

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: March 10, 2020 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Ted Webb - H
Vice Chairman Trustee Frank Parke - H
Trustee Bob McBride - H
Fiscal Officer Cynthia Chapman - H

Chairman Trustee Webb to opened the meeting with the Pledge of Allegiance and followed with a moment of silence

Trustee Parke reminded the assemblage of the Public Comment Procedures and that the meeting is being video and audio recorded for informational purposes.

059-20 Resolution accepting the meeting minutes from the February 25, 2020 regular meeting and the March 04, 2020 special meeting.

Motion: Trustee ___P___

Second: Trustee ___M___

Vote: Trustee McBride ___Y___ Trustee Parke ___Y___ Trustee Webb ___Y___

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):

Received letter from the Trumbull County Board of Health

ADMINISTRATION: Trustee Webb to attend the anual Board of Health meeting on 3/11/2020

060-20 Resolution authorizing the Fiscal Officer to pay all outstanding invoices and to approve all warrants incurred from March 10, 2020 thru April 14, 2020.

Motion: Trustee ___M___

Second: Trustee ___P___

Vote: Trustee McBride ___Y___ Trustee Parke ___Y___ Trustee Webb ___Y___

061-20 Resolution to authorize a \$300 donation to the Easter Egg Hunt.

Motion: Trustee ___P___

Second: Trustee ___M___

Vote: Trustee McBride ___Y___ Trustee Parke ___Y___ Trustee Webb ___Y___

062-20

Resolution authorizing the Fiscal Officer to pay any and all past due membership fees from the general fund to SOCA to benefit Bazetta Township's ability to participate and receive discounts for health care

Motion: Trustee ___M___

Second Trustee ___P___

Vote: Trustee McBride ___Y___ Trustee Parke ___Y___ Trustee Webb ___Y___

FIRE DEPARTMENT:

February Monthly Report is attached.

POLICE DEPARTMENT:

063-20

Resolution to authorize Chief Herlinger to sell the following vehicles obtained via the police department impound lot at a sale price not to exceed \$2,500.00 per ORC 4513.61.

1998 Mercury Grand Marquis 2MEFM75W6WX643997

2011 Ford Crown Victoria 2FABP7BV6BX166877

2004 Dodge Neon 1B3ES26C14D643597

2007 Ford Taurus 1FAFP53U27A100354

2004 Pontiac Aztec 3G7DA03E14S527080

Motion: Trustee ___M___

Second Trustee ___P___

Vote: Trustee McBride ___Y___ Trustee Parke ___Y___ Trustee Webb ___Y___

064-20

Resolution to authorize Chief Herlinger to sell the following equipment that is no longer used by the police department at a price not to exceed \$2,500.00 per ORC 4513.61 to AES in Cortland, Ohio.

(2) Kenwood TK-7360 HV VHF Mobile Radio's Serial Numbers: B1301351, B1301352

(2) Kenwood TK-2180 VHF Portable Radio's Serial Numbers: B5710037, B5710039

with (2) KSC-32 Charges, (2) KMC-41 Lapel MIC's

Motion: Trustee ___P___

Second Trustee ___M___

Vote: Trustee McBride ___Y___ Trustee Parke ___Y___ Trustee Webb ___Y___

February Monthly Report is attached.

ROAD DEPARTMENT:

065-20

Resolution to authorize Trumbull County Engineers Office to advertise bids for 2020 Bazetta Township T.H. 1419 Fallen Drive Resurfacing.

Motion: Trustee ___P___

Second Trustee ___M___

Vote: Trustee McBride ___Y___ Trustee Parke ___Y___ Trustee Webb ___Y___

066-20

Resolution to adopt the attached Application for Special Hauling Permit.

Motion: Trustee ___M___

Second Trustee ___P___

Vote: Trustee McBride __Y__ Trustee Parke __Y__ Trustee Webb __Y__

067-20

Resolution to have the Trumbull County Engineers to do a weight limit study on all township roads.

Motion: Trustee ___P___

Second Trustee ___M___

Vote: Trustee McBride __Y__ Trustee Parke __Y__ Trustee Webb __Y__

Reminder the month of March is clean up in the cemeteries.

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER

Gave monthly report

ZONING COMMISSION AND ZONING BOARD OF APPEALS:

Next meeting is scheduled for April

PARKS AND RECREATION BOARD:

Trustee McBride rescheduled meeting regarding placement of signs. Could possibly meet on Sunday

ASKED TO BE PLACED ON THE AGENDA:

Jordan Cohen, President of Lake Point II Condo Association, to address the Trustees on the condition of Ivy Hill Circle

Commented on how a EMS call was covered with professionalism

Questioned why the fire levy did not appear on township web site.

We need to look at and update the township web site.

PUBLIC COMMENT: No one

068-20

To adjourn the meeting at 7:27 pm

Motion: Trustee ___M___

Second Trustee ___P___

Vote: Trustee McBride __Y__ Trustee Parke __Y__ Trustee Webb __Y__

Attested by:

Ted Webb

Approved by: Chairman Trustee Ted Webb

Date

4/14/2020

Date

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {02/01/2020} And {02/29/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
114 Chimney or flue fire, confined to chimney	1	0.94%	\$0	0.00%
	<u>1</u>	<u>0.94%</u>	<u>\$0</u>	<u>0.00%</u>
2 Overpressure Rupture, Explosion, Overheat (no fire)				
223 Air or gas rupture of pressure or process	1	0.94%	\$0	0.00%
	<u>1</u>	<u>0.94%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	1.88%	\$0	0.00%
321 EMS call, excluding vehicle accident with	80	75.47%	\$0	0.00%
322 Motor vehicle accident with injuries	1	0.94%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	3	2.83%	\$0	0.00%
	<u>86</u>	<u>81.13%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
413 Oil or other combustible liquid spill	1	0.94%	\$0	0.00%
424 Carbon monoxide incident	2	1.88%	\$0	0.00%
	<u>3</u>	<u>2.83%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
553 Public service	1	0.94%	\$0	0.00%
554 Assist invalid	2	1.88%	\$0	0.00%
	<u>3</u>	<u>2.83%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	6	5.66%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	2	1.88%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	1.88%	\$0	0.00%
631 Authorized controlled burning	1	0.94%	\$0	0.00%
	<u>11</u>	<u>10.37%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	1	0.94%	\$0	0.00%

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {02/01/2020} And {02/29/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	1	0.94%	\$0	0.00%

Total Incident Count: 106

Total Est Loss: \$0

BAZETTA

Aid Responses by Department

Alarm Date Between {02/01/2020} And {02/29/2020}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
20-0000151	02/14/2020	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci	2000243	Response Time: 00:07:07	#Appartus	1	0	0	0
20-0000154	02/16/2020	3 Mutual aid given	#Personnel	0	1	0	0
Their Inci	188	Response Time: 00:05:50	#Appartus	0	1	0	0
20-0000158	02/17/2020	2 Automatic aid received	#Personnel	0	2	0	0
Their Inci	2000260	Response Time: 00:04:58	#Appartus	0	1	0	0
20-0000159	02/17/2020	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	2000261	Response Time: 00:06:12	#Appartus	0	1	0	0
20-0000165	02/18/2020	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	266	Response Time: 00:03:58	#Appartus	0	1	0	0
20-0000189	02/25/2020	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	308	Response Time: 00:06:11	#Appartus	0	1	0	0
20-0000194	02/27/2020	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	0313	Response Time: 00:07:47	#Appartus	0	1	0	0

Subtotal Responses: 7

Average Response Time for Dept: 00:06:00

STA. 17 BRISTOL FDID 78105

20-0000125	02/07/2020	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	17	Response Time: 00:19:13	#Appartus	0	1	0	0

Subtotal Responses: 1

Average Response Time for Dept: 00:19:13

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109

20-0000137	02/10/2020	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci	20-225	Response Time: 00:13:11	#Appartus	0	0	0	0
20-0000192	02/27/2020	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	0324	Response Time: 00:06:02	#Appartus	0	1	0	0
20-0000193	02/27/2020	3 Mutual aid given	#Personnel	0	0	0	1
Their Inci	0325	Response Time: 00:09:24	#Appartus	0	0	0	1
20-0000208	02/29/2020	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci		Response Time: 00:06:16	#Appartus	0	1	0	0

Subtotal Responses: 4

Average Response Time for Dept: 00:08:43

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {02/01/2020} And {02/29/2020}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 30 HOWLAND FDID 78121							
20-0000130	02/08/2020	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 393		Response Time: 00:11:40	#Appartus	0	1	0	0
Subtotal Responses: 1			Average Response Time for Dept: 00:11:40				

STA. 32 HOWLAND FDID 78121							
20-0000201	02/28/2020	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 600		Response Time: 00:08:29	#Appartus	0	1	0	0
Subtotal Responses: 1			Average Response Time for Dept: 00:08:29				

Response time calculated from time notified to arrival.

February 2020 Bazetta Police Department Activity



Published Date: March 9, 2020

Activity	Total
Calls for Service	393
Incident Reports Filed	84
Traffic Crash Investigations	10
Number of Persons Arrested	35
Traffic Offenses	25
Traffic Citations Issued	18
Vehicle Miles Traveled	6,772.30
Office Contacts	202

* Numbers are subject to change due to report status and other circumstances

Bazetta Township Police Department

Year to Date Analysis February 2019 Comparison to February 2020

Chief Christopher G. Herlinger

Sgt. Jake Abbott



↑↓Percentage Difference
from 2019 - 2020

	2019	2020	
Calls for Service	380	393	3.421 ↑
Incidents Filed	85	84	-1.176 ↓
Traffic Crash Investigations	15	10	-33.333 ↓
Number of Persons Arrested	66	35	-46.970 ↓
Traffic Offenses	57	25	-56.140 ↓
Miles Traveled	6669.60	6772.3	1.540 ↑

Numbers published as of January 7, 2019 -- subject to change Numbers updated on 11/07/2019

Mail or deliver to:
 Bazetta Township
 3372 State Route 5, NE.
 Cortland, Ohio 44410

BAZETTA TOWNSHIP
APPLICATION FOR SPECIAL HAULING PERMIT
 Issued in accordance with Section 4513.34 of the Ohio Revised Code.

PERMIT NO. _____

Type of Application and Fee		Make checks payable to: Bazetta Township Trustees
Single Trip & Return Overweight		\$20/Truck(Retroactive \$30/Truck)
Quarterly Operator Fleet 90 Day(up to 80,000lbs GVW)		\$500 Road Maintenance Fund + \$20 Processing Fee (Retroactive \$750 + \$20 Processing Fee)
Annual Supplier Fleet 365 Day(up to 80,000lbs GVW)		\$50 Bazetta Township/ \$100 Outside (Retroactive \$75 Bazetta Township / \$150 Outside)
Annual Steel/Aluminum Coil/Injection Mold 365 Day		\$50/Truck(Retroactive \$75/Truck)
Rush Processing		\$50

**See description of permit types and fee schedule on page 3*

Applicant Information			
Owner/Lessee/Insured (of Vehicle/s)			
Mailing Address			
City, State, Zip Code			
Phone		Fax	
E-Mail Address			
Desired Effective Date/s		Permit Transmittal	Mail
			Pick-Up

Vehicle Information	Make	# Axles	License #	State	Empty Weight
Power Unit					
Trailer 1					
Trailer 2					
Trailer 3					
<i>*Operator/Supplier permits to complete page 4 for fleet info</i>			Gross Vehicle Weight		

Load Description							
	Axle 1	Axle 2	Axle 3	Axle 4	Axle 5	Axle 6	Axle 7
Load (Axle Weights)							
Number of Tires							
Tire Width							
Spacing Between Axles							
Route Information							
From				To			
Via Routes:							
<i>*Additional space provided on page 5</i>							

Agreement and Signature			
I, as a duly authorized representative of the applicant of this permit, have read, understand and agree to comply with all of the conditions contained within this permit.			
Print Name		Signature	
Bazetta Township Approval			
Signature		Date	
EFFECTIVE DATE:		EXPIRATION DATE:	

BAZETTA TOWNSHIP
APPLICATION FOR SPECIAL HAULING PERMIT
Issued in accordance with Section 4513.34 of the Ohio Revised Code.

LIMITATIONS ON THE USE OF A SPECIAL HAULING PERMIT

1. The granting of a permit does not guarantee that the load described can be moved without damage to the pavement or structures; although the permit is granted on the assumption that the load can be moved without damage based on the best information available.
2. Permittee will be held liable for any damage caused by the movement. The Township assumes no responsibility for damage to the applicant's equipment or load being moved due to any such failure. The applicant agrees to compensate the Township for any damage to a roadway or road structure and also to hold the Township and Township Trustees harmless from all claims, damages or proceedings of any kind and from all responsibility for personal injury or property damages (public or private) caused directly or indirectly as a result of the transportation of said vehicle(s) or object(s).
3. The permit shall be in the possession of the driver at all times during the progress of transportation and will be shown on demand to any police officer, state highway patrolman, or employee of the highway or state highway department.
4. **This permit shall not constitute permission to travel upon any bridges which have been "load posted" with a lower rating than the calculated Ohio Legal Load limit of the applicant's vehicle.**
5. The permission granted restricts the movement of the vehicle(s) or object(s) to the highways specified, between the points designated, and within the time allotted.
6. No vehicle(s) or object(s) being transported under special highway permit shall be left parked on the roadway either day or night except in case of an emergency, in which case adequate protection shall be provided for the traveling public. The vehicle(s) shall not be loaded or unloaded within the limits of the highway.
7. The operator of the vehicle must comply with all laws, rules, or regulations covering the movement of traffic over highways and streets and those governing commercial motor vehicle operations in accordance with all federal, state and local laws.
8. Loads having extremely large dimensions shall require additional protective measures when necessary for the safeguarding of other traffic. Due regard shall be taken of traffic in both directions and every possible effort shall be made to prevent traffic congestion. One or more flagmen or a pilot car may be required.
9. Non-compliance with the general or special provisions of a permit, exceeding the weights or dimensions granted, or operating on dates or upon highways other than assigned shall render the permit null and void and the operator of the vehicle subject to arrest, as provided in Sections 5577.02 to 5577.05 inclusive of the Revised Code of Ohio.
10. Overweight permitted vehicles hauling steel/aluminum coils do not have any travel hour or day restrictions.
11. This permit is void at any time that road, weather or traffic conditions make travel unsafe as determined by local, state or federal law enforcement.
12. This permit does not grant the authority to use state owned and maintained bridges on Township roads. If the applicant requires the use of state owned and maintained bridges on Township roads for travel, an additional permit is required from the Ohio Department of Transportation.
13. Bazetta Township shall be named as additional insured of the applicant's liability insurance. Applicant shall provide the Township with a certified copy of the policy declarations.
14. The applicant shall provide Bazetta Township with all copies of its ODOT permits.

BAZETTA TOWNSHIP
APPLICATION FOR SPECIAL HAULING PERMIT
 Issued in accordance with Section 4513.34 of the Ohio Revised Code.

SPECIAL HAULING PERMITS TYPES AND FEE SCHEDULE

SINGLE TRIP & RETURN This permit is granted for a legal dimensioned overweight vehicle to make one move during a 5 day period between two specific points over prescribed routes.

Processing: Single trip permits require a \$20 fee, proof of \$1,000,000 in liability insurance naming Bazetta Township as an additional insured, along with a \$50,000 surety bond. Permits requested retroactively after hauling has commenced require a \$30 fee.

CONTINUING OPERATOR (90 DAY) This permit pertains to businesses or persons who operate out of a facility, or provide maintenance to a site, located on a "load posted" Bazetta Township road. Operator permits are issued for legal dimensioned vehicles not exceeding 80,000lbs gross vehicle weight. These permits will be issued to the owner/operator on a quarterly basis not to exceed 90 days.

Processing: Continuing Operator permits require a \$500 fee applied to a road maintenance fund, in addition to a \$20 processing fee. \$1,000,000 in liability insurance is required naming Bazetta Township as an additional insured. All applicable vehicles to be utilized throughout the duration of the permit must be listed on page 4 of this application. Permits requested retroactively after hauling has commenced require a \$750 applied to a road maintenance fund, in addition to a \$20 processing fee.

Bazetta Township ANNUAL SUPPLIER (365 DAY) Annual Supplier permits pertain to Township businesses transporting aggregate, concrete, construction goods or other like material to sites located upon "load posted" or roads (not to exceed 80,000 pounds gross vehicle weight). This is in accordance with ORC Section 5577.043 (D) (2).

Processing: Continuing Supplier permits for businesses located within Bazetta Township require a \$50 fee for road maintenance in addition to proof of \$1,000,000 in liability insurance naming Bazetta Township as an additional insured. Permits requested retroactively after hauling has commenced require a \$75 fee. All applicable vehicles to be utilized throughout the duration of the permit must be listed on page 4 of this application.

*Safety service vehicles including police, fire, and EMS, as well as, school buses are exempt and not subject to obtaining a permit.

Outside ANNUAL SUPPLIER (365 DAY) Annual Supplier permits pertain to businesses outside of Bazetta Township transporting aggregate, concrete, construction goods or other like material to sites located upon "load posted" or roads within Bazetta Township (not to exceed 80,000lbs gross vehicle weight). This is in accordance with ORC Section 5577.043 (D) (2).

Processing: Continuing Supplier permits for businesses not located within Bazetta Township require a \$100 fee for road maintenance in addition to proof of \$1,000,000 in liability insurance naming Bazetta Township as an additional insured. Permits requested retroactively after hauling has commenced require a \$150 fee. All applicable vehicles to be utilized throughout the duration of the permit must be listed on page 4 of this application.

ANNUAL STEEL COIL/ INJECTION MOLDS (365 DAY) Annual permits may be issued for a legal dimensioned overweight vehicles (not to exceed 120,000lbs gross vehicle weight) transporting steel coils or injection molds between two specific points, over prescribed routes.

Processing: These permits require a \$50 processing fee per truck as well as proof of \$1,000,000 in liability insurance naming Bazetta Township as an additional insured. Permits requested retroactively after hauling has commenced require a \$75 fee. Copies of approved ODOT permits as they pertain to Bazetta Township must also be submitted.

RUSH PROCESSING: Requests for same day or next day application processing will require an administrative rush fee of \$50. Traditional turnaround for application processing is 5-7 business days.

BAZETTA TOWNSHIP
APPLICATION FOR SPECIAL HAULING PERMIT
 Issued in accordance with Section 4513.34 of the Ohio Revised Code.

PERMIT NO.

FLEET INFORMATION FOR OPERATOR/SUPPLIER PERMITS

Contractor/Company Name:						
License #	State	Type (Power unit, trailer, equipment)	Make	Model	Unit #	Weight

**Make additional copies if necessary*

