

BAZZETA TOWNSHIP TRUSTEES
Minutes of Emergency Meeting of December 31, 2019 @ 11:30 AM

EMERGENCY MEETING - APPOINTMENT OF INTERIM FISCAL OFFICE

Meeting held at the Township Administration Building 3372 State Route 46, Cortland, Ohio 44410.

The Meeting was called to Order by Trustee Vice Chairman Parke

Those in attendance stood for the recitation of the Pledge of Allegiance and a moment of silence.

Roll Call for members present to establish a quorum.

Mr. Hovis - excused absent, Mr. Park - present, Mr. Webb - present

There being a quorum of members present authorized to conduct business the meeting proceeded in accordance with the published agenda.

The meeting was called for and constitutes an "Emergency Meeting" because without prior notice the Fiscal Officer tendered a letter of resignation of Office shortly before the Trustees Special Meeting of December 30, 2019 at 3:00PM, and such resignation was accepted effective immediately. At that meeting it was brought to the Board's attention that the Board had a scheduled payday for all Township Employees on January 2, 2020 which paychecks required the signatures of a majority of the trustees (being two-2) and the signature of the Fiscal Officer certifying that the funds expended in issuing the checks were duly appropriated and available for payroll purposes.

As the resignation of the Fiscal Officer created a vacancy which could not feasibly be filled on or before January 2, 2019, resulting in the Township having no Fiscal Officer to sign and certify the January 2, 2020 payroll check, upon the request of Huntington National Bank, the Township Depository, and the advice of Township Legal Counsel, it immediately became necessary to appoint one of the members of the Board to act as an interim fiscal officer, limited to the purpose of issuing township checks for the necessary and regular expenditures of the Township until the vacancy is filled, and that such action is necessary for the Township to continue performing its statutory duties and providing of necessary services to the Township residents.

259-19 A resolution declaring the need for an emergency meeting as a result of the occurrence of a vacancy in the office of Fiscal Officer which will not be filled in time to have a Fiscal Officer to certify and issue township employee paychecks when due, and such emergency meeting is necessary to appoint an interim acting Fiscal Officer immediately to avoid a default of the Townships payroll obligations.

Motion: Trustee Webb

Second: Trustee Parke

Roll Call: Trustee Hovis - absent, Trustee Parke-yes, Trustee Webb-yes.

260-19

A Resolution appointing Trustee Ted Webb as the interim acting Township Fiscal Officer for the issuing of township fund checks limited for the purpose of the necessary and regular expenditures of the Township until the vacancy is filled, and that such action is necessary for the Township to continue performing its statutory duties and providing necessary services to the Township residents

Motion: Trustee Parke

Second: Trustee Webb

Roll Call: Trustee Hovis - Absent, Trustee Parke-yes Trustee Webb - yes.

261-19

There being no further business to come before the board be it resolved that the meeting be adjourned .

Motion: Trustee Parke

Second: Trustee Webb

Roll Call: Trustee Hovis - Absent, Trustee Parke-yes Trustee Webb - yes.

Minutes prepared by

Mark S. Finamore
Township Law Director at the
request of the Board of Trustees

Approved by:



Trustee Chairman ~~Paul Hovis~~

Date: 1/7/2020