

# BAZETTA TOWNSHIP TRUSTEES

## REGULAR MEETING MINUTES

Date: October 27, 2020 @ 6:01 pm  
Bazetta Township Administration Building  
3372 State Route 5, N.E.  
Cortland, Ohio 44410

Present:

Chairman Trustee Ted Webb - H  
Vice Chairman Trustee Frank Parke - H  
Trustee Bob McBride - H  
Fiscal Officer Cynthia Chapman - A

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Trustee Webb stated this meeting is being conducted via teleconference following the current guidelines defined by State of Ohio Open Meetings Law and in accordance under recommendations of legal counsel and Governor DeWine. There will be no public comments at the end of this meeting. This meeting is being audio recorded for informational purposes and will be posted on the website.

At this time we will open the Personal Protective Equipment (PPE) bids that were received.

Warren Fire Equipment	\$77,604.00
Flashover Fire Apparatus & Equipment	\$85,632.00
UniPak Corp	\$ 6,244.00
Telesource Services	\$ 5,798.00

Bids will be sent to legal for their review.

**198-20** Resolution accepting the meeting minutes from the October 06<sup>th</sup> Special Meeting and the October 15<sup>th</sup> Emergency Meeting.

**Motion:** Trustee  P

**Second:** Trustee  M

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

### CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):

### ADMINISTRATION:

**199-20** Resolution authorizing the Fiscal Officer to pay all outstanding invoices and to approve all warrants incurred from November 11<sup>th</sup> thru December 08<sup>th</sup>.

**Motion:** Trustee  M

**Second:** Trustee  P

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**200-20**

Resolution to accept the quote from IT Specialist Joel Davis on a Website Upgrade with Online Submittable Forms. Estimated cost is \$695 based on 50 active forms at this time.

**Motion:** Trustee  P

**Second:** Trustee  M

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**201-20**

Resolution to authorize the Fiscal Officer to make the following transfers:

\$1,400.00 to 1000-610-420-7000 from 1000-990-990-0000

\$4,500.00 to 2031-330-420-7000 from 2031-330-380-0000

\$600.00 to 2041-410-420-7000 from 2041-410-230-0000

\$1,000.00 to 2111-220-420-7000 from 2111-220-380-0000

\$700.00 to 1000-110-211-0000 from 1000-990-990-0000

\$300.00 to 1000-130-211-0000 from 1000-130-150-0000

\$1,600.00 to 1000-610-211-0000 from 1000-910-910-0000

\$6,300.00 to 2021-330-211-0000 from 2021-330-420-0000

\$3,500.00 to 2041-410-211-0000 from 2041-410-190-0000

\$50,000.00 to 2081-210-211-0000 from 2081-210-230-0000

\$35,000.00 to 2081-210-211-0000 from 2081-210-190-0000

\$10,000.00 to 2111-222-215-0000 from 2111-220-380-0000

\$200.00 to 2111-230-360-0000 from 2111-220-380-0000

\$60.00 to 1000-120-352-0000 from 1000-110-223-0000

\$15.00 to 1000-610-352-0000 from 1000-110-223-0000

\$4,000.00 to 1000-110-221-0000 from 1000-110-221-0000

\$1,000.00 to 1000-110-221-0000 from 1000-110-223-0000

\$20.00 to 1000-110-224-0000 from 1000-110-223-0000

\$120.00 to 1000-110-222-0000 from 1000-110-223-0000

\$4,500.00 to 2111-220-740-0000 from 2111-220-314-0000

\$5,000.00 to 2111-220-740-0000 from 2111-220-318-0000

\$2,500.00 to 2111-220-740-0000 from 2111-220-380-0000

\$100.00 to 2031-330-323-0000 from 2031-330-314-0000

\$20.00 to 2031-330-352-0000 from 2031-330-314-0000  
 \$20.00 to 2031-330-322-0000 from 2031-330-314-0000  
 \$5,600.00 to 2031-330-221-0000 from 2031-890-890-0000  
 \$12,600.00 to 2031-330-221-0000 from 2031-330-380-0000  
 \$2,800.00 to 2031-330-221-0000 from 2031-330-360-0000  
 \$500.00 to 2041-410-323-0000 from 2041-410-730-0000  
 \$500.00 to 2041-410-420-0000 from 2041-410-730-0000  
 \$125.00 to 2081-210-322-0000 from 2081-210-240-0000  
 \$50.00 to 2081-210-222-0000 from 2081-210-240-0000  
 \$220.00 to 2081-210-351-0000 from 2081-210-240-0000  
 \$650.00 to 2111-220-352-0000 from 2111-220-380-0000  
 \$150.00 to 2111-220-380-0000 from 2111-220-380-0000

**Motion:** Trustee  M   
**Second:** Trustee  P   
**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**FIRE DEPARTMENT:**

- New Ambulance is in Niles. Delivery date of December 09<sup>th</sup> with in-service date of December 15<sup>th</sup>
- Ready for Halloween

**POLICE DEPARTMENT:**

**202-20** Resolution to authorize Sgt. Jacob Abbott to attend upcoming Simunition Scenario Instructor Training to be held February 23-25, 2021 at Hubbard Police Department at a cost of \$620.00 to be paid from the training fund (201-210-318-0000). The training would allow Sgt. Abbott to conduct Force on Force Training with our officers against a real person and have the ability to replicate an actual lethal force encounter just like officers encounter on any day on the streets they patrol. (See attached flyer)

**Motion:** Trustee  P   
**Second** Trustee  M   
**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**ROAD DEPARTMENT:**

- Foundations completed
- Thank you to Millwood who took the scrap wood from the tornado

**203-20**

Resolution to approve the purchase of up to 385 tons of salt from Trumbull County at a price not to exceed \$52.20 per ton. To be paid from Motor Vehicle License Tax and Gasoline Tax. Grand total is not to exceed \$20,097.00.

**Motion:** Trustee  M

**Second** Trustee  P

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:**

- Discussion on the 46 property and the Church of Warren issues with Attorney Finamore

**ZONING COMMISSION AND ZONING BOARD OF APPEALS:**

- All meetings have been cancelled due to the Covid-19 until further notice

**PARKS AND RECREATION BOARD:**

- Park will be closed indefinitely until further notice

**204-20**

Resolution to accept quotes Q5818 for the Bazetta Police Department for a total of \$3,264.00 and Q5819 for work to be completed in the road department and the administration building for a total of \$2,970.00. Quotes are dated 10/21/2020 from Gault Heating. The contracts are awarded to Gault Heating provided they can comply with Cares Act requirements of installation and payment by 12/30/2020. The necessary expenditures are incurred due to public health emergency with respect to COVID-19 and will be paid from fund 2272-519.

**Motion:** Trustee  P

**Second** Trustee  M

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**205-20**

Resolution to accept quote NO4530 from Moody MPI Plumbing dated 10-15-30 to complete touchless upgrades for the administration building, road department, Park, and police department for a total of \$18,595.00 with a \$9,000.00 deposit required to begin the work. The contracts are awarded to Moody MPI Plumbing provided they can comply Cares Act requirements of installation and payment by 12/30/20. Mac Plumbing and Farmer's Plumbing were asked to quote, but did not respond. The necessary expenditures and Payment is incurred due to the public health emergency with respect to COVID-19 and will be paid from fund 2272-519.

**Motion:** Trustee  M

**Second** Trustee  P

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**ASKED TO BE PLACED ON THE AGENDA:**

**PUBLIC COMMENT:**

Reminder Trick or Treat will be Saturday, October 31<sup>st</sup> from 5-7pm.

206-20

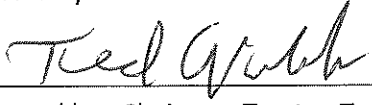
Resolution to adjourn the meeting at 6:54 pm.

**Motion:** Trustee P

**Second:** Trustee M

**Vote:** Trustee McBride Y Trustee Parke Y Trustee Webb Y

Attested by:



Approved by: Chairman Trustee Ted Webb

Date



Date

Reply all   Delete   Junk   Block   ...

## Fw: I.T. Recommendations

### Lightspeed Voice

Lightspeed Voice® is a VoIP, cloud-based IP telephony provider, founded in 2009 to provide the insurance industry with reliable VoIP and client relationship management (CRM) solutions.

[www.lightspeedvoice.com](http://www.lightspeedvoice.com)

Administration: \$120.00 per month  
free virtual fax line

Road: \$40.00 per month  
free virtual fax line  
1 Mirror extension at \$100.00 ONE TIME

Police: \$120.00 per month  
Will need a couple of Mirrored extensions at \$100.00 ONE TIME

Fire: \$120.00 per month  
Will need a couple of Mirrored extensions at \$100.00 ONE TIME

Includes – Work Remote, Multi Location, Call Recording, Call Reports, Time Cop (time clock), Music on hold, ability to make changes to phones, users and system from anywhere

Free Support. Tech & Support teams are U.S. based

### **Website Upgrade with Online Submittable Forms & Paypal**

Digitize (and paywall if applicable) existing forms on [bazettatwp.org](http://bazettatwp.org)  
\$695 estimated based on 50 active forms at a time.



**Hubbard Police Department  
233 School Street  
Hubbard, OH 44425**

IS PROUD TO HOST THE

**SIMUNITION® SCENARIO INSTRUCTOR AND SAFETY COURSE**

**February 23-25, 2021**

Does your organization have anyone factory certified? In today's world of liability, problems are everywhere. You have to validate all aspects of your training coverage. Because of recent court cases, agencies are required to train their personnel as close to reality as possible. Nothing comes as close as training against a real person that has the ability to replicate an actual lethal force encounter, just like we may encounter any day on the street.

The class is designed to provide training to instructors who will run training in your perspective department. The class covers all aspects of reality-based training and provides product information, program development, scenario design and implementation, instructor development and procedures to run training safely. Officers/Agents/Operators are injured enough on the street; they should not be injured in training.

Officers/Agents/Operators can obtain additional information and register for the class on the web: [www.simunition.com](http://www.simunition.com). Class size is limited so early registration is recommended. Officers/Agents/Operators will receive a confirmation letter along with an equipment list. Class start at 8 a.m. local time.

Course tuition:	Law Enforcement	\$620.00 each
	Military	\$495.00 each
	Re-certification	\$320.00 each

SIMUNITION® will provide pistol conversion kits as well as their associated equipment. SIMUNITION® will also provide basic protective equipment, all training ammunition as well as training aids such as training impact weapons and inert chemical agents. If you choose to bring your own converted weapon(s) please see your instructor before the course starts.

**AT NO TIME ARE ANY LETHAL WEAPONS OR AMMUNITION NEEDED  
NOR ALLOWED DURING ANY OF THE TRAINING EVENTS**

For further information regarding the course please feel free to contact Simunition® at 800-465-8255. To register for the course please visit [www.simunition.com](http://www.simunition.com)

**Host Agency information may be obtained from:**

**Sgt. Chris Moffitt at 330-534-8153 ext. 3002 or email [c.moffitt@cityofhubbard-oh.gov](mailto:c.moffitt@cityofhubbard-oh.gov)**

# Gault

## HEATING & COOLING

330-568-7076

Hubbard Office  
1606 Wick Campbell Rd.  
Hubbard, OH 44425

Poland Office  
70 McKinley Way Suite #12  
Poland, OH 44514

Salem Office  
32897 Coffee School Rd.  
Salem, OH 44460

GaultHeating.com

**GO WITH GAULT**

Bill to  
Bazetta Township Police  
Dept.  
2671 McCleary Jacoby Rd.  
Cortland OH 44410

Phone Number: (330) 638-5503

Job Site:  
Bazetta Township Police  
Dept.  
2671 McCleary Jacoby Rd.  
Cortland OH 44410

Quote Q5818

Sales Rep: Glenn G.\*

Transaction Date: 10/21/2020

Quote Expiration Date: 11/20/2020

Item	Description	Price	Quantity	Amount
Wave	Installation of iWAVE Air Purification System. Reduces pathogens, viruses, allergens, smoke, odors, etc. iWAVE creates a healthy environment without harmful byproducts.	\$860.00	1	\$860.00
Full Duct Cleaning	Full Duct Cleaning - 1 System * The Rotobrush system is designed to give you the cleanest air ducts possible. It works by inserting the brush, which rotates at high speeds, inside the air duct. While the brush spins, it is loosening any debris stuck inside. As the brush is rotating and scrubbing the inside walls, the vacuum is removing the loosened debris, leaving you with clean air ducts.	\$625.00	1	\$625.00
Bradford White Gas 50 gal	Bradford White Gas Water Heater 50 gallon. Total installation labor and materials. Removal of old tank.	\$1,779.00	1	\$1,779.00
Subtotal:				\$3,264.00
Total:				\$3,264.00





330-568-7076

Hubbard Office  
1606 Wick Campbell Rd.  
Hubbard, OH 44425

Poland Office  
70 McKinley Way Suite #12  
Poland, OH 44514

Salem Office  
32897 Coffee School Rd.  
Salem, OH 44460

GaultHeating.com

GO WITH GAULT

Bill to  
Bazetta Township Police  
Dept.  
2671 McCleary Jacoby Rd.  
Cortland OH 44410

Phone Number: (330) 638-5503

Job Site:  
Bazetta Township Police  
Dept.  
2671 McCleary Jacoby Rd.  
Cortland OH 44410

Quote Q5819

Sales Rep: Glenn G.\*

Transaction Date: 10/21/2020

Quote Expiration Date: 11/20/2020

Item	Description	Price	Quantity	Amount
Full Duct Cleaning	Administration building and Road department systems:  Two Merv 13 Filters  Full Duct Cleaning - The Rotobrush system is designed to give you the cleanest air ducts possible. It works by inserting the brush, which rotates at high speeds, inside the air duct. While the brush spins, it is loosening any debris stuck inside. As the brush is rotating and scrubbing the inside walls, the vacuum is removing the loosened debris, leaving you with clean air ducts.	\$625.00	2	\$1,250.00
iWave	Installation of iWAVE Air Purification System. Reduces pathogens, viruses, allergens, smoke, odors, etc. iWAVE creates a healthy environment without harmful byproducts.	\$860.00	2	\$1,720.00
Subtotal:				\$2,970.00
Total:				\$2,970.00



# THOMPSON MECHANICAL INC.

## HEATING & AIR CONDITIONING

2800 Supreme Street • Warren, OH 44483 • P: 330.372.6400 • F: 330.372.6420 • info@thompsonmechanical.com • www.thompsonmechanical.com

October 19, 2020

Bazetta Township Police Dept.  
2671 McCleary Jacoby Rd.  
Cortland Oh 44410  
cherlinger@bazettatwp.org

The following is our proposal to install air scrubber and do duct cleaning at your office. The scope of our work will include the following.

- Provide and install new air scrubber on furnace
- Install new MEV 13 air cleaner
- Fabricate and install all needed sheet metal
- Make all power and low volt wiring connections
- Install new package unit 5ton 125,000btu
- All work shall carry a one year labor and one year parts warranty

Cost for air scrubber and MEV 13 air cleaner .....	\$ 3,361.00
Cost for duct cleaning.....	\$ 1,976.00
Cost for new 75gal hot water heater.....	\$ 2,580.00
Cost to repair the insulation on outside duct.....	\$ 1,775.00

Thank you for the opportunity to bid this work to you. To contract for this work please sign and return a copy to our office.

Thank You

John Felix

Thompson Mechanical, Inc.

Accepted by \_\_\_\_\_

Date \_\_\_\_\_



**THOMPSON MECHANICAL INC.**  
**HEATING & AIR CONDITIONING**

2800 Supreme Street • Warren, OH 44483 • P: 330.372.6400 • F: 330.372.6420 • info@thompsonmechanical.com • www.thompsonmechanical.com

**October 19, 2020**

Bazetta Township Road Dept.  
3372 St. Rt. 5  
Cortland Oh 44410

The following is our proposal to install air scrubber and do duct cleaning at your office. The scope of our work will include the following.

- Provide and install new air scrubber on furnace
- Install new MEV 13 air cleaner
- Fabricate and install all needed sheet metal
- Make all power and low volt wiring connections
- All work shall carry a one year labor and one year parts warranty

Cost for air scrubber and MEV 13 air cleaner .....\$ 1,047.00

Cost for duct cleaning.....\$ 962.00

Thank you for the opportunity to bid this work to you. To contract for this work please sign and return a copy to our office.

Accepted by \_\_\_\_\_

Date \_\_\_\_\_

Thank You

John Felix  
Thompson Mechanical, Inc.

e + snail

# JOB ESTIMATE / WORK ORDER



3147 Niles Road SE  
Warren, Ohio 44484  
330-372-7669 phone  
330-372-7671 fax  
www.moodyplumbingmpi.com  
moodyplumbing@earthlink.net

NO: 4530

HOME:	DATE: <del>10-7-20</del> 10-15-20
CELL: 219-4749	WORK:

TO Bazetta Admin. Building  
3372 State Rt. 5  
Cortland, Oh 44410

LOCATION:

JOB DESCRIPTION

← Touchless upgrades to 4 locations,  
Supply + Install  
See work list copy.

I Admin

II Maintenance

III Park

IV Police

See pg 2 + 3

plus - add wks, change orders or unforeseen repairs

Deposit Amount: \$ 9,000<sup>00</sup> @ sig. Bal @ wh

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

SIGNATURE AND DEPOSIT REQUESTED TO ORDER OR SCHEDULE.

30 days offer of acceptance. X

Frank W. Farber

ESTIMATED JOB COST:

PTL  
\$ 18,595<sup>00</sup>

ESTIMATED BY:

JMO

OH. LIC. 13189

DATE:

10-28-2020

MPI is to supply all plumbing products for job described above unless stated otherwise or agreed upon prior. Our goal is to provide you with the highest quality service and a warranty you can understand and trust for absolute satisfaction. We are not in competition with the do-it-yourself home centers. Many of the products we offer are available only in professional grades and are not the same as look-alike items in these home centers. Our on-site replacement warranties are highly regarded as a no-hassle alternative to the home centers "BRING-IT-IN" or "SEND-TO-MANUFACTURER" warranties. We deliver service in your business/home via fully equipped service vehicle with a highly trained insured technician able to spot other possible problems or opportunities in your specific application. We hope you will agree that these increased levels of service and warranty come with a value higher than you may see in your local home center. Thank you for your business. We greatly appreciate the opportunity to serve you.



Moody Plumbing L.L.C  
 Warren, OH  
 (330) 372-7669  
 Fax (330) 372-7671  
[moodyplumbing@earthlink.net](mailto:moodyplumbing@earthlink.net)  
[www.moodyplumbingmpi.com](http://www.moodyplumbingmpi.com)

Call me if 75

FAX



CONFIDENTIAL

COPY

TO: Jerry U.

FROM: Jeff M

FAX:

DATE: 10-13-10

RE: B.A.B. "no touch batt op"

PAGES: 1 of 2

Urgent     For Review     Please Comment     Please Reply     Please Recycle

I. Admin:

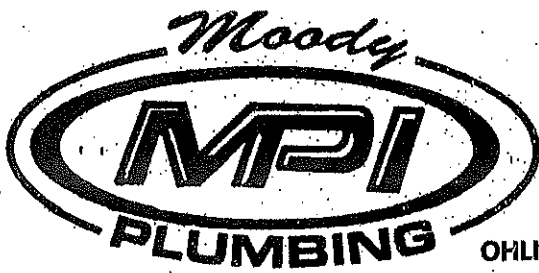
Mens: (2) tank style wave flush, new wall sink 4",  
 paper towel, soap/sanitizer disp (2), lav faucet 4" therm.  
 Ladies: (2) tank style wave, new wall sink 4", lav faucet 4" +  
 therm. Soap disp., paper towel disp.

II Maintenance: tank type wave flush, 4" lav faucet therm,  
 Soap disp., P towel disp.

III Park:

Mens - 8" lav faucet/plate + ~~therm~~ cold h2o only, paper towel disp,  
 FV type batt op add toilet  
 Ladies: (2) Complete batt op flush valve for urinals (Moen no clog!) w/copper  
 work  
 Ditto but (3) tank style toilet wave, + no urinals!  
 mens

Cont pg 2



OH LIC# 13189

3147A Niles Rd SE  
Warren, OH 44484  
330-372-7669  
Fax 330-372-7671

pg 2 Buzetta



IV Polie:

women - FV type toilet add on, 4" lav + therm, soap disp,  
paper towel disp  
men - Ditto all.

male locker rm - (2) 4" lav + therm, Urinal add on,  
toilet FV type add on, (2) Soap,  
paper towel

conf room - Kitchen sink w/ spray,  
paper towel disp, soap.

Kitchen - faucet w/ spray  
soap disp, paper towel.

Bookng rm - nothing

Female locker rm - (2) 4" lav faucet + therm  
(2) Soap disp, paper towel,  
(2) FV type toilet add on.