

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: December 08, 2020 @ 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Ted Webb - H
Vice Chairman Trustee Frank Parke - H
Trustee Bob McBride - H
Fiscal Officer Cynthia Chapman - H

Trustee Webb stated this meeting is being conducted via teleconference following the current guidelines defined by State of Ohio Open Meetings Law and in accordance under recommendations of legal counsel and Governor DeWine. There will be no public comments at the end of this meeting. This meeting is being audio recorded for informational purposes and will be posted on the website.

222-20 Resolution accepting the meeting minutes from the November 10th Regular Meeting and November 19th Special Meeting.

Motion: Trustee P

Second: Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):

ADMINISTRATION:

223-20 Resolution to accept the quote from Moody Plumbing (MPI) Estimate Number 4521 for the amount of \$2,350.00 (see attached) to make the men's room touch less. The necessary expenditures are incurred due to the public health emergency with respect to Covid-19 and will be paid from fund 2272-519.

Motion: Trustee M

Second: Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

224-20 Resolution to enter into a contract with Mike A. Bollas of MB Investigative Consultants, LLC for training and assistance with the UAN system on an as needed basis. To be paid out of the general fund. (See attached)

Motion: Trustee P

Second: Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

FIRE DEPARTMENT:

- November Monthly Report is attached

225-20 Resolution to accept the resignation of Part-Time Firefighter/Medic Scott Gubanyar as of November 21, 2020. (See attached)

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

POLICE DEPARTMENT:

- November Monthly Report is attached

226-20 Resolution to authorize Chief Herlinger to sell the following vehicles obtained via the Police department impound lot at a sale price not to exceed \$2,500 per ORC 4513-61.

- 2004 Hyundai Elantra VIN: KMHDN46D24U805951
- 2005 Dodge Neon VIN: 1B3ES56C55D283530
- 2005 Dodge Neon VIN: 1BES26C75D149567
- 2004 Oldsmobile Alero VIN: 1G3NK52F54C106351
- 2004 Chevrolet Suburban VIN: 1GNFK16Z04J119044

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

227-20 Resolution to authorize Chief Herlinger to purchase 14 tires from Tire Hub for the cruisers at State Purchasing prices. The price per tire is \$149.99 each for a total of \$2,099.86. The current tires in use are no longer manufactured and these tires are the replacement for them. Article #732004567 Good Year Enforcer Size: 245 55 R18 to be paid from the equipment fund 2082-210-430-0000.

Motion: Trustee M

Second Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

ROAD DEPARTMENT:

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:

- 1 Permit issued in November
- Gave update on several complaints

ZONING COMMISSION AND ZONING BOARD OF APPEALS:

- All meetings have been cancelled due to the Covid-19 until further notice

PARKS AND RECREATION BOARD:

228-20 Resolution to set the End of Year Meeting for December 29th at 4:00pm.
Motion: Trustee P
Second: Trustee M
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

229-20 Resolution to recess into executive session at 7:45 pm per ORC 121-22(G) for personnel matters regarding contract negotiations.
Motion: Trustee M
Second: Trustee W
Vote: Trustee McBride Y Trustee Parke Abstain Trustee Webb Y

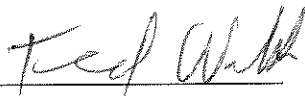
230-20 Resolution to reconvene from executive session at 7:55 pm with no action taken.
Motion: Trustee M
Second: Trustee W
Vote: Trustee McBride Y Trustee Parke Abstain Trustee Webb Y

ASKED TO BE PLACED ON THE AGENDA:

PUBLIC COMMENT:

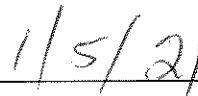
231-20 Resolution to adjourn the meeting at 7:56 pm.
Motion: Trustee P
Second: Trustee M
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

Attested by:



Approved by: Chairman Trustee Ted Webb

Date



Date



3147 Niles Road SE
Warren, Ohio 44484
330-372-7669 phone
330-372-7671 fax
www.moodyplumbingmpi.com
moodyplumbing@earthlink.net

JOB ESTIMATE / WORK ORDER

e - kparke@bazettawp.org

No. 4521

HOME:	DATE: 11-23-20
Kris 2194749	WORK:

TO Bazetta Twship Admin
3372 State Rt 5
Cortland, Oh 44410

LOCATION: Bazetta Admin Bldg
mens rm.

→ **JOB DESCRIPTION** →
 Touchless → Men's urinal flush valve auto with new feed line.
 Route 1" line for flush valve @ urinal overhead.
 cut drywall for install + repair. Paint by other or add.
 Install Auto flush valve type unit on urinal.

1/4" Copper in lower side w/ 1" pex across w/ 1" copper down to valve. Install new valve w/ batt op. Job E to fix wall. - paint by other.

Flush valve is subject to order delay.

Deposit Amount: \$ due @ wk w/ PO.

ESTIMATED JOB COST: \$2350⁰⁰
 ESTIMATED BY: Jim Moody OH. LIC. 13189
 DATE: _____

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

SIGNATURE AND DEPOSIT REQUESTED TO ORDER OR SCHEDULE.
30 days offer of acceptance. X

MPI is to supply all plumbing products for job described above unless stated otherwise or agreed upon prior. Our goal is to provide you with the highest quality service and a warranty you can understand and trust for absolute satisfaction. We are not in competition with the do-it-yourself home centers. Many of the products we offer are available only in professional grades and are not the same as look-alike items in these home centers. Our on-site replacement warranties are highly regarded as a no-hassle alternative to the Home centers "BRING-IT-IN" or "SEND-TO-MANUFACTURER" warranties. We deliver service in your business/home via fully equipped service vehicle with a highly trained insured technician able to spot other possible problems or opportunities in your specific application. We hope you will agree that these increased levels of service and warranty come with a value higher than you may see in your local home center. Thank you for your business. We greatly appreciate the opportunity to serve you.

White: Office Copy Yellow: Customer Copy Pink: File Copy

INDEPENDENT CONTRACTOR AGREEMENT

Agreement made this 4th day of December, 2020 by and between Bazetta Township and Mike A. Bollas of MB Investigative Consultants, LLC.

Independent contractor is an independent contractor willing to provide certain skills and abilities to the Township that Bazetta Township has a need for.

Inconsideration of the mutual terms, conditions and covenants hereinafter set forth, Bazetta Township and Independent contractor agree as follows:

1. Bazetta Township hires Mike Bollas as an independent contractor, and the independent contractor hereby accepts employment.
2. The term of this Agreement shall commence on December 8, 2020 and continue as needed.
3. Services: Independent Contractor shall provide the following services:
Assist the Fiscal Officer with the UAN Accounting System.
4. Compensation: In consideration for Independent Contractor's performances, Bazetta Township shall pay the Independent Contractor \$ 25.00 per hour for services.
5. Expenses: All costs and expenses incurred by the Independent Contractor in connection with the performance of the Services shall be the sole responsibility of and paid by the Independent Contractor.
6. It is agreed between the parties that there are no other agreements or understandings between them relating to the subject matter of this Agreement.
7. This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio.
8. Bazetta Township will not withhold Federal, State, local, social security, Medicare or any other payroll taxes; furthermore the township will not pay any benefits.

INTENDING TO BE LEGALLY BOUND, the parties hereto have caused this Agreement to be executed as of the date first above written.

BY André Webb
Bazetta Township

Theodore J. Webb
Print Name

12-08-20
Date

BY Frank W. Parker
Bazetta Township

FRANK W. PARKER
Print Name

12-08-20
Date

BY Robert J. McBride
Bazetta Township

Robert J. McBride
Print Name

12-08-20
Date

BY Mike Bollas
Independent Contractor

Mike Bollas
Print Name

12-08-2020
Date

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {11/01/2020} And
{11/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	0.86%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.86%	\$0	0.00%
	<u>2</u>	<u>1.72%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	3	2.58%	\$0	0.00%
321 EMS call, excluding vehicle accident with	75	64.65%	\$0	0.00%
322 Motor vehicle accident with injuries	1	0.86%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	5.17%	\$0	0.00%
342 Search for person in water	1	0.86%	\$0	0.00%
	<u>86</u>	<u>74.13%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	0.86%	\$0	0.00%
444 Power line down	4	3.44%	\$0	0.00%
	<u>5</u>	<u>4.31%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
554 Assist invalid	3	2.58%	\$0	0.00%
561 Unauthorized burning	2	1.72%	\$0	0.00%
	<u>5</u>	<u>4.31%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	4	3.44%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	4	3.44%	\$0	0.00%
622 No Incident found on arrival at dispatch	4	3.44%	\$0	0.00%
	<u>12</u>	<u>10.34%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	1	0.86%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.86%	\$0	0.00%
744 Detector activation, no fire -	1	0.86%	\$0	0.00%
	<u>3</u>	<u>2.58%</u>	<u>\$0</u>	<u>0.00%</u>
8 Severe Weather & Natural Disaster				

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {11/01/2020} And
{11/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster				
800 Severe weather or natural disaster, Other	2	1.72%	\$0	0.00%
815 Severe weather or natural disaster standby	1	0.86%	\$0	0.00%
	<u>3</u>	<u>2.58%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 116

Total Est Loss: \$0

BAZETTA

Aid Responses by Department

Alarm Date Between {11/01/2020} And {11/30/2020}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
20-000101	11/01/2020	2 Automatic aid received	#Personnel	0	0	4	0
	2001461	Response Time: 00:05:09	#Appartus	0	0	2	0
20-000103	11/04/2020	1 Mutual aid received	#Personnel	0	2	0	0
	2001469	Response Time: 00:04:56	#Appartus	0	1	0	0
20-000104	11/06/2020	3 Mutual aid given	#Personnel	0	1	0	0
	1480	Response Time: 00:04:13	#Appartus	0	1	0	0
20-000106	11/12/2020	3 Mutual aid given	#Personnel	0	2	0	0
	1520	Response Time: 00:08:49	#Appartus	0	1	0	0
20-000106	11/15/2020	1 Mutual aid received	#Personnel	0	2	0	0
	1533	Response Time: 00:04:27	#Appartus	0	1	0	0

Subtotal Responses: 5

Average Response Time for Dept: 00:05:31

STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109

20-000102	11/02/2020	3 Mutual aid given	#Personnel	0	2	0	0
	1451	Response Time: 00:07:43	#Appartus	0	1	0	0
20-000103	11/04/2020	1 Mutual aid received	#Personnel	0	1	0	0
	2101641	Response Time: 00:09:49	#Appartus	0	0	0	0
20-000103	11/04/2020	3 Mutual aid given	#Personnel	0	2	0	0
	21	Response Time: 00:08:39	#Appartus	0	1	0	0
20-000108	11/17/2020	1 Mutual aid received	#Personnel	0	0	0	2
	1719	Response Time: 00:05:27	#Appartus	0	0	0	1
20-000110	11/22/2020	3 Mutual aid given	#Personnel	0	2	0	0
	2101760	Response Time: 00:10:05	#Appartus	0	1	0	0

Subtotal Responses: 5

Average Response Time for Dept: 00:08:21

STA. 30 HOWLAND FDID 78121

20-000111	11/25/2020	3 Mutual aid given	#Personnel	3	0	0	0
	2003888	Response Time: 00:19:50	#Appartus	1	0	0	0

Subtotal Responses: 1

Average Response Time for Dept: 00:19:50

STA. 32 HOWLAND FDID 78121

20-000102	11/02/2020	1 Mutual aid received	#Personnel	0	2	0	0
	3008	Response Time: 00:03:40	#Appartus	0	1	0	0

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {11/01/2020} And {11/30/2020}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other	
STA. 32 HOWLAND FDID 78121							
20-000103	11/04/2020	1 Mutual aid received	#Personnel	0	0	0	2
	2003031	Response Time: 00:12:10	#Appartus	0	0	0	1
Subtotal Responses: 2			Average Response Time for Dept: 00:07:55				

Response time calculated from time notified to arrival.

⏪ Reply all ▾ 🗑 Delete 🗑 Junk Block ⋮

Re: Just Checking in

SG Scott Gubanyar <scottgubanyar@gmail.com>

Sat 11/21/2020 7:59 AM

To: Dennis Lewis

👍 ⏪ ⏩ ⏪ ⏩ ⋮

Good to hear from you Chief,

Thank you for reaching out. Things are going well at Lakeland however another opportunity closer to home has presented itself to which I have applied. If you receive phone calls asking about my employment that is the reason why.

I hope all is well at Bazetta Fire and that everyone is staying safe and healthy.

I've been putting this off for a while because it is a very difficult decision. After much thought, I have decided that I do not wish to continue as a part-time firefighter/paramedic for Bazetta Township. If times were different I would continue, but the COVID situation has weighed heavily on my mind. I can't justify the risk of part-time employment, or even volunteer, in healthcare during the pandemic. I don't see an end to the pandemic in sight and I don't feel it fair to the township for me to stay in limbo.

I will keep Bazetta Township in mind and I hope that the door would be open for me to return in the future as a part-time employee.

Keep safe!

On Thu, Nov 19, 2020 at 4:26 PM Dennis Lewis <dlewis@bazettatwp.org> wrote:

Scott,

I hope everything is well with you and your new job. I am checking to see if you still want to continue being employed with Bazetta Township as a part-time Firefighter/medic?

Please let me know, we still would love to have you work for us.

Thanks

Dennis K. Lewis

Chief Dennis Lewis OFE, OFC
3000 Warren Meadville Road
Cortland, Ohio 44410

Phone: 330-637-8816 Ext. 119
Fax: 330-638-4193

Be Safe, Prevent Harm, Exceed Expectations!

November 2020 Bazetta Police Department Activity



Published Date: December 7, 2020

Activity	Total
Calls for Service	N/A
Incident Reports Filed	90
Traffic Crash Investigations	6
Number of Persons Arrested	33
Traffic Offenses	4
Traffic Citations Issued	3
Vehicle Miles Traveled	3,795.00
Office Contacts	195

**Numbers are subject to change due to report status and other circumstances*

Bazetta Township Police - 2019-2020 Monthly Comparison Chart

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	391	380	486	425	526	619	683	668	543	531	501	430	6183
Incidents Filed	92	85	136	133	148	126	132	124	145	137	134	85	1477
Traffic Crash Investigations	18	11	15	12	20	10	9	6	11	13	20	12	157
Number of Persons Arrested	21	28	66	67	80	54	39	55	55	55	60	32	612
Traffic Offenses	22	37	57	60	61	31	38	23	61	49	49	33	521
Miles Travelled	6,970.70	6,669.60	8,063.00	7,408.70	6,896.50	7,153.10	8,564.50	7,843.80	8,130.90	8,662.50	8,335.90	8,300	92,999.20

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	393	393	304	234	374	442	426	492	419	N/A	N/A		3477
Incidents Filed	99	84	89	53	99	121	94	105	104	91	90		1029
Traffic Crash Investigations	12	10	4	5	10	9	9	6	5	7	6		83
Number of Persons Arrested	38	35	28	7	29	60	36	26	42	42	33		376
Traffic Offenses	30	25	13	2	15	21	30	17	15	15	4		187
Miles Travelled	8017.9	6772.3	6511.5	5929.4	6937.1	6952.3	6927	6544.8	6426.3	5618.4	3795		70432

