area away from residents
- Trent Brown replied
 - Willing to follow zoning regulations and all other laws regarding the property
 - o Low traffic business with all work done in the interior of the building
 - o Single 18" stack rising no more than 3' out of the building
 - o No odor or smoke
 - o Regulated by the EPA
 - o Proven fact that the crematorium would have lower emissions than a school bus
 - Would like to improve the cosmetics of the building
- Nick Warren of Stonegate Drive
 - Asked what experience Mr. Brown had
- Trent Brown replied
 - Many years working with funeral homes and operating crematoriums
 - Licensed crematorium operator
- Ron Nutter of Stonegate Drive
 - o Asked if Mr. Brown could supply EPA rules and regulations

- Trent Brown replied
 - o The rules and regulations could be supplied
 - o The application will be available online
 - Reiterated that he would follow all rules and laws
- Mark Best of Westview Drive
 - Works down the street from a crematorium in Warren and the smell is horrendous
 - o No guarantee that this facility will not have a smell
- Trent Brown replied
 - o The odor at that facility builds up because of the process used in human cremation, which is different from the process used in animal cremation
 - There are limited emissions
- Trustee Webb asked
 - o What size animals would be cremated
 - o Would multiple cremations could be happening at the same time
- Trent Brown replied
 - o The animals would be household pets, 50lb on average and no more than 350lb
 - o Multiple cremations is a possibility
- Dawn Hill of Westview Drive
 - o 100% against this
 - o Lives within a 200 yard radius
 - o Hopes the law will be followed
 - o Doesn't make sense to have this here
- Kent Jankovich of Westview Drive asked
 - What happens to the ashes
- Trent Brown replied
 - They would either be returned home with the individual who brought the animal in or go to a pet cemetary
- Walter Malipa of Stonegate Drive
 - o Used to own a funeral home
 - Objects to this
 - o Believes it will affect his property value
 - o Wouldn't have purchased here if he knew this was a possibility
- Katie Thurston of Westview Drive
 - o Concerned that there will be things that are colorless and odorless
 - o Concerned that this will affect the health of residents and the environment, e.g. animals and gardens nearby
 - o Just because you can't see it or smell it doesn't mean it's not there
 - o Doesn't want this to ruin the area
 - o Asked if there would be regular testing if this is allowed

- Trent Brown reiterated
 - There are limited emissions
- o They are heavily regulated
 - o There is regular EPA testing
 - Machine operations and maintenance must be done per regulations
 - o He is from Bazetta and lives here, too
 - Kent Jankovich of Westview Drive
 - o Cited the Bazetta Zoning Resolution's Prohibited Uses
 - o Doesn't want this 56' from his house
 - Trustee Webb
 - o Noted that this is an informational meeting only and that no decisions are to made at this time
 - o Pointed out that there would be no wsy this could happen the way the zoning is currently written
 - o What Mr. Brown wants to do is not permissible
 - o He would have to jump through a lot of hoops to override the zoning
 - o He was invited to the meeting tonight to explain what he was considering doing and answer any questions that residents might have
 - o Reiterated that the zoning in place right now does not allow for this
 - Walter Malipa of Stonegate Drive
 - o In his previous work, the cremains had to go with the buyer
 - Trent Brown replied
 - o The rules for human and animal cremains are different
 - o Human cremains cannot be disposed of, but animal cremains can
 - Ron Nutter of Stonegate Drive asked if the animals are considered HAZ-MAT
 - Trent Brown replied that he could not answer that question without doing further research
 - Trustee Webb reiterated that this was an informational meeting
 - Keith Furst of Westview Drive
 - o What is the largest animal they can cremate
 - o If the business grows, what prevents them from purchasing more than 1 machine
 - Trent Brown replied
 - o There is 350lb weight limit
 - o The machines will typically be for household pets, not farm animals
 - o They will only be buying 1 machine for 2-3 animals per day
 - Trustee Webb asked if they would have contracts with veterinary offices, not just private individuals
 - Trent Brown said they could sign contracts with veterinary clinics
 - Katie Thurston of Westview Drive asked if they will take animals that died of diseases like rabies

- Trent Brown replied
 - o All animals that die of rabies are legally required to be sent to a state facility
 - o Can't say that they would know what the animal died from, just as funeral homes don't check on the cause of death for human remains prior to cremation
- Trustee Webb
 - o Thanked Mr. Brown for coming to address everyone's concerns
 - o Noted again that current zoning prohibits this type of activity
 - O Stated that Mr. Brown can still choose to go for a zoning change, variance, etc. and that the neighbors would be notified if such a request were to happen
 - o Spelled out the rest of the process
- Jill Jankovich of Westview Drive asked how residents could protect themselves regarding what goes onto that property
- Trustee Webb
 - o How the property is zoned on the Trumbull County Auditor's website may not agree with how it is done with Trumbull County Planning and Bazetta Township Zoning
 - o The property has been zoned commercial (C-3) for many years
 - o Many types of business can be conducted in a C-3 designation
 - o The property will always be zoned C-3 unless the property owner changes it themself
 - o Unfortunately, the only recourse to stop anything is to purchase the property themselves
 - o The property could be rezoned by request of the residents, but the owner would have to be compensated for the loss of zoning status
- Theodore David of Westview Drive
 - o Asked what gives the Trustees the right to override the will of the residents
 - o Reminded everyone that applying for this doesn't mean that Mr. Brown will get it
- Trustee Webb
 - Noted that the Trumbull County Planning Commission would also have to weigh in on any change to the zoning resolution before anything would come to the Trustees for final approval
 - o Thanked everyone for attending the meeting

206-17 To adjourn the	meeting at 8:08pm.		
Motion:	Trustee Parke		
Second:	Trustee Webb		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Webb - Yes
Attested by: Fiscal Off	icer Rita Kay Drew	Dated:	5-17
Approved by: Chairma	n Trustee Ted Webb	Dated: 8/2	8/17

PENDING WARRANT REPORT Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	135.09	VW 1	The Huntington National Bank	July Service Charge
30186	301.41	VW30186	Advance Auto Parts	Parts
30187	29.54	VW30187	Ainsley Oil Company	Supplies
30188	112.00	VW30188	William J. Barna	Service
30189	900.00	VW30189	Bud's Towing & Recovery, LLC	Tows
30190	567.00	VW30190	BE SOLUTIONS	Mo Admin Fees
30191	600.00	VW30191	Bazetta Township	IT Services
30192	38.92	VW30192	Capital One Commercial	Supplies
30193	167.62	VW30193	City of Warren, Utility Services	Service
30194	171.99	VW30194	Dominion Energy Ohio	Service
30195	16.93	VW30195	Do-Cut Warren	Supplies
30196	351.18	VW30196	Medical Repair, Inc dba EMSAR Central	Supplies
30197	59,50	VW30197	Finger Lakes System Chemistry	Supplies
30198	165.39	VW30198	Fusion Network Billing Systems, LLC	Service
30199	576.10	VW30199	Finley Fire Equipment	Supplies
30200	12.97	VW30200	Handyman Supply Inc.	Supplies
30201	130.00	VW30201	Mark Thomas Ford	Supplies
30202	800.00	VW30202	Northstar Towing, Inc.	Tows
30203	19603.08	VW30203	Ohio Insurance Services Agency	Insurance
30204	105.00	VW30204	Ohio Department of Agriculture (ODA)	License Renewal
30205	85.00	VW30205	Ohio Fire Chiefs' Association	Membership Renewal
30206	292.00	VW30206	On Demand Drug Testing & Work Solutions	Service
30207	14.51	VW30207	Orwell Natural Gas	Service
30208	1113.00	VW30208	Ohio Billing, Inc.	EMS Trip Submissions
30209	300.00	VW30209	Ohio Peace Officer Training Academy	Course
30210	1762.23	VW30210	Ohio Edison	Service
30211	217.98	VW30211	Purchase Power	Postage Meter
30212	280.00	VW30212	Psycare, Inc.	Service
30213	700.00	VW30213	Schultz Towing Inc.	Tows
30214	1628.35	VW30214	Southeastern Emergency Equipment	Supplies
30215	212.68	VW30215	Sunburst Environmental Service, Inc.	Service
30216	324.80	VW30216	Standard Insurance Company RD	Insurance
30217	545.57	VW30217	Time Warner Cable-Northeast	Service
30218	198.84	VW30218	Trumbull County Water And Sewer	Service
30219	100.00	VW30219	Treasurer, State of Ohio	Service
30220	399.03	VW30220	Verizon Wireless	Service
30221	15.68	VW30221	Walmart Business/SYNCB	Supplies
30222	3251.76	VW30222	Wex Bank	Gas/Diesel
30223	25.00	VW30223	Youngstown/Warren Regional Chamber	PAYMENT
30224	3829.79	VW30224	BE Solutions	Claims
30225	199.84	VW30225	Gary W. Walters	Expense Reimbursement

Total Amount of Pending Warrants

40339.78

ENGAGEMENT LETTER

This letter confirms the terms on which Bazetta Township (hereinafter "Client") engages Krugliak, Wilkins, Griffiths & Dougherty Co., L.P.A. ("KWGD") in connection with certain matters as further identified below. We appreciate your confidence and trust in utilizing KWGD for your legal needs, and we look forward to working with you. The following will represent the terms of Client's engagement with KWGD.

<u>Legal Services to be Rendered</u>. Upon execution of this Agreement, KWGD will represent Client in matters relating to the Client's review of OPEC matters. The Client may also engage KWGD on other matters from time to time as requested by Client, and agreed upon by KWGD.

<u>Fees.</u> Except for contingency or fixed fee arrangements, KWGD's fees for legal services will be based on its hourly rates. KWGD's standard hourly rates currently range from \$110 to \$280 per hour. The hourly rate for Toni Sideri, Paralegal, is \$110 per hour, Sarah Smith, Law Clerk, is \$125 per hour, Lucas Murray, Associate Attorney, is \$180 per hour, and Attorney Paul Malesick is \$225 per hour. Client hereby agrees and understands that KWGD adjusts its billing rates as of December 1 of each year to recognize advancement in KWGD's knowledge or experience, and/or to reflect increases in costs associated with the performance of legal services.

Billing and Payment. Invoices will be rendered on a monthly basis identifying the date work was performed and the nature of the work. These invoices are due and payable upon receipt. Amounts unpaid thirty (30) days after invoice date accrue interest at 1-½% per month. In the event Client fails to pay when due amounts owed, KWGD will have the right to recover from the Client the outstanding balance of fees and expenses, interest as provided above, and all attorneys' fees incurred to collect these amounts. Such attorneys' fees will include payment for the time and expenses of any KWGD attorneys incurred in the collection effort, as well as fees and expenses of any outside counsel hired by KWGD for the purpose of collecting the amounts due. Client understands that if any invoice amount is outstanding for more than ninety (90) days, KWGD will cease performing services for the Client. Client agrees that KWGD may deduct its fees and advances from any settlement or judgment before distribution to Client or Client's assignees.

Costs and Disbursements: The reasonable and necessary costs and disbursements, including but not limited to court filing fees, fees or costs advanced to any state or federal agency or department, court reporter services, long distance telephone charges, copying charges, postage, courier expenses, facsimile expenses, travel expenses, and computer research services, incurred on Client's behalf will be billed to Client in the monthly invoices as they are incurred. Client will be responsible for all advanced costs and internal service charges incurred by KWGD in connection with the representation. Third party vendors' bills will be paid upon receipt.

Staffing. Other professionals and staff of KWGD, other than the undersigned attorney, may be utilized as necessary considering factors such as expertise and cost effectiveness. If at any time, Client has any questions, concerns, or comments about the legal services being provided, then KWGD would ask that Client contact the undersigned attorney directly so that these concerns or questions can be discussed.

<u>Outcome of Matters</u>. Client acknowledges that KWGD has made no guarantees or promises as to the outcome of any matter for which KWGD has been retained, and Client understands that any expressions relative to the outcome or other issues are merely opinions and professional judgment.

Termination. Client may terminate representation by KWGD for any reason at any time by advance written notice to KWGD. Furthermore, KWGD may terminate representation of the Client for any reason on advance written notice to the Client. In litigation matters, the termination shall be effective on the Court's approval of the withdrawal. The termination of services will not affect Client's responsibility to pay for legal services rendered and all expenses required to facilitate an orderly transition of matters in process at the time of termination. Upon the completion of the matter to which the representation applies, or on earlier termination of the relationship, the attorney-client relationship will end unless KWGD and the Client expressly agree in writing to continue the relationship with respect to other matters. Unless previously terminated, KWGD's representation will terminate for a matter upon KWGD sending Client a final statement for services rendered unless KWGD has been otherwise expressly engaged by Client, in which case the terms of this agreement will apply to the representation unless there is another applicable written agreement. Unless otherwise agreed, KWGD will have no continuing obligation to advise Client with respect to future legal developments once this matter concludes.

<u>Client Obligations</u>. Client agrees to provide factual information and materials needed by KWGD to perform the services identified as part of the representation, and will make the business and technical decisions and determinations that the Client considers appropriate. The Client agrees that it will not rely on KWGD for business, investment, accounting, or other non-legal decisions.

Retention of Files. KWGD agrees to assert a diligent effort, subject to casualties beyond the control of KWGD, to retain and maintain all significant components of the files of KWGD relative to these matters for a period of seven (7) years following the conclusion of the matter, and during such time to afford the Client reasonable access to such files. The Client recognizes that KWGD may destroy documents after said time period contained in its files without further notification to the Client.

Your agreement to this engagement constitutes your acceptance of the foregoing terms and conditions. If any of these terms are unacceptable to you, or unclear to you, please advise us now, so we can resolve any differences and proceed with a clear and complete understanding of the engagement. If the foregoing terms are acceptable to you, this Engagement Letter will represent our entire understanding and shall be binding upon Client and its respective heirs, executors, legal representatives, successors and assigns. It is understood and agreed that this Agreement shall not be modified, except by a written agreement signed by the Client and KWGD.

Krugliak, Wilkins, Griffiths & Dougherty Co., L.P.A.	
Paul H. Malesick II, Esq.	
Accepted and agreed to as of this 44	M lay of August, 2017.
·	CLIENT: BAZE the Township By: July Walt
	· · · · · · · · · · · · · · · · · · ·
	Name: Theodoae S. We 66 Title: Charlman Breffa Township Mustice
	RILE: Comment of references only is see

NOTICE TO LEGISLATIVE **AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL 6606 TUSSING ROAD, P.O. BOX 4005 REYNOLDSBURG, OHIO 43068-9005

(614)644-2360 FAX(614)644-3166

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<u></u>	1AA - PIB 1019 1				·
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WE DO I	NOT REQUEST MARK A BOX	A HEARING T	THIS WILL BE COM	ISIDERED A LA	TE RESPONSE
PLEASE !	SIGN, BELOW	AND MARK THE	APPROPRIATE BO	OX INDICATING	YOUR TITLE:
			•		08-15-17
(Signature)			(Title) - Clerk of Cou	inty Commissioner	(Date)

Clerk of City Council Township Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES ATTN TOWNSHIP FISCAL OFFICER 3372 STATE ROUTE 5 NE CORTLAND OHIO 44410

Page 1 of 1

Ohio: Liquor Control: Web Database Search

Commerce Division of Liquor Control: Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

	SEARCH CRITERIA				
Permit Number	1437415				
Permit Name / DBA					
Member / Officer Name					

Search

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 1437415; Name: CHIP	OTLE MEXICAN GRILL OF COLORAD	O LLC; DBA: ; Address: 1
WYNKOOP ST STE 500 DENVER 80202		
CHIPOTLE MEXICAN GRILL INC	MANAGE MEM	
JOHN HARTUNG	MANAGE MEM	

Reset

Main Menu

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- Ohio Department of Commerce

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FD Agenda - August 14, 2017 Trustee Meeting

8/10/17 10:19 AM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: <trustee@bazettatwp.org>, <rdrew@bazettatwp.org>

Trustee Webb, Trustee Parke, Trustee Hovis, Fiscal Officer Drew,

- 1. Requesting approval to purchase EMS supplies and equipment from Southeastern Emergency Equipment not to exceed \$3,300 paid from the fire fund. The State of Ohio EMS Grant will cover \$3,175.00 of this purchase.
- 2. Requesting approval to enter into a service agreement from 8/1/2017 to 7/31/2018 with Pro Air Midwest, LLC 6256 Legacy IN, Ellettsville, IN 47429. This service agreement is for the Self Contained Breathing Apparatus Compressor, this contract is the same as previous years. See attachments.
- 3. Requesting the to accept Zach Walter leave of absence from 9/1/2017 to 12/31/2017. See attachment.
- 4. Authorize the Chief Lewis and Fiscal Officer Drew to auction a 2008 Ford Expedition (1FMFU16588LA75557) on www.GovDeals.com with a reserve of \$4,000.
- 5. Requesting to move \$20,000 from 10-A-01A to 10-A-01D.
- 5. Submitted Fire Department monthly report for July 2017. See attachment.

Professionally,

Chief Dennis Lewis OFE, OFC 3000 Warren Meadviille Road Cortland, Ohio 44410 Phone 330-637-8816 Ext. 119 Fax - 330-638-4193 dlewis@bazettatwp.org

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {07/01/2017} And {07/31/2017}

		Pct of	Total	Pct of
Incident Type	Count	Incidents	Est Loss	Losses
1 Fire		•		
111 Building fire	1	0.98%	\$0	0.00%
113 Cooking fire, confined to container	1.	0.98%	\$250	100.00%
	2	1.96%	\$250	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	0.98%	\$0	0.00%
321 EMS call, excluding vehicle accident with	64	62.74%	\$0	0.00%
322 Motor vehicle accident with injuries	3	2.94%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	3.92%	. \$0	. 0.00%
•	72	70.58%	\$0	0.00%
4 Hazardous Condition (No Fire)		0.000	άΛ	0.008
424 Carbon monoxide incident	1	0.98%	\$0 \$0	0.00%
444 Power line down	2	1.96%	\$0	
	3	2.94%	\$0	0.00%
5 Service Call		•		·
511 Lock-out	1	0.98%	\$0	0.00%
552 Police matter	1	0.98%	\$0	0.00%
553 Public service	` 3	2.94%	\$0	0.00%
554 Assist invalid	2	1.96%	\$0	0.00%
561 Unauthorized burning	2	1.96%	\$0	0.00%
571 Cover assignment, standby, moveup	7	6.86%	\$0	0.00%
	16	15.68%	\$0	0.00%
6 Good Intent Call		0.000		0 009
`611E Dispatched & cancelled en route (EMS /	1		· \$0	0.00% 0.00%
622 No Incident found on arrival at dispatch	2	_	\$0	
	3	2.94%	\$0	0.004
7 False Alarm & False Call		•		
733 Smoke detector activation due to	1	0.98%	\$0	0.009
741 Sprinkler activation, no fire -	1	_	\$0	0.009
743 Smoke detector activation, no fire -	1		\$0	0.00
745 Alarm system activation, no fire -	2	1.96%	\$0	0.009

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {07/01/2017} And {07/31/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	5	4.90%	\$0	0.00%
8 Severe Weather & Natural Disaster 813 Wind storm, tornado/hurricane assessment	. 1	0.98%	\$0	0.00%
THE SCORM, COLLEGE, MARKET CO.	1	. 0.98%	\$0	0.00%
Total Incident Count: 102	Total Es	at Loss:	\$250	

BAZETTA

Aid Responses by Department (Summary)

Alarm Date Between {07/01/2017} And {07/31/2017}

Type of Aid	Count
STA. 12 CORTLAND FIRE DEPARTMENT	
Mutual aid received	1
Mutual aid given	1
Automatic aid given	1
	3
STA. 21 CHAMPION FIRE DEPARTMENT	
Mutual aid received	3
,	3
STA. 32 HOWLAND	
Automatic aid received	1
·	1
STA. 44 Orangeville	
Mutual aid given	1
	1.
STA. 47 WARREN TWP. FIRE DEPARTMENT	
Mutual aid given	1.
	1
STA. 48 WARREN TWP.	
Mutual aid given	1
	1.

BAZETTA

Inspections by Type

Date Completed Between {07/01/2017} And {07/31/2017} and Inspection Type = "200"

200 INSPECTION - General	
07/13/2017 13:24 TCFAIR TRUMBULL COUNTY FAIRGROUNDS 899 EVERETT HULL RD NE	0.03
Total Activities for Type: 1	0.03

Hrs

Grand Totals: 0.03

Fee

0.00

Date

Time Occupancy

Grand Total Activities:

San San San San San San		ompliant Sei	vic	e Agre	ement		
DATE TYPE OF AGREEMENT		SAI	SALES REP NAME				
7/13/2017	NEW 🗆	RENEW 🗵	N:	Natalie Shaw			
CHARGE TO			EM	EMAIL			
Bazetta Fire Departmen	nt					,	
ATTENTION			1	ONE)-637-4136	3		
STREET ADDRESS			1		FROM	TOTAL AMOUNT	
773 Everett Hull Road			TE	ONE	8/1/2017		
CITY STA	TE ZIP COL	DE	R	YEAR	TO	\$ 1245	
Cortland, OH 44410			M		7/31/2018		
		EQUIPMENT UND	ER SI	ERVICE			
TYPE OF EQUIPMENT	MODEL	SERIAL NUMBI	ER	FILTER C	ARTRIDGE		
Mako	BAM06H1	5407H1137		1803			
	TEDRIC	AND CONDITION	e OE	ACDEEM	ENT		

TERMS AND CONDITIONS OF AGREEMENT

SERVICE WILL BE FURNISHED to customer by Pro Air Inc. for the equipment listed above.

Service shall consist of:

- · Preventative maintenance per manufacturer standards
- Full functional system testing
- Visual inspectional of all components and adjustments as needed
- · Includes all labor and trip charges

Pro Air Inc. will perform the above-described service without the necessity of prior notice on customer's part. For such service, customer will pay the contract amount prior to service being rendered.

Additional materials needed may be required at the time of service and shall be invoiced separately.

IT IS UNDERSTOOD that the listed equipment at the date hereof is in good operating condition and also that the service to be rendered does not cover repairs required because of accident, fire, water, abuse, misuse, or worn out.

SERVICE IS AUTHORIZED by the customer to be rendered by Pro Air Inc. to the equipment listed for the period above noted and from year to year thereafter unless this agreement is terminated by either party as herein provided. Either party may terminate this agreement upon written notice to the other party, given no less than thirty (30) days immediately prior to any anniversary date hereof.

Pro Air Inc. reserves the right to examine equipment prior to any of this agreement and in the event the machine(s) require rebuilding over and above that stipulated in this contract, an estimate will be submitted for customer approval before work is started.

Pro Air Inc. shall not be responsible for failure to render service for causes beyond its control, including, without limitation, strikes and labor disputes.

Quantity	Description	Price Each	TOTAL	
1	Semi Annual Maintenance	\$ 475	\$ 475	
6	Air Samples	\$ 95	\$ 570	
2	1803 Filters	\$ 100	\$ 200	
	-	\$	\$ -	
		\$	\$ -	
		\$	\$ -	
7				

APPROVED BY PRO AIR INC.

BY:

TEL NO. 1-800-245-0269//812-336-4022 FAX NO. 812-336-8985

CUSTOMER'S ACCEPTANCE

DATE 2

* This contract does comply with the NFPA 1989 standards.

Pro Air Midwest, LLC 6256 Legacy Ln Ellettsville, IN 47429 (812) 336-4022 natalie.shaw@proairmidwest.com www.proairmidwest.com

BILL TO Bazetta Fire Department 773 Everett Cortland Hull Rd Cortland, OH 44410	SHIP TO Bazetta Fire Department 773 Everett Cortland Hull Rd Cortland, OH 44410	INVOIGESGAS
		GUERAGERICASTEOLY

ACCITORY CONTRACTOR OF THE CON		17 (2) (17 (2) (7 a) (17 (2) (7 a) (17 (2) (17 a) (17 (2) (17 a) (17 a) (17 (2) (17 a)	
Service:Services Service Agreement Air Sample Service	1	570.00	570.00
Service:Services Service Agreement Air Compressor Maintenance	1	675.00	675.00

Annual Billing NFPA compliant service agreement Service dates 08/01/2017 - 07/31/18

Dennis Lewis

From: Sent: Zach Walter [zacher911@aol.com] Saturday, August 05, 2017 4:35 PM

To: Subject: Dennis Lewis Leave of absence

Chief,

I am fortunate enough to have received a position as a full time firefighter with the city of Warren. To focus on this new job I believe it necessary to cut back on part time hours for a few months. In reference to our prior conversation, I will be taking a 4 month leave of absence from Bazetta Fire Department beginning on September 1st, 2017. I will begin work again by signing up for the January 2018 schedule. Thank you for your help and support with this matter.

Professionally,

Zach Walter FF/Medic

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY BY INTERNET AUCTION Section \$505.10 (D) ORC

Moved by Tristee Parke, seconded by Tristee Webb, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

2008 Ford Expedition (IFMFUNESS LA75557)

Reserve

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Trustee Houis Yes no
Trustee Parke Y yes no
Thustee Webb X yes no

Monday August 14, 2017 Trustee Agenda



8/9/17 11:04 AM From: <u>Mike Hovis</u>

To: rdrew@bazettatwp.org

Cc: twebb@bazettatwp.org; cherlinger@bazettatwp.org

Rita,

The following is the agenda for the police department for Monday August 14, 2017,

To authorize the sale of the following listed vehicles from police impound:

- 1. 2002 Chevy Trail Blazer VIN# 1GNDT13S622200973
- 2. 2000 GMC PICKUP VIN#1GTCS1953Y8284619
- 3. 2001 Ford Explorer VIN#1FMYU70E81UC49809



July 2017 Bazetta Police Department Activity

Published Date: August 4, 2017

Activity	Total
Calls for Service	764
Incident Reports Filed	149
Traffic Crash Investigations	16
Number of Persons Arrested	52
Traffic Offenses	106
Traffic Citations Issued	83
Vehicle Miles Traveled	11,938.20
Office Contacts	373

^{*} Numbers are subject to change due to report status and other circumstances

Attachment 1

PROJECT BUDGET - SOURCES AND USES OF FUNDS

\$5,745.54				4HJ7	100	\$5,745.54				TOTALS
										submitted on grant application and attached
\$307.00				4HJ7	100	\$307.00				Purchase of nuts and bolts as
\$1,419.14				4HJ7	100	\$1,419.14				Purchase of sign posts as submitted on grant application and attached
\$4,019.14				4HJ7	100	\$4,019.14				Purchase of Signs as submitted on grant application and attached
	SAC	%	Amount	SAC	%	Amount	SAC	%	Amount	
										USES
TOTAL	DS	NUB	STATE FUNDS	SC	FUNI	FHWA FUNDS	Š	N.	LPA FUNDS	SOURCES

T.H. 1403 Beaver Trail Resurfacing

8/11/17 1:33 PM

From: Dave Spay <HWSpay@co.trumbull.oh.us>

To: "kparke@bazettatwp.org" <kparke@bazettatwp.org>

Cc: Gary Shaffer <HWShaffe@co.trumbull.oh.us>

Kris,

The construction cost for Beaver Trail is \$97,726

Sincerely,

Dave Spay, P.E.
Trumbull County Engineer's Office

PH: 330-675-2256

Email: hwspay@co.trumbull.oh.us

PROGRAM YEAR 2018

Estimate of Construction Costs

T.H. 1403 Beaver Trail Resurfacing Bazetta Township

m		•		Unit		
).).	Description	Unit	Quantity	Cost		Total Cost
	Part (2) T.H. 1403 - Beaver Trail (2689'x24.5')					
	Wearing Course Removed	SY	87	\$15.00	5	1,305.6
	Pavement Planing, Asphalt Concrete, 9' edge milling 1.5" to 0"	SY	4478	\$2.50	S	11,195.
	Partial Depth Pavement Repair	SY	700	\$25.00	\$	17,500.
	Asphalt Concrete Intermediate Course, Type 1, PG 64-22, 0.5" + 10%	CY	93	\$140.00	\$	13,020.
18	Asplialt Concrete Surface Course, Type 1, PG 64-22, 1.25" + 5%	CY	267	\$150.00	S	40,050
	Topsoil	CY	20	\$35.00	S	700
59	Seeding and Mulching, Class I	SY	598	\$3.00	\$	1,794
	Commercial Fertilizer	TON	0.08	\$750,00	S	60
19	Water	Mga1	3	\$30.00	5	90
37	Non-Tracking Tack Coat	Gal.	878	\$4.00	S	3,512
	Maintaining Traffic		Lump	\$3,000.00	\$	3,000
	Construction Layout Stakes		Lump	00.0022	S	500
	Mobilization		Lump	\$5,000.00 SUBTOTAL	\$	
					\$	97,726.
	Mobilization			SUBTOTAL	\$	97,726. \$97,726. \$500. \$1,000. \$4,000. \$500.
	Construction Costs Estimate Preliminary Engineering Final Design construction Supervision Direct Expenses			SUBTOTAL	\$	97,726. \$97,726. \$500. \$1,000. \$4,000. \$500. \$5,000.
	Construction Costs Estimate Preliminary Engineering Final Design construction Supervision Direct Expenses Construction Contingency	OPWC		SUBTOTAL	\$	\$5,000 97,726. \$97,726. \$500. \$1,000. \$4,000. \$500. \$5,000. 108,726.



August 4, 2017

Mr. Trent Brown PO Box 716 Cortland, OH 44410

Re: Pet Cremation Systems

Dear Mr. Brown,

I have enclosed some information in an attempt to help you prepare for the questions that may be presented by your local zoning board and citizenry, whom may have concerns about the installation of a pet cremator.

I have enclosed an Air Emissions Source Test Report which shows compliance with the environmental requirements in the State of Ohio. In fact, this test was actually performed in the State of Florida, one the most environmentally stringent states, so the results would be accepted by the State of Ohio.

Please note that the report includes a "Visible Emissions Test" (VE test) which indicates the amount of opacity (i.e. smoke) that is observed exiting the exhaust stack. You will see that the form is filled with zeros which means that no opacity (smoke) was visible. The independent testing firm records their observations every 15 seconds, for one hour, and they perform two 1 hour tests.

Another point that will be important for your neighbors is that the exhaust stack on the crematory is "low profile" and only rises to about 15 feet above the floor that the crematory is set on (or 3 feet above the roof penetration point). So, not only will the crematory produce no smoke or odor, it will also be unobtrusive due to the low profile stack height.

Pet cremation is a very popular practice throughout North America and around the world and the equipment that performs those cremations is widely accepted in communities everywhere. I have enclosed a list of installations to reflect this fact.

Finally, all of our cremation equipment is UL listed for safety. This means that the entire crematory has been thoroughly tested Underwriters Laboratories for safe operation. We have been in business since 2001 and we have nearly 1000 systems operating safely throughout the United States and around the world.

I hope that this information will assist you in your attempt to address the potential concerns of your community. When it comes to combustion equipment, so many people have negative connotations due to memories of old factories with tall smoke stacks billowing black smoke and offensive odors. With today's environmental standards and available technology, those images no longer apply. If I can be of any further assistance please do not hesitate to call me.

Kind regards,

Brian Gamage - U.S. Cremation Equipment

CERTIFICATE OF COMPLIANCE

Certificate Number

20160325-MH47704 MH47704-20130628

Report Reference Issue Date

2016-MARCH-25

Issued to:

US CREMATION EQUIPMENT

SUITE 1016

598 NORTHLAKE BLVD

ALTAMONTE SPRINGS FL 32701

This is to certify that representative samples of

INCINERATORS, SPECIAL TYPE

Crematory furnaces, gas-fired, Models US 75/300, US

75/300 II, US 15/750, US 300/1000, US 400/1200, USB20,

Classic, Classic Plus, and Classic X-Cel.

Have been investigated by UL in accordance with the

Standard(s) indicated on this Certificate.

Standard(s) for Safety:

UL2790, Commercial Incinerators

Additional Information:

See the UL Online Certifications Directory at www.ul.com/database for additional information

Only those products bearing the UL Certification Mark should be considered as being covered by UL's Certification and Follow-Up Service.

Look for the UL Certification Mark on the product.

Bruce Mahrenholz, Director North American Certification Program



Source Test Report for Particulate, Visible and Carbon Monoxide Emissions

EPA Methods 1-5, 9 & 10

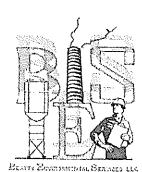
Report 15025-ST

Conducted:

December 28, 2015

Prepared for:

U.S. Cremation Equipment Model 75/Gen II



BY

Beatty Evironmental Services, LLC 315 SE 20th Pl Cape Coral, FT. 33990 (239) 246-3646

1.0 Introduction

U.S. Cremation Equipment testeded an animal crematory Model US 75/300 Gen II located at 4442 Holden Rd. in Lakeland, Florida. On December 28, 2015, simultaneous tests for particulate, visible and carbon monoxide emissions were conducted on the retort for initial compliance testing.

During the testing period, Luis Llorens of US Cremation Equipment, maintained a log containing the emission control device and process data. This information is presented, along with the temperature charts, in Attachment C.

The results of this test verify compliance with the rules as set forth by Florida Department of Environmental Protection referenced under CFR Part 62-296.401 for animal crematories.

2.0 Certification of Test Results

Facility Tested:

US Cremation Equipment

Type Process:

Animal Crematory for Brown Funeral Home - Model US 75/300 Gen II

Abatement Device:

Afterburner

Report:

15025-ST

Date:

December 28, 2015

Allowable Particulate Emissions – 0.080 grains per dry standard cubic foot (gr./dscf) @7% O_2 Actual Particulate Emissions – 0.010 gr./dscf @7% O_2

Allowable Carbon Monoxide Emission – 100 parts per million (ppm) @ 7% O₂ Actual Carbon Monoxide Emission – 16.07 ppm @ 7% O₂

Allowable Visible Emissions - 5% Opacity (Highest 6-minute Average) Actual Visible Emissions - 0% Opacity (Highest 6-minute Average)

All testing and analysis was performed in accordance with the Florida Department of Environmental Protection and the Code of Federal Regulations, 40, part 60.

I hereby certify that to my knowledge, all information and data submitted in this report is true and correct.

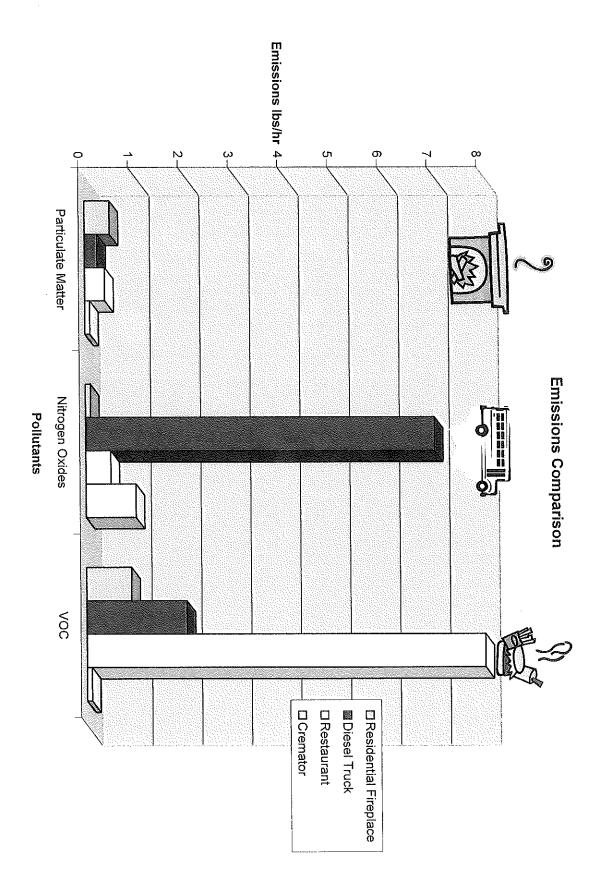
Daniel R. Beatty Project Director

5.0 Summary of Results US Cremation Equipment Animal Cremation Unit 15025-ST

	Run 1	Run 2	Run 3	Average
Date	12/28/2015	12/28/2015	12/28/2015	
Start Time	11:45	14:45	16:25	
Stop Time	13:01	15:48	17:28	
Process Rate (lbs/hr.)	75	76	88	80
Particulate Emission Rate (gr./dscf @ 7% O ₂) Allowable Particulate Emission Rate (gr./dscf @7% O ₂)	0.0077 0.080	0.0077 0.080	0.0143 0.080	0,010 0.080
Visible Emission Rate (%) (highest six minute average) Allowable Visible Emission Rate (%) (with up to 20% for 3 min. per how	ır)			0.00 5
Carbon Monoxide Emission Rate (ppm @7% O2) Allowable Carbon Monoxide Emission Rate (ppm @7% O2)	4.20 100	24.87 100	19.13 100	16,07 100

VISIBLE EMISSION OBSERVATION FORM 1	Form Number Poge 01 72
Method Lieut (Gircla One)	Continued on VEO Form Number
Company Name Brown F.H. Q UICE	Character Charac
Footsy Name US 75/300 Gen 2	Mtr 0 18 80 46 Commonts
Shoot Address 4442 Hollen RJ	0000
Car La he land sicro FC Top	2 0 0 0 0
Process / / / Unit of Operating Mode / /	3 8 0 0 0
[ANIAU (leaster 1] 75/6/6	4 0 0 0
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Me fal Stack on Creny Jong	60000
	70000
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	Observations Date 2/28/15
Additional information	AJEN / USCE
	Commedity DEP/ETA Date 8/2019

EPA	FormNaribo Raco Of
VISIBLE EMISSION OBSERVATION FORM 1	
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References

en to

Jeffery Johnson	937-840-8122
Jason Beutel	330-678-2770
Mike Carter	859-881-5555
Tim Thomas	203-941-2690
Dr. John Marcus	267-337-0110
James Schuchardt	321-636-3343
Don Tucholski	724-493-1587
Kristi Jackson	561-686-3663
Patrick Hamblin	559-636-4050
Dr. Reed	321-697-1440
Monica Freeman	812-435-6015
Jennifer Anderbery	717-838-5451
Ray Johnson	505-366-4240
David Hagey	541-746-0244
Mr. James Hess	410-557-9390
Richard Tedesco	814-724-7860
Mike Kuhn	610-374-5440
Mr. Mark Gorham	512-251-6112
Rich Owen	904-707-5997
Dr. Doug McInnis	541-884-6771
Dr. Richard Goodwin	604-850-6738
Stacy Baratto	518-269-1437
Karen Matson	607-723-8313