

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: September 11, 2017 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

220-17 To accept the minutes from the August 28 Regular and August 30 Emergency Meetings.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

221-17 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

222-17 To authorize the Fiscal Officer to do the following Supplemental Appropriations and report to the Trumbull County Auditor.

\$2,000.00 for 13-A-02 (Zoning: Expenses)
\$1,620.00 for 09-A-01J (OMVI: Salaries)
\$180.00 for 09-A-14J (OMVI: Expenses)

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

223-17 To authorize the Fiscal Officer to revise the Amended Certificate of Estimated Resources as follows for unanticipated receipts and report to the Trumbull County Auditor.

\$2,000.00 for Zoning Fund (13)
\$2,000.00 for OMVI Fund (09J)

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

224-17 To adopt the attached *Deposit of Public Funds - Ohio Bridge Agreement*.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

225-17 To approve the attached *Economic Development (TREX) Transfer Form*.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

226-17 To approve the attached *Resolution Accepting the Amount and Rates as Determined by the Budget Commission and Authoring the Necessary Tax Levies and Certifying Them to the County Auditor*.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

227-17 To set 6-8pm on October 31, 2017 as the time and date for trick-or-treating in Bazetta Township.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Copy of letter from Trumbull County Engineer to Artman Engineering Consulting regarding proposed Starbucks/Chipotle
- OTARMA 2016 Annual Report
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to bore under the right of way on Hoaglund Blackstub Road

Administration:

- Trustee Webb discussed an event that will be held by the Outspoken Wheelmen

Fire Department:

- See Attached Agenda & Report
- Chief Lewis noted the grant in Board Resolution 229-17 is mostly for fire detectors
 - Focus is for the Senior Watch Program and trailer park residents
 - Will be available to the entire community though
 - First time the township has received this grant

228-17 To approve an expenditure of \$2,089.00 to Clean Air Concepts for parts for the source capture diesel exhaust system, to be paid from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

229-17 To accept an Assistance to Firefighters Grant Program - Fire Prevention and Safety Grant from the Department of Homeland Security in the amount of \$16,191, with a local match of \$809.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

230-17 To hire Part-Time Firefighter/Medics James Williamson and Eric Swanson at a rate of \$11.50 per hour pending background check, drug screening, physical exam, and psychological exam.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

- Trustees Parke and Webb presented Chief Lewis with a Certificate of Appreciation for his successful grant writing efforts

Police Department:

- See Attached Agenda
- Chief Hovis congratulated Chief Lewis on receiving this grant and noted that it helps them take the program to the next level

231-17 To accept the following donation of ammunition from Wal-Mart and authorize Chief Hovis to trade said ammunition to any law enforcement supply company for police equipment.

*5,500 - 22 Long Rifle rounds
200 - 12 Gauge shells
150 - 20 Gauge shells
15 - 38 Special rounds*

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

232-17 To approve an expenditure not to exceed \$1,230.00 to JS Masonry for replacement of a steel door at the Police Department, to be paid from the Police Equipment Fund.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

233-17 To approve the attached *Resolution to Dispose of Township Property by Internet Auction*.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Superintendent Parke
 - Thanked Chief Lewis and Hovis for their efforts on the Senior Watch Program
 - Noted that he and Chief Lewis have each brought in roughly \$2 million in grants, but that Chief Lewis has done it in a much shorter amount of time
 - Currently working on roadside mowing

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Inspector Mills
 - Congratulated Chiefs Lewis and Hovis on their efforts
 - Commented that there is not much money available for zoning grants
 - Reminded residents to get their required permits
 - Stated that he has been out there watching
 - Fees/fines are doubled if you don't get your permit ahead of time

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb noted that there will be a Zone Change Hearing on September 25 at 5pm
- Inspector Mills stated that a Zoning Board of Appeals Hearing will need to be set because a variance request has been submitted

Parks & Recreation Board:

- Member Lewis said there would be a meeting on September 12 at 6pm

Asked to be placed on the Agenda:

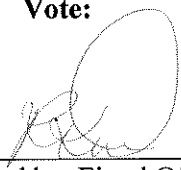
- None

Public Comment:

- None

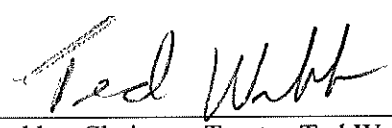
234-17 To adjourn the meeting at 7:14pm.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes



Attested by: Fiscal Officer Rita Kay Drew

Dated: 09-19-17



Approved by: Chairman Trustee Ted Webb

Dated: 9/25/17

PENDING WARRANT REPORT
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	143.23	VW 1	The Huntington National Bank	Service Charge
30359	17.26	VW30359	Advance Auto Parts	Parts
30360	85.00	VW30360	Ace Lock & Key	Supplies/Service
30361	145.00	VW30361	APT-US&C	Membership Renewal
30362	5247.28	VW30362	BE Solutions, LLC	Claims Run
30363	1100.00	VW30363	Bud's Towing & Recovery, LLC	August Tows
30364	567.00	VW30364	BE Solutions	Mo Admin Fees
30365	168.60	VW30365	Dominion Energy Ohio	Service
30366	165.60	VW30366	Network Billing Systems, LLC	Service
30367	6.99	VW30367	Handyman Supply Inc.	Supplies
30368	502.00	VW30368	Howland Alarm Company	Service
30369	302.65	VW30369	Mark Thomas Ford	Supplies/Service
30370	39.90	VW30370	NAPA Auto Parts	Supplies
30371	16.23	VW30371	Orwell Natural Gas	Service
30372	1302.00	VW30372	Ohio Billing, Inc.	EMS Trip Submissions
30373	917.00	VW30373	Ohio CAT	Service/Supplies
30374	326.97	VW30374	Purchase Power	Postage
30375	56.50	VW30375	Respiratory Care Partners, Inc.	Supplies
30376	263.46	VW30376	Ricoh USA, Inc.	Supplies
30377	45.00	VW30377	Sam's Club/Synchrony Bank	Membership
30378	1200.00	VW30378	Schultz Towing Inc.	Tows
30379	212.68	VW30379	Sunburst Environmental Service, Inc.	Service
30380	780.31	VW30380	Time Warner Cable-Northeast	Service
30381	174.10	VW30381	Trumbull County Water And Sewer	Service
30382	82.00	VW30382	Dave Yost, Auditor of State	Audit
30383	100.00	VW30383	Treasure, State of Ohio	Service
30384	398.07	VW30384	Verizon Wireless	Service
30385	503.74	VW30385	Walmart Business/SYNCB	Supplies
30386	3745.53	VW30386	Wex Bank	Gas/Diesel
=====				
	18614.10		Total Amount of Pending Warrants	



DEPOSIT OF PUBLIC FUNDS - OHIO
Bridge Agreement

Upon the execution date of 8/30/2017, Bazetta Township (hereafter the "Public Entity") and The Huntington National Bank (hereafter "Huntington") enters into this Bridge Agreement For Deposit of Public Funds set forth herein.

WHEREAS, Huntington is a public depository providing deposit products in accordance with Ohio Revised Code (ORC) Section 135, et seq.;

WHEREAS, the Public Entity wishes to deposit active, interim and/or inactive funds with Huntington;

WHEREAS, Huntington plans to participate in the Ohio Pooled Collateral Program; and

WHEREAS, Huntington agrees to provide the deposit services to the Public Entity as more fully described herein.

NOW THEREFORE, for consideration the receipt and sufficiency of which is hereby acknowledged, Huntington and the Public Entity agree as follows:

Deposit Amounts. For the period commencing on 9/22/2017 and through 9/21/2022, the Public Entity designates Huntington as an approved depository and Huntington will accept for deposit the following:

Table with 2 columns: Deposit Type and Amount. Rows include Active Deposits, Interim Deposits, Inactive Deposits, and Total sum of Active, Interim and Inactive Deposits not to exceed.

Security. Huntington provides security in accordance with the Ohio Revised Code. Upon Huntington's full participation in the Ohio Pooled Collateral Program (OPCP), Huntington will provide security at the approved collateral level, as determined by the State, or as further specified in Exhibit A.

Huntington's Rules & Regulations: the Proposal: Entire Agreement. The Rules & Regulations as published from time to time by Huntington shall govern the accounts established by the Public Entity, except as expressly provided herein, or as provided in the proposal as published by Huntington and accepted by the Public Entity.

Terms. Capitalized terms not defined in this Agreement shall have the meanings set forth in ORC 135, et. seq.

Severability. If at any time any portion of this Agreement shall be held by any court of competent jurisdiction to be illegal, void or unenforceable, such portion shall be of no force and effect, but the illegality or unenforceability of such portion shall have no effect upon and shall not impair the enforceability of any other part of this Agreement.

Binding Agreement/Counterparts. This Agreement is binding and shall inure to the benefit of Huntington and the Public Entity. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and each of which shall be taken together and shall constitute one and the same agreement.

Notices. All notices, requests, demands or other communications and deliveries required or authorized under this Agreement shall (a) be in writing, and (b) be sent by certified mail or private courier with return receipt or sufficient tracking to evidence delivery; and, addressed to the attention of the signatories below, or as otherwise designated in writing to the other party. Such notice shall be effective upon confirmed receipt and a reasonable time to act.

Assignment. Neither Huntington nor the Public Entity may assign or transfer this Agreement without the written consent of the other. Notwithstanding the foregoing, Huntington may assign or transfer this Agreement to any successor, subsidiary, parent or affiliate, or pursuant to any merger, sale, consolidation or other internal reorganization of Huntington.

Assignment and Waiver. This Agreement may not be amended or modified except in writing executed by Huntington and the Public Entity. A failure, delay or partial exercise by Huntington or the Public Entity in exercising any right or power in this Agreement will not be construed as a continuing waiver.

Termination. Notwithstanding the period of time set forth above, Huntington or the Public Entity may terminate this Agreement by giving notice at least thirty (30) days prior to the effective date of termination. This Agreement may terminate, and/or become null and void, prior to the end of the designated time period stated above if an amendment of law or regulation causes this Agreement to be unlawful.

The Public Entity, by and through its duly authorized representatives, hereby enters into this Bridge Agreement for Deposit of Public Funds – Ohio as set forth above.

BAZETTA TOWNSHIP

By: _____

Rita Drew

Its: Fiscal Officer

Date: 09-12-17

Address:

3372 State Route 5
Cortland, OH 44410

THE HUNTINGTON NATIONAL BANK

By: David Schamer, Senior Vice President

By: Deborah King, Vice President

Address:

23 Federal Plaza
PT212
Youngstown, OH 44503

RESOLUTION ACCEPTING THE AMOUNT AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34-5705.35

The Board of Trustees of BAZETTA Township, TRUMBULL
County, Ohio, met in Regular session on the 11th day of September,
2017 at the office of Bazetta Township Administration with the following members

present:

Trustee Frank Parke

Trustee Ted Webb

Trustee Parke moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of BAZETTA Township,

TRUMBULL County, Ohio, in accordance with the provisions of

Section 5705.281 R.C. , previously provided the Alternative Tax Budget Information for the next succeeding
fiscal year commencing January 1, 20 18;

and

WHEREAS, The Budget Commission of TRUMBULL County, Ohio, has

certified its action thereon to this Board together with an estimate by the County Auditor of the rate
of each tax necessary to be levied by this Board, and what part thereof is without, and what part
within the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of BAZETTA Township
TRUMBULL County, Ohio, that the amounts and rates, as determined

by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate
of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation Column I	Amount to Be Derived From Levies Outside 10M. Limitation Column II	County Estimate Rate to be		Auditor's of Tax Levied Outside 10M. Limit Column IV
			Inside 10 M. Limit Column III	Outside 10M. Limit Column IV	
General Fund (includes County Health)	173,702 21,713	0	1.20 0.15		0.00
Road and Bridge Fund	166,464	86,851	1.15		0.60
Cemetery Fund					
Lighting Fund					
Police District Fund		839,079			6.80
Fire District Fund		1,038,434			8.30
Road District Fund					
Park Levy Fund					
Miscellaneous Funds (Police Equipment)		55,466			0.60
Amb. & Emergency Medical Services Fund					
General (Note) Bond Retirement Fund					
Twp. Motor Vehicle License Fund					
Special Levy Fund					
Capital Equipment Fund					
Permanent Improvement Fund					
Total	361,878	2,019,830	2.50		16.30

Tangible Reimbursement and PU from the State

13,852

Total

2,395,560

TOTAL MILLAGE

18.80

August 2017

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
Special Levy Funds:		
Levy authorized by voters on Police Levy- Continuous	1.00	05/07/13
Levy authorized by voters on Police Levy- Continuous	1.00	05/07/13
Levy authorized by voters on Police Levy- Continuous	0.50	05/07/13
Levy authorized by voters on Police Levy- Continuous	1.00	05/08/84
Levy authorized by voters on Police Levy- Continuous	1.50	05/08/90
Levy authorized by voters on Fire Levy- Continuous	4.00	11/08/94
Levy authorized by voters on Fire & EMS Levy- not to exceed 5 years	1.50	11/06/12
Levy authorized by voters on Road & Bridge Levy - not to exceed 5 years	0.60	11/03/15
Levy authorized by voters on Fire Levy- not to exceed 5 years	0.80	03/15/16
Levy authorized by voters on Police Levy- not to exceed 5 years	0.60	03/15/16
Levy authorized by voters on Police Levy- not to exceed 5 years	1.80	11/03/15
Levy authorized by voters on Fire Levy- not to exceed 5 years	2.00	11/06/12

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this

Resolution to the County Auditor of Said County.

Trustee Webb seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Trustee Paul Houis - Absent
Trustee Frank Parke - Yes
Trustee Ted Webb - Yes

Adopted the 11th day of September, 2017

Fiscal Officer of the Board of Township Trustees of

BAZETTA Township

TRUMBULL County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, TRUMBULL County, ss.
I, Rita K. Drew, Clerk of the Board of Township Trustees
of BAZETTA Township, in said County, and in whose custody the Files
and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original of Regular Trustee Meeting
At Bazetta Township Administration Building on September
11th at 7:00pm.

now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this 12th day of September, 2017.



Fiscal Officer of the Board of Township Trustees of

BAZETTA, Township.

TRUMBULL County, Ohio.

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C. or at such later date as may be approved by the Board of Tax Appeals.

No.	_____
BOARD OF TOWNSHIP TRUSTEES	_____
BAZETTA, Township	_____
TRUMBULL, County, Ohio	_____
RESOLUTION	_____
ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.	_____
(Board of Township Trustees)	_____
Adopted _____, 20	_____
Township Clerk	_____
Filed _____, 20	_____
County Auditor	_____
By _____	_____
Deputy	_____

Fire Department Agenda

9/7/17 11:49 AM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: <trustee@bazettatwp.org>, <rdrew@bazettatwp.org>

Trustee Webb, Trustee Parke, Trustee Hovis, Fiscal Officer Drew,

The following items are being requested for approval:

1. Request expenditure of \$2089.00 with Clean Air Concepts, 11449 Deerfield Road - Cincinnati Ohio 45242 for parts on our source capture diesel exhaust system. The system is 7 years old and the exhaust assembly on vehicles our rusted and the magnets our worn making the system not work properly. Quote attached.
2. Request the Trustee's to accept 2016 Assistance Grant to Firefighters Program - Fire Prevention and Safety Grant EMW-2016-FP-00232 in the amount of \$16,191.00. Bazetta Township is required to contribute a cost match of \$809.00 and the federal share is \$16,191.00 for a total project cost of \$17,000.00. Please see attachment of Award.
3. Hire Part-time Firefighter/Medic James Williamson and Eric Swanson at a rate of \$11.50 pending background investigation, drug screening, physical exam, and psychological exam. Applications available for Trustee review if desired.

Professionally,

*Chief Dennis Lewis OFE, OFC
3000 Warren Meadville Road
Cortland, Ohio 44410
Phone 330-637-8816 Ext. 119
Fax - 330-638-4193
dlewis@bazettatwp.org*



BAZETTA

Copy of Incident Type Report (Summary)

Alarm Date Between {08/01/2017} And {08/31/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	0.92%	\$0	0.00%
113 Cooking fire, confined to container	2	1.85%	\$0	0.00%
131 Passenger vehicle fire	1	0.92%	\$0	0.00%
	4	3.70%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	80	74.07%	\$0	0.00%
322 Motor vehicle accident with injuries	4	3.70%	\$10,000	100.00%
324 Motor Vehicle Accident with no injuries	2	1.85%	\$0	0.00%
	86	79.62%	\$10,000	100.00%
4 Hazardous Condition (No Fire)				
444 Power line down	2	1.85%	\$0	0.00%
	2	1.85%	\$0	0.00%
5 Service Call				
511 Lock-out	1	0.92%	\$0	0.00%
542 Animal rescue	1	0.92%	\$0	0.00%
552 Police matter	2	1.85%	\$0	0.00%
553 Public service	1	0.92%	\$0	0.00%
561 Unauthorized burning	1	0.92%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.92%	\$0	0.00%
	7	6.48%	\$0	0.00%
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	2	1.85%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	3	2.77%	\$0	0.00%
622 No Incident found on arrival at dispatch	3	2.77%	\$0	0.00%
	8	7.40%	\$0	0.00%
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	1	0.92%	\$0	0.00%
	1	0.92%	\$0	0.00%

Total Incident Count: 108

Total Est Loss: \$10,000

BAZETTA

Aid Responses by Department

Alarm Date Between {08/01/2017} And {08/31/2017}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
17-0000728	08/05/2017	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 928		Response Time: 00:06:23	#Appartus	1	0	0	0
17-0000729	08/06/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 930		Response Time: 00:07:07	#Appartus	0	1	0	0
17-0000740	08/08/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 944		Response Time: 00:08:57	#Appartus	0	1	0	0
17-0000764	08/14/2017	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci 1193		Response Time: 00:05:29	#Appartus	0	0	0	0
17-0000785	08/22/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 1701004		Response Time: 00:04:16	#Appartus	0	1	0	0
17-0000806	08/27/2017	3 Mutual aid given	#Personnel	0	1	0	0
Their Inci 17-1025		Response Time: 00:04:05	#Appartus	0	1	0	0

Subtotal Responses: 6

Average Response Time for Dept: 00:06:03

STA. 17 BRISTOL FDID 78105

17-0000789	08/23/2017	4 Automatic aid given	#Personnel	3	0	0	2
Their Inci 379		Response Time: 00:10:41	#Appartus	1	0	0	2

Subtotal Responses: 1

Average Response Time for Dept: 00:10:41

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109

17-0000739	08/08/2017	2 Automatic aid received	#Personnel	0	0	0	0
Their Inci 1461		Response Time: 00:13:10	#Appartus	0	0	0	0
17-0000747	08/10/2017	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 01475		Response Time: 00:06:11	#Appartus	1	0	0	0
17-0000761	08/13/2017	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 01496		Response Time: 00:05:58	#Appartus	1	0	0	0

Subtotal Responses: 3

Average Response Time for Dept: 00:08:26

STA. 29 JOHNSTON

17-0000725	08/05/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 422		Response Time: 00:14:33	#Appartus	0	1	0	0

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {08/01/2017} And {08/31/2017}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
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STA. 29 JOHNSTON

Subtotal Responses: 1

Average Response Time for Dept: 00:14:33

STA. 30 HOWLAND FDID 78121

17-0000795	08/25/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	1702277	Response Time: 00:10:47	#Appartus	0	1	0	0
17-0000802	08/26/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	2288	Response Time: 00:05:37	#Appartus	0	1	0	0

Subtotal Responses: 2

Average Response Time for Dept: 00:08:12

STA. 32 HOWLAND FDID 78121

17-0000716	08/01/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	1702058	Response Time: 00:02:46	#Appartus	0	1	0	0
17-0000767	08/15/2017	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci	1702194	Response Time: 00:08:32	#Appartus	0	0	0	0
17-0000777	08/21/2017	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci	17-2237	Response Time: 00:08:53	#Appartus	0	0	0	0

Subtotal Responses: 3

Average Response Time for Dept: 00:06:44

Response time calculated from time notified to arrival.

BAZETTA

Inspections by Type

**Date Completed Between {08/01/2017} And
{08/31/2017}**

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
08/22/2017	12:25	AUTU01 Big blue trucking, Inc 518 PERKINS JONES RD NE/WARREN, OH 44483	0.12	
08/22/2017	11:50	BAZE07 Bazetta Elementary School 2755 BAZETTA RD NE	0.16	
08/22/2017	13:31	DAFF01 DAFFRON'S BODY SHOP 4825 STATE ROUTE 5	0.06	
08/22/2017	11:39	GRUM01 GRUMPY'S ICECREAM STATION 1144 STATE ROUTE 305 NE	0.11	
08/22/2017	13:35	HARRO1 HARROWS SILVER AND SUCH 4747 STATE ROUTE 5 NORTH	0.01	
08/22/2017	12:10	MILLO1 MILLER YOUNT CONSTRUCTION 2995 BAZETTA RD NE	0.15	
08/22/2017	11:30	RKMF01 RKM Fireworks (Jeremy Rudesill) 4314 BAZETTA RD NE	0.02	
08/22/2017	13:46	SUPE01 SUPER TIRE 3485 STATE ROUTE 5	0.06	
08/30/2017	13:34	BAZE01 Bazetta Township Fire Department 11 773 EVERETT HULL RD NE	0.00	
08/30/2017	13:53	CART01 CARTER'S MARKET 959 STATE ROUTE 305 NE	0.18	
08/30/2017	13:18	DRJO01 Dr. Jonathon Eucker M.D. 2652 ELM RD NE	0.00	
08/24/2017	14:03	DRMA01 DR. MARTIN G. ELLIS 3008 STATE ROUTE 5 /D	0.16	
08/24/2017	08:03	ELMR01 Dr. Naples 2251 ELM RD NE	0.16	
08/30/2017	13:13	ENDO01 Endocrinology Veronica Jean-Pierre M.D. 2630 ELM RD NE	0.00	
08/30/2017	13:15	NEUR01 Endocrinology Dr. Eswaran 2658 ELM RD NE	0.00	
08/24/2017	08:20	TAYL01 TAYLOR RENTAL 2229 ELM RD NE	0.24	
08/24/2017	08:51	VALL01 VALLY CARE LAB 2660 ELM RD NE	0.14	
08/30/2017	13:41	BAZE06 Bazetta Mall 3649 BAZETTA RD NE	0.13	

CLEAN AIR CONCEPTS
11449 DEERFIELD ROAD
CINCINNATI, OH 45242

SALES QUOTE

513-489-4440
800-875-5440
fax 513-247-2502

Sales Quote Number: SQ17-10089

Sales Quote Date: 08/25/17

Page: 1

Sell
To: ACCOUNTS PAYABLE
BAZETTA FIRE DEPT
3000 WARREN MEADVIULLE ROAD
CORTLAND, OH 44410

Ship
To: ACCOUNTS PAYABLE
BAZETTA FIRE DEPT
3000 WARREN MEADVIULLE ROAD
CORTLAND, OH 44410

Customer ID BAZFDOH

Ship Via

Terms Net R.O.I.

SalesPerson Mike Winkler

Item No.	Description	Unit	Quantity	Unit Price	Total Price
500073-02	TAILPIPE Assy 5" BOXED	EACH	3	375.00	1,125.00
500018-05	3 MAG MGPK.Assy Standoff	EACH	4	85.00	340.00
500018-02	MGPK.Assy 3-MAGNETS	EACH	8	78.00	624.00
R0090	SHIPPING NOT INCLUDED	EACH			

Amount Subject to
Sales Tax
0.00

Amount Exempt
from Sales Tax
2,089.00

Subtotal: 2,089.00
Invoice Discount: 0.00
Total Sales Tax: 0.00

Total: 2,089.00

Award Package

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mr. Dennis Lewis
Bazetta Fire Department
3000 Warren Meadville Road
Cortland, Ohio 44410-9322

Re: Grant No.EMW-2016-FP-00232

Dear Mr. Lewis:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant Program - Fire Prevention and Safety Grant has been approved in the amount of \$16,191.00. As a condition of this award, you are required to contribute a cost match in the amount of \$809.00 of non-Federal funds. The Federal share is \$16,191.00 of the approved total project cost of \$17,000.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Program - Fire Prevention and Safety Grant Notice of Funding Opportunity

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in

the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 540-504-2883. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,



Bridget Bean
Acting Assistant Administrator for Grant Programs

Summary Award Memo

SUMMARY OF ASSISTANCE ACTION
ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM - FIRE PREVENTION AND SAFETY GRANTS
Application

INSTRUMENT: GRANT
AGREEMENT NUMBER: EMW-2016-FP-00232
GRANTEE: Bazetta Fire Department
DUNS NUMBER: 123167520
AMOUNT: \$17,000.00, Fire Prevention

Project Description

The purpose of the Assistance to Firefighters Grant Program - Fire Prevention and Safety Grants is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program - Fire Prevention and Safety Grants program's purpose and worthy of award. The projects approved for funding are indicated by the budget or negotiation comments below. The recipient shall perform the work described in the grant application for the recipient's approved project or projects as itemized in the request details section of the application and further described in the grant application narrative. The content of the approved portions of the application - along with any documents submitted with the recipient's application - are incorporated by reference into the terms of the recipient's award. The recipient may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via amendment request, from FEMA.

Period of Performance

25-AUG-17 to 24-AUG-18

Amount Awarded

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this grant (including Federal share plus recipient match):

Personnel	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$17,000.00

Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$17,000.00

NEGOTIATION COMMENTS IF APPLICABLE (max 8000 characters)

FEMA Officials

Program Officer: The Program Specialist is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant, please call the AFG Help Desk at 866-274-0960 to be directed to a program specialist.

Grants Assistance Officer: The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. The Officer conducts the final business review of all grant awards and permits the obligation of federal funds. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a Grants Management Specialist.

Grants Operations POC: The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this grant award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

ADDITIONAL REQUIREMENTS (IF APPLICABLE)

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Shari Hales at Shari.Hales@fema.dhs.gov

National Environmental Policy Act

All recipients must comply with the requirements of the National Environmental Policy Act (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. All recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Agreement Articles



FEMA

U.S. Department of Homeland Security
Washington, D.C. 20472

AGREEMENT ARTICLES

Assistance to Firefighters Grant Program - Fire Prevention and Safety Grants

GRANTEE: Bazetta Fire Department

PROGRAM: Assistance to Firefighters Grant Program - Fire Prevention and Safety Grants

AGREEMENT NUMBER: EMW-2016-FP-00232

AMENDMENT NUMBER:

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I. **Assurances, Administrative Requirements and Cost Principles**

Recipients of DHS federal financial assistance must complete OMB Standard Form 424B Assurances - Non-Construction Programs. Certain assurances in this document may not be applicable to your program, and the awarding agency may require applicants to certify additional assurances. Please contact the program awarding office if you have any questions.

The administrative requirements and cost principles that apply to DHS award recipients originate from:

2 C.F.R. Part 200, Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards, as adopted by DHS at 2 C.F.R. Part 3002.

II. **Acknowledgement of Federal Funding from DHS**

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

- III. **Activities Conducted Abroad**
All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
- IV. **Age Discrimination Act of 1975**
All recipients must comply with the requirements of the *Age Discrimination Act of 1975* (42 U.S.C. § 6101 *et seq.*), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.
- V. **Americans with Disabilities Act of 1990**
All recipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12101-12213).
- VI. **Best Practices for Collection and Use of Personally Identifiable Information (PII)**
All recipients who collect PII are required to have a publically-available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate.
- Award recipients may also find as a useful resource the DHS Privacy Impact Assessments: [Privacy Guidance](#) and [Privacy template](#) respectively.
- VII. **Title VI of the Civil Rights Act of 1964**
All recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (42 U.S.C. § 2000d *et seq.*), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Implementing regulations for the Act are found at [6 C.F.R. Part 21](#) and [44 C.F.R. Part 7](#).
- VIII. **Civil Rights Act of 1968**
All recipients must comply with [Title VIII of the Civil Rights Act of 1968](#), which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. § 3601 *et seq.*), as implemented by the Department of Housing and Urban Development at [24 C.F.R. Part 100](#). The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features (see [24 C.F.R. § 100.201](#)).
- IX. **Copyright**
All recipients must affix the applicable copyright notices of [17 U.S.C. §§ 401 or 402](#) and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards, unless the work includes any information that is otherwise controlled by the Government

(e.g., classified information or other information subject to national security or export control laws or regulations).

X. **Debarment and Suspension**

All recipients must comply with Executive Orders 12549 and 12689, which provide protection against waste, fraud and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government.

XI. **Drug-Free Workplace Regulations**

All recipients must comply with the *Drug-Free Workplace Act of 1988* (41 U.S.C. § 701 et seq.), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. DHS has adopted the Act's implementing regulations at 2 C.F.R Part 3001.

XII. **Duplication of Benefits**

Any cost allocable to a particular Federal award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons. However, this prohibition would not preclude the non-Federal entity from shifting costs that are allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal awards.

XIII. **Energy Policy and Conservation Act**

All recipients must comply with the requirements of 42 U.S.C. § 6201 which contain policies relating to energy efficiency that are defined in the state energy conservation plan issues in compliance with this Act.

XIV. **Reporting Subawards and Executive Compensation**

a. **Reporting of first-tier subawards.**

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. *Where and when to report.*

i. You must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For

example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. Reporting Total Compensation of Recipient Executives.

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if-

i. the total Federal funding authorized to date under this award is \$25,000 or more;

ii. in the preceding fiscal year, you received-

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <https://www.sam.gov>.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if-

i. in the subrecipient's preceding fiscal year, the subrecipient received-

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

i. Subawards,

and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. *Entity* means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;

- ii. A foreign public entity;
- iii. A domestic or foreign nonprofit organization;
- iv. A domestic or foreign for-profit organization;
- v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

2. *Executive* means officers, managing partners, or any other employees in management positions.

3. *Subaward*:

i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. __ .210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. *Subrecipient* means an entity that:

i. Receives a subaward from you (the recipient) under this award; and

ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

i. *Salary and bonus*.

ii. *Awards of stock, stock options, and stock appreciation rights*. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

iii. *Earnings for services under non-equity incentive plans*. This does not include group life, health, hospitalization or medical

reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

iv. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.

v. *Above-market earnings on deferred compensation which is not tax-qualified.*

vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

XV. **False Claims Act and Program Fraud Civil Remedies**

All recipients must comply with the requirements of 31 U.S.C. §3729 which set forth that no recipient of federal payments shall submit a false claim for payment. See also 38 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.

XVI. **Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129 and form SF-424B, item number 17 for additional information and guidance.

XVII. **Fly America Act of 1974**

All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974* (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

XVIII. **Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, 15 U.S.C. §2225a, all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974*, as amended, 15 U.S.C. §2225.

XIX. **Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

All recipients must comply with the *Title VI of the Civil Rights Act of 1964* (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. In order to facilitate compliance with Title VI, recipients

are encouraged to consider the need for language services for LEP persons served or encountered in developing program budgets. Executive Order 13166, *Improving Access to Services for Persons with Limited English Proficiency* (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, *DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 76 Fed. Reg. 21755-21768, (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP persons. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

XX. Lobbying Prohibitions

All recipients must comply with 31 U.S.C. §1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

XXI. Non-supplanting Requirement

All recipients who receive awards made under programs that prohibit supplanting by law must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources. Where federal statutes for a particular program prohibits supplanting, applicants or recipients may be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt of expected receipt of Federal funds.

XXII. Patents and Intellectual Property Rights

Unless otherwise provided by law, recipients are subject to the Bayh-Dole Act, Pub. L. No. 96-517, as amended, and codified in 35 U.S.C. § 200 et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards are in 37 C.F.R. Part 401 and the standard patent rights clause in 37 C.F.R. § 401.14.

XXIII. Procurement of Recovered Materials

All recipients must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the

item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

XXIV. Contract Provisions for Non-federal Entity Contracts under Federal Awards

a. Contracts for more than the simplified acquisition threshold set at \$150,000.

All recipients who have contracts exceeding the acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by Civilian Agency Acquisition Council and the Defense Acquisition Regulation Council as authorized by 41 U.S.C. §1908, must address administrative, contractual, or legal remedies in instance where contractors violate or breach contract terms and provide for such sanctions and penalties as appropriate.

b. Contracts in excess of \$10,000.

All recipients that have contracts exceeding \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

XXV. SAFECOM

All recipients who receive awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

XXVI. Terrorist Financing E.O. 13224

All recipients must comply with U.S. Executive Order 13224 and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of recipients to ensure compliance with the E.O. and laws.

XXVII. Title IX of the Education Amendments of 1972 (Equal Opportunity in Education Act)

All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), which provides that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity

receiving Federal financial assistance. Implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19

XXVIII. Trafficking Victims Protection Act of 2000

All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the *Trafficking Victims Protection Act (TVPA) of 2000*, as amended (22 U.S.C. § 7104). This is implemented in accordance with OMB Interim Final Guidance, *Federal Register*, Volume 72, No. 218, November 13, 2007. Full text of the award term is located at 2 CFR § 175.15.

XXIX. Rehabilitation Act of 1973

All recipients of must comply with the requirements of Section 504 of the *Rehabilitation Act of 1973*, 29 U.S.C. § 794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.

XXX. USA Patriot Act of 2001

All recipients must comply with requirements of the *Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act)*, which amends 18 U.S.C. §§ 175-175c. Among other things, the USA PATRIOT Act prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose.

XXXI. Use of DHS Seal, Logo and Flags

All recipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

XXXII. Whistleblower Protection Act

All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

XXXIII. DHS Specific Acknowledgements and Assurances

All recipients must acknowledge and agree-and require any sub-recipients, contractors, successors, transferees, and assignees acknowledge and agree-to comply with applicable provisions

governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS.
2. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office.

The United States has the right to seek judicial enforcement of these obligations.

XXXIV. System of Award Management and Universal Identifier Requirements

A. Requirement for System of Award Management

Unless exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain the currency of your information in the SAM until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

B. Requirement for unique entity identifier

If authorized to make subawards under this award, you:

1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its unique entity identifier to you.
2. May not make a subaward to an entity unless the entity has provided its unique entity identifier to you.

C. Definitions

For purposes of this award term:

1. *System of Award Management (SAM)* means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <http://www.sam.gov>).

2. *Unique entity identifier* means the identifier required for SAM registration to uniquely identify business entities.

3. *Entity*, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:

- a. A Governmental organization, which is a State, local government, or Indian Tribe;
- b. A foreign public entity;
- c. A domestic or foreign nonprofit organization;
- d. A domestic or foreign for-profit organization; and
- e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

4. *Subaward*:

a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.330).

c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.

5. *Subrecipient* means an entity that:

- a. Receives a subaward from you under this award;
and
- b. Is accountable to you for the use of the Federal funds provided by the subaward.

XXXV. Animal Welfare Act of 1966

All recipients of financial assistance will comply with the requirements of the Animal Welfare Act, as amended (7 U.S.C. §2131 et seq.), which requires that minimum standards of care and treatment be provided for vertebrate animals bred for commercial sale, used in research, transported commercially, or exhibited to the public. Recipients must establish appropriate policies and procedures for the humane care and use of animals based on the Guide for the Care and Use of Laboratory Animals and comply with the Public Health Service Policy and Government Principles Regarding the Care and Use of Animals.

XXXVI. Protection of Human Subjects

All recipients of financial assistance will comply with the requirements of the Federal regulations at 45 CFR Part 46, which requires that recipients comply with applicable provisions/law for the protection of human subjects for purposes of research. Recipients must also comply with the requirements in DHS Management Directive 026-04, Protection of Human Subjects, prior to implementing any work with human subjects. For purposes of 45 CFR Part 46, research means a systematic investigation, including research, development, testing, and evaluation, designed to develop or contribute to general knowledge. Activities that meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program that is considered research for other purposes. The regulations specify additional protections for research involving human fetuses, pregnant women, and neonates (Subpart B); prisoners (Subpart C); and children (Subpart D). The use of autopsy materials is governed by applicable State and local law and is not directly regulated by 45 CFR Part 46.

XXXVII. Incorporation by Reference of Notice of Funding Opportunity

The Notice of Funding Opportunity for this program is hereby incorporated into your award agreement by reference. By accepting this award, the recipient agrees that all allocations and use of funds under this grant will be in accordance with the requirements contained in the Notice of Funding Opportunity.

XXXVIII. Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. If you have questions about these

procedures, please contact the AFG Help Desk at 1-866-274-0960, or send an email to firegrants@dhs.gov.

XXXIX. Prior Approval for Modification of Approved Budget

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. For awards with an approved budget greater than \$150,000, you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

XL. Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

XLI. Environmental Planning and Historic Preservation Screening

FPS-funded activities that involve the installation of equipment (such as permanently mounted LED/electronic signs) not specifically excluded from a FEMA Environmental and Historic Preservation (EHP) Review per the Grant Programs Directorate (GPD) Programmatic Environmental Assessment (PEA); ground-disturbing activities; or modification/renovation of existing buildings or structures must undergo a FEMA EHP Review.

FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders.

To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to our Department of Homeland Security/Federal Emergency Management Agency-website at: <https://www.fema.gov/library/viewRecord.do?id=6906>

In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds.

**FEDERAL EMERGENCY MANAGEMENT AGENCY
OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

1a. AGREEMENT NO. EMW-2016-FP-00232	2. AMENDMENT NO. 0	3. RECIPIENT NO. 34-0939309	4. TYPE OF ACTION AWARD	5. CONTROL NO. WX02695N2017T
6. RECIPIENT NAME AND ADDRESS Bazetta Fire Department 3000 Warren Meadville Road Cortland Ohio, 44410-9322	7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20472 POC: Marie Rosalie Isabel Vega	8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472		
9. NAME OF RECIPIENT PROJECT OFFICER Dennis Lewis	PHONE NO. 3306374136	10. NAME OF PROJECT COORDINATOR Catherine Patterson	PHONE NO. 1-866-274-0980	
11. EFFECTIVE DATE OF THIS ACTION 25-AUG-17	12. METHOD OF PAYMENT SF-270	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD From:25-AUG-17 To:24-AUG-18	

Budget Period
From:02-MAY-17 To:30-SEP-17

15. DESCRIPTION OF ACTION
a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
FP	97.044	2017-F6-C111-P4310000-4101-D	\$0.00	\$16,191.00	\$16,191.00	\$809.00
TOTALS			\$0.00	\$16,191.00	\$16,191.00	\$809.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.
N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Assistance to Firefighters Grant - Fire Prevention and Safety Program recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)
N/A

DATE
N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)
Marie Rosalie Isabel Vega

DATE
21-AUG-17

September 11, 2017 Police Agenda for Trustee Meeting

9/7/17 1:58 PM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>

Rita,

The following is the police department agenda for Monday September 11, 2017

1. To accept the following donation of ammunition from Walmart and to approve Chief Hovis to trade said ammo to any law enforcement supply company for police equipment:
 - a. 5,500 22 long rifle rounds
 - b. 200-12 Gauge shells
 - c. 150-20 Gauge shells
 - d. 15- 38 Special rounds
2. To approve the replacement of a steel door at the police department by JS Masonry at a cost of \$1230.00 (estimate attached) to be paid from the police equipment fund.
3. To approve the sale of two (2) vehicles from the impound lot on govdeals:
 - a. 1998 Dodge Dakota VIN#1B7FL26X8WS730916
 - b. 1990 Honda VIN#JHM CB7656LC133544

That should be all. Thank you and have a great day!!!

Michael J. Hovis, Chief of Police
Bazetta Township Police Department
2671 McCleary Jacoby Rd.
Cortland, Ohio 44410
Phone: 330-638-5503
Fax: 330-638-9927
mhovis@bazettatwp.org
www.facebook.com/BazettaTownshipPoliceDept

Ritav



August 2017 Bazetta Police Department Activity

Published Date: September 8 , 2017

Activity	Total
Calls for Service	757
Incident Reports Filed	150
Traffic Crash Investigations	13
Number of Persons Arrested	60
Traffic Offenses	101
Traffic Citations Issued	80
Vehicle Miles Traveled	11,913.20
Office Contacts	363

* Numbers are subject to change due to report status and other circumstances

JS Masonry

4586 Kings Graves Rd
Vienna, OH 44473

Estimate

Date	Estimate #
9/4/2017	561

Name / Address
Bazetta Township Police 2671 McCleary Jacoby Rd Cortland, Oh 44410

			Project
Description	Qty	Rate	Total
Remove steel door frame and steel door ,replace steel door frames with new frame ,use door from interior door frame in building ,reuse push bar ,door closer and hardware on door,haul away old door and frame , labor and material ,per door	1	1,230.00	1,230.00
Price per door using new steel door and new frame ,reuse push bar ,door closer and hardware labor and material \$1,780.		0.00	0.00
Total			\$1,230.00



Bureau of Workers' Compensation

30 W. Spring St.
Columbus, OH 43215

Certificate of Ohio Workers' Compensation

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer
01593536

Period Specified Below
07/01/2017 to 07/01/2018

JS MASONRY LLC
5238 LOGAN ARMS DR
GIRARD, OH 44420-1632



www.bwc.ohio.gov
Issued by: WC

Administrator/CEO

You can reproduce this certificate as needed.

Ohio Bureau of Workers' Compensation

Required Posting

Effective Oct. 13, 2004, Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



Bureau of Workers' Compensation

You must post this language with the Certificate of Ohio Workers' Compensation.

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by _____, seconded by _____, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet. by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

1998 Dodge Dakota (#0914) and 1990 Honda (#3544)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Trustee Harris	<input type="checkbox"/>	yes	<input type="checkbox"/>	no	Absent
Trustee Parke	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	
Trustee Webb	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	