

BAZETTA TOWNSHIP TRUSTEES REORGANIZATIONAL MEETING MINUTES

Date: January 9, 2018 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Trustee Paul Hovis
Trustee Frank Parke
Trustee Ted Webb
Fiscal Officer Rita K. Drew

001-18 To appoint Trustee Webb as Chairman and Trustee Hovis as Vice Chairman of the Bazetta Township Board of Trustees for Fiscal Year 2018.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

002-18 To adopt the attached *Resolution of Compliance with Ohio Sunshine Law* and accordingly establish the following rules for the scheduling and notice of all meetings for 2018.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

003-18 To approve the continued employment and compensation of the following non-bargaining unit full-time and part-time employees at their current rates of pay.

<i>IT Specialist Joel Davis</i>	<i>\$25.25 per hour</i>	<i>FF/M James Williamson</i>	<i>\$11.50 per hour</i>
<i>Admin. Jean Eddy</i>	<i>\$10.00 per hour</i>	<i>Zoning Inspector Michael Mills</i>	<i>\$13.00 per hour</i>
<i>Truck Driver Joel Davis</i>	<i>\$18.64 per hour</i>	<i>Zoning Secretary Jean Eddy</i>	<i>\$10.00 per hour</i>
<i>Sexton Thad Wajda</i>	<i>\$250.00 per month</i>	<i>ACLS Instructor Scott Gubanyar</i>	<i>\$15.00 per hour</i>
<i>Chief Michael Hovis</i>	<i>\$2,780.80 bi-weekly</i>	<i>ACLS Instructor Aaron Hanson</i>	<i>\$15.00 per hour</i>
<i>Ptl. Scott Gubanyar</i>	<i>\$13.00 per hour</i>	<i>ACLS Instructor Rudolph Harsany</i>	<i>\$15.00 per hour</i>
<i>Ptl. Dylan Herrick</i>	<i>\$13.00 per hour</i>	<i>ACLS Instructor Phillip Pelley</i>	<i>\$15.00 per hour</i>
<i>FTO Zachary Dzurinda</i>	<i>\$8.30 per hour</i>	<i>CPR Instructor Scott Gubanyar</i>	<i>\$15.00 per hour</i>
<i>PD Sec. Teresa Bott</i>	<i>\$9.00 per hour</i>	<i>CPR Instructor Bradley Hall</i>	<i>\$15.00 per hour</i>
<i>PD Sec. Jean Eddy</i>	<i>\$11.00 per hour</i>	<i>CPR Instructor Aaron Hanson</i>	<i>\$15.00 per hour</i>
<i>Chief Dennis Lewis</i>	<i>\$2,800.80 bi-weekly</i>	<i>CPR Instructor Rudolph Harsany</i>	<i>\$15.00 per hour</i>
<i>FF/M Joshua Cleland</i>	<i>\$11.50 per hour</i>	<i>CPR Instructor Phillip Pelley</i>	<i>\$15.00 per hour</i>
<i>FF/M Eric Ginn</i>	<i>\$11.50 per hour</i>	<i>EDUC Instructor Scott Gubanyar</i>	<i>\$20.00 per hour</i>
<i>FF/M Rudolph Harsany</i>	<i>\$11.50 per hour</i>	<i>EDUC Instructor Aaron Hanson</i>	<i>\$20.00 per hour</i>
<i>FF/M Daniel Ritchie</i>	<i>\$11.50 per hour</i>	<i>EDUC Instructor Phillip Pelley</i>	<i>\$20.00 per hour</i>
<i>FF/M Todd Shafer</i>	<i>\$11.50 per hour</i>	<i>EMS Instructor Scott Gubanyar</i>	<i>\$25.00 per hour</i>
<i>FF/M William Steiner</i>	<i>\$11.50 per hour</i>	<i>EMS Instructor Rudolph Harsany</i>	<i>\$25.00 per hour</i>
<i>FF/M Eric Swanson</i>	<i>\$11.50 per hour</i>	<i>EMS Instructor Phillip Pelley</i>	<i>\$25.00 per hour</i>
<i>FF/M Zach Walter</i>	<i>\$11.50 per hour</i>		
<i>FF/M David West</i>	<i>\$11.50 per hour</i>		

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

004-18 To approve compensation for Zoning Commissioners, Zoning Board of Appeals Members, and Zoning Secretary at \$25.00 per meeting date.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

005-18 To approve retention of the following firms as Township Legal Counsel, at a their respective rates as approved in 2017, for the provision of legal services on an as needed basis for Fiscal Year 2018.

*Bonezzi Switzer Polito & Hupp
Krugliak Wilkins Griffith & Dougherty
Turner May & Shepherd*

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

006-18 To continue the policy wherein all contact with Township Legal Counsel must be conducted only by the Chairman of the Board or the Chairman's designee.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

007-18 To approve the attendance of Trustees and Fiscal Officer at any Fiscal Year 2018 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the township with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of 54.5¢ per mile, respectively.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

008-18 To approve the attendance of Township Employees, Parks & Recreation Board Members, Zoning Commissioners, and Zoning Board of Appeals Members at any Fiscal Year 2018 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the township, after a formal request has been approved by their Department Head and Trustees, with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of 54.5¢ per mile, respectively.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

009-18 To establish the following Trustee/Department Head Liaisons for Fiscal Year 2018.

Fire Department Trustee Parke

Police Department Trustee Webb

Road Department Trustee Hovis

Zoning Boards Trustee Webb

Parks & Recreation Trustee Hovis

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

RESOLUTION OF COMPLIANCE WITH OHIO SUNSHINE LAW

The Board of Trustees shall conduct its meetings in full compliance with the State of Ohio Sunshine Law and accordingly establishes the following rules for scheduling and notice of all meetings;

RESOLVED,

1. **REGULAR MEETINGS:** Regular Meetings of the Board of Trustees shall be held on the 2nd Tuesday of each Month at 7:00pm and the 4th Tuesday of each Month at 9:00am, with a 30 minute caucus preceding, at the Township Administration Building located at 3372 State Route 5, and notice of said meetings shall be posted in a conspicuous Township Bulletin Board or Sign provided for that purpose.

2. **SPECIAL/EMERGENCY MEETINGS:** Notice of Special Meetings of the Board of Trustees shall be given by posting advance written notice of the same in a conspicuous place outside the Administration Building on a Bulletin Board or Sign provided for that purpose. Additionally, notice of all Special Meetings will be given to any media that requests the same. Notice of a Special Meeting shall be given at least 24 hours in advance of the meeting, except in an emergency in which case the notice shall be given as soon as practicable.

3. **CONTENT OF NOTICE:** Notice of Special Meetings of the Board of Trustees shall contain the following information; (i) shall state: Notice of Special Meeting of the Bazetta Township Board of Trustees; (ii) Date; (iii) Time; (iv) Place; and (v) Purpose of the Meeting.

4. **WRITTEN NOTICE UPON REQUEST:** Additionally, the Township will provide advance written notice of regular and special meetings directly to anyone who requests same and provides the Township with an e-mail address or pre-paid postage, self-addressed envelopes or post cards.

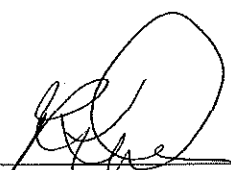
5. **MINUTES OF THE MEETING:** Full and accurate minutes of the meeting shall be taken, properly filed and maintained. The minutes shall include sufficient information to enable the public to understand and appreciate the rationale for the Board's decisions. The minutes shall be promptly prepared and made available to any person who so requests to inspect or receive a copy of the same.

010-18 To adjourn the meeting at 7:06pm.


Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes


Attested by: Fiscal Officer Rita K. Drew

Dated: 01-10-18


Approved by: Chairman Trustee Ted Webb

Dated: 01-23-2018

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: January 9, 2018 immediately following Reorganizational Meeting
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

011-18 To accept the minutes from the December 21 Regular Year End Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

012-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

013-18 To accept the 2017 Final Appropriations and submit to the Trumbull County Auditor.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

014-18 To accept the 2017 Final Amended Certificate of Estimated Resources, adjusted to reflect actual receipts and submit to the Trumbull County Auditor.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

015-18 To accept the 2018 Certificate of Estimated Resources and submit to the Trumbull County Auditor.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

016-18 To approve the 2018 Township Inventories and submit to the Trumbull County Engineer.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Parke said he would like to continue discussing multiple interments with Superintendent Parke, Sexton Wajda, and Atty. Finamore
 - Fiscal Officer Drew said she would not place this on the agenda again until she hears from Trustee Parke

017-18 To table the attached *Resolution Approving Amendment to Township Cemetery Rules to Provide for Multiple Interments in a Single Grave Lot*.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

018-18 To authorize the Fiscal Officer to request an advance on the 2017 1st Half Settlement of Real Estate Tax, from the Trumbull County Auditor.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

019-18 To approve the attached *Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (Additional Park Fund Tax Levy 0.25 mills)*.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Letter from Dominion Energy regarding corporate contact information
- Letter from Trumbull County Recorder regarding filing of zoning resolutions and amendments
- Resignation letter from FTO Evan Johnson
- Thank you letter from Howland Township Fire Department

Administration:

- Trustee Parke asked if the township should look further into electrical aggregation
 - Trustee Webb stated that both the City of Cortland and Trumbull County already have it
 - Trustee Webb added that this seems to be something each individual resident has to determine on their own
 - Consensus is to let this go
- Trustee Webb noted that the Trumbull Township Association dinner will be on January 18
 - All elected officials will attend
 - Some department heads may attend

Fire Department:

- See Attached Report
- Chief Lewis stated the following
 - Asked residents to please contact the Fire Department for smoke alarms
 - These are free to township residents
 - They will even install them
 - Explained that the township is part of a regional grant that was recently received
 - State of Ohio is requiring all safety service providers to update their systems to a new digital technology
 - Grant will be for 8 new radios for the Fire Department

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- Radios will need to be programmed and installed
- Expects to have everything up and running within a few months
- Working with Trumbull County to get further grants for Police Departments
- Will remain the Bazetta Township designee at Trumbull County EMA meetings

Police Department:

- See Attached Agenda & Report

Road Department:

- Trustees Hovis and Parke thanked the department for their work this past week or so

020-18 To approve the attached 2017 Township Highway System Mileage Certification.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Inspector Mills reported the following
 - Has been in contact with Chipotle and Starbucks regarding their permits
 - Checked on a fence complaint and found it to be in compliance
 - Checked into a smoker, which was initially reported as an outhouse, that has no permit
 - Done some research into a volunteer mowing program
 - Working on a new list of abandoned buildings

Zoning Commission & Zoning Board of Appeals:

- Trustees Webb noted upcoming meetings
 - Quarterly Meeting on January 17 at 6:30pm
 - Meeting to discuss a text change will be immediately following

Parks & Recreation Board:

- Nothing to Report

Asked to be placed on the Agenda:

- None

Public Comment:

- Bob McBride of Warren Meadville Road asked about several items
 - How much salt has been used and are we getting it from Trumbull County as others are
 - Trustee Parke said he was unsure since Road Superintendent Parke wasn't present and that we do get salt from Trumbull County
 - The morning meetings
 - Trustee Webb explained the meeting will happen as follows
 - 2nd Tuesday of each month at 7pm, with no department heads
 - 4th Tuesday of each month at 9am, with a 30 minute caucus with department heads preceding
 - Do any of us know why the police officer resigned beyond what was stated in his letter
 - Consensus was that no one knew
 - How many men are in the Fire Department
 - Chief Lewis said there are 10 Full Time and 10 Part Time with 4 on per 24 hour shift, usually 3 Full Time and 1 Part Time

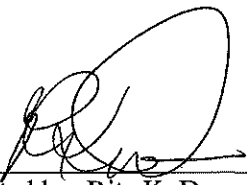
- Zoning permit for the smoker
 - Inspector Mills stated the following
 - The smoke is a structure and any structure must have a permit
 - This is no different the building a shed or a greenhouse
 - Original complaint was that this was an outhouse
 - Informed by the resident that it was a smoker
- Unnamed resident said everyone is doing a wonderful job

021-18 To adjourn the meeting at 7:36pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Rita K. Drew, Fiscal Officer

Dated: 01-17-18



Approved by: Chairman Trustee Ted Webb

Dated: 01-23-2018

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	50400.00	VW 1	BWC State Insurance Fund	Annual Premium
31089	28.94	VW31089	Advance Auto Parts	Parts/Supplies
31090	44.75	VW31090	Michael P. Arnal	Expense Reimbursement
31091	104.00	VW31091	Best Furnance, LTD	Service/Parts
31092	750.08	VW31092	Business Card	Supplies
31093	62.36	VW31093	Teresa Bott	Expense Reimbursement
31094	19.00	VW31094	Bortnick Tractor Sales, Inc.	Supplies
31095	100.00	VW31095	Bud's Towing & Recovery, LLC	December Tows
31096	10904.22	VW31096	BE Solutions, LLC	Claim Runs
31097	675.00	VW31097	Bazetta Township	IT Services
31098	1854.13	VW31098	Bonezzi Switzer Polito & Hupp Co. LPA	Services
31099	567.00	VW31099	BE Solutions, LLC	Mo Admin Fees
31101	351.00	VW31101	Bazetta Township	Health Insurance
31102	2317.00	VW31102	Conduent Business Services, LLC	Service
31103	397.06	VW31103	Cross Radio Service	Supplies
31104	164.81	VW31104	City of Warren, Utility Services	Services
31105	350.00	VW31105	D&T, P.M. & Truck Repair, LLC	Services
31106	2315.29	VW31106	Joel E. Davis	2018 Opt Out
31107	1412.80	VW31107	Delta Dental	Insurance
31108	1862.43	VW31108	Finley Fire Equipment	Supplies
31109	205.96	VW31109	Fusion Network Billing System, LLC	Service
31110	1000.00	VW31110	Michael J. Hovis	BWC Management
31111	546.97	VW31111	Lou Wollam Chevrolet, Inc.	Parts
31112	1000.00	VW31112	Dennis K. Lewis	BWC Management
31113	1759.00	VW31113	MPH Industries, Inc.	Supplies/Parts
31114	100.00	VW31114	Bill Maple	Part/Supplies
31115	189.20	VW31115	Mark Thomas Ford	Parts/Supplies
31116	200.00	VW31116	Northstar Towing, Inc.	Nov/Dec Tows
31117	882.00	VW31117	Ohio Billing Inc.	EMS Trip Submissions
31118	311.13	VW31118	Ohio Edison	Service
31120	1473.50	VW31120	Ohio Edison	Service
31121	8.92	VW31121	Nancy E. Pape	EMS Refund
31122	1000.00	VW31122	Kristopher W. Parke	BWC Management
31123	31.30	VW31123	Regional Collection Services, Inc.	Service
31124	34.65	VW31124	Shawn P. Rentz	Expense Reimbursement
31125	300.00	VW31125	Schultz Towing Inc.	Tows
31126	324.80	VW31126	Standard Insurance Company RD	Insurance
31127	134.00	VW31127	Sunburst Environmental Service, Inc.	Service
31128	215.40	VW31128	Trumbull Security Systems	Service
31129	107.00	VW31129	Treasurer State of Ohio	Service
31130	44.75	VW31130	Marcus J. Tempesta	Expense Reimbursement
31131	486.00	VW31131	Trumbull County Treasurer	2017 OEPA Annual Discharge
31132	490.28	VW31132	Time Warner Cable-Northeast	Service
31133	174.33	VW31133	Trumbull County Water And Sewer	Service
31134	50.00	VW31134	Treasurer, State of Ohio	Service
31135	3208.88	VW31135	Trumbull County 911	Service
31136	257.04	VW31136	Trumbull County Engineer	Gravel
31137	457.48	VW31137	Verizon Wireless	Service
31138	479.71	VW31138	Vision Service Plan-(OH)	Insurance
31139	1636.86	VW31139	Walmart Business/SYNCB	Supplies
31140	3133.45	VW31140	Wex Bank	Gasoline
31141	25.00	VW31141	Youngstown/Warren Regional Chamber	Registration
31142	294.77	VW31142	Dominion Energy Ohio	Service
=====				
	95242.25	Total Amount of Pending Warrants		

TOWNSHIP PERMANENT APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio
as of December 31 for 2017

FUND	PERMANENT	SUPPLEMENTALS	TOTAL
General	\$ 415,112.71	\$ 1,000.00	\$ 416,112.71
Motor Vehicle License	\$ 7,500.00	\$ -	\$ 7,500.00
Gasoline Tax	\$ 138,850.00	\$ -	\$ 138,850.00
Road & Bridge	\$ 219,600.00	\$ -	\$ 219,600.00
Cemetery	\$ 77,080.00	\$ -	\$ 77,080.00
Cemetery Bequest	\$ -	\$ -	\$ -
Lighting Assessment	\$ 9,240.00	\$ -	\$ 9,240.00
Police District	\$ 910,800.00	\$ 15,725.29	\$ 926,525.29
OMVI	\$ 1,500.00	\$ 1,800.00	\$ 3,300.00
Fire District	\$ 1,200,000.00	\$ 28,673.09	\$ 1,228,673.09
Police Equipment	\$ 83,000.00	\$ -	\$ 83,000.00
Zoning	\$ 14,625.00	\$ 2,000.00	\$ 16,625.00
Drug Law Enforcement	\$ 2,300.00	\$ -	\$ 2,300.00
Issue II Improvement	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -
OPWC Road Projects	\$ -	\$ -	\$ -
FEMA	\$ -	\$ -	\$ -
Bond	\$ 132,175.59	\$ -	\$ 132,175.59
Fire/EMS Training Center	\$ 2,500.00	\$ -	\$ 2,500.00
	\$ 3,214,283.30	\$ 49,198.38	\$ 3,263,481.68

TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio
as of December 31 for 2017

FUND	UNENCUMBERED BALANCE 01-01-17	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 481,153.55		\$ 67,763.77	\$ 890,579.63
		\$ 18,799.44	\$ -	
		\$ -	\$ 141,907.63	
		\$ 180,955.24	\$ 209,671.40	
Motor Vehicle License	\$ 3,266.36	\$ -	\$ 7,967.27	\$ 11,233.63
Gasoline Tax	\$ 161,559.64	\$ -	\$ 93,822.76	\$ 255,382.40
Road & Bridge	\$ 97,721.71	\$ (6,142.06)	\$ 7,243.80	\$ 350,487.04
		\$ 251,663.59		
Cemetery	\$ 12,011.62	\$ -	\$ 74,000.00	\$ 86,011.62
Cemetery Bequest	\$ 3,796.09	\$ -	\$ 11.31	\$ 3,807.40
Lighting Assessment	\$ 2,026.66	\$ -	\$ 10,486.07	\$ 12,512.73
Police District	\$ 254,864.26	\$ -	\$ 166,739.29	\$ 1,231,597.16
		\$ 809,993.61		
OMVI	\$ 1,359.48	\$ -	\$ 3,345.18	\$ 4,704.66
Fire District	\$ 372,231.60	\$ (116,820.00)	\$ 238,838.92	\$ 1,528,266.72
		\$ 1,034,016.20		
Police Equipment	\$ 41,550.60	\$ 40,966.91	\$ 9,884.99	\$ 92,402.50
Zoning	\$ 4,038.19	\$ -	\$ 21,769.79	\$ 25,807.98
Drug Law Enforcement	\$ 2,393.98	\$ -	\$ 1,036.00	\$ 3,429.98
Issue II Improvement	\$ -	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -	\$ -
OPWC Road Projects	\$ -	\$ -	\$ -	\$ -
FEMA	\$ -	\$ -	\$ -	\$ -
Bond	\$ 1,485.26	\$ -	\$ 131,630.59	\$ 133,115.85
Fire/EMS Training Center	\$ 2,727.81	\$ -	\$ -	\$ 2,727.81
	\$ 1,442,186.81	\$ 2,213,432.93	\$ 976,447.37	\$ 4,632,067.11

TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio
as of December 31, 2017 for 2018

FUND	UNENCUMBERED BALANCE 01-01-18	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 508,877.51		\$ 62,000.00	\$ 901,877.51
		\$ 20,000.00	\$ -	
		\$ -	\$ 133,000.00	
		\$ 178,000.00	\$ 195,000.00	
Motor Vehicle License	\$ 3,733.63	\$ -	\$ 7,500.00	\$ 11,233.63
Gasoline Tax	\$ 164,217.48	\$ -	\$ 85,000.00	\$ 249,217.48
Road & Bridge	\$ 144,649.52	\$ (5,201.80)	\$ 5,000.00	\$ 393,649.52
		\$ 249,201.80		
Cemetery	\$ 9,210.64	\$ -	\$ 68,400.00	\$ 77,610.64
Cemetery Bequest	\$ 3,807.40	\$ -	\$ -	\$ 3,807.40
Lighting Assessment	\$ 4,003.40	\$ -	\$ 10,300.00	\$ 14,303.40
Police District	\$ 348,496.74	\$ -	\$ 104,800.00	\$ 1,259,296.74
		\$ 806,000.00		
OMVI	\$ 1,879.16	\$ -	\$ 3,400.00	\$ 5,279.16
Fire District	\$ 315,896.93	\$ (114,580.00)	\$ 223,825.00	\$ 1,455,721.93
		\$ 1,030,580.00		
Police Equipment	\$ 31,125.15	\$ 49,300.00	\$ 10,000.00	\$ 90,425.15
Zoning	\$ 10,194.95	\$ -	\$ 15,000.00	\$ 25,194.95
Drug Law Enforcement	\$ 3,188.23	\$ -	\$ 400.00	\$ 3,588.23
Issue II Improvement	\$ -	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -	\$ -
OPWC Road Projects	\$ -	\$ -	\$ -	\$ -
FEMA	\$ -	\$ -	\$ -	\$ -
Bond	\$ 940.26	\$ -	\$ 119,781.80	\$ 120,722.06
Fire/EMS Training Center	\$ 1,053.81	\$ -	\$ -	\$ 1,053.81
	\$ 1,551,274.81	\$ 2,213,300.00	\$ 848,406.80	\$ 4,612,981.61

ESTIMATED RESOURCES**2018
Expected****FUND 01 - GENERAL**

	\$ 393,000.00
General Property Tax (Real Estate)	\$ 167,000.00
Tangible Personal Property Tax	\$ -
Estate Tax	\$ -
Local Government Tax	\$ 62,000.00
Liquor Permit Fees	\$ 6,400.00
Cigarette License Fees	\$ 300.00
Gifts & Donations	\$ 500.00
Gifts & Donations (Park)	\$ 6,000.00
Interest	\$ 5,000.00
Investment Gains/Losses	\$ -
Rentals & Leases	\$ 3,500.00
Fines	\$ -
Fees	\$ -
Adjustments & Refunds	\$ 8,000.00
Notes	\$ -
Other	\$ 101,000.00
Utility Reimbursement	\$ -
Transfers	\$ -
Rollback & Homestead	\$ 31,000.00
Advances	\$ -
Tax Assessments	\$ 2,300.00

FUND 02 - MOTOR VEHICLE LICENSE TAX

	\$ 7,500.00
Motor Vehicle Tax	\$ 7,500.00
Transfers	\$ -
Interest	\$ -
Investment Gains/Losses	\$ -

FUND 03 - GASOLINE TAX

	\$ 85,000.00
Gasoline Tax	\$ 85,000.00
Transfers	\$ -
Interest	\$ -
Investment Gains/Losses	\$ -

FUND 04 - ROAD AND BRIDGE

	\$ 249,000.00
General Property Tax (Real Estate)	\$ 214,000.00
Tangible Personal Property Tax	\$ -
Other	\$ 5,000.00
Utility Reimbursement	\$ -
Rollback & Homestead	\$ 30,000.00

FUND 05 - CEMETERY

	\$ 68,400.00
Sale of Lots	\$ 12,000.00
Fees	\$ 26,000.00
Other	\$ 1,200.00
Memorial Fund	\$ -
Transfers	\$ 29,200.00
Advances	\$ -

FUND 06 - CEMETERY BEQUEST

	\$ -
Bequests	\$ -
Interest	\$ -
Transfers	\$ -

FUND 07 - IVY HILL LIGHTING DISTRICT

	\$ 1,200.00
Special Assessments	\$ 1,200.00

FUND 07A - MORROW/WILLIAMS LIGHTING

	\$ 1,600.00
Special Assessments	\$ 1,600.00

FUND 07B - TIMBER CREEK HEIGHTS LIGHTING

	\$ 700.00
Special Assessments	\$ 700.00

FUND 07C - TIMBER CREEK ESTATES LIGHTING

	\$ 6,800.00
Special Assessments	\$ 6,800.00

FUND 09 - POLICE DISTRICT

	\$ 910,800.00
General Property Tax (Real Estate)	\$ 720,000.00
Tangible Personal Property Tax	\$ -
Fines & Fees	\$ 22,000.00
Grants	\$ 12,000.00
Other	\$ 68,800.00
Utility Reimbursement	\$ -
Rollback & Homestead	\$ 86,000.00
Donations	\$ 2,000.00

FUND 09C - POLICE DISTRICT EQUIPMENT

	\$ 59,300.00
General Property Tax (Real Estate)	\$ 41,000.00
Tangible Personal Property Tax	\$ -
Other	\$ 10,000.00
Utility Reimbursement	\$ -
Rollback & Homestead	\$ 8,300.00

FUND 09J - OMVI

	\$ 3,400.00
OMVI Fines	\$ 700.00
OMVI Grants	\$ 2,700.00

FUND 10 - FIRE DISTRICT

	\$ 1,139,825.00
General Property Tax (Real Estate)	\$ 776,000.00
Tangible Personal Property Tax	\$ -
Ambulance Service	\$ 195,000.00
Other	\$ 15,000.00
Grants	\$ 13,825.00
Utility Reimbursement	\$ -
Safety Programs	\$ -
Transfers	\$ -
Rollback & Homestead	\$ 140,000.00
Advances	\$ -
Donations	\$ -

FUND 13 - ZONING

	\$ 15,000.00
Fees	\$ 15,000.00
Other	\$ -
Transfers	\$ -

FUND 14 - FIRE FIGHTERS ASSIST GRANT

	\$ -
Federal Grant	\$ -

FUND 14A - FIRE/EMS TRAINING CENTER

	\$ -
Fees	\$ -
Grants	\$ -
Other	\$ -

FUND 15 - GENERAL BOND NOTE RETIREMENT

	\$ 119,781.80
General Property Tax (Real Estate)	\$ 119,781.80
Tangible Personal Property Tax	\$ -
Premium & Accrued Interest	\$ -

FUND 15A - GENERAL BOND NOTE RETIREMENT

	\$ -
Police Equipment Loan	\$ -

FUND 22 - DRUG ENFORCEMENT

	\$ 400.00
Drug Enforcement	\$ 400.00
Gifts & Donations	

FUND 30 - CAPITAL EXPENDITURES

	\$ -
Road Projects - OPWC	\$ -
Road Projects - Township	\$ -

\$ 3,061,706.80

RESOLUTION APPROVING AMENDMENT TO TOWNSHIP CEMETERY RULES TO PROVIDE FOR MULTIPLE INTERMENTS IN A SINGLE GRAVE LOT

WHEREAS, the Township Board of Trustees owns and maintains one or more Township Cemeteries within the township; and

WHEREAS, the Township Board of Trustees has prescribed Township Cemetery Rules and Regulations to facilitate, including but not limited to; (a) - The Purchase and Sale of Cemetery Grave Lots; (b) the terms and conditions of the sale in addition to those terms and conditions as may appear on the cemetery deed issued in evidence of ownership of one or more grave lots (c) Times that the Cemetery is Open and Closed (d) regulations prescribing and or limiting the type, size and location of a grave marker or headstone; (e) regulations governing the location, type of ornaments or floral arrangements, manner of planting or affixing the same to the grave, grave marker or grave headstone and the dates and time such ornaments or flower arrangements may remaining on the grave lots, and when they must be removed for cemetery cleanup or maintenance, and (f) the incorporation of the Fee Schedule as set from time to time by the Board of Trustees for Cemetery Grave Lots, Interment grave site Opening and Closing and other Cemetery Services; and

WHEREAS, the Township Board of Trustees has determined that is both desirable and appropriate to all for multiple interments on a single grave lot, subject to additional fees for the grave lot upon purchase and or upon the election of the grave lot owner to have and additional interments on the single grave site lot; Now therefore:

BE IT RESOLVED, that the current Township Cemetery Rules and Regulations be amend to include the right of the Owner of Record of the grave lot or lots to elect to have multiple interments on the same grave site lot, limited to one traditional Casket, and Burial Vault and or two (2) cremation remains each in a separate vessel approved by the Board of Trustees, for additional Cemetery Interment Fees for each grave lot upon purchase and or upon the election of the grave lot owner to have and additional interments on the single grave site lot per the Fee Schedule as set from time to time by the Board of Trustees for Cemetery Grave Lots, Interment grave site Opening and Closing and other Cemetery Services; and

BE IT FUTHER RESOLVED, that this amendment to the Rules be Added to the Publication of Cemetery Rules and Regulations currently in force and effect and made available to the public for inspection and copying and to be provided at the time of purchase of grave lots, to the purchaser of the same with a notation on the Deed that the Deed is subject to the Cemetery Rules and Regulation by reference and incorporation therein.

Moved by _____ Seconded by _____

ROLL CALL: Trustee Hovis ___yes___no

Trustee Parke ___yes___no

Trustee Webb ___yes___no

**RESOLUTION TO PROCEED TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

Resolution #019-18 (Additional Park Fund Tax Levy 0.25 mills)

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 9th day of January, 2018, at the office of said Board, with the following members present:

Trustee Hovis
Trustee Parke
Trustee Webb

Trustee Parke moved the adoption of the following resolution:

WHEREAS, on the 21st day of December, 2017 the Board of Trustees passed a resolution declaring the necessity, for the purposes set forth in ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191 at a rate not exceeding 0.25 mill for each one dollar of valuation, which amounts to \$0.025 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018, collection year beginning 2019; and

WHEREAS, the Trumbull County Auditor has certified to the Board of Trustees that the dollar amount of revenue to be generated by the tax levy during the first year of collection is \$36,188, based upon the current assessed valuation of the Township of \$144,751,380.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that the Board desires to proceed with the submission of the question of an additional tax levy in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, for the parks and recreational purposes of said township, at a rate not exceeding 0.25 mill for each one dollar of valuation, which amounts to \$0.025 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018, collection year beginning 2019.

BE IT FURTHER RESOLVED that the provisions of said tax levy be submitted to the electors of the entire territory of Bazetta Township, which has territory only in., in the primary election to be held on the 8th of May, 2018; and

BE IT FURTHER RESOLVED that this tax levy be submitted to the electors under the authority of said Ohio Revised Code §5705.03, ORC §5705.19 (H), and ORC §5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Webb seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

Adopted the 9th day of January, 2018.

Fiscal Officer Rita K. Drew

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {12/01/2017} And {12/31/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
112 Fires in structure other than in a building	3	3.37%	\$0	0.00%
	3	3.37%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	2.24%	\$0	0.00%
321 EMS call, excluding vehicle accident with	55	61.79%	\$0	0.00%
322 Motor vehicle accident with injuries	3	3.37%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	7	7.86%	\$0	0.00%
	67	75.28%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	2.24%	\$0	0.00%
413 Oil or other combustible liquid spill	1	1.12%	\$0	0.00%
424 Carbon monoxide incident	1	1.12%	\$0	0.00%
	4	4.49%	\$0	0.00%
5 Service Call				
511 Lock-out	1	1.12%	\$0	0.00%
552 Police matter	1	1.12%	\$0	0.00%
553 Public service	1	1.12%	\$0	0.00%
554 Assist invalid	1	1.12%	\$0	0.00%
561 Unauthorized burning	1	1.12%	\$0	0.00%
	5	5.61%	\$0	0.00%
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	3	3.37%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	1	1.12%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	1.12%	\$0	0.00%
	5	5.61%	\$0	0.00%
7 False Alarm & False Call				
736 CO detector activation due to malfunction	1	1.12%	\$0	0.00%
743 Smoke detector activation, no fire -	1	1.12%	\$0	0.00%
744 Detector activation, no fire -	1	1.12%	\$0	0.00%
745 Alarm system activation, no fire -	2	2.24%	\$0	0.00%

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {12/01/2017} And {12/31/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	5	5.61%	\$0	0.00%

Total Incident Count: 89

Total Est Loss: \$0

BAZETTA

Aid Responses by Department (Summary)

Alarm Date Between {12/01/2017} And {12/31/2017}

Type of Aid	Count
STA. 12 CORTLAND FIRE DEPARTMENT	
Mutual aid received	1
Mutual aid given	4
	<hr/>
	5
STA. 21 CHAMPION FIRE DEPARTMENT	
Automatic aid given	2
	<hr/>
	2
STA. 32 HOWLAND	
Mutual aid received	1
Mutual aid given	1
	<hr/>
	2

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {12/01/2017} And {12/31/2017}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	13	14.60 %	\$0	0.00 %
1 . Ivy Hills	2	2.24 %	\$0	0.00 %
2 . Timber Creek / Timber Creek Heights	5	5.61 %	\$0	0.00 %
3 . West Side	19	21.34 %	\$0	0.00 %
4 . East Side	21	23.59 %	\$0	0.00 %
5 . Elm Rd South of 305	25	28.08 %	\$0	0.00 %
6 . Larry Ln Area	4	4.49 %	\$0	0.00 %
Total Incident Count: 89		Total Est Losses:	\$0	

Trustee Meeting Tuesday January 9, 2018

1/4/18 11:35 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

I have one thing for the agenda for the trustee meeting on Tuesday January 9, 2018.

1. To accept the resignation of Part-time officer Evan Johnson effective immediately (attached).

Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

October 27th, 2017

Mr. Hovis, Chief of Police

Bazetta Township Police department

2671 McCleary Jacoby Rd, Cortland, OH 44410

Dear Team Members,

Please accept this letter as my formal notice of resignation from The Bazetta Township Police Department, effective on November 11th, 2017. I have thoroughly enjoyed my employment and the alimentionation in which I have applied to this position. I am following my heart in a direction In which I have chose a career and a opportunity that will better myself and my future as an individual. I cannot thank you enough for the open doors in which have been set in place for me as an officer since I joined this agency. I will complete my time with you with the same diligence and responsibility as when I started and hope that you take this resignation with the good will in which it has been issued.

Thank you for the many great opportunities for growth and advancement that you have provided me, and as a team, I could have never asked for such better role models and mentors throughout my time at this agency. You have all been nothing less than a second family to me.

I wish you and all of the surrounding individuals who implement advances in this infrastructure the very best.

My best to you, and Yours Sincerely,


Evan Johnson

Rita



December 2017 Bazetta Police Department Activity

Published Date: January 3, 2018

Activity	Total
Calls for Service	500
Incident Reports Filed	122
Traffic Crash Investigations	14
Number of Persons Arrested	32
Traffic Offenses	70
Traffic Citations Issued	58
Vehicle Miles Traveled	9,717.00
Office Contacts	214

* Numbers are subject to change due to report status and other circumstances

Bazetta Township Police Comparison Chart 2016-2017

2016

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Calls for Service	493	442	510	524	576	775	752	744	547	486	498	491	6838
Incidents Filed	121	97	116	115	127	145	140	154	128	129	140	127	1539
Traffic Crash Investigations	11	12	14	10	12	13	12	16	12	17	30	25	184
Number of Persons Arrested	65	49	65	65	71	78	70	83	77	64	65	65	817
Traffic Offenses	69	92	96	105	119	158	107	124	92	105	106	97	1270
Miles Traveled	10,972.78	10,656.10	10,653.80	10,488.90	12,737.70	12,643	11,876	12,234.40	11,736.90	11,542.40	10,812.50	10,474.10	136,828.58

2017

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Calls for Service	491	472	487	540	607	737	764	757	640	559	516	500	7070
Incidents Filed	120	134	123	117	138	160	149	150	168	153	114	122	1648
Traffic Crash Investigations	9	12	11	11	12	8	16	13	13	18	8	14	145
Number of Persons Arrested	84	76	52	36	50	57	52	60	78	58	41	32	676
Traffic Offenses	106	121	76	82	120	133	106	101	158	110	93	70	1276
Miles Travel	10,563.40	9,690.90	10,929.60	10,590.60	11,339.00	11,494.40	11,938.20	11,913.20	10,705.40	10,912.70	9,997.80	9,717	129,792.20

Bazetta Township Police Department

Year to Date Analysis December 2016 Comparison to December 2017

Chief of Police Michael J Hovis

Sgt. Christopher G. Herlinger



	December 2016	December 2017	↑↓Percentage Difference from 2016 to 2017
Calls for Service	6838	7070	3.4↑
Incidents Filed	1539	1648	7.08↑
Traffic Crash Investigations	184	145	-21.20↓
Number of Persons Arrested	817	676	-17.26↓
Traffic Offenses	1270	1276	.43↑
Miles Traveled	136,828.58	129,792.20	-5.14↓

Numbers published as of January 3, 2018 – subject to change Numbers updated on 1/3/18



Ohio Department of Transportation

Office of Technical Services

2017 Township Highway System Mileage Certification

**Note: This form must be submitted to ODOT no later than April 1, 2018.
or county mileage will be certified by default based on the best information available.**

The total certified mileage at the end of Calendar Year 2016 for BAZETTA Township
in TRUMBULL County was 20.408 miles

as certified by the Board of Township Trustees or reported by the Director of Transportation.
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2017 and determine the net increase or decrease in mileage.
Add the net change to the 2016 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2017,

the township was responsible for maintaining 20.408 miles of public roads.

[Signature]
Signature of Chairman of Board of Township Trustees

1/08/2018
Date

[Signature]
Trustee Signature

12-29-2017
Date

[Signature]
Trustee Signature

1-9-2018
Date

County Engineer Signature

Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
Mail Stop #3210
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223
Attn: Michael Greenwood (614) 466-2852

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: January 23, 2018 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded
- Trustee Webb noted the following
 - This is the first morning meeting of the year and the Tribune Chronicle got it wrong despite being officially notified
 - In the January 9 Regular Minutes, the date for the Trumbull Township Association Dinner should be January 18, not January 16

022-18 To accept the minutes from the January 9 Reorganizational and Regular Meetings.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

023-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Webb stated that the current IT Services Agreement is under review with legal counsel
 - It is not ready yet
 - It probably won't be ready within the next two weeks

024-18 To approve the attached *IT Services Cooperative Agency Use Agreement* with Bristol Township.

Motion: None

025-18 To approve the attached *IT Services Cooperative Agency Use Agreement* with Champion Township.

Motion: None

026-18 To approve the attached *IT Services Cooperative Agency Use Agreement* with Southington Township.

Motion: None

027-18 To approve the attached *IT Services Cooperative Agency Use Agreement* with Farmington Township Fire Department.

Motion: None

- Trustee Webb stated that legal counsel is currently working a contract for IT Specialist Davis

028-18 To approve an hourly rate increase in the amount of \$_ per hour to \$_ per hour for IT Specialist Davis, effective January 28, 2018.

Motion: None

Correspondence (Copies available upon request):

- Letter from Charter Communications regarding upcoming cable television changes
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding Permit to haul or move overweight equipment on township roads
- *Fiscal Officer Statement regarding Recent Raises and Lack Thereof*

Administration:

- Fiscal Officer Drew reported that the 2017 Annual Cash Basis Financial Statements for Bazetta Township are complete and available via the Township Public Records Policy
- Trustee Hovis asked if everything is ready with the Park Levy
 - Fiscal Officer Drew said all resolutions had been passed and documents delivered
- Discussion regarding how to handle legal fees for Park, Cemetery, and Zoning
 - Consensus is to pay these from the individual funds, not the General Fund
- Trustee Webb said there were no major announcements at the Trumbull Township Association Dinner

Fire Department:

- See Attached Agenda
- Chief Lewis stated the following
 - There have been 2 fires in the past 4 days
 - Both were without fire detectors
 - Please call the department and get one of the free detectors
 - Only criteria is to be a Bazetta Township resident

029-18 To remove Brandon Quiggle from the Bazetta Fire Department roster, effective immediately.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

030-18 To accept the resignation of Zach Walter, effective January 24, 2018.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

031-18 To adopt Cancer Prevention SOG #010118.89, effective February 2, 2018.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

032-18 To approve an expenditure of \$1,779.00 with Ohio Bureau of Workers' Compensation for Other States Coverage Premium, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- See Attached Agenda
- Chief Hovis stated the following
 - When he became chief 5 years ago, the department has 6 full-time officers and \$102,000
 - The department now has 8 full-time officers and \$385,000
 - Department has set the standard for Trumbull County
 - Secretary Eddy has been instrumental in getting the department into the shape that it is in
 - Mark Thomas Ford has agreed to donate another cruise to the department

033-18 To approve an hourly rate increase of \$3.00 per hour to \$14.00 per hour for Part-Time Police Secretary Jean Eddy, effective January 28, 2018.

Motion: None

034-18 To approve an expenditure of \$9,666.00 with Fallsway Equipment Company for the upfit on a police cruiser, to be paid from the Police Equipment Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Superintendent Parke reported the following
 - During the last snowstorm, there was a vehicle break down that has now been fixed
 - Thanked the Police Department for their help keeping cars off the road
 - Currently working on the EPA report

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Nothing to Report
- At this point, Fiscal Officer Drew left the meeting and was replaced by Administrative Assistant Metheny

Zoning Commission & Zoning Board of Appeals:

- There was a Quarterly Meeting and Text Resolution Meeting on January 17

Parks & Recreation Board:

- Nothing to Report

Asked to be placed on the Agenda:

- Richard & Dawn Wheatcroft of Sodom-Hutchings Road discussed concerns about dog abuse - consider making an addendum - pet owners need to take responsibility - will give Police Department contacts numbers of people who will pick up dogs left outside in unsuitable weather - Trustee Webb referred them to the Trumbull County Commissioners

Public Comment:


- Stanley Shrodeck of Lakeshore Drive feels the trustees should revisit 033-18 because she should get the raise
- Bob McBride of Warren Meadville Road also feels the secretary should get the raise - Asked how much salt the Road Department used and about hydraulics - Questioned the broken fence at the park and rebate from Workers' Comp - Asked if Chief Lewis was going to target areas concerning smoke alarms - Chief replied yes

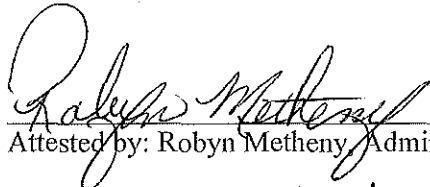
035-18 To adjourn the meeting at 10:03pm.


Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes


Attested by: Rita K. Drew, Fiscal Officer Dated: 01-30-18


Attested by: Robyn Metheny, Administrative Assistant Dated: 02-13-18


Approved by: Chairman Trustee Ted Webb Dated: 2/13/18

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
31199	241.16	VW31199	American Tire Distributors	Supplies
31200	150.00	VW31200	Bud's Towing & Recovery, LLC	Towing
31201	3661.34	VW31201	BE Solutions, LLC	Claims
31202	334.00	VW31202	Buckeye Welder Sales	Parts/Supplies
31203	2.50	VW31203	Bortnick Tractor Sales, Inc.	Parts/Supplies
31204	25.00	VW31204	Rita Benoit	01/17/18 Qtrly Mtg & Public
31205	2423.50	VW31205	Clean Air Concepts	Parts/Supplies/Labor
31206	5.98	VW31206	Carter Lumber	Parts
31207	326.52	VW31207	Cerni Motor Sales, Inc	Part/Supplies
31208	70.92	VW31208	Cortland Auto Parts	Parts/Supplies
31209	5.85	VW31209	Cortland Mower Sales, Inc.	Parts/Supplies
31210	1412.80	VW31210	Delta Dental	Insurance
31211	765.13	VW31211	Dominion Energy Ohio	Service
31212	25.00	VW31212	Jean M. Eddy	1/17/18 Qtrly Mtg & Public
31213	3.21	VW31213	Fastenal Company	Parts/Supplies
31214	63.74	VW31214	Finley Fire Equipment	Repair
31215	146.65	VW31215	Finger Lakes System Chemistry	Parts/Supplies
31216	25.00	VW31216	Curtis Lonsbrough	1/17/18 Qtrly Mtg & Public
31217	25.00	VW31217	Walter Maycher	1/17/18 Qtrly Mtg & Public
31218	100.00	VW31218	NEOFCA	Membership
31219	1024.97	VW31219	Ohio Edison	Service
31220	59898.00	VW31220	OTARMA	2018-2019 Anniversary Cont
31221	108.99	VW31221	Purchase Power	Postage
31222	90.24	VW31222	Ricoh USA, Inc.	Copier Contracts
31223	12.50	VW31223	Regional Collection Services, Inc.	Service
31224	324.80	VW31224	Standard Insurance Company RD	Insurance
31225	200.00	VW31225	Schultz Towing Inc.	Tows
31226	80.00	VW31226	Trumbull Township Association	Reorganization Dinner
31227	30.00	VW31227	Trumbull County Zoning Inspector Assoc.	Membership Dues
31228	479.71	VW31228	Vision Service Plan-(OH)	Insurance
31229	25.00	VW31229	Howard Wetzel	1/17/18 Qtrly Mtg & Public
31230	207.75	VW31230	Trumbull County Water and Sewer	Service
31231	590.81	VW31231	Business Card	Supplies
<hr/>				
	72886.07	Total Amount of Pending Warrants		

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 08th day of February, 2018, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Bristol Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 254 Bristolville, Ohio, 44402

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

I. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 08 day of February, 2018 and continuing thereafter for a period of one year terminating at the close of business the 07 day of February 2019. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 12th day of February, 2018, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Champion Township, (hereinafter "Cooperative Agency User") whose address is 149 Center Street E., Warren, Ohio, 44481

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 12 day of February, 2018 and continuing thereafter for a period of one year terminating at the close of business the 11 day of February 2019. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 01st day of February, 2018, by and between
Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5,
Southington
Cortland, Ohio 44410 and Township Township, (hereinafter "Cooperative Agency User")
whose address is 4165 St. Rt. 305 Southington, Ohio, 44470

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 01 day of February 2018 and continuing thereafter for a period of one year terminating at the close of business the 31 day of January, 2019. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 18th day of November 2017, by and between
Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5,
Farmington Township
Cortland, Ohio 44410 and Fire Dept. Township, (hereinafter "Cooperative Agency User")
whose address is P.O. Box 273 West Farmington, Ohio, 44491

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 18 day of November 2017 and continuing thereafter for a period of one year terminating at the close of business the 17 day of November 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 60.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 80.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

FISCAL OFFICER STATEMENT REGARDING RECENT RAISES AND LACK THEREOF

Let me begin by saying that I would rather not have had to put these words out in such a public fashion. Doing so is not in my nature. I prefer to have my discussions privately with Trustees, Department Heads, Employees, and any Resident who chooses to ask me a question in a public meeting or who chooses to come to my office.

At this point, I feel like I have to say something because what I find being done to one of our township employees is not just a shame, but a travesty. I find it unconscionable and unbelievable that the Trustees have allowed the situation not only to continue year after year, but to rise to a personal affront to and absolute betrayal of a hardworking and dedicated township employee.

Yes, I am speaking about our IT Specialist Joel Davis. I find the actions of the Townships Trustees to have gone beyond the pale in recent months and weeks. Someone has to say something, out loud, in public, in Mr. Davis' defense and that person is me.

Let me refresh everyone's memory as to some facts, as I see them.

- Mr. Davis was an independent contractor, providing IT services to Bazetta Township beginning in April 2008, at a rate of \$85 per hour
 - That rate was reduced to \$60 per hour in December 2009
- He was hired part-time in April 2010 at a rate of \$25 per hour
- He was hired full-time at a rate of \$25 per hour in February 2012, with a one year employment contract and all the benefits permitted by the Township Administrative Policy manual including, but not limited to
 - Insurance that he has opted-out of every year, saving the township roughly \$10,000 per year
 - Longevity increases of \$0.05 per hour per year - the same as all full-time employees earn
- He was rehired in January 2013, with no employment contract, at a rate of \$25 per hour
- In 2013, 2014, 2015 and 2016, Mr. Davis received a performance evaluation of all 5s, the highest score possible
 - On one of those evaluations, he was told "You are a great asset to this township"
 - On another evaluation, he was told "Your service to this township always goes above and beyond"
 - No evaluation for 2017 was done
- In November 2014, the township's General Fund Levy was initially defeated and subsequently failed 5 more times
 - Mr. Davis inquired about a raise a few times during this period and was repeatedly asked if he could wait until the General Fund Levy passed.

Let's fast forward to February 2017. IT Specialist Davis has now been a Bazetta Township employee for almost 7 years - 5 of them as full-time and nearly 2 as part-time. In those 7 years, he has received only \$0.25 in longevity increases. The same as any full-time township employee. What he has not received is an hourly wage increase. That is something that every full-time, part-time, and seasonal employee, as well as the Fiscal Officer and one Trustee had received at least once in that time.

It was in February 2017 that the subject of a raise for IT Specialist Davis was first placed on an agenda, after having been previously discussed in caucus. The resolution failed for lack of a second.

Following that meeting, discussions took place and resolutions were passed wherein the rates that the township charged for IT services would be increased. Still, no raise was offered to the IT Specialist. Instead, there were discussions about increasing "billable hours" and holding off on being given a raise until two things happened - billable hours were increased and the November 2027 election had passed. Mr. Davis was assured that, then, he would finally be granted an hourly increase that would be made retroactive to the time this "gentlemen's agreement" was reached.

On November 13, 2017, it would seem that these two conditions had been met because the Trustees passed a resolution increasing the IT Specialist's rate by \$3.25 per hour from \$25.25 to \$28.50 (12.8%). A review of the attached documents will show that "billable hours" increased in 2017 by a total of \$9,405.76. In fact, "billable hours" increased so much in 2017 that the income generated by Mr. Davis exceeded his wages.

But, then, just 4 days later, on November 17, 2017, there was a Special Meeting. This meeting was not advertised in the Tribune Chronicle, on the township website, nor on the township sign. It was not attended by one of the three Trustees nor the Fiscal Officer. It was not even conducted in the Township Administration Building. At the meeting, the resolution giving IT Specialist Davis his agreed upon hourly increase was rescinded. No explanation was given in the Meeting Minutes. No explanation was given to Mr. Davis.

Not only was no explanation provided at the time, but no explanation has yet been given to Mr. Davis. In fact, more than two months later, he has yet to even be approached by any of the Trustees.

Since Mr. Davis' hourly wage increase was taken away, several other township employees and elected officials have been granted raises or raises have been proposed. These are listed at the top of the next page.

- December 2017 - All Part-time Patrol Officers receive an increase of \$1.00 from \$12.00 to \$13.00 per hour (8.3%)
- January 2018 - All Field Training Officers receive an increase of \$0.15 from \$8.15 to \$8.30 per hour (1.8%)
- January 2018 - All Full-time Patrol Officers/Sergeants receive an increase of \$.50 from \$23.56 / \$25.83 to \$24.06 / \$26.33 per hour (2.1% / 1.9%)
- January 2018 - Newly elected Trustees receives an increase of \$1,266.00 from \$12,346.00 to \$13,612.00 per year (10.2%)
- January 2018 - Zoning Secretary receives an increase of ostensibly \$15.00 from \$10.00 per hour to \$25.00 per meeting for meetings that are, on average, one hour long (150%)
- January 2018 - Proposal on today's agenda for an increase for a Part-time Police Secretary of \$3.00 from \$11.00 to \$14.00 per hour (27.2%)

I will grant that raises to Full-time Patrol Officers were a matter of contractual obligation, but it was these Trustees who approved that labor union agreement. I will also grant that the increase for Field Training Officers was a matter of federal and state law - the result of an increase in the minimum wage. The raises given to Trustees were also a matter of state law - approved by the Ohio legislature in 2015.

The raises for Part-time Patrol Officers, Zoning Secretary, and Part-time police Secretary were / will be simply a matter of choice.

IT Specialist Davis is man who the Trustees have referred to as "a great asset to this township" and whose service to this community has been called "always ... above and beyond". He is a man who now generates more income for Bazetta Township's General Fund than the wages that he is paid.

As on the writing on this missive, Mr. Davis remains the only township employee or elected official to receive no hourly wage increase since 2010.

I ask you.

Is this good, right, and fair?

Joel's Cost of Employment
(Through 12-31-17)

Wages			\$ 52,417.56
	Admin	\$ 52,417.56	
	Road	\$ -	
	Police	\$ -	
	Fire	\$ -	
Retirement Benefits			\$ 8,098.51
	OPERS	\$ 7,338.46	
	Medicare	\$ 760.05	
Health Insurance			\$ 2,015.25
	Annual Opt-Out	\$ 2,015.25	
TOTAL			\$ 62,531.32

Income Generated by Joel
(Through 12-31-17)

Within Bazetta Township			\$ 8,800.00
	Admin	\$ -	
	Road	\$ 50.00	
	Police	\$ 4,500.00	
	Fire	\$ 4,250.00	
Outside Bazetta Township			\$ 47,068.26
	Atty. Finamore	\$ 175.00	
	Bristol	\$ 165.00	
	Brookfield	\$ -	
	Champion	\$ 2,035.00	
	Cortland	\$ -	
	Farmington	\$ 1,040.00	
	Liberty	\$ 10,030.00	
	Lordstown	\$ 13,700.26	
	Mecca	\$ 50.00	
	Milton	\$ -	
	Newton Falls	\$ -	
	Southington	\$ 1,020.00	
	Weathersfield	\$ 12,250.00	
	Receivables for October	\$ 6,603.00	
TOTAL			\$ 55,868.26

Cost of Employment	\$62,531.32	100%
Income Generated	\$55,868.26	89%
Net Cost to the General Fund	\$6,663.06	11%

Joel's Cost of Employment
(Through 12-31-16)

Wages		\$ 52,484.18
	Admin \$	50,237.70
	Road \$	232.58
	Police \$	1,032.25
	Fire \$	981.65
Retirement Benefits		\$ 8,108.81
	OPERS \$	7,347.79
	Medicare \$	761.02
Health Insurance		\$ 1,696.61
	Annual Opt-Out \$	1,696.61
TOTAL		\$ 62,289.60

Income Generated by Joel
(Through 12-31-16)

Within Bazetta Township		\$ 14,900.00
	Admin \$	-
	Road \$	1,475.00
	Police \$	3,575.00
	Fire \$	9,850.00
Outside Bazetta Township		\$ 31,562.50
	Atty. Finamore \$	1,325.00
	Bristol \$	675.00
	Brookfield \$	200.00
	Champion \$	1,450.00
	Cortland \$	75.00
	Farmington \$	675.00
	Liberty \$	9,387.50
	Lordstown \$	7,362.50
	Mecca \$	75.00
	Milton \$	250.00
	Newton Falls \$	75.00
	Southington \$	600.00
	Weathersfield \$	4,812.50
	Receivables for December \$	4,600.00
TOTAL		\$ 46,462.50

Cost of Employment	\$62,289.60	100%
Income Generated	\$46,462.50	75%
Net Cost to the General Fund	\$15,827.10	25%

BAZETTA TWP. FIRE/EMS

Chief's Office

INTEROFFICE MEMORANDUM

Date: 1/19/2018
To: Trustee Hovis, Trustee Parke, Trustee Webb,
From: Chief Dennis Lewis
Re: January 23, 2018 Trustee's Meeting
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb,

1. Request to remove Brandon Quiggle form the Bazetta Fire Department Roster.
2. Accept the resignation of Zach Walter as of January 24, 2018. Resignation attached.
3. Adopt Cancer Prevention SOG #010118.89 with and effective date of 2-1-2018.
SOG Attached.
5. Approve an expenditure of \$1,779.00 for out of State (PA) Workers Comp Coverage to Ohio Bureau of Worker's Compensation. Documents Attached.
4. Submitted 2018 Fire Department performance report.

Professionally,
Dennis Lewis
Fire Chief

Dennis Lewis

To: Zach Walter; trustee@bazettatwp.org
Subject: RE: Please respond as soon as possible

-----Original Message-----

From: Zach Walter [mailto:zacher911@aol.com]
Sent: Tuesday, January 16, 2018 12:29 PM
To: dlewis@bazettatwp.org; trustee@bazettatwp.org
Subject: Please respond as soon as possible

Dear Chief and the Bazetta Township Trustees,

I have to thank you for helping me through school and contributing to where I am today. As you know I've been working full time at the Warren City fire department. This has always been a dream of mine. After receiving this position I found it necessary to decrease my part time employment. After my final scheduled shift on January 23, 2018, I will only be working my full time hours at Warren and part time hours at the Champion fire department. I'm writing this letter to not only express my appreciation of the opportunities you gave me, but also to formally resign my position at the Bazetta Township fire department. Again, thank you for helping me as I prepared for my career.

Professionally,
Zach Walter

STANDARD OPERATING GUIDELINE

BAZETTA FIRE DEPARTMENT
SAFETY

CANCER PREVENTION



SOG: 010118.89

EFFECTIVE DATE: 02-01-2018

SUPERSEDES: ALL

APPROVED: DENNIS LEWIS
CHIEF

PAGE 1 OF 2

Background

In September 2017, members of Bazetta Fire Department attended the OAPFF workshop on firefighter cancer. The OAPFF was the driving force behind the workshop. The information and recommendations that resulted are published in a white paper on cancer in the fire service (*Taking Action against Cancer in the Fire Service*). The White Paper, along with two other cancer studies, will be made available on our department's SharePoint site. Please take the time to read the White Paper and the other two cancer studies (*Cancer Risk Among Firefighters: A Review and Meta-analysis of 32 Studies* and *Firefighter Cancer in the New Fire Environment*).

Purpose

In an effort to combat the incidence of cancer among our members, considering recommendations contained in the referenced reports, the Bazetta Township Fire Department has identified specific actions that will be required moving forward. Most of these actions are "common sense" issues that should be done routinely. Others require that we re-think how things have been done in the past. The focus of this document is the health and well-being of each member of our Fire Department. Please remember to consider your health, the health of your co-workers, and the impact that cancer can have on your family.

Summary of Required Actions:

A. All firefighters will be issued one particulate barrier hood and one structural firefighting hood. All firefighters will be issued two sets of washable structural firefighting gloves. This will allow firefighting personnel to be able to wash and dry one hood and one set of gloves after every use, thus allowing a clean hood and structural firefighting gloves for use at all times. The areas of the scalp and angle of the jaw are among the absorbent areas of the body. (NOTE: firefighters are not allowed to wear two or more hoods at the same time under any circumstance)

B. Wet Decon – Immediate wet decon is essential to reducing contaminants that may have settled on your bunker gear (ex: asbestos). Therefore, wet decon is required anytime your gear may have been exposed to products of combustion or other contaminants, or if the Company Officer or Incident Commander deems it necessary. Every effort should be made to wet decon as soon as possible, preferably while still on scene. Use a 1 3/4-hand line, at idle pump pressure, with a quarter to half opened nozzle. Rinse at a downward angle from top to bottom.

C. Removing gear to return to the station is recommended. Additionally, at the end of each shift, if the gear was exposed to products of combustion or other contaminants, the gear will be washed using the gear washer.

D. Exposed areas of the body (neck and face) should be wiped off during re-hab.

E. Shower as soon as possible after being exposed to products of combustion or other contaminants.

F. Station uniforms and under garments worn under bunker gear that has been exposed to products of combustion or other contaminants, shall be washed using the gear extractor.

G. No bunker gear shall be allowed in living areas of the station. All bunker gear will remain in the apparatus bays.

H. In order to reduce contamination by diesel exhaust, all apparatus and tools shall be started and idled outside the bay during routine checks and cleaning, if weather appropriate.

I. Bay doors shall be open if weather appropriate before starting the apparatus and remain open until the apparatus is shut off; the station is equipped with source capture diesel exhaust system and exhaust fan will be utilized.

J. Apparatus seats should be cleaned and decontaminated regularly, especially after incidents where passengers were exposed to products of combustion.

K. SCBA's should be cleaned and decontaminated regularly, especially after incidents where SCBA's were worn and exposed to products of combustion.

L. Full bunker gear and SCBAs shall be worn through overhaul operations when products of combustion and/or gases and vapors are present.

M. Complete Exposure reporting in Firehouse Software for all BTFD personnel that were at the scene.

N. BTFD members will not use their personal vehicles to relieve companies on scene. BTFD vehicles shall be used for all relief-on-scene scenarios and shall be coordinated by on-duty leadership.

Revision

This SOG may be revised as necessary to ensure the highest level of cancer prevention.



**Bureau of Workers'
Compensation**

30 West Spring St
Columbus, OH 43215

INVOICE

Bazetta Township
3372 State Route 5
Cortland, Ohio 44410

Date: 1/9/2018
Invoice #: 0037820104-03
Customer #: OSC 0037820104.

Attn: Dennis K. Lewis

OSC	POLICY PERIOD	DUE DATE
	4/1/2018	4/1/2019
		3/2/2018

LINE	DESCRIPTION	QTY	RATE	AMOUNT
800	Other States Coverage - Premium			\$1,779

TOTAL:

\$1,779

NOTE: COVERAGE IS NOT BOUND FOR THE POLICY PERIOD INDICATED ABOVE UNTIL RECEIPT OF PAYMENT BY BWC AND IS SUBJECT TO ALL THE TERMS, CONDITIONS, RESTRICTIONS AND EXCLUSIONS OF THE POLICY THAT WILL BE ISSUED.

If you have any questions, please call the OSC Unit at (614) 728-0535

To ensure proper credit to your account, detach and return this portion of the invoice with your payment.

OTHER STATES' COVERAGE REMITTANCE

BWC only accepts check or money order payments payable to:

Ohio Bureau of Workers' Compensation
P O Box 15487
Columbus, Ohio 43215
Attn: Direct Billing

Employer Name: Bazetta Township
Invoice #: 0037820104-03
Customer #: OSC 0037820104

Amount Paid: _____

**Commercial Intellisys
Zurich American Insurance Company
1299 Zurich Way
Schaumburg, IL 60196
Rating Worksheets**

Named Insured:	BAZETTA TOWNSHIP	Date:	01/09/18
Special Notes:	RENEWAL: WC 1020988 01		
Quote Number:	2267254-01	Agy/Prod Number:	20953000
Policy Number:	WC102098802	Agy/Prod Name:	UNITED STATES INSURANCE S
Customer ID:	0037820104	Operator:	BWCDXC10
System Assign:	96917530000000		
Release :	17.23		
Business Type:	GOVERNMENT ENTITY		
Insurance Co.:	ZURICH AMERICAN INSURANCE COMPANY		
Line Of Business:	WORKERS COMP (VOLUNTARY)		
Effective Date:	04/01/18	Expiration Date:	04/01/19
Anniversary Date:		Audit Frequency:	ANNUAL
Policy Term:	365 DAYS		
Predominant State:	PA		
Transaction Type:	RENEWAL QUOTE		

POLICY PREMIUM TOTALS

<u>Coverages</u>	<u>Term Premium</u>
Class Premium	.00
Policy Min Diff Premium	1,554.00
Standard Premium	1,554.00
Expense Constant	185.00
Terrorism	.00
Catastrophe	.00
Estimated Premium	1,739.00
Taxes and Assessments	40.00
Estimated Total	1,779.00

TERM STATE TOTALS

<u>State</u>	<u>Exposure</u>	<u>Estimated Premium</u>	<u>Taxes and Assessments</u>	<u>State Total</u>
PA	0	1,739.00	40.00	1,779.00
Estimated Totals	0	1,739.00	40.00	1,779.00

Premium Recap by Rating Group

Page 1

Named Insured: BAZETTA TOWNSHIP
 Customer ID: 0037820104
 Policy Number: WC102098802
 Quote Number: 2267254-01
 Transaction Type: RENEWAL QUOTE Effective: 04/01/18

PREMIUM RECAP BY RATING GROUP

State: PA Rating Group: 0001-01

Class Code	Term Exposure IF ANY	Rate	Premium
807		9.14	.00
TOTAL CLASS PREMIUM			.00
TOTAL SUBJECT PREMIUM			.00
TOTAL MODIFIED PREMIUM			.00
POLICY MINIMUM DIFFERENCE			1,554.00
STANDARD TOTAL			1,554.00
EXPENSE CONSTANT			185.00
TERRORISM (.04) (SP: .00)			.00
TERRORISM PREMIUM IS PER \$100 OF PAYROLL			
CATASTROPHE (O/T ACTS OF TERR) (.02) (SP: .00)			.00
CATASTROPHE PREMIUM IS PER \$100 OF PAYROLL			
TOTAL ESTIMATED PREMIUM			1,739.00
EMPLOYER ASSESSMENT (NON-COAL) (.0232) (SP: 1,739.00)			40.00
FINAL TOTAL			1,779.00

Policy Information

Page 1

Named Insured: BAZETTA TOWNSHIP
 Customer ID: 0037820104
 Policy Number: WC102098802
 Quote Number: 2267254-01
 Transaction Type: RENEWAL QUOTE Effective: 04/01/18

WORKERS COMP POLICY INFORMATION RECAP

Predominant State:	PA	
Employers Liability:	Each Accident:	100,000
	Policy Limit:	500,000
	Each Employee:	100,000
Admiralty Limit:	Per Accident:	N/A
	Program Type:	N/A
FELA Limit:	Per Accident:	N/A
	Program Type:	N/A
Retro Plan:	NO	

Interstate Exper Mod ID:
 Effective Date:
 Exper Mod:

Minimum Premium

Policy: 1739
 Empl Liab:
 Admiralty:
 FELA:

Combined Policy Premium:
 NJ Premium:

Executive Officers: YES
 Employee Leasing: NO
 Deposit Factor: 1
 Installment Plan: 1

WORKERS COMP STATE INFORMATION RECAP

State:	PA RATE
	CHANGE PENDING
Rate Mode:	G
Retro Plan:	NO
Rate Revision Date:	05/01/17
Dev Revision Date:	04/01/18
Premium Discount	
First:	NIL (10000)
Next:	.091 (190000)
Next:	.113 (1550000)
Balance:	.123 (BALANCE)
Commission (Norm):	3
Prem Subj to Comm:	1,739

Class Code Information

Page 1

Named Insured: BAZETTA TOWNSHIP
 Customer ID: 0037820104
 Policy Number: WC102098802
 Quote Number: 2267254-01
 Transaction Type: RENEWAL QUOTE Effective: 04/01/18

CLASS CODE INFORMATION

State:	37 (PA)	Rating Group:	0001-01
Class Code:	807	AMBULANCE SERVICE-SALARIED EMPLOYEES	
Hazard Group:	5 (E)	Analogy Desc:	NONE
		Premium Type:	01 RATABLE
USL&H Applies:	NO		
DC Ben Applies:	NO		
TWM&C Applies:	NO	Disease Load:	Exclude Med:
Base Rate Ovrd:		Min Prem Ovrd:	Loss Cnst Ovrd: 0
Exposure:	IF ANY	(A) Rate Class:	

CLASS CODE DEVIATION FACTORS

Co. Rate Dev	Co. Min Dev	Class Prem	Term Fact	Class Min	Audit Fact
1.000	1.000		1.000	1739	N/A

CLASS CODE RATING FORMULAS - IF ANY EXPOSURE

CLASS PREMIUM	BASE RATE = FINAL RATE * EXPOSURE / RATING BASIS =	FINAL PREMIUM
	9.14 9.14 .00 100	0.00
ADDL FACTORS:	PURE BASE RATE: 4.56 BASE LCM 2.00500	

BAZETTA FIRE DEPARTMENT

Bazetta

Striving for a Better Tomorrow

Station 11
3000 Warren Meadville
Cortland, Ohio 44410
(330) 637-4136 Fax (330) 638-4193



January 22, 2017

Bazetta Township Trustees'
3372 State Route 5
Cortland, Ohio 44410

The Bazetta Fire Department is please to submit this 2017 performance report to the Bazetta Township Trustees, the personnel of Bazetta Fire Department, and the citizens of Bazetta Township. This report would not be possible without the continued support of the Board of Bazetta Township Trustees. With your support we will make it possible to make capital improvements that maintain the department on the cutting edge of new technology.

Bazetta Fire Department has been in the new fire station that is centrally located for over a year. We have seen numerous cost savings but the biggest improvement is the service to our community, we have seen our response times reduce significantly to emergency calls. EMS emergency responses are over 2 minutes faster and Fire responses are over 2 minutes and 30 seconds faster.

Average EMS response time:

2017	3:24
2016	5:37
2015	5:29

Average Fire response time:

2017	4:15
2016	7:50
2015	6:58

I would like to reflect on a couple of items. The first being funding, the department brought in over \$2,000,000 in funding since 2003. This is an amazing fact that nearly \$143,000 a year of funding was done by non-tax dollars. We have through commitment of our excellent staff, kept the department in a progressive position. The second is the concern that this position of grant money will not last and a decision will need to be made as to the level of services if there is no additional funding.

Bazetta Fire Department must meet the never-ending changes, that we must meet head on in our ever-growing community and changing service. Reviewing numerous year-end reports and the five year plan the following priorities and goals are listed for your review, planning and implementation in the very near future.

2018

- | | |
|--|-------------|
| 1. Replace 12 sets of structural firefighting gear (obsolete 2018) | \$30,000.00 |
| 2. Replace 10 Self Contained Breathing apparatus (obsolete 2018) | \$75,000.00 |
| 3. Firefighting and Water Rescue Gear Dryer (new) | \$9,100.00 |
| 4. Replace patient stretcher (obsolete 14 years old) | \$40,000.00 |

2019

- | | |
|--|--------------|
| 1. Replace 2010 Ambulance | \$115,000.00 |
| 2. Replace 2nd Patient Stretcher (obsolete 15 years old) | \$40,000.00 |

2020

- | | |
|-------------------------------------|-------------|
| 1. Replace communications equipment | \$50,000.00 |
| 2. Replace 2 cardiac monitors | \$50,000.00 |

2021

- | | |
|-----------------------------|--------------|
| 1. Replace 2006 Fire Engine | \$500,000.00 |
|-----------------------------|--------------|

I know there is a limited amount of tax dollars from the community and this has everything to do with improvements, that is why we must keep working together to make all the recommended improvements over the next 4 years. Without the use of general fund dollars, it is my recommendation that the Trustee's consider putting a 1 mil 5 year renewable equipment levy for the fire department. This would provide the equipment needed to provide safe dependable equipment for our residents and firefighters.

The events of September 11, 2001 will be in our minds and hearts forever. With the loss of 343 firefighters, there is no doubt that a firefighter's life can change at any time. The question is how much risk should be taken with one's life, or how much community support is needed to adequately give their firefighters an honest chance?

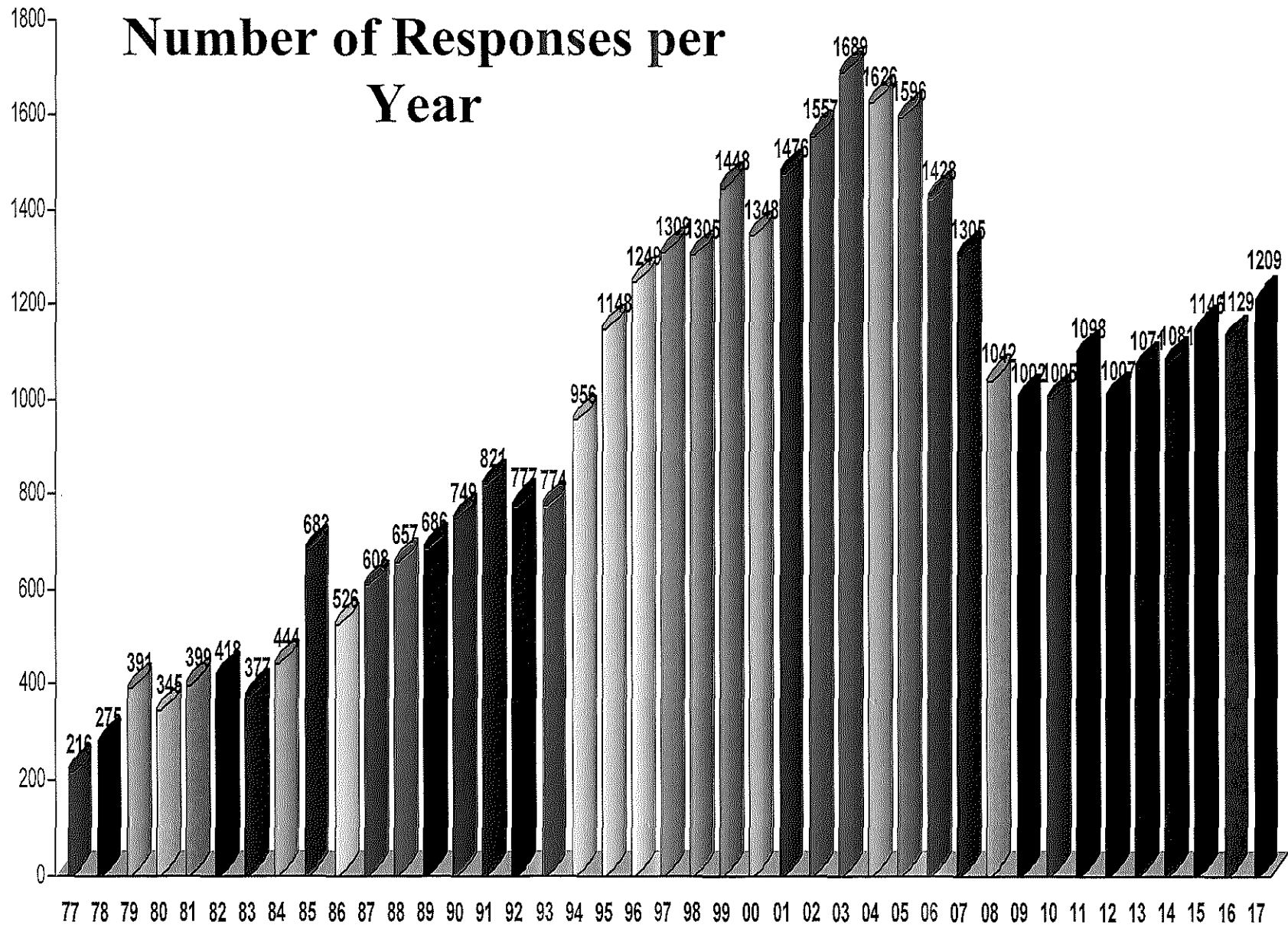
We would like to express our special thanks to Police Chief Mike Hovis and staff, Road Superintendent Kris Parke and staff, Fiscal Officer Rita K. Drew, and Administrative Secretary Robyn Metheny. Most of all I would like to thank the officers and staff of the Bazetta Fire Department. To the residents of Bazetta Township who cooperated in our efforts to minimize lost of life and fire, for the continuous vote of confidence, and being prepared to meet future challenges.

This report is dedicated to those men and women who gave the ultimate sacrifice in the protection of their fellow man.

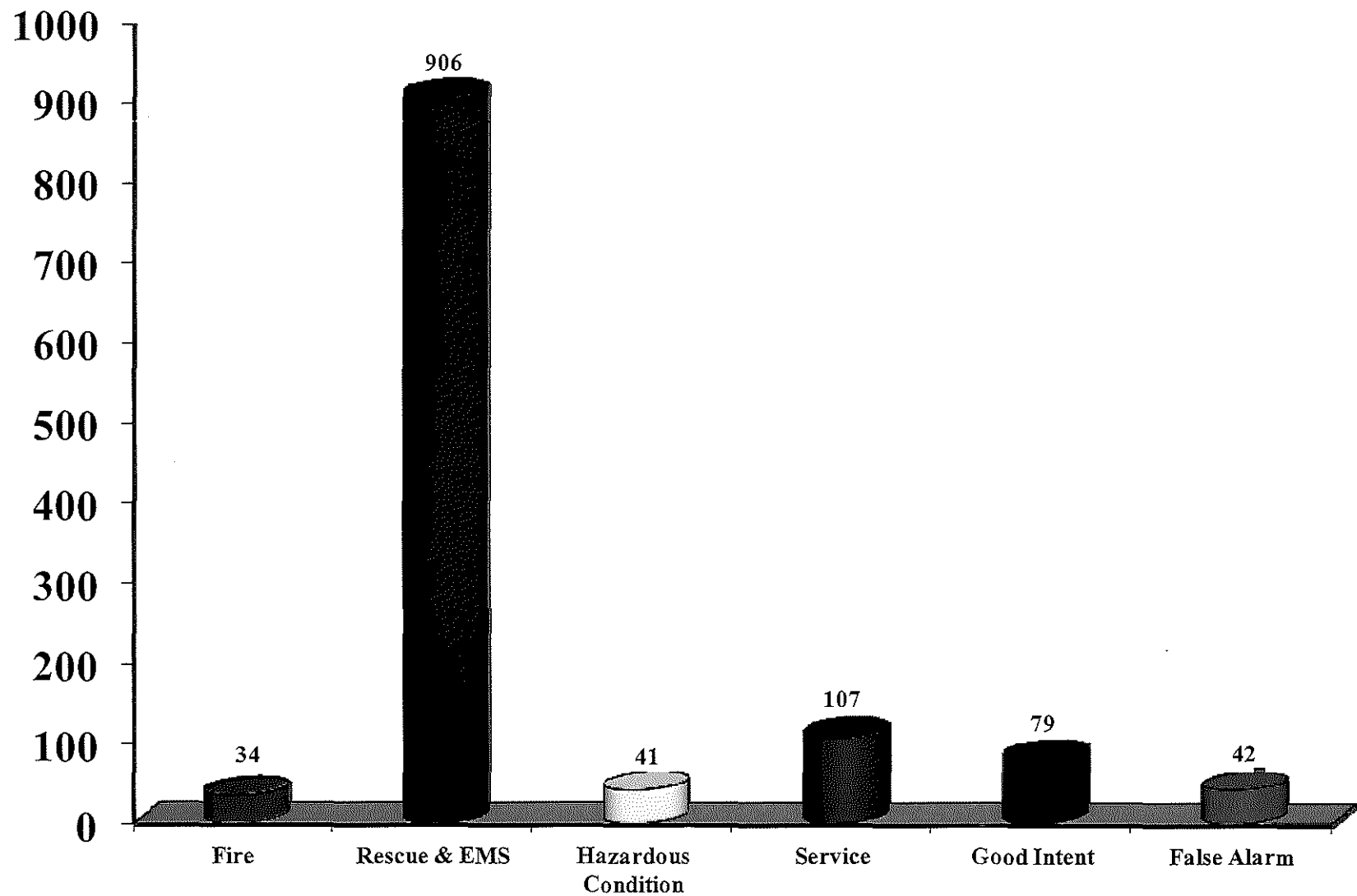
Professionally,

Dennis Lewis

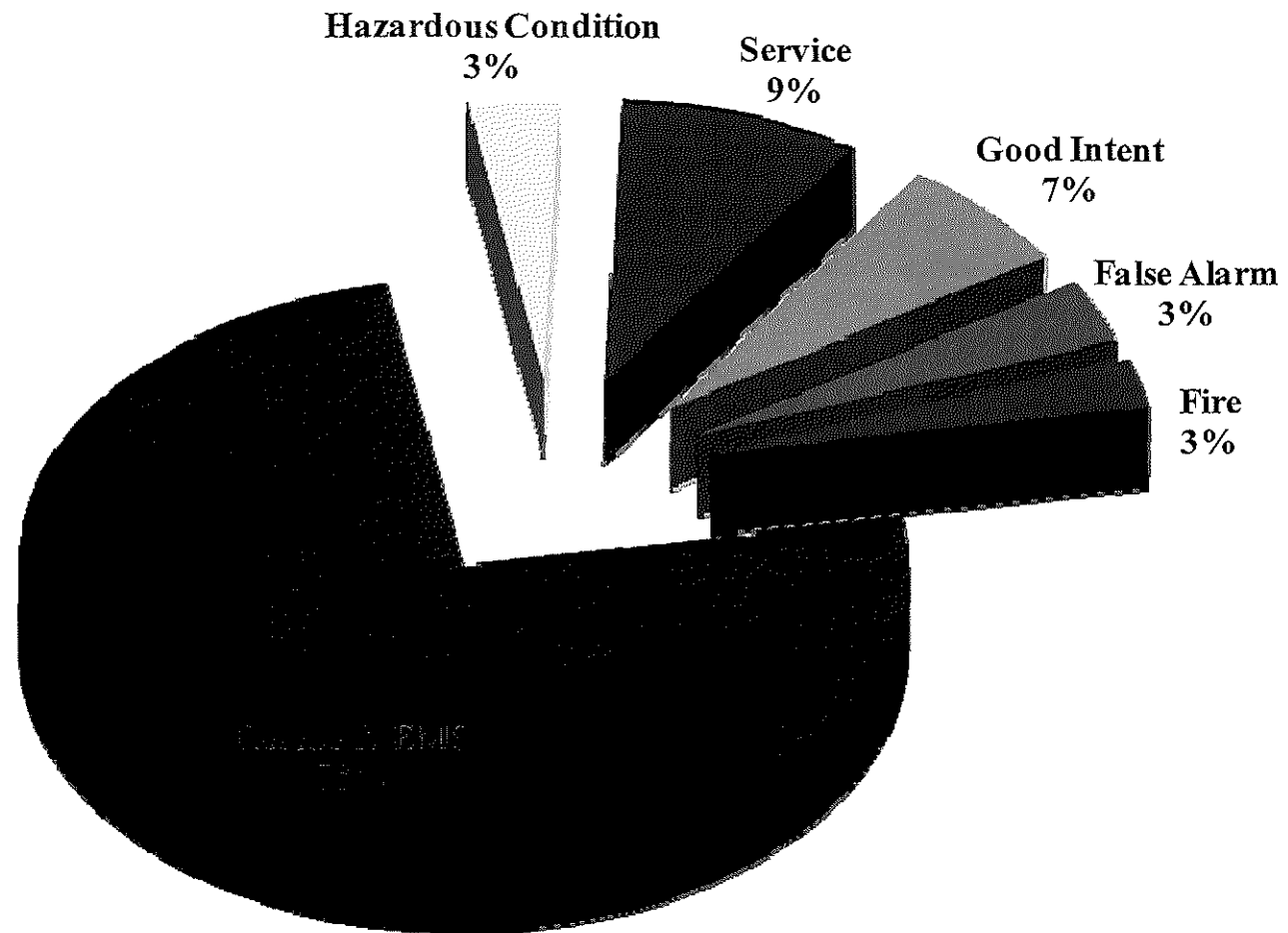
Chief Dennis Lewis OFE, OFC



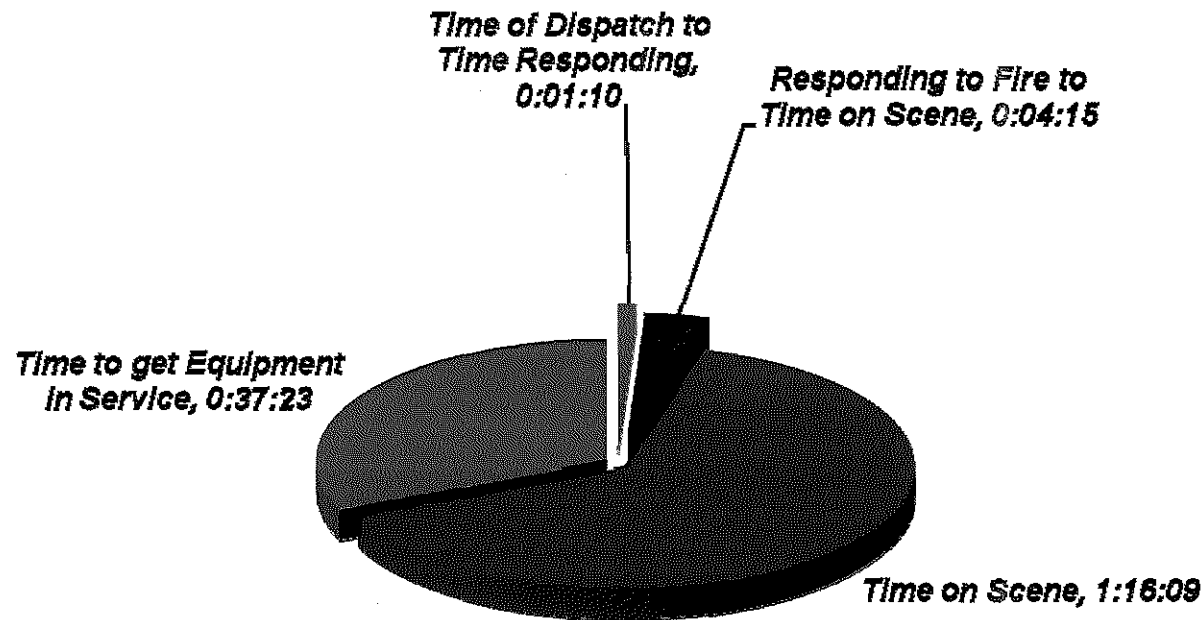
Emergency Calls



Emergency Calls in Percentages

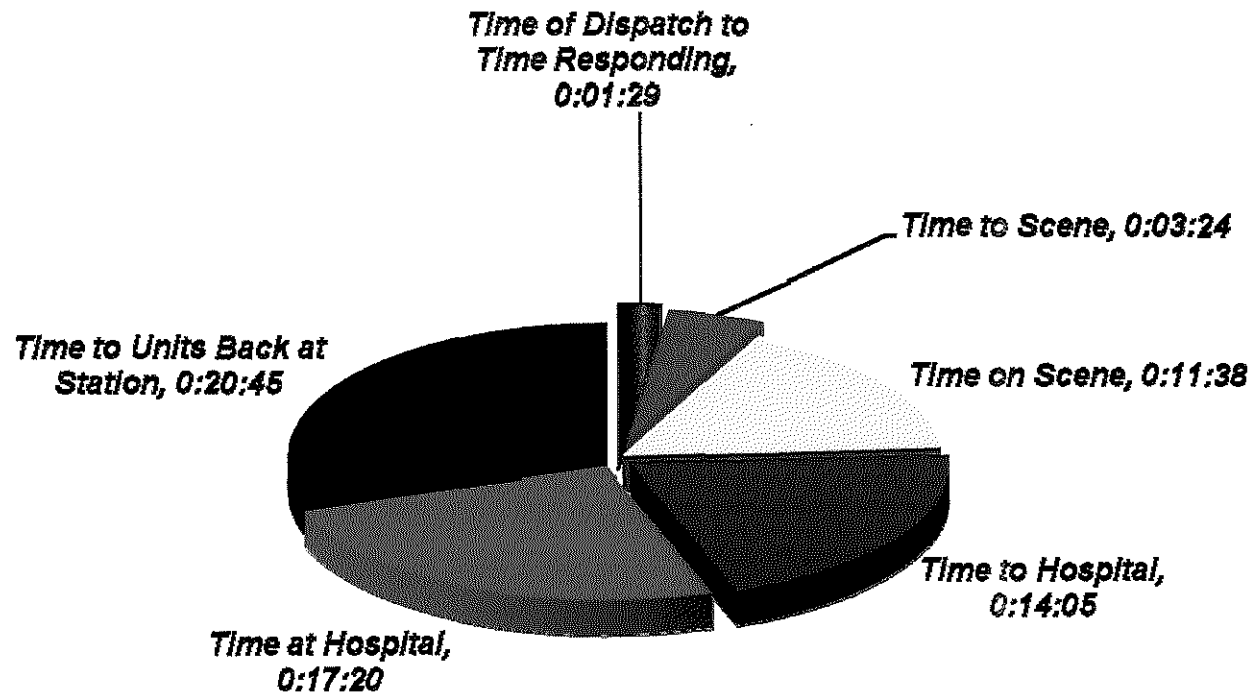


Average Time Analysis of Actual Fires



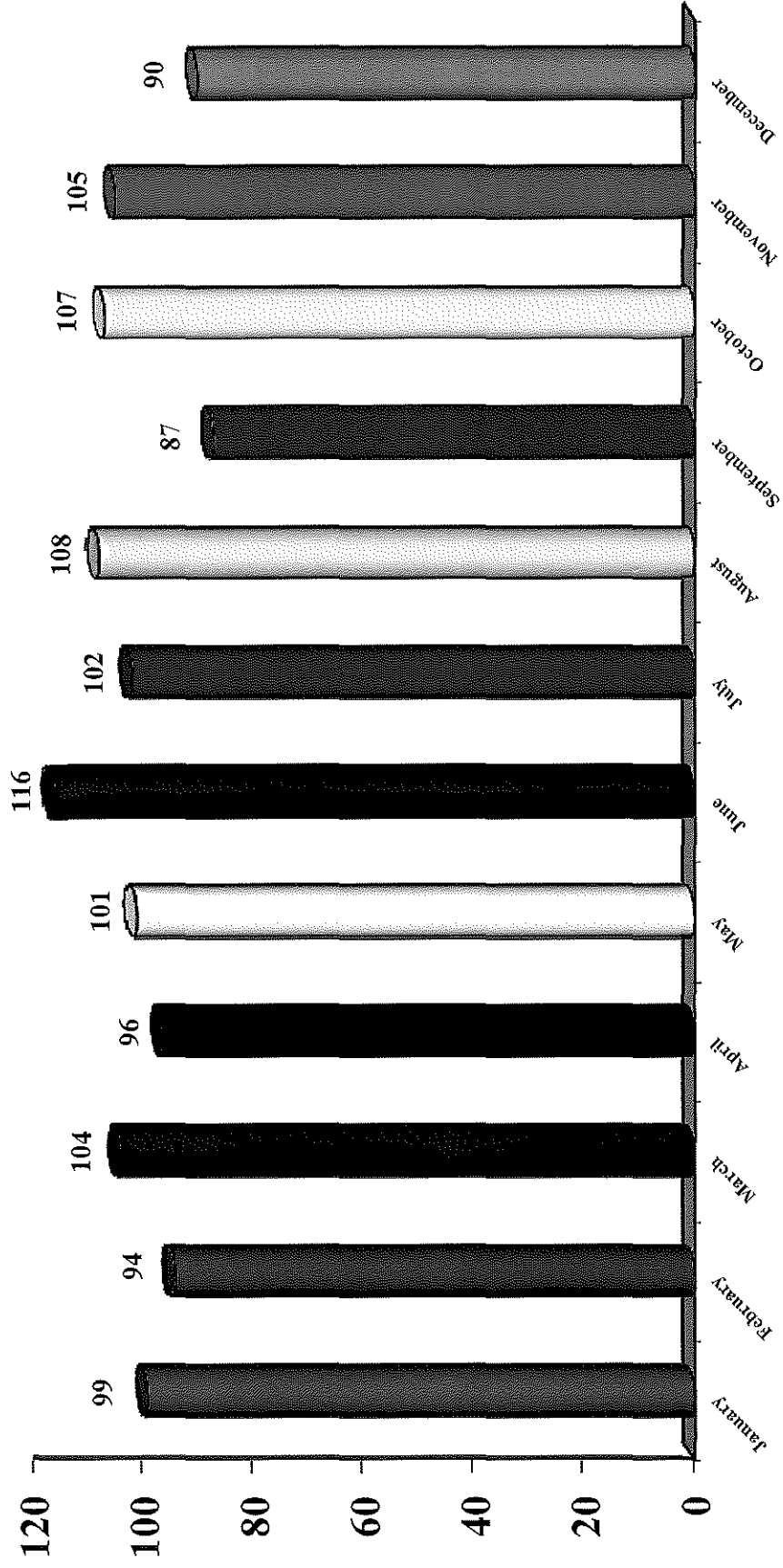
Bazetta Fire Department responded to 34 actual fires in 2017. On average it takes the crews 01:58:57 to handle the fire and put apparatus back in-service.

Average Time Analysis of EMS and Rescue Calls

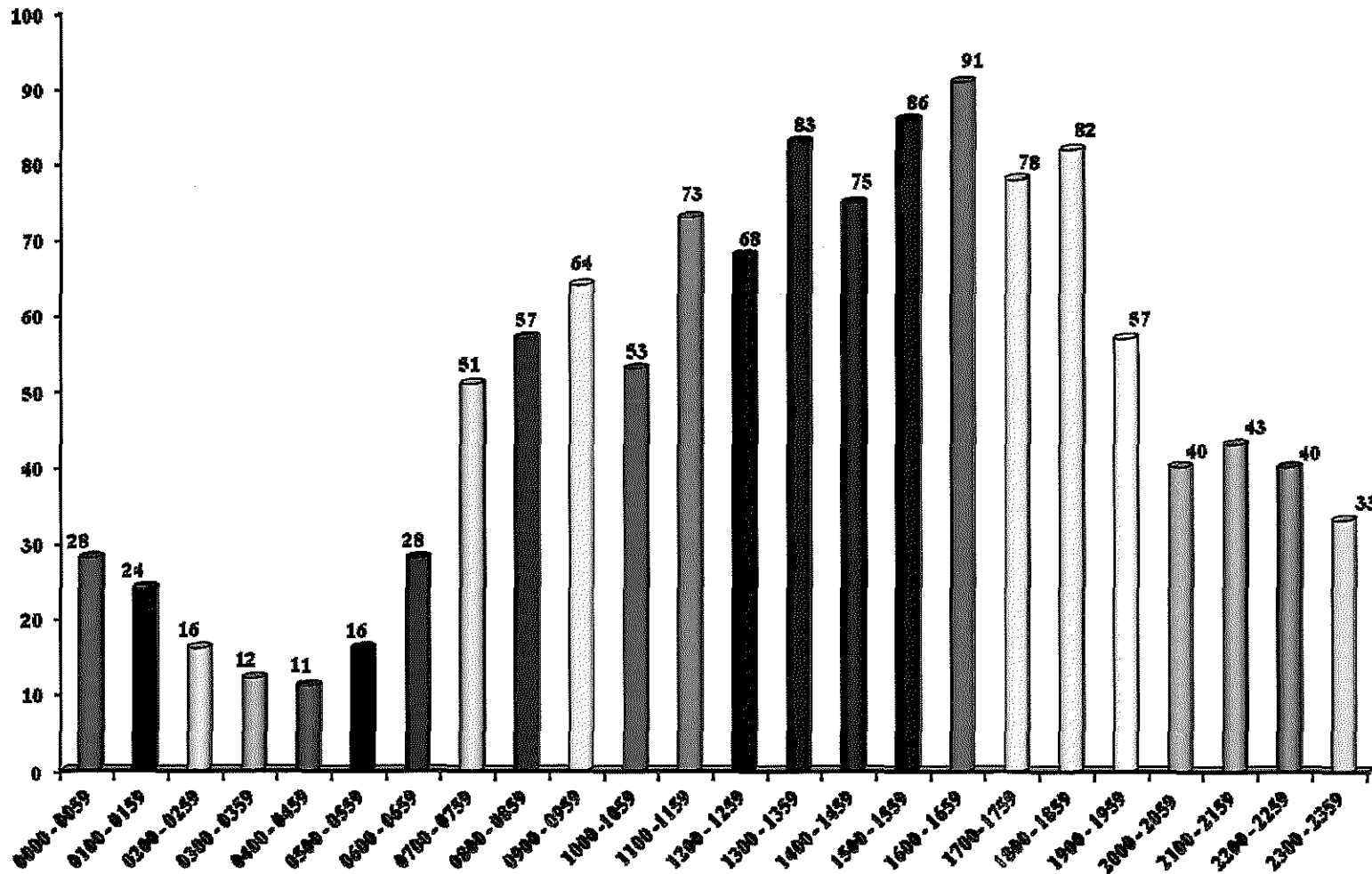


On average it takes Bazetta Fire Department 01:08:00 to handle and EMS emergency; however, we are available to handle the next EMS emergency in 00:47:30.

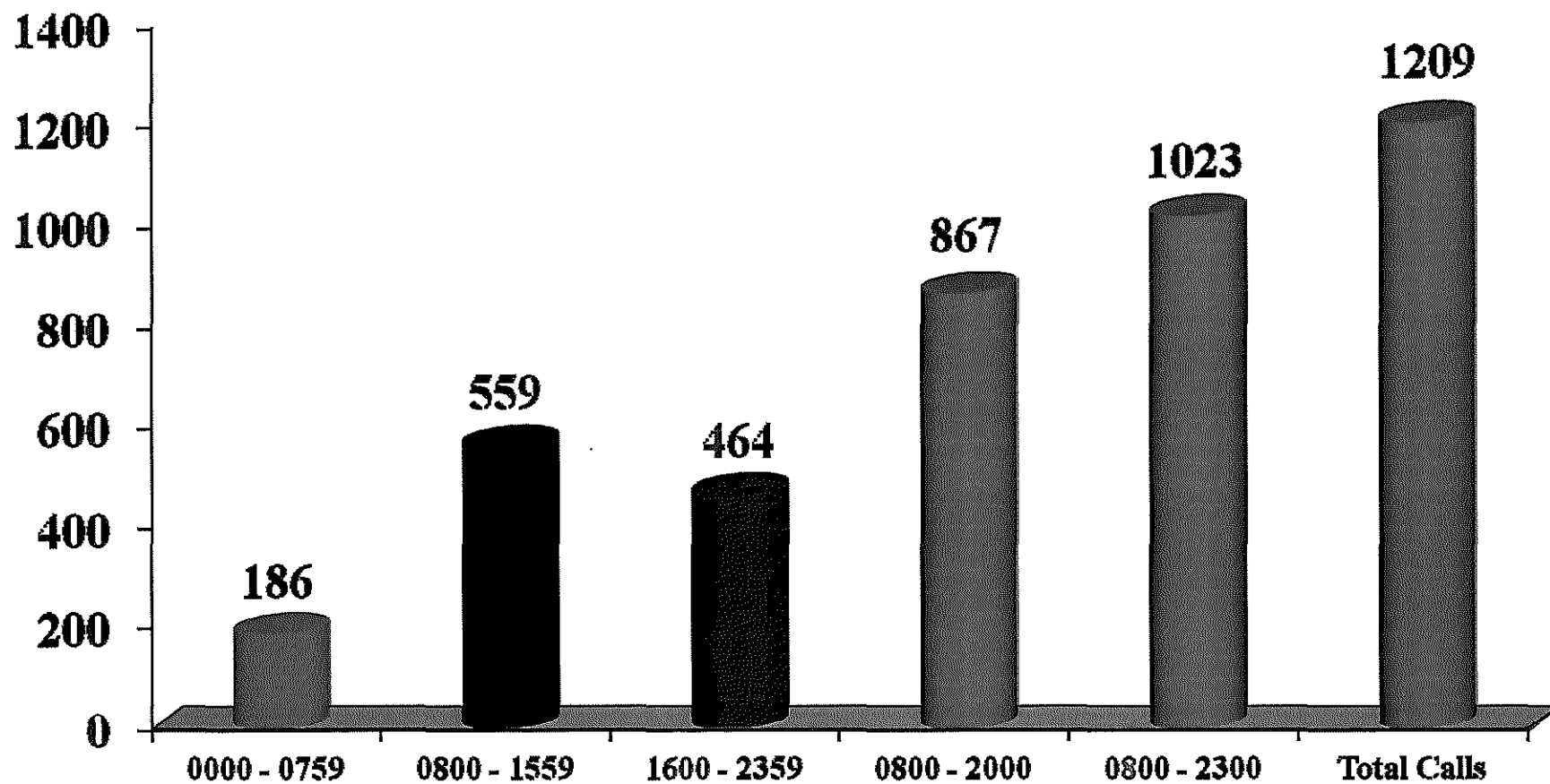
Emergency Calls per Month



Emergency Calls per Hour



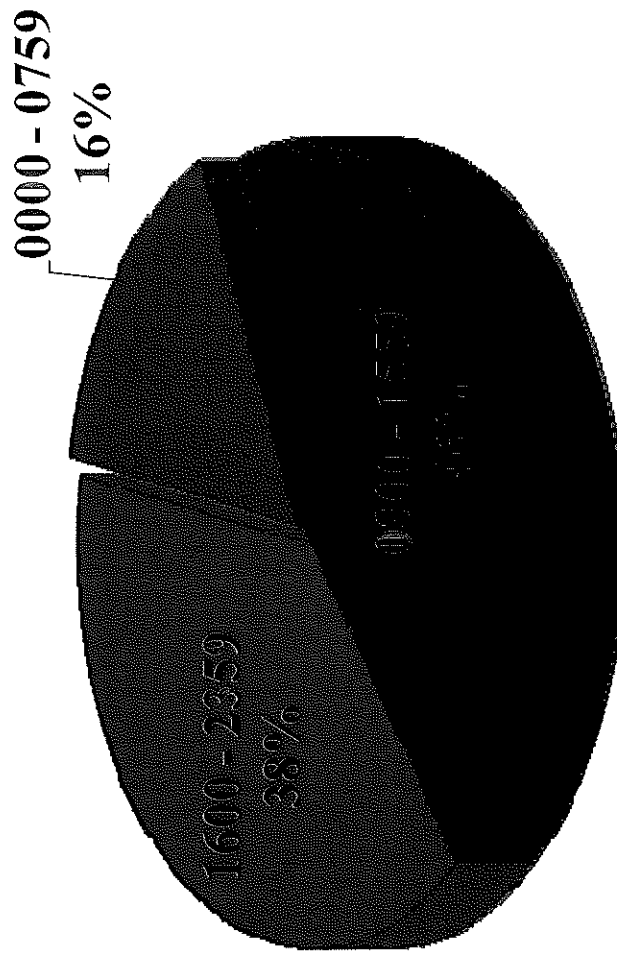
Total Number of Calls per 8 Hours



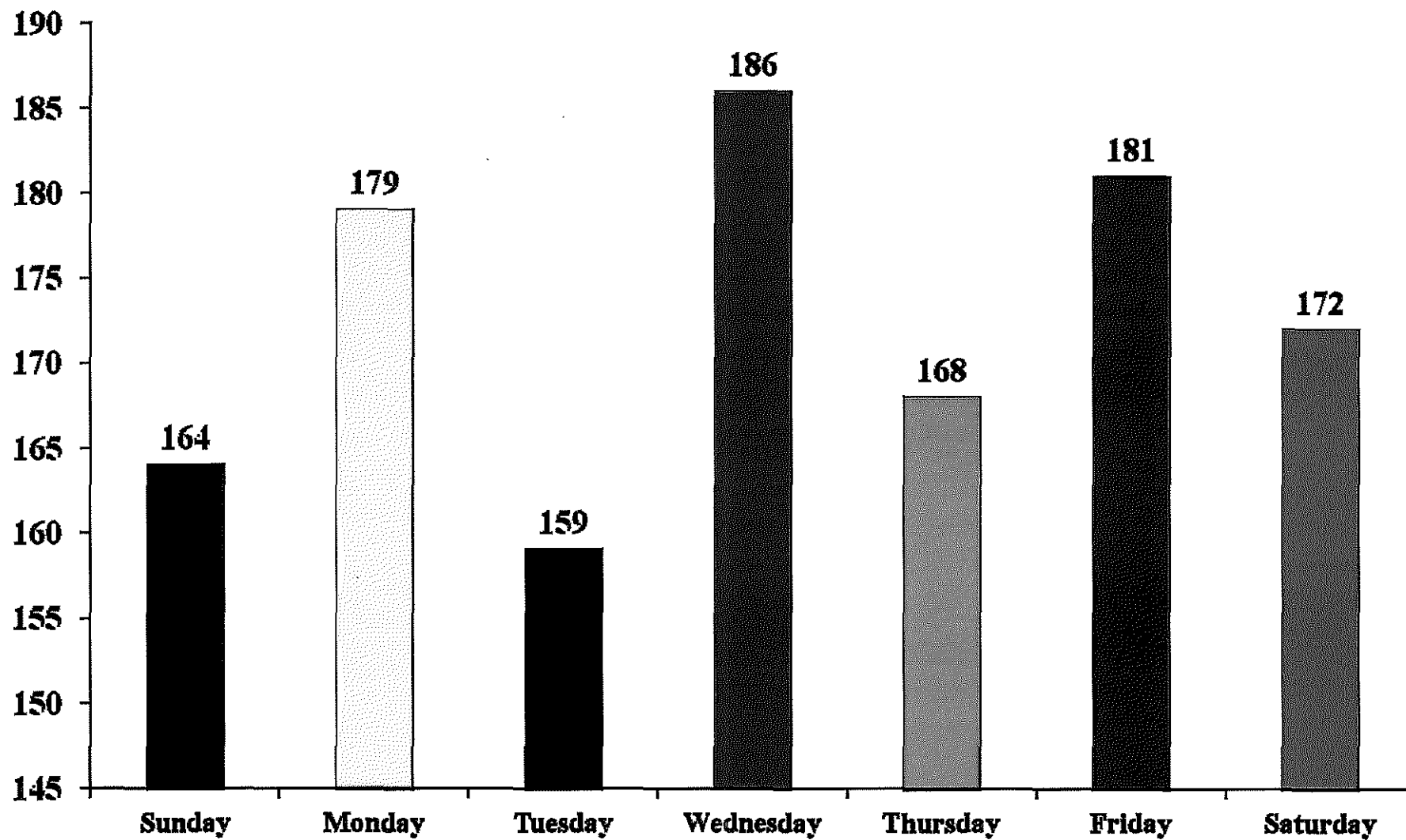
71.7% of Calls are in time period 0800-2000

84.6% of Calls are in time period 0800-2300

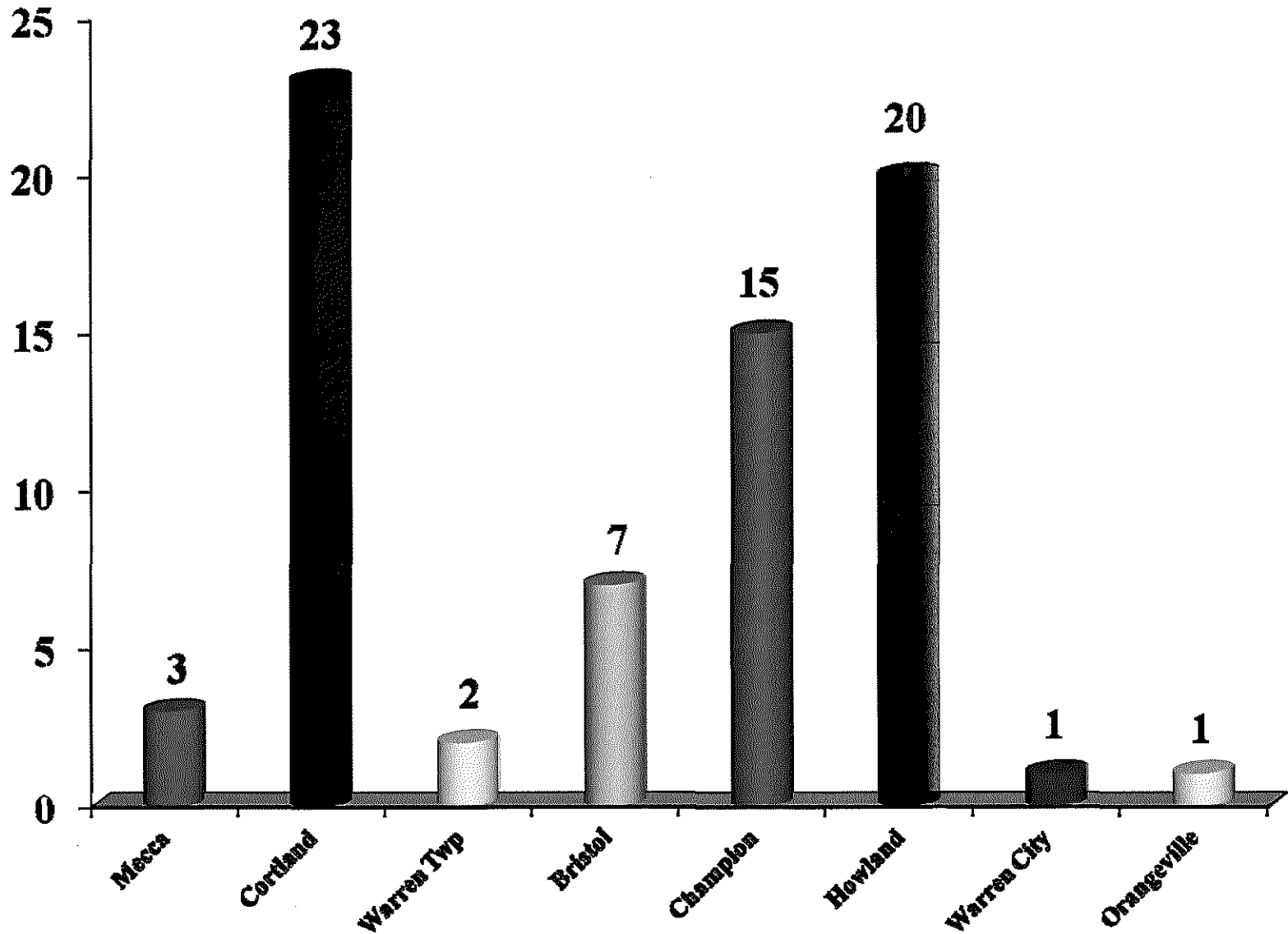
Total Number of Calls in Percentages per 8 Hours



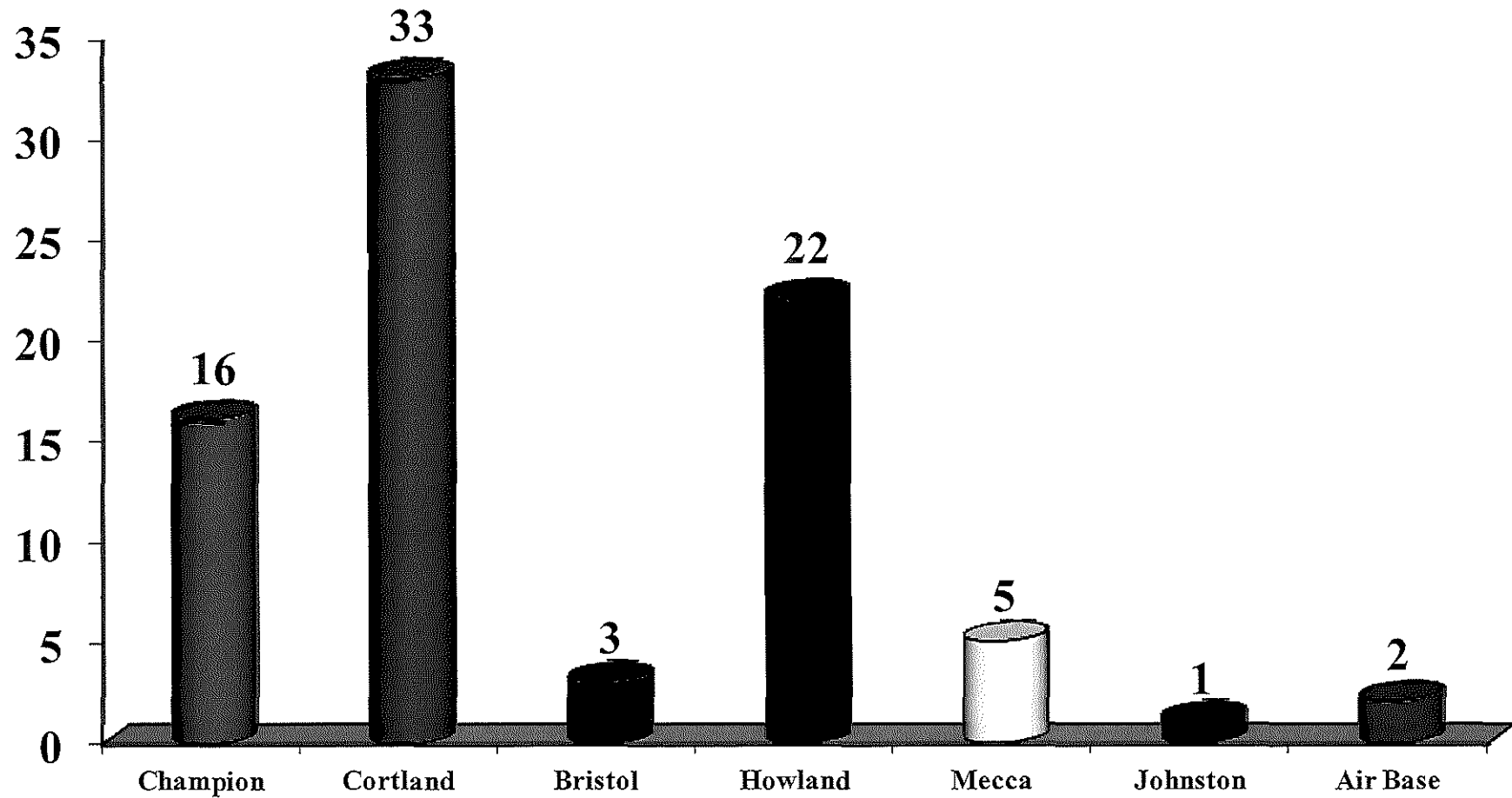
Emergency Calls per Day



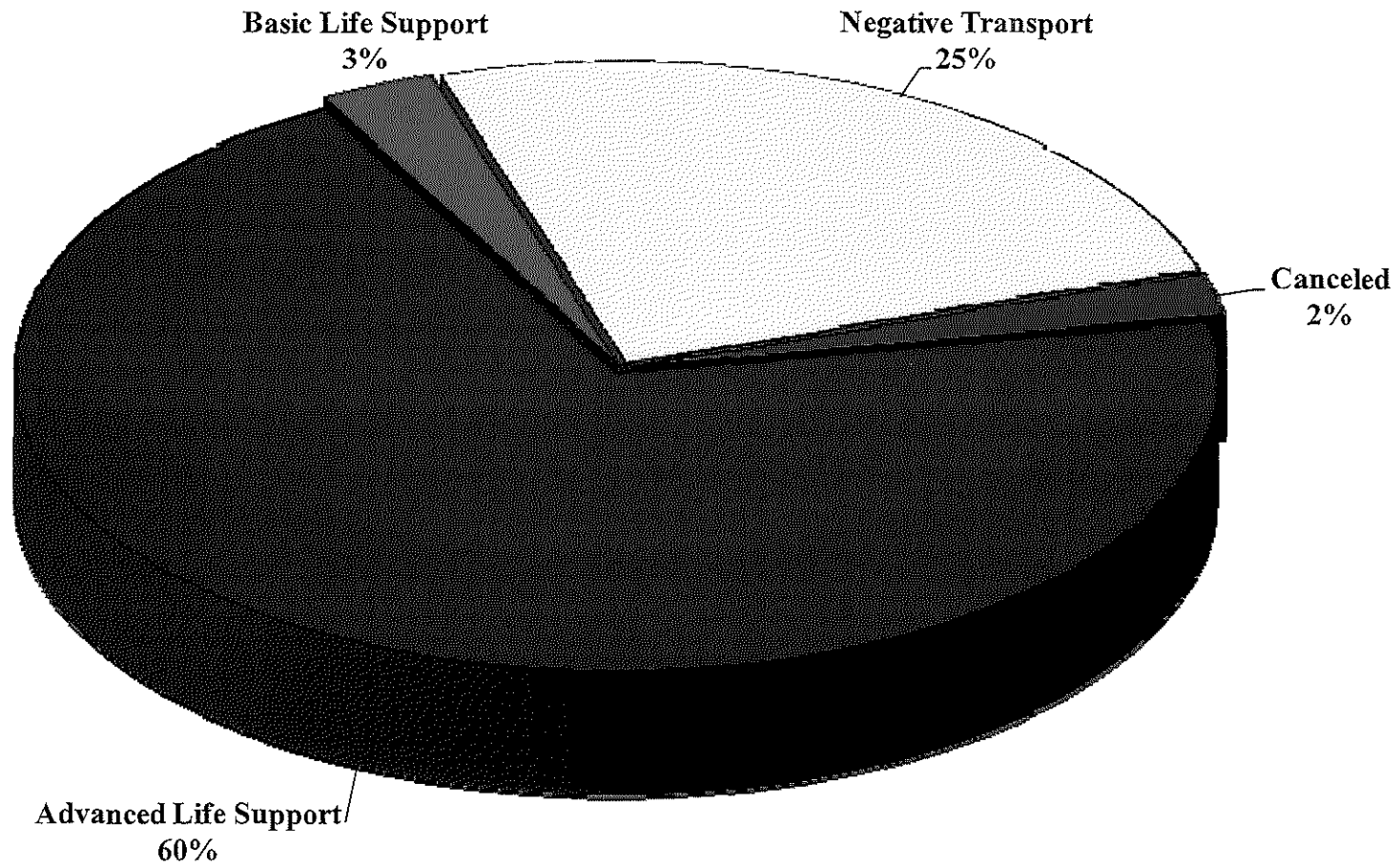
Assistance Given to Area Fire Departments



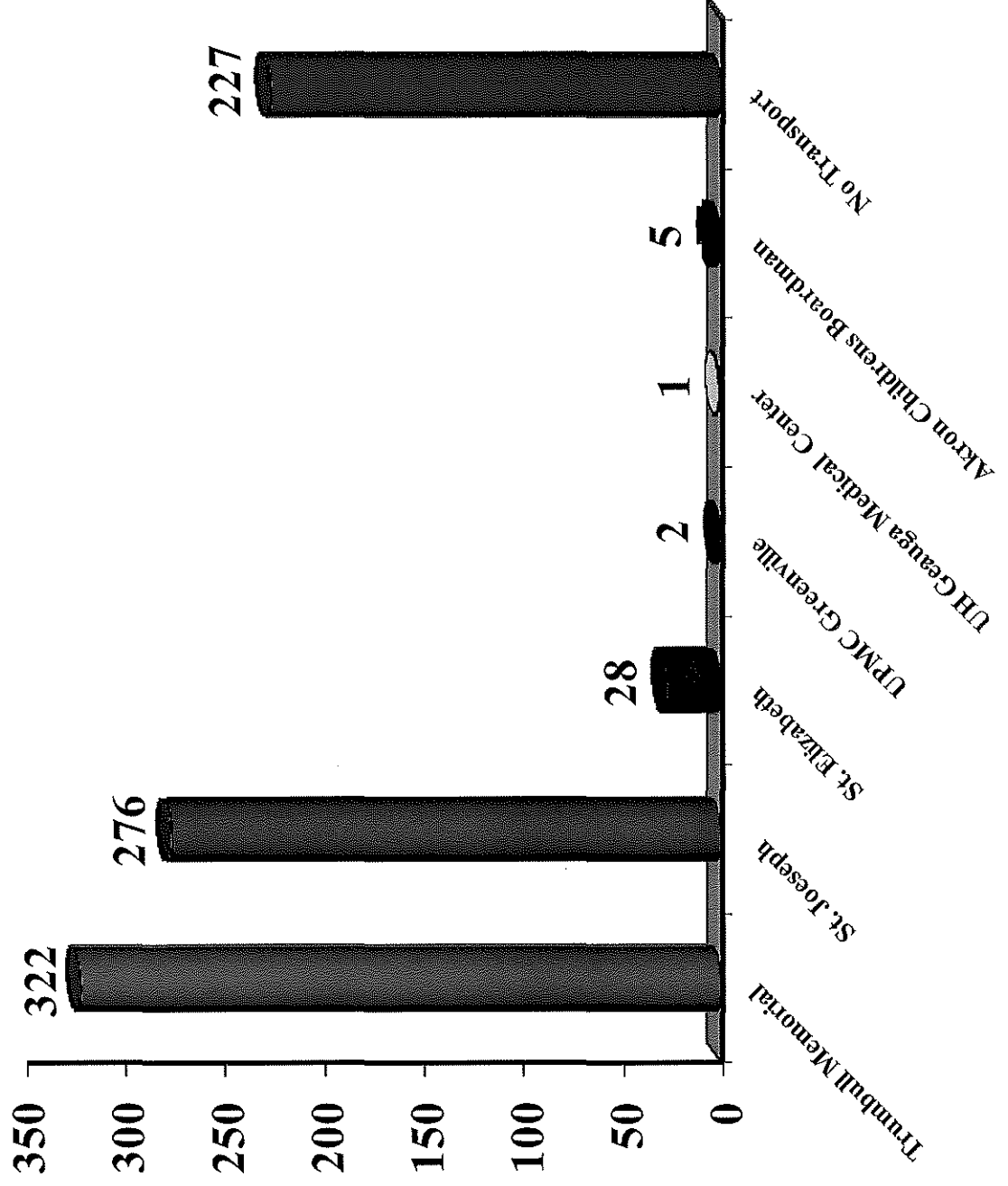
Assistance Received by other Fire Departments



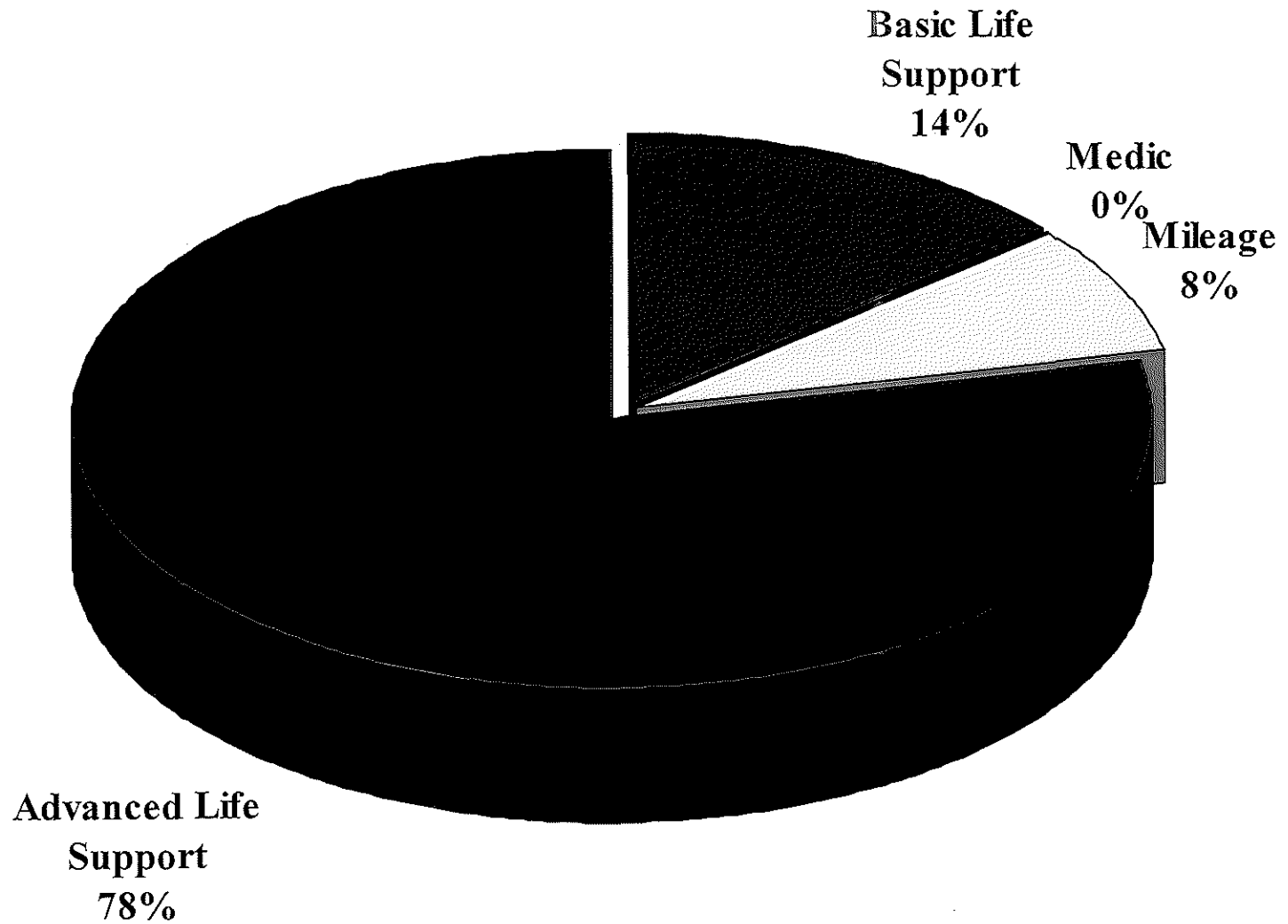
EMS Call Breakdown



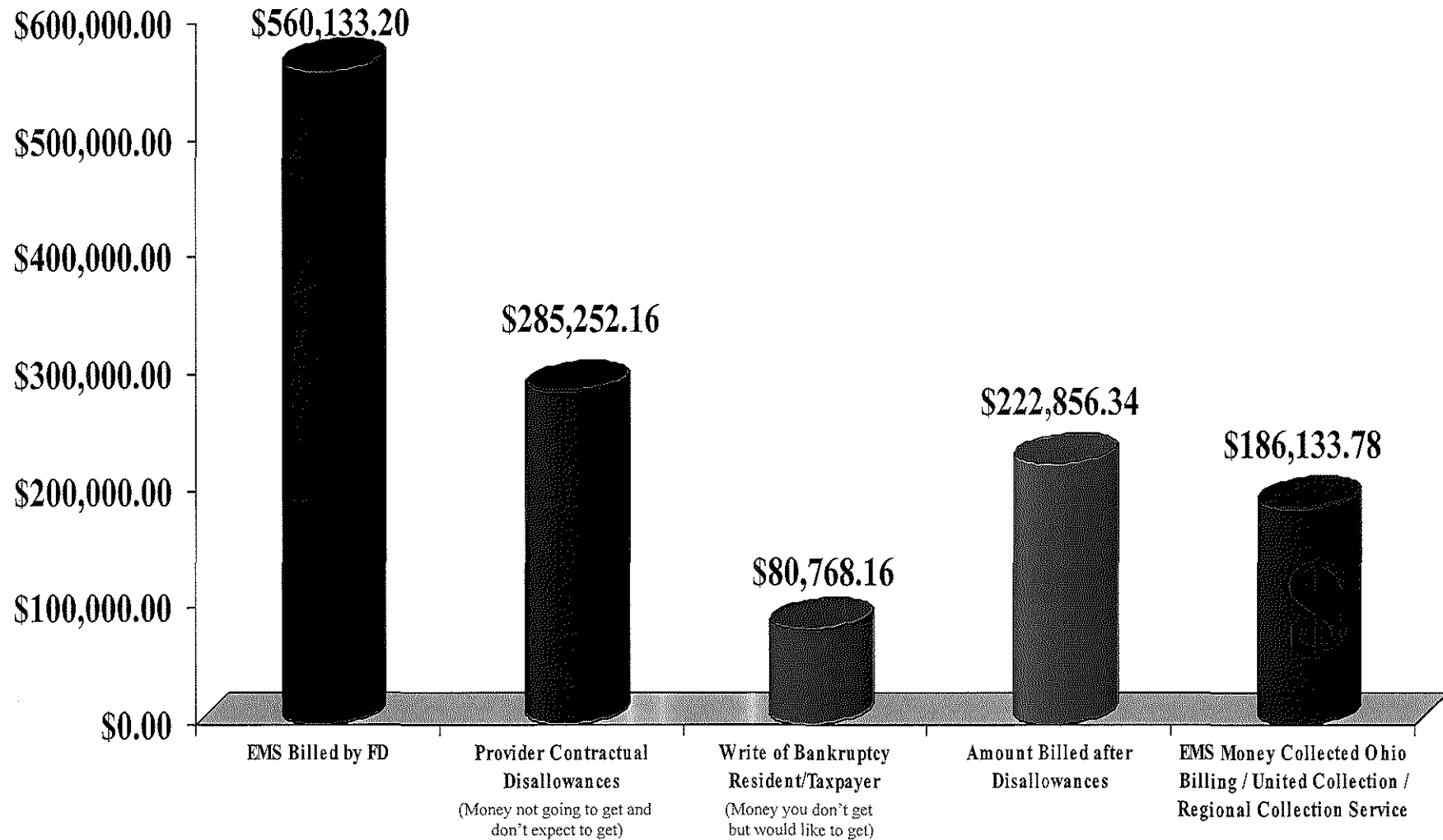
Bazetta EMS Transports to Hospitals



EMS Breakdown of Billing



Comparison of EMS Money Billed and Collected



83% Collection Percentage 2017

Police Agenda for trustee meeting Tuesday January 23, 2018

1/18/18 1:54 PM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

The agenda for the police department for January 23, 2018 Trustee meeting will be as follows:

1. To approve the pay rate of Police Secretary Jean Eddy at \$14.00 per hour effective January 28, 2017.
2. To approve the purchase of the attached quote from Falls way Equipment Company for a total price of \$9,666.00.

That is all. Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

FALLSWAY EQUIPMENT CO. INC.
1277 DEVALERA AVE
AKRON OH 44310

330 633 8000

330 633 8080

Account#	Work Ord	Br	Sl	S A L E S O R D E R		Date	Time	Order #	Page
079465		00	521	E S T I M A T E		10-03-17	07:10	3446335	1

Sold To: 002
BAZETTA TOWNSHIP

Ship To:
BAZETTA TOWNSHIP
POLICE DEPARTMENT
2671 MCCLEARY-JACOBY ROAD

3372 STATE ROUTE 5 NE

CORTLAND OH 44410

CORTLAND OH 44410
Ship Via

Entered By	Customer Purchase Order	Customer Contact	Ord Date
JeffM	2018 EXPLORER	CHIEF HOVAS	10-03-17
	Equip ID	Customer Job number	Customer Phone #
			330-637-8816

Ord	Ship	B/O	Mfg	Part Number	Description	Bin	Unit Price	UM	Extended
MISC ELECTRICAL FOR INSTALLATION									
1	1		334	CTW-185-50F	CB2D8D3		43.50Ea		43.50
				50 AMP BREAKER/RESETABLE					
1	1		334	DC-70265	CB4D781		26.00Ea		26.00
				ATC/ATO 6 FUSE PANEL					
4	4		334	DC-78310	N CB2D8A4		2.55Ea		10.20
				16 GUA,FUSE HOLDER					
1	1		334	DC-78335	N CB2D7D3		3.04Ea		3.04
				10GUA FUSE HOLDER					
1	1	Y	801	38662	Non-Stk		18.50Ea		18.50
				3/4 MOUNT WITH 17FEET CABLE					
2	2		885	WH-A441A	CB5D3A1		2.16Ea		4.32
				A441A, 3 PIN CONNECTOR KIT					
2	2		885	WH-A442A	CB5D3A2		2.16Ea		4.32
				A442A, 3 SOCKET CONNECTOR KIT					
1	1	Y	885	WH-RBKT1	AB02L		6.33Ea		6.33
				TIR-3 MOUNT BKT SINGLE					
ACDC DELAY TIMER									
1	1	Y	881	ACDC-MZL-10	H1DD1		62.72Ea		62.72
				DELAY TIMER					
GORHINO PUSH BUMPER									
1	1		881	GORHINO-5342	RW12B		307.06Ea		307.06
				PUSH BUMPER 2016 UTILITY FORD					
HAVIS CONSOLE CUP HOLDER, ARM REST									
1	1		881	HAV-C-VS-1308-INUT	RW4B		314.76EA		314.76
				CON,V8,21TMS,_DG,HC,INUT,13-16,					
1	1	Y	881	HAV-C-ARM-103	Non-Stk		93.01EA		93.01
				CON,ACSY,ARM,EM,LPD,FLP,H-ADJT.					
1	1	Y	881	HAV-C-CUP2-I	Non-Stk		33.09EA		33.09
				CON,ACSY,CUPHLDR,IM,4MS,DUAL,					

Total Amount

Continued

HAVIS COMPUTER MOUNTING SIDE CONSOLE MOUNT WITH UNIVERSAL LAPTOP MOUNT						
		Y	88	HAV-C-HDM-204	Non-Stk	133.16EA 133.16
				POLE, TELE, HDM, SDMT, 8h, W-SHRTHNDR,		
		Y	88	HAV-UT-101	GC05D	217.41EA 217.41
				DEVT, ULTM, UNVMT, W-LOCK,		
		Y	88	HAV-C-MD-102	Non-Stk	233.30EA 233.30
				ACTADP, HDM, SLIDE, TS, SP		
LIND COMPUTER POWER ADAPTER						
		Y	88	LIND-GD1950-838	Non-Stk	104.68EA 104.68
				LIND DC POWER ADAPTER		
PROGARD ABS DOOR PANELS						
		Y	88	PG-DP47UINT13	Non-Stk	91.39EA 91.39
				Pair, Black ABS, Rear Door Panels		
PROGARD ABS FLOOR PAN						
		Y	88	PG-FP47UINT13	Non-Stk	129.70EA 129.70
				Charcoal Grey ABS, Floor Pan		
PROGARD PARTITION CENTER SLIDER WITH RECESSED WEAPONS PANEL AND LOWER EXTENSION PANELS						
			88	PG-PRP4704UINT13A	Non-Stk	557.98EA 557.98
				PARTITION CENTER SLIDER W/RES/LOW		
PROGARD REAR PRISONER LIGHT RED/WHITE						
		Y	88	PG-PTL4213	Non-Stk	117.60EA 117.60
				Two 3" Round Red/White LEDs - Includes S		
PROGARD ABS TRANSPORT SEAT WITH REAR MESH PARTITION						
		Y	88	PG-S4705UINT13	Non-Stk	852.77EA 852.77
				Charcoal Grey ABS, Standard Transport Se		
PROGARD STEEL WINDOW BARS						
		Y	88	PG-WB47UINT13	Non-Stk	157.25EA 157.25
				Pair, Steel Window Bars (for use with DP		
SANTACRUZ WEAPONS MOUNT WITH TIMER AND SWITCH						
		Y	88	SANTACRUZ-SC-1902	CB1D1B8	6.71EA 6.71
				PUSH BUTTON SWITCH		
		Y	88	SANTACRUZE-SC7000A	AA14E4	27.54EA 27.54
				TIMER GUN LOCK		
		Y	88	SANTACRUZ-SC-917-5	Non-Stk	184.79EA 184.79
				RAPID-ADJUST UNIVERSAL GUN RACK WITH SC-		
SECURE IDLE						
			88	SECURE-SI240TIH	GA05C	128.24EA 128.24
				SECURE IDEL FORD INTE (Core Charge 0.00)		
STREAMLITE FLASH LIGHT						
		Y	88	STREAMLITE-25302	Non-Stk	145.00EA 145.00
				SL-20LP STREAM LITE FLASH LIGHT		
WHELEN 295SLSA6 SIREN/SWITCH CONTROLLER						
			885	WH-295SLSA6	GC03B	303.97EA 303.97
				SIREN AND SWITCHING CONTROL		
WHELEN SIREN SPEAKER AND BRACKET						
			885	WH-SA315P	GC03D	154.56EA 154.56
				SPEAKER 122DB		
		Y	885	WH-SAK51	GC03D	24.73EA 24.73
				SA-315 MT KIT FORD EXPLORER P		

Total Amount

Continued

WHELEN WIONJ RED/BLUE LED MOUNTED AT THE FOLLOWING LOCATIONS QTY-2 FRONT
 PUSH BUMPER QTY-2 SIDE PARTITION MOUNTED QTY-2 REAR LICENSE PLATE QTY-2
 INSIDE OF REAR HATCH WITH MOUNTING BRACKETS

8	8	885 WH-WIONJ	AB04N	77.28Ea	618.24
		ION WIDE ANGLE RED/BLUE			
2	2	885 WH-IONBKT5	AB04P	6.98Ea	13.92
		ION REVERSED UNIVERSAL MT			
1	1	Y 885 WH-IONBKT1	GA05E	18.09Ea	18.09
		ION LICENSE PLATE BKT HORIZ			
2	2	885 WH-IONGROM	GA05D	3.99Ea	7.98
		ION SERIES BODY MOUNT GROMMET			

WHELEN WIONC WHITE LED MOUNTED IN HEADLIGHTS

2	2	885 WH-WIONC	CB5D6A2	77.28Ea	154.56
		NFPA ION LIGHT WHITE			

WHELEN VERTEX RED AND BLUE MOUNTED IN TAILLIGHTS

1	1	885 WH-VTX609R	AB02K	57.70Ea	57.70
		VERTEX SUPER-LED RED			
1	1	885 WH-VTX609B	AB02L	57.70Ea	57.70
		VERTEX SUPER-LED LIGHT BLUE			

WHELEN LIBERTY II LED LIGHTBAR AND MOUNT KIT

1	1	885 WH-IG8BRBR	N TW6D	1,468.32Ea	1,468.32
		LIBERTY II RED/BLUE 48 IN CLEAR LENS			
1	1	Y 885 WH-STPKT83	GA05C	52.86Ea	52.86
		LIGHTBAR STRAP KIT FORD UTILITY			

1		UPS SHIPPING/HANDLING/INSURANCE		150.000	150.00
1		LSB ELECTRICAL SUPPLIES		99.000	99.00
1		COMPLETE INSTALLATION		2,470.000	2,470.00
01		Sales Tax Number - 34-0939309			0.00

Total Amount

9,666.00

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: January 29, 2018 at 2:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb

036-18 To recess into Executive Session at 2:00pm to discuss employment and/or compensation of a public employee, per ORC §121.22(G).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

037-18 To reconvene from Executive Session at 3:47pm with no action taken.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes


038-18 To adjourn the meeting at 3:48pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

 _____ Dated: 2-13-18
Attested by:

 _____ Dated: 2/13/18
Approved by: Chairman Trustee Ted Webb

BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: January 30, 2018 at 3:35pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Vice Chairman Trustee Paul Hovis
Chairman Trustee Ted Webb

039-18 To recess into Executive Session at 3:51pm to conduct negotiations or bargaining sessions with public employees concerning their compensation and/or other terms and conditions of their employment, per ORC §121.22(G). Present were Chip Comstock, Jack Meola, Thad, Marcus, and Steven Anzivino.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis - Yes Trustee Parke - Absent Trustee Webb - Yes

040-18 To reconvene from Executive Session at 4:25pm with no action taken.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis - Yes Trustee Parke - Absent Trustee Webb - Yes


041-18 To accept the Agreement to Extend Contract between Bazetta Township and Teamsters Local Union 377 until March 31, 2018.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis - Yes Trustee Parke - Absent Trustee Webb - Yes

042-18 To adjourn the meeting at 4:26pm.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis - Yes Trustee Parke - Absent Trustee Webb - Yes

Attested by: _____ Dated: _____



Approved by: Chairman Trustee Ted Webb Dated: 2/21/2018

AGREEMENT TO EXTEND CONTRACT

BETWEEN


Bazetta Twp.

AND

TEAMSTERS LOCAL UNION 377

Bazetta Twp AND TEAMSTERS LOCAL UNION
377 HEREBY AGREE TO EXTEND THE COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE PARTIES UNTIL 3/31/18 PROVIDED THAT ANY
INCREASES IN WAGES THAT ARE NEGOTIATED BETWEEN THE
PARTIES SHALL BE RETROACTIVE BACK TO 1/1/18.

EMPLOYER


(Signature)

1-30-18
(Date)

TEAMSTERS LOCAL UNION 377


(Signature)

1/30/18
(Date)

BAZETTA TOWNSHIP TRUSTEES

SPECIAL MEETING MINUTES

Date: FEBRUARY 7, 2018 at 4:00 pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Administrative Secretary Robyn Metheny

043-18 To approve the attached *Resolution to Terminate the IT Services Cooperative Agency Use Agreement entered into by Bazetta Township and Liberty Township effective February 10, 2018*

Motion: Trustee Parke

Second Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

044-18 To approve the attached *Resolution to Terminate the IT Services Cooperative Agency Use Agreement entered into by Bazetta Township and Mecca Township effective February 10, 2018*

Motion: Trustee Hovis

Second Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

045-18 To approve the attached *Resolution to Terminate the IT Services Cooperative Agency Use Agreement entered into by Bazetta Township and Newton Falls Joint Fire District effective February 10, 2018*

Motion: Trustee Parke

Second Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

046-18 To approve the attached *Resolution to Terminate the IT Services Cooperative Agency Use Agreement entered into by Bazetta Township and the Village of Lordstown effective February 10, 2018*

Motion: Trustee Hovis

Second Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

047-18 To approve the attached *Resolution to Terminate the IT Services Cooperative Agency Use Agreement entered into by Bazetta Township and Milton Township effective February 10, 2018*

Motion: Trustee Parke

Second Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

048-18 To approve the attached *Resolution to Terminate the IT Services Cooperative Agency Use Agreement entered into by Bazetta Township and Weathersfield Township effective February 10, 2018*

Motion: Trustee Hovis

Second Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

049-18 To accept the resignation of IT Specialist Joel Davis dated Monday, January 29, 2018 with the effective date of Friday, February 9, 2018

Motion: Trustee Parke

Second Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

050-18 To accept the *Attached IT Service Agreement between Bazetta Township and Joel E. Davis with the effective date of February 11, 2018*

Motion: Trustee Hovis

Second Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

051-18 To adjourn the meeting at 4:05pm .

Motion: Trustee Parke

Second Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

Frank W. Parke
Attested by:

Date 2-13-18

Ted Webb
Approved by: Chairman Trustee Ted Webb

Date: 2/13/18

**JOINT RESOLUTION TERMINATING IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

WHEREAS, Bazetta Township ("Bazetta"), Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, Mecca Township ("Mecca"), Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, political subdivisions have a right to contract with each other for the provision of goods and services;

WHEREAS, Bazetta and Mecca previously entered into an agreement for an IT Services Cooperative Agency Use Agreement for the provision and use of IT related services and products;

WHEREAS, the term of the agreement was for a period of one year, commencing on the 7th day of March 2017 and terminating on the 6th day of March 2018;

WHEREAS, the individual primarily responsible for the provision of the services on behalf of Bazetta is Joel Davis;

WHEREAS, Mr. Davis has expressed his desire to terminate his employer/employee relationship with Bazetta and wishes to continue services as an independent contractor to Bazetta;

WHEREAS, the Bazetta is no longer able to provide IT services to Mecca pursuant to the agreement, and is requesting that the agreement be terminated February 10, 2018;

WHEREAS, Mecca is willing to terminate the agreement on the basis that it will enter into a service agreement with Mr. Davis and will receive the same or similar services for the same price to which Mecca had paid for services to Bazetta.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement, that the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement:

1. That the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.
2. That each party's obligations to the other shall cease as of that date and no further contractual obligations shall be incurred by either party thereafter. All obligations of the parties up to and through the date of termination shall remain in effect.

Trustee Hovis moved for the adoption of the Resolution.

Trustee Parke seconded the motion.

Paul Hovis	<u>X</u>	Yes	<u> </u>	No
Frank Parke	<u>X</u>	Yes	<u> </u>	No
Theodore Webb	<u>X</u>	Yes	<u> </u>	No

BAZETTA TOWNSHIP

<u>Frank W. Parke</u>	Trustee
<u>Paul Hovis</u>	Trustee
<u>Theodore Webb</u>	Trustee

MECCA TOWNSHIP

Trustee

Trustee

Trustee

**JOINT RESOLUTION TERMINATING IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

WHEREAS, Bazetta Township ("Bazetta"), Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, Liberty Township ("Liberty"), Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, political subdivisions have a right to contract with each other for the provision of goods and services;

WHEREAS, Bazetta and Liberty previously entered into an agreement for an IT Services Cooperative Agency Use Agreement for the provision and use of IT related services and products;

WHEREAS, the term of the agreement was for a period of one year, commencing on the 21st day of March 2017 and terminating on the 20th day of February 2018;

WHEREAS, the individual primarily responsible for the provision of the services on behalf of Bazetta is Joel Davis;

WHEREAS, Mr. Davis has expressed his desire to terminate his employer/employee relationship with Bazetta and wishes to continue services as an independent contractor to Bazetta;

WHEREAS, the Bazetta is no longer able to provide IT services to Liberty pursuant to the agreement, and is requesting that the agreement be terminated February 10, 2018;

WHEREAS, Liberty is willing to terminate the agreement on the basis that it will enter into a service agreement with Mr. Davis and will receive the same or similar services for the same price to which Liberty had paid for services to Bazetta.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement, that the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement:

1. That the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.
2. That each party's obligations to the other shall cease as of that date and no further contractual obligations shall be incurred by either party thereafter. All

obligations of the parties up to and through the date of termination shall remain in effect.

Trustee PARKE moved for the adoption of the Resolution.

Trustee HOVIS seconded the motion.

Paul Hovis	<u>X</u>	Yes	<u> </u>	No
Frank Parke	<u>X</u>	Yes	<u> </u>	No
Theodore Webb	<u>X</u>	Yes	<u> </u>	No

BAZETTA TOWNSHIP

Frank W. Parke
Trustee

Paul Hovis
Trustee

Theodore Webb
Trustee

LIBERTY TOWNSHIP

Trustee

Trustee

Trustee

**JOINT RESOLUTION TERMINATING IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

WHEREAS, Bazetta Township ("Bazetta"), Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, the Newton Falls (NF) Joint Fire District ("the District"), Trumbull County, Ohio, is a joint fire district created and operating pursuant to R.C. §505.371 of the Ohio Revised Code;

WHEREAS, political subdivisions have a right to contract with each other for the provision of goods and services;

WHEREAS, Bazetta and Newton Falls Joint Fire District previously entered into an agreement for an IT Services Cooperative Agency Use Agreement for the provision and use of IT related services and products;

WHEREAS, the term of the agreement was for a period of one year, commencing on the 16th day of March 2017 and terminating on the 15th day of March 2018;

WHEREAS, the individual primarily responsible for the provision of the services on behalf of Bazetta is Joel Davis;

WHEREAS, Mr. Davis has expressed his desire to terminate his employer/employee relationship with Bazetta and wishes to continue services as an independent contractor to Bazetta;

WHEREAS, the Bazetta is no longer able to provide IT services to Newton Falls Joint Fire District pursuant to the agreement, and is requesting that the agreement be terminated February 10, 2018;

WHEREAS, Newton Falls Joint Fire District is willing to terminate the agreement on the basis that it will enter into a service agreement with Mr. Davis and will receive the same or similar services for the same price to which Newton Falls Joint Fire District had paid for services to Bazetta.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement, that the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement:

1. That the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.

2. That each party's obligations to the other shall cease as of that date and no further contractual obligations shall be incurred by either party thereafter. All obligations of the parties up to and through the date of termination shall remain in effect.

Trustee PARKE moved for the adoption of the Resolution.

Trustee Hovis seconded the motion.

Paul Hovis	<u>X</u>	Yes	<u> </u>	No
Frank Parke	<u>X</u>	Yes	<u> </u>	No
Theodore Webb	<u>X</u>	Yes	<u> </u>	No

BAZETTA TOWNSHIP

<u>Frank W. Parke</u>	Trustee
<u>Ganley</u>	Trustee
<u>Theodore Webb</u>	Trustee

NF JOINT FIRE DISTRICT

Trustee

Trustee

Trustee

NOTE: This Joint Resolution was prepared by David C. Comstock, Jr., who serves as legal counsel for both parties. By signing this resolution, each party has agreed to waive any conflict of interest that it might have. In addition, each party has been advised to seek an independent review of the document by additional legal counsel.

**JOINT RESOLUTION TERMINATING IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

WHEREAS, Bazetta Township ("Bazetta"), Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, Milton Township ("Milton"), Mahoning County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, political subdivisions have a right to contract with each other for the provision of goods and services;

WHEREAS, Bazetta and Milton previously entered into an agreement for an IT Services Cooperative Agency Use Agreement for the provision and use of IT related services and products;

WHEREAS, the term of the agreement was for a period of one year, commencing on the 1st day of April 2017 and terminating on the 31st day of March 2018;

WHEREAS, the individual primarily responsible for the provision of the services on behalf of Bazetta is Joel Davis;

WHEREAS, Mr. Davis has expressed his desire to terminate his employer/employee relationship with Bazetta and wishes to continue services as an independent contractor to Bazetta;

WHEREAS, the Bazetta is no longer able to provide IT services to Milton pursuant to the agreement, and is requesting that the agreement be terminated February 10, 2018;

WHEREAS, Milton is willing to terminate the agreement on the basis that it will enter into a service agreement with Mr. Davis and will receive the same or similar services for the same price to which Milton had paid for services to Bazetta.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement:

1. That the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.
2. That each party's obligations to the other shall cease as of that date and no further contractual obligations shall be incurred by either party thereafter. All obligations of the parties up to and through the date of termination shall remain in effect.

Trustee PARKE moved for the adoption of the Resolution.

Trustee Hovis seconded the motion.

Paul Hovis	<u>X</u>	Yes	<u> </u>	No
Frank Parke	<u>X</u>	Yes	<u> </u>	No
Theodore Webb	<u>X</u>	Yes	<u> </u>	No

BAZETTA TOWNSHIP

<u>Frank W Parke</u>	Trustee
<u>Paul Hovis</u>	Trustee
<u>Theodore Webb</u>	Trustee

MILTON TOWNSHIP

Trustee

Trustee

Trustee

**JOINT RESOLUTION TERMINATING IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

WHEREAS, Bazetta Township ("Bazetta"), Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, Weathersfield Township ("Weathersfield"), Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, political subdivisions have a right to contract with each other for the provision of goods and services;

WHEREAS, Bazetta and Weathersfield previously entered into an agreement for an IT Services Cooperative Agency Use Agreement for the provision and use of IT related services and products;

WHEREAS, the term of the agreement was for a period of one year, commencing on the 2nd day of June 2017 and terminating on the 1st day of June 2018;

WHEREAS, the individual primarily responsible for the provision of the services on behalf of Bazetta is Joel Davis;

WHEREAS, Mr. Davis has expressed his desire to terminate his employer/employee relationship with Bazetta and wishes to continue services as an independent contractor to Bazetta;

WHEREAS, the Bazetta is no longer able to provide IT services to Weathersfield pursuant to the agreement, and is requesting that the agreement be terminated February 10, 2018;

WHEREAS, Weathersfield is willing to terminate the agreement on the basis that it will enter into a service agreement with Mr. Davis and will receive the same or similar services for the same price to which Weathersfield had paid for services to Bazetta.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement, that the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement:

1. That the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.
2. That each party's obligations to the other shall cease as of that date and no further contractual obligations shall be incurred by either party thereafter. All

obligations of the parties up to and through the date of termination shall remain in effect.

Trustee Hovis moved for the adoption of the Resolution.

Trustee PARKE seconded the motion.

Paul Hovis	<u>X</u>	Yes	<u> </u>	No
Frank Parke	<u>X</u>	Yes	<u> </u>	No
Theodore Webb	<u>X</u>	Yes	<u> </u>	No

BAZETTA TOWNSHIP

<u>Frank W Parke</u>	Trustee
<u>Paul Hovis</u>	Trustee
<u>Theodore Webb</u>	Trustee

WEATHERSFIELD TOWNSHIP

Trustee

Trustee

Trustee

**JOINT RESOLUTION TERMINATING IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

WHEREAS, Bazetta Township ("Bazetta"), Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, the Village of Lordstown ("Lordstown"), Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title VII of the Ohio Revised Code;

WHEREAS, political subdivisions have a right to contract with each other for the provision of goods and services;

WHEREAS, Bazetta and Lordstown previously entered into an agreement for an IT Services Cooperative Agency Use Agreement for the provision and use of IT related services and products;

WHEREAS, the term of the agreement was for a period of one year, commencing on the 3rd day of March 2017 and terminating on the 2nd day of March 2018;

WHEREAS, the individual primarily responsible for the provision of the services on behalf of Bazetta is Joel Davis;

WHEREAS, Mr. Davis has expressed his desire to terminate his employer/employee relationship with Bazetta and wishes to continue services as an independent contractor to Bazetta;

WHEREAS, the Bazetta is no longer able to provide IT services to Lordstown pursuant to the agreement, and is requesting that the agreement be terminated February 10, 2018;

WHEREAS, Lordstown is willing to terminate the agreement on the basis that it will enter into a service agreement with Mr. Davis and will receive the same or similar services for the same price to which Lordstown had paid for services to Bazetta.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement, that the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.

THEREFORE, BE IT RESOLVED by the parties, by mutual agreement:

1. That the IT Services Cooperative Agency Use Agreement entered into by the parties as referenced above shall be terminated effective February 10, 2018.

2. That each party's obligations to the other shall cease as of that date and no further contractual obligations shall be incurred by either party thereafter. All obligations of the parties up to and through the date of termination shall remain in effect.

Trustee HOVIS moved for the adoption of the Resolution.

Trustee PARKE seconded the motion.

Paul Hovis	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Frank Parke	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Theodore Webb	<input type="checkbox"/> Yes	<input type="checkbox"/> No

BAZETTA TOWNSHIP

<u>Frank W. Parke</u>	Trustee
<u>Paul Hovis</u>	Trustee
<u>Theodore Webb</u>	Trustee

VILLAGE OF LORDSTOWN

Mayor

Council President

Legal Counsel

**BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO**

IT SERVICES AGREEMENT

This agreement is made this 7 day of February 2018, by and between Bazetta Township (hereinafter "Township"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Joel E. Davis ("JED"), whose address is 3031 Fallehn Drive, Cortland, Ohio 44410.

I. RECITALS

WHEREAS, Bazetta Township, Trumbull County, Ohio, is a political subdivision created and operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, Joel E. Davis is an individual who is a resident of Trumbull County, Ohio.;

WHEREAS, the parties wish to enter into an agreement for the provision and use of IT and other related services within and to Bazetta Township by JED for 2018.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Term

This Agreement shall commence on February 11, 2018 and shall continue until it terminates at 11:59 p.m. on December 31, 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions, for a period of time as agreed upon by the parties.

2. Duties/Services to be performed:

JED shall provide the following services to the Township, including but not limited to: planning, managing, maintenance and operation of the Township's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and

repair of all of the Township's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for the Township's needs and requirements; integration of such products with the Township's organizational needs and infrastructure; reasonable repair and maintenance of the Township's printers; provision of a secure and effective environment that supports the activities of the Township's computer users; programming as needed to connect existing components (scripting) of the Township's server and system, data storage and any and all other applicable Information Technology requirements of the Township.

A more detailed listing of the scope of JED's service to the Township is attached to this agreement as Exhibit A.

3. Time Requirements:

JED agrees to furnish the Township with consulting services as required and as mutually agreed upon in advance by the parties. Time Requirements will include emergency call outs to provide services to the Township that may require an immediate response. JED shall be reasonably available for emergency call outs as soon thereafter as is practicable. In addition, JED shall make arrangements for a substitute IT professional to cover the services and any emergency call outs that may occur when JED is unavailable.

Provided, however, that although JED will do his best to provide and schedule IT Services under this agreement at the times requested and convenient to the Township, due to the fact that such services may be utilized by two or more clients, JED reserves the right, at his sole discretion, to prioritize and schedule services to the Township, in a manner which maximizes and best meets the needs of all of JED's clients.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00 A.M. to 4:00 P.M. (Holidays excluded), JED will charge the Township an hourly rate of \$60.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$80.00, per hour.

JED shall present an invoice to the Township each month for all services performed and expenses advanced by JED pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice. In the event that the invoice is not timely paid, the Township agrees to pay a service fee equal to 10% of the outstanding amount each month which will be added to the bill.

5. Expenses

The Township shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of JED, and approved in advance by the Township.

The Township shall pay all expenses reasonably incurred and/or advanced by JED in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Township's infrastructure system. JED agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. JED shall treat as confidential and shall not disclose or use for the benefit of JED, or any person or entity other than the

Township, any and all information made available or disclosed to JED as a result of or related to this Agreement. Provided however, that JED disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Township, but otherwise JED shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all the Township's records, information and data.

7. Rights and Licenses.

- A. JED hereby grants to the Township and the Township hereby accepts all proprietary right, title, and interest of JED in and to any software, documentation, and information produced or created by or for JED in the performance of the work or the rendition of services under this Agreement.
- B. JED hereby grants to the Township, and the Township hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or created by for JED as a result of the performance of work or this rendition of services under this Agreement, but included in said work or services, provided JED holds copyright to said software, documentation or information.
- C. JED may utilize publicly distributed software, documentation, and information within the solutions provided to the Township under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

JED is retained by the Township solely for the purposes and to the extent set forth in this Agreement, and JED's relationship to the Township shall during the term of this Agreement be that of an Independent Contractor. JED is not entitled to collect employee benefits, including,

but not limited to, workers' compensation, unemployment, or any other fringe benefits provided to employees of the Township.

9. Liability Insurance

JED shall provide proof of liability insurance that will provide coverage for damages to person or property, including electronic damage, as a result of any acts or omissions by him. The liability coverage shall be in an amount satisfactory to the Township and as agreed to by the parties.

10. Workers' Compensation

JED shall procure workers' compensation coverage which would provide coverage to him or any of his employees that provide services to the Township. Proof of such coverage shall be presented to the Township upon request.

11. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement shall not be valid unless in writing and signed by the parties.

12. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Notwithstanding this limitation, the parties agree that JED may assign his duties and obligations under this agreement to JED Services, LLC upon notice to the Township. Any other attempt to assign or transfer any rights, duties, or obligations of this Agreement shall render such attempted assignment or transfer null and void.

13. Hold Harmless Agreement

JED, his representatives, employees, subcontractors, and/or agents hereby agree to indemnify and hold harmless the Township from any and all claims, causes of action, and/or

damages arising from JED's negligent acts and/or omissions in the performance of his duties under this agreement.

14. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If JED will have access to and will be required to provide service to LEADS equipment, JED and any of his employees consent to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). JED must be approved by LEADS and be LEADS certified prior to his exposure to the agency equipment and/or data.

JED shall complete and execute all necessary forms and documentation to allow the Township to access the background information of his employee(s) performing the IT work for the Township and application for LEADS certification. JED's signature below hereby acknowledges his consent to said background checks.

15. Township's Requirements:

Representatives, employees, subcontractor, and/or agents of JED, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and pre-employment drug screening test. JED shall make himself, and any of his employees, subcontractors or agents available for testing prior to the commencement of any work for the Township.

16. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

17. Non-Hiring:

The Township hereby agrees not to hire, during the time period of this agreement and for a period of at least one year thereafter, any employee, agent, representative, or subcontractor of JED that performs any services to the Township as part of this Agreement. The Township shall not hire said employee, agent, representative or subcontractor as either an employee, agent, representative or subcontractor. In the event the Township violates this provision, JED may seek injunctive relief and damages against the Township.

18. Inability to Provide Services:

The Township or JED may terminate this Agreement at any time should JED not be able to fulfill his obligations under the Agreement due to his death, disability, or such other circumstances beyond his control which prohibit him from fulfilling his contractual obligations. In the event that such a condition occurs, the parties seeking to terminate services shall give notice to the other and the parties shall attempt to meet to determine whether the Agreement shall be terminated. If the parties cannot agree, the Court of Common Pleas of Trumbull County, Ohio shall be asked to judicially determine whether or not JED is able to fulfill his contractual obligations.

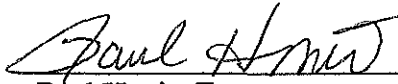
19. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

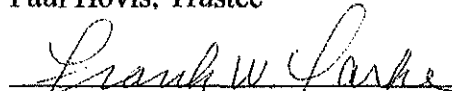
20. Right to Review:

Joel Davis acknowledges that this agreement was prepared by David C. Comstock, Jr., legal counsel for Bazetta Township. By signing this agreement, Joel Davis acknowledges that he has had the opportunity to review this document with legal counsel of his own choosing.

BAZETTA TOWNSHIP



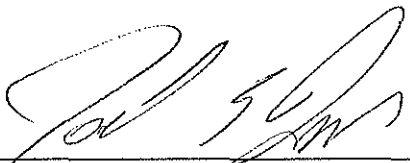
Paul Hovis, Trustee



Frank W. Parke, Trustee



Theodore J. Webb, Trustee



Joel Davis

BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: FEBRUARY 8, 2018 at 6:00 pm
Bazetta Township Fire Station
3372 State Route 5
Cortland, Ohio 44410

Present:

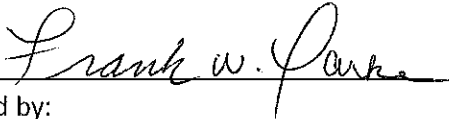
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb

052-18 To recess into Executive session at 6:15pm for conducting negotiations and bargaining session with public employees
Motion: Trustee Hovis
Second Trustee Parke
Vote: Trustee Hovis -Yes Trustee Parke Yes Trustee Webb - Yes

053-18 To reconvene from Executive session at 7:09 pm with no action taken.
Motion: Trustee Hovis
Second Trustee Parke
Vote: Trustee Hovis -Yes Trustee Parke - Yes Trustee Webb - Yes

054-18 To adopt the Retro Agreement Contract presented by the union as per attached.
Motion: Trustee Parke
Second Trustee Hovis
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

055-18 To adjourn the meeting at 7:11pm .
Motion: Trustee Hovis
Second Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes


Attested by:

2-13-18
Date


Approved by: Chairman Trustee Ted Webb

2/13/18
Date

Affiliated with:
International Association of Firefighters
Washington, D.C.

Ohio Association of
Professional Firefighters



Affiliated with:
Ohio AFL-CIO

Phone: 330-637-4136
Fax: 330-638-4193

BAZETTA PROFESSIONAL FIREFIGHTERS LOCAL NO. 3703

3000 WARREN MEADVILLE RD. CORTLAND, OHIO 44410

February 8, 2018

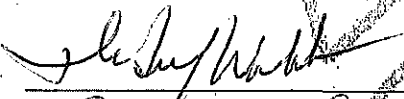
Retroactive Agreement between the Bazetta Twp Trustees and the
Bazetta Professional Firefighters, Local 3703:


Both parties do hereby agree to continue to operate within the
parameters of the current CBA.

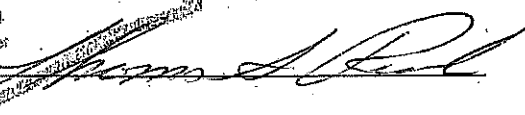
Both parties further agree that all financial issues afforded to the
members represented under said CBA will be retroactive to March 1,
2018, and paid to all members, on a separate draft, As Soon as the CBA
is ratified.

For the Twp:

For Local 3703:


Frank W. Jaine


Paul A. Kelt


James A. Kelt

On this the 08 day of February, 2018

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: February 13, 2018 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairmen Trustee Paul Hovis - Absent
Trustee Frank Parke
Chairman Trustee Ted Webb
Admin. Secretary Robyn Metheny

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

056-18 To accept the minutes from the January 23 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

057-18 To accept the minutes from the January 29 Special Meeting.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

058-18 To accept the minutes from the January 30 Special Meeting. Tabled

Motion: None

059-18 To accept the minutes from the February 7 Special Meeting.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

060-18 To accept the minutes from the February 8 Special Meeting.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

061-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

062-18 To appoint Chief Dennis Lewis as the representative for Bazetta Township on the Trumbull County EMA Advisory Board.

Motion: Trustee Parke

Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

063-18 To authorize the attached *Resolution Authorizing Bazetta Township to Enter into an Agreement for the Establishment of the Trumbull County Council of Governments*.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Resignation from IT Specialist Joel Davis

Administration:

- Nothing to report

Fire Department:

- See Attached Report

Police Department:

- See Attached Agenda & Report

064-18 To accept a grant from the Office of Criminal Justice Service for FY2017 JAG-LE in the amount of \$8699.40, with a local cash match of \$966.60, to be paid from the Police Equipment Fund.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

065-18 To approve an hourly rate increase of \$1.00 per hour to \$12.00 per hour for Part-Time Secretary Jean Eddy, retroactive to January 1, 2018.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

066-18 To approve an hourly rate increase of \$1.00 per hour to \$11.00 per hour for Zoning Department Jean Eddy, retroactive to January 1, 2018.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

067-18 To approve an expenditure of \$2,000.00 to Mahoning Valley Crisis Response Team for 2018 Dues, to be paid from the Police Fund.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

068-18 To approve an expenditure of \$28,400.00 to Ford Motor Credit for 2018 Ford Interceptor Utility Vehicle, to be paid from the Police Equipment Fund.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

069-18 To adopt the attached *Donation Agreement*.

Motion: Trustee - Parke
Second: Trustee - Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

070-18 To approve the attached *Resolution to Accept the Donation of Property for Use by the Bazetta Township Police Department*.

Motion: Trustee - Parke
Second: Trustee - Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Trustee Parke stated someone was coming in to look at the brakes on one of the trucks.

Planning Director, Zoning Inspector & Code Enforcement Officer:

- See attached report.

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb stated a text revision was forwarded to the trustees.

Parks & Recreation Board:

- Levy on the May Ballot.

Asked to be placed on the Agenda:

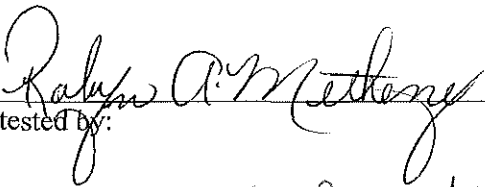
- None

Public Comment:

- Bob McBride, 3367 Warren-Meadville Road, had questions on the SUV donation, which secretary got the raise, what unions were up for negotiations, what is the price for IT Services, and who does the township paving? Trustee Webb replied.
- Stan Shrodeck, Lakeshore Drive, is the township going to patch holes? Trustee Parke replied.
- Chuck Jacobs, 3083 Fallehn Drive, when is the township going to pave Fallehn Drive? Trustee Webb explained the process.

071-18 To adjourn the meeting at 7:22pm.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Parke - Yes Trustee Webb - Yes

Attested by: 

Dated: 2-27-18


Approved by: Chairman Trustee Ted Webb

Dated: 2/27/2018

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
31278	216.90	PW31278	City of Warren	PAYMENT - WITHHOLDING WARRANT
31279	164.81	VW31279	City of Warren, Utility Services	Service
31280	133.30	VW31280	Finger Lakes System Chemistry	Parts/Supplies
31281	150.00	VW31281	IACP	Membership
31282	499.00	VW31282	ID Networks Identification Technologies	Service
31283	106.82	VW31283	Mark Thomas Ford	Parts/Supplies
31284	25.00	VW31284	Micro Doctor IT	Registration
31285	1582.42	VW31285	Ohio Edison	Service
31286	21.40	VW31286	Professional ID Cards, Inc.	Supplies
31287	254.73	VW31287	Quality Truck Body & Equipment Co., Inc.	Parts/Supplies
31288	400.00	VW31288	Schultz Towing, Inc.	Tows
31289	50.00	VW31289	Treasurer, State of Ohio	Service
31290	2055.90	VW31290	Trumbull SWCD	2018 Conservation Appropriati
31291	4645.71	VW31291	Turner, May and Shepherd	Legal Service
31292	3208.88	VW31292	Trumbull 911	911 Service
31293	40.62	VW31293	Time Warner Cable-Northeast	Service
31294	160.00	VW31294	VMA	Tuition
=====				
	13715.49	Total Amount of Pending Warrants		

Resolution No. 063-18. Passed: February 13, 2018 A resolution authorizing the Township, city, village, or municipality of BAZETTA TOWNSHIP to enter into agreement for the establishment of the Trumbull County Council of Governments?

WHEREAS, Ohio Revised Code ("ORC") Chapter 167 authorizes certain political subdivisions to enter into agreements establishing a regional council of governments (COG) for the purpose of providing certain public services on a cooperative basis, and

WHEREAS, the Board of Trustees of, BAZETTA township or Council of the Political subdivision of, — now desires to enter into, and to authorize the execution of the COG Agreement for the Year 2018.

Whereas, there will be dues collected established for the year of 2018, based upon the population of the Township, City or Municipality.

NOW, THEREFORE, BE IT RESOLVED, by the elected officials of: BAZETTA TOWNSHIP in Trumbull County, State of Ohio, concurring that:

This resolution shall take effect and be in full force upon passage in accordance with all applicable provisions and sections of the charter

Passed this 13 day of February, 2018

Shirley Webb Trustee
Frank W. Farke TRUSTEE

TRUMBULL COUNTY COUNCIL OF GOVERNMENTS CONSTITUTION AND BY-LAWS

PREAMBLE:

It is hereby affirmed that:

- A. The local governments – Trumbull County, cities, villages, townships, that represent and serve the citizens of the Trumbull County, Ohio, have common opportunities, issues and problems that transcend their individual jurisdictions;
- B. The destinies of each of the above groups rest with the interrelated and collective voluntary cooperation of the local governments, to meet broader concerns that can be more efficiently solved through cooperative and coordinated approaches.
- C. It is vital to strengthen the capabilities of each unit of government by combining resources to meet common challenges that may be beyond the capacity of individual units of government.

DEFINITIONS:

- A. Trumbull County Council of Governments (TCCOG) – A voluntary association organized on the ____ day of _____, 20__ and established under Chapter 167 of the Ohio Revised Code. It is comprised of local governments, located in Trumbull County, Ohio.
- B. Governmental Members – Trumbull County, cities, townships & villages, located within Trumbull County that have joined TCCOG.
- C. Representatives – Persons who have been appointed or designated to represent Governmental Members to the TCCOG.

I. PURPOSE

MISSION STATEMENT:

To facilitate the participation of Trumbull County Communities and partners in areas of collaboration, resource sharing and challenge resolution, with the common objective of improving operations and efficiencies for the benefit of Trumbull County as a whole.

- A. TCCOG fosters progress through networks of public partnerships.
- B. TCCOG serves as a forum for assessing and acting on issues and problems through cooperative efforts by formulating policies, plans and programs and facilitating actions that are common to its members; that are cost effective and efficient for the members; and that contribute to the effectiveness of local governments and the quality of life enjoyed by citizens of Trumbull County.

- C. TCCOG is not a government, nor does it seek to become one. Furthermore, TCCOG has no intention to compete with Eastgate Regional Council of Governments or any of the functions of Eastgate Regional Council of Governments.

II. POWERS & DUTIES

A. TCCOG Shall:

1. Study issues and problems common to its member governments, as it deems appropriate.
2. Promote cooperative arrangements and coordinate action between and among its member governments, other agencies of local or state governments and the federal government;
3. Make recommendations for review and action to members and non-member governments and public agencies, the private sector, and other organizations that perform functions within Trumbull County.
4. Perform any and all acts appropriate, necessary, or incidental to the furtherance or accomplishment of the foregoing purposes.

B. TCCOG May:

1. Engage in any activity, enterprise or endeavor, not prohibited by law, which a majority of its voting members deem to be consistent with and in furtherance of the goals and objectives of TCCOG.

The authority granted to TCCOG in Section II (A) and (B) or in any agreement between members thereof shall not displace any existing municipal, county, regional, or other planning commission or planning agency in the exercise of its statutory powers.

III. MEMBERSHIP

A. ELIGIBILITY:

1. The following groups are automatically eligible for TCCOG membership.
 - a. Trumbull County;
 - b. Any city, township or village located within Trumbull County.
 - c. Geauga – Trumbull Solid Waste Management District.

- d. Trumbull County Combined Health District.
2. The following groups may apply for TCCOG membership, subject to the approval of the Governmental Members.
 - a. Any sub governmental agency serving under the Trumbull County Commissioners.
 - b. Any non-profit entity, headquartered in Trumbull County, nominated by not less than two of the Governmental Members.

B. **CONDITIONS:**

To become a member an eligible entity shall:

1. Formally enter into an agreement with TCCOG to commit to support and endorse the purpose of the TCCOG, and;
2. Pay the annual membership fee.

C. **MEMBER PARTICIPATION IN TCCOG:**

1. Each governmental member of the TCCOG will designate representatives of the Governmental Member to have voting rights consistent with the provisions of these bylaws. The Trumbull County Commissioners' President, Mayor of the member city or village, and Chairperson of the Board of Trustees of the member township shall be designated representatives of their respective entities.

IV. **TCCOG BODIES & OPERATIONS**

A. **LEADERSHIP:**

1. Chairperson.
 - a. The Chairperson shall act as the presiding official at all meetings of TCCOG and shall form committees and make committee assignments as the business of TCCOG shall periodically require.
2. Two (2) co-vice chairpersons.
 - a. Vice Chairpersons shall assist the Chairperson in the fulfillment and execution of his/her duties as required and shall serve as interim Chairperson in his/her absence.

- b. One Vice Chairperson shall be elected in even numbered years and the other in odd numbered years.

B. **MEETINGS:**

1. Meetings shall be held:
 - a. At a time designated by the Chairperson;
 - b. At a place located in Trumbull County, Ohio;
 - c. Upon not less than 7 days written notice delivered by regular U.S. Mail to all members (which notice shall be deemed effective when postmarked if properly addressed);
 - d. During the second month of each quarter of the calendar year and at any other time required or desirable to conduct the business of TCCOG.

C. **VOTING:**

1. Each Governmental Member shall be represented by voting members as defined by these bylaws.
2. Unless otherwise so moved, any measure before the TCCOG shall be adopted only when it receives an affirmative vote of a majority of the quorum.
3. Quorum shall exist when more than fifty percent of the eligible voting Government Members are present.

V. **MEMBERSHIP FEES**

A. For TCCOG's first year of operation, which shall be calendar year 2018, membership dues shall be calculated as follows:

1. Member entities whose population exceeds ten thousand shall pay \$300.00.
2. Member entities whose population exceeds five thousand shall pay \$200.00.
3. Member entities whose population exceeds less than five thousand shall pay \$100.00.

B. Governmental Members shall each contribute annual membership fees to TCCOG. Membership fees shall be calculated at the rate of \$_____ per capita utilizing the population data of the most recent U.S. Census report. Membership fees may be adjusted for any individual member by a downward or upward departure upon motion and approval of the membership.

C. Non-Governmental Members of TCCOG shall pay an annual membership fee which reflects their respective role, function and contribution to TCCOG and which is approved by a majority of the membership.

VI. AMENDMENT OF BY-LAWS

These by-laws may be amended at a meeting of the TCCOG, provided that such amendment has been presented at a meeting of the TCCOG at least thirty (30) days prior to the meeting and that the proposed amendment has been submitted to each Governmental Member at least fifteen (15) days prior to the meeting.

ARTICLE 1:

The name shall be **TRUMBULL COUNTY COUNCIL OF GOVERNMENTS**. The term "Council" as used herein shall mean "Trumbull County Council of Governments".

ARTICLE 2:

The Trumbull County Council of Governments (COG) shall include as voting members, Trumbull County and all the subdivisions therein; Cities: Cortland, Girard, Hubbard, Niles and Warren; Villages: Lordstown, McDonald, Newton Falls, Orangeville, West Farmington and Yankee Lake; Townships: Bazetta, Bloomfield, Braceville, Bristol, Brookfield, Champion, Farmington, Fowler, Greene, Gustavus, Hartford, Howland, Hubbard, Johnston, Kinsman, Liberty, Mecca, Mesopotamia, Newton, Southington, Vernon, Vienna, Warren and Weathersfield.

- A. Member entities with populations over ten thousand shall have (3) voting members; Member entities with populations between five thousand to ten thousand shall have (2) voting members; Member entities with population under five thousand shall have (1) voting member.

ARTICLE 3:

The following non-voting members shall include; Elected Officials, County Engineer, County Auditor, County Treasurer, County Sheriff and County Prosecutor; County Department Directors: Trumbull County Planning Director, County Health Commissioner, Homeland Security/Emergency Management Director and County Sanitary Engineer; County and Regional Agencies: Eastgate Regional Council of Governments, Soil and Water Conservation Administrator.

ARTICLE 4:

An annual membership meeting shall be held during the month of January, of which date, time and location are to be determined by the Chairperson, for the purpose of electing a Board of Directors, adopting the By-Laws and other business to be brought before the Council. Thereafter:

- A. Special meetings for the membership shall be held at any time and place as may be designated in the notice of said meeting, upon the call of the President or the Board of Directors either at their own request or upon written petition by the last ten voting council members.
- B. Written notice of every meeting of the membership, stating the date, time and place of the meeting shall be given by regular U.S. Mail to each member no less than seven (7) days before the date of the meeting. Such notice shall be deemed delivered when postmarked with postage thereon prepaid, addressed to the members at their addresses as they appear on the council record of membership.
- C. One third of the council members, present in person or represented by proxy shall constitute a quorum for the transaction of business at all meetings of the council membership. If a quorum is not present or represented at any meeting of the council membership, no normal business may be transacted and the meeting shall be for informational purposes only and may be adjourned until a later date. If the adjournment is more than thirty (30) days, a notice of the adjourned meeting shall be given to each council member.
- D. When a quorum is present or represented by a proxy at any meeting, the vote of the majority of the voting council members present in person or requested by proxy shall decide any questions brought before such meetings, unless these By-Laws require a different vote in which case such provisions shall govern and control the decision. If no quorum is present at a regularly scheduled meeting, the TCCOG may retire to executive session for such purposes permitted under all applicable rules and statutes.
- E. Roberts Rules of Order Newly Revised shall govern the parliamentary procedures of the Trumbull County Regional Council of Governments, when not in conflict with these By-Laws. The order of business may be altered or suspended at any meeting upon motion and by a majority vote of the council members present.

ARTICLE 5:

- A. The Board of Directors shall consist of no more than eleven (11) Directors, with one elected as Chairperson, elected by the members eligible to vote and shall govern The Trumbull County Council of Governments. The term of office for each Director shall be two (2) years, except that the term of office of the first Board of Directors under these By-Laws shall be as follows:

Nominations to the Board from the membership list shall be made by the Nominating Committee appointed by the Chairperson and shall be set forth in the notice of the annual meeting. Each Director shall hold office for the term to which they are elected and until their successor shall have been elected and qualified. Directors in office may be reelected for one consecutive term. The immediate past Chairperson's term as a full or ex-official member of the Board of Directors shall begin at the normal termination of his/her term as Chairperson and shall continue to the next annual meeting or until his/her term as Director would normally expire.

- B. A Director voted by the Board to fill a vacancy shall complete the unexpired term of their predecessor in office. Any Director who is absent from two consecutive meetings without good and sufficient reasons and advance notification to the Chairperson may be removed as a member of the Board of Directors upon a majority vote of the Board.
- C. The TCCOG Executive Director and Legal Counsel (if hired) shall attend all meetings of the Board of Directors including Executive Sessions. All Board meetings exclusive of Executive Sessions are open to the general membership of the Council.
- D. Special meetings of the Board of Directors may be called by or at the request of the Chairperson or any three (3) Directors. The person or persons authorized to call special meetings of the Board may assign the time and location for the special meeting consistent with the requirements of these bylaws.
- E. Notice of the date, time, location and agenda for special meetings shall be given to each Director and TCCOG members no less than 7 days before the meeting.
- F. At all meetings of the Board, a majority of the voting members thereof shall constitute a quorum for the transaction of business. If a quorum is not present at any meeting of the Board, the Directors present may adjourn the meeting without notice other than announcement at the meeting until a quorum shall be present.

ARTICLE 6:

There shall be Dues levied upon the voting members on a per-capita basis, based upon the population of each member's political unit. The first Dues assessment will be based upon the U.S. Census estimated of population by political unit for 2016 (see attached U.S. Census 2016 Estimated Population). Thereafter the assessment will be based upon the U.S. Census counts conducted each decade. The assessment shall be made at the Annual Membership meeting.

ARTICLE 7:

Adoption of By-Laws:

- A. The Trumbull County Council of Governments shall adopt By-Laws, by a majority vote of its voting members, designating the officers of the council and the method of their selection, creating a governing board that may act for the council as provided in the By-Laws and providing for the conduct of its business.
- B. TCCOG shall appoint a fiscal officer, who may hold any other office or employment with the council, and who shall receive, deposit, invest and disburse the funds of the council in the matter authorized by the By-Laws or action of the council.

ARTICLE 8:

Powers:

- A. The Council shall have the power to;
 - 1. Study such area governmental problems common to two (2) or more of the members of the council as deemed appropriate, including but not limited to matters affecting health, safety, welfare, education, economic conditions and regional development.
 - 2. Promote cooperative arrangements, coordinate action among its members and between its members and other agencies of local or state governments, whether or not within Ohio and the federal government.
 - 3. Make recommendations for review and action to the members and other public agencies that preform functions within the region.
 - 4. Promote cooperative agreements and contracts among its members or other governmental agencies and private persons, corporations or agencies.
 - 5. Operate a public safety answering point in accordance with Chapter 128 or the Ohio Revised Code.
 - 6. Preform planning directly by personnel of council or under contracts between the council and other public or private planning agencies.
- B. The Council may:
 - 1. Review, evaluate, comment upon and make recommendations relative to the planning and programming and the location, financing and scheduling of public facility projects within the region and affecting the development of the area.

2. Act as an area wide agency to preform comprehensive planning for the programming, location, financing and scheduling of public facility projects within the region and affecting the development of the area and for other proposed land development or uses, which projects or uses have public metropolitan wide or inter-jurisdictional significance.
3. Act as an agency for coordinating based upon metropolitan wide comprehensive planning and programming, local public policies and activities affecting the development of the region or area.
4. By appropriate action of the governing bodies of the members preform any such other functions and duties as are preformed or capable of performance by the members; or which are desirable for addressing problems of mutual concern.
5. The authority granted to the Council by this section or in an agreement by the members thereof shall not displace any existing municipal, county, regional or other planning commission or planning agency in the exercise of its statutory powers.

ARTICLE 9:

The Board may employ such staff and contract for the services as such consultants and experts and may purchase or lease or otherwise provide for such supplies, materials, equipment and facilities as it deems necessary and appropriate in the manner and under procedures established by the By-Laws of the Council.

ARTICLE 10:

- A. The Board may appropriate funds to meet the expenses of the Council. Services of personnel, use of equipment, office space and other necessary services may be accepted from members as part of their financial support. The members of the Council, the State of Ohio or its departments, agencies, instrumentalities or political subdivisions or any governmental unit may give to the Council monies, real property, personal property or services. The Council may establish schedules of Dues to be paid by its voting members to aid the financing of the operations and programs of the council in the matter provided in the agreement establishing the Council or in the By-Laws of the Council. The Council may permit non-member political subdivisions to participate in any of its activities regardless of whether such political subdivisions have paid Dues to the Council.
- B. The Council may accept funds, grants, gifts and services from the government of the United States or its agencies, from this state or its departments, agencies, instrumentalities or from political subdivisions or from any other governmental unit whether participating in the council or not and from private and civic sources.

C. The Council shall make an annual report of activities to member governments.

ARTICLE 11:

Membership on the Council and hold an office of the Council does not constitute the holding of a public office or employment within the meaning of any section of the Ohio Revised Code. Membership on the Council and holding an office of the Council shall not constitute an interest, either direct or indirect, in a contract or expenditure of money by any municipal corporation, township, special district, school district, county or other political subdivision. No member or officer of the Council shall be disqualified from holding any public office or employment, nor shall such member or officer forfeit any such office or employment by reason of his/her position as an officer or member of the Council, notwithstanding any law to the contrary.

ARTICLE 12:

The appropriate officials, authorities, boards or bodies of county, municipal corporations, townships, special districts, school districts or other political subdivisions may contract with any Council established pursuant to sections 167.01 to 167.07, inclusive of the Ohio Revised Code to receive any services from such Council or to provide any service to such Council. Such contracts may also authorize the Council to perform any function or render any service in behalf of such county, municipal corporations, townships, special districts, school districts or other political subdivisions, which such county, municipal corporations, townships, special districts, school districts or other political subdivisions may perform or render.

ARTICLE 13:

The Council may enter into a contract that establishes a unit price for and provides upon a per unit basis, materials, labor, services, overhead, profit and associated expenses for the repair, enlargement, improvement or demolition of a building or structure if the contract is awarded pursuant to a competitive bidding procedure of a county, municipal corporations, township, special district, school district, or other political subdivisions that is a council member; a statewide consortium of which the council is a member or a multistate consortium of which the council is a member.

BAZETTA

Aid Responses by Department

Alarm Date Between {01/01/2018} And {01/31/2018}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 10 AIR BASE							
18-0000069	01/22/2018	2 Automatic aid received	#Personnel	5	0	0	0
Their Inci	YOF1800006	Response Time: 00:03:59	#Appartus	2	0	0	0
Subtotal Responses: 1				Average Response Time for Dept: 00:03:59			

STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
18-0000006	01/03/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	18-00014	Response Time: 00:06:06	#Appartus	0	1	0	0
18-0000008	01/04/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	1800017	Response Time: 00:08:01	#Appartus	0	1	0	0
18-0000016	01/06/2018	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci	18-0026	Response Time: 00:07:14	#Appartus	1	0	0	0
18-0000031	01/10/2018	2 Automatic aid received	#Personnel	3	0	0	0
Their Inci	1800041	Response Time: 00:05:38	#Appartus	1	0	0	0
18-0000051	01/14/2018	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci	67	Response Time: 00:04:39	#Appartus	0	0	0	0
18-0000052	01/15/2018	4 Automatic aid given	#Personnel	0	2	0	0
Their Inci	0066	Response Time: 00:05:17	#Appartus	0	1	0	0
18-0000054	01/15/2018	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci	18-0	Response Time: 00:07:28	#Appartus	0	0	0	0
18-0000069	01/22/2018	2 Automatic aid received	#Personnel	4	0	0	0
Their Inci	COF1800110	Response Time: 00:03:59	#Appartus	2	0	0	0
18-0000086	01/30/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	0150	Response Time: 00:11:28	#Appartus	0	1	0	0
18-0000090	01/30/2018	4 Automatic aid given	#Personnel	0	2	0	0
Their Inci	18-0153	Response Time: 00:08:43	#Appartus	0	1	0	0
Subtotal Responses: 10				Average Response Time for Dept: 00:06:51			

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109							
18-0000001	01/01/2018	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci	21-0002	Response Time: 878:37:28	#Appartus	1	0	0	0
18-0000018	01/07/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	18-0035	Response Time: 00:09:04	#Appartus	0	1	0	0
18-0000031	01/10/2018	2 Automatic aid received	#Personnel	4	0	0	0
Their Inci	2100059	Response Time: 00:05:38	#Appartus	1	0	0	0
18-0000069	01/22/2018	2 Automatic aid received	#Personnel	4	0	0	0
Their Inci	CHF2100139	Response Time: 00:03:59	#Appartus	2	0	0	0

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {01/01/2018} And {01/31/2018}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109						

Subtotal Responses: 4 Average Response Time for Dept: 221:57:3

STA. 23 FOWLER FDID 78113

18-0000059	01/18/2018	3 Mutual aid given	#Personnel	4	0	0	0
Their Inci	15	Response Time: 00:11:06	#Appartus	1	0	0	0

Subtotal Responses: 1 Average Response Time for Dept: 00:11:06

STA. 30 HOWLAND FDID 78121

18-0000017	01/07/2018	3 Mutual aid given	#Personnel	3	0	0	0
Their Inci	18-0084	Response Time: 00:10:18	#Appartus	1	0	0	0
18-0000031	01/10/2018	2 Automatic aid received	#Personnel	3	0	0	0
Their Inci	1800117	Response Time: 00:05:38	#Appartus	1	0	0	0

Subtotal Responses: 2 Average Response Time for Dept: 00:07:58

STA. 32 HOWLAND FDID 78121

18-0000024	01/08/2018	2 Automatic aid received	#Personnel	5	0	0	2
Their Inci	18-0090	Response Time: 00:05:50	#Appartus	2	0	0	2
18-0000034	01/10/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	1800119	Response Time: 00:05:18	#Appartus	0	1	0	0
18-0000057	01/17/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	205	Response Time: 00:08:51	#Appartus	0	1	0	0
18-0000069	01/22/2018	2 Automatic aid received	#Personnel	4	0	0	0
Their Inci	HOF1800273	Response Time: 00:03:59	#Appartus	2	0	0	0
18-0000076	01/26/2018	2 Automatic aid received	#Personnel	6	0	0	0
Their Inci	1800302	Response Time: 00:07:16	#Appartus	2	0	0	0
18-0000093	01/31/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	18-0368	Response Time: 00:06:13	#Appartus	0	1	0	0

Subtotal Responses: 6 Average Response Time for Dept: 00:06:15

STA. 38 MECCA FIRE DEPARTMENT FDID 78133

18-0000007	01/04/2018	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci	0003	Response Time: 00:09:00	#Appartus	1	0	0	0

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {01/01/2018} And {01/31/2018}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
STA. 38 MECCA FIRE DEPARTMENT FDID 78133						

Subtotal Responses: 1

Average Response Time for Dept: 00:09:00

Response time calculated from time notified to arrival.

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {01/01/2018} And {01/31/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	12	12.63 %	\$0	0.00 %
1 . Ivy Hills	11	11.57 %	\$0	0.00 %
2 . Timber Creek / Timber Creek Heights	9	9.47 %	\$0	0.00 %
3 . West Side	21	22.10 %	\$2,000	50.00 %
4 . East Side	13	13.68 %	\$2,000	50.00 %
5 . Elm Rd South of 305	24	25.26 %	\$0	0.00 %
6 . Larry Ln Area	5	5.26 %	\$0	0.00 %
Total Incident Count: 95		Total Est Losses:	\$4,000	

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {01/01/2018} And {01/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	4	4.21%	\$2,000	50.00%
112 Fires in structure other than in a building	1	1.05%	\$0	0.00%
113 Cooking fire, confined to container	1	1.05%	\$2,000	50.00%
114 Chimney or flue fire, confined to chimney	1	1.05%	\$0	0.00%
	<u>7</u>	<u>7.36%</u>	<u>\$4,000</u>	<u>100.00%</u>
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	64	67.36%	\$0	0.00%
322 Motor vehicle accident with injuries	2	2.10%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	7	7.36%	\$0	0.00%
	<u>73</u>	<u>76.84%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	2.10%	\$0	0.00%
444 Power line down	1	1.05%	\$0	0.00%
	<u>3</u>	<u>3.15%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
553 Public service	2	2.10%	\$0	0.00%
554 Assist invalid	3	3.15%	\$0	0.00%
571 Cover assignment, standby, moveup	1	1.05%	\$0	0.00%
	<u>6</u>	<u>6.31%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611F Dispatched & cancelled en route (Fire /	1	1.05%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	1	1.05%	\$0	0.00%
	<u>2</u>	<u>2.10%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
734 Heat detector activation due to malfunction	1	1.05%	\$0	0.00%
741 Sprinkler activation, no fire -	2	2.10%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.05%	\$0	0.00%
	<u>4</u>	<u>4.21%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 95

Total Est Loss:

\$4,000

Robyn,

Can you print out Mike's agenda and the attachment for tomorrow's meeting.

Rita K. Drew, Fiscal Officer
Bazetta Township
3372 State Route 5
Cortland, OH 44410
330-637-8816 (phone)
330-637-4588 (fax)
rdrew@bazettatwp.org

From: "Mike Hovis" <mhovis@bazettatwp.org>
Sent: 2/8/18 12:28 PM
To: <rdrew@bazettatwp.org>
Cc: <twebb@bazettatwp.org>, <fparke@bazettatwp.org>, <phovis@hovistire.com>, <cherlinger@bazettatwp.org>
Subject: Police Agenda Tuesday February 13, 2018 Trustee Meeting
undefinedundefined

Rita,

The following is the agenda for the police department.

- I. To pay the attached invoice of \$2000.00 to Mahoning Valley Crisis Response Team for 2018 participation to be paid from the police fund.

That is all. Please and thank you in advance. Have a great day!!!

Michael J. Hovis, Chief of Police
Bazetta Township Police Department
2671 McCleary Jacoby Rd.
Cortland, Ohio 44410
Phone: 330-638-5503

Rita



January 2018 Bazetta Police Department Activity

Published Date: February 5, 2018

Activity	Total
Calls for Service	516
Incident Reports Filed	107
Traffic Crash Investigations	17
Number of Persons Arrested	39
Traffic Offenses	56
Traffic Citations Issued	45
Vehicle Miles Traveled	10,558.70
Office Contacts	307

* Numbers are subject to change due to report status and other circumstances



MAHONING VALLEY CRISIS RESPONSE TEAM (SWAT)

A multi-jurisdictional tactical team providing a specialized response to critical incidents.

Detective Sergeant John Elberty, Commander, MVCRT (SWAT)
*Phone (330) 502-3589 * Fax (330) 758-3250 * Email- elberty@myvcrtf.com*
904 Sahara Trail Suite 2
Youngstown, OH 44514

2018 INVOICE

DATE: January 30, 2018

TO: Bazetta Twp. Police Department

DESCRIPTION OF SERVICES

Annual Contribution to Support Crisis Response Team

TOTAL DUE - \$2,000

DUE BY: February 15, 2018

Make payments to Mahoning Valley Crisis Response Team

Please submit payment to the address above. Thank you!

**Bazetta Township Police Department
2018 Impounded Vehicle Inventory**

Log/Rpt Number	Vehicle Make	Color	Expi d 7/24/18 CH PHI	Model	Year	Co-Owner A=Arrestee	Date of Impound	Tow Company	Tow Fee Owed	Storage fee Accrued	Process Fee Owed	Pickup or Sale Date	Amt Rec'd	Net Amt for PD	Year to Date Rec'd	Year to date Net for PD
CARRY-OVER OF VEHICLES FROM 2017																
17-08-149	Chevy	Black	CH	Silverado	1993	Wayne Allen Trimble	8/31/2017	Schultz	100		25	1/22/2018	615	515		
SOLD THRU GOV DEALS																
17-09-030	Ford	Red	NH	F150	1997	O=Jeffrey Rothenberger A=Josephine Baumgartner	9/15/2017	Schultz	100		25	PENDING	330	230		
17-10-006	Ford	Gray	NH	Fiesta	2004	O=Ashley D. Green A=Edward Martinez	10/1/2017	Buds	100		25	PENDING	566.6	466.6		
SOLD THRU GOV DEALS																
17-10-018	Dodge	GRN	CH	Ram	2001	Levi David Joshua Brant	10/7/2017	Schultz	100		25	1/22/2018	1365.6	1265.6		
17-11-082	Dodge	Blue	CH	Caravan	2003	David L. King O=Robert C. Cick Jr. A=Robert Paul	11/21/2017	Northstr	100		25	PENDING				
17-12-097	Pontiac	White	CH	Grand Am	2002	Cick	12/22/2017	Northstr	100		25	PENDING				
17-12-101	Salurn	Blk	CH	VUE	2006	Scott T. Wizer	12/24/2017	Schultz	100	250	25	1/3/2018	375	275		
TOTALS													3263.2	2763.2	3263.2	2763.2
January 18																
18-01-005	Lincoln	Blk	PH	LS	2005	O=Jamie Rea McCarthy An Johnathan Todd Macrinios	1/2/2018	Bud's	100		25	PENDING				
18-01-013	Dodge	Silver	NH	Caravan	2014	O=Troschky Hasser D=Johnny Elias Mosad O=Tateona Dleon A=Dayton	1/5/2018	Schultz	100	25	25	1/5/2018	150	50		
18-01-012	Ford	White	PH	Expedition	2004	Foster	1/5/2018	Northstr	100	125	25	1/9/2018	250	150		
Vehicle was towed out per 1322																
18-01-0148 18-002	Pontiac	Blk	NH	Grand Prix	2004	Stephanie A. Reed Lee E.	1/6/2018	Schultz	100	75	25	1/8/2018	200	100		
18-006	Chevy	Grey	PH	Colbalt	2007	Nichols	1/15/2018	Schultz	100	50	25	1/16/2018	175	75		
18-01-041	Toyota	Silver	NH	Corolla LE	2005	O=Ann Kasie Kileen A=Robert Jack Jonathan S.	1/16/2018	Buds	100		25	PENDING				
18-01-059	Honda	Red	NH	2 dr	2001	Carthon G Scott	1/20/2018	Schultz	100	75	25	1/22/2018	200	100		
18-01-066	Hyundai	Gry	CH	Sonata	2003	Koonso Mark T.	1/21/2018	Buds	100	50	25	1/22/2018	175	75		
18-01-092	Chavy	Silver	CH	Silverado	2007	Miller O=Carmen Hill A=	1/27/2018	Schultz	100	75	25	1/29/2018	200	100		
18-01-094	Chevy	Red	NH	Monte Carlo	2002	Trevon Bryant Anthony	1/27/2018	Schultz	100	25	25	1/27/2018	150	50		
18-01-096	Chevy	Silver	CH	Silverado	1985	Crown Brian D.	1/28/2018	Northstr	100	50	25	1/29/2018	175	75		
18-01-103	Ford	Grey	CH	Fusion	2016	Ulrich Devonta K.	1/29/2018	Schultz	100	50	25	1/30/2018	175	75		
18-01-100	Chrysler	White	CH	300	2005	Binton	1/29/2018	Schultz	100	75	25	1/31/2018	200	10		
TOTALS													2050	860	2050	860
															5313.2	3623.2



FORD CREDIT

Municipal Finance Department
1 American Road, MD 7500
Dearborn, Michigan 48126

February 09, 2018

Tom Levak
Mark Thomas Ford
markthomasford@yahoo.com

RE: **Bazetta Township, OH, Quote #89993**

Ford Credit Municipal Finance is pleased to present the following financing options for your review and consideration.

Quantity	Description	Price
1	vehicle	\$28,400.00

Total Amount Financed*	Number of	Payment Timing	APR	Payment Factor	Payment Amount
\$28,945.00	3	Annual in Advance	7.00%	0.356123	\$10,307.98

*\$545.00 underwriting fee included

EXPIRATION DATE: 04/10/2018

Vehicle & Equipment must be delivered, executed contract & payment to Ford Credit prior to this date.

This quotation, until credit approved, is not a commitment by Ford Credit Municipal Finance. It has been prepared assuming that the lease qualifies for Federal Income Tax Exempt Status for Ford Credit Company LLC under Section 103 of the IRS Code. Financing is subject to credit review and approval of acceptable documentation by Ford Credit Municipal Finance.

Ford Credit Municipal Finance Program

- There is no security deposit, no prepayment penalty, and no mileage penalty.
- At inception, the new equipment title/registration indicates the municipality as Registered Owner, with Ford Motor Credit Company LLC as first lien holder.
- At term end, the municipality buys the equipment for \$1.

Thank you for allowing Ford Credit Municipal Finance the opportunity to provide this quotation. If you have any questions regarding the option presented, need additional options, or would like to proceed with the approval process, please contact me at (800) 241-4199, option 1.

Sincerely,

Janet Doty

Janet Doty
Marketing Coordinator
jdoty@ford.com



We look forward to assisting you as we have other customers.

"I purchase Fords through Ford Credit as an easy alternative to conventional financing. Good product, good rate, easy process, great support staff." J.J. Randall -- Frankfort Park District, IL 02/15/2016

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.

DONATION AGREEMENT

[R.C. 505.10]

This **DONATION AGREEMENT** is entered into this 13TH day of February 2018 by and between Mark Thomas Ford Inc., an Ohio corporation (hereinafter Donor) and Bazetta Township Board of Trustees, a political subdivision of the State of Ohio (hereinafter Donee).

WHEREAS, the Donor has within its new vehicle inventory a 2018 Ford Interceptor Utility Police Vehicle, VIN 1FM5K8AR1JGA71496, for which title is held in the name of Mark Thomas Ford, Inc.,

WHEREAS, the Donor desires to donate the lease of the above described police vehicle to Donee for use by its Police Department;

WHEREAS, Donor and Donee desire to utilize the Ford Credit Municipal Finance Program for the purposes of facilitating a lease between the Donee and the Ford Credit Municipal Finance Program for the above described vehicle

WHEREAS, Donor shall be solely responsible to timely make and pay all of the lease payments on behalf of the Donee there under and shall hold the Donee harmless from any lease payment liability under such lease.

WHEREAS, Donee desires to accept the donation of the lease of the above described police vehicle and is authorized pursuant to R.C. 505.10 to accept donations of personal property for township use;

WHEREAS, Donor and Donee have agreed to allow Donee to purchase the police vehicle at the completion of the lease for One Dollar (\$1.00);

WHEREAS, the parties hereto wish to specify the timing, conditions and terms of the donation.

TERMS:

1. Donative Intent.

The lease of the police vehicle is being donated by the Donor to Donee as a charitable gift.

2. Term and Amount of Donated Lease:

The payments on the lease of the police vehicle being donated by Donor to Donee shall be in the sum of Ten Thousand Three Hundred Seven Dollars and Ninety Eight Cents (\$10,307.98) per year.

The payments on the lease of the police vehicle being donated will be made by Donor to Ford Municipal Credit Program in three (3) installments as follows: the first lease payment to be made March 1, 2018; the second lease payment to be made on March 1, 2019; and the third lease payment to be made on March 1, 2020.

At the end of the lease term, Donor shall offer to Donee the opportunity to purchase the police vehicle for One Dollar (\$1.00);

3. Conveyance of the Police Vehicle at End of Lease Term:

The conveyance by the Donor of the police vehicle to the Donee shall be by vehicle title transfer.

4. Donor Warranties and Representation:

As a Ford Motor Company authorized franchise, Donor will recognize and honor the Ford Motor Company New Motor Vehicle warranty for the police vehicle described herein during the full term of said Warranty. Donor does not, however, separately make any warranties in relation to the mechanical condition/operation of the vehicle.

5. Donee Warranties, Representations and Acknowledgements;

Donee hereby warrants and represents to the Donor that it's a political subdivision of the State of Ohio and has all necessary power and authority to enter into this Donation Agreement and to perform and carry out the terms and conditions required of it hereunder.

- (a) Donee acknowledges that it has inspected the police vehicle to its full and complete satisfaction with the full cooperation of the Donor.
- (b) Donee shall be fully and solely responsible to insure the vehicle according to and consistent with the requirements of the lease with Ford Motor Credit.
- (c) Donee shall be responsible to provide and pay for all non-warranty maintenance, repairs and upkeep for the vehicle.

6. Miscellaneous:

Relationship of the Parties

Notwithstanding any provision to the contrary in this Donation Agreement, the parties agree that their relationship with respect to the gift contemplated herein is one of Donor and Donee only, and no provision of this Donation Agreement shall be construed to create any other type of status or relationship between the parties with respect to such gift.

Severability

If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions of this Donation Agreement, but this Donation Agreement shall be construed as if such invalid, illegal or unenforceable provisions had not been contained herein.

Waiver

The failure of either party to insist, in any one or more instances, upon a strict performance of any of the terms and conditions of this Donation Agreement, or to exercise or fail to exercise any option or right contained herein, shall not be construed as a waiver or a relinquishment for the future of such right or option, but the same shall continue and remain in full force and effect. The continued performance by either party of this Donation Agreement with knowledge of the breach of any term or condition hereof shall not be deemed a waiver of such breach, and no waiver by either party of any provision hereof, shall be deemed to have been made, or operate as estoppels, unless expressed in writing and signed by such party.

Notices

All notices herein authorized or required to be given to the parties hereto shall be sent certified mail, return receipt requested, as follows:

To Donor at:

Mark Thomas Ford, Inc.
3098 Elm Road Ext.
Cortland, Ohio 44410

To Donee at:

Bazetta Township
3372 State Route 5
Cortland, Ohio 44410

Entire Agreement

This Donation Agreement sets for the complete understanding and agreement of the parties with respect to the police vehicle and the transaction that is the subject of this Donation Agreement. No oral statements, representations or agreement other than this Donation Agreement shall have any force or effect and Donee and the Donor agree that they will not rely on any representations or agreements other than those contained in this Donation Agreement.

Further Assurances

Both parties, upon the request of the other party, shall execute and deliver such further documents and instruments as such other party may reasonably deem appropriate to carry out the terms and conditions of this Donation Agreement, provided that such further documents and instruments are consistent with the terms and conditions of this Donation Agreement.

Survival

All agreements, representations, warranties and indemnifications hereunder shall be considered to have been relied upon and shall survive the execution and delivery of this Donation Agreement and the conveyance of the police vehicle being conveyed hereunder.

Headings

The headings in this Donation Agreement are for the purposes of reference only and shall not affect or define the meanings hereof.

7. Applicable Law and Binding Effect

This Donation Agreement shall be construed and interpreted in accordance with the laws of the State of Ohio. This Donation Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

8. Counterparts

This Donation Agreement may be signed in multiple identical counterparts with the same effect as if the signatures thereof and hereto were upon the same instrument.

EXECUTED on the date first written above.

FOR MARK THOMAS FORD, INC.:

By: _____

Printed Name

FOR BAZETTA TOWNSHIP:

Trustee Paul Hovis

Frank W. Parke
Trustee Frank Parke

Ted Webb
Trustee Ted Webb

STATE OF OHIO)
) SS:
COUNTY OF TRUMBULL)

BEFORE ME, a Notary Public, in and for said county and state, personally appeared Thomas Levak, its President, who acknowledged that s/he did sign the foregoing instrument on behalf of MARK THOMAS FORD, INC. and that the same is his/her free act and deed, both individually and on behalf of said company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal at Cortland, Ohio, this
12th day of February, 2018.

Jean Eddy
NOTARY PUBLIC

My Commission Expires: Oct 6, 2022



JEAN EDDY
NOTARY PUBLIC - OHIO
MY COMMISSION EXPIRES OCT. 6, 2017
2022

RESOLUTION #18- 090-18

RESOLUTION TO ACCEPT THE DONATION OF PROPERTY
FOR USE BY THE BAZETTA TOWNSHIP POLICE DEPARTMENT

WHEREAS, Mark Thomas Ford, Inc., has approached the Township regarding the donation of the lease of a police vehicle described as a 2018 Ford Interceptor Utility Police Vehicle, VIN **1FM5K8AR1JGA71496**, for use by the Bazetta Township Police Department, with an option to purchase said vehicle at the culmination of the lease for One Dollar (\$1.00);

WHEREAS, the Board of Trustees has decided that it is in the best interest of the Township and its Police Department to accept the donation of the police vehicle lease as outlined in the Donation Agreement;

THEREFORE BE IT RESOLVED, the Bazetta Township Board of Trustees hereby accepts the donation of the lease of a police vehicle described as a 2018 Ford Interceptor Utility Police Vehicle, VIN **1FM5K8AR1JGA71496**, for use by the Bazetta Township Police Department, with an option to purchase said vehicle at the culmination of the lease for One Dollar (\$1.00).

ROLL CALL VOTE:

Trustee Hovis Absent

Trustee Parke yes

Trustee Webb yes

Zoning Permit Reports for December 2017& January 2018

December 2017----- No Permits

January 2018

1.- Zoning Permit-\$1542.50

2.- Zoning Permit-\$60.00

3.- Zoning Permit-\$160.00

4. Demolition Permit-\$50.00

Total- \$1812.50

BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: FEBRUARY 22, 2018 at 6:00 pm
Bazetta Township Fire Station #11
3000 Warren Meadville Rd
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew - Absent

072-18 To recess into Executive session at 6:00pm for conducting negotiations and bargaining session with public employees

Motion: Trustee Hovis

Second Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

073-18 To reconvene from Executive session at 6:43pm with no action taken.

Motion: Trustee Parke

Second Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

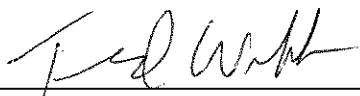
074-18 To adjourn the meeting at 6:43pm .

Motion: Trustee Hovis

Second Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

Attested by:


Approved by: Chairman Trustee Ted Webb

Date


Date

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: February 27, 2018 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

075-18 To accept the minutes from the January 30 Special Meeting.

Motion: Trustee Hovis
Second: Trustee Webb
Vote: Trustee Hovis – Yes Trustee Parke - Abstain Trustee Webb - Yes

076-18 To accept the minutes from the February 13 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Webb - Yes

077-18 To accept the minutes from the February 22 Special Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

078-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

079-18 To rescind Board Resolution #068-18, which approved an expenditure of \$28,400 from the Police Equipment Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

080-18 To approve an expenditure of \$30,923.94 to Ford Motor Credit for a 2018 Ford Interceptor Utility Vehicle, to be paid in 3 annual installments of \$10,307.98 from the Police Equipment Fund.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Fiscal Officer Drew explained why the previous motions had to occur
 - For audit purposes, the amount of the loan being approved had to be correct
 - Even though Mark Thomas Ford is reimbursing the township for the loan payment on this vehicle, a proper audit trail still must be shown

Correspondence (Copies available upon request):

- Letter from Trumbull County Engineer regarding Annual Meetings
- Letter from Trumbull County Prosecuting Attorney about a case of criminal damaging of Bazetta Township property
- Agenda for & Minutes from Trumbull County Emergency Management Agency Meetings
- Agenda for Trumbull County Combined Health District Meeting
- Notice of Petition for Annexation from Diana K. Ashdown
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners concerning a permit to haul or move overweight equipment over Bazetta Township Roads

Administration:

- Trustee Hovis discussed the water line that will be coming up Elm Road
 - Trumbull County Engineer is working on getting a signed contract with the City of Cortland
 - Project will go out for bids once this is completed
 - Work is supposed to be done sometime in 2019
- Trustee Parke addressed residents' concerns about plugged up tiles
 - Superintendent Parke approached the City of Cortland about the problem
 - He was told the City was putting it on the back burner for the time being
- Trustee Webb stated the Trustees had received a request from the Cortland Methodist Church to use the Administration Building for a seminar
 - The building is not already in use that day
 - Consensus is to allow the usage and waive the normal fee

Fire Department:

- Trustee Webb reported that the Trustees would have their next contract negotiation meetings on March 5 and March 8
 - March 5 would be an information only meeting at the Administration Building
 - March 8 would be a Special Meeting at the Fire Station
- Trustee Hovis asked if any fireman had taken the water rescue training previously discussed
 - Chief Lewis said only one person has done the training in the past 18 months

Police Department:

- See Attached Agenda

081-18 To hire Corey N. Burns as a FTO Police Officer, at a rate of \$8.30 per hour, immediately upon passage of physical, drug screen, and psychological testing.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

082-18 To approve the attached *Agreement For Use of Subscription Material* with Lexipol, at a cost of \$10,666.00, to be paid from the Police Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- See Attached Agenda
- Superintendent Parke reported
 - March is Cemetery Clean Up month
 - Noted that any decorations not removed will be thrown away
 - Easter Egg Hunt will be March 24 at 11:00am

083-18 To authorize an expenditure, not to exceed \$2,000.00 for slag from Arrowhead, to be paid from the General Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Trustee Hovis discussed the possibility of setting up a program for doing limited nuisance abatement going forward

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb reported
 - Next Quarterly Meeting will be April 4 at 6:30pm
 - Hearing immediately following this meeting

Parks & Recreation Board:

- Trustee Webb reported
 - There had been a meeting last Wednesday
 - Next meeting will be March 21 at 6:00pm
 - There are open spots on the Board for one Regular and multiple Alternate Members

Asked to be placed on the Agenda:

- None

Public Comment:

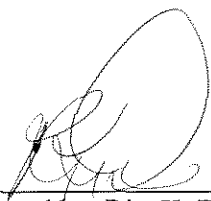
- Stanley Shrodek of Lakeshore Drive asked several questions
 - Is \$8.30 the going rate for a police officer
 - Chief Hovis replied
 - This was the rate for the Field Training Officer position, which used to be an unpaid Reserve Officer position
 - State standards have changed and this is now a paid position
 - Does the department have high turnover
 - Chief Hovis said many of these guys stay through the training and become full or part time officers
 - Is full time pay comparable to other police departments
 - Chief Hovis said yes

084-18 To adjourn the meeting at 9:22am.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Rita K. Drew, Fiscal Officer

Dated: 03-12-18



Approved by: Chairman Trustee Ted Webb

Dated: 3/13/18

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	140.19	VW 1	The Huntington National Bank	Service Charge
31352	450.00	VW31352	Bazetta Township	IT Services
31353	11562.49	VW31353	BE Solutions, LLC	Claim Runs
31354	300.00	VW31354	Bud's Towing & Recovery, LLC	January Tows
31355	567.00	VW31355	BE Solutions, LLC	Mo Admin Fees
31356	181.29	VW31356	City of Warren, Utility Services	Service
31357	253.71	VW31357	Joel E. Davis	January Healthcare Opt Out
31358	48247.69	VW31358	The Jefferson Health Plan	January & February Premiums
31359	2000.00	VW31359	Mahoning Valley Crisis Response Team	Annual Contribution
31360	50.00	VW31360	Ohio Association of Public Treasurers	2018 Membership Dues
31361	324.80	VW31361	Standard Insurance Company RD	Insurance
31362	743.59	VW31362	Southeastern Emergency Equipment	Supplies
31363	500.00	VW31363	Schultz Towing Inc.	Tows
31364	99.29	VW31364	Sunburst Environmental Service, Inc.	Services
31365	495.16	VW31365	Time Warner Cable-Northeast	Service
31366	118.67	VW31366	Trumbull Ounty Water and Sewer	Service
31367	12.00	VW31367	Trumbull County Legal News	Publication
31368	244.45	VW31368	Trumbull County Engineer	Supplies
31369	3208.88	VW31369	Trumbull County 911	911 Service
31370	479.71	VW31370	Vision Service Plan-(OH)	Insurance
31371	396.31	VW31371	Verizon Wireless	Service
31372	281.40	VW31372	Walmart Business/SYNCB	Supplies
31373	4628.26	VW31373	Wex Bank	Gasoline
31374	127.17	VW31374	Ainsley Oil Company	Fuel
31375	23.94	VW31375	Advance Auto Parts	Parats/Supplies
31376	822.00	VW31376	Agostinos Diesel Repair	Parts
31377	220.00	VW31377	Burrows Consulting Services	Supplies/Parts
31378	675.00	VW31378	Becdel Controls Inc.	Service/Parts
31379	1336.50	VW31379	Bonezzi Switzer Polito & Hupp Co. LPA	Legal Service
31380	105.82	VW31380	Cortland Auto Parts	Supplies/Parts
31381	450.00	VW31381	Cortland City Fire Department	Medic Refresher
31382	267.04	VW31382	Capitol One Commercial	Supplies/Parts
31383	161.58	VW31383	Cerni Motors	Parts
31384	928.91	VW31384	Dominion Energy Ohio	Service
31385	1412.80	VW31385	Delta Dental	Insurance
31386	301.60	VW31386	D&T, P.M. & Truck Repair, LLC	Service/Parts
31387	10.50	VW31387	Finger Lakes Castle	Parts
31388	16.30	VW31388	Finley Fire Equipment	Supplies/Parts
31389	9666.00	VW31389	Fallsway Equipment Co., Inc.	Parts/Labor
31390	166.46	VW31390	Fusion Network Billing Co.	Service
31391	585.00	VW31391	Hall Public Safety Upfitters	Service/Parts
31392	87.72	VW31392	Handyman Supply Inc.	Supplies
31393	100.00	VW31393	Dianna L. Johnson	EMS Refund
31394	313.00	VW31394	Law Enforcement Systems, Inc.	Supplies
31395	164.50	VW31395	Dennis K. Lewis	Expense Reimbursement
31396	330.88	VW31396	Mark Thomas Ford	Supplies/Parts
31397	1200.00	VW31397	Micro Doctor IT	Yrly Webhosting
31398	200.00	VW31398	Northstar Towing, Inc.	January Tows
31399	114.00	VW31399	On Demand Drug Testing & Work Solutions	Service
31400	1226.10	VW31400	Ohio Edison	Service
31401	600.00	VW31401	OTAS Systems. LLC	Yrly Maint Fee/Tax Tables
31402	987.00	VW31402	Ohio Billing, Inc.	EMS Trip Submissions
31403	1025.39	VW31403	Ohio Edison	Service
31404	1490.46	VW31404	Ohio Cat	Parts/Supplies
31405	217.98	VW31405	Purchase Power	Postage
31406	695.00	VW31406	Printer's Edge	Services
31407	324.65	VW31407	Penn Care Medical Products	Supplies
31408	65.00	VW31408	Joann Ryan	EMS Refund
31409	50.00	VW31409	Treasurer, State of Ohio	Mo Fees
31410	40.00	VW31410	Gary W. Walters	Expense Reimbursement
31411	25.00	VW31411	Youngstown/Warren Regional Chamber	Member Registration
=====				
	101818.19	Total Amount of Pending Warrants		



FORD CREDIT

Municipal Finance Department
1 American Road, MD 7500
Dearborn, Michigan 48126

February 09, 2018

Tom Levak
Mark Thomas Ford
markthomasford@yahoo.com

RE: Bazetta Township, OH, Quote #89993

Ford Credit Municipal Finance is pleased to present the following financing options for your review and consideration.

Quantity	Description	Price
1	vehicle	\$28,400.00

Total Amount Financed*	Number of	Payment Timing	APR	Payment Factor	Payment Amount
\$28,945.00	3	Annual in Advance	7.00%	0.356123	\$10,307.98

*\$545.00 underwriting fee included

EXPIRATION DATE: 04/10/2018

Vehicle & Equipment must be delivered, executed contract & payment to Ford Credit prior to this date.

This quotation, until credit approved, is not a commitment by Ford Credit Municipal Finance. It has been prepared assuming that the lease qualifies for Federal Income Tax Exempt Status for Ford Credit Company LLC under Section 103 of the IRS Code. Financing is subject to credit review and approval of acceptable documentation by Ford Credit Municipal Finance.

Ford Credit Municipal Finance Program

- There is no security deposit, no prepayment penalty, and no mileage penalty.
- At inception, the new equipment title/registration indicates the municipality as Registered Owner, with Ford Motor Credit Company LLC as first lien holder.
- At term end, the municipality buys the equipment for \$1.

Thank you for allowing Ford Credit Municipal Finance the opportunity to provide this quotation. If you have any questions regarding the option presented, need additional options, or would like to proceed with the approval process, please contact me at (800) 241-4199, option 1.

Sincerely,

Janet Doty

Janet Doty
Marketing Coordinator
jdoty@ford.com



We look forward to assisting you as we have other customers.

"I purchase Fords through Ford Credit as an easy alternative to conventional financing. Good product, good rate, easy process, great support staff." J.J. Randall – Frankfort Park District, IL 02/15/2016

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.

Agenda Tuesday February 27, 2018 Trustee Meeting

2/23/18 12:28 PM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <phovis@hovistire.com>, <fparke@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

The following will be the police department agenda for meeting.

1. To hire Corey N. Burns immediately as an FTO part-time officer effective immediately upon passage of Physical, Drug Screen and Psychological testing.
2. TO approve the attached agreement with LEXIPOL at the attached invoice price effective immediately for customized policy management, update and training solution to be paid from the police fund (Attached). Total amount of invoice is \$10,666.00

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

PROPOSAL

Prepared For:

Bazetta Township Police Department

2/16/2018

JESSICA LEVENBERG
SENIOR CLIENT EXECUTIVE
949.667.5008
[jllevenberg@lexipol.com](mailto:jlevenberg@lexipol.com)

Lexipol
2801 Network Blvd., Suite 500
Frisco, TX 75034

EXECUTIVE SUMMARY

Public safety agencies today face challenges of keeping personnel safe, reducing liability and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking agencies can struggle to keep up.

That is why Lexipol is please to present Bazetta Township Police Department with a proposal for a customized policy management, update and training solution.

Our program is designed to save you time and money while protecting your personnel. Our team of public safety lawyers and policy experts continually monitor national and Ohio-specific policy changes. We then use these updates to help provide the content and training your department needs to minimize risk and effectively serve your community.

AGENCY GOALS

Bazetta Township Police Department is looking for a way to access comprehensive policies to limit agency risk and enhance personnel safety. By using Lexipol, you will achieve peace of mind knowing your policies are up-to-date and legally defensible. The incorporated policy training component reinforces your staff's understanding of policies and provides individual training acknowledgement.

Once you have high-quality policies in place, you want to be sure your personnel use them. The Lexipol program offers online access to your agency's policies through a web-based platform and mobile app. This flexibility allows your personnel to easily reference policies and complete training in the field.

Using Lexipol's program will provide Bazetta Township Police Department with:

- Policies that reflect up-to-date industry standards and best practices
- Content specific to the laws and practices of Ohio
- Daily scenario-based training that reinforces your agency's policies
- Timely updates in response to new legislation and case law

THE LEXIPOL ADVANTAGE

Lexipol was founded by public safety experts who saw a need for legally defensible policy content that was continually monitored and updated based on legislative changes. Since the company launch in 2003, Lexipol has grown to represent more than 3,000 public safety agencies across the United States.

Lexipol is the only company with public safety professionals, attorneys and subject matter experts working together to provide essential policies and policy management tools, from continuous updates to mobile access to daily training. Our legal and content development teams follow a rigorous multi-step process to evaluate content for new policies and policy updates, reviewing thousands of pieces of legislation each year.

Agencies that use our policy service have clear, effective policy manuals that reflect the true values and philosophy of their agency. Proven benefits of using the Lexipol system include reduced risk and cost associated with litigation, reduced time spent developing and maintaining policy, and an increased ability to focus resources on other agency priorities. We look forward to working with Bazetta Township Police Department to realize these same benefits.

SCOPE OF SERVICES

Lexipol offers the following products and services designed specifically to meet the goals and expectations of the Bazetta Township Police Department.

Law Enforcement Policy Manual

Legally defensible, up-to-date policies are the foundation for consistent, safe public safety operations and are key to lowering liability and risk. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on Ohio and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or iOS and Android mobile devices

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in mark-up form and side-by-side comparison against existing policy
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform and mobile app provide secure storage and easy access to all your policy and training content.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates



PREDICTABLE IS PREVENTABLE®

AGREEMENT FOR USE OF SUBSCRIPTION MATERIAL

Agency's Name: Bazetta Township Police Department
Agency's Address: 2671 McCleary Jacoby Rd
Cortland, Ohio 44410

Attention: Chief Michael Hovis

Lexipol's Address: 16755 Von Karman Avenue, Suite 250
Irvine CA 92606-4918
Attention: Jessica Levenberg

Effective Date:
(to be completed by Lexipol upon receipt of signed Agreement)

The Agreement for Use of Subscription Material is between Lexipol, LLC, a Delaware limited liability company ("**Lexipol**"), and the Agency identified above. The Agreement consists of (a) this cover sheet; (b) **Exhibit A** (Subscriptions Being Purchased and Subscription Fees) attached to this cover sheet (consisting of 1 page), and (c) **Exhibit B** (General Terms and Conditions) attached to this cover sheet (consisting of 5 pages). Capitalized terms that are used in Exhibit A and not defined therein shall have the respective meanings given to them in Exhibit B.

AGENCY

LEXIPOL, LLC

Signature: _____
Print Name: _____
Title: _____
Date Signed: _____

Signature: _____
Print Name: Van Holland
Title: Chief Financial Officer
Date Signed: _____

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. **Definitions.** For purposes of this Agreement, each of the following terms will have the meaning indicated in this Section:

1.1 **Agency's Account.** "*Agency's Account*" means the account by which Agency accesses the Subscription Materials.

1.2 **Agreement.** "*Agreement*" means (a) the cover sheet to which these General Terms and Conditions are attached, (b) Exhibit A (Subscriptions Being Purchased and Subscription Fees) attached to that cover sheet, and (c) these General Terms and Conditions.

1.3 **Initial Term/Contract Year.** "*Initial Term*" means the twelve-month period commencing on the Effective Date and "*Contract Year*" means each twelve-month period commencing on each anniversary of the Effective Date, except as may otherwise be modified by Section 2.1 Term below.

1.4 **Derivative Work.** "*Derivative Work*" means a work that is based on the Subscription Material or any portion thereof, such as a revision, modification, abridgement, condensation, expansion, or any other form in which the Subscription Material or any portion thereof may be recast, transformed, or adapted. For purposes of this Agreement, a Derivative Work also includes any compilation that incorporates any portion of the Subscription Material. Further, "*Derivative Work*" includes any work considered a "derivative work" under United States copyright law.

1.5 **Effective Date.** "*Effective Date*" means the date specified on the cover sheet to which these General Terms and Conditions are attached.

1.6 **Subscription Materials.** "*Subscription Materials*" means the policy manuals, supplemental policy publications, daily training bulletins and other materials provided by Lexipol to Agency from time to time during the term of this Agreement under the subscriptions purchased by Agency as specified in Exhibit A.

2. **Term and Termination.**

2.1 **Term.** This Agreement is effective upon the execution and delivery of this Agreement by both Lexipol and Agency, and shall continue in effect until the expiration of the Initial Term; provided, however, that the term of this Agreement will automatically be extended for successive one-year periods thereafter (each a Contract Year), unless either party gives written notice to the other party to the contrary not less than thirty (30) days prior to the expiration of the Initial Term or the then current Contract Year, as the case may be. Notwithstanding the foregoing, however, this Agreement will be subject to termination as provided in Section 2.2 below.

2.2 **Termination.** This Agreement may be terminated by either party, effective immediately, (a) in the event that the other party fails to discharge any obligation or remedy any default under this Agreement for a period of more than thirty (30) calendar days after it has been given written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

2.3 **Effect of Expiration or Termination.** Upon the expiration or termination of this Agreement, all of the rights granted to Agency by this Agreement to the subscriptions identified on Exhibit

A shall automatically terminate. The termination or expiration of this Agreement shall not, however, relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration. The right to terminate this Agreement pursuant to Section 2.2 above shall be in addition to, and not in lieu of, any other remedy, legal or equitable, to which the terminating party shall be entitled at law or in equity. The provisions of Sections 1 (Definitions), 4 (Copyright; Derivative Works; Lexipol's Ownership), 5 (Right to Use; Limitations on Use of Subscription Material and Derivative Works), 7 (Privacy Policy), 8 (Policy Adoption), 9 (Disclaimer of Liability), 10 (Limitation of Liability), 13 (Miscellaneous), and this Section 2.3 shall survive the expiration or termination of this Agreement for any reason whatsoever.

3. Subscription Fees, Etc.

3.1 Subscription Fee/Invoicing. Lexipol will invoice Agency at the commencement of the Subscription Service (Initial Term) and thirty (30) days prior to the date for each Contract Year (refer to 2.1 above). Agency will pay to Lexipol the subscription fee specified on Exhibit A within thirty (30) days following Agency's receipt of the invoice for such subscription and renewal fees. All invoices will be sent to Agency at the address for Agency specified on the cover sheet to which these General Terms and Conditions are attached. All payments will be made to Lexipol at the address for Lexipol specified on the cover sheet to which these General Terms and Conditions are attached. Lexipol reserves the right to increase pricing for subsequent Contract Years.

3.2 Taxes; Past Due Amounts. All amounts required to be paid under this Agreement, unless otherwise stated on Exhibit A, are exclusive of all taxes and similar fees now in force or enacted in the future imposed on the subscriptions purchased by Agency under this Agreement and/or delivery by Lexipol to Agency of Subscription Material, all of which Agency will be responsible for and will pay in full, except for taxes based on Lexipol's net income. In the event any amount owed by Agency is not paid when due, and such failure is not cured within ten (10) days after written notice thereof from Lexipol, then in addition to any other amount due, Agency shall pay a late payment charge on the overdue amount at a rate equal to the lower of (a) one percent (1%) per month, or (b) the highest rate permitted by applicable law.

4. Copyright; Derivative Works; Lexipol's Ownership. Agency acknowledges and agrees that the Subscription Material is a proprietary product of Lexipol, protected under U.S. copyright law, and that Lexipol reserves all rights not expressly granted in this Agreement. Subject to the terms and conditions contained in this Agreement, Lexipol hereby grants Agency the right to prepare Derivative Works, except as limited by the terms of this agreement; provided, however, that Agency acknowledges and agrees that Lexipol will be the sole owner of all right, title and interest in and to all Derivative Works prepared by or for Agency, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto, and Agency hereby assigns and transfers to Lexipol all right, title and interest in and to all Derivative Works prepared by or for Agency, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto. Agency will not remove from any copies of the Subscription Material provided by Lexipol to Agency any copyright notice or other proprietary notice of Lexipol appearing thereon, and shall include such copyright and other notices at the appropriate place on each copy of the Subscription Material and each copy of any Derivative Work made by or for Agency, in any form.

5. Right to Use; Limitations on Use of Subscription Material and Derivative Works. Subject to the terms and conditions contained in this Agreement, Lexipol hereby grants to Agency a perpetual, personal, fully paid-up, right to use, except as limited by the terms of this agreement the Subscription Material and any Derivative Works prepared by or for Agency, solely for the Agency's internal purposes. Agency will not use, copy, republish, lend, distribute, post on servers, transmit, redistribute, display, in whole or in part, by any means or medium, electronic or mechanical, or by any information storage and retrieval system, any Subscription Material or any Derivative Work prepared by or for Agency other than as expressly authorized by the immediately preceding sentence. Without limiting

the generality of the foregoing, Agency will not import, upload, or otherwise make available any Subscription Material or any Derivative Work prepared by or for Agency into or onto any third party knowledge, document, or other content management system or service without Lexipol's prior written consent. The foregoing does not, however, prohibit or restrict Agency from providing Subscription Material or Derivative Works prepared by or for Agency pursuant to an order from a court or other governmental agency or other legal process, or Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request, nor does it prohibit or restrict Agency from displaying the adopted/approved final policy document on a publicly accessible website for official Agency purposes, so long as Agency includes the appropriate copyright and other proprietary notices on such final policy document as required by Section 4 above.

6. **Account Security.** Agency is solely responsible for maintaining the confidentiality of Agency's user name(s) and password(s) and the security of Agency's Account. Agency will not permit access to Agency's Account, or use of Agency's user name(s) and/or password(s) by any person or entity other than authorized Agency personnel. Agency will immediately notify Lexipol in writing if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's Account or Agency's user name(s) and/or password(s).

7. **Privacy Policy.** Lexipol will hold all information Agency provides in confidence unless required to provide information in accordance with an order from a court or other governmental agency or other legal process such as a Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request. Lexipol will use commercially reasonable efforts to ensure the security of information provided by Agency. Lexipol's system also uses Secure Socket Layer (SSL) Protocol for browsers supported by Lexipol application(s). SSL encrypts information as it travels between the Agency and Lexipol. However, Agency acknowledges and agrees that Internet data transmission is not always 100% secure and Lexipol does not warrant or guaranty that information Agency transmits utilizing the Lexipol system or online platform is 100% secure.

Agency acknowledges that Lexipol may provide view-only access and summary information (including but not limited to, status of number of policies developed or in development, percentage of staff reviews of developed policies, and percentage of DTBs taken) to the Agency's affiliated Risk Management Authority, Insurance Pool or Group, or Sponsoring Association, if they are actively funding their member Agencies' Subscription Fees.

8. **Policy Adoption.** Agency hereby acknowledges and agrees that any and all policies and Daily Training Bulletins (DTBs) included in the Subscription Material provided by Lexipol have been individually reviewed, customized and adopted by Agency for use by Agency. Agency further acknowledges and agrees that neither Lexipol nor any of its agents, employees or representatives shall be considered "policy makers" in any legal or other sense and that the chief executive of Agency will, for all purposes, be considered the "policy maker" with regard to each and every such policy and DTB.

9. **Disclaimer of Liability.** Agency acknowledges and agrees that Lexipol its officers, agents, managers, and employees will have no liability to Agency or any other person or entity arising from or related to the Subscription Materials, or any act or omission by Agency or its personnel pursuant to, or in reliance on, any of the Subscription Materials.

10. **Limitation of Liability.** Lexipol's cumulative liability to Agency and any other person or entity for any loss or damages resulting from any claims, demands, or actions arising out of or relating to this Agreement or the use of any Subscription Materials shall not exceed the subscription fees actually paid to Lexipol for the use of the Subscription Materials under this Agreement during the twelve-month period immediately prior to the assertion of such claim, demand or action. In no event shall Lexipol be liable for any indirect, incidental, consequential, special, or exemplary damages or lost profits, even if Lexipol has been advised of the possibility of such damages. The limitations set forth in this Section shall apply

whether Agency's claim is based on breach of contract, tort, strict liability, product liability or any other theory or cause of action.

11. Non-Transferability. The subscriptions and rights to use the Subscription Material granted by this Agreement are personal to Agency and Agency shall not assign or otherwise transfer the same to any other person or entity.

12. Confidentiality. From time to time during the term of this Agreement, a party may be required to disclose information to the other party that is marked "confidential" or the like, or that is of such a type that the confidentiality thereof is reasonably apparent ("Confidential Information"). The receiving party will: (a) limit disclosure of any Confidential Information of the other party to the receiving party's directors, officers, employees, agents and other representatives (collectively "Representatives") who have a need to know such Confidential Information in connection with the business relationship between the parties to which this Agreement relates, and only for that purpose; (b) advise its Representatives of the confidential nature of the Confidential Information and of the obligations set forth in this Agreement and require such Representatives to keep the Confidential Information confidential and to use it only as permitted by this Agreement; (c) keep all Confidential Information confidential by using a reasonable degree of care, but not less than the degree of care used by it in safeguarding its own confidential information; and (d) not disclose any Confidential Information received by it to any third party (except as otherwise provided for herein). Notwithstanding the foregoing, however, a party may disclose Confidential Information of the other party pursuant to any governmental, judicial, or administrative order, subpoena, discovery request, regulatory request, or Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request, or similar method, provided that the party proposing to make any such disclosure will promptly notify, to the extent practicable, the other party in writing of such demand for disclosure so that the other party may, at its sole expense, seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of the Confidential Information. Each party shall be responsible for any breach of this Section by any of such party's Representatives.

Miscellaneous.

13.1 Governing Law. This Agreement shall be construed in accordance with, and governed by, the laws of the State of California, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

13.2 Entire Agreement. This Agreement embodies the entire agreement and understanding of the parties hereto and hereby expressly supersedes any and all prior written and oral agreements and understandings with respect to the subject matter hereof, including without limitation any and all agreements and understandings pertaining to the use of the Subscription Materials by Agency. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied in this Agreement. Terms and conditions set forth in any purchase order, or any other form or document of Agency, which are inconsistent with, or in addition to, the terms and conditions set forth in this Agreement, are hereby objected to and rejected in their entirety, regardless of when received, without further action or notification by Lexipol, and shall not be considered binding on Lexipol unless specifically agreed to in writing by it.

13.3 Headings. The captions and other headings contained in this Agreement are for convenience only and shall not be considered a part of or affect the construction and interpretation of any provision of this Agreement.

13.4 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same document.

13.5 Amendment. No amendment, modification, or supplement to this Agreement shall be binding unless it is in writing and signed by the party sought to be bound thereby.

13.6 Attorneys' Fees. If any action is brought by either party to this Agreement against the other party regarding the subject matter hereof, the prevailing party shall be entitled to recover, in addition to any other relief granted, reasonable attorneys' fees and expenses of litigation.

13.7 General Interpretation. The language used in this Agreement shall be deemed to be the language chosen by the parties hereto to express their mutual intent. This Agreement shall be construed without regard to any presumption or rule requiring construction against the party causing such instrument or any portion thereof to be drafted, or in favor of the party receiving a particular benefit under the Agreement. No rule of strict construction will be applied against any person or entity.

13.8 Notices. Any notice required by this Agreement or given in connection with it, shall be in writing and shall be given by personal delivery, by certified mail, postage prepaid, or by recognized overnight delivery service to the appropriate party at the address of such party stated on the cover sheet to which these General Terms and Conditions are attached, or such other address as such party may indicate by a notice delivered to the other party in accordance with the terms of this Section. Alternatively, electronic mail or facsimile notice is acceptable when acknowledged by the receiving party.

13.9 Invalidity of Provisions. Each of the provisions contained in this Agreement is distinct and severable and a declaration of invalidity or unenforceability of any such provision or part thereof by a court of competent jurisdiction shall not affect the validity or enforceability of any other provision hereof. Further, if a court of competent jurisdiction finds any provision of this Agreement to be invalid or unenforceable, then the parties agree that the court should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

13.10 Waiver. Lexipol's failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

End of General Terms and Conditions

- Produce reports showing completion of Daily Training Bulletins
- Sort reports by officer, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Accreditation Workbench

Managing the agency accreditation process is a complex task that requires intimate knowledge of policy and extreme attention to detail. Lexipol's Accreditation Workbench provides your agency's Accreditation Manager access to content and tools that significantly reduce the time and effort required to successfully prepare for and execute an accreditation assessment.

- Current standards for supported accreditation programs are preloaded and viewable
- Lexipol policies are pre-tagged to many applicable standards and your Accreditation Manager can easily add or modify tagging to meet your specific program needs
- Compliance checklists are preloaded for each standard, clearly detailing required written directives and proofs of compliance (Accreditation Manager can also customize the checklists)
- Upload, store and organize proofs of compliance (e.g., documents, videos) in a preformatted electronic folder system that is based on how the accrediting body organizes standards and its accreditation review cycle
- Complete self-assessments by using analysis tools to identify gaps in required proofs of compliance
- Streamline assessment process by generating printed reports or showing the assessor compliance items stored in the online system

Agency-Specific Content Extraction

Integrating your agency's legacy policy and procedural content into Lexipol's web-based delivery platform gives you a single place to access your content and makes connecting related content easier. With Lexipol's Content Extraction service, we do the heavy lifting for you.

- Data entry and formatting of existing policies, procedures or other agency-identified content into Lexipol's Knowledge Management System
- Hyperlinking of related policies and procedures or other content for an enhanced end-user experience

Standard Policy Cross-Reference

Making the transition to Lexipol starts with understanding how your agency's current policy content compares with Lexipol's master policy content. Our Standard Policy Cross-Reference service provides a logical method to distinguishing between the two.

- Analysis of your existing policies and procedures to identify content similar to Lexipol's Ohio master content, as well as content unique to your jurisdiction and not covered within the Lexipol manual
- Your existing policies returned with annotations and tips to integrate into the Lexipol master content
- One-on-one review with your agency to discuss the cross-reference report

TERMS AND CONDITIONS

Product	Term	Price
Annual Subscription:		
OH LE Policy Manual, Daily Training Bulletins, SPS & AWB	Annual	\$ 6,807
OTARMA Member Discount 5%		\$ (340)
Total Annual Subscription		\$ 6,467
Implementation Support:		
Standard Cross Reference (250 pages)	One Time Fee	\$ 2,004
Content Extraction	One Time Fee	\$ 2,195
Implementation Total One-Time Fees		\$ 4,199
Total Due -Year One		\$ 10,666

EXHIBIT A

SUBSCRIPTIONS BEING PURCHASED AND SUBSCRIPTION FEES

Agency is purchasing the following:

Product	Term	Price
Annual Subscription:		
OH LE Policy Manual, Daily Training Bulletins, SPS & AWB	Annual	\$ 6,807
OTARMA Member Discount 5%		\$ (340)
Total Annual Subscription:		\$ 6,467
Implementation Support:		
Standard Cross Reference (250 pages)	One Time Fee	\$ 2,004
Content Extraction	One Time Fee	\$ 2,195
Implementation - Total One-Time Fees:		\$ 4,199
Total Due -Year One		\$ 10,666

Pricing is based on:

Law Enforcement - No. of Authorized Sworn Officers 8 Full-Time & 4 Part-time

agenda item

2/15/18 9:42 AM

From: "Kris Parke" <kparke@bazettatwp.org>

To: "Rita K. Drew" <rdrew@bazettatwp.org>

Cc: "Paul Hovis" <phovis@bazettatwp.org>

Good Morning Rita,

I would like for you to put on the agenda approval to purchase up to \$2000.00 from Arrowhead for slag to be used at the road dept and admin. This will have to come from the general fund, because this is outside maintenance.

Thank you!

Kris Parke
Road Superintendent
Bazetta Township
330-637-8311 (phone)
330-637-4518 (fax)
kparke@bazettatwp.org
www.bazettatwp.org

BAZETTA TOWNSHIP TRUSTEES ZONING HEARING MINUTES

Date: February 27, 2018 immediately following the Regular Meeting
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

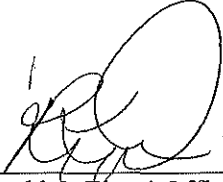
- Trustee Webb called the meeting to order
- Fiscal Officer Drew called the roll to determine if quorum was present to conduct business
- Trustee Webb read the Introduction Speech
- Fiscal Officer Drew read the Legal Ad and Notice of Publication
- Fiscal Officer Drew read the Proposed Text Change Amendment
- Fiscal Officer Drew did not read the Trumbull County Planning Commission recommendation
 - (It had not been made available at the time of the meeting. A copy is attached.)
- Fiscal Officer Drew read the Bazetta Township Zoning Commission recommendation
- Trustee Webb read the Taking of Testimony Speech
- Testimony of Petitioner for Proposed Text Amendment
 - None
- Testimony of Residents
 - Proponents
 - None
 - Opponents
 - None
- Discussion and comment by the Board of Trustees
 - Trustee Hovis stated that a decision should not be made without the Trumbull County Planning Commission recommendation
 - Trustee Webb said
 - This should have been sent over
 - They have 30 days to make a decision
 - He will contact Zoning Secretary Eddy to get a copy of this document before the next Regular Meeting

085-18 To adjourn the hearing at 9:42am.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Fiscal Officer Rita Kay Drew

Dated: 03-02-18



Approved by: Chairman Trustee Ted Webb

Dated: 3/13/18

Bazetta Township Board of Trustees
3372 State Route 5, N.E. · Cortland, Ohio 44410
Phone (330) 637-8816 · Fax (330) 637-4588
Chairman: Theodore J. Webb · Vice Chairman: Paul W. Hovis
Trustee Frank W. Parke

February 12, 2018

Warren Tribune Chronicle
Legal Ad Classifieds
Cindy Simpson

LEGAL NOTICE

Please publish the following one time before February 17, 2018.

The Bazetta Township Board of Trustees, Trumbull County, Ohio, gives notice that a Public Hearing will be held on a proposed text amendment change immediately following their regular meeting on February 27, 2018 at 9:00am at the Township Administration Building located at 3372 State Route 5, N. E., Cortland, Ohio.

All persons have a right to appear in person or by representation to question the proposed text amendment change or give testimony for or against the proposed text amendment. Copies available upon request at the Township Administration Building, 3372 State Route 5, N.E., Cortland, Ohio.

BY ORDER OF THE BOARD OF TRUSTEES
OF BAZETTA TOWNSHIP
By Rita K. Drew, Fiscal Officer

Tribune-Chronicle Legal Ads Print Ad Proof

ADNo: 3515 Customer Number: W03822
Customer Name: Company: BAZETTA TOWNSHIP
Address: 3372 STATE ROUTE 5
City/St/Zip: CORTLAND , OH 44410
Phone: (330) 637-8816 Solicitor: 153
Category: 9000 Class: 9005 Rate: LE-0 Start: 2-14-2018 Stop: 2-14-2018
Lines: 21 Inches: 2.03 Words: 116

Credit Card: Expire:
Order Number:
Cost: 134.11 Extra Charges: .00 Adjustments: .00
Payments: .00 Discount: .00
Balance: 134.11

LEGAL NOTICE

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All persons have a right to appear in person or by representation to question the proposed text amendment change or give testimony for or against the proposed text amendment. Copies available upon request at the Township Administration Building, 3372 State Route 5, N.E., Cortland, Ohio.

BY ORDER OF THE BOARD OF TRUSTEES
OF BAZETTA TOWNSHIP
By Rita K. Drew, Fiscal Officer
#045-1T-February 14, 2018 #3515

Bazetta Township Zoning Commission

3372 State Route 5, N.E. · Cortland, Ohio 44410

Phone (330) 637-8816 · Fax (330) 637-4588

Chairman: Curtis Lonsbrough · Vice Chairman: Rita Benoit

Walter Maycher · Howard Wetzel · Chuck Sayers

Secretary: Jeannie Eddy

Bazetta Township Trustees

3372 State Route 5 NE

Cortland, Ohio 44410

February 22, 2018

RE: Recommendation for text revision to the Bazetta Township Zoning Resolution

Dear Board of Trustees:

At a Special Public Hearing of the Township Zoning Commission held on the 17th day of January 2018.

The Zoning Commission **Recommended** the **Adoption** of the proposed text revision Section 5 Prohibited Uses.

Enclosed please find the following:

1. Resolution to consider Zone Change Amendments to the Bazetta Township Zoning Resolution.
2. Trumbull County Planning Commission recommendation.
3. January 17, 2018 Zoning Board Commission meeting minutes.

Sincerely,


Jeannie Eddy
Zoning Board Commission Secretary

Resolution No. **18-01-001**

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: **Howrd Wetzel,** Seconded by: **Rita Benoit**

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to recommend adoption of the proposed text revision

Section 5: Prohibited Uses

Removal of: unless such dumping is done at a place provided or approved by the Bazetta Township Trustees for specific purposes.

THEREFORE BE IT RESOLVED, that the following text revision to the Township Zoning Resolution be considered for recommendation of approval to the Township Board of Trustees.

Bazetta Township Zoning Commission

3372 State Route 5, N.E. · Cortland, Ohio 44410

Phone (330) 637-8816 · Fax (330) 637-4588

Chairman: Curtis Lonsbrough · Vice Chairman: Rita Benoit

Walter Maycher · Howard Wetzel · Chuck Sayers

Secretary: Jeannie Eddy

On January 17, 2018 at 6:41PM at the Township Administration Building the Bazetta Zoning Commission held a Public Hearing.

Members Present: Curtis Lonsbrough, Rita Benoit, Walter Maycher and Howard Wetzel

Members Absent: Chuck Sayers

Also Present: Secretary Jeannie Eddy,

Chairman Lonsbrough called the meeting to order at 6:41PM.

Chairman Lonsbrough asked Secretary Jeannie Eddy to take a roll call of members.

Secretary read the Legal Notice published in the Warren Tribune.

(see attached)

Secretary read the recommendations from Trumbull County Planning Commission.

(see attached)

Howard Wetzel made a motion to recommend the adoption of the proposed text revision to the Bazetta Township Zoning Resolution regarding

Section 5: Prohibited Uses

Removal of: unless such dumping is done at a place provided or approved by the Bazetta Township Trustees for specific purposes.

Rita Benoit seconded the motion.

Roll Call Vote: Curtis Lonsbrough YES, Walter Maycher YES, Howard Wetzel YES, Rita Benoit YES.

YES: 4

NAY: 0 Motion Passed

Rita Benoit made a motion to adjourn the hearing, seconded by Walter Maycher

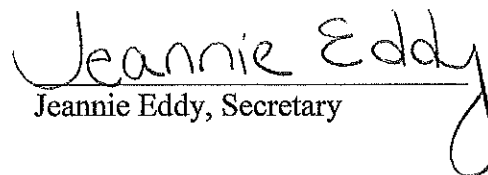
Roll Call Vote: Curtis Lonsbrough YES, Walter Maycher YES, Howard Wetzel YES, Rita Benoit YES.

YES: 4

NAY: 0 Motion Passed

Hearing was adjourned at 6:49PM

Curtis Lonsbrough, Chairman


Jeannie Eddy, Secretary



Trumbull County Planning Commission

www.planning.co.trumbull.oh.us

185 E. Market Street NE, Suite A • Warren, Ohio 44481

Telephone: (330) 675-2480 • Fax: (330) 675-2790

Trish A. Nuskievicz

Executive Director

December 18, 2017

Ms. Jeannie Eddy, Secretary
Bazetta Township Zoning Commission
2671 McCleary Jacoby Rd.
Cortland, OH 44410


Dear Ms. Eddy:

Re: Z-2017-16 – Zoning Text Amendments – Bazetta Township

Enclosed is a copy of Resolution No. 12-2017-63 which was adopted by the Trumbull County Planning Commission at its regular board meeting on December 12, 2017. This resolution approves the request for approval of the above-mentioned replat. Also enclosed is a copy of the Plats and Zoning Committee meeting minutes of December 5, 2017.

If you have any questions or comments, please contact Rich Fender of this office.

Respectfully,


Trish A. Nuskievicz
Executive Director

caw

Enclosures

RESOLUTION NO. 12-2017-63

ZONING

WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission met on December 5, 2017, and reviewed with the Commission staff all pertinent documentation, research, and data relative to case number Z-2017-16 entitled Zoning Text Amendments, Bazetta Township; and

WHEREAS: The minutes of this meeting are on file; and

WHEREAS: The proposed zoning text amendments are in conformity with the Bazetta Township Comprehensive Plan; and

WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission has determined that the proposed zoning text amendments are in the best interest of Bazetta Township;

**NOW, THEREFORE,
BE IT RESOLVED:** That the Plats and Zoning Committee of the Trumbull County Planning Commission recommends approval of the proposed zoning text amendments;

**NOW, THEREFORE,
BE IT RESOLVED:** That the Trumbull County Planning Commission approves the forwarding of the proposed zoning text amendments to the Township of Bazetta.

**Trumbull County Planning Commission
Plats and Zoning Meeting
Tuesday, December 5, 2017**

A meeting of the Plats and Zoning Committee of the Trumbull County Planning Commission was held on Tuesday, December 05, 2017, at 9:00 a.m. in the Conference Room of the Trumbull County Planning Commission. Those in attendance included the following:

Lewis Kostoff, Chairman
Jeff Brown
John Mahan
James Shader

Trish Nuskiewicz, Director
Shane Burkholder
Rich Fender
Cheryl Wood

PLATS:

**P-2016-19 – CARDINAL ESTATES PLAT NO. 3 – VIENNA TOWNSHIP –
RESUBMITTED 10/25/2017**

Applicant: Rocco Sedall-Cardinal Land Company

Owner: Cardinal Land Company

Parcel: 16-069250

Location: Turkey Run Road, Vienna Township

Proposal: Plat 5 lots at the end of a previously constructed cul-de-sac

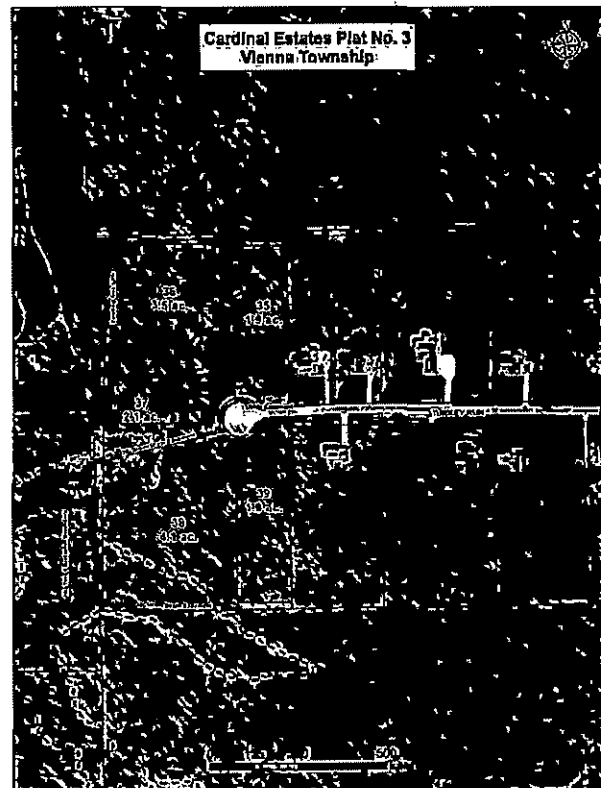
Proposed Lot Dimensions

Lot 35:

- 186.00' approx. frontage at ROW
- 175.00' approx. frontage at building set back
- 492.99' approx. depth
- 1.90 acres

Lot 36:

- 52.30' approx. frontage at ROW
- 152.00' approx. frontage at building set back
- 457.60' approx. depth
- 3.50 acres



P-2016-19, continued

Lot 37:

- 82.60' approx. frontage at ROW
- 175.00' approx. frontage at building setback
- 439.90' approx. depth
- 2.10 acres

Lot 38:

- 75.90' approx. frontage at ROW
- 215.00' approx. frontage at building set back
- 459.00' approx. depth
- 4.10 acres

Lot 39:

- 196.00' approx. frontage at ROW
- 175.00' approx. frontage at building set back
- 528.93' approx. depth
- 1.90 acres

Site Conditions/Improvements

- The lot is vacant, wooded land.
- The cul-de-sac and roadway improvements are already constructed.
- The area is served with public water.
- The area is not served by sanitary sewer.
- There is a 20' storm drain easement located on the property.
- There is a gas line at the western edge of the property.
- Lots 37 and 38 are partially located in the 100 year floodplain.

Agency Comments

Planning Commission:

- The area is zoned residential.
- The preliminary plan for this project was approved by the Planning Commission in 1996. Two phases of the development have been platted since 1996. This submittal is for the third and final section consisting of five lots.
- Preliminary plan approval for this phase of the project was approved by the Planning Commission on May 10, 2016.
- This plat was originally approved in September of 2016. Since the subdivider failed to record the plat within 60 days according to Section 311.45 of the Subdivision Regulations, Final Plat Expiration, the plat approval expired and became void.
- The proposed plat is compliant with Trumbull County Subdivision Regulations.

P-2016-19, continued

Vienna Township:

- Vienna Township Trustees have been contacted.
- Vienna Township Zoning has no objection to the proposed plat.

Trumbull County Health Department:

- The Health Department has no objection to the proposed plat.

County Highway Engineer:

- The County Highway Engineer has no objection to the proposed plat.

County Sanitary Engineer:

- The County Sanitary Engineer has no objection to the proposed plat.

Soil & Water:

- Soil and Water has advised the replat plan contains a 100 year floodplain as shown on the Trumbull County Auditor's GIS, contains wetlands as shown on the National Wetland Inventory Map and USDA Web Soil Survey. Construction in wetlands and or streams may require permits through the Army Corps of Engineers and or the Ohio EPA.

Recommendation

Mr. Shader made a motion to approve the Cardinal Estates Plat No. 3 in Vienna Township, subject to approval from all required agencies; seconded by Mr. Mahan. The motion carried.

**P-2017-26 – REPLAT OF LOTS 513-522 OF GOLDEN GATE ALLOTMENT –
NEWTON TOWNSHIP – SUBMITTED 11/01/2017**

Applicant: Mike Matas

Owner: Dessie Matas

Parcel: 51-459300

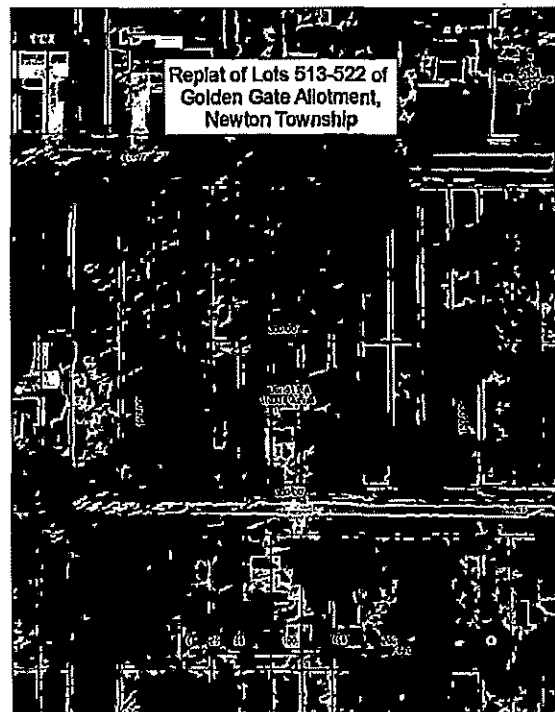
Location: 5270 Niles Avenue, Newton Township

Proposal: The Trumbull County Health Department is requiring the owner to combine the lots for the upgrade of a septic system to facilitate a real estate transaction

Proposed Lot Dimension:

513-A:

- 300.00 feet of frontage
- 150.00 feet of depth



P-2017-26, continued

- 1.0330 acres

Site Conditions/Improvements:

- Lot 513-A has a house and a detached garage.
- The proposed lot is not served by public water or sewer.
- The lots are zoned R-1 Single Family Residential.

Agency Comments:

Planning Commission:

- The proposed parcel being less than 1.5 acres has an insufficient area for a lot not served by public water and sewer. As the replat is being required by the Trumbull County Health Department for a Home Sewage Treatment System upgrade it is exempt from the lot area requirements of the Trumbull County Subdivision Regulation under Section 305.05

Newton Township:

- Newton Township trustees have been contacted. A response is pending.
- Newton Township zoning has been contacted. A response is pending.

Trumbull County Health Department:

- The Health Department has approved.

Trumbull County Engineer:

- The Trumbull County Engineer has no objections.

Trumbull County Sanitary Engineer:

- The Sanitary Engineer has no reservations concerning approval.

Soil and Water Conservation District:

- The Trumbull County Soil and Water Conservation District has no current projects and no sensitive areas as shown in the Trumbull County's GIS and National Wetland inventory map.

Recommendation:

Mr. Brown made a motion to approve of the proposed replat of Lots 513-522 of Golden Gate Allotment in Newton Township, subject to approvals of all required agencies; seconded by Mr. Mahan. The motion carried.

Z-2017-16, continued

Recommendation:

Mr. Shader made a motion to approve the proposed change to the Bazetta Township Zoning Resolution; seconded by Mr. Mahan. The motion carried.

OTHER BUSINESS:

Trumbull County Subdivision Regulations:

1. 101.00 Scope
2. 200.00 Administration, Enforcement and Interpretation
3. 202.00 Amendments
4. 203.00 Variances, Exceptions and Waivers of Conditions
5. 302.05 Requirements for Minor Subdivision
6. 302.10 Submittal Requirements for Minor Subdivision
7. 302.15 Administrative Procedure and Approval for Minor Subdivision
8. 305.05 Replat for Home Sewage Treatment System Upgrades
9. 309.15 Preliminary Development Plan Content
10. 311.20 Final Plat Contents
11. 403.00 Subdivision and Site Design
12. 404.35 Buffers
13. 405.15 Lot Dimensions
14. 405.20 Lot Frontage
15. 405.50 Access
16. 526.00 Monumentation
17. 700.00 Floodplain Areas
18. 705.00 Landscaping
19. 705.50 Shade Trees
20. 706.00 Buffering and Buffer Strips
21. 809.00 Surveying and Monumentation
22. 811.00 Performance Guarantee for Installation of Improvements
23. 811.20 Failure to Complete Improvements
24. 900.10 Glossary

Mr. Shader made a motion to approve the amendments to the Trumbull County Subdivision Regulations, as approved by the Board of Trumbull County Commissioners on October 18, 2017 and duly recorded in Journal Volume 147, Page(s) 21170; seconded by Mr. Brown. The motion carried.

Signed _____

Date _____

caw

**P-2017-27 – CLAUDETTE B. POE PLAT NO. 1 - WEATHERSFIELD TOWNSHIP –
SUBMITTED 11/01/2017**

Applicant: Surveyor Matt Hart-Advanced Land
Measurement

Owner: Claudette B. Poe

Parcels: 21-088700, 21-088600, 21-900967 and 21-
103560

Location: Salt Springs and Ohltown McDonald
Roads in Weathersfield Township

Proposal: Currently the owner has two homes that
sit on one parcel and another home that sits on a
landlocked parcel. The property owner wishes to
create three lots so that each home has its own lot
with frontage

Proposed Lot Dimensions:

Lot 1:

- 81.90' feet of frontage
- 185.2' feet of depth
- .4132 acres

Lot 2:

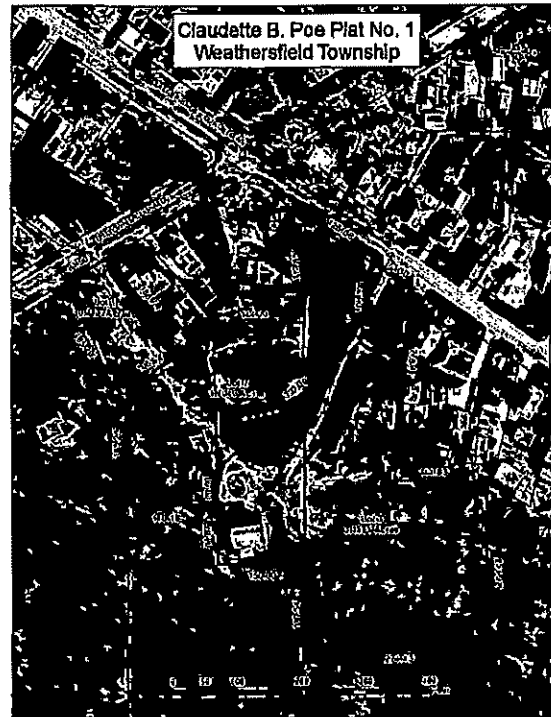
- 125.06' feet of frontage
- 496.6 feet of depth
- 1.7040 acres

Lot 3:

- 73.30 feet of frontage
- 582.1 feet of depth
- 3.1181 acres

Site Conditions/Improvements:

- Lot 1 has a house.
- Lot 2 has a house.
- Lot 3 has a house.
- The lots are not served by public sewer but have public water.
- The lots are zoned Residential A Single Family Homes.



P-2017-27, continued

Agency Comments:

Planning Commission:

- Lot 1 has insufficient frontage and area for a lot lacking public sewer. Variances from sections 405.15 Lot Dimensions and 405.20 Lot Frontage are required for this lot. Lots 2 and 3 have insufficient frontage for lots lacking public sewer and will require variances from section 405.20 Lot Frontage.

Weathersfield Township:

- Weathersfield Township trustees have been contacted. A response is pending.
- Weathersfield Township zoning has approved.

Trumbull County Health Department:

- The Health Department has is reviewing.

Trumbull County Engineer:

- The Trumbull County Engineer has no objections.

Trumbull County Sanitary Engineer:

- The Sanitary Engineer has no reservations concerning approval.

Soil and Water Conservation District:

- The Trumbull County Soil and Water Conservation District has no current projects and no sensitive areas as shown in the Trumbull County's GIS and National Wetland inventory map.

Recommendation:

Mr. and Mrs. Odell Poe were in attendance. Mr. Mahan made a motion to approve variances from Sections 405.15 Lot Dimensions and 405.20 Lot Frontage of the Trumbull County Subdivision Regulations, as well as approval of the Claudette B. Poe Plat No. 1. in Wethersfield Township, since the proposed plat resolves the issues of having two homes on one parcel, as well as an additional home on a landlocked parcel, subject to the approval of all required agencies; seconded by Mr. Shader. The motion carried.

P-2017-28 – REPLAT LOTS 3 & 4 MCCULLAGH'S RIVERVIEW PLAT AND PART OF SECTION 9 - NEWTON TOWNSHIP – SUBMITTED 11/22/2017

Applicant: Pat Ballantine-Title Agent-South Park Title Agency.

Owner: Eldon H. Shonce

Parcels: 51-023400, 51-23425 and 51-23450

Location: 2242 Milton Boulevard, Newton Township

Proposal: The owner has a home that sits on two lots that the proposed replat will combine into a newly created lot. This newly created lot is also proposed to have land added to it by splitting an adjoining parcel in the rear

Proposed Lot Dimension:

3A:

- 160.00 feet of frontage
- 337.07 feet of depth
- 1.464 acres

Site Conditions/Improvements:

- Lot 3A has a house.
- The proposed lot is served by public water but not public sewer.

Agency Comments:

Planning Commission:

- The Lot to be replated is less than an acre and a half in area and is not served by public sewer. A variance from Section 405.15 Lot Dimensions will be required for this lot.
- The residual parcel from the proposed replat continues to be landlocked and will require a variance under Section 405.20 Lot Frontage of the Trumbull County Subdivision Regulations.

Newton Township:

- Newton Township trustees have been contacted. A response is pending.
- Newton Township zoning has been contacted. A response is pending.



P-2017-28, continued

Trumbull County Health Department:

- The Health Department has approved.

Trumbull County Engineer:

- The Trumbull County Engineer has no objections.

Trumbull County Sanitary Engineer:

- The Sanitary Engineer has no reservations concerning approval.

Soil and Water Conservation District:

- The Trumbull County Soil and Water Conservation District has advised this plan is located adjacent to the Mahoning River and contains a 100 year floodplain as shown on the Trumbull County Auditor's GIS. Construction within the Mahoning River may require permits through the Army Corps of Engineers and or the EPA.

Recommendation:

Ms. Pat Ballantine of South Park Title Agency was in attendance. Mr. Mahan made a motion to deny variances from Section 405.20 Lot Frontage and 405.15 Lot Dimensions, as well as denial of Replat of Lots 3 & 4 McCullagh's Review Plat & Part of Section 9 Newton Township, due to the residual parcel continuing to be landlocked, subject to approvals of all required agencies; seconded by Mr. Brown. The motion carried.

ZONING:

Z-2017-16 Proposed Zoning Text Amendments

Township: Bazetta Township

Initiated by: Bazetta Township Zoning Board

Section 5: Prohibited Uses

- Dumping, storing, burying reducing, disposing of or burning garbage, refuse, scrap metal, rubbish, offal or dead animals, ~~unless such dumping is done at a place provided or approved by the Bazetta Township Trustees for specific purposes.~~

Comments:

- Currently, township zoning allows dumping only at locations provided or approved by the Bezetta Township Trustees. With this text change dumping will be prohibited at all locations in the township.
- It is recommended that the Township's legal counsel review all zoning text changes.

BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: March 8, 2018 at 6:00 pm
Bazetta Township Fire Station #11
3000 Warren Meadville Rd
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis - Here
Trustee Frank Parke - Here
Chairman Trustee Ted Webb - Here
Fiscal Officer Rita K. Drew

086-18 To recess into Executive session at 6:06pm for conducting negotiations and bargaining session with public employees

Motion: Trustee Parke

Second Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

087-18 To reconvene from Executive session at 8:00pm with no action taken.

Motion: Trustee Hovis

Second Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

088-18 To adjourn the meeting at 8:01pm .

Motion: Trustee Parke

Second Trustee Hovis

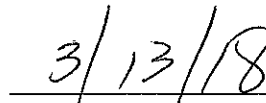
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

Attested by:



Approved by: Chairman Trustee Ted Webb

Date



Date

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: March 13, 2018 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

089-18 To accept the minutes from the February 27 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

090-18 To accept the minutes from the March 8 Special Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

091-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

092-18 To adopt the attached proposed *Zone Change Amendment*.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

093-18 To accept the attached 2018 Amended Certificate of Estimated Resources, adjusted to reflect the loss of income generated by the IT Specialist, and submit to the Trumbull County Auditor.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Hovis asked what changes had been made to Estimated Resources and Permanent Appropriations since the Temporaries had been passed
 - Fiscal Officer Drew noted changes to the General, Police, Fire, and Zoning Funds

094-18 To authorize the Fiscal Officer to add a line item for Zoning: Other Expenses (13-A-05) in Bazetta Township Appropriations.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Webb explained
 - This line item was added with a \$5,000.00 appropriation for nuisance abatements
 - Complaints will be need to be prioritized
 - Once the money is gone, abatements will stop
 - No more than 2 mowings per property
- Trustee Hovis said the focus will be on only the worst problems
- Inspector Mills said to be careful that this doesn't get into spot zoning issues

095-18 To accept the attached 2018 Permanent Appropriations and submit to the Trumbull County Auditor.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Fiscal Officer Drew explained that the next two items refer to changes in the company that manages the deferred compensation program for fire fighters

096-18 To approve the attached *Adoption Agreement*.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

097-18 To approve the attached *Ohio Association of Professional Fire Fighters 457 Plan Administrative Agreement*.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

098-18 To approve the attached *Resolution to Revise Bazetta Township Administrative Policy Manual in Regard to Definition of "Two Weeks Notice"*.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – No Trustee Parke - Yes Trustee Webb - Yes

099-18 To approve the attached *Resolution to Amend Resolution 049-18 to Include Acceptance of Resignation of Joel Davis in Regard to All Positions with Bazetta Township*.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – No Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Letter from Trumbull County Prosecuting Attorney about a case of criminal damaging of Bazetta Township property
- Agenda and Meeting Minutes from the Trumbull County Combined Health District

Administration:

- Trustee Webb reported
 - Will be representing Bazetta Township at the Annual Trumbull County Board of Health meeting tomorrow at 7:00pm
 - Has been asked about Spring Clean Up and Free Garage Sale Weekend
 - Consensus among Trustees is that there is no money in the budget for these and they will not be done again this year
 - Good turnout at the Walmart Grand Reopening
 - New program in place whereby you can order your items online and have them picked, packed, and ready for pick-up at the store

Fire Department:

- See Attached Agenda

100-18 To accept a \$1,000.00 Wal-Mart Community Grant for Accountability System upgrades.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- See Attached Agenda & Report
- Trustee Webb reported that there will be a presentation on speed cameras immediately following the next Regular Trustee Meeting on February 27 at 9:00am

101-18 To accept a \$5,000.00 Wal-Mart Community Grant for public safety equipment.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

102-18 To approve the attached *Resolution to Dispose of Township Property by Internet Auction*.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Trustee Parke said they have been plowing snow and patching holes

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Inspector Mills reported
 - Walmart did get permits for all their new signage
 - All permits from last year have been picked up and paid for
 - Recently working on dumpsters without permits
 - Starting to get building permits going
 - Starbucks & Chipotle are looking to open in April

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb reported that a zone change application had been submitted
- Inspector Mills suggested that now is the time to get moving on remaining residential homes that are still zoned commercial

Parks & Recreation Board:

- Trustee Webb reported
 - Next meeting will be March 21st at 6:00pm
 - Members would like to pass out information about the Park Levy at the Easter Egg Hunt
 - Consensus among Trustees is that this is ok

Asked to be placed on the Agenda:

- None

Public Comment:

- Bob McBride of Warren Meadville Road
 - Asked if union negotiations were done
 - Trustee Webb said they were still negotiating with both Fire and Road Departments
 - Asked about the vacation and sick pay resolution
 - Trustee Webb answered
 - Sick and vacation times are earned via ORC rules
 - Payouts are only given if an employee is retiring, not simply leaving
 - Union contract dictates what portion is received when an employee retires
 - Fiscal Officer Drew explained the procedure for transferring time when an employee leaves one government agency to work for another
 - Asked if the Trustee are looking at speed cameras
 - Trustee Webb replied
 - The township is looking at cameras
 - Commented on the unique situation here wherein we have considerably more visitors driving through the township and camping in the State Park than we have residents
 - Asked if the township requires dumpster permits now
 - Inspector Mills said the township has always required these
- Joseph Bielecki of Northview Drive
 - Agrees with decision about employee benefits
 - Speed cameras are "shooting fish in a barrel" in terms of people visiting the township
 - Can understand them at Walmart, but not other places
 - Inspector Mills said there would be no points for violations caught on camera
 - Trustee Parke said the fine would still have to be paid
 - Thanked everyone for the letters that were sent out regarding storm drains
 - Inspector Mills said there is no way to force people to tie in, only to stop directing water onto another property
 - Asked about the property on Northview being used as a business
 - Inspector Mills said it can be used as a business as long as there is no customer traffic
 - Trustee Hovis said the owner is moving shortly
 - Inspector Mills noted that he does have little money for enforcement now
- Bob McBride of Warren Meadville Road
 - Asked about the incomplete house on McCleary Jacoby Road
 - Inspector Mills reported
 - He has spoken with the owner about problems that occurred
 - Work has begun again
 - Asked why Trustee Hovis voted no on two resolutions
 - Trustee Hovis said wasn't going to discuss it

103-18 To accept the minutes from the February 27 Zoning Hearing.

Motion: Trustee Hovis

Second: Trustee Parke


Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

104-18 To adjourn the meeting at 7:49pm.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Rita K. Drew, Fiscal Officer

Dated: 03-14-18



Approved by: Chairman Trustee Ted Webb

Dated: 3/22/18

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	154.91	VW 1	The Huntington National Bank	Service Charges
29539	-280.00	V29539	Psycare, Inc.	Service
31459	560.51	VW31459	Arrow International, Inc.	Supplies
31460	93.00	VW31460	Amerigas	Supplies
31461	34.86	VW31461	Ainsley Oil Company	Fuel
31462	4751.25	VW31462	BE Solutions, LLC	Claim Runs
31463	567.00	VW31463	BE Solutions, LLC	Mo Admin Fees
31464	2060.76	VW31464	Business Card	Supplies
31465	400.00	VW31465	Bud's Towing & Recovery, LLC	Tows
31466	351.00	VW31466	Bonezzi Switzer Polito & Hupp Co., LPA	Legal Services
31467	87.37	VW31467	Cole Walley Motor Company	Parts/Service
31468	47.03	VW31468	Capital One Commercial	Supplies
31469	880.35	VW31469	Cortland Auto Parts	Parts
31470	82.82	VW31470	Cerni Motors	Parts
31471	25.30	VW31471	Carter Lumber	Supplies
31472	719.26	VW31472	Dominion Energy Ohio	Service
31473	164.19	VW31473	Network Billing Systems, LLC	Service
31474	17.06	VW31474	Handyman Supply Inc.	Supplies
31475	720.00	VW31475	JED Services, LLC	IT Services
31476	23233.29	VW31476	The Jefferson Health Plan	Insurance
31477	100.00	VW31477	Northstar Towing, Inc.	Feb Tows
31478	1117.08	VW31478	Ohio CAT	Supplies/Service
31479	75.00	VW31479	OACP	Membership Dues
31480	70.00	VW31480	On Demand Drug Testing & Work Solutions	Service
31481	160.90	VW31481	Ohio Edison	Service
31482	924.00	VW31482	Ohio Billing, Inc.	EMS Trip Submissions
31483	162.00	VW31483	Pitney Bowes Global Financial Services	Postage Meter
31484	3391.92	VW31484	Physico-Control, Inc.	Maint Agreement
31485	280.00	VW31485	Pyscare Inc.	Service
31486	300.00	VW31486	Schultz Towing, Inc.	Tows
31487	115.29	VW31487	Sunburst Environmental Service, Inc.	Service
31488	20.00	VW31488	Trumbull County Recorder	Application for Zoning Cha
31489	75.00	VW31489	Trumbull County Fire Chiefs Association	Membership Dues
31490	460.18	VW31490	Time Warner Cable-Northeast	Service
31491	108.43	VW31491	Trumbull County Water And Sewer	Service
31492	107.00	VW31492	Treasurer State of Ohio	Service
31493	396.86	VW31493	Verizon Wireless	Service
31494	3.76	VW31494	Walmart Business/SYNCEB	PAYMENT
31495	3473.68	VW31495	Wex Bank	Gas
=====				
	46011.06	Total Amount of Pending Warrants		

Resolution No. 18-01-001

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Howrd Wetzel, Seconded by: Rita Benoit

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to recommend adoption of the proposed text revision

Section 5: Prohibited Uses

Removal of: unless such dumping is done at a place provided or approved by the Bazetta Township Trustees for specific purposes.

THEREFORE BE IT RESOLVED, that the following text revision to the Township Zoning Resolution be considered for recommendation of approval to the Township Board of Trustees.

TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio

as of March 13, 2018 for 2018

FUND	UNENCUMBERED BALANCE 01-01-18	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 508,877.51		\$ 62,000.00	\$ 865,877.51
		\$ 20,000.00	\$ -	
		\$ -	\$ 97,000.00	
		\$ 178,000.00	\$ 159,000.00	
Motor Vehicle License	\$ 3,733.63	\$ -	\$ 7,500.00	\$ 11,233.63
Gasoline Tax	\$ 164,217.48	\$ -	\$ 85,000.00	\$ 249,217.48
Road & Bridge	\$ 144,649.52	\$ (5,201.80)	\$ 5,000.00	\$ 393,649.52
		\$ 249,201.80		
Cemetery	\$ 9,210.64	\$ -	\$ 68,400.00	\$ 77,610.64
Cemetery Bequest	\$ 3,807.40	\$ -	\$ -	\$ 3,807.40
Lighting Assessment	\$ 4,003.40	\$ -	\$ 10,300.00	\$ 14,303.40
Police District	\$ 348,496.74	\$ -	\$ 104,800.00	\$ 1,259,296.74
		\$ 806,000.00		
OMVI	\$ 1,879.16	\$ -	\$ 3,400.00	\$ 5,279.16
Fire District	\$ 315,896.93	\$ (114,580.00)	\$ 235,325.00	\$ 1,467,221.93
		\$ 1,030,580.00		
Police Equipment	\$ 31,125.15	\$ 49,300.00	\$ 15,000.00	\$ 95,425.15
Zoning	\$ 10,194.95	\$ -	\$ 20,000.00	\$ 30,194.95
Drug Law Enforcement	\$ 3,188.23	\$ -	\$ 400.00	\$ 3,588.23
Issue II Improvement	\$ -	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -	\$ -
OPWC Road Projects	\$ -	\$ -	\$ -	\$ -
FEMA	\$ -	\$ -	\$ -	\$ -
Bond	\$ 940.26	\$ -	\$ 119,781.80	\$ 120,722.06
Fire/EMS Training Center	\$ 1,053.81	\$ -	\$ -	\$ 1,053.81
	\$ 1,551,274.81	\$ 2,213,300.00	\$ 833,906.80	\$ 4,598,481.61

ESTIMATED RESOURCES**2018
Expected****FUND 01 - GENERAL**

	\$ 357,000.00
General Property Tax (Real Estate)	\$ 167,000.00
Tangible Personal Property Tax	\$ -
Estate Tax	\$ -
Local Government Tax	\$ 62,000.00
Liquor Permit Fees	\$ 6,400.00
Cigarette License Fees	\$ 300.00
Gifts & Donations	\$ 500.00
Gifts & Donations (Park)	\$ 6,000.00
Interest	\$ 5,000.00
Investment Gains/Losses	\$ -
Rentals & Leases	\$ 3,500.00
Fines	\$ -
Fees	\$ -
Adjustments & Refunds	\$ 8,000.00
Notes	\$ -
Other	\$ 65,000.00
Utility Reimbursement	\$ -
Transfers	\$ -
Rollback & Homestead	\$ 31,000.00
Advances	\$ -
Tax Assessments	\$ 2,300.00

FUND 02 - MOTOR VEHICLE LICENSE TAX

	\$ 7,500.00
Motor Vehicle Tax	\$ 7,500.00
Transfers	\$ -
Interest	\$ -
Investment Gains/Losses	\$ -

FUND 03 - GASOLINE TAX

	\$ 85,000.00
Gasoline Tax	\$ 85,000.00
Transfers	\$ -
Interest	\$ -
Investment Gains/Losses	\$ -

FUND 04 - ROAD AND BRIDGE

	\$ 249,000.00
General Property Tax (Real Estate)	\$ 214,000.00
Tangible Personal Property Tax	\$ -
Other	\$ 5,000.00
Utility Reimbursement	\$ -
Rollback & Homestead	\$ 30,000.00

FUND 05 - CEMETERY

	\$ 68,400.00
Sale of Lots	\$ 12,000.00
Fees	\$ 26,000.00
Other	\$ 1,200.00
Memorial Fund	\$ -
Transfers	\$ 29,200.00
Advances	\$ -

FUND 06 - CEMETERY BEQUEST

	\$ -
Bequests	\$ -
Interest	\$ -
Transfers	\$ -

FUND 07 - IVY HILL LIGHTING DISTRICT

	\$ 1,200.00
Special Assessments	\$ 1,200.00

FUND 07A - MORROW/WILLIAMS LIGHTING

	\$ 1,600.00
Special Assessments	\$ 1,600.00

FUND 07B - TIMBER CREEK HEIGHTS LIGHTING

	\$ 700.00
Special Assessments	\$ 700.00

FUND 07C - TIMBER CREEK ESTATES LIGHTING

	\$ 6,800.00
Special Assessments	\$ 6,800.00

FUND 09 - POLICE DISTRICT

	\$ 910,800.00
General Property Tax (Real Estate)	\$ 720,000.00
Tangible Personal Property Tax	\$ -
Fines & Fees	\$ 22,000.00
Grants	\$ 12,000.00
Other	\$ 68,800.00
Utility Reimbursement	\$ -
Rollback & Homestead	\$ 86,000.00
Donations	\$ 2,000.00

FUND 09C - POLICE DISTRICT EQUIPMENT

	\$ 64,300.00
General Property Tax (Real Estate)	\$ 41,000.00
Tangible Personal Property Tax	\$ -
Other	\$ 15,000.00
Utility Reimbursement	\$ -
Rollback & Homestead	\$ 8,300.00

FUND 09J - OMVI

	\$ 3,400.00
OMVI Fines	\$ 700.00
OMVI Grants	\$ 2,700.00

FUND 10 - FIRE DISTRICT	\$ 1,151,325.00
General Property Tax (Real Estate)	\$ 776,000.00
Tangible Personal Property Tax	\$ -
Ambulance Service	\$ 195,000.00
Other	\$ 15,000.00
Grants	\$ 13,825.00
Utility Reimbursement	\$ -
Safety Programs	\$ -
Transfers	\$ -
Rollback & Homestead	\$ 140,000.00
Advances	\$ 11,500.00
Donations	\$ -
FUND 13 - ZONING	\$ 20,000.00
Fees	\$ 15,000.00
Other	\$ -
Transfers	\$ 5,000.00
FUND 14 - FIRE FIGHTERS ASSIST GRANT	\$ -
Federal Grant	\$ -
FUND 14A - FIRE/EMS TRAINING CENTER	\$ -
Fees	\$ -
Grants	\$ -
Other	\$ -
FUND 15 - GENERAL BOND NOTE RETIREMENT	\$ 119,781.80
General Property Tax (Real Estate)	\$ 119,781.80
Tangible Personal Property Tax	\$ -
Premium & Accrued Interest	\$ -
FUND 15A - GENERAL BOND NOTE RETIREMENT	\$ -
Police Equipment Loan	\$ -
FUND 22 - DRUG ENFORCEMENT	\$ 400.00
Drug Enforcement	\$ 400.00
Gifts & Donations	
FUND 30 - CAPITAL EXPENDITURES	\$ -
Road Projects - OPWC	\$ -
Road Projects - Township	\$ -
	\$ 3,047,206.80

TOWNSHIP PERMANENT APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio
as of March 13, 2018 for 2018

FUND	TEMPORARY	SUPPLEMENTALS	TOTAL
General	\$ 368,007.00	\$ -	\$ 368,007.00
Motor Vehicle License	\$ 7,500.00	\$ -	\$ 7,500.00
Gasoline Tax	\$ 138,550.00	\$ -	\$ 138,550.00
Road & Bridge	\$ 227,700.00	\$ -	\$ 227,700.00
Cemetery	\$ 76,480.00	\$ -	\$ 76,480.00
Cemetery Bequest	\$ -	\$ -	\$ -
Lighting Assessment	\$ 10,300.00	\$ -	\$ 10,300.00
Police District	\$ 910,800.00	\$ -	\$ 910,800.00
OMVI	\$ 3,000.00	\$ -	\$ 3,000.00
Fire District	\$ 1,153,800.00	\$ -	\$ 1,153,800.00
Police Equipment	\$ 88,800.00	\$ -	\$ 88,800.00
Zoning	\$ 23,500.00	\$ -	\$ 23,500.00
Drug Law Enforcement	\$ 3,000.00	\$ -	\$ 3,000.00
Issue II Improvement	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -
OPWC Road Projects	\$ -	\$ -	\$ -
FEMA	\$ -	\$ -	\$ -
Bond	\$ 120,722.06	\$ -	\$ 120,722.06
Fire/EMS Training Center	\$ 1,050.00	\$ -	\$ 1,050.00
	\$ 3,133,209.06	\$ -	\$ 3,133,209.06

2018 PERMANENT APPROPRIATIONS

FUND 01 - GENERAL		\$	368,007.00
01-A-01 Salary - Trustees	\$	40,836.00	
01-A-02 Salary - Clerk	\$	23,396.00	
01-A-03 Travel & Other Expenses	\$	800.00	
01-A-04 Supplies (Administration)	\$	3,000.00	
01-A-05 Equipment (Administration)	\$	2,000.00	
01-A-06 Insurance	\$	80,000.00	
01-A-10 Legal Counsel	\$	5,000.00	
01-A-12 Employer's Retirement Contribution	\$	21,000.00	
01-A-15 Workmen's Compensation	\$	5,000.00	
01-A-15A Unemployment Compensation	\$	-	
01-A-16 General Health District	\$	20,000.00	
01-A-17 Auditor & Treasurer Fees	\$	12,000.00	
01-A-18 Advertising Delinquent Lands	\$	-	
01-A-19 State Examiner Charges	\$	-	
01-A-20 Timber Creek Street Lighting Installation	\$	-	
01-A-21 Election Expense	\$	-	
01-A-25 Contingency Account	\$	-	
01-A-26 Other Expenses	\$	9,000.00	
01-A-26A Future Retirement Expenses	\$	-	
01-A-27 Transfers	\$	34,200.00	
01-A-28 Administrator/Secretary Salary	\$	47,000.00	
01-A-29 Contracts	\$	3,000.00	
01-A-90 FICA/Medicare	\$	1,600.00	
01-B-01 Salary - Administration	\$	3,000.00	
01-B-01A Salary - IT Specialist	\$	18,500.00	
01-B-02 Improvement of Sites	\$	-	
01-B-03 New Buildings & Additions	\$	-	
01-B-04 Utilities (Administration)	\$	6,200.00	
01-B-05 Maintenance, Supplies & Materials	\$	200.00	
01-B-06 Equipment Purchase & Replacement	\$	-	
01-B-07 Repairs	\$	-	
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-	
01-C-03 Utilities (Fire)	\$	-	
01-C-07 Repairs	\$	-	
01-D-08 Union Cemetery	\$	-	
01-E-01 Street Lights	\$	4,000.00	
01-E-02 Other Expenses	\$	-	
01-F-01 Salary - Mechanic (Park)	\$	-	
01-F-01A Salary - Groundskeeper (Park)	\$	11,700.00	
01-F-02 Improvement of Sites (Park)	\$	250.00	
01-F-04 New Buildings & Additions (Park)	\$	-	
01-F-05 Tools & Equipment (Park)	\$	-	

01-F-06 Supplies (Park)	\$	1,200.00
01-F-07 Repairs/Maintenance (Park)	\$	350.00
01-F-08 Other Expenses (Park)	\$	2,000.00
01-F-09 Special Events (Park)	\$	-
01-F-10 OTARMA Insurance (Park)	\$	1,275.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	-
01-N-01 Advances	\$	11,500.00

FUND 02 - MOTOR VEHICLE LICENSE TAX

	\$	7,500.00
02-A-10 Transfers	\$	-
02-B-02 Materials	\$	7,500.00
02-B-03 Contracts	\$	-
02-B-04 Other Expenses	\$	-

FUND 03 - GASOLINE TAX

	\$	138,550.00
03-A-01 Salary - Road	\$	45,000.00
03-A-02 Employer's Retirement Contribution	\$	6,300.00
03-A-03 Workmen's Compensation	\$	16,000.00
03-A-04 Tools & Equipment	\$	2,500.00
03-A-05 Supplies	\$	7,500.00
03-A-06 Repairs	\$	4,500.00
03-A-07 Maintenance of Equipment	\$	850.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	900.00
03-B-02 Materials	\$	39,000.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	6,000.00

FUND 04 - ROAD AND BRIDGE

	\$	227,700.00
04-A-02 Employer's Retirement Contribution	\$	17,000.00
04-A-03 Workmen's Compensation	\$	-
04-A-04 Tools & Equipment	\$	-
04-A-05 Supplies	\$	-
04-A-06 Repairs	\$	-
04-A-07 Maintenance of Equipment	\$	-
04-A-08 Buildings & Additions	\$	-
04-A-10 Insurance	\$	80,000.00
04-A-10A Insurance/Medicare	\$	-
04-A-13 Other Expenses	\$	-
04-A-13A Future Retirement Expenses	\$	-
04-A-14 Transfers	\$	-
04-A-15 Auditor & Treasurer Fees	\$	5,000.00
04-A-18 Loan Principal	\$	-
04-A-19 Loan Interest	\$	-

04-A-90 FICA/Medicare	\$	2,400.00
04-B-01 Salary	\$	120,000.00
04-B-01A Salary - IT Specialist	\$	1,200.00
04-B-02 Materials	\$	-
04-B-03 Contracts	\$	-
04-B-04 Other Expenses	\$	2,100.00
04-C-03 Contracts	\$	-
04-C-04 Other Expenses	\$	-

FUND 05 - CEMETERY

	\$	76,480.00
05-A-01 Salary - Mowing	\$	40,500.00
05-A-02 Salary - Burials/Sexton	\$	15,000.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	7,770.00
05-A-04 Workmen's Compensation	\$	1,500.00
05-A-05 Improvement of Sites	\$	1,800.00
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	-
05-A-08 Tools & Equipment	\$	-
05-A-09 Supplies	\$	4,000.00
05-A-12 Other Expenses	\$	4,200.00
05-A-12A Insurance	\$	600.00
05-A-13 Unemployment Compensation	\$	-
05-A-90 FICA/Medicare	\$	1,110.00

FUND 06 - CEMETERY BEQUEST

	\$	-
06-A-01 Cemetery Bequest	\$	-

FUND 07 - IVY HILL LIGHTING DISTRICT

	\$	1,200.00
07-A-01 Contracts	\$	1,150.00
07-A-02 Other Expenses	\$	50.00

FUND 07A - MORROW/WILLIAMS LIGHTING

	\$	1,600.00
07-A-01A Contracts	\$	1,550.00
07-A-02A Other Expenses	\$	50.00

FUND 07B - TIMBER CREEK HEIGHTS LIGHTING

	\$	700.00
07-A-01B Contracts	\$	675.00
07-A-02B Other Expenses	\$	25.00

FUND 07C - TIMBER CREEK ESTATES LIGHTING

	\$	6,800.00
07-A-01C Contracts	\$	6,575.00
07-A-02C Other Expenses	\$	225.00

FUND 09 - POLICE DISTRICT

	\$	910,800.00
09-A-01 Salary - FT	\$	455,000.00
09-A-01A Salary - OT	\$	16,500.00

09-A-01B Salary - PT	\$	40,000.00
09-A-01C Salary - Secretarial	\$	25,000.00
09-A-01D Salary - Road Dept.	\$	-
09-A-01E Salary - IT Specialist	\$	4,000.00
09-A-02 Employer's Retirement Contribution	\$	95,500.00
09-A-03 Workmen's Compensation	\$	15,000.00
09-A-04 Auditor & Treasurer Fees	\$	13,800.00
09-A-07 Tools & Equipment	\$	-
09-A-08 Supplies	\$	-
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	45,000.00
09-A-12 Insurance	\$	124,500.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	2,500.00
09-A-14 Other Expenses	\$	55,000.00
09-A-14A Future Retirement Expenses	\$	10,000.00
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	9,000.00

FUND 09C - POLICE DISTRICT EQUIPMENT

	\$	88,800.00
09-A-04C Tools & Equipment	\$	45,000.00
09-A-05C Supplies	\$	40,000.00
09-A-06C Repairs	\$	2,900.00
09-A-08C Auditor & Treasurer Fees	\$	900.00
09-A-10C Contracts	\$	-

FUND 09J - OMVI

	\$	3,000.00
09-A-01J OMVI Salaries	\$	2,300.00
09-A-14J OMVI Expenses	\$	700.00

FUND 10 - FIRE DISTRICT

	\$	1,153,800.00
10-A-01 Salary - FT Fire	\$	550,000.00
10-A-01A Salary - PT Fire	\$	70,000.00
10-A-01B Salary - Mechanic	\$	-
10-A-01D Salary - OT Fire	\$	65,000.00
10-A-01E Salary - IT Specialist	\$	5,000.00
10-A-02 Employer's Retirement Contribution	\$	154,000.00
10-A-03 Workmen's Compensation	\$	19,000.00
10-A-04 Auditor & Treasurer Fees	\$	17,000.00
10-A-06 New Buildings & Equipment	\$	-
10-A-07 Utilities	\$	15,000.00
10-A-08 Tools & Equipment	\$	5,000.00
10-A-09 Supplies	\$	16,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	10,000.00
10-A-11 Training	\$	3,300.00
10-A-14 Insurance	\$	156,000.00

10-A-14A Contracts	\$	10,000.00
10-A-15 Other Expenses	\$	7,000.00
10-A-15A Future Retirement Expenses	\$	-
10-A-16 Advances - Out	\$	-
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	15,500.00
10-C-05 EMS - Supplies	\$	8,000.00
10-C-06 EMS - Repairs	\$	6,000.00
10-C-07 EMS - Contracts	\$	20,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00

FUND 13 - ZONING

	\$	23,500.00
13-A-01 Salaries & Fees	\$	14,200.00
13-A-02 Expenses	\$	4,000.00
13-A-03 Supplies	\$	300.00
13-S-05 Other Expenses	\$	5,000.00

FUND 14 - FIRE FIGHTERS ASSIST GRANT

	\$	-
14-A-07 Tools & Equipment	\$	-

FUND 14A - FIRE/EMS TRAINING CENTER

	\$	1,050.00
14-A-01A Salaries	\$	-
14-A-05A Supplies	\$	1,050.00
14-A-08A Other Expenses	\$	-

FUND 15 - GENERAL BOND NOTE RETIREMENT

	\$	120,722.06
15-A-01 Fire Equipment Principal	\$	80,000.00
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	34,580.00

FUND 15A - GENERAL BOND NOTE RETIREMENT

	\$	-
15-A-01A Principal	\$	-
15-A-04A Interest	\$	-

FUND 22 - DRUG ENFORCEMENT

	\$	3,000.00
22-A-01 Drug Enforcement	\$	3,000.00

FUND 30 - CAPITAL EXPENDITURES

	\$	-
30-A-05 Township Match	\$	-
30-A-06 OPWC Grant	\$	-

\$	3,133,209.06
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ADOPTION AGREEMENT

The undersigned Employer, a political subdivision of the State of Ohio, hereby executes this Adoption Agreement providing for a Section 457(b) Deferred Compensation Plan (Plan) for its eligible employees.

This Agreement adopts in its entirety the attached Ohio Association of Professional Fire Fighters (OAPFF) Amended and Restated 457 Plan.

By separate agreement and consistent with requirements of the Plan, the Employer also has entered into an Administrative Agreement for the operation of the Plan with the OAPFF which appoints the OAPFF the Plan Administrator and also provides for the hiring of **The Prudential Bank & Trust Company, FSB** as Trustee of the Plan assets and the **Prudential Retirement Insurance and Annuity Company** as Recordkeeper for the Plan.

This document is entered into this 13th day of March, 2018.

Name of Employer: Bazetta Township

Address:

3372 State Route 5

City:

Cortland

State:

OH

Zip:

44410

Employer Contact:

Rita K. Drew

Contact Phone
Number:

330-637-8816

Employer's Tax ID:

34-0939309

**OHIO ASSOCIATION OF PROFESSIONAL FIRE FIGHTERS
457 PLAN ADMINISTRATIVE AGREEMENT**

This Administrative Agreement (hereinafter "Agreement") is executed this 13th day of March, 2018 by and between the Ohio Association of Professional Fire Fighters (hereinafter "OAPFF") and Bazetta Township ("Employer").

WHEREAS, The Employer has established a Section 457(b) Deferred Compensation Plan and may lawfully engage service providers to administer the Plan;
and

WHEREAS, Employer desires to appoint the OAPFF as the Plan Administrator;
and

WHEREAS, OAPFF is hereby authorized to accept the appointment of the **Prudential Bank & Trust Company, FSB** as the Plan Trustee under such terms and conditions as are mutually agreed upon;
and

WHEREAS, the OAPFF as Plan Administrator is authorized to employ a Plan Recordkeeper as well other necessary service providers for the efficient operation of the Plan under terms and conditions acceptable to the OAPFF.

NOW THEREFORE, the parties agree as follows:

1. Employer hereby appoints OAPFF as its Plan Administrator and as such is authorized to provide plan administrative services. OAPFF shall provide the services and functions set forth in this Agreement.

2. Employer hereby appoints **Prudential Bank & Trust Company, FSB** as Trustee of the trust created under the Plan. Employer acknowledges that the OAPFF as Plan Administrator and the Plan Participants will direct the investment of all Plan assets, and that plan investments and all other duties of the Trustee under the Plan are non-discretionary and/or directed by others. Further, the terms and conditions of the Trust shall be negotiated on behalf of the Employer by the OAPFF, the Plan Administrator. OAPFF as the Plan's Administrator will perform the duties specified below in administering the Plan so that the Prudential Trust Company serves strictly as a passive trustee.

The Employer acknowledges that although the Trustee would normally be responsible for the voting of any shares of stock held in the Plan Trust, including mutual fund shares, the Trustee has delegated the responsibility to vote to OAPFF or an affiliate. Share proxies may be voted as "Present" for any meeting of shareholders so that the records will show that the shares have been voted.

3. OAPFF will hire **Prudential Retirement Insurance and Annuity Company** as the Plan's **Recordkeeper** to perform those recordkeeping duties as set forth in its negotiated Service Agreement as well as such other services as are later agreed upon.
4. OAPFF Administrative services shall include the following:
OAPFF will provide a Basic Plan Document and an Adoption Agreement to Employer, for review and approval. These documents shall govern the Plan.
OAPFF will establish and maintain a record for each Participant reflecting the

date, amount and type of each transaction in the Participant's account. The Employer will determine which of its Employees are eligible to participate in the Plan, and OAPFF shall be entitled to rely on Employer eligibility determinations. OAPFF shall further provide for or engage the services of qualified providers to handle the broad range of administrative duties required for the proper and efficient administration of the Plan including but not limited to: Participant Inquiries, Contributions and Loan Payments, Plan Investments, Plan Enrollment, Ongoing employee Communications, Investment of Existing Account Assets, Investment of Future Contributions, Other Plan Data, Participant Loans, Distributions, Participant Statements, Contribution Limit Testing, Management Reports, Basic Service Enhancements, Plan Documents, Participant and Plan Data, Fee Billing and Payments.

5. Employer or OAPFF may terminate this Agreement at any time, upon one hundred twenty (120) days' prior written notice to the other party. If terminated, OAPFF agrees to deliver to Employer or its designee, all records reasonably necessary for the continuing recordkeeping of the Plan.
6. OAPFF shall indemnify and hold the Employer harmless for any claim resulting from the final determination by the Internal Revenue Service or a court of competent jurisdiction that the form of the governmental Code Section 457 deferred compensation plan document fails to conform to the applicable requirements of Section 457 of the Internal Revenue Code.

OAPFF shall indemnify and hold the Employer harmless for any claim resulting from any negligent failure of OAPFF to follow the terms of the plan document or the Service Agreement in administering the Plan.

The indemnity of OAPFF shall extend to the Employer, its governing board, agents and employees in all activities related to the sponsorship or administration of the Plan. Indemnity shall cover all costs associated with covered claims, including attorneys' fees and tax preparation fees. Indemnity shall not extend to any claim to the extent it is based on incorrect or inaccurate information provided by the Employer, its agents or employees, or the negligence of the Employer, its agents or employees in performing its duties related to the Plan.

Employer shall promptly notify OAPFF of any claim which is or may be covered by this Agreement and shall tender the defense of such claims to OAPFF for resolution. Employer shall have the right to participate in such defense, at its own expense, and shall have the right to approve the settlement claim in actual litigation or arbitration, which approval shall not be unreasonably withheld.

7. Notices or other communications given pursuant to this Agreement shall be hand delivered, mailed by first class mail, postage prepaid or via an overnight mail service (such as Federal Express), addressed as follows, or as changed by notice:

A. To OAPFF: Ohio Association of Professional Fire Fighters
Attention: William Quinn, Secretary-Treasurer
140 East Town Street
Columbus, Ohio 43215

B. To the Employer:

Brazetta Township
3372 State Route 5
Cortland, OH 44410

8. This Agreement generally constitutes the entire agreement between the parties, merging all prior presentations, discussions and negotiations. It may be modified by additional letter or other written side agreements executed by all parties contemporaneously with this Agreement, which may modify its provisions or meanings. It may be further supplemented, but not modified, by OAPFF from time to time with written procedures that provide a description of the ordinary processes for the parties to fulfill their obligations hereunder, which shall not exclude extraordinary processing in appropriate situations that produces comparable results. Finally, this Agreement may be amended at any time, but only by written agreement signed by all parties.
9. No party may assign this Agreement nor any rights or duties hereunder without the written consent of the other party.
10. Except to the extent governed by federal law, this Agreement shall be governed by and constructed according to the laws of the State of Ohio.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their authorized representatives.

Effective Date: 03-13-18

EMPLOYER: Bazetta Township

By: Ted Webb

Title: Ted Webb - Chairman Trustee

OHIO ASSOCIATION OF PROFESSIONAL
FIRE FIGHTERS

By: William L. G...

Title: SECRETARY - TREASURER

BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO

Resolution No. 098-18

RESOLUTION TO REVISE BAZETTA TOWNSHIP
ADMINISTRATIVE POLICY MANUAL IN REGARD TO
DEFINITION OF "TWO WEEKS NOTICE"

WHEREAS, the Bazetta Township Board of Trustees desires to clarify and revise the current Bazetta Township Administrative Policy Manual, TERMINATION BENEFITS section found on page 27, to include the definition of "two weeks notice."

That portion of the Policy Manual should read:

"When a full time, non-bargaining unit employee gives the required two (2) weeks notice of his/her intent to terminate employment with the township, the employee will receive payment for accrued, unused sick leave and vacation time pursuant to the terms of the current collective bargaining agreement in force and effect for the department and/or job classification wherein said employee is employed or most closely associated with at the time of termination.

Said accrued, unused sick leave and vacation time shall be paid at the appropriate rate in effect at the time of termination. Employee forfeits all rights to receive payment for accrued, unused sick leave and vacation time if: (i) they fail to give two weeks notice of intent to terminate employment with the township or (ii) employment is terminated by the township (i.e., involuntary termination).

The requirement of giving two weeks notice means that the employee must give, in writing, to the Board of Trustees, a full ten consecutive business days notice of the intent to terminate employment. If an employee fails to provide a full ten consecutive business days notice of resignation, he/she has not provided sufficient notice to the township and forfeits his/her right to payment for unused sick leave and vacation time, if applicable pursuant to the collective bargaining agreement in effect as mentioned in the provision above. "

The remainder of that provision shall stay as currently written.

Moved by Trustee PARKE, seconded by Trustee Webb

ROLL CALL VOTES:

Mr. Hovis yes _____ no X
Mr. Parke yes X no _____
Mr. Webb yes Y no _____

BAZETTA TOWNSHIP

[Signature]
Trustee

[Signature]
Trustee

[Signature]
Trustee

BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO

Resolution No. 099-18

RESOLUTION TO AMEND RESOLUTION 049-18 TO INCLUDE
ACCEPTANCE OF RESIGNATION OF JOEL DAVIS IN REGARD
TO ALL POSITIONS WITH BAZETTA TOWNSHIP

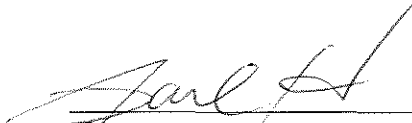
WHEREAS, the Bazetta Township Board of Trustees desires to amend Resolution No. 049-18 entered during a special meeting held on February 7, 2018, to reflect that the township has accepted the resignation of Joel Davis as an employee with respect to all positions he held with the township, including his position as a part time reserve snow plow driver.


Moved by Trustee Parke, seconded by Trustee Webb

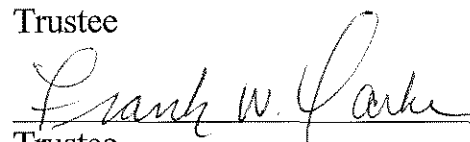
ROLL CALL VOTES:

Mr. Hovis	yes	no	<u>X</u>
Mr. Parke	yes	<u>X</u>	no
Mr. Webb	yes	<u>Y</u>	no

BAZETTA TOWNSHIP


Trustee


Trustee


Trustee

BAZETTA TWP. FIRE/EMS

Chief's Office

INTEROFFICE MEMORANDUM

Date: 3/7/2018
To: Trustee Hovis, Trustee Parke, Trustee Webb,
From: Chief Dennis Lewis
Re: March 13, 2018 Trustee's Meeting
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb,

Agenda items:

1. Requesting Trustee's to accept Wal-Mart Community Grant of \$1,000.00. Money will be used to upgrade Accountability System which is required by Ohio Administrative Code - 4123. Check submitted to Fiscal Officer. See Attachment.

Non agenda items:

1. Submitted Fire Department February 2018 monthly report. See attachment.
2. Smoke Alarm Program - 42 residents have received smoke alarms with 84 smoke alarms distributed and/or installed.
3. State Wide Tornado Siren Test is scheduled for March 21, 2018 - 09:50 hours.
4. Easter Egg Hunt - Bazetta Park March 24, 2018 - FD will be assisting with delivering Easter Bunny to Bazetta Park.

Professionally,
Dennis Lewis
Fire Chief

Dennis Lewis

From: cgadmin@cybergrants.com
Sent: Wednesday, February 28, 2018 10:23 PM
To: dlewis@bazettatwp.org
Subject: Walmart Facility# 2197 Community Grant Request Status: Request ID 39730571

Dear Grantseeker,

Congratulations! Facility # 2197 has recommended your Community Grant application, Request ID 39730571, to receive a \$1,000.00 grant.

Please allow 4-6 weeks for delivery. If you do not receive your check in that time, please contact the facility manager to make further inquiries. For your reference we have provided the check information and address below:

Invoice # 47287675

Address:

773 Everett Hull Road
Cortland, OH 44410

You will also receive a final confirmation notice once the application has passed final review with the additional payment details, but we wanted to keep you informed on the status of your request.

We appreciate your efforts to help people live better and wish you success.

Sincerely,

The Walmart Community Grants Team

CG/JMAIL/122014649

Walmart*
702 S.W. 8th St. BENTONVILLE, ARKANSAS 72716

Walmart*

WELLS FARGO BANK, N.A.
CHARLOTTE, NC 28288-0013

66-156
531

SEQ: D574288

DATE OF CHECK
VENDOR NUMBER MO. DAY YR.
999999997 03 02 18

CHECK NUMBER
1979048

1979048

PAY
ONE THOUSAND DOLLARS AND NO CENTS

\$
DOLLARS CENTS
*****1,000.00
NET AMOUNT OF CHECK

TO THE ORDER OF
BAZETTA TWP FIRE DEPARTMENT
WALMART# 2197
773 EVERETT HULL ROAD
CORTLAND OH 44410

WALMART INC.

M. Brett Biggs

Executive VP, Chief Financial Officer

⑈1979048⑈ ⑆053101561⑆ 2079900136854⑈

IN PAYMENT
OF INVOICES TO

Walmart*
702 S.W. 8th St.
BENTONVILLE, AR 72716

* INCLUDES
AIDCO
SAM'S CLUB
BUD'S OUTLET STORES
CMAHUSA

NORTH ARKANSAS WHOLESALE CO., INC.
BEAVER LAKE AVIATION, INC.
PHILLIPS COMPANIES, INC.
WALMART PHARMACY OF MICHIGAN, INC.
WALMART PUERTO RICO, INC.

DATE			INVOICE NUMBER	STORE NUMBER	DOCUMENT NUMBER	TYPE CODE*	GROSS AMOUNT	DISCOUNTS/ALLOWANCES	NET AMOUNT
MO.	DAY	YR.							
02	28	18	47287675	05-09000	70796987		1,000.00	0.00	1,000.00
9999999975 OTV-WNF Giving-Non-Emergency							1,000.00	0.00	1,000.00
VENDOR NO.							TOTAL		

* VENDOR: Deduction codes are described on the reverse side of this statement.

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {02/01/2018} And {02/28/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
Fire				
11 Building fire	2	2.27%	\$0	0.00%
12 Fires in structure other than in a building	1	1.13%	\$0	0.00%
	3	3.40%	\$0	0.00%
Overpressure Rupture, Explosion, Overheat(no fire)				
21 Overpressure rupture of air or gas	1	1.13%	\$0	0.00%
	1	1.13%	\$0	0.00%
Rescue & Emergency Medical Service Incident				
21 EMS call, excluding vehicle accident with	61	69.31%	\$0	0.00%
22 Motor vehicle accident with injuries	2	2.27%	\$0	0.00%
24 Motor Vehicle Accident with no injuries	8	9.09%	\$0	0.00%
	71	80.68%	\$0	0.00%
Hazardous Condition (No Fire)				
24 Carbon monoxide incident	1	1.13%	\$0	0.00%
	1	1.13%	\$0	0.00%
Service Call				
53 Public service	2	2.27%	\$0	0.00%
54 Assist invalid	1	1.13%	\$0	0.00%
61 Unauthorized burning	1	1.13%	\$0	0.00%
	4	4.54%	\$0	0.00%
Good Intent Call				
11E Dispatched & cancelled en route (EMS /	1	1.13%	\$0	0.00%
11F Dispatched & cancelled en route (Fire /	1	1.13%	\$0	0.00%
22 No Incident found on arrival at dispatch	4	4.54%	\$0	0.00%
	6	6.81%	\$0	0.00%
False Alarm & False Call				
35 Alarm system sounded due to malfunction	1	1.13%	\$0	0.00%
45 Alarm system activation, no fire -	1	1.13%	\$0	0.00%
	2	2.27%	\$0	0.00%

BAZETTA

Inspections by Type

Date Completed Between {02/01/2018} And
{02/28/2018} and Inspection Type = "200"

ate	Time	Occupancy	Hrs	Fee
00 INSPECTION - General				
2/06/2018	12:25	VIST01 Family Farm &Home 3850 ELM RD NE	0.07	
2/12/2018	10:26	BAZE03 BAZETTA TOWNSHIP FIRE DEPARTMENT 3000 WARREN MEADVILLE RD NE	0.02	
2/12/2018	10:33	TRAC01 SPECIALTY TECHNOLOGIES 3470 WARREN MEADVILLE RD NE	0.02	
2/21/2018	13:55	BAZE11 BAZETTA TOWNSHIP ADMINISTRATION 3372 STATE ROUTE 5	0.04	
2/21/2018	13:45	LAKE03 LAKESIDE SPORTS SHOP 2115 E STATE ROUTE 305 NE	0.08	
otal Activities for Type: 5			0.23	

Grand Total Activities: 5

Grand Totals: 0.23 0.00

BAZETTA

Aid Responses by Department

Alarm Date Between {02/01/2018} And {02/28/2018}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
TA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
8-0000140	02/15/2018	1 Mutual aid received	#Personnel	0	0	0	0
heir Inci 1800233		Response Time: 00:08:04	#Appartus	0	0	0	0
8-0000144	02/16/2018	1 Mutual aid received	#Personnel	0	1	0	0
heir Inci 18-0249		Response Time: 00:05:51	#Appartus	0	0	0	0
8-0000182	02/28/2018	2 Automatic aid received	#Personnel	0	0	0	2
heir Inci 292		Response Time: 00:04:12	#Appartus	0	0	0	1
ubtotal Responses: 3				Average Response Time for Dept: 00:06:02			

TA. 17 BRISTOL FDID 78105

8-0000107	02/06/2018	4 Automatic aid given	#Personnel	2	0	0	1
heir Inci 1800070		Response Time: 00:08:50	#Appartus	1	0	0	1
ubtotal Responses: 1				Average Response Time for Dept: 00:08:50			

TA. 21 CHAMPION FIRE DEPARTMENT FDID 78109

8-0000097	02/01/2018	1 Mutual aid received	#Personnel	0	2	0	0
heir Inci 18-0215		Response Time: 00:07:17	#Appartus	0	1	0	0
8-0000103	02/03/2018	1 Mutual aid received	#Personnel	0	2	0	0
heir Inci 18-00224		Response Time: 00:11:16	#Appartus	0	1	0	0
8-0000126	02/11/2018	2 Automatic aid received	#Personnel	0	2	2	0
heir Inci 269		Response Time: 00:05:57	#Appartus	0	1	1	0
ubtotal Responses: 3				Average Response Time for Dept: 00:08:10			

TA. 32 HOWLAND FDID 78121

8-0000128	02/12/2018	1 Mutual aid received	#Personnel	2	0	0	0
heir Inci 1800508		Response Time: 00:05:12	#Appartus	1	0	0	0
8-0000129	02/13/2018	3 Mutual aid given	#Personnel	0	0	0	0
heir Inci 18-0515		Response Time: 00:05:56	#Appartus	0	0	0	0
8-0000138	02/15/2018	1 Mutual aid received	#Personnel	0	2	0	0
heir Inci 1800538		Response Time: 00:06:13	#Appartus	0	1	0	0
8-0000146	02/16/2018	1 Mutual aid received	#Personnel	0	2	0	0
heir Inci 1800552		Response Time: 00:10:08	#Appartus	0	1	0	0
8-0000169	02/25/2018	1 Mutual aid received	#Personnel	0	2	0	0
heir Inci 633		Response Time: 00:07:22	#Appartus	0	1	0	0

esponse time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {02/01/2018} And {02/28/2018}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
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TA. 32 HOWLAND FDID 78121

ubtotal Responses: 5

Average Response Time for Dept: 00:06:58

TA. 38 MECCA FIRE DEPARTMENT FDID 78133

8-0000159 02/23/2018	3 Mutual aid given	#Personnel	4	0	0	0
heir Inci 54	Response Time: 00:10:12	#Appartus	1	0	0	0
8-0000178 02/27/2018	3 Mutual aid given	#Personnel	0	2	0	0
heir Inci 1800057	Response Time: 00:09:58	#Appartus	0	1	0	0

ubtotal Responses: 2

Average Response Time for Dept: 00:10:05

response time calculated from time notified to arrival.

03/04/2018 10:13

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {02/01/2018} And {02/28/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
< Not Reported >	5	5.68 %	\$0	0.00 %
Ivy Hills	10	11.36 %	\$0	0.00 %
Timber Creek / Timber Creek Heights	3	3.40 %	\$0	0.00 %
West Side	19	21.59 %	\$0	0.00 %
East Side	19	21.59 %	\$0	0.00 %
Elm Rd South of 305	26	29.54 %	\$0	0.00 %
Larry Ln Area	6	6.81 %	\$0	0.00 %
Total Incident Count:	88	Total Est Losses:	\$0	

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {01/01/2018} And {02/28/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
< Not Reported >	17	9.28 %	\$0	0.00 %
Ivy Hills	21	11.47 %	\$0	0.00 %
Timber Creek / Timber Creek Heights	12	6.55 %	\$0	0.00 %
West Side	40	21.85 %	\$2,000	50.00 %
East Side	32	17.48 %	\$2,000	50.00 %
Elm Rd South of 305	50	27.32 %	\$0	0.00 %
Larry Ln Area	11	6.01 %	\$0	0.00 %
Total Incident Count: 183		Total Est Losses:	\$4,000	

Agenda Trustee Meeting Tuesday March 13, 2018

3/8/18 11:39 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <phovis@hovistire.com>, <fparke@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

Below will be the police agenda for the trustee meeting on Tuesday March 13, 2018,

- 1, To accept a \$5000.00 grant from Wal-mart to be used for public safety.
2. To sell the following vehicles from police impound via Govdeals:
 - a. 2003 Dodge Caravan Vin#1D4GP25373B226203
 - B. 2002 Pontiac Grand Am Vin#1G2NF52F82C179901

That is all for now. Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Harris, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Trustee Harris	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
Trustee Parke	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
Trustee Webb	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no

2003 Dodge Caravan (#1D4GP25373B 226203)

2002 Pontiac Grand Am (#1G2NF52F82C179901)

Rita



February 2018 Bazetta Police Department Activity

Published Date: March 2, 2018

Activity	Total
Calls for Service	508
Incident Reports Filed	110
Traffic Crash Investigations	9
Number of Persons Arrested	44
Traffic Offenses	104
Traffic Citations Issued	88
Vehicle Miles Traveled	9,300.20
Office Contacts	239

* Numbers are subject to change due to report status and other circumstances

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING**

Date: MARCH 26, 2018 at 6:00 pm
Bazetta Township Fire Station #11
3000 Warren Meadville Rd
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis - Present
Trustee Frank Parke - Present
Chairman Trustee Ted Webb - Present
Fiscal Officer Rita K. Drew

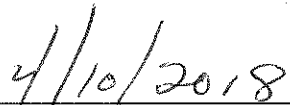
- 105-18** To recess into Executive session at 6:03pm for conducting negotiations and bargaining session with public employees
Motion: Trustee Hovis
Second Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes
- 106-18** To reconvene from Executive session at 7:17pm with no action taken.
Motion: Trustee Hovis
Second Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes
- 107-18** To adjourn the meeting at 7:17pm .
Motion: Trustee Hovis
Second Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

Attested by:



Approved by: Chairman Trustee Ted Webb

Date



Date

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: March 27, 2018 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

108-18 To accept the minutes from the March 13 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

109-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

110-18 To approve the attached *Controlled Substance Abuse Policy*.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

111-18 To not request a hearing on the attached liquor permit request from John Semko III LLC dba Bazetta Mall.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Letters from Trumbull County Prosecuting Attorney regarding the criminal damaging case and restitution due Bazetta Township
- Resignation from Patrolman Donald R. Utterback III
- Copy of letter from Ohio Department of Commerce to Trumbull County Commissioners regarding the address of Chipotle Mexican Grill 3171

Administration:

- Trustee Webb reported that he had attended the Trumbull County Board of Health Annual Meeting

Fire Department:

- See Attached Agenda
- Chief Lewis reported on the smoke alarm program
 - Alarms are still available for Bazetta residents
 - Members of his department will even come install them for free

112-18 To authorize the Fiscal Officer to do a Supplemental Appropriation of \$500.00 for 10-A-03 (Fire: Workers' Compensation.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- See Attached Agenda

113-18 To authorize an expenditure of \$1,359.98 to Red Diamond Uniform and Police Supply for two (2) bullet proof vests, to be paid from the Police Equipment Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

114-18 To accept the resignation of Patrolman Donald R. Utterback III, effective April 1, 2018.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

115-18 To promote FTO Zach Dzurinda to Part-Time Officer, at a rate of \$13.00 per hour, with a one-time uniform allowance of \$100.00, retroactive to March 25, 2018.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

116-18 To approve the attached *Master Equipment Lease Purchase Agreement*.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustees thanked Mark Thomas Ford and Tom Levak for generously donating another car to the Police Department

Road Department:

- Superintendent Parke reported the following
 - Scrap tires, up to 8 per resident, will be accepted at the Salt Shed on weekdays from 7am to 3pm throughout April
 - Bazetta Parke will open April 2
 - Working on pothole repairs
 - Getting estimates for seal chipping and partial depth repair on Cadwallader Sonk Road

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Nothing to report

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb reported as follows
 - Quarterly Meeting will be held on April 4 at 6:30pm
 - There will be a Zone Change Hearing later in the month

Parks & Recreation Board:

- Trustee Webb reported as follows
 - Sales of hot chocolate, coffee, and pizza raised \$70 at the Easter Egg Hunt
 - Next meeting will be April 17 at 7pm

117-18 To approve April 2 as the date on which Bazetta Township Park will officially open in 2018.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

118-18 To approve the return of John Governor to work predominantly as a Park Laborer at the contracted rate of \$11.83 per hour, effective April 2, 2018, weather permitting, not to exceed 4 hours per week.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Hovis excused himself to attend another meeting

Asked to be placed on the Agenda:

- Robb Schwartz, Regional Sales Consultant for Blue Line Solutions, gave a presentation on, demonstration of, and answered questions about speed cameras
 - Hand-held units
 - No cost to the township
 - Will pay wages for officer using the equipment
 - Will reduce speed and accidents
 - Company processes the information from the cameras and mails tickets
 - Other communities using their cameras are Howland, Girard, East Liverpool, Westerfield, and several in the Cincinnati area
 - Normal fines are set by the community, but are normally \$100-130, unless in a school or construction zone
 - Will periodically provide the township with blinking "this is your speed" signs at no charge
- Trustee Webb expressed concerns
 - Passage of Ohio House Bill 410 would mean the township could lose state funding if this system is implemented
 - Mr. Schwartz believes this legislation will not pass
 - If the legislation were to pass, how would extra expenses borne by the township be recouped from his company
 - The township would be circumventing the court system with this
- Trustee Parke stated that he opposition
 - Thinks it is a money grab
 - Went to see a local judge about it
 - Just not for it

Public Comment:

- Bob McBride of Warren Meadville Road asked a series of questions
 - Who sets the price of the fine
 - Mr. Schwartz replied that the community sets it
 - Does the company have liability for the situation in Girard where fines were assessed that now have to be returned
 - Mr. Schwartz said the company will provide any documents
 - What is the revenue split
 - Mr. Schwartz said 40% goes to the company and 60% goes to the community
 - How many communities are using their system
 - Mr. Schwartz stated there are about 20 in Ohio with more in other states
 - Also added that the company does other types of cameras and vehicles as well
 - Does the township pay for bullet proof vests
 - Chief Hovis said yes
 - Do they go with the officers
 - Chief Hovis replied that they are custom fit for each officer and are good for 5 year
- Trustee Webb asked if the company was public or private
 - Mr. Schwartz stated that it was private
- Dennis Mintus of Bazetta Road commented and asked questions
 - We will never know how much money this company makes
 - Is there a minimum number of citations the township must issue
 - Mr. Schwartz said no
 - Is there a minimum length of time for the contract
 - Mr. Schwartz said 5 years with a 30 day opt out
 - Is there a maximum number of citations that can be issued
 - Mr. Schwartz said no
 - Concern that the camera has no discretion and will only present a ticket
 - Concern that local residents are going to the ones hurt by this
 - Concern that local residents and business will be upset and stop supporting local levies
- Trustee Webb stated the following regarding signing a contract
 - Any contract would have to be turned over to an attorney
 - A meeting/hearing would be held so the public can attend
 - This would not be a regular monthly meeting
- Kevin Kennedy of Harvest Drive commented and asked questions
 - Who pays for the magistrate that would be required when a ticket is contested
 - Mr. Schwartz replied that the township would pay for this
 - What happens if a ticket isn't paid
 - Mr. Schwartz said about 8% of all tickets are never paid
 - He added that late fees would be tacked on, then the tickets would be turned over to a collection agency
 - Was told that unpaid tickets could go on a your credit report, which has been declared not legal in several states
 - Could the township get out of the contract
 - Mr. Schwartz said yes, with a 30 day notice
 - Asked what the cameras could shoot through

- Mr. Schwartz said they could shoot through windows and rain, could also shoot in the dark with a special camera
- Trustee Webb asked if officers only have to shoot the rear plate or can it be the front plate
 - Mr. Schwartz replied that it can be the front plate
- Kevin Kennedy of Harvest Drive commented
 - Said we have fine police and fire departments
 - Thinks this is a terrible way to police
 - Wants officers to pull those cars over, get drug dealers, and take their cars
 - It is better to pull them over than just mail a ticket
 - If the Senate bill passes, it would devastate the township by losses in state funding
- Fiscal Officer Drew commented
 - Stated all the amounts and types of state funding that could be lost in the General, Road & Bridge, Police and Fire Department if House Bill 410 passes
 - Asked where the money from these tickets would go
 - Asked how much revenue these tickets could expect to be generated
 - Concern that we could have a Police Department flush with cash meanwhile the township doesn't have enough money to pave roads, enforce zoning, or keep the park open
 - Concern that using these cameras could upset residents enough that they would stop supporting township levies
 - Questioned whether the income generated would be enough to cover the loss of state funding and current township levies
- Kevin Kennedy of Harvest Drive commented and asked a question
 - The police department could end up with a lot of money and everyone else could lose
 - Wonders where all the money will go
 - We are all hurting from the previous cuts by the state
 - We should be on the governor to turn some of the rainy day fund loose
 - That money belongs back in the communities, not in savings
- Trustee Webb stated
 - Losses could be as severe as the \$300k across all departments as Fiscal Officer Drew mentioned or it could be just the \$62k that comes into the General Fund
 - There are a lot of questions and concerns
- Bob McBride of Warren Meadville Road commented and asked a question
 - Whose idea was this
 - Trustees Parke and Webb said it was not theirs
 - Chief Hovis said it was his because he thought the Trustees should make an educated, informed decision
 - People need to know how badly we need a General Fund
 - If there a penalty for back out of the contract early
 - Mr. Schwartz said there was not
 - He also stated that most communities distribute their funds into the General Fund
- Trustee Webb would like to take a "wait and see" attitude as he is reluctant to make any decision until the state legislature acts

- Trustee Parke is not for it, was never for it, and will never be for it

119-18 To adjourn the meeting at 9:52am.

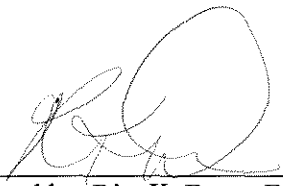
Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Absent

Trustee Parke - Yes

Trustee Webb - Yes



Attested by: Rita K. Drew, Fiscal Officer

Dated: 04-10-18



Approved by: Chairman Trustee Ted Webb

Dated: 4/10/2018

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
31539	31.72	VW31539	Advance Auto Parts	Parats
31540	416.02	VW31540	BE Solutions, LLC	Claims
31541	50.00	VW31541	Bazetta Township	IT Services
31542	150.00	VW31542	Fire Foo Corporation	Service
31543	10381.00	VW31543	Lexipol	Subscription/Implementation
31544	49.50	VW31544	Respiratory Care Partners, Inc.	Supplies
31545	1654.29	VW31545	Turner May & Shepherd	Services
31546	256.04	VW31546	The Tribune Chronicle	Legal Notice
31547	1701.73	VW31547	Trumbull County Engineer	Supplies
31548	3208.88	VW31548	Trumbull County 911	911 Service
31549	146.75	VW31549	Warren Fire Equipment, Inc.	Supplies
31550	301.60	VW31550	Standard Insurance Company RD	Insurance
31551	493.33	VW31551	Vision Service Plan-(OH)	Insurance
31552	1714.16	VW31552	Delta Dental	Insurance
31553	198.82	VW31553	City of Warren, Utility Services	Service
31554	90.00	VW31554	Micro Doctor IT	Services
31555	231.03	VW31555	Mark Thomas Ford	Repairs/Service
31556	401.73	VW31556	Ohio Edison	Service
31557	1022.44	VW31557	Ohio Edison	Service
31558	200.00	VW31558	Schultz Towing Inc.	Tows
31559	40.69	VW31559	Time Warner Cable-Northeast	Service
31560	49.39	VW31560	Finger Lakes	Supplies
=====				
	22789.12		Total Amount of Pending Warrants	



ON DEMAND DRUG TESTING

YOUR DRUG-FREE WORKPLACE PARTNER

102 WESTCHESTER DRIVE
AUSTINTOWN, OHIO 44515
Phone: 330-270-3660 Fax: 330-953-3691

Company: Bazetta Township

Effective: March 5th, 2018

CONTROLLED SUBSTANCE ABUSE POLICY (Drug & Alcohol Policy)

I. Statement of Policy

Hereafter referred to as "Company", is responsible to comply with the Department of Transportation Regulations designed to establish programs to help prevent accidents and injuries by drivers of commercial motor vehicles (hereafter referred to as "Drivers". To accomplish that end, the Company will not tolerate any of the following behavior by its Drivers:

1. Use of illicit drugs.
2. Abuse of legal drugs (prescription and over the counter).
3. Abuse of alcohol.
4. Sale, purchase, transfer, use or possession of illegal drugs, or prescription drugs obtained illegally.
5. Arrival for work under the influence of legal drugs, to the extent that job performance may be affected, or alcohol.

In the event of drug or alcohol abuse, the Company will use constructive disciplinary measures to motivate the Driver to seek assistance, and will direct said Drivers to appropriate resources that are available.

As with any policy that is dictated or directly influenced by governmental regulation, this policy is subject to change. These changes will be immediately incorporated into this policy. Management will make these changes and inform all affected personnel through verbal or written communications.

Procedures described herein are in accordance with Part 40 and Part 382 of the Federal Motor Carrier Safety Regulations.

The testing of Drivers urine for drugs and the testing of a Drivers saliva/breath for alcohol is an effective method to identify those in need of counseling, treatment or disciplinary action; however the urine testing program and the saliva/breath testing program is intended to supplement, not replace, other means by which the use of drugs and/or alcohol can be detected.

II. Controlled Substance Testing (Drugs)

A. Frequencies and Patterns Under Which a Driver May Be Tested:

1. **Pre-employment Testing:** Each Driver the Company intends to hire or use must be tested for the use of controlled substances as a pre-qualification condition. No offer of employment will be made to any driver until the results of this testing are available to the Company designated official.
2. **Random Testing:** Random testing will be conducted on an unannounced basis. Twenty Five (25) percent, (or at the percentage required by Federal regulation at the time of the testing), of the average number of driving positions will be tested annually in a random manner. Seven (7) percent will be tested on a quarterly basis in a random manner. This will be accomplished by using a computer generated random number selector at the beginning of each period. As new drivers are added, they will use their social security number or employee identification number for the next period. All drivers will have an equal statistical likelihood of being selected for testing during any testing period.
3. **Post-Accident Testing:** The driver shall provide a urine sample to be tested for the use of controlled substances as soon as possible, but not later than thirty-two (32) hours after an accident, IF a person involved in the accident has to be treated immediately away from the scene AND our driver is cited; OR if a vehicle has to be towed because of disabling damage AND our driver is cited; OR if there are any fatalities. A driver who is seriously injured and cannot provide a specimen at the time of the accident shall provide the necessary authorization to the Company for obtaining hospital reports and other documents that would indicate whether there was any controlled substances in the driver's system. The company shall provide drivers with necessary information and procedures so that the driver will be able to meet these requirements.

4. **Reasonable Cause Testing:** The Company shall require a Driver to be drug tested upon reasonable cause for the use of controlled substances. The behavior pattern that suggests possible controlled substance use must be observed by at least one member of Company management/supervision who has received documented training in the socio-behavioral and physical changes associated with controlled substance abuse. These suspicions will be documented in writing within twenty-four (24) hours of the event or prior to the release of the test findings, whichever is earlier.

5. **Return to Duty Testing:** The Company shall ensure that before a Driver returns to duty requiring the performance of a safety sensitive function, and after having a verified positive test result for controlled substances. The Driver shall undergo a return to duty test for controlled substances with a result indicating a verified negative result for controlled substances.

6. **Follow-Up Testing:** Following a determination by a substance abuse professional, that a driver is in need of assistance in resolving problems for the use of a controlled substance, the Company will ensure that the Driver is subject to unannounced follow up testing for controlled substance abuse as directed by the substance abuse professional. The follow up testing shall be conducted when the driver is performing, just prior to performing or just after performing a safety sensitive function.

B. Identification of Substances to be Tested in the Urine:

Urine drug testing will be conducted in conjunction with each of the categories listed in Section A to determine and/or identify the presence of any controlled substance (or category of controlled substance) listed below:

1. Marijuana
2. Cocaine
3. Opioids (Codeine, Heroin, Morphine, Oxycodone, Oxymorphone, Hydrocodone, Hydromorphone)
4. Phencyclidine (PCP)
5. Amphetamine

C. Detection Thresholds for Abused Substances:

1. Detection thresholds consistent with the available technology have been established for each of the drugs/drug groups listed in Section B. These detection thresholds will be used uniformly in the interpretation of all drug tests. In all cases, the testing will utilize a two-tiered technique. Initially, all specimens will be subjected to a screening analysis using FDA approved drug screening reagents. If a specimen produces a positive result at or above the detected threshold, that specimen will then be subjected to a second level confirmation procedure utilizing gas chromatography/mass spectroscopy technology. Only if both the screen and the GC/MS are positive at or above their respective detection thresholds will the urine be considered positive for that drug(s). If the GC/MS fails to confirm the findings of the original screening procedure, the substance will be reported as non-detectable (i.e., negative in the urine).

2. The detection thresholds shown here-next will be used to differentiate between positive and negative findings. These thresholds will be applied uniformly and without bias to all urine being tested. It is the responsibility of the lab to verify at the levels specified. Results will indicate only the presence or absence of the substance in question and will give no indication of semi-quantitative levels.

Substance Screen Threshold Confirmation Threshold

1. Marijuana 50 ng/ml 15ng/ml
 2. Cocaine 150 ng/ml 100ng/ml
 - 3.. Phencyclidine (PCP) 25 ng/ml 25ng/ml
 - 4.. Amphetamine 500 ng/ml 250 ng/ml
 - 5.. Heroin 6-Acetyl-Morphine 10 ng/ml 10 ng/ml
 - 6.. MDMA (Ecstasy) 500 ng/ml 250 ng/ml
 7. Opioids
- Codeine/ Morphine 2000 ng/ml 200 ng/ml
6-AM (Heroin) 10 ng/ml 10 ng/ml
Hydrocodone/Hydromorphone 300 ng/ml 300 ng/ml
Oxycodone/Oxymorphone 100 ng/ml 100 ng/ml

D. Testing Exclusion:

The Company specifically limits its testing to the drugs listed in Section B when determining the following:

1. Temperature of the specimen at the time of collection.
2. Specific Gravity of the specimen.
3. Ph of the specimen.
4. Urine Creatinine of the specimen.

These additional tests will be conducted to ensure that the specimen provided by the Driver meets the technical quality requirements for the testing and that no attempt has been made on the part of the driver to adulterate or substitute any specimen. The Company specifically prohibits the urine to be used for any other reason than to determine the presence of controlled substances listed in Section B. Specifically prohibited is testing for alcohol, pregnancy, diabetes, any genetic disease and/or trait, and any other

disease or medical condition that could be detected in the urine specimens using established clinical technology.

E. Specimen Collection Protocol

To ensure consistency and uniformity of specimen collection, the following procedures shall be followed when any specimen is collected for the purpose of substance abuse testing:

1. Pre-Employment Testing:

- (1). At the time of the first interview, all applicants will be notified by the interviewer that a pre-employment drug test is required prior to a final offer of employment.
- (2). The interviewer will provide the prospective employee with a copy of the informed consent document at that time.
- (3). The interviewer will explain the form to the applicant and afford the applicant an opportunity to ask any questions. As part of the interview process, the interviewer will document any questions asked and the response given.
- (4). The applicant will be afforded the opportunity to review a complete set of company policies relating to substance abuse. The interviewer will afford the applicant the opportunity to ask any questions that may arise. If the interviewer cannot answer a specific question that has been asked, the applicant will be referred to the designated company official for clarification. Both the interviewer and the designated company official will document in writing any question and the responses that were given.
- (5). The applicant will be asked to complete the consent document, sign and date it. Following the signing by the applicant, the interviewer must also sign and date the document. A failure or refusal on the part of the applicant to sign the consent form will result in the immediate cessation of the employment process. After the applicant signs the consent document; the document will be placed in the applicants file. A failure or refusal to sign must be documented in writing on the interview form by the interviewer.
- (6). The applicant will be instructed to go directly to the designated urine collection site by the interviewer. The applicant will then provide to the collection site all necessary paperwork for the completion of the test.

2. Random Testing:

- (1). With the implementation of this policy, the Company will select fifty (50) percent of the qualified Drivers at random for drug testing each year. The random testing will be conducted on a quarterly basis. All Drivers qualified under the testing requirements will be subject to testing each time random selection of Drivers is made. The Company has contracted a firm to perform the periodic selections of drivers for inclusion in random testing pools. The Company will provide employee names and social security numbers or employee identification numbers to be used in random selection drawings. The selecting firm will, in turn furnish the designated company official with a list of individuals to be tested at the beginning of each selection period. It is the responsibility of the designated company official to notify each Driver who has been selected with the time random testing specimens are to be collected. When notified, it is the responsibility of the Driver to provide a urine specimen for drug testing. A failure to comply with the request for random specimens will result in the Driver being deemed medically unqualified.
- (2). At the time of notification, the Driver will be instructed to go directly to the designated urine collection site by the designated company official. The employee will notify the collection site that they have been selected and are ready to provide a urine specimen for random drug testing.

3. Post-Accident Testing:

- (1). Certain Drivers are required to undergo drug testing following their involvement in an accident.
- (2). With the implementation of this policy, the Company shall require the Driver to provide a urine sample to be tested for the use of controlled substances as soon as possible, but no later than thirty-two (32) hours after an accident, if the driver of the commercial motor vehicle is cited for a moving traffic violation arising from the accident, or if the accident involved the loss of human life.
- (3). If a urine sample is necessary, the Driver will be instructed to report to the designated urine collection site.
- (4). In the event that the Driver is injured, the Company retains the right to contact any treating medical facility and request that a controlled substance test be obtained; or be obtained from the Drivers medical records, the result of any such test obtained during the course of treatment. The refusal of any Driver to allow the collection of these specimens or to attempt to block the release of these specimens will result in the medical unqualification of the Driver.
- (5). Any driver who fails to report an accident to the designated company official, and/or who fails to comply with the post-accident testing requirements of this policy will be presumed to be positive for the presence of one or more of the controlled substance as listed in Part B. This will result in the Driver being deemed medically unqualified.

4. Reasonable Cause Testing:

- (1). All Drivers who are subject to testing may be required to undergo reasonable cause testing to ensure their continued fitness for duty. These Drivers will be required to submit to drug testing at the request of certain designated company officials as a part of the overall program.
- (2). With the implementation of this policy, designated management personnel may request that certain Drivers undergo drug testing. Any Drivers of the Company who exhibits behavior and/or actions that can be clearly identified by designated personnel as arising from the possible abuse of controlled substances must be tested. These designated Company individuals, who have received documentable training in the recognition of substance abuse behaviors and controlled substance identifications, may, upon direct observation of a typical behavior may consult with a second person who has had like training. In all cases,

the individual requesting the specimen must prepare written documentation describing the witnessed behavior and/or actions. This documentation must be prepared within twenty-four (24) hours of the time of specimen collection and in all cases prior to the release to Company officials of any test results. This documentation must be provided to the Company's designated Medical Review Officer for consideration when reviewing the test findings.

(3). The first priority of the designated Company official is to remove the suspected individual from the work environment. This is done to prevent the individual from causing harm to himself/herself, other persons in the work place and/or any other persons. The designated Company official will instruct the Driver to accompany him/her to a private area that is removed from the individuals co-workers. Once this has been done, the designated Company official will make a specific request to the Driver for a urine specimen on the grounds that there is reasonable suspicion that a substance abuse problem may exist.

(4). When notified by the designated Company official, it is the responsibility of the Driver to provide a urine specimen for drug testing. A failure to comply with the request for a specimen will result in immediate medical unqualification of the Driver.

(5). At the time of notification, the Driver will be escorted to the designated collection site by a designated Company official.

(6). The designated Company official, who has escorted the Driver to the collection site, will return the Driver to the workplace and instruct him/her that he/she will be notified of the results of the testing when they have been received by the Company. Until the results of the testing have been received, the Driver is temporarily suspended and is not to return to the workplace until notified by the Company of the outcome of the test. It is further the responsibility of the designated Company official to ensure that the Driver is capable of safely leaving the work place unattended. If there is any question, instruct the Driver that transportation will be provided to the Driver, at Companies expense, to any reasonable destination.

5. Return to Duty Test:

(1). Following a verified positive drug test and at the direction of a Substance Abuse Professional, a Driver shall report to a designated urine collection site to be tested for the drugs listed in Part B of this policy. This return to duty test will be coordinated by the Substance Abuse Professional and the Company as to the date and time of such test.

6. Follow-Up-Testing:

(1). At the direction of a Substance Abuse Professional, a Driver identified as needing assistance with controlled substance use shall be subject to unannounced follow-up testing. A minimum of six (6) tests must be performed in the first twelve (12) months following a negative return to duty test. The maximum number of tests will be determined by the Substance Abuse Professional but cannot exceed sixty (60) months.

F. Collection Site Procedures:

1. The collection site personnel will ask the Driver to provide a drivers license for identification purposes and ask the Driver to remove any outer garments such as jackets, sweaters, coats etc.

2. Collection site personnel will have Driver complete necessary paperwork with regards to each drug test that is to be performed.

3. The Driver will be permitted to select a specimen collection kit from those available. Collection site personnel will not select the collection kit for the Driver.

4. The Driver will be instructed to open the shrink-wrapped collection kit and remove the contents contained therein. The Driver will complete the label attached to the form in accordance with instructions given and attached to the chain of custody form.

5. The Driver will be escorted to the collection site by collection site personnel.

6. The Driver will be instructed to void directly into the chosen specimen bottle. Female Drivers will be provided with appropriate adapters to ensure ease of collection. The Driver will not be accompanied into the actual collection area. No witnessing of the actual voiding of the specimen is permitted unless the test is a return to duty or follow up test. Collection site personnel will instruct the Driver to provide the urine specimen of at least forty-five (45) ml., and upon collection, to immediately give the specimen to collection site personnel, the collection site personnel will not leave the collection site area until the Driver emerges.

7. The Driver will accompany the specimen back to the collection area. Upon arrival, the collection site personnel will instruct the Driver to remain while final processing is completed.

8. Within four (4) minutes the collection site personnel will determine the temperature of the specimen to the nearest .01 degree Fahrenheit and record this information on the collection form. The temperature should be between 90 and 100 degrees Fahrenheit. If the specimen does not meet the above standards, the Driver will be notified. Any temperature outside the 90 to 100 degree range constitutes a reason to believe that the Driver has altered or substituted the specimen. The Driver may volunteer to have his/her oral temperature taken to provide evidence to counter the reason to believe the Driver may have altered or substituted the specimen. When a specimen is suspected of being altered or substituted, a second specimen shall be obtained through direct observation.

9. When an acceptable specimen has been obtained, the collection site person will open the second bottle from the collection kit selected and pour off fifteen (15) ml. into it from the first bottle. This is now the "split" specimen. The collector will then cap and seal the specimens. The Driver must witness the sealing of the specimens.

10. The Driver will be asked to review all information on the form and bottles for accuracy. If no errors are present, the label from the request form will be placed on the specimen bottles.

11. Both the collection site person and the Driver will then sign, date and indicate the time on the appropriate forms.

12. Collection site personnel will place the completed request form and the corresponding specimens into a designated shipping container and secure the specimens.

13. The Driver will then be instructed that all necessary procedures have been completed, and that he/she may leave.

G. Review of Test Results

1. To ensure that every Driver that is subject to testing is treated in a fair and impartial manner, the Company has retained the services of a Medical Review Officer (MRO). This MRO is an M.D. or D.O. licensed to practice medicine. It is the MRO's responsibility to review the results of each drug test performed by the laboratory prior to the results being made available to the designated company official.

2. In the event that any Driver tests positive for any of the drugs at or above the specified thresholds, the Driver will be afforded the opportunity to explain the findings to the MRO prior to the issuance of a positive report to the designated Company official. Upon receipt of a positive finding, the MRO will contact or attempt to contact the Driver by telephone or in person. The MRO will inform the Driver of the positive finding and afford the Driver an opportunity to rebut or offer an explanation of the findings. The MRO can request information on recent medical history and on medications taken within the last thirty (30) days. In the event the MRO finds support in the explanation offered, the Driver may be asked to provide documentary evidence to support the Drivers claim. A failure of the Driver to provide this evidence will result in the issuance of a positive report to the Company with no apparent medical explanation. At this time the MRO will inform the Driver that he/she may request the split specimen be analyzed on a verified positive. The Driver has seventy-two (72) hours to inform the MRO of the decision for the split to be tested. The MRO will then provide a written request to the laboratory. The split specimen is then sent to a second Federally certified lab where the split analysis is conducted using GC/MS only; no DHHS cutoffs. The split result is reported to the MRO and will either reconfirm a positive or fail to reconfirm. Remaining portions of the split and primary are to be stored for at least one (1) year. Any failure to reconfirm is reported to the Company, the Driver and the Department of Transportation. Failure to reconfirm, inability to locate split, or lack of split collection requires cancellation of the test result.

3. In cases where appropriate documentary evidence is provided to the MRO, a negative report will be issued to the designated Company official.

4. If the Driver fails to contact the MRO within five (5) days of having been instructed to do so, the MRO will issue a positive report to the designated Company official.

H. Result Reporting

1. All results of testing will be reported to the MRO prior to their issuance to designated Company officials. The MRO will receive from the testing laboratory, a detailed report of the findings of the specimen. Each drug tested for will be listed along with the results of the testing. The Company will not receive a copy of this report from the MRO. The Company will receive a summary report only; that will indicate that the Driver has passed or failed the drug test. The Company will be notified of the specific drug(s) for which the Driver tested positive.

2. To protect the confidentiality of the Driver, all results of testing will be stored separate from the Drivers personnel or qualification file. These records shall be maintained under lock and key at all times. Access is limited to those designated company officials with a need to know. The information in these files will be utilized only to properly administer these policies and to provide for review by certifying agencies as required under Federal law.

3. Any Driver tested under these policies has the right to view and/or receive a copy of the test results. Within a period not to exceed six (6) months from the date of testing, any Driver may request the Company official in writing, that a copy of the test results be provided to them. The Company will promptly comply with this request and will issue to the Driver a copy of these results by certified mail.

I. Quality Assurance

1. The Company recognizes a responsibility to its Drivers to ensure that drug testing is performed at the highest possible standards. The Company has established a policy that blind samples will be submitted to its testing laboratory. The blind samples will be submitted by its consortium or third party administrator at a rate of three (3) per cent. The testing laboratory will receive these specimens in a manner that will not allow them to distinguish the blind samples from actual urine tests. Any failure on the part of the testing laboratory to properly perform blind specimen testing will result in an immediate review by Company management of the testing facility.

J. Positive Drug Test Results

1. Drivers who are found to have a confirmed positive drug test will be immediately suspended. In the absence of compelling reasons for a contrary result, such Driver will not be permitted to perform a safety sensitive function.

III. Alcohol Testing

A. Frequencies and Patterns Under Which a Driver May Be Tested:

1. Random Testing: Random alcohol testing will be conducted on an unannounced basis. Ten (10) percent (or at the percentage required by Federal regulation at the time of testing) of the average number of driver positions will be tested annually in a random manner. Approximately 3.3 percent will be tested on a quarterly basis in a random manner. This will be accomplished using a computer generated random number selector at the beginning of each period. As new Drivers are added to the work force, they will use their social security number or employee identification number for the next testing period. All Drivers will have an equal statistical likelihood of being selected for testing during any testing period.

2. Post-Accident Testing: The driver shall be subject to a breath test within two hours, but not later than eight hours, after an accident IF, a person involved in the accident has to be treated immediately away from the scene AND our driver is cited; OR if a vehicle has to be towed because of disabling damage AND our driver is cited; OR if there are any fatalities. A driver who is seriously injured and cannot provide an alcohol test at the time of the accident shall provide the necessary documentation to the Company for obtaining hospital reports and other documents that would indicate whether there was any alcohol in the driver's system. The company shall provide driver's with the necessary information and procedures so that the driver will be able to meet these requirements.

3. Reasonable Cause Testing: The Company shall require a Driver to be alcohol tested upon reasonable cause for the use of alcohol. The behavior pattern that suggests possible alcohol use must be observed by at least one member of Company management/supervision who has received documented training in the socio-behavioral and physical changes associated with alcohol abuse. These suspicions will be documented in writing immediately.

4. Return to Duty Testing: The Company shall ensure that before a Driver returns to duty requiring the performance of a safety sensitive function, and after having a confirmed alcohol test of .04 or greater, the Driver shall undergo a return to duty test for alcohol with a reading of .02 or less.

5. Follow-Up Testing: Following a determination by a substance abuse professional, that a driver is in need of assistance in resolving problems for the use of alcohol, the Company will ensure that the Driver is subject to unannounced follow up testing for alcohol abuse as directed by the Substance Abuse Professional. The follow up testing shall be conducted when the driver is performing, just prior to performing or just after performing a safety sensitive function.

B. Detection Threshold for Alcohol

1. Alcohol testing will be done on a two (2) tiered technique.

a). Screening Test: using a DOT approved Saliva Screening Device or a DOT approved Evidential Breath Testing device.

b). Confirmation Test: using a DOT approved Evidential Breath Testing Device.

2. If the screening test shows an alcohol concentration of less than 0.02, the test is a negative test for the presence of alcohol. No further testing is authorized.

3. If the screening test shows an alcohol concentration of 0.02 or greater a confirmation test using an Evidential Breath Testing device must be utilized.

C. Alcohol Testing Collection Protocol

1. Random Testing:

(1). With the implementation of this policy, the Company will select Ten (10) percent of the qualified Drivers at random for alcohol testing each year. The random testing will be conducted on a quarterly basis. All Drivers qualified under the testing requirements will be subject to testing each time random selection of Drivers is made. The Company has contracted a firm to perform the periodic selections of Drivers for inclusion in random testing pools. The Company will provide Driver names and social security numbers or employee identification numbers to be used in random selection drawings. The selecting firm will, in turn furnish the designated company official with a list of individuals to be tested at the beginning of each selection period. It is the responsibility of the designated company official to notify each Driver who has been selected with the time random testing is to be completed. When notified it is the responsibility of the Driver to provide a breath/saliva for alcohol testing.

(2). At the time of notification, the Driver will be instructed to go directly to the designated collection site by the designated company official. The Driver will notify the collection site that they have been selected and are ready to provide a breath/saliva for random alcohol testing.

2. Post Accident Testing:

(1). Certain Drivers are required to undergo alcohol testing following their involvement in an accident.

(2). With the implementation of this policy, the Company shall require the Driver to provide a breath sample to be tested for the use of alcohol within two (2) hours, but no later than eight (8) hours after an accident, if the Driver of the commercial motor vehicle is cited for a moving traffic violation arising from the accident, or if the

accident involved the loss of human life.

(3). If a breath sample is necessary, the Driver will be instructed to report to the designated collection site.

(4). In the event that the Driver is injured, the Company retains the right to contact any treating medical facility and request that an alcohol test be obtained; or be obtained from the Drivers medical records, the result of any such test obtained during the course of treatment. The refusal of any Driver to allow the collection of these tests or to attempt to block the release of these tests will result in the medical unqualification of the Driver.

(5). Any driver who fails to report an accident to the designated company official, and/or who fails to comply with the post-accident testing requirements of this policy will be presumed to be positive for the presence of alcohol. This will result in the Driver being deemed medically unqualified.

3. Reasonable Cause Testing:

(1). All Drivers who are subject to testing may be required to undergo reasonable cause testing to ensure their continued fitness for duty. These Drivers will be required to submit to alcohol testing at the request of certain designated company officials as a part of the overall program.

(2). With the implementation of this policy, designated management personnel may request that certain Drivers undergo alcohol testing. Any Drivers of the Company who exhibits behavior or actions that can be clearly identified by designated personnel as arising from the possible abuse of alcohol must be tested.

These designated Company individuals, who have received documentable training in the recognition of alcohol abuse behaviors and identifications, may, upon direct observation of a typical behavior may consult with a second person who has had like training. In all cases, the individual requesting the test must prepare written documentation describing the witnessed behavior and/or actions. This documentation must be prepared immediately.

(3). The first priority of the designated Company official is to remove the suspected individual from the work environment. This is done to prevent the individual from causing harm to himself/herself, other persons in the work place and/or any other persons. The designated Company official will instruct the Driver to accompany him/her to a private area that is removed from the individuals co-workers. Once this has been done, the designated Company official will make a specific request to the Driver for a breath/saliva test on the grounds that there is reasonable suspicion that an alcohol abuse problem may exist.

(4). When notified by the designated Company official, it is the responsibility of the Driver to provide a breath saliva for testing. A failure to comply with the request for a breath/saliva will result in immediate medical unqualification of the Driver.

(5). At the time of notification, the Driver will be escorted to the designated collection site by a designated Company official.

(6). The designated Company official, who has escorted the Driver to the collection site, will return the Driver to the workplace. It is the responsibility of the company designated official to ensure that a Driver is capable of safely leaving the work place unattended. If there is any question, instruct the Driver that transportation will be provided to the Driver at companies expense, to any reasonable destination.

4. Return to Duty Test:

(1). Following an alcohol test of 0.04 or greater and at the direction of a Substance Abuse Professional, a Driver shall report to a designated collection site to be tested for alcohol. This return to duty test will be coordinated by the Substance Abuse Professional and the Company as to the date and time of such test.

5. Follow-Up-Testing:

(1). At the direction of a Substance Abuse Professional, a Driver identified as needing assistance with alcohol abuse shall be subject to unannounced follow-up testing. A minimum of six (6) tests must be performed in the first twelve (12) months following a negative return to duty test. The maximum number of tests will be determined by the Substance Abuse Professional but cannot exceed sixty (60) months.

D. Collection Site Procedures

1. Screening Test:

(1). Saliva Test:

(a). The Saliva Testing Technician will ask the Driver to provide a drivers license for identification purposes.

(b). The STT will explain the testing procedures to the Driver.

(c). The STT will complete Step 1 on the Breath Alcohol Testing Form.

(d). The Driver will than complete Step 2 on the Breath Alcohol Testing Form.

(e). An individually sealed testing kit will be opened in the presence of the Driver.

(f). The STT will conduct the test and show the results of the test to the Driver.

(g). If the result of the test is less than 0.02 the STT shall date the form and sign the certification in Step 3. The Driver will sign the certification in Step 4.

(h). The STT will than transmit the result of less than 0.02 to the Company in a confidential manner.

(i). If the result is greater than 0.02 a confirmation test shall be performed.

(2). Evidential Breath Test:

(a). The Breath Alcohol Technician will ask the Driver to provide a drivers license for identification purposes.

(b). The BAT will explain the testing procedures to the Driver.

(c). The BAT will complete Step 1 on the Breath Alcohol Testing Form.

(d). The Driver will than complete Step 2 on the Breath Alcohol Testing Form.

(e). An individually sealed mouthpiece will be opened in the presence of the Driver and affixed to the EBT machine.

- (f). The BAT will conduct the test and show the results of the test to the Driver.
- (g). If the result of the test is less than 0.02 the BAT shall date the form and sign the certification in Step 3. The Driver will sign the certification in Step 4.
- (h). The BAT will then transmit the result of less than 0.02 to the Company in a confidential manner.
- (i). If the result is greater than 0.02 a confirmation test shall be performed.

2. Confirmation Test:

- (a). The BAT shall instruct the Driver not to eat, drink, put any object in his/her mouth and to the extent possible, not belch during the waiting period before the confirmation test.
- (b). The waiting time period begins with the completion of the screening test and shall not be less than fifteen (15) minutes. The confirmation test shall be conducted within twenty (20) minutes of the completion of the screening test. The BAT will explain the reason for the waiting period to the Driver.
- (c). The BAT, after completion of the waiting period will repeat the steps in 2 (a) through (h) above.

E. Reporting of Test Results

- 1. The BAT upon completion of testing will transmit to the Company designated official the results of each test result in a confidential manner.
- 2. The BAT shall then provide to the Company the Employers copy of the breath alcohol testing form.
- 3. To protect the confidentiality of the Driver, all results of testing will be stored separate from the Drivers personnel or qualification file. These records shall be maintained under lock and key at all times. Access is limited to those designated company officials with a need to know. The information in these files will be utilized only to properly administer these policies and to provide for review by certifying agencies as required under Federal law.
- 4. Any Driver tested under these policies has the right to view and/or receive a copy of the test results. Within a period not to exceed six (6) months from the date of testing, any Driver may request the Company official in writing, that a copy of the test results be provided to them. The Company will promptly comply with this request and will issue to the Driver a copy of these results by certified mail.

F. Test Results Greater than 0.02:

- 1. Drivers testing greater than 0.02 but less than 0.04 will be placed off duty immediately and remain off duty for a period of not less than twenty-four (24) hours.
- 2. Drivers testing greater than 0.04 will be immediately suspended and following a review of the facts by the designated company official, terminated.

IV. Refusal To Test

No Driver shall refuse to submit to a Post-Accident, controlled substance test or alcohol test, a random controlled substance test or alcohol test, a reasonable suspicion controlled substance test or alcohol test, or a follow-up controlled substance or alcohol test. Any Driver refusing such tests will be immediately terminated.

V. Referral, Evaluation, and Treatment

- 1. Any Driver who has engaged in conduct prohibited by this policy will be advised by the company designated official of the resources available to the Driver in evaluating and resolving problems associated with the misuse of alcohol and use of controlled substances.
- 2. Any Driver who has engaged in conduct prohibited by this policy must be evaluated by a Substance Abuse Professional, who will determine what assistance a Driver may need in resolving problems associated with alcohol misuse and controlled substance abuse.
- 3. It will be at the determination of the Substance Abuse Professional, when the Driver may take a return to duty test, type of treatment necessary and when any follow up testing will be done.

VI. Safety Sensitive Function

The phrase "Safety Sensitive Function", used throughout this policy, is defined as follows:

- (1). All time at a carrier or shipper plant, terminal, facility, or other property, or on any public property, waiting to be dispatched unless the driver has been relieved from duty by the motor carrier.
- (2). All time inspecting equipment, servicing or conditioning any commercial motor vehicle.
- (3). All driving time in a commercial motor vehicle.
- (4). All time, other than driving time, in or upon any commercial motor vehicle, except time spent in a sleeper berth.
- (5). All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded.
- (6). All time repairing, obtaining assistance or remaining in attendance upon a disabled vehicle.

VII. Immediate Removal from Safety Sensitive Functions

Any Driver participating in conduct prohibited by this policy will be immediately removed from performing any and all safety sensitive functions.

VIII. Company Designated Officials

The personnel described as "Company Designated Officials" are listed by name and title on Addendum A, attached hereto.

IX. Driver Receipt of Policy

All Drivers must sign, and Company representative must witness, the Drivers Receipt of Policy attached hereto as

Appendix 'A'.

X. Effective Date of Policy:

This Policy becomes effective January 1, 1996

ADDENDUM A

Company Designated Officials are:

Name of Designated Official: _____

Title of Official: _____

APPENDIX A

Drivers Receipt of Drug & Alcohol Policy:

I hereby acknowledge receipt of the Company policy on Drug and Alcohol Abuse. I further acknowledge that I have had an opportunity to ask company designated officials any questions that I may have had.

Drivers Signature

Date

Witness

NOTICE TO LEGISLATIVE
AUTHORITY

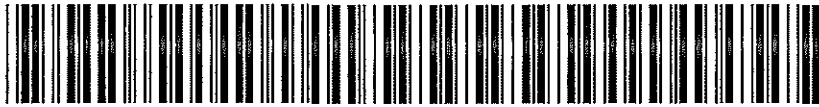
OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

4342316		TRFO	JOHN SEMKO III LLC DBA BAZETTA MALL 3649 HOAGLAND BLACKSTUB RD BAZETTA TWP CORTLAND OHIO 44410
PERMIT NUMBER		TYPE	
10	01	2017	
ISSUE DATE			
03	08	2018	
FILING DATE			
C1 C2 D6		PERMIT CLASSES	
78	904	C	F20017
TAX DISTRICT			RECEIPT NO.

FROM 03/20/2018

3233363			GMK MARKET INC DBA QUIK PIK 3649 HOAGLAND BLACKSTUB RD BAZETTA TWP CORTLAND OHIO 44410
PERMIT NUMBER		TYPE	
10	01	2017	
ISSUE DATE			
03	08	2018	
FILING DATE			
C1 C2 D6		PERMIT CLASSES	
78	904		
TAX DISTRICT			RECEIPT NO.



MAILED 03/20/2018

RESPONSES MUST BE POSTMARKED NO LATER THAN. 04/20/2018

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING. C TRFO 4342316
REFER TO THIS NUMBER IN ALL INQUIRIES

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☒ Township Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES
ATTN TOWNSHIP FISCAL OFFICER
3372 STATE ROUTE 5 NE
CORTLAND OHIO 44410

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. **For best results, search only ONE criteria at a time.** If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

SEARCH CRITERIA**Permit Number**

4342316

Permit Name / DBA**Member / Officer Name****Search****Reset****Main Menu**

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 4342316; Name: JOHN SEMKO III LLC; DBA: DBA BAZETTA MALL; Address: 3649 HOAGLAND BLACKSTUB RD CORTLAND 44410		
JOHN SEMKO	MANAGE MEM	PRESIDENT

- [Ohio.Gov](#)
- [Ohio Department of Commerce](#)

[Commerce Home](#) | [Press Room](#) | [CPI Policy](#) | [Privacy Statement](#) | [Public Records Request Policy](#) | [Disclaimer](#) | [Employment](#) | [Contacts](#)

BAZETTA TWP. FIRE/EMS

Chief's Office

INTEROFFICE MEMORANDUM

Date: 3/22/2018
To: Trustee Hovis, Trustee Parke, Trustee Webb,
From: Chief Dennis Lewis
Re: March 27, 2018 Trustee's Meeting
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb,

Agenda items:

1. Fire Department has nothing for the agenda.

Non agenda items:

1. Nothing to report.

Professionally,
Dennis Lewis
Fire Chief

Police Agenda Trustee Meeting March 27, 2018

3/22/18 11:26 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <phovis@hovistire.com>, <fparke@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

The following will be the agenda for the police department for Tuesday March 27, 2018 Trustee meeting,

1. To authorize the expenditure of \$1,359.98 from Red Diamond Uniform and Police Supply for two (2) bullet proof vests to be paid from the police equipment fund. Attached is sales order of pricing. Half will be reimbursed under federal grant.
2. To accept the resignation of Patrolman Donald R. Utterback III effective April 1, 2018 (Attached).
3. To promote FTO Part-time Patrolman Zach Dzurinda to Part-time officer at the current part-time rate. Also to provide Dzurinda a onetime \$100.00 uniform allowance with all being retroactive to March 25, 2018.

That is all for now. Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

Donald R. Utterback III
3825 Longhill Drive SE
Warren, Ohio 44484
(330)720-5430

Bazetta Township
Police officer
Bazetta Township Police Department
2671 McCleary Jacoby Road
Cortland, Ohio 44410

Dear Chief Hovis and Township Trustees,

I would like to inform you that I have accepted a position with the State of Ohio as a tax investigation agent. I am resigning from my position as police officer for the Bazetta Township Police Department, effective April 1, 2018.

Thank you very much for the opportunities for professional and personal development that you have provided me during the last nine years. I have enjoyed working for the township and appreciate the support provided me during my time with the department.

If I can be of any help during this transition, please let me know.

Sincerely,

A handwritten signature in cursive script, reading "Donald R. Utterback III". The signature is written in dark ink and is positioned above the printed name.

Donald R. Utterback III

RED DIAMOND UNIFORM POLICE SUI
4437 MAHONING AVE

SALES ORDER

Order Date 03/08/2018

Order# 00130453

Ref#

Store 1

Page # 1

YOUNGSTOWN OH 44515

Phone: 330-270-9653

Fax: 330-270-9654

Customer

BAZETTA POLICE DEPT
BAZETTA POLICE DEPT
CHIEF TOM MILLER
2671 MCCLEARY-JACOBY
CORTLAND OH 44410
330-638-5503

Ship to

STANDARD SHIPPING
BAZETTA POLICE DEPT
BAZETTA POLICE DEPT
CHIEF TOM MILLER
2671 MCCLEARY-JACOBY
CORTLAND OH 44410
330-638-5503

SWIGER, ABBOTT

Customer #	Salesperson	Terms	PO #
	BAKER RICK #2	NET 30	VESTS

ARMOR EXPRESS		AE-RAZOR2-		LEVEL 2 RAZOR W/EQUINOX		
Size	Order Qty	Shipped	Backorder	Price	Total	
	2	0	0	679.99	1,359.98	
	2	0	0	679.99	1,359.98	

Sub Total: 1,359.98
STANDARD SHIPPING 0.00
Tax1: 0.00
Tax2: 0.00
Total: 1,359.98
TotalDue: 1,359.98

THANK YOU FOR SHOPPING AT RED DIAMOND UNIFORM & POLICE SUPPLY, INC.

**RETURNS AFTER 7 DAYS SUBJECT TO A 15% RESTOCKING FEE.

**ITEMS MUST BE NEW AND UNUSED AND IN ORIGINAL PACKAGING, CLOTHING MUST HAVE TAGS ATTACHED.

VISIT US AT WWW.REDDIAMONDONLINE.COM

SCHEDULE 9037302 - MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT

AMENDMENT

That certain Master Equipment Lease-Purchase Agreement, by and between Ford Motor Credit Company ("Lessor") and Bazetta Township ("Lessee"), dated as of 04/02/2015 (the "Lease") is hereby amended as follows:

Bank Qualified Tax-Exempt Obligation

☐ (Check box for Bank Qualified designation)

Lessee hereby designates this Schedule as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Code. Lessee reasonably anticipates issuing tax-exempt obligations (excluding private activity bonds other than qualified 501(c)(3) bonds and including all tax-exempt obligations of subordinate entities of the Lessee) during the calendar year in which the commencement date of this Schedule falls, in an amount not exceeding \$10,000,000.00.

Non-Bank Qualified Tax-Exempt Obligation

☐ (Check box for Non-Bank Qualified designation)

Lessee reasonably anticipates issuing more than \$10,000,000.00 in tax-exempt obligations in the calendar year of the Commencement Date as defined in the Property Schedule.

Except as amended hereby, the Lease shall otherwise remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the 26th day of March, 2018.

Lessee: **Bazetta Township**

Lessor: **Ford Motor Credit Company LLC**

By:


Rita K. Drew

By:


Frank Mastrella

Title: **Fiscal Officer**

Title: **Operations Manager, Municipal Finance**

SCHEDULE NO. 9037302 - MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT

Master Agreement No. 9037301 dated as of 04/02/2015

This Equipment Schedule dated as of 03/26/2018, is being executed by Ford Motor Credit Company LLC ("Lessor"), and Bazetta Township ("Lessee"). The terms and provisions of the Master Agreement between Lessor and Lessee referenced above (other than to the extent that they relate solely to other Schedules or Equipment under other Schedules) are hereby incorporated by reference and made a part hereof. All terms used herein have the meanings ascribed to them in the Master Agreement.

Lessor hereby leases to Lessee pursuant to this Schedule, and Lessee hereby accepts and leases from Lessor, subject to and upon the terms and conditions set forth herein (including any attachments hereto), the following items of Equipment:

QUANTITY	DESCRIPTION (MANUFACTURER, MODEL AND SERIAL NO.)	CASH PRICE	SUPPLIER NAME
1	2018 Ford Police Interceptor Utility AWD, 1FM5K8AR1JGA71496	\$28,400.00	Mark Thomas Ford
EQUIPMENT LOCATION: Police Department, 3372 State Route 5, Cortland, OH, 44410			
COMMENCEMENT DATE (the date on which the Equipment is accepted by Lessee by the execution of a Delivery and Acceptance Certificate): 03/26/2018		INITIAL TERM: 36 months LEASE PAYMENTS: 3 Consecutive Annual in Advance Payments of \$10,307.98 each (including interest), due under this Schedule. See Attachment 1 hereto.	

Representations, Warranties and Covenants. Lessee hereby represents warrants and covenants as follows:

- The representations, warranties and covenants of Lessee set forth in the Master Agreement are true and correct on the Commencement Date for this Schedule as though made on that Date.
- The execution, delivery and performance by Lessee of this Schedule has been duly authorized by proper action and approval of its governing body at a meeting duly called, regularly convened and attended throughout by a requisite majority of the members thereof or by other appropriate official approval.

EXECUTED as of the date first herein set forth.

Lessee: **Bazetta Township**

Lessor: **Ford Motor Credit Company LLC**

By: 
Rita K. Drew
Title: Fiscal Officer

By: _____
Frank Mastrella
Title: Operations Manager, Municipal Finance

Counterpart No. 1 of 1 manually executed and serially numbered counterparts. To the extent this Schedule constitutes chattel paper; no security interest herein may be perfected through the possession of any counterpart other than Counterpart No. 1.

ATTACHMENT 1
TO
SCHEDULE NO. 9037302 - MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT

LEASE PAYMENT SCHEDULE

Master Lease No.: 9037301

Interest Rate: 7.00%. Underwriting Fee: \$545.00

Commencement Date of Schedule: 03/26/2018

<u>Lease Payment Number</u>	<u>Lease Payment Date</u>	<u>Lease Payment</u>	<u>Interest Portion</u>	<u>Principal Portion</u>	<u>Concluding Payment</u>
					28,945.00
1	3 / 26 / 2018	10,307.98	0.00	10,307.98	18,637.02
2	3 / 26 / 2019	10,307.98	1,304.59	9,003.39	9,633.63
3	3 / 26 / 2020	10,307.98	674.35	9,633.63	1.00
TOTALS		30,923.94	1,978.94	28,945.00	



FORD CREDIT

Ford Motor Credit Company LLC
1 American Road, MD 7500
Dearborn, MI 48126

DELIVERY AND ACCEPTANCE CERTIFICATE

Master Lease Date	Master Lease No.	Date of Schedule 9037302	Delivery Number
04/02/2015	9037301	03/26/2018	1

In accordance with Section 3 of the Master Equipment Lease-Purchase Agreement (the "Master Agreement") executed by Lessee and Lessor, the undersigned Lessee hereby certifies and represents to, and agrees with Lessor as follows:

(1) All of the Equipment (as such term is defined in the Master Agreement) described below has been delivered, installed and accepted on the date hereof.

EQUIPMENT INFORMATION

Quantity	Description (Manufacturer, Model, Serial Number)	Supplier Name
1	2018 Ford Police Interceptor Utility AWD, 1FM5K8AR1JGA71496	Mark Thomas Ford

(2) Lessee has conducted such inspection and/or testing of the Equipment listed in the Schedule as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.

(3) Lessee is currently maintaining the insurance coverage required by Section 15 of the Master Agreement.

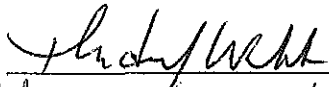
(4) No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default under any Lease (as those terms are defined in the Master Agreement) exists at the date hereof.

(5) We acknowledge that Lessor is neither the vendor (supplier) nor manufacturer or distributor of the Equipment and has no control, knowledge or familiarity with the condition, capacity, functioning or other characteristics of the Equipment. Nothing in this acknowledgement affects any rights Lessee may have against a manufacturer or supplier of the Equipment.

(6) The serial number for each item of Equipment that is set forth on the Equipment Description contained in the Schedule is correct.

LESSEE: Bazetta Township

BY:


Chairman Bazetta Township Trustee
(Title)

DATE ACCEPTED:

3/27/2018

INSURANCE FACT SHEET

Lessee Name: Bazetta Township

Lessee Schedule No.: 9037302

Address: Police Department, 3372 State Route 5, Cortland, OH 44410

Telephone No.: (330) 240-1311

Equipment: (1) 2018 Ford Police Interceptor Utility AWD, 1FM5K8AR1JGA71496

The Master Lease Agreement requires the Lessee to maintain, at all times, the following insurance coverage for the financed equipment as described in the Equipment Lease Purchase Agreement and above.

- Automobile Liability that includes Bodily Injury and Property Damage with a minimum of \$1,000,000.00 per occurrence (this can be a combination of auto, umbrella or excess liability).
- Insurance against all risks of physical loss or damage to the equipment (including theft).
- Ford Motor Credit Company LLC, their successors and assigns named as Loss Payee and Additional Insured.

1. If you are not self-insured, please complete the following insurance information:

Insurance Company: OTARMA
Address: 315 S. Kalamazoo Mall State: Kalamazoo, MI Zip Code: 49007
Telephone: 888-748-7966 Agent Name: X 3136 Wendy French 800-748-0554
Policy No.: 281 Expiration Date: 01-30-19
Automobile Liability including Bodily Injury and Property Damage: \$ 4,000,000.00
Auto Physical Damage (select one): ☒ Actual Cash Value
☐ Stated Cash Value of \$ _____

2. If you are self-insured, please select one of the follow options:

☐ Self Retained Risk

☐ Joint/State Fund – PLEASE COMPLETE THE FOLLOWING

Name of fund/pool: _____

Automobile Liability including Bodily Injury and Property Damage: \$ _____

Auto Physical Damage (select one): ☐ Actual Cash Value
☐ Stated Cash Value of \$ _____

Expiration Date; _____ (If Applicable) _____

- Please also include your standard Self-Insured letter with the return of your document package to Ford Motor Credit Company (if a letter is available.)

Sign and date to acknowledge the provided insurance information to Ford is complete and accurate:

Signature: _____

Rita K. Drew, Fiscal Officer

The following is information you will need to complete the attached IRS form 8038-GC. Instructions can be found at www.irs.gov/pub/irs-pdf/f8038gc.pdf. Please see your tax professional if you have any questions regarding the completion of this form.

Vendor's Name:	Ford Motor Credit Company LLC
Vendor's employer Identification Number:	38-1612444
Issue Price:	\$18,637.02
Issue Date:	03/26/2018

Please complete the form, sign and return a copy to Ford Credit with your other loan documents.

Once completed, you must file the original with the IRS at the address listed in the Instructions.

**Information Return for Small Tax-Exempt
Governmental Bond Issues, Leases, and Installment Sales**
▶ Under Internal Revenue Code section 149(e)

OMB No. 1545-0720

Caution: If the issue price of the issue is \$100,000 or more, use Form 8038-G.

Part I Reporting Authority		Check box if Amended Return <input type="checkbox"/>
1 Issuer's name: <u>Bazetta Township</u>	2 Issuer's employer identification number: <u>34-0939309</u>	
3 Number and street (or P.O. box if mail is not delivered to street address): <u>3372 State Route 5</u>	Room/suite	
4 City, town, or post office, state, and ZIP code: <u>Cortland, OH 44410</u>	5 Report number (For IRS Use Only) <div style="border: 1px solid black; width: 100px; height: 20px;"></div>	
6 Name and title of officer or legal representative whom the IRS may call for more information: <u>Rita K. Draw, Fiscal Officer</u>	7 Telephone number of officer or legal representative: <u>330-637-8816</u>	

Part II Description of Obligations Check one: a single issue <input type="checkbox"/> or a consolidated return <input type="checkbox"/> .		
8a Issue price of obligation(s) (see instructions)	8a	<input type="checkbox"/>
b Issue date (single issue) or calendar date (consolidated). Enter date in mm/dd/yyyy format (for example, 01/01/2009) (see instructions) ▶		
9 Amount of the reported obligation(s) on line 8a that is:		
a For leases for vehicles	9a	<input type="checkbox"/>
b For leases for office equipment	9b	<input type="checkbox"/>
c For leases for real property	9c	<input type="checkbox"/>
d For leases for other (see instructions)	9d	<input type="checkbox"/>
e For bank loans for vehicles	9e	<input type="checkbox"/>
f For bank loans for office equipment	9f	<input type="checkbox"/>
g For bank loans for real property	9g	<input type="checkbox"/>
h For bank loans for other (see instructions)	9h	<input type="checkbox"/>
i Used to refund prior issue(s)	9i	<input type="checkbox"/>
j Representing a loan from the proceeds of another tax-exempt obligation (for example, bond bank)	9j	<input type="checkbox"/>
k Other	9k	<input type="checkbox"/>
10 If the issuer has designated any issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check this box	<input type="checkbox"/>	
11 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check this box (see instructions)	<input type="checkbox"/>	
12 Vendor's or bank's name:		
13 Vendor's or bank's employer identification number:		

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person(s) that I have authorized above.

Signature of issuer's authorized representative

Date

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name

Preparer's signature

Date

Check if self-employed ☐

PTIN

Firm's name ▶

Firm's EIN ▶

Firm's address ▶

Phone no.



FORD CREDIT

Invoice

Invoice Date: March 26, 2018

Lessee:

**Bazetta Township
Police Department
3372 State Route 5
Cortland, OH 44410**

Lease Schedule No.	Payment Due Date	Description	Payment Amount
9037302	03/26/2018	(1) 2018 Ford Police Interceptor Utility AWD, 1FM5K8AR1JGA71496	\$10,307.98
		Underwriting Fee	\$000.00
Total Amount Due:			\$10,307.98

Payment Options:**Payment by check:**

Make check payable to "Ford Motor Credit Company LLC" and attach to the original signed documents or remit to:

Ford Motor Credit Company LLC
Attn: Municipal Finance
1 American Road, MD 7500
Dearborn, MI 48126

Payment by ACH Credit or Wire Transfer:

Send to Comerica Bank, 39200 West Six Mile Road Livonia, MI 48152-07539

ABA Routing No.: 072 000 096
For Credit to: Ford Motor Credit Company, Municipal Finance Clearing Account
Account No.: 107 613 438 4
Reference your lease number **9037302** and **Bazetta Township** in the OBI section

Customer Service: (800) 241-4199, extension 15
Email: fcmuni@ford.com

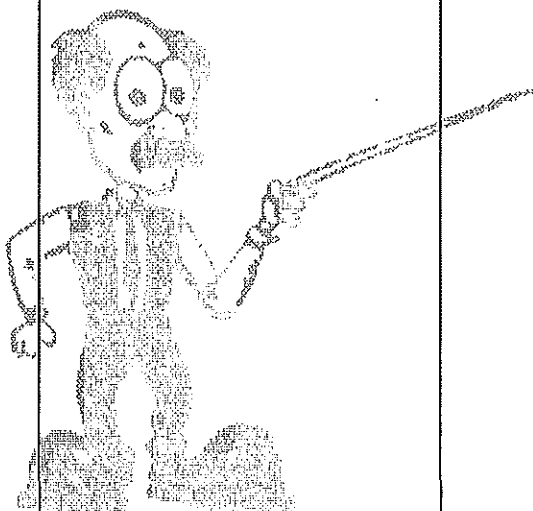
CHECK
CONTROL NO. 82088

ISSUED BY: PS

MARK THOMAS FORD
Cortland, Ohio 44410

PAGE 1

INVOICE STOCK NO.	INVOICE DATE	PURCHASE ORDER NO.	COMMENT/V.I.N.	AMOUNT	DISCOUNT/ ACCOUNT NO.	NET AMOUNT
	032618		BAZETTA TWP.	82088 LEASE	10010 15600	-10,307.98 10,307.98
				TOTAL	10010	10,307.98



DETACH AT PERFORATION BEFORE DEPOSITING CHECK

REMITTANCE ADVICE

CHECK BACKGROUND AREA CHANGES COLOR GRADUALLY FROM TOP TO BOTTOM

WATERMARK ON BACK. HOLD AT ANGLE TO VIEW WHEN CHECKING ENDORSEMENT.

3098 Elm Road Ext., N.E.
Cortland, Ohio 44410
Tel: (330) 638-1010
www.mrlowpayment.comCORTLAND BANK
CORTLAND, OHIO

(18D174011)

82088

82088 56-930
412

MR. LOW PAYMENT®

DATE
26MAR18

PAY THIS AMOUNT

*****10,307 DOLLARS 98 CENTS

AMOUNT OF CHECK

*****10,307.98

TO
THE
ORDER
OFFORD MOTOR CREDIT COMPANY LLC
ATTN: MUNICIPAL FINANCE
1 AMERICAN RD MD7500

DEARBORN MI 48126

VOID AFTER 60 DAYS
MARK THOMAS FORD

⑈082088⑈ ⑆041209307⑆ 02029146⑈

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 10, 2018 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

123-18 To accept the minutes from the March 26 Special Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

124-18 To accept the minutes from the March 27 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

125-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Letter from Trumbull County Engineer with chip sealing estimates for Cadwallader Sonk Road
- Letter from Trumbull County Engineer with mill and fill estimates for Cadwallader Sonk Road
- Letter from Ohio ACT regarding RUMA agreement compliance

Administration:

- Trustee Hovis said he would have an update on the Route 5 water project at the next meeting
- Trustee Parke wanted to talk about looking into the UAN Accounting system later in the meeting
- Trustee Webb discussed a \$10,000 that has become grant for mosquito spraying
 - Got a quote from Alexander's Pest Control of roughly \$1,100 per treatment
 - We could receive \$2,000-\$2,500 for two treatments
 - Did not spray last year
- Trustee Parke does not want to spray to allow the bees to return
- Trustee Hovis would rather spend the money on zoning instead
- Trustee Webb reported that he had been elected Vice Chair for the Council of Governments
 - Next meeting will be April 19th at their attorney office

Fire Department:

- See Attached Agenda & Report

126-18 To approve the attached Service Plan with Physio Control at a cost of \$2,359.80, with \$1,128.60 to be paid in 2018 and \$1,231.20 to be paid in 2019, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- See Attached Agenda & Report

127-18 To authorize Chief Hovis to destroy, donate, or utilize the various items of evidence, contraband or other property as ordered in the attached Trumbull County Court Central District Court documents.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Trustee Hovis said the department is busy cold patching

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Inspector Mills commented on nuisance abatements
 - Doing these again this year
 - Will have the first round of resolutions prepared for the next meeting
 - Going to start with those properties that have received the most complaints

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb reported there would be a Zone Change Hearing later this month
- Inspector Mills reported
 - Awaiting results from the Trumbull County Planning Commission before the Zone Change Hearing can be scheduled
 - Looking into correcting some incorrectly zoned properties
 - Would like to look into getting an upgrade on portions of the township's Comprehensive Plan
- Trustee Hovis would like to speak with the Planning Commission to find out about the cost of rezoning the incorrectly zoned properties
- Trustee Webb added
 - The Planning Commission would like us to look into having the full update of the Comprehensive Plan in 2020 or 2021
 - The next Quarterly Meeting would be in July and that 2 properties will likely be corrected that night

Parks & Recreation Board:

- Trustee Webb reminded
 - Park levy on the May 8 ballot
 - Next meeting will be April 17 at 7pm

Asked to be placed on the Agenda:

- None

- Discussion regarding rescheduling the May 8 meeting since the Administration Building will be unavailable due the election
 - Consensus is to have the meeting on May 8 at 7pm at the new Fire Station
 - Fiscal Officer was asked to inform the press, IT personnel, and Chief Lewis of this change
- Discussion about switching to the UAN Accounting System
 - Trustee Parke has spoken with a retired auditor about this and was told it would be cheaper for our audits
 - Trustee Webb said he would look into the cost factor

Public Comment:


- Bob McBride of Warren Meadville Road asked several questions
 - What are the towing company bills for
 - Trustee Webb said these are for impound lot tows that the township is reimbursed for when the cars are picked up
 - What is the Time Warner bill for
 - Trustee Webb replied that this was the phone system and that doing the phones as we do saves about \$800 per month
 - What is the fire department resolution about
 - Trustee Webb explained that it the service contract for a heart compression device used on the ambulance
 - Where are the counterfeit bills from
 - Trustee Webb said that he does not know, that this is a question for Chief Hovis
 - How does the township destroy things like marijuana
 - Trustee Webb said that he does not know, that this is a question for Chief Hovis
 - What is the issue with bees and mosquito spraying
 - Trustee Parke stated that someone came to discuss this last year and informed us that spraying for mosquitoes also kills bees
 - Should officers pay the costs for their vests if they leave after less than 5 years

128-18 To adjourn the meeting at 7:23pm.

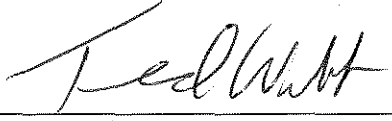
Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes


 Attested by: Rita K. Drew, Fiscal Officer

Dated: 04-12-18


 Approved by: Chairman Trustee Ted Webb

Dated: 4/24/2018

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	120.47	VW 1	The Huntington National Bank	Mo Service Charge
31623	46.84	VW31623	Ainsley Oil Company	Fuel
31624	330.39	VW31624	Amerigas	Service
31625	4505.10	VW31625	BE Solutions, LLC	Claims Runs
31626	25.00	VW31626	Rita Benoit	Qtrly Mtg - April 4
31627	600.00	VW31627	Bud's Towing & Recovery, LLC	Tows
31628	399.00	VW31628	BE Solutions, LLC	Mo Admin Fees
31629	222.56	VW31629	Business Card	Supplies
31630	30.48	VW31630	Cortland Auto Parts	Supplies/Parts
31631	100.00	VW31631	County Treasurers' Educational Fund	2018 Certification Fee
31632	11.00	VW31632	Cole Valley	PAYMENT
31633	716.07	VW31633	Dominion Energy Ohio	Service
31634	1002.59	VW31634	D & T, P.M. & Truck Repair, LLC	Service/Parts
31635	25.00	VW31635	Jean M. Eddy	Qtrly Mtg - April 4
31636	17.06	VW31636	Handyman Supply Inc.	Supplies
31637	428.95	VW31637	United States Treasury	PAYMENT
31638	23233.29	VW31638	The Jefferson Health Plan	Insurance
31639	1080.00	VW31639	JED Services LLC	IT Services
31640	25.00	VW31640	Walter Maycher	Qtrly Mtg - April 4
31641	1219.81	VW31641	Mark Thomas Ford	Supplies
31642	500.00	VW31642	Ohio Pease Officer Training Academy	Course
31643	411.36	VW31643	Ohio Cat	Supplies/Parts
31644	1134.00	VW31644	Ohio Billins, Inc.	EMS Trip Submissions
31645	1779.00	VW31645	Ohio Bureau of Workers' Compensation	Other States Coverage-Prem
31646	149.46	VW31646	Ohio Utilities Protection Service	2018 Governmental Assessme
31647	935.85	VW31647	Ohio Edison	Service
31648	50.00	VW31648	Ohio Police & Fire Pension Fund	PAYMENT
31649	900.00	VW31649	Schultz Towing Inc.	Tows
31650	350.27	VW31650	Sam's Club/SYNCHRONY Bank	Supplies
31651	121.34	VW31651	Sunburst Environmental Service, Inc.	Service
31652	150.00	VW31652	Trumbull County FIU	Annual Membership Donation
31653	454.74	VW31653	Time Warner Cable-Northeast	Service
31654	7.96	VW31654	Trumbull Industries	Supplies
31655	72.23	VW31655	Tractor Supply Credit Plan	Supplies
31656	50.00	VW31656	Treasurer, State of Ohio	Service
31657	108.43	VW31657	Trumbull County Water And Sewer	Service
31658	225.00	VW31658	Donald R. Utterback	Prorated Clothing Allowanc
31659	396.26	VW31659	Verizon Wireless	Service
31660	283.70	VW31660	Warren Fire Equipment, Inc.	Service
31661	74.69	VW31661	Walmart Business/SYNCB	Supplies
31662	25.00	VW31662	Howard Wetzel	Qtrly Mtg - April 4
31663	65.95	VW31663	Warren Fire Equipment, Inc.	Service
31664	50.00	VW31664	Youngstown/Warren Regional Chamber	PAYMENT
31665	3482.04	VW31665	Wex Bank	Fuel
=====				
	45915.89	Total Amount of Pending Warrants		

BAZETTA TWP. FIRE/EMS

Chief's Office

INTEROFFICE MEMORANDUM

Date: 4/5/2018
To: Trustee Hovis, Trustee Parke, Trustee Webb,
From: Chief Dennis Lewis
Re: April 10, 2018 Trustee's Meeting
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb,

Agenda items:

1. Requesting to enter into a service contract with Physio Control Inc. (11811 Willows Road NE - P.O. Box 97006 - Redmond, Was 98073-9706) from April 1, 2018 to 2/28/2020 for \$2,359.80. April 1, 2018 to February 28, 2019 would be \$1,128.60 and March 1, 2019 to February 28, 2020 would be \$1,231.20. This service control is for the LUCAS device that was donated by University Hospitals. Service agreement attached.

2. Fire Department March 2018 monthly report attached.

Non agenda items:

1. Nothing to report.

Professionally,
Dennis Lewis
Fire Chief

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {03/01/2018} ^{Monthly} And {03/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	70	72.16%	\$0	0.00%
322 Motor vehicle accident with injuries	2	2.06%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	6.18%	\$0	0.00%
	<u>78</u>	<u>80.41%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
444 Power line down	2	2.06%	\$0	0.00%
445 Arcing, shorted electrical equipment	2	2.06%	\$0	0.00%
	<u>4</u>	<u>4.12%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
553 Public service	1	1.03%	\$0	0.00%
554 Assist invalid	2	2.06%	\$0	0.00%
561 Unauthorized burning	1	1.03%	\$0	0.00%
	<u>4</u>	<u>4.12%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	3	3.09%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	5	5.15%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.03%	\$0	0.00%
	<u>9</u>	<u>9.27%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
745 Alarm system activation, no fire -	2	2.06%	\$0	0.00%
	<u>2</u>	<u>2.06%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 97

Total Est Loss: \$0

BAZETTA

Aid Responses by Department

Alarm Date Between {03/01/2018} And {03/31/2018}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
ACTION Action Ambulance							
18-0000203	03/06/2018	4 Automatic aid given	#Personnel	0	2	0	0
Their Inci 245		Response Time: 00:00:02	#Appartus	0	1	0	0
Subtotal Responses: 1				Average Response Time for Dept: 00:00:02			

STA. 1 WARREN FIRE DEPARTMENT

18-0000203	03/06/2018	4 Automatic aid given	#Personnel	0	2	0	0
Their Inci 31		Response Time: 00:00:02	#Appartus	0	1	0	0
Subtotal Responses: 1				Average Response Time for Dept: 00:00:02			

STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200

18-0000208	03/06/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 321		Response Time: 00:04:35	#Appartus	0	1	0	0
18-0000246	03/21/2018	1 Mutual aid received	#Personnel	0	2	2	0
Their Inci 387		Response Time: 00:08:33	#Appartus	0	1	1	0
18-0000261	03/25/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 407		Response Time: 00:03:55	#Appartus	0	1	0	0
Subtotal Responses: 3				Average Response Time for Dept: 00:05:41			

STA. 32 HOWLAND FDID 78121

18-0000207	03/06/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 721		Response Time: 00:04:39	#Appartus	0	1	0	0
18-0000216	03/09/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 759		Response Time: 00:05:52	#Appartus	0	1	0	0
Subtotal Responses: 2				Average Response Time for Dept: 00:05:16			

Response time calculated from time notified to arrival.

BAZETTA

Inspections by Type

Date Completed Between {03/01/2018} And
(03/31/2018) and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
03/07/2018	13:28	WALM02 Wal-Mart 2016 MILLENNIUM BLVD	0.86	
03/14/2018	10:34	BAZE05 Bazetta Christian Church 4131 BAZETTA RD NE	0.13	
03/14/2018	10:27	BAZE08 Bazetta Christian Church Child Care 4131 BAZETTA RD NE/A	0.10	
03/28/2018	13:57	BP01 Circle K 3640 STATE ROUTE 5 NE	0.08	
03/28/2018	15:57	CRSC01 CRS & COMPANY 3010 STATE ROUTE 5 /D	0.03	
03/28/2018	16:52	DRJA01 DR. JAMES CURRIER D.D.S. 3002 STATE ROUTE 5 /D	0.01	
03/28/2018	16:54	DRKA01 DR. KATHLEEN BURNICK 3002 STATE ROUTE 5 /A	0.01	
03/28/2018	16:55	DRMA01 DR. MARTIN G. ELLIS 3008 STATE ROUTE 5 /D	0.02	
03/28/2018	15:21	FARM03 Farmers Insurance Group 3002 STATE ROUTE 5 /Unit C	0.03	
03/28/2018	15:29	GCHA01 G C Hair Co. 2996 STATE ROUTE 5 /C1	0.02	
03/28/2018	14:21	HAND01 HANDY MAN 3497 STATE ROUTE 5	0.11	
03/28/2018	15:47	JENN01 JENNETTE'S SHOP OF DANCE 3008 STATE ROUTE 5 /B	0.08	
03/28/2018	14:03	SUBW01 Subway 3640 STATE ROUTE 5 NE	0.05	
03/28/2018	15:26	THER01 The Red Chair Salon, LLC 2996 STATE ROUTE 5 /Unit C-2	0.04	
03/28/2018	14:13	TRUM02 TRUMBULL COUNTY ENGINEERS 3654 WARREN MEADVILLE RD NE	0.06	
03/28/2018	15:41	WHIS01 WHISKERS TO TAILS 3008 STATE ROUTE 5 /A1	0.06	
03/28/2018	15:38	WOOF01 Blue Star Family Counseling 2996 STATE ROUTE 5 /B	0.07	
03/28/2018	14:06	AME Americans Best 2170 MILLENNIUM BLVD /G	0.06	
03/28/2018	13:31	FG001~ FIVE GUYS 2170 MILLENNIUM BLVD /A	0.05	

BAZETTA

Inspections by Type

Date Completed Between {03/01/2018} And
{03/31/2018} and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
03/28/2018	13:51	GNC001 GNC 2170 MILLENNIUM BLVD /SUITE E	0.11	
03/28/2018	14:01	GREAT CLIPS GREAT CLIPS 2170 MILLENNIUM BLVD /F	0.07	
03/28/2018	14:10	GS001 GAME STOP 2170 MILLENNIUM BLVD	0.03	
03/28/2018	13:36	LJS001 LONG JOHN SILVER 2170 MILLENNIUM BLVD /SUITE B	0.06	
03/28/2018	13:40	TAX201 Tax 29 2170 MILLENNIUM BLVD NE	0.06	
03/28/2018	14:13	VER VERIZON WIRELESS 2170 MILLENNIUM BLVD /5	0.03	
03/28/2018	12:30	SPRIN01 One Main Fin 2170 MILLENNIUM BLVD /D	0.17	
Total Activities for Type: 26			2.40	

Grand Total Activities: 26

Grand Totals: 2.40 0.00



Physio Control, Inc.
11811 Willows Road NE
P.O. Box 97006
Redmond, WA 98073-9706 U.S.A
www.physio-control.com
tel (800) 442.1142
fax (800) 772.3340

Quote Number 00120766
Create Date 4/4/2018 10:23 AM
Quote Expiration Date 07/04/2018
Quote Consultant Bill Siegenthaler
330-322-7061
EALL62

Service Plan Quote

Account: 07164501	Service Plan Detail
Dennis Lewis BAZETTA FD 773 EVERETT HULL RD CORTLAND, OH 44410 (330) 637-4136 dlewis@bazettatwp.org	Type Addendum Service Plan Start Date 04/01/2018 Service Plan End Date 02/28/2020 Reference Plan DS018903 Billing Frequency Annual Terms All quotes subject to credit approval and the following terms and conditions Net Terms NET 30 Promotion Coverage Details-Brochure www.physio-control.com/ServicePlans/
Notes: Service plan customers receive 15% discount on Accessories and Disposables. *** UH Discount Applies ***	

Product	Start Date	End Date	Qty	Term List Price	Disc %	Annual Net Price Per Unit	Term Net Price Per Unit	Extended Term Net Price
LUCAS-OSCOMP-1	04/01/2018	02/28/2019	1	1,368.00	10.00	1,231.20	1,128.60	1,128.60 *
LUCAS-OSCOMP-1	03/01/2019	02/28/2020	1	1,368.00	10.00	1,231.20	1,231.20	1,231.20

* Denotes Proration
Product Descriptions provided below signature line.

Subtotal	USD 2,359.80
Estimated Tax	USD 0.00
Estimated Shipping & Handling	USD 0.00
Grand Total	USD 2,359.80
Pricing Summary Totals	
List Price Total	USD 2,633.40
Total Discount	USD -273.60
Estimated Tax + S&H	USD 0.00

Tax will be calculated at time of invoice and is based on the Ship To location where product will be shipped.

GRAND TOTAL FOR THIS QUOTE
USD 2,359.80

Quote Number
00120766

THIS IS NOT AN INVOICE

Page 1

Please provide a company issued Purchase Order that includes Billing and Shipping Address.
PO must reference payment terms of Net 30 days.

- OR -

Required information if no Purchase Order is provided

Billing Address <input type="checkbox"/> same as address on quote	Shipping Address <input type="checkbox"/> same as Billing Address
Account Name	Account Name
Address	Address
City	City
State	Zip Code
Accounts Payable Contact Information	
Accounts Payable Contact	Accounts Payable Phone Number
Accounts Payable Email	Customer is Tax Exempt? <input type="checkbox"/> Yes <input type="checkbox"/> No
Authorized Customer Signature	
Name	Signature
Title	Date

Optional information:

Special Ship to Address

Comments

For Multiple End Users, please attach a supporting document with End User name, physical location, product type and quantity
To update any customer information, please complete form at www.physio-control.com/account/

Reference Number LS/07164501/162854/00120766

Product	Product Description
LUCAS-OSCOMP-1	<p>LUCAS Service - 1 YEAR.</p> <p>On-site Comprehensive Coverage. On-site Comprehensive Coverage for LUCAS®</p> <p>Includes:</p> <ul style="list-style-type: none"> -Services performed at customer's location by a Physio-Control Technical Specialist -Parts and labor necessary to restore device to original specifications -Annual Preventive Maintenance and inspections including quality assurance documentation -Discounts on accessories, disposables, and upgrades -Updates to the latest software version -Preconfigured loaner device provided if needed
LUCAS-OSCOMP-1	<p>LUCAS Service - 1 YEAR.</p> <p>On-site Comprehensive Coverage. On-site Comprehensive Coverage for LUCAS®</p> <p>Includes:</p> <ul style="list-style-type: none"> -Services performed at customer's location by a Physio-Control Technical Specialist -Parts and labor necessary to restore device to original specifications -Annual Preventive Maintenance and inspections including quality assurance documentation -Discounts on accessories, disposables, and upgrades -Updates to the latest software version -Preconfigured loaner device provided if needed

Quote Number
00120766

THIS IS NOT AN INVOICE

Page 2

Service Plan Summary

List of covered equipment by location will be provided upon Customer's signature of this quote.

General Terms for all Products, Services and Subscriptions.

Physio-Control, Inc. ("Physio") accepts Buyer's order expressly conditioned on Buyer's assent to the terms set forth in this document. Buyer's order and acceptance of any portion of the goods, services or subscriptions shall confirm Buyer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Seller of any purchase order, acknowledgment, or other document from Buyer specifying different and/or additional terms shall be effective unless signed by both parties.

Pricing. Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services unless Physio receives a copy of a valid exemption certificate prior to delivery. Discounts may not be combined with other special terms, discounts, and/or promotions.

Payment. Payment for goods and services shall be subject to approval of credit by Physio. Unless otherwise specified by Physio in writing, the entire payment of an invoice is due thirty (30) days after the invoice date for deliveries in the USA, and sight draft or acceptable (confirmed) irrevocable letter of credit is required for sales outside the USA.

Minimum Order Quantity. Physio reserves the right to charge a service fee for any order less than \$200.00.

Patent indemnity. Physio shall indemnify Buyer and hold it harmless from and against all demands, claims, damages, losses, and expenses, arising out of or resulting, from any action by a third party against Buyer that is based on any claim that the services infringe a United States patent, copyright, or trademark, or violate a trade secret or any other proprietary right of any person or entity. Physio's indemnification obligations hereunder will be subject to (i) receiving prompt written notice of the existence of any claim; (ii) being able to, at its option, control the defense and settlement of such claim (provided that, without obtaining the prior written consent of Buyer, Physio will enter into no settlement involving the admission of wrongdoing); and (iii) receiving full cooperation of Buyer in the defense of any claim.

Limitation of Interest. Through the purchase of Physio products, services, or subscriptions, Buyer does not acquire any interest in any tooling, drawings, design information, computer programming, patents or copyrighted or confidential information related to said products or services, and Buyer expressly agrees not to reverse engineer or decompile such products or related software and information.

Delays. Physio will not be liable for any loss or damage of any kind due to its failure to perform or delays in its performance resulting from an event beyond its reasonable control, including but not limited to, acts of God, labor disputes, the requirements of any governmental authority, war, civil unrest, terrorist acts, delays in manufacture, obtaining any required license or permit, and Physio inability to obtain goods from its usual sources.

Limited Warranty. Physio warrants its products and services in accordance with the terms of the limited warranties located at <http://www.physio-control.com/Documents/>. The remedies provided under such warranties shall be Buyer's sole and exclusive remedies. Physio makes no other warranties, express or implied, including, without limitation, NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.

Compliance with Confidentiality Laws. Both parties acknowledge their respective obligations to maintain the security and confidentiality of individually identifiable health information and agree to comply with applicable federal and state health information confidentiality laws.

Compliance with Law. The parties agree to comply with any and all laws, rules, regulations, licensing requirements or standards that are now or hereafter promulgated by any local, state, and federal governmental authority/agency or accrediting/administrative body that governs or applies to their respective duties and obligations hereunder.

Regulatory Requirement for Access to Information. In the event 42 USC § 1395x(v)(1)(i) is applicable, Physio shall make available to the Secretary of the United States Department of Health and Human Services, the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy

of these terms, such books, documents and records as are necessary to certify the nature and extent of the costs of the products and services provided by Physio.

No Debarment. Physio represents and warrants that it and its directors, officers, and employees (i) are not excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 USC § 1320a-7b(f); (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services; and (iii) are not under investigation which may result in Physio being excluded from participation in such programs.

Choice of Law. The rights and obligations of Physio and Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the state where Buyer is located. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorney's fees, shall be reimbursed by the other party.

Additional Terms for Purchase and Sale of Service Plans.

In addition to the General Terms above, the following terms apply to all Physio Service Plans.

Service Plans. Physio shall provide services according to the applicable Service Plan purchased by Buyer and described at <http://www.physio-control.com/ServicePrograms.aspx> for the length of the subscription purchased and for the devices specified as covered by the Service Plan ("Covered Equipment").

Pricing. If the number or configuration of Covered Equipment changes during the Service Plan subscription, pricing shall be pro-rated accordingly. For Preventative Maintenance, Inspection Only, Comprehensive, and Repair & Inspect Service Plans, Buyer is responsible to pay for preventative maintenance and inspections that have been performed since the last anniversary of the subscription start date and such services shall not be pro-rated.

Device Inspection Before Acceptance. All devices that are not covered under Physio's Limited Warranty or a current Service Plan must be inspected and repaired (if necessary) to meet specifications at then-current list prices prior to being covered under a Service Plan.

Unavailability of Covered Equipment. If Covered Equipment is not made available at a scheduled service visit, Buyer is responsible to reschedule with the Physio Service Technician, or ship-in the Equipment to a Physio service depot. Physio reserves the right to charge Buyer a surcharge for a return visit. Surcharges will be based on then-current Physio list price of desired services, less 10% for labor and 15% for parts, plus applicable travel costs. The return visit surcharge will be in addition to the subscription price of the Service Plan. To avoid the surcharge, Buyer may ship devices to a Physio service depot. Buyer shall be responsible for round-trip freight for ship-in service.

Unscheduled or Uncovered Services. If Buyer requests services to be performed on Covered Equipment which are not covered by a Service Plan, or are outside of designated Services frequency or hours, Physio-Control will charge Buyer for such services at 10% off Physio-Control's standard rates (including overtime, if appropriate) and applicable travel charges. Repair parts required for such repairs will be made available at 15% off the then-current list price.

Loaners. If Covered Equipment must be removed from service to complete repairs, Physio will provide Buyer with a loaner device, if one is available. Buyer assumes complete responsibility for the loaner and shall return the loaner to Physio in the same condition as received, normal wear and tear exempted, upon the earlier of the return of the removed Covered Equipment or Physio's request.

Cancellation. Buyer may cancel a Service Plan upon sixty (60) days' written notice to Physio. In the event of such cancellation, Buyer shall be responsible for the portion of the designated price which corresponds to the portion of the Service Plan subscription prior to the effective date of termination and the list-price cost of any preventative maintenance, inspections, or repairs rendered after the last anniversary date of the subscription start date.

No Solicitation. During the Service Plan subscription and for one (1) year following its expiration Buyer agrees to not to actively and intentionally solicit anyone who is employed by Physio to provide services such as those described in the Service Plan.

Trustee Meeting Tuesday April 10, 2018

4/5/18 1:28 PM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

Attached is the listed property that is currently in our evidence room that can either be destroyed, used by the township or donated to charities at the court order signed by Judge Campbell. Can you place this on the agenda so that we may purge these items from the evidence room. Thank you in advance. Have a great day!!!

Michael J. Hovis, Chief of Police
Bazetta Township Police Department
2671 McCleary Jacoby Rd.
Cortland, Ohio 44410
Phone: 330-638-5503
Fax: 330-638-9927
mhovis@bazettatwp.org
www.facebook.com/BazettaTownshipPoliceDept

Attachments:

- Evidence Room property.pdf



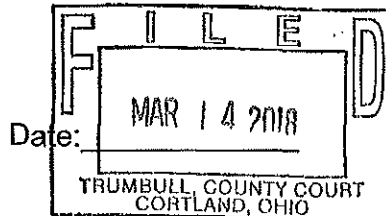
March 2018 Bazetta Police Department Activity

Published Date: April 9, 2018

Activity	Total
Calls for Service	617
Incident Reports Filed	123
Traffic Crash Investigations	14
Number of Persons Arrested	54
Traffic Offenses	133
Traffic Citations Issued	117
Vehicle Miles Traveled	11,741.70
Office Contacts	231
* Numbers are subject to change due to report status and other circumstances	

COPY

IN THE TRUMBULL COUNTY COURT
CENTRAL DISTRICT COURT
CORTLAND, OHIO



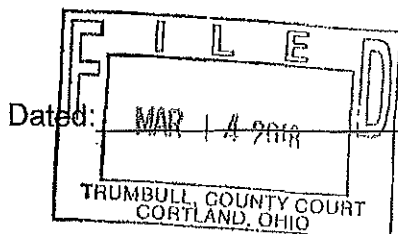
IN RE:

Request for destruction of certain)
items of evidence, contraband, or) Judge Thomas A Campbell
property in the custody of the)
Bazetta Township Police Department) ORDER

This matter having come before the court by the application of Ptl. Utterback of the Bazetta Township Police Department for the destruction, donation, or utilization of various items of evidence, contraband or other property in its custody or whose ownership cannot be ascertained, all of which are more fully identified in the application attached hereto and incorporated herein by this reference.

The court finds the application to be appropriate and orders that the Bazetta Township Police Department may: (1) use for its own purpose such items as the Bazetta Township Police Department deems appropriate; and (2) donate to worthy charities such items as the Bazetta Township Police Department deems appropriate; and (3) destroy by whatever means the Bazetta Township Police Department deems appropriate such other items of contraband, evidence or other property identified in the application attached hereto and incorporated herein by this reference.

IT IS SO ORDERED.




THOMAS A. CAMPBELL, JUDGE

COPY

The below listed Bazetta Police Department cases involve evidence, property or contraband obtained by this agency which was subsequently logged and stored in the department evidence room. The times in the below listed cases have either been returned to the owner, no owner was found, is unclaimed/abandoned or inherently contraband.

This agency requests a court entry be issued by the Central District Court Judge Campbell for the removal of items in the below cases so the agency may purge same from the evidence storage facility. The items will either be destroyed, utilized by this or another police agency (training, work related, education, etc), donated to a charitable organization/person or held for auction. Below is a list of the Bazetta Police Department cases needing purged evidence/property:

16-01-033 / 16-01-079 / 16-01-089 / 16-01-097 / 16-01-110 / 16-01-111 /
16-02-062 / 16-02-091 / 16-03-011 / 16-03-022 / 16-03-092 / 16-04-040 /
16-04-052 / 16-04-107 / 16-04-108 / 16-05-034 / 16-05-044 / 16-06-020 /
16-07-073 / 16-08-092 / 16-08-149 / 16-10-009 / 16-10-068 / 16-10-114 /
16-11-036 / 16-11-093 / 16-11-104 / 16-11-105 / 16-12-006 / 16-12-048 /
16-12-069 / 16-12-084 / 16-12-101 /

The original evidence forms for the above cases have been, and will continue to be housed in the evidence room. Copies of the above case evidence forms are being forwarded with this report. This copies will remain with this report and the court entry document issued by the Judge and housed at Central District Court.

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2016 Evidence List for Destruction

Report #	Item	Serial #/Model #	Date Submitted
16-01-033	Pink wallet SSN card OH DL Ohio direction card Bank card 39 cents		1/8/2016
16-01-079	Glass marihuana pipe		1/21/2016
16-01-089	Bag of marihuana Blue and yellow glass marihuana pipe		1/23/2016
16-01-097	Clear/blue grinder		1/24/2016
16-01-110	\$100 counterfeit bill \$100 counterfeit bill \$100 counterfeit bill \$100 counterfeit bill	GF35547849C AB04801263B EF75179275A GF35618951C	1/29/2016
16-01-111	\$100 counterfeit bill \$100 counterfeit bill \$100 counterfeit bill \$100 counterfeit bill \$100 counterfeit bill \$100 counterfeit bill	FA55626193A EF30178221A EF37179272A FA55626193A AB04801263B GF35547849C	1/29/2016
16-02-062	Plastic wrapper with marihuana bud		2/18/2016
16-02-091	2 pill bottles containing marihuana		2/27/2016
16-03-011	Apple Ipad w/black rubber case	DQTL9AWBFK14	3/14/2016
16-03-022	Ohio EPPI card - Savannah Cofield	Last 4= 8868	3/11/2016
16-03-092	Orang, black & yellow glass pipe Scale Bag marihuana		3/25/2016
16-04-040	\$100 counterfeit bill \$50 counterfeit bill	G30107253A II03262385A	4/13/2016

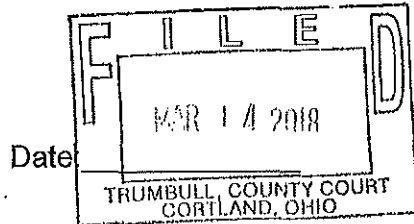
COPY

16-04-052	Net spend master card Books a million gift card	last 4= 6037	4/15/2016
16-04-107	Marihuana		4/30/2016
16-04-108	Powerbeats 2 headphones Apple charger white	FL4PJ6JWG779	4/30/2016
16-05-034	Orange colored marihuana grinder		5/7/2016
16-05-044	2 hypodermic needles		5/8/2016
16-06-020	Silver metal kitchen knife w/blood		6/5/2016
16-07-073	Multicolored marihuana pipe		7/16/2016
16-08-092	Bag with marijuana		8/19/2016
16-08-149	Counterfeit \$20 bill	DE00008679C	8/30/2016
16-10-009	Bag with marihuana		10/2/2016
16-10-068	8 red/white pills		10/16/2016
16-10-114	Bag w/misc. paperwork SSN card Ohio Liscense Ohio direction card	300-80-6492 RT532683	10/28/2016
16-11-036	Counterfeit \$20 bill	ML30308428D	11/8/2016
16-11-093	Ohio direction card Doctors appt card 2016 Death benefith walmart GC		11/20/2016
16-11-104	Burnt glass pipe with chor boy		11/23/2016
16-11-105	Pink wallet Deana Larose Jenkins ID card White swipe card Deana Jenkins offender release card Ohio master equickpay master card Nationwide claim visa card JCPenny merch credit card Victoria Secret merch credit card PNC bank debit card	Last 4= 8486 Last 4= 8179 Last 4= 3405	11/24/2016
	\$4.00		

COPY

16-12-006	Bullet	12/2/2016
16-12-048	Bag with marihuana	12/10/2016
16-12-069	Glass marihuana pipe w/stripes	12/25/2016
16-12-084	Bag marihuana	12/19/2016
16-12-101	2 plastic baggies marihuana	12/24/2016

IN THE TRUMBULL COUNTY COURT
CENTRAL DISTRICT COURT
CORTLAND, OHIO



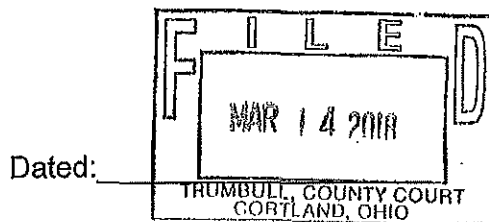
IN RE:

Request for destruction of certain)
items of evidence, contraband, or) Judge Thomas A Campbell
property in the custody of the)
Bazetta Township Police Department) ORDER

This matter having come before the court by the application of Ptl. Utterback of the Bazetta Township Police Department for the destruction, donation, or utilization of various items of evidence, contraband or other property in its custody or whose ownership cannot be ascertained, all of which are more fully identified in the application attached hereto and incorporated herein by this reference.

The court finds the application to be appropriate and orders that the Bazetta Township Police Department may: (1) use for its own purpose such items as the Bazetta Township Police Department deems appropriate; and (2) donate to worthy charities such items as the Bazetta Township Police Department deems appropriate; and (3) destroy by whatever means the Bazetta Township Police Department deems appropriate such other items of contraband, evidence or other property identified in the application attached hereto and incorporated herein by this reference.

IT IS SO ORDERED.



A handwritten signature in black ink, appearing to read "Thomas A. Campbell".
THOMAS A. CAMPBELL, JUDGE

000000

The below listed Bazetta Police Department cases involve evidence, property or contraband obtained by this agency which was subsequently logged and stored in the department evidence room. The times in the below listed cases have either been returned to the owner, no owner was found, is unclaimed/abandoned or inherently contraband.

This agency requests a court entry be issued by the Central District Court Judge Campbell for the removal of items in the below cases so the agency may purge same from the evidence storage facility. The items will be destroyed, utilized by this or another police agency (training, work related, education, etc), donated to a charitable organization/person or held for auction. Below is a list of cases that the Bazetta Police Department needs to purge with evidence/property:

2001-075923 / 2001-079344 / 06-09-017 / 11-06-090 / 11-08-110 /
12-02-026 / 13-04-105

The original evidence forms for the above cases have been, and will continue to be housed in the evidence room. Copies of the above case evidence forms are being forwarded with this report. These copies will remain with this report and the court entry document issued by the Judge and housed at Central District Court.

Miscellaneous Item Destruction List

COPY

Report #	Item	Serial #	Date Submitted	
2001-075923	3 silver necklaces 2 pair silver earrings silver angel necklace		11/28/2001	No Form B
2001-079344	Philips TV/VCR Combo	65796151	12/14/2001	No Form B
06-09-017	Green Flower Pot w/dirt Orange Flower Pot w/dirt		9/4/2006	No Form B
11-06-090	X-Box	43990406 50906	6/15/2011	Recovered
11-08-110	Poulan Chain Saw	05031D300564-1	8/20/2011	Recovered
12-02-026	3 Silver Necklaces 1 Silver bracelet		2/5/2011	Recovered
13-04-105	Black tub Potting Soil 9 marijuana plants 1 heat lamp 1 floor heater surge protector 1 grinder 1 paper roller 1 red bong 1 bottle liquid plant food		4/23/2013	

BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: APRIL 10, 2018 at 4:00 pm
Bazetta Township Fire Station #11
3000 Warren Meadville Rd
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis - Here
Trustee Frank Parke - Here
Chairman Trustee Ted Webb - Here
Fiscal Officer Rita K. Drew

120-18 To recess into Executive session at 4:05pm for conducting negotiations and bargaining session with public employees

Motion: Trustee Hovis

Second Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

121-18 To reconvene from Executive session at 5:55pm with no action taken.

Motion: Trustee Hovis

Second Trustee Parke

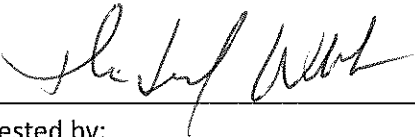
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

122-18 To adjourn the meeting at 5:55pm .

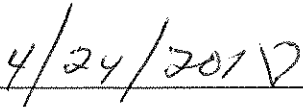
Motion: Trustee Parke

Second Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by:



Date

Approved by: Chairman Trustee Ted Webb

Date

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 24, 2018 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

129-18 To accept the minutes from the April 10 Special Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

130-18 To accept the minutes from the April 10 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

131-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

132-18 To authorize the Fiscal Officer to transfer \$1,500.00 from 10-A-14 (Fire: Insurance) to 10-A-03 (Fire: Workmen's Compensation).

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to bore under and work in the right-of-way of Perkins Jones Road
- Letter from Ohio Secretary of State about the 2018 Ohio State Issues Report

Administration:

- Discussion regarding recycling bins
 - Trustee Parke said he got here yesterday and found a mess with trash up and down the street and bags in the trees
 - Chief Hovis reported that they did make an arrest from the dumping incident two weeks ago
 - Trustee Webb said that we need to consider removing them if people can't follow the rules

- Trustee Parke stated that we should not have to police the bins
- Trustee Hovis said the bins are costing the township money and they should not be
- Chief Hovis said that an extra bin was added last year and asked if another bin could be added now
- Fiscal Officer Drew said that we were told last year that there wasn't room for another bin

Fire Department:

- Chief Lewis reminded residents that the Fire Department is still giving away free smoke detectors
 - Members of the department will install them
 - They are 10 year alarm that do not require batteries to be changed
- Trustee Webb noted that the money for these came from a grant

Police Department:

- See Attached Agenda
- Chief Hovis also noted the following
 - Smoke alarms are also available at the Police Department
 - Letters are going out today to local businesses seeking donations for Safety Day on June 16 from 11am - 2pm
 - Conducting a Diaper & Wipe Drive beginning May 1 to support Children's Services in conjunction with Bazetta Fire Department and Mosquito Lake Marina
 - Donations can be dropped off at any of these places
 - Dylan Herrick has been an asset to the department as a part-time officer for a few years and welcomed him to the department full-time

133-18 To authorize the Chief Hovis to trade all current duty weapons, miscellaneous ammunition, and all weapons from the evidence room in to Vance's Law Enforcement.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

134-18 To approve an expenditure of \$4,940.40 to Vance's Law Enforcement for weapons, holsters, and ammunition, to be paid from the Police Equipment Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

135-18 To hire Dylan Herrick as a Full-Time Patrolman, at the contracted rate, effective May 6, 2018.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- See Attached Agenda
- Superintendent Parke added that they are still accepting 8 tires per resident at the Road Department

136-18 To authorize the Fiscal Officer to do a Supplemental Appropriation of \$35,000.00 to 03-C-03 (Gas Tax: Contracts).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

137-18 To approve an expenditure not to exceed \$35,000.00 to Trumbull County Engineer for seal chip and partial depth repairs to Cadwallader Sonk Road, to be paid from the Gas Tax Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Nothing to report

138-18 To approve the attached §505.87 Resolutions #1 for the following addresses.

3384 Durst Clagg Road = Parcels #31-035726 & 31-037210

3250 Hoagland Blackstub Road = Parcel #31-902015

600 Johnson Plank Road = Parcel #31-071080

892 Wilson Sharpsville Road = Parcel #31-047200

2637 Niles Cortland Road = Parcel #33-020000

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Road Superintendent Parke noted an inconsistency between Board Resolutions #136-18 and #137-18
 - Fiscal Officer Drew corrected the error

139-18 To approve the attached ORC 505.87 Resolutions for Abatement of Weeds and Grass Only for the following addresses.

3384 Durst Clagg Road = Parcels #31-035726 & 31-037210

3250 Hoagland Blackstub Road = Parcel #31-902015

600 Johnson Plank Road = Parcel #31-071080

892 Wilson Sharpsville Road = Parcel #31-047200

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Webb noted that there is a question about the properties in the above resolutions that was pointed out by Fiscal Officer Drew
 - There are 5 properties in Board Resolution #139-18, but only 4 in #140-18
 - Checking with Inspector Mills to find out why one was left off

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb reported the following
 - Quarterly Meeting was held
 - There will be special meeting on May 9
 - Received a letter from a resident indicating they would like to be placed on a zoning board

Parks & Recreation Board:

- Trustee Webb asked that resident support the Park Levy
- Trustee Webb swore in Officer Dylan Herrick

Asked to be placed on the Agenda:

- None

Public Comment:

- Bob McBride of Warren Meadville Road asked the following questions
 - How big is the water line coming up Elm Road
 - Trustee Hovis said they would not know until the engineering is done
 - Does the Police Department have reserve officers and did it ever
 - Chief Hovis said it does not, but that it used to
 - Does the Fire Department have reserve or volunteer firemen
 - Chief Lewis said it did, but does not now
 - Does the township pay for the dumpsters
 - Trustee Parke said we do not but we do pay for the Road Department to clean up the mess, Police Department to prosecute dumpers, and IT to review and make tapes
 - What size caliber will be the new guns be
 - Chief Hovis said they are going from 40 to 9mm
- Stanley Shrodek of Lakeshore Drive asked the following questions
 - Will the Park Levy benefit the General Fund
 - Fiscal Officer Drew said that, if the levy passes, a new Park Fund will have to be established that is separate from the General Fund so the Park will no longer be part of the General Fund
 - Can this new fund get money from the General Fund
 - Trustee Webb said the General Fund can support any other fund, but that the Trustees do not want to move money
 - If the Park Levy passes and the funds run out, would money come from the General Fund or another levy
 - Trustee Webb stated that residents and have voted not to pay any extra monies into the General Fund
 - He further stated that if people aren't paying in, we can't provide services
 - Fiscal Officer Drew noted that the park is currently running off the funds raised by the Park Board and that those funds will run out this year
 - She further noted that the Park Board needs to raise \$6,000 this year to meet this year's budget
 - Trustee Hovis funds come from the General Fund now, nit we no longer have the money to support it
 - How much money is in the General Fund now
 - Fiscal Officer Drew couldn't say exactly without looking at her reports, but believes it's about \$400,000

140-18 To adjourn the meeting at 9:26am.

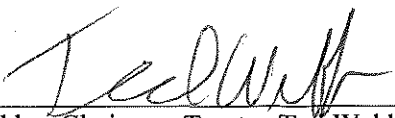
Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes


Attested by: Rita K. Drew, Fiscal Officer

Dated: 04-24-18


Approved by: Chairman Trustee Ted Webb

Dated: 5/8/18

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
31709	1961.27	VW31709	Arrowhead Services, Inc.	Slag
31710	33.02	VW31710	Business Card	PAYMENT
31711	7825.64	VW31711	BE Solutions, LLC	Claim Runs
31712	232.31	VW31712	Finley Fire Equipment	Supplies
31713	875.00	VW31713	Scott W. Gubanyar	Clothing Allowance
31714	875.00	VW31714	Bradley Hall	Clothing Allowance
31715	875.00	VW31715	Aaron Hanson	Clothing Allowance
31716	23233.29	VW31716	The Jefferson Health Plan	Insurance
31717	875.00	VW31717	Michael Mannella	Clothing Allowance
31718	931.13	VW31718	MY-LOR, Inc.	Supplies
31719	400.00	VW31719	Northstar Towing, Inc.	Tows
31720	321.06	VW31720	Ohio Edison	Service
31721	1006.96	VW31721	Ohio Edison	Service
31722	875.00	VW31722	Phillips Pelley	Clothing Allowance
31723	20.90	VW31723	Professional ID Cards, Inc.	Supplies
31724	145.60	VW31724	Purchase Power	Postage
31725	44.75	VW31725	Kristopher W. Parke	CDL Reimbursement
31726	875.00	VW31726	Thomas S. Rink	Clothing Allowance
31727	114.73	VW31727	Ricoh USA, Inc.	Copier Contracts
31728	905.00	VW31728	Service 1	Supplies
31729	150.00	VW31729	Treasurer, State of Ohio	Volunteer Fire Fighters' I
31730	3208.88	VW31730	Trumbull County 911	911 Service
31731	212.06	VW31731	Trumbull County Water and Sewer	Service
31732	94.69	VW31732	UHC	Refund
31733	468.92	VW31733	Vision Service Plan-(OH)	Insurance
31734	875.00	VW31734	Robert A. Wasser	Clothing Allowance
31735	875.00	VW31735	Gary W. Walters	Clothing Allowance
31736	875.00	VW31736	David A. Walter	Clothing Allowance
31737	290.00	VW31737	Standard Insurance Company RD	Insurance
	=====			
	49475.21		Total Amount of Pending Warrants	

Police Agenda Trustee Meeting April 24, 2018

4/19/18 11:41 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>, <srentz@bazettatwp.org>, <Jabbott@bazettatwp.org>

Rita,

The following will be the agenda for the trustee meeting for Tuesday April 24, 2018,

1. To authorize Chief Hovis to trade in all current duty weapons, miscellaneous ammunition and all listed weapons from evidence room to Vance's Law Enforcement. To purchase the listed weapons, holsters and ammunition at a price not to exceed \$4,940.40 to be paid from the equipment fund.

Just to make sure that we are all on the same sheet of music, the guns are forfeiture guns from evidence room, ammunition is 40 caliber and we will be changing to 9MM due to this being the preferred round for law enforcement. Wal-Mart gave us a check for \$5000.00 this year to be used for public safety. This replaces all current handguns and holsters for the entire department and gives us enough ammunition to properly train with the new handguns. Not one dollar of taxpaying money will be spent on this project. This is how the department should do infrastructure projects and I cannot thank everyone enough!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

Attachments:

- Agenda Trustee meeting 4-24-18.pdf

Police agenda Tuesday April 24, 2018 Trustee Meeting

4/23/18 7:34 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

I forgot to put the following on the agenda,

1. To hire Dylan Herrick as a full-time patrol officer effective May 6, 2018.

He will replace Utterback. Also, could you please swear him in at this meeting. I asked that he bring his family for his swearing in. Sorry for the confusion. Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

Attachments:



Send PO's To: 3723 Cleveland Ave
Columbus, OH 43224
ph (614)471-0712
fx (614)471-2134

Remit Pymt To: 4250 Alum Creek Dr
Obetz, OH 43207
ph (614)489-5026
fx (614)489-5077

Account Name BAZETTA TOWNSHIP POLICE DEPARTMENT Date 3/28/2018
Contact Name Chf. Michael Hovis Quote Number 00021451
Bill To 2671 MCCLEARY-JACOBY RD Prepared By Shawn Herman
CORTLAND, OH 44410
Phone 330-638-5503
Email mhovis@bazettatwp.org

Quantity	Style	Product Family	Description	Unit Quantity	Sales Price	Total Price
14.00	PA1750302AB	Glock	Model 17 Gen 5 9mm with AmeriGlo Bold Night Sights, (3) 17-Round Magazines, (4) Backstraps, Hard Case and Cable lock	Each	\$428.50	\$5,999.00
13.00	6360-832-481	Safariland	ALS Level III Mid-Ride Holster, Glock 17 with TLR-1 Light, Black, STX Basketweave Finish, Right Hand	Each	\$111.50	\$1,449.50
1.00	6360-832-482	Safariland	ALS Level III Mid-Ride Holster, Glock 17 with TLR-1 Light, Black, STX Basketweave Finish, Left Hand	Each	\$111.50	\$111.50
4.00	RA9T	Winchester	9mm Luger 147gr. JHP T-Series	500 rds	\$162.80	\$651.20
4.00	USA9MM1	Winchester	9mm Luger 147gr. FMJ - Flat Nose	500 rds	\$124.05	\$496.20
7.00	83285	Hornady	.223Rem 62gr. TAP Barrier	200 rds	\$133.00	\$931.00

Subtotal \$9,638.40
Trade In Value \$4,740.00
Shipping and Handling \$42.00
Quote Grand Total \$4,940.40

Trade In Notes

Qty: 15 - Glock Model 22 Gen 2/3 .40S&W with Fixed Sights and (3) 15-Rd Magazines @ \$ 250.00 each
Qty: 1 - Lot of 9 Misc Firearms and Ammunition @ \$990.00

Payment Details

Net 30 ☒
Check ☐
Credit Card ☐

Number of Days
Quote Valid

Quote Valid 30 Days

Name _____

CC # _____

Expires _____ CRV CODE _____
CREDIT CARDS OVER \$1,000 incur a 3% SURCHARGE

Make	Model	Cal	SN
Hi Point	MBL995	9mm	B32717
Norinco	7.62X39	7.62	
Mossberg	146B	22 cal	no sn
Sears Roebuck		16 ga	no sn
Sears Roebuck		410 ga	A283815
Wards Westerfield		22 cal	no sn
S&W	M&P 40C	40 cal	DVD4413
Hi Point	C-9	9mm	P1211169
Ruger	P95	9mm	318 84778

agenda item for 4/24/18 meeting

4/17/18 10:20 AM

From: "Kris Parke" <kparke@bazettatwp.org>

To: "rdrew@bazettatwp.org" <rdrew@bazettatwp.org>

Cc: "phovis@hovistire.com" <phovis@hovistire.com>

Hi Rita,

I would like for the following two items to be placed on the agenda for April 24th morning meeting.

1. Would like to open a supplemental appropriation because of the unexpected purchase and availability of salt Summer Fill through the County. So supplemental line item of 35k to go into contracts 03-C-03.
2. Seal chip and P.D.R. (partial depth repairs) to TH196 Cadwallader Sonk Road for a total not to exceed \$35,000. to be paid from 03-C-03. The actual total is \$30,022.97, but want to make sure I have extra money incase I need to add some P.D.R. to the job on the fly.

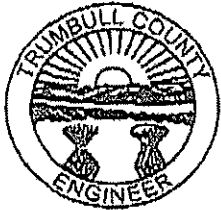
If you have any questions please feel free to contact me.

Thank you!

Kris Parke
Road Superintendent
Bazetta Township
330-637-8311 (phone)
330-637-4518 (fax)
kparke@bazettatwp.org
www.bazettatwp.org

Attachments:

- kp_000068.pdf



Randy L. Smith, P.E., P.S.
TRUMBULL COUNTY ENGINEER

650 NORTH RIVER ROAD, N.W. WARREN, OHIO 44483-2255
PHONE: 330-675-2640 FAX: 330-675-2642
www.countyengineer.com

Gary W. Shaffar, P.E.
Deputy Engineer
Herb W. Lankhart, Jr.
Director of Finance &
Personnel
Thomas W. Klejka
Highway Superintendent

March 28, 2018

Bazetta Township Trustees
3372 State Route 5
Cortland, OH 44410

Re: Cadwallader Sonk Road (TH 196), Chip Sealing Estimates

Board of Trustees:

The following are the Chip Sealing Estimates you requested for Cadwallader Sonk Road (TH 196) in Bazetta Township. Please be aware that these are just estimates and the labor times and material quantities could change once out in the field. There will also be an additional minimal charge for fuel as well as an equipment charge.

All other requirements of the County Engineer concerning liability and insurance would apply.

If you have any questions please call me at the office (330) 675-2640. If you would like to schedule this work, please send me an email with your request specifications to hwklejka@co.trumbull.oh.us.

Sincerely yours,

Randy L. Smith, P.E., P.S.
Trumbull County Engineer

A handwritten signature in cursive script, reading "Thomas W. Klejka".

Thomas W. Klejka
Highway Superintendent

TWK, krh



CHIP SEALING ESTIMATE
CADWALLADER SONK ROAD (T.H. 196)
From State Route 46 to Henn Hyde Rd./20' x 7.026'

MATERIAL

MATERIAL	QUANTITY	COST PER TON/GAL.	TOTAL
#8 Grindings	<u>176</u> tons	\$20.00 Grindings	\$3,520.00
CRS-2 Emulsion	<u>5,990</u> gals	\$1.53	\$9,164.70
Equipment Fee		\$100/Day	\$100.00
			\$12,784.70

LABOR (6 hours)

ESTIMATED LABOR
\$1,914.96

SEALING TOTAL (Estimate):	\$14,699.66
----------------------------------	--------------------

Any additional information to provide on Estimate:

CHIP SEALING ESTIMATE

CADWALLADER SONK ROAD (E.H. 196)

From McCleary Jacoby Rd. to State Route 46/18' x 940'

MATERIAL

MATERIAL	QUANTITY	COST PER TON/GAL.	TOTAL
#8 Grindings	<u>24</u> tons	\$20.00 Grindings	\$480.00
CRS-2 Emulsion	<u>725</u> gals	\$1.53	\$1,109.25
Equipment Fee		\$100/Day	\$100.00
			\$1,689.25

LABOR (2 hours)

ESTIMATED LABOR

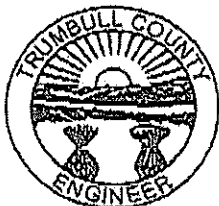
\$638.38

SEALING TOTAL (Estimate):

\$2,327.63

Any additional information to provide on Estimate:

****Prices are based on current year pricing and may vary per year.**



Randy L. Smith, P.E., P.S.
TRUMBULL COUNTY ENGINEER

650 NORTH RIVER ROAD, N.W. WARREN, OHIO 44483-2255
PHONE: 330-675-2640 FAX: 330-675-2642
www.countyengineer.com

Gary W. Shaffer, P.E.
Deputy Engineer
Herb W. Laukhart, Jr.
Director of Finance &
Personnel
Thomas W. Klejka
Highway Superintendent

April 3, 2018

Bazetta Township Trustees
3372 State Route 5
Cortland, OH 44410

Re: Main Street, Mill and Fill Estimate

.. Board of Trustees:

The following is the Mill and Fill Estimate you requested for Cadwallader Sonk Road (T.H. 196) in Bazetta Township. Please be aware that this is just an estimate and the labor times and material quantities could change once out in the field. There will also be an additional minimal charge for fuel.

All other requirements of the County Engineer concerning liability and insurance would apply.

If you have any questions please call me at the office (330) 675-2640. If you would like to schedule this work, please send me an email with your request specifications to hwklejka@co.trumbull.oh.us.

Sincerely yours,

Randy L. Smith, P.E., P.S.
Trumbull County Engineer

A handwritten signature in cursive script, appearing to read "Thomas W. Klejka".

Thomas W. Klejka
Highway Superintendent

TWK, krh

MILL AND FILL ESTIMATE
CADWALLADER SONK ROAD (T.H. 196)
From State Route 46 to Henn Hyde Road

MATERIAL

MATERIAL	QUANTITY	COST PER TON/GAL.	TOTAL
Hot Mix (#448 Type I- Surface)	<u>120</u> tons	\$52.00	\$6,240.00
Hot Mix (#448 Type II- Intermediate)	<u>0</u> tons	\$58.00	\$0.00
Equipment Fee		\$250.00/Day	\$750.00
			\$6,990.00

LABOR (24 hours)

ESTIMATED LABOR
\$6,205.68

MILL AND FILL TOTAL (Estimate):	\$13,195.68
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Any additional information to provide on Estimate:

Three days worth of work, not to exceed 120 tons of material.

****Prices are based on current year pricing and may vary per year.**

\$505.87 - Resolution # 1

RESOLUTION No. 138-18

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other ~~debris upon the following real property constitutes a nuisance;~~

ADDRESS OF PROPERTY

[list property addresses]

3384 Duest Chagg Rd. Cortland, Ohio 44410
Parcel # 31-035726 + 31-037210

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

RESOLUTION No. 138-18

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

3250 Hongland Blackstar Rd, Cortland, Ohio 44410
Parcel # 31-902015

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Houis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

\$505.87 - Resolution # 1

RESOLUTION No. 138-18

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

600 Johnson Park Rd. Warren, Ohio 44481
Parcel # 31-071080

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87 (D) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

\$505.87 - Resolution # 1

RESOLUTION No. 138-18

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

892 Wilson Sharpville Rd. Cortland, Ohio 44410
Parcel # 31-047200

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87 (D) O.R.C.**;

ROLL CALL:

Trustee - Howis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

RESOLUTION No. 138-18

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

2637 Niles Cortland Rd., Cortland, Ohio 44410
Parcel # 33-020000

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Houis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

RESOLUTION No. 139-18

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

3384 Durst Class Rd. Lorain, Ohio 44410
Parcel # 31-035726 + 31-037210

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Hous - Yes

Trustee Parke - Yes

Trustee Webb - Yes

RESOLUTION No. 139-18

~~BE IT RESOLVED~~, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

3250 Hoagland Blackstb Rd., Cortland, Ohio 44410
Parcel # 31-702015

~~BE IT FURTHER RESOLVED~~, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

~~BE IT FURTHER RESOLVED~~, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Houis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

RESOLUTION No. 139-18

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

600 Johnson Flank Rd, Warren, Ohio 44481
PARCEL # 31-071080

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

RESOLUTION No. 139-18

~~BE IT RESOLVED~~, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

892 Wilson Sharpville Rd, Centland, Ohio 44410
Parcel # 31-047200

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Howis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: May 8, 2018 at 7:00pm
Bazetta Township Fire Department
3000 Warren Meadville Road
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

141-18 To accept the minutes from the April 24 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

142-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to haul or move overweight equipment over Larchmont Avenue
- Notice for Petition of Annexation from Thomas C. Nader, Agent for Diana K. Ashdown
- Letter from State Treasurer of Ohio concerning Ohio Pooled Collateral System at Cortland Savings and Banking Company
- Letter from Trumbull County Combined Health District requesting information about areas of stagnant water
- Letter from Trumbull County Commissioners acknowledging receipt of annexation petition continuance request

Administration:

- Trustee Parke said the dumpsters are doing better now that daily pick up has begun
- Trustee Webb said the Trustee were not going to contest the annexation petition

Fire Department:

- See Attached Agenda

143-18 To approve Chief Lewis' attendance at the Ohio Fire & Rescue Officer Training Development Conference, with a registration cost of \$420.00, to be paid from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

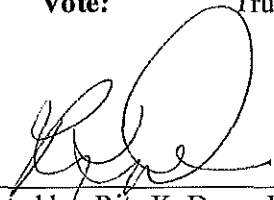
- Bob McBride of Warren Meadville Road
 - Isn't there group purchasing through the State of Ohio
 - Trustee Webb said there is, but it is limited on what you can purchase
 - Doesn't think people understand that the governor has taken money from townships

147-18 To adjourn the meeting at 7:48pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Rita K. Drew, Fiscal Officer

Dated: 05-15-18



Approved by: Chairman Trustee Ted Webb

Dated: 5/22/18

144-18 To accept two (2) iPad Pros through an Ohio Department of Public Safety EMS Grant.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

145-18 To hire Austin Smith as a Part-Time Firefighter/Medic, on an as needed basis with a probationary period of one (1) year, at a rate of \$11.50 per hour, pending completion and negative results of background investigations, psychological and physical exams, and drug screen.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

146-18 To hire Morgan Sanshuck as a Part-Time Firefighter/EMT (Medic Student), on an as needed basis with a probationary period of one (1) year, at a rate of \$10.00 per hour, pending completion and negative results of background investigations, psychological and physical exams, and drug screen.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- See Attached Report

Road Department:

- Trustee Hovis noted that a complaint was received about a pothole on Cadwallader Sonk Road

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported
 - Moving forward with nuisance abatements and will have more properties prepared for the next meeting
 - One property did not have two (2) resolutions at the last meeting because it was a trash only, not high grass, situation and did not require the second resolution

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb reported
 - Commission is meeting tomorrow night at 6pm on a Request for Zone Change
 - A resident is interested in joining one of the Zoning Boards and may be placed as an Alternate on the Zoning Board of Appeals

Parks & Recreation Board:

- Trustee Webb reported
 - Hoping for a positive outcome in today's election
 - Has received a request from someone who wants to reserve the gazebo for wedding and bring in liquor and tables, chairs, and tents
 - A liquor permit can't be issued by the township as they are issued elsewhere
 - Tables, chairs, and tents were only allowed previously for the Toys 4 Tots 5K
 - Board meets on Tuesday, May 15 and he will discuss refining these rules
 - Another question that has come up is about placing the reserved signs on the pavilions
 - Equipment Operator Wajda puts them up on Friday evening for Saturday reservations, but who is going to put them up for Sunday reservations
 - Suggestion is to put up to placard holders - one for Saturday and one for Sunday

Asked to be placed on the Agenda:

- None

Public Comment:

- Kenneth Way of Wilson Sharpsville Road said he is slowly working on cleaning up the property he received notification about
 - Trustee Webb said
 - As long as Zoning Inspector Mills sees progress, the township will be compassionate
 - Beginning this Wednesday, the Parkman Road facility (Enterprise Parkway in Warren) will begin accepting hazardous materials on Wednesdays from 9am - 5pm
 - Zoning Inspector Mills said that he will just keep watch as long as he sees progress
- Amy Ulbrecht of State Route 5
 - Bazetta could be the outdoor wedding capital of the world because of the lake and park property
 - Trustee Webb said the park is partly on federal/state land, which is problematic
 - Zoning Inspector Mills said there is a property in the township that is currently being redone for the purpose of having outdoor weddings
 - Would like to see the township make money from more than just taxes
 - Would like to see massive taxes on businesses
- Stanley Shrodek of Lakeshore Drive
 - Asked if the zone change would make the township more money
 - Trustee Webb said it would not and added that businesses want to come to Bazetta because of our low taxes
 - Trustee Parke said
 - We need to pass a General Fund levy to cover the 46 roads in the township
 - It costs \$800,000 to redo McCleary Jacoby Road
 - The Road Department annual budget is only around \$300,000
 - Asked if the township would take money from the General Fund for the park
 - Trustee Hovis said yes, but that would put the General Fund into deficit spending if we continue to do this
 - Trustee Webb said he did not yet know what the township would do for the rest of this year and next year if the levy does not pass
 - Commentary from the Trustees and Fiscal Officer about what had been done in the past to try to pass a General Fund levy, the cuts that have had to be made due to that lack of funds coming in, and the ongoing effects of have fewer dollars in the General Fund
- Kenneth Way of Wilson Sharpsville Road said ours tax structure is inverted - most taxes used to go locally with little going federal and now it is the opposite
 - Trustee Webb said if only we could levy a sales tax of just 0.5%, we could raise \$3-4 million
 - Fiscal Officer noted that, per the Ohio Revised Code, townships can not levy a sales tax
 - Trustee Webb discussed the Council of Governments that he is involved with and what it might be able to do in the future and what he would like to see it do in the future, including the possibility of imposing a sales tax with the money to be used for very specific purposes

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	173.81	VW 1	The Huntington National Bank	Mo Service Charge
31795	8081.07	VW31795	BE Solutions, LLC	Bi-Weekly Claim Runs
31796	600.00	VW31796	Bud's Towing & Recovery, LLC	Tows
31797	620.00	VW31797	Burrows Consulting Services	Annual Maint.
31798	399.00	VW31798	BE Solutions, LLC	Mo Admin Fees
31799	170.64	VW31799	Capital One Commercial	Supplies
31800	126.04	VW31800	Cortland Auto Parts	Supplies/Parts
31801	164.81	VW31801	City of Warren, Utility Services	Service
31802	100.00	VW31802	Zachary Dzurinda	Uniform Allowance
31803	1431.60	VW31803	Delta Dental	Insurance
31804	425.00	VW31804	Dylan Herrick	Uniform Allowance
31805	10.00	VW31805	Melanie Howsare	Refund of Garage Sale Perm
31806	969.99	VW31806	JED Services, LLC.	IT Service
31807	2657.80	VW31807	Mazanec, Raskin & Ryder Co., L.P.A.	PAYMENT
31808	59.27	VW31808	MY-LOR, Inc.	Supplies
31809	164.49	VW31809	Mark Thomas Ford	Supplies
31810	100.00	VW31810	Northstar Towing, Inc.	Tows
31811	339.73	VW31811	Ohio Public Employee Retirement System	Employee Service Purchase
31812	861.00	VW31812	Ohio Billing Inc.	EMS Trip Submission
31813	325.00	VW31813	PoliceOne.com	Certification
31814	86.00	VW31814	Proforma	Supplies
31815	1359.98	VW31815	Red Diamond Uniform & Police Supply	Supplies
31816	300.00	VW31816	Schultz Towing Inc.	Tows
31817	750.00	VW31817	Service 1	Supplies
31818	99.29	VW31818	Sunburst Environmental Service, Inc.	Service
31819	195.01	VW31819	The Tribune Chronicle	AD
31820	495.43	VW31820	Time Warner Cable-Northeast	Service
31821	50.00	VW31821	Treasurer, State of Ohio	Mo MDT Fees
31822	108.43	VW31822	Trumbull County Water & Sewer Acct Dept.	Service
31823	120.00	VW31823	UH EMS Institute	Registration
31824	2120.44	VW31824	Vance's Law Enforcement	Supplies
31825	396.77	VW31825	Verizon Wireless	Service
31826	3116.59	VW31826	Wex Bank	Fuel
31827	30.00	VW31827	Youngstown/Warren Regional Chamber	PAYMENT
31828	427.79	VW31828	Dominion Energy Ohio	Service
31829	909.73	VW31829	Ohio Edison	Service
=====				
	28344.71	Total Amount of Pending Warrants		

BAZETTA TWP. FIRE/EMS

Chief's Office

INTEROFFICE MEMORANDUM

Date: 4/30/2018
To: Trustee Hovis, Trustee Parke, Trustee Webb,
From: Chief Dennis Lewis
Re: May 8, 2018 Trustee's Meeting
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb,

Agenda items:

1. Request approval for Chief Lewis to attend the Ohio Fire & Rescue Officer Development Conference from July 12, 2018 to July 16, 2018 registration cost is \$420.00.
2. To accept two iPad Pro's 64gig through a grant from the Ohio Department of Public Safety EMS at no cost to the Township. Serial #'s DMPW447XJ28K & DMPW3CKEJ28K.
3. To hire Austin Smith as a part-time Firefighter/Medic, on an as needed basis with a probationary period of one year, at a rate of \$11.50 per hour, pending completion and negative results of background investigations, psychological exam, drug screen, pre-employment drug screen, and physical.
4. To hire Morgan Sanshuck as a part-time Firefighter/EMT (Medic Student), on an as needed basis with a probationary period of one year, at a rate of \$10.00 per hour, pending completion and negative results of background investigations, psychological exam, drug screen, pre-employment drug screen, and physical.

Non agenda items:

1. Nothing for this meeting.

Professionally,
Dennis Lewis
Fire Chief



April 2018

Bazetta Police Department Activity

Published Date: May 4, 2018

Activity	Total
Calls for Service	583
Incident Reports Filed	141
Traffic Crash Investigations	15
Number of Persons Arrested	64
Traffic Offenses	106
Traffic Citations Issued	85
Vehicle Miles Traveled	10,442.20
Office Contacts	256

* Numbers are subject to change due to report status and other circumstances

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: May 22, 2018 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

148-18 To accept the minutes from the May 8 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

149-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

150-18 To approve an expenditure of \$2,159.98 for an Office Ultimate 500GM - 3 Year off-site back up contract from Carbonite, with the cost to be divided proportionally between all departments utilizing the service.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Webb asked how this would be split and suggested discussing it with Joel Davis
- Trustee Parke said we need to discuss this

151-18 To approve an expenditure of \$1,575.00 for enrollment in the Worker's Compensation Group Rating Program from CareWorksComp, with the cost to be divided proportionally between General, Road & Bridge, Cemetery, Police, and Fire Funds.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to haul or move overweight equipment over Elm Road
- Application for Rehearing, Motion for Continuance, Accounting for Increased Revenues, and Notice of Service from Cobra Pipeline

Administration:

- Trustee Parke would like to discuss permanent removal of recycling bins at the end of the meeting

Fire Department:

- See Attached Agenda & Report
- Chief Lewis reported on the busy day prior
 - While transporting a patient, one of the ambulances was rear-ended and damaged
 - Champion finished the transport
 - Workers Compensation and Insurance were notified
 - Police Report will be picked up tomorrow
 - All of this occurred while other members of the department were at a structure fire

152-18 To approve an expenditure not to exceed \$5,000.00 for preventative maintenance and repairs to Medic 13 by Ohio CAT, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

153-18 To authorize Chief Lewis to dispose of the attached list of unneeded, obsolete, or unfit-for-use Township property per ORC §505.10(2)(a).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

154-18 To authorize Chief Lewis to sell the attached list of items of Township property at a sale price not to exceed \$2,500.00 per ORC §4513.61.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

155-18 To approve an expenditure of \$4,527.88 for 125 smoke alarms from Mars Electric Company, to be paid from the Fire Fund, with \$4,301.00 coming from a grant and \$227.00 being the local share.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

156-18 To approve an expenditure of \$3,591.00 for 125 smoke alarms from Yesco Electric Supply, to be paid from the Fire Fund, with \$3,411.00 coming from a grant and \$180.00 being the local share.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- Chief Hovis noted that Safety Day will be June 16 at the Mosquito Lake Marina from 11am - 2pm

Road Department:

- Superintendent Parke reported
 - Getting the cemetery ready for Memorial Day
 - Scrap tire grant has been completed

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Nothing to report

157-18 To approve the attached ORC §505.87 Resolutions #2 For Use When Hiring Contract Hauler for the following addresses.

3384 Durst Clagg Road = Parcels #31-035726 & 31-037210

3250 Hoagland Blackstub Road = Parcel #31-902015

600 Johnson Plank Road = Parcel #31-071080

892 Wilson Sharpsville Road = Parcel #31-047200

2637 Niles Cortland Road = Parcel #33-020000

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

158-18 To approve the attached ORC §505.86 Resolutions #1 Request For Inspection of §505.86 Property for the following address.

4740 Perkins Jones Road NE = Parcel #31-051615

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Chief Lewis noted that there is no 4740 on Perkins Jones Road

159-18 To rescind Board Resolution #158-18 until a correct address can be determined.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Zoning Commission & Zoning Board of Appeals:

- Nothing to report

Parks & Recreation Board:

- Trustee Webb said the Board will meet tonight at 7pm and the meeting is open to the public

Asked to be placed on the Agenda:

- None

Public Comment:

- Trustee Parke stated that he wanted to discuss moving the recycling bins because garbage has been found behind the bins
 - Chief Hovis said 24 bags of garbage were dumped
 - Not done by a Bazetta resident
 - She has been tracked down and is being prosecuted
 - This is the 3rd dumping incident to be prosecuted this year
- Greg Kovalchick, Director of Geauga Trumbull Solid Waste Management
 - 40% of the material being placed in containers is garbage, not recyclables
 - It is costing them \$35,000 per year in tipping fees because of the trash being mixed in
 - Understands why Bazetta wants to remove the containers
 - Bazetta is one of few sites with cameras and police and the problem continues to happen

- It doesn't matter because people continue to throw garbage in unless it is a site like Howland that is gated and monitored
- Happy to help us in the future with a new recycling plan
- Wants to know when we want the dumpsters removed so he can reallocate the dumpsters
- Will run an ad in the paper to say this location is closing and where the bins are going
- Possibility of going to curbside recycling
- It's just Bazetta, it's everywhere
- Will also be pulling bins out of Champion on May 30
- Trustee Webb said
 - We could probably run 30 people a day off for dumping, but we can't do that
 - There was a problem we had had the bins removed before with people just throwing trash on the ground when the dumpsters were gone
- Trustee Parke said
 - He has noticed a lot of commercial trucks dumping, too
 - Would like to have them removed all at once

161-18 To have all recycling bins removed from the Administration Building on Monday, June 4 and to discontinue the recycling program.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Rich Fleischer of Cornerstone Drive asked about the \$35,000 cost and if this is costing the township
 - Trustee Webb answered
 - This is the tipping fee paid by Geauga Trumbull Solid Waste, not Bazetta Township, to dump the trash placed in the bins
 - This costs the township money, too
 - IT Services to review and download the video
 - Police Department time and costs
 - Road Department cleans up the parking lot
- Jan Sala of Ivy Hills Circle
 - Asked if there are any plans to fix the entrance to Ivy Hills
 - Suggested that a cruiser be placed by the dumpsters when they are being removed
 - Superintendent Parke replied
 - There was not money available from the General Fund to fix this
 - He is going to apply for state funding, but there is no guarantee
- Al Simon of Morrow Drive expressed concerns about police officer safety
 - We don't use traffic cameras
 - Doesn't want to see our officers injured
 - Said we need photo enforcement of our traffic laws
 - Stated that \$11,600 was generated by Liberty Township in one week
 - We should revisit this issue
 - A way to generate revenue for the township and assure officer safety
 - It is a positive and something we should do

162-18 To adjourn the meeting at 9:38am.

Motion: Trustee Hovis

Second: Trustee Parke

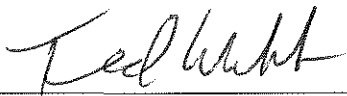
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Rita K. Drew, Fiscal Officer

Dated:

05-29-18



Approved by: Chairman Trustee Ted Webb

Dated:

6/12/18

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
31560	-49.39	V31560	Finger Lakes Castle	PAYMENT
31873	49.39	VW31873	Finger Lakes Castle	PAYMENT
31874	105.44	VW31874	Ainsley Oil Company	Fuel
31875	432.50	VW31875	Business Card	Supplies
31876	1480.27	VW31876	BE Solutions, LLC	Claim Runs
31877	25.00	VW31877	Rita Benoit	Zoning Comm May 9, 2018 Meetin
31878	37.00	VW31878	Cortland Police Department	Reimbursement
31879	196.60	VW31879	Cole Valley	PAYMENT
31880	25.00	VW31880	Jean M. Eddy	Zoning Comm May 9, 2018 Meetin
31881	336.56	VW31881	Network Billing System, LLC	Service
31882	201.33	VW31882	Handyman Supply Inc.	Supplies/Parts
31883	23233.29	VW31883	The Jefferson Health Plan	Insurance
31884	25.00	VW31884	Curtis Lonsbrough	Zoning Comm May 9, 2018 Meetin
31885	420.00	VW31885	Dennis K. Lewis	Expense Reimbursement
31886	25.00	VW31886	Walter Maycher	Zoning Comm May 9, 2018 Meetin
31887	68.00	VW31887	Mack Industries, Inc.	Supplies/Parts
31888	1000.42	VW31888	Ohio Edison	Service
31889	187.00	VW31889	On Demand Drug Testing & Work Solutions	Service
31890	217.98	VW31890	Purchase Power	Postage
31891	301.60	VW31891	Standard Insurance Company RD	Insurance
31892	300.00	VW31892	Schultz Towing, Inc.	Tows
31893	621.00	VW31893	Sarko's Chem-Dry Carpet Cleaning	Service
31894	3208.88	VW31894	Trumbull County 911	911 Service
31895	416.63	VW31895	Trumbull County Treasurer	Cold Mix
31896	400.00	VW31896	Trumbull Monument Company	Refund - Dale
31897	180.00	VW31897	Trumbull Township Association	2018-2019 Membership Fees
31898	20.00	VW31898	Trumbull Township Association	1 Attendee @ May 17 Dinner
31899	25.00	VW31899	Howard Wetzel	Zoning Comm May 9, 2018 Meetin
=====				
	33489.50	Total Amount of Pending Warrants		



Terms and Conditions apply. Please visit: <http://s3.amazonaws.com/carbonite.com/docs-and-files/terms-of-service/product-TOS.html> for more information.



CUSTOMER INFORMATION

Company Contact:

Company Name:

Street Address:

City, State, Zip Code:

Phone:

User Email:

Accounts Payable Contact Info

Joel Davis

Bazetta Township

3372 State Route 5 N.E.

Cortland, Ohio 44410

{330} 540-

0577

joeldavis@neo.rr.com

Phone #:

CARBONITE INFORMATION

Sales Contact:

Title:

Phone:

Ryland Costello

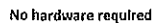
Inside Sales Manager

sales rep contact # required

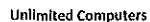
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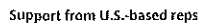
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Multiyear purchase discounts.

Pricing discounts for Non-Profits, Schools & Municipalities.

Terms and Conditions apply. Please visit: <http://s3.amazonaws.com/carbonite.com/docs-and-files/terms-of-service/product-TOS.html> for more information.



CUSTOMER INFORMATION

Company Contact:

Company Name:

Street Address:

City, State, Zip Code:

Joel Davis

Bazetta Township

3372 State Route 5 N.E.

Cortland, Ohio 44410

{330} 540-

0577

joeldavis@neo.rr.com

Phone:

User Email:

Accounts Payable Contact Info

CARBONITE INFORMATION

Sales Contact:

Title:

Phone:

Ryland Costello

Inside Sales Manager

sales rep contact # required

Phone #:

Carbonite Business offers automated, secure and affordable backup to businesses all over the world. Our key features include:



Have Carbonite installed and your backup configured for you for free.



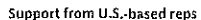
Carbonite Business software automatically encrypts and backs up your data in the cloud.



Back up all of your company's computers for one flat annual fee.



Access backed up files from any Web browser – or from your iPhone, iPad, Android or BlackBerry smartphone.



Contact support via phone, chat and email 7 days a week 8 a.m. - midnight ET.

Even More:

External Hard Drive Backup. Versioning. Mobile Access. Overnight data when needed

Multiyear purchase discounts.

Pricing discounts for Non-Profits, Schools & Municipalities.

Terms and Conditions apply. Please visit: <http://s3.amazonaws.com/carbonite.com/docs-and-files/terms-of-service/product-TOS.html> for more information.

BAZETTA TWP. FIRE/EMS

Chief's Office

INTEROFFICE MEMORANDUM

Date: 5/16/2018
To: Trustee Hovis, Trustee Parke, Trustee Webb,
From: Chief Dennis Lewis
Re: May 22, 2018 Trustee's Meeting
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb,

Agenda items: For Administration

1. To accept the attached enrollment into Workers' Compensation Group Retrospective Rating Program from CareWorksComp at a cost of \$1,575, to be paid proportionally from the General, Road, Cemetery, Police, and Fie Funds.

Agenda items: For Fire Department

1. To approve an expenditure not to exceed \$5,000 from Ohio Cat on preventative maintenance and repairs to Medic 13. See attached Quote.

2. To approve Chief Lewis to dispose (see attached list) as unneeded, obsolete, or unfit-for use Township property, per 505.10(2)(a).

3. To approve Chief Lewis to sell the attached list of items at a sale price not to exceed \$2,500 per ORC4513.61.

4. To approve an expenditure of \$4,527.88 to Mars Electric Company for 125 smoke alarms, to be paid from the Fire Fund, with \$4,301.00 coming from a grant and \$227.00 being local share.

5. To approve an expenditure of \$3,591.00 to Yesco Electric Supply for 125 smoke alarms, to be paid from the Fire Fund, with \$3,411.00 coming from a grant and \$180.00 being local share.

Non agenda items:

1. April 2018 Monthly Report submitted.

2. House Bill 226 - Discuss with Trustee's.

Professionally,
Dennis Lewis
Fire Chief



March 07, 2018

Policy 37820104

DENNIS LEWIS
BAZETTA TOWNSHIP / TRUMBULL COUNTY
3372 SR 5 NE
CORTLAND, OH 44410

Congratulations!

Your organization is one of a select few to receive an offer for the January 1, 2019 OHIO TOWNSHIP ASSOCIATION Group Retrospective Rating Program (Group Retro) and Unemployment Consultation Program. Unlike traditional group rating, Group Retro offers the potential for premium refunds paid over a three year period at 12, 24, and 36 months following the end of the group retro policy year. These premium refunds are based on the total group's cost control performance.

Projected Premium w/o Assessments	\$ 45,113
Target Refund %	40.0 %
Target Refund Value	\$18,045
CareWorksComp's Administrative Fee	\$1,575

In addition to premium savings, joining a CareWorksComp administered group retrospective rating program gives you access to the industry leader in workers' compensation. Here are some of the services included in your group retrospective rating offer:

- Hearing Representation
- Safety Programming
- BWC Discount Program Evaluation
- Rate & Underwriting Analysis
- Day-to-Day Claims Management

Please contact CareWorksComp, toll-free at, 1-800-837-3200 with any questions. Ask for a Group Sales Associate.

To enroll, please review, complete and submit the following to CareWorksComp no later than July 20, 2018:

1. Completed *Group Retrospective Rating Program Form (U-153)*, *Permanent Authorization Form (AC-2)* and *Payment of your participation fee* to CareWorksComp in the provided envelope.
2. Make checks payable to CareWorksComp for the amount listed on the enclosed invoice. Please include your policy number on the check or complete the credit card portion of the invoice.

As noted above there is a 15 % assessment potential for your company in this program that could increase your individual premium. However to ensure program success and premium savings, the sponsor requires plan participants to work with CareWorksComp in managing the following: safety program, salary continuation, transitional duty program, lump sum settlement and onsite safety visits. Statements made to the employer describing the group retrospective rating plan concept and all its possible benefits (savings) are not guarantees, but projections based upon information available from BWC at the time of review. This offer may be withdrawn or revised based upon participation levels.



Bureau of Workers'
Compensation

Employer Statement for Group Retrospective Rating Program

INSTRUCTIONS:

- Please print or type.
- Return completed statement to the attention of the sponsoring organization you are joining.
- The sponsoring organization's third-party administrator will submit this form.
- If you have any questions, please call BWC at 614-466-6773.

NOTE: This application must be reviewed and approved by BWC's employers programs unit BEFORE it becomes effective.

Employer Name BAZETTA TOWNSHIP / TRUMBULL COUNTY	Telephone number (330) 637-8816	BWC policy number 37820104
Address 3372 SR 5 NE	City CORTLAND	State OH
		Nine-digit ZIP code 44410

Group Retrospective Rating Plan Enrollment

I agree to comply with the Ohio Bureau of Workers' Compensation Group-Retrospective-Rating Program rules (Ohio Administrative Rule 4123-17-73). I understand my participation in the program is contingent on such compliance.

This form supersedes any previously executed U-153.

I understand only a BWC Group-Retrospective-Rating Program certified sponsor can offer membership into the program. I also understand if the sponsoring organization listed below, is not certified, this application is null and void.

I am a member of the Ohio Township Association sponsoring organization or a certified affiliate organization and would like to be included in the Group-Retrospective-Rating Program it sponsors for the policy year beginning 1/1/2019. I understand the employer roster submitted by the group will be the final, official determination of the group in which I will or will not participate. Submission of their form does not guarantee participation.

I understand the sponsoring organization's representative CareWorksComp (150-80) (currently as determined by the sponsoring organization) is the only representative I may have in risk-related matters while I remain a member of the group. I also understand the representative for the Group-Retrospective-Rating Program will continue as my individual representative in the event that I no longer participate in the program. At the time, I am no longer a member of the program, I understand I must file a Permanent Authorization (AC-2) to cancel or change individual representation.

I understand a new U-153 shall be filed each policy year I participate in the Group-Retrospective-Rating Program.

I am associated with the sponsoring organization or a certified affiliate sponsoring organization. ☒ Yes ☐ No

OHIO TOWNSHIP ASSOCIATION
Name of sponsor or affiliate sponsor

352450
Sponsor or affiliate sponsor policy number

Note: For injuries that occur during the period an employer is enrolled in the Group-Retrospective-Rating Program, employers may not use or participate in the Deductible Program, Group Rating, Retrospective Rating, Safety Council Rebate Program, \$15,000 Medical-Only Program or the Drug-Free Safety Program.

Employer Must Complete	Certification	Employer Must Complete
_____ certifies that he/she is the _____ of (Officer name) (Title)		
_____, the employer referred to above, and (Employer name)		
that all of the information is true to the best of his/her knowledge, information, and belief, after careful investigation.		
_____ (Officer signature)		_____ (Date)

BWC-7659 (Rev. May 17, 2016)
U-153



1449621-011



Bureau of Workers'
Compensation

Permanent Authorization

To: Ohio Bureau of Workers' Compensation
☒ Employer Services Department, 22nd floor
☐ Self-Insured Department, 27th floor

Please mark a box and return to
30 W. Spring St.
Columbus, OH 43215-2256

Fax – (614) 728-0456

Policy number
37820104
Entity
BAZETTA TOWNSHIP / TRUMBULL COUNTY
DBA
Address
3372 SR 5 NE
CORTLAND, OH 44410

Note: For this to be a valid letter, the employer services department, or the self-insured department for self-insuring employers, must stamp it.

This is to certify that effective: July 1, 2018
(Date)

CareWorksComp, Rep ID # 000150-80, 5500 Glendon Ct. Dublin, OH 43016
(Representative name and rep I.D. number)

Including its agents or representatives identified to you by them, has been retained to represent us before the Ohio Bureau of Workers' Compensation and the Industrial Commission of Ohio in matters pertaining to our participation in the Workers' Compensation Fund according to the type of representation checked below.
Please check only one type of representation. See description of representatives on side 2.

<input checked="" type="checkbox"/>	Type of authorized representation
<input checked="" type="checkbox"/>	Employer-risk claim representative (ERC)
<input type="checkbox"/>	Risk-management representative (RISK)
<input type="checkbox"/>	Claim-management representative (CLM)

This authorization supersedes all permanent authorizations on file for the type of representation indicated above.

I understand and agree BWC will process any letters, requests and actions initiated by a superseded authority.

I understand this authorization, now being granted, is of a continuous nature from the effective date indicated herein. However, I possess the right to terminate this authorization at any time through written notification to the employer services or self-insured departments as appropriate.

Telephone number	Fax number	Email address
Print name and title	Employer signature	Date

BWC-0502 (Rev. 7/21/2009)
AC-2



1449621-003



BILL TO:

BAZETTA TOWNSHIP / TRUMBULL COUNTY
DENNIS LEWIS
3372 SR 5 NE

CORTLAND, OH 44410

Invoice	
Policy Number	Date
37820104	March 07, 2018
Due Date	
With Enrollment Papers	
Amount	
\$ 1,575	

95-41-92001

Workers' Compensation Group Retrospective Rating Program

Please use this checklist to ensure that you have completed all of the necessary steps to secure your participation for 2019:

- ☐ Verify all information, including BWC Policy Number, on the *Employer Statement for Group Retrospective Rating Program* (U-153). Complete all information required in the "Certification" section of the U-153 form.
- ☐ Verify all information, including BWC Policy Number, on the *Permanent Authorization Form* (AC-2).
- ☐ View the *Group Retro Participation Agreement* found at www.careworkscomp.com/groupspendors. For a hard copy of the agreement, please contact CareWorksComp toll-free, at (800)-837-3200.
- ☐ Please review this invoice, sign, and return with payment. **Make check payable to CareWorksComp for the amount listed above.** Please include your BWC Policy Number on the check or complete the credit card portion of this invoice.

Policy ID: 37820104

Mail or fax this form with payment to:

CareWorksComp
5500 Glendon Court
Dublin, OH 43016
Phone: (614) 764-7600
Fax: (614) 764-7629

Payment Information	
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/> Check Enclosed
Credit Card Number	
Print Name as it Appears on Credit Card	
Address as it appears on your Credit Card Bill, if different from above	
Expiration Date	Amount to be paid
Authorized Signature	



1449621-010



Important Dates for the 2019 Group Retrospective Rating Program

July 20, 2018	CareWorksComp's Group Retro application deadline
January 1, 2019	Start of Group Retro policy year
December 31, 2019	End of Group Retro policy year
Spring 2021	1 st BWC Group Retro refund/invoice based on December 31, 2020 evaluation
Spring 2022	2 nd BWC Group Retro refund/invoice based on December 31, 2021 evaluation
Spring 2023	3 rd BWC Group Retro refund/invoice based on December 31, 2023 evaluation

Frequently Asked Group Retrospective Rating Questions and Answers

1. Do participating employers still pay their own premiums to BWC?

Yes. Employers will continue to pay their own premium.

2. Will BWC allow me to participate in other discount programs if I participate in Group Retro?

BWC will only allow an employer to participate in the Safety Council Discount program if they are enrolled in Group Retro.

3. Are the premium savings refunds guaranteed?

While the program is designed to help ensure savings refunds, they cannot be guaranteed. Savings are based on the group's performance in controlling the frequency and severity of the new claims incurred during the upcoming program year and reducing claim cost.

4. Is there any possibility that my premium could increase as a participant of this program?

There is an inherent, limited level of liability associated with this type of group program. However, CareWorksComp takes a very conservative underwriting approach in constructing the group.

5. Is there a membership requirement for participation in this program?

Yes. BWC requires membership with either the Sponsor or the Affiliate Sponsor listed on the U-153, Employer Statement for Group Retrospective Rating Program.



Estimate No: 104073 - 1

BAZETTA TWP FIRE DEPT
 3000 WARREN MEADVILLE RD
 CORTLAND OH

CUSTOMER NO.	ESTIMATE NO.	DATE	CONTACT
3101786	104073	5/16/2018	DENNIS LEWIS
PHONE NO.	FAX NO.	EMAIL	
330 647 0819		dlewis@bazettatwp.org	
MODEL	MAKE	SERIAL NO.	
	FO		
UNIT NO.	MILE	WO NO.	P.O. NO.
M13	54573		

SEGMENT: 01

NOTES:
 SEGMENT IS FOR AS PRIOR QUOTED ANNUAL SERVICE
 AND INSPECTION ALREADY PART OF THE INVOICE ON
 WORK ORDER YV06886

Parts

Description	Qty	Unit Price	Ext Price
-------------	-----	------------	-----------

Misc

Item Number	Description	Qty	Unit Price	Ext Price
1	ANNUAL INSPECTION AND PM SERVICE	1	1,000.00	1,000.00

Parts:	0.00	Labor:	0.00	Misc:	1,000.00	Segment 01 Total:	1,000.00
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SEGMENT: 02

NOTES:
 ESTIMATE FOR REPAIR OF REAR DRIVE AXLE BRAKES
 AS LISTED BELOW
 PARTS 3 DAYS OUT AFTER ORDERING

Parts

Description	Qty	Unit Price	Ext Price
-------------	-----	------------	-----------

Labor

Item Number	Description	Qty	Unit Price	Ext Price
1	LABOR TO REMOVE AND INSTALL BELOW LISTED PARTS	6	119.50	717.00

Misc

Item Number	Description	Qty	Unit Price	Ext Price
-------------	-------------	-----	------------	-----------

1	OEM PADS, ROTORS, AXLE GASKET AND HUB SEALS	1	321.05	321.05
<hr/>				
Parts:	0.00	Labor:	717.00	Misc: 321.05 Segment 02 Total: 1,038.05
<hr/>				

SEGMENT: 03

NOTES:
ESTIMATE TO REPAIR FRONT STEER AXLE BRAKES AS
LISTED BELOW
PARTS 3 DAYS OUT AFTER ORDERING

Parts				
Description		Qty	Unit Price	Ext Price
<hr/>				
Labor				
Item Number	Description	Qty	Unit Price	Ext Price
1	LABOR TO INSTALL BELOW LISTED PARTS	5	119.50	597.50
<hr/>				
Misc				
Item Number	Description	Qty	Unit Price	Ext Price
1	OEM PADS, ROTORS AND HUB GREASE SEALS	1	379.09	379.09
<hr/>				
Parts:	0.00	Labor:	597.50	Misc: 379.09 Segment 03 Total: 976.59
<hr/>				

SEGMENT: 04

NOTES:
ESTIMATE FOR REPLACEMENT OF FAILED ALTERNATOR
AS LISTED BELOW
PARTS 3 DAYS OUT AFTER ORDERING

Parts				
Description		Qty	Unit Price	Ext Price
<hr/>				
Labor				
Item Number	Description	Qty	Unit Price	Ext Price
1	ESTIMATED LABOR TO REPLACE PARTS LISTED BELOW	2	119.50	239.00
<hr/>				
Misc				
Item Number	Description	Qty	Unit Price	Ext Price
1	REPLACEMENT ALTERNATOR	1	375.00	375.00
<hr/>				
Parts:	0.00	Labor:	239.00	Misc: 375.00 Segment 04 Total: 614.00
<hr/>				

SEGMENT: 05

NOTES:
ESTIMATE TO SECURE AND ROUTE LINE TO PREVENT
FURTHER RUBBING

Parts Description	Qty	Unit Price	Ext Price
----------------------	-----	------------	-----------

Labor Item Number	Description	Qty	Unit Price	Ext Price
1	LABOR TO REPAIR AS LISTED ABOVE	1	59.75	59.75

Parts: 0.00 Labor: 59.75 Misc: 0.00 Segment 05 Total: 59.75

SEGMENT: 06

NOTES:
LABOR TO DISASSEMBLE, READJUST AND REASSEMBLE
RIGHT FRONT STEER AXLE WHEEL BEARING

Parts Description	Qty	Unit Price	Ext Price
----------------------	-----	------------	-----------

Labor Item Number	Description	Qty	Unit Price	Ext Price
1	LABOR TO PERFORM ABOVE LISTED ADJUSTMENT	1	119.50	119.50

Parts: 0.00 Labor: 119.50 Misc: 0.00 Segment 06 Total: 119.50

SEGMENT: 07

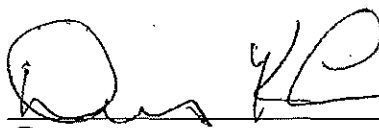
NOTES:
DISASSEMBLE INTERIOR DOOR PANELS ON RIGHT SIDE
AND REAR ENTRY MOD COMPARTMENT DOORS TO ACCESS
AND REMOVE DOOR HANDLES TO LUBRICATE AND
REASSEMBLE

Parts Description	Qty	Unit Price	Ext Price
----------------------	-----	------------	-----------

Labor Item Number	Description	Qty	Unit Price	Ext Price
1	LABOR TO PERFORM ABOVE LISTED REPAIR	3	119.50	358.50

Parts: 0.00 Labor: 358.50 Misc: 0.00 Segment 07 Total: 358.50

	Total Segments:	4,166.39
Sub Total (before taxes)		4,166.39
PART DISCOUNT		0.00

PO#: _____ Authorized Name:  (signature)
Date: _____ DENNIS LEWIS (print)

Thank you for this opportunity to serve your company

CONTACT INFORMATION:

Prepared by: Brian Betts Phone: 330-986-6439 Email: bbetts@ohlocat.com Fax:

- This estimate will expire 60 days from the estimate date.
- Price excludes Freight Charges, Operating Supplies/EPA Fees and Overtime.
- Terms: Net 30.
- Sales Taxes where applicable are not included with the above prices.

Terms and Conditions

BY SIGNATURE ABOVE, I certify that I am the owner or owner's agent, and authorize Ohio Cat, its employees, subcontractors or consultants to perform the inspection, maintenance or repairs described above to include the provision and use of necessary materials required to accomplish the described work scope. I further authorize Ohio Cat to operate the equipment, or any part therein described for the purpose of testing and/or inspection. I understand that payment for all work performed is due in full upon completion.

Upon acceptance, this quote becomes a legal agreement between you (either an individual or the entity you are authorized to represent) and Ohio Cat. Further, signing certifies the information provided is true and correct, and that the signer is authorized to charge this purchase as noted. Ohio Cat reserves the right to reject a partial or modified quote. You may cancel an accepted quote until the work is started. Once started, work may be stopped at anytime. Partially completed work will be billed based on Time and Materials at Ohio Cat's prevailing rate. Additional handling and storage fees may apply to work partially completed or work temporarily put on hold.

EQUIPMENT HAVING INSTALLED FIRE SUPPRESSANT SYSTEMS: During course of repair work it may become necessary to deactivate or disturb mechanical and/or electrical components of the fire suppression system. Reactivation of the fire suppressant system is the responsibility of the customer and should be undertaken before machine operations. Ohio Cat accepts no responsibility for the reactivation, testing or operation of the fire suppressant system.

STANDARD WARRANTY: Parts for this repair are warranted as indicated by the manufacturer from the date of invoice. In addition, Ohio CAT's standard labor warranty of 90 days will apply. Full warranty statements, including limitations and exclusions, are available from any Ohio Cat facility. Ask your service representative about additional or enhanced warranty availability.

THESE WARRANTIES ARE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS OF PURPOSE. REMEDIES FOR THESE WARRANTIES ARE LIMITED TO THE PROVISION OF MATERIAL AND SERVICES AS SPECIFIED HEREIN. IN NO EVENT WILL EITHER CATRPIIIAR OR OHIO CAT BE RESPONSIBLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.

CORE CHARGES: Core charges will be returned to customer upon acceptance of the core by Caterpillar.

OVERTIME: Overtime can be added at customers request charged at Ohio Cat's prevailing overtime rate.

PARTS POLICY: This quote does not include any un-salvageable parts. Parts will be set aside for customer approval before replacement.

TURNAROUND TIME: Ohio Cat will not be responsible for circumstances outside of its control. If delays are experienced, the customer will be contacted. In no event will Ohio Cat or subsidiaries be liable for any direct or indirect damages (including, without limitation, lost profits, lost savings or other incidental or consequential damages) arising out of the use or inability to use the machine, even if Ohio Cat or subsidiaries has been advised of the possibility of such loss.

Items at a sale price not to exceed \$2,500 per ORC4513.61.

1. LifePak 12 Serial #32876274
2. LifePak 12 - 3 Battery Charging system
3. 2 Metal Lockers - 9 door gym lockers - not on inventory
4. Metal Cage Locker - not on inventory
5. Metal work bench - not on inventory
6. Washing machine - heavy duty
7. 12ft Metal rolling safety ladder
8. Stihl Chain Saw - non operable - not repairable - parts only

Dispose as unneeded, obsolete, or unfit-for use Township property, per 505.10(2)(a).

1. 2 wood desk - not on inventory
2. Flash lights with chargers - not repairable
3. 20 Portable extinguisher nozzles - not on inventory
4. Door wood - not on inventory
5. Christmas decorations - not repairable - not on inventory
6. 2 pair rubber fire boots - passed life expectancy - do not meet standards
7. 8 EMS Backboard - passed life expectancy - do not meet standards
9. 5 Extinguisher brackets - not on inventory
10. Misc. screws, bolts, nuts
11. 5 chairs - lawn, wood, folding - not on inventory



6655 BETA DRIVE SUITE 200
MAYFIELD VILLAGE OH 44143
440-946-2250 Fax 440-683-1515

Quotation

QUOTE DATE	QUOTE NUMBER
05/11/18	S003669456
ORDER TO: CDC - MARS ELECTRIC CO. 6655 BETA DRIVE SUITE 200 MAYFIELD VILLAGE OH 44143	PAGE NO. 1

QUOTE TO:
SALE CDC
6655 BETA DRIVE SUITE 200
MAYFIELD VILLAGE, OH 44143

SHIP TO:
SALE CDC
BAZETTA TOWNSHIP
MAYFIELD VILLAGE, OH 44143

ORDERED BY		CUSTOMER ORDER NUMBER		RELEASE NUMBER		SALESPERSON					
DENNIS		BAZETTA TOWNSHIP SMOK				ZZZ					
WATER		SHIP VTE		TERMS		SHIP DATE		FREIGHT ALLOWED			
PWK		OT - ROUTE 03		Cash On Delivery		05/11/18		No			
QUANTITY		DESCRIPTION				NET PR.		UOM		EXT PR.	
125ea		BRK SA3210 SMOKE ALARM ***** Nonstock Item ***** *****2 WEEK LEAD TIME*****				36.223		ea		4527.88	
This is a Quotation. Price are firm for 30 days, subject to change without notice after 30 days. Applicable taxes extra.						Subtotal				4527.88	
						S&H CHGS				0.00	
						Total Due				4527.88	

This is a Quotation.

Price are firm for 30 days, subject to change without notice after 30 days.
Applicable taxes extra.



YESCO ELECTRICAL SUPPLY, INC.
1142 N. MERIDIAN ROAD.
YOUNGSTOWN, OH 44509
330-747-8593 Fax 330-331-9501

Quotation

QUOTE DATE	QUOTE NUMBER
05/11/18	S2205131
ORDER TO: YESCO ELECTRICAL SUPPLY, INC. 1142 N. MERIDIAN ROAD. YOUNGSTOWN, OH 44509 330-747-8593 Fax 330-331-9501	PAGE NO. 1

QUOTE TO:
BAZETTA TOWNSHIP
DBA BAZETTA TOWNSHIP FIRE DEPT.
3000 WARREN MEADVILLE ROAD
CORTLAND, OH 44410

SHIP TO:
BAZETTA TOWNSHIP
DBA BAZETTA TOWNSHIP FIRE DEPT
3000 WARREN MEADVILLE ROAD
CORTLAND, OH 44410

ORDERED BY	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON
DENNIS LEWIS FIRE	dave lewis		House
WRITER	SHIP VIA	TERMS	EXP DATE
Jim Brown	PK PICK UP	NET 30 DAYS FROM INVOICE	05/12/18
ORDER QTY	DESCRIPTION	UNIT PRICE	NET AMOUNT
126ea	*10 YR SEALED BATTERY BEDROOM SMOKE ** .Special order non returnable **	28.5000	3591.00
		Subtotal	3591.00
		Est Sls Tax	0.00
		Freight	0.00
		Amount Due	3591.00

Yesco will charge a 3% convenience fee on all credit card payments over \$1000.00
All claims for shortages must be reported within 24 hours after receipt of order. A packing slip is required with returns. No returns after 30 days. No returns on special orders, job overages, wire cuts & installed parts. Written authorization is required before material is returned. Authorized returns may be subject to a restocking charge. All sales are final. Interest charges of 2% per month 24% per annum. Sales tax is subject to change. This an approximation only! A properly executed exemption form must be on file to be exempt from sales tax. Manufacturers warranties apply to all materials.

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {04/01/2018} And {04/30/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	2.10%	\$0	0.00%
	<u>2</u>	<u>2.10%</u>	<u>\$0</u>	<u>0.00%</u>
2 Overpressure Rupture, Explosion, Overheat(no fire)				
251 Excessive heat, scorch burns with no	1	1.05%	\$0	0.00%
	<u>1</u>	<u>1.05%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	1.05%	\$0	0.00%
321 EMS call, excluding vehicle accident with	61	64.21%	\$0	0.00%
322 Motor vehicle accident with injuries	4	4.21%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	4.21%	\$0	0.00%
	<u>70</u>	<u>73.68%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	1.05%	\$0	0.00%
444 Power line down	3	3.15%	\$0	0.00%
461 Building or structure weakened or collapsed	1	1.05%	\$0	0.00%
	<u>5</u>	<u>5.26%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
551 Assist police or other governmental agency	1	1.05%	\$0	0.00%
553 Public service	1	1.05%	\$0	0.00%
554 Assist invalid	2	2.10%	\$0	0.00%
	<u>4</u>	<u>4.21%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	1	1.05%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	4	4.21%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.05%	\$0	0.00%
	<u>6</u>	<u>6.31%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
731 Sprinkler activation due to malfunction	1	1.05%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.05%	\$0	0.00%

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {04/01/2018} And {04/30/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
743 Smoke detector activation, no fire -	1	1.05%	\$0	0.00%
745 Alarm system activation, no fire -	3	3.15%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	1.05%	\$0	0.00%
	7	7.36%	\$0	0.00%

Total Incident Count: 95

Total Est Loss: \$0

BAZETTA

Aid Responses by Department

Alarm Date Between {04/01/2018} And {04/30/2018}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
18-0000316	04/10/2018	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci	1800373	Response Time: 00:07:55	#Appartus	0	0	0	0
18-0000325	04/13/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	1800382	Response Time: 00:07:41	#Appartus	0	1	0	0
18-0000337	04/18/2018	2 Automatic aid received	#Personnel	0	2	0	0
Their Inci	504	Response Time: 00:02:48	#Appartus	0	1	0	0
18-0000365	04/28/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	1800544	Response Time: 00:08:58	#Appartus	0	1	0	0
18-0000370	04/29/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	550	Response Time: 00:06:27	#Appartus	0	1	0	0

Subtotal Responses: 5

Average Response Time for Dept: 00:06:46

STA. 17 BRISTOL FDID 78105

18-0000350	04/22/2018	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci	1800119	Response Time: 00:10:53	#Appartus	1	0	0	0
18-0000352	04/22/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	1800174	Response Time: 00:15:54	#Appartus	0	1	0	0

Subtotal Responses: 2

Average Response Time for Dept: 00:13:24

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109

18-0000347	04/21/2018	4 Automatic aid given	#Personnel	0	2	1	0
Their Inci	18-0505	Response Time: 00:06:04	#Appartus	0	1	1	0
18-0000355	04/23/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	516	Response Time: 00:06:59	#Appartus	0	1	0	0
18-0000359	04/26/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	696	Response Time: 00:05:20	#Appartus	0	1	0	0

Subtotal Responses: 3

Average Response Time for Dept: 00:06:08

STA. 30 HOWLAND FDID 78121

18-0000288	04/03/2018	2 Automatic aid received	#Personnel	4	0	0	0
Their Inci	1019	Response Time: 00:06:22	#Appartus	1	0	0	0

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {04/01/2018} And {04/30/2018}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
STA. 30 HOWLAND FDID 78121						
Subtotal Responses: 1			Average Response Time for Dept: 00:06:22			

STA. 38 MECCA FIRE DEPARTMENT FDID 78133						
18-0000367	04/29/2018	4 Automatic aid given	#Personnel	2	2	0 0
Their Inci	0096	Response Time: 00:05:19	#Appartus	1	1	0 0
Subtotal Responses: 1			Average Response Time for Dept: 00:05:19			

Response time calculated from time notified to arrival.

BAZETTA

Inspections by Type

Date Completed Between {04/01/2018} And
{04/30/2018} and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
04/09/2018	13:32	FRE FRESENIUS MEDICAL CENTER 2100 MILLENNIUM BLVD	0.13	
04/09/2018	13:07	MCDO01 McDONALD'S RESTAURANT 2171 MILLENNIUM BLVD	0.16	
04/09/2018	13:48	MURP01 MURPHY OIL USA, INC 2021 MILLENNIUM BLVD	0.05	
04/09/2018	13:18	QUAK01 Quaker Steak & Lube 2191 MILLENNIUM BLVD NE	0.12	
Total Activities for Type:			4	0.46

Grand Total Activities: 4

Grand Totals: 0.46 0.00

BAZETTA**Incidents by Census Tract (Summary)****Alarm Date Between {01/01/2018} And {04/30/2018}**

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	30	8.00 %	\$0	0.00 %
1 Ivy Hills	50	13.33 %	\$0	0.00 %
2 Timber Creek / Timber Creek Heights	15	4.00 %	\$0	0.00 %
3 West Side	82	21.86 %	\$2,000	50.00 %
4 East Side	76	20.26 %	\$2,000	50.00 %
5 Elm Rd South of 305	100	26.66 %	\$0	0.00 %
6 Larry Ln Area	22	5.86 %	\$0	0.00 %
Total Incident Count: 375		Total Est Losses:	\$4,000	

BAZETTA

Staff Activity by Activity Code

Date Between {04/01/2018} And {04/30/2018} and
Activity Code = "cb"

Date	Time	Incident	Type	Staff ID/Name	Hours	Hrs Pd	Points
CB Off Duty Callback							
04/08/2018	21:34:05	18-0000308	R	000004 No, Response	0.91	0.00	0.00
04/20/2018	16:17:05		O	WALT02 Walters, Gary	0.88	0.00	0.00
04/21/2018	21:13:13		O	000004 No, Response	0.28	0.00	0.00
Totals for Activity Code:					2.07	0.00	0.00
Avg for Activity Code:					0.69	0.00	0.00

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

\$505.87 - Resolution # 2

RESOLUTION No. 157-18

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] 3384 Durst Clagg Rd., Cortland Oh. 44410
31-035726 + 31-037210

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Land Care, at a total cost of \$ PER CONTRACT, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

~~FOR USE - MEETING CONFERENCE ROOM~~
S505.87 - Resolution # 2

RESOLUTION No. 157-18

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property]

3250 Hoagland Blackstab Rd, Cortland Oh. 44410
31-902015

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's LAWN CARE, at a total cost of \$ Per Contract, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

WARREN BOARD OF TRUSTEES
\$505.87 - Resolution # 2

RESOLUTION No. 157-18

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] 600 Johnson Plank Rd., Warren, Oh. 44481
31-071080

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Care, at a total cost of \$ Per contract to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

[REDACTED]

\$505.87 - Resolution # 2

RESOLUTION No. 157-18

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C;**

892 Wilson Sharpsoille Rd, Cortland, OH 44410

[List property] *31-047200*

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with *Cody's Land Care*, at a total cost of \$ *Per Contract*, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Houis -

S505.87 - Resolution # 2

RESOLUTION No. 157-18

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property]

*2637 Niles Cortland Rd, Cortland Oh. 44410
33-020000*

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Care, at a total cost of \$ Per Contract, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Harris - Yes

Trustee Parke - Yes

Trustee Webb - Yes

§505.86 - Resolution # 1

- [REQUEST FOR INSPECTION OF §505.86 PROPERTY]

RESOLUTION No. 158-18

Rescinded 159-18

BE IT RESOLVED, that the Board of Trustees requests and directs the Township Fire Chief, County Building Inspector and/or the Trumbull County Health Department conduct an inspection of the following listed property in the township to determine if the property is insecure, unsafe, structurally defective and unfit for human habitation.

[List property, address, auditor parcel no.]

4740 Perkins Jones Rd. N.E.
WARREN, Ohio 44483

Parcel # 31-051615

BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: May 25, 2018 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

163-18 To approve the recommendation of the Parks & Recreation Board to allow the Rock of Grace Church to hold a fund raising event in Bazetta Township Park on Friday, June 29 from 6-9pm.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

164-18 To authorize the Fiscal Officer to create Fund 12 (Park Fund) with the following Receipt and Appropriation Codes and notify the Trumbull County and State of Ohio Auditors of the creation.

Receipt Codes

12-A (General Property Tax)
12-B (Tangible Personal Property Tax)
12-C (Fines & Penalties)
12-D (Other)
12-DA (Donations)
12-E (Transfers In)
12-F (Rollback & Homestead)
12-G (Advances In)

Appropriation Codes

12-A-01 (Salaries)
12-A-02 (Employer's Retirement Contribution)
12-A-03 (Workers' Compensation)
12-A-04 (Improvement of Sites)
12-A-05 (Tools & Equipment)
12-A-06 (Supplies)
12-A-07 (Repairs)
12-A-08 (Other Expenses)
12-A-09 (Advances Out)
12-A-90 (FICA/Medicare Employer's Share)

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Fiscal Officer Drew noted that, once all of these codes are added to the accounting systems, the donation from the Cafaro Foundation will go here
- Fiscal Officer Drew further noted that the following funds have been raised to this point
 - \$17,000 from the Cafaro Foundation
 - \$500 from a Bazetta Township resident
 - \$5,356 currently in the YouCaring Campaign set up by Mary Shortreed
 - More funds will be coming from the Rock of Grace event

165-18 To authorize the Fiscal Officer to make the following Supplemental Appropriations and inform the Trumbull County Auditor of such.

\$30,000.00 to 01-A-10 (General: Legal Counsel)

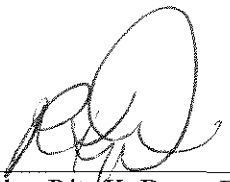
\$7,500.00 to 10-A-15 (Fire: Other Expenses)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Presentation of donation to Bazetta Township Park from The Cafaro Foundation by Joe Bell
 - Trustee Webb stated
 - It was quite a surprise when we opened the envelope earlier this week, in fact we were speechless when we saw the check
 - Appreciates the donation and graciously accepts it
 - Mr. Bell stated
 - The Cafaro family believes in events and facilities that affect local communities, especially children
 - Hopes this donation will encourage others to come forward and do the same


166-18 To adjourn the meeting at 9:04am.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Rita K. Drew, Fiscal Officer

Dated: 05-29-18



Approved by: Chairman Trustee Ted Webb

Dated: 6/12/18

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: June 12, 2018 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

169-18 To accept the minutes from the May 22 Regular and May 25 Special Meetings.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

170-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

171-18 To adopt the attached *Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (0.25 mill Park Fund Additional Levy)*.

Motion: None
Second: None
Vote: None

172-18 To adopt the attached *Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (3.0 mill Road & Bridge Fund Additional Levy)*.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

173-18 To authorize the Fiscal Officer to do the following transfers.

\$10,000.00 from 04-B-01 (Road & Bridge: Salaries) to 04-A-10 (Road & Bridge: Insurance)
\$20,000.00 from 10-A-01 (Fire: Salaries FT) to 10-A-14 (Fire: Insurance)

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding bridge load limit reduction on McCleary Jacoby Road
- Copy of annexation resolution passed by the Trumbull County Commissioners

- Copy of letter from Trumbull County Engineer to Buckeye Civil Design about plans for Coates Car Wash on Elm Road
- Letter from Kent & Gerry Fusselman concerning the condition of Cadwallader Sonk Road

Administration:

- Trustee Parke stated that a lot of people are having flooding issues, especially Williams and Morrow
 - Not sure there is anything that can be done about it
 - Need to get in touch with Trumbull County Engineer
 - Bombarded with calls from Timber Creek
 - Could get Gary Schaeffer to do a hydraulic study
 - A resident has even put up a retaining pond to help with the problem
- Trustee Webb said there will be a Trumbull Township Association dinner at Creekside on June 21

Fire Department:

- Trustee Parke reported that an ambulance is still down, being repaired, and should be back soon

Police Department:

- See Attached Agenda & Report
- Trustee Webb reported that both Police and Fire Departments are working on having a successful Safety Day on Saturday, June 16 from 11am - 2pm at the Mosquito Lake Marina

174-18 To approve the attached *Resolution to Dispose of Township Property by Internet Auction.*

Motion: Trustee Parke

Second: Trustee Webb

Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Trustee Webb commented on the prior resolution for a 3.0 mill levy
 - See attached report for road repaving costs
 - Will generate \$2 million over 5 years
 - This should solve most road issues

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Inspector Mills reported the following
 - 2 of the initial 5 nuisance properties have made great improvements
 - There are 5 more properties ready to begin the nuisance abatement process
 - There are an additional 5 the need to be prepared
 - Looked into the 840/4740 address problem from the previous meeting and found that the Trumbull County Auditor's website has the incorrect address
 - Will check with Chief Lewis to be sure the Fire Department has correct address
 - Went out on garage sale days and it seems that everyone has been getting the proper permits
 - Has been trying to keep an eye on dumpster permits

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb said the next Quarterly Meeting would be July 11 at 6:30pm
 - There may be another date scheduled for 2 zoning amendments that are awaiting a decision from the Trumbull County Planning Commission

Parks & Recreation Board:

- See Attached Minutes

- Board Member Lewis reminded everyone of the benefit in Bazetta Township Park by Rock of Grace Church on Friday, June 29 from 6pm to 9pm

Asked to be placed on the Agenda:

- Beth Carmichael, Director of Trumbull County Tourism Bureau
 - Introduced herself
 - Presented the attached document
 - Reminded everyone how important tourism is to this area
 - Passionate about rural agro-tourism
 - Would like us to contact her if we have anything she should be promoting

Public Comment:

- Paul Carlson of Lakeshore Drive asked about Coats Car Care
 - Inspector Mills replied
 - It is going in next to Taylor Rental, with construction to begin next month
 - Traffic down there is going to be bad
- Robert McBride of Warren Meadville Road
 - Will it cost the township money to put the road levy on the ballot
 - Trustee Webb said the cost would be negligible since there will be so many other things on the ballot
 - The levy will cost the owner of a \$100,000 home \$105 per year
 - It will generate roughly \$420,000 per year
 - Also gives the township the ability to go after state funds via matching
 - Are there any police statistics on traffic crashes in the Walmart area
 - Trustee Webb said there were years ago
 - Inspector Mills said Coates Car Wash will be sharing a driveway with Taylor Rental
 - Trustee Parke said lights have been adjusted, but it is still a problem
 - Asked what would be done to promote Bazetta Township and Mosquito Lake
 - Ms. Carmichael said she will have a full marketing plan for 2019 by this fall
- Robin Hineman of Northview Drive asked about the ballot issue regarding alcohol [at the winery] in her precinct
 - Inspector Mills replied
 - They can not sell anything other than wine at the winery
 - With passage of the issue, they can now sell wine on Sundays
 - Turning it into a bar would violate the township's zoning resolution
 - Thinks all they were after was Sunday sales, not beer sales
 - Trustee Webb noted that the property is still zoned R-1 with an agricultural classification
 - Inspector Mills you can have a home business on your property, but you can not conduct business on an R-1
 - Thinks they were just going after Sunday sales
 - Issue did pass so they can have Sunday sales
 - Wording from the Board of Elections does not differentiate wine only
 - Trustee Webb noted what the next step would be if the winery wanted to pursue beer sales
 - The winery would have to apply for a new permit from the State of Ohio
 - That application would come to Bazetta Township for a public hearing

175-18 To recess into Executive Session at 7:28pm to consider the employment and dismissal of public employees, per ORC §121.22(G).

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

176-18 To reconvene from Executive Session at 7:34pm with no action taken.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

177-18 To terminate Planning Director, Zoning Inspector & Code Enforcement Officer Michael Mills, effective immediately.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

178-18 To hire Peter Pizzulo as Planning Director, Zoning Inspector & Code Enforcement Officer, at a salary of \$900 per month, effective June 13, 2018.

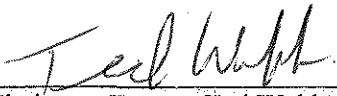
Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

179-18 To adjourn the meeting at 7:36pm.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes


Attested by: Rita K. Drew, Fiscal Officer

Dated: 06-22-18


Approved by: Chairman Trustee Ted Webb

Dated: 6/26/18

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	140.00	VW 1	The Huntington National Bank	Service Charge
32003	59.59	VW32003	Ainsley Oil Company	Fuel
32004	20.00	VW32004	Michael P. Arnal	Expense Reimbursement
32005	107.28	VW32005	Automotive Distributors Warehouse	Supplies/Parts
32006	159.99	VW32006	Agnew Lawn & Garden	Supplies/Parts
32007	10407.22	VW32007	BE Solutions, LLC	Claim Runs
32008	600.00	VW32008	Bud's Towing & Recovery, LLC	Tows
32009	2799.00	VW32009	Bonezzi Switzer Polito & Hupp Co. L.P.A.	Legal Service
32010	8740.57	VW32010	Bonezzi Switzer Polito & Hupp Co. L.P.A.	Legal Service
32011	399.00	VW32011	BE Solutions, LLC	Mo Admin Fees
32012	750.00	VW32012	Bradley's Pro Pressure Wash Inc.	Service
32013	2159.98	VW32013	Carbonite, Inc.	PAYMENT
32014	7.00	VW32014	Capital One Commercial	Part/Supplies
32015	50.00	VW32015	Cortland Police Department	PAYMENT
32016	133.13	VW32016	Cortland Auto Parts	Parts
32017	395.00	VW32017	Clean Air Concepts	Service/Supplies
32018	164.81	VW32018	City of Warren, Utility Services	Service
32019	181.49	VW32019	Dominion Energy Ohio	Service
32020	1459.87	VW32020	Delta Dental	Insurance
32021	168.24	VW32021	Fusion, LLC	Service
32022	64.00	VW32022	Handyman Supply Inc.	Supplies
32023	1230.60	VW32023	Horodyski Bros. & Company	PAYMENT
32024	1860.00	VW32024	JED Services LLC	IT Services
32025	133.43	VW32025	Joshen Paper of PA	Supplies
32026	86.85	VW32026	Lowes Business Account	Supplies/Parts
32027	446.71	VW32027	Mark Thomas Ford	Service/Parts
32028	200.00	VW32028	NORTHSTAR TOWING, INC.	Tows
32029	470.00	VW32029	On Demand Drug Testing & Work Solutions	Service
32030	75.00	VW32030	OACP	Dues
32031	3783.82	VW32031	Ohio Cat	Maint/Repairs
32032	295.00	VW32032	Ohio Association of Chiefs of Police	Registration Fee
32033	97.00	VW32033	Ohio Calibration Laboratories LLC	Service/Parts
32034	936.00	VW32034	Ohio Billing, Inc.	EMS Trip Submissions
32035	1208.50	VW32035	Ohio Edison	Service
32036	3071.03	VW32036	Ohio Treasurer, Josh Mandel	PAYMENT
32037	108.99	VW32037	Purchase Power	Postage
32038	162.00	VW32038	Pitney Bowes Global Financial Services	Postage Meter
32039	400.00	VW32039	Schultz Towing Inc.	Tows
32040	223.87	VW32040	Sunburst Environmental Service, Inc.	Service
32041	851.77	VW32041	Southeastern Emergency Equipment	Supplies
32042	195.01	VW32042	The Tribune Chronicle	Ad
32043	496.22	VW32043	Time Warner Cable-Northeast	Service
32044	108.43	VW32044	Trumbull County Water and Sewer	Service
32045	50.00	VW32045	Treasurer, State of Ohio	Service
32046	396.89	VW32046	Verizon Wireless	Service
32047	468.92	VW32047	Vision Service Plan-(OH)	Insurance
32048	250.00	VW32048	John P. Watson	Training
32049	3934.51	VW32049	Wex Bank	Fuel
32050	3591.00	VW32050	YESCO Electric Supply, Inc.	Smoke Alarms

=====

54097.72

Total Amount of Pending Warrants

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

Resolution #171-18 (Additional Park Fund Tax Levy 0.25 mills)

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 12th day of June, 2018, at the office of said Board, with the following members present:

Trustee _

Trustee _

Trustee _

Trustee _ moved the adoption of the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy an additional tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, for the parks and recreational purposes of said township, at a rate not exceeding \$0.025 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018, collection year beginning 2019.

BE IT FURTHER RESOLVED that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

BE IT FURTHER RESOLVED upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of the entire territory of Bazetta Township, which has territory only in the Trumbull County, in the general election to be held on the 6th of November, 2018; and

BE IT FURTHER RESOLVED that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee _ seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis -

Trustee Parke -

Trustee Webb -

Adopted the 12th day of June, 2018.

Fiscal Officer Rita K. Drew

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

Resolution #172-18 (Additional Road & Bridge Fund Tax Levy 3.0 mills)

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 12th day of June, 2018, at the office of said Board, with the following members present:

Trustee Paul Hovis (Absent)
Trustee Frank Parke
Trustee Ted Webb

Trustee Parke moved the adoption of the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, which is located exclusively in Trumbull County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (G), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy an additional tax in excess of the ten mill limitation for the benefit of and upon the entire territory of said Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (G), and ORC §5705.191, for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in the township, at a rate not exceeding \$0.30 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018, collection year beginning 2019.

BE IT FURTHER RESOLVED that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

BE IT FURTHER RESOLVED upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of the entire territory of Bazetta Township, which has territory only in the Trumbull County, in the general election to be held on the 6th of November, 2018; and

BE IT FURTHER RESOLVED that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (G), and ORC §5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

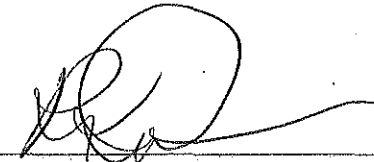
Trustee Webb seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - Absent

Trustee Parke - Yes

Trustee Webb - Yes

Adopted the 12th day of June, 2018.

A handwritten signature in black ink, appearing to read 'Rita K. Drew', is written over a horizontal line.

Fiscal Officer Rita K. Drew

ROADS

SUBDIVISION NAME / CODE NO: BAZETTA TOWNSHIP 155-04444									5/14/2018	PAGE 1 of 2
NAME / DESCRIPTION	SEC.	CENTER LANE MILES	ROAD WIDTH FEET	NO. OF LANES	SURF TYPE	EDGE TYPE	DRAIN TYPE	YEAR LAST IMPR	REPLACE COST	2018 REPAIR Costs
TH1417 INDIAN RUN	1	0.07	24	2	A	E	C	91	0	\$14,933.00
TH1418 CROWN POINT	1	0.09	24	2	A	E	C	2000	0	\$19,200.00
TH1419 FALLEHN DRIVE	1	0.49	24	2	A	E	C	91	0	\$104,533.00
TH1435 RAVINE RUN DRIVE	1	0.37	24	2	A	E	C	97	0	\$78,933.00
TH1434 TIMBERLINE DRIVE	1	0.36	24	2	A	B/C	C	97	0	\$76,800.00
TH1410 RED FOX RUN	1	0.15	24	2	A	E	C	2014	0	\$32,000.00
TH1403 BEAVER TRAIL	2	0.35	24	2	A	E	C	90	0	\$74,667.00
TH1403 BEAVER TRAIL	3	0.2	24	2	A	E	C	98	0	\$42,667.00
TH1403 BEAVER TRAIL PH 1	1	0.09	24	2	A	E	C	2012	0	\$19,200.00
TH1398 TIMBER WAY DR	1	0.16	24	2	A	E	C	2004	0	\$34,133.00
TH1373 DEER CREEK	1	0.27	24	2	A	E	C	95	0	\$57,600.00
TH1372 TALL OAKS CIRCLE	1	0.04	24	2	A	E	C	2004	0	\$8,533.00
TH1371 TIMBER CREEK N.	1	0.28	24	2	A	E	C	2004	0	\$59,733.00
TH1371 TIMBER CREEK EAST	1	0.28	24	2	A	E	C	96	0	\$59,733.00
TH1370 QUAIL RUN DRIVE	1	0.55	24	2	A	E	C	94	0	\$117,333.00
TH1329 KNAPP DRIVE	1	0.15	20	2	A	B	B	98	0	\$26,667.00
TH1289 IVY HILLS NORTH	1	0.23	27	2	A	C	C	2004	0	\$55,200.00
TH1289 IVY HILL SOUTH	1	0.19	27	2	A	C	C	96	0	\$45,600.00
TH1288 IVY HILL LANE	1	0.1	27	2	A	C	C	2004	0	\$24,000.00
TH1231 JANET DRIVE	1	0.08	19	2	A	B	B	2002	0	\$13,511.00
TH1230 ANDREWS DRIVE	1	0.3	19	2	A	B	B	2002	0	\$50,667.00
TH1101 LYNN DRIVE	1	0.08	19	2	A	B	B	2002	0	\$13,511.00
TH1155 WILSHIRE DRIVE A	1	0.24	24	2	A	C	C	93	0	\$51,200.00
TH1155 WILSHIRE DRIVE B	1	0.25	24	2	A	C	C	2009	0	\$53,333.00
TH1154 BURNETT DRIVE	1	0.19	48	4	A	B/C	B	2005	0	\$81,067.00
TH1204 STERLING DRIVE	1	0.37	20	2	A	B	B	2012	0	\$65,778.00
TH1102 PRINCE DRIVE	1	0.28	20	2	A	B	B	94	0	\$49,778.00

ROADS									5/14/2018	PAGE 2 of 2
SUBDIVISION NAME / CODE NO: BAZETTA TOWNSHIP 155-04444										
NAME / DESCRIPTION	SEC.	CENTER LANE MILES	ROAD WIDTH FEET	NO. OF LANES	SURF TYPE	EDGE TYPE	DRAIN TYPE	YEAR LAST IMPR	REPLACE COST	2018 REPAIR Costs
TH1041 NORTHVIEW DRIVE	1	0.37	20	2	A	B	B	2010	0	\$65,778.00
TH1040 WESTVIEW DRIVE	1	0.45	18	2	A	B	B	2003	0	\$72,000.00
TH 964 WESTLAKE DRIVE	1	0.44	18	2	A	B	B	2008	0	\$70,400.00
TH 963 LAKESHORE DRIVE	1	0.45	18	2	A	B	B	2008	0	\$72,000.00
TH576 MORROW DRIVE	1	0.29	18	2	A	B	B	2008	0	\$46,400.00
TH1145 WILLIAMS DRIVE	1	0.52	20	2	A	B	B	2008	0	\$92,444.00
TH570 WILMAR DRIVE	1	0.22	18	2	A	B	B	2008	0	\$35,200.00
TH338 CIRCLE DRIVE	1	0.1	16	2	A	B	B	2008	0	\$14,222.00
TH155 HOWLAND WILSON	1	0.89	18	2	CHIP	B	B	2009	0	\$13,350.00
TH157 HENN HYDE ROAD	1	0.516	18	2	CHIP	B	B	2011	0	\$7,740.00
TH196 CAD. SONK RD	1	1.62	18	2	CHIP	B	B	97	0	\$24,300.00
TH199 DURST CLAGG ROAD	A	0.66	18	2	A	B	B	2011	0	\$105,600.00
TH199 DURST CLAGG ROAD	APH2	0.66	18	2	A	B	B	2013	0	\$105,600.00
TH199 DURST CLAGG ROAD	B	1.54	18	2	A	B	B	2007	0	\$246,400.00
TH199 DURST CLAGG ROAD	C	1.1	18	2	A	B	B	2001	0	\$176,000.00
TH198 PORTAGE EASTERLY	1	0.57	19	2	A	B	B	99	0	\$96,267.00
TH201 McCLEARY JACOBY RD	1	2.14	20	2	CHIP	B	B	95	0	\$35,667.00
TH1467 BIANCA LANE	1	0.29	24	2	A	C	C	2000	0	\$61,867.00
TH1468 CORNER STONE DR.	1	0.28	24	2	A	C	C	2000	0	\$59,733.00
TH1498 MILLENIVM BLVD.SEC2	2	0.24	24	2	A	C	C	2001	0	\$51,200.00
TH1498 MILLENIVM BLVD.SEC1	1	0.14	48	4	A	C	C	2015	0	\$59,733.00
TH1501 KEYSTONE TRAIL NOR	1	0.1	24	2	A	C	C	2001	0	\$21,333.00
TH1500 KEYSTONE TRAIL	1	0.23	24	2	A	C	C	2001	0	\$49,067.00
TH1499 SADDLEBROOK LANE	1	0.08	24	2	A	C	C	2001	0	\$17,067.00
TH1520 STONEGATE DRIVE	1	0.2	24	2	A	C	C	2006	0	\$42,667.00
TH1470 CHEEKS COURT	1	0.06	24	2	A	C	C	2001	0	\$12,800.00
										\$2,985,145

Chip Sealing on
larger roads while
paving smaller roads

ROADS

SUBDIVISION NAME / CODE NO: BAZETTA TOWNSHIP 155-04444 5/14/2018 PAGE 1 of 2

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TH1403 BEAVER TRAIL	2	0.35	24	2	A	E	C	90	0	\$74,667.00
TH1403 BEAVER TRAIL	3	0.2	24	2	A	E	C	98	0	\$42,667.00
TH1403 BEAVER TRAIL PH 1	1	0.09	24	2	A	E	C	2012	0	\$19,200.00
TH1398 TIMBER WAY DR	1	0.16	24	2	A	E	C	2004	0	\$34,133.00
TH1373 DEER CREEK	1	0.27	24	2	A	E	C	95	0	\$57,600.00
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TH1371 TIMBER CREEK EAST	1	0.28	24	2	A	E	C	96	0	\$59,733.00
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TH1101 LYNN DRIVE	1	0.08	19	2	A	B	B	2002	0	\$13,511.00
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TH1154 BURNETT DRIVE	1	0.19	48	4	A	B/C	B	2005	0	\$81,067.00
TH1204 STERLING DRIVE	1	0.37	20	2	A	B	B	2012	0	\$65,778.00
TH1102 PRINCE DRIVE	1	0.28	20	2	A	B	B	94	0	\$49,778.00

ROADS

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TH570 WILMAR DRIVE	1	0.22	18	2	A	B	B	2008	0	\$35,200.00
TH338 CIRCLE DRIVE	1	0.1	16	2	A	B	B	2008	0	\$14,222.00
TH155 HOWLAND WILSON	1	0.89	18	2	A	B	B	2009	0	\$142,400.00
TH157 HENN HYDE ROAD	1	0.516	18	2	A	B	B	2011	0	\$82,560.00
TH196 CAD. SONK RD	1	1.62	18	2	A	B	B	97	0	\$259,200.00
TH199 DURST CLAGG ROAD	A	0.66	18	2	A	B	B	2011	0	\$105,600.00
TH199 DURST CLAGG ROAD	APH2	0.66	18	2	A	B	B	2013	0	\$105,600.00
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TH201 McCLEARY JACOBY RD	1	2.14	20	2	A	B	B	95	0	\$380,444.00
TH1467 BIANCA LANE	1	0.29	24	2	A	C	C	2000	0	\$61,867.00
TH1468 CORNER STONE DR.	1	0.28	24	2	A	C	C	2000	0	\$59,733.00
TH1498 MILLENIUM BLVD.SEC2	2	0.24	24	2	A	C	C	2001	0	\$51,200.00
TH1498 MILLENIUM BLVD.SEC1	1	0.14	48	4	A	C	C	2015	0	\$59,733.00
TH1501 KEYSTONE TRAIL NOR	1	0.1	24	2	A	C	C	2001	0	\$21,333.00
TH1500 KEYSTONE TRAIL	1	0.23	24	2	A	C	C	2001	0	\$49,067.00
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TH1520 STONEGATE DRIVE	1	0.2	24	2	A	C	C	2006	0	\$42,667.00
TH1470 CHEEKS COURT	1	0.06	24	2	A	C	C	2001	0	\$12,800.00
										\$3,768,692

Paving all roads

Police Agenda Tuesday June 12, 2018 Trustee Meeting

6/6/18 8:18 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>, <Jabbott@bazettatwp.org>

Rita,

The following will be the agenda for the police department:

1. To sell the following cars from police impound via internet auction,
 - A. 1991 Dodge Truck Vin#1B7FL26XXMS312659
 - B. 2005 Toyota Corolla Vin#1NXBR32E85Z544332
 - C. 2006 Chevrolet Uplander Vin#1GNDV23L96D209427
 - D. 2003 Chevrolet Cavalier Vin#1G1JF52F837295628

That is all! Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

Attachments:

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Webb, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Trustee Hais	<input type="checkbox"/>	yes	<input type="checkbox"/>	no	X Absent
Trustee Parke	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	
Trustee Webb	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	

1991 Dodge Truck (VIN 2659)
2005 Toyota Corolla (VIN 4332)
2006 Chev Uplander (VIN 9427)
2003 Chev Cavalier (VIN 5628)

Rita



May 2018 Bazetta Police Department Activity

Published Date: June 11, 2018

Activity	Total
Calls for Service	755
Incident Reports Filed	164
Traffic Crash Investigations	12
Number of Persons Arrested	75
Traffic Offenses	138
Traffic Citations Issued	103
Vehicle Miles Traveled	11,280.60
Office Contacts	310

* Numbers are subject to change due to report status and other circumstances

Bazetta Park Committee Minutes ~ May 15, 2018

Members Present:

Trustee in Attendance: Ted Webb

Steve Belcher X

Also in attendance: Rita Drew, Township Fiscal Officer

Andrea Drotar X

Jennifer Kuhn _____

Jane Lewis X

Ryan Stowell X

Laura Yarabenetz X

- I. Meeting Called to Order
- II. Attendance
- III. Items discussed:
 - a. \$6,000.00 needed to keep the park open for the remainder of the 2018 season
- IV. Opened discussion to public:
 - a. Stanley Shrodek
 - b. Tom Shortreed
 - c. Jamie Bland, LAC President
 - d. Danielle Scherer, LOSA President & Admin of Everything Cortland Facebook Page
 - e. Mary Shortreed
- V. Trustee Ted Webb presented to board
 - a. Meeting with a church in Kinsman who is offering park a donation, wants to have benefit concert in the park
 - b. Cortland Rotary Club to donate exercise machines but we are responsible for the pads, verbal agreement
- VI. Recommendations:
 - a. Motion made to have a fundraiser with the intent to have another levy with the support of the community
Motion: Jane Lewis
Seconded: Andrea Drotar

Steve yes

Andrea yes

Jennifer _____

Jane yes

Ryan sustained

Laura yes

VII. Next Meeting: Tuesday, May 22 at 7:00

VIII. Meeting Adjourned at 8:27pm

Bazetta Park Committee Minutes ~ May 22, 2018

Members Present:

Trustee in Attendance: Ted Webb

Steve Belcher X

Also in Attendance: Rita Drew, Township Fiscal Officer

Andrea Drotar X

Jennifer Kuhn

Jane Lewis X

Ryan Stowell X

Laura Yarabenez X

- I. Meeting Called to Order
- II. Attendance
- III. Open to Public
 - a. Pastor Jordan Biel, Rock of Grace (Kinsman, OH) presented fundraiser organized by the church: 3 bands, bounce houses, face painting. Donations taken at entrance and all money donated to the park. Tentative Date: Friday, June 29. Church will take care of advertising. Church will also donate the difference of the moneys collected, a total of \$7,000 to the park.
 - b. Ralph, Lion's Club, will ask his organization about bringing their food trailer to the concert. Lion's Club meets May 23
 - c. Danielle Scherer, have we asked any local businesses for sponsorships – signs around the park?
- IV. Trustee Items
 - a. Trustees will have a special meeting, Friday, May 25 at 9:00 to approve the Rock of Grace Save the Park concert
 - b. \$500 donation from an anonymous resident
- V. Items discussed
 - a. Will need security and medical at the concert fundraiser – Steve will talk to Police Chief Mike Hovis and Fire Chief Dennis Lewis
 - b. Rain date for concert fundraiser?

- c. Steve addressed LAC member, there has been complaints about a four-wheeler and lawn mower dragging on the baseball fields. There also needs to be a copy of LAC's liability insurance on file at the township building.
- d. Safety Fest, June 16 at the State Park Marina. Hand out flyers, Steve will set up a table, LAC will collect donations. Park members Andrea Drotar and Jane Lewis will attend.
- e. Street Fair, June 21-23. Promote the concert during fair and parade. Ralph, Lion's Club will ask if we can have some space.
- f. Will post to park facebook page we are looking for new park board members

VI. Recommendations

- a. To have the Rock of Grace Save the Park Concert

Motion: Andrea

Seconded: Jane

Steve _____	Andrea <u>yes</u>	Jennifer _____	Jane <u>yes</u>
Ryan <u>yes</u>	Laura <u>yes</u>		

- b. To have a .25 mill levy

Motion: Jane

Seconded: Laura

Steve _____	Andrea <u>yes</u>	Jennifer _____	Jane <u>yes</u>
Ryan _____	Laura <u>yes</u>		

***Did not complete recommendation process

Steve- need to form an action committee to get the word out (flyers, door hangers, etc.)

- c. Steve to approach the Optimist Club for donation to the park

Motion: Jane

Seconded: Andrea

Steve _____	Andrea <u>yes</u>	Jennifer _____	Jane <u>yes</u>
Ryan <u>yes</u>	Laura <u>yes</u>		

VII. Next Meeting: Tuesday, June 6, 2018 at 7:00

VIII. Meeting Adjourned at 8:25 by Steve, seconded by Ryan

Bazetta Park Committee Minutes ~ June 5, 2018

Members Present:

Trustee in Attendance: Ted Webb

Steve Belcher X

Also in attendance: Rita Drew, Township Fiscal Officer

Andrea Drotar X

Jennifer Kuhn _____

Jane Lewis X

Ryan Stowell X

Laura Yarabenetz X

- I. Meeting Called to Order at 7:05pm by Steve
- II. Attendance
- III. Items discussed
 - a. \$17,000.00 donation from Cafaro Foundation.
 - b. ~\$5229.00 donation from Mary Shortreed's YouCaring Facebook Page
 - c. Save the Park Concert fundraiser presented by Rock of Grace is approved for Friday, June 29, 6:00-9:00pm. No rain date set.
 - d. Jane – according to our bi-laws we should have a park board chair, vice chair, and secretary. We can have agenda's and minutes. Park Members elected:
 - Vice Chair – Ryan Stowell
 - Secretary – Andrea Drotar to take minutes
 - and Laura Yarabentz to create agendas
 - e. Ryan posted to Park Facebook page Save the Park Concert flyer and that we are looking for new park board members
 - f. LAC did turn in the insurance. Trustees will determine if one person may be allowed to drag the baseball fields with a four-wheeler or lawn mower.
 - g. 2019, Park will have a new PARK ONLY account instead of monies raised going into the General Fund Levy. ~\$16,945.00 already in the account.
 - h. Laura asked if park members could have the park expense sheet emailed before every meeting. Rita said yes.

- i. Safety Day, June 16, 11:00-2:00. Pass out the Save the Park Concert flyers. Steve will set up a tent and table. Laura will make flyers. Andrea and Jane will attend to pass out flyers. Andrea will ask Danielle Scherer and LAC about helping.
- j. Jane asked if we are setting up a levy committee?

IV. Save the Park Concert Fundraiser

- a. During the Save the Park Concert Fundraiser, Police Chief Mike Hovis will have one police present and 1-2 on turn, and Fire Chief Dennis Lewis will have something available for medical
- b. Rock of Grace church will be collecting donations at the walk way between the baseball fields
- c. Steve will take care of electric needs
- d. Bands will play from the Mark Thomas Ford Pavilion
- e. 3 bounce houses and face painting
- f. Blankets and lawn chairs, no umbrellas or tents
- g. Lion's Club will set up food trailer and donate ½ proceeds raised to the park. Will be selling fries, pop, and water. May sell pizza if it is donated. Lion's Club will set up the trailer at 4:00.
- h. Park members need to be there at 4:30
- i. Meeting with Pastor Jordan on June 19 at 7:00 (tentative?)

V. Open to Public

VI. Trustee Items

- a. Ted will continue to notify newspaper of park meetings
- b. Request to rent a pavilion and have Jungle Terry perform for a birthday party. Due to our insurance, we cannot allow the animals in the park
- c. Asking for park members to do the park levy in Spring 2019

VII. Recommendations

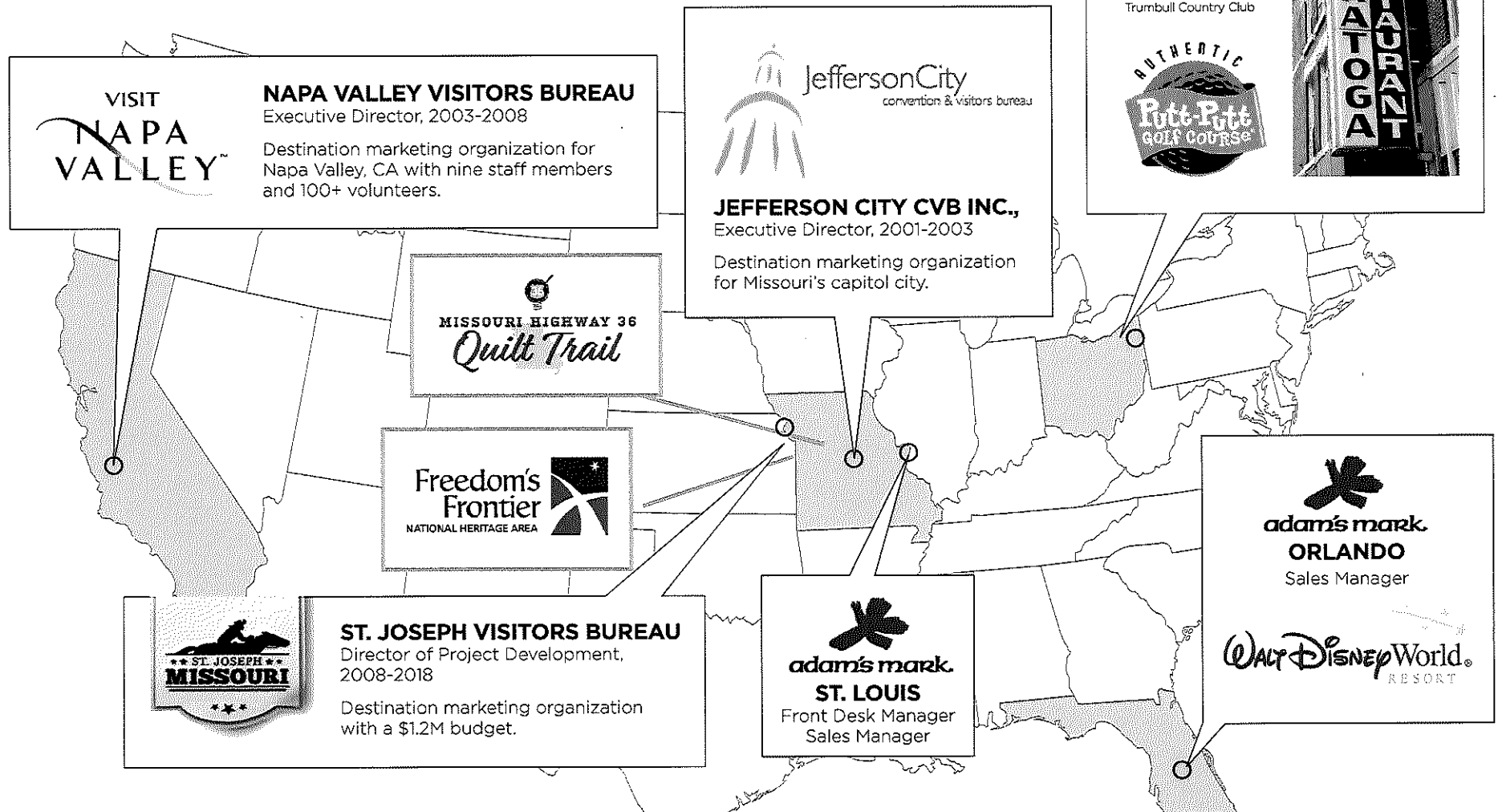
VIII. Next Meeting: Tuesday, June 19 at 7:00

IX. Meeting Adjourned at 8:02pm by Steve, seconded by Ryan

Meet Beth Kotwis Carmichael

New Executive Director

Trumbull County Tourism Bureau



TRUMBULL COUNTY TOURISM NUMBERS

\$500mm

visitors pumped into the local economy

\$60mm

generated in tax revenue to the county

Beth Kotwis Carmichael
 Executive Director
 Trumbull County Tourism Bureau
 321 Mahoning Avenue NW
 Warren, OH 44483
 330-675-3081 cell 816-273-7737
 Beth@ExploreTrumbullCounty.com

BAZETTA TOWNSHIP TRUSTEES ZONING HEARING MINUTES

Date: June 12, 2018 @ 5:30pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita Kay Drew

- Trustee Webb called the meeting to order
- Fiscal Officer Drew called the roll to determine if quorum was present to conduct business
- Trustee Webb read the following Introduction Speech
- Fiscal Officer Drew read the attached Legal Ad and Notice of Publication
- Fiscal Officer Drew read the attached Application for Zone Change
- Fiscal Officer Drew read the attached Trumbull County Planning Commission Recommendation
- Fiscal Officer Drew read the Bazetta Township Zoning Commission Recommendation
- Trustee Webb read the Taking of Testimony Speech
- Testimony of Petitioner for a Zone Change
 - None
- Testimony of Residents
 - Proponents
 - None
 - Opponents
 - Richard Fleischer of Cornerstone Drive
 - Zoning Board recommendation is a good thing because it doesn't fit
 - Good thing about the township is the homes are in one area and businesses are in another
 - Robin Hineman of Northview Drive
 - Attended the previous zoning meeting and thought this was done then
 - Totally agrees with what the Zoning Commission decided
 - Questioned when the property was ever zoned C-3
 - Trustee Webb said it had a non-conforming status, but once two years have passed without the status being in use, it reverts back to the original R-1
 - Asked if letters had been sent to all property owners

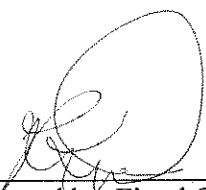
- Zoning Inspector Mills produced the Certified receipts for all addresses to which letters were sent
- Asked why a specific letter had not been read at the Zoning Commission meeting
 - Zoning Inspector Mills said he did not receive the letter until after the meeting
 - Trustee Webb read the attached letter
- Jack Hineman of Northview Drive
 - Understand the legal procedure is that letters are sent to abutting properties
 - There are already problems with trucks affecting the entire street
 - Increased traffic and noise would affect the whole neighborhood
- Discussion and comment by the Board of Trustees
 - Trustee Webb said they have everything they need in front of them to make a decision

167-18 To deny the attached *Application for Zone Change*.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

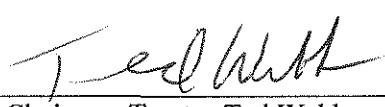
168-18 To adjourn the hearing at 5:50pm.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes



 Attested by: Fiscal Officer Rita Kay Drew

Dated: 06-12-18



 Approved by: Chairman Trustee Ted Webb

Dated: 6/26/18

5-3-2018

Dear Michael Mills,

We purchased our home at 2656 Niles Cartland Rd. in Bayetta TWP in 1994. Over these 24 years we have raised a family, made improvements and always taken pride in home ownership.

We are against changing the zoning of the property next door to R3.

We feel it will affect our property values in a negative way and change this area of Bayetta.

Even though our home frontage is on Niles Cartland Rd, we have always enjoyed that this area is all residential homes and families. Please take into consideration our opinion on this matter.

Sincerely,
Thomas & Stephanie Abbey
2656 Niles Cartland Rd.
Cartland, Oh 44410

note: Cannot attend meeting } family member surgery
that day

May 23, 2018

Tribune Chronicle
Cindy Simpson, Legal Ad Classifieds
240 Franklin Road
Warren, OH 44483

The Board of Trustees of Bazetta Township, Trumbull County, Ohio, gives notice that a Public Hearing will be held on the 12th day of June, 2018 at 5:30 PM at the Township Administration Building located at 3372 State Route 5, N. E., Cortland, Ohio on the Application for a Zone Change Amendment changing the use classification of the following property:

Owner: Paul W. Hovis, Sr.
Property Address: 2664 Niles Cortland Road. Cortland, Ohio 44410
Tax Parcel ID#: 33-075260
Current Classification: R-1
Proposed Classification: C-3

A copy of the application for the zone change is on file with the Fiscal Officer and is available for inspection and copying upon request to the Fiscal Officer at (330) 637-8816.

All persons have a right to appear in person or by representation to question the owner or give testimony for or against the proposed zone change amendment.

At the conclusion of the hearing, the matter will be submitted to the Board of Trustees for its action.

BY ORDER OF THE BOARD OF TRUSTEES
OF BAZETTA TOWNSHIP
By Rita K. Drew, Fiscal Officer

Tribune-Chronicle Legal Ads Print Ad Proof

ADNo: 3655 Customer Number: W03822
Customer Name: Company: BAZETTA TOWNSHIP
Address: 3372 STATE ROUTE 5
City/St/Zip: CORTLAND ,OH 44410
Phone: (330) 637-8816 Solicitor: 153
Category: 9000 Class: 9005 Rate: LE-0 Start: 5-25-2018 Stop: 5-25-2018
Lines: 31 Inches: 3.00 Words: 184

Credit Card: Expire:
Order Number:
Cost: 195.01 Extra Charges: .00 Adjustments: .00
Payments: .00 Discount: .00
Balance: 195.01

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BY ORDER OF THE BOARD OF TRUSTEES
OF BAZETTA TOWNSHIP

By Rita K. Drew, Fiscal Officer
#145-1T-May 25, 2018 #3655

Bazetta Township Zoning Commission

3372 State Route 5, N.E. · Cortland, Ohio 44410

Phone (330) 637-8816 · Fax (330) 637-4588

Chairman: Curtis Lonsbrough · Vice Chairman: Rita Benoit

Walter Maycher · Howard Wetzel · Chuck Sayers

Secretary: Jeannie Eddy

Bazetta Township Trustees

3372 State Route 5 NE

Cortland, Ohio 44410

May 14, 2018

RE: Denial for Zone Change to the Bazetta Township Zoning Resolution

Dear Board of Trustees:

At a Special Public Hearing of the Township Zoning Commission held on the 9th day of May 2018. The Zoning Commission **Recommended** the **Denial** of the proposed zoning amendment to re-zone Parcel number 33-075260 owned by Paul W. Hovis Sr. from "Residential R-1 to Commercial C-3" to the Bazetta Township Zoning Resolution.

Enclosed please find the following:

1. Resolution to deny a Zone Change Amendment to the Bazetta Township Zoning Resolution.
2. Trumbull County Planning Commission recommendation.
3. May 9, 2018 Zoning Board Commission meeting minutes.

Sincerely,

Jeannie Eddy

Zoning Board Commission Secretary

Bazetta Township Administration

3372 State Route 5, N.E. • Cortland, Ohio 44410
Office: 330-637-8816 Fax: 330-637-4588

* APPLICATION FOR ZONING CHANGE *

To the Bazetta Township Zoning Commission, Trumbull County, Ohio:

The undersigned owner of the property described on the attached "Property Description Form" hereby makes application to the Bazetta Township Zoning Commission and the Bazetta Township Board of Trustees for an amendment to the present Bazetta Township Zoning Ordinance as follows:

1. Property Owner's: Name PAUL N. HOVIS SR.
Address 2517 NORTHVIEW DR.
Phone 330 716 2517

2. Street Address (location) of Property of which Zone Change is requested:

33-075260 - ~~XXXXXXXXXX~~ 2664 NILES CORTLAND OHIO

3. The property is now zoned as: R1- ? used to be C-3- Please state one of the following: Residential (R-1 or R-2); Residential Apartments (RA), Manufactured Home Park (MH), Commercial (C-1, C-2, C-3), or Industrial (I).

4. The Zone Change being requested is: C-3 - quick lube (State one of the above zones).

5. State your reason for requesting this zone change.

Car Wash

This property used to be C-3 BUT NO BUSINESS
ACTIVITY ON THIS PROPERTY FOR LAST 8-10 YEARS

6. Describe in detail your proposed plan of operational use for this property:

DRIVE IN - SELF SER. CAR WASH
AND DRIVE IN QUICK OIL CHANGE PLACE

7. No Attorney for an applicant is required; however, if you wish to hire one and want your attorney to be notified of the public hearing date regarding this zone change, please list his name and complete address:

N/A

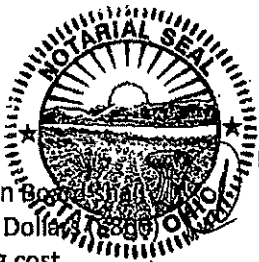
PROPERTY DESCRIPTION FORM

The following described property is that for which an amendment to the present Bazetta Township Zoning Ordinance is being requested in attached application and which is hereby incorporated into and made a part of said application.

1. Property Owners Name: PNH Enterprises
2. List the streets or roads by which the property is surrounded – indicate direction (north, south, east, or west): SR RT 46
Northview Dr. Saddle Brook
3. State the number and type of buildings which now occupy the property:
There was (2) But we took them just
down to build future business
4. Attach the following documents (which will also become a part of this application and property description):
A. Copy of the Property Deed or Legal Description
B. Plot Plan Sketch of the Property showing:
(a) Location of present buildings thereon
(b) Owner's name and location of properties neighboring to and directly across the street from the subject property of this application.
C. A list of names and addresses from tax duplicate of All Owners of property adjacent to and directly across the street from the subject property of this application.

5. Owner/Owners Signature: [Signature] Percent of Ownership% 100%

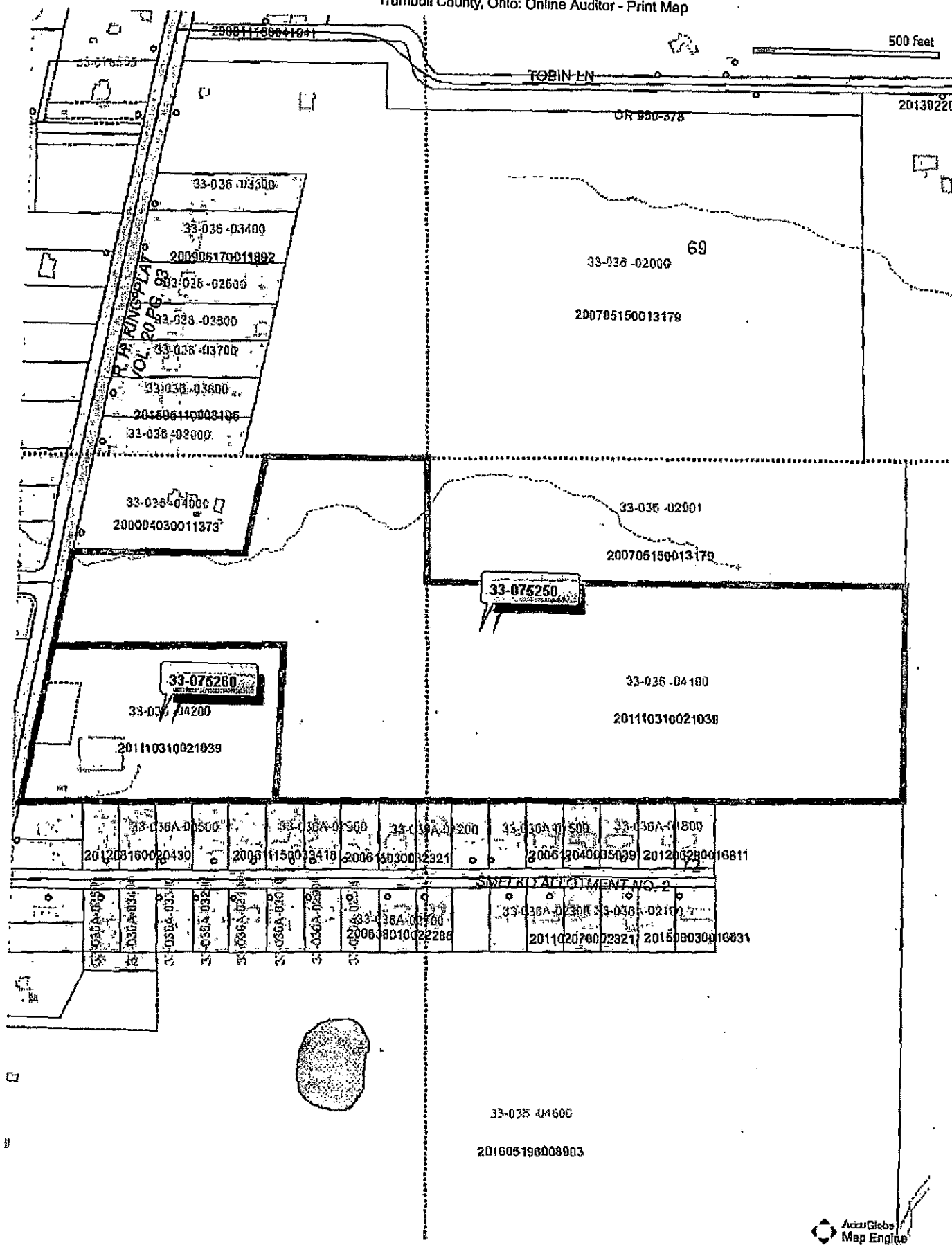
6. This form must be notarized: State of Ohio, Trumbull County
Sworn to and subscribed in my presence this 16th day of March, 2018



JEAN EDDY
NOTARY PUBLIC - OHIO
MY COMMISSION EXPIRES OCT. 6, 2017

[Signature]
Notary Public

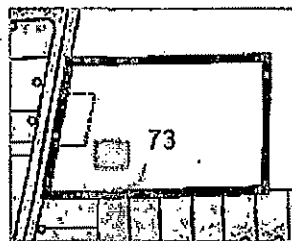
The Zoning Commission Board shall receive Eight Hundred Dollars (\$800) Deposit for the hearing cost.



Data For Parcel 33-075260

Sketch Data

Parcel:	33-075260
Owner:	PWH ENTERPRISES LLC
Address:	2664 NILES CORTLAND
Dist/Map/Route:	33036 04200



Sketch

Card:

A sketch is unavailable for this parcel.

Sketch Labels

Fr	Frame
Br	Brick
FrBr	Frame Brick
Mtl	Metal
Stc	Stucco
Stn	Stone
CnBl	Concrete Block
A	Attic

B	Bsmt
C	Crawl
OH	Overhang
Slab	Slab
.25SLQ	1/4 Living Quarters Over Addition
.5SLQ	1/2 Living Quarters Over Addition
1BGAR	1 Car Bsmt Garage
1SFROH	1 Story Frame Overhang
1SLQ	Full Story Living Quarters Overhang Addition
2BGAR	2 Car Basement Garage
BAL	Balcony
BENT	Basement Entry
BRGAR	Brick Attach Garage
BW	Bay Window
CARP	Attach Carport Attach
CATH	Cathedral Ceiling
COVER	Cover / Canopy
EBP	Enclosed Brick Porch
EBZ	Enclosed Breezeway
FFP	Enclosed Frame Porch
FRGAR	Frame Attach Garage
GZB	Gazebo
OBP	Open Brick Porch
OBZ	Open Breezeway
OFF	Open Frame Porch
OH	Overhang
P	Patio (Attach)
POOLENC	Pool Enclosure (Attach)
SHED	Shed
STP	Stoop
WDDK	Wood Deck
BARN	General Purpose Barn
BATHHSE	Bath House
BKBN	Bank Barn
BOATHSE	Boat House
BUNKSILO	Bunker Silo
CARSHED	Car Shed
COOP	Frame Poultry House
COTTAGE	Cottage
DECK	Detach Wood Deck
DGARBR	Detach Brick Garage
DGARFR	Detach Frame Garage
DOCK	Loading Dock
DOCKCN	Dock Concrete
DOCKSTL	Dock Steel
DOCKWD	Dock Wood
DYBN	Dairy Barn

FENCE	Fence
GAZEBO	Gazebo
GRHS	Green House
GRNBIN	Grain Bin
GRNRY	Grainary
HGBN	Hog Barn
KENNEL	Kennel
LEANTO	Lean To
MHHKUP	Motor Home Hookup
MILKHSE	Milk House
MILL	Mills (Various)
OP	Open Frame Porch (Detach)
PATIO	Patio/Concrete Slab (Detach)
PAVING	Paving (Asph/Conc)
PLBARN	Pole Barn
PLBLDG	Pole Building
PLGAR	Pole Garage
POOLENC	Pool Enclosure
POULHSE	Poultry house - Steel
QUNST	Quonset
RFSHEL	Roof/Picnic Shelter
RIDAR	Riding Arena
SHOPFR	Frame Shop
SHOPPL	Pole Shop
SILOCS	Silo Concrete Stave
SILOHR	Silo Harvester
SOLARRM	Sun Room
SUMKITC	Summer Kitchen
SVBOAT	SV Boat House
SVCOM	SV Comm Bldg
SVCONDO	SV Condo
SVDWELL	SV Res Dwelling
SVEX	SV Exempt
SVEXT	SV Exterior Feature
SVIND	SV Ind Bldg
SVMFDH	SV MFD Home
SWIMPL	Swimming Pool
TENSCT	Tennis Court
TRENSILO	Trench Silo
TURKEYHS	Turn Key House
UPGCELL	Upground Cellars
WRCRIB	Wire Crib

GIS parcel shapefile last updated 2/28/2018 5:22:46 AM.

The CAMA data presented on this website is current as of 2/28/2018 4:05:36 AM.

Bazetta Township Zoning Commission

3372 State Route 5, N.E. · Cortland, Ohio 44410

Phone (330) 637-8816 · Fax (330) 637-4588

Chairman: Curtis Lonsbrough · Vice Chairman: Rita Benoit

Walter Maycher · Howard Wetzel · Chuck Sayers

Secretary: Jeannie Eddy

April 23, 2018

Warren Tribune Chronicle

Legal Ad Classifieds

Cindy Simpson

LEGAL NOTICE

The Zoning Commission of Bazetta Township, Trumbull County, Ohio, gives notice that a Public Hearing will be held on the 9th day of May, 2018 at 6:30 PM at the Township Administration Building located at 3372 State Route 5, N. E., Cortland, Ohio on the Application for a Zone Change Amendment changing the use classification of the following property:

Owner: Paul W. Hovis Sr.

Property Address: 2664 Niles Cortland Rd., Cortland, Ohio 44410

Tax Parcel ID#: 33-075260

Current Classification: R-1

Proposed Classification: C-3

A copy of the application for the zone change is on file with the Zoning Commission and is available for inspection and copying upon request to the Zoning Commission at (330) 637-8816.

All persons have a right to appear in person or by representation to question the owner or give testimony for or against the proposed zone change amendment.

At the conclusion of the hearing, the matter will be submitted to the Board of Trustees for its action.

**BY ORDER OF THE ZONING COMMISSION
OF BAZETTA TOWNSHIP**

By Jeannie Eddy, Secretary

Resolution No. 18-05-001

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Walter Maycher, Seconded by: Howard Wetzel

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to recommend denial of the proposed zoning amendment to re-zone Parcel number 33-075260 owned by Paul W. Hovis Sr. from "Residential R-1" to "Commercial C-3".

THEREFORE BE IT RESOLVED, that the following zoning amendment to the Township Zoning Resolution be considered for recommendation of denial to the Township Board of Trustees.



Trumbull County Planning Commission

www.planning.co.trumbull.oh.us

185 E. Market Street NE, Suite A • Warren, Ohio 44481

Telephone: (330) 675-2480 • Fax: (330) 675-2790

Trish A. Nuskiewicz

Executive Director

April 11, 2018

Jeannie Eddy, Secretary
Bazetta Township Zoning Commission
3372 State Route 5, NE
Cortland, OH 44410

Dear Ms. Eddy:

Re: Z-2018-05 – Entitled Paul Hovis Zone Change – Bazetta Township – SUBMITTED
03/16/2018

Enclosed is a copy of Resolution No. 04-2018-17 which was adopted by the Trumbull County Planning Commission at its regular board meeting on April 10, 2018. This resolution approves forwarding of the proposed correspondence recommending denial, to the Township of Bazetta. Also, enclosed is a copy of the Plats and Zoning report of April 3, 2018.

If you have any questions or comments, please contact Rich Fender of this office.

Respectfully,

A handwritten signature in cursive script that reads "Trish A. Nuskiewicz caw".

Trish A. Nuskiewicz
Executive Director

caw

Enclosures

RESOLUTION NO. 04-2018-17

ZONING

- WHEREAS:** The Plats and Zoning Committee of the Trumbull County Planning Commission met on April 3, 2018, and reviewed with the Commission Staff all pertinent documentation, research, and data relative to case number Z-2018-05 entitled Paul Hovis Zone Change – Bazetta Township; and
- WHEREAS:** The minutes of this meeting are on file; and
- WHEREAS:** The proposed zone change is not in conformity with Bazetta Township's future land use map and zoning regulations; and
- WHEREAS:** The Plats and Zoning Committee of the Trumbull County Planning Commission has determined that the proposed zone change is not in the best interest of Bazetta Township;
- NOW, THEREFORE,
BE IT RESOLVED** The Trumbull County Planning Commission recommends denial of the proposed zone change;
- NOW, THEREFORE,
BE IT RESOLVED** That the Trumbull County Planning Commission approves forwarding of the proposed correspondence to the Township of Bazetta.
-

Trumbull County Planning Commission
Plats and Zoning Meeting
Tuesday, April 3, 2018

A meeting of the Plats and Zoning Committee of the Trumbull County Planning Commission was held on Tuesday, April 3, 2018, at 9:00 a.m. in the Conference Room of the Trumbull County Planning Commission. Those in attendance included the following:

James Shader, Chairman
Bob Moody
Richard Musick

Trish Nuskievicz, Executive Director
Shane Burkholder
Rich Fender
Cheryl Wood

Also in attendance: Peter Ross, Zoning Inspector Howland Township

DEEDS:

D-2018-03 -- HESS DEED-- CHAMPION TOWNSHIP -- SUBMITTED 3/7/2018

Applicant: Pat Ballantine, President - South Park Title Agency

Owner: Vera M. Hess

Parcels: 46-105360, 46-105370, 46-105360 and 46-141950

Location: Mahoning Avenue, Champion Township

Proposal: The owner wishes to have four parcels combined into one parcel with the resulting parcel split into two parcels. The proposed parcel is to be sold to facilitate the building of a home with the owner keeping the residual parcel that contains their residence.

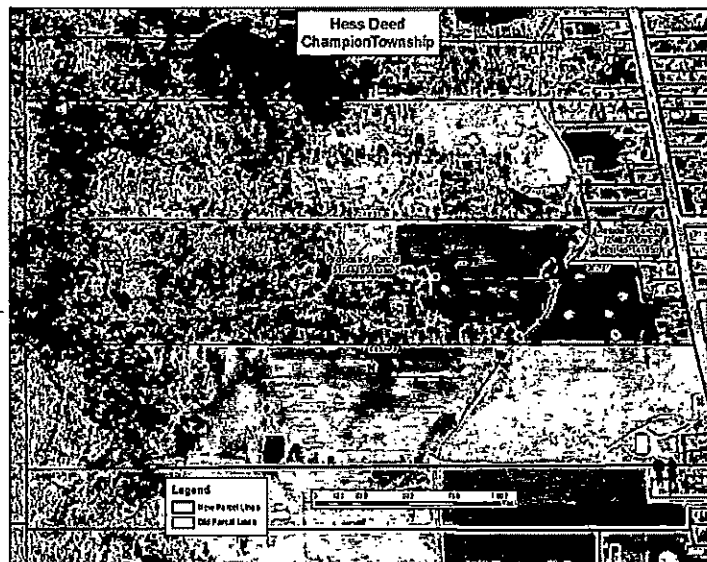
Proposed Lot Dimensions:

Proposed Parcel:

- 245.00' frontage
- 3,652.73' depth
- 51.4419 acres

Residual Parcel:

- 227.23' frontage
- 478.84' depth
- 2.4630 acres



Trumbull County Planning Commission
Plats and Zoning Meeting
Tuesday, April 3, 2018

Site Conditions/Improvements:

- The proposed parcel has a house, garage and commercial structure that the new owner will demolish
- The residual parcel has a house, garages, barn and a shed
- This site has public water but no sewer service
- The area is zoned for single and two family residences

Agency Comments:

Planning Commission:

- The proposed parcel requires a variance from Section 405.25 Lot Width and Depth because its depth is more than four times its width.

Champion Township:

- The Champion Township Zoning Inspector approves of the division.

County Health Department:

- The County Health Department approves of the division.

Recommendation:

Because the proposal remedies the situation of having two landlocked properties Mr. Musick made a motion to approve of a variance from 405.25 Lot Width and Depth for the proposed parcel, subject to approval from all required agencies; seconded by Mr. Moody. The motion carried.

PLATS:

**P-2014-09 – KLINE’S FARM PLAT NO.1 LOT B PHASE 2 PRELIMINARY PLAN
EXTENSION – LIBERTY TOWNSHIP – SUBMITTED 3/19/2018**

Applicant: Home & Land Developers

Owner: Home & Land Developers

Parcels: 12-764703

Location: Potters Circle, Liberty Township

Proposal: The developer is seeking a two year extension of the Kline’s Farm Plat No. 1 Lot B Phase 2 Preliminary Plan that was extended on April 12, 2016 by resolution No. 04-2016-15

Trumbull County Planning Commission
Plats and Zoning Meeting
Tuesday, April 3, 2018

Agency Comments:

Planning Commission:

- According to Trumbull County Subdivision Regulations, preliminary plan approval is good for two years.
- This preliminary plan is for the second phase of a 16 acre residential cluster housing development originally approved by the Planning Commission on March 15, 1999, by resolution No. 03-99-35.
- The time extension is requested due to a slow real estate market for new construction.

Recommendation:

Mr. Moody made a motion to approve the Kline's Farm Plat No. 1 Lot B Phase 2 Preliminary Plan extension, subject to all the conditions of the original approval; seconded by Mr. Musick. The motion carried.

P-2018-07 – REPLAT LOT 2C REPLAT KLINE'S FARM PLAT NO.1 – LIBERTY TOWNSHIP – SUBMITTED 3/16/2018

Applicant: Matt Hart, Surveyor - Advanced Land Measurement

Owner: Home & Land Developers

Parcel: 12-764703

Location: Potters Circle, Liberty Township

Proposal: Plat one lot along a previously constructed street for a single family house.

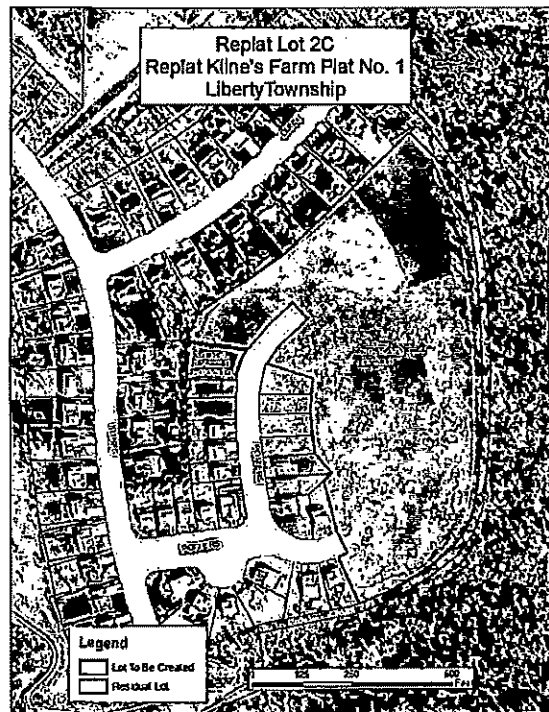
Proposed Lot Dimensions:

Lot B36:

- 48.81' frontage
- 127.67' depth
- .2174 Acres

Site Conditions/Improvements:

- Lot B36 is a vacant residential lot served by public sewer and water
- The area is zoned as a PUD (Planned Unit Development) by Liberty Township



Trumbull County Planning Commission
Plats and Zoning Meeting
Tuesday, April 3, 2018

Agency Comments:

Planning Commission:

- The replat is part of the second phase of a 16 acre residential cluster housing development, originally approved by the Planning Commission on March 15, 1999.
- Preliminary plan approval for the second phase of the development was approved by the Planning Commission on June 10, 2014.
- The preliminary plan was extended for two years on April 12, 2016 subject to all of the conditions of the original approval.
- The proposed replat is compliant with the preliminary plan extended on April 12, 2016.
- Lot B36 lacks the 60 feet of frontage required under Section 405.20 for areas with sewers.

Liberty Township:

- Liberty Township Trustees have been contacted
- Liberty Township Zoning approves of the replat

County Highway Engineer:

- The County Highway Engineer has no objections.

County Sanitary Engineer:

- The County Sanitary Engineer has been contacted. A response is pending

Soil & Water:

- Soil and Water approves of the replat.

Recommendation:

Mr. Moody made a motion to approve a variance from 405.20 and approve of the Replat of Lot 2C Replat of Kline's Farm Plat No. 1, subject to approval from all required agencies, because the replat conforms to the previously approved Kline's Farm Plat No. 1 Lot B Phase 2 Preliminary Plan; seconded by Mr. Musick. The motion carried.

ZONING:

Z-2018-05 – PAUL HOVIS ZONE CHANGE – BAZETTA TOWNSHIP – SUBMITTED 3/16/2018

Applicant: Paul Hovis

Owner: Paul Hovis

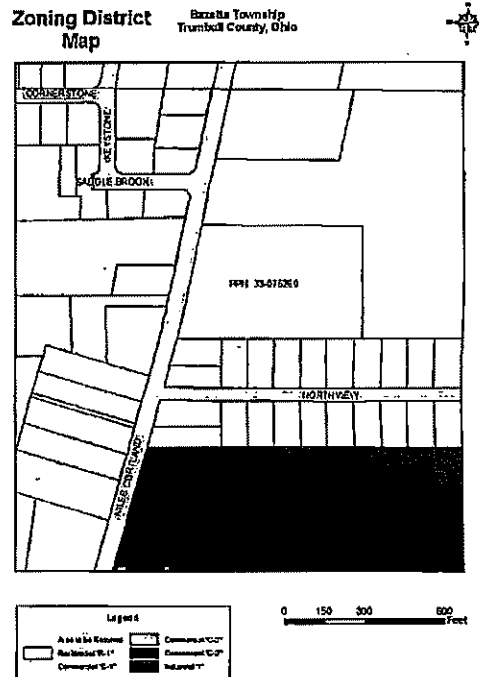
Trumbull County Planning Commission
Plats and Zoning Meeting
Tuesday, April 3, 2018

Parcel: 33-075260

Location: Niles Cortland Road, Bazetta Township

Proposal: The applicant desires to change the zoning located at 2664 Niles Cortland Road from R-1 Residential to C-3 Commercial. This request is being made so the owner can build a quick lube and carwash.

Zoning: The owner's property is currently zoned R-1 Residential which allows for single family dwellings. The owner would like their property to be rezoned to C-3 Commercial which allows for a variety of uses including movie theaters, department stores, repair garages and animal shelters.



Site and Area Description:

- The parcel to be rezoned is a 6.291 acre vacant site.
- The primary land uses surrounding the area to be rezoned are single family residential housing and agriculture.
- Sanitary sewer is available at the site but not public water.

Agency Comments:

Planning Commission:

- Bazetta's future land use map indicates the area to be rezoned is to be used for businesses represented by the Township's C2 zoning classification such as beauty salons and hobby shops.

Bazetta Township:

- The Township Zoning Inspector has stated that because the area to be rezoned was once used for commercial purposes they have no objection to the zoning change.

Recommendation:

Mr. Musick made a motion to deny the proposed zone change for parcel 33-075260 in Bazetta Township due to incompatibility with the township's future land use map and the township's zoning regulations; Mr. Moody abstained; seconded by Mr. Shader. The motion carried.

Trumbull County Planning Commission
Plats and Zoning Meeting
Tuesday, April 3, 2018

**Z-2018-06 – JORDAN-KLEESE ZONE CHANGE – HOWLAND TOWNSHIP –
SUBMITTED 3/26/2018**

Applicant: Jason Altobelli, Real Estate Broker - Altobelli Real Estate

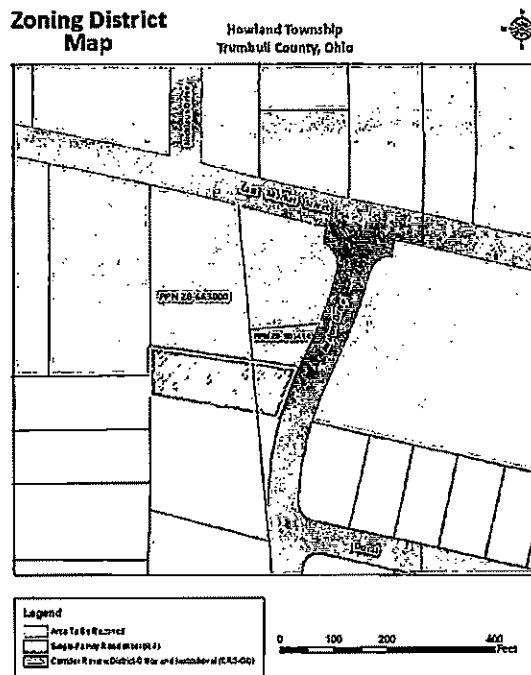
Owners: Judy Jordan and Kleese Development Associates

Parcels: 28-663000 and 28-901414

Location: Avalon Drive, Howland Township

Proposal: The proposal is to change the zoning for part of parcels 28-663000 and 28-901414 from Corridor Review District-Office and Institution (CRD-OI) to Single-Family Residential (R-1). This request is being made to facilitate a future replatting of three lots fronting Avalon Drive for use as single family residential homes.

Zoning: The area proposed to be rezoned is currently zoned (CRD-OI) which allows for such uses as adult day care centers, banking facilities and real estate offices. The applicant would like the zoning to be changed to Single-Family Residential (R-1).



Site and Area Description:

- The zoning change proposal is for an area of .5876 acres
- The area to be rezoned is undeveloped
- Sanitary sewer and public water are available at the site

Agency Comments:

Planning Commission:

- The township's future land use map indicates the area to be rezoned is to be for single family residential housing.
- It should be noted that since the future land use map is from 1999 it should be updated.

Howland Township:

- The township has noted that the rezoning will encourage infill development at a site where utilities already exist.

Trumbull County Planning Commission
Plats and Zoning Meeting
Tuesday, April 3, 2018

Recommendation:

Mr. Peter Ross was in attendance for this matter. Mr. Musick made a motion to approve the proposed zoning change for part of parcels 28-663000 and 28-901414, because the zoning change is compatible with the township's future land use map; seconded by Mr. Moody. The motion carried.

There being no further business, Mr. Musick made a motion to adjourn; seconded by Mr. Moody. The meeting was adjourned at 9:12 a.m.

Signed _____

Date _____

caw

BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: June 18, 2018 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

180-18 To recess into Executive Session at 6:00pm to consider the employment and dismissal of public employees, per ORC §121.22(G).

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

181-18 To reconvene from Executive Session at 6:10pm with no action taken.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

182-18 To terminate Dylan Herrick, retroactive to 6:15pm on June 12, 2018.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

183-18 To hire Michael Walker as a FTO Police Officer, at a rate of \$8.30 per hour, immediately upon passage of physical, drug screen, and psychological testing.


Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

184-18 To adjourn the meeting at 6:11pm.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes


Attested by: Rita K. Drew, Fiscal Officer

Dated: 06-19-18


Approved by: Chairman Trustee Ted Webb

Dated: 6/26/18

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: June 26, 2018 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

185-18 To accept the minutes from the June 12 Zoning Hearing, June 12 Regular Meeting, and June 18 Special Meeting.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

186-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

187-18 To authorize the Fiscal Officer to request an advance on the 2017 2nd Half Settlement of Real Estate Tax from the Trumbull County Auditor.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

188-18 To approve the attached *Alternative Tax Budget Information, Trumbull County* for Bazetta Township for the 2019 Fiscal Year.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

189-18 To adopt the attached *Resolution Authoring Bazetta Township, Trumbull County, Ohio to Voluntarily Withdraw from the Jefferson Health Plan Effective at the End of the Current Plan Term.*

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

190-18 To approve the attached *Resolution to Proceed to Levy a Tax in Excess of the Ten Mill Limitation (Additional Road & Bridge Fund Tax Levy 3.0 mills).*

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Invitation from Youngstown State University and Youngstown/Warren Regional Chamber to attend their "2018 Coffee Exchange"
- Copy of letter from Trumbull County Engineer to Buckeye Civil Design regarding Coates Car Wash

Administration:

- Trustee Webb reported on the following
 - Trumbull County Council of Governments (COG)
 - Bylaws are nearly complete
 - This is being formed because communities can not have working relationships with one another to share equipment and manpower
 - Creation of the COG will allow for this things like house demolitions or road construction
 - He is the Vice Chairman of that group
 - He, Trustee Parke, and Road Superintendent Parke will be meeting with the Trumbull County Engineer to view their equipment

Fire Department:

- See Attached Agenda & Report
- Chief Lewis thanked the Police Department and their staff for an outstanding Safety Day
- Trustee Webb extended that same thanks to the Police Department

Police Department:

- See Attached Agenda
- Chief Hovis reported on Safety Day
 - Gave away more than 70 bicycles
 - Attendance was probably double last year
 - Helps to build relationships with other police and fire departments and the community
 - Thanked everyone who helped out that day

191-18 To accept the resignation of Detective Shawn Rentz, effective June 30, 2018.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Superintendent Parke reported as follows
 - Cross culvert on Westlake Drive is nearly completed, just needs a bit of repaving
 - Waiting on Trumbull County Engineer to begin seal chipping on Cadwallader Sonk Road

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Trustee Webb introduced the new Planning Director, Zoning Inspector, and Code Enforcement Officer Peter Pizzulo
- Inspector Pizzulo reported as follows
 - Just getting his feet wet, so he does not have a monthly report yet, but should within the next 2 months

- Several complaints that he has dealt with
 - Commercial business operating out of a house on Howland-Wilson Road
 - Property complaint that is actually a Trumbull County Health Department issue on Cadwallader Sonk Road
 - Complaint regarding high grass on Everett Hull at Bazetta Road being forwarded to the Trumbull County Revitalization Program as they are the property owner
 - Trailer issue and zoning violation on Warren Meadville Road
 - Trailer will be removed as soon as arrangements can be made with a moving company within the week

Zoning Commission & Zoning Board of Appeals:

- Trustee Webb said
 - There will be a Quarterly Meeting would be July 11 at 6:00pm at the Administration Building
 - Meeting is open to the public

Parks & Recreation Board:

- See Attached Minutes
- Board Member Lewis reminded the assemblage about the "Save the Park" benefit being put on by Rock of Grace Church in the park on Friday from 6pm - 9pm
 - Donation to get in
 - Food sales
 - Bounce houses and sack races
 - Live music

192-18 To deposit all monies collected for all pavilion and gazebo reservations into the Park Fund, effective January 1, 2019.

Motion: Trustee Parke

Second: Trustee Webb

Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

Asked to be placed on the Agenda:

- Lou Anne Rogers of State Route 5 discussed a zoning concerns about a trailer on residential property on Warren Meadville Road
 - Asked if the Zoning Inspector would follow up on this property
 - Inspector Pizzulo said
 - They have 10 days to act after he hand delivered the letter to them
 - They are taking action depending on the moving company's schedule
 - He will make regular inspections
 - Encouraged residents to call him with complaints
 - Any future plans have to be approved on that property
 - Wondered why the owners thought it was ok to place the trailer
 - Stated that another structure had been built without approval or a permit
 - Inspector Pizzulo said a permit had been pulled and approved in October 2017
 - Inspector Pizzulo noted that it is the residents job to know what the zoning rules are
 - Said the property owners are not conforming to integrity of the neighborhood
 - Also said there is a water issue back there
 - Asked if a business plan was presented to the township when the property went from residential to agricultural
 - Inspector Pizzulo replied as follows
 - The property never went back to agricultural

- Agricultural is a catch-all that is accepted in unincorporated areas
- The township never changed the zoning on the property
- They received an agricultural exemption for a particular building
- Property owners can not simply sell produce from the building as there are restrictions on that
- The township can not stop them from doing something until they try to do it
- Again, the township took no action to change anything
- Concerns about traffic going in and out of the property
- Asked if property values would be hurt by what is going on
 - Trustee Webb said the following
 - Agriculture is the #1 industry in the State of Ohio
 - It has a very strong lobby
 - As long as the property meets the state specifications, they are going to be able to do things that the township can not control
 - Noted the winery situations already in the township
 - State of Ohio gives very broad definition of agriculture
 - Inspector Pizzulo said there is legislation in Columbus that is trying to take agriculture even further away from local community control
 - State Rep. Mike O'Brien is working to stop this
 - Urged residents to speak out in opposition to this legislation
 - Said there are some things, like ingress and egress, that the township still can control
- Again said that piece of property doesn't fit it with the neighborhood
- Asked if the trailer come back to the property
 - Inspector Pizzulo replied that manufactured homes are not permitted in an R-1
 - Trustee Webb replied as follows
 - The property owners can still apply for a permit
 - If it is denied, the can go for an appeal with the Board of Zoning Appeals
 - A Public Hearing will follow that will be open to the public and of which all adjacent property owners will be notified

Public Comment:

- Kathryn Gray of Warren Meadville Road
 - The loss of the recycling bins has created a hardship and asked if they would be brought back
 - Trustee Webb replied as follows
 - They are not coming back
 - Other communities are removing them as well
 - One possibility is that the township could form a franchise and get a single trash hauler that would provide curbside recycling
 - Bazetta Township is currently serviced by 5 different trash haulers
 - Could the township work with Sunburst
 - Trustee Webb said Sunburst does not do curbside recycling
 - Trustee Webb further explained
 - Recycling is becoming costly for Geauga Trumbull Solid Waste and may continue to be pulled elsewhere
 - He is now using the bins behind TCTC
 - There are 9 bins there and they are having trash dumped there, too

- If trash is dumped in the same bin with recyclables, the whole bin has to be tipped as trash
- When the decision was made to pull the bins, there was thought given to the single hauler possibility
- Larry Roberts of Warren Meadville Road
 - Lives north of the property being discussed
 - This agricultural thing is bigger than any of us
 - Apparently, our hands are tied and we can't do anything about it
 - It is over our heads at the state level
 - Complained about a previously constructed building on the property
 - Was not followed up in went it went up
 - No electric or sewer to the building
 - Concern with the possibility of abandonment of the property for agricultural use
 - None of us is going to get any tax benefit from this
 - Trustee Webb replied as follows
 - State Rep Mike O'Brien is heading up a committee to try and stop this sort of thing from continuing
 - There is already a situation here in the township with the winery on Route 305, which residents opposed and the township could not prevent
 - Thought Inspector Pizzulo did an excellent job in jumping right on this
 - Inspector Pizzulo stated that he had contacted the manufacturer of the trailer, who should have known if they could place the trailer on that property
 - Trustee Parke stated that there is not much drainage in that area
 - Inspector Pizzulo noted that the parcel has been tagged so the property owners can not tie into electricity or sewer even if they wanted to
- Mike Ainsley of South Mecca Street said there is a mixture of properties up there since a lot of it has been annexed into the City of Cortland
 - Inspector Pizzulo said cities can create more restrictive ordinances than townships
 - Trustee Webb said that, other than that, there is really no difference based on the state legislation
 - Inspector Pizzulo reiterated that State Reps. Glenn Holmes and Mike O'Brien are working to stop this

193-18 To adjourn the meeting at 9:49am.

Motion: Trustee Parke

Second: Trustee Webb

Vote: Trustee Hovis – Absent

Trustee Parke - Yes

Trustee Webb - Yes

Attested by: Rita K. Drew, Fiscal Officer

Dated: 07-05-18

Approved by: Chairman Trustee Ted Webb

Dated: 7/10/18

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
32116	2872.12	VW32116	Business Card	Supplies/Etc.
32117	6278.98	VW32117	BE Solutions, LLC	Claim Runs
32118	121.50	VW32118	Bonezzi Switzer Polito & Hupp Co. L.P.A	Legal Service
32119	196.00	VW32119	Carter Lumber OH 100	Supplies/Parts
32120	1459.87	VW32120	Delta Dental	Insurance
32121	304.10	VW32121	Finger Lakes Castle	Supplies
32122	23233.29	VW32122	The Jefferson Health Plan	Insurance
32123	504.77	VW32123	Ohio Edison	Service
32124	1033.10	VW32124	Ohio Edison	Service
32125	215.13	VW32125	Ohio Cat	Parts
32126	42.50	VW32126	Respiratory Care Partners, Inc.	Supplies
32127	102.28	VW32127	Regional Collection Services, Inc.	Service
32128	200.00	VW32128	Schultz Towing Inc.	Tows
32129	22.96	VW32129	Southeastern Emergency Equipment	Supplies/Etc.
32130	301.60	VW32130	Standard Insurance Company RD	Insurance
32131	200.00	VW32131	Trumbull County Council of Governments	Annual Dues
32132	37.00	VW32132	Treasurer State of Ohio	Service
32133	150.00	VW32133	Treasurer, State of Ohio	Assessment
32134	468.92	VW32134	Vision Service Plan-(OH)	Insurance
=====	37744.12		Total Amount of Pending Warrants	

ALTERNATIVE TAX BUDGET INFORMATION

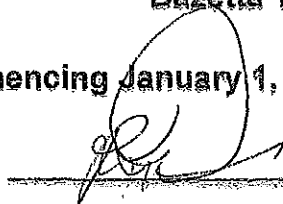
TRUMBULL COUNTY

Name of Township

Bazetta Township

For the Fiscal Year Commencing January 1, 2019

Fiscal Officer Signature



Date

25-Jun-18

Bazetta Township**Schedule 1****STATEMENT OF FUND ACTIVITY****FUND: General**

DESCRIPTION	Actual Jan 1-Dec. 31 2017	Budgeted FY Jan 1-Dec 31 2018 Estimate	Budgeted FY Jan 1-Dec. 31 2019 Estimate
Beginning Unencumbered Fund Balance	\$ 481,153.55	\$ 508,877.51	\$ 467,870.51
Revenues:			
Health Department	\$ 18,799.44	\$ 20,000.00	\$ 20,000.00
Property Taxes	\$ 180,955.24	\$ 178,000.00	\$ 178,000.00
Local Government	\$ 67,763.77	\$ 62,000.00	\$ 62,000.00
All Other Receipts	\$ 141,907.63	\$ 97,000.00	\$ 75,600.00
Total Resources	\$ 890,579.63	\$ 865,877.51	\$ 803,470.51
Total Expenditures & Encumbrances	\$ 381,702.12	\$ 398,007.00	\$ 373,007.00
Ending Unencumbered Fund Balance	\$ 508,877.51	\$ 467,870.51	\$ 430,463.51

FUND: Road & Bridge

DESCRIPTION	Actual Jan. 1-Dec. 31 2017	Budgeted FY Jan 1-Dec. 31 2018 Estimate	Budgeted FY Jan. 1-Dec. 31 2019 Estimate
Beginning Unencumbered Fund Balance	\$ 97,721.71	\$ 144,649.52	\$ 165,949.52
Revenues:			
Property Taxes	\$ 245,521.53	\$ 244,000.00	\$ 244,000.00
All Other Receipts	\$ 7,243.80	\$ 5,000.00	\$ 5,000.00
Total Resources	\$ 350,487.04	\$ 393,649.52	\$ 414,949.52
Total Expenditures & Encumbrances	\$ 205,837.52	\$ 227,700.00	\$ 249,000.00
Ending Unencumbered Fund Balance	\$ 144,649.52	\$ 165,949.52	\$ 165,949.52

Bazetta Township**Schedule 1****STATEMENT OF FUND ACTIVITY****FUND: Police**

DESCRIPTION	Actual Jan 1-Dec. 31 2017	Budgeted FY Jan 1-Dec 31 2018 Estimate	Budgeted FY Jan 1-Dec. 31 2019 Estimate
Beginning Unencumbered Fund Balance	\$ 254,864.26	\$ 348,496.74	\$ 348,496.74
Revenues:			
Property Taxes	\$ 809,993.61	\$ 806,000.00	\$ 806,000.00
All Other Receipts	\$ 166,739.29	\$ 104,800.00	\$ 104,000.00
Total Resources	\$ 1,231,597.16	\$ 1,259,296.74	\$ 1,258,496.74
Total Expenditures & Encumbrances	\$ 883,100.42	\$ 910,800.00	\$ 910,000.00
Ending Unencumbered Fund Balance	\$ 348,496.74	\$ 348,496.74	\$ 348,496.74

FUND: Police Equipment

DESCRIPTION	Actual Jan. 1-Dec. 31 2017	Budgeted FY Jan. 1-Dec. 31 2018 Estimate	Budgeted FY Jan. 1-Dec. 31 2019 Estimate
Beginning Unencumbered Fund Balance	\$ 41,550.60	\$ 31,125.15	\$ 6,625.15
Revenues:			
Property Taxes	\$ 40,966.91	\$ 49,300.00	\$ 49,000.00
All Other Receipts	\$ 9,884.99	\$ 15,000.00	\$ 15,000.00
Total Resources	\$ 92,402.50	\$ 95,425.15	\$ 70,625.15
Total Expenditures & Encumbrances	\$ 61,277.35	\$ 88,800.00	\$ 64,000.00
Ending Unencumbered Fund Balance	\$ 31,125.15	\$ 6,625.15	\$ 6,625.15

Bazetta Township**Schedule 1****STATEMENT OF FUND ACTIVITY****FUND: Fire**

DESCRIPTION	Actual Jan 1-Dec. 31 2017	Budgeted FY Jan 1-Dec 31 2018 Estimate	Budgeted FY Jan 1-Dec. 31 2019 Estimate
Beginning Unencumbered Fund Balance	\$ 372,231.60	\$ 315,896.93	\$ 305,421.93
Revenues:			
Property Taxes	\$ 917,196.20	\$ 916,000.00	\$ 916,000.00
All Other Receipts	\$ 238,838.92	\$ 235,325.00	\$ 235,000.00
Total Resources	\$ 1,528,266.72	\$ 1,467,221.93	\$ 1,456,421.93
Total Expenditures & Encumbrances	\$ 1,212,369.79	\$ 1,161,800.00	\$ 1,151,000.00
Ending Unencumbered Fund Balance	\$ 315,896.93	\$ 305,421.93	\$ 305,421.93

FUND:

DESCRIPTION	Actual Jan. 1-Dec. 31 2017	Budgeted FY Jan. 1-Dec. 31 2018 Estimate	Budgeted FY Jan. 1-Dec. 31 2019 Estimate
Beginning Unencumbered Fund Balance			
Revenues:			
Property Taxes			
All Other Receipts			
Total Resources			
Total Expenditures & Encumbrances			
Ending Unencumbered Fund Balance			

Bazetta Township**Schedule 2****STATEMENT OF FUND ACTIVITY**

(Funds with Revenue Other Than Local Taxes)

Add Additional Funds as Necessary

FUND NAME	Beginning Estimated Unencumbered Fund Balance	2019 Total Estimated Receipts	Total Resources Available For Expenditure	Total Estimated Expenditures and Encumbrances
Motor Vehicle License Fund	\$ 3,733.63	\$ 7,500.00	\$ 11,233.63	\$ 7,500.00
Gasoline Tax Fund	\$ 75,667.48	\$ 85,000.00	\$ 160,667.48	\$ 85,000.00
Cemetery Fund	\$ 1,130.64	\$ 68,400.00	\$ 69,530.64	\$ 68,500.00
Cemetery Bequest Fund	\$ 3,807.40	\$ -	\$ 3,807.40	\$ -
Lighting Assessment Fund	\$ 4,003.40	\$ 10,300.00	\$ 14,303.40	\$ 10,300.00
Zoning Fund	\$ 6,694.95	\$ 15,000.00	\$ 21,694.95	\$ 21,600.00
Drug Law Enforcement Fund	\$ 588.23	\$ 400.00	\$ 988.23	\$ 900.00
Issue II Fund	\$ -	\$ -	\$ -	
OMVI Fund	\$ 2,279.16	\$ 3,500.00	\$ 5,779.16	\$ 5,000.00
Firefighters Assistance Fund	\$ -	\$ -	\$ -	
OPWC Road Projects Fund	\$ -	\$ -	\$ -	
FEMA Fund	\$ -	\$ -	\$ -	
Bond Note Retirement Fund	\$ -	\$ -	\$ -	
Fire/EMS Training Center Fund	\$ 3.81	\$ -	\$ 3.81	\$ -
Park Fund	\$ 24,000.00	\$ 2,400.00	\$ 26,400.00	\$ 17,000.00
TOTAL	\$ 121,908.70	\$ 192,500.00	\$ 314,408.70	\$ 215,800.00

Bazetta Township

VOTED & UNVOTED NOTE & BOND DEBT

Schedule 3

[illegible]

RESOLUTION NO. 189-18

**RESOLUTION AUTHORIZING BAZETTA TOWNSHIP,
TRUMBULL COUNTY, OHIO TO VOLUNTARILY
WITHDRAW FROM THE JEFFERSON HEALTH PLAN
EFFECTIVE AT THE END OF THE CURRENT PLAN TERM**

WHEREAS, Bazetta Township, Trumbull County, is a political subdivision legal entity created and operated pursuant to Title V of the Ohio Revised Code;

WHEREAS, R.C. §505.60, *et seq.*, permits Bazetta Township to procure and pay all or any part of the costs of insurance policies that may provide benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for Township officers and employees;

WHEREAS, Bazetta Township has previously obtained an employee benefit plan through The Jefferson Health Plan, and this plan remains in effect for Township employees through 2018;

WHEREAS, the Bazetta Township Board of Trustees believes that better health care coverage can be obtained through other options, at a more economical price, for both the Township and its employees;

WHEREAS, The Jefferson Health Plan requires its members to voluntarily withdraw by providing at least six months, and not more than eight months, notice prior to the effective date of the Township's renewal, which is January 1, 2019;

WHEREAS, the Board of Trustees hereby believes that it is in the best interest of the Township and its employees to give the notice required by the Plan of its voluntary withdrawal at the conclusion of the current policy term;

THEREFORE, BE IT RESOLVED that the Bazetta Township Board of Trustees hereby give its notice of its voluntary withdrawal from The Jefferson Health Plan, effective at the end of the current term, and the Board of Trustees hereby authorizes the Chairman of the Board to notify The Jefferson Health Plan accordingly.

Trustee Parke moved for the adoption of the Resolution.

Trustee Webb seconded the motion.

Paul Hovis	<u> </u>	Absent	
Frank Parke	<u>✓</u>	Yes	<u> </u> No
Theodore Webb	<u>✓</u>	Yes	<u> </u> No


BAZETTA TOWNSHIP

George Webb
 Trustee
 Frank W. Parker
 Trustee
 Trustee

The State of Ohio, Trumbull County, ss.

I, Rita K. Drew, Fiscal Officer of Bazetta Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of said board of June 26, 2018 and that it is a true and correct copy thereof.

Witness my signature this 26th day of June, 2018.


Rita K. Drew, Fiscal Officer



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



June 26, 2018

Via Email tgee@burnsconsulting.com

The Jefferson Health Plan
c/o Thomas Gee

RE: Bazetta Township

Dear Jefferson Health Plan:

I am writing to you, as Chairman and on behalf of the Bazetta Township Board of Trustees, to notify you of the Township's voluntary withdrawal from The Jefferson Health Plan effective at the conclusion of the current term. This notice is being provided to you in accordance with Article VIII (Change in Membership Composition), Section 4 (Voluntary Withdrawal). If the reserve fund is currently in a deficit, please notify me immediately as to the amount of that deficit in order for the deficit to be eliminated. Please provide all supporting documentation regarding any alleged deficit.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Theodore J. Webb".

Theodore J. Webb

TJW

**RESOLUTION TO PROCEED TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

Resolution #190-18 (Additional Road & Bridge Fund Tax Levy 3.0 mills)

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 26th day of June, 2018, at the office of said Board, with the following members present:

Trustee Parke

Trustee Webb

Trustee Parke moved the adoption of the following resolution:

WHEREAS, on the 12th day of June 2018 the Board of Trustees passed a resolution declaring the necessity, for the purposes set forth in ORC §5705.03, ORC §5705.19 (G), and ORC §5705.191 at a rate not exceeding 3.0 mill for each one dollar of valuation, which amounts to \$0.30 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018, collection year beginning 2019; and

WHEREAS, the Trumbull County Auditor has certified to the Board of Trustees that the dollar amount of revenue to be generated by the tax levy during the first year of collection is \$454,297, based upon the current assessed valuation of the Township of \$151,432,440.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that the Board desires to proceed with the submission of the question of an additional tax levy in excess of the ten mill limitation for the benefit of and upon the entire territory of said Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (G), and ORC §5705.191, for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges, at a rate not exceeding 3.0 mill for each one dollar of valuation, which amounts to \$0.30 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018, collection year beginning 2019.

BE IT FURTHER RESOLVED that the provisions of said tax levy be submitted to the electors of the entire territory of Bazetta Township, which has territory only in Trumbull County, in the general election to be held on the 6th of November, 2018; and

BE IT FURTHER RESOLVED that this tax levy be submitted to the electors under the authority of said Ohio Revised Code §5705.03, ORC §5705.19 (G), and ORC §5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

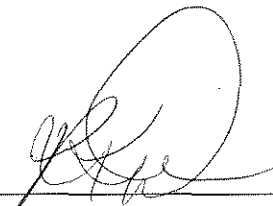
Trustee Webb seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Trustee Hovis - Absent

Trustee Parke - Yes

Trustee Webb - Yes

Adopted the 26th day of June, 2018.

A handwritten signature in dark ink, appearing to read 'Rita K. Drew', is written over a horizontal line.

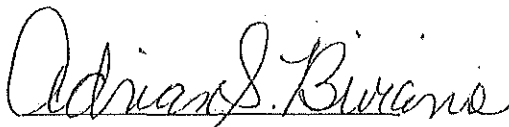
Fiscal Officer Rita K. Drew

Certificate of Estimated Property Tax Revenue

Use this form when a taxing authority certifies a millage rate
and requests the revenue produced by that rate.

The county auditor of Trumbull County, Ohio, does hereby certify the following:

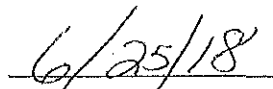
1. On June 22, 2018, the taxing authority of the Bazetta Township certified a copy of its resolution or ordinance adopted June 12, 2018, requesting the County Auditor to certify the current tax valuation of the subdivision and the amount of revenue that would be produced by three (3.0) mills, to levy a tax outside the 10-mill limitation for Road and Bridge purposes pursuant to Revised Code §5705.19(G), to be placed on the ballot at the November 6, 2018, election. The levy type is an additional starting in tax year 2018, commencing in 2019 for a five (5) year period of time.
2. The estimated property tax revenue that will be produced by the stated millage, assuming tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$ 454,297.
3. The total tax valuation of the subdivision used in calculating the estimated property tax revenue is \$ 151,432,440.



Adrian S. Biviano

Trumbull County Auditor





Date

FD agenda for June 26, 2018 Trustee Meeting

6/21/18 10:01 AM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: "Trustee" <trustee@bazettatwp.org>, <rdrew@bazettatwp.org>

Trustee Webb, Trustee Parke, Trustee Hovis,

I have nothing for the agenda on the June 26, 2018 Trustee Meeting.

I have submitted May 2018 Fire Department monthly report.

Professionally,

*Chief Dennis Lewis OFE, OFC
3000 Warren Meadville Road
Cortland, Ohio 44410
Phone 330-637-8816 Ext. 119
Fax - 330-638-4193
dlewis@bazettatwp.org*



Attachments:

- image001.jpg
- FD May 2018 monthly report.pdf

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {05/01/2018} And {05/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	3	3.09%	\$0	0.00%
112 Fires in structure other than in a building	1	1.03%	\$0	0.00%
113 Cooking fire, confined to container	1	1.03%	\$0	0.00%
	<u>5</u>	<u>5.15%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	2.06%	\$0	0.00%
321 EMS call, excluding vehicle accident with	56	57.73%	\$0	0.00%
322 Motor vehicle accident with injuries	2	2.06%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	5	5.15%	\$0	0.00%
	<u>65</u>	<u>67.01%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	1.03%	\$0	0.00%
444 Power line down	1	1.03%	\$0	0.00%
	<u>2</u>	<u>2.06%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
511 Lock-out	1	1.03%	\$0	0.00%
553 Public service	1	1.03%	\$0	0.00%
554 Assist invalid	2	2.06%	\$0	0.00%
561 Unauthorized burning	3	3.09%	\$0	0.00%
	<u>7</u>	<u>7.21%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	4	4.12%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	5	5.15%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	2.06%	\$0	0.00%
	<u>11</u>	<u>11.34%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
733 Smoke detector activation due to	1	1.03%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	1.03%	\$0	0.00%
741 Sprinkler activation, no fire -	1	1.03%	\$0	0.00%
743 Smoke detector activation, no fire -	1	1.03%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.03%	\$0	0.00%

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {05/01/2018} And {05/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	5	5.15%	\$0	0.00%
8 Severe Weather & Natural Disaster				
800 Severe weather or natural disaster, Other	2	2.06%	\$0	0.00%
	2	2.06%	\$0	0.00%

Total Incident Count: 97

Total Est Loss: \$0

BAZETTA

Aid Responses by Department

Alarm Date Between {05/01/2018} And {05/31/2018}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
18-0000402	05/08/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 587		Response Time: 00:04:41	#Appartus	0	1	0	0
18-0000449	05/23/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 671		Response Time: 00:08:17	#Appartus	0	1	0	0
18-0000457	05/26/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 684		Response Time: 00:06:35	#Appartus	0	1	0	0
Subtotal Responses: 3				Average Response Time for Dept: 00:06:31			

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109							
18-0000378	05/02/2018	3 Mutual aid given	#Personnel	2	0	0	1
Their Inci 18-0744		Response Time: 00:02:15	#Appartus	1	0	0	1
18-0000422	05/16/2018	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 2100795		Response Time: 00:10:47	#Appartus	1	0	0	0
18-0000442	05/21/2018	4 Automatic aid given	#Personnel	2	0	0	0
Their Inci 811		Response Time: 00:14:10	#Appartus	1	0	0	0
18-0000451	05/23/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 825		Response Time: 00:04:33	#Appartus	0	1	0	0
18-0000467	05/29/2018	4 Automatic aid given	#Personnel	2	0	0	0
Their Inci 673		Response Time: 00:08:18	#Appartus	1	0	0	0
Subtotal Responses: 5				Average Response Time for Dept: 00:08:01			

STA. 30 HOWLAND FDID 78121							
18-0000463	05/28/2018	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci 1801587		Response Time: 00:10:46	#Appartus	0	0	0	0
Subtotal Responses: 1				Average Response Time for Dept: 00:10:46			

STA. 32 HOWLAND FDID 78121							
18-0000379	05/02/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 18-1297		Response Time: 00:08:25	#Appartus	0	1	0	0
18-0000425	05/17/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 1801456		Response Time: 00:04:26	#Appartus	0	1	0	0

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {05/01/2018} And {05/31/2018}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
STA. 32 HOWLAND FDID 78121						
Subtotal Responses: 2			Average Response Time for Dept: 00:06:26			

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
STA. 38 MECCA FIRE DEPARTMENT FDID 78133						
18-0000395	05/06/2018	4 Automatic aid given	#Personnel	4	0	0
Their Inci	103	Response Time: 00:12:24	#Appartus	1	0	0
Subtotal Responses: 1			Average Response Time for Dept: 00:12:24			

Response time calculated from time notified to arrival.

06/14/2018 10:43

Page 2

BAZETTA

Inspections by Type

Date Completed Between {05/01/2018} And
{05/31/2018} and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
05/11/2018	23:05	PHAN01 Phantom Fire Works/BJ Allen 3566 LARCHMONT AVE NE	0.02	
05/14/2018	10:00	CHIP01 Chipotle Mexican Grill - Store # 3171 2160 MILLENNIUM BLVD NE/K	1.25	
Total Activities for Type: 2			1.27	

Grand Total Activities: 2 Grand Totals: 1.27 0.00

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {05/01/2018} And {05/31/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	13	13.40 %	\$0	0.00 %
1 . Ivy Hills	9	9.27 %	\$0	0.00 %
2 . Timber Creek / Timber Creek Heights	1	1.03 %	\$0	0.00 %
3 . West Side	28	28.86 %	\$0	0.00 %
4 . East Side	26	26.80 %	\$0	0.00 %
5 . Elm Rd South of 305	18	18.55 %	\$0	0.00 %
6 . Larry Ln Area	2	2.06 %	\$0	0.00 %
Total Incident Count: 97		Total Est Losses:	\$0	

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {01/01/2018} And {05/31/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	43	9.11 %	\$0	0.00 %
1 Ivy Hills	59	12.50 %	\$0	0.00 %
2 Timber Creek / Timber Creek Heights	16	3.38 %	\$0	0.00 %
3 West Side	110	23.30 %	\$2,000	50.00 %
4 East Side	102	21.61 %	\$2,000	50.00 %
5 Elm Rd South of 305	118	25.00 %	\$0	0.00 %
6 Larry Ln Area	24	5.08 %	\$0	0.00 %
Total Incident Count: 472		Total Est Losses:	\$4,000	

Police Agenda for Tuesday June 26, 2018

6/21/18 7:43 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

The following will be for the agenda for meeting of trustees for the police department,

1. To accept the resignation of Shawn Rentz effective June 30, 2018.

That is all for now. Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

Attachments:

- Rentz Resignation.pdf

To: Bazetta Township Trustees

From: Detective Shawn P. Rentz

It is with my deepest regret and heartfelt sadness that I submit this letter of resignation from the Bazetta Police Department effective 30 June 2018. Please know that the vast knowledge that I have gained in this position and the expansive relationships that I have built with the citizens of this township are experiences that I will take with me on my future endeavors. Thank you so much for all that you have done for me and for my family during my tenure during the past decade with this department.

Sincerely,

 1312

Detective Shawn P. Rentz

Bazetta Police Department

Bazetta Park Committee Minutes ~ June 19, 2018

Members Present:

Trustee in Attendance: Ted Webb

Steve Belcher _____

Also in attendance: Rita Drew, Township Fiscal Officer

Andrea Drotar X

Jennifer Kuhn _____

Jane Lewis X

Ryan Stowell X

Laura Yarabenetz X

- I. Meeting Called to Order by Ryan Stowell
- II. Attendance
- III. Items discussed
 - a. Reviewed Treasury Report
 - b. Mary Shortreed's YouCaring donation is still active and will close with last donation on Tuesday, June 26.
 - c. Safety Day – 50 flyers for Rock of Grace's Save the Park fundraiser were distributed. Will need more for Cortland Street Fair and a smaller size (1/4 sheet). Laura will make flyers.
 - d. Cortland Street Fair ~ June 21-23. Who is working what shifts to pass out flyers?
 - e. Rock of Grace Save the Park Fundraiser ~ June 29
 - i. How many people are estimated to attend? Ryan will reach out to Pastor Jordan.
 - ii. Jane will provide 3 Honda generators
 - iii. Steve is still asking for pizza donations
 - iv. Lion's Club will set up at 4:00 – Steve will meet them with key
 - v. Park members need to be at the park at 4:30
 - vi. Ted will ask Chris to mow and ensure bathrooms are stocked on Thursday, June 28.
 - f. Signs around the dug outs, back stop, etc. – Any interest from local businesses to advertise? UC Graphics- 3X4 sign \$45. Cost of signs to business? Reach out to

Facebook community to see if there is an interest. Andrea will ask LAC representative if any of their sponsors would be interested.

- g. LAC -- Who is allowed to drag the fields? Andrea will reach out and ask for ATV insurance and name of individual
- h. Automated Reservation application on township website and calendar? This is something that could easily be done in Google Forms. Ted stated that other departments are interested and something Trustees will look into.
- i. Park Levy in May would need to be decided and presented to the Trustees by their first Dec. meeting.
- j. Set future park meetings for 3rd Tuesday of the month at 7:00
- k. 2018 Park Closing -- November 1
- l. Master Plan -- we need to come up with one annual fundraising event.

IV. No public in attendance

V. Trustee Items

VI. Recommendations

- a. Pavilion and Gazebo reservations to be deposited into the 2019 Park Fund.

Motion: Andrea Drotar

Seconded: Laura Yarabenetz

Steve _____

Andrea yes Jennifer _____

Jane yes

Ryan yes

Laura yes

VII. Next Meeting: July 17, 2018 at 7:00

VIII. Meeting Adjourned at 8:33pm by Jane Lewis, seconded by Laura Yarabenetz

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: July 10, 2018 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb

- Trustee Hovis reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

194-18 To accept the minutes from the June 26 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Abstain Trustee Parke Yes Trustee Webb Yes

195-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis Yes Trustee Parke Yes Trustee Webb Yes

196-18 To approve the attached *Resolution for Prostate Cancer Awareness Month in September*.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis Yes Trustee Parke Yes Trustee Webb Yes

Correspondence (Copies available upon request):

- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to haul or move overweight equipment in Bazetta and Howland Townships
- Letter from Trumbull County Commissioners stating that their July 11 will be held at the Trumbull County Fairground
- Complaint from Glen Blamut regarding the water pump in the cemetery

Administration:

- Trustee Parke is to call ODOT concerning drainage at the Township Parking Lot

Fire Department:

- See Attached Agenda

197-18 To accept the Ohio Division of EMS 2018-2019 Priority One Grant.

Motion: Trustee Parke
Second: Trustee Hovis

Vote: Trustee Hovis Yes Trustee Parke Yes Trustee Webb Yes

Police Department:

- Motions that are on the agenda

198-18 To promote Corey Burns to Full-Time Patrolman, at the contracted rate, retroactive to July 1, 2018.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis Yes Trustee Parke Yes Trustee Webb Yes

199-18 To promote Zach Dzurinda to Full-Time Patrolman, at the contracted rate, retroactive to July 4, 2018.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis Yes Trustee Parke Yes Trustee Webb Yes

At this time Trustee Webb swore in Officer Corey Burns.

Road Department:

- Trustee Hovis stated there is paving being done on Cadwallader-Sonk Road

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Not present

Zoning Commission & Zoning Board of Appeals:

- Quarterly Meeting on July 11th at 6:30pm

Parks & Recreation Board:

- Jane Lewis stated Save the Park event was a success
- Next meeting will be July 17th at 7:00pm

Asked to be placed on the Agenda:

- None

Public Comment:

- Stanley Shrodek, Lakeshore Drive, Does the township belong to the Council of Governments? If so, how does this impact money to the township for roads? Trustee Webb explained the process.
- Kenny Kohlmorgan, 3277 McCleary Jacoby Road, had a complaint concerning a driveway that people are using as a road. Trustee Webb stated he will notify Zoning Inspector Pizzulo to see what can be done.
- Debra, 3263 McCleary Jacoby Road, expressed concerns of the above mentioned driveway.

200-18 To recess into Executive Session at 7:22pm to consider collective bargaining matters, per ORC §121.22(G).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis Yes Trustee Parke Yes Trustee Webb Yes

201-18 To reconvene from Executive Session at 7:56pm with no action taken.

Motion: Trustee Hovis

Second: Trustee Parke

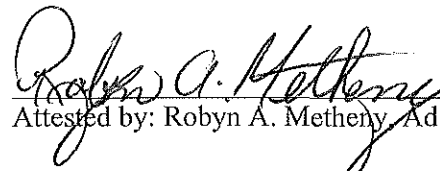
Vote: Trustee Hovis Yes Trustee Parke Yes Trustee Webb Yes

202-18 To adjourn the meeting at 7:56pm.


Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis Yes Trustee Parke Yes Trustee Webb Yes


Attested by: Robyn A. Metheny, Admin. Secretary

Dated: 07-24-18


Approved by: Chairman Trustee Ted Webb

Dated: 7/24/18

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	141.32	VW 1	The Huntington National Bank	Mo Service Charge
32181	6592.38	VW32181	BE Solutions, LLC	Claim Runs
32182	500.00	VW32182	Bud's Towing & Recovery, LLC	Tows
32183	399.00	VW32183	BE Solutions, LLC	Mo Admin Fees
32184	305.75	VW32184	Cortland Auto Parts	Parts
32185	610.13	VW32185	Cole Valley	PAYMENT
32186	164.81	VW32186	City of Warren, Utility Services	Service
32187	115.39	VW32187	Dominion Energy Ohio	Service
32188	168.32	VW32188	Fusion, LLC	Service
32189	180.79	VW32189	Hanley Print & Promotions	Supplies
32190	1080.00	VW32190	JED Services, LLC	IT Services
32191	1000.00	VW32191	Dennis K. Lewis	2nd Half BWC
32192	216.34	VW32192	Medical Mutual	EMS Refund
32193	305.64	VW32193	Mark Thomas Ford	Supplies/Parts/Etc.
32194	1144.00	VW32194	Ohio Billing Inc.	EMS Trip Submissions
32195	926.91	VW32195	Ohio Edison	Service
32196	140.00	VW32196	Pipelines, Inc.	Parts/Supplies
32197	168.00	VW32197	Roscoe Bros. Inc.	Supplies
32198	100.00	VW32198	Schultz Towing Inc.	Tows
32199	176.83	VW32199	Sunburst Environmental Service, Inc.	Service
32200	6417.76	VW32200	Trumbull County 9-1-1	911 Service
32201	51.16	VW32201	Tractor Supply Credit Plan	Supply/Parts
32202	50.00	VW32202	Treasurer, State of Ohio	Mo Fees
32203	143.51	VW32203	Trumbull County Water and Sewer	Service
32204	496.44	VW32204	Time Warner Cable-Northeast	Service
32205	90.82	VW32205	United States Treasury	PAYMENT
32206	396.10	VW32206	Verizon Wireless	Service
32207	3188.81	VW32207	Wex Bank	Fuel
32208	25.00	VW32208	Youngstown/Warren Regional Chamber	PAYMENT
=====				
	25295.21	Total Amount of Pending Warrants		

Resolution for Prostate Cancer Awareness Month in September

Whereas, this year approximately 164,690 men will be diagnosed with prostate cancer in the United States alone every year – that's one man every 3.2 minutes and roughly 29,430 die this year from the disease – which is one man every 18 minutes; and

Whereas, in Ohio an estimated 5,810 new cases of prostate cancer will be diagnosed and an estimated 1,110 deaths will occur in 2018; and

Whereas, Men with relatives – father, brother, son – with a history of prostate cancer are twice as likely to develop the disease; and

Whereas, Prostate cancer is most commonly diagnosed cancer in American Men and the third leading cause of cancer death behind lung and colon cancer; and

Whereas, 1 in 9 men are diagnosed with prostate cancer in his lifetime. 1 in 6 African American men will develop prostate cancer in his lifetime. Overall, African American men are 1.7 times more likely to be diagnosed with—and 2.3 times more likely to die from—prostate cancer than white men; and

Whereas, Veterans who are exposed to herbicides like Agent Orange are at increased risk for developing prostate cancer, and are more likely to have an aggressive form of the disease; and

Whereas, Education regarding prostate cancer and early detection strategies is critical to saving lives, preserving, and protecting our families. The economic and social burden of prostate cancer is huge. Prostate cancer is estimated to cost over \$8 billion in direct medical expenditures; and

Whereas, If caught early prostate cancer has a five-year survival rate of nearly 100%. However for late stage prostate cancer the five-year survival rate is 29%; and

Whereas, all men are at risk for prostate cancer

Now, therefore, be it resolved, we encourage the citizens of (City) to increase the importance of prostate screenings

In witness thereof, we, the Board of Trustees of Bazetta Township, Trumbull County, Ohio, hereunto set our hand the 10th Day of July 2018.

A Motion was made by _____ to adopt the aforementioned Resolution.

The Motion was seconded by _____ with roll call as follows:

_____, aye; _____, aye; _____, aye.

FD Agenda - July 10, 2018

7/3/18 2:21 PM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: "Trustee" <trustee@bazettatwp.org>, <rdrew@bazettatwp.org>

Trustee Webb, Trustee Parke, Trustee Hovis, Fiscal Officer Drew,

The only item that the Fire Department has for the agenda:

Accept The Ohio Division of EMS 2018 -2019 Priority One Grant in the amount of \$3897.00. This grant requires not matching funds.

The grant award notification is attached.

Professionally,

Chief Dennis Lewis OFE, OFC
3000 Warren Meadville Road
Cortland, Ohio 44410
Phone 330-637-8816 Ext. 119
Fax - 330-638-4193
dlewis@bazettatwp.org



Attachments:

- image001.jpg
- GrantAwardLetter.pdf



**OHIO DEPARTMENT
OF PUBLIC SAFETY**
SAFETY • SERVICE • PROTECTION

- Bureau of Motor Vehicles
- Emergency Management Agency
- **Emergency Medical Services**
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio State Highway Patrol



John R. Kasich, Governor
John Born, Director

Melvin R. House
Executive Director

Emergency Medical Services
1970 West Broad Street
P.O. Box 182073
Columbus, Ohio 43218-2073
(614) 466-9447 • (800) 233-0785
www.ems.ohio.gov

Ohio Division of EMS Notice of Contract Award 2018 - 2019 Award Year		
Grant Description 2018-2019 Priority One Grant	Funding Period July 01, 2018 - January 31, 2019	Award Amount \$3,897.00
Agency ID#: 78-101	Agency Name: Bazetta Fire Dept	Tax ID: 34-0939309

This document represents approval of your **EMS 2018-2019 Priority One Grant** application. This notification supersedes all other notification of grant awards. **Failure to use all of the awarded funds within the award period of July 01, 2018 - January 31, 2019 will result in a forfeiture of all unexpended funds.**

Grantees may submit invoices for reimbursement as frequently as once a month. Grantees needing funds in advance should complete the Agency Hardship Application available at www.ems.ohio.gov and fax the form to 614-351-6006. **Any applicant who leaves a balance of \$300 or more by the end of the grant cycle, or uses grant funds to purchase items not on the approved on the Training & Equipment List will forfeit any remaining award and will forfeit a grant for one year. (See additional restrictions below for Economic Hardship and Board Priority awards.)**

Guidelines for the purchase of training and equipment:

- 1) Purchases for software and hardware for the purpose of reporting to EMSIRS are limited to \$1,500.00 annually.
- 2) Paid Invoices must be submitted within 60 days of the issuance date of the invoice to be eligible for reimbursement.
- 3) Invoices must be submitted by no later than **60 days** following the end of the grant cycle in order to be eligible for reimbursement.
 - a. An EMS organization shall forfeit any remaining money in a grant award and may not be eligible for an award in the following grant year, if the EMS organization:
 - I. leaves an unexpended balance of \$300.00 or more by the end of the grant cycle; OR
 - II. has a remaining balance of \$300.00 or more after the reimbursement deadline (60 days after end of grant cycle) ; OR
 - III. uses grant funds to purchase items not approved by the Ohio EMFTS Board.

Supplemental Economic Hardship & Board Priority Grantees:

If you have been awarded Supplemental Board Priority or Economic Hardship funds your agency has been approved to purchase the equipment items provided by your agency in the supplemental funds application. Under the application agreement, these funds are **only** for the purchase of the equipment or training Item(s) on your approved grant application. Failure to expend these funds on the approved equipment items listed on this document will result in a forfeiture, and repayment of these grant funds to the Division by your agency.

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available"

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: July 24, 2018 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Chairman Trustee Ted Webb
Fiscal Officer Rita K. Drew

- Trustee Hovis reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

203-18 To accept the minutes from the July 10 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

204-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

205-18 To authorize the Fiscal Officer to make the following transfers.

\$147.27 from 01-A-27 (General: Transfers) to 01-A-15 (General: Workmen's Compensation)
\$261.00 from 05-A-09 (Cemetery: Supplies) to 05-A-04 (Cemetery: Workmen's Compensation)
\$1,788.75 from 10-A-01A (Fire: Salaries PT) to 10-A-03 (Fire: Workmen's Compensation)
\$1,774.35 from 10-A-01A (Fire: Salaries PT) to 10-A-15 (Fire: Other Expenses)
\$32.49 from 09-A-01A (Police: Salaries OT) to 09-A-01D (Police: Salaries Road Mechanic)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Correspondence (Copies available upon request):

- Copy of a letter from Trumbull County Engineer to Buckeye Civil Design regarding Coates Car Wash
- Email from First Energy Corporation about Volkswagen Mitigation Grants
- Notice from Ohio Department of Commerce, Division of Liquor Control concerning objections to renewals of liquor permits
- Notice from Ohio Department of Job & Family Services about Determination of Unemployment Benefits

Administration:

- Trustee Hovis reported the following
 - Attended an informational meeting about the Route 5 Water Project, which is coming soon

- Would like to meet with Trumbull County and Zoning Inspector Pizzulo about the 18 properties that need to be rezoned
- Went with Road Superintendent Parke to investigate flooding problem on Northview Drive
- Discussed flooding issue with Zoning Inspector Pizzulo and resident building a home there
- Trustee Parke reported the following
 - Met with Road Superintendent Parke about putting in new pipe on State Route 5
 - Chief Hovis asked if catch basins could be inspected while they are doing that

Fire Department:

- See Attached Agenda & Report
- Chief Lewis reported
 - May request an advance from the General Fund to pay for the cot being purchased via grant
 - Discussed the cot being purchased and how it will be used
 - Explained circumstances surrounding the drowning at Mosquito Lake on July 15

206-18 To approve an expenditure not to exceed \$2,500.00 to 3-C Custom LLC for ambulance repairs, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

207-18 To accept the resignation, in good standing, of Eric Swanson, effective August 1, 2018.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

208-18 To accept the donation of a Reveal Fire Pro Thermal Imaging Camera, valued at \$800.00 from Chief Lewis.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

209-18 To accept a Bureau of Workers' Compensation grant in the amount of \$47,932.21, with \$35,949.16 coming from BWC and \$11,983.06 as the local match.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

210-18 To approve an expenditure of \$1,270.00 to Pro Air Midwest for NFPA Compliant Service Agreement, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Police Department:

- See Attached Agenda & Report

211-18 To hire Nathan L. White as a FTO Police Officer, at a rate of \$8.30 per hour, immediately upon passage of physical, drug screen, and psychological testing.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Road Department:

- Road Superintendent Parke reported
 - Partial depth repairs (PDR) are completed on Cadwallader Sonk Road, but some patchwork still needs to be done before seal chipping is done in the near future
 - Caterpillar backhoe needs some repair

Planning Director, Zoning Inspector & Code Enforcement Officer:

- See Attached Report
- Zoning Inspector Pizzulo reported
 - Following up on property with trailer on Warren Meadville Road
 - Continuing to follow up on Durst Clagg property after Chief Lewis did an inspection
 - Business on Howland Wilson Road has become compliant

Zoning Commission & Zoning Board of Appeals:

- Zoning Inspector Pizzulo reported that the next Quarterly Meeting would be October 3

212-18 To approve the attached §505.87 *Resolution #1*.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Parks & Recreation Board:

- Trustee Parke reported
 - Last week's meeting did not have quorum
 - Board Member Lewis would like to have a movie night and wants to know what the park hours are
 - Consensus is dusk for the State portion of the park
 - Would need to inform the State Park id there is something happening after hours

Asked to be placed on the Agenda:

- None

Public Comment:

- Paul Carlson of Lakeshore Drive
 - Asked for an explanation of Board Resolution #212
 - Trustee Webb explained that this was for nuisance abatement
 - Asked about the road levy, Council of Governments (COG), and how they are related to one another
 - Asked if Trustee Webb was an appointed to the COG or if he is a volunteer
 - Trustee Webb replied
 - He is a volunteer on this new council
 - Position of the COG is to ask the Trumbull County Commissioners to impose a 0.5% sales tax for roads, a tax that would not be voted on by resident of the county
 - Money raised would help take the burden off property owners and place it on non-residents doing business in Trumbull County

- It would be a temporary tax for 2 years only
 - Purpose of the COG is to act collaboratively on roads, healthcare, etc.
- Does this position represent the will of the Board of Trustees
 - Consensus is that it does
- Could money raised would be in excess of what was needed be leveraged for local matches
 - Trustee Webb said that it could
 - Worst case scenario is if the levy passed, then some roads would be chip sealed and not repaved
- No idea what is going to pass so no idea how much money the township will receive
 - Road Superintendent Parke said the COG is a new process to help generate new ideas for revenue generation and that the township may not even get anything from it
- Would the levy millage be reduced if the township receives more money than it needs
 - Trustee Webb said the 3.0 mill levy needs support now
 - Fiscal Officer Drew said we couldn't make any changes during the 5 years that the levy is in place
 - Trustee Hovis said the focus should be on the levy because we don't know what the COG will do
 - Trustee Parke said that he can't say what future Boards of Trustees will do
- Stanley Shrodek of Lakeshore Drive asked about the list of non-union employee rates of pay that was put out in January
 - Fiscal Officer Drew explained
 - Employees delineated in that Board Resolution are all non-union employees
 - Wages of union employees are covered under contract
 - Township is required to pass that resolution at the first meeting of every year

213-18 To adjourn the meeting at 9:51 am.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

Attested by: Rita K. Drew, Fiscal Officer

Dated:

08-03-18

Approved by: Chairman Trustee Ted Webb

Dated:

8/14/18

PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
32264	190.62	VW32264	Ainsley Oil Company	Fuel
32265	34.42	VW32265	Bortnick Tractor Sales, Inc.	Supplies
32266	25.00	VW32266	Rita Benoit	July 11 Qtrly Mtg
32267	68.24	VW32267	Bortnick Tractor - Cortland	Supplies
32268	1230.84	VW32268	BE Solutions, LLC	Clain Runs
32269	224.96	VW32269	Capital One Commercial	Supplies
32270	61.78	VW32270	Dominion Energy Ohio	Service
32271	76.45	VW32271	D&T, P.M. & Truck Repair, LLC	Supplies
32272	25.00	VW32272	Jean M. Eddy	July 11 Qtrly Mtg
32273	12.48	VW32273	Handyman Supply Inc.	Supplies
32274	23233.29	VW32274	The Jefferson Health Plan	Insurance
32275	30.12	VW32275	Lowe's Business Acct/Synco	Supplies
32276	25.00	VW32276	Curtis Lonsbrough	July 11 Qtrly Mtg
32277	786.13	VW32277	Dennis K. Lewis	Travel Reimbursement
32278	699.94	VW32278	Northern Ohio Peterbilt	Repairs
32279	100.00	VW32279	Northstar Towing, Inc.	Tows
32280	70.00	VW32280	On Demand Drug Testing & Work Solutions	Service
32281	108.99	VW32281	Purchase Power	Postage
32282	72.75	VW32282	Respiratory Care Partners	Supplies/Service
32283	123.33	VW32283	Ricoh USA, Inc.	Copier Contracts
32284	400.00	VW32284	Schultz Towing Inc.	Tows
32285	24.99	VW32285	Sunburst Environmental Service, Inc.	Service
32286	290.00	VW32286	Standard Insurance Company RD	Insurance
32287	461.00	VW32287	Service 1 Don Clemente	Supplies
32288	7656.58	VW32288	Tri-County Asphalt Materials Inc.	Material
32289	207.76	VW32289	Trumbull County Water and Sewer	Service
32290	45.00	VW32290	UPMC Prehospital Care	AMLS Class
32291	468.92	VW32291	Vision Service Plan-(OH)	Insurance
32292	2642.24	VW32292	Walmart Business/SYNCOB	Supplies
32293	99.98	VW32293	Agnew Lawn & Garden	Supplies
32294	25.00	VW32294	Howard Wetzel	July 11 Qtrly Mtg
32295	670.91	VW32295	Business Card	Supplies
32296	1050.26	VW32296	Ohio Edison	Service
32297	505.00	VW32297	Symbol Arts	Badges
=====				
	41746.98	Total Amount of Pending Warrants		

BAZETTA TWP. FIRE/EMS

Chief's Office

INTEROFFICE MEMORANDUM

Date: 7/19/2018
To: Trustee Hovis, Trustee Parke, Trustee Webb,
From: Chief Dennis Lewis
Re: July 24, 2018 Trustee's Meeting
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb,

Agenda items: **For Fire Department**

1. To approve the expenditure not to exceed \$2500.00 with 3-C Custom LLC for the repair of ambulance that was rear ended work completed July 10, 2018. Paper work attached.
2. To accept the resignation in good standing of Eric Swanson for August 1, 2018. Resignation attached.
3. To accept a donation of a Reveal Fire Pro Thermal Imaging Camera from Chief Lewis valued at \$800.
4. To accept a worker's comp grant for the amount of \$47,932.21. BWC share is \$35,949.16 and Bazetta Township share is \$11,983.05. See attached paperwork.
5. To approve an expenditure of \$1270.00 to Pro Air Midwest, LLC for NFPA Complaint Service and air sampling agreement.

Non agenda items:

1. 2018 Trumbull County Fair Report submitted. Report attached.

Professionally,
Dennis Lewis
Fire Chief

REPAIR ORDER 1 5801

3-C CUSTOM LLC

2432 S. R. 5

Cortland, OH 44410

Phone (330) 372-2122 • Fax # (330) 372-2148

Fed ID# 28-2232680

Written By	
Received	AP
Promised	AP
Ins. Co.	
Ins. Phone	
Claim No.	
Adjuster	
Odometer In	
Odometer Out	

Name Prozette Township Fire		Date 7.10.18		Claim No. 374619412	
Address 2372 N. 21. Ave. Council Bluffs		City Council Bluffs		Adjuster	
Phone 370 627 5816		License		Odometer In	
				Odometer Out	
Year	Make	Model	Color	VIN	
2016	BMW	3 Series	Black	WBA3A5C56D	63512

OPER	INSTRUCTIONS	HOURS	AMOUNT
------	--------------	-------	--------

☒ Repair as Per Estimate Form

Rein. Beton dach soll 24 in. mal 12 in. sein	1.0
Rein. Beton dach soll 24 in. mal 12 in. sein	2.0
D. dach 24 in. mal 12 in. sein. D. dach 24 in. mal 12 in. sein	6.5
Rein. Beton dach soll 24 in. mal 12 in. sein	1.0

Scanned & Attached

Open Items

Total Parts

Used Parts: ☐ Return ☐ Discard

Sublet

NOT RESPONSIBLE FOR ANY DAMAGE TO VEHICLE LEFT IN VEHICLE
I hereby authorize the repair shop to deal with the necessary
repairs. You and your employees may operate the above vehicle for
purpose of testing, inspection or a demonstration. The repair shop's
liability is acknowledged on the above vehicle in the amount of repairs
thereof. You will not be held responsible for loss or damage to vehicle or
accident in vehicle in case of fire, theft, accident or any other cause beyond
your control. DAMAGE WILL BE COVERED BY YOUR INSURANCE. YOURS
AND THE OTHERS' COMPLETED IN THE LAST LOCATION IS
NEED. IF YOU END THIS CONTRACT, I WILL PAY THE WHOLE
AMOUNT OF DAMAGE TO THE OTHERS.

MAILED 10 *[Signature]*

Tenneco, a NY NY CO, will be a participant in the

PO 1

Then & Now

PARTS	1,264	21
LABOR	577	50
FRAME		
PAINT MAT.	1710	-
BODY MAT.		
TOWING		
STORAGE	125	55
SUBLEY		
SUBTOTAL	20	26
TAX	100	27
EPA/ WASTE DISPOSAL	5	-
GRAND TOTAL	205	33

WD/E/A Inc., One WD/E/A Way, Caldwell, ID 83605-6902 • CALL TOLL FREE 1-800-635-9281 • Item No. FR1030

1000 2 2 1

July 15, 2018

Bazetta township Fire Dept

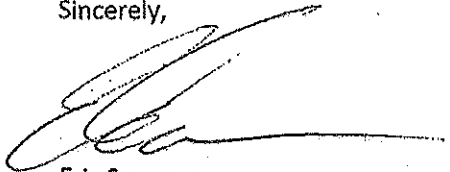
Attn: Chief Dennis Lewis

Dear Chief Lewis,

This letter is to officially tender my resignation from the Bazetta Township Fire Dept, effective August 1, 2018. I have been experiencing too much difficulty in picking up shifts for numerous reasons to make staying at Bazetta a viable option at this time.

I thank you for the opportunity to be a member of the Bazetta Fire Dept and for the opportunity to serve the citizens of Bazetta Township.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Swanson', with a long horizontal flourish extending to the right.

Eric Swanson

FirePRO

PERSONAL TIC FOR FIREFIGHTING.
AFFORDABLE, HIGH-RESOLUTION
THERMAL IMAGING CAMERA.

KEY CAMERA SPECS

320 x 240 Thermal Sensor
32° Field of View
-40 to 626F Temperature Detection
Waterproof with IP67 Rating
Works Day or Night
300 Lumen LED Flashlight

MES
MUNICIPAL EMERGENCY SERVICES

MESFIRE.COM
1.877.MES.FIRE



Reveal FirePRO is our most advanced handheld thermal imaging camera yet. Highly durable and easy to use, Reveal FirePRO combines a high-performance 320 x 240 thermal sensor with intuitive software to help you fight fires smarter and safer. And, when you need it, a powerful 300-lumen LED light is available at the touch of a button. The Reveal FirePRO delivers unprecedented high-resolution thermal imaging available at this price.

Find hot spots and heartbeats faster when every second counts. See through smoke, visualize your plan, and execute.

Designed and Manufactured in Santa Barbara, California with Global Components.



KEY FEATURES

320 x 240 High-Resolution Thermal Sensor
76,800 temperature pixels for maximum image clarity and sensitivity

Waterproof Design
Durable and reliable design built with IP67 rating

Wide, 32-Degree Field of View
Easily scan a large area to identify hazards and heartbeats in seconds

Long-Lasting Rechargeable Battery
Up to 4 hours of continuous thermal imaging

Variety of Color Filters
Several color filters to enhance your vision and situational awareness

BENEFITS

Situational Awareness
Visualize hazards invisible to the human eye and navigate safely

Affordable Personal TIC
Equip the entire department with the first affordable personal TIC

See Through Smoke. Flashlight Optional.
300 lumen LED flashlight available at the touch of a button

Search and Rescue
Find victims and self-rescue faster with a reliable personal TIC

Execute 360 Size-ups & Overhaul Faster
When seconds count, a Seek personal TIC saves time and lives

Seek
thermal



**Bureau of Workers'
Compensation**

13430 Yarmouth Drive
Pickerington, OH 43147

Governor John R. Kasich
Administrator/CEO Sarah D. Morrison

www.bwc.ohio.gov
1-800-644-6292
Phone: 614-995-8622
Fax: 614-365-4974

May 22, 2018

Dennis K. Lewis
Bazetta Township
3372 St. Route 5 NE
Cortland, OH 44410

Policy number: 37820104
Application number: 664009550

Dear Mr. Dennis K. Lewis:

Congratulations! We have approved Bazetta Township's application for the safety intervention grant project requesting \$35,949.16. Your obligation of the total project of \$47,932.21 is \$11,983.05. The following equipment is approved under this grant award as detailed in the attached approved grant budget:

- One power load system, and One power cot with accessories.

You may expect to receive your award within eight weeks from the date of this letter. If you enrolled in electronic funds transfer, you may expect the direct deposit into the account specified on your vendor information form.

When you receive your grant funds, you must complete the action steps as listed below:

- ◊ **Purchase and implement** the approved intervention equipment within 90 days after the date on the grant check or electronic fund transfer (EFT).
- ◊ Forward itemized invoice(s) pertaining to all **approved equipment purchased** showing either "Stamped" Paid in Full or "Typed-Written" Paid in Full within 120 days of receiving BWC grant check or electronic fund transfer (EFT).
- ◊ Contact the BWC Division of Safety & Hygiene consultant who signed your application for a follow-up visit.
- ◊ Submit eight quarterly reports over the course of two years. The first report is due 90 days after implementation of your intervention. Additionally, submit an annual case study and cost benefit analysis due at the end of the first year of quarterly reporting.

Please see the enclosed *Employer Action Steps* for details on the above items.

Employers participating in the BWC SIG program as of July 1, 2013, may be eligible to apply for up to \$40,000 per eligibility cycle as outlined in the grant application. Based on review of your payroll information for the last full year, your eligibility cycle is 7 years. For employers who previously received grant funds, the eligibility cycle will begin on the date of the earliest check date.

After distribution of the grant funds for this request, you have \$4,050.84 available in your current eligibility cycle.

BWC stands ready to assist you with your safety needs. If you would like to speak with a Division of Safety & Hygiene consultant or have questions about the SIG program, please call 1-800-644-6292, and listen to the options.

Sincerely,



Ibraheem (Abe) Tarawneh, PhD
Superintendent
Division of Safety & Hygiene

Enclosure:

cc: BWC Finance Division
BWC Field Operations
File

Employer Action Steps

Steps	Action steps	Date completed
1	Purchase and implement the approved intervention <u>only</u> after receiving grant funds. You must make the <u>intervention purchase and implement the intervention equipment</u> within 90 days after the date on the grant check or EFT. Your participation in the SIG program commences on the date of the grant check or EFT.	
2	<p>Within 120 days after the date of the grant check or EFT, you must provide BWC with the following:</p> <ul style="list-style-type: none"> ◊ A copy of the original approved budget; ◊ Itemized invoice(s) pertaining to all approved equipment purchased showing either "Stamped" Paid In Full or "Typed-Written" Paid in Full within 90 days of receiving BWC grant check or electronic fund transfer (EFT). ◊ Copies of the front and back of all canceled check(s) or online bank statements issued that demonstrate that you paid all invoices associated with the intervention in full, and all BWC and employer contributions were fully used in the manner intended. <p>Forward the aforementioned documentation to BWC Safety Intervention Grants Program, 13430 Yarmouth Drive, Pickerington, Ohio 43147-8310 c/o Safety Intervention Grants program coordinator.</p> <p><i>IRS 1099 requirement – All grant recipients will be issued a 1099 for their BWC paid grant funds. This does not preclude employers from providing BWC proof of spending verification for the use of the grant funds within 120 days after the date of the grant check as described above.</i></p> <p><i>Note: The issuance of a 1099 does not preclude BWC from seeking administrative, civil and/or criminal sanctions if you do not reimburse the bureau all unused grant money and/or funds deemed misappropriated.</i></p>	
3	Contact the Division of Safety & Hygiene consultant who signed your application once you implement your intervention. The consultant will visit your workplace and complete a post-intervention survey on site. The consultant will then submit the completed survey to the SIG program coordinator.	
4	Ninety days after you begin use of the intervention, submit the first quarterly report to us electronically through our Web site at bwc.ohio.gov . From the home page, click <i>Safety services, Safety Grants</i> ; and then <i>Click here to access Safety grant reporting</i> . Please follow the instructions for entering your data. You will need to have the application number included in this letter to submit the data electronically.	
5	Submit consecutive quarterly reports for the remainder of the two-year period (eight reports total).	
6	Submit one-year case study including Cost Benefit Analysis (CBA). Electronic templates of both the case study and CBA are available at bwc.ohio.gov ; Safety services, Safety Grants. Send the completed case study and CBA to BWC Safety Intervention Grants Program, 13430 Yarmouth Drive, Pickerington, OH 43147-8310 c/o Safety Intervention Grants coordinator, or send a fax to 614-365-4972 one year after the implementation date.	
7	Program completed upon submission of final (eighth) quarterly report.	

(Note: Employers who fail to adhere to the regulations, terms and/or conditions of the SIG program may be required to reimburse us, up to the full amount of the grant, and may face civil and/or criminal sanctions.)

Pro Air Midwest, LLC
6256 Legacy Ln
Ellettsville, IN 47429
(812) 336-4022
natalie.shaw@proairmidwest.com
www.proairmidwest.com

BILL TO
Bazetta Fire Department
773 Everett Cortland Hull Rd
Cortland, OH 44410

INVOICE 4993

DATE 07/31/2019 TERM 15 DAYS

DUPLICATE 08/03/2019

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Service:Services Service Agreement Air Samples	1	570.00	570.00
Service:Services Service Agreement Maintenance	1	700.00	700.00

Annual billing NFPA Compliant service agreement
service dates 08/01/2018 - 07/31/2019

TOTAL DUE \$1,270.00

BAZETTA FIRE DEPARTMENT

Bazetta

Striving for a Better Tomorrow

STATION 11

3000 WARREN MEADVILLE RD
CORTLAND, OHIO 44410
(330) 637-8816 FAX (330) 638-4193



Trumbull County Fair Board
899 Everett-Hull Road
Cortland, Ohio 44410

Re: 2018 Trumbull County Fair Report

Dear Trustee's,

The Bazetta Fire Department would like to submit the following report for the Trumbull County Fire Chiefs as to the number of patients seen at the first aid station and transported from 2011 Trumbull County Fair.

July 8, 2018 Ambulance Standby

July 9, 2018 Ambulance Standby

1 Patient transported from fair grounds

July 10, 2018 147 Inspections

Food Vendors and buildings

1 Patient transported from fair grounds

July 11, 2018 Ambulance Standby

July 12, 2018 Ambulance Standby

3 Patients transported from fair grounds

July 13, 2018 Ambulance Standby

1 electrical fire investigation only

July 14, 2018 Ambulance Standby

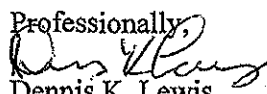
1 Patient transported from fair grounds

July 15, 2018 Ambulance Standby

5 Patients transported from fair grounds

Fireworks show inspection and standby

The above only accounts for only 20 of the 25 emergency requests the other 5 incidents were cancelled or once EMS arrived at fair grounds patient refused transport from our agency. See attached document for reference. From July 8, 2018 to July 15 the Bazetta Fire Department responding to 46 emergency responses 25 being associated with the Trumbull County Fair. See attachment.

Professionally,

Dennis K. Lewis
Chief of Fire & EMS

BAZETTA

Incident List by Street Address

Alarm Date Between {07/08/2018} And {07/15/2018}
and Street Name = "EVERETT HULL"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0000592-000	07/08/2018	10:30:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000595-000	07/09/2018	17:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000596-000	07/09/2018	18:18:33	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000599-000	07/10/2018	14:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000601-000	07/10/2018	19:21:08	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000602-000	07/11/2018	13:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000606-000	07/12/2018	11:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000609-000	07/12/2018	15:41:44	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000611-000	07/12/2018	17:40:17	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000612-000	07/12/2018	18:19:24	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000614-000	07/12/2018	19:35:21	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000619-000	07/13/2018	18:37:04	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000620-000	07/13/2018	19:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000621-000	07/13/2018	21:29:18	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000622-000	07/13/2018	21:32:12	899 EVERETT HULL RD NE	622 No Incident found on arrival
18-0000624-000	07/14/2018	15:27:46	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000625-000	07/14/2018	21:27:50	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000626-000	07/14/2018	13:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000629-000	07/15/2018	12:18:33	899 EVERETT HULL RD NE	611F Dispatched & cancelled en r
18-0000630-000	07/15/2018	13:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000631-000	07/15/2018	16:51:40	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000632-000	07/15/2018	17:17:06	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000634-000	07/15/2018	18:35:35	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000635-000	07/15/2018	19:13:06	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000636-000	07/15/2018	19:52:06	899 EVERETT HULL RD NE	611E Dispatched & cancelled en r

Total Incident Count 25

BAZETTA

Incident List by Alarm Date/Time

Alarm Date Between {07/08/2018} And {07/15/2018}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0000592-000	07/08/2018	10:30:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000593-000	07/08/2018	16:03:26	2600 ELM RD NE	321 EMS call, excluding vehicle
18-0000594-000	07/09/2018	12:03:51	3482 IVY HILL CIRCLE SOUT	321 EMS call, excluding vehicle
18-0000595-000	07/09/2018	17:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000596-000	07/09/2018	18:18:33	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000597-000	07/10/2018	13:23:21	2249 ELM RD NE	321 EMS call, excluding vehicle.
18-0000598-000	07/10/2018	13:45:39	Elm Rd & State rte 5/82. b	324 Motor Vehicle Accident with
18-0000599-000	07/10/2018	14:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000600-000	07/10/2018	14:55:28	3870 ELM RD NE	321 EMS call, excluding vehicle
18-0000601-000	07/10/2018	19:21:08	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000602-000	07/11/2018	13:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000603-000	07/11/2018	16:30:00	3000 WARREN MEADVILLE RD	321 EMS call, excluding vehicle
18-0000604-000	07/11/2018	17:02:53	2822 IVY HILL CIRCLE NORT	321 EMS call, excluding vehicle
18-0000605-000	07/12/2018	05:22:22	37 LARRY LANE NE	321 EMS call, excluding vehicle
18-0000606-000	07/12/2018	11:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000607-000	07/12/2018	11:54:14	2136 ELM RD NE	611F Dispatched & cancelled en r
18-0000608-000	07/12/2018	12:33:38	305 & SOUTHDAL DR	324 Motor Vehicle Accident with
18-0000609-000	07/12/2018	15:41:44	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000610-000	07/12/2018	16:20:22	RTE 5 & PHILLIPS RICE RD	324 Motor Vehicle Accident with
18-0000611-000	07/12/2018	17:40:17	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000612-000	07/12/2018	18:19:24	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000613-000	07/12/2018	18:39:55	2740 RTE 46	321 EMS call, excluding vehicle
18-0000614-000	07/12/2018	19:35:21	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000615-000	07/13/2018	01:06:57	2319 WESTVIEW DR NE	321 EMS call, excluding vehicle
18-0000616-000	07/13/2018	07:56:36	1365 STERLING DR NE	321 EMS call, excluding vehicle
18-0000617-000	07/13/2018	10:36:44	2229 ELM RD NE	321 EMS call, excluding vehicle
18-0000618-000	07/13/2018	17:20:11	State Rte 305 & DURST CLA	322 Motor vehicle accident with
18-0000619-000	07/13/2018	18:37:04	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000620-000	07/13/2018	19:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000621-000	07/13/2018	21:29:18	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000622-000	07/13/2018	21:32:12	899 EVERETT HULL RD NE	622 No Incident found on arrival
18-0000626-000	07/14/2018	13:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000623-000	07/14/2018	14:56:34	2100 MILLENNIUM BLVD NE	321 EMS call, excluding vehicle
18-0000624-000	07/14/2018	15:27:46	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000625-000	07/14/2018	21:27:50	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000627-000	07/15/2018	01:20:20	4004 DURST CLAGG RD NE	424 Carbon monoxide incident
18-0000628-000	07/15/2018	09:26:12	4659 NILES CORTLAND RD NE	321 EMS call, excluding vehicle
18-0000629-000	07/15/2018	12:18:33	899 EVERETT HULL RD NE	611F Dispatched & cancelled en r
18-0000630-000	07/15/2018	13:00:00	899 EVERETT HULL RD NE	571 Cover assignment, standby, m
18-0000631-000	07/15/2018	16:51:40	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000632-000	07/15/2018	17:17:06	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000633-000	07/15/2018	18:18:58	3620 BAZETTA RD NE	321 EMS call, excluding vehicle
18-0000634-000	07/15/2018	18:35:35	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle
18-0000635-000	07/15/2018	19:13:06	899 EVERETT HULL RD NE	321 EMS call, excluding vehicle

BAZETTA

Incident List by Alarm Date/Time

Alarm Date Between {07/08/2018} And {07/15/2018}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0000636-000	07/15/2018	19:52:06	899 EVERETT HULL RD NE	611E Dispatched & cancelled en r
18-0000637-000	07/15/2018	21:21:50	2171 MILLENNIUM BLVD	321 EMS call, excluding vehicle

Total Incident Count 46

Police Agenda Trustee Meeting Tuesday July 24, 2018

7/19/18 9:27 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: "Ted Webb" <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

Here is the following for the police agenda,

1. To hire Nathan L. White as an FTO Part-time officer effective immediately at the \$8.30 per hour.

That is all! Have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

Attachments:



June 2018
Bazetta Police Department Activity

Published Date: July 9, 2018

Activity	Total
Calls for Service	640
Incident Reports Filed	134
Traffic Crash Investigations	12
Number of Persons Arrested	46
Traffic Offenses	82
Traffic Citations Issued	70
Vehicle Miles Traveled	8280
Office Contacts	267

* Numbers are subject to change due to report status and other circumstances

2018 Zoning Permits Issued

Date	Permit #	Parcel	Owner	Address	Type	Fee
06/03	4062	31-003475	Coffey, Julie	1114 GPE	Pool 16' Round	50.24
06/07	4064	33-076102	Sanders-Smith, Gail	2849 Beaver Trail	Shed	35.00
06/07	4068	33-075868	Dyett, Corrine	2167 Quail Run	Pool	182.25
06/10	4069	31-006275	Kravec, Joseph	3072 Ivy Hill Circle Unit B	Porch addition	36.00
06/19	4070	31-066575	Sponaugle, Scott	4007 Durst Clagg	Garage (Pole Barn)	300.00
06/19	4071	31-087096	Dixon, Joshua	1270 Sterling Dr	Pool 21' Round	86.59
06/23	4072	31-039125	Marble , Mabel	3169 Ivy Hill Cir Unit C	Ramp	15.00
06/23	4073	33-076591	DeJulio, Ronald	2558 Northview Dr	New Residence	931.75
06/26	4074	31-902176	Elmhurst Properties	2171 Millenium BV	Sign	60.00
06/26	4075	31-068285	Jackson, Barbara	856 Perkins Jones	Pool 18' Round	63.50
07/17	F-006	33-009000	Tichenor, Wayne	2323 Wilson Sharpsville Rd	Fence	35.00
07/19	4066	33-097300	Susany, Willaim	1096 Perkins Jones Rd	Deck / Porch under roof	150.00
07/19	4077	33-003659	Beard. Mark	2355 Henn Hyde	Pool 27' Round	143.13

§505.87 - Resolution # 1

RESOLUTION No. 212-18

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

Parcel 33-076303

AKA 2369 Bianca Lane, Cortland Ohio 44416

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with Section 505.87 (B) O.R.C.; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with Section 505.87 (B) O.R.C.;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to Section 505.87(D) O.R.C.;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Webb - Yes

BAZETTA TOWNSHIP TRUSTEES EMERGENCY MEETING MINUTES

Date: August 12, 2018 at 6:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis- Here
Trustee Frank Parke- Here
Chairman Trustee Ted Webb- Here

214-18 To accept the letter of resignation from Fiscal Officer, Rita Drew, as written and presented in an email, dated August 11, 2018.

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

215-18 To retain the services of Peter Johnson to provide Fiscal Officer services to the Township at a rate of \$25.00 per hour and not to exceed \$600.00

Motion: Trustee: Parke

Second Trustee: Hovis

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

216-18 To enter into executive session for the consideration of appointing an elected official
(ORC 121.22G1

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

217-18 To return from executive session with no action taken

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

218-18 To appoint Jean Eddy as Fiscal Officer of Bazetta Township subject to the receipt of a bond made payable to the Board of Bazetta Township Trustees

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

To open the meeting for general discussion on what actions are needed and when those actions should take place

- Two keys to building handed in by Rita Drew
- Contact Howland Alarm to remove Drew, Davis ,and Mills from alarm system
- Contact Dan regarding insurance
- Credit cards are still in question pending the safe being opened

219-18

To adjourn the meeting at 8:07pm

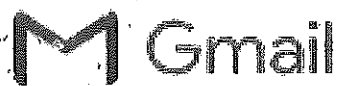
Motion: Trustee: Parke

Second Trustee: Hovis

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

Jeannie Eddy
Attested by: Jeannie Eddy
Ted Webb
Approved by: Chairman Trustee Ted Webb

8-14-18
Date
8/14/18
Date



Ted Webb <webb.ted@gmail.com>

Fwd: Resignation

1 message

Ted Webb <twebb@bazettatwp.org>
Reply-To: twebb@bazettatwp.org
To: "webb.ted@gmail.com" <webb.ted@gmail.com>

Sun, Aug 12, 2018 at 10:38 AM

From: "Rita K. Drew" <rdrew@bazettatwp.org>

Sent: 8/11/18 3:10 PM

To: "Trustee" <trustee@bazettatwp.org>

Subject: Resignation

Please let this e-mail stand as my resignation as the Fiscal Officer of Bazetta Township, effective at 9pm on Tuesday, August 14, 2018.

I have chosen to make this resignation effective at that time. rather than immediately, so that all of the checks that I had already signed and dated 08-14-18, as well as the agreement with Cortland Bank, would be valid.

All of the items necessary to conduct your meeting on Tuesday have been placed in Robyn's office. I will not be in the attendance at that meeting, or will I be in the office on Monday or Tuesday, as I will be out of town assisting with the calling hours and funeral of a dear friend's mother. My office and all my personal effects will be out of the building momentarily. My keys will be left in an envelope on Robyn's desk.

I have placed an autoresponder on my township e-mail informing people to contact the Trustees from this point forward.

Rita K. Drew



Ted Webb <webb.ted@gmail.com>

Fwd: Office has been Vacated

1 message

Ted Webb <twebb@bazettatwp.org>

Sun, Aug 12, 2018 at 10:36 AM

Reply-To: twebb@bazettatwp.org

To: "webb.ted@gmail.com" <webb.ted@gmail.com>

From: "Rita K. Drew" <rdrew@bazettatwp.org>

Sent: 8/11/18 9:11 PM

To: twebb@bazettatwp.org

Subject: Office has been Vacated

Please be aware that you are contacting the Fiscal Officer for Bazetta Township. This office has been vacated. Please refer all correspondence to trustee@bazettatwp.org until a new Fiscal Officer is appointed.

If this is an urgent matter, please contact the Bazetta Township Trustees via telephone at 330-637-8816.

Thank you!

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: August 14, 2018 at 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis- Here
Trustee Frank Parke- Here
Chairman Trustee Ted Webb- Here

- Trustee Hovis reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded.

220-18 To accept the minutes from July 24th Regular Meeting and August 12th Emergency Meeting

Motion: Trustee: Parke

Second Trustee: Hovis

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

221-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

222-18 To authorize the Fiscal Officer to make the following Supplemental Appropriations and inform Trumbull County Auditor of the same.

\$160,917.21 to 10-A-06 (Fire: New Building & Equipment)

\$16,000.00 to 01-N-01 (General: Advances Out)

\$2091.16 to 03C-03 (Gas Tax Contract)

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

223-18 To Authorize the Fiscal Officer to amend the Township Certificate of Estimated Resources and inform Trumbull County Auditor of the same.

\$160,917.21 to 10-EA (Fire: Grants)

\$16,000.00 to 10-H (Fire: Advances In)

Motion: Trustee: Parke

Second Trustee: Hovis

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

224-18 To authorize Fiscal Officer to make the following advance.
\$16,000.00 from 01 (General) to 10 (Fire)
Motion: Trustee: Hovis
Second Trustee: Parke
Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

225-18 To authorize the Fiscal Officer to make the following transfers.
\$10,000.00 from 01 (General) to 05 (Cemetery)
\$3000.00 from 01-A-27 (General: Transfers) to 01-B-01 (General: Salaries Mowing/Plowing)
Motion: Trustee: Parke
Second Trustee: Hovis
Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

226-18 To approve the attached *Agreement for Deposit of Public Funds*.
Motion: Trustee: Hovis
Second Trustee: Parke
Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

227-18 To approve the attached *Auditor of State Uniform Accounting Network Agreement*, with application to take place immediately and implementation to begin January 1, 2019.
Motion: Trustee: Parke
Second Trustee: Hovis
Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

Correspondence (Copies available upon request):

- OTARMA 2017 Annual Report
- Notice of Petition for Annexation
- Letter from Cortland Bank regarding Bazetta's current depository contract

Administration:

-

Fire Department:

- See Attached Agenda and Report

228-18 To hire Josh Newton as a part-time Firefighter/Medic, on an as needed basis with a probationary period of one year, at a rate of \$11.50 per hour, pending, completion and negative result of background investigation, psychological exam, physical exam, and pre-employment drug screen.
Motion: Trustee: Hovis
Second Trustee: Parke
Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

229-18 To accept the registration in good standing, of Morgan Sanshuck, effective September 9, 2018.
Motion: Trustee: Parke
Second Trustee: Hovis
Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

230-18 To approve an expenditure of \$21,165.61 with Southeastern Emergency Equipment for a power load cot, to be paid from the Fire Fund.

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

231-18 To approve an expenditure of \$25,266.60 with Stryker for a Model 6390 Power-LOAD, to be paid from the Fire Fund.

Motion: Trustee: Parke

Second Trustee: Hovis

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

232-18 To approve an expenditure of \$1,500.00 with Myers Equipment, Corp for installation of load system for power cot, to be paid from the Fire Fund.

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

Police Department:

- See Attached Report

Road Department:

- Monthly Report
- Chip and Seal completed on Cadwallader Sonk Rd.

Planning Director, Zoning Inspector & Code Enforcement Officer:

- See Attached Report
- Public Hearing for Isaac Variance Appeal is Wednesday August 22, 2018 at 6:00PM

233-18 To approve the attached Resolution for *Abatement of Weeds and Grass Only 505.87(B) O.R.C.*

Motion: Trustee: Parke

Second Trustee: Hovis

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

Zoning Commission & Zoning Board of Appeals:

- Public Hearing for Isaac Variance Appeal is Wednesday August 22, 2018 at 6:00PM

Parks and Recreation Board:

- See attached meeting minutes
- Next meeting is Tuesday August 21, 2018 at 6:00PM

Asked to be placed on the Agenda:

-

Public Comment:

- Jack Hlneman
- Paul Carlson – Suggestion of Placing Public Comment first in the meetings
- Bob McBride
- Robyn Hineman – Hillside Cemetery poorly maintained

234-18 To accept the resignation from Jeannie Eddy as Bazetta Township Police Department Administrative Secretary, effective immediately.

Motion: Trustee: Parke

Second Trustee: Hovis

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

235-18 To appoint Jeannie Eddy to the position of Fiscal Officer for Bazetta Township effective at 9:01PM Tuesday August 14, 2018.

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

236-18 To adjourn the meeting at 7:25PM

Motion: Trustee: Parke

Second Trustee: Hovis

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES


Attested by: Fiscal Officer Jeannie Eddy


Approved by: Chairman Trustee Ted Webb

8/28/18
Date

8/28/18
Date

PENDING WARRANT REPORT
Bazetta Township [2018]

Date: 08/11/18

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	142.44	VW 1	THE HUNTINGTON NATIONAL BANK	PAYMENT
32343	2319.44	VW32343	3-C CUSTOM LLC	PAYMENT
32344	9889.69	VW32344	BE Solutions, LLC	PAYMENT
32345	3349.35	VW32345	Business Card	PAYMENT
32346	300.00	VW32346	BUD'S TOWING & RECOVERY, LLC	PAYMENT
32347	399.00	VW32347	BE Solutions, LLC	PAYMENT
32348	425.00	VW32348	COREY N. BURNS	PAYMENT
32349	756.00	VW32349	BONEZZI SWITZER POLITO & HUPP	PAYMENT
32350	116.83	VW32350	Capital One Commercial	PAYMENT
32351	245.67	VW32351	CDW GOVERNMENT	PAYMENT
32352	540.10	VW32352	CORTLAND AUTO PARTS	PAYMENT
32353	346.10	VW32353	City of Warren, Utility Services	PAYMENT
32354	35.55	VW32354	RITA K. DREW	PAYMENT
32355	176.50	VW32355	DOMINION ENERGY OHIO	PAYMENT
32356	425.00	VW32356	ZACHARY T. DZURINDA	PAYMENT
32357	1836.43	VW32357	Delta Dental	PAYMENT
32358	164.25	VW32358	FUSION NETWORK BILLING SYSTEM	PAYMENT
32359	63.14	VW32359	HANDYMAN HARDWARE	PAYMENT
32360	1860.00	VW32360	JED SERVICES	PAYMENT
32361	50.15	VW32361	Mark Thomas Ford	PAYMENT
32362	100.00	VW32362	NORTHSTAR TOWING, INC.	PAYMENT
32363	195.00	VW32363	On Demand Drug Testing	PAYMENT
32364	240.00	VW32364	OHIO PEACE OFFICER TRAINING ACADEMY	PAYMENT
32365	1326.00	VW32365	Ohio Billing Inc.	PAYMENT
32366	300.00	VW32366	OHIO PEACE OFFICER TRAINING ACADEMY	PAYMENT
32367	1565.82	VW32367	Ohio Edison	PAYMENT
32368	159.98	VW32368	Pitney Bowes	PAYMENT
32369	1270.00	VW32369	PRO AIR MIDWEST	PAYMENT
32370	231.00	VW32370	PTNE, INC.	PAYMENT
32371	280.00	VW32371	Psycare, Inc.	PAYMENT
32372	22.00	VW32372	PROFESSIONAL ID CARDS, INC.	PAYMENT
32373	433.50	VW32373	Sam's Club	PAYMENT
32374	100.00	VW32374	Schultz Towing Inc.	PAYMENT
32375	226.81	VW32375	Sunburst Environmental Service, Inc.	PAYMENT
32376	2400.00	VW32376	TARTAN BENEFIT SERVICES, LTD	PAYMENT
32377	3208.88	VW32377	TRUMBULL COUNTY 911	PAYMENT
32378	349.86	VW32378	Time Warner Cable-Northeast	PAYMENT
32379	107.00	VW32379	TREASURER, STATE OF OHIO	PAYMENT
32380	276.61	VW32380	Trumbull County Water & Sewer Acct. Dept	PAYMENT
32381	100.00	VW32381	TREASURER, STATE OF OHIO	PAYMENT
32382	396.49	VW32382	Verizon Wireless	PAYMENT
32383	4260.60	VW32383	Wex Bank	PAYMENT
32384	50.00	VW32384	Youngstown/Warren Regional Chamber	PAYMENT
=====	41040.19		Total Amount of Pending Warrants	

AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS

THIS AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS (this "Agreement") is made as of August 1, 2018 by and between The Cortland Savings and Banking Company (the "Financial Institution") and Bazetta Township Trustees (the "Customer").

WITNESSETH:

WHEREAS, the Financial Institution has accepted for deposit and safekeeping deposits from the Customer and may be providing certain other services for the Customer, or has proposed to do so;

WHEREAS, the Financial Institution has provided the Customer with a copy of the Financial Institution's balance sheet as of the date of the latest report filed by the Financial Institution with one or more of its banking regulatory agencies;

WHEREAS, pursuant to the Uniform Depository Act of Ohio (the "Depository Act") and in accordance with the rules promulgated under the Depository Act, the Financial Institution must pledge and deposit with one or more qualifying trustees as security for the repayment of all public moneys to be deposited in the Financial Institution by the Customer security of the kinds specified in Section 135.18, Section 135.182 or any other section of the Ohio Revised Code specifying eligible security, as such may be amended from time to time, in a sum equal to or greater than the minimum amount of security required by the Treasurer of the State of Ohio (the "TOS") pursuant to the Depository Act and the rules promulgated under the Depository Act, as such may be amended from time to time; and

WHEREAS, the Financial Institution participates in the Ohio Pooled Collateral Program (the "OPCP") pursuant to the Depository Act and rules of the TOS;

NOW, THEREFORE, in consideration of the services to be provided by the Financial Institution, including the retention and safekeeping of deposits of the Customer, and the Customer's new or continued award of deposits with the Financial Institution, the Customer and the Financial Institution agree as follows:

- 1. Eligibility to Receive Funds.** The Financial Institution represents that it is eligible to receive public funds pursuant to Ohio Revised Code Chapter 135. This agreement is subject to the Depository Act, all amendments or supplements thereto, and all rules promulgated and policies adopted pursuant thereto, as well as all other applicable laws and regulations.
- 2. Deposits Awarded and Accepted.** The Customer awards to the Financial Institution, and the Financial Institution accepts, deposits of the Customer of the types and in the maximum amounts set forth on the attached Exhibit A. The Customer and the Financial Institution agree that the services to be provided by the Financial Institution and the fees to be paid by the Customer will be those contained in the account agreement(s) executed by the Financial Institution and the Customer, as such services and fees may be changed by agreement of the Financial Institution and the Customer from time to time. Such agreement will be evidenced by

delivery of written notice of such proposed changes from the Financial Institution to the Customer and failure of the Customer to deliver to the Financial Institution within 30 days after delivery of such notice written objection of the Customer to such changes. The Customer acknowledges having received a copy of the terms and conditions of the accounts into which the Customer's funds will be deposited (the "Accounts") and agrees that the Account terms and conditions are incorporated herein by reference. To the extent the Account terms and conditions are inconsistent with the express terms of this Agreement, this Agreement will control.

3. Limit on Amount of Funds. The Financial Institution agrees that the total amount of active, interim and inactive deposits set forth in Exhibit A do not cause the total of all public funds held by the Financial Institution to exceed the limit set by Section 135.03 of the Ohio Revised Code or rules promulgated under that Section.

4. Collateral. The Financial Institution and the Customer agree that the Financial Institution will pledge to the TOS and deposit with one or more trustees qualified under the Depository Act and designated by the Financial Institution, for the benefit of the Customer and all other public depositors whose money has been deposited with the Financial Institution, eligible securities. Notwithstanding the foregoing, if the charter of the Customer requires a pledge of specific collateral for the benefit of the Customer or applicable federal law designates the pledging of specific collateral for the Customer, the Customer and the Financial Institution will make a good faith effort to submit necessary documents with the TOS to apply for and establish a specific pledge account within the OPCP. The Financial Institution and the Customer will comply in all material respects with their respective duties and obligations under the Depository Act, the rules promulgated by the TOS pursuant to the Depository Act, and the terms, conditions, policies and other requirements of the TOS pursuant to the OPCP, as such laws, rules, terms, conditions, policies and other requirements may be amended from time to time. The terms and conditions of this Agreement are subject to the terms and conditions of any agreement or agreements by and between the Financial Institution and the TOS relating to the Accounts, which agreement or agreements are incorporated herein by reference.

5. Amount of Collateral. Although the Customer has the right to negotiate a "public unit negotiated collateral requirement" pursuant to Section 135.182 of the Ohio Revised Code, the Customer consents to the pledging of collateral by the Financial Institution equal to any minimum amount required by the TOS, as such amount may be changed from time to time, pursuant to such laws and rules and policies of the TOS promulgated or adopted pursuant to such laws.

6. Trustee. The Customer agrees that the Financial Institution may, in its sole discretion, select one or more trustees qualified under Section 135.182 of the Depository Act to hold collateral for all deposits of public fund depositors held by the Financial Institution, including but not limited to those deposits made by the Customer.

7. Expenses. Each of the Customer and the Financial Institution will be responsible for and assume its respective expenses incurred as a result of compliance with and participation in the OPCP and any successor program pursuant to Ohio Revised Code Section 135.182 or any amendment or successor provision of Ohio law.

8. Termination of Participation in the OPCP. Nothing set forth in this Agreement will require the Financial Institution to continue to participate in the OPCP. If for any reason the Financial Institution is no longer eligible to participate in the OPCP or chooses to opt out of such participation, the Financial Institution will promptly provide the Customer a notice of such event. Upon receipt of such notice, the Customer will provide notice to the Financial Institution within 30 days whether the Customer will withdraw all of its deposits from the Financial Institution or maintain the Customer's deposits at the Financial Institution. If the Customer does not provide such notice to the Financial Institution within the time set forth above whether it intends to remove its deposits, the Customer will be deemed to have agreed to maintain the deposits at the Financial Institution, and the Financial Institution will pledge separate collateral for the deposits of the Customer held by the Financial Institution pursuant to the requirements applicable to separate pledging of collateral set forth in Ohio Revised Code Section 135.18 and in accordance with other applicable laws and regulations.

9. Change in Laws. The Financial Institution and the Customer agree that if any state or federal laws, rules or regulations are changed or amended during the term of the Financial Institution's designation as a public depository, and the change of laws, rules, or regulations causes this Agreement to become unlawful, in whole or in part, then this Agreement will be limited so as not to extend beyond the date when such change becomes effective.

10. Customer Privacy. The Customer consents to the Financial Institution's provision to the TOS of information supplied by the Customer to the Financial Institution, as may be required by the TOS or applicable laws, rules and policies in connection with the Accounts. The Financial Institution will not be liable to the Customer for, as a result of, or in connection with the provision of such information to the TOS nor any disclosure of such information by the TOS to any other person.

11. Term. The term of this Agreement shall end on July 31, 2023. Notwithstanding the foregoing, the parties to this Agreement may agree to renew the Agreement for a new term or change the terms and conditions set forth on Exhibit A without execution of a new agreement by execution and delivery of a writing signed by both parties or by delivery of a written notice of changed terms and conditions by the Financial Institution to the Customer to which the Customer does not deliver written notice of objection to the Financial Institution within 30 days after delivery of the notice from the Financial Institution to the Customer. If neither party notifies the other in writing at least 30 days before the end of the then current term of its intention to renew or terminate this Agreement or to change the terms and conditions of the Agreement for a new term, this Agreement will automatically renew for a term of one year with the same terms and conditions as in effect immediately before the renewal.

12. Notices. All notices, requests and communications to a party under this Agreement must be in writing and will be deemed given if delivered personally, by electronic mail or by registered or certified mail (return receipt requested) to such party at its address as set forth below or such other address as such party may specify by notice to the other party.

To the Financial Institution:

The Cortland Savings and
Banking Company
ATTN: Robert Meek
194 West Main Street
Cortland, Ohio 44410
Email: rmeek@cortlandbank.com

To the Customer:

Bazetta Township Trustees
Attn: ~~Martha Urchek~~ Rita K. Drew
3372 State Route 5
Cortland, Ohio 44410
Email: rdrew@bazettatwp.org

13. Governing Law and Venue. The internal laws of the State of Ohio will govern the interpretation, construction, and enforcement of this Agreement and all transactions and agreements contemplated by the Agreement, notwithstanding any state's choice of law rules to the contrary, except to the extent federal law governs. The parties agree that the sole and exclusive venue for any legal action arising out of, in connection with, or relating to this Agreement and/or the transactions and relationships between the parties contemplated by this Agreement, will be the federal district court for the Southern District of Ohio, Columbus Division, or any court of general jurisdiction of Franklin County, Ohio. The parties consent to the jurisdiction of such courts and waive any claim of lack of personal jurisdiction, improper venue, and forum non conveniens.

14. Assignment. This Agreement may not be assigned by either party without prior written consent of the other party. Notwithstanding the foregoing, neither a merger of the Financial Institution into another financial institution, nor a sale of the Accounts to another financial institution eligible to receive public funds pursuant to Ohio Revised Code Chapter 135, along with an assignment of this Agreement, will be deemed to be an assignment.

15. Waivers. The waiver by either party of a breach of any provision of this Agreement by the other party or its assignee will not operate or be construed as a waiver of any subsequent breach by the breaching party. A waiver by either party will only be valid if it is in writing and signed by an authorized officer of the party making the waiver.

16. Execution and Delivery. The execution of this Agreement or any amendment to this Agreement in one or more counterparts and the delivery of copies and of scanned or photocopied signature pages by facsimile, electronic mail or other electronic delivery will constitute effective execution and delivery of this Agreement or any amendment.

17. Agreements Superseded. With respect to the subject matter of this Agreement, to the extent that there is any inconsistency between this Agreement and any other agreement between the Customer and the Financial Institution, the terms of this Agreement supersede all previous agreements. For purposes of clarification, with respect to any previous agreement between the Financial Institution and the Customer regarding the types and maximum amount of deposits to be received by the Financial Institution from the Customer, compliance with the Depository Act,

and participation by the Financial Institution and the Customer in the OPCP, this Agreement supersedes all previous oral and written agreements.

18. Contact Persons. Information regarding the Customer's contact persons and representatives who are authorized to view, submit or otherwise access information submitted to the Ohio Pooled Collateral System with respect to this Agreement is set forth in Exhibit A. The Customer may designate substitute contact persons and authorized representatives as the Customer deems necessary or appropriate. The Customer will promptly notify the Financial Institution of such substitutions and changes.

(Signatures on following page)

IN WITNESS WHEREOF, the undersigned have caused this Agreement for the Deposit of Public Funds to be executed by their authorized officers as of the day and year first above written.


**THE CORTLAND SAVINGS AND
BANKING COMPANY**

By: 
Signature

David J. Lucido
Type or Print Name

Senior VP and CFO
Title

Bazetta Township Trustees

By: 
Signature

Rita K. Drew
Type or Print Name

fiscal officer
Title

EXHIBIT A

Maximum Amount of Active Deposits	\$ <u>All Monies</u>
Maximum Amount of Interim Deposits	\$ <u>All Monies</u>
Maximum Amount of Inactive Deposits	\$ <u>All Monies</u>

Customer Primary Contact for Ohio Pooled Collateral System:

~~Martha Urechek~~ Rita K. Draw
Email address: rdrew@bazettatwp.org
Phone number: 330-637-8816

Customer Representatives Authorized to Access Ohio Pooled Collateral System Information:

Ted Webb
Name

twebb@bazettatwp.org
E-mail address

330-637-8816
Phone number

Frank Parke
Name

fparke@bazettatwp.org
E-mail address

330-637-8816
Phone number



Dave Yost • Auditor of State

AUDITOR OF STATE UNIFORM ACCOUNTING NETWORK AGREEMENT

WHEREAS, Ohio Revised Code Section 117.101 authorizes the Auditor of State ("AOS ") to establish and maintain a uniform and compatible computerized financial management and accounting system known as the Uniform Accounting Network (UAN), and to enter into necessary agreements with public offices for the provision of necessary goods, materials, supplies and services to such public offices; and,

WHEREAS, _____ Local Government, in _____ County, Ohio ("Local Government"), desires to participate in the UAN, pursuant to the terms of this Agreement and of any subsequent administrative rules adopted by AOS;

NOW, THEREFORE, AOS and Local Government do mutually agree as follows:

I. GENERAL CONSTRUCTION

AOS and Local Government recognize that the objective of the UAN is to provide public offices with efficient and economical access to data processing hardware and software as well as technical support. AOS and Local Government agree to use their best efforts to cooperate in this endeavor; and it is intended that this UAN Agreement be construed in a manner to best attain that objective. The UAN Agreement does not involve a sale of goods under Ohio law; and AOS and Local Government agree that Ohio Revised Code Chapter 1302 does not apply to this Agreement.

II. AOS OBLIGATIONS

A. Generally

All AOS obligations to Local Government concerning the UAN are represented in this Agreement and the Ohio Revised Code, and the Ohio Administrative Code. Local Government understands that while the UAN is designed to have the likely effect of reducing clerical costs related to financial management and accounting, AOS makes no representations or warranties, express or implied that reduced costs or other savings will result, or that any other improvements in performance will result. Furthermore, this Agreement does not modify or otherwise affect the duties imposed by law upon AOS or Local Government.

B. Computer Hardware

AOS will provide the Hardware listed in Exhibit A, attached hereto and incorporated herein (the "Hardware"), including equipment, peripherals and accessories, to execute the computer program known as "Entity Workbench." AOS will retain title to and ownership of the Hardware and provide for the maintenance of the Hardware as it deems appropriate.

AOS reserves the right to make substitutions and modifications in the specifications of the hardware at any time during the term of the Agreement. AOS will deliver the Hardware to the Installation Site, which shall be located at the address set forth in Exhibit B, attached hereto and incorporated herein.

C. Computer Software

AOS will permit Local Government to use the Software and the associated documentation known as "Entity Workbench." AOS will provide copies of all Software listed in Exhibit C, attached hereto and incorporated herein, necessary for Local Government to participate in the UAN.

D. Installation, Training and User Manuals

AOS will install all Software necessary for Local Government to participate in the UAN. AOS will provide training as it deems appropriate and user manuals which will remain in Local Government's custody during the term of this Agreement.

E. Audits

To the extent AOS deems practicable, AOS will utilize data generated through use of the UAN to conduct future audits of Local Government. [Existing users are currently being audited in this manner.]

D. Additional Assistance/ Cost

In the event it is mutually agreed between the AOS or her representative and the legislative authority of the Local Government, that additional assistance is needed by the Local Government and/or its staff, the scope of the assistance and the associated cost shall be agreed to in writing prior to or within 30 days of the start of the provision of the assistance.

III. LOCAL GOVERNMENT OBLIGATIONS

Local Government obligations are represented in this Agreement as well as in any administrative rules which AOS may later adopt.

A. Computer Hardware

1. Local Government agrees to follow all instructions as may be from time to time communicated by AOS to the Local Government for the care, operation and maintenance of Hardware including, but not limited to, instructions on notifying AOS of any malfunction or damage to the Hardware.
2. Local Government agrees to be responsible for the cost of repairing or replacing any Hardware which is lost or damaged due to any condition or event outside of normal and authorized use. This includes, but is not limited

to, damages or loss caused by:

- a. Fire, flood, humidity, temperature, and other environmental causes;
 - b. Theft and vandalism;
 - c. The improper use of supplies, accessories, attachments, or other devices;
 - d. Unauthorized or negligent use;
3. Local Government agrees to keep all Hardware provided by AOS in a safe, hazard free environment in accordance with the Hardware manufacturer's documentation and to allow reasonable access to the Hardware by AOS and its authorized agents during normal business hours upon reasonable notice.
 4. Local Government agrees to keep all Hardware and Software provided by AOS at the authorized Installation Site specified in Exhibit B of this Agreement and will notify AOS within seven (7) days of any relocation in order to obtain reauthorization. Local Government shall affix and keep on any items provided by AOS, the bar code number identifying that the property is owned by AOS. Upon written demand of AOS or at the termination of this Agreement, Local Government agrees to pay all transportation costs for the return of the Hardware to either the Installation Site or to any other location designated by AOS.
 5. Local Government agrees that all Hardware provided by AOS to the Local Government Fiscal Officer and authorized designees of the Local Government Fiscal Officer shall be used only for the purposes of serving the needs of the Local Government to meet the requirements of the UAN.

B. Computer Software

1. Local Government agrees that all Software provided by AOS to the Local Government and authorized designees of the Local Government shall be used only for the purposes of serving the needs of the Local Government to meet the requirements of the UAN.
2. Local Government agrees to make only one archival copy of the Software provided by the AOS. This copy shall be made for backup purposes only. Local Government shall not otherwise copy or duplicate any Software or program documentation provided by AOS, and shall maintain adequate security measures to safeguard the Software against unauthorized access, copying or duplication. Local Government shall also ensure that its Local Government Fiscal Officer, employees and authorized designee(s) comply with such confidentiality and non-disclosure obligations as are required.

Local Government shall notify AOS within three (3) business days if it knows or has reason to know of any unauthorized access, copying, duplication or use of the whole or any part of any Software provided by AOS. Local Government agrees to be bound by the terms and conditions of any license agreement for the Software.

3. Local Government recognizes that it does not own the software provided by AOS and that it has only a right of limited use. The Local Government will not attempt to modify the Software, decompile or disassemble the object code version thereof, nor to install the Software in any other computer system. Local Government also agrees that it will keep confidential and not disclose, display, impart, divulge or otherwise reveal the contents of the Software to any third party who does not need to obtain access thereto it in the official business of the Local Government or of the State of Ohio.
4. Local Government agrees to incorporate in the Software provided by AOS all updates, enhancements and modifications issued by AOS. Local Government shall not permit anyone other than the authorized representatives of AOS to change or alter, in any way, any Software provided by AOS.
5. Local Government agrees that only Software provided by AOS will be installed on the Hardware provided by AOS. Unauthorized installation of Software will result in the Local Government being held responsible for any costs incurred in the removal of the Software or costs resulting from the unauthorized installation of Software.

C. Reporting

Local Government agrees that it will, as prescribed by AOS and pursuant to instructions from AOS, transmit a copy of its data to the AOS. Local Government will also provide all information AOS may from time to time request in order to permit AOS to assure the uninterrupted performance and operation of the UAN.

D. User Agreement

Local Government agrees that it shall require the Local Government Fiscal Officer, and any other authorized designee(s), before using any Hardware and/or Software, to execute the User Agreements in the forms shown in Exhibit D and E respectively, attached hereto and incorporated herein.

E. Insurance

Local Government is required to maintain adequate insurance coverage for all hardware provided by AOS. Local Government's insurance shall provide for the repair and/or replacement of hardware for events including but not limited to theft, electrical failure and acts of God.

IV. USER FEES

A. Amount

Local Government agrees to pay into the Uniform Accounting Network Fund ("UAN Fund"), on a quarterly basis, a monthly User Fee based on the Fee Schedule shown in Exhibit F, attached hereto and incorporated herein, and thereafter, at the rates and in the manner established by AOS by administrative rule. In addition to the monthly user fee, each local government participating in the Uniform Accounting Network shall also pay a monthly hardware surcharge of \$50 to cover the expense related to providing computer equipment described in Exhibit A to each participant pursuant to Exhibit F of this agreement. Local Government understands and agrees that the rates listed in the Fee Schedule shown in Exhibit F are subject to amendment at any time via administrative rule duly adopted by the Auditor of State. The initial User Fee payment will begin to accrue on the first day of the month following the completion of the classroom training provided by AOS.

B. Frequency and Method of Payment

Quarterly payments of User Fees will be due 30 days after receiving the quarterly invoice without the necessity of further demand for payment by AOS. All quarterly payments shall be made payable to the Treasurer of State - UAN Fund and mailed by the Local Government to:

Dave Yost
Auditor of State
Accounts Receivable Office
P.O. Box 1140
Columbus, Ohio 43216-1140

V. TERM AND TERMINATION

A. Term

This UAN Agreement is effective upon execution of this agreement and shall remain in effect until terminated as provided in this Agreement.

B. Termination by Local Government

Local Government may terminate this Agreement after twelve (12) months, after giving AOS ninety (90) days' written notice and by returning to AOS all Hardware and Software and other materials, as provided in Section VI.

C. Termination by AOS

1. AOS may terminate this Agreement without cause by giving Local Government ninety (90) days' written notice. Local Government shall upon termination of the contract surrender to AOS within fourteen (14) days all Hardware and Software and other materials provided by AOS.
2. AOS may immediately terminate this Agreement if Local Government commits any breach of any term or provision of this Agreement that is not capable of being remedied, or in the case of a breach capable of being remedied, shall have failed to remedy the breach within thirty (30) days after the receipt of a request in writing from AOS to do so.

D. Liability After Termination

Following the effective date of termination, this Agreement shall be of no further force or effect except that Local Government shall remain liable for any of its obligations or liabilities arising from activities carried on by it hereunder prior to the effective date of termination of this Agreement, including, but not limited to those matters set forth in Section VII and Section VIII(E) of this Agreement.

VI. SURRENDER OF HARDWARE AND SOFTWARE

Upon termination of this UAN Agreement, Local Government shall immediately return to AOS, at Local Government's expense, all Hardware and Software provided by AOS, in the same condition as received, less normal wear and tear, and shall deliver to IT/UAN the Hardware and Software packed and ready for shipment to the place specified by AOS. Failure of Local Government to comply with the provisions of this clause shall permit AOS, without notice, to enter the Installation Site and remove all Software and other Materials provided by AOS under this Agreement, between the hours of 8:00 a.m. and 6:00 p.m. on any Monday through Friday.

VII. INDEMNITY

Local Government shall indemnify and hold harmless and keep AOS, its assigns, designees, developers and/or vendors fully and effectively indemnified against any and all losses, claims, damages, charges, expenses, liabilities, demands, proceedings and actions which AOS may sustain or incur or which may be brought or established against it or any of its assigns, designees, developers or vendors by any person or Local Government and which in any case arise out of or in relation to or by reason of:

1. any breach by Local Government of any of the terms or provisions of this Agreement, whether express or implied;
2. any breach or alleged breach by Local Government of any applicable laws or regulations relating to the licensing of the Software, including but not limited to trade secret laws or regulations; or

3. any unauthorized act or omission of Local Government or its employees, assigns or designees and which are not in any such case due to recklessness or willful misconduct of AOS or breach of any obligations of AOS under this Agreement.

If any claim is made against AOS, its assigns, designees, developers or vendors for which indemnification is sought pursuant to this clause, AOS shall consult with the Local Government and subject to being secured to its reasonable satisfaction, shall cooperate with Local Government in relation to any reasonable request made by Local Government with respect to such claim.

VIII. MISCELLANEOUS

A. Entire Agreement; Governing Law; Amendment; Severability

This Agreement constitutes the entire understanding between the parties concerning the subject matter of the Agreement and shall be governed by and construed in accordance with the laws of the State of Ohio. No waiver or amendment of any term or provision of this Agreement shall be effective unless made by a written instrument signed by both parties. Each term or provision of this Agreement shall be construed separately and, notwithstanding that any such provision may prove to be illegal or unenforceable, the remaining terms and provisions of this Agreement shall continue in full force and effect.

B. Headings

The headings to the clauses of this Agreement are for ease of reference only and shall not affect the interpretation or construction of this Agreement.

C. Assignment

This Agreement is personal to the Local Government, and Local Government shall not assign or otherwise transfer any of its rights or obligations hereunder, whether in whole or in part, without the prior express written consent of AOS.

D. Legal Relationship

Nothing in this Agreement shall render Local Government or AOS a partner, agent, representative or joint venturer of the other. AOS and Local Government shall not purport to undertake any obligation of the other, nor shall AOS be liable to Local Government for any debts, obligations or actions of Local Government.

E. Liability

AOS and its assigns, designees, developers or vendors shall not be liable to Local Government for any loss or damage sustained or incurred by Local Government resulting from any defect or error in the Hardware or Software, or from the use by Local Government of the Hardware or Software.*

F. Notice

All demands and notices concerning termination or breach of this Agreement shall be sent in writing by certified mail, return receipt requested, addressed to the respective parties at the addresses set forth below, or to such other address as each may hereafter designate:

To AOS: Uniform Accounting Network
Auditor of State
P.O. Box 1140
Columbus, Ohio 43216-1140

To Local Government: _____

G. Other Documents

Local Government agrees to execute any other documents AOS may reasonably require regarding the UAN including, but not limited to, the User Agreement and documents relating to the Hardware and Software.

* Moreover, the inclusion of a specific revenue source and/or expenditure in the software does not guarantee that your Local Government is authorized by law to engage in a transaction involving that specific revenue source and/or expenditure. Local Government is advised to consult its statutory legal counsel to determine whether a particular transaction is authorized by law.

IN WITNESS WHEREOF, the parties hereto, by and through their respective authorized representatives, have executed this Agreement as of and effective on this _____ day of _____, 20____.

DAVE YOST
AUDITOR OF STATE

ENTITY GOVERNING BOARD

By: _____

Office of the Auditor of State

EXHIBIT A

HARDWARE

Equipment

- CPU
- Hard Drive
- CD ROM/CD RW
- Modem
- Monitor
- Speaker bar
- Keyboard
- Mouse

Peripherals

- Printer

Accessories

- Surge Protector

EXHIBIT B

LOCAL GOVERNMENT INSTALLATION SITE

Location: ___ Local Government Site ___ Fiscal Officer's Residence

Address: _____

City: _____ Zip Code: _____

Installation Site Phone: (_____) _____

Contact for Site Access: _____

Phone Number(s) for Site Access: (_____) _____

Access Hours: _____

EXHIBIT C

ENTITY WORKBENCH SOFTWARE

1. Operating System Software
 - a. Windows XP
2. Application Software
 - a. Accounting and Budgeting System Module
 - b. Payroll System Module (optional)
 - c. Cemetery Tracking System Module
 - d. Inventory Tracking System Module
3. Office Automation Software
 - a. Microsoft Office 2007
 - b. Microsoft Works (optional)
4. Utility and Support Software
 - a. Symantec Anti-Virus
 - b. Symantec pcAnywhere
 - c. Roxio Easy CD Creator
 - d. iPass Internet Access
 - e. Outlook Express
 - f. Printscreen 2000 Software
 - g. Amyuni PDF Writer

Note - Software includes associated documentation.

EXHIBIT D

**LOCAL GOVERNMENT FISCAL
OFFICER'S USER AGREEMENT**

**AUDITOR OF STATE
UNIFORM ACCOUNTING NETWORK
AUTHORIZED USER AGREEMENT**

I, the undersigned, hereby certify that I am the Local Government Fiscal Officer of _____ Local Government, in _____, County, Ohio ("Local Government"), and that I have been duly authorized by Local Government to use and operate the Hardware, Software and accompanying documentation (collectively, the "Computer Equipment") provided by the Auditor of State ("AOS"), to participate in the Uniform Accounting Network ("UAN"). This User Agreement is made pursuant to the attached UAN Agreement between AOS and Local Government. I agree to the following conditions concerning the care and use of the computer equipment and Software:

1. I understand that AOS owns the Hardware and that it has been provided to Local Government solely for participation in the UAN. I agree to follow all instructions issued by AOS for the care and maintenance of the Computer Equipment and to use it only for the official business of the Local Government. If the Computer Equipment is to be located in my home, I also agree to allow authorized agents of AOS and the Local Government to have reasonable access to it. I understand that if it becomes necessary to repair or to remove the Computer Equipment, I may be required to allow access to the Computer Equipment during regular business hours after I have received reasonable notice.
2. I agree to be personally responsible for the care and custody of the Computer Equipment which has been entrusted to my care. I understand that I will be subject to liability if I copy the Software and accompanying documentation or allow others to do so. I will allow only those persons duly authorized by Local Government or AOS to use the Computer Equipment provided by AOS.
3. I acknowledge that under the UAN Agreement, I am prohibited from changing, in any respect, the Computer Equipment provided by AOS.
4. I understand that the UAN is a voluntary cooperative venture between Local Government and AOS, for the benefit of the people of Local Government and the State of Ohio. I agree to learn all of the UAN procedures to the best of my ability, to take full advantage of the training provided by AOS, and to ask for help when necessary. I understand and agree that it is my responsibility to undertake the necessary training to become knowledgeable of all UAN procedures in order to properly operate the Computer Equipment.

Exhibit D: User Agreement

Page 2

5. I agree that, upon demand of either Local Government or AOS, I will make available all Computer Equipment provided by Local Government and AOS which is in my custody as well as any Software, documents and records which have been produced as a result of my work on the Computer Equipment.

Signed: _____

Date: _____

Telephone: _____

EXHIBIT E

LOCAL GOVERNMENT FISCAL
OFFICER'S AUTHORIZED
DESIGNEE USER AGREEMENT

AUDITOR OF STATE
UNIFORM ACCOUNTING NETWORK
AUTHORIZED USER AGREEMENT

I, the undersigned, hereby certify that I am an authorized designee of the Local Government Fiscal Officer of _____ Local Government, in _____, County, Ohio ("Local Government"), and that I have been duly authorized by Local Government to use and operate the Hardware, Software and accompanying documentation (collectively, the "Computer Equipment") provided by the Auditor of State ("AOS"), to participate in the Uniform Accounting Network ("UAN"). This User Agreement is made pursuant to the attached UAN Agreement between AOS and Local Government. I agree to the following conditions concerning the care and use of the computer equipment and Software:

1. I understand that AOS owns the Hardware and that it has been provided to Local Government solely for participation in the UAN. I agree to follow all instructions issued by AOS for the care and maintenance of the Computer Equipment and to use it only for the official business of the Local Government. If the Computer Equipment is to be located in my home, I also agree to allow authorized agents of AOS and the Local Government to have reasonable access to it. I understand that if it becomes necessary to repair or to remove the Computer Equipment, I may be required to allow access to the Computer Equipment during regular business hours after I have received reasonable notice.
2. I agree to be personally responsible for the care and custody of the Computer Equipment which has been entrusted to my care. I understand that I will be subject to liability if I copy the Software and accompanying documentation or allow others to do so. I will allow only those persons duly authorized by Local Government or AOS to use the Computer Equipment provided by AOS.
3. I acknowledge that under the UAN Agreement, I am prohibited from changing, in any respect, the Computer Equipment provided by AOS.
4. I understand that the UAN is a voluntary cooperative venture between Local Government and AOS, for the benefit of the people of Local Government and the State of Ohio. I agree to learn all of the UAN procedures to the best of my ability, to take full advantage of the training provided by AOS, and to ask for help when necessary. I understand and agree that it is my responsibility to undertake the necessary training to become knowledgeable of all UAN procedures in order to properly operate the

Computer Equipment.

5. I agree that, upon demand of either Local Government or AOS, I will make available all Computer Equipment provided by Local Government and AOS which is in my custody as well as any Software, documents and records which have been produced as a result of my work on the Computer Equipment.

Signed: _____

Date: _____

Telephone: _____

EXHIBIT F
FEE SCHEDULE

Total Resources			Monthly Fee
\$ 0	to	\$50,000	\$ 8
\$50,001	to	\$100,000	\$ 18
\$100,001	to	\$150,000	\$ 30
\$150,001	to	\$200,000	\$ 37
\$200,001	to	\$250,000	\$ 44
\$250,001	to	\$300,000	\$ 51
\$300,001	to	\$350,000	\$ 62
\$350,001	to	\$400,000	\$ 72
\$400,001	to	\$450,000	\$ 83
\$450,001	to	\$500,000	\$ 95
\$500,001	to	\$600,000	\$105
\$600,001	to	\$750,000	\$135
\$750,001	to	\$1,000,000	\$165
\$1,000,001	to	\$2,500,000	\$215
\$2,500,001	to	\$5,000,000	\$255
\$5,000,001	to	\$7,500,000	\$280
\$7,500,001	to	\$10,000,000	\$300
\$10,000,001	or	MORE	\$325

UAN fees are calculated on total resources. "Total Resources" means the sum from the prior year, for all funds other than agency funds, of the unencumbered beginning of the year cash balances plus the total amount of all receipts and other financing sources except interfund advances, transfers, and the proceeds from the sale of bonds, notes and other debt. The auditor of state may exclude other funds or funding sources from the calculation of total resources. The total resources will be calculated by the office of the auditor of state for billing purposes.

In addition to the monthly fees, each local government participating in the Uniform Accounting Network shall also pay a monthly hardware surcharge of \$50 to cover the expense related to providing computer equipment to each participant.

For any local government office that participates in the Uniform Accounting Network but has not been in existence for at least one full calendar year, the monthly fee shall be based on a reasonable projection of the total resources as determined by the local government and the office of the auditor of state.

(Note: These fees are subject to amendment at any time via administrative rule duly adopted by the Auditor of State.)

BAZETTA TWP. FIRE/EMS

Chief's Office

INTEROFFICE MEMORANDUM

Date: 8/9/2018
To: Trustee Hovis, Trustee Parke, Trustee Webb,
From: Chief Dennis Lewis
Re: August 14, 2018 Trustee's Meeting
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb,

Agenda items: For Administration

1. Request a budget amendment for an additional \$160,917.21 to be placed in the fire department new building and equipment fund.
2. Request and advance of \$16,000.00 from the general fund.

Agenda items: For Fire Department

1. To hire Josh Newton as a part-time Firefighter/Medic, on an as needed basis with a probationary period of one year, at a rate of \$11.50 per hour, pending completion and negative results of background investigations, psychological exam, drug screen, pre-employment drug screen, and physical.
2. To accept the resignation in good standing of Morgan Sanshuck for September 1, 2018. Resignation attached.
3. To approve an expenditure of \$21,165.61 with Southeastern Emergency Equipment for a power load cot with purchase date July 30, 2018. (BWC Grant)
4. To approve an expenditure of \$25,266.60 with Stryker (2825 Airview Boulevard - Kalamazoo, MI 49002). (BWC Grant)
5. To approve an expenditure of \$1,500.00 with Myers Equipment, Corp for installation of load system for power cot. (BWC Grant)
6. Please add a blank motion for agenda. Will notify at a later date if a grant is awarded.

Non agenda items:

1. 2018 July Fire Department Report. (attached)

Professionally,
Dennis Lewis
Fire Chief

Chief Lewis,

Allow me to start by saying it is with great sadness that I must submit this letter to you and it is not a decision I have taken lightly.

Although I have only been with this department a short period of time it has been an experience I will truly never forget. You and your FireFighters have an amazing thing going here. Your men are top-notch, skilled, caring, professional fireman. Your leadership is something I appreciate and respect greatly. You and your department opened your doors to me as a brand-new, "ink still wet", paramedic and allowed me the opportunity to grow and learn which I will ever be thankful for. It does truly feel like one big family here. I always enjoy signing up for and coming here for shifts. In such a short period of time I have gained truly significant amounts of training and experience to begin guiding my career in the Fire Service and I will cherish that forever.

However, with all of that said, please accept this letter as my letter of resignation from the Bazetta Township Fire department effective Midnight on Sunday, September 9th. That sentence is not one I enjoyed writing.

There is a flip side to this letter though, that I am glad to write you. I am proud to say have received and accepted a job offer from The City of Goose Creek, South Carolina as a full-time, career FireFighter/Paramedic. It is an amazing opportunity that has been offered to me and I am excited to start new endeavors.

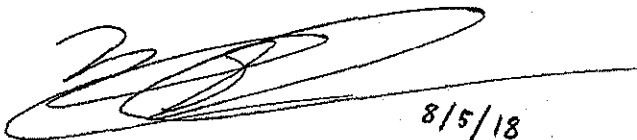
I greatly appreciate the training, knowledge, friendships, and so much more I have gained from here. I do wish I could have started sooner and been with your department longer. I will miss it here.

Thank you for allowing me to enrich my own life while serving the citizens of this community over the course of my time here.

I hope that I remain in good standing and if I ever choose to return to Ohio would be considered for re-employment with you.

Thank you, again.

Sincerely and ever grateful,



8/5/18

Morgan Sanshuck, # 11-140

FireFighter/NREMT-Paramedic

**Bureau of Workers'
Compensation****Application for Safety Intervention Grant****Section VI: Budget**

Step 1: Please provide the proposed budget for the project.

(Note: You may only use the safety intervention grant to purchase ergonomic, safety and/or industrial hygiene equipment. You may not use safety intervention grant for recouping the cost of any prior and/or ongoing interventions or for rented or leased equipment. In addition, you may not use safety intervention grant to pay for salaries, wages, internal labor, or any costs associated with preparing the application. You must make all grant purchases and implement the intervention equipment within 90 days after the date on the BWC grant check or the electronic fund transfer. Note all itemized expenses associated with the project. Indicate exact costs, do not round figures. All budgets MUST have vendor price quotes attached for each individual item.) All discounts and/or equipment trade-ins must be subtracted from the project total prior to determining the grant match. No erasures or white-out permitted on this page.

Item	Quantity	Cost	Total
Model 6390 Power Load - Stryker	1	\$ 24,748.20	\$ 24,748.20
Mass Casualty Floor Mount - Stryker	1	\$ 518.40	\$ 518.40
Cot Pwr-Pro XT - Southeastern	1	\$ 15,891.56	\$ 15,891.56
Power Load Compatible Option for Power-Pro Cot - Southeastern	1	\$ 1,685.58	\$ 1,685.58
Cot XPS System Side Rail	1	\$ 1,990.00	\$ 1,990.00
Knee Gatch/Trendlenburg	1	\$ 794.23	\$ 794.23
Head End Pouch Option for Power Pro Cots	1	\$ 138.75	\$ 138.75
Equipment Hook	1	\$ 51.92	\$ 51.92
IV Pole 3 Stage Patient Right For Power Pro	1	\$ 342.31	\$ 342.31
Power Pro XT SMRT Charger Mounting Bracket	1	\$ 35.63	\$ 35.63
12V DC Cable, Automotive 1	1	\$ 35.63	\$ 35.63
Dual Wheel Lock Option for Pwr-Pro XT	1	\$ 0.00	\$ 0.00
X Restraints for Power Pro and Power Load	1	\$ 0.00	\$ 0.00
Power-Pro XT 120V AC Power Cord (SMRT Power System)	1	\$ 0.00	\$ 0.00
Head End O2 Bottle Holder Kit	Freight-- 1	\$ 200.00	\$ 200.00
Prepare Floor of Ambulance to accept Stryker Power Load Track	-Tax--- 1	\$ 1,500.00	\$ 1,500.00

Employers must list all discounts and/or trade-in amounts and subtract them from the project total prior to determining the grant match. These must be included on the vendor price quote.

—

Total budget **\$47,932.21**

Step 2: To determine the grant amount you are requesting, please complete the formula below.

Total amount of project (from table above)	A	\$47,932.21
Total amount supplied by BWC, (either \$40,000 or less, or remaining funds in eligibility cycle)	(A x 3) / 4 = B (multiply A by 3, then divide by 4)	\$35,949.16
Total amount supplied by the employer	A-B	\$ 11,983.05

Do you have ownership, partnership or any other affiliation with the vendor of the equipment being purchased?

If yes, please explain No, I do not have any partnership or any other affiliation with the vendor of equipment being purchased.

Are you planning to finance your portion of the grant project? Yes ☐ No ☒ If yes, you must provide us with a copy of the loan agreement with your receipt documentation once you receive the grants funds and make your purchase.

By my signature, I agree to fully comply with the terms and conditions of the program and to use all monies solely for the purposes intended. I further understand I may be subject to civil, criminal and/or administrative penalties as the result of any false, fictitious and/or, misleading or fraudulent statements made and/or if funds are not used, or are misused, misapplied, or misappropriated in any way and/or are used for purchases and/or services not associated with the approved budget and/or itemized proposal submitted.

Name of duly authorized representative (please print) Rita K. Drew

Signature of duly authorized representative _____ Date MM/DD/YYYY

Title Fiscal Officer

Employer name Bazetta Township BWC Policy 378202014-0

BWC-6683 (Rev. Nov. 5, 2015)

SH-53



Southeastern Emergency Equipment
PO Box 1097
Youngsville, NC 27596
T: (800) 334-6656
F: (888) 556-1048
DEA License: RS0393710

Invoice
826275

Invoice Date: 07/30/2018

Page 1 of 1

Sold To:

Bazetta TWP Fire Department
3000 Warren Meadville Rd.
Cortland, OH 44410

Ship To:

Bazetta TWP Fire Department
3000 Warren Meadville Rd.
Cortland, OH 44410

Ship Contact: Brad Hall

Ship Phone: (330) 442-1212

Sales Order	Ship Via	Terms	Purchase Order	Salesperson	Customer ID	
583792	U.P.S. DEST	Net 30 Days	BWC	31	B20124	
Product Code	Product Name	Quantity	B/O	UOM	Price	Extension
SY6506	COT POWER-PRO XT	1	0	EA	15,891.56	15,891.56
SY6506-027-000	POWER LOAD COMPATIBLE OPTION FOR POWER-PRO COT	1	0	EA	1,685.58	1,685.58
SY6506-040-000	COT XPS SYSTEM SIDE RAIL	1	0	EA	1,990.00	1,990.00
SY6500-082-000	KNEE GATCH/TRENDLENBURG	1	0	EA	794.23	794.23
SY6500-128-000	HEAD END POUCH OPTION FOR POWER PRO COTS	1	0	EA	138.75	138.75
	Lo/VSN #	Quantity Allocated				
	DS/583792	1				
SY6500-147-000	EQUIPMENT HOOK	1	0	EA	51.92	51.92
SY6500-315-000	IV POLE 3 STAGE PATIENT RIGHT FOR POWER PRO	1	0	EA	342.31	342.31
SY6500-034-000	POWER-PRO XT SMRT CHARGER MOUNTING BRACKET	1	0	EA	35.63	35.63
SY6500-035-000	12V DC CABLE, AUTOMOTIVE 1	1	0	EA	35.63	35.63
SY6086-602-010	DUAL WHEEL LOCK OPTION FOR POWER-PRO XT	1	0	EA	0.00	0.00
SY6500-001-430	X RESTRAINTS FOR POWER PRO AND POWER LOAD	1	0	EA	0.00	0.00
SY6500-028-000	POWER-PRO XT 120V AC POWER CORD (SMRT POWER SYSTEM)	1	0	EA	0.00	0.00
SY6085-046-000	OXYGEN BOTTLE HOLDER, HEAD END FOR STRYKER POWER-PRO XT	1	0	EA	200.00	200.00

Thank you for your order.
1.5%/month (18% YR) Charge on Invoices 30 days old.

Subtotal	21,165.61
Freight	0.00
Taxes	0.00
Total	USD \$ 21,165.61

Sales Proposal - POWER LOAD

stryker

BAZETTA FD

Quote Date: 12/01/17
Proposal valid for 120 days



EMS Equipment

Allyson Wright
EMS Territory Manager
3800 E. Centre Ave
Portage, MI 49002

Cell: 330-321-5852
Fax: 888-462-0809
allyson.wright@stryker.com

Quantity	City/State	Part #	Description	List Price	Unit Price	Total Price
1			Model 6390 Power-LOAD	\$27,498.00	\$24,748.20	\$24,748.20 Base Price

Standard Features Include:

Hydraulic Lifting Arms
870-lb total weight capacity (700-lb patient)
Inductive Charging
Trolley to secure cot into LOAD
Linear Transfer System to support and guide during loading/unloading
Foot-end Lock LED Indicator
Foot-End Release
Head-End Lock LED Indicator
Control Panel
Battery Indicator
Cot Release Handles
Manual Trolley Release
IPX-6 certified for high pressure jet cleaning and decon
Wireless connection to Power Pro cot
In-service video
1-year parts/labor/travel warranty on entire system

Selected Options and Accessories

1	6391-002-000	Mass Casualty Floor Mount	\$648.00	\$518.40	\$518.40
		* Installation of LOAD not included - quote needed from 3rd party	\$28,148.00	\$25,266.60	\$25,266.60

MULTI - UNIT PURCHASE COST / COT (with options shown)

Buy 1:	\$25,266.60
Buy 2-3:	\$24,716.64
Buy 4-7:	\$24,166.68
Buy 8-12:	\$23,616.72
Buy 13-18:	\$23,066.76

1 UNIT PROPOSAL TOTAL (no shipping costs): **\$25,266.60**

Estimate Install of LOAD by 3rd Party (Exact Quote Needed from Installer): **\$2,000.00**

Receiving Contact Name:		Receiving Phone Number:	
Loading Deck:	YES NO	Boxed Unboxed	(Circle One)
Sales Rep:	ALLYSON WRIGHT		Desk hrs:
Comments:			

Myers Equipment, Corp.

Canfield, OH 44406

SERVICE QUOTE

00632	BAZETTA TOWNSHIP FIRE			02/06/18
2013	FORD	E350	3000 WARREN MEADVILLE ROAD	
			CORTLAND OH 44410	
			C: () -	
			H: (330) 637-4136 W: () -	
				JOHN

- (1) PREPARE FLOOR OF SQUAD TO ACCEPT STRIKER
POWER LOAD FLOOR TRACK. SECURE TRACK USING
EXISTING FLOOR ANCHOR POINTS AND OR ADDING
ANCHOR POINTS AS NECESSARY. INSTALL ALL
WIRING AS NEEDED FOR CHARGING SYSTEM OF POWER
LOAD AND COT SYSTEMS, TIE INTO INVERTER OR
SHORE LINE PER CUSTOMER PREFERENCE. INSTALL
AND OR MOVE MASS CASUALTY FLOOR PLATE AS
NEEDED.

Labor 180 1500.00
Total Labor 1500.00

Total Repair (Customer) 1500.00

- (2) SYSTEM BEING INSTALLED BY:
MYERS EQUIPMENT CORP
8860 AKRON CANFIELD ROAD
CANFIELD OHIO 44406
330-593-5556
QUOTE PREPARED BY: JOHN DOMINIC, SERVICE MGR.

Labor 0 .00

Total Repair (Customer)00

04/03/2018 9:22 AM

Quote is valid for 365 days.

DISCLAIMER OF WARRANTIES

Myers Equipment Corp. warrants that the equipment described herein is new and conforms to the specifications of the manufacturer. It does not warrant that the equipment will be free from defects in material or workmanship for a period of 90 days after the date of installation. This warranty is void if the equipment is used for any purpose other than that intended by the manufacturer. The customer agrees to indemnify and hold Myers Equipment Corp. harmless from all claims, damages, and expenses, including reasonable attorney's fees, arising out of or from the use of the equipment, whether or not such claims, damages, and expenses are caused in whole or in part by the negligence of Myers Equipment Corp. or its employees, agents, or representatives.

X CUSTOMER SIGNATURE

Page 1 of 1

00632

Service Quote

.00	.00	Labor	1500.00
.00	.00	Parts	.00
.00	.00	Sublet	.00
.00	.00	Shp Supplies	.00
.00	.00	Oil/Grease	.00
.00	.00	Sub Total	1500.00
.00	.00	Tax	.00
.00	.00	Total	1500.00

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {07/01/2018} And {07/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
112 Fires in structure other than in a building	1	0.86%	\$12,000	100.00%
118 Trash or rubbish fire, contained	1	0.86%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.86%	\$0	0.00%
	<u>3</u>	<u>2.58%</u>	<u>\$12,000</u>	<u>100.00%</u>
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	68	58.62%	\$0	0.00%
322 Motor vehicle accident with injuries	1	0.86%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	5	4.31%	\$0	0.00%
365 Watercraft rescue	1	0.86%	\$0	0.00%
	<u>75</u>	<u>64.65%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	0.86%	\$0	0.00%
421 Chemical hazard (no spill or leak)	1	0.86%	\$0	0.00%
424 Carbon monoxide incident	2	1.72%	\$0	0.00%
444 Power line down	2	1.72%	\$0	0.00%
	<u>6</u>	<u>5.17%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
511 Lock-out	4	3.44%	\$0	0.00%
553 Public service	2	1.72%	\$0	0.00%
554 Assist invalid	2	1.72%	\$0	0.00%
571 Cover assignment, standby, moveup	8	6.89%	\$0	0.00%
	<u>16</u>	<u>13.79%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	7	6.03%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	5	4.31%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	1.72%	\$0	0.00%
	<u>14</u>	<u>12.06%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
715 Local alarm system, malicious false alarm	1	0.86%	\$0	0.00%

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {07/01/2018} And {07/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	1	0.86%	\$0	0.00%
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	1	0.86%	\$0	0.00%
	1	0.86%	\$0	0.00%

Total Incident Count: 116

Total Est Loss:

\$12,000

BAZETTA

Aid Responses by Department

Alarm Date Between {07/01/2018} And {07/31/2018}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
18-0000650	07/21/2018	2 Automatic aid received	#Personnel	4	0	0	0
Their Inci	18-0943	Response Time: 00:10:11	#Appartus	2	0	0	0
18-0000675	07/27/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	1800984	Response Time: 00:09:32	#Appartus	0	1	0	0
18-0000680	07/28/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	0992	Response Time: 00:06:09	#Appartus	0	1	0	0
Subtotal Responses: 3				Average Response Time for Dept: 00:08:37			

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109							
18-0000633	07/15/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	2101119	Response Time: 00:02:56	#Appartus	0	1	0	0
18-0000650	07/21/2018	2 Automatic aid received	#Personnel	18	0	0	0
Their Inci	18-1154	Response Time: 00:03:16	#Appartus	1	0	0	0
Subtotal Responses: 2				Average Response Time for Dept: 00:03:06			

STA. 32 HOWLAND FDID 78121							
18-0000598	07/10/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	2113	Response Time: 00:04:02	#Appartus	0	1	0	0
18-0000650	07/21/2018	2 Automatic aid received	#Personnel	2	0	0	0
Their Inci	18-2248	Response Time: 00:09:28	#Appartus	1	0	0	0
Subtotal Responses: 2				Average Response Time for Dept: 00:06:45			

STA. 38 MECCA FIRE DEPARTMENT FDID 78133							
18-0000667	07/26/2018	4 Automatic aid given	#Personnel	0	2	2	0
Their Inci	18-0148	Response Time: 00:08:56	#Appartus	0	1	2	0
Subtotal Responses: 1				Average Response Time for Dept: 00:08:56			

STA12 CORTLAND FIRE DEPARTMENT FDID 78200							
18-0000657	07/23/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	18-0953	Response Time: 00:06:23	#Appartus	0	1	0	0

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {07/01/2018} And {07/31/2018}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
STA12 CORTLAND FIRE DEPARTMENT FDID 78200						

Subtotal Responses: 1			Average Response Time for Dept: 00:06:23			

Response time calculated from time notified to arrival.

08/07/2018 11:20

BAZETTA

Inspections by Type

Date Completed Between {07/01/2018} And
{07/31/2018} and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
07/25/2018	11:23	CART02 CARTER LUMBER 2167 ELM RD NE	0.32	
07/25/2018	11:44	CART03 CARTER PLUMBING 2169 ELM RD NE	0.02	
07/25/2018	12:57	EDWA01 Edward Jones Investments 2996 ELM RD NE/5	0.02	
07/25/2018	12:58	HAIR02 Hair Razors Salon 2996 ELM RD NE/d	0.01	
07/25/2018	12:59	RCIG01 Cortland Cigar & Tobacco 3539 ELM RD NE	0.02	
07/25/2018	12:53	TCFAIR TRUMBULL COUNTY FAIRGROUNDS 899 EVERETT HULL RD NE	0.02	
07/26/2018	13:38	CENT01 CENTER FOR SURGERY 2580 ELM RD NE	0.33	
07/26/2018	14:47	DRJO01 Dr. Jonathon Eucker M.D. 2652 ELM RD NE	0.02	
07/26/2018	14:59	ENDO01 Endocrinology Veronica Jean-Pierre M.D. 2630 ELM RD NE	0.02	
07/26/2018	14:41	NEUR01 Endocrinology Dr. Eswaran 2658 ELM RD NE	0.02	
07/26/2018	14:32	PLAN01 PLANNED PARENTHOOD 2668 ELM RD NE	0.02	
07/26/2018	15:01	TRUM01 TRUMBULL MAHONING MEDICAL GROUP (TMMG) 2600 ELM RD NE	0.25	
07/26/2018	14:45	VLAD01 VLAD PEDIATRICS 2654 ELM RD NE	0.02	
Total Activities for Type: 13			1.09	

Grand Total Activities: 13

Grand Totals: 1.09 0.00

BAZETTA**Incidents by Census Tract (Summary)****Alarm Date Between {01/01/2018} And {07/31/2018}**

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	69	10.05 %	\$0	0.00 %
1 Ivy Hills	77	11.22 %	\$0	0.00 %
2 Timber Creek / Timber Creek Heights	24	3.49 %	\$0	0.00 %
3 West Side	177	25.80 %	\$14,000	87.50 %
4 East Side	147	21.42 %	\$2,000	12.50 %
5 Elm Rd South of 305	160	23.32 %	\$0	0.00 %
6 Larry Ln Area	32	4.66 %	\$0	0.00 %
Total Incident Count: 686		Total Est Losses:	\$16,000	

Rita



July 2018 Bazetta Police Department Activity

Published Date: August 3, 2018

Activity	Total
Calls for Service	700
Incident Reports Filed	113
Traffic Crash Investigations	16
Number of Persons Arrested	49
Traffic Offenses	49
Traffic Citations Issued	44
Vehicle Miles Traveled	10,578.40
Office Contacts	257

* Numbers are subject to change due to report status and other circumstances

2018 Zoning Permits Issued

Date	Permit #	Parcel	Owner	Address	Type	Fee
06/03	4062	31-003475	Coffey, Julie	1114 GPE	Pool 16' Round	50.24
06/07	4064	33-076102	Sanders-Smith, Gail	2849 Beaver Trail	Shed	35.00
06/07	4068	33-075868	Dyett, Corrine	2167 Quail Run	Pool	182.25
06/10	4069	31-006275	Kravec, Joseph	3072 Ivy Hill Circle Unit B	Porch addition	36.00
06/19	4070	31-066575	Sponaugle, Scott	4007 Durst Clagg	Garage (Pole Barn)	300.00
06/19	4071	31-087096	Dixon, Joshua	1270 Sterling Dr	Pool 21' Round	86.59
06/23	4072	31-039125	Marble , Mabel	3169 Ivy Hill Cir Unit C	Ramp	15.00
06/23	4073	33-076591	DeJulio, Ronald	2558 Northview Dr	New Residence	931.75
06/26	4074	31-902176	Elmhurst Properties	2171 Millenium BV	Sign	60.00
06/26	4075	31-068285	Jackson, Barbara	856 Perkins Jones	Pool 18' Round	63.50
07/17	F-006	33-009000	Tichenor, Wayne	2323 Wilson Sharpsville Rd	Fence	35.00
07/19	4066	33-097300	Susany, Willaim	1096 Perkins Jones Rd	Deck / Porch under roof	150.00
07/19	4077	33-003659	Beard, Mark	2355 Henn Hyde	Pool 27' Round	143.13
07/24	4078	31-071300	Totten, Timothy	1060 Johnson Plank	Car Port 20 x 18	33.75
07/24	4079	31-090500	Phelps, Eric	4019 Westlake	Shed, (pre fab)	40.00
7/31	4080	33-076315	Paolucci, Vincent	4734 SR 46	Res. Addition	156.00
7/31	4081	31-900924	Metheny, Charles	2924 N. Park	Pool 24' Round	113.00
7/31	4082	31-902280	Three C's Inc DBA Coates Car Wash	2239 Elm Rd (new)	Drive Thru Car Wash C-3	1,425.00
7/31	MG-02	TCFG	E&N Vintage Entertainment LLC	5265 N. Park Ave Ext.	Rockabilly Ruckus 2018 Aug 10,11&12	750.00



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



ABATEMENT OF WEEDS AND GRASS ONLY

505.87 (B) O.R.C.

RESOLUTION No. _____

BE IT RESOLVED, that legal notice of the Bazetta Township Board of Trustee's intention to remove and or abate the vegetation, noxious weeds and overgrown grass upon following premises, being given in accordance with Section 505.87 (B) O.R.C., and seven (7) days having passing, the Bazetta Township Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in Section 505.87 (C) O.R.C.:

Parcel # 33-076303

aka :369 Bianca Lane, Bazetta Township

Trumbull County, OHIO

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter in to a contract with Cody's Lawn Care, at a total cost of \$ (per Hourly service bid dated 5/1/18 submitted by Cody's Lawn Services, LLC), to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Hovis -

Trustee Parke -

Trustee Webb -

Cody's Lawn Service, LLC

Free Estimates

**** Insured ****

**2886 Niles Cortland Rd. NE
Cortland, Ohio 44410**

**Cody Boatright
330-766-3676**

Property: Bazetta Township
Date: 5/1/18
Contact: Trustees

Brush Hog per lot charge:

1. \$150 for first hour and \$60/hour after that.
2. Time includes loading and unloading and travel time.
3. We are not responsible for any damage that may occur. example well heads, septic or utilities.
4. We do our best to go around what can be seen and found before we start.

Labor charge if requested is \$50/person/hour

1. If you need to trash out a property of garbage or debris.
2. Dump fees will be charged by the Ton. Cost plus 20%.

Thank you for the opportunity,

Cody Boatright
Owner

Bazetta Park Committee Minutes ~ July 17, 2018

Members Present:

Trustee in Attendance: Ted Webb

Steve Belcher _____

Andrea Drotar X _____

Jennifer Kuhn _____

Jane Lewis X _____

Ryan Stowell X _____

Laura Yarabenetz _____

- I. Meeting Called to Order by Ryan Stowell at 7:00.
- II. Attendance – Not enough members present for a quorum
- III. Items discussed
 - a. Fiscal Appropriations & Account Receivables – Pavilion and Gazebo reservations made in the remainder of 2018 will go into general fund for park. Beginning Jan. 2019, reservations will be deposited into Park Fund.
 - b. Lions Club will present a check from their fry sales at the Save the Park Concert on Wednesday, July 25. Dinner at 6:00, presentation at 6:30.
 - c. Ted will reach out to Pastor Jordan, invite to a township or park meeting. Jane will ask Frank Park if it is ODNR or township. Is there a cost to rent/show movies? Marina has a movie night, check their dates.
 - d. Movie Night in the Park – who sets the closing time of the park? Jane will ask Frank Parke if township or ODNR set closing times. Is there a cost to rent/show a movie? Marina has a movie night, check their dates/times.
 - e. Food Truck Night – possible fundraiser. Need a sponsor. Entertainment?
 - f. Soccer fields – park improvement
 - g. Imagination Station Playground is in need of pressuring washing – park maintenance. Could we find local business to donate or help out? Ryan will call Bradley's and OPW for a quote. Playground would need to be closed for a week.
- IV. Next Meeting: Tuesday, August 21, 2018 at 7:00
- V. Meeting Adjourned at 7:55

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: August 28, 2018 at 9:00 am
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis- Here
Trustee Frank Parke- Here
Chairman Trustee Ted Webb- Here
Fiscal Officer Jeannie Eddy-Here

- Trustee Hovis reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded.

237-18 To accept the minutes from August 14th Regular Meeting

Motion: Trustee: Parke

Second Trustee: Hovis

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

238-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

Correspondence

- **Nothing to Report**

Administration:

- Trustee Webb attended a COG meeting with the Trumbull County Commissioners reported no sales tax for road project. Announced he will be attending a informative meeting on healthcare at Howland Administration Building on Wednesday September 12th

Fire Department:

239-18 I, accept the Department of Homeland Security for our application for Financial Assistance submitted under Fiscal year (FY) 2017 Assistance to Firefighters Grant for the amount of \$103,894.00. As a condition of this award, we are required to contribute a cost match of \$5,194.00 of non-Federal Funds for a total expenditure(s) of \$109,088.00.

Motion: Trustee: Parke

Second Trustee: Hovis

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES

Police Department:

- Nothing to Report

Road Department:

- Nothing to Report

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Not able to Attend

Zoning Commission & Zoning Board of Appeals:

- October 3, 2018 is the next regular scheduled quarterly meeting.

Parks and Recreation Board:

- Jane Lewis stated the board is looking into maintenance on Imagination Station

Asked to be placed on the Agenda:

- Nothing asked to be placed

Public Comment:

- Stanley Shrodek asked the Road Department the cost of the seal chipping done on Cadwallader Sonk Rd.

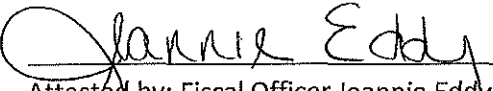
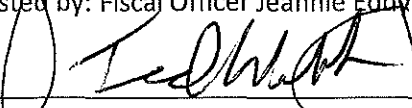
240-18

To adjourn the meeting at 9:26am

Motion: Trustee: Hovis

Second Trustee: Parke

Vote: Trustee Hovis YES Trustee Parke YES Trustee Webb YES


Attested by: Fiscal Officer Jeannie Eddy

Approved by: Chairman Trustee Ted Webb

9-11-18
Date
9/11/2018
Date

BAZETTA TOWNSHIP TRUSTEES

SPECIAL MEETING MINUTES

Date: September 5, 2018 at 5:00PM
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present Vice Chairman Trustee Paul Hovis- Absent
Trustee Frank Parke- Here
Chairman Trustee Ted Webb- Here
Fiscal Officer Jeannie Eddy-Here

241-18 To approve Bid Specifications and Advertisement for Fire Equipment

Motion: Trustee: Parke

Second Trustee: Webb

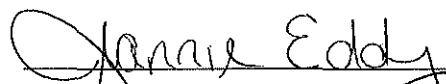
Vote: Trustee Parke YES Trustee Webb YES

242-18 To adjourn the meeting at 5:02PM

Motion: Trustee: Parke

Second Trustee: Webb

Vote: Trustee Parke YES Trustee Webb YES


Attested by: Fiscal Officer Jeannie Eddy


Approved by: Chairman Trustee Ted Webb

9-11-18
Date

9/11/2018
Date

BAZETTA TWP. FIRE/EMS

Chief's Office

INTEROFFICE MEMORANDUM

Date: 9/4/2018
To: Trustee Hovis, Trustee Parke, Trustee Webb,
From: Chief Dennis Lewis
Re: September 11, 2018 Trustee's Meeting
Cc: File

Trustee Hovis – Trustee Parke – Trustee Webb,

Agenda items: **For Administration**

Agenda items: **For Fire Department**

1. To approve an expenditure of \$9,100.00 to Advantage Equipment 1056 Home Avenue - Akron, Ohio 44310 for a C4-IHT Special Ops & Turn Out Gear Dryer. The purchase is being made through the Firefighter Assistance Grant - Federal Share of Grant is \$8,645.00 and Township Share is \$455.00. (Quote attached)

Non agenda items:

1. 2018 August Fire Department Report. (Attached)

Professionally,
Dennis Lewis
Fire Chief



1056 Home Avenue
Akron, Ohio 44310
1-888-676-5079
fax 330-475-8218

Equipment, parts, and service for the
commercial laundry, coin laundry, and dry
cleaning industries.

Bazetta Fire Department
Dennis Lewis
3000 Warren Meadville Rd
Cortland OH 44410
330-647-0819

QUOTE

DATE	NUMBER	PROJECT	FOB	P.O. NO.	REP
1/8/2018	8834		Factory		NV

"We make laundry profitable."

Description	Qty
-------------	-----

Continental C4-IHT Special Ops & Turn Out Gear Dryer. Flexibility for special ops drying adding dimension, the Express Dry Special Ops Gear Dryer is best suited for fire departments responsible for everything from fire fighting to swift water and ice rescues. It is equipped with 12 drying ports and four invertible stickmen to quickly and safely dry special ops protective gear and apparatuses. The stickmen, which are adjustable in length to fit different sized suits, can be inverted for drying special ops gear upside down. It is also offers optional boot trees, each capable of drying up to four pairs of soaked boots in just 60 minutes. The ExpressDry Special Ops Gear Dryer features 12 accessory drying ports with valves for gloves, helmets and balaclavas. 4-Place unit, No heat, Removable Blower, Reversible Stickmen, Electronic Timer 120/60/1 (1/1/2017) List Price: \$11,722.00

Includes freight in charges.

Delivery and Installation not included in this quote, however, there is very minimal assembly required.

Fire Station: Includes Advantage Equipment's Exclusive 1-Year Labor Warranty, Washer 3-Years all Parts, and 5 years on specific parts, Lifetime on Programming.

The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined. All material remains the property of Advantage Equipment, Inc. until balance is paid in full. Advantage Equipment, Inc. has the authorization to reposes the equipment for lack of payment in full as stated.

SIGNATURE _____

Sales Tax (0.0%) \$0.00

TOTAL \$9,100.00

Deposit	Purchase Order
Balance Due	On Completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are covered by Workman's Compensation Insurance. Permits, fees and any required work that can not be provided by Advantage Equipment, Inc. is at additional cost.

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {08/01/2018} And {08/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	1.03%	\$0	0.00%
	<u>1</u>	<u>1.03%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	57	58.76%	\$0	0.00%
322 Motor vehicle accident with injuries	2	2.06%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	10	10.30%	\$0	0.00%
	<u>69</u>	<u>71.13%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
413 Oil or other combustible liquid spill	1	1.03%	\$0	0.00%
424 Carbon monoxide incident	2	2.06%	\$0	0.00%
442 Overheated motor	1	1.03%	\$0	0.00%
444 Power line down	1	1.03%	\$0	0.00%
	<u>5</u>	<u>5.15%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
511 Lock-out	4	4.12%	\$0	0.00%
553 Public service	1	1.03%	\$0	0.00%
561 Unauthorized burning	2	2.06%	\$0	0.00%
571 Cover assignment, standby, moveup	2	2.06%	\$0	0.00%
	<u>9</u>	<u>9.27%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	3	3.09%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	3	3.09%	\$0	0.00%
	<u>6</u>	<u>6.18%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	3	3.09%	\$0	0.00%
741 Sprinkler activation, no fire -	1	1.03%	\$0	0.00%
743 Smoke detector activation, no fire -	3	3.09%	\$0	0.00%
	<u>7</u>	<u>7.21%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 97

Total Est Loss: \$0

BAZETTA

Inspections by Type

Date Completed Between {08/01/2018} And
{08/31/2018} and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
08/01/2018	13:43	AINS01 ANISLEY 500 HEATING 2428 ELM RD NE	0.20	
08/01/2018	13:17	AUTU02 Autumn Addiction Archery 3278 ELM RD NE	0.26	
08/01/2018	13:42	HOVI01 HOVIS TIRE AND AUTOMOTIVE 2958 ELM RD NE	0.16	
08/01/2018	13:33	THEO01 The Ohio State Driving Academy LLC 3290 ELM RD NE	0.07	
Total Activities for Type: 4			0.69	

Grand Total Activities: 4

Grand Totals: 0.69 0.00

BAZETTA

Aid Responses by Department

Alarm Date Between {08/01/2018} And {08/31/2018}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
18-0000738	08/19/2018	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci 1112		Response Time: 00:07:21	#Appartus	0	0	0	0
18-0000769	08/28/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 1151		Response Time: 00:05:06	#Appartus	0	1	0	0
Subtotal Responses: 2				Average Response Time for Dept: 00:06:14			

STA. 17 BRISTOL FDID 78105							
18-0000743	08/20/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 1800356		Response Time: 00:24:06	#Appartus	0	1	0	0
Subtotal Responses: 1				Average Response Time for Dept: 00:24:06			

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109							
18-0000704	08/08/2018	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci 2101263		Response Time: 00:11:29	#Appartus	0	0	0	0
18-0000737	08/19/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 1314		Response Time: 00:05:39	#Appartus	0	1	0	0
Subtotal Responses: 2				Average Response Time for Dept: 00:08:34			

STA. 23 FOWLER FDID 78113							
18-0000720	08/14/2018	3 Mutual aid given	#Personnel	0	2	0	1
Their Inci 1800233		Response Time: 00:05:52	#Appartus	0	1	0	1
Subtotal Responses: 1				Average Response Time for Dept: 00:05:52			

STA. 32 HOWLAND FDID 78121							
18-0000694	08/04/2018	4 Automatic aid given	#Personnel	5	0	0	0
Their Inci 18-2386		Response Time: 00:07:20	#Appartus	2	0	0	0
18-0000770	08/28/2018	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 2624		Response Time: 00:08:18	#Appartus	1	0	0	0

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {08/01/2018} And {08/31/2018}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
STA. 32 HOWLAND FDID 78121						

Subtotal Responses: 2			Average Response Time for Dept: 00:07:49			

Response time calculated from time notified to arrival.

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {01/01/2018} And {09/05/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	79	9.82 %	\$0	0.00 %
1 . Ivy Hills	85	10.57 %	\$0	0.00 %
2 . Timber Creek / Timber Creek Heights	29	3.60 %	\$0	0.00 %
3 . West Side	218	27.11 %	\$14,000	87.50 %
4 . East Side	179	22.26 %	\$2,000	12.50 %
5 . Elm Rd South of 305	180	22.38 %	\$0	0.00 %
6 . Larry Ln Area	34	4.22 %	\$0	0.00 %
Total Incident Count: 804	Total Est Losses:		\$16,000	

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: September 11, 2018 at 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis- ABSENT
Trustee Frank Parke- PRESENT
Chairman Trustee Ted Webb- PRESENT
Fiscal Officer Jeannie Eddy- PRESENT

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded.

243-18 To accept the minutes from August 28th Regular Meeting and September 5th Special Meeting
Motion: Trustee: Parke
Second Trustee: Webb
Vote: Trustee Hovis Absent Trustee Parke YES Trustee Webb YES

244-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee: Parke
Second Trustee: Webb
Vote: Trustee Hovis Absent Trustee Park YES Trustee Webb YES

245-18 To Approve the Amount and Rates as determined by the Budget Commission and Authorizing the necessary Tax Levies and Certifying them to the County Auditor.
See Attached
Motion: Trustee: Parke
Second Trustee: Webb
Vote: Trustee Hovis Absent Trustee Park YES Trustee Webb YES

Correspondence (Copies available upon request):

-

Administration:

- Correspondence from Trumbull County Commissioners
- September 25th meeting time changes to 7:00PM instead of 9:00AM

Fire Department:

246-18 To approve an expenditure of \$9,100.00 to Advantage Equipment 1056 Home Avenue-Akron, Ohio 44310 for a C4-IHT Special Ops and Turn Out Gear Dryer. The purchase is being made through the Firefighter Assistance Grant- Federal Share of Grant is \$8,645.00 and Township Share is \$455.00.

Quote Attached

Motion: Trustee: Parke

Second Trustee: Webb

Vote: Trustee Hovis **Absent** Trustee Parke **YES** Trustee Webb **YES**

- See Attached 2018 August Fire Department Report

Police Department:

247-18 To authorize Chief Hovis to purchase from Tire Hub 12 tires for cruisers at a price not to exceed \$2,100.00 and to be taken out of the equipment fund.

Motion: Trustee: Parke

Second: Trustee: Webb

Vote: Trustee Hovis **Absent** Trustee Park **YES** Trustee Webb **YES**

248-18 To authorize Chief Hovis to sell the following vehicle obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC \$4513.61.

2003 Hyundai (VIN 0821)

Motion: Trustee: Parke

Second: Trustee: Webb

Vote: Trustee Hovis **Absent** Trustee Park **YES** Trustee Webb **YES**

- See Attached August Monthly Report

Road Department:

- NOTHING TO REPORT

Planning Director, Zoning Inspector & Code Enforcement Officer:

- Copy of August Report

Zoning Commission & Zoning Board of Appeals:

- 4th Quarter Regular Meeting is Wednesday Oct. 3rd at 6:30PM
- Zoning Board of Appeals Public Hearing for Wise is Wednesday September 26th at 6:00PM

Parks and Recreation Board:

- Next meeting is September 18th at 7:00PM

Asked to be placed on the Agenda:

- Nothing to Report

Public Comment:

- 2406 Henn Hyde although in Fowler Twp. asked for any advice and or suggestions for water drainage issues

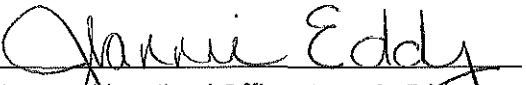
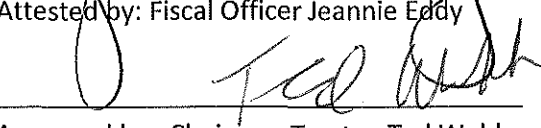
249-18

To adjourn the meeting at 7:14PM

Motion: Trustee: Parke

Second Trustee: Webb

Vote: Trustee Hovis Absent Trustee Parke YES Trustee Webb YES


Attested by: Fiscal Officer Jeannie Eddy

Approved by: Chairman Trustee Ted Webb

9-25-18

Date
9/25/18

Date

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: September 25, 2018 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5, NE
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Paul Hovis - Absent
Trustee Frank Parke - Present
Chairman Trustee Ted Webb - Present
Fiscal Officer Jean Eddy - Absent

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

250-18 To accept the minutes from the September 11th Regular Meeting.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

251-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

Correspondence (Copies available upon request):

Administration:

- Trick or Treat will be October 31st from 6-8pm
- Journey Christian Church Grand Opening will be Saturday, September 29th at 10am

Fire Department:

252-18 To approve expenditure not to exceed \$4,000 to PennCare: 1317 North Road, Niles, Ohio 44446. The purchase is being made through the Ohio Department of Public Safety EMS Grant. The EMS Grant award was for \$3,897.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

Trustee Webb congratulated Chief Lewis on a grant awarded in the amount of \$103,894. Will be used for a gear dryer and turn-out gear.

253-18 To accept the resignation in good standing of Josh Newton for September 26, 2018. Resignation attached.

Motion: Trustee Parke

Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

Non Agenda item: To open bids for fire equipment

- Warren Fire Equipment was the only bid received and all requirements were met.

Police Department:

254-18 To accept the forfeiture of a 2009 Ford Fusion and a Smith and Wesson Shield 9mm handgun from case #CRA 1800352 effective immediately
Vin #3FAHP07129R131270 and Serial #LDM78989

SEE ATTACHED COURT DOCKET

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

255-18 To approve the attached Resolution to Dispose of Township Property by Internet Auction.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

256-18 To promote Officer Michael Walker to part-time effective September 23, 2018 at a rate of \$13.00 per hour with a \$100 uniform allowance on an as needed basis.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

257-18 To hire Janessa Patrick as part-time secretary effective immediately at a rate of \$9.00 per hour on an as needed basis.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

Road Department:

258-18 To accept the Ohio Public Works Commission Issue 1 Grant Funding in the amount of \$47,776 for T.H. 1403 Beaver Trail Resurfacing and approves \$5,500 in the General Bond Note Retirement Fund as the Local Match for the project. The balance has/will have/will collect the amount of \$55,450 in the General Bond Note Retirement Fund and that this amount will be used to pay the Ohio Public Works Commission SCIP or RLP loan requested for the T.H. 1403 Beaver Trail Resurfacing, with a total cost of \$108,726.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

Non Agenda Item: Letter to Tribune Chronicle regarding the purpose of the 3 mill additional tax levy on the ballot this November.

Planning Director, Zoning Inspector & Code Enforcement Officer:

259-18 To approve the attached §505.87 Resolution(s).

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

Zoning Commission & Zoning Board of Appeals:

- 4th Quarterly Regular Meeting in Wednesday, October 03rd at 6:30pm
- Zoning Board of Appeals Public Hearing for Wise is Wednesday, September 26th at 6:00pm

Parks & Recreation Board:

- Jane Lewis stated work had been done at the park and thanked the road department
- Next meeting will be October 16th at 7:00pm

Asked to be placed on the Agenda:

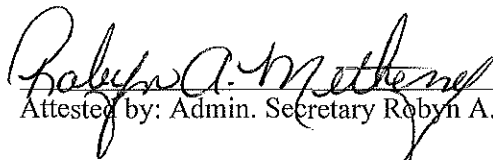
- None

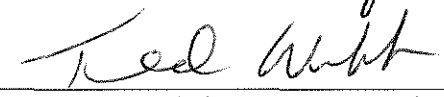
Public Comment:

- Bob McBride, 3367 Warren-Meadville Road, will the gun be sold or destroyed? Chief Hovis explained the process. Is Cody Lawn Service Workers' Comp and Liability up-to-date? Zoning Inspector Pizzulo will check on this.

260-18 To adjourn the meeting at 7:29pm.

Motion: Trustee Parke
Second: Trustee Webb
Vote: Trustee Hovis Absent Trustee Parke Yes Trustee Webb Yes

 Dated: 10-09-18
Attested by: Admin. Secretary Robyn A. Metheny

 Dated: 10/09/2018
Approved by: Chairman Trustee Ted Webb

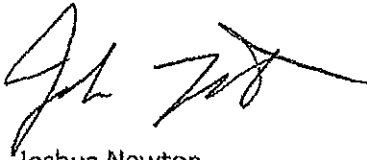
PENDING WARRANT REPORT
Bazetta Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
32586	9100.00	VW32586	Advantage Equipment Inc.	Dryer
32587	330.00	VW32587	Advantage Equipment Inc.	Supplies
32588	1255.50	VW32588	Bonezzi Switzer Polito & Hupp Co., LPA	Service
32589	72.00	VW32589	Carter Lumber OH 100	Supplies
32590	1469.34	VW32590	Delta Dental	Insurance
32591	173.80	VW32591	Dominion Energy Ohio	Service
32592	116.00	VW32592	On Demand Drug Testing & Work Solutions	Service
32593	828.65	VW32593	Penn Care	Supplies
32594	162.00	VW32594	Pitney Bowes Global Financial Services	Lease
32595	280.00	VW32595	PsyCare, Inc.	Service
32596	233.89	VW32596	Richo USA, Inc.	Supplies
32597	700.00	VW32597	Schultz Towing, Inc.	Tow
32598	290.00	VW32598	Standard Insurance Company RC	Insurance
32599	1612.00	VW32599	TireHub, LLC	Supplies
32600	162.00	VW32600	Trumbull County Legal News	Ad
32601	3208.88	VW32601	Trumbull County 9-1-1	911 Service
32602	498.46	VW32602	Vision Service Plan-(OH)	Insurance
32603	168.20	VW32603	Municipal Emergency Services	Service
32604	3327.95	VW32604	Wex Bank	Fuel
32605	1660.00	VW32605	JED Services LLC	IT Services
32606	23810.27	VW32606	The Jefferson Health Plan	Insurance
=====				
	49458.94	Total Amount of Pending Warrants		

Dear Chief Lewis,

I want to thank you for giving me the opportunity to work for you as a firefighter/paramedic. I would like to thank all the senior/ Full-time Firefighter/paramedics that have taught me and taken the time to sit and show me the Bazetta Fire way. I am going to have to put in my two weeks' notice with 9/26/2018 being my last shift. I have accepted a full-time position in South Carolina. I hope with this letter I am leaving under good standing. I have really enjoyed working at Bazetta Fire Department. I look forward to keeping in touch and watching this department continue to grow.

Professionally,

A handwritten signature in black ink, appearing to read 'JH Newton', with a stylized flourish at the end.

Joshua Newton

Firefighter/Paramedic



PREMIER • PROFESSIONAL • PROACTIVE

September 17, 2018

Chief Dennis Lewis
Bazetta Fire Department
3000 Warren Meadville Road
Cortland, Ohio 44410

Dear Chief Lewis:

On behalf of the Ohio Fire Chiefs' Association and its membership, please accept our heartfelt thank you for hosting the recent Trumbull County Legislative Roundtable. We appreciate you taking the time out of your busy schedule to engage the Ohio Legislature on matters important to the citizens of Trumbull county and the fire service.

We hope that you found the meeting to be engaging, informative and worthwhile. Again, we thank you for your time and generosity.

Sincerely,

Michelle Fitzgibbon
Executive Director

Kelly Barr
Director of Government Relations

Alexandra Adams
Director of Legislative Affairs

**RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
SECTION §505.10 (D) O.R.C.**

MOVED BY: _____, **SECONDED BY:** _____, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, O.R.C.; and

WHEREAS, the Township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the Township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item (s), and other terms and conditions of sale as deemed appropriate by the Board of Trustees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by internet first offered sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the Township; and

BE IT FURTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimum price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

TRUSTEE:

TRUSTEE:

TRUSTEE:

2009 Ford Fusion

VIN# 3FAHP07129R131270

\$807.00

IN THE TRUMBULL COUNTY COURT - CENTRAL DISTRICT
CORTLAND, OHIO

STATE OF OHIO

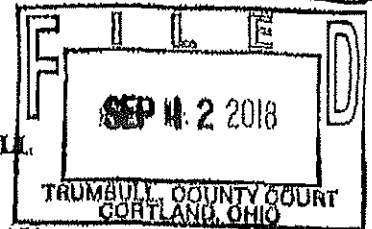
CASE NO. CRA 1800362

Vs.

JUDGE THOMAS A. CAMPBELL

MATHEW A BERGMAYER

Defendant

RULE 11 Recommendation
JUDGMENT ENTRY (CRIMINAL)Charge: MANU/CULT DRUGS O.R.C.: 2925.04C3A F2 Prior record: NoneCalled for: Preliminary

Defendant appeared with counsel; in custody, and being advised of his rights, waives trial

☒ State moves, with consent and approval of defendant, to amend the complaint to Agg Trespass, a violation of O.R.C., Section 2911.211, a misdemeanor of 1 degree, which amendment is sustained.

☒ The case proceeded as Amended, and Defendant changed plea to Guilty

SENTENCE: Defendant fined \$1000 plus costs, suspend \$600; and
Defendant to serve 180 days in the county jail, suspend 170 days.

☒ Defendant is given credit for 1 day of jail sentence already served.

PAYMENT: Defendant is to pay fines and costs as follows:

☐ Immediately ☐ on or before _____

☒ At the rate of \$ 102 per month, with the 1st payment due on or before 10-1-18, and on or before the same day each month thereafter until paid in full.

FORFEITURE:

☒ Defendant agrees to forfeit both his Smith & Wesson Shield 9mm handgun and his 2009 Ford Fusion to the Bazetta Police Department.

SENTENCING ALTERNATIVES:

☒ Defendant agrees to perform 80 hours of COMMUNITY SERVICE work in lieu of 9 days of jail / \$0 of the fine.

Defendant is to serve community service under the supervision and direction of this court's probation department. In the event the defendant fails to complete the full community service requirement, then the full amount of the suspended jail sentence or fine will be reimposed regardless of how many hours of community service are completed.

☐ Defendant, at his/her own expense, may serve _____ days of electronically monitored house arrest after serving _____ days in jail.

PROBATION:

☒ Defendant is placed on
1 year of Reporting Probation, and pay fees of \$25.00 per month.

Probation Terms. Defendant shall:

☒ abide by the criminal code, and shall not repeat this kind of violation;

☐ have no contact with, either directly or indirectly, nor assault, menace, molest, annoy or harass _____ or any other family or household members;

☒ pay fines, costs and restitution;

- ☐ not own or possess any firearms or ammunition for firearms;
☒ submit to: ☒ mental health evaluation ☒ drug & alcohol evaluation
 within 45 days, and written report shall be filed with the court within 10
 days after completion thereof; and complete all recommended treatment
 or aftercare recommended in the evaluation report;
~~☒ not operate a motor vehicle unless authorized by law and insured;~~
☒ comply with all orders made by the court now and during probation;
☒ be periodically screened for alcohol and illegal drugs at random, which may
 be ordered at any time;
☒ not go on the property or premises of Menard's;
☒ seek and maintain regular employment;
~~☒ enroll and complete high school diploma and/or GED; and~~
☒ Defendant may not move out of state without the permission of the probation department; and
☐ OTHER: _____

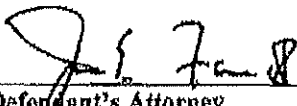
I represent and understand that if I choose to enter a Plea of Guilty or No Contest that I will waive (give up) the following constitutional rights that I have:

1. My Right to Trial by Jury;
2. My Right to a Trial before the Judge alone;
3. My Right to require that the case against me be proven beyond a reasonable doubt;
4. My Right to have a attorney represent me at Trial;
And to have an attorney appointed to represent me if I am unable to afford on
5. My Right to compel witnesses to appear and testify;
6. My Right to confront and cross examine witnesses;
7. My Right to testify on my own behalf;
8. My Right to remain silent and not testify against myself;

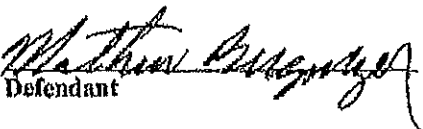
This recommendation is subject to Rule 11 of the Ohio Rules of Criminal Procedure. The Judge is not bound by this recommendation, and may reject it in whole or in part, either before or after a plea is entered by the defendant. If accepted by the judge, this recommendation becomes the court's judgment entry of final disposition of these cases.

☒ The Defendant stipulates to factual basis on this matter.

IT IS SO ORDERED.


 Defendant's Attorney


 Assistant Prosecutor, Deena DeVico


 Defendant

 Victim's approval

DATED: SEP 12 2018


 THOMAS A. CAMPBELL, JUDGE

**A RESOLUTION AUTHORIZING THE ROAD SUPERINTENDENT TO
PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE
OHIO PUBLIC WORKS COMMISSION STATE CAPITAL
IMPROVEMENT AND/OR LOCAL TRANSPORTATION
IMPROVEMENT PROGRAM(S)
AND TO EXECUTE CONTRACTS AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Township of Bazetta is planning to make capital improvements to T.H. 1403 Beaver Trail Resurfacing, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW, THEREFORE, BE IT RESOLVED by the Township of Bazetta:

Section 1: The Chairman of the Bazetta Township Trustees is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Chairman of the Bazetta Township Trustees is authorized to enter into any agreements as many be necessary and appropriate for obtaining this financial assistance.

Passed: November 27, 2017

Trustee Paul Hovis: _____

Trustee Frank Parke: Frank W. Parke

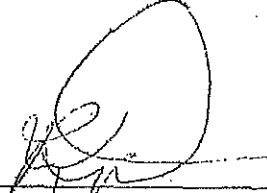
Trustee Ted Webb: Ted Webb

**CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS
LOAN REPAYMENT LETTER**

November 27, 2017

I, Rita K. Drew, Fiscal Officer of Bazetta Township, hereby certify that Bazetta Township has the amount of \$5,500.00 in the General Bond Note Retirement Fund and that this amount will be used to pay the local share for the T.H. 1403 Beaver Trail Resurfacing when it is required.

I, Rita K. Drew, Fiscal Officer of Bazetta Township, hereby certify that Bazetta Township has / will have / will collect the amount of \$55,450.00 in the General Bond Note Retirement Fund and that this amount will be used to pay the Ohio Public Works Commission SCIP or RLP loan requested for the T.H. 1403 Beaver Trail Resurfacing over a 10 year term.



Rita K. Drew
Fiscal Officer, Bazetta Township



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



Tribune Chronicle
240 Franklin Street S.E.
Warren, OH 44483

September 20, 2018

Attn: Brenda J. Linert, Editor

Ms. Linert:

We would like to address the purpose of the 3 mill additional tax levy that Bazetta Township has on the ballot this November. This levy will support road repair, reconstruction, and the resurfacing of roads and other infrastructure. This levy would cost the owner of a \$100,000 home about an additional \$105 per year over the next five year period. This 3 mill levy would generate approximately \$435,000 each year for a total of five years, totaling \$2,175,000.

The Trumbull County Engineer's Office estimated that it would cost \$3,768,692 to pave all 20+ miles of the township roads. If the township elected to have some roads chip and sealed instead, the cost could be reduced to \$2,985,145. 54% of our roads have not seen any paving for 15 years or more, which is the total life expectancy of a paved township road. It is estimated to cost \$2,096,911 to repave only those older roads.

The Trumbull County Engineer's Office stated that a 3 mill levy would put our township on a 10-12 year rotation for resurfacing roads. With these additional monies, the township will be able to apply for State Issue 1 grants and have more success at getting state funding for infrastructure and roads.

The annual budget of the road department is a mere \$375,000. That is only about 18% of the cost of paving only those township roads that have exceeded their life expectancy. The budget is only about 10% of the total cost of repaving all the township roads. Most of the budget covers the cost of salt, snow removal, mowing, and general and emergency repair work.

Not much is left in the budget for paving. Each year, we select the road needing the most attention to be chip and sealed as a temporary solution to saving our roads. Without the funds this levy would provide, residents of Bazetta will continue to experience the effects of road deterioration and cold patch road repairs in the township.

Ms. Linert, we realize that 3 mills is a large sum of money to ask for in these hard times, but if you have any questions about our road conditions, our road superintendent would be happy to personally show you the situation of our roads.

Our roads need the support of the community of Bazetta township.

Respectfully,

Theodore J. Webb
Bazetta Township Trustee

Kristopher W. Parke
Bazetta Township Road Superintendent

ABATEMENT OF WEEDS AND GRASS ONLY

§ 505.87 (B) O.R.C.

RESOLUTION NUMBER _____

BE IT RESOLVED, that legal notice of the Bazetta Township Board of Trustee's intention to remove and or abate the vegetation, noxious weeds and overgrown grass upon following premises, being given in accordance with Section § 505.87 (B) O.R.C. and seven (7) days having passing, the Bazetta Township Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in Section §505.87 (C) O.R.C. :

PARCEL # 31-035726

AKA: 3384 Durst Clagg R., BAZETTA TOWNSHIP

TRUMBULL COUNTY, OHIO

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Care, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

TRUSTEE

TRUSTEE

TRUSTEE



Bazetta Township Trustees

3372 State Route 5, N.E.-Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



ABATEMENT OF WEEDS AND GRASS ONLY

505.87 (B) O.R.C.

RESOLUTION No. _____

BE IT RESOLVED, that legal notice of the Bazetta Township Board of Trustee's intention to remove and or abate the vegetation, noxious weeds and overgrown grass upon following premises, being given in accordance with Section 505.87 {B} O.R.C., and seven {7} days having passing, the Bazetta Township Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in Section 505.87 (C) O.R.C.:

Parcel # 31-902015

**aka :3250 Hoagland Blackstub Rd
Bazetta Township
Trumbull County, OHIO**

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter in to a contract with Cody's lawn Care, at a total cost of \$ (per Hourly service bid dated 5/1/18 submitted by Cody's lawn Services, LLC}, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:



Bazetta Township Trustees

3372 State Route 5, N.E.-Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



ABATEMENT OF WEEDS AND GRASS ONLY

505.87 (B) O.R.C.

RESOLUTION No. _____

BE IT RESOLVED, that legal notice of the Bazetta Township Board of Trustee's intention to remove and or abate the vegetation, noxious weeds and overgrown grass upon following premises, being given in accordance with Section 505.87 {B} O.R.C., and seven {7} days having passing, the Bazetta Township Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in Section 505.87 (C) O.R.C.:

Parcel # 31-036000

aka :4160 North Park , Bazetta Township

Trumbull County, OHIO

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter in to a contract with Cody's lawn Care, at a total cost of \$ (per Hourly service bid dated 5/1/18 submitted by Cody's lawn Services, LLC), to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

BAZETTA TOWNSHIP TRUSTEES

MEETING MINUTES

Regular Meeting

Tuesday October 9, 2018

7:00PM

Township Administration Building

3372 State Route 5 N.E.

PRESENT: Vice Chairman Trustee Paul Hovis- **HERE**
Trustee Frank Parke-**HERE**
Chairman Trustee Ted Webb- **HERE**
Fiscal Officer Jeannie Eddy- **HERE**

Trustee Hovis reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

261-18 To accept the minutes from the September 25, 2018 Regular Meeting.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- **ABSTAINED** Trustee Parke- **YES** Trustee Webb-**YES**

261-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and to approve all warrants issued.
MOTION: Hovis **SECONDED:** Parke
VOTE: Trustee Hovis- **YES** Trustee Parke- **YES** Trustee Webb-**YES**

263-18 To authorize the Fiscal Officer to make the following transfers:

\$1500.00 from 01-A-27 (General: Transfers) to 01-B-04 (General: Utilities)
\$2000.00 from 0-A-27 (General: Transfers) to 01-A-10 (General: Legal)
\$10,000.00 from 10-A-02 (Fire: Employer's Retirement Contribution Fund) to 10-A-14 (Fire: Insurance)
MOTION: Parke **SECONDED:** Hovis
VOTE: Trustee Hovis- **YES** Trustee Parke- **YES** Trustee Webb-**YES**

264-18 To authorize the Fiscal Officer to do the following Supplemental Appropriation and report to the Trumbull County Auditor.

\$10,000.00 for 04-A-10 (Road: Insurance)
MOTION: Hovis **SECONDED:** Parke
VOTE: Trustee Hovis- **YES** Trustee Parke- **YES** Trustee Webb-**YES**

Correspondence (Copies Available Upon Request)

- Elm Road Waterline Project Schedule for State Route 5
- Trumbull County Commissioners September 26th letter to participating Townships to receive Natural Gas Aggregation Program

Administration

- Nothing to Report

Fire Department:

265-18 To approve an expenditure of \$76,834.00 with Warren Fire Equipment 6880 Tod Ave. Warren, Ohio 44481. The equipment purchased will be 10 self-contained breathing apparatus, 10 additional bottles, 12 additional SCBA masks. The purchase is being made through the Firefighter Assistance Grant- Federal share of the grant is \$72,992.00 and the Township share is \$3,842.00. This expenditure will be taken out of the New Buildings and Equipment Fire Fund (10-A-06). **FROM BID.**

MOTION: Parke **SECONDED:** Hovis

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb-YES

266-18 To approve an expenditure of \$21,864.00 with Finley Fire Equipment 1815 Taft Ave. Niles, Ohio 44446. The equipment purchased will be 12 sets of Structural Firefighting Gear (Bunker Coats and Pants). The purchase is being made through the Firefighter Assistance Grant- Federal share of the grant is \$20,771.00 and Township share is \$1,093.00. This expenditure will be taken out of the New Buildings and Equipment Fire Fund (10-A-06). **QUOTE ATTACHED.**

MOTION: Hovis **SECONDED:** Parke

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb-YES

Non Agenda Item: submitted Fire Department 2018 August monthly report (see attached).

Police Department:

267-18 To temporarily appoint Detective Jake Abbott to Sergeant effective immediately.

MOTION: Parke **SECONDED:** Hovis

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb-YES

- 268-18** To accept a grant from the Bullet Proof Vest Partnership for \$679.99 for the purchase of two (2) bullet proof vests that have been previously purchased.
MOTION: Hovis **SECONDED:** Parke
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb-YES
- 269-18** To accept the grant for body armor from the Ohio Law Enforcement Body Armor Program for \$1,048.50 grant with a \$349.50 local match.
MOTION: Parke **SECONDED:** Hovis
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb-YES
- 270-18** To approve the purchase of two (2) bullet proof vests from Red Diamond at a cost not exceed \$1,398.00. **SEE ATTACHED.**
MOTION: Hovis **SECONDED:** Parke
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb-YES

NON AGENDA ITEM: September monthly report (see attached).

Road Department:

The Township Park will be closing November 1st, 2018 and Jack Governor's last day will be November 1st 2018 for the season.

Planning Director, Zoning Inspector and Code Enforcement Officer:

Monthly report will be submitted at the October 23rd Meeting.
Cody's Lawn Service has a current BWC Certificate and Insurance in our file.

Zoning Commission and Zoning Board of Appeals:

ZBOA Public Hearing on September 26th denied the Wise appeal and the ZCB established their meeting dates for 2019.

Parks and Recreation Board:

Next meeting is Tuesday October 16th at 7:00PM.

Asked to Be Placed On the Agenda:

N/A

Public Comment:

Stanley Shrodek residing at Lakeshore Drive asked the Trustees why there was a resolution passed a few years ago to put \$60,000 in the Road Department to pave roads and it was never used. He also asked the amount in the general fund year to date. Mr. Shrodek also stated that Cortland City gets grants for paving of roads, why doesn't Bazetta. Trustee Hovis replied that cities are different from townships.

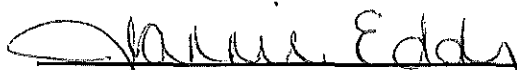
Trustee Parke also wanted to mention again that Trick or Treat will be from 6-8 on October 31st.

271-18

Motion to adjourn the meeting at 7:20PM.

MOTION: Hovis **SECONDED:** Parke

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb-YES


Attested by: Fiscal Officer Jeannie Eddy

10/23/18
Date


Approved by: Chairman Trustee Ted Webb

10/23/2018
Date

FINLEY FIRE EQUIPMENT

Ron Danadic - Sales Representative

1815 Taft Ave.

Niles, Ohio 44446

Cell/330-720-0635 Fax 330-505-1829

Email rdanadic@finleyfire.com

Price Quotation

Quote Date 7/13/15

Valid For

30 Days

F.O.B.

Quote Number 151C

Terms

10 Days

Est. Ship Date ASAP

Quoted To: Bazetta Fire Dept,
Chief Lewis

Qty.	Part Number and Description	Unit Price	Line Total
1	Globe G-Xcel Set as specified below	\$1822	
1	Globe Magnum Boot	\$335	
1	Bullard USTM6R325TL Trak Light (Internal faceshield)	\$279	
1	Paul Conway Leather Front	\$48	
1	Protek 8 Titan Gloves (tan)	\$69	
1	PGI Carbon Hood	\$31	

Options:

Protek 8 Fusion Gloves (Black)

\$58/pair

Majestic Carbon Hood with flag

\$38

G- Xcel gear

Coat

Black PCA Advance outer shell

Quantum Q3 Thermal Liner

Crosstech 2C Moisture Barrier

NYC L/Y Triple Trim

Zipper/Velcro Closure

Dual Action cargo Pockets

Black Suede Cuff Reinforcements

Bazetta 3" l/y Scotchlite on back

Velcro FF name patch bottom of coat

Pant

Black PCA advance outer shell

Q3 Thermal Barrier

Crosstech 2C MB

L/Y Triple trim around cuffs

Hook and Velcro closure

Cargo pockets on legs

Black Suede Cuff Reinforcements

Silazone/Dragonhide padded knees

Padded rip cord suspenders

Radio Pocket Left Chest

Belt

Self Mic Strap near collar

Flashlight snap and Strap Right Chest

Kevlar Hand and wrist guards

Wristers attached to liner

Est. Freight Charge Varies on Qnty

Total

Thank You For Your Business

Ron Danadic

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {09/01/2018} And {09/30/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	1.09%	\$0	0.00%
112 Fires in structure other than in a building	2	2.19%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	1	1.09%	\$0	0.00%
131 Passenger vehicle fire	1	1.09%	\$0	0.00%
	<u>5</u>	<u>5.49%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	61	67.03%	\$0	0.00%
322 Motor vehicle accident with injuries	1	1.09%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	2.19%	\$0	0.00%
	<u>64</u>	<u>70.32%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	2.19%	\$0	0.00%
444 Power line down	1	1.09%	\$0	0.00%
	<u>3</u>	<u>3.29%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
511 Lock-out	1	1.09%	\$0	0.00%
553 Public service	3	3.29%	\$0	0.00%
554 Assist invalid	2	2.19%	\$0	0.00%
561 Unauthorized burning	1	1.09%	\$0	0.00%
	<u>7</u>	<u>7.69%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	4	4.39%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	3	3.29%	\$0	0.00%
	<u>7</u>	<u>7.69%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
733 Smoke detector activation due to	1	1.09%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	3.29%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.09%	\$0	0.00%
	<u>5</u>	<u>5.49%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 91

Total Est Loss: \$0

BAZETTA

Aid Responses by Department

Alarm Date Between {09/01/2018} And {09/30/2018}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 10 AIR BASE							
18-0000826	09/13/2018	2 Automatic aid received	#Personnel	4	0	0	2
Their Inci	1800021	Response Time: 00:05:03	#Appartus	1	0	0	1
Subtotal Responses: 1				Average Response Time for Dept: 00:05:03			

STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
18-0000785	09/01/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	1801168	Response Time: 00:05:11	#Appartus	0	1	0	0
18-0000799	09/03/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	1185	Response Time: 00:07:39	#Appartus	0	1	0	0
18-0000825	09/13/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	1800981	Response Time: 00:08:03	#Appartus	0	1	0	0
18-0000826	09/13/2018	2 Automatic aid received	#Personnel	3	0	0	1
Their Inci	1801244	Response Time: 00:05:03	#Appartus	1	0	0	1
18-0000837	09/16/2018	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci	1800997	Response Time: 00:07:12	#Appartus	0	0	0	0
18-0000859	09/24/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	1	Response Time: 00:08:44	#Appartus	0	1	0	0
Subtotal Responses: 6				Average Response Time for Dept: 00:06:59			

STA. 17 BRISTOL FDID 78105							
18-0000864	09/27/2018	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci	408	Response Time: 00:12:16	#Appartus	0	0	0	0
Subtotal Responses: 1				Average Response Time for Dept: 00:12:16			

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109							
18-0000797	09/03/2018	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci	1405	Response Time: 00:08:15	#Appartus	1	0	0	0
18-0000826	09/13/2018	2 Automatic aid received	#Personnel	3	0	0	0
Their Inci	21-01454	Response Time: 00:05:03	#Appartus	1	0	0	0
Subtotal Responses: 2				Average Response Time for Dept: 00:06:39			

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {09/01/2018} And {09/30/2018}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 30 HOWLAND FDID 78121							
18-0000792	09/02/2018	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci 18-2684		Response Time: 00:09:34	#Appartus	0	0	0	0
18-0000826	09/13/2018	2 Automatic aid received	#Personnel	3	0	0	1
Their Inci 1802780		Response Time: 00:05:03	#Appartus	1	0	0	1
Subtotal Responses: 2				Average Response Time for Dept: 00:07:19			

STA. 32 HOWLAND FDID 78121							
18-0000785	09/01/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 1802665		Response Time: 00:05:11	#Appartus	0	1	0	0
18-0000795	09/03/2018	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 2687		Response Time: 00:08:55	#Appartus	1	0	0	0
18-0000830	09/14/2018	3 Mutual aid given	#Personnel	0	3	2	0
Their Inci 2792		Response Time: 00:04:51	#Appartus	0	1	1	0
Subtotal Responses: 3				Average Response Time for Dept: 00:06:19			

Response time calculated from time notified to arrival.

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {09/01/2018} And {09/30/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	13	14.28 %	\$0	0.00 %
1 . Ivy Hills	9	9.89 %	\$0	0.00 %
2 . Timber Creek / Timber Creek Heights	8	8.79 %	\$0	0.00 %
3 . West Side	29	31.86 %	\$0	0.00 %
4 . East Side	17	18.68 %	\$0	0.00 %
5 . Elm Rd South of 305	13	14.28 %	\$0	0.00 %
6 . Larry Ln Area	2	2.19 %	\$0	0.00 %
Total Incident Count: 91		Total Est Losses:	\$0	

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {01/01/2018}. And {09/30/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	88	10.06 %	\$0	0.00 %
1 . Ivy Hills	94	10.75 %	\$0	0.00 %
2 . Timber Creek / Timber Creek Heights	36	4.11 %	\$0	0.00 %
3 . West Side	238	27.23 %	\$14,000	87.50 %
4 . East Side	192	21.96 %	\$2,000	12.50 %
5 . Elm Rd South of 305	190	21.73 %	\$0	0.00 %
6 . Larry Ln Area	36	4.11 %	\$0	0.00 %
Total Incident Count: 874		Total Est Losses:	\$16,000	

BAZETTA

Inspections by Type

Date Completed Between {09/01/2018} And
{09/30/2018} and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
09/17/2018	12:20	EVEL01 EVELYN'S HAIR DESIGN 3355 NILES CORTLAND RD NE	0.00	
09/17/2018	12:17	MIL001 Attorney John Grundy 3333 NILES CORTLAND RD NE	0.00	
Total Activities for Type: 2			0.00	

Grand Total Activities:	2	Grand Totals:	0.00	0.00
-------------------------	---	---------------	------	------

ED DIAMOND UNIFORM I
437 MAHONING AVE

OUNGSTOWN OH 44515
30-270-9653

QUOTE

QUOTE
STORE:
REGISTER:
CLERK: ASHLEY ZIZZO

08-21-2018 10:41:47
0016533
1
101

Customer
BAZETTA POLICE DEPT
BAZETTA POLICE DEPT
CHIEF TOM MILLER
2671 MCCLEARY-JACOBY
CORTLAND OH 44410
Phone: 330-638-5503 fax: 330-638-9927

Sales Person Name
RICK#1

Barcode	Brand	Style	Description	Size	Color	Qty	Price	Total
10170623	POINT BLANK	HL6AXABV0M	HI-LITE CONCEALABLE BODY A		BLACK	2	699.00	1,398.00

Total Units: 2

ou saved 45.98

Original receipt # 0

Sub total:	1,398.00
Discount:	45.98
Shipping charge:	0.00
Tax1:	0.00
Tax2:	0.00
Total:	1,398.00
Total Due:	0.00





MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★

2018–2019 Ohio Law Enforcement Body Armor Program Award Acceptance

This award acceptance contains the terms and conditions of the 2018-2019 Ohio Law Enforcement Body Armor Program award received by your agency. The Chief or Sheriff must review and sign this document prior to submission.

Award payments cannot be processed until a signed award acceptance has been received.

**AWARD ACCEPTANCE AND REQUESTS FOR DISBURSEMENT ARE DUE BY
JUNE 30, 2019**

Ohio Attorney General's Office

• 30 East Broad St, 17th Floor • Columbus, Ohio 43215 • PHONE: (614) 466-6963 •
Email: OhioLEBodyArmor@OhioAttorneyGeneral.gov

INSTRUCTIONS

- The Chief or Sheriff must sign the following Award Acceptance and comply with the terms and conditions listed below.
- Award payments cannot be disbursed before this signed Award Acceptance has been submitted.
- Please contact Attorney General's Office via e-mail at OhioLEBodyArmor@OhioAttorneyGeneral.gov with any questions regarding the Ohio Law Enforcement Body Armor Program.

Please send the completed form to OhioLEBodyArmor@OhioAttorneyGeneral.gov

AWARD ACCEPTANCE AND REQUESTS FOR REIMBURSEMENT ARE DUE BY JUNE 30, 2019

AGENCY INFORMATION

Recipient Organization: Bazetta Township Police Department
Award Period End Date: June 30, 2019

Award Amount: \$1,048.50

ACCEPTANCE

The Recipient Organization agrees as follows:

I. Funding Purpose and Recapture of Funds. In accordance with the terms hereof, the Recipient Organization (the "Recipient") agrees to receive certain award funds under the Ohio Law Enforcement Body Armor Program (the "Funds") for a 75% reimbursement of the purchase price of bulletproof vests purchased pursuant to the Ohio Law Enforcement Body Armor Program. The Recipient agrees that it will be liable to repay any Funds spent in a manner inconsistent with this Agreement or the stated purpose as determined by the Ohio Attorney General (the "Attorney General"). This Award Acceptance may only be modified in a writing signed by the Attorney General and the Recipient.

II. Limitations on Use of Funds. Funds received under the Ohio Law Enforcement Body Armor Program will not be used for any political campaign or governmental lobbying in a partisan manner. Purchases of bulletproof vests must have been made during the Award Period as stated above in order to be reimbursed.

III. Disbursement of Funds. Direct payments will be made by Electronic Funds Transfers to Recipients that have submitted an Authorization Agreement for Direct Deposit of EFT Payments form to the Attorney General. Otherwise, payment will be made by check from the Office of Budget and Management. For all awards, the Funds will be disbursed upon receipt from the Recipient of this signed Award Acceptance and a completed Request for Payment Form including all necessary documentation of the purchase, and upon Attorney General approval. In order to be reimbursed, all required documentation must be submitted by June 30, 2019 via e-mail to OhioLEBodyArmor@OhioAttorneyGeneral.gov. Disbursements are contingent upon the timely submission and approval of all required documentation (which may include, but is not limited to, original invoices and receipts). No payments will be made after June 30, 2019.

IV. Liability. Recipient agrees that the Attorney General and the Ohio Bureau of Workers' Compensation are not responsible for the operation of the bulletproof vests purchased pursuant to this program. In the event of an injury or occupational disease arising from the implementation of the program, the Recipient and the employee's sole and exclusive remedy shall be pursuant to the workers' compensation laws of the appropriate jurisdiction.

V. Ethics/Conflict of Interest. The Recipient, by signature on this Award Acceptance, certifies that it has reviewed and understands the Ohio ethics and conflict of interest laws, and will take no action inconsistent with those laws.

VI. Non-Discrimination. Pursuant to R.C. 125.111 and the Attorney General's policy, Recipient agrees that Recipient and any person acting on behalf of Recipient shall not discriminate, by reason of race, color, religion, sex, sexual orientation, age, disability, military status, national origin, or ancestry against any citizen of this state in the employment of any person qualified and available to perform the work described herein. Recipient further agrees that Recipient and any person acting on behalf of Recipient shall not, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of work described herein on account of race, color, religion, sex, sexual orientation, age, disability, military status, national origin, or ancestry.

VII. Campaign Contribution Limits. The Recipient hereby certifies that neither Recipient nor any of Recipient's partners, officers, directors or shareholders, if any, nor the spouses of any such person, have made contributions in excess of the limitations specified in R.C. 3517.13.

VIII. Compliance with Law. The Recipient, in expending the Funds, agrees to comply with all applicable federal, state and local laws, rules, regulations and ordinances.

IX. Authority to Bind Parties. The person signing this Award Acceptance on behalf of Recipient is legally authorized to obligate the Recipient.

X. Certification of Funds. It is expressly understood and agreed by Recipient that none of the rights, duties, and obligations described herein shall be binding until all relevant statutory provisions of the Ohio Revised Code, including, but not limited to, R.C. 126.07, have been complied with, and until such time as all necessary funds are available or encumbered and, when required, such expenditure of funds is approved by the Controlling Board of the State of Ohio, or in the event that grant funds are used, until such time that the Attorney General gives Recipient written notice that such funds have been made available to the Attorney General by the Attorney General's funding source.

XI. Reporting Requirement. Recipient shall submit one report one (1) year after the purchase of the vests describing the utilization of the vests and the outcome received from the expenditure of the Funds. The report shall be completed online to provide data on the utilization of the vests and workers' compensation claims of injury related to shooting incidents over a period of twelve (12) months following the purchase of the vests. Additional data elements include reporting the number of hours worked by law enforcement officers utilizing the vests over a period of twelve (12) months. The report shall be completed through the Ohio Bureau of Workers' Compensation Ohio Law Enforcement Body Armor Program web page. This report shall be submitted within ninety (90) calendar days following the one year anniversary of the purchase of the vests. If the report is not filed, or if the report is not completely filled out, the Recipient shall be liable to repay the full amount of the Funds received.

XII. Time of Performance. Notwithstanding the foregoing, this Award Acceptance shall expire when the obligations set forth herein are complete.

By my signature on behalf of the Recipient, I agree to fully comply with the terms and conditions of this Award Acceptance and the Ohio Law Enforcement Body Armor Program and to use all Funds solely for the purposes intended. I further understand I may be subject to civil, criminal and/or administrative penalties as the result of any false, fictitious and misleading or fraudulent statements made and/or if the Funds are not used, or are misused, misapplied, or misappropriated in any way and/or are used for purchases and/or services not associated with the approved application submitted.

IN WITNESS WHEREOF, the Recipient has caused this Award Acceptance to be executed by its authorized officers.

OHIO LAW ENFORCEMENT BODY ARMOR PROGRAM AWARD RECIPIENT

Chief/Sheriff Printed Name: _____

Title: _____

Chief/Sheriff Signature: _____

Date: _____

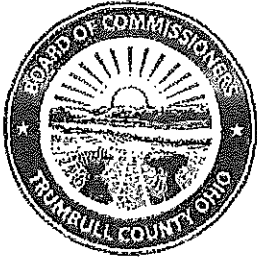


September 2018

Bazetta Police Department Activity

Published Date: October 5, 2018

Activity	Total
Calls for Service	597
Incident Reports Filed	155
Traffic Crash Investigations	9
Number of Persons Arrested	50
Traffic Offenses	71
Traffic Citations Issued	63
Vehicle Miles Traveled	9,346.20
Office Contacts	217
<small>* Numbers are subject to change due to report status and other circumstances</small>	



TRUMBULL COUNTY COMMISSIONERS

160 HIGH STREET, N.W.
WARREN, OHIO 44481-1093
330-675-2451
Fax: 330-675-2462

Commissioners
Mauro Cantalamessa
Frank S. Fuda
Daniel E. Polivka

Clerk
Paulette A. Godfrey

September 26, 2018

The following action was taken by the Board of Trumbull County Commissioners on September 26, 2018, and duly recorded in the Journal Volume 149, Page(s) 21902:

**RE: AUTHORIZE COMMISSIONERS TO LOCK-IN
NATURAL GAS PRICES FOR THE NATURAL
GAS AGGREGATION PROGRAM WITH
CONSTELLATION ENERGY SERVICES –
NATURAL GAS, LLC**

MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize the Board of Trumbull County Commissioners to lock-in natural gas prices for the Natural Gas Aggregation Program with CONSTELLATION ENERGY SERVICES—NATURAL GAS, LLC, upon the advice of Buckeye Energy Brokers, Inc., 66 East Mill Street, Akron, OH 44308 by setting a limit order at \$3.09/Mcf or less for the billing period of March 2019 to February 2022.

SPECIAL NOTE: Constellation Energy Services—Natural Gas, LLC is certified by the Public Utilities Commission of Ohio (PUCO) as a Competitive Retail Natural Gas Service Provider, to sell retail Natural Gas and related services to consumers and governmental aggregation programs in the State of Ohio.

NOTE: On August 22, 2018, duly recorded in Journal Volume 148, Page(s) 21839-21840, the Board of Commissioners approved Amendment No. 3 to the Natural Gas Aggregation Agreement with Constellation NewEnergy-Gas Division, LLC.

❖ **Participating Townships and City to receive Aggregation Program Services:**

Bazetta Township
Braceville Township
Bristol Township
Brookfield Township
Farmington Township
Fowler Township
Hartford Township
Howland Township
Hubbard Township

Johnston Township
Mecca Township
Newton Township
Southington Township
Vernon Township
Vienna Township
Warren Township
Weathersfield Township
City of Niles

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

CERTIFICATION

**ELM ROAD WATERLINE
PROJECT SCHEDULE
October 4, 2018**

August 15, 2018	Authorization to Proceed
October 4, 2018	Formal Project Kick-off Meeting
October – November	Field Survey, topo
February 15, 2019	50% Preliminary Engineering Work Session
May 31, 2019	90% Submittal / Review Work Session
June 15, 2019	Submit ALL Revisions from 50, 90% Work Sessions
July 1, 2019	100% NFC Submittal to Trumbull County
July 9, 2019	Advertise for Bids
July 16, 2019	
August 2, 2019	Open Bids
September 4, 2019	Award Contract
October – February 2020	Construction
March 15, 2020	Construction Complete

BAZETTA TOWNSHIP TRUSTEES

MEETING MINUTES

Regular Meeting

Tuesday October 23, 2018

9:00AM

Township Administration Building

3372 State Route 5 N.E.

PRESENT: Vice Chairman Trustee Paul Hovis- Present
Trustee Frank Parke- Present
Chairman Trustee Ted Webb- Present
Fiscal Officer Jeannie Eddy- Present

Trustee Hovis reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

272-18 To accept the minutes from the October 9, 2018 Regular Meeting.
MOTION: Hovis **SECONDED:** Parke
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

273-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and to approve all warrants issued.
MOTION: Parke **SECONDED:** Hovis
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

274-18 To authorize the Fiscal Officer to do the following Supplemental Appropriations and report to the Trumbull County Auditor.

\$25,000.00 for 10-A-14 (Fire: Insurance)

\$10,000.00 for 04-A-10 (Road: Insurance)

MOTION: Hovis **SECONDED:** Parke

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

Correspondence (Copies Available Upon Request)

- Coupons from Lou Wollam Chevrolet
- Advertisement from Williams a company that operates pipelines
- Notice from Trumbull County Health District Advisory Council
- Healthcare valuation from Findley Benefits

- Copy of Trumbull County Commissioners resolution to adopt the proposed annexation of land in Bazetta Township to the City of Cortland
- Trumbull Soil and Water Conservation District newsletter
- A letter from the Tribune Chronicle requesting information regarding the proposed road levy.

Administration:

Trustee Parke and Hovis advised Trustee Webb to contact the Warren Tribune to let them know there is no Park Levy on the November 6th Ballot

Fire Department:

275-18 To accept the resignation of Rudy Harsany for October 7, 2018.
(Resignation attached)

MOTION: Parke **SECONDED:** Hovis

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

Police Department:

276-18 To hire Joseph Denvir as a part-time FTO in training upon completion of Psychological exam, Drug Screen and Physical exam at \$8.30 per hour on an as needed basis.

MOTION: Hovis **SECONDED:** Parke

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

277-18 To approve the attached Resolution to Dispose of Township Property by Internet Auction

MOTION: Parke **SECONDED:** Hovis

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

Road Department:

278-18 To approve the purchase of 300 tons of salt @ \$57.90 per ton through Trumbull County Engineers Office Summer Fill Program in the amount of \$17,370.00 to be paid from PO 80022.

MOTION: Hovis **SECONDED:** Parke

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

Planning Director, Zoning Inspector and Code Enforcement Officer:

- Nothing to Report

Zoning Commission and Zoning Board of Appeals:

- ZCB meeting dates for 2019:
(all meeting dates are on Wednesday 6:30PM)

January 9th, April 3rd, July 10th, and October 2nd

Parks and Recreation Board:

- Trustees reiterated again about contacting the Warren Tribune about no Park Levy

Asked to Be Placed On the Agenda:

- Nothing

Public Comment:



- None

279-18

Motion to adjourn the meeting at. 9:07am

MOTION: Parke **SECONDED:** Hovis

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

 Attested by: Fiscal Officer Jeannie Eddy	 Approved by: Chairman Trustee Ted Webb	11/13/18 Date
		11/13/18 Date

10/07/2018

TO: CHIEF LEWIS AND THE MEMBERS OF THE BAZETTA PROFESSIONAL FIRE DEPARTMENT

IT IS WITH GREAT REGRET THAT I AM WRITING THIS LETTER TO RESIGN MY POSITION AS A PART-TIME FIREFIGHTER/PARAMEDIC. THE EVENTS AS OF LATE THAT HAVE COME INTO PLAY IN MY PERSONAL LIFE AND OF THOSE IN MY FULL TIME JOB HAVE LEFT ME THE INABILITY TO GIVE MY FULL ATTENTION TO THE DEPARTMENT. I HAVE LEARNED A LOT AND HAVE WORKED WITH SOME OF THE BEST FIREFIGHTERS IN THE COUNTY DURING MY TENURE AT THE DEPARTMENT. I HOPE THAT IN THE FUTURE AS THINGS SETTLE DOWN BETWEEN THE TWO, I WILL BE ABLE TO COME AND JOIN THE DEPARTMENT AGAIN. BUT UNTIL THEN, I WISH YOU ALL THE BEST, AND THANK YOU AGAIN FOR THE OPPORTUNITY OF BEING A PART OF SUCH A GREAT ORGANIZATION.

WITH GREAT REGRETS AND RESPECTFULLY SUBMITTED,

RUDOLPH HARSANY

**RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
SECTION §505.10 (D) O.R.C.**

MOVED BY: Park, **SECONDED BY:** Hovis, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, O.R.C.; and

WHEREAS, the Township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the Township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item (s), and other terms and conditions of sale as deemed appropriate by the Board of Trustees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by internet first offered sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the Township; and

BE IT FURTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimum price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

TRUSTEE: Yes Hovis
TRUSTEE: Yes Park
TRUSTEE: Yes Webb

277-18
1995 Saturn VIN#1052
1999 GMC VIN#78760



FINDLEY

Retirement • Benefits • Human Capital • M&A

September 28, 2018

CONFIDENTIAL

Mr. Mark Schlagheck
Chief Fiscal Officer
The Jefferson Health Plan
2023 Sunset Boulevard
Steubenville, OH 43952

Re: The Jefferson Health Plan

Dear Mark:

We enclose herewith our actuarial valuation of the referenced health care plan as of June 30, 2018.

Incurred and Paid Claims, adjusted for stop loss payments, for the plan as of the above period end are \$221,185,481. The Incurred But Not Reported runoff liability is \$27,903,372, which represents 12.6% of claims. This estimated liability is the intermediate value from a range that was developed using alternative assumptions.

If you have any questions, please do not hesitate to call. We would be pleased to review the contents of this report with you.

Best Regards,

Findley

Steven G. Parsons, F.C.A., M.A.A.A.
Principal & Actuary

Beth A. Eve
Senior Actuarial Analyst

Enclosure

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Discussion

Purpose

The purpose of this valuation is to estimate claims that have been incurred but not yet reported under the Plan as of a valuation date, to compare this liability to funds reserved, and thereby determine whether the amounts reserved meet the requirements of Section 9.833 of the Ohio Revised Code (ORC 9.833).

Funding Soundness

The method and assumptions utilized for measuring an actuarial liability are of course critical to the determination as to whether funds reserved are adequate. ORC 9.833 requires that liabilities be computed "... in accordance with accepted loss reserve standards and fairly stated in accordance with sound loss reserving principles." In satisfying these requirements, we have followed the guidelines set forth in Actuarial Standard of Practice No. 5, Incurred Health and Disability Claims (ASOP 5), of the Actuarial Standards Board of the American Academy of Actuaries.

Actuarial Measurement

Methods utilized for this type of evaluation are described in ASOP No. 5 as the Developmental or Tabular methods. The evaluation method(s) used in this specific instance depends upon the amount and credibility of claims data (please see Appendix for details).

Development Method

Historical claims data for an extended period are examined. These data consist of claims recorded by month incurred and by month paid.

The general procedure followed is to determine the cash payment pattern following any month of incurred claims. This is done for each month in the period over which claims data were supplied. From this tracking, averages of the percent paid within twelve months or other periods are determined.

All possible 12-month periods are tested for claims incurred but not yet paid, resulting in an average incurred but not yet paid percentage.

Tabular Method

Claims data of other similar groups are utilized and applied to current claims levels applicable to the plan and group being evaluated.

Findings (Continued)

c. Demographic Information

1) Census

	COVERAGE			
	<u>Medical</u>	<u>Dental</u>	<u>Vision</u>	<u>Drug</u>
Single	5,487	1,466	793	5,487
Family	12,354	4,589	2,284	12,354
Total	17,841	6,055	3,077	17,841

2) Average Claims Cost per Employee per Month

Medical	\$ 833
Dental	\$ 64
Vision	\$ 11
Drug	\$ 177

3) Incurred But Not Reported (IBNR) Actuarial Liability per Employee per Month

Medical	\$ 121
Dental	\$ 6
Vision	\$ 2
Drug	\$ 7

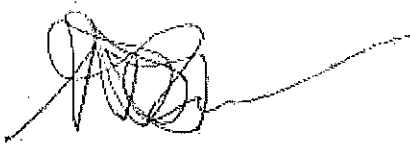
Certification

This valuation was based upon claims and other data as provided by servicing parties described herein and the actuarial assumptions and method outlined in the Appendix. I hereby certify that the valuation reflects the reported experience and the estimated IBNR liability at the period ending June 30, 2018.

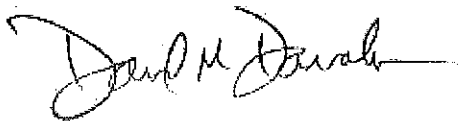
The liabilities expressed within the valuation are limited to the coverages summarized in the Appendix.

The calculations were made under my direction utilizing generally accepted actuarial assumptions, methods and principles, with particular regard to the standards set forth in the Actuarial Standard of Practice No. 5 of the Actuarial Standards Board of the American Academy of Actuaries.

Findley

A handwritten signature in black ink, appearing to read 'S. G. Parsons', with a long horizontal line extending to the right.

Steven G. Parsons, F.C.A., M.A.A.A.
Principal & Actuary

A handwritten signature in black ink, appearing to read 'David M. Davala', with a long horizontal line extending to the right.

David M. Davala, M.A.A.A.
Senior Actuarial Consultant

September 28, 2018

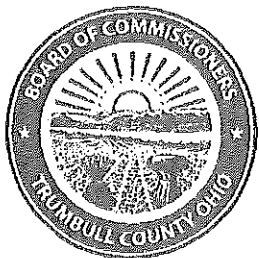
Appendix A

Actuarial Assumptions and Methods

IBNR	Incurred But Not Reported claims. The estimated actuarial liability for claim amounts that have been incurred by the participants but not yet reported to the claim processing entity.								
Trend	<p>For purposes of applying claim lag patterns to the most recent year, the claim increase or "trend" during the most recent year was assumed to be:</p> <table><tr><td>Medical:</td><td>10%</td></tr><tr><td>Dental:</td><td>5%</td></tr><tr><td>Vision:</td><td>4%</td></tr><tr><td>Drug:</td><td>9%</td></tr></table>	Medical:	10%	Dental:	5%	Vision:	4%	Drug:	9%
Medical:	10%								
Dental:	5%								
Vision:	4%								
Drug:	9%								
Source of Data	Claims data: Jefferson Health Plan Asset data: Jefferson Health Plan								
Type of Claims Data	<p>Claims experience for plan years beginning in 2015, 2016, and 2017.</p> <p>While a review was made for reasonableness and consistency, the valuation fully relied on the providers for the accuracy and comprehensive-ness of the data.</p>								
Method	A developmental rate was used based upon plan experience.								
Claims Corridor	120% of Incurred & Paid Claims.								
IBNR Range	<p>Optimistic assumptions:</p> <ol style="list-style-type: none">1. Claims will be paid within 12 months of incurral2. No trend occurred in the last 12 months of claims <p>Pessimistic assumptions:</p> <p>The following percentage(s)</p> <table><tr><td>Medical:</td><td>18%</td></tr><tr><td>Dental:</td><td>12%</td></tr><tr><td>Vision:</td><td>15%</td></tr><tr><td>Drug:</td><td>6%</td></tr></table>	Medical:	18%	Dental:	12%	Vision:	15%	Drug:	6%
Medical:	18%								
Dental:	12%								
Vision:	15%								
Drug:	6%								

INCURRED MONTH	PAID MONTH									
	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18
PRIOR 12	57,148.42	36,201.49	29,538.36	-48,904.14	53,804.07	-6,028.49	-9,963.92	16,635.52	2,966.92	10,494.33
Jul-16	29,295.79	7,305.82	2,676.04	2,673.94	19,896.07	3,871.85	-4,773.39	-6,765.20	-1,400.67	6.63
Aug-16	66,439.13	18,689.50	6,566.10	5,553.47	4,638.44	234.50	2,355.82	3,208.91	-129.39	1,293.53
Sep-16	10,926.92	66,502.18	-501.55	-18,414.56	11,879.60	107,671.31	2,427.20	216.96	-100.25	3,862.37
Oct-16	5,847.61	13,774.42	157,546.28	-2,305.39	2,451.19	1,828.29	-39,094.06	-4,489.22	1,713.49	2,111.87
Nov-16	56,495.53	6,652.70	6,954.01	66,682.04	20,828.20	27,233.03	2,166.36	37,333.23	1,042.10	-1,355.10
Dec-16	41,910.92	18,633.90	98,563.98	33,690.11	18,468.40	43,191.29	17,980.16	138,458.03	2,706.78	-2,529.55
Jan-17	282,540.09	33,620.35	496,309.17	98,218.46	55,006.17	9,274.94	-94,659.78	49,506.23	3,413.65	-23,225.17
Feb-17	146,229.49	80,973.68	81,694.15	71,795.99	10,883.08	48,301.67	22,437.55	17,180.82	11,962.28	2,302.20
Mar-17	203,082.26	423,611.49	126,296.91	119,363.42	46,272.26	-6,230.04	18,296.95	14,697.25	8,916.33	813.43
Apr-17	972,949.90	355,381.33	131,783.59	269,281.78	74,323.52	39,397.09	108,944.63	53,389.71	78,398.01	110,625.17
May-17	2,028,262.38	757,356.93	515,932.00	446,193.90	145,614.70	92,792.99	48,365.38	21,899.38	78,204.47	17,384.64
Jun-17	8,555,891.51	2,958,030.13	1,167,406.79	1,130,756.55	257,445.05	-124,318.94	136,018.99	63,747.86	28,359.29	13,625.62
TOTALS	12,437,019.95	4,776,733.92	2,800,765.83	2,174,585.57	721,510.75	237,219.49	210,501.89	405,019.48	216,053.01	135,409.97
PRIOR 12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jul-17	4,691,259.66	8,608,843.96	2,550,739.50	811,306.04	503,444.98	336,447.01	206,320.55	60,394.64	123,734.78	108,952.45
Aug-17	0.00	5,973,628.07	9,319,690.31	3,535,404.08	1,006,447.01	682,082.21	529,000.58	77,796.20	95,777.88	335,402.36
Sep-17	0.00	0.00	4,356,293.51	9,342,806.86	2,960,777.66	1,489,897.52	487,358.98	163,395.16	192,862.61	140,982.48
Oct-17	0.00	0.00	0.00	5,963,739.31	9,243,295.22	3,089,214.28	1,648,407.47	627,829.48	462,057.56	360,615.05
Nov-17	0.00	0.00	0.00	0.00	6,026,079.64	10,252,243.44	4,132,979.54	898,008.55	676,435.05	363,638.14
Dec-17	0.00	0.00	0.00	0.00	0.00	5,828,700.38	11,373,708.64	2,604,030.71	847,448.69	394,957.68
Jan-18	0.00	0.00	0.00	0.00	0.00	0.00	3,165,315.14	9,090,461.73	3,327,720.53	1,137,622.68
Feb-18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,130,077.21	8,242,730.07	2,704,411.24
Mar-18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,014,977.79	7,865,919.88
Apr-18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,257,201.40
May-18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	4,691,259.66	14,582,472.03	16,226,723.32	19,653,256.29	19,740,044.51	21,678,584.84	21,543,090.90	17,651,993.68	18,983,744.96	17,669,683.36
	17,128,280	19,359,206	19,027,489	21,827,842	20,461,555	21,915,804	21,753,593	18,057,013	19,199,798	17,805,093

INCURRED MONTH	PAID MONTH									
	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16
PRIOR 12	10,491.54	36,783.12	-3,238.01	7,220.12	45,739.19	6,542.41	-5,838.91	34,841.55	-2,370.97	3,441.58
Jul-14	10,299.90	9,189.92	11,548.56	-1,946.56	-629.43	-5,299.88	158.13	-3,441.01	12,833.72	-212.17
Aug-14	6,360.81	6,305.78	11,397.01	2,506.67	35,959.25	27,225.64	25.55	1,755.16	2,975.07	131.03
Sep-14	42,641.90	-19,123.68	14,205.80	4,862.79	11,908.01	2,124.55	3,170.04	-707.03	23,496.54	719.66
Oct-14	50,423.62	-16,495.37	28,994.54	11,493.68	26,651.25	-10,771.63	3,053.33	1,095.37	-2,588.75	37,647.03
Nov-14	93,480.33	12,181.26	32,573.47	29,497.90	-7,262.67	869.19	-2,939.28	6,512.76	1,404.32	3,191.66
Dec-14	113,188.40	24,334.19	87,305.15	60,280.47	5,526.98	6,587.30	23,047.14	4,259.30	3,126.67	3,766.97
Jan-15	178,813.80	84,859.44	60,258.47	-17,224.39	24,707.78	43,150.50	319.31	1,684.89	9,147.77	3,897.34
Feb-15	116,769.25	77,025.99	68,150.88	-18,119.68	106,622.23	13,975.78	19,130.47	-1,626.25	-28,288.27	2,171.47
Mar-15	388,792.58	184,638.13	-479,654.57	54,889.10	580,753.38	23,056.92	24,432.72	16,099.58	74,319.67	-24,133.17
Apr-15	582,267.71	492,761.70	131,406.65	63,320.33	21,381.63	81,270.86	15,058.45	23,988.40	6,014.80	27,430.15
May-15	2,118,275.21	756,711.17	540,628.25	202,840.33	123,615.37	65,385.70	20,906.71	467,515.86	169,668.27	12,999.85
Jun-15	7,789,611.62	2,392,003.24	960,267.78	536,124.60	195,699.75	289,342.10	49,611.28	113,393.50	39,371.44	20,049.06
TOTALS	11,501,416.67	4,041,174.89	1,463,843.98	935,745.36	1,170,672.72	543,459.44	150,134.94	665,372.08	309,110.28	91,100.46
PRIOR 12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jul-15	3,596,216.32	8,044,929.02	3,299,968.93	3,412,641.02	471,727.67	233,871.99	284,625.76	108,930.89	321,996.44	93,743.26
Aug-15	0.00	3,702,524.54	7,475,065.30	2,377,443.56	909,545.37	285,736.01	296,679.64	157,344.08	34,557.24	46,537.31
Sep-15	0.00	0.00	3,309,273.82	7,466,176.20	2,126,006.55	683,004.74	511,415.64	279,445.71	121,877.49	125,182.35
Oct-15	0.00	0.00	0.00	3,522,436.06	7,434,708.67	2,926,065.57	707,272.14	604,342.94	374,179.65	181,234.02
Nov-15	0.00	0.00	0.00	0.00	3,370,909.97	8,821,566.71	2,251,307.24	1,108,102.53	893,307.41	383,532.67
Dec-15	0.00	0.00	0.00	0.00	0.00	5,159,424.17	8,847,955.54	3,877,894.71	1,557,524.35	361,145.12
Jan-16	0.00	0.00	0.00	0.00	0.00	0.00	2,440,297.92	7,232,074.13	2,837,095.13	863,159.42
Feb-16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,033,750.55	9,066,583.83	3,267,792.94
Mar-16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,321,038.82	9,782,597.58
Apr-16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,187,012.08
May-16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	3,596,216.32	11,747,453.56	14,084,308.05	16,778,696.84	14,312,898.23	18,109,669.19	15,339,553.88	17,401,885.54	19,528,160.36	19,291,936.75
	15,097,633	15,788,628	15,548,152	17,714,442	15,483,571	18,653,129	15,489,689	18,067,258	19,837,271	19,383,037



TRUMBULL COUNTY COMMISSIONERS

160 HIGH STREET, N.W.
WARREN, OHIO 44481-1093
330-675-2451
Fax: 330-675-2462

Commissioners
Mauro Cantalamessa
Frank S. Fuda
Daniel E. Polivka

Clerk
Paulette A. Godfrey

October 11, 2018

The following action was taken by the Board of Trumbull County Commissioners on October 11, 2018, and duly recorded in the Journal Volume 149, Page(s) 21920:

**RE: ADOPT RESOLUTION ENTERING UPON THE
COMMISSIONERS' JOURNAL THE FILING OF A
"REVISED LEGAL DESCRIPTION AND MAP" FOR
PROPOSED ANNEXATION SEEKING TO ANNEX
APPROXIMATELY 1.4768 ACRES OF LAND
LOCATED IN BAZETTA TOWNSHIP TO THE
CITY OF CORTLAND, OHIO**

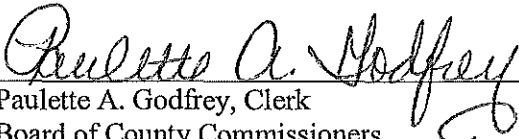
MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to adopt a Resolution of the Board of Commissioners of Trumbull County, Ohio, Entering upon its Journal the Filing of an "Revised Legal Description and Map" for the proposed Annexation seeking to annex approximately 1.4768 acres of land located in Bazetta Township to the City of Cortland, Ohio. Attorney Thomas C. Nader, Agent for the Petitioner, submitted the Revised Legal Description and Map on October 11, 2018.

NOTE: On July 18, 2018, duly recorded in Journal Volume 148, Page 21737, the Board of Commissioners entered upon its Journal the filing of the Original Petition. On August 8, 2018, duly recorded in Journal Volume 148, Page(s) 21806-21809, the Board of Commissioners entered upon its Journal the filing of an Amended Petition which was filed with the Clerk of the Board of Commissioners on August 1, 2018.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

CERTIFICATION

I, Paulette A. Godfrey, Clerk of the Board of County Commissioners, Trumbull County, Ohio, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Trumbull County Commissioners on October 11, 2018, and is duly recorded in their Journal Volume 149, Page(s) 21920.


Paulette A. Godfrey, Clerk
Board of County Commissioners

/slm

cc: Attorney Thomas C. Nader
City of Cortland
Bazetta Township

RECEIVED

2018 AUG -1 PM 2:11

TRUMBULL COUNTY
COMMISSIONERS

BEFORE THE
BOARD OF COUNTY COMMISSIONERS
OF TRUMBULL COUNTY, OHIO

In Re: Annexation of)	Case No.
Larry M. Ainsley)	Amended
Alice E. Ainsley)	Petition for Annexation
)	pursuant to O.R.C. 709.02

Now comes all of the owners of the real estate described in Exhibit A attached hereto, which territory is both in the Township of Bazetta and contiguous to the municipal corporation of the City of Cortland, Ohio.

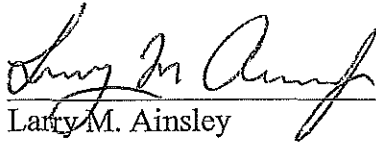
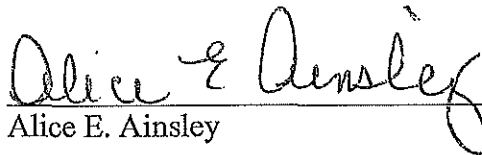
Petitioner states that it's Petition fully complies with O.R.C. 709.02 and that this Commission should find that:

- (1) The petition meets all the requirements set forth in, and was filed in the manner provided in, section 709.02 of the Revised Code.
- (2) The persons who signed the petition are owners of real estate located in the territory proposed to be annexed in the petition, and, as of the time the petition was filed with the board of county commissioners, the number of valid signatures on the petition constituted a majority of the owners of real estate in that territory.
- (3) The municipal corporation to which the territory is proposed to be annexed has complied with division (D) of section 709.03 of the Revised Code.
- (4) The territory proposed to be annexed is not unreasonably large.
- (5) On balance, the general good of the territory proposed to be annexed will be served, and the benefits to the territory proposed to be annexed and the surrounding area will outweigh the detriments to the territory proposed to be annexed and the surrounding area, if the annexation petition is granted.
- (6) No street or highway will be divided or segmented by the boundary line between a township and the municipal corporation as to create a road maintenance problem, or, if a street or highway will be so divided or segmented, the municipal corporation has agreed, as a condition of the annexation, that it will assume the maintenance of that street or highway.

Agent for Larry M. Ainsley and
Alice E. Ainsley



Thomas C. Nader
5000 East Market St., Suite 33
Warren, OH 44484
Supreme Court Registration 0039312


Larry M. Ainsley
Alice E. Ainsley

BEFORE THE BOARD OF
TRUMBULL COUNTY COMMISSIONERS

RECEIVED

2018 OCT 11 AM 9:55

In Re:

Annexation of 1.4768 Acres
Located in Bazetta Township, Ohio


)
)
)
)
)

TRUMBULL COUNTY
COMMISSIONERS

Submission of Revised
Legal Description and Map

Now comes Petitioner and submits a revised legal description and map in support of
the Annexation Petition.

Respectfully submitted,



Thomas C. Nader

LEGAL DESCRIPTION

Situated in the Township of Bazetta, County of Trumbull and State of Ohio:

And known as being a part of Lot Number Ten (10) according to the original survey of said Bazetta Township and is bound and further described as follows:

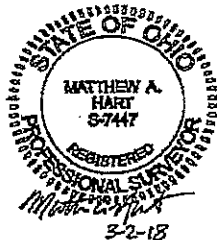
Beginning at the centerline of Warren-Meadville Road, also known as St. Route 5, being the southwest corner of the lands of Christine M. Haynam; thence North $89^{\circ} 54' 00''$ East crossing over an iron pin at 38.48 feet distance and along the South line of said Haynam parcel a distance of 350 feet to an iron pin; thence South $20^{\circ} 56' 30''$ West, a distance of 205.66 feet to an iron pin; thence North $84^{\circ} 39' 30''$ West a distance of 266.84 feet to an iron pin; thence North $67^{\circ} 11' 30''$ West and crossing over an iron pin at 85.81 feet a distance of 117.00 feet to the centerline of Warren-Meadville Road, also known as St. Route 5; thence North $38^{\circ} 40' 00''$ East a distance of 155.32 feet being the true place of beginning and containing 1.4768 acres of land with 0.1123 acres within the Right-of-Way, according to a survey made by Mathew A. Hart, registered surveyor on March 2, 2018.

MAP OF SURVEY

LANDS OF

LARRY M. & ALICE E. AINSLEY

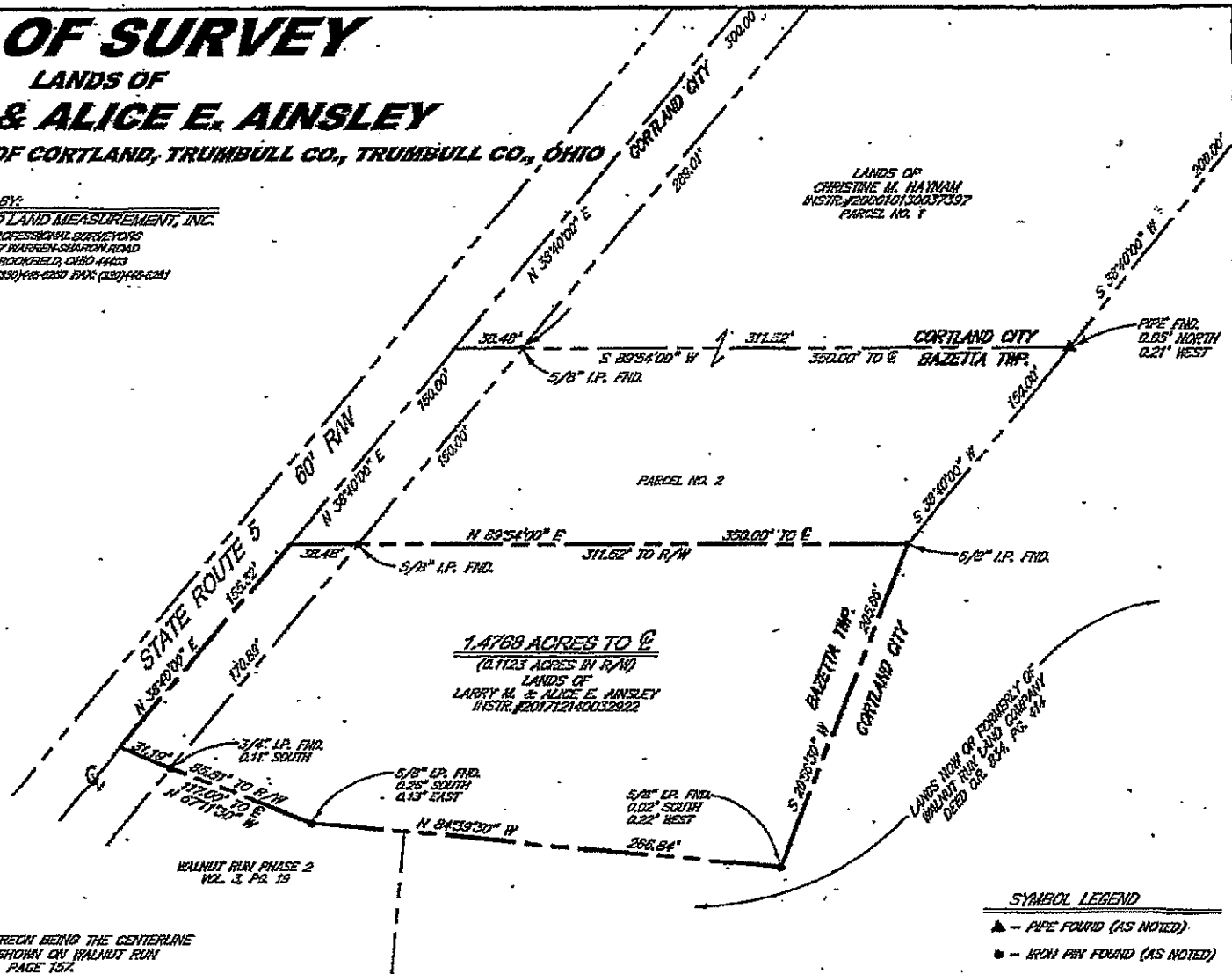
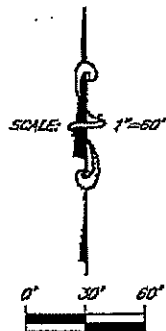
SECTION 10, BAZETTA TWP., CITY OF CORTLAND, TRUMBULL CO., TRUMBULL CO., OHIO



PREPARED BY:
ADVANCED LAND MEASUREMENT, INC.
PROFESSIONAL SURVEYORS
7124 WILSON-SHAW ROAD
BROOKFIELD, OHIO 44033
PHONE: (440) 448-6230 FAX: (440) 448-6241

LANDS OF
CHRISTINE M. HAYNAM
INSTR. #200010130037397
PARCEL NO. 1

OWNERS: LARRY M. & ALICE E. AINSLEY
PROPERTY ADDRESS: 4718 STATE ROUTE 5
CORTLAND, OHIO 44410
PARCEL: 33-033220
DEED: INSTR. #201712140032922



SYMBOL LEGEND

- ▲ - PIPE FOUND (AS NOTED)
- - IRON PIN FOUND (AS NOTED)

NOTE: BASIS OF BEARINGS FOR THE SURVEY SHOWN HEREON BEING THE CENTERLINE OF STATE ROUTE 5 HELD AT N 38°40'00" E AS SHOWN ON WALNUT RUN PHASE NO. 2 AS RECORDED IN PLAT VOLUME 41, PAGE 157.



September 12, 2018

Bazetta Township Trustees
c/o Administration Building
3372 State Route 5, NE
Cortland, OH 44410

Dear Bazetta Township Trustees,

The Tribune Chronicle Editorial Board would like to invite you to submit information regarding your upcoming proposed 3 mill additional tax levy to provide general construction, reconstruction, repair and resurfacing of streets, roads and bridges.

The information you provide should include how much money will be generated, specifically how it will be used, what it costs the owner of property valued at \$100,000 and what changes will occur if the levy fails.

Please mail or drop off the information at the Tribune Chronicle by **Monday, September 24, 2018.**

Sincerely,

A handwritten signature in black ink, appearing to read "Brenda J. Linert", written over the printed name and title.

Brenda J. Linert
Editor
Tribune Chronicle

cc: Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES

MEETING MINUTES

Regular Meeting

Tuesday November 13, 2018

7:00PM

Township Administration Building

3372 State Route 5 N.E.

PRESENT: Vice Chairman Trustee Paul Hovis- ABSENT
Trustee Frank Parke- PRESENT
Chairman Trustee Ted Webb- PRESENT
Fiscal Officer Jeannie Eddy- PRESENT

Trustee Parke reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

280-18 To accept the minutes from the October 23, 2018 Regular Meeting.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

281-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and to approve all warrants issued.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Absent Trustee Parke-YES Trustee Webb-YES

Correspondence (Copies Available Upon Request)

- Invitation to the Geauga-Trumbull Solid Waste Management District Open House
- Ohio Bureau of Workers' Compensation 2019 Certificate

Administration:

NOTHING TO REPORT

Fire Department:

282-18 To accept the Collective Bargaining Agreement (**SEE ATTACHED**) with an effective date of March 1, 2018 to February 28, 2021 in its entirety.

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- ABSENT Trustee Parke- YES Trustee Webb- YES

283-18 To accept the resignation of James Williamson for November 8, 2018. (**Resignation attached**)

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- ABSENT Trustee Parke- YES Trustee Webb- YES

Submitted October 2018 Monthly Report (**SEE ATTACHED**)

Police Department:

Nothing to Report

Road Department:

284-18 To authorize the Road Superintendent, Township Code Enforcement Officer or designee to enforce this and any other Right of Way restriction(s) on township highways, roads and alleys. (**SEE ATTACHED**)

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- ABSENT Trustee Parke-YES Trustee Webb-YES

The 2018-2019 Winter Parking Ban is in effect

The Sanitary and Garbage has been put on vacation until Spring for the Park

Planning Director, Zoning Inspector and Code Enforcement Officer:

- Submitted the October 2018 Monthly Report (**SEE ATTACHED**)

Zoning Commission and Zoning Board of Appeals:

Nothing to Report

Parks and Recreation Board:

- Submitted the October 16, 2018 Meeting Minutes (**SEE ATTACHED**)

- Asked the Trustees to approve some recommendations. Trustee Webb said that they will be put on the November 27, 2018 meeting agenda. The Trustees will take the recommendations under consideration and will wait until Trustee Hovis returns.

Asked to Be Placed On the Agenda:

NOTHING

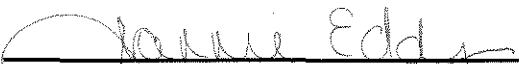

Public Comment:

Bob McBride asked to Fire Chief Lewis about the employee resignation letter And the Chief responded it's being looked into.

Bob McBride asked Zoning Inspector Pete Pizzulo what exactly the resolution meant in regards to what mailboxes cannot be made out of. Zoning Inspector Pizzulo replied stone, masonry and brick. He also stated that the resolution is following the County's provisions.

EXECUTIVE SESSION WAS RESCHEDULED TO THE NOVEMBER 27TH MEETING DUE TO CHUCK WILSON CANCELLING

285-18 Motion to adjourn the meeting at 7:17PM
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- **ABSENT** Trustee Parke-YES Trustee Webb- YES

	11-27-18
Attested by: Fiscal Officer Jeannie Eddy	Date
	11/27/18
Approved by: Chairman Trustee Ted Webb	Date

Dennis Lewis

From: James Williamson [James.Williamson@howlandtownship.org]
Sent: Monday, November 05, 2018 4:40 PM
To: Chief Lewis Cell
Subject: Letter of resignation

Chief,

Please allow this to serve as my official letter of resignation effective immediately. I've enjoyed working under you as a Chief and have come to admire and respect your leadership style. However the continued lack of leadership from the officer shift has come to an all time high that I can no longer tolerate. Some which borders hostile work place. Today's incident echo this. I as a command officer at my full time job. This behavior would not be allowed by the leadership staff. Thank you for allowing me to serve the residents of Bazetta Township.

Respectful,

James A. Williamson

Revised
11/13/18
7:00pm

**BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO**

RESOLUTION NO. _____

WHEREAS, the Township of Bazetta ("Township"), Trumbull County, Ohio is a political subdivision operating pursuant to Title V of the Ohio Revised Code;

WHEREAS, Revised Code Sections 505.37 and 505.38 authorize the Township to employ firefighters on a full-time basis;

WHEREAS, the full-time firefighters employed by the Township have organized and are recognized as a collective bargaining unit pursuant to the provisions of Chapter 4117 of the Ohio Revised Code;

WHEREAS, the firefighters' collective bargaining unit, International Association of Firefighters Local 3703, has historically negotiated a collective bargaining agreement, which governs the wages, hours, terms, and other conditions of employment with the Township on behalf of its full-time firefighters;

WHEREAS, the Township and IAFF Local 3703 have negotiated in good faith and have reached an agreement that governs the time period of March 1, 2018 to February 28, 2021;

WHEREAS, the Township Board of Trustees must approve, adopt and/or ratify this agreement reached with IAFF Local 3703 for it to become effective;

THEREFORE, BE IT RESOLVED THAT:

1. The Collective Bargaining Agreement, attached to this Resolution as Exhibit A & B, with an effective period of March 1, 2018 to February 28, 2021 is hereby approved and adopted in its entirety.
2. The Township Board of Trustees hereby agrees to be bound by the terms, conditions and provisions set forth in the Collective Bargaining Agreement, and will implement those terms, conditions and provisions in accordance with the time periods or deadlines as set forth therein.
3. The Township Board of Trustees wishes to recognize and thank the negotiating team and all members of IAFF Local 3703 for their diligence, cooperation and good faith bargaining in reaching this agreement, which has avoided the need to submit any disputes or differences to the State Employee Relations Board.

Trustee Parke moved for the adoption of this resolution.

Trustee Webb seconded the motion.

A roll call vote was taken.

Paul Hovis	<u>Absent</u>	<u> </u> Yes	<u> </u> No
Frank W. Parke		<u>X</u> Yes	<u> </u> No
Theodore J. Webb		<u>X</u> Yes	<u> </u> No.

This resolution was approved by the Board of Trustees on the 13 day of November, 2018.

Paul Hovis, Trustee

Frank W. Parke
Frank W. Parke, Trustee

Theodore J. Webb
Theodore J. Webb, Trustee

ATTEST:

Jannie Eddy
Clerk

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {01/01/2018} And {10/31/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	97	10.16 %	\$0	0.00 %
1 . Ivy Hills	99	10.37 %	\$0	0.00 %
2 . Timber Creek / Timber Creek Heights	41	4.29 %	\$0	0.00 %
3 . West Side	259	27.14 %	\$14,000	87.50 %
4 . East Side	214	22.43 %	\$2,000	12.50 %
5 . Elm Rd South of 305	206	21.59 %	\$0	0.00 %
6 . Larry Ln Area	38	3.98 %	\$0	0.00 %
Total Incident Count: 954		Total Est Losses:	\$16,000	

Whereas, the Ohio Revised Code provides the Bazetta Township Trustees with the authority and right to regulate Right of way use along Township highways, roads and alleys.

Whereas, the popularity of mailboxes and Mail receptacles built of masonry, stone, iron or other non-approved natural or manmade materials has become common.

Whereas, these non-approved mailbox's create a safety hazard for the motoring public, Road maintenance employees and their equipment.

Whereas, the Ohio Department of Transportation as well as the Trumbull County Highway engineer have set regulations along state and county road right of ways which reads as follows

ODOT " Mailbox installations located within the clear zone shall be installed using "breakaway" type supports. Satisfactory supports are as follows:

- 1. Maximum 4 inches by 4 inches square or 4 ½ inch round timber.*
- 2. Maximum 2 inch diameter (2-3/8" O.D.) Schedule 40 standard strength steel pipe.*
- 3. Any material with breakaway cross section characteristics equivalent to 1 or 2 above.*

Therefore, be it resolved, that all mailboxes on township roads be in the same compliance as permitted on State and County Highways and that any variance of the above permitted installation must be approved in writing by the Township Road Superintendent, Township Code enforcement officer or their designee.

Further be it resolved , that the Bazetta Township Trustees authorize the Road Superintendent , Township Code enforcement officer or their designee to enforce this and any other Right of way restriction on township highways, roads and alleys

Any non-compliant property owner is to be notified in writing and given 30 days to remove any right of way obstruction or non-compliant mail receptacle. After which the Township road department is authorized to remove said violation.

October 2018 Zoning Report

The Following permits were issued during the Month of October 2018

Date	#	Parcel	Owner	Address	Type	Fee
10/03	4090	31-902208	Mackiewicz, Ed /Amy	3995 Durst Clagg Rd	Single Family Residence	747.00
10/09	4091	33-039080	Heston / Svarny	2973 Cadwallader Sonk	Pole Barn	300.00
10/09	4092	33-031215	Hyde, Thomas	2660 McCleary Jacoby Rd	Shed	48.00
10/09	4093	33-033220	Ainsley, Mike	4712 St Rt 5	Single Family Residence	1,164.50
10/16	4094	31-100300	Berry Mgt	2229 St Rt 5	Sign re-Face	105.00
10/17	4095	31-032700	Casey Earth LLC	2439 St Rt 5	Commercial Building	1,638.75
10/17	4096	33-012500	Hull, Kieth	3542 St Rt 5	Shed	40.00
10/17	4097	31-017200	Traphagen	3426 N. Park Ext	Residential Addition	315.00

Zoning permit fees Collected for the month of October is \$2614.75

Training / Meetings / Seminars Attended :

Trumbull County Zoning Inspectors meeting on October 24th at the Newton Township administration building

Ohio Township Association Annual Zoning Inspectors seminar October 26th at the OTA's office in Blacklick, Ohio

APA Ohio Cleveland's 30th annual Planning and Zoning Workshop on November 2nd at the Beta Conference Center in Mayfield Village, Ohio

(per previous discussion travel expenses have been split between Vienna and Bazetta township)

registration fee for OTA was paid by Vienna township

Registration fee for APA was paid by Bazetta Township.

Throughout the month have responded to Zoning confirmation request by Real estate agents, Appraiser and Title companies. Have also responded to all requests for information by citizens of our Township either by email, phone or text messaging. Continue to follow up on property complaints and the clean up progress.

Peter J. Pizzulo
Zoning Inspector / Planning Director / Code enforcement

Bazetta Park Committee Minutes ~ October 16, 2018

Members Present:

Trustee in Attendance: NA

Steve Belcher _____

Andrea Drotar X

Jennifer Kuhn _____

Jane Lewis X

Ryan Stowell X

Laura Yarabenez X

- I. Meeting Called to Order
- II. Attendance
- III. Recap and Accept previous meeting's minutes – September 18, 2018
 - Motion made by Laura Y. and Seconded by Jane L.
 - Andrea – yes Jane – yes Ryan – yes Laura - yes
- IV. Items discussed
 - a. Treasury Report – need itemized expenses for 2018 report, ask Ted
 - b. Clarify pressure washing with Bradley's. Does it include materials?
 - c. Jane made complaint regarding bathrooms and cleaning being done at the park. As a board, we need to know dates/times of bathroom cleaning and clarification of what maintenance is doing/required to do for cleaning.
 - d. Creating levy Committee – Jan. meeting identify who can help us, Ryan will reach out to Chuck Sayers and invite him to Nov. park board meeting.
- V. Open to Public
 - a. LAC representative waiting to see what the park needs for 2019. LAC sign-ups are MLK day/weekend, season starts mid-March and runs through June. LAC would also like to donate dirt for the fields, will attend next trustee meeting.
- VI. Recommendations
 - a. To hire and schedule Bradley's to wash and seal Imagination Playground this spring (mid-March if available) before park opens.
 - Motion made by Jane L. and Seconded by Laura Y.
 - Andrea - yes Jane – yes Ryan – yes Laura - yes



OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY

Service Center 315 S. Kalamazoo Mall Kalamazoo, MI 49007
Telephone: 1-888-748-7966 x3136 Fax: 1-269-276-4095

TO: All OTARMA Members

**FROM: Matthew J. DeTemple, Nominating Committee Chair
OTARMA Board of Directors**

RE: Election of OTARMA Board Members

DATE: November 12, 2018

As 2018 comes to a close, with over 1,000 Members and nearly 100% retention, OTARMA continues to demonstrate its strength as the leading program for Ohio Township property and liability coverage. Endorsed by the OTA, OTARMA is owned and controlled by the members with representation through the Board of Directors.

Please see the enclosed ballot for the OTARMA Board elections and biographies for each candidate. Two positions serving four-year terms will be elected by the membership. Ballots will remain sealed until the day of the OTARMA Annual Membership Meeting on Friday, February 1, 2019. Ballots may also be cast at the beginning of the meeting.

- Choose two (2) candidates to serve four-year terms
- Seal the ballot in the small, unmarked envelope
- Place the unmarked envelope in the OTARMA return envelope
- Complete the proxy on the OTARMA return envelope and check the box if your township will attend the OTARMA Annual Membership Meeting
- Mail your ballot with enough time to ensure that it is received by Friday, January 18, 2019
- Your township can cast its ballot (one vote per township) at the Exhibit Booth until 9:00 a.m. on Friday, February 1, 2019, or the beginning of the OTARMA Annual Membership Meeting at 10:30 a.m. on Friday, February 1, 2019

Thank you for your time.

Sales Center
6500 Taylor Road
Blacklick, Ohio 43004
Phone 1-800-748-0554 Fax: 1-614-861-1486
www.OTARMA.org

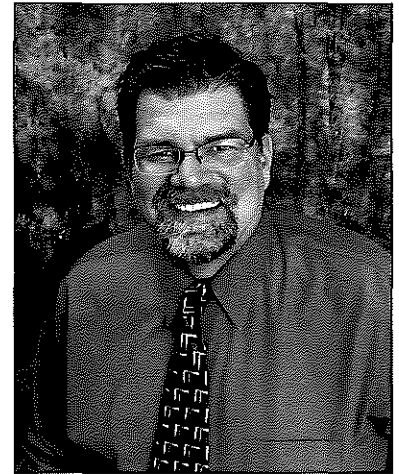
Claims
1-866-907-3776
Loss Control
1-866-537-7775

OTARMA Board Nominee's Autobiography

Name: Robert J Dawson

Address: 5475 Canyon Ridge Drive, Perry Township, Ohio 44077

Current Township Position: Perry Township Trustee



Interest in OTARMA

I have been interested in risk management since early in my career when I was responsible for my company's self-insured health and workers compensation programs. I learned the concepts of reserving claims and purchasing individual and group stop-loss insurance. I expanded my insurance knowledge to general liability, inland marine and fleet insurance when I became responsible for 26 business locations, dozens of pieces of heavy equipment and a sizeable truck and trailer fleet. I have been involved in purchasing and overseeing member-ownership insurance (PEP) with my county fair board since 2003 and with OTARMA since 2014. I am willing and able to extend my service as a township trustee beyond the local level. I understand and respect the principles of good boardmanship and I believe I can be an asset to OTARMA while expanding my knowledge of risk management and insurance through a seat on the OTARMA Board of Directors.

Community Service

Perry Township Trustee since January 2014

Perry Joint Fire District since January 2014; Chairman since January 2015

Perry Joint Economic Development District Chairman since May 2015

Governing Board of the Lake County Board of Education (1996 – 2013); Chairman 13 years

Lake County Fair Board (1978-present); President 12 years

Inducted to Hall of Fame, 2015

Ohio Fair Managers Association Board of Directors (1999-present); Treasurer (2001-present)

Inducted to Hall of Fame, 2013

Lake County Foster Parents Association, Raffle Chairman (2003-2018)

Education

Perry High School, 1969

Inducted to Distinguished Alumni Hall of Fame, 2012

AA Lakeland Community College, 1972

Inducted to Alumni Hall of Fame, 2010

Certified Workforce Development Professional, 2011

Professional

Lake County Workforce Development Board, Executive Director (2003-present)

R.W. Sidley Inc, Painesville, Ohio, Group President (1980-2003)

Personal

Lifelong resident of Perry Township in Lake County, Ohio

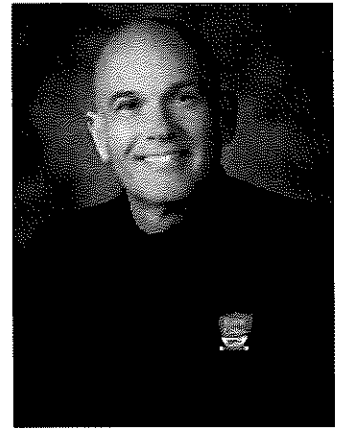
Married to Dawn

3 Adult Children

5 Grandchildren

OTARMA Board Nominee's Autobiography

Name: Philip G. Cox
Address: 820 Diahann Dr., Tipp City, OH 45371 (Residence)
29 W. Main St., Tipp City, OH 45371 (Business)
Current Township Position: Trustee in Monroe Township, Miami County



Interest in OTARMA

As a Trustee in a Township which participates in the OTARMA program and a career in the insurance industry with both corporate and agency ownership positions, I understand the financial responsibilities and mechanics involved in a risk management pool and program. I have been a partner in a third party administration firm with clients in associations, private industry, and risk pools with fiduciary responsibility. I believe my education, career activities and insurance industry background are compatible with the duties of the OTARMA Board of Directors. I respect the financial strength and stable position that OTARMA has achieved and I would like to assist with the future development of the organization.

Community Service

Member and Past President of the Miami County Township Association
Current President of the United Way of Miami County
Member of the Miami Valley Regional Planning Commission
Member of Tippecanoe Schools Business Advisory Council
Past President of the Tipp City Area Chamber of Commerce
Past President of the Tipp City Rotary
Past President of the Tippecanoe Athletic Boosters
Past President of the National Kidney Foundation of the Miami Valley
Past President of Tipp Monroe Community Services
Past President of the Health Underwriters of the Miami Valley

Education

Master in Business Administration (MBA)- University of Dayton
Bachelor of Science (BS) in Journalism/Public Relations- Bowling Green State University
High School-Arcanum High School, Arcanum, OH

Professional

President of Royal Crest Marketing, Inc. d/b/a Royal Crest Agency (Insurance Firm)
President of Royal Crest Distributors, Inc. (Agribusiness)
President of Royal Crest Properties, LLC (Real Estate Management)

Personal

Married, Two Sons
Hobbies: Running (5K's-Marathons), Cycling, Kayaking, Vintage Base Ball, Reading (History, Personal & Business Development), Travel, Volunteering

OTARMA Board Nominee's Autobiography

Name: Ms. Joyce Fetzer

Address: 3111 Hilton Street NW, Massillon, Ohio 44646

Perry Township/Stark

Current Township Position: Township Administrator



Interest in OTARMA

As a six-year member of the OTARMA Board, and the current OTARMA chairperson, it is my pleasure serving you, along-side our dedicated Board. Together, we have worked diligently to develop programs and services to benefit our OTARMA members. In 2018 three new programs were introduced. The Police and Fire Policy Grant Program; Enhanced Cyber Package; and Property Appraisal Program. Due to the continued successful investment strategies, active loss control program, and positive claims experiences our OTARMA Board elected to distribute a dividend to OTARMA's loyal membership for the *sixth consecutive year!* We continue to offer you the Capital Distribution Program, and the MORE Program. OTARMA's reason for success is simple! Your OTARMA Board, OTA, and outstanding service team, coupled with loyal members, makes the OTARMA experience second to none. With your support, I look forward to continue serving you. Thank you for your time!

Community Service

- Executive Board Member of Perry Township Rotary ~ Budget Committee, Turkey Trot 5K Community Event and Basketball Preview Scholarship Committee
- Chairperson Perry Township Rotary Parade
- Perry Local Schools Building Advisory Committee
- Treasurer and Co-Chair of Perry Township Patriots in the Stadium Community Event, Annual Oktoberfest and Community Parade
- Board Member of the Perry Township Fire Department HERO 5K Run/Walk
- Chairperson~ Perry Township Business Exchange
- Member of Friends of Stark Parks, and Stark Library

Education

Ms. Fetzer is a graduate of Jackson High School Class of 1983 and the Stark County Government Leadership Academy in 2009. During her 20 years -experience in local township government, she has participated in numerous educational opportunities pertinent to township government including OTA Conferences, OTAN Conferences, strategic planning, development and implementation of programs, safety conferences, policies and procedures, collaboration, shared services, advisory committees, and grant writing.

Professional

- Chairperson of OTARMA Board of Directors
- Six-year member of the OTARMA Board of Directors
- Stark County Township Association Member
- Member of the OFCA~ Ohio Fire Chief's Association
- Member of OPRELRA~ Ohio Public Employer Labor Relations Association

Personal

Ms. Fetzer has two adult children Jody Heighley (daughter), Jason Heighley (son in-law) and John Fetzer (son) Roshelle, (daughter in-law) Caillin, Kenna, Juliana (granddaughters) and John Reily (grandson). In her casual-time she enjoys spending time with her family, traveling and engaging in her community.

OTARMA Board of Directors Ballot
Term: 2019 - 2023

Vote for two candidates to serve four-year term

☐

Mr. Philip G. Cox, Monroe Township in Miami County

☐

Mr. Robert J. Dawson, Perry Township in Lake County

☐

Ms. Joyce E. Fetzer, Perry Township in Stark County

☐

_____ (write in)



Eastern Ohio Damage Prevention Council

**Join us for the Annual
December Breakfast Meeting**

**Complimentary Breakfast
Friday, December 14, 2018
Registration: 8:00 A.M to 8:30 A.M**

**Enzo's
2918 Elm Rd
Warren, OH 44483**

Speakers from:
Dominion Energy Ohio
City of Youngstown Water Department
USIC
OHIO811

Topic:
Damage Prevention
Ohio Universal Marking Standards
Ohio One Call Law

**Please R.S.V.P. Your Attendance &
Door Prize Donations to
Matt Hennis by
Monday, December 10, 2018
Phone: 330-272-6848 or E-mail:
MattH@oups.org**

BAZETTA TOWNSHIP TRUSTEES

MEETING MINUTES

Regular Meeting

Tuesday November 27, 2018

7:00PM

Township Administration Building

3372 State Route 5 N.E.

PRESENT: Vice Chairman Trustee Paul Hovis- PRESENT
Trustee Frank Parke- PRESENT
Chairman Trustee Ted Webb- PRESENT
Fiscal Officer Jeannie Eddy- PRESENT

Trustee Hovis reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

286-18 To accept the minutes from the October 23, 2018 Regular Meeting.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Abstained Trustee Parke- YES Trustee Webb- YES

287-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and to approve all warrants issued.
MOTION: Hovis **SECONDED:** Parke
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

Correspondence (Copies Available Upon Request)

- Eastern Ohio Damage Prevention Council Annual December Breakfast Meeting Invitation
- Ballot for the Election of Board Members at OTARMA

Administration:

- Boring by Rail Road Tracks to check the ground status

Fire Department:

288-18 To accept a 1 year contract commencing from 2-1-2019 to 2-1-2020 with ESO Firehouse Software in the amount of \$2,750.00.
Documents Attached

NOTE: Current Software used for reporting to the State of Ohio Fire Marshal, no longer have a 5 year contract, cloud base data storage. Will not pay until January 2019.

MOTION: Parke **SECONDED:** Hovis

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

- Chief Lewis stated that the Fire, Police and Road Departments donated 60 turkeys with a total weight of approximately 800lbs total cost \$1000.00 to Cortland Cares

Police Department:

- **NOTHING TO REPORT**

Road Department:

- Road Superintendent Parke wanted to comment on the articles in the paper regarding salt purchases. Bazetta buys 50% in the Trumbull County Summer Fill Program at a cost of \$57.00 the other 50% is from the Winter Fill Program at \$50.00

Planning Director, Zoning Inspector and Code Enforcement Officer:

- Working on a complaint at 2216 Niles Cortland Rd. and working on the right of way at Wilshire Dr.

Zoning Commission and Zoning Board of Appeals:

- **NOTHING TO REPORT**

Parks and Recreation Board:

289-18 To hire and schedule Bradley's to wash and seal Imagination Playground this Spring (mid March if available) before park opens.

MOTION: **SECONDED:**

VOTE: Trustee Hovis- Trustee Parke- Trustee Webb-

TRUSTEES ASKED FOR A QUOTE AND TABLED THIS RECOMMENDATION FOR THE DECEMBER 11, 2018 MEETING

290-18 To place a Park Specific Levy of .25 mill on the May 2019 ballot with the Intentions of creating a Park Levy Committee.

MOTION: **SECONDED:**

VOTE: Trustee Hovis- Trustee Parke- Trustee Webb-

TRUSTEES ASKED FOR A QUOTE AND TABLED THIS RECOMMENDATION FOR THE DECEMBER 11, 2018 MEETING

291-18 To remove Jennifer Kuhn as a park board member as she has not been to a park board meeting in 2 years.
MOTION: Parke **SECONDED:** Hovis
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

292-18 To add Beth Petracco as a member of the Park Board.
MOTION: Hovis **SECONDED:** Parke
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

Asked to Be Placed On the Agenda:

- NOTHING

Public Comment:


- Ryan from the Park Board asked if the residents of Timber Creek paid for the roads in the development to be paved could they gate the development. Road Superintendent Parke said NO because it is public roads.
- Bob McBride asked the Park Board about the quote for pressure washing Imagination Station.

293-18 To recess into Executive Session at 7:28 PM to discuss personnel matter per ORC § 121.22 (G)
MOTION: Hovis **SECONDED:** Parke
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

294-18 To reconvene from Executive Session at 8:22 PM with no action taken.
MOTION: Hovis **SECONDED:** Parke
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES

295-18 Motion to adjourn the meeting at 8 :22 PM
MOTION: Parke **SECONDED:** Hovis
VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES


Attested by: Fiscal Officer Jeannie Eddy
Date: 12/11/18


Approved by: Chairman Trustee Ted Webb
Date: 12/11/18

BAZETTA TOWNSHIP TRUSTEES

SPECIAL MEETING MINUTES

Special Meeting

Tuesday December 4, 2018

11:00am

Township Administration Building

3372 State Route 5 N.E.

PRESENT: Vice Chairman Trustee Paul Hovis- **PRESENT**
Trustee Frank Parke- **PRESENT**
Chairman Trustee Ted Webb- **PRESENT**
Fiscal Officer Jeannie Eddy- **PRESENT**

Trustee Hovis reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

296-18 To exit the Jefferson Health Plan effective December 31, 2018.

MOTION: Hovis **SECONDED:** Parke

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb YES

297-18 To accept the release agreement utilizing Option #2 between Bazetta Township and Jefferson Health Plan as per recommendation of legal counsel.

MOTION: Parke **SECONDED:** Hovis

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb YES

DISCUSSIONS:

New Insurance:

The Trustees agreed to let the Insurance Committee meet and bring their recommendations to the Board on Tuesday December 11, 2018 Regular Trustee Meeting.

Road Levy:

Chairman Trustee Webb discussed how Poland Township was able to pave all their roads with a bond instead of a levy.

The Board asked Road Superintendent Kris Parke to contact Trumbull County Engineer's office and speak with Randy Smith to inquire about the differences between a bond and a levy, and report back the information that he received at the Regular Trustee Meeting on Tuesday December 11, 2018.

Park Levy:

The Trustee's agreed to table the resolution until the December 11, 2018 Regular Trustee Meeting.

Public Comment:

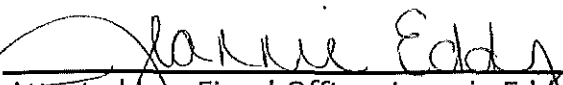
Al Simon suggested to the Trustees to reconsider traffic speed cameras to generate money that can be used within the Township to pave roads. He believes there is other legal options that can be enforced instead of placing a levy on the ballot again.

The Trustees said they would take his comments and recommendations under advisement.

298-18 Motion to adjourn the meeting at 12:05pm.

MOTION: Hovis **SECONDED:** Parke

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb YES


Attested by: Fiscal Officer Jeannie Eddy

12/11/18
Date


Approved by: Chairman Trustee Ted Webb

12/11/18
Date

BAZETTA TOWNSHIP TRUSTEES

MEETING MINUTES

Regular Meeting

Tuesday December 11, 2018

7:00PM

Township Administration Building

3372 State Route 5 N.E.

PRESENT: Vice Chairman Trustee Paul Hovis- Absent
Trustee Frank Parke- Present
Chairman Trustee Ted Webb- Present
Fiscal Officer Jeannie Eddy- Present

Trustee Parke reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

299-18 To accept the minutes from the November 27, 2018 Regular Meeting.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

300-18 To accept the minutes from the December 4, 2018 Special Meeting.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

301-18 To authorize the Fiscal Officer to pay all outstanding invoices incurred and to approve all warrants issued.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

302-18 To authorize the Fiscal Officer to perform the following transfers:
\$75.00 from 01-A-027 (General:/Transfers) to 01-A-03 (Travel & Training Officials)
\$28.87 from 01-A-027 (General:/Transfers) to (01-A-04 Supplies)
3,868.70 from 01-A-027 (General:/Transfers) to (01-A-26 Other Expenses)
\$3,886.74 from 01-A-027 (General:/Transfers) to (01-A-15 Workmen's Compensation)
\$9.77 from 01-A-027 (General:/Transfers) to (01-A-029 Contracts)
\$174.97 from 01-A-027 (General:/Transfers) to (01-B-04 Utilities Admin Building)
\$150.67 from 05-A-03 (Employer's Retirement Contribution) to 05-A-09 (Cemetery Supplies)

\$1,295.58 from 01-A-027 General(01) to Cemetery (05)
\$2,000.00 from 09-A-01E (Police Salary IT Specialist) to (09-A-03 Police Workmen's Compensation)
\$8,174.74 from 09-A-01A (Police Salaries Overtime) to (09-A-03 Police Workmen's Compensation)
\$2,833.79 from 09-A-14 (Police Other Expenses) to (09-A-10 Police Contracts)
\$90.00 from 09-A-14 (Police Other Expenses) to (09-A-13 Police Training)
\$352.03 from 10-A-01E (Fire Salary IT Specialist) to (10-A-07 Fire Utilities)
\$375.09 from 10-A-01E (Fire Salary IT Specialist) to (10-A-14A Fire Contracts)
\$768.84 from 10-A-01E (Fire Salary IT Specialist) to (10-C-05 Fire EMS Supplies)
\$1,132.88 from 10-A-01E (Fire Salary IT Specialist) to (10-C-07 Fire EMS Contracts)
\$73.06 from 10-A-01E (Fire Salary IT Specialist) to (10-C-08 Fire EMS Other Expenses)
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- ABSENT Trustee Parke- YES Trustee Webb- YES

303-18 To authorize the Fiscal Officer to make the following Supplemental Appropriations and inform the Trumbull County Auditor of such:
\$60,210.75 to 01-A-06 General Insurance
\$1,295.58 to 05-A-04 Cemetery Workmen's Compensation
\$12,092.08 to 03-A-03 Road Workmen's Compensation
\$14,245.90 to 10-A-03 Fire Workmen's Compensation
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- ABSENT Trustee Parke- YES Trustee Webb- YES

304-18 To **Accept** or reject the Bazetta Township Insurance Committee's recommendations (see attached) for Health Insurance Plans for employees in the 2019 year.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

Correspondence (Copies Available Upon Request)

- 2018 Annual ODOT Mileage Certification

Administration:

- Nothing to Report

Fire Department:

305-18 To accept the following attachment for Part-Time Fire Department Employee Compensation.

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- Absesnt Trustee Parke- YES Trustee Webb- YES

Fire Department's November 2018 monthly report is attached.

Police Department:

306-18 To accept the attached retirement letter for Chief Michael J. Hovis effective December 31, 2018.

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

307-18 To allow Chief Hovis to purchase his service weapon for \$1.00 per contract upon receiving a signed letter from Chief Hovis.

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

308-18 To appoint Sgt. Christopher Herlinger as Acting Chief of Police effective January 1, 2019.

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

309-18 To accept the resignation of full time Officer Corey Burns effective December 31, 2018. **See the Attached Letter.**

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

310-18 To hire part time Officer Michael Walker as a full time officer to replace Officer Corey Burns effective January 1, 2019.

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

Non Agenda Item: November Monthly Report

Road Department:

311-18 To allow Trumbull County to advertise for bids the Beaver Trail Resurfacing Project.

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

Road Superintendent Parke was asked by Chairman Trustee Ted Webb to discuss what he had learned about the different approaches on how to pave the roads in Bazetta Township:

1. A special assessment but only the Timbercreek Development would get paved.
2. Bond can have different amounts and terms is similar to a levy but there is not a renewal. With a bond we do not have to pave over new roads.
3. Road Levy option was discussed with Trustee Hovis and an idea of expanding services to all residents which includes State and County roads to offer and leaf and branch pickup and a few other services. Road Superintendent Parke also stated that purchasing a used road sweeper would also be beneficial.

Cemetery:

312-18 BE IT RESOLVED, that the current Township Cemetery Rules and Regulations be amend to include the right of Owner of Record of the grave lot or lots to elect to have multiple internments on the same gravesite lot, limited to one traditional Casket, and Burial Vault and or **a maximum of 6 cremation remains per Cemetery Rules and Regulations and Resolution 38-12** each in a separate vessel approved be the Board of Trustees, for additional Cemetery Internment Fees for each grave lot upon purchase and or upon the election of the grave lot owner to have and additional internments on a single grave site lot per the Fee Schedule as set from time to time by the Board of Trustees for Cemetery Grave Lots, Internment grave site Opening and Closing and other Cemetery Services; *Please see attached sheets.*

A motion was made by Trustee Parke to rescind the resolution and put back on the agenda after consulting with the Township Attorney, Seconded by Trustee Webb

VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

Planning Director, Zoning Inspector and Code Enforcement Officer:

- November Report is attached

Zoning Commission and Zoning Board of Appeals:

- Next meeting will be held on January 9, 2019 at 6:30PM

Parks and Recreation Board:

313-18

To remove Steve Belcher as a park board member and chairman.

MOTION: Parke **SECONDED:** Webb

VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

314-18

To accept or reject the proposed recommendation of placing a park levy on the May 2019 ballot.

MOTION: **SECONDED:**

VOTE: Trustee Hovis- Trustee Parke- Trustee Webb-

NO MOTION WAS MADE

Asked to Be Placed On the Agenda:

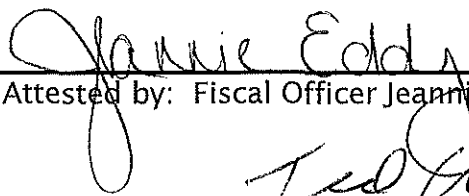
- Robyn Hineman would like to discuss several issues pertaining to the Township.
 1. All for the leaf and branch pickup
 2. The cemetery resolution should be written to say from this day forward, not fair for the people who have already boughten sites.
 3. Still bothered by the Joel and Rita thing about Joel asking for a raise and Rita wanting an \$18,000 cash settlement payment. Would like to see the number comparison for IT from 2017 to 2018.
 4. Why was there no audit performed after Rita left.
 - Trustee Webb responded that it costs too much to have a firm come in and perform an audit.
 5. Where is Joel's Township car now? Road Dept?
 - Trustee Webb said he can not discuss this at this point in time due to contract negotiations with the road department.
 6. Will IT contract go out for bid?
 - Trustee Webb said that was just discussed prior to the meeting with the Fiscal Officer.
 7. Is the Administrative Secretary still getting a yearly clothing allowance?
 - Trustee Webb said he can not discuss this due to contract negotiations.


Public Comment:

- Paul Carlson asked about the Beaver Trail paving and how do we have money to pave that road but no other roads.
 - Road Superintendent Parke explained the OPWC project
- Asked how was Beaver Trail chosen instead of Wilshire
- Bob McBride agreed with rewording of the cemetery resolution. He is against the branch and leaf pickup says Howland has issues with it. He also feels the Park Board needs more quotes for the pressure washing of Imagination Station. Bob also wanted to know how long Chief Hovis and Officer Burns have been employed with the Township and what is the worth of the service weapon that is being purchased for a \$1.00

315-18 To set a date and time for the Year End Meeting to be Thursday December 27, 2018 at 2:00PM.
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb- YES

316-18 Motion to adjourn the meeting at 7 :54 PM
MOTION: Parke **SECONDED:** Webb
VOTE: Trustee Hovis- Absent Trustee Parke- YES Trustee Webb YES


Attested by: Fiscal Officer Jeannie Eddy
Date 12-27-18


Approved by: Chairman Trustee Ted Webb
Date 12-27-18

RELEASE AGREEMENT
Between Bazetta Township
and the
Jefferson Health Plan
SERVICES THROUGH THE JEFFERSON HEALTH PLAN

This Agreement is entered into this _____ day of _____, 2018, by and between the Jefferson Health Plan (hereinafter referred to as "Jefferson") and Bazetta Township (hereinafter referred to as "the Bazetta").

WHEREAS, the Bazetta was a participating member of the Jefferson Health Plan ("JHP") prior to January 1, 2019; and

WHEREAS, Bazetta has been a member of Jefferson prior to January 1, 2019, and through which Jefferson provided services to the Bazetta for the Bazetta's health benefits program; and

WHEREAS, the Bazetta has elected to discontinue its membership in the JHP and no longer receive services from Jefferson, effective January 1, 2019, except for services related to the processing of the Bazetta's run out claims; and

WHEREAS, certain outstanding claims of plan participants will remain unpaid under the Bazetta's partially self-funded insurance plan as of December 31, 2018; and

WHEREAS, the Bazetta has elected to utilize the services normally made available by Jefferson following a terminating member's membership, which services include administrative and certain other services related to claims processing and payment services, as well as large claim and stop loss reimbursement coverage for catastrophic claims incurred under the plan in effect before the date of membership termination, but not paid until after that date; and

WHEREAS, the Bazetta is withdrawing from JHP in accordance with the terms of the Jefferson Health Plan Agreement and, as such, will no longer receive services from Jefferson except for services related to the processing of the Bazetta's run out claims; and

WHEREAS, Jefferson shall be forever absolved of any and every liability in connection with unpaid claims as of the date of the Bazetta's termination,

NOW, THEREFORE, in consideration of the above and mutual covenants and commitments contained herein, the parties agree as follows:

1. The Bazetta hereby unconditionally and irrevocably releases and forever discharges Jefferson, including but not limited to its predecessors, successors, assigns, agents, officers, employees, and attorneys, and each of them in their official and individual capacities, from any and all demands, claims, and

liabilities, whether now known or unknown, in connection with any claims arising out of the Bazetta 's membership and participation in the JHP, which claims are unpaid as of the effective date of the Bazetta 's termination as a member of the JHP.

2. This Agreement contains the entire agreement between the parties and supersedes any other agreements or representations with respect to its subject matter, and shall be binding to the fullest extent of the law.
3. This Agreement shall be deemed to be continuing in nature and shall be applicable to all predecessors, successors, or assigns of the original signatories hereto.
4. This Agreement may be executed in one or more counterparts, each of which shall be deemed to constitute an original.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have executed this Indemnification and Release Agreement as of the day and year first written above.

BAZETTA TOWNSHIP

Jefferson Health Plan

By: _____
Bazetta Chair

By: _____

By: _____

Part-Time Fire Department Employee Compensation

1. Increase Part-Time FF/Medic Wages to \$13.00 effective December 16, 2018.
2. Set Part-Time FF/EMT wage at \$11:00
3. Pay the following listed Holidays for Part - Time FF/Medics and Part-Time FF/EMT at double time rate effective January 1, 2018 at 0000 hours. Holiday double time will start at 00:00:00 and 23:59:59 the day of the Holiday. Part-time employee must work the entire 24 hour shift to receive Holiday double time rate.

- Part-Time employees working the eve of the holiday must work the entire 24 hours shift to receive the double time rate.

- Part-Time employees working the Holiday must work the entire 24 hours shift to receive the double time rate.

New Year's Day
Martin Luther King Day
President's Day
Good Friday
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day

4. Part-Time employee working more than 1000 hours in a calendar year will receive a \$900.00 clothing allowance. Clothing allowance will be paid within 30 days after completion of calendar year.

Part-time employees working 750 hours will receive \$450.00 clothing allowance. Clothing allowance will be paid within 30 days after completion of calendar year.

All Current employees calendar year will be calculated from January 1, 2019 - 00:00:00 hours to December 31, 2019 - 23:59:59 hours.

New hire part time employees calendar year will be calculated from first day of work.

5. The Employer may, at its discretion, pay overtime at a rate of 1.5 for additional assignments or work details.

6. Increase Part-Time FF/Medic wages to \$14.00 starting February 10, 2019.

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {11/01/2018} And {11/30/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	1.73%	\$0	0.00%
112 Fires in structure other than in a building	1	0.86%	\$0	0.00%
113 Cooking fire, confined to container	1	0.86%	\$0	0.00%
	<u>4</u>	<u>3.47%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	73	63.47%	\$0	0.00%
322 Motor vehicle accident with injuries	1	0.86%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	5.21%	\$0	0.00%
	<u>80</u>	<u>69.56%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
424 Carbon monoxide incident	1	0.86%	\$0	0.00%
444 Power line down	2	1.73%	\$0	0.00%
	<u>3</u>	<u>2.60%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
511 Lock-out	2	1.73%	\$0	0.00%
551 Assist police or other governmental agency	1	0.86%	\$0	0.00%
553 Public service	3	2.60%	\$0	0.00%
554 Assist invalid	6	5.21%	\$0	0.00%
561 Unauthorized burning	1	0.86%	\$0	0.00%
	<u>13</u>	<u>11.30%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	1	0.86%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	5	4.34%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	1.73%	\$0	0.00%
	<u>8</u>	<u>6.95%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
733 Smoke detector activation due to	3	2.60%	\$0	0.00%
741 Sprinkler activation, no fire -	1	0.86%	\$0	0.00%
	<u>4</u>	<u>3.47%</u>	<u>\$0</u>	<u>0.00%</u>

BAZETTA

Aid Responses by Department

Alarm Date Between {11/01/2018} And {11/30/2018}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
18-0000966	11/04/2018	1 Mutual aid received	#Personnel	0	3	0	0
Their Inci 1520		Response Time: 00:08:53	#Appartus	0	1	0	0
18-0001025	11/18/2018	1 Mutual aid received	#Personnel	0	1	0	0
Their Inci 1801594		Response Time: 00:05:03	#Appartus	0	1	0	0
18-0001027	11/18/2018	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 1801596		Response Time: 00:06:58	#Appartus	0	1	0	0
Subtotal Responses: 3				Average Response Time for Dept: 00:06:58			

STA. 17 BRISTOL FDID 78105							
18-0001026	11/18/2018	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 1800338		Response Time: 00:14:45	#Appartus	1	0	0	0
Subtotal Responses: 1				Average Response Time for Dept: 00:14:45			

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109							
18-0000964	11/04/2018	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 1437		Response Time: 00:10:26	#Appartus	1	0	0	0
18-0001007	11/14/2018	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 1787		Response Time: 00:07:40	#Appartus	1	0	0	0
Subtotal Responses: 2				Average Response Time for Dept: 00:09:03			

STA. 30 HOWLAND FDID 78121							
18-0000957	11/02/2018	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 3243		Response Time: 00:07:17	#Appartus	0	1	0	0
Subtotal Responses: 1				Average Response Time for Dept: 00:07:17			

Response time calculated from time notified to arrival.

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {11/01/2018} And {11/30/2018}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	11	9.56 %	\$0	0.00 %
1 Ivy Hills	21	18.26 %	\$0	0.00 %
2 Timber Creek / Timber Creek Heights	5	4.34 %	\$0	0.00 %
3 West Side	20	17.39 %	\$0	0.00 %
4 East Side	24	20.86 %	\$0	0.00 %
5 Elm Rd South of 305	27	23.47 %	\$0	0.00 %
6 Larry Ln Area	7	6.08 %	\$0	0.00 %
Total Incident Count: 115		Total Est Losses:	\$0	

Retirement

12/7/18 12:26 PM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: "Ted Webb" <twebb@bazettatwp.org>

Cc: <jeddy@bazettatwp.org>, <cherlinger@bazettatwp.org>

Ted,

Please accept this email as an official notification that my retirement will be effective December 31, 2018. Please appoint Sgt. Herlinger as Acting Chief of Police at the same meeting to ensure that the department moves along in a fashion that the taxpayers deserve. Thank you and have a great day!!!

Michael J. Hovis, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Rd.

Cortland, Ohio 44410

Phone: 330-638-5503

Fax: 330-638-9927

mhovis@bazettatwp.org

www.facebook.com/BazettaTownshipPoliceDept

Attachments:

Corey N. Burns

2385 W River Rd # B, Newton Falls, OH 44444 – 330-469-4400 – cburns@bazettatwp.org

Christopher Herlinger, Sergeant

Bazetta Township Police Department

2671 McCleary Jacoby Rd

Cortland, OH 44410

Phone: 330-638-5503

Dear Sergeant Herlinger,

I would like to notify you that I am resigning from my position as Police Officer for Bazetta Township Police Department effective December 31, 2018.

Thank you very much for the opportunity that this department has afforded me. I have learned a great deal from my tenure here and this was a hard decision for me to make. This township, it's residents, it's trustee's, and the amazing people within this department, gave me a chance to provide a service that will match no other. I have genuinely enjoyed my time with Bazetta Township Police Department and I believe this experience has taught me the proper and fair way to police along with how to assist the public in any way necessary, with no hesitation.

January 2, 2019, I will be taking a position as a Trumbull County Sheriff Deputy within the Trumbull County Sheriff's Office. In the meantime, I will continue to conduct myself in a professional manner, continue assisting Bazetta Township's residents and businesses with the upmost respect, and complete my day to day duties as a police officer to the full extent.

Sincerely,

Officer Corey N. Burns - #1330



November 2018

Bazetta Police Department Activity

Published Date: December 7, 2018

Activity	Total
Calls for Service	434
Incident Reports Filed	104
Traffic Crash Investigations	13
Number of Persons Arrested	30
Traffic Offenses	47
Traffic Citations Issued	38
Vehicle Miles Traveled	7,934.90
Office Contacts	191

* Numbers are subject to change due to report status and other circumstances

Bazetta Township Police Comparison Chart 2017-2018

2017

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Calls for Service	491	472	487	540	607	737	764	757	640	559	516	500	7070
Incidents Filed	120	134	123	117	138	160	149	150	168	153	114	122	1648
Traffic Crash Investigations	9	12	11	11	12	8	16	13	13	18	8	14	145
Number of Persons Arrested	84	76	52	36	50	57	52	60	78	58	41	32	676
Traffic Offenses	106	121	76	82	120	133	106	101	158	110	93	70	1276
Miles Traveled	10,563.40	9,690.90	10,929.60	10,590.60	11,339.00	11,494	11,938	11,913.20	10,705.40	10,912.70	9,997.80	9,717.00	129,792.20

2018

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Calls for Service	516	508	617	583	755	640	700	617	597	458	434		6425
Incidents Filed	107	110	123	141	164	134	113	114	155	134	104		1399
Traffic Crash Investigations	17	9	14	15	12	12	16	18	9	16	13		151
Number of Persons Arrested	39	44	54	64	75	46	49	23	50	48	30		522
Traffic Offenses	56	104	133	106	138	82	49	51	71	69	47		906
Miles Travel	10,558.70	9,300.20	11,741.70	10,442.20	11,280.60	8,280.00	10,578.40	10,293.40	9,346.20	8,286.90	7,934.90		108,043.20

Bazetta Township Police Department

Year to Date Analysis November 2017 Comparison to November 2018

Chief of Police Michael J Hovis

Sgt. Christopher G. Herlinger



	2017	2018	↑↓Percentage Difference from 2017 to 2018
Calls for Service	6570	6425	-2.207↓
Incidents Filed	1526	1399	-8.502 ↓
Traffic Crash Investigations	131	151	15.27 ↑
Number of Persons Arrested	644	622	-18.94 ↓
Traffic Offenses	1206	906	-24.87 ↓
Miles Traveled	120075.2	108043.2	-10.02 ↓

Numbers published as of November 7, 2018, 2018 – subject to change Numbers updated on 11/07/2018

RESOLUTION APPROVING AMENDMENT TO TOWNSHIP CEMETERY RULES TO PROVIDE FOR MULTIPLE INTERMENTS IN A SINGLE GRAVE LOT

WHEREAS, the Township Board of Trustees owns and maintains one or more Township Cemeteries within the township; and

WHEREAS, the Township Board of Trustees has prescribed Township Cemetery Rules and Regulations to facilitate, including but not limited to; (a) - The Purchase and Sale of Cemetery Grave Lots; (b) the terms and conditions of the sale in addition to those terms and conditions as may appear on the cemetery deed issued in evidence of ownership of one or more grave lots (c) Times that the Cemetery is Open and Closed (d) regulations prescribing and or limiting the type, size and location of a grave marker or headstone; (e) regulations governing the location, type of ornaments or floral arrangements, manner of planting or affixing the same to the grave, grave marker or grave headstone and the dates and time such ornaments or flower arrangements may remaining on the grave lots, and when they must be removed for cemetery cleanup or maintenance, and (f) the incorporation of the Fee Schedule as set from time to time by the Board of Trustees for Cemetery Grave Lots, Interment grave site Opening and Closing and other Cemetery Services; and

WHEREAS, the Township Board of Trustees has determined that is both desirable and appropriate to all for multiple interments on a single grave lot, subject to additional fees for the grave lot upon purchase and or upon the election of the grave lot owner to have and additional interments on the single grave site lot; Now therefore:

BE IT RESOLVED, that the current Township Cemetery Rules and Regulations be amend to include the right of the Owner of Record of the grave lot or lots to elect to have multiple interments on the same grave site lot, limited to one traditional Casket, and Burial Vault and or two (2) cremation remains each in a separate vessel approved by the Board of Trustees, for additional Cemetery Interment Fees for each grave lot upon purchase and or upon the election of the grave lot owner to have and additional interments on the single grave site lot per the Fee Schedule as set from time to time by the Board of Trustees for Cemetery Grave Lots, Interment grave site Opening and Closing and other Cemetery Services; and

BE IT FUTHER RESOLVED, that this amendment to the Rules be Added to the Publication of Cemetery Rules and Regulations currently in force and effect and made available to the public for inspection and copying and to be provided at the time of purchase of grave lots, to the purchaser of the same with a notation on the Deed that the Deed is subject to the Cemetery Rules and Regulation by reference and incorporation therein.

Moved by _____ Seconded by _____

ROLL CALL: Trustee Hovis ___yes___no

Trustee Parke ___yes___no

Trustee Webb ___yes___no

UP TO 6 Cremation
Remains

Changes to the Resolution

BE IT RESOLVED, that the current Township Cemetery Rules and Regulations be amend to include the right of the Owner of Record of the grave lot or lots to elect to have multiple internments on the same gravesite lot, limited to one traditional Casket, and Burial Vault and or ~~two (2)~~ **a maximum of 6 cremation remains per Cemetery Rules and Regulations and Resolution 398-12** each in a separate vessel approved be the Board of Trustees, for additional Cemetery Internment Fees for each grave lot upon purchase and or upon the election of the grave lot owner to have and additional internments on a single grave site lot per the Fee Schedule as set from time to time by the Board of Trustees for Cemetery Grave Lots, Internment grave site Opening and Closing and other Cemetery Services;

Cemetery Rules and Regulations

Burials

1. Up to 5 sets of ashes may go on a grave plot that has had a traditional burial.
2. A maximum of 6 sets of ashes may go on one grave site with **NO** traditional burial.
3. Once ashes are placed on a grave site no traditional burial can take place.
4. If multiple ashes are to be placed at the same time there is to be separate opening and closing costs for each set of ashes.
5. Ashes may not be spread on top of any grave site in the Cemetery.

Headstones

1. Headstones must be approved by Cemetery Sexton prior to placement.
2. On single grave sites stones shall not exceed 30" in length.
3. On double grave sites stones shall not exceed 60" in length.
4. No vases will be permitted to be incorporated into flush stones.
5. Foundations will be done by the Cemetery Employees only.
6. Orders for new foundations must be received by the 2nd Friday in April for placement in the Spring and 2nd Friday in October for placement in the Fall.

November 2018 Zoning Report

The Following permits were issued during the Month of November 2018

Date	#	Parcel	Owner	Address	Type	Fee
11/06	4098	31-902285	Redman	4394 Durst Clagg Rd	Agg Building (Pole Barn)	NO FEE
11/20	4099	31-902280	Three C's	2239 Elm Rd	Signage new	153.00
11/20	DM-02-C	31-003501	Lakeview BOE	2755 Hoagland Blackstub	Demolition of Elementary	100.00

Zoning permit fees Collected for the month of October is \$253.00

2216 SR 46 (complaint follow up regarding vehicles in front yard as well as other scrap) Spoke to the owner and the items have been removed.

The unapproved mail box in the Right of way on Wilshire has been resolved.

Peter J. Pizzulo
Zoning Inspector / Planning Director / Code enforcement

Bazetta Park Recommendations

12/2/18 6:12 PM

From: <dirtgirlmotox@aol.com>

To: jeddy@bazettatwp.org, twebb@bazettatwp.org

Cc: lyarbs@aol.com, stowellra@gmail.com, jblhouse@aol.com, beth.petracco@gmail.com

From the emergency park board meeting held Tuesday, Nov. 27, can you please add the following recommendation to the agenda in resolution form for the trustees Dec. 11 meeting? If you have any questions, please contact me via email or call me at 330-442-8716.

Thank you,
Andrea Drotar

Recommendation: To remove Steve Belcher as a park board member and chairman.

Attachments:

BAZETTA TOWNSHIP TRUSTEES

SPECIAL MEETING MINUTES

Special Meeting

Friday, December 21, 2018

8:30AM

Township Administration Building

3372 State Route 5 N.E.

PRESENT: Vice Chairman Trustee Paul Hovis- Present
Trustee Frank Parke- Present
Chairman Trustee Ted Webb- Absent
Fiscal Officer Jeannie Eddy- Present

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Trustee reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

317-18 To recess into Executive Session at 8:43 AM to discuss and/or review negotiations and bargaining for public employees. per ORC § 121.22 (G)

MOTION: Parke **SECONDED:** Hovis

VOTE: Trustee Hovis- YES Trustee Parke-YES Trustee Webb- Absent

318-18 To reconvene from Executive Session at 9:48 AM with no action taken

MOTION: Parke **SECONDED:** Hovis

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- Absent

319-18 Motion to adjourn the meeting at 9:48AM.

MOTION: Parke **SECONDED:** Hovis

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- Absent


Attested by: Fiscal Officer Jeannie Eddy

12-24-18
Date


Approved by: Vice Chairman Trustee Paul Hovis

12-27-18
Date

BAZETTA TOWNSHIP TRUSTEES

REGULAR YEAR END MEETING MINUTES

Regular Meeting
Thursday December 27, 2018
2:00pm
Township Administration Building
3372 State Route 5 N.E.

PRESENT: Trustee Paul Hovis- Present
Trustee Frank Parke- Present
Trustee Ted Webb- Present
Fiscal Officer Jeannie Eddy- Present

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Trustee Hovis reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

Chairman Trustee Webb noted that the 2019 Reorganizational Meeting will be Friday January 4, 2019 at 8:00AM followed by a department head caucus and then a 9:00AM Regular Trustee Meeting.

- **CORRESPONDENCE**

A letter from Arnie and Judy Roman to the Trustees (see attached)

A letter from Jane Lewis to the Park Board requesting to remain a member of the that board for 2019. (see attached with original letter being forwarded to the Park Board).

A letter from Trumbull County Office of Homeland Security and Emergency Management verifying receipt of payment for 2019 membership dues.

Official results from the Trumbull County, Ohio General Election held on November 6, 2018.

A signed letter from Chief Hovis stating the purchase of his duty weapon which includes make/model and serial number along with purchase price which was requested by Trustees in Resolution 307-18.

- 320-18** To accept the minutes from the December 11, 2018 Regular Meeting.
MOTION: Trustee Parke **SECONDED:** Trustee Webb
VOTE: Trustee Hovis - Abstain Trustee Parke- YES Trustee Webb-YES
- 321-18** To accept the minutes from the December 21, 2018 Special Meeting.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb-Abstain
- 322-18** To adopt the attached Resolution to Provide Health Care Insurance Policies for Township Officers and Employees.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 323-18** To adopt the attached Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (3.0 mill Road & Bridge Fund Additional Levy).
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 324-18** To table the resolution to accept the 2018 Final Appropriations and submit to the Trumbull County Auditor.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke-YES Trustee Webb- YES
- 325-18** To table the resolution to accept the 2018 Final Amended Certificate of Estimated Resources and submit to the Trumbull County Auditor.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 326-18** To table the resolution to accept the 2019 Certificate of Estimated Resources and submit to the Trumbull County Auditor.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 327-18** To table the resolution to accept the 2019 Temporary Appropriations and submit to the Trumbull County Auditor.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES

- 328-18** To approve a new five year term for Paul Carlson ending December 31, 2023 for the Zoning Board of Appeals.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 329-18** To appoint Robert McBride as an alternate on the Zoning Board of Appeals ending December 31, 2019.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 330-18** To appoint Howard Wetzel to a new five year term ending December 31, 2023 on the Zoning Board Commission.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 331-18** To appoint Jane Lewis to a one year term on the Park Board ending December 31, 2019.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 332-18** To terminate services provided by BE Solutions effective December 31, 2018.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 333-18** To enter into a run out agreement with BE Solutions dated December 26, 2018 utilizing the 3 month option to begin January 1, 2019 through March 31, 2019 with the option to extend an additional 3 months with a notice prior to March 31, 2019.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 334-18** To enter into an administrative services agreement between Bazetta Township and Discovery Benefits Inc. for the purpose of administrating the reimbursement account for MERP with a minimum fee of \$50.00 per month.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 335-18** To enter into a three year IT agreement with JED Services to provide necessary IT services per contract language effective January 1, 2019 through December 31, 202.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES

336-18

To approve the following transfer for the amount of \$7,889.62 into account number 10-A-02(Fire Employer's Retirement Contribution)

10-A-14(Fire Insurance) for \$6,786.42

10-A-14A(Fire Contracts) for \$152.96

10-A-15(Fire Other Expenses) for \$200.00

10-C-07(Fire EMS Contracts) for \$750.24

MOTION: Trustee **SECONDED:** Trustee

VOTE: Trustee Hovis- Trustee Parke- Trustee Webb-

Asked to be placed on the Agenda:

- NONE

Public Comment:

- Bob McBride asked what the procedure is for Sergeant Herlinger regarding the Chief's position. He questioned why not consider hiring from outside the Township Police Department. He also asked what can be done with the burning at Ken Flack's property. Lastly, he had some questions with promoting the road levy.
- Beth from the Tribune asked the Trustees if they made any decisions on the Cemetery proposed resolution.

337 -18

Motion to adjourn the meeting at 3:17PM


MOTION: Trustee Hovis **SECONDED:** Trustee Parke

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES


Attested by: Fiscal Officer Jeannie Eddy


Date


Approved by: Chairman Trustee Ted Webb


Date

**RESOLUTION TO PROVIDE HEALTH CARE INSURANCE POLICIES
FOR TOWNSHIP OFFICERS AND EMPLOYEES
Resolution 322-18**

Moved by Trustee Parke , Seconded by Trustee Hovis

WHEREAS, the Board of Township Trustees, pursuant to ORC §505.60, is empowered to procure or contract for group health insurance for themselves, the fiscal officer, and the township's employees; and

WHEREAS, the Board of Township Trustees desires to procure a township group health insurance for themselves, the fiscal officer, and the township's employees;

NOW THEREFORE BE IT RESOLVED the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, by this resolution shall procure and pay all or part of the cost of insurance policies providing uniform group health care services to all full-time employees, the trustees and fiscal officer as township officials, and said employees' and officials' dependents.

Section 1

The purpose of this resolution is to give notice that the Township of Bazetta shall offer all its trustees, fiscal officer, full-time employees, and said officials' and employees' dependents group health care insurance premiums charged by insurance companies contracted for such purpose.

Section 2

The township shall offer all township trustees, fiscal officer, full-time employees, and said officials' and employees' dependents for those health care benefits listed in ORC §505.60. The benefits provided pursuant to ORC §505.60, are the following:

- ☒ - Hospitalization
- ☒ - Surgical Care
- ☒ - Major Medical Care
- ☒ - Disability
- ☒ - Dental Care
- ☒ - Eye Care
- ☒ - Medical Care
- ☒ - Hearing Aids
- ☒ - Prescription Drugs
- ☒ - Sickness and Accident
- ☒ - Long Term Care per ORC §124.841

Section 3

Any township officer or employee may refuse to accept said insurance coverage without affecting the availability of such insurance to other township officers or employees.

Section 4

The Board may also provide the benefits described above through individual self-insurance program or a joint self-insurance program as provided in ORC §9.833.

Section 5

If any township officer or employee is denied coverage under a health care plan procured herein or if a township officer or employee elects not to participate in the township's health care plan, the township may reimburse the officer or employee for each out of pocket premium that the officer or employee incurs for insurance policies described in Section 2 that the officer or employee otherwise obtains, but not to exceed an amount equal to the average premium paid by the township for other officers and employees for policies it procures under Section 2.

ROLL CALL:

Trustee Hovis - YES

Trustee Parke - YES

Trustee Webb - YES

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

Resolution #323-18 (3.0 mill Road & Bridge Fund Additional Levy).

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 27th day of December, 2018, at the office of said Board, with the following members present:

Trustee Hovis
Trustee Parke
Trustee Webb

Trustee Hovis moved the adoption of the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy an additional tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, for the parks and recreational purposes of said township, at a rate not exceeding \$0.025 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2019, collection year beginning 2020.

BE IT FURTHER RESOLVED that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

BE IT FURTHER RESOLVED upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of the entire territory of Bazetta Township, which has territory only in the Trumbull County, in the general election to be held on the 7th of May, 2019; and

BE IT FURTHER RESOLVED that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Parke seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - YES

Trustee Parke - YES

Trustee Webb - YES

Adopted the 27th day of December, 2018.

Fiscal Officer Jeannie Eddy



December 26, 2018

Ted Webb
Bazetta Township
3372 State Rt 5
Cortland, OH 44410

This Run Out Administration Agreement will cover claims incurred in 2018 and paid in 2019. No claims will be processed for services incurred after the termination date of 12/31/18, the claims will be destroyed and it will be the member's responsibility to notify providers of the change in carriers. BE Solutions will continue to process claims and service the members and providers throughout the term of this agreement.

3 Month Option

Claims will be processed for a period of 3 months after the termination date. The administration fee of \$21.00 per employee, is billed as a lump sum, up front, and no claims will be processed while there is a balance due. The amount billed is based on the eligibility head count as of your December admin invoice. Prior to the end of your 3 month run out period, you may opt to extend the run out for an additional 3 months. If an extension is not requested prior to March 31, 2019, one will not be granted.

6 Month Option

Claims will be processed for a period of 6 months after the termination date. The administration fee of \$21.00 per employee, is billed as a lump sum, up front, and no claims will be processed while there is a balance due. The amount billed is based on the eligibility head count as of your December admin invoice.

Although most run out claims will typically be paid within the 6 month timeframe, some claims may not be received timely. If BE Solutions receives claims after the run out period, the client may opt to have these claims processed on a per claim basis at a rate of \$3.50 per claim. This amount will be added to your claims listing and the claims payments will not be released until the fees are paid. If the client does not wish to have these claims processed, they will be destroyed.

After BE Solutions receives the signed Run Out Agreement, an invoice will be forwarded to you. Once payment is received, claims processing and servicing will continue as it has in the past. We appreciate the opportunity to service your run out needs.

Please indicate your run out options below.

3 Month Run Out Option _____

6 Moth Run Out Option _____

After the run out period, we wish to have claims processed on a per claim basis _____

After the run out period, we do not wish to have claims processed on a per claim basis _____

Client Signature

Date

BE Solutions Signature

Date

BAZETTA TOWNSHIP TRUSTEES

REGULAR YEAR END MEETING MINUTES

Regular Meeting
Thursday December 27, 2018
2:00pm
Township Administration Building
3372 State Route 5 N.E.

PRESENT: Trustee Paul Hovis- Present
Trustee Frank Parke- Present
Trustee Ted Webb- Present
Fiscal Officer Jeannie Eddy- Present

Chairman Trustee Ted Webb opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Trustee Hovis reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

Chairman Trustee Webb noted that the 2019 Reorganizational Meeting will be Friday January 4, 2019 at 8:00AM followed by a department head caucus and then a 9:00AM Regular Trustee Meeting.

- **CORRESPONDENCE**

A letter from Arnie and Judy Roman to the Trustees (see attached)

A letter from Jane Lewis to the Park Board requesting to remain a member of the that board for 2019. (see attached with original letter being forwarded to the Park Board).

A letter from Trumbull County Office of Homeland Security and Emergency Management verifying receipt of payment for 2019 membership dues.

Official results from the Trumbull County, Ohio General Election held on November 6, 2018.

A signed letter from Chief Hovis stating the purchase of his duty weapon which includes make/model and serial number along with purchase price which was requested by Trustees in Resolution 307-18.

- 320-18** To accept the minutes from the December 11, 2018 Regular Meeting.
MOTION: Trustee Parke **SECONDED:** Trustee Webb
VOTE: Trustee Hovis - Abstain Trustee Parke- YES Trustee Webb-YES
- 321-18** To accept the minutes from the December 21, 2018 Special Meeting.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb-Abstain
- 322-18** To adopt the attached Resolution to Provide Health Care Insurance Policies for Township Officers and Employees.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 323-18** To adopt the attached Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (3.0 mill Road & Bridge Fund Additional Levy).
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 324-18** To table the resolution to accept the 2018 Final Appropriations and submit to the Trumbull County Auditor.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke-YES Trustee Webb- YES
- 325-18** To table the resolution to accept the 2018 Final Amended Certificate of Estimated Resources and submit to the Trumbull County Auditor.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 326-18** To table the resolution to accept the 2019 Certificate of Estimated Resources and submit to the Trumbull County Auditor.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 327-18** To table the resolution to accept the 2019 Temporary Appropriations and submit to the Trumbull County Auditor.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES

- 328-18** To approve a new five year term for Paul Carlson ending December 31, 2023 for the Zoning Board of Appeals.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 329-18** To appoint Robert McBride as an alternate on the Zoning Board of Appeals ending December 31, 2019.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 330-18** To appoint Howard Wetzel to a new five year term ending December 31, 2023 on the Zoning Board Commission.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 331-18** To appoint Jane Lewis to a one year term on the Park Board ending December 31, 2019.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 332-18** To terminate services provided by BE Solutions effective December 31, 2018.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 333-18** To enter into a run out agreement with BE Solutions dated December 26, 2018 utilizing the 3 month option to begin January 1, 2019 through March 31, 2019 with the option to extend an additional 3 months with a notice prior to March 31, 2019.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 334-18** To enter into an administrative services agreement between Bazetta Township and Discovery Benefits Inc. for the purpose of administering the reimbursement account for MERP with a minimum fee of \$50.00 per month.
MOTION: Trustee Parke **SECONDED:** Trustee Hovis
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES
- 335-18** To enter into a three year IT agreement with JED Services to provide necessary IT services per contract language effective January 1, 2019 through December 31, 2021.
MOTION: Trustee Hovis **SECONDED:** Trustee Parke
VOTE: Trustee Hovis - YES Trustee Parke- YES Trustee Webb- YES

336-18

To approve the following transfer for the amount of \$7,889.62 into account number 10-A-02(Fire Employer's Retirement Contribution)

10-A-14(Fire Insurance) for \$6,786.42

10-A-14A(Fire Contracts) for \$152.96

10-A-15(Fire Other Expenses) for \$200.00

10-C-07(Fire EMS Contracts) for \$750.24

MOTION: Trustee **SECONDED:** Trustee

VOTE: Trustee Hovis- Trustee Parke- Trustee Webb-

Asked to be placed on the Agenda:

- NONE

Public Comment:

- Bob McBride asked what the procedure is for Sergeant Herlinger regarding the Chief's position. He questioned why not consider hiring from outside the Township Police Department. He also asked what can be done with the burning at Ken Flack's property. Lastly, he had some questions with promoting the road levy.
- Beth from the Tribune asked the Trustees if they made any decisions on the Cemetery proposed resolution.

337 -18

Motion to adjourn the meeting at 3:17PM


MOTION: Trustee Hovis **SECONDED:** Trustee Parke

VOTE: Trustee Hovis- YES Trustee Parke- YES Trustee Webb- YES


Attested by: Fiscal Officer Jeannie Eddy


Date


Approved by: Chairman Trustee Ted Webb


Date

**RESOLUTION TO PROVIDE HEALTH CARE INSURANCE POLICIES
FOR TOWNSHIP OFFICERS AND EMPLOYEES
Resolution 322-18**

Moved by Trustee Parke , Seconded by Trustee Hovis

WHEREAS, the Board of Township Trustees, pursuant to ORC §505.60, is empowered to procure or contract for group health insurance for themselves, the fiscal officer, and the township's employees; and

WHEREAS, the Board of Township Trustees desires to procure a township group health insurance for themselves, the fiscal officer, and the township's employees;

NOW THEREFORE BE IT RESOLVED the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, by this resolution shall procure and pay all or part of the cost of insurance policies providing uniform group health care services to all full-time employees, the trustees and fiscal officer as township officials, and said employees' and officials' dependents.

Section 1

The purpose of this resolution is to give notice that the Township of Bazetta shall offer all its trustees, fiscal officer, full-time employees, and said officials' and employees' dependents group health care insurance premiums charged by insurance companies contracted for such purpose.

Section 2

The township shall offer all township trustees, fiscal officer, full-time employees, and said officials' and employees' dependents for those health care benefits listed in ORC §505.60. The benefits provided pursuant to ORC §505.60, are the following:

- ☒ - Hospitalization
- ☒ - Surgical Care
- ☒ - Major Medical Care
- ☒ - Disability
- ☒ - Dental Care
- ☒ - Eye Care
- ☒ - Medical Care
- ☒ - Hearing Aids
- ☒ - Prescription Drugs
- ☒ - Sickness and Accident
- ☒ - Long Term Care per ORC §124.841

Section 3

Any township officer or employee may refuse to accept said insurance coverage without affecting the availability of such insurance to other township officers or employees.

Section 4

The Board may also provide the benefits described above through individual self-insurance program or a joint self-insurance program as provided in ORC §9.833.

Section 5

If any township officer or employee is denied coverage under a health care plan procured herein or if a township officer or employee elects not to participate in the township's health care plan, the township may reimburse the officer or employee for each out of pocket premium that the officer or employee incurs for insurance policies described in Section 2 that the officer or employee otherwise obtains, but not to exceed an amount equal to the average premium paid by the township for other officers and employees for policies it procures under Section 2.

ROLL CALL:

Trustee Hovis - YES

Trustee Parke - YES

Trustee Webb - YES

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

Resolution #323-18 (3.0 mill Road & Bridge Fund Additional Levy).

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 27th day of December, 2018, at the office of said Board, with the following members present:

Trustee Hovis
Trustee Parke
Trustee Webb

Trustee Hovis moved the adoption of the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy an additional tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, for the parks and recreational purposes of said township, at a rate not exceeding \$0.025 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2019, collection year beginning 2020.

BE IT FURTHER RESOLVED that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

BE IT FURTHER RESOLVED upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of the entire territory of Bazetta Township, which has territory only in the Trumbull County, in the general election to be held on the 7th of May, 2019; and

BE IT FURTHER RESOLVED that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

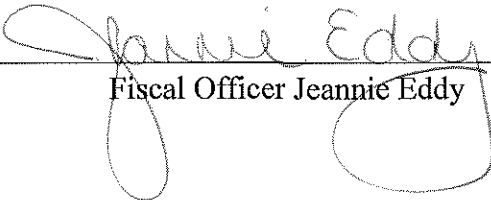
Trustee Parke seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - YES

Trustee Parke - YES

Trustee Webb - YES

Adopted the 27th day of December, 2018.



Fiscal Officer Jeannie Eddy



December 26, 2018

Ted Webb
Bazetta Township
3372 State Rt 5
Cortland, OH 44410

This Run Out Administration Agreement will cover claims incurred in 2018 and paid in 2019. No claims will be processed for services incurred after the termination date of 12/31/18, the claims will be destroyed and it will be the member's responsibility to notify providers of the change in carriers. BE Solutions will continue to process claims and service the members and providers throughout the term of this agreement.

3 Month Option

Claims will be processed for a period of 3 months after the termination date. The administration fee of \$21.00 per employee, is billed as a lump sum, up front, and no claims will be processed while there is a balance due. The amount billed is based on the eligibility head count as of your December admin invoice. Prior to the end of your 3 month run out period, you may opt to extend the run out for an additional 3 months. If an extension is not requested prior to March 31, 2019, one will not be granted.

6 Month Option

Claims will be processed for a period of 6 months after the termination date. The administration fee of \$21.00 per employee, is billed as a lump sum, up front, and no claims will be processed while there is a balance due. The amount billed is based on the eligibility head count as of your December admin invoice.

Although most run out claims will typically be paid within the 6 month timeframe, some claims may not be received timely. If BE Solutions receives claims after the run out period, the client may opt to have these claims processed on a per claim basis at a rate of \$3.50 per claim. This amount will be added to your claims listing and the claims payments will not be released until the fees are paid. If the client does not wish to have these claims processed, they will be destroyed.

After BE Solutions receives the signed Run Out Agreement, an invoice will be forwarded to you. Once payment is received, claims processing and servicing will continue as it has in the past. We appreciate the opportunity to service your run out needs.

Please indicate your run out options below.

3 Month Run Out Option _____

6 Moth Run Out Option _____

After the run out period, we wish to have claims processed on a per claim basis _____

After the run out period, we do not wish to have claims processed on a per claim basis _____

Client Signature

Date

BE Solutions Signature

Date