

BAZETTA TOWNSHIP TRUSTEES

SPECIAL MEETING MINUTES

Date: October 06, 2020 @ 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Ted Webb - H
Vice Chairman Trustee Frank Parke - H
Trustee Bob McBride -H
Fiscal Officer Cynthia Chapman -

Trustee Webb stated this meeting is being conducted via teleconference following the current guidelines defined by State of Ohio Open Meetings Law and in accordance under recommendations of legal counsel and Governor DeWine. There will be no public comments at the end of this meeting. This meeting is being audio recorded for informational purposes and will be posted on the website.

168-20 Resolution accepting the meeting minutes from the September 08th regular meeting.

Motion: Trustee P

Second: Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):

ADMINISTRATION:

169-20 Resolution authorizing the Fiscal Officer to pay all outstanding invoices and to approve all warrants incurred from October 14th thru November 10th.

Motion: Trustee M

Second: Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

170-20 Resolution to cancel the October 13, 2020 meeting.

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

171-20 Resolution to set the October 27, 2020 meeting for 6:00pm.

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

172-20

Resolution to set Trick or Treat for October 31st from 5:00-7:00pm unless the State of Ohio or Trumbull County Board of Health recommends guidelines other than a traditional Trick or Treat. Health and safety guidelines will be posted on social media. (See attachment)

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

173-20

Resolution to accept the necessary expenditure incurred due to the public health emergency with respect to COVID-19. See attached list of COVID charges that need to be reimbursed to the appropriate departments from the CARES Act Grant Fund 2272-519. (See attachment)

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

174-20

Resolution to allow the purchase and installation of 8 cameras / NVR including 1 door stations in the amount of \$3,991.00 for the township administration building. The necessary expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519. (See attachment)

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

FIRE DEPARTMENT:

- September monthly report is attached

175-20

Resolution to approve the advertisement for Personal Protective Equipment (PPE) thru 2020AFG COVID-S Grant. Advertisement will be October 08, 15 and 22 with the opening of bids on October 27, 2020 at 6:00pm.

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

176-20

Resolution to approve an expenditure of \$44,569.08 with Stryker Medical P.O. Box 93308 Chicago, IL 60673-3308 for two cardiac monitors using the Cares Act money. The NECESSARY Expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519. Quote Attached (Sole Source letter attached and this is on State purchase program – reference only one quote needed)

- a. When Bazetta Township Fire Department is addressing COVID-19 patients, certain parameters can help monitor these patients. According to the updated American Heart Associate Guidelines published in March, the following guidance for EMS and other first responders when dealing with a suspected COVID-19 case has been provided:
 - i. When COVID-19 is suspected in a patient needing emergency transport, prehospital care providers and healthcare facilities should be notified in advance that they may be caring for, transporting, or receiving a patient who may have COVID-19 infection.

- ii. EMS clinician practices should be based on the most up to date COVID-19 clinical recommendations and information from appropriate public health authorities and EMS medical direction.
- iii. If a patient is suspected or determined to have COVID-19, the cardiac monitor/defibrillator offer a variety of parameters to monitor this particular disease state including:
 - SPO2
 - Temperature
 - EtCO2
 - Blood Pressure
 - Serial ECG Changes

Motion: Trustee P
Second Trustee M
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

177-20

Resolution requesting the approval to use the Cares Act Grant to reimburse the Fire Department for 55 days at 8 hours a day at a cost of \$14,080.00 for a dedicated person on dealing with COVID-19 issues for Bazetta Township and Trumbull County. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519.

- a. Supporting Documents attached.
- b. UAN has to be addressed with this request.

Motion: Trustee M
Second Trustee P
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

178-20

Resolution requesting approval to encumber \$150,000 for an ambulance using Care's Act Grant. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519.

- a. Bazetta Fire Department Ambulances are not set up for airborne pandemic. The ambulance will be designed with precautions against airborne diseases using all standards, guidelines, and recommendations for pre-hospital care transport vehicle.

Motion: Trustee P
Second Trustee M
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

179-20 Resolution Requesting approval 25 AV-632 Bayonet Adapters for Self Contained Breathing Mask and 100 p100 filters at a cost of \$1,430.00 from MES (Warren Fire Equipment) 6680 Tod Avenue SW Warren, Ohio 44481. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519.

- a. EMS plays a vital role in responding to requests for assistance, triaging patients, and providing emergency medical treatment and transport for ill or injured persons. However, unlike patient care in the controlled environment of a healthcare facility, care and transports by EMS present unique challenges because of the nature of the setting, enclosed space during transport, frequent need for rapid medical decision-making, interventions with limited information, and a varying range of patient acuity and jurisdictional healthcare resources. Personal protective equipment (PPE) is used every day by healthcare personnel (HCP) to protect themselves, patients, and others when providing care. PPE helps protect HCP from many hazards encountered in ambulances or EMS calls. The greatly increased need for PPE caused by the COVID-19 pandemic

has caused PPE shortages, posing a tremendous challenge to the U.S. healthcare system. Fire/EMS is having difficulty accessing the needed PPE and are currently having to identify alternate ways to provide patient care. This equipment is reusable and helps eliminate shortages of PPE and provides respiratory and eye protection at the same time adapting current equipment already issued to fire/EMS personnel

Motion: Trustee M
Second Trustee P
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

180-20 Requesting to encumber \$36,900.00 from the Covid Cares Act money to purchase turnout gear PPE for the firefighters who are being exposed to the virus on a daily basis. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519.

- a. These firefighters are wearing their turnout gear on fires, auto accidents/extrication and alarm drops per our SOG. They are having to wash this turnout gear many more times than usual which is causing them to go on calls without the proper equipment as it is being cleaned and dried and is causing additional wear and tear on our turnout PPE. We have had several instances where our personnel are responding to emergency incidents without turnout gear because it is out of service. In my opinion this is putting our firefighters in harm's way and putting the Bazetta Fire Department in an increased liability situation. The increased washing mentioned above is because of the possible exposure to COVID 19 in health care facilities and apartment buildings during alarm drops that have had COVID cases. Additionally, we are responding to traffic incidents/extrication on our interstates which we require our firefighters to wear fire PPE because of the sharp metal and inherent dangers associated with bent and torn metal. Again, this creates additional washing for these garments and does not allow for our firefighters to be protected while the gear is being washed and dries. Worth mentioning again is the fact that turn out gear can only be washed a finite amount of times before deterioration begins. Our increased washing of this gear is drastically shortening the life of the garments.

Note: This equipment is on state purchase and have two quotes.

With your permission, I am asking for a PO to encumber from the COVID Cares Act money in the amount of:

\$36,960.00

The breakdown:

1 Full-time Firefighters

15 Part Time who work the Crew and are responding to these calls

A set of turnout gear is \$2,310

\$2,310

x 16

\$36,900.00

Motion: Trustee P
Second Trustee M
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

POLICE DEPARTMENT:

- September monthly report is attached

181-20 Resolution to hire Clayton Lejuene as an FTO Program officer on an as needed basis at the Rate of \$8.55 per hour during the training program pending successful completion of drug screen, physical, and psychological testing.

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

182-20 Resolution to accept the resignation of PT Scott Gubanyar from the police department with an effective date of October 01, 2020. Copy of letter is attached.

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

183-20 Resolution to approve the quote from A&M Door for the replacement of three steel entry/exit doors at the police department in the amount of \$5,577.00. If the doors require insulation, cost not to exceed additional \$1,500. The necessary expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519. See attached memo and quote.

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

184-20 Resolution to accept the attached quote from JED Services for security camera/access control system for the police department in the amount of \$6,480.00. The necessary expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519. See attached memo and quote.

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

185-20 Resolution to purchase gas masks for the police department from Approvedgasmasks.com in the amount of \$8,713.60. The necessary expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519. See attached memo and price comparison sheet. At the recommendation of legal counsel and after review, his opinion is that the Gas Mask would not meet the requirements for Covid.

Motion to table and re-investigate.

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

186-20 Resolution to authorize Chief Herlinger to attend/participate in CLEE Class XXVI in Columbus, Ohio. This training is held in conjunction with the OACP (Ohio Association of Chiefs of Police)

The CLEE program stands for Certified Law Enforcement Executive. The program is a 14 month online/in person program with 9 "In Residence" days held at the State Highway Patrol Academy. The CLEE in-residence classes take place at the Ohio State Highway Patrol Academy, Columbus. Currently, tuition and room and board are waived for students from Ohio law enforcement agencies thanks to a generous grant from the Ohio Department of Public Safety. Chief Herlinger was previously accepted in last year's class, but was unable to participate at that time.

Motion: Trustee P
Second Trustee M
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

The police department with the DEA will be hosting a drug take back at the Bazetta Police Department on Saturday, October 24, 2020 from 10am – 2pm. Due to Covid Pandemic, and to limit direct contact between employees and the public, this will be a drive thru process where they pull up to the curb and hand off their drugs to be placed into bins not exiting their vehicle and then continue on their way with minimal contact with officers. This service is needed as the lobby is still closed to the public at the police department and we have received several calls about the acceptance of drugs in the drug box in the lobby. Flyer is attached.

ROAD DEPARTMENT:

187-20 Resolution to accept the low quote from Tarzan Tree Service for a total of \$3,025.00 for tree work in the road right-of-ways to be paid from the Gas Tax Funds and \$1,700.00 for tree work in the cemetery to be paid for from the Cemetery. (Quotes attached)

Motion: Trustee M
Second Trustee P
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

188-20 Resolution to accept the Ohio Public Works Commission Issue 1 Grant Funding not to exceed \$62,590 (54%) for T.H. 1419 Fallehn Drive Resurfacing and approve up to \$53,332 (46%) as the local match for the project.

Motion: Trustee P
Second Trustee M
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

189-20 Resolution to award the bid to R.T. Vernal Paving & Excavating, Inc. for TH 1419 Fallehn Drive in the amount of \$99,355.00 pending Attorney Finamore's approval of contract.

Motion: Trustee M
Second Trustee P
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

190-20 Resolution to allow the purchase and installation of 4 cameras / NVR including 1 door stations in the amount of \$2,761.00 for the road department. The necessary expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519. (See attachment)

Motion: Trustee P
Second Trustee M
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

191-20

Resolution to authorize the Fiscal Officer to make the following transfers:

\$400.00 from 2111-220-380-0000 (Fire: Insurance & Bonding) to 2111-220-360-0000 (Fire: Contracted Services)

\$1,400.00 from 2111-220-380-0000 (Fire: Insurance & Bonding) to 2111-230-360-0000 (Fire: Contracted Services)

\$916.23 from 2082-210-323-0000 (Police Equipment: Repairs & Maintenance) to 2082-210-314-0000 (Police Equipment: Tax Collection Fees)

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

192-20

Resolution to authorize the Fiscal Officer to make the following Supplemental Appropriations:

\$-125,000.00 to 2041-892-9000 (Cemetery: Other Miscellaneous Non-Operating Tornado)

\$-153.36 to 2401-310-314-0000 (Special Assessments: Tax Collection Fees)

\$2,937.45 to 2401-310-351-0000 (Special Assessments: Electricity)

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

193-20

Resolution to authorize the Fiscal Officer to revise the 2020 Certificate of Estimated Resources as follows for Cemetery and Special Assessments that were budgeted incorrectly and submit to the Trumbull County Auditor.

\$-125,000.00 to Fund 2041 (Cemetery)

\$-2,784.09 to Fund 2401 (Special Assessments)

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

194-20

Resolution to authorize the Fiscal Officer to revise the 2020 Certificate of Estimated Resources as follows for Corona Virus (Fund 2272) that was created by Ohio Auditor of State (UAN Version 2020.3) and submit to the Trumbull County Auditor.

\$318,220.27 to Fund 2272

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:

- Several open complaints
- 5 Permits issued in September total \$639.50
- Addressed the complaint of a lumber yard on State Route 46

ZONING COMMISSION AND ZONING BOARD OF APPEALS:

- All meetings have been cancelled due to the Covid-19 until further notice

PARKS AND RECREATION BOARD:

- Park will be closed indefinitely until further notice

Trustees had a discussion with IT Specialist Joel Davis concerning

- Microsoft Office 365
- Cloud based phone system
- Website upgrade

Trustee Webb stated he contacted Thompson Mechanical concerning an Air Filtration System.

ASKED TO BE PLACED ON THE AGENDA:

PUBLIC COMMENT:

195-20 Resolution to adjourn the meeting at 7:56 pm.

Motion: Trustee P

Second: Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

Attested by:

Date

Approved by: Chairman Trustee Ted Webb

Date

Responsible Restart Ohio

Celebrating Halloween



Amid the COVID-19 pandemic, it is important to use caution and plan ahead for Halloween festivities. Decisions on whether to participate should be made by local communities, individuals, and parents/guardians.

Always follow current state public health orders and rules/regulations established by your local community, and check the [Ohio Public Health Advisory System](#) to determine COVID-19 risk levels in your county before making decisions about Halloween activities. Some communities may choose to cancel Halloween events, so check with local sources before making plans.

This guidance is designed to help curb the spread of COVID-19. It will be reassessed and updated as the situation evolves and we learn more in the weeks leading up to Halloween. For additional precautions, please see the Centers for Disease Control and Prevention (CDC) guidance [here](#).

Recommended Best Practices

General Guidance

- It is strongly recommended that hayrides, haunted houses, and trunk-or-treating events be canceled/avoided.
- It is strongly recommended that Ohioans exercise caution when deciding to participate in trick-or-treating and other events that put them in close contact with people outside their households. According to the CDC, traditional trick-or-treating, with treats handed to children who go door-to-door, is a high-risk activity and should be avoided.
- Consider lower- or moderate-risk, socially distant ways to celebrate, such as:
 - Holding a drive-through or drive-in trick-or-treat event, with children in costume and face coverings staying in cars and collecting treats from individuals spaced at least 6 feet apart.
 - Holding drive-by costume or car-decorating contests with judges who are physically distanced.
 - Leaving treats for friends and neighbors.
 - Carving/decorating pumpkins with members of your household and displaying them or carving/decorating pumpkins outdoors, at a safe distance, with neighbors or friends.
 - Holding costume parties or pumpkin carving events or contests online, such as by video conference.
 - Hiding treats outside your home as an alternative to trick-or-treating
 - Holding a Halloween scavenger hunt, giving children lists of Halloween-themed things to look for while they walk outdoors from house to house.
 - Holding a scavenger hunt-style trick-or-treat search with your household members in or around your own home.
 - Having a Halloween movie night with people you live with or having an outdoor Halloween movie night with local family friends and people spaced at least 6 feet apart. If screaming will likely occur, greater distancing is advised.
 - For other ideas, see the Centers for Disease Control and Prevention guidance [here](#).
- Do not hold large in-person Halloween parties. If holding smaller parties, limit attendance to 10 or fewer people and hold the event in an outdoor area where social distancing is possible. Avoid activities, such as bobbing for apples, that foster the spread of infection.
 - Lower your risk by following CDC's recommendations on [hosting gatherings or cook-outs](#).
- Always wear a face covering and stay 6 feet away from people who are not from your household, whether trick-or-treating, passing out treats, or attending attractions or events.
 - Face coverings should never be placed on children younger than 2 or anyone who cannot easily remove them.
 - A costume mask is not a substitute for a cloth mask. A costume mask should not be used unless it is made of two or more layers of breathable fabric that covers the mouth and nose and doesn't leave gaps around the face.
 - Do not wear a costume mask over a protective cloth mask because it can be dangerous if the costume mask makes it hard to breathe. Instead, consider using a Halloween-themed cloth mask.
- If you may have COVID-19 or may have been exposed to someone with COVID-19, you should not participate in in-person Halloween festivities and should not give out candy to trick-or-treaters.
- Carry hand sanitizer and use it often, especially after coming into contact with frequently touched surfaces and before eating candy.
- Select events/attractions that are held outdoors and allow attendees to stay in their cars (such as drive-through event with displays) or socially distance. Avoid events that involve being crowded in a small area or coming into contact with/being touched by others.
- Consider the people in your household who may be at **greater risk of complications** if COVID-19 is brought into the home, such as those with certain health conditions, women who are pregnant, or older family members.

Recommended Best Practices

For Parents/ Guardians

- If taking your children trick-or-treating, limit the number of houses you visit and ask your children to stay as far from treat-givers as possible. For small children, consider holding the bag for them.
- Wipe off candy wrappers with sanitizing wipes when you arrive home. (NOTE: Never wipe unpackaged food with wipes.)
- Allow children to eat only factory-wrapped treats. Avoid homemade treats made by strangers.
- If your child is at greater risk of complications from COVID-19, contact your doctor before allowing participation in Halloween activities.

For Community Members

- For trick-or-treating, reach out to neighbors to discuss ways to ensure 6-foot social distancing, how candy can most safely be distributed, and the need for face coverings.
- Refrain from having children select their own treats from a bowl/common container or set up a hand-sanitizing station.
- Consider lining up individually wrapped goodie bags on porch steps, a table in the driveway, or the edge of the driveway or yard with a sign asking children to take only one. Or use other creative ways to distribute treats, such as using a candy "slide" made of PVC pipe, or hanging treats from a wall or fence.
 - If you are preparing goodie bags, wash your hands with soap and water for at least 20 second before and after preparing the bags.

For Operators of Events/ Attractions

- Follow all state requirements and guidelines for Consumer, Retail, Services & Entertainment sectors, as well as any local requirements or guidelines.
- Do not allow groups to intermingle. Reduce capacity to allow for 6-foot social distancing between groups as well as employees/volunteers at all times. Reinforce distancing with markers or dividers.
- Have hand sanitizer readily available to all participants.
- Pre-sell tickets to ensure capacities are limited.
- Consider eliminating common seating areas or play areas where children and others might congregate. If seating is provided, keep it outdoors, separate benches/tables by at least 6 feet or use dividers, and sanitize between each use.
- Notify your local health department immediately if you learn that someone with COVID-19 has visited your attraction.

COVID CHARGES AS OF SEPT 14, 2020

Purchase Date	Dept	Company	Purchase	Amount	Current Appropriated code	Ck Pd
2.27.20	PD	BOUND TREE	Gloves/mask	\$409.85	2082-210-430-0000	36312
3.18.20	FD	NAPA	Mask	\$19.44	2111-220-420-0000	36079
3.19.20	PD	MAXILL	Large tear away gowns/disinfectant	\$403.25	2081-210-590-000	36076
3.19.20	FD	MAXILL	Large tear away gowns/disinfectant	\$403.26	2111-220-420-0000	36076
3.23.20	FD	BOUND TREE	Thermometer/gowns EMS	\$2,437.97	2111-230-420-3000	36312
3.25.20	FD	US SAFETYGEAR	Clear frame,lens, polycarbonate thermometer	\$24.00	2111-230-420-0000	36097
4.30.20	FD	ON DEMAND	Thermometer	\$129.00	2111-220-420-0000	36086
4.30.20	AD	TC Emergency MA	PPE Supplies	\$1,000.00	1000-110-360-0000	35646
4.7.20	FD	JED	IT TECH support	\$330.00	2111-220-360-0000	36074
5.23.20	FD	JED	Video Camera Install	\$120.00	2111-220-360-0000	36074
5.6.20	FD	Flashover Fire	Sanitizer - Disinfectant for Ambulance	\$78.83	2111-220-420-0000	36068
6.1.20	FD	BOUND TREE	Infrared no contact thermometer	\$54.84	2111-230-360-3000	36056
6.1.20	PD	BOUND TREE	IFAK pouch ?	\$220.00	2082-210-430-0000	36056
6.2.20	FD	JED	TV/Cameras -webinar	\$3,586.82	2111-220-360-0000	36074
6.29.20	RD	FINER LAKES	Hand Sanitizer soap/gloves	\$155.56	2021-330-420-0000	36065
6.8.20	FD	CDW	Netgear to boost signal for webinar	\$362.68	2111-220-323-0000	36058
6.8.20	AD	BONEZZI	Legal counsel	\$229.50	1000-130-141-0000	36054
8.1.20	FD	ADVANTAGE EQUIP	Sanitizer Soap	\$255.93	2111-220-420-0000	36308

\$10,220.93

This is PD

Not sure if this is FD

COVID CHARGES AS OF SEPT 14, 2020

These need Transferred from Cares Act Money to FD or PD

Purchase Date	Dept	Company	Purchase	Amount	Current Appropriated code	Ck Pd	
3.17.20	FD	Menards	N95 Mask	\$388.22		?	
3.18.20	FD	Dollar Tree	Spray Bottles / Toilet Paper	\$8.54		?	
3.18.20	FD	Dollar General	Cleaning Supplies	\$57.38		?	
3.18.20	FD	Walmart	Soap / Mattress Covers for Covid	\$95.34		?	
3.18.20	FD	HandyMan	p100 cartridges	\$26.98		?	
3.19.20	FD	Menards	Lysol - N95 Mask	\$286.27		?	Chief Lewis Credit
3.30.20	FD	Menards	Electric Cord / Sdisinfectant Sprayer	\$166.87		?	Card has not been
3.30.30	FD	Menards	Batteries for PPE Equipment	\$173.80		?	reimbursed
3.31.20	FD	Handyman	Hose for Disinfecting Ambulance	\$50.38		?	
4.8.20	FD	Menards	Lysol	\$357.40		?	
4.15.20	FD	Sams Club	General Cleaning Supplies for Covid	\$150.84		?	
7.13.20	FD	Sams Club	General Cleaning Supplies for Covid	\$283.71		?	
8.13.20	FD	BoundTree	Disposal Gloves	\$1,465.91		?	
8.12.20	FD	BoundTree	Disposal Gloves	\$1,300.90		?	
7.23.20	FD	BoundTree	Gowns/Mask/Thermometer	\$110.00		?	
3.23.20	FD	BoundTree	PPE	\$211.32		?	
8.3.20	FD	Columbus Radialo	X ray for empolee expected Covid	\$109.00		?	
4.1.20	FD	Mercy Health	Employee Covid Symtoms	\$1,000.00		?	
9.24.20	PD	Standup Stations.cor	Touchless Hand Sanitizer Stations	\$1,159.87		?	
4.2.2020	PD	Restoration of MV	Sanitation of Cruisers	\$150.00		?	
8.11.2020	FD	Cortland City	Fit Tester	\$2,286.25	Passed by resolution 8.11.20		
				\$9,488.98			

All Receipts Attached for Cars Act Documentation

BAZETTA TOWNSHIP
Administration Building
3372 State Route 5
Cortland, OH 44410

8 Cameras / NVR including 1 Door Stations

NVR – P16

16ch 4K NVR 256Mbps 16xPoE 12MP-Rec CMS/Audio/
UL/1.5U, * 1.5U case 4xHDD@8TB or DVDRW+2xHDD / Pt 3Yr,
1 x HDMI
1 \$949.00 \$949.00

Hard Drives

WD Purple 8TB Surveillance Hard Disk Drive, 7200 RPM Class,
SATA 6 GB/S, 256 MB Cache, 3.5 Inch
1 \$290.00 \$290.00

IP Cameras

IP-P TUR 4MP 2.8mm H265+ MatrixIR2.0:100' WDR
Slot VCA IP67 UL DC/PoE
8 \$119.00 \$952.00

Wall Mount Brackets

Bracket-P J-Box for CMIP30xx/11xx, CMHT16xx/18xx/27xx, *
Holes on Both Sides with Cover
6 \$27.00 \$162.00

LTH-301M-WIFI

2nd Gen Door Station with True WDR 2MP IPC
Compact 4.7 x 2.2 x 0.8 Inch
Mifare Reader and Programmable Calling Button
PoE or TCP/IP with DC12V, IP 65 Outdoor
1 \$289.00 \$289.00

LTH-D301GY-WIFI

7" Video IP Indoor Touch Station, Ethernet, WIFI, Grey Color,
Mic and Speaker
1 \$299.00 \$299.00

***** Misc. Expense for Locksmith and Door Strike *****
\$250.00 (estimated)

Order Amount \$3,191.00

Installation, Wiring & Configuration \$800.00

Total Amount \$3,991.00

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {09/01/2020} And {09/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	0.94%	\$400	100.00%
	1	0.94%	\$400	100.00%
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	80	75.47%	\$0	0.00%
322 Motor vehicle accident with injuries	1	0.94%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	1.88%	\$0	0.00%
	83	78.30%	\$0	0.00%
4 Hazardous Condition (No Fire)				
424 Carbon monoxide incident	2	1.88%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.94%	\$0	0.00%
	3	2.83%	\$0	0.00%
5 Service Call				
511 Lock-out	1	0.94%	\$0	0.00%
551 Assist police or other governmental agency	1	0.94%	\$0	0.00%
553 Public service	3	2.83%	\$0	0.00%
554 Assist invalid	2	1.88%	\$0	0.00%
561 Unauthorized burning	1	0.94%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.94%	\$0	0.00%
	9	8.49%	\$0	0.00%
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	1	0.94%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	4	3.77%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	1.88%	\$0	0.00%
	7	6.60%	\$0	0.00%
7 False Alarm & False Call				
733 Smoke detector activation due to	1	0.94%	\$0	0.00%
744 Detector activation, no fire -	1	0.94%	\$0	0.00%
745 Alarm system activation, no fire -	1	0.94%	\$0	0.00%
	3	2.83%	\$0	0.00%

BAZETTA

Aid Responses by Department

Alarm Date Between {09/01/2020} And {09/30/2020}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTELAND FIRE DEPARTMENT FDID 78200							
20-0000825	09/01/2020	1 Mutual	aid received	#Personnel	0	2	0 0
Their Inci 1178		Response	Time: 00:04:26	#Appartus	0	1	0 0
20-0000832	09/02/2020	1 Mutual	aid received	#Personnel	0	2	0 0
Their Inci 2000940		Response	Time: 00:10:14	#Appartus	0	1	0 0
20-0000859	09/11/2020	3 Mutual	aid given	#Personnel	0	2	0 0
Their Inci 2000858		Response	Time: 00:07:51	#Appartus	0	1	0 0
20-0000870	09/14/2020	3 Mutual	aid given	#Personnel	0	2	0 0
Their Inci 2000866		Response	Time: 00:08:34	#Appartus	0	1	0 0
20-0000898	09/20/2020	3 Mutual	aid given	#Personnel	0	2	0 0
Their Inci 20000899		Response	Time: 00:05:53	#Appartus	0	1	0 0
Subtotal Responses: 5			Average Response Time for Dept: 00:07:24				
STA. 23 FOWLER FDID 78113							
20-0000874	09/14/2020	3 Mutual	aid given	#Personnel	0	0	0 0
Their Inci 23		Response	Time: 00:08:24	#Appartus	0	0	0 0
20-0000921	09/28/2020	1 Mutual	aid received	#Personnel	0	0	0 3
Their Inci 319		Response	Time: 00:07:26	#Appartus	0	0	0 1
Subtotal Responses: 2			Average Response Time for Dept: 00:07:55				
STA. 32 HOWLAND FDID 78121							
20-0000825	09/01/2020	1 Mutual	aid received	#Personnel	0	2	0 0
Their Inci 2385		Response	Time: 00:04:26	#Appartus	0	1	0 0
20-0000889	09/18/2020	1 Mutual	aid received	#Personnel	0	0	0 0
Their Inci 20-2552		Response	Time: 00:04:57	#Appartus	0	0	0 0
Subtotal Responses: 2			Average Response Time for Dept: 00:04:42				
STA. 38 MECCA FIRE DEPARTMENT FDID 78133							
20-0000911	09/25/2020	3 Mutual	aid given	#Personnel	0	0	0 0
Their Inci 20-0239		Response	Time: 00:09:56	#Appartus	0	0	0 0
Subtotal Responses: 1			Average Response Time for Dept: 00:09:56				

Response time calculated from time notified to arrival.

**ADVERTISEMENT FOR PERSONAL PROTECTIVE
EQUIPMENT (PPE) BIDS**

Trumbull County, Ohio

Separate sealed bids for Personal Protective Equipment ("PPE") will be received by the Bazetta Township Board of Trustees until 4:00 p.m., local time, October 27, 2020. The bids shall be delivered or mailed in care of Dennis Lewis, Fire Chief, Bazetta Township Fire Department, 3372 St. Rt. 5 NE, Cortland, Ohio 44410. Said bids will be publicly opened and read out loud at the regularly scheduled Township Trustees' Meeting held on October 27, 2020 at 6 p.m., at 3372 St. Rt. 5 NE, Cortland, Ohio 44410.

The information for Bidders, specifications, specification forms, and other contract documents may be examined at:

The Administrative Offices of
Bazetta Township
3372 St. Rt. 5 NE
Cortland, OH 44410

where copies may be obtained in person, by telephone, or mail/email request.

The bids of corporations not chartered in Ohio must be accompanied by proper certifications that such corporation is authorized to do business in Ohio.

The Township reserves the right to waive any informalities or to reject any and all bids.

Each Bidder must deposit with its bid, security in the amount, form, and subject to the conditions provided in the information for Bidders. No Bidder may withdraw its bid within sixty (60) days after the actual date of the opening thereof.

DATE

BAZETTA TOWNSHIP

_____, Fiscal Officer

ADVERTISE:
October 8, 2020
October 15, 2020
October 22, 2020

PPE SPECIFICATIONS

Bazetta Township has been awarded a 2020 Assistance to Firefighters Grant Program – COVID-19 Supplemental (AFG-S) Grant. The purpose of the Assistance to Firefighter Grant Program – COVID-19 Supplemental (AFG-S) is to provide funds for the purchase of PPE and related supplies, including reimbursements, to prevent, prepare for, and respond to Corona Virus.

This specification is for the purchase of Personal Protective Equipment (PPE) for use by fire departments in Trumbull County (which are listed on Exhibit A to these specifications). Bazetta Township shall act as the administrator and coordinator of the grant award.

Sealed bids will be received at Bazetta Township, 3372 St. Rt. 5 NE, Cortland, Ohio 44410 until 4:00 p.m., local time, October 27, 2020. The submitted sealed bids will thereafter be publicly opened and read by the trustees of Bazetta Township at its regular meeting which will be held on October 27, 2020 at 6 p.m. Submitted sealed bids shall be plainly marked "Sealed Bids – Bazetta Township PPE Bid."

1. IMPORTANT NOTICE TO ALL BIDDERS

This notice is intended to clarify the procedure in bidding and becomes a part of the Instructions to Bidders.

BIDS SHALL BE MADE ON THE FORMS PROVIDED HEREIN. THESE FORMS SHALL REMAIN ATTACHED TO THE BIDDING MANUAL. THE ENTIRE MANUAL SHALL BE RETURNED AND SEALED AS PER THE INSTRUCTIONS TO BIDDERS. ALL DOCUMENTS INCLUDED IN THE BIDDING MANUAL SHALL ALSO REMAIN AS ORIGINALLY ATTACHED.

(It is the responsibility of each bidder to provide for its, his or her own copies).

2. PREPARATION OF BID

Each bid must be submitted on the prescribed forms contained and referenced in this document. Omission of one of the required forms or documents may be cause to reject the bid. The bid shall contain:

All blank spaces for bid prices must be filled in, in ink or typewritten, in both words and numbers, and the foregoing Certifications must be fully completed and executed when submitted. In case of discrepancies between written words and figures, the prices written in words shall govern.

Each bid must be submitted in a sealed envelope bearing, on the outside, the name of the Bidder, his/her address, and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified in the bid form.

TWO (2) COPIES OF EACH BID MUST BE SUBMITTED.

Before award is made to a Bidder not a resident of the State of Ohio, each Bidder shall designate a proper agent in the State of Ohio upon whom service can be made in the event of litigation.

3. SPECIFICATION BID REQUIREMENTS

Bidders must also indicate in the "Comply" and "Exception" column if their bid complies on each ITEM (PARAGRAPH) specified. Exceptions will be allowed if they are equal to or superior to that specified and provided they are listed and fully explained on a separate page.

(PROPOSALS TAKING TOTAL EXCEPTION TO SPECIFICATIONS WILL NOT BE ACCEPTABLE)

4. QUALIFICATIONS OF BIDDER

The Township may make such investigations as it deems necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Township all such information and data for this purpose as the Township may request. The Township reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Township that such bidder is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein. Conditional bids will not be accepted.

5. SIGNATURE OF BIDDERS

The firm, corporate, or individual name of the Bidder must be signed in ink in the space provided for the signatures on the proposed blanks. In the case of a corporation, the title of the officer signing must be stated and such officer must be thereunto duly authorized and the seal of said corporation duly affixed. In the case of a partnership, the signature of at least one of the partners must follow the firm name, using the term "member of the firm". In the case of an individual, use the terms "doing business as", or "sole owner". The Bidder shall further state in his proposal the name and address of such person or corporation interested therein.

6. NON-COLLUSION AFFIDAVIT

The Bidder will be required to submit a Non-Collusion Affidavit in the form included in the proposal herein. This Affidavit shall be dated and executed as part of this proposal.

7. AFFIRMATIVE ACTION REQUIREMENTS

Each Bidder, Contractor, or Subcontractor, by submitting a bid or participating in the work of this Contract, represents to the Parties that he/she/it is an Equal Opportunity Employer. Each Bidder, Contractor, or Subcontractor, by submitting a bid or participating in the work of this Contract, also represents to the Parties that he/she/it is in compliance with the following applicable federal laws:

Age Discrimination Act of 1975 (42 U.S.C. §6101 *et seq.*);
Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12101-12213);
Civil Rights Act of 1964 – Title VI (42 U.S.C. §2000d *et seq.*);
Civil Rights Act of 1968 (42 U.S.C. §3601 *et seq.*);
Drug-Free Workplace Act of 1988 (41 U.S.C. §8101-8106);
False Claims Act and Program Fraud Civil Remedies (31 U.S.C. §§ 3729-3733).

8. LIABILITY

The successful Bidder shall defend any and all suits and assume all liability for the use or failure of any patented process, or device or article forming a part of the product or any appliance furnished under the contract.

9. AGENDA AND INTERPRETATIONS

No interpretation of the meaning of the plans, specifications, or other pre-bid documents will be made to any bidder orally.

Every request for such interpretation shall be mailed to **3372 St. Rt. 5 NE, Cortland, Ohio 44410 (Attn: PPE)**. To be given consideration, the inquiry must be received at least seven (7) days prior to the date fixed for the opening of bids. A copy of the request must be mailed and emailed to David C. Comstock, Jr., 3701B Boardman Canfield Road, Canfield, Ohio 44406 (Email: dcomstock@bsphlaw.com). Any and all such interpretations and any supplemental instructions will be in the form of written Addendums to the Specifications which, if issued, will be made by certified mail with return receipt requested to all prospective bidders (at the respective addresses furnished for such purpose), not later than three (3) days prior to the date fixed for the opening of bids. Failure of any bidder to receive any such Addendum or interpretation shall not relieve such bidder from any obligation under his/her bid as submitted. All Addenda so issued shall become part of the Contract Documents.

All questions should also be directed to Bazetta Township Fire Chief Dennis Lewis via email at atdlewis@bazettatwp.org.

10. BIDDER'S AFFIDAVIT

Each bidder is required to duly execute the Affidavit at the end of the proposal stating that all statements and declarations made in the proposal are true to the best of his knowledge and belief.

11. TELEGRAPHIC MODIFICATION

Any bidder may modify his/her bid by electronic communication at any time prior to the scheduled closing time for receipt of bids, provided such electronic communication is received by the Township prior to the closing time, and, provided further, the Township is satisfied that a written confirmation of the electronic modification over the signature of the bidder was mailed prior to the closing time. The electronic communication should not reveal the bid price but should provide the addition or subtraction or other modification so that the final prices or terms will not be known by the Township until the sealed bid is opened. If written confirmation is not received within two days from the closing time, no consideration will be given to the electronic modification.

12. TIMING OF DELIVERY

The Bidder shall warrant in his bid package the latest date of delivery of the product to the Township from the date the contract is signed by the Township. The Bidder shall be relieved from that date of delivery if the Bidder is unable to provide the product by reason of Act of God or other means not within his or her control. The failure of the Bidder to deliver the product by the date specified in the bid shall result in liquidated damages in the sum of \$100.00 per day for each calendar day following the specified date of delivery.

13. METHOD OF AWARD - LOWEST QUALIFIED BIDDER

The Contract will be awarded to the lowest and best bid as submitted in the proposal. The term "best bid" includes, but is not limited to, the ability of the Contractor or manufacturer to perform the work, the ability to meet all requirements and specifications set forth in the Specification Manual, demonstrated product quality, prior job performance, favorable financing terms, and time to delivery of the product.

14. RIGHT TO ACCEPT OR REJECT PROPOSAL

The Township may consider informal any bid not prepared and submitted in accordance with the provisions hereof. The Township reserves the right to reject any or all bids, to waive any informalities or irregularities in the bids received, and to accept any bid which is deemed most favorable.

If the lowest total responsive bidder received exceeds the amount of funds available to finance the Contract, the Township may:

- (a) Reject all bids;
- (b) Augment the funds available in an amount sufficient to enable award to the lowest responsive bidder.

15. COMPETENCY OF BIDDER

No award will be made unless the bidder has furnished evidence satisfactory to the Township that he/she/it has the necessary facilities, ability, and financial resources to fulfill the conditions of the Contract or several contracts and Specifications.

16. DEFAULTER

No Contract will be awarded to any bidder who is in arrears to the Township or any of its member political subdivisions, upon debt or contract, or who is a defaulter as surety or likewise upon any obligation to said parties.

17. OTHER PROHIBITED INTERESTS

No official of the Township, or any members of the participating subdivisions, who is authorized in such capacity and on behalf of the Township to negotiate, make, accept, or approve, or to take part in negotiating, making accepting, or approving any architectural, engineering, inspection, construction or material supply or any subcontract in connection with the construction of the product, shall become directly or indirectly interested personally in this Contract or in any part hereof. No officer, employee, architect, attorney, engineer, or inspector of or for the Township who is authorized in such capacity and on behalf of the Township to exercise any legislative, executive, supervisory or other similar functions in connection with the construction of the product, shall become directly or indirectly interested personally in this Contract or in any part thereof, any material supply contract, subcontract, insurance contract, or any other contract pertaining to the product.

18. DELINQUENT TAX AFFIDAVIT

The Successful Bidder shall be required to submit an Affidavit, directed to the Fiscal Officer, which shall conform to the requirements of Section 5719.042 of the Ohio Revised Code. The Affidavit shall be completed within thirty (30) days of receipt from the Board and after the bid has been awarded.

19. SUBLETTING OF CONTRACT

The Contractor shall not sublet, sell, transfer, or assign any portion of the Contract without written consent of the Township or its designated agent. No subcontract, or transfer of Contract, shall in any way release the Contractor of his liability under the Contract and Bonds.

20. LAW AND REGULATIONS

The Bidder's attention is directed to the fact that all applicable State laws, local ordinances or applicable resolutions, and the rules and regulations of all authorities having jurisdiction shall apply to the Contract throughout, and they will be deemed to be included in the Contract the same as though herein written out in full herein. This bid and any Contract awarded shall be governed by the laws of the State of Ohio. Venue of any dispute shall be in Trumbull County, Ohio.

21. APPROVALS

The Personal Protective Equipment shall be subject to ANSI-AAMI Level 3 barrier protection standards for isolation gowns and all other national standards relating to a gown product.

22. DELIVERY/SHIPPING

- A. The Bidder shall list delivery/completion time and shipping method.
- B. Bids shall include shipping costs of the PPE to Bazetta Township.

23. QUANTITIES

A minimum of 892 gowns shall be bid.

24. WARRANTY

- A. Bidder shall provide any applicable warranty statements.
- B. Bidder shall state all maintenance and cleaning requirements required or recommended.

25. PERFORMANCE BOND

If The Township is required to make any payment prior to receipt and acceptance of the gowns, the Bidder shall submit a Performance Bond in an amount equal to the prepayment within thirty (30) days of the Bid Award.

**Bazetta Township Fire Department
PPE BID SHEET**

DUE DATE/TIME: October 27, 2020 @ 4:00 p.m.

Prices shall be guaranteed for at least 60 days to allow for evaluation and authorization.

Submitto: Dennis Lewis, Fire Chief
Bazetta Township Fire Department
3372 St. Rt. 5 NE
Cortland, Ohio 44410

<u>QTY</u>	<u>UNIT</u>	<u>DESCRIPTION</u>	<u>Unit Price</u>	<u>Total</u>
		<u>Amount</u>		
892	Gowns - Reusable	Universal Size Gowns (level 3 or greater) Elastic Wrists Adustable tie back		

BID SUBMISSION FORM
Request for Personal Protective Equipment (PPE) Bid

BIDDER CONTACT	
Bidder's Name:	
TIN or Vendor (VC) #:	
Facility Name/Location:	
Contact Name:	
Phone Number:	
Email:	

BID SUBMISSION
Bidders must complete this form and attach detailed descriptions of what they are proposing to provide for each cost section below.
Cost to be submitted in the following categories (as applicable):
Bids to be submitted via e-mail to the Department contact by the deadline as detailed on the first page of this mini-bid form.

REQUIRED INFORMATION	RESPONDENT INFORMATION
Item Description	
Manufacturer Name	
Manufacturer Part Number	
Quantity	
Unit of Measure	
Bid Price – Single Unit	\$
Bid Price Bulk Price	\$
Days to Receive Order ARO	
Current location of inventory	
Bazetta Township reserves the right to place additional orders against this bid. Are you willing to accept additional future orders of this item?	

Authorized Printed Name: _____

Authorized Signature: _____ Date: _____

COMPLIANCE WITH SPECIFICATIONS

Are gowns reusable? YES NO

Has bidder provided unredacted certificate outlining that the bid gowns equal or exceed ANSI/AAMI Level 3 barrier protection standards for isolation gowns? YES
NO

Do the gowns which have been bid include elastic wrists? YES NO

Do the gowns which have been bid include adjustable tie-backs? YES NO

Are the gowns submitted universal size? YES NO

Does the submitted bid include gowns that can be laundered at a minimum 100 times under the following conditions:

- | | | |
|---|-----|----|
| a. Temperature does not exceed 140 F | YES | NO |
| b. NFPA 1852 compliant laundry sanitizer | YES | NO |
| c. Tumbled dried with air less than 140 F | YES | NO |

We, the undersigned, have read and understand all the requirements set forth in this invitation to bid, including specifications, instructions to bidders, terms and conditions, and other pertinent information regarding the products and services being bid on, and we agree to furnish these products and services at the prices stated herein.

Original, Authorized Signature/Date

Printed Name and Title

Federal Tax ID Number

Phone Number

Company Name and Address

Email address

Fax Number

Method of Delivery

Delivery will take place within
____ days of receipt of order.

BIDDERS SERVICE LOCATION NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ CONTACT: _____

HOW AND WHERE WOULD ANY WARRANTY WORK BE DONE, BRIEF DESCRIPTION:

BIDDER'S DETAILED PROPOSAL AND CONTRACT

Each Bidder must attach at the end of its bid in this section, its bid proposal (Contractor's specifications). Each Bidder shall submit with its bid any proposed contract it intends to provide to the Parties upon acceptance of its bid. Each contract shall specifically incorporate all of the terms and conditions set forth in this Bid Specification package, and shall also provide that in the event that any provision of the Contract conflicts with any provision in the Specification Manual, the provision set forth in the Specification Manual shall govern.

**APPROVAL BY TOWNSHIP'S LEGAL COUNCIL
PURSUANT TO O.R.C. SECTIONS 505.37 AND 505.371**

I, DAVID C. COMSTOCK, JR., duly appointed legal counsel to Bazetta Township, a Township created by and operated pursuant to Title V of the Ohio Revised Code, have reviewed the bid proposal package attached hereto and approve said proposal with respect to form and content.

DAVID C. COMSTOCK, JR., ESQ.
ATTY. REG. NO. 0040145
3701B Boardman-Canfield Road, Suite 101
Canfield, Ohio 44406
Telephone: 330-286-3701
Facsimile: 330-286-3745
Email: dcomstock@bsphlaw.com

Bazetta Township
CARES Act Request / Approval Sheet

Department: Fire Date: 9/28/2020
Fire Chief: Dennis Lewis
Description: SCBA Adapters for p100 filters

All eligible expenses paid from Fund 2272-519 MUST meet the following criteria:

1. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19.

This section intended to provide a detailed explanation to the above requirement

Requesting approval 25 AV-632 Bayonet Adapters for Self Contained Breathing Mask and 100 p100 filters at a cost of \$1,430.00 from MES (Warren Fire Equipment) 6680 Tod Avenue SW Warren, Ohio 44481. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519.

a. EMS plays a vital role in responding to requests for assistance, triaging patients, and providing emergency medical treatment and transport for ill or injured persons. However, unlike patient care in the controlled environment of a healthcare facility, care and transports by EMS present unique challenges because of the nature of the setting, enclosed space during transport, frequent need for rapid medical decision-making, interventions with limited information, and a varying range of patient acuity and jurisdictional healthcare resources. Personal protective equipment (PPE) is used every day by healthcare personnel (HCP) to protect themselves, patients, and others when providing care. PPE helps protect HCP from many hazards encountered in ambulances or EMS calls. The greatly increased need for PPE caused by the COVID-19 pandemic has caused PPE shortages, posing a tremendous challenge to the U.S. healthcare system. Fire/EMS is having difficulty accessing the needed PPE and are currently having to identify alternate ways to provide patient care. This equipment is reusable and helps eliminate shortages of PPE and provides respiratory and eye protection at the same time adapting current equipment already issued to fire/EMS personnel.

2. The expenditure was not accounted for in the 2020 annual budget passed March 2, 2020.

Not accounted for in the 2020 budget

3. The expense was incurred during the period beginning March 1, 2020 and ending December 30, 2020.

Yes

Approvals

Legal Council: David Comstock Date: 10/5/20
Trustees: Webb, Parke, McBride Date: 10/6/20
Fiscal Officer: Cynthia Chapman Date: 10/6/20
Resolution: _____ Date: 10/6/20

Bazetta Township
CARES Act Request / Approval Sheet

Department: Fire Date: 9/28/2020
Fire Chief: Dennis Lewis
Description: PPE - Turn Out Gear

All eligible expenses paid from Fund 2272-519 MUST meet the following criteria:

1. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19.

This section intended to provide a detailed explanation to the above requirement

Requesting to encumber \$36,900.00 from the Covid Cares Act money to purchase turnout gear PPE for the firefighters who are being exposed to the virus on a daily basis. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519.

a. These firefighters are wearing their turnout gear on fires, auto accidents/extrication and alarm drops per our SOG. They are having to wash this turnout gear many more times than usual which is causing them to go on calls without the proper equipment as it is being cleaned and dried and is causing additional wear and tear on our turnout PPE. We have had several instances where our personnel are responding to emergency incidents without turnout gear because it is out of service. In my opinion this is putting our firefighters in harm's way and putting the Bazetta Fire Department in an increased liability situation.

The increased washing mentioned above is because of the possible exposure to COVID 19 in health care facilities and apartment buildings during alarm drops who have had COVID cases. Additionally, we are responding to traffic incidents/extrication on our interstates which we require our firefighters to wear fire PPE because of the sharp metal and inherent dangers associated with bent and torn metal. Again, this creates additional washing for these garments and does not allow for our firefighters to be protected while the gear is being washed and dries. Worth mentioning again is the fact that turnout gear can only be washed a finite amount of times before deterioration begins. Our increased washing of this gear is drastically shortening the life of the garments.

Note: This equipment is on state purchase and have two quotes.

With your permission, I am asking for a PO to encumber from the COVID Cares Act money in the amount of:
\$36,900.00

The breakdown:
1 Full-time Firefighters
15 Part Time who work the Crew and are responding to these calls
A set of turnout gear is \$2,310

\$2,310
x 16
\$36,900.00

2. The expenditure was not accounted for in the 2020 annual budget passed March 2, 2020.

Not accounted for in the 2020 budget

3. The expense was incurred during the period beginning March 1, 2020 and ending December 30, 2020.

Yes

Approvals

Legal Council: David Comstock Date: 10/5/20
Trustees: Webb, Parke, McBride Date: 10/6/20
Fiscal Officer: Cynthia Chapman Date: 10/6/20
Resolution: _____ Date: 10/6/20

Bazetta Township
CARES Act Request / Approval Sheet

Department: Fire Date: 9/28/2020
Fire Chief: Dennis Lewis
Description: Dedicated Personnel To COVID -19

All eligible expenses paid from Fund 2272-519 MUST meet the following criteria:

1. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19.

This section intended to provide a detailed explanation to the above requirement

Requesting the approval to use the Cares Act Grant to reimburse the Fire Department for 55 days at 8 hours a day at a cost of \$14,080.00 for a dedicated person on dealing with COVID-19 issues for Bazetta Township and Trumbull County. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519.

- a. Supporting Documents Sent Via Email
- b. UAN has to be addressed with this request.

2. The expenditure was not accounted for in the 2020 annual budget passed March 2, 2020.

Not accounted for in the 2020 budget

3. The expense was incurred during the period beginning March 1, 2020 and ending December 30, 2020.

Yes

Approvals

Legal Council: David Comstock Date: 10/5/20
Trustees: Webb, Parke, McBride Date: 10/6/20
Fiscal Officer: Cynthia Chapman Date: 10/6/20
Resolution: _____ Date: 10/6/20

Bazetta Township
CARES Act Request / Approval Sheet

Department: Fire Date: 9/28/2020
Fire Chief: Dennis Lewis
Description: Cardiac Monitors

All eligible expenses paid from Fund 2272-519 MUST meet the following criteria:

1. **The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19.**

This section intended to provide a detailed explanation to the above requirement

To approve and expenditure of \$44,569.08 with Stryker Medical P.O. Box 93308 Chicago, IL 60673-3308 for two cardiac monitors using the Care Act money. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519. Quote Attached (sole Source letter attached and this is on State purchase program – reference only one quote needed)

a. When Bazetta Township Fire Department is addressing COVID-19 patients, certain parameters can help monitor these patients. According to the updated American Heart Associate Guidelines published in March, the following guidance for EMS and other first responders when dealing with a suspected COVID-19 case has been provided:

i. When COVID-19 is suspected in a patient needing emergency transport, prehospital care providers and healthcare facilities should be notified in advance that they may be caring for, transporting, or receiving a patient who may have COVID-19 infection.

ii. EMS clinician practices should be based on the most up to date COVID-19 clinical recommendations and information from appropriate public health authorities and EMS medical direction.

iii. If a patient is suspected or determined to have COVID-19, the cardiac monitor/defibrillator offer a variety of parameters to monitor this particular disease state including:

- SPO2
- Temperature
- EtCO2
- Blood Pressure
- Serial ECG Changes

2. **The expenditure was not accounted for in the 2020 annual budget passed March 2, 2020.**

Not accounted for in the 2020 budget

3. **The expense was incurred during the period beginning March 1, 2020 and ending December 30, 2020.**

Yes

Approvals

Legal Council: David Comstock Date: 10/5/20

Trustees: Webb, Parke, McBride Date: 10/6/20

Fiscal Officer: Cynthia Chapman Date: 10/6/20

Resolution: _____ Date: 10/6/20

Bazetta Township
CARES Act Request / Approval Sheet

Department: Fire Date: 9/28/2020
Fire Chief: Dennis Lewis
Description: Ambulance

All eligible expenses paid from Fund 2272-519 MUST meet the following criteria:

1. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19.

This section intended to provide a detailed explanation to the above requirement

Requesting approval to encumber \$150,000 for an ambulance using Care's Act Grant. The NECESSARY expenditure incurred due to the public health emergency with respect to COVID-19 and will be paid from Fund 2272-519.

a. Bazetta Fire Department Ambulances are not set up for airborne pandemic. The ambulance will be designed with precautions against airborne diseases using all standards, guidelines, and recommendations for pre-hospital care transport vehicle.

2. The expenditure was not accounted for in the 2020 annual budget passed March 2, 2020.

Not accounted for in the 2020 budget

3. The expense was incurred during the period beginning March 1, 2020 and ending December 30, 2020.

Yes

Approvals

Legal Council: David Comstock Date: 10/5/20
Trustees: Webb, Parke, McBride Date: 10/6/20
Fiscal Officer: Cynthia Chapman Date: 10/6/20
Resolution: _____ Date: 10/6/20

September 2020 Bazetta Police Department Activity



Published Date: October 5, 2020

Activity	Total
Calls for Service	n/a
Incident Reports Filed	104
Traffic Crash Investigations	5
Number of Persons Arrested	42
Traffic Offenses	15
Traffic Citations Issued	13
Vehicle Miles Traveled	5,751.30
Office Contacts	244

Numbers are subject to change due to report status and other circumstances

Bozetta Township Police - 2019-2020 Monthly Comparison Chart

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	391	380	486	425	526	619	683	668	543	531	501	430	6183
Incidents Filed	92	85	136	133	148	126	132	124	145	137	134	85	1477
Traffic Crash Investigations	18	11	15	12	20	10	9	6	11	13	20	12	157
Number of Persons Arrested	21	28	66	67	80	54	39	55	55	55	60	32	612
Traffic Offenses	22	37	57	60	61	31	38	23	61	49	49	33	521
Miles Traveled	6,970.70	6,669.60	8,063.00	7,408.70	6,896.50	7,153.10	8,564.50	7,843.80	8,130.90	8,662.50	8,335.90	8,300	92,999.20

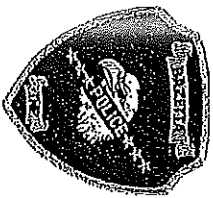
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	393	393	304	234	374	442	426	n/a	n/a				2566
Incidents Filed	99	84	89	53	99	121	94	105	104				848
Traffic Crash Investigations	12	10	4	5	10	9	9	6	5				70
Number of Persons Arrested	38	35	28	7	29	60	36	26	42				301
Traffic Offenses	30	25	13	2	15	21	30	17	15				168
Miles Traveled	8017.9	6772.3	6511.5	5929.4	6937.1	6952.3	6927	6544.8	5751.3				60343.6

Bazetta Township Police Department

Year to Date Analysis September 2019 Comparison to September 2020

Chief Christopher G. Herlinger

Sgt. Jake Abbott



2019

2020

↑↓Percentage Difference
from 2019 - 2020

	2019	2020	↑↓Percentage Difference from 2019 - 2020
Calls for Service	543	n/a	n/a
Incidents Filed	145	104	-28.275 ↓
Traffic Crash Investigations	11	5	-54.545 ↓
Number of Persons Arrested	55	42	-23.636 ↓
Traffic Offenses	61	15	-75.410 ↓
Miles Traveled	8130.90	5751.3	-29.266 ↓

Numbers published as of January 7, 2019 — subject to change Numbers updated on 11/07/2019

Scott Gubanyar
6632 State Route 86
Windsor, OH 44099
September 30th, 2020

Bazetta Township Police Department
2671 McClear-Jacoby Road
Cortland, Ohio 44410

Dear Chief Herlinger,

My time at the Bazetta Township Police Department has been an enlightening journey. My experiences within the department have provided me valuable lessons that will be with me for the duration of my career. I have met and worked with many admirable people; they are what make Bazetta Township a workplace that is fun, pleasant and conducive to professional development.

I have enjoyed working for the Bazetta Township Police Department; however, the time has come for me to move on. I thank everyone at the Bazetta Police Department for making my time here, over the past 8 years, a pleasant, educational work experience.

Please accept my resignation from the position of part-time police officer at the Bazetta Township Police Department effective immediately.

Sincerely,



Scott W. Gubanyar

MEMO

DATE: October 1, 2020

TO: Bazetta Township Board of Trustees

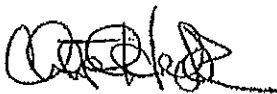
FROM: Chief of Police Christopher G. Herlinger

SUBJECT: COVID FUNDING REQUEST FOR DOOR REPLACEMENT FOR PD

TED WEBB, CHAIRMAN:

THIS MEMO IS TO REQUEST THE APPROVAL OF CARES ACT MONEY

I am requesting the board of Trustees approve the quote from A&M Door in North Jackson, Ohio to replace 3 Steel entry/exit doors at the police department in the amount of \$5,577.00. The doors are a direct line to COVID as two of the doors are staff entry/exit doors that the public also utilizes. Currently the doors are rotted out and this allows bugs (Disease Carriers) and air from the outside that the public is breathing while at them (Unknown Disease/Airborne Contamination) to possibly enter the building and contaminate the employees at those doors. The quote is competitive and includes hardware and installation. Another quote from Warren Door was also obtained and this quote was only for the doors, and not hardware and installation in the amount of \$2,250.00. Both quotes are attached to this memo for reference and comparison. The doors would also tie into the camera/access control system that is requested. The one door is currently the one with the outdated audio only call box, and the new system would integrate an audio/video connection that would improve communication with the public along with safety of the personnel as they would now be able to open the sealed door without breaking social distancing if the subject was right outside the door and not practicing social distancing. Thank You for the opportunity to explain why this is a direct line to COVID and should be approved for funding under the Cares Act.



Chief Christopher Herlinger

PROPOSAL

page 2 of 2



**2575 N. SALEM - WARREN RD.
NORTH JACKSON, OH 44451**

2575 N. Warren-Salem Road (S.R. 45), North Jackson, Ohio 44451 - Phone: (930) 598-9322 - Fax: (930) 598-2687

PROPOSAL SUBMITTED TO: <i>Dayton Police Dept</i>		DATE: <i>9-30-21</i>	PHONE: <i>330-638-5503</i>
STREET: <i>2671 McClary - Jacoby Rd</i>		JOB NAME:	
CITY, STATE AND ZIP CODE: <i>Crestland, Ohio 44410</i>		JOB LOCATION:	
ARCHITECT:	LEAD TIME:	Saleman: BART MCGEE SR	FAX OR EMAIL: <i>330-638-9027</i>

* We require all approved quotes signed, dated, and returned to process your order. *

QTY	DESCRIPTION	PRICE
	<i>40 x 88 #3</i>	
1	<i>3070 16 ga. 5.75 Galv. Masonry Frame 1/4" lead, welded corners, Classed Panic Ring</i>	<i>215</i>
1	<i>3000 18 ga. Galv. Flush w/ Bore Door</i>	<i>275</i>
1	<i>Kick down door stop</i>	<i>16</i>
1	<i>1 1/2 in. 4.5 x 4.5 B.B. 32-D MRP</i>	<i>58</i>
1	<i>Threshold 3' x 5" x 1/2" ADA</i>	<i>25</i>
1	<i>Surface - Strip H.D. Rubber</i>	<i>20</i>
1	<i>Strip - Strip 3'</i>	<i>20</i>
1	<i>Weatherstrip Kit - Same as</i>	<i>25</i>
1	<i>Class Room Series AL PA</i>	<i>135</i>
1	<i>Exit only Panic Alarm Ring 32-D</i>	<i>245</i>
1	<i>Pyraline 2-Color</i>	<i>270</i>
1	<i>Job to Install</i>	<i>525</i>
<i>2-page total</i>		<i>5,572.00</i>
		SUB
Quote is honored for 30 days		
* 50% DEPOSIT DUE TO ORDER / BALANCE DUE UPON COMPLETION *		<i>1,779.00</i>

Date of Acceptance: _____ Signature: _____

WARREN DOOR

332 PLANT STREET

NILES, OHIO 44446

TO: BAZATTA TOWNSHIP POLICE DEPT

ATTN: CHIEF HERLINGER

DATE: 9/21/2020

TRANSMITTAL:

Number of pages 3

PHONE REQUEST FOR QUOTE

PLEASE FIND OUR QUOTE REQUESTED. PLEASE CALL JOHN BARNES WITH ANY OR CONCERNS. THANKS,

THANKS

John Barnes
JOHN BARNES

IF YOU HAVE ANY QUESTIONS PLEASE ADVISE

PHONE: 330-652-6346

FAX: 330-652-~~1065~~ 5939

MATERIAL LIST

OUR QUOTE 2765 OF 9-21-20

BAZETTA TOWNSHIP POLICE DEPARTMENT
ATTN: CHIEF HERLINGER

QUOTE----- 2,250.00 LOT NET 750.00 PER OPENING
TO INCLUDE THE FOLLOWING MATERIAL:

3 EA ROUGH OPENING 3-4 X 7-4 EXISTING MASONRY OPENINGS
FOR 3070 DOOR OPENING

3 EA WELDED HM FRAMES 3070 1 3/4 X 5 3/4 X 16GA
X 4" HEAD

24 EA EXISTING OPENING ANCHORS 5/8 WELDED IN FRAMES
INCLUDES TAPCONS AND FINISH SNAP-IN CAPS

3 EA LABOR CHARGE TO CUT STRIKE SIDE 2" FACE TO 1 3/4

THIS MAKES YOUR OTO OF FRAME 39 3/4 - ALLOWS INSTALLER
TO PLUMB AND SQUARE IN YOUR 40" EXISTING OPENING

3 EA HOLLOW METAL DOORS 18GA/INSUL/GLO REIN 3070 1 3/4
FLUSH - COMES STD WITH 2 1/8 HOLE 2 3/4 BACKSET, TYPICAL
161 LOCKSET DRILLING.

9 EA HINGES BB127926D NRP 4 1/2 X 4 1/2

"ALL OTHER HARDWARE EITHER EXISTING OR FURNISH BY
OTHERS"

1 LOT DELIVERY BY WARREN DOOR TO YOUR FACILITY.

THANKS FOR YOUR REQUEST - SHOULD YOU ORDER, PLEASE ADVISE
SWING OF THE UNITS.

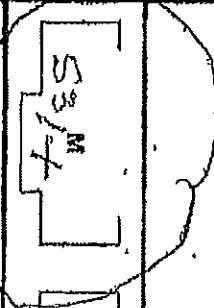
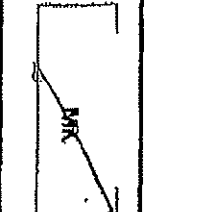
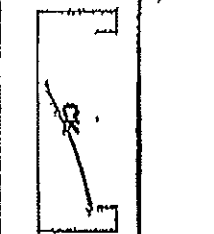
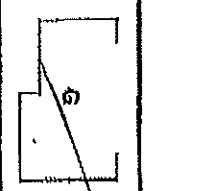
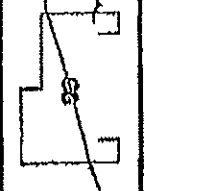
MATERIAL IS FOB JOB, TAX IS NOT INCLUDED IN THIS QUOTE

JOHN BARNES, WARREN DOOR, NILES, OHIO

CURRIES

HOLLOW METAL DOORS AND FRAMES

DISTRIBUTED BY:

									
<p>RECORD OF SUBMITTALS</p>									
SUBMITTED		RETURNED		FRAME PROFILES		DOOR HANDING CHART			
1ST				LH	INSIDE	RH			
2ND				LH	INSIDE	RH			
3RD				LH	INSIDE	RH			
4TH				LH	INSIDE	RH			
RECEIVED APPROVED DRAWINGS				LHR		D/E		RHR	
RECEIVED APPROVED HARDWARE				K OUTSIDE		K			
DRAWN BY:									
JOB NO.				CONTRACTOR		FINISH HARDWARE BY		SHEET NO. OF	
PROJECT				ARCHITECT					
LOCATION									

MEMO

DATE: September 28,2020

TO: Bazetta Township Board of Trustees

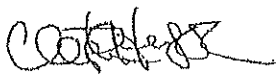
FROM: Chief of Police Christopher G. Herlinger

SUBJECT: COVID FUNDING REQUEST FOR CAMERA/ACCESS CONTROL SYSTEM FOR PD

TED WEBB, CHAIRMAN:

THIS MEMO IS TO REQUEST THE APPROVAL OF CARES ACT MONEY

I am requesting the board of Trustees approve the quote from JED SERVICES for the amount of \$6,480.00 for the camera system and access control at the police department. The access control system is a direct line for COVID prevention and spread by enabling the staff to maintain social distancing with the public, along with enabling them to remotely open the lobby door by a buzzer. This creates safe social distancing. This also would enable staff to view the person on the monitor before making contact with them enabling them to see if the subjects had notable symptoms before contacting the subjects. This further prevents direct contact with the subjects and minimizes the spread of COVID by helping the police department to be able to open the lobby back up to the public in a safe controlled manner. The department has only one lobby entrance/exit door. The buzzer system would enable the door to be opened contact free. This helps keep the building safer by not exposing the staff directly to the public. By having to utilize another door for entry and exit consistent with CDC Guidelines, this makes the secured station now an unsecured building with direct contact as the subjects would have to be escorted by staff until they exited the building. The cameras would tie into the buzzer system and help with several areas. They would allow the staff to see where people are in relation to the door they are going to, and this would further assist with maintaining social distancing. Staff could see someone at the door without opening the door to be surprised with someone standing there. This would also allow the police department to remain a secure facility without having staff to have direct contact with the public by escorting them from the public areas (lobby) to the secure side of the facility to exit the premises. These two systems would increase communication, security, and limit the spread of COVID by limiting direct contact with individuals and would allow interactions to be recorded to assist with contact tracing if the subjects did present with COVID. Thank You for the opportunity to explain why this is a direct line to COVID and should be approved for funding under the Cares Act.



Chief Christopher Herlinger

BAZETTA TOWNSHIP
Police Station
2671 McCleary Jacoby Road
Cortland, OH 44410

16 Cameras / NVR Including 2 Door Stations

NVR - P16
16ch 4K NVR 256Mbps 16xPoE 12MP-Rec CMS/Audio/
UL/1.5U, * 1.5U case 4xHDD@8TB or DVDRW+2xHDD / Pt 3Yr,
1 x HDMI
1 \$949.00 \$949.00

Hard Drives
WD Purple 8TB Surveillance Hard Disk Drive, 7200 RPM Class,
SATA 6 GB/S, 256 MB Cache, 3.5 Inch
2 \$290.00 \$580.00

IP Cameras
IP-P TUR 4MP 2.8mm H265+ MatrixIR2.0:100' WDR
Slot VCA IP67 UL DC/PoE
16 \$119.00 \$1904.00

Wall Mount Brackets
Bracket-P J-Box for CMIP30xx/11xx, CMHT16xx/18xx/27xx, *
Holes on Both Sides with Cover
10 \$27.00 \$270.00

LTH-301M-WIFI
2nd Gen Door Station with True WDR 2MP IPC
Compact 4.7 x 2.2 x 0.8 Inch
Mifare Reader and Programmable Calling Button
PoE or TCP/IP with DC12V, IP 65 Outdoor
2 \$289.00 \$578.00

LTH-D801GY-WIFI
7" Video IP Indoor Touch Station, Ethernet, WIFI, Grey Color,
Mic and Speaker
1 \$299.00 \$299.00

*** Misc. Expense for Locksmith and Door Strike ***
\$250.00 (estimated)

Order Amount \$4,830.00
Installation, Wiring & Configuration \$1650.00

Total Amount \$6,480.00

JED SERVICES

Quote

DATE September 1, 2020

3031 Fallehn Drive
Cortland, OH 44410
330-540-0577

Bill To:

Bazetta Townshp Polloe
2671 McCleary Jacoby
Cortland, OH 44410

Prepared by: Joel

330-638-5503

Notes: Commercial Grade - 3 Year
Warranty on all Hardware.

Description	AMOUNT
1 - 16 Channel NVR POE	\$ 949.00
2 - 8 TB Purple Hard Drive	\$ 580.00
16 - IP Cameras	\$ 1,904.00
10 outside Junction Boxes	\$ 270.00
Installation, Wiring, Networking, Misc. Set up	\$ 1,650.00
	\$5,353.00

If you have any questions concerning this Invoice, please contact me Joel Davis, 330-540-0577,
joeldavis@neo.rr.com

THANK YOU FOR YOUR BUSINESS!

9/9/20

Ace Lock and Key Service 330 399-8182

To rekey exterior doors: 60 service call plus 15/key hole 25/pushbar deadbolt doors 45 5 doors= 285.00

Castek LLC Access Control Systems 330 348-9223 Dan Lewis

FOB System 5 exterior doors \$1950.00 each= \$9750.00

16 Camera system Same Specs as JED Quote 16 cameras x 475.00 ea= \$7,600.00

50 % of quote due to order materials then balance upon completion

Trumbull Security Systems 330 638-5224 cell 330 219-6171 James Hamrick

Walk through of building on 9/9/20.

Access Control System

16 Camera System Same Specs As JED Quote

Written quote to issue

Howland Alarm 330 369-2956 Jake- Commercial Division

Walk through of building on 9/10/20.

Access Control System

16 Camera System With same specs as JED Quote

Written Quote to issue

9/14/2020

Mall - Chris Herlinger - Outlook

Howland Alarm Co. - Card Access & Camera Quotes

Jake Daugherty <jakehowlandalarm@gmail.com>

Fri 9/11/2020 2:13 PM

To: Chris Herlinger <cherlinger@bazettatwp.org>

📎 2 attachments (265 KB)

Bazetta Police - Camera System - 9-11-20 PDF.pdf; Bazetta Police - Card Access - 9-11-20 PDF.pdf;

Hey Chief Herlinger,

It was nice to meet you yesterday! I have attached a copy of the quotes for the card access system and camera system we discussed yesterday at the station. Let me know if you have any questions or if you want to make any changes. We can get you on the schedule whenever you're ready to move forward.

Thank you,
Jake Daugherty
Sales/Programming

Howland Alarm Co., Inc.
2489 Niles Cortland Rd NE,
Cortland, OH 44410

330-637-2024 (Office)
www.howlandalarm.com

330-369-2956 (Office)

QUOTE

HOWLAND ALARM CO. INC.
2489 NILES CORTLAND RD.
CORTLAND, OHIO 44410

DATE SEPTEMBER 11, 2020
INVOICE # 3095

EXPIRATION DATE NOVEMBER 31, 2020

TO Bazetta Police Department
2671 McCleary-Jacoby Rd.
Cortland, OH 44410
cherllinger@bazettatwp.org

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Jake Daugherty	Camera System	1/2 Down at acceptance	Remainder due at install

QTY	DESCRIPTION	TOTAL
1	Hikvision 16 Channel, 18TB NVR (Network Video Recorder)	\$1,500.00
14	Hikvision 4mp, 2.8mm focus Turret Style Cameras	\$3,220.00
1	Microphone for Audio Recording in Interview Room	\$300.00
	Cat 5 Wire, End Connectors, HDMI Cable,	\$200.00
	Network to view via smart phone, tablet, or computer using customer supplied internet service.	
	Connect to Customer Supplied TV (Where current cameras are set up.)	
	100 foot HDMI Cable and HDMI Splitter (for reception TV/Monitor)	\$150.00
32	Labor Hours	\$3,200.00
	Total Cost, Purchased and Installed	\$8,570.00
	Camera Placement; (Refer to Map)	
	1 Year Warranty on Parts and Labor, 30 Day Warranty on Networking (2/2)	

Quotation prepared by JAKE DAUGHERTY - _____

Acceptance of Proposal: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

To accept this quotation, sign here and return _____

Thank you for your business!

330-369-2956 (Office)

QUOTE

HOWLAND ALARM CO. INC.
2489 NILES CORTLAND RD.
CORTLAND, OHIO 44410.

DATE SEPTEMBER 11, 2020
INVOICE # 3094

EXPIRATION DATE NOVEMBER 31, 2020

TO Bazetta Police Department
2671 McCleary-Jacoby Rd.
Cortland, OH 44410
cheffinger@bazettatwp.org

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Jake Daugherty	Card Access System	½ Down at acceptance	Remainder due at install

QTY	DESCRIPTION	TOTAL
2	Netaxs 123 Main Control Board	\$1650.00
1	Netaxs 2 Door Add on Board	\$750.00
1	Netaxs 1 Door Add on Board	\$500.00
5	Keypad/Card Reader to use for entry	\$1,875.00
1	Connect Lobby door to release button for reception	\$50.00
3	Recessed Door Strikes	\$525.00
1	Flush Mount HES Door Strike (Front Door)	\$400.00
1	New Crash Bar for Front Door that is Compatible with Door Strike	\$250.00
3	SMP3 Power Supplies	\$375.00
1	Alphone JO Master Station (Reception)	\$850.00
2	Alphone JO Vandal Resistent Door Stations (South Door and Front Door Connected to Release Strike)	\$950.00
1	JOW 2 door adapter for JO Master Station	\$125.00
	Cat 5 Wire, End Connectors, Shielded 6 Conductor Wire, 8 Conductor Wire.	\$300.00
	Network to control on site from computer on network	\$0.00
30	Fobs (Go on key-ring) (Extra Fobs cost \$7.95 each)	\$238.50
48	Labor Hours	\$4,800.00
	Total Cost, Purchased and Installed	\$13,638.50
	1 Year Warranty on Parts and Labor, 30 Day Warranty on Networking (2/3)	

Quotation prepared by JAKE DAUGHERTY

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

To accept this quotation, sign here and return:

Thank you for your business!

ESTIMATE

BAZETTA POLICE DEPARTMENT
2671 MCCLEARY JACOBY ROAD
CORTLAND, OHIO 44410
(330) 638-5503

TRUMBULL SECURITY SYSTEMS INC.
2844 Wilson Sharpsville Road
Cortland, Ohio 44410
Phone: (330) 638-5224
Email: jameshamrickphoto@gmail.com

Estimate # 000382
Date 09/09/2020
PO # SURVIELLANCE SYSTEM

Description	Quantity	Rate	Total
16 Channel NVR recorder	1.0	\$1,500.00	\$1,500.00
16 CHANNEL NVR VIDEO RECORDER WITH 2, 8TB HARD DRIVES INSTALLED			
4MP CAMERA	16.0	\$120.00	\$1,920.00
4 MP TURRET CAMERA WITH INFRARED NIGHT VIEWING AND AUDIO RECORDING (16 @ 120.00 EACH)			
Battery Back Up Power Supply	1.0	\$65.00	\$65.00
BACK UP POWER SUPPLY FOR RECORDER AND CAMERAS			
CAT 5 WIRE	3.0	\$75.00	\$225.00
APPROX. 1500 feet NEEDED			
INSTALL FEE	1.0	\$2,700.00	\$2,700.00
INSTALLATION CHARGE			
Subtotal			\$6,410.00
Total			\$6,410.00

Notes:

NOTES: THIS ESTIMATE IS AN APPROXIMATE COST. ACTUAL JOB COST MAY VARY.
INSTALLATION, PARTS & LABOR CARRY A 1 YEAR WARRANTY

BAZETTA POLICE DEPARTMENT

ESTIMATE

BAZETTA POLICE DEPARTMENT
2671 MCCLEARY JACOBY ROAD
CORTLAND, OHIO 44410
(330) 638-5503

TRUMBULL SECURITY SYSTEMS INC.
2844 Wilson Sharpsville Road
Cortland, Ohio 44410
Phone: (330) 638-5224
Email: jameshamrickphoto@gmail.com

Estimate # 000381
Date 09/09/2020
PO # ACCESS CONTROL

Description	Quantity	Rate	Total
HONEYWELL NET AXS 123 3 DOOR ACCESS CONTROL UNIT WITH BATTERY BACK UP (2 DOOR DOOR CONTROLLERS FOR 6 DOORS)	2.0	\$1,270.22	\$2,540.44
ACCESS CONTROL KEYPAD 6 NUMERICAL KEYPADS	6.0	\$165.00	\$990.00
VIDEO INTERCOM VIDEO INTERCOM WITH ACCESS CONTROL BUTTON FOR FRONT DOOR ACCESS. THIS WOULD ALLOW THE RECEPTIONIST TO COMMUNICATE WITH SOMEBODY AT THE FRONT DOOR AND BUZZ THEM IN IF NEEDED.	1.0	\$350.00	\$350.00
RECESS MOUNT ELECTRIC DOOR STRIKE 3 DOORS REQUIRE STANDARD RECESSED STRIKE	3.0	\$100.00	\$300.00
SURFACE MOUNT ELECTRIC DOOR STRIKE 2 DOORS REQUIRE SURFACE MOUNT DOOR STRIKE	2.0	\$325.00	\$650.00
INSTALLATION CHARGE	1.0	\$4,700.00	\$4,700.00
Subtotal			\$9,530.44
Total			\$9,530.44

Notes:

NOTES: THIS ESTIMATE IS AN APPROXIMATE COST. ACTUAL JOB COST MAY VARY.
INSTALLATION, PARTS & LABOR CARRY A 1 YEAR WARRANTY

BAZETTA POLICE DEPARTMENT

MEMO

DATE: September 28,2020

TO: Bazetta Township Board of Trustees


FROM: Chief of Police Christopher G. Herlinger

SUBJECT: COVID FUNDING REQUEST FOR GAS MASKS FOR PD

TED WEBB, CHAIRMAN:

THIS MEMO IS TO REQUEST THE APPROVAL OF CARES ACT MONEY

I am requesting the board of Trustees approve the purchase of Gas Masks from Approvedgasmasks.com for the amount of \$8,713.60.00 for the purchase of gas masks which include one filter, tinted lens, and storage pouch for the police department officers. These masks would be custom fit and a fit test would be required once a year. The fire department has the access to the fit testing machine; however a mask specific adapter may need purchased for the specific masks. These masks would be a direct line for COVID prevention and spread by enabling the officers to have their own REUSEABLE custom fit mask to allow protection from COVID, and other hazards by replacing the individual filters to the specific hazard they would be exposed to (Example-COVID, Biological agents, etc). The officers would take better care of the masks if they each had their own, as opposed to sharing the equipment from past experiences of shared issued equipment. This would also fall into line with contact tracing as they would know where the mask was, and what it was exposed to, as opposed to shared ones. Other types of masks (P100) could do the same thing and protect each officer from COVID. They are also custom fit, and have changeable filters as well. Thank You for the opportunity to explain why this is a direct line to COVID and should be approved for funding under the Cares Act.



Chief Christopher Herlinger

Gas Masks (Health and Safety) 9/10/2020

Website	Mask Only	Mask/Filter	Tinted Lens	Storage pouch
Approvedgasmasks.com		513.75 F-63.75	53.75	54.90
Atlantictactical.com	578.99	F-82.99		54.99
Conneysafety.com	724.95	F-94.50	90.15	
Industrialsafetyproducts.com		699.98		

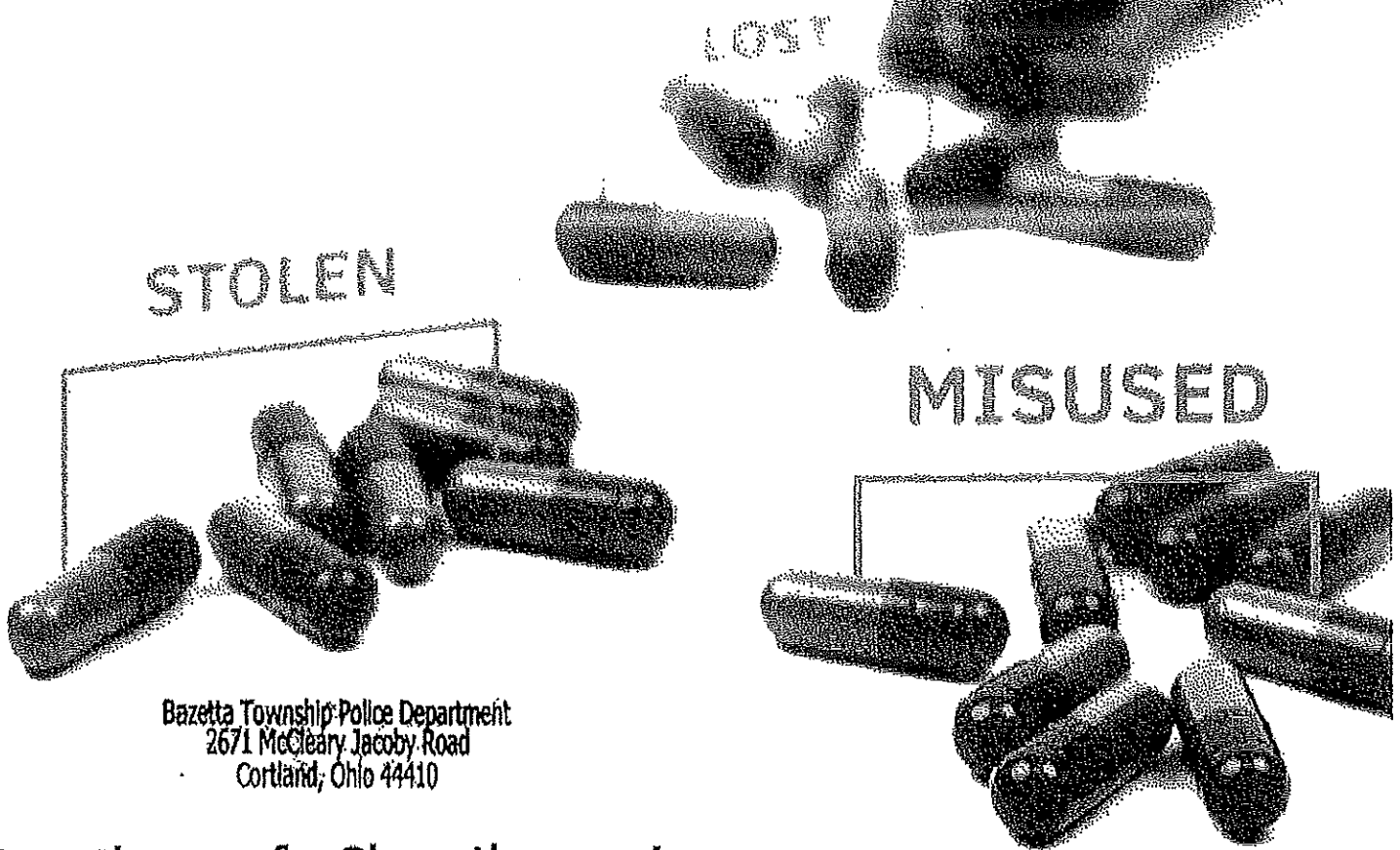
Mask: MSA Millennium 3 Sizes: SM/M/LG

Storage Pouch: Blackhawk Omega Drop Leg Pouch

Currently: 10 officers hiring 2 more before end of 2020=12 total with 2 extra= 14

total	mask	combo	lens	pouch
\$8713.60		7192.50	752.50	768.60
\$10037.58	8105.86	1161.86		769.86
\$12734.40	10149.30	1323	1262.10	
\$9799.72		9799.72		

DON'T BE THE DEALER



Bazetta Township Police Department
2671 McCleary Jacoby Road
Cortland, Ohio 44410

Keep them safe. Clean them out.
Take them back.

Saturday, October 24
10 a.m. – 2 p.m.

DEA NATIONAL ^{Rx}
TAKEBACK

Visit DEATakeBack.com for a collection site near you.



TARZAN TREE SERVICE L.L.C.

2972 Warner Rd. Fowler, Ohio 44418

Ph. 330/637-2544



FAX# 330-637-0009

ESTIMATE/CONTRACT

OWNER - EDWARD A. MILLER

HOME # <u>330 219 4749</u>	FAX # _____	DATE: <u>9-26-20</u>
WORK # <u>CHRIS</u>	OTHER # _____	ATTN: _____

NAME & ADDRESS <u>RAZETTA TWP.</u>	JOB NAME & LOCATION _____
DUMP CHIP BUCKET STUMP S-10	DIRECTIONS: _____
OTHER: _____	_____

JOB DESCRIPTION	AMOUNT	TAX	TOTAL
BY 2486 McCLEARY JOCBY			
TAKE DOWN 1 ASH (E SIDE) CUT LOW			200 ⁰⁰
1 APPLE (W SIDE) CUT LOW			325 ⁰⁰
BY 2688			
TAKE DOWN 1 DEAD ASH			
CUT STUMP LOW			800 ⁰⁰
W/CEMETARY McCLEARY JOCBY Y MAIN BY LAKE			
TAKE DOWN 1 Lg MAPLE TREE			1500 ⁰⁰
CUT STUMP LOW			
GRIND STUMP, LEAVE GRINDING			200 ⁰⁰
ABOVE include			
CHIP BRUSH, HAUL WOOD		\$3025 ⁰⁰	
CUT STUMPS LOW		K.P.	

WOOD AND STUMP GRINDINGS WILL NOT BE MOVED, PILED OR HAULED UNLESS BID SEPARATELY.

I ACCEPT THIS CONTRACT AND AGREE FOR WORK TO BE COMPLETED AS STATED ABOVE.
I AGREE TO PAY THE AMOUNT BID IN FULL UPON COMPLETION OF CONTRACT OR LATE
FEES OF \$35.00 PER MONTH WILL BE ADDED TO ANY UNPAID INVOICE.

ACCEPTED BY: _____ DATE: _____

TARZAN TREE SERVICE L.L.C. WILL NOT BE RESPONSIBLE FOR ANY DAMAGE TO UNDERGROUND OR ABOVE GROUND AREAS THAT INCLUDE NECESSARY AND APPROVED USE TO COMPLETE ACCEPTED CONTRACTS. THIS DOES NOT INCLUDE ANY ACCIDENTS WHICH ARE A DIRECT RESULT OF OUR JOB PERFORMANCES. ALL AGREEMENTS CONTINGENT UPON DELAYS BEYOND OUR CONTROL. ADDITIONAL CHARGES CAN BE ADDED TO ABOVE BID DO TO ANY EXTRA WORK NOT INCLUDED IN THE JOB DESCRIPTION, (WITH CUSTOMERS APPROVAL) OR BECAUSE OF CHANGES MADE AFTER BID WAS GIVEN. TARZAN TREE SERVICE L.L.C. RESERVES THE RIGHT TO WITHDRAW THIS BID. MOST ESTIMATES VALID 6 MONTHS FROM ESTIMATE DATE.



Bureau of Workers' Compensation

30 W. Spring St.
Columbus, OH 43215

Certificate of Ohio Workers' Compensation

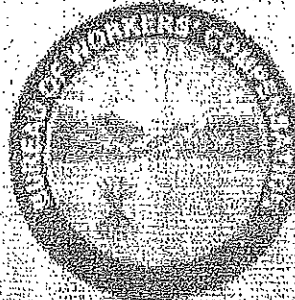
This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer
01014194

Period Specified Below
07/01/2020 to 07/01/2021

TARZAN TREE SERVICE LLC
TARZAN TREE SERVICE LLC
2972 WARNER RD
FOWLER, OH 44418-9731



www.bwc.ohio.gov
Issued by: BWC

Stephanie McClaugh

Administrator/CEO

You can reproduce this certificate as needed.

Ohio Bureau of Workers' Compensation

Required Posting

Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol, marijuana or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol, marijuana or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



Bureau of Workers' Compensation

You must post this language with the Certificate of Ohio Workers' Compensation.

TARZA-1

OP ID: SW



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/05/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Farmers National Insurance LLC 339 N High St Cortland, OH 44410 Gene Francisco	330-638-6146	CONTACT NAME: Gene Francisco
		PHONE (A/C, No, Ext): 330-638-6146 FAX (A/C, No): 330-638-5127
		E-MAIL ADDRESS: SWellman@Farmers-Bowers.com
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Pekin Insurance		24228
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC OTHER:			CL0154583	04/17/2020	04/17/2021	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPROP AGG \$ Included \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			00P673685	04/17/2020	04/17/2021	COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH. PR <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Bazetta Township Chris Prak 3372 State Route 5 NE Cortland, OH 44410	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

PENDING



BAZETTA TREE, INC.

P.O. Box 189
Cortland, Ohio 44410

Phone 330-638-6208 (Warren)
or
330-726-9994 (Youngstown)
Fax 330-726-3277



CUSTOMER NAME: BAZETTA TWP ROAD DEPT: 40 CHRIS DATE: 9-18-20
 STREET: _____ DIRECTIONS TO JOB: #1-RT 500 WEST ON WARREN
DEPOVILLE RD ON LEFT AT END. #2+3-RT 500
 CITY/STATE/ZIP: _____ RT ON 305 ON PCT PHONE: 219-4749

ITEM	DESCRIPTION	W / REMOVE	R / REMOVE	W / GRIND	W / HAUL	PRICE
1	LARGE FRST DEAD MAPLE AT CEMETARY (TOWARD BACK LEFT OF OWNERS HOME PARK BLDG)					2650.00
2	DEAD ASH (BETWEEN 2660 AND 2685 MOCHLAP JACOBY)					1300.00
3	2 DEAD ASH (JUST N. OF 2486 MOCHLAP JACOBY, ONE ON EAST SIDE AND 1 ON WEST SIDE OF ROAD)					890.00
						4840.00
	FIREWOOD: LEAVE (APPROX. 18" PCS.) (AT WORKSITE - DOES NOT INCLUDE MOVING WOOD)				HAUL #1	N/C
	BRANCHES: <u>CHIP</u> STUMP: <u>LOW CUT</u>			GRIND	#2	165.00
	WORK AREA: <u>RAKE</u> STUMP GRINDINGS: LEAVE				#3	130.00

SUBTOTAL	5135.00
6.75% / 7.25% TAX	
TOTAL	

- 1) BAZETTA TREE, INC. IS NOT RESPONSIBLE FOR LAWN DAMAGE DUE TO DROPPING LOGS.
- 2) PAYMENT REQUIRED UPON COMPLETION. WE ACCEPT VISA, MASTERCARD AND DISCOVER.
- 3) BOOKING APPROXIMATELY 3-6 WEEKS AHEAD. THE WEATHER MAY ALTER THE SCHEDULED START AS WELL AS THE PROJECTED FINISH DATE.
- 4) QUOTE IS VALID FOR 30 DAYS.

THE ABOVE ESTIMATE IS HEREBY APPROVED AND BAZETTA TREE, INC. IS AUTHORIZED TO COMMENCE WORK AT THEIR CONVENIENCE.

Signed _____ Date _____

BAZETTA TOWNSHIP
Road Department
2211 State Route 305
Cortland, OH 44410

4 Cameras / NVR including 1 Door Stations

NVR – P8

8ch 4K NVR 256Mbps 16xPoE 12MP-Rec CMS/Audio/
UL/1.5U, * 1.5U case 4xHDD@8TB or DVDRW+2xHDD / Pt 3Yr,
1 x HDMI
1 \$649.00 \$649.00

Hard Drives

WD Purple 8TB Surveillance Hard Disk Drive, 7200 RPM Class,
SATA 6 GB/S, 256 MB Cache, 3.5 inch
1 \$290.00 \$290.00

IP Cameras

IP-P TUR 4MP 2.8mm H265+ MatrixIR2.0:100' WDR
Slot VCA IP67 UL DC/PoE
4 \$119.00 \$476.00

Wall Mount Brackets

Bracket-P J-Box for CMIP30xx/11xx, CMHT16xx/18xx/27xx, *
Holes on Both Sides with Cover
4 \$27.00 \$108.00

LTH-301M-WIFI

2nd Gen Door Station with True WDR 2MP IPC
Compact 4.7 x 2.2 x 0.8 inch
Mifare Reader and Programmable Calling Button
PoE or TCP/IP with DC12V, IP 65 Outdoor
1 \$289.00 \$289.00

LTH-D301GY-WIFI

7" Video IP Indoor Touch Station, Ethernet, WIFI, Grey Color,
Mic and Speaker
1 \$299.00 \$299.00

*** Misc. Expense for Locksmith and Door Strike ***
\$250.00 (estimated)

Order Amount \$2,361.00

Installation, Wiring & Configuration \$400.00

Total Amount \$2,761.00