

BAZETTA TOWNSHIP TRUSTEES
REGULAR YEAR END MEETING MINUTES

Regular Meeting
Thursday December 27, 2018
2:00pm
Township Administration Building
3372 State Route 5 N.E.

PRESENT: Trustee Paul Hovis- Present
Trustee Frank Parke- Present
Trustee Ted Webb- Present
Fiscal Officer Jeannie Eddy- Present

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Trustee Hovis reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

Chairman Trustee Webb noted that the 2019 Reorganizational Meeting will be Friday January 4, 2019 at 8:00AM followed by a department head caucus and then a 9:00AM Regular Trustee Meeting.

- **CORRESPONDENCE**

A letter from Arnie and Judy Roman to the Trustees (see attached)

A letter from Jane Lewis to the Park Board requesting to remain a member of the that board for 2019. (see attached with original letter being forwarded to the Park Board).

A letter from Trumbull County Office of Homeland Security and Emergency Management verifying receipt of payment for 2019 membership dues.

Official results from the Trumbull County, Ohio General Election held on November 6, 2018.

A signed letter from Chief Hovis stating the purchase of his duty weapon which includes make/model and serial number along with purchase price which was requested by Trustees in Resolution 307-18.

- 320-18** To accept the minutes from the December 11, 2018 Regular Meeting.
MOTION: Trustee Parke **SECONDED:** Trustee Webb
VOTE: Trustee Hovis - Abstain Trustee Parke- YES Trustee Webb-YES
- 321-18** To accept the minutes from the December 21, 2018 Special Meeting.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb-Abstain
- 322-18** To adopt the attached Resolution to Provide Health Care Insurance Policies for Township Officers and Employees.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 323-18** To adopt the attached Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (3.0 mill Road & Bridge Fund Additional Levy).
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 324-18** To table the resolution to accept the 2018 Final Appropriations and submit to the Trumbull County Auditor.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke-YES Trustee Webb- YES
- 325-18** To table the resolution to accept the 2018 Final Amended Certificate of Estimated Resources and submit to the Trumbull County Auditor.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 326-18** To table the resolution to accept the 2019 Certificate of Estimated Resources and submit to the Trumbull County Auditor.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 327-18** To table the resolution to accept the 2019 Temporary Appropriations and submit to the Trumbull County Auditor.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES

- 328-18** To approve a new five year term for Paul Carlson ending December 31, 2023 for the Zoning Board of Appeals.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 329-18** To appoint Robert McBride as an alternate on the Zoning Board of Appeals ending December 31, 2019.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 330-18** To appoint Howard Wetzel to a new five year term ending December 31, 2023 on the Zoning Board Commission.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 331-18** To appoint Jane Lewis to a one year term on the Park Board ending December 31, 2019.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 332-18** To terminate services provided by BE Solutions effective December 31, 2018.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 333-18** To enter into a run out agreement with BE Solutions dated December 26, 2018 utilizing the 3 month option to begin January 1, 2019 through March 31, 2019 with the option to extend an additional 3 months with a notice prior to March 31, 2019.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 334-18** To enter into an administrative services agreement between Bazetta Township and Discovery Benefits Inc. for the purpose of administrating the reimbursement account for MERP with a minimum fee of \$50.00 per month.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 335-18** To enter into a three year IT agreement with JED Services to provide necessary IT services per contract language effective January 1, 2019 through December 31, 202.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES

336-18

To approve the following transfer for the amount of \$7,889.62 into account number 10-A-02(Fire Employer's Retirement Contribution)

10-A-14(Fire Insurance) for \$6,786.42

10-A-14A(Fire Contracts) for \$152.96

10-A-15(Fire Other Expenses) for \$200.00

10-C-07(Fire EMS Contracts) for \$750.24

MOTION: Trustee **SECONDED:** Trustee

VOTE: Trustee Hovis- Trustee Parke- Trustee Webb-

Asked to be placed on the Agenda:

- NONE

Public Comment:

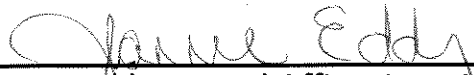
- Bob McBride asked what the procedure is for Sergeant Herlinger regarding the Chief's position. He questioned why not consider hiring from outside the Township Police Department. He also asked what can be done with the burning at Ken Flack's property. Lastly, he had some questions with promoting the road levy.
- Beth from the Tribune asked the Trustees if they made any decisions on the Cemetery proposed resolution.

337 -18


Motion to adjourn the meeting at 3:17PM

MOTION: Trustee Hovis **SECONDED:** Trustee Parke

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES



 Attested by: Fiscal Officer Jeannie Eddy 1/4/19 Date



 Approved by: Chairman Trustee Ted Webb 1/4/2019 Date

**RESOLUTION TO PROVIDE HEALTH CARE INSURANCE POLICIES
FOR TOWNSHIP OFFICERS AND EMPLOYEES
Resolution 322-18**

Moved by Trustee Parke , Seconded by Trustee Hovis

WHEREAS, the Board of Township Trustees, pursuant to ORC §505.60, is empowered to procure or contract for group health insurance for themselves, the fiscal officer, and the township's employees; and

WHEREAS, the Board of Township Trustees desires to procure a township group health insurance for themselves, the fiscal officer, and the township's employees;

NOW THEREFORE BE IT RESOLVED the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, by this resolution shall procure and pay all or part of the cost of insurance policies providing uniform group health care services to all full-time employees, the trustees and fiscal officer as township officials, and said employees' and officials' dependents.

Section 1

The purpose of this resolution is to give notice that the Township of Bazetta shall offer all its trustees, fiscal officer, full-time employees, and said officials' and employees' dependents group health care insurance premiums charged by insurance companies contracted for such purpose.

Section 2

The township shall offer all township trustees, fiscal officer, full-time employees, and said officials' and employees' dependents for those health care benefits listed in ORC §505.60. The benefits provided pursuant to ORC §505.60, are the following:

- Hospitalization
- Surgical Care
- Major Medical Care
- Disability
- Dental Care
- Eye Care
- Medical Care
- Hearing Aids
- Prescription Drugs
- Sickness and Accident
- Long Term Care per ORC §124.841

Section 3

Any township officer or employee may refuse to accept said insurance coverage without affecting the availability of such insurance to other township officers or employees.

Section 4

The Board may also provide the benefits described above through individual self-insurance program or a joint self-insurance program as provided in ORC §9.833.

Section 5

If any township officer or employee is denied coverage under a health care plan procured herein or if a township officer or employee elects not to participate in the township's health care plan, the township may reimburse the officer or employee for each out of pocket premium that the officer or employee incurs for insurance policies described in Section 2 that the officer or employee otherwise obtains, but not to exceed an amount equal to the average premium paid by the township for other officers and employees for policies it procures under Section 2.

ROLL CALL:

Trustee Hovis - YES

Trustee Parke - YES

Trustee Webb - YES

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

Resolution #323-18 (3.0 mill Road & Bridge Fund Additional Levy).

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 27th day of December, 2018, at the office of said Board, with the following members present:

Trustee Hovis
Trustee Parke
Trustee Webb

Trustee Hovis moved the adoption of the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy an additional tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, for the parks and recreational purposes of said township, at a rate not exceeding \$0.025 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2019, collection year beginning 2020.

BE IT FURTHER RESOLVED that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

BE IT FURTHER RESOLVED upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of the entire territory of Bazetta Township, which has territory only in the Trumbull County, in the general election to be held on the 7th of May, 2019; and

BE IT FURTHER RESOLVED that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Parke seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - YES
Trustee Parke - YES
Trustee Webb - YES

Adopted the 27th day of December, 2018.

Fiscal Officer Jeannie Eddy



December 26, 2018

Ted Webb
Bazetta Township
3372 State Rt 5
Cortland, OH 44410

This Run Out Administration Agreement will cover claims incurred in 2018 and paid in 2019. No claims will be processed for services incurred after the termination date of 12/31/18, the claims will be destroyed and it will be the member's responsibility to notify providers of the change in carriers. BE Solutions will continue to process claims and service the members and providers throughout the term of this agreement.

3 Month Option

Claims will be processed for a period of 3 months after the termination date. The administration fee of \$21.00 per employee, is billed as a lump sum, up front, and no claims will be processed while there is a balance due. The amount billed is based on the eligibility head count as of your December admin invoice. Prior to the end of your 3 month run out period, you may opt to extend the run out for an additional 3 months. If an extension is not requested prior to March 31, 2019, one will not be granted.

6 Month Option

Claims will be processed for a period of 6 months after the termination date. The administration fee of \$21.00 per employee, is billed as a lump sum, up front, and no claims will be processed while there is a balance due. The amount billed is based on the eligibility head count as of your December admin invoice.

Although most run out claims will typically be paid within the 6 month timeframe, some claims may not be received timely. If BE Solutions receives claims after the run out period, the client may opt to have these claims processed on a per claim basis at a rate of \$3.50 per claim. This amount will be added to your claims listing and the claims payments will not be released until the fees are paid. If the client does not wish to have these claims processed, they will be destroyed.

After BE Solutions receives the signed Run Out Agreement, an invoice will be forwarded to you. Once payment is received, claims processing and servicing will continue as it has in the past. We appreciate the opportunity to service your run out needs.

Please indicate your run out options below.

3 Month Run Out Option _____

6 Moth Run Out Option _____

After the run out period, we wish to have claims processed on a per claim basis _____

After the run out period, we do not wish to have claims processed on a per claim basis _____

Client Signature

Date

BE Solutions Signature

Date