BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: July 09, 2020 @ 5:00 pm

3372 State Route 5, N.E. Cortland, Ohio 44410

Vote:

Bazetta Township Administration Building

Present:								
Cha	irman Trustee To	ed Webb - H						
Vice	: Chairman Trust	ee Frank Parke - H						
Trus	stee Bob McBrid	e - H						
Fisc	al Officer Cynthi	a Chapman -						
Chairman Tr		open the meeting with the Pledge of Allegiance and to follow with a						
moment or	Silcrice							
defined by S Governor De	itate of Ohio Ope eWine. There wi	eeting is being conducted via teleconference following the current guidelines en Meetings Law and in accordance under recommendations of legal counsel and II be no public comments at the end of this meeting. This meeting is being audio purposes and will be posted on the website.						
115-20	Settlement : Motion:	to authorize the Fiscal Officer to request an advance on the 2019 2 nd Half of Real Estate Tax from the Trumbull County Auditor. Trustee P						
	Second:	Trustee <u>M</u>						
	Vote:	Trustee McBride Y Trustee Parke Y Trustee Webb Y						
<u>116-20</u>		to approve the attached Alternative Tax Budget Information, Trumbull						
	· ·	Bazetta Township for the 2021 Fiscal Year.						
	Motion:	Trustee <u>M</u>						
	Second:	TrusteeP						
	Vote:	Trustee McBride Y Trustee Parke Y Trustee Webb Y						
<u>117-20</u>	Resolution t	Resolution to accept the attached 2020 Permanent Appropriations and submit to the Trumbu						
	County Aud	itor.						
	Motion:	Trustee P						
	Second:	Trustee M						
	Vote:	Trustee McBride Y Trustee Parke Y Trustee Webb Y						
118-20	Resolution t	Resolution to accept the attached 2020 Certificate of Estimated Resources and submit to the						
		ounty Auditor.						
	Motion:	Trustee M_						
	Second:	Trustee P						

Trustee McBride Y Trustee Parke Y Trustee Webb Y

<u>119-20</u>	Resolution to a	dopt the CARES Act Funding p	er the attached.		
	Motion:	Trustee P			
	Second	Trustee M_			
	Vote:	Trustee McBride Y Trus	tee Parke <u>Y</u>	Trustee Webb _	<u>Y</u>
<u>120-20</u>	Resolution to a	uthorize the Fiscal Officer to n	nake a payroll back	c payment to emp	loyee
	Michael Walke	r.			
	Motion:	Trustee <u>M</u>			
	Second	Trustee P			
	Vote:	Trustee McBride Y Trus	tee Parke <u>Y</u>	Trustee Webb	Y
<u>121-20</u>	To adjourn the	meeting at _5:12 pm			
	Motion:	Trustee P_			
	Second	Trustee <u>M</u>			
	Vote:	Trustee McBride Y Trus	tee Parke <u>Y</u>	Trustee Webb	<u>Y</u>
· · · · · · · · · · · · · · · · · · ·					**************************************
Attested by:	fed	West	Date		
Approved by:	Chairman Truste	ee Ted Webb	Date		

ALTERNATIVE TAX BUDGET INFORMATION

TRUMBULL COUNTY

Name of Township	BAZETTA TOWNSHIP		
For the Fiscal Year Comm			
Fiscal Officer Signature	am the Chapmen	Date	9-Jul-20

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund and any other funds requesting general property tax revenue)

FUND: General

DESCRIPTION		Actual Jan 1-Dec, 31 2019		Budgeted FY Jan 1-Dec 31 2020 Estimate	Budgeted FY Jan 1-Dec. 31 2021 Estimate		
Beginning Unencumbered Fund Balance	\$	523,959.89	\$	600,631.71	\$	387,954.71	
Revenues:							
Health Department	\$	19,291.38	\$	20,000.00	\$	20,000.00	
Property Taxes	\$	184,968.55	\$	165,600.00	\$	175,000.00	
Local Government	\$	77,642.41	\$	77,000.00	\$	77,000.00	
All Other Receipts	\$	177,236.04	\$	109,400.00	\$	112,400.00	
Total Resources	\$	983,098.57	\$	895,361.71	\$	772,354.71	
Total Expenditures & Encumbrances	\$	390,171.09	\$	507,677.00	\$	475,000.00	
Ending Unencumbered Fund Balance**	\$	592,927,48	\$	387,954.71	\$	297,354.71	

^{**} UAN Not closed properly in 2019, so figures do not add up correctly

FUND: Road & Bridge

DESCRIPTION		Actual an. 1-Dec. 31 2019	Budgefed FY (an 1-Dec, 31 2020 Estimate	Budgeted FY Jan. 1-Dec. 31 2021 Estimate		
Beginning Unencumbered Fund Balance	\$	144,653.03	\$ 191,393.58	\$	182,762.58	
Revenues:			 			
Property Taxes	\$	256,817.67	\$ 232,200.00	\$	245,000.00	
All Other Receipts	\$	24,001.68	\$ 24,400.00	\$	24,000.00	
Total Resources	\$	425,472.38	\$ 447,993.58	\$	451,762.58	
Total Expenditures & Encumbrances	\$	234,078.80	\$ 265,231.00	\$	250,000.00	
Ending Unencumbered Fund Balance	\$	191,393.58	\$ 182,762.58	\$	201,762.58	

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund and any other funds requesting general property tax revenue)

FUND: Police

DESCRIPTION		Actual Jan 1-Dec. 31 2019		Budgeted FY Jan 1-Dec 31 2020 Estimate		Budgeted FY Jan 1-Dec, 31 2021 Estimate	
Beginning Unencumbered Fund Balance	\$	409,144.74	\$	567,784.43	\$	483,784.43	
Revenues:					ļ		
Property Taxes	\$	825,154.57	\$	751,500.00	\$	793,000.00	
All Other Receipts	\$	76,928.88	\$	82,000.00	\$	77,000.00	
Total Resources	\$	1,321,228.19	\$	1,401,284.43	\$	1,353,784.43	
Total Expenditures & Encumbrances	\$	746,274.61	\$	917,500.00	\$	920,000.00	
Ending Unencumbered Fund Balance**	\$	574,953.58	\$	483,784.43	\$	433,784.43	

^{**} UAN Not closed properly in 2019, so figures do not add up correctly

FUND: Police Equipment

DESCRIPTION		Actual Jan, 1-Dec, 31 2019		Budgeted FY Jan. 1-Dec. 31 2020 Estimate		Budgeted FY Jan. 1-Dec. 31 2021 Estimate	
Beginning Unencumbered Fund Balance	\$	33,369.57	\$	23,437.91	\$		
Revenues:							
Property Taxes	\$	65,329.75	\$	58,500.00	\$	62,000.00	
All Other Receipts	\$	-	\$	**	\$		
Total Resources	\$	98,699,32	\$	81,937.91	\$	62,000.00	
Total Expenditures & Encumbrances	\$	75,261.41	\$	81,937.91	\$	62,000.00	
Ending Unencumbered Fund Balance	\$	23,437.91	\$	ч	\$	₽ ·	

Bazetta	Township	

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund and any other funds requesting general property tax revenue)

FUND: Fire

DESCRIPTION		Actual Jan 1-Dec. 31 2019		Budgeted FY Jan 1-Dec 31 2020 Estimate		Budgeted FY Jan 1-Dec. 31 2021 Estimate	
Beginning Unencumbered Fund Balance	\$	224,631.87	\$	137,724.30	\$	_	
Revenues:							
Property Taxes	\$	914,156.57	\$	832,500.00	\$	1,000,000.00	
All Other Receipts	\$	303,156.31	\$	300,000.00	\$	300,000.00	
Total Resources	\$	1,441,944.75	\$	1,270,224.30	\$	1,300,000.00	
Total Expenditures & Encumbrances	\$	1,304,220.45	\$	1,270,224.30	\$	1,300,000.00	
Ending Unencumbered Fund Balance	\$	137,724.30	\$	<u>.</u>	\$		

FUND:	
X 01120	

DESCRIPTION	Actual Jan. 1-Dec. 31 2019	Budgeted FY Jan. 1-Dec. 31 2020 Estimate	Budgeted FY Jan. 1-Dec. 31 2021 Estimate
Beginning Unencumbered Fund Balance			
Revenues:			
Property Taxes			
All Other Receipts		<u> </u>	
Total Resources			
Total Expenditures & Encumbrances			
Ending Unencumbered Fund Balance			

Schedule 2

STATEMENT OF FUND ACTIVITY

(Funds with Revenue Other Than Local Taxes)

FUND NAME		Beginning Estimated Unencumbered Fund Balance		2021 Total Estimated Receipts		Total Resources Available For Expenditure		Total Estimated Expenditures and Encumbrances
Motor Vehicle License Fund	\$	11,809.42	\$	7,500.00	\$	19,309.42	\$	19,309.42
Gasoline Tax Fund	\$	157,481.38	\$	96,300.00	\$_	253,781.38	\$	100,000.00
Cemetery Fund	\$	106,094.81	\$	76,000.00	\$	182,094.81	\$	100,000.00
Cemetery Bequest Fund	\$	3,818.71	\$		\$	3,818.71	\$	-
Lighting Assessment Fund	\$	1,658,74	\$	12,000.00	\$	13,658.74	\$	13,000.00
Zoning Fund	\$		\$		\$	-	\$	_
Drug Law Enforcement Fund	\$	3,000.00	\$		\$	3,000.00	\$	
Issue II Fund	\$		\$	-	\$		\$	
OMVI Fund	\$	4,169.15	\$	an (VVV)	\$	4,169.15	\$	
Firefighters Assistance Fund	\$	-	\$		\$	_	\$	
OPWC Road Projects Fund	\$		\$	·	\$		\$	#
FEMA Fund	\$	*	\$	_	\$		\$	
Bond Note Retirement Fund	\$	21,997.65	\$	106,490.30	\$	128,487.95	\$	128,487.95
Fire/EMS Training Center Fund	\$	7	\$	el .	\$	u	\$	**
Park Fund	\$		\$		\$		\$	-
TOTAL	\$	310,029.86	\$	298,290.30	\$	608,320.16	\$	360,797.37

VOTED & UNVOTED NOTE & BOND DEBT

Schedule 3

Purpose of Bondts Ordinance Purpose of Bondts Purpose of Bondts Ordinance Date of Marurity Outstanding @ Real Exate Imagible Forsonal Other Property P		_								Total
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	From		ttlement	portioned from se	A	Amount of Issue .			Ordinance	
	5	•	ice to be	nount of Debt Serv	Aı					

Permanent Appropriations BAZETTA TOWNSHIP, TRUMBULL COUNTY For Auditor Use

Account Code	Account Name	Final Appropriation
Fund 1000	General	\$518,477.00
Fund 2011	Motor Vehicle License Tax	\$7,500.00
Fund 2021	Gasoline Tax	\$99,500.00
Fund 2031	Road & Bridge	\$266,211.00
Fund 2041	Cemetery	\$163,107.58
Fund 2081	Police District	\$923,000.00
Fund 2082	Police District Equipment	\$86,900.00
Fund 2111	Fire Department	\$1,364,400.00
Fund 2401	Special Assessment	\$11,500.00
Fund 3101	General Bond Note Retirement	\$118,031.03
	TOTAL ALL FUNDS	\$3,558,626.61

TOWNSHIP CERTIFCATE OF ESTIMATED RESOURCES BAZETTA TOWNSHIP, TRUMBULL COUNTY, OHIO as of July 7, 2020 for 2020

\$ 5,320,901.80	\$ 0	1,269,115.00	\$	\$ 2,427,400.00	\$ 08	\$ 1,865,386.80	
\$ 3,818.71	ş		\$	1	71 \$	\$ 3,818.71	PRIVATE PURPOSE TRUST
\$ 172,997.65	0 \$	11,000.00	43	\$ 140,000.00	65 Ş	\$ 21,997.65	GENERAL BOND NOTE RETIREMENT
\$ 14,958.74	0 \$	12,000.00	ş	1	74 \$	\$ 2,958.74	SPECIAL ASSESSMENT
\$ 3,000.00	\$	•	٠Ç.	\$	\$ 00	\$ 3,000.00	DRUG LAW ENFORCEMENT
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Estimated Revenue BAZETTA TOWNSHIP, TRUMBULL COUNTY For Auditor Use

Account Code	Account Name	Final Appropriation
Fund 1000	General	\$405,000.00
	Motor Vehicle License Tax	\$8,000.00
•	Gasoline Tax	\$124,200.00
	Road & Bridge	\$282,400.00
Fund 2041		\$268,915.00
	Police District	\$911,200.00
	Police District Equipment	\$65,000.00
	Fire Department	\$1,227,800.00
	Special Assessment	\$12,000.00
	General Bond Note Retirement	\$151,000.00
, and one	TOTAL ALL FUNDS	\$3,455,515.00



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699 Office Phone: 330-637-8816 / Fax: 330-637-4588 www.bazettatwp.org



Bazetta Township

RESOLUTION NUMBER 1/9 -20

To Adopt The CARES ACT

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in House Bill 481 of the 133rd General Assembly (HB 481); and

WHEREAS, HB 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, Bazetta Township is requesting its share of funds from the Trumbull County Coronavirus Relief Distribution Fund.

NOW THEREFORE, be it resolved that the Board of Trustees of Bazetta Township affirms that all funds received from the Trumbull County Coronavirus Relief Distribution Fund pursuant to HB 481 be expended <u>only</u> to cover costs of the Township consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in **Bazetta** Township's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

FURTHERMORE, in compliance with HB 481, be it resolved by the Board of Trustees of Bazetta Township that the Bazetta Township Fiscal Officer take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Bazetta Township's local coronavirus relief fund to the Trumbull County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the Bazetta Township's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under HB 481 to the Director of the Ohio Office of Budget and Management as requested.

Adopted on: 7/09/2020

Theodore J. Webb, Bazetta Trustee

Cynthia Chapman, Bazetta Fiscal Officer

Frank W. Parke, Bazetta Trustee

Robert McBride, Bazetta Trustee