

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: August 17, 2015 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

228-15 To accept the minutes from the August 3 Regular Meeting.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

229-15 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

230-15 To not request a hearing on the advisability of transferring a liquor control permit to Macs Convenience Stores LLC dba Circle K.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

231-15 To reschedule the 1st Regular Meeting in September from Monday, September 7 to Tuesday, September 8.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

232-15 To temporarily appoint Thad Wajda as Cemetery Sexton while Sexton Arnal is off, retroactive to August 1, 2015.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Notice to Legislative Authority from Ohio Division of Liquor Control regarding liquor permit transfer
- Notice of a Special Meeting of the Trumbull County Health District Advisory Council
- Ohio LTP Newsletter for July - September 2015
- Copy of a letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to haul or move overweight equipment over a township road
- Copy of a letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to haul or move overweight equipment over township roads

Administration:

- Trustee Parke reported the following
 - Started marking out a new section of the cemetery and will be doing so for the rest of the week
 - Planning to discuss pricing options for updates to the cemetery mapping program

Fire Department:

- See Attached Agenda

233-15 To accept the resignation of Part-Time Firefighter/Medic Tommy Gibbs, retroactive to July 28, 2015.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

234-15 To approve an expenditure of \$1,225.00 for Pro Air for NFPA 1989 Compliant Air Testing and Compressor Maintenance, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- See Attached Agenda
- Chief Hovis said he had a meeting with Fiscal Officer Drew and the department's budget is spot on for the year

235-15 To approve an expenditure not to exceed \$905.00 for associated computer user costs from Data Recovery Services, to be paid from the Police Equipment Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

236-15 To approve an expenditure not to exceed \$1,880.00 for a new server from Buck I Technology Solutions, to be paid from the Police Equipment Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

237-15 To promote Reserve Officer Nick Gregory to Part-Time Patrolman, at the current rate, effective August 30, 2015.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Road Superintendent Parke reported that he attended a demonstration of a new milling machine purchased by Trumbull County

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported the following
 - Circle K have gone above and beyond regarding their permits and fees

- Quaker Steak & Lube is going to enclose their patio and will be contacting Chief Lewis and Trumbull County
- Looking into complaints of animal cruelty at 3384 Durst Clagg Road

238-15 To approve the attached Resolution §505.87 Resolution #2 - For Use When Hiring Contract Hauler.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Zoning Commission, Zoning Board of Appeals & Code Enforcement Board of Appeals:

- Zoning Inspector Mills stated the following
 - An alternate on the Zoning Commission wanted Commissioner Gardner to file an appeal made by the Trustees
 - Correct procedure would mean going to a judge about this issue, not filing an appeal
- Trustee Webb said he spoke to Attorney Finamore, who stated the following:
 - Trustees acting properly with regard to paying members of these boards and alternates thereto
 - Proper procedure is to go through a judge

Parks & Recreation Board:

- Trustee Webb reminded the assemblage of the upcoming fundraiser
 - October 10 at Candlelight Knolls
 - Currently selling tickets and seeking donations for raffle or auction

Safety Committee:

- Trustee Webb said the committee met on August 7 and discussed the following
 - Issues with a broken hedge trimmer
 - Road crew staying hydrated
 - Getting new turnout gear
 - Organizing work room and generator room
 - Bird issue at Station #13 has been resolved and the building is reopened

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

Public Comment:

- Jane Lewis of Durst Clagg Road
 - It's nice that Zoning Inspector Mills compliments other department heads
 - Question about the zoning alternate asking questions
 - Zoning Inspector Mills replied as follows
 - It is clearly stated the reasons why an alternate could be let go from a board
 - What this person is doing has gone beyond merely questioning and has become threatening
 - Does the township have a practice and procedure manual
 - Trustee Webb said it did
 - Fiscal Officer Drew said it is available in the Administrative Secretary's office
 - Requested a copy of the Fire Department contract
 - Fiscal Officer Drew said she would e-mail it to her

- How is the township newsletter coming
 - Trustee Webb replied as follows
 - The postage was going to be about \$.18 per piece for about 3000 pieces
 - Just an informational piece, not about promoting levies
 - About what department heads are doing
 - Goal is to have it out by mid-September
 - A levy committee will be formed soon

239-15 To adjourn the meeting at 7:26pm.

Motion: Trustee Hovis

Second: Trustee Parke

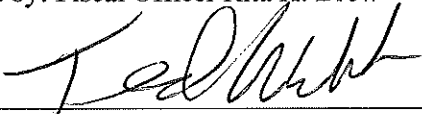
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated:

08-21-15



Approved by: Chairman Trustee Ted Webb

Dated:

9-8-15

PENDING WARRANT REPORT
Bazetta Township [2015]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	143.05	VW 1	The Huntington National Bank	Service Charges
25576	103.81	VW25576	Ainsley Oil Company	Fuel/Diesel
25577	251.16	VW25577	Arrow International, Inc.	Supplies
25578	4643.25	VW25578	BE Solutions	Claims Runs
25579	223.74	VW25579	Advance Auto Parts	Supplies
25580	900.00	VW25580	Bud's Towing & Recovery, LLC	July Tows
25581	438.51	VW25581	Channing Bete Company, Inc.	Supplies
25582	24.95	VW25582	NAPA Auto Parts	Supplies
25583	220.63	VW25583	Carter Lumber	Supplies
25584	72.39	VW25584	Dominion East Ohio	Service
25585	73.00	VW25585	Finger Lakes System Chemistry	Supplies
25586	70.06	VW25586	Finley Fire Equipment	Supplies
25587	161.28	VW25587	Network Billing System, LLC	PAYMENT
25588	26.59	VW25588	Home Depot Credit Services	Supplies
25589	32.56	VW25589	Lou Wollam Chevrolet, Inc.	Supplies
25590	51.22	VW25590	Lowe's Business Acct/Synch	Supplies
25591	107.24	VW25591	Michael Mannella	Reimbursement - Badge
25592	500.00	VW25592	Northstar Towing, Inc.	Impound Lot Towing
25593	1476.40	VW25593	Ohio Police and Fire Pension Fund	Repayment of refund - 1
25594	42.73	VW25594	Orwell Natural Gas	Service
25595	1323.00	VW25595	Ohio Billing, Inc.	EMS Trip Submissions
25596	85.00	VW25596	Ohio Fire Chiefs' Association	Membership Dues Renewal
25597	157.25	VW25597	Respiratory Care Partners, Inc.	Supplies
25598	18.74	VW25598	Southeastern Emergency Equipment	Supplies
25599	500.00	VW25599	Schultz Towing, Inc.	Tows
25600	17.84	VW25600	Sunrise Spring Water Company	Service
25601	2762.14	VW25601	Tanglewood Tree	Work at New Fire Station
25602	50.00	VW25602	Treasurer State of Ohio	Service
25603	3208.88	VW25603	Trumbull County 911	911 Service
25604	449.91	VW25604	Time Warner Cable-Northeast	Service
25605	397.88	VW25605	Verizon Wireless	Service
25606	297.16	VW25606	Walmart Business/Synch	Supplies
25607	4041.34	VW25607	Wex Bank	Service
=====				
	22871.71		Total Amount of Pending Warrants	

NOTICE TO LEGISLATIVE
AUTHORITY

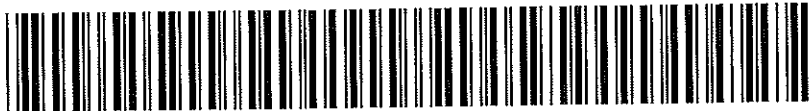
OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

54054195710 <small>PERMIT NUMBER</small>		TRFO <small>TYPE</small>	MACS CONVENIENCE STORES LLC DBA CIRCLE K 3640 SR5 BAZETTA TWP CORTLAND OHIO 44410
10	01	2014 <small>ISSUE DATE</small>	
07	30	2015 <small>FILING DATE</small>	
C1 C2 D6 <small>PERMIT CLASSES</small>			
78	904	C	F14535 <small>RECEIPT NO.</small>

FROM 08/03/2015

03977150005 <small>PERMIT NUMBER</small>			BAL SON ENTERPRISES INC 3640 SR5 BAZETTA TWP CORTLAND OHIO 44410
10	01	2014 <small>ISSUE DATE</small>	
07	30	2015 <small>FILING DATE</small>	
C1 C2 D6 <small>PERMIT CLASSES</small>			
78	904		



MAILED 08/03/2015

RESPONSES MUST BE POSTMARKED NO LATER THAN. 09/03/2015

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES

C TRFO 5405419-5710

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

Rita K. Drew (Signature) Rita K. Drew (Title) Clerk of County Commissioner 08-17-15 (Date)
 Clerk of City Council
 Township Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES
ATTN TOWNSHIP FISCAL OFFICER
3372 STATE ROUTE 5 NE
CORTLAND OHIO 44410

LLC DATA VERIFICATION

SECTION 3

MACS CONVENIENCE STORES LLC

PERMIT # 5405419-05351

RENEWAL YEAR 2015-2016

MANAGING MEMBERS, PERSONS HOLDING 5% OR GREATER MEMBERSHIP OR VOTING INTEREST IN A LLC.	LAST FOUR DIGITS OF SOCIAL SECURITY #	INTEREST	OFFICE HELD
COUCHE TARD U.S. INC BETTY WATTS KATHLEEN CUNNINGTON TIMOTHY A MILLER WILLIAM BARTOLOMEO BRIAN HANNASCH BRUCE LANDINI	***** ***** ***** ***** ***** ***** *****	MNMB5%V5%M	ASST SECR. VICE PRES. VICE PRES. VICE PRES. PRESIDENT VICE PRES.

IF INFORMATION LISTED ABOVE IS NOT ACCURATE, PLEASE INDICATE CHANGES BELOW.

MANAGING MEMBERS, PERSONS HOLDING 5% OR GREATER MEMBERSHIP OR VOTING INTEREST IN A LLC.	SOCIAL SECURITY #	INTEREST	OFFICE HELD	BIRTHDATE
Darrell Davis		<input checked="" type="checkbox"/> Managing Member	President Coo, Secretary	
		Voting interest <u>0</u> %		
		Membership interest <u>0</u> %		
		Managing Member		
		Voting interest <u> </u> %		
		Membership interest <u> </u> %		
		Managing Member		
		Voting interest <u> </u> %		
		Membership interest <u> </u> %		
		Managing Member		
		Voting interest <u> </u> %		
		Membership interest <u> </u> %		
		Managing Member		
		Voting interest <u> </u> %		
		Membership interest <u> </u> %		

EOE/ADA SERVICE PROVIDER
 FOR TTY USERS, DIAL ORS 1-800-750-0750

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 8/11/2015
To: Trustees
From: Chief Dennis Lewis
Re: August 17, 2015 Trustee's
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Webb

1. Accept the resignation of part-time firefighter/medic Tommy Gibbs from Bazetta Township Fire Department effective July 28, 2015.
2. Requesting expenditure of \$1,225.00 to Pro Air (A Division of Koorsen Fire Security) 2719 N. Arlington Avenue, Indianapolis, IN 46218-3322 for NFPA 1989 Complaint Air Testing and Compressor Maintenance.

Professionally,
Dennis Lewis
Fire Chief

Police Agenda for Monday August 17, 2015 Trustee Meeting

Wed 8/12/2015 1:19 PM

From: Michael Hovis

To: rdrew@bazettatwp.org

Cc: fparke@bazettatwp.org



Rita,

The police department agenda for Monday August 17, 2015 is as follows:

1. To purchase the following items as attached from Data Recovery Services LLC at a total cost not to exceed \$905.00 from the Equipment Fund
2. To purchase the following item from Buck I Technology Solutions llc. At a cost not to exceed \$1,880.00 from the equipment fund.
3. To promote Reserve Officer Nick Gregory to part-time beginning August 30, 2015.

The two (2) purchase items are a new server and all the user costs associated with the number of computers that we have at the station. Please call me if you have any questions!!! Thank you in advance and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

PH:330-638-5503

§505.87 - Resolution # 2

RESOLUTION No. 238-15

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C;**

3384 Durst Clagg Rd., Cortland, OH, 44410

[List property] *Paris 1 # 31-035726*

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with *Cody's Land Care, LLC*, at a total cost of \$ *PER CONTRACT*, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Hovis - Yes
Trustee Parke - Yes
Trustee Webb - Yes