

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: September 25, 2017 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

237-17 To accept the minutes from the September 11 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Webb - Yes

238-17 To accept the minutes from the September 25 Zoning Hearing.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Webb - Yes

239-17 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

240-17 To reschedule the October 9 Regular Trustee Meeting to October 10 to avoid the Columbus Day holiday.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

241-17 To authorize the Fiscal Officer to do the following Supplemental Appropriations and report to the Trumbull County Auditor.

\$1,000.00 for 01-A-04 (General: Supplies)
\$15,000.00 for 09-A-14 (Police: Other Expenses)
\$725.29 for 09-A-04 (Police: Auditor & Treasurer Fees)
\$978.09 for 10-A-04 (Fire: Auditor & Treasurer Fees)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

242-17 To accept the resignations of Jean Eddy and Craig Fess, effective immediately.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Copy of a letter from Trumbull County Engineer to Artman Engineering Consulting regarding proposed Starbucks/Chipotle site
- Resignation e-mail from Jean Eddy from unlocking/locking the building on building usage days
- Resignation letter from Craig Fess from the Zoning Board of Appeals

Administration:

- Trustee Hovis thanked Trustees Parke and Webb for their work while he was off
- Trustee Webb said he was glad to see Trustee Hovis back

Fire Department:

- See Attached Agenda

243-17 To approve authorize Chief Lewis to dispose of the following unneeded, obsolete, or unfit-for-use township property, per ORC §505.10(2)(a).

Building block & brick left over from the construction of the new fire station

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

244-17 To approve an expenditure of \$4,250.00 to Mars Electric Company for 125 smoke alarms, to be paid from the Fire Fund, with \$4,037.00 coming from a grant and \$213.00 being the local share.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

245-17 To approve an expenditure of \$3,527.50 to Yesco Electric Supply for 125 smoke alarms, to be paid from the Fire Fund, with \$3,351.50 coming from a grant and \$176.00 being the local share.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- See Attached Agenda

246-17 To approve the attached *Resolution to Dispose of Township Property by Internet Auction*.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Superintendent Parke reported as follows
 - All roadside mowing is done for the year
 - Currently working on cemetery foundations

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Inspector Mills stated the following
 - Trumbull County Zoning Commission recommended against this zone change that was approved in the earlier Zoning Hearing
 - The change did not conform with the township's current Comprehensive Zoning Plan
 - That plan was last updated in 2009
 - Thinks the Township should consider revisiting and revising that Plan
 - Thanked the Trustees for considering the change and not just going with Trumbull County's recommendation
 - Planning to contact the Trumbull County Board of Health regarding some nuisance properties

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb reported as follows
 - Next Quarterly Meeting will be October 4 at 6:30pm at the Administration Building
 - Board of Zoning Appeals is in the process of scheduling a date for Hearing on a variance
- Inspector Mills said there may be another request for variance coming

Parks & Recreation Board:

- Member Stowell thanked everyone involved in this year's park fundraisers and said they are already working on plans for next year

Asked to be placed on the Agenda:

- None

Public Comment:

- Stanley Shrodek of Lakeshore Drive asked if the signs on Bazetta Road regarding the yielding of 3' between cars and bicycles could be placed on other roads
 - Chief Hovis said that traffic signs are the responsibility of the Road Department, not the Police Department
 - Superintendent Parke said enforcement of what is on the signs in the Police Department's responsibility
 - Superintendent Parke said he would check his federal signage handbook to see if these signs are available and will purchase them if they are
 - Trustee Webb said the signs in question were put up temporarily by the Outspoken Wheelmen for their event last weekend

- Stanley Shrodek of Lakeshore Drive thanked Chief Hovis for keeping the community safe

247-17 To recess into Executive Session at 7:15pm to consider discipline of a public employee or official, per ORC §121.22(G).

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

248-17 To reconvene from Executive Session at 8:00pm with no action taken.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

249-17 To recess into Executive Session at 8:01pm to consider compensation of a public employee or official, per ORC §121.22(G).

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

250-17 To reconvene from Executive Session at 9:15pm with no action taken.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

251-17 To adjourn the meeting at 9:15pm.

Motion: Trustee Hovis

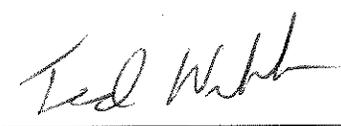
Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Fiscal Officer Rita Kay Drew

Dated: 09-27-17



Approved by: Chairman Trustee Ted Webb

Dated: 10/10/17

PENDING WARRANT REPORT
 Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
30435	184.78	VW30435	Agnew Lawn & Garden	Supplies
30436	508.26	VW30436	BE Solutions, LLC	Claims
30437	250.00	VW30437	Bazetta Township	IT Services
30438	1412.80	VW30438	Delta Dental	Insurance
30439	180.18	VW30439	D&T, P.M. & Truck Repair, LLC	Supplies
30440	20.00	VW30440	Jean M. Eddy	Reimbursement
30441	400.00	VW30441	Northstar Towing, Inc.	August Tows
30442	383.66	VW30442	Ohio Edison	Service
30443	19417.61	VW30443	Ohio Insurance Services Agency	Insurance
30444	1041.83	VW30444	Ohio Edison	Service
30445	55.20	VW30445	Professional ID Cards, Inc.	Supplies
30446	162.00	VW30446	Pitney Bowes Global Financial Services	Postage Meter
30447	1300.00	VW30447	Schultz Towing, Inc.	Tows
30448	324.80	VW30448	Standard Insurance Company RD	Insurance
30449	125.00	VW30449	Sarko's Video Assisted Air Duct Cleaning	Service
30450	219.37	VW30450	The Tribune Chronicle	Service
30451	3208.88	VW30451	Trumbull County 911	911 Service
30452	466.09	VW30452	Vision Service Plan-(OH)	Insurance
30453	505.03	VW30453	Warren Fire Equipment, Inc.	Service
30454	295.00	VW30454	Youngstown/Warren Regional Chamber	Membership Dues
30455	834.36	VW30455	Ohio Edison	Service
=====				
	31294.85		Total Amount of Pending Warrants	

Fire Department Agenda - September 25, 2017 Trustee Meeting

9/21/17 10:44 AM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: <trustee@bazettatwp.org>, <rdrew@bazettatwp.org>

The following items are being requested for approval:

1. Request to dispose of Township Property. Block left over from construction of new fire station.
2. Authorize the expenditure to Mars Electric Co. 6655 Beta Drive Suite 200, Mayfield Village Ohio 44143 (440) 946-2250 for 125 Smoke Alarms at \$34 each for a total cost of \$4250. Grant share \$4037.00 our share \$213.00. Quote attached.
3. Authorize the expenditure to Yesco Electrical Supply 1142 N. Meridian Road, Youngstown, Ohio 44509 (330) 747-8593 for 125 Smoke Alarms at \$28.22 each for a total cost of \$3527.50. Grant share \$3351.50 our share \$176.00. Quote attached.

Professionally,

Chief Dennis Lewis OFE, OFC
3000 Warren Meadville Road
Cortland, Ohio 44410
Phone 330-637-8816 Ext. 119
Fax - 330-638-4193
dlewis@bazettatwp.org





YESCO MARK
 YESCO ELECTRICAL SUPPLY GROUP
 www.yescoelectric.com Member Owned, Member Governed

Quotation

YESCO ELECTRICAL SUPPLY, INC.
 1142 N. MERIDIAN ROAD.
 YOUNGSTOWN, OH 44509
 330-747-8593

QUOTE DATE	QUOTE NUMBER
09/19/17	S2151682
ORDER TO:	PAGE NO.
YESCO ELECTRICAL SUPPLY, INC. 1142 N. MERIDIAN ROAD. YOUNGSTOWN, OH 44509 330-747-8593	1

QUOTE TO:
 Quotation Only Youngstown
 YOUNGSTOWN, OH 44502

SHIP TO:
 Quotation Only Youngstown
 YOUNGSTOWN, OH 44502

ORDERED BY	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON	
WRITER	SHIP VIA	TERMS	EXP DATE	
			House	
Randy Maas	PK PICK UP	NET 30 DAYS FROM INVOICE	09/20/17	
ORDER QTY	DESCRIPTION	UNIT PRICE	NET AMOUNT	
130ea	P3010B 10 YR SEALED BATTERY BEDROOM SMOKE ALARM WITH TALKING VOICE ALARM ** Special order non returnable **	28.2200/ea	3668.60	
		Subtotal	3668.60	
		Est Sls Tax	265.97	
		Freight	0.00	
		Amount Due	3934.57	

All claims for shortages must be reported within 24 hours after receipt of order. A packing slip is required with returns. No returns after 30 days. No returns on special orders, job overages, wire cuts & installed parts. Written authorization is required before material is returned. Authorized returns may be subject to a restocking charge. All sales are final. Interest charges of 2% per month 24% per annum. Sales tax is subject to change. This an approximation only! A properly executed exemption form must be on file to be exempt from sales tax. Manufacturers warranties apply to all materials.



6655 BETA DRIVE SUITE 200
 MAYFIELD VILLAGE OH 44143
 440-946-2250 Fax 440-946-3214

Quotation

QUOTE DATE		QUOTE NUMBER	
09/14/17		S003497888	
ORDER TO: CDC - MARS ELECTRIC CO. 6655 BETA DRIVE SUITE 20 MAYFIELD VILLAGE OH 44143			PAGE NO. 1

QUOTE TO:
 SALE CDC
 6655 BETA DRIVE SUITE 200
 MAYFIELD VILLAGE, OH 44143

SHIP TO:
 SALE CDC
 BAZETTA TOWNSHIP FIRE
 DENNIS LEWIS
 MAYFIELD VILLAGE, OH 44143

ORDERED BY		CUSTOMER ORDER NUMBER		QUOTE NUMBER		SALESPERSON	
DENNIS		SMOKE DETECTOR QUOTE		ZZZ			
UNIT	UNIT QTY	TERMS	UNIT DATE	FREIGHT ALLOWED			
PWK	BID	Cash On Delivery	09/14/17	No			
ORDER QTY	DESCRIPTION		NET PR	UOM	EST PR		
125ea	BRK 3120B ION AND PHOTOELECTRIC BATT B/U		34.000	ea	4250.00		
Subtotal					4250.00		
S&H CHGS					0.00		
Total Due					4250.00		

This is a Quotation.

Price are firm for 30 days, subject to change without notice after 30 days.
 Applicable taxes extra.

Police Agenda Trustee Meeting Monday September 25, 2017

9/20/17 11:35 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

The police department will have the following for the agenda.

To sell the following vehicles from police impound via govdeals:

1. 2000 Buick Century Vin#2G4WS52J6Y1172195
2. 2002 Dodge Neon Vin#1B3ES56C52D564562

That is all. Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by _____, seconded by _____, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet. by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

2000 Buick Century (#2195) 2002 Dodge Neon (#4562)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

_____ yes _____ no
_____ yes _____ no
_____ yes _____ no