

BAZETTA TOWNSHIP TRUSTEES

EMERGENCY MEETING MINUTES

Emergency Meeting
Tuesday October 1, 2019
5:30PM
Township Administration Building
3372 State Route 5 N.E.

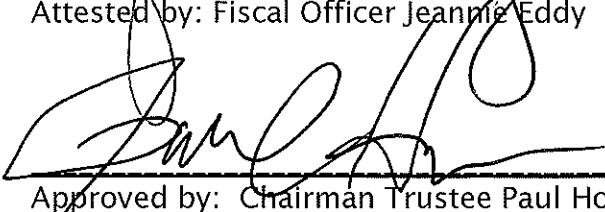
PRESENT: Trustee Paul Hovis- Present
Trustee Frank Parke-Present
Trustee Ted Webb- Present
Fiscal Officer Jeannie Eddy- Present

187-19 To authorize the process of bid for the Hillside Cemetery Project.
(see attached Resolution)
Motion: Webb
Second: Parke
Vote: Trustee Hovis YES, Trustee Parke YES, Trustee Webb YES

188-19 Motion to adjourn the meeting at 5:30PM
Motion: Parke
Second: Webb
Vote: Trustee Hovis YES, Trustee Parke YES, Trustee Webb YES


Attested by: Fiscal Officer Jeannie Eddy

10-16-19
Date


Approved by: Chairman Trustee Paul Hovis

10-16-19
Date

PUBLIC BID DOCUMENT - 1

**BAZZETA TOWNSHIP
TRUMBULL COUNTY, OHIO**

RESOLUTION NO. 19 - 187

**RESOLUTION TO LET BID FOR HILLSIDE CEMETERY PROJECT
(Storage Building Construction - Chapel Repair - Landscaping)**

WHEREAS, the Bazetta Township Board of Trustees has determined that the township is in need of a capital improvement project pursuant to Ohio Revised Code Chapter 153, to-wit: construction of a cemetery storage building, chapel repairs, landscaping, hereinafter referred to collectively as the Hillside Cemetery Improvement Project to replace the prior existing accessory storage building that was destroyed and cemetery chapel damaged by a tornado passing through the cemetery .

NOW THEREFORE BE IT RESOLVED that the Bazetta Township Board of Trustees be and hereby authorizes to let for competitive public bid the construction of a township capital improvement , to-wit: Hillside Cemetery Improvement Project , and to take any and all actions necessary to provide for the construction and acquisition of the public improvement.

BE IT FURTHER RESOLVED that the Bazetta Township Board of Trustees will publish a Notice of Bid for the proposed capital improvement project once a week for not less than three (3) consecutive weeks preceding the day of the opening of the bids, with the last date of publication being no later than eight (8) days before the opening of the sealed bids; and

BE IT FURTHER RESOLVED that the Bazetta Township Board of Trustees will solicit and accept sealed bids in accordance with Ohio Revised Code Chapter 153;

BE IT FURTHER RESOLVED that arrangements to pick up copies of the bid specifications may be made by contacting the Township Fiscal Officer at 330-637-8816, or going to the office of the fiscal officer, the Township Administrative Building 3372 State Route 5, Cortland, Ohio 44410 during regular business hours. There were be a non-refundable fee in the amount of \$ 25.00 charged for each bid package removed from the premises. Check are to be made payable to "Bazetta Township"

BE IT FURTHER RESOLVED that all bids must be submitted on or before Wednesday October 30th, 2019, at 12:00 o'clock Noon EST to the Township Fiscal Officer at:

Jean Eddy, Fiscal Officer
Address 3372 State Route 5, Cortland, Ohio 44410
Telephone 330-637-8816

**RESOLUTION TO LET FOR BID - HILLSIDE CEMETERY PUBLIC IMPROVEMENT PROJECT
BAZZETA TOWNSHIP**

BE IT FURTHER RESOLVED that the Bazetta Township Board of Trustees shall open the sealed bids at a regular or special meeting scheduled for Wednesday October 30th, 2019, at 12:00 o'clock Noon EST, after the expiration of the deadline for the submission and receipt of all bids; and thereafter the award of the contract going to the lowest responsive and responsible bidder.

BE IT FURTHER RESOLVED that the Board of Township Trustees reserves the right to reject any and all bids;

Moved by Trustee Webb, seconded by Trustee Parke

ROLL CALL: Trustee Hovis yes ___ no
Trustee Parke yes ___ no
Trustee Webb yes ___ no

Motion passed unanimously