

BAZETTA TOWNSHIP TRUSTEES

SPECIAL MEETING MINUTES

Date: July 09, 2020 @ 5:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Ted Webb - H
Vice Chairman Trustee Frank Parke - H
Trustee Bob McBride - H
Fiscal Officer Cynthia Chapman -

Chairman Trustee Webb to open the meeting with the Pledge of Allegiance and to follow with a moment of silence

Trustee Webb stated this meeting is being conducted via teleconference following the current guidelines defined by State of Ohio Open Meetings Law and in accordance under recommendations of legal counsel and Governor DeWine. There will be no public comments at the end of this meeting. This meeting is being audio recorded for informational purposes and will be posted on the website.

115-20 Resolution to authorize the Fiscal Officer to request an advance on the 2019 2nd Half Settlement of Real Estate Tax from the Trumbull County Auditor.

Motion: Trustee P

Second: Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

116-20 Resolution to approve the attached Alternative Tax Budget Information, Trumbull County, for Bazetta Township for the 2021 Fiscal Year.

Motion: Trustee M

Second: Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

117-20 Resolution to accept the attached 2020 Permanent Appropriations and submit to the Trumbull County Auditor.

Motion: Trustee P

Second: Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

118-20 Resolution to accept the attached 2020 Certificate of Estimated Resources and submit to the Trumbull County Auditor.

Motion: Trustee M

Second: Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

119-20

Resolution to adopt the CARES Act Funding per the attached.

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

120-20

Resolution to authorize the Fiscal Officer to make a payroll back payment to employee Michael Walker.

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

121-20

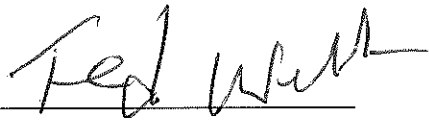
To adjourn the meeting at 5:12 pm

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

Attested by:



Approved by: Chairman Trustee Ted Webb

Date

Date

ALTERNATIVE TAX BUDGET INFORMATION

TRUMBULL COUNTY

Name of Township

BAZETTA TOWNSHIP

For the Fiscal Year Commencing January 1, 2021

Fiscal Officer Signature

John H. Chapman

Date

9-Jul-20

Bazetta Township

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: General

DESCRIPTION	Actual Jan 1-Dec. 31 2019	Budgeted FY Jan 1-Dec 31 2020 Estimate	Budgeted FY Jan 1-Dec. 31 2021 Estimate
Beginning Unencumbered Fund Balance	\$ 523,959.89	\$ 600,631.71	\$ 387,954.71
Revenues:			
Health Department	\$ 19,291.38	\$ 20,000.00	\$ 20,000.00
Property Taxes	\$ 184,968.55	\$ 165,600.00	\$ 175,000.00
Local Government	\$ 77,642.41	\$ 77,000.00	\$ 77,000.00
All Other Receipts	\$ 177,236.04	\$ 109,400.00	\$ 112,400.00
Total Resources	\$ 983,098.57	\$ 895,361.71	\$ 772,354.71
Total Expenditures & Encumbrances	\$ 390,171.09	\$ 507,677.00	\$ 475,000.00
Ending Unencumbered Fund Balance**	\$ 592,927.48	\$ 387,954.71	\$ 297,354.71

** UAN Not closed properly in 2019, so figures do not add up correctly

FUND: Road & Bridge

DESCRIPTION	Actual Jan. 1-Dec. 31 2019	Budgeted FY Jan 1-Dec. 31 2020 Estimate	Budgeted FY Jan. 1-Dec. 31 2021 Estimate
Beginning Unencumbered Fund Balance	\$ 144,653.03	\$ 191,393.58	\$ 182,762.58
Revenues:			
Property Taxes	\$ 256,817.67	\$ 232,200.00	\$ 245,000.00
All Other Receipts	\$ 24,001.68	\$ 24,400.00	\$ 24,000.00
Total Resources	\$ 425,472.38	\$ 447,993.58	\$ 451,762.58
Total Expenditures & Encumbrances	\$ 234,078.80	\$ 265,231.00	\$ 250,000.00
Ending Unencumbered Fund Balance	\$ 191,393.58	\$ 182,762.58	\$ 201,762.58

Bazetta Township

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: Police

DESCRIPTION	Actual Jan 1-Dec. 31 2019	Budgeted FY Jan 1-Dec 31 2020 Estimate	Budgeted FY Jan 1-Dec. 31 2021 Estimate
Beginning Unencumbered Fund Balance	\$ 409,144.74	\$ 567,784.43	\$ 483,784.43
Revenues:			
Property Taxes	\$ 825,154.57	\$ 751,500.00	\$ 793,000.00
All Other Receipts	\$ 76,928.88	\$ 82,000.00	\$ 77,000.00
Total Resources	\$ 1,321,228.19	\$ 1,401,284.43	\$ 1,353,784.43
Total Expenditures & Encumbrances	\$ 746,274.61	\$ 917,500.00	\$ 920,000.00
Ending Unencumbered Fund Balance**	\$ 574,953.58	\$ 483,784.43	\$ 433,784.43

** UAN Not closed properly in 2019, so figures do not add up correctly

FUND: Police Equipment

DESCRIPTION	Actual Jan. 1-Dec. 31 2019	Budgeted FY Jan. 1-Dec. 31 2020 Estimate	Budgeted FY Jan. 1-Dec. 31 2021 Estimate
Beginning Unencumbered Fund Balance	\$ 33,369.57	\$ 23,437.91	\$ -
Revenues:			
Property Taxes	\$ 65,329.75	\$ 58,500.00	\$ 62,000.00
All Other Receipts	\$ -	\$ -	\$ -
Total Resources	\$ 98,699.32	\$ 81,937.91	\$ 62,000.00
Total Expenditures & Encumbrances	\$ 75,261.41	\$ 81,937.91	\$ 62,000.00
Ending Unencumbered Fund Balance	\$ 23,437.91	\$ -	\$ -

Bazetta Township

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: Fire

DESCRIPTION	Actual Jan 1-Dec. 31 2019	Budgeted FY Jan 1-Dec 31 2020 Estimate	Budgeted FY Jan 1-Dec. 31 2021 Estimate
Beginning Unencumbered Fund Balance	\$ 224,631.87	\$ 137,724.30	\$ -
Revenues:			
Property Taxes	\$ 914,156.57	\$ 832,500.00	\$ 1,000,000.00
All Other Receipts	\$ 303,156.31	\$ 300,000.00	\$ 300,000.00
Total Resources	\$ 1,441,944.75	\$ 1,270,224.30	\$ 1,300,000.00
Total Expenditures & Encumbrances	\$ 1,304,220.45	\$ 1,270,224.30	\$ 1,300,000.00
Ending Unencumbered Fund Balance	\$ 137,724.30	\$ -	\$ -

FUND: _____

DESCRIPTION	Actual Jan. 1-Dec. 31 2019	Budgeted FY Jan. 1-Dec. 31 2020 Estimate	Budgeted FY Jan. 1-Dec. 31 2021 Estimate
Beginning Unencumbered Fund Balance			
Revenues:			
Property Taxes			
All Other Receipts			
Total Resources			
Total Expenditures & Encumbrances			
Ending Unencumbered Fund Balance			

**Permanent Appropriations
 BAZETTA TOWNSHIP, TRUMBULL COUNTY
 For Auditor Use**

Account Code	Account Name	Final Appropriation
Fund 1000	General	\$518,477.00
Fund 2011	Motor Vehicle License Tax	\$7,500.00
Fund 2021	Gasoline Tax	\$99,500.00
Fund 2031	Road & Bridge	\$266,211.00
Fund 2041	Cemetery	\$163,107.58
Fund 2081	Police District	\$923,000.00
Fund 2082	Police District Equipment	\$86,900.00
Fund 2111	Fire Department	\$1,364,400.00
Fund 2401	Special Assessment	\$11,500.00
Fund 3101	General Bond Note Retirement	\$118,031.03
	TOTAL ALL FUNDS	\$3,558,626.61

TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES
BAZETTA TOWNSHIP, TRUMBULL COUNTY, OHIO
as of July 7, 2020 for 2020

FUND	UNENCUMBERED BALANCE 01-01-20	PROPERTY TAX		OTHER SOURCES	TOTAL
GENERAL	\$ 600,631.71	\$ -	\$ -	\$ 77,000.00	\$ 1,005,631.71
		\$ 20,000.00	\$ -	\$ -	
		\$ -	\$ 144,000.00	\$ -	
		\$ 184,000.00	\$ 221,000.00	\$ -	
MOTOR VEHICLE LICENSE	\$ 11,809.42	\$ -	\$ -	\$ 8,000.00	\$ 19,809.42
GASOLINE TAX	\$ 157,481.38	\$ -	\$ -	\$ 124,200.00	\$ 281,681.38
ROAD & BRIDGE	\$ 191,393.58	\$ (6,142.06)	\$ -	\$ 24,000.00	\$ 473,793.58
		\$ 264,542.06	\$ -	\$ -	
CEMETERY	\$ 139,179.82	\$ -	\$ -	\$ 268,915.00	\$ 408,094.82
POLICE DISTRICT	\$ 567,784.43	\$ -	\$ -	\$ 76,200.00	\$ 1,478,984.43
POLICE DISTRICT EQUIPMENT	\$ 23,437.91	\$ 65,000.00	\$ -	\$ -	\$ 88,437.91
POLICE DISTRICT OMVI	\$ 4,169.15	\$ -	\$ -	\$ -	\$ 4,169.15
FIRE DISTRICT	\$ 137,724.30	\$ (114,960.00)	\$ -	\$ 302,800.00	\$ 1,365,524.30
		\$ 1,039,960.00	\$ -	\$ -	
DRUG LAW ENFORCEMENT	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00
SPECIAL ASSESSMENT	\$ 2,958.74	\$ -	\$ -	\$ 12,000.00	\$ 14,958.74
GENERAL BOND NOTE RETIREMENT	\$ 21,997.65	\$ 140,000.00	\$ -	\$ 11,000.00	\$ 172,997.65
PRIVATE PURPOSE TRUST	\$ 3,818.71	\$ -	\$ -	\$ -	\$ 3,818.71
	\$ 1,865,386.80	\$ 2,427,400.00	\$ -	\$ 1,269,115.00	\$ 5,320,901.80

Estimated Revenue
BAZETTA TOWNSHIP, TRUMBULL COUNTY
For Auditor Use

Account Code	Account Name	Final Appropriation
	Fund 1000 General	\$405,000.00
	Fund 2011 Motor Vehicle License Tax	\$8,000.00
	Fund 2021 Gasoline Tax	\$124,200.00
	Fund 2031 Road & Bridge	\$282,400.00
	Fund 2041 Cemetery	\$268,915.00
	Fund 2081 Police District	\$911,200.00
	Fund 2082 Police District Equipment	\$65,000.00
	Fund 2111 Fire Department	\$1,227,800.00
	Fund 2401 Special Assessment	\$12,000.00
	Fund 3101 General Bond Note Retirement	\$151,000.00
	TOTAL ALL FUNDS	\$3,455,515.00



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



Bazetta Township

RESOLUTION NUMBER 119 -20

To Adopt The CARES ACT

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the “Coronavirus Aid, Relief, and Economic Security Act” in House Bill 481 of the 133rd General Assembly (HB 481); and

WHEREAS, HB 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, Bazetta Township is requesting its share of funds from the Trumbull County Coronavirus Relief Distribution Fund.

NOW THEREFORE, be it resolved that the Board of Trustees of Bazetta Township affirms that all funds received from the Trumbull County Coronavirus Relief Distribution Fund pursuant to HB 481 be expended only to cover costs of the Township consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Bazetta Township’s most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

FURTHERMORE, in compliance with HB 481, be it resolved by the Board of Trustees of Bazetta Township that the Bazetta Township Fiscal Officer take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Bazetta Township’s local coronavirus relief fund to the Trumbull County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the Bazetta Township’s local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under HB 481 to the Director of the Ohio Office of Budget and Management as requested.

Adopted on: 7/09/2020

Theodore J. Webb, Bazetta Trustee

Frank W. Parke, Bazetta Trustee

Cynthia Chapman, Bazetta Fiscal Officer

Robert McBride, Bazetta Trustee