

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: January 26, 2021 @ 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Ted Webb - H
Vice Chairman Trustee Bob McBride - H
Trustee Frank Parke - H
Fiscal Officer Cynthia Chapman - H

Trustee Webb stated this meeting is being conducted via teleconference following the current guidelines defined by State of Ohio Open Meetings Law and in accordance under recommendations of legal counsel and Governor DeWine. There will be public comments at the end of this meeting. This meeting is being audio recorded for informational purposes and will be posted on the website.

023-21 Resolution accepting the meeting minutes from the January 05th Reorganizational Meeting, January 05th Regular Meeting, and the January 15th Emergency Meeting.

Motion: Trustee P

Second: Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):

ADMINISTRATION:

024-21 Resolution to authorize the Fiscal Officer to request an advance on the 2020 1st Half Settlement of Real Estate Tax from the Trumbull County Auditor.

Motion: Trustee M

Second: Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

025-21 Resolution to authorize the Fiscal Officer to hire Legal Government Services at \$50 per hour (not to exceed 240 hours) to review UAN's set up for 2019-2020 reconciliations. This will be paid out of the General Fund Account 1000-110-141.

Motion: Trustee P

Second: Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

026-21 Resolution appointing Chief Lewis as the representative for Bazetta Township on the Trumbull County EMA Advisory Board.
Motion: Trustee M
Second: Trustee P
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

FIRE DEPARTMENT:

- Discussion on the second round Covid-19 Vaccine for the firefighters

027-21 Resolution to approve the purchase of Hydraulic Extrication Tool from Atlantic Emergency Solutions for \$6,050.00. This purchase is being made through the Assistance to Firefighters Grant which \$5,740.12 (95%) is covered by grant and only \$309.88 of local taxpayer dollars is being used.
• 4 quotes were previously submitted at the September 08, 2020 Trustee meeting.
(Attached is the lowest quote for review)

Motion: Trustee P
Second Trustee M
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

028-21 Resolution to approve the expenditure of \$3,000.00 to West Point Fire Department to conduct medic refresher training for 12 FF/Medics. Each firefighter/medic receives 48 hours of continuing education.
Motion: Trustee M
Second Trustee P
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

029-21 Resolution to approve the expenditure of \$5,500.00 to Mahoning County Career & Technical Center for Paramedic Training.
Motion: Trustee P
Second Trustee M
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

030-21 Resolution to approve the expenditure to MES Warren Fire Equipment, 6880 Tod Avenue SW, Warren, Ohio 44481 for 36 cases of 3M Organic Vapor/Acid Gas Cartridge/Filter 60923 P100 for a total of \$21,861.00. The 2020 Assistance to Firefighters Grant Program – Covid-19 Supplemental (AFG-S) which 90% of the total will be paid from and the remaining 10% will be divided by 26 Fire departments. (See attachment).
Motion: Trustee M
Second Trustee P
Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

031-21 Resolution to approve the expenditure to Zurich American Insurance Company, 1299 Zurich Way, Schamburg, IL 60196, for the amount of \$1,538.00. This is for the Fire Department Out of State Workers' Comp. (See attachment).

Motion: Trustee P

Second Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

POLICE DEPARTMENT:

- December 2020 Monthly Report and Year to Date Analysis is attached

ROAD DEPARTMENT:

- Sent in Annual EPA Report
- Discussion on road paving
- Discussion on the Utility Building

032-21 Resolution to approve the purchase of a new Ferris IS2200ZBVE2852SS mower from Bortnick Tractor Sales for \$9,499.00 including trade in of 2013 Ferris IS2000 worth \$2,100.00 for a total of \$7,399.00 to come out of the cemetery budget 2041-410-430-0000.
(See attachment)

Motion: Trustee M

Second: Trustee P

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:

- Discussion on ongoing complaints carried over from last year
- Zoning Commission quarterly meetings will be February 10, May 12, September 8 and December 8

ZONING COMMISSION AND ZONING BOARD OF APPEALS:

PARKS AND RECREATION BOARD:

- No meetings scheduled at this time

ASKED TO BE PLACED ON THE AGENDA:

PUBLIC COMMENT:

Cheryl Tennant had the following comments/questions

- Calls are not clear. Could not hear Kris Parke at all.
- When will open meetings start? Trustee Webb stated at this time they will remain closed.
- Why is the township still working with Attorney Finamore? Trustee Webb explained that we do have other Attorney groups.
- Why is Trustee Parke the Liaison for the road department? Felt that was a conflict. Trustee Webb stated there is no conflict per the attorney.

Trustee Webb reminded everyone that the next meeting would be February 09th at 7:00pm.

033-21


Resolution to adjourn the meeting at 7:50pm.

Motion: Trustee P

Second: Trustee M

Vote: Trustee McBride Y Trustee Parke Y Trustee Webb Y

Attested by:



Approved by: Chairman Trustee Ted Webb

Date

Date

Atlantic Emergency Solutions

Ron Danadic - Sales Representative

Cell/330-720-0635

Email rdanadic@atlanticemergency.com

Price Quotation

Quote Date 1/12/21 Valid For 30 Days F.O.B.
Quote Number 211C Terms 10 Days Est. Ship Date ASAP

Quoted To: Bazetta Fire Department

Qty.	Part Number and Description	Unit Price	Line Total
1	Hurst 273100000 Strong Arm Kit	\$5,875	
1	Hurst 244R029 Shoulder strap	\$125	

Est. Freight Charge \$50



MES | WARREN FIRE EQUIPMENT

MUNICIPAL EMERGENCY SERVICES

Quote

6880 Tod Avenue SW
Warren, OH 44481

Date: 11/18/2020
 Quote #: QT1421354
 Expires: 12/18/2020
 Sales Rep: VanKanegan, Cory
 PO #:
 Shipping Method: FedEx Ground
 Shipping Code (2):

Bill To
 BAZETTA FIRE DEPT
 3000 WARREN MEADVILLE RD
 CORTLAND OH 44410
 United States

Ship To
 BAZETTA FIRE DEPT
 3000 WARREN MEADVILLE RD
 CORTLAND OH 44410
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Sales	Amount
60923		CASE6 0	3M™ Organic Vapor/Acid Gas Cartridge/Filter 60923, P100 (sold per EACH)	36	607.25	21,861.00

Subtotal 21,861.00
Shipping Cost (FedEx Ground) 50.00
Total \$21,911.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1421354

**Commercial Intellisys
Zurich American Insurance Company
1299 Zurich Way
Schaumburg, IL 60196
Rating Worksheets**

Named Insured: BAZETTA TOWNSHIP Date: 01/14/21

Special Notes: RENEWAL: WC 1020988 04
 Quote Number: QUOTE NUM : 2696068-01 Agy/Prod Number: 20953000
 Policy Number: WC102098805 Agy/Prod Name: UNITED STATES INSURANCE S
 Customer ID: 0037820104 Operator: BWCEXP10
 System Assign: 54932050000000
 Release : 20.16
 Business Type: GOVERNMENT ENTITY

Insurance Co.: ZURICH AMERICAN INSURANCE COMPANY

Line Of Business: WORKERS COMP (VOLUNTARY)
 Effective Date: 04/01/21 Expiration Date: 04/01/22
 Anniversary Date: Audit Frequency: ANNUAL
 Policy Term: 365 DAYS
 Predominant State: PA
 Transaction Type: RENEWAL QUOTE

POLICY PREMIUM TOTALS

<u>Coverages</u>	<u>Term Premium</u>
Class Premium	.00
Policy Min Diff Premium	1,318.00
Standard Premium	1,318.00
Expense Constant	185.00
Terrorism	.00
Catastrophe	.00
Estimated Premium	1,503.00
Taxes and Assessments	35.00
Estimated Total	1,538.00

TERM STATE TOTALS

<u>State</u>	<u>Exposure</u>	<u>Estimated Premium</u>	<u>Taxes and Assessments</u>	<u>State Total</u>
PA	0	1,503.00	35.00	1,538.00
Estimated Totals	0	1,503.00	35.00	1,538.00

Premium Recap by Rating Group

Named Insured: BAZETTA TOWNSHIP
 Customer ID: 0037820104
 Policy Number: WC102098805
 Quote Number: QUOTE NUM : 2696068-01
 Transaction Type: RENEWAL QUOTE Effective: 04/01/21

PREMIUM RECAP BY RATING GROUP

State: PA Rating Group: 0001-01

<u>Class Code</u>	<u>Term</u> <u>Exposure</u>	<u>Rate</u>	<u>Premium</u>
807	IF ANY	7.75	.00
TOTAL CLASS PREMIUM			.00
TOTAL SUBJECT PREMIUM			.00
TOTAL MODIFIED PREMIUM			.00
POLICY MINIMUM DIFFERENCE			1,318.00
STANDARD TOTAL			1,318.00
EXPENSE CONSTANT			185.00
TERRORISM (.05)			(SP: .00) .00
TERRORISM PREMIUM IS PER \$100 OF PAYROLL			
CATASTROPHE (O/T ACTS OF TERR) (.03)			(SP: .00) .00
CATASTROPHE PREMIUM IS PER \$100 OF PAYROLL			
TOTAL ESTIMATED PREMIUM			1,503.00
EMPLOYER ASSESSMENT (NON-COAL) (.0232)			(SP: 1,503.00) 35.00
EMPLOYER ASSESSMENT (COAL) (.0203)			(SP: .00) .00
FINAL TOTAL			1,538.00

Policy Information

Named Insured: BAZETTA TOWNSHIP
Customer ID: 0037820104
Policy Number: WC102098805
Quote Number: QUOTE NUM : 2696068-01
Transaction Type: RENEWAL QUOTE Effective: 04/01/21

WORKERS COMP POLICY INFORMATION RECAP

Predominant State: PA
Employers Liability: Each Accident: 100,000
Policy Limit: 500,000
Each Employee: 100,000
Admiralty Limit: Per Accident: N/A
Program Type: N/A
FELA Limit: Per Accident: N/A
Program Type: N/A
Retro Plan: NO
Interstate Exper Mod ID:
Effective Date:
Exper Mod:

Minimum Premium
Policy: 1503
Empl Liab:
Admiralty:
FELA:

Combined Policy Premium:
NJ Premium:

Executive Officers: YES
Employee Leasing: NO
Deposit Factor: 1
Installment Plan: 1

WORKERS COMP STATE INFORMATION RECAP

State: PA RATE
CHANGE PENDING
Rate Mode: G
Retro Plan: NO
Rate Revision Date: 04/01/20
Dev Revision Date: 04/01/21
Premium Discount
First: NIL (10000)
Next: .091 (190000)
Next: .113 (1550000)
Balance: .123 (BALANCE)
Commission (Norm): 3
Prem Subj to Comm: 1,503

Class Code Information

Named Insured: BAZETTA TOWNSHIP
Customer ID: 0037820104
Policy Number: WC102098805
Quote Number: QUOTE NUM : 2696068-01
Transaction Type: RENEWAL QUOTE Effective: 04/01/21

CLASS CODE INFORMATION

State: 37 (PA)
Class Code: 807
Hazard Group: 5 (E)

Rating Group: 0001-01
AMBULANCE SERVICE-SALARIED EMPLOYEES
Analogy Desc: NONE
Premium Type: 01 RATABLE

USL&H Applies: NO
DC Ben Applies: NO
TWM&C Applies: NO
Base Rate Ovr:
Exposure: IF ANY

Disease Load:
Min Prem Ovr:
(A) Rate Class:

Exclude Med:
Loss Cnst Ovr: 0

CLASS CODE DEVIATION FACTORS

Co. Rate Dev	Co. Min Dev	Class Prem	Term Fact	Class Min	Audit Fact
1.000	1.000		1.000	1503	N/A

CLASS CODE RATING FORMULAS - IF ANY EXPOSURE

CLASS PREMIUM	BASE RATE =	FINAL RATE *	EXPOSURE /	RATING BASIS =	FINAL PREMIUM
	7.75	7.75	.00	100	0.00
ADDL FACTORS: PURE BASE RATE: 2.99 BASE LCM 2.59200					



Bureau of Workers' Compensation

INVOICE

30 West Spring St
Columbus, OH 43215

Bazetta Township
3372 State Route 5
Cortland, Ohio 44410

Date: 1/14/2021
Invoice #: 37820104-06
Customer #: OSC0037820104

Attn: Dennis K. Lewis

OSC POLICY PERIOD	DUE DATE
4/1/2021	3/1/2022

LINE	DESCRIPTION	QTY	RATE	AMOUNT
800	Other States Coverage - Premium			\$1,538

TOTAL: \$1,538

NOTE: COVERAGE IS NOT BOUND FOR THE POLICY PERIOD INDICATED ABOVE UNTIL RECEIPT OF PAYMENT BY BWC AND IS SUBJECT TO ALL THE TERMS, CONDITIONS, RESTRICTIONS AND EXCLUSIONS OF THE POLICY THAT WILL BE ISSUED.

If you have any questions, please call the OSC Unit at (614) 728-0535

To ensure proper credit to your account, detach and return this portion of the invoice with your payment.

OTHER STATES' COVERAGE REMITTANCE

BWC only accepts check or money order payments payable to:

Ohio Bureau of Workers' Compensation
P O Box 15487
Columbus, Ohio 43215
Attn: Direct Billing

Employer Name: Bazetta Township
Invoice #: 37820104-06
Customer #: OSC0037820104

Amount Paid: _____

December 2020 Bazetta Police Department Activity



Published Date: January 11, 2021

Activity	Total
Calls for Service	282
Incident Reports Filed	56
Traffic Crash Investigations	14
Number of Persons Arrested	24
Traffic Offenses	17
Traffic Citations Issued	10
Vehicle Miles Traveled	4,626.80
Office Contacts	194

Numbers are subject to change due to report status and other circumstances

Bazetta Township Police Department

Year to Date Analysis December 2019 Comparison to December 2020

Chief Christopher G. Herfinger

Sgt. Jake Abbott



↑↓Percentage Difference
from 2019 - 2020

2019 2020

Calls for Service	430	282	-34.419 ↓
Incidents Filed	85	56	-34.118 ↓
Traffic Crash Investigations	12	14	16.667
Number of Persons Arrested	32	24	-25 ↓
Traffic Offenses	33	17	-48.485 ↓
Miles Traveled	8300	4626.8	-44.255 ↓

Numbers published as of January 7, 2019 – subject to change Numbers updated on 11/07/2019

Bazetta Township Police - 2019-2020 Monthly Comparison Chart

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	391	380	486	425	526	619	683	668	543	531	501	430	6183
Incidents Filed	92	85	136	133	148	126	132	124	145	137	134	85	1477
Traffic Crash Investigations	18	11	15	12	20	10	9	6	11	13	20	12	157
Number of Persons Arrested	21	28	66	67	80	54	39	55	55	55	60	32	612
Traffic Offenses	22	37	57	60	61	31	38	23	61	49	49	33	521
Miles Traveled	6,970.70	6,669.60	8,063.00	7,408.70	6,896.50	7,153.10	8,564.50	7,843.80	8,130.90	8,562.50	8,335.90	8,300	92,999.20

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	393	393	304	234	374	442	426	492	419	384	312	282	4455
Incidents Filed	99	84	88	53	99	121	94	105	104	91	90	56	1084
Traffic Crash Investigations	12	10	4	5	10	9	9	6	5	7	6	14	97
Number of Persons Arrested	38	35	28	7	29	60	36	26	42	42	33	24	400
Traffic Offenses	30	25	13	2	15	21	30	18	15	15	4	17	205
Miles Traveled	8017.9	6772.3	6511.5	5929.4	6937.1	6952.3	6927	6544.8	6426.3	5618.4	3795	4626.8	75058.8



STIHL



Conneaut, OH. 440-594-3216
Cortland, OH. 330-924-2555

www.borntnicktractorsales.com

6192 Warren Rd. N.E. Cortland, OH 44410



SOLD TO

BAZE02 BAZETTA TWP
RITA DREW
3372 ST. RT. 5 NE
CORTLAND, OH 44410

SHIP TO

Sold By: TPS PO #: Date 12/09/20 QUOTE OC00946
Ship By: Tax #: 34-0939309 12:48:59 PRT: 1 Open

Tax	D	Qty	Description	Price	Amount
MISC					
00000N		1	FERRIST ISX2200ZBVE2852SS	9499.00	9499.00
00000N		1	FERRIS IS2000 TRADE	2100.00	2100.00
			** TOTAL MISC		7399.00

LIST 11,549.00
HAS THE OIL GUARD SYSTEM
BID PRICE 9499.00
TRADE WILL HAVE TO HAVE CHUTE AND BAR WITH IT
TRADE WILL HAVE TO HAVE A FINAL INSPECTION-BASED ON TRADE TIMING

** SUBTOTAL 7399.00

X Charge Sale

Phone: (330) 637-8816

PAY THIS AMOUNT

\$7399.00

NOTICE: 20% Down on special order parts. 20% Restocking charge on special order parts. No returns after 30 days

Re: Ferris Zero Turns

Kris Parke <kparke@bazettatwp.org>

Tue 12/15/2020 1:01 PM

To: cj lyon <cjlyon44@gmail.com>

Cody,

Is it possible to get a quote on a Agnew letterhead?

Kris

From: cj lyon <cjlyon44@gmail.com>
Sent: Tuesday, December 15, 2020 12:11 PM
To: Kris Parke <kparke@bazettatwp.org>
Subject: Ferris Zero Turns

In this quote your going to have the option of the IS2100 and the IS2200. Both come with the same 3 year warranty.

IS2200	10,999.00
NPO.	-1,000
	9,999.00

IS2100	10,299.00
NPO.	-1,000
	9299.00

Trade in	-1000
	-1600

Final Bid Prices

1. Is2200 8,999.99

2. Is2100 8,299.99

3. Is2200 17,398
Is2200

4. Is2100 15,998
Is2100

Ferris Zero Turns

cj lyon <cjlyon44@gmail.com>

Tue 12/15/2020 12:12 PM

To: Kris Parke <kparke@bazettatwp.org>

In this quote your going to have the option of the IS2100 and the IS2200. Both come with the same 3 year warranty.

IS2200	10,999.00
NPO.	-1,000
	9,999.00

IS2100	10,299.00
NPO.	-1,000
	9299.00

Trade in	-1000
	-1600

Final Bid Prices

1. Is2200 8,999.99

2. Is2100 8,299.99

3. Is2200 17,398
Is2200

4. Is2100 15,998
Is2100

AGNEW LAWN & GARDEN

7700 Market St.
Youngstown, Oh 44512
Ph: 330-758-2114
Fax: 330-758-4066

FERRIS IS2200:

MAP: \$10,999.000

NON PROFIT ORGANIZATIONS: -\$1000.00

ACTUAL PRICE: \$9999.00

FINAL BID PRICE: \$8999.99

FINAL BID FOR (2) IS2200: \$17,398.00

FERRIS IS2100:

MAP: \$10,299.00

NON PROFIT ORGANIZATIONS: -\$1000.00

ACTUAL PRICE: \$9299.00

FINAL BID PRICE: \$8299.99

FINAL BID PRICE FOR (2) IS2100: \$15,998.00

TRADE IN VALUES:

\$1,000.00

\$3,000.00