

# BAZETTA TOWNSHIP TRUSTEES

## *REGULAR MEETING MINUTES*

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**Regular Meeting**  
**Tuesday May 14, 2019**  
**5:00PM**  
**Township Administration Building**  
**3372 State Route 5 N.E.**

**PRESENT:** Trustee Paul Hovis- Present  
Trustee Frank Parke- Present  
Trustee Ted Webb- Present  
Fiscal Officer Jeannie Eddy- Present

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Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Trustee Webb reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded.

**107-19** To accept the Meeting Minutes from the April 9, 2019 Regular Meeting.  
**Motion:** Webb  
**Second:** Hovis  
**Vote:** Hovis YES, Webb YES

**108-19** To accept the Meeting Minutes from the April 24, 2019 Special Meeting.  
**Motion:** Webb  
**Second:** Parke  
**Vote:** Hovis YES, Parke YES, Webb YES

**109-19** To authorize the Fiscal Officer to pay all outstanding invoices and to approve all warrants issued incurred from May 14, 2019 through June 10, 2019.  
**Motion:** Webb  
**Second:** Parke  
**Vote:** Hovis YES, Parke YES, Webb YES

**110-19** To accept the Architectural Services Proposal from Sexton & Associates Architects, Inc. for the Hillside Cemetery storage building to replace the building damaged by the tornado, with a rate of \$85.00/hr if attendance to any public hearings(zoning) if deemed necessary. (Please see attached).

**Motion:** Parke

**Second:** Webb

**Vote:** Hovis YES, Parke YES, Webb YES

**111-19** To accept the quote for \$640.00 from Micro Doctor IT for the conversion of Township emails to Microsoft Exchange Platform (Microsoft 365- Plan 1). (see attached).

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis YES, Parke YES, Webb YES

**112-19** To accept the letter to the Trumbull County Commissioners regarding sewer districts consolidation. (see attached).

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis YES, Parke YES, Webb YES

**113-19** To accept the Group Rating offered by Compmanagement – PO Box 89456 Cleveland, Ohio 44101-6456 at a cost of \$200.00 for year 1/1/2020 to 12/31/2020. An estimated savings of \$20,000.00. (see attached).

**Motion:** Parke

**Second:** Webb

**Vote:** Hovis YES, Parke YES, Webb YES

**114-19** To rescind Resolution 357-10.

**Motion:** Webb

**Second:** Hovis

**Vote:** Hovis YES, Parke ABSTAIN, Webb YES

#### **CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST)**

- Letter from Trumbull County Engineers
- Letter from the Youngstown Area Jewish Legislators

#### **ADMINISTRATION:**

- Water Line on Route 5- no update

- Beaver Trail Paving Project- Waiting on Legal Counsel
- Trustee Webb attended the COG meeting April

**FISCAL OFFICER:**

- Duties
- UAN
- Taxes
- CD's
- Huntington Bank

**115-19** To authorize the Fiscal Officer to move two Certificates of Deposit from Cortland Bank to the Township's Investment account currently with Huntington Bank.

**Motion:** Parke

**Second:** Webb

**Vote:** Hovis YES, Parke YES, Webb YES

**116-19** To accept the authorization and agreement with Huntington Bank for the services of direct deposit and remote deposit capture.

**Motion:** Webb

**Second:** Parke

**Vote:** Hovis YES, Parke YES, Webb YES

**117-19** To accept the Commercial Credit Card provided by Huntington National Bank

**Motion:** Parke

**Second:** Webb

**Vote:** Hovis YES, Parke YES, Webb YES

**FIRE DEPARTMENT:**

**118-19** To approve Chief Lewis to attend the 2019 Ohio Fire Rescue Officer Development Conference July 11-15, 2019 in Columbus, Ohio.

**Motion:** Parke

**Second:** Webb

**Vote:** Hovis YES, Parke YES, Webb YES

**119-19** To approve Hudson Communications, LLC to install and program (7) Marc's radios at a cost of \$4,211.00. (see attached).  
**Motion:** Parke  
**Second:** Webb  
**Vote:** Hovis YES, Parke YES, Webb YES

**NON AGENDA:** April 2019 monthly report.

**POLICE DEPARTMENT:**

**120-19** To approve moving Joseph Denvir from the FTO Officer Program to Part time Officer retroactive to April 19, 2019 with a rate of \$13.00 per hour.  
**Motion:** Webb  
**Second:** Parke  
**Vote:** Hovis YES, Parke YES, Webb YES

**NON AGENDA:** April 2019 monthly report. (No Calls Service reported due to 911 Center not providing the data as of 5-14-19)

**ROAD DEPARTMENT:**

**121-19** To authorize Bazetta Tree to remove a tree across the street from 2640 McCleary Jacoby Rd for \$1,265.00 to be paid for out of Fund 2021 (Gas Tax). (see attached).  
**Motion:** Parke  
**Second:** Webb  
**Vote:** Hovis YES, Parke YES, Webb YES

**PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:**

- April Report and YTD Report
- Ice Cream Vendor Permits
- Vegetation abatement on properties
- No officer hours the week of 5/20/19

**ZONING COMMISSION AND ZONING BOARD OF APPEALS:**

**PARKS AND RECREATION BOARD:**

- Meeting Minutes from April 16, 2019 meeting.
- Next meeting will be May 21, 2019 at 7:00PM

**ASKED TO BE PLACED ON THE AGENDA:**

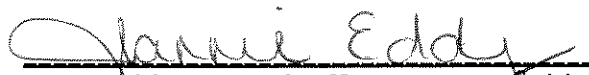
**PUBLIC COMMENT:**

- Amy Parke- Why Dennis Lewis only one getting BWC pay
- Jane Lewis- Questions about the 2 current CD's and checking rates
- Amelia Albrecht- Questions on the Sewer Letter
- Chuck Metheny- Concerns about Robyn Metheny and payroll
- Bob McBride- Questions about the cemetery headstones as far as who is replacing them and also questions on chipping

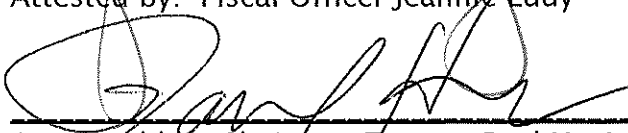
**122-19** To recess into Executive Session at 6 :00 PM to discuss the employment of Sgt. Christopher Herlinger per ORC § 121.22(G)(1).  
**Motion:** Parke  
**Second:** Webb  
**Vote:** Hovis YES, Parke YES, Webb YES

**123-19** To reconvene from Executive Session with no action taken at 7 :16 PM.  
**Motion:** Webb  
**Second:** Parke  
**Vote:** Hovis YES, Parke YES, Webb YES

**124-19** Motion to adjourn the meeting at 7:16pm.  
**Motion:** Webb  
**Second:** Parke  
**Vote:** Hovis YES, Parke YES, Webb YES

  
Attested by: Fiscal Officer Jeannie Eddy

6-11-19  
Date

  
Approved by: Chairman Trustee Paul Hovis

6-11-19  
Date



# Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699  
Office Phone: 330-637-8816 / Fax: 330-637-4588  
www.bazettatwp.org



Trumbull County Commissioners  
Trumbull County Administration Building  
160 High Street 5th Floor  
Warren, OH 44481

May 14, 2019

Frank S. Fuda, Mauro Cantalamessa, Daniel E. Polivka

Re: Sewer Districts Consolidation

Gentlemen:

We, the Board of Trustees of Bazetta Township, would like to express our concerns regarding the possible consolidation of the Trumbull County Sewer Districts that include the Metro District and the Mosquito Creek District. If this would come to fruition, it would create an undue hardship to the residents of Bazetta Township, and possibly limit or eliminate business expansion and growth in our community.

Currently most of the township residents tied to sanitary sewers are part of the Mosquito Creek District. This district is financially and fiscally sound. There is nearly a \$14,000,000 surplus that will provide \$6,000,000 to make down payments to loans on necessary upgrades. Because of proper management, it is able to proceed with upgrades to the district sanitary system for nearly \$31,000,000. This upgrade will not increase rates to the residents. Great foresight to the management of the district. The Metro District is projected to be operating in the red by year's end.

The rate to the residents has been stable for many years and is currently at \$5.75 per 1,000 gallons. If the consolidation of districts should occur, it is projected that our residents could now be required to pay \$11.93 per thousand gallons by 2020. That would be more than double what they currently pay. This could and would now become their largest utility bill.

Utilities provided to our residents gives them choices. They can choose providers for natural gas, electric, telephone, garbage and even water if they don't want to tie into the line. But they have no alternative when it comes to sewer services. Once that line is within 200 feet of their foundation, they must tie in. No other options. Is it right that someone can decide what to charge with no due process or alternative? We think not. Is it fair and proper that a fiscally sound district must consolidate with another district to bail out their inadequacies?

Gentlemen, we ask that you please consider other options that do not include consolidation of the districts.

Regards,  
Bazetta Township Trustees

\_\_\_\_\_  
Paul Hovis

\_\_\_\_\_  
Frank W. Parke

\_\_\_\_\_  
Theodore J. Webb

RECEIVED  
4-30-19

# SEXTON & ASSOCIATES ARCHITECTS, inc.

611 HOUSEL CRAFT RD CORTLAND, OH 44410

Ph: 330-889-0065 Fax: 330-889-0065

April 30, 2019

Board of Trustees  
Bazetta Township  
3372 State Route 5  
Cortland, OH 44410

RE: Statement of Qualifications for professional design services: Township Cemetery equipment & maintenance building with additional work at the chapel and cemetery.

Dear Board of Trustees,

I am pleased to provide you with the following statement of qualifications for the above mentioned project.

Sexton & Associates, Architects, Inc. was established in 2003 and holds a Certificate of Authorization to provide Architectural Services in the State of Ohio. Timothy J. Sexton is the principal of the firm and has been licensed as an Architect in the State of Ohio since 1999, in the state of Pennsylvania since 2013 and also holds a Certificate from the National Council of Architectural Registration Boards.

Sexton & Associates, Architects, Inc. has successfully worked on similar designs for similar clients as demonstrated below.

- Addition to Johnston Township garage (currently under design)
- Playground Pavilion for Maplewood Elementary School
- Addition to Newton township building for the NFJFD (design development only)
- New storage building at the track for Southington Local Schools
- Addition to Mecca Volunteer Fire Dept. storage building
- Pavilion at Splash Pad / Pearl Park in Cortland
- New Restroom building at the Trumbull County Fairgrounds
- ~~Addition to storage building at the Newton Falls Waste Water Plant~~
- Maintenance Facility addition to Southington Local Schools
- Concession Stand at Kinsman Park

Sexton & Associates, Architects, Inc. has also worked on many other project types including, single and multi-residential, medical buildings, churches, office buildings, industrial buildings, carwashes, banks, restaurants and mercantile buildings.

Sexton & Associates, Architects, Inc. can manage a project from schematic design, through design development and construction drawings, and also through bidding and contract administration. We provide Architectural, Structural, Plumbing, HVAC and Electrical design services. Civil Engineering can also be provided if necessary, through Artman Engineering in Uniontown, OH.

Please accept my sincere thanks and appreciation for this opportunity to provide this statement of qualifications. Please notify me if you should have any questions.

(Continued on page 2)

Sincerely,

*Timothy J. Sexton*

Timothy J. Sexton  
Architect, Ohio Registration # 12392

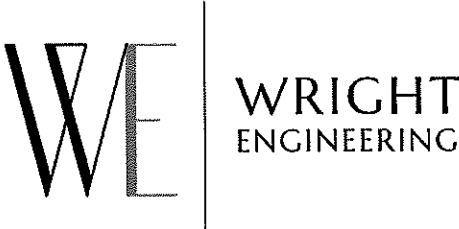




# BAZETTA TOWNSHIP RFQ

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PROFESSIONAL QUALIFICATIONS FOR MATT ROSS ARCHITECTS, INC.



May 6, 2019

Attn: Township Trustees,  
Township Administration Building  
2273 State Route 5  
Courtland, OH 44410

RE: REQUEST FOR PROFESSIONAL QUALIFICATIONS FOR PROFESSIONAL DESIGN SERVICES

Dear Township Trustees,

Please find the attached documents in response to the Request for Professional Qualifications for Architectural Professional Design Services for the new construction of the Township Cemetery Equipment & Maintenance Building and Chapel.

MRA provides one to one attention and service in order to provide timely and accurate responses for our clients needs. The faces you will see at the project interview are the same ones you will see throughout the entire design and construction phases. MRA has experience with various types of Public Projects and has a proven track record to deliver projects on time and within the project budget.

Below you will find a small sample of both Public and Private projects that represent different styles and project types. I have included Residential type projects that may represent a particular style you are seeking for your buildings. I will gladly provide additional examples of project types if you so desire.

Additionally, the Mechanical, Electrical and Plumbing will be provided by Wright Engineering, Firestone Engineering (Electrical) and Oravec Engineering (Structural).

Lastly, I have included our Team approach to Cost Control and Estimating as we feel this is a critical component to a project's success.

Please let me know if you will require any additional information and we will gladly provide it.

Thank you,



Matt Ross AIA NCARB  
**President**

CC: File



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Public Buildings  
Residential Typology

- PROJECT COST ESTIMATE

Cost Control Approach

- SERVICES PHASED APPROACH

Description of Services Provided Throughout Project

Hello,

Please see attached submission for the Township Cemetery Equipment & Maintenance Building with Chapel.

Thank you,

Matt Ross, AIA NCARB

**mra**  
matt ross | architects

Matt Ross AIA NCARB  
84 N. Main St. Suite A  
Chagrin Falls OH 44022  
e mross@mrossarch.com  
c 440 715 5941  
p 440 600 2220  
w mrossarch.com

## FIRM HISTORY

Matt Ross Architects, Incorporated  
84 North Main Street  
Suite A  
Chagrin Falls, OH 44022  
[mross@mrossarch.com](mailto:mross@mrossarch.com) 440.715.5941

MRA Firm owner and Principal Architect Matt Ross, AIA, has been practicing architecture for over twenty-five years since his graduation from Kent State University in 1994. Additionally, he has worked in the capacity as a Project Manager for Construction Management firms on both large and small projects ranging from \$250,000 up to \$200,000,000.

Matt Ross Architects (MRA) grew out of a passion to design and build with a commitment to a "hands-on" philosophy. More specifically, MRA is committed to Craft over Commission size. The essential elements of success are quick responses to clients and a confidence from them that phone calls, emails and inquiries are always returned and responded to quickly. Our goal is to have our clients feel we are easily accessible, approachable and responsive.

MRA's project type started with small to medium sized projects for both public and private clients. Our building types ranged from residential style projects to larger public buildings. Our quick success was built on the foundation of a solid reputation as someone who takes full ownership of projects and delivers the simple and timeless qualities of communication, which is as simple as listening and responding.

MRA is a full service Architecture Practice from project Master Planning, Design, Construction Documents, Construction Administration as well as providing Construction Management Services. Numerous times MRA has provided both Architectural and Agency Construction Management services for clients whose budget could not afford separate services. Additionally, MRA has also provided Owner's Representative Services to help owners who may not be familiar with the process of developing a project from the idea phase through the occupancy phases.

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# SERVICES PHASED APPROACH

(Cost Estimating will begin at the Schematic Design Level and continue through the Construction Document Phase)

## Programming

- Document Existing Conditions – Site – Any Existing Structure
- Assess Necessary Building Facility Usage and Space Requirements
- Conduct Programming Meeting to establish First Pass of Programming needs
- Formulate Program Rough Draft and assign adjacencies and sizes
- Present Program in Charrette format meeting to critique
- Introduce current examples of Space and Programming to determine preferences
- Narrow and refine Space requirements and Scope
- Finalize Program Through continued Stakeholder meetings to achieve Final Program and sign-off

## Schematic Design

- Populate Code Review Sheet & Document current life safety requirements.
- Create preliminary Site Plan & assess environmental conditions for massing study
- Develop multiple schemes based on final Program
- Floor Plan Layouts showing adjacencies, furniture layout, equipment, Fields of View,
- Develop Massing showing window/glass placement and exterior materials
- Renderings in a rough form to depict schemes
- Create MEP layouts to show proposed locations of equipment and lighting
- Develop Site Plan & Landscaping Plan to show any outdoor areas, buffers and proposed planting
- Present Preliminary Interior Finishes for input
- Develop preliminary Estimate
- Begin Outline Specification
- Conduct meetings as needed to present Schemes
- Client review period
  - Distribute Schemes to Stakeholders for review and input
  - Owner to catalog input for changes/additions/deletions

## Design Development

- Develop preferred scheme to include owners input
- Make final exterior material selections
- Present final Interior Finishes Board
- Initiate Furniture, Fixtures & Equipment meeting
- Conduct Work Sessions to review Lighting/Power and Technology layouts and equipment requirements
- Develop Outline Specification towards fully developed Specification
- Conduct meetings to present final Design Development package
- Identify Alternates as needed
- Submit to CM (if applicable) for DD Phase Estimate
- Submit to owner for review period
- Receive comments from owner and CM and proceed to CM Phase or conduct Value Engineering session

## Construction Document Phase

- Develop approved Design Development set into detailed Construction Documents
- Conduct final Work Sessions to review Lighting/Power and Technology layouts and equipment requirements
- Finalize FF&E
- Conduct progress meetings as needed with Owner/CM to review progress throughout the CD Phase
- Submit Bidding Set for final estimate
- Submit Bidding Set to Owner for final review and comment
- Revise/Value Engineer if required

## Bidding

- Work with CM to create Addenda if needed
- Respond to RFI's
- Attend Pre-Bid Meeting for questions and answers
- Evaluate bids with CM/Owner, attend Scope Review meetings and make recommendations

## Construction Administration

- Attend Progress Meetings with Owner/CM/Contractor's to review current progress, answer questions, Walk the Site to review current and upcoming work

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- Respond timely to RFI's
- Review Submittals/Shop Drawings
- Review Contractor's Application for Payment
- Review Changes to Work – Prepare documents as needed
- Review Cost Proposals
- Assist in Construction Schedule development
- Review Cost Control Documentation
- Weekly Site Visits
- Prepare Punch List
- Back-Check Punch List
- Work with CM for Closeout items and Building Turn-Over to Owner
- Attend 11-Month Walk-Through

#### Close-Out

- Prepare Punch List
- Back-Check Punch List
- Work with CM for Closeout items and Building Turn-Over to Owner
- Attend 11-Month Walk-Through

# PROJECTTEAM

## Architects

### Key Personnel

**Matt Ross, AIA NCARB** [mross@mrossarch.com](mailto:mross@mrossarch.com) 440 715 5941

**Geoff Varga, AIA NCARB, CSI** [geoffvarga1120@gmail.com](mailto:geoffvarga1120@gmail.com) 216 401 7435

Total Number of Staff: 4 (Staff Interns on Contract Basis as needed)

Number of Registered Architects: 2

Matt Ross & Geoff Varga The Architecture Project Team, will consist of both Matt Ross and Geoff Varga as a collaborative team in both Design and Document Preparation. Both Matt and Geoff will attend project meetings and serve as Construction Administrators. The intent is for both to have a complete and thorough understanding of the project from conception through close-out. Both will also be involved with detailing and production of Construction Documents and associated Specifications. This process insures seamless transitions from phase to phase as well as a cross checking of work to enhance quality control and quality assurance.

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# **Matt Ross, AIA NCARB**

## **Architect**

### **Professional History:**

Matt Ross Architects, Inc. President/Owner – [mross@mrossarch.com](mailto:mross@mrossarch.com) 440 715 5941  
February 2014 – Present

### **Adjunct Professor, Kent State University College of Architecture & Environmental Design**

September 2015 – January 2018

Third Year Design Studio – Fall-2015

First Year Design Studio – Spring 2016

Second Year Design Studio – Fall 2017

### **Moody Nolan, Project Manager/Project Architect/Associate, Studio Manager**

March 2008 – January 2014

### **Heery International, Project Manager/Owners Representative, Cleveland, Ohio**

June 2003 – January 2008

### **RP Carbone Company, Assistant Project Manager, Cleveland, Ohio**

November 2001 – June 2003

### **URS Corporation, Assistant Project Manager (Construction Management),**

Chicago, Illinois,

December 2000 - September 2001

### **RP Carbone Company, MIS Administrator/Project Engineer, Cleveland, Ohio**

October 1999 - December 2000

### **Irwin M. Lowenstein & Associates, Architects, Intern Architect, Cleveland Heights, Ohio**

March 1998 - September 1999

### **Herman Gibbons Fodor, Inc., Intern Architect, Cleveland, Ohio**

February 1997 - March 1998

### **Buckeye Home Builders, Inc., Summer Construction Internship, Twinsburg, Ohio**

June 1996 - February 1997

### **Van Auken Akins Architects, Intern Architect, Cleveland, Ohio**

June 1995 - June 1996

### **The Arris Group, Intern Architect, Cleveland, Ohio**



## **Professional Registrations**

Registered Architect, State of Ohio – Certificate of Qualifications #13975

Firm Registration – Matt Ross Architects, Incorporated – Certificate #00180651

## **Professional Affiliations**

Member of the American Institute of Architects (AIA) – Member #3018234

NCARB Certified (National Council of Architectural Registration Boards)  
Certificate #77683»

## **REFERENCES**

Jeremiah Swetel, Chief Operations Officer, Cleveland Public Library  
2111 Snow Road  
Parma, OH 44134-2792  
216.749.9434

Jeff Mori, Director of Facilities, Cuyahoga County Public Library  
2111 Snow Road  
Parma, OH 44134-2792  
216.749.9419

Roger Riachi, Owner RFC Contracting  
3477 Prospect Avenue  
Strongsville, OH 44149

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# Geoffrey Varga, AIA NCARB, CSI

## Architect

[geoffvarga1120@gmail.com](mailto:geoffvarga1120@gmail.com) 216 401 7435

Geoff's Professional architectural experience includes Director of Architecture / Director of Design / Senior Project Manager / Project Architect / Project Designer / Planner and Builder for a wide variety of corporate, institutional and commercial building projects of different sizes, complexities and types. Geoff's experience includes all levels of professional services for architectural project budgets ranging from \$500,000 to \$188 million in the public and private sectors. Geoff has managed and provided oversight for the total project delivery process through project closeout. This includes Design, Design oversight and direction, Technical Development, and the coordination of Construction Services. Geoff has been responsible for the development and implementation of Office Standards, Data-based Master Specification system, company-wide project task scheduling, Standard Project Organization, Project budget and fee estimates,

### EDUCATION / TEACHING

**Bachelor of Architecture** – University of Detroit, School of Architecture, Detroit, MI.

**Adjunct Professor, Architectural Design** – University of Detroit School of Architecture, Detroit, Michigan

**Design Studios** – Design instruction for NAAB Accredited Architectural Program at 2nd, 3rd, 4th, and 5th Year Architectural Design Studios.

### REGISTRATIONS/AFFILIATIONS

1980 - Present	Architect, Michigan – 13010 27992
1993 - Present	Architect, Ohio – A-93-10221
1999 - Present	Architect, Pennsylvania – RA-15900B
2007 - Present	Architect, Florida – AR-93722
2008 – 2011 Current	Architect, Nevada – 6142 American Institute of Architects (AIA)
Current	National Council of Architectural Registration Boards (NCARB)
Current	Construction Specification Institute (CSI)

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# Eric L. Wright, P.E. LEED AP

## Mechanical Engineering

### BACKGROUND

For more than 13 years, Eric has design, commissioned and studied HVAC systems in the Building industry. He has designed projects in all sizes, ranging from \$85M to \$100k, in various market sectors with a focus of Healthcare, Data Centers, and Higher Education (mission critical type facilities).

### ROLE

Eric's role for this project will be to perform mechanical engineering, which includes HVAC, Plumbing and Fire Protection for the proposed cemetery equipment and maintenance building. Eric will also be engaged during construction to review shop drawings, answer RFI's, visit the site, and confirm that the installation is following the construction documents.

### EDUCATION/CERTIFICATIONS

Licensed Professional Engineer

LEED Accredited Professional

### PROFESSIONAL ORGANIZATIONS

ASHRAE Treasurer of Akron Canton Chapter

National Society of Professional Engineers

### MUNICIPAL & MAINTENANCE GARAGE PROJECT EXPERIENCE

City of Akron – VFD Building Locker Room Addition

NEOMED – Maintenance Garage Heating & Ventilating Unit Replacement

NEOMED – Maintenance Shop AHU Replacement

City of Akron – Conference Room HVAC Improvements

Dominion Energy – UPS & SERVER ROOM COOLING UPGRADES

Dominion Energy – Wilbeth Rd. Shop Renovation

Dominion Energy – Wilbeth Rd. Garage Heating Unit Replacement

Dominion Energy – Eastwood Ave. Shop Renovation

Dominion Energy – Belmont Shop Reno & Addition (Includes maintenance Garage)

Dominion Energy – Cambridge Shop Reno & Addition (Includes maintenance Garage)



# Christopher Firestone, P.E. LEED BD+C

## Electrical Engineering

### BACKGROUND

Christopher L. Firestone has had over 28 years of experience in design, engineering, construction, contract documents, project management and administration.

Mr. Firestone attended Ohio University from 1982 through 1987 earning a Bachelor of Science Degree in Electrical Engineering. In 1992, Mr. Firestone earned his Registered Professional Engineer's License in Ohio. Today, Mr. Firestone holds professional engineer licenses in 21 states. In 2009, Mr. Firestone became a LEED Accredited Professional which focuses on energy efficient, responsible designs for building systems.

Over the past several years, Mr. Firestone has been involved with many building design projects including emergency generation, mechanical systems, technology, fire alarm systems, substations, high and medium distribution, low voltage distribution, security systems, and underground duct bank design.

Project types include K-12 Education, Higher Education, vehicle maintenance facilities, rehabilitation facilities, commercial office buildings, roadway lighting, nursing homes, assisted living, health care, university projects, swimming pools, and other diverse facilities.

Mr. Firestone is a Licensed Professional Engineer and a "Certified Lighting Efficiency Professional" certified by the Association of Energy Engineers by exam.

Mr. Firestone is presently pursuing certification by NABCEP as a certified solar Photovoltaic designer

### EDUCATION

Bachelor of Science in Electrical Engineering from Ohio University 1987

### ENGINEERING REGISTRATIONS

Ohio	Pennsylvania	New Jersey	Massachusetts
West Virginia	Rhode Island	Connecticut	Florida
Delaware	Nevada	Arizona	New York
Virginia	North Carolina	Tennessee	Maryland
Michigan	Indiana	Washington DC	Kentucky
South Carolina			

### PROFESSIONAL SOCIETIES

National Society of Professional Engineers

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# Oravec Design Build, LLC, P.E.

## Matthew M. Oravec

### Structural Engineering

#### FIRM BACKGROUND

Oravec Design Build, LLC (ODB) was founded in June 2013 and specializes in commercial, retail, and industrial structural engineering services. ODB's goal is to provide each client with the most efficient and economical structural designs and solutions to meet their individual project needs. Our team of engineers has a combined design experience of 38 years in addition to extensive field experience. Over and above ODB's structural engineering services, our firm also provides Owner's Representative services which is beneficial in keeping our team up to date with current construction standards and processes as well as exposes our engineers to constructability issues. With this unique combination of design and field experience our engineers are able to provide the best solutions to meet our client's developing needs.

#### LICENSING

Matthew M. Oravec

- Ohio
- Colorado
- Michigan
- Pennsylvania

Judith C. Wang

- Ohio
- Colorado

#### EMPLOYEES

Principal – Matthew M. Oravec, P.E.

Matthew grew up working on commercial and residential construction projects and attended Case Western Reserve University (Case) majoring in civil engineering with a focus in structural design. Matthew graduated in 2006 with a master's of science degree. While in college, Matthew was the president of the student chapter of ASCE (American Society of Civil Engineers) from 2004-2006. After graduation, Matthew was employed at a local consulting engineering company working on projects ranging from commercial and retail to large-scale industrial. In 2008, Matthew obtained his professional engineering license in the state of Ohio. In 2013, Matthew started Oravec Design Build, LLC to create an environment and work culture that would provide the

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client a superior product and support the continuing growth and education of the employees.

Senior Engineer – Judith Wang, P.E.

Judith graduated from Case Western Reserve University in 2007 with a Ph.D. in civil engineering with emphasis in geotechnical design. She also holds a bachelor's degree in English which she obtained from Case in 2003. After graduation, Judith spent nine years as a professor for the Colorado School of Mines (CSM) teaching undergraduate and graduate level structural and geotechnical engineering courses. During her time at CSM Judith worked with graduate level students on government research projects while teaching and also was an associate editor of ASCE Journal of Performance of Constructed Facilities (2014-2016). In 2016, Judith decided to pursue the consulting engineer industry and brings with her a unique combination of theoretical and design experience along with an extensive background in three-dimensional modeling and finite element analysis of structures.

Senior Engineer – Kathrine Boker, E.I.T.

Kathrine attended Marquette University and graduated in 1996 with a bachelor's degree in civil engineering. She has worked in the structural engineering consulting field since graduation and has extensive experience in commercial, retail, and industrial building design. Kathrine has established CAD drafting standards for previous employers and continues to build off of her extensive experience in commercial and retail projects.

## **MEMBERSHIPS**

AISC (American Institute of Steel Construction)

ASCE (American Society of Civil Engineers)

SEAO (Structural Engineer's Association of Ohio)

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# PROJECTEXAMPLES /Berea branch renovation

## MRA - Architect

CUYAHOGA COUNTY PUBLIC LIBRARY – BEREA BRANCH RENOVATION Berea, Ohio

The Berea Branch Library was originally constructed in 1955 with various additions and renovations in 1964, 1988, 1995, and 1999. The intention was to provide the feeling of a total interior building renovation from the perspective of materials as well as reconfigure the existing layout to reflect the changing landscape of how libraries are currently being used by its customers. Additionally, the exterior was to receive a small makeover to include a larger Staff area and provide more of an identity to the building. The Design Solution provided reflects an entrance and addition that required very little demolition and was able to use the existing Split Face Block structure to create an enlarged Vestibule that blends in with the addition. Deferred Maintenance was also an issue and the Roof and Mechanical systems needed attention. While during the design phase, the library chose to focus more of the allotted fee to the these two systems and the initial addition was phased out as well as elements of the interior soffit design.



RENDERING

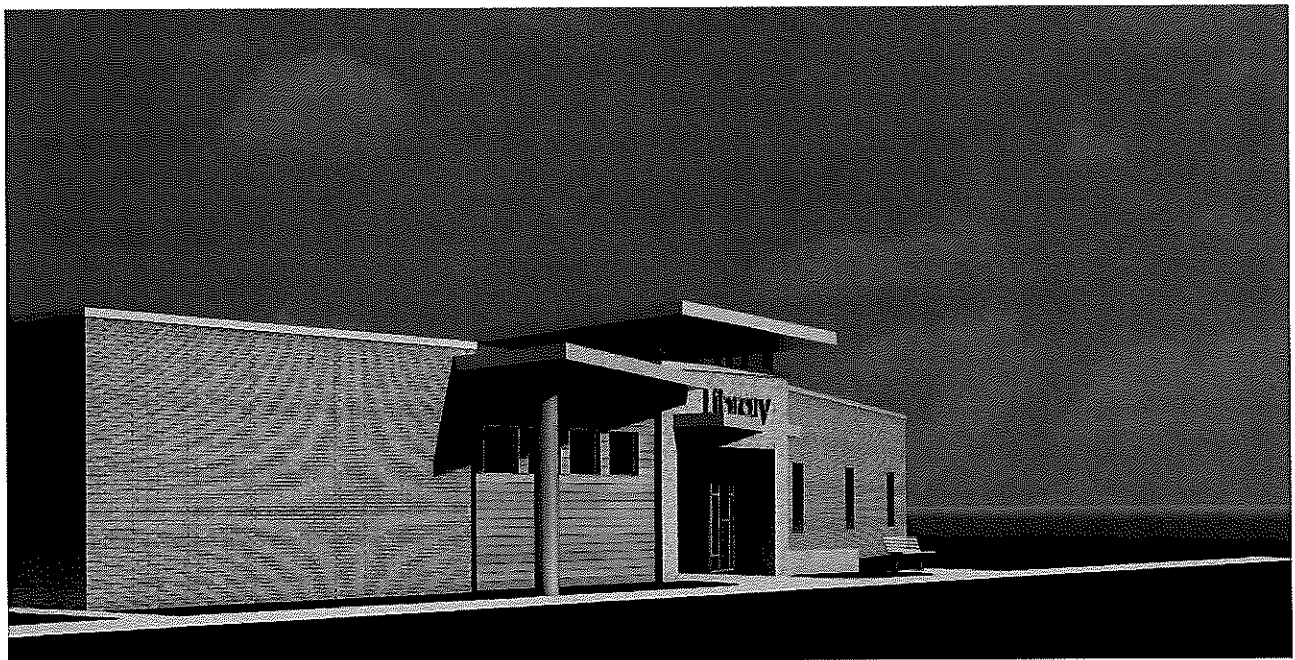
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# PROJECTEXAMPLES /Berea branch renovation

CUYAHOGA COUNTY PUBLIC LIBRARY – BEREA BRANCH RENOVATION Berea, Ohio



EXISTING CONDITIONS



# PROJECTEXAMPLES/Barberton public library

mra

## BARBERTON PUBLIC LIBRARY – RENOVATION & ADDITION

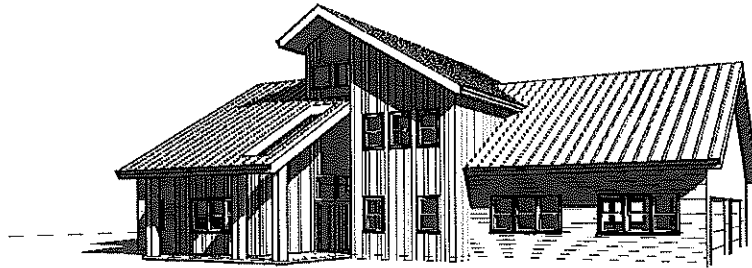
Barberton, Ohio

After many additions and updates, the Barberton Public Library lacked a clear and definable identity. The primary renovation included reworking the existing first floor layout to include a new Local History space, new Circulation space, Staff work area and a "Business Zone". In addition to the interior addition and renovation, the Site was renovated to include a new Parking Lot which reworked the existing parking to become a One-Way to include a Drive-Up book drop off. The new addition took its design cues from the O.C. Barber "Piggery" which is a historic farm building located in Barberton. The entrance includes a lightly tinted Storefront window that includes "Barberton Purple" as a feature to make this addition truly unique to Barberton. The exterior building envelope materials were selected to mimic the running bond brick pattern on the existing building as well as the tone and warmth of the brick color. The South facing façade is highlighted by large expansive windows to capture the view of Lake Anna and the surrounding park. The elevated Core at the entrance provides a dramatic passage to the new Local History and Circulation space which will be bathed in natural light from the clerestory windows above.



mra

# PROJECTEXAMPLES /Residential Typology



mra

# PROJECT COST ESTIMATES BUDGETS

MRA fully recognizes the critical importance of budgets and estimates. Having extensive experience with Public Projects on both large and small scales, the most effective strategies are to implement past successful models to ensure adherence to budgets as well as providing estimates at each phase of the project. The foundation to this process is a solid and forthright relationship with the Project Team to ensure accurate budget development and reporting. The process starts with Initial meetings to create the Budget and documentation via Meeting Minutes. These Minutes will outline the process and serve to track the progress and most importantly, identify elements known as "Scope Creep". Scope Creep is a term used to describe the addition of project elements throughout the phases of design that, over time, increase the costs. The Minutes will reflect these items and be tracked by a Spreadsheet. By tracking these items and being forthright with the Owner the team can establish a rigid path that will allow the project to stay within the allotted Budget.

Estimates at each phase will serve to keep the Owner informed throughout the project. The initial estimates will start with Square Foot probable costs and as each phase progresses, an Order of Magnitude Estimate will be developed to provide accuracy to the estimate. This type of Estimate is typically performed by the CM at Risk with assistance of the Architect. If a CM at Risk is not part of the project, a Professional Estimator will be brought on board to handle these services. Typically, the Estimator and the Architect will work together at the first stages of the project in order to have both parties completely understand all the issues surrounding the design and its effect on the budget. This allows the Value Engineering process, if required, to run quickly and effectively with little down time.

The most critical element of these processes is the ability to have a strong relationship with both the Owner and the CM. This allows for clear communication and candid dialog which is what keeps projects on time and on budget.

mra

# Bazetta Park Board Minutes (revised) ~ April 16, 2019

## Members Present

Andrea Drotar  
Beth Petracco  
Ryan Stowell  
Laura Yarabenetz

## Trustees Present

Paul Hovis, Frank Parke & Ted Webb

Fiscal Officer Present: Jeannie Eddy

## Members Absent

Jane Lewis

- I. Meeting Called to Order
- II. Approved March 2019 meeting minutes
- III. Items discussed
  - A. Fundraising - Paul Hovis confirmed Optimist Club CAN have basket raffles. Charlie Harper is contact.
    1. Quaker Steak & Lube – Beth motioned to cancel due to small profit margin. Laura seconded  
Ryan-yes Andrea-yes Beth-yes Laura-yes
    2. Poker Fundraiser at Candlelight Knolls – Andrea met with Optimist member once and will attend their meeting on Wednesday, April 17<sup>th</sup> to obtain more info.
      - a) 200 participants expected
      - b) 25 round tables need rented
      - c) 50 decks of cards
      - d) a set of rules on tables
      - e) volunteers to rotate players
      - f) timer
      - g) Consultant fee of \$1,000
      - h) \$60 buy-in or \$10 off + extra chips for early buy-in
    3. Rock of Grace Church – Ryan will contact Jordan for possible dates (1<sup>st</sup> or 2<sup>nd</sup> wk of August)
  - B. Trustees report on status of Imagination Station Playground
    1. A man filed an injury report. Man stated he leaned up against fence post when it broke and he fell to ground. He called Bazetta Police and then drove to police station to file report. Paul Hovis was also called on his personal cell phone. Laura questioned reporting policy and suggested Trustees review policy and notify Park Board when complaints or police reports are filed.
    2. Frank Parke recommended Board contact an engineer or Leather & Associates (who originally built playground in 1995) to get an estimate on replacing sections of playground that are in need of repair. Ryan will inquire about a consulting fee and report findings at next meeting. Sections of playground, walkway and dugouts are in need of repair. Board will discuss a 5 year plan.
    3. Logistics of teams and ball fields were discussed; Valley Extreme is no longer using Candlelight Knolls fields, Peewees are back at Candlelight Knolls, more fields are being developed at old Bazetta Elementary School, Township owns and mows 5 acres of unused land behind old Bazetta Elementary on Johnson Plank-would Trustees consider selling land in order to save Township money?
  - C. Pressure washing – Frank Parke recommended washing playground but not sealing due to posts not being capped which has caused dry wrought. Tabled until inspection can be performed.
  - D. 2019 Easter Egg Hunt and concessions were a success. \$167.53 donated. Paul Hovis will call Steve Belcher for concession stand key and also call Kris Parke to cut off lock and get new key to Administration Office and Road Department. Frank Parke questioned need of ice machine and cost of electricity.

IV. Treasury Report

A. Fiscal Officer Jeannie Eddy presented 2018 General Fund Appropriation and Receipt Journal for Park. Jeannie stated Park maintenance/operations have always been paid thru and been funded by the General Fund. Trustee Chair, Paul Hovis, confirmed. Both stated all donations made to Park are in a separate account and have only been used for New Improvements, NOT used nor have ever been used for maintenance/operations of Park. Ryan, Andrea and Laura questioned aforementioned because this is not what Board or public had been told since 2016 by previous Fiscal Officer Rita Drew or Trustee Park Liaison. Board understood that Trustees met on February 7, 2017 and about \$17,000 (\$16,200) was needed to be raised each year for bare minimum maintenance/operations or else Park would close. Board was told there was only enough money in account to keep Park open until July 2018 and that \$6,000 more would be needed for 2018 season. When Cafaro donated \$17,000 in 2018, \$5,821.20 was appropriated from that donation to be used for 2018 maintenance/operations (salaries, utilities, etc) Jeannie informed Board that Township just implemented a new computer system and does not have records of any donations but said all donated monies remains in separate account with a balance of roughly \$25,000.00. Laura asked to see donation statements and stated balance should be a lot higher if mulch was only 'new improvement' since 2016 because donations in 2017 & 2018 alone total more than \$40,000 (See below=\$42,412.33). Jeannie and Paul recommended asking Township Administrative Secretary Robyn Metheny to pull records from Cloud. Laura will contact Robyn and request statements.

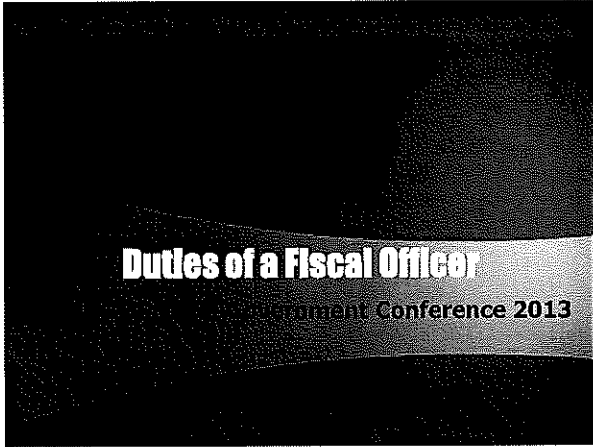
- i. 2016 estimated beginning balance = \$20,000.00+/-
- ii. After 2/7/17 Trustee meeting, Steve Belcher made Recommendation to move \$10,000 from New Improvements to 'maintenance' to keep Park open for 2017.
- iii. The following are some donations made since January 2017 including Quaker Steak & Lube fundraiser=\$5335.00 and Candlelight fundraiser= \$5182.00.
  - a. 2/14/17 = \$50 Judy Waid
  - b. 2017 = \$118.30 concessions
  - c. 3/6/17 = \$50 Arnold Roman
  - d. 3/6/17 = \$100 John Snider
  - e. 3/6/17 = \$120 Church at Warren
  - f. 3/6/17 = \$40 Myrna May
  - g. 3/6/17 = \$80 Loretta Anderson
  - h. 3/6/17 = \$300 Church at Warren
  - i. 3/6/17 = \$4595 Optimist (Quaker Steak & Lube)
  - j. 3/21/17 = \$40 Woofter  
3/21/17 = \$70 Optimist
  - k. 3/29/17 = \$51.50 Melissa Raptis
  - l. 4/21/17 = \$1050 Optimist
  - m. 5/24/17 = \$4342 Optimist
  - n. 6/20/17 = \$40 Diane Solari
  - o. 7/12/17 = \$140 Optimist
  - p. 2018 = \$70 concessions
  - q. 5/21/18 = \$500 Randal Rudloff
  - r. 2018 = \$5229 Mary Shortreed/YouCare
  - s. June 2018 = \$3000.00 Rock of Grace (Board never received confirmation of exact amount because Steve took check before Joel could present)
  - t. June 2018 = \$259 Lions Club Fry Sale from Rock of Grace fundraiser
  - u. July 2018 = \$17,000 Cafaro
  - v. December 2018 = \$5000.00 Waterstone
  - w. 2019 Easter egg concessions = \$167.53



- B. 2019 Grant opportunities were previous tabled due to not having enough matching funds. Board agrees grants can now be pursued if General Fund is paying for all Park maintenance and operations.
- C. \$167.53 was given to Fiscal Officer to be deposited in Park specific account.

V. Open to Public - Nobody in attendance

VI. Next Meeting: May 21, 2019 at 7:00pm




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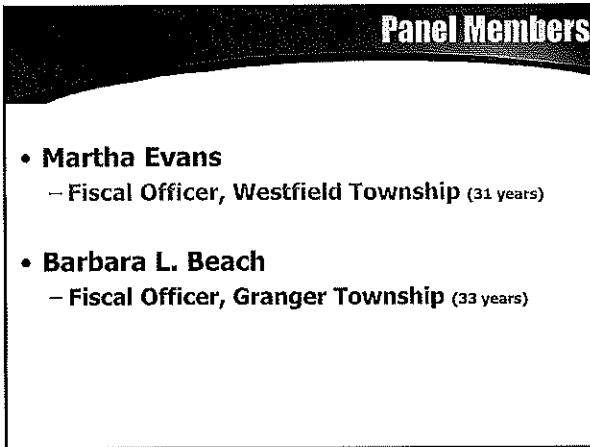
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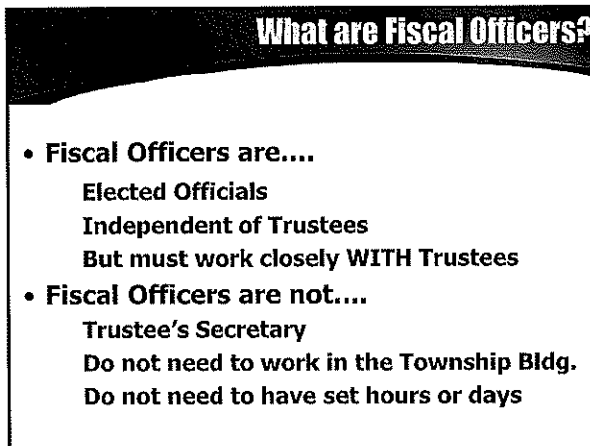
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**Fiscal Officers are...**

- Fiscal Officers are the keepers of all the township records and responsible for them.
- They are elected to oversee and safeguard the township funds and work with the trustees to see monies are spent wisely and in the best interest of the residents. It is a checks and balance system that generally works very well.
- In order to work together efficiently each of the 4 elected officials needs to respect and listen to each other's opinions.
- They do not always need to agree, but meetings should be conducted in a professional manner and spirit of cooperation. Agree to disagree and move on.

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**Duties by Statute**

- **ORC 507.04**
  - Keep an accurate record of proceedings of Trustees at all their meetings, and of the township's accounts & transactions, including the bonds of township officers.
  - Must attend at least one meeting of the Board during each quarter of the year.
- **ORC 507.05**
  - Must be provided books
  - Notify the Board of Elections of vacancies in Office and boundary changes of the township.
- **ORC 507.06**
  - May administer oaths and certify affidavits

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**Duties by Statute continued**

- **ORC 503.25**
  - After an election or appointment of township officials prepare a notice advising them they are required to take the oath of office and give bond. The notice with date & time of delivery should be filed in the office of the Fiscal Officer.
- **ORC 505.31**
  - Collect the service charge for waste disposal services and administer them.
- **OAG 86-057**
  - Oversee and maintain in proper order the township financial records.
    - Issue checks
    - Prepare payrolls and all associate functions e.g. tax reporting and deposits.

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### Fiscal Officer Assistant

- The township fiscal officer may hire and appoint one or more persons as the fiscal officer finds necessary to provide assistance to the township fiscal officer or deputy fiscal officer. (ORC 507-21)
- The township fiscal officer may set the compensation of those persons subject to the prior approval of the board of township trustees. Those persons serve at the pleasure of the fiscal officer or in their absence.
- The township fiscal officer may delegate to an assistant any of the duties the fiscal officer is otherwise required to perform. It does not relieve the twp. fiscal officer of their responsibilities.
- Fiscal Officer Assistants are required to give bond.

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### Minutes

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### Minutes

- Fiscal Officers are responsible for the Minutes, but not all fiscal officers take their own minutes. They are however, responsible that all the content needed is included.
- Minutes at the very least need to include all the Motions and Resolutions, along with the reasons for making them. They should be complete enough that anyone reading them would know what happened at the meeting and why an action was taken or not taken.

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**Minutes...**

- **Minutes should be factual; not inflammatory or slanted either for or against any individual**
- **They do not have to be word for word. Words like discussed, noted, advised, summarized can be used as long as all the important information is included.**
- **Minutes can be written many different ways.**
- **The UAN System has a Minute's template that can be used.**

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**Records and Reports**

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**Records & Reports**

- **Fiscal Officers are responsible for the care and maintenance of the records of the township.**
  - Required to take the Public Record's Training once each term
  - Should have a Record's Retention Schedule  
(For more information check the Ohio Historical Society for forms.)
- **Provide Trustees with reports monthly**
  - In UAN the Management Reports: Appropriation, Revenue and Fund reports; Investment Journal and Fund Status.
  - Bank Reconciliation – (Have Trustees sign it.)
  - Payroll Summary
  - Warrants Summary
  - Anything else they would like to see.

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**New Employee**

- **W-4 for Federal withholding**
- **State IT-4 Form for State and school district tax**
- **I-9 Form with identification**
- **Ethics**
- **Any policies your township requires**
- **NOTE: employee files and information need to be kept secure.**

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**Federal Taxes**

- **Federal Tax Withheld**
- **Social Security**
- **Medicare**
- **REPORTING**
- **Online or by telephone**
- **Online: [www.eftps.gov/eftps/direct/eft](http://www.eftps.gov/eftps/direct/eft)**
- **Telephone: (1-800-555-3453)**

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**Frequency**

- If amount withheld is in excess of \$2,500 but less than \$100,000 in a month you must send in the taxes bi-weekly.
- If amount withheld is less than \$2,500 you may send in taxes monthly.
- If amount withheld is less than \$2,500 per year you may file and send check with Form 944.

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**IRS Form 941**

- This form is filed **QUARTERLY**
- Check and re-check
- Year-end W-3 **MUST** equal all 4 quarters
- Create W-2's and W-3's before last quarter is filed.

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**State/School Tax**

- If you withheld \$2,000 or less you are required to remit your tax withheld **QUARTERLY**.
- If you withheld more than \$2,000 but less than \$84,000 you are required to remit your tax withheld **MONTHLY**.
- Options:
  - Online at [www.businessgateway.gov](http://www.businessgateway.gov)
  - By telephone
  - By mail with vouchers and check

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**OPERS**

- This is Ohio Public Employees Retirement System
- Reports are due each month
- Employee contributions withheld are due each month
- Opt to send employer contribution quarterly per statement sent by OPERS
- Online at [www.opers.org](http://www.opers.org)

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**OP & F**

- This is Ohio Police and Fire
- Report monthly
- Send employee and employer contributions monthly
- Op-f.org

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**Workers Compensation**

- Form is sent at the beginning of each year
- Option to pay 1/2 by May 15<sup>th</sup> with the remaining 1/2 paid by Sept. 15<sup>th</sup> or you may pay the full amount by May 15<sup>th</sup>.
- There are forms that must be completed annually on injuries. (You received a postcard in the mail reminding you to have that form completed by Feb. 1<sup>st</sup>.) This is done online or by mail.
- [www.bwc.com](http://www.bwc.com) go to PERRP

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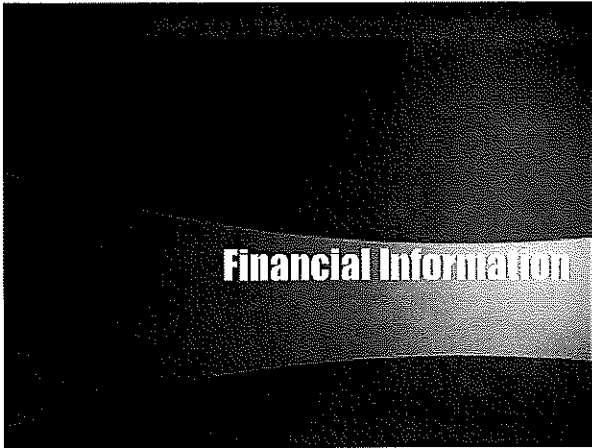
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**Financial Info**

- **Knowledge – be informed so that you can inform**
- **Planning**
  - Budgets
  - Appropriations
- **Know when you receive your funds**
  - **Monthly: Local Government, Gasoline Tax**
    - MVL and MVL Permissive
  - **Semi-Annually:**
    - Property Taxes
    - Advances
    - Rollback and Homestead

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**Financial Info, cont.**

- **Know your timelines for major expenses**
  - Payroll (generally fixed)
  - Insurance
  - Workers' Compensation
  - Summer Road Work
  - Snow Removal, salting, & road salt
  - Capital Expenses (equipment, vehicles, and buildings)
- **Invest your funds**
  - Investment Policy
  - Taylor your CD's to your meeting dates

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### Financial Info, cont.

- **Important Information**
  - Certificates of Estimated Resources
  - Understanding Schedule B
    - Estimated & at 97%
      - 1 Total Estimated Value
      - 2 Funds
      - 3 Inside & Outside Millage totals
      - 4 Levies & no. of years
      - 5 Tax year (when approved)
      - 6 Collection year
      - 7 Amount of Millage
      - 8 Rate being used to tax
      - 9 Amount of money received

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### Financial Info, cont.

2012-2013 BUDGET PROJECTIONS

ESTIMATED REVENUE & EXPENDITURE STATEMENT

LINE	DESCRIPTION	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	TOTAL
100	REVENUE											
101	PROPERTY TAX											
102	SALES TAX											
103	INCOME TAX											
104	OTHER TAXES											
105	FEES											
106	GRANTS											
107	INTEREST											
108	FINANCIAL STATEMENTS											
109	EXPENSES											
110	PERSONNEL											
111	MATERIALS											
112	DEPRECIATION											
113	OTHER EXPENSES											
114	RESERVE FOR CONTINGENCIES											

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### Financial Info, cont.

- **Inside Millage**
  - Can be changed at budget time annually as long as there is no village overlap
- **Outside Millage**
  - Can be put on the ballot up to 2 years ahead of time
  - County Auditor will hold the levy until the current levy expires

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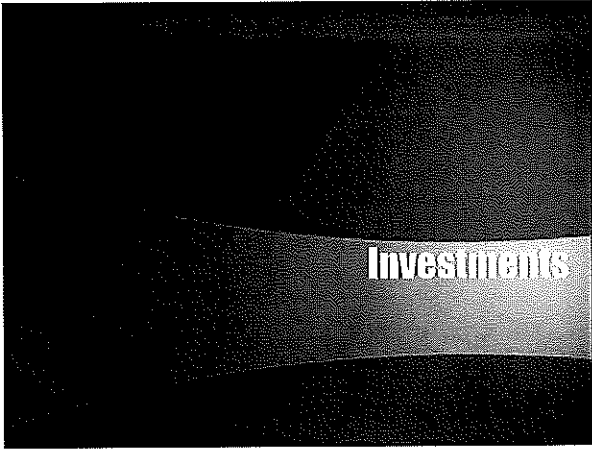
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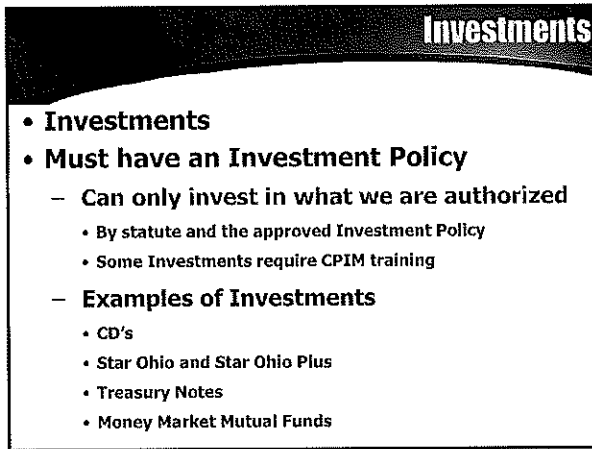
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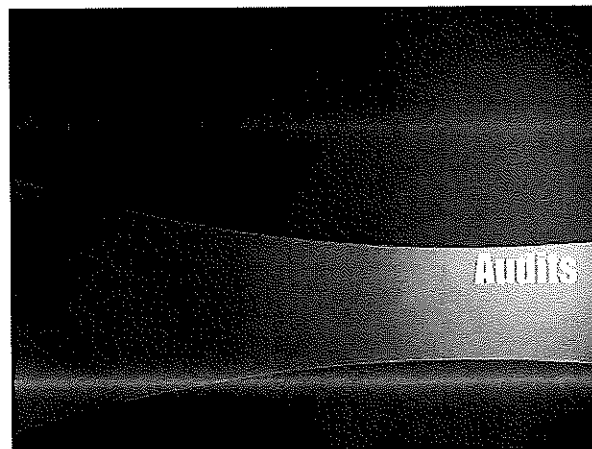
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**CortlandBank**

April 19

**AUTOMATIC RENEWAL NOTICE FOR YOUR Certificate of Deposit**

CERTIFICATE NO  
1002939

TERM  
18M

This Certificate of Deposit will automatically renew at the interest rate in effect on the maturity date. If you want to make any changes to this certificate, it must be done within 10 days after the maturity date. Further important information is listed below.

BAZETTA TOWNSHIP TRUSTEES  
3372 STATE ROUTE 5  
CORTLAND OH 44410

MATURITY DATE  
2/09/18

\$ 2000.00

NEW  
MATURITY DATE  
8/09/19

\*\*\* Truth in Savings Disclosure \*\*\*  
\* PLEASE NOTE EARLY WITHDRAWAL PENALTY CHANGE \*

The renewal interest rate and annual percentage yield for your Certificate of Deposit have not yet been determined. You may call us at (330) 637-8040 on or after 2/09/18 to obtain the renewal interest rate and annual percentage yield.

Certificate of Deposit interest may be compounded quarterly, paid by check, or deposited to another savings or checking account.

This account requires a minimum deposit of \$1,000.00. To earn the annual percentage yield for the renewal period, the entire balance must remain on deposit until maturity. Any withdrawal of interest will reduce earnings.

The balance on which interest is computed for your certificate is determined by the daily balance method. This method applies a daily periodic rate to the principal in the account each day. Interest accrual begins on the business day you deposit non cash items (i.e. checks).

Your Certificate of Deposit will automatically renew at maturity. You will have 10 calendar days after maturity to withdraw funds without a penalty. If you redeem your certificate within the 10 day grace period, you will receive interest for the days accrued prior to redemption. You may not make withdrawals from or deposit into this account prior to maturity.

If you withdraw any funds prior to maturity, your account will be charged an early withdrawal penalty based on the table below. This early withdrawal penalty may invade principal.

TERM OF YOUR CERTIFICATE OF DEPOSIT	EARLY WITHDRAWAL PENALTY
ONE YEAR OR LESS	30 DAYS INTEREST
OVER ONE YEAR TO 18 MONTHS	91 DAYS INTEREST
OVER 18 MONTHS TO 30 MONTHS	12 MONTHS INTEREST
OVER 30 MONTHS TO 42 MONTHS	24 MONTHS INTEREST
OVER 42 MONTHS TO 120 MONTHS	36 MONTHS INTEREST



**CortlandBank**

April 19

**AUTOMATIC RENEWAL NOTICE FOR YOUR Certificate of Deposit**

CERTIFICATE NO  
82109471

TERM  
18M

This Certificate of Deposit will automatically renew at the interest rate in effect on the maturity date. If you want to make any changes to this certificate, it must be done within 10 days after the maturity date. Further important information is listed below.

BAZETTA TOWNSHIP TRUSTEES  
3372 ST RT 5  
CORTLAND OH 44410

1775.40

MATURITY DATE  
4/20/18

NEW  
MATURITY DATE  
10/20/19

\*\*\* Truth in Savings Disclosure \*\*\*  
\* PLEASE NOTE EARLY WITHDRAWAL PENALTY CHANGE \*

The renewal interest rate and annual percentage yield for your Certificate of Deposit have not yet been determined. You may call us at (330) 637-8040 on or after 4/20/18 to obtain the renewal interest rate and annual percentage yield.

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**TERM OF YOUR CERTIFICATE OF DEPOSIT**

**EARLY WITHDRAWAL PENALTY**

ONE YEAR OR LESS  
OVER ONE YEAR TO 18 MONTHS  
OVER 18 MONTHS TO 30 MONTHS  
OVER 30 MONTHS TO 42 MONTHS  
OVER 42 MONTHS TO 120 MONTHS

30 DAYS INTEREST  
91 DAYS INTEREST  
12 MONTHS INTEREST  
24 MONTHS INTEREST  
36 MONTHS INTEREST



# BAZETTA TOWNSHIP

## Proforma Statement of Treasury Management Services

General Account Ending in #7593  
Information from March 2019 Activity Billed in April

Account Analysis	Current		Proposed	
	Rate	Amount	Rate	Amount
Average Collected Balance		\$ 727,412		\$ 727,412
Less Reserve Requirement	0%	\$ -	0%	\$ -
Average Available Balance		\$ 727,412		\$ 727,412
Less Balance Required		\$ 4,166,407		\$ 931,037
Net Available Balance / (Total Deficit Balance)		\$ (3,438,995)		\$ (203,625)
Total Charge for Services		\$ 159.81		\$ 250.01
Earnings Credit	0.05%	\$ (27.90)	0.35%	\$ (195.30)
*** Service Charge Amount / (Excess Credit)		\$ 131.91		\$ 54.71
Hybrid Interest Paid				

Service	Monthly Volume	Number Free	Current Price	Current Fees	Number Free	Unit Price	Total Monthly Fees
<b>GENERAL ACCOUNT SERVICES</b>							
MONTHLY SERVICE FEE	1	-	\$ 30.0000	\$ 30.00	-	\$ 30.0000	\$ 30.00
NSF-PAID ITEM	-	-	\$ 36.0000	\$ -	-	\$ 36.0000	\$ -
PAPERLESS STATEMENT	1	-	\$ -	\$ -	-	\$ -	\$ -
CHECKS PAID	89	-	\$ 0.2400	\$ 40.56	-	\$ 0.2400	\$ 21.36
DEPOSITS PROCESSED	4	-	\$ 1.0000	\$ 4.00	-	\$ 1.0000	\$ 4.00
PHOTOCOPY REQUEST	-	-	\$ 7.0000	\$ -	-	\$ 7.0000	\$ -
DEPOSITED ITEMS	-	-	\$ 0.2000	\$ 10.60	-	\$ 0.2000	\$ -
RET ITEM PROC - REGULAR	-	-	\$ 13.0000	\$ -	-	\$ 13.0000	\$ -
NSF-RETURN ITEM	-	-	\$ 36.0000	\$ -	-	\$ 36.0000	\$ -
ACH RECEIVED-DEBIT	8	-	\$ 0.2000	\$ 1.60	-	\$ 0.2000	\$ 1.60
ACH RECEIVED-CREDIT	13	-	\$ 0.2000	\$ 2.60	-	\$ 0.2000	\$ 2.60
<b>Total GENERAL ACCOUNT SERVICES</b>				\$ 89.36			\$ 59.56
<b>INTEGRATED PAYABLES-IP</b>							
IP MONTHLY MAINT	-	-	\$ 40.0000	\$ -	-	\$ 40.0000	\$ -
IP CHECKS PRINTED	-	-	\$ 1.2500	\$ -	-	\$ 1.2500	\$ -
IP ACH ITEMS ORIGINATED	-	-	\$ 0.2500	\$ -	-	\$ 0.2500	\$ -
IP ACH NOTICE OF CHANGE	-	-	\$ 10.0000	\$ -	-	\$ 10.0000	\$ -
<b>Total INTEGRATED PAYABLES-IP</b>				\$ -			\$ -
<b>STOP PAYMENTS</b>							
STOP PAYMENT-ONLINE	-	-	\$ 25.0000	\$ -	-	\$ 25.0000	\$ -
STOP PAYMENT-ONLINE RENEWAL	-	-	\$ 15.0000	\$ -	-	\$ 15.0000	\$ -
STOP PAYMENT-MANUAL	-	-	\$ 31.0000	\$ -	-	\$ 31.0000	\$ -
STOP PAYMENT-ONLINE (RETAIL)	-	-	\$ 25.0000	\$ -	-	\$ 25.0000	\$ -
<b>Total STOP PAYMENTS</b>				\$ -			\$ -
<b>BUSINESS SECURITY SUITE</b>							
ACH POS PAY-ALERTS	2	-	\$ -	\$ -	-	\$ -	\$ -
ACH POS PAY/CHECK POS PAY ACCT	1	-	\$ 70.0000	\$ 70.00	-	\$ 70.0000	\$ 70.00
CHK/RVRS POS PAY-CHECKS PAID	167	-	\$ -	\$ -	-	\$ -	\$ -
CHK POS PAY-EXCEPTIONS	-	20	\$ 0.7500	\$ -	20	\$ 0.7500	\$ -
CHK/RVRS POS PAY-RETURNS	-	-	\$ 5.0000	\$ -	-	\$ 5.0000	\$ -
CHK POS PAY-PAYEE MAINT	-	-	\$ 5.0000	\$ -	-	\$ 5.0000	\$ -
<b>Total BUSINESS SECURITY SUITE</b>				\$ 70.00			\$ 70.00
<b>PAYMENT CENTER</b>							
PYMNT CNTR-PREMIER ACH ONLY	1	-	\$ 50.0000	\$ -	-	\$ 50.0000	\$ 50.00
PYMNT CNTR-PREMIER ACCOUNTS	2	10	\$ 5.0000	\$ -	10	\$ 5.0000	\$ -
<b>Total PAYMENT CENTER</b>				\$ -			\$ 50.00
<b>AUTOMATED CLEARING HOUSE-ACH</b>							
ACH-ONLINE CREDIT ORIG	80	-	\$ 0.2500	\$ -	-	\$ 0.2500	\$ 20.00
ACH-ONLINE DEBIT ORIG	-	-	\$ 0.2500	\$ -	-	\$ 0.2500	\$ -
ACH-ONLINE PRENOTE ORIG	-	-	\$ 0.2500	\$ -	-	\$ 0.2500	\$ -
ACH-ONLINE ADDENDA ORIG	-	-	\$ 0.0700	\$ -	-	\$ 0.0700	\$ -
ACH-ONLINE CTX ITEM ORIG	-	-	\$ 3.0000	\$ -	-	\$ 3.0000	\$ -
ACH-ONLINE PREMIUM PROCESSING	-	-	\$ 0.1000	\$ -	-	\$ 0.1000	\$ -
ACH-ONLINE NOTICE OF CHANGE	-	-	\$ 10.0000	\$ -	-	\$ 10.0000	\$ -
ACH-ONLINE REVERSAL OR DELETE	-	-	\$ 35.0000	\$ -	-	\$ 35.0000	\$ -
ACH-ONLINE RETURNED ITEMS	-	-	\$ 12.0000	\$ -	-	\$ 12.0000	\$ -
ACH-ONLINE CREDIT ORIG SAME DAY	-	-	\$ 1.2500	\$ -	-	\$ 1.2500	\$ -
ACH-ONLINE DEBIT ORIG SAME DAY	-	-	\$ 1.2500	\$ -	-	\$ 1.2500	\$ -
ACH ITEM REPAIR	-	-	\$ 20.0000	\$ -	-	\$ 20.0000	\$ -
<b>Total AUTOMATED CLEARING HOUSE-ACH</b>				\$ -			\$ 20.00
<b>BUSINESS ONLINE-BOL</b>							
BOL COMPANY MAINT-BASIC	1	-	\$ -	\$ -	-	\$ -	\$ -
BOL ACCOUNT MAINT-BASIC	1	-	\$ -	\$ -	-	\$ -	\$ -
BOL PREVIOUS DAY ITEMS-BASIC	218	-	\$ -	\$ -	-	\$ -	\$ -
BOL CURRENT DAY ITEMS-BASIC	21	-	\$ -	\$ -	-	\$ -	\$ -

Service	Monthly Volume	Number Free	Current Price	Current Fees	Number Free	Unit Price	Total Monthly Fees	
BOL SECURITY TOKEN	-	-	\$ 15.0000	\$ -	-	\$ 15.0000	\$ -	
<b>Total BUSINESS ONLINE-BOL</b>				\$ -			\$ -	
<b>COIN &amp; CURRENCY SERVICES</b>								
BRANCH CASH DEPOSIT PROCESSING	224	-	\$ 0.0020	\$ 0.45	-	\$ 0.0020	\$ 0.45	
<b>Total COIN &amp; CURRENCY SERVICES</b>				\$ 0.45			\$ 0.45	
<b>WIRE TRANSFER</b>								
WIRE-INCOMING DOMESTIC	-	-	\$ 18.0000	\$ -	-	\$ 18.0000	\$ -	
WIRE-INCOMING INTL	-	-	\$ 25.0000	\$ -	-	\$ 25.0000	\$ -	
WIRE-RECALL INTL	-	-	\$ 150.0000	\$ -	-	\$ 150.0000	\$ -	
WIRE-INFO REQ INTL	-	-	\$ 25.0000	\$ -	-	\$ 25.0000	\$ -	
WIRE-AMEND PAYMENT	-	-	\$ 45.0000	\$ -	-	\$ 45.0000	\$ -	
WIRE-RECALL PAYMENT	-	-	\$ 100.0000	\$ -	-	\$ 100.0000	\$ -	
WIRE-TRACE PAYMENT	-	-	\$ 5.5000	\$ -	-	\$ 5.5000	\$ -	
WIRE-ASC INIT DOMESTIC REPET	-	-	\$ 45.0000	\$ -	-	\$ 45.0000	\$ -	
WIRE-ASC INIT DOMESTIC FREEFRM	-	-	\$ 45.0000	\$ -	-	\$ 45.0000	\$ -	
WIRE-ASC INIT INTERNAL REPET	-	-	\$ 45.0000	\$ -	-	\$ 45.0000	\$ -	
WIRE-ASC INIT INTERNAL FREEFRM	-	-	\$ 45.0000	\$ -	-	\$ 45.0000	\$ -	
WIRE-INCOMING INTERNAL	-	-	\$ 7.0000	\$ -	-	\$ 7.0000	\$ -	
WIRE-ASC INIT INTL REPET	-	-	\$ 75.0000	\$ -	-	\$ 75.0000	\$ -	
WIRE-ASC INIT INTL FREEFRM	-	-	\$ 75.0000	\$ -	-	\$ 75.0000	\$ -	
<b>Total WIRE TRANSFER</b>				\$ -			\$ -	
<b>REMOTE DEPOSIT-RD</b>								
RDC MONTHLY MAINT-MULTI-BUNDLE	1	-	\$ 65.0000		-	\$ 50.0000	\$ 50.00	
RDC DEPOSITS PROC-MULTI-BUNDLE	20	-	\$ 0.6000	\$ -	-	\$ -	\$ -	
RDC DEP ITEMS-MULTI-BUNDLE	39	-	\$ 0.2600	\$ -	-	\$ -	\$ -	
RDC EXCESS ITEMS-MULTI-BUNDLE	-	-	\$ 0.2500	\$ -	-	\$ 0.2500	\$ -	
<b>Total REMOTE DEPOSIT-RD</b>				\$ -			\$ 50.00	
<b>Total Monthly Charges for Services</b>				<b>\$ 159.81</b>				<b>\$ 250.01</b>
<b>Earnings Credit</b>				<b>\$ (27.90)</b>				<b>\$ (195.30)</b>
<b>Monthly Charges Net of Earnings Credit</b>				<b>\$ 131.91</b>				<b>\$ 54.71</b>
<b>Monthly Interest Income</b>				<b>\$ -</b>				<b>\$ -</b>
<b>Net Monthly Cost / (Income)</b>				<b>\$ 131.91</b>				<b>\$ 54.71</b>
<b>Annualized</b>				<b>\$ 1,582.92</b>				<b>\$ 656.52</b>

Increased Earnings Credit Rate will offset all fees currently being assessed. This increased ECR will also offset the cost of Remote Deposit Capture processing and a portion of ACH Direct Deposit. Increase or decrease to activity levels or balances may adjust service charges.

## **PAYMENT CENTER ACH**

Reduce paper handling, check printing costs, invoice processing and float time.

Huntington's Payment Center ACH Origination allows test to make payments through the ACH electronic payment network to virtually every financial institution in the U.S.

Some of the more popular applications available in this service include:

- Direct deposit of payroll
- Federal, state and municipal tax payments and child support payments types
- You can create database templates for recurring payments, including payroll, taxes, vendors and others. There's no need to key in required information every time—it's already there

## **NO NEED TO MANUALLY KEY IN PAYMENTS**

- You can import large files directly into our system and export your database (template) information back into your system after sending a file. Data is imported using import formats or a NACHA (National Clearing House Association) formatted file.

Settlement Date Funding – we release your ACH file to the Federal Reserve and settle the transaction on a given date, regardless of available funds in your settlement account.

Release Date Funding – available (collected) funds must be in your settlement account before we release your ACH file to the Federal Reserve and settle the transaction.





## REMOTE DEPOSIT CAPTURE (RDC)

Thanks to the latest in technology, you can now safely and securely scan and deposit checks directly from wherever you are; no visit to the branch necessary. We provide the hardware, software and training.

### THE SCANNER

- With Check 21, banks can use check images to accelerate the clearing process with other financial institutions.
- The scanner feeds the checks through and captures the MICR information and the check image.
- The items are sent to Huntington through a secure Internet connection. They are then automatically processed until 12 a.m. ET.
- You can link multiple Huntington checking accounts to one scanner. Or you can have multiple scanners depositing to one or more account(s).

### CONVENIENT, FUNCTIONAL AND SECURE

- You can manage “roles and permissions” for deposit control and security.
- Eliminates geographical limitations, no need to have a “local” branch for making deposits. This allows you to consolidate other banking relationships to Huntington.
- Reduces overall cost of processing and preparing deposits from the back office
- Eliminates the need to make photo copies of checks. Scanned images are available for 45 days within the RDC system. You also have the option to download the images to your hard drive for later access.
- With data entry, you can associate payment information with the check(s) being deposited (i.e. invoice number, customer name/number, etc.).
- A wide selection of deposit detail reports are available for export to help with reconciliation in your accounting system.





## COMMERCIAL CARD

Looks like a card. Acts like part of your business.

Huntington's Commercial Card provides a number of tools to help you control your organization's spending. From Master Card® Smart Data retrieval to virtual card deployment, the Commercial Card lets you easily track your company's spending and improve your cash flow.

### MANAGE COMPANY SPENDING

The Commercial Card helps you to control spending, meet vendor obligations and take advantage of cost-saving purchases and opportunities. Get instant updates and detailed reports organized by individual department or spending type.

### ENHANCE VENDOR RELATIONSHIP

Electronic records deliver your full purchasing history to give you a better handle on your relationships with each vendor.

### IMPROVE CASH FLOW

The Commercial Card helps you strike the perfect balance needed between growing your business and maintaining an optimal level of working capital.

### INCREASE EMPLOYEE PRODUCTIVITY

Let your employees easily conduct business travel and handle your expenses, while keeping a close record of charges along the way. With the commercial card, your employees:

- No longer need to create purchase orders for smaller expenses
- Will not use time-consuming, manual expense reporting processes

Commercial Card eliminates costly reimbursement check processing. Spending controls allow you to equip your employees with commercial cards that only allow authorized spending.

### ELIMINATE PROCESSING STEPS

Reduce processing costs by replacing manual, paper-based procurement processes with an automated process that improves overall control of your expenditures.

# HUDSON

## Communications, LLC

Infrastructure and systems-Vehicle Installations-Voice-Video & Data-Communications....It's what we do!

### Quote

Customer: Bazetta Twp. Fire Dept. Net 15 Date: 4/26/2019

Point of Contact: Chief Lewis  
Payment method: Down payment required

Phone number: \_\_\_\_\_  
MARCS installs, programming and antenna systems.

Qty.	Description	Unit cost	Ext Cost
6	HD 71800 Mhz Mobile antenna kit	\$66.00	\$396.00
6	Installation of MARCS mobile radios at Customer's location.	\$275.00	\$1,650.00
1	MARCS Base antenna system.	\$810.00	\$810.00
1	Base antenna installation.	\$375.00	\$375.00
7	MARCS radio programming.	\$50.00	\$350.00
1	Base radio power supply.	\$160.00	\$160.00
6	Motorola XTL5000 Ignition sense/ Speaker cable.	\$35.00	\$210.00
6	Motorola XTL5000 Mounting bracket. HLN6861	\$35.00	\$210.00
1	Shipping.	\$50.00	\$50.00

All quotes valid for 30 days. Total \$4,211.00

Customer acceptance signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Page 1 of 1

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {04/01/2019} And {04/30/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	1.05%	\$40,000	100.00%
	<u>1</u>	<u>1.05%</u>	<u>\$40,000</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	59	62.10%	\$0	0.00%
322 Motor vehicle accident with injuries	5	5.26%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	4.21%	\$0	0.00%
341 Search for person on land	1	1.05%	\$0	0.00%
365 Watercraft rescue	1	1.05%	\$0	0.00%
381 Rescue or EMS standby	1	1.05%	\$0	0.00%
	<u>71</u>	<u>74.73%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	1.05%	\$0	0.00%
424 Carbon monoxide incident	4	4.21%	\$0	0.00%
	<u>5</u>	<u>5.26%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
511 Lock-out	1	1.05%	\$0	0.00%
551 Assist police or other governmental agency	1	1.05%	\$0	0.00%
553 Public service	1	1.05%	\$0	0.00%
554 Assist invalid	1	1.05%	\$0	0.00%
561 Unauthorized burning	1	1.05%	\$0	0.00%
	<u>5</u>	<u>5.26%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	3	3.15%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	4	4.21%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	1.05%	\$0	0.00%
	<u>8</u>	<u>8.42%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	2	2.10%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.05%	\$0	0.00%
743 Smoke detector activation, no fire -	1	1.05%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.05%	\$0	0.00%

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {04/01/2019} And {04/30/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	5	5.26%	\$0	0.00%

Total Incident Count: 95

Total Est Loss:

\$40,000

**BAZETTA**

**Inspections by Type**

**Date Completed Between {04/01/2019} And  
{04/30/2019}**

<b>Date</b>	<b>Time</b>	<b>Occupancy</b>	<b>Hrs</b>	<b>Fee</b>
<b>200 INSPECTION - General</b>				
04/04/2019	14:22	ARMY01 ARMY CORP OF ENGINEERS 2961 WARREN MEADVILLE RD NE/B	0.58	
04/04/2019	13:38	EATN01 EAT ' N PARK RESTAURANT 2057 WALMART DR NE	0.16	
04/04/2019	13:50	MCDO01 McDONALD'S RESTAURANT 2171 MILLENNIUM BLVD	0.18	
04/04/2019	14:16	MURP01 MURPHY OIL USA, INC 2021 MILLENNIUM BLVD	0.08	
04/04/2019	14:01	QUAK01 Quaker Steak & Lube 2191 MILLENNIUM BLVD NE	0.21	
04/03/2019	11:05	BAZE13 BAZETTA TOWNSHIP FIRE DEPARTMENT 13 13 MCCLEARY JACOBY RD NE	0.33	
<b>Total Activities for Type: 6</b>			<b>1.54</b>	
<b>201 INPSECTION: Foster Home</b>				
04/03/2019	18:10	CLARK01 Clark, Foster 4089 WESTLAKE DR NE	0.33	
04/22/2019	13:00	GROU01 Group Home Tall Oaks 2767 TALL OAKS CIR NE	0.50	
04/22/2019	12:30	GROU02 Group Home 335 State Route 305 335 STATE ROUTE 305 NE	0.50	
<b>Total Activities for Type: 3</b>			<b>1.33</b>	
<b>202 INSPECTION - Self Inspected Occupancy</b>				
04/23/2019		BOBL01 BOB LUSCHER CONSTRUCTION 2342 MCCLEARY JACOBY RD NE	1.00	
04/02/2019		MIDW02 MIDWEST BAND 3140 ELM RD NE	1.00	
04/02/2019		GCHA01 G C Hair Co. 2996 ELM RD NE/C1	1.00	
04/02/2019		MILL01 MILLER YOUNT CONSTRUCTION 2995 BAZETTA RD NE	1.00	
04/02/2019		HOWL01 RCP O2 SUPPLY 2868 NILES CORTLAND RD NE	1.00	

BAZETTA

Inspections by Type

Date Completed Between {04/01/2019} And  
{04/30/2019}

Date	Time	Occupancy	Hrs	Fee
202 INSPECTION - Self Inspected Occupancy				
04/02/2019		TRUM03 TRUMBULL COUNTY CONSERVATION LEAGUE 2535 MCCLEARY JACOBY RD NE	1.00	
04/11/2019		MARA01 MARANATHA CHURCH 2570 ELM RD NE	1.00	
04/11/2019		BAZE09 BAZETTA BAPTIST CHURCH 1109 PERKINS JONES RD NE/WARREN, OH 44481	1.00	
04/11/2019		CAST01 Castle Kitchen & Bath 2420 ELM RD NE	1.00	
04/11/2019		HOWL02 Howland Alarm Storage 2479 NILES CORTLAND RD NE	1.00	
04/11/2019		NORT02 NORTHEAST CHRISTIAN CHURCH 865 PERKINS JONES RD NE/WARREN, OH 44481	1.00	
04/11/2019		THEP01 THE PROFESSIONAL TOUCH 3010 STATE ROUTE 5 /C	1.00	
Total Activities for Type: 12			12.00	

Grand Total Activities: 21

Grand Totals: 14.87 0.00

BAZETTA

Aid Responses by Department

Alarm Date Between {04/01/2019} And {04/30/2019}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
19-0000335	04/17/2019	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	1900590	Response Time: 00:07:04	#Appartus	0	1	0	0
19-0000347	04/20/2019	2 Automatic aid received	#Personnel	0	0	2	0
Their Inci	1900601	Response Time: 00:07:22	#Appartus	0	0	1	0
<b>Subtotal Responses: 2</b>				<b>Average Response Time for Dept: 00:07:13</b>			
<b>STA. 17 BRISTOL FDID 78105</b>							
19-0000330	04/16/2019	4 Automatic aid given	#Personnel	2	1	0	0
Their Inci	19-0190	Response Time: 00:07:58	#Appartus	1	1	0	0
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:07:58</b>			
<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
19-0000330	04/16/2019	4 Automatic aid given	#Personnel	5	0	0	0
Their Inci	21-0624	Response Time: 00:03:59	#Appartus	1	0	0	1
19-0000366	04/27/2019	1 Mutual aid received	#Personnel	0	0	0	1
Their Inci	682	Response Time: 00:08:11	#Appartus	0	0	0	1
<b>Subtotal Responses: 2</b>				<b>Average Response Time for Dept: 00:06:05</b>			
<b>STA. 22 FARMINGTON TWP FIRE DEPARTMENT FDID 78111</b>							
19-0000330	04/16/2019	4 Automatic aid given	#Personnel	2	0	0	0
Their Inci	19-0229	Response Time: 00:13:48	#Appartus	1	0	0	0
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:13:48</b>			
<b>STA. 30 HOWLAND FDID 78121</b>							
19-0000302	04/07/2019	3 Mutual aid given	#Personnel	2	0	0	0
Their Inci	1023	Response Time: 00:08:47	#Appartus	1	0	0	0
19-0000319	04/12/2019	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci	1901253	Response Time: 00:08:36	#Appartus	2	0	0	0
19-0000337	04/18/2019	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	1112	Response Time: 00:04:58	#Appartus	0	1	0	0

Response time calculated from time notified to arrival.



BAZETTA

Aid Responses by Department

Alarm Date Between {04/01/2019} And {04/30/2019}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 30 HOWLAND FDID 78121							
19-0000371	04/29/2019	4 Automatic aid given	#Personnel	2	0	0	0
Their Inci	HOF1901233	Response Time: 00:06:55	#Appartus	1	0	0	0
Subtotal Responses: 4			Average Response Time for Dept: 00:07:19				

STA. 32 HOWLAND FDID 78121							
19-0000327	04/15/2019	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci	19-1085	Response Time: 00:07:26	#Appartus	0	0	0	0
19-0000345	04/19/2019	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	1129	Response Time: 00:00:01	#Appartus	0	1	0	0
19-0000371	04/29/2019	4 Automatic aid given	#Personnel	2	0	0	0
Their Inci	HOF1901233	Response Time: 00:03:46	#Appartus	1	0	0	0
Subtotal Responses: 3			Average Response Time for Dept: 00:03:44				

STA. 38 MECCA FIRE DEPARTMENT FDID 78133							
19-0000329	04/15/2019	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci	19-0001	Response Time: 00:03:57	#Appartus	0	0	0	0
19-0000347	04/20/2019	2 Automatic aid received	#Personnel	0	0	2	0
Their Inci	190092	Response Time: 00:07:22	#Appartus	0	0	1	0
Subtotal Responses: 2			Average Response Time for Dept: 00:05:40				

STA. 45 SOUTHRINGTON							
19-0000330	04/16/2019	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci	19-0160	Response Time: 00:17:46	#Appartus	1	0	0	0
Subtotal Responses: 1			Average Response Time for Dept: 00:17:46				

STA. 47 WARREN TWP. FIRE DEPARTMENT							
19-0000330	04/16/2019	4 Automatic aid given	#Personnel	1	0	0	0
Their Inci	19-0289	Response Time: 00:10:44	#Appartus	0	0	0	1

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {04/01/2019} And {04/30/2019}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
STA. 47 WARREN TWP. FIRE DEPARTMENT						
Subtotal Responses: 1			Average Response Time for Dept: 00:10:44			

Response time calculated from time notified to arrival.

BAZETTA

Staff Activity by Activity Code

Date Between {04/01/2019} And {04/30/2019} and  
Activity Code = "cb"

Date	Time	Incident	Type	Staff ID/Name	Hours	Hrs Pd	Points
CB Off Duty Callback							
04/10/2019	10:08:56	19-0000314	M	000004 No, Response	0.25	0.00	0.00
04/10/2019	14:44:13	19-0000315	O	000004 No, Response	0.25	0.00	0.00
04/15/2019	14:04:03		FMOR	000004 No, Response	0.73	0.00	0.00
04/16/2019	10:44:56	19-0000330	F	000004 No, Response	0.25	0.00	0.00
04/20/2019	16:09:00	19-0000347	R	WEST01 West, David A	0.85	2.00	0.00
04/22/2019	01:07:18	19-0000349	M	000004 No, Response	1.38	0.00	0.00
Totals for Activity Code:					3.71	2.00	0.00
Avg for Activity Code:					0.62	0.33	0.00

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other



# April 2019

## Bazetta Police Department Activity

**Published Date: May 13, 2019**

<b>Activity</b>	<b>Total</b>
<b>Calls for Service</b>	<b>N/A</b>
<b>Incident Reports Filed</b>	<b>133</b>
<b>Traffic Crash Investigations</b>	<b>12</b>
<b>Number of Persons Arrested</b>	<b>67</b>
<b>Traffic Offenses</b>	<b>60</b>
<b>Traffic Citations Issued</b>	<b>43</b>
<b>Vehicle Miles Traveled</b>	<b>7,408.70</b>
<b>Office Contacts</b>	<b>280</b>

\* Numbers are subject to change due to report status and other circumstances



# Bazetta Township Police Department

## Year to Date Analysis April 2018 Comparison to April 2019

Acting Chief Christopher G. Herlinger

Sgt. Jake Abbott



↑↓Percentage Difference  
from 2018 to 2019

	2018	2019	
Calls for Service	583	N/A	N/A
Incidents Filed	141	133	-5674 ↓
Traffic Crash Investigations	15	12	-20 ↓
Number of Persons Arrested	64	67	4.688 ↑
Traffic Offenses	106	60	43.396 ↓
Miles Traveled	11280.60	7408.7	-34.324 ↓

April-19

19-04-013	Pontiac	Silver	CH	Grand Am	2003	o=Daniel Rafshann Williams d=Chayne DeAndre Ringold	4/3/2019	Buds	100	50	25	4/5/2019	175	75
19-04-026	Chevy	White	CH	Cruze	2015	Arel D Calhoun O=Larry Mansfield D=Heather Hankins	4/7/2019	Emerines	100	150	25	4/12/2019	275	175
19-04-038	BMW	Black	NH	540	1994	o=Ismael Barcos d=Manuel Coroz o=Dianne Roscoe d=Matthew Roscoe	4/9/2019	Shultz	100	50	25	4/10/2019	175	75
19-04-045	Chevy	Silver	PH	Malibu	2007	o=Ismael Barcos d=Manuel Coroz o=Dianne Roscoe d=Matthew Roscoe	4/12/2019	Emerines	100	25	25	4/12/2019	150	50
19-04-050	Chevy	Silver	CH	Malibu	2009	Roscoe	4/12/2019	Shultz	100	150	25	4/17/2019	275	175
19-04-079	Honda	Blue	PH	Civic	2017	o=Craig Wistar d=James Young	4/18/2019	Emerines	100		25	PENDING		
19-04-097	Pontiac	Silver	PH	Grand Am	2003	Amanda N. graniz	4/21/2019	Shultz	100		25	PENDING		

APRIL TOTALS

1050 550 1050 550

2019 TTD

0 0 0 0

5300 3100

**Bazetta Township Police Department  
2019 Impounded Vehicle Inventory**

Log/Rpt Number	Vehicle Make	Color	Type of hold PH NH CH	Model	Year	Date of Impound	Tow Company	Tow Fee Owed	Storage fee Accrued	Process Fee Owed	Pickup or Sale Date	Amt Rec'd	Net Amt for PD	Year to Date Rec'd	Year to date Net for PD
18-09-086	Chevy	Gray	CH	Impala	2007 Kevonte Latrell Jordan	9/18/2018	Schultz	100				25	Pending		
18-11-019	Dodge	Blue	PH	Caravan	1994 Richard H. Knisely Jr. O=Ernest Frantz D=Theresa	11/5/2018	Schultz	100				25	Pending		
18-12-004	Dodge	Tan	NH	Caravan	2004 Semanek	12/1/2018	Buds	100				25	Pending		
<b>CARRY OVER TOTALS FROM 2018</b>															
<b>January-19</b>															
19-01-028	Pontiac	Silver	NH	Bonneville	2002 Kristen L. Sawyer	1/10/2019	Emerines	100	250			25	1/11/2019	375	275
19-01-029	Chrysler	Blue	CH	Town&Country	2006 Andrew Bricker	1/10/2019	Buds	100	50			25	1/11/2019	175	75
19-01-032	Hyundai	Blue	CH	Elantra	2010 Christine Burns	1/11/2019	Emerines	100	150			25	1/16/2019	275	175
19-01-074	Chevrolet	Black	PH	Blazer	2003 Christine Carwright De Robert	1/25/2019	Emerines	100				25	Pending		
<b>JANUARY TOTALS</b>															
												825	525	825	525



**FEB-19**

19-02-010	Ford	Silver	CH	Focus	2007 Roman	Juliana Rose	2/3/2019	Shultz	100	75	25	2/5/2019	200	100
19-02-011	Chrysler	Grey	NH	Sebring	2001 Lehman Jr. o=Nicole r Carroll D=Richard A		2/3/2019	Shultz	100		25	Pending		
19-02-021	Chevy	White	PH	Truck	1995 Kimple Shane L		2/7/2019	Shultz	100		25	Pending		
19-02-024	Lincoln	White	CH	LS	2000 Ryan Mullett o=jacob D. Hoffman d=Nikeisha L		2/6/2019	Shultz	100	50	25	2/8/2019	175	75
19-02-041	Ford	Black	PH	Focus	2001 Pruitt James Throckmorte		2/12/2019	Burd's	100		25	Pending		
19-02-054	Ford	Blue	CH	Focus	2018 n		2/17/2019	Schultz	100	150	25	2/22/2019	275	175
19-02-062	Mercury	Red	CH	Grand Marquis	1998 Garcia o=Jonathan Gabrielk D=Ronnie		2/21/2019	Emerines	100		25	Pending		
19-02-066	BMW	Blue	PH	4S	2003 Brock Christina o=Stephanie Mazi d=Paul		2/22/2019	Shultz	100	350	25	3/8/2019	475	375
19-02-071	Chevy	White	PH	Monte Carlo	1998 Knight		2/25/2019	Buds	100	50	25	2/26/2019	175	75

**FEBRUARY TOTALS**

1300 800 1300 800

**March-19**

19-03-033	Cadillac	Green	CH	Deville	2006 David McAlain Tyler Lee		3/8/2019	Emerines	100	100	25	3/11/2019	225	125
19-03-046	Nissan	Red	CH	Altima	2013 Lewis O= Phillip Strickland D=		3/11/2019	Schultz	100	300	25	3/22/2019	425	325
19-03-077	Dodge	Black	PH	Magnum	2005 VanWinkle Eric		3/18/2019	Schultz	100	50	25	3/19/2019	175	75

19-03-116	Buick	Tan	CH	Lacrosse	2006 Hughes Nickole	Kevin V.	3/28/2019	Schultz	100	50	25	3/29/2019	175	75
19-03-122	Chevy	Blue	CH	Impala	2005 Sapeda Michael		3/28/2019	Buds	100	50	25	3/29/2019	175	75
19-03-130	Dodge	Silver	PH	Magnum	2005 Skinner		3/30/2019	Emerines	100	75	25	4/1/2019	200	100
19-03-132	Chevy	Red	NH	Cavaller	O-Michael James Sauruk DeMitchell 1992 Christfull O-Jerry Lee		3/30/2019	Shultz	100	75	25	Pending	200	100
19-03-113	Dodge	Gray	NH	Intrepid	DeWilliam R Allison 2003 Allison Jr Michelle		3/26/2019	Emerines	100	175	25	4/1/2019	300	200
19-044	Chevy	Gold	PH	Malibu	1999 Roper		3/30/2019	Northstar	100	125	25	4/3/2019	250	150

**MARCH TOTALS** 2125 1225 2125 1225

19-04-013	Pontiac	Silver	CH	Grand Am	2003 Ringold DeAndre		4/3/2019	Buds	100	50	25	4/5/2019	175	75
19-04-026	Chevy	White	CH	Cruze	2015 Ariel D Calhoun O-Larry Manfield DeHeather		4/7/2019	Emerines	100	150	25	4/12/2019	275	175
19-04-038	BMW	Black	NH	540	1994 Hankins		4/9/2019	Shultz	100	50	25	4/10/2019	175	75
19-04-045	Chevy	Silver	PH	Malibu	O-Ismail Barros DeManual 2007 Cortez O-Dianne Rescoe DeMatthew		4/12/2019	Emerines	100	25	25	4/12/2019	150	50
19-04-050	Chevy	Silver	CH	Malibu	2009 Rescoe		4/12/2019	Shultz	100	150	25	4/17/2019	275	175
19-04-079	Honda	Blue	PH	Civic	O-Craig Wister DeLiamas Young 2017		4/18/2019	Emerines	100		25	PENDING		
19-04-097	Pontiac	Silver	PH	Grand Am	2003 Grantz Amanda N.		4/21/2019	Shultz	100		25	PENDING		

APRIL TOTALS

1050 550 1050 550

MAY-19

19-05-001 Subaru Silver CH ADR 2009 Houser Robert 5/1/2019 Schultz 100 25 PENDING

MAY TOTALS

0 0 0 0

JULY-19

JULY TOTALS

0 0 0 0

AUGUS-19

2019 SEPTEMBER TOTALS

0 0 0 0

September-19

SEPTEMBER TOTALS

0 0 0 0

October-19

OCTOBER TOTALS

0 0 0 0

November-19

NOVEMBER TOTALS

0 0 0 0

2019 YTD

0 0 0 0

5300 3100

WORK ORDER/ESTIMATE

Bob's Tree Service & Stump Removal

CRANE SERVICE

Fully Insured For Your Protection
1052 North River Rd. • Warren, Ohio 44483
Phone: 394-8516

Date 5-2-19

Name: Bazzetta Tree

Address:

Phone No:

Job Site Address:

Table with 2 columns and 10 rows. Row 1 contains handwritten text: 3 TREES REMOVED.

In the removal of trees there is always some yard damage. Not responsible for damage to walks or driveways from equipment. Not responsible for damage to underground utilities and drains. All Jobs Subject to Sales Tax.

- Stump Removal YES NO
Rake Yard YES NO
Chip Limbs YES NO
Haul Wood YES NO
Leave Wood YES NO
Haul Stump Grindings YES NO

SUBTOTAL
TAX
TOTAL

Handwritten amount in the TOTAL box.

Date
Customer's Signature
Bob's Tree Service

GIGGS CONEY ETC.



BAZETTA TREE, INC.

P.O. Box 189
Cortland, Ohio 44410

Phone 330-638-6208 (Warren)
or 330-726-9994 (Youngstown)
Fax 330-726-3277



Customer information section including name (BAZETTA TREE), address (ACROSS FROM 2640 McCLARY JACOB RD), city (CORTLAND), date (5-6-19), and phone (219-4749).

Main table with columns for ITEM, DESCRIPTION w/ RIBBON, and pricing. Includes item 1: 1 BAK AND DOUBLE LEADER MAPLE (ACROSS STREET FROM 2640 McCLARY JACOB RD) REMOVE with a price of 1265.00.

Summary table with rows for SUBTOTAL (1265.00), TAX (6.75% - 17.25%), and EXEMPT TOTAL.

- Notes section containing four conditions: 1) BAZETTA TREE, INC. IS NOT RESPONSIBLE FOR LAWN DAMAGE... 2) PAYMENT REQUIRED UPON COMPLETION... 3) BOOKING APPROXIMATELY... WEEKS AHEAD... 4) QUOTE IS VALID FOR 30 DAYS.

THE ABOVE ESTIMATE IS HEREBY APPROVED AND BAZETTA TREE, INC. IS AUTHORIZED TO COMMENCE WORK AT THEIR CONVENIENCE.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Ohio**

**Bureau of Workers'  
Compensation**

30 W. Spring St.  
Columbus, OH 43215

**Certificate of Ohio Workers' Compensation**

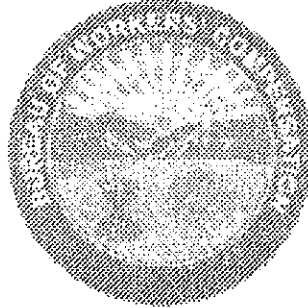
This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including instalments, are paid by the applicable due date. To verify coverage, visit [www.bwc.ohio.gov](http://www.bwc.ohio.gov), or call 1-800-644-6292.

This certificate must be conspicuously posted.


Policy number and employer  
00823097

BAZETTA TREE INC  
PO BOX 189  
CORTLAND, OH 44410-0189

Period Specified Below  
07/01/2018 to 07/01/2019



[www.bwc.ohio.gov](http://www.bwc.ohio.gov)  
Issued by: BWC

  
Administrator/CEO

You can reproduce this certificate as needed.





# CERTIFICATE OF LIABILITY INSURANCE

BAZET-2 OP ID: MAL

DATE (MM/DD/YYYY)

12/04/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Farmers National Insurance LLC 339 N High St Cortland, OH 44410 Ben Bowers	CONTACT NAME: <b>Carol Williams</b> PHONE (A/C, No, Ext): <b>330-638-6146</b>	FAX (A/C, No): <b>330-638-5127</b>
	E-MAIL ADDRESS: <b>CWilliams@Farmers-Bowers.com</b>	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: <b>NSI a Division of West Bend</b>		<b>15350</b>
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED <b>Bazetta Tree, Inc.</b> <b>P.O. Box 189</b> <b>Cortland, OH 44410-0189</b>
---

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			1245839	12/12/2018	12/12/2019	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> PD Ded \$500						PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 2,000,000
POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>							PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			1245839	12/12/2018	12/12/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/>	SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/>	NON-OWNED AUTOS				PROPERTY DAMAGE (PER ACCIDENT) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			1245839	12/12/2018	12/12/2019	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE						\$
DED <input checked="" type="checkbox"/> RETENTION \$ 0							\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			1245839	12/12/2018	12/12/2019	WC STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER**

<b>Bazetta Tree, Inc.</b> <b>P.O. Box 189</b> <b>Cortland, OH 44410-0189</b>
--

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE <b>Ben Bowers</b>

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JENNIE

2019 Zoning Permits Issued

Date	Permit #	Parcel	Owner	Address	Type	Fee
01/07	19-D-01	33-026090	Evan, A&C	3251 Circle	Dumpster	5.00
02/06	DM-01	33-030000	Naughton, B	4624 Phillips Rice	Demolition	50.00
02/25	4104	31-040005	Higgins/Rihel	305 Johnson Plank	Residential Addition	170.00
02/26	4105	31-902149	Calvey, C & P	2315 Wilshire Dr.	Garage	324.00
03/05	4106	33-076374	Ferraro, N&D	2319 Cornerstone	Pool	125.00
03/26	F-001	31-017500	Fetty, Michael	956 Everett Hull Rd	Fence	35.00
XXXX	4107	XXXXXXXXXX	Missing	XXXXXX	XXXX	XXXX
03/26	TV-001	XXXXXXXXXX	Zabinski, Jeffery	1455 ST RT 534, NF, 44444	Food Concession Trailer Adgate Garden Center	100.00
03/26	4108	31-029400	Whitman, Craig	654 Johnson Plank Rd	Garage	192.00
04/02	4109	31-018825	Thacker, P&A	1057 Wilson Sharpville	Pole Barn / Garage	240.00
04/02	4110 F-002	33-076591	DeJulio, R&L	2558 Northview	In ground Pool and Fence	225.00
04/02	4111	33-076471	Falter, M&K	2116 Stonegate	New Residence	676.25
04/09	4078-RI	31-902176	ElmHurst Properties	2171 Millenium Blvd	Signage upgrade Re-issued permit due to lack of commencing work (1 time at 50% of original) 6-1-19 start date	30.00
04/09	TV-002	XXXXXX	Vlahos Gyro			100.00
04/17	19-D-02	33-024500	Straniak, Paul	2421 SR 305	Dumpster	5.00
04/11	4112	33-024500	Straniak, Paul	2421 SR 305	Residential Addition	66.00
04/23	4113	33-075899	Wakefield, R	3361 Warren Meadville	Shed	48.00
4/23	19-D-03	33-076197	ARAM Enter	2910 Fallehn	Dumpster	5.00
04/30	TV-003	XXXXXXXXXX	Muirfello, Fredrick	13326 Caves Rd, Chesterland, Oh 44026	Food Concession Stand at Menards	100.00
5/02	4114	31-011400	Ainsley / Lawrence	2438 ST RT 5	Sign, double sided	100.00
5/02	4115	33-076108	Elliott T & J	2868 Beaver Trail	Shed	26.25

## 2019 Zoning Complaints

Date	Parcel	Owner	Address	Type	Outcome
2/12	31-045595	Kwapiszewski	1136 Prince Drive	Trash / Hoarding / junk vehicles	Ongoing
1/20	33-076113	Piacquadio	2812 Beaver Trail	Obstructing fire Hydrant Referred To Township legal 4/13 , Letter sent by Legal Council dated 4/24	Letter 1/22 Letter#2 3/26 Personal Contact 4/7 Trustees Action 4/9 Referred to
2/12	33-076487	Holko	2870 Pebble Creek Ct	Business in Garage	Tints vehicle windows in Garage. No overt signs of activity.
1/24	31-043975	Kelly / Jack Mills	2455 Bazetta Rd	Improper renovations	Referred to County Building Department 1/24/19
1/08	31-051615	Markle, Laurel (deceased)	840 Perkins Jones.	Abandoned Residence	Ongoing
3/12	31-071080	Linda Posey	600 Johnson Plank Mailing address: 1469 Jefferson St New Philadelphia , Ohio 44663	Abandoned Residence Garbage, unsecure vacant building.	Ongoing Letter sent 04/03/19
04/02	31-049300	Hebrock, Violet	3350 N. Park ext	Garbage, scrap, junk vehicle , swimming pool	Ongoing Letter sent 4/3/19
04/09	31-022070	Mahood, Thomas	3904 Lake Shore Dr	Junk Vehicles	New Letter 4/16
4/16	33-057001	Schuller C/C	2216 Niles Ashtabula Rd	Junk Vehicles, Commercial equipment	Letter 4/16
4/30	33-076490	Lambert, C	4602 Warren Meadville rd	Junk car , debris about yard	Personal Contact 4/30



## 2020 Group Savings Summary

Policy: 37820104  
Employer: Bazetta Township

Group ID: 05627  
Association: Ohio Association of Public Treasurers

Manual	Base Rate	Annual Payroll	Estimated Individual Rating = -20 %		Estimated Group Discount = -38 %	
			Indiv Rate**	Individual Premium	Group Rate**	Group Premium
9433	2.06	1,450,464	0.018305	26,551	0.014200	20,597
9439	12.14	0	0.107723	0	0.083538	0
		1,450,464	Estimated Individual Premium*		Estimated Group Premium*	
			\$26,551		\$20,597	

Estimated Group Savings	\$5,954
Annual Fee	\$200

\*The 2020 premium amounts are for the payroll period from 1/01/2020 to 12/31/2020.

\*\*Rates include: BWC administrative costs of 10.9400% of premium, a DWRP rate of 0.00, a DWRP II rate of 0.000 of base rate.

Projections of individual and group rates are estimated using BWC loss information as of the last quarter and the most recent historical payroll information provided by the BWC. Estimates of premium must be projected in advance of the application deadline. Therefore the actual premium will vary from the estimates depending upon group enrollment level, BWC rates, experience calculations, and actual payroll.

**ALL PREMIUMS ARE STILL PAYABLE TO THE BUREAU OF WORKERS' COMPENSATION.**



ACKNOWLEDGEMENT FORM

Please confirm that the following information is correct. If it is not correct or missing, please make the necessary changes/additions before returning this form to Tartan Benefit Services, Ltd (TBS).

Company: BAZETTA TOWNSHIP
Policy Number: 037820104
Address: 3372 STATE ROUTE 5
City: CORTLAND State: OH Zip: 44410
Phone: (330)637-8816 Fax: (330)637-4588

Contact 1: PAUL HOVIS
Email 1:

Contact 2: KRIS PARKE
Email 2: KPARKE@BAZETTATWP.ORG

Employee Count: (Used to assess BWC program eligibility)
Federal ID #:

By signing and returning this form, you are confirming;

- 1) your operation has not had any material changes, including but not limited to mergers, acquisitions or significant adjustments to your payroll...
2) to promptly provide TBS notice of any BWC audit and a copy of the finding from the audit as soon as they are made available to your company.
3) you are not considered a Professional Employer Organization (PEO). A PEO assumes the responsibilities of handling human resource and workers' compensation functions for all or part of the your already established employees on a permanent basis. A PEO is different than a temporary staffing service.
4) you are currently not using the services of a PEO nor have you used the services of a PEO within the last year.

This form must be signed and returned with any other requested information in your packet and will automatically enroll you into our group rating program starting 1-1-20. Failure to provide accurate information may result in the removal from the group rating program. Additionally, any misrepresentation of the information listed above may result in the employer reimbursing the other Group Participants for the financial hardship on those employers due to the misrepresentation. Note, this offer is being extended based on the 12-31-18 reserve calculations.

Signature
Title
Date

Please return to: Fax: (330) 965-7465 Mail: Tartan Benefit Services, Ltd., Workers' Compensation Division P.O. Box 3970, Boardman, OH 44513

Please call Jerelyn Pasternack at (330) 726-4117 ext 711 or 1-877-776-7475 with any questions.



Bureau of Workers' Compensation

Employer Statement for Group-Experience-Rating Program

Instructions

Please print or type. Please return complete statement to the attention of the sponsoring organization you are joining. If you have any group-experience-rating questions call BWC at 614-466-6773.

BWC USE ONLY
Application effective with policy year beginning

NOTE: The employer programs unit group underwriters must review and approve this application before it becomes effective.

Employer Name: BAZETTA TOWNSHIP
Telephone number: (330)637-8816
BWC policy number: 37820104
Address: 3372 STATE ROUTE 5
City: CORTLAND
State: OH
Nine-digit Zip Code: 44410

Group-Experience-rating program enrollment

I agree to comply with BWC's group-experience-rating program rules (Ohio Administrative Code Rules 4123-17-61 through 4123-17-68). I understand my participation in the group-experience-rating program is contingent on such compliance. This form supersedes any previously filed AC-26.

I understand only a BWC group-experience-rating program certified sponsor can offer membership into the program. I also understand if the sponsoring organization listed below is not certified this application is null and void.

I am a member of the Ohio Association of Public Treasurers sponsoring organization or a certified affiliate organization and would like to be included in their group named Oapt Townships it sponsors for the policy year beginning January 1, 2020. In addition, I would like to be included in this group each succeeding policy year until rescinded by the timely filing within the preceding policy year of another AC-26 or until the group administrator does not include my company on the employer roster for group-experience-rating. I understand the employer roster submitted by the group administrator will be the final, official determination of the group in which I will or will not participate. Submission of this form does not guarantee participation.

I understand the organization's representative CompManagement LLC #000900-80 (currently, as determined by the sponsoring organization) is the only representative I may have in risk-related matters while I remain a member of the group. I also understand the representative for the group-experience-rating program will continue as my individual representative in the event that I no longer participate in the group-experience-rating program. At the time, I am no longer a member of the program, I understand I must file a Permanent Authorization (AC-2) to cancel or change individual representation.

I am associated with the sponsoring organization or a certified affiliate sponsoring organization Yes [X] No [ ]

Compmanagement

Name of sponsor or affiliate sponsor

Sponsor or affiliate sponsor policy number

Certification

[ ] certifies that he/she is the [ ] of [ ] (Officer Name) (Title)

[ ] (Employer Name), the employer referred to above, and that all of the

information is true to the best of his/her knowledge, information, and belief, after careful investigation.

[X] (Officer Signature)

[ ] (Date)