

# BAZETTA TOWNSHIP TRUSTEES

## REGULAR MEETING MINUTES

Date: March 09, 2021 @ 7:00 pm  
Bazetta Township Administration Building  
3372 State Route 5, N.E.  
Cortland, Ohio 44410

Present:

Chairman Trustee Ted Webb - H  
Vice Chairman Trustee Bob McBride - H  
Trustee Frank Parke - H  
Fiscal Officer Cynthia Chapman - A

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Trustee Webb stated this meeting is being conducted via teleconference following the current guidelines defined by State of Ohio Open Meetings Law and in accordance under recommendations of legal counsel and Governor DeWine. There will be public comments at the end of this meeting. This meeting is being audio recorded for informational purposes and will be posted on the website.

062-21 Resolution accepting the meeting minutes from the February 23<sup>rd</sup> Regular Meeting, February 24<sup>th</sup> Special Session, and the March 04<sup>th</sup> Special Session.

**Motion:** Trustee  M

**Second:** Trustee  P

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb      

Trustee Webb voted yes on the February 23<sup>rd</sup> and March 04<sup>th</sup> meetings. He did not attend the February 24<sup>th</sup> meeting.

### CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):

### ADMINISTRATION:

- Trustee Parke and Kris met with Earl Parthemer, American Legion 540 – Township will remove trees and shrubs around the flag pole in the cemetery and the American Legion will either replant or build an e-wall around the flag pole.
- There was a discussion on the waterline on Elm Road.
- Trustee Webb will attend the Annual meeting of the Trumbull County Board of Health tomorrow.
- Trustee Webb will attend the meeting of the Council of Government on the 17<sup>th</sup>.
- Received 2 resumes for fiscal officer and possible a 3<sup>rd</sup> one.
- Trustee McBride stated the police department reopened on March 08<sup>th</sup>.

063-21 Resolution authorizing the Fiscal Officer to pay all outstanding invoices and to approve all warrants incurred from March 10<sup>th</sup> thru April 14<sup>th</sup>.

**Motion:** Trustee  P

**Second:** Trustee  M

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**FIRE DEPARTMENT:**

- February Monthly Report is attached
- Had 90 Emergencies

**064-21**

Resolution to accept the donation of \$3,000 from the American Legion Post 540. The donation is dedicated to purchase ice rescue suits and any remaining money will be used to buy Rescue Task Force medical pouch.

**Motion:** Trustee  M

**Second:** Trustee  P

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**POLICE DEPARTMENT:**

- February Monthly Report is attached
- In conjunction with DEA we will be holding a Drug Take Back at the police station on Saturday, April 24<sup>th</sup> 10am – 2pm

**065-21**

Resolution to accept the generous donation of \$3,000 from the American Legion Raymond L. Johnson Post 540 Cortland, Ohio. The donation is dedicated to purchase 10 Ballistic Helmets from AES (Armory Equipment Sales) Invoice #208.

(See attachment)

**Motion:** Trustee  P

**Second** Trustee  M

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**066-21**

Resolution to purchase 9 Hard Armor Ballistic vest packages from AES (Armory Equipment Sales) Cortland, Ohio Invoice #205 for \$3,330 and one soft armor vest from Red Diamond Uniforms Invoice #00157950-0 for \$1,115.70. This will be paid from the police department equipment fund 2082-210-430-0000. Total for both purchases is \$4,445.70. Part of this expense will be reimbursed through the Ohio Law Enforcement Body Armor Program. It is 75/25% program. The department's total cost (25%) will be \$1,111.42 after reimbursement from the program.

(See attachment)

**Motion:** Trustee  M

**Second** Trustee  P

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**ROAD DEPARTMENT:**

- Scrap Tire Drop Off at the road department salt shed will take place the month of April Monday-Friday 7am – 3pm, 8 tires per resident

Trustees stated that there will be no Easter Egg Hunt this year.

**067-21** Resolution to purchase up to 70 tons of 57 Limestone from Trumbull County Engineers Office at the cost of \$23.05 a ton. To be paid out of the General Fund. To be used for driveways and parking lot at the administration building.

**Motion:** Trustee P

**Second:** Trustee M

**Vote:** Trustee McBride Y Trustee Parke Y Trustee Webb Y

**068-21** Resolution to purchase 100 yards of wood mulch for the Imagination Station from Fibar Systems at the price of \$1,799.00 delivered. To be paid from the Park Fund. (See attached quote)

**Motion:** Trustee M

**Second:** Trustee P

**Vote:** Trustee McBride Y Trustee Parke Y Trustee Webb Y

**069-21** Resolution to waive the Driveway permit fee required on township roads. The Driveway permit will still be required.

**Motion:** Trustee P

**Second:** Trustee M

**Vote:** Trustee McBride Y Trustee Parke Y Trustee Webb Y

**PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:**

- 1 permit issued in February
- Questioned status of forms to be online

**ZONING COMMISSION AND ZONING BOARD OF APPEALS:**

**PARKS AND RECREATION BOARD:**

**ASKED TO BE PLACED ON THE AGENDA:**

**PUBLIC COMMENT:**

- Tom Rink – No comment
- Cheryl Tennant – Discussion on LGS, bills not getting paid, getting help to come in
- Mike Hovis – Is the Financial Statement public record? Trustee Webb stated it is under review at this time. Also made comments to the earlier discussion on the waterline on State Route 5
- Gianfranco Serpone – No comment

At this time Chief Lewis read his Letter of Retirement effective November 27, 2021. Everyone congratulated him. Trustee Webb stated the resolution to accept the Letter of Retirement would be at the next meeting on March 23<sup>rd</sup>.

**070-21** Resolution to adjourn the meeting at 8:09 pm.

**Motion:** Trustee M

**Second:** Trustee P

**Vote:** Trustee McBride Y Trustee Parke Y Trustee Webb Y

\_\_\_\_\_  
Attested by:

*Ted Webb*

\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {02/01/2021} And  
{02/28/2021}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	1.11%	\$0	0.00%
112 Fires in structure other than in a building	1	1.11%	\$0	0.00%
	<u>2</u>	<u>2.22%</u>	<u>\$0</u>	<u>0.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with injury	58	64.44%	\$0	0.00%
322 Motor vehicle accident with injuries	1	1.11%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	1.11%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	4.44%	\$0	0.00%
	<u>64</u>	<u>71.11%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	1.11%	\$0	0.00%
441 Heat from short circuit (wiring), defective/worn	1	1.11%	\$0	0.00%
	<u>2</u>	<u>2.22%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
553 Public service	1	1.11%	\$0	0.00%
554 Assist invalid	8	8.89%	\$0	0.00%
561 Unauthorized burning	1	1.11%	\$0	0.00%
571 Cover assignment, standby, moveup	4	4.44%	\$0	0.00%
	<u>14</u>	<u>15.56%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS / Rescue)	2	2.22%	\$0	0.00%
611F Dispatched & cancelled en route (Fire / Service)	3	3.33%	\$0	0.00%
622 No Incident found on arrival at dispatch address	2	2.22%	\$0	0.00%
	<u>7</u>	<u>7.78%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to malfunction	1	1.11%	\$0	0.00%
	<u>1</u>	<u>1.11%</u>	<u>\$0</u>	<u>0.00%</u>

BAZETTA

Aid Responses by Department

Alarm Date Between {02/01/2021} And {02/28/2021}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
21-0000163	02/19/2021	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci 254		Response Time: 00:09:11	#Appartus	1	0	0	0

Subtotal Responses: 1

Average Response Time for Dept: 00:09:11

<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
21-0000118	02/04/2021	4 Automatic aid given	#Personnel	0	2	0	0
Their Inci 176		Response Time: 00:10:35	#Appartus	0	1	0	0

Subtotal Responses: 1

Average Response Time for Dept: 00:10:35

<b>STA. 23 FOWLER FDID 78113</b>							
21-0000142	02/11/2021	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci 2100045		Response Time: 00:10:53	#Appartus	0	0	0	0

Subtotal Responses: 1

Average Response Time for Dept: 00:10:53

<b>STA. 32 HOWLAND FDID 78121</b>							
21-0000130	02/08/2021	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci 210388		Response Time: 00:01:39	#Appartus	0	0	0	0
21-0000132	02/09/2021	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 2100393		Response Time: 00:07:22	#Appartus	1	0	0	0

Subtotal Responses: 2

Average Response Time for Dept: 00:04:31

Response time calculated from time notified to arrival.

# February 2021 Bazetta Police Department Activity



Published Date: March 8, 2021

Activity	Total
Calls for Service	255
Incident Reports Filed	70
Traffic Crash Investigations	6
Number of Persons Arrested	20
Traffic Offenses	4
Traffic Citations Issued	2
Vehicle Miles Traveled	5,406.10
Office Contacts	156

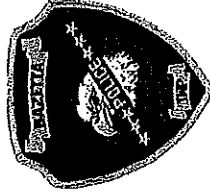
\* Numbers are subject to change due to report status and other circumstances

# Bazetta Township Police Department

Year to Date Analysis February 2020 Comparison to February 2021

Chief Christopher G. Herlinger

Sgt. Jake Abbott



↑↓Percentage Difference  
from 2020 - 2021

	2020	2021	
Calls for Service	393	255	-35.115 ↓
Incidents Filed	84	70	-16.667 ↓
Traffic Crash Investigations	10	6	-40 ↓
Number of Persons Arrested	35	20	-62.264 ↓
Traffic Offenses	25	4	-84 ↓
Miles Traveled	6772.3	5406.1	-20.173 ↓

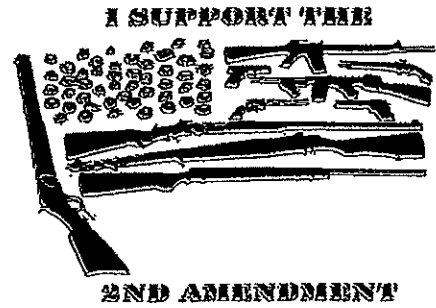




# **Arcady Sales & Consulting LLC dba Armory Equipment Sales (AES)**

**115 Pearl Street  
Cortland, OH 44410  
330-406-8616**

**INVOICE #208**



**Buyer**

**Chris Herlinger, Chief of Police  
Bazetta Township  
3372 State Route 5  
Cortland, OH 44410**

**Date**

**2/19/2021**

<b>Item Purchased</b>	<b>Amount</b>
<b>Ballistic Helmets (10 @ 300.00)</b>	<b>\$3,000.00</b>
<b>SUBTOTAL</b>	<b>\$3,000.00</b>
<b>TAX RATE (TRUMBULL 6.75%)</b>	<b>0.00%</b>
<b>DELIVERY</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$3,000.00</b>

**Make all checks payable to Arcady Sales & Consulting LLC dba A.E.S.**

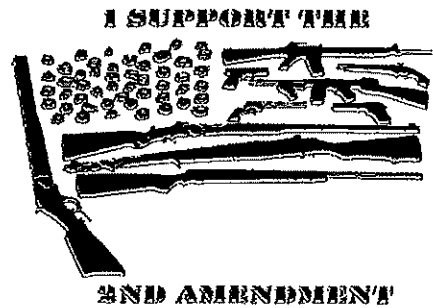
**If you have any questions about this Invoice, please contact Steve at the number above**

**THANK YOU FOR YOUR BUSINESS!**

**Arcady Sales & Consulting LLC dba  
Armory Equipment Sales (AES)**

115 Pearl Street  
Cortland, OH 44410  
330-406-8616

INVOICE #205



**Buyer**

**Chris Herlinger, Chief of Police**

**Date**

**2/15/2021**

**Bazetta Township**

**3372 State Route 5**

**Cortland, OH 44410**

Item Purchased	Amount
<b>Armor Plate Sets (9 @ \$370 Each)</b>	<b>\$3,330.00</b>
Each kit includes 1 Vest, 1 Front Plate, 1 Rear Plate, 2 Side Plates, and 2 Trauma Pads)	
<b>SUBTOTAL</b>	<b>\$3,330.00</b>
<b>TAX RATE (TRUMBULL 6.75%)</b>	<b>0.00%</b>
<b>DELIVERY</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$3,330.00</b>

Make all checks payable to Arcady Sales & Consulting LLC dba A.E.S.

If you have any questions about this invoice, please contact Steve at the number above

**THANK YOU FOR YOUR BUSINESS!**

JUNGSTOWN OH 44515  
 Phone: 330-270-9653  
 Fax: 330-270-9654

Invoice # 00157950-0  
 Ref#  
 Store 1  
 Page 1

Customer  
 BAZETTA POLICE DEPT  
 BAZETTA POLICE DEPT  
 2671 MCCLEARY-JACOBY  
 CORTLAND OH 44410  
 330-638-5503

Ship to  
 STANDARD SHIPPING  
 BAZETTA POLICE DEPT  
 BAZETTA POLICE DEPT  
 2671 MCCLEARY-JACOBY  
 CORTLAND OH 44410  
 330-638-5503

Customer #	Salesperson	Terms	PO #
	BAKER RICK #2	NET 30	LEJUNE VEST

ARMOR EXPRESS	AE-ID-TAGS		ARMOR EXPRESS ID TAGS		
Size	Order Qty	Shipped	Backorder	Price	Total
	0	1	0	19.80	19.80
	0	1	0	19.80	19.80

ARMOR EXPRESS	PKGRZRM3AR		RAZOR IIIA PKG		
Size	Order Qty	Shipped	Backorder	Price	Total
	1	1	0	874.80	874.80
	1	1	0	874.80	874.80

ARMOR EXPRESS	TRAMMOL		TRAVERSE CARRIER WITH MOLLE		
Size	Order Qty	Shipped	Backorder	Price	Total
	0	1	0	221.10	221.10
	0	1	0	221.10	221.10

Sub Total: 1,115.70  
 STANDARD SHIPPING 0.00  
 Tax1: 0.00  
 Tax2: 0.00  
 Total: 1,115.70

Please Remit Balance 1,115.70

THANK YOU FOR SHOPPING AT RED DIAMOND UNIFORM & POLICE SUPPLY, INC.  
 \*\*RETURNS AFTER 7 DAYS SUBJECT TO A 15% RESTOCKING FEE.  
 \*\*ITEMS MUST BE NEW AND UNUSED AND IN ORIGINAL PACKAGING, CLOTHING MUST HAVE TAGS ATTACHED.

VISIT US AT WWW.REDDIAMONDOONLINE.COM

RE: Bazetta Twp Mulch Quote

Joy Dunn <joy3647dunn@gmail.com>

Tue 3/2/2021 10:23 AM

To: Kris Parke <kparke@bazettatwp.org>

Hi Kris,

Please see below for your quote.

It is a crazy time, and I hope all is well with you and your family!

**FIBAR SYSTEMS QUOTATION**  
Option 1

Quote #: 220968  
Quote Date: 3/2/2021

**Project:** Top Off In Cortland, Oh  
Cortland , OH 44410  
**Rep:** Joy Dunn  
**Associate:** Joy Dunn  
**Address:** 80 Business Park Drive, Ste. 300  
Armonk NY 10504  
**Tel#:** 800-269-1669  
**Fax#:** 607-433-1302  
**Email:** joy3647dunn@gmail.com

Item	Description	Unit	Quantity	Price	Total
BULK	Bulk Wood Fibre	CY	100	\$12.50	\$1,250
Sub-Total:					\$1,250
Freight:					\$549
Total:					\$1,799

Quotes are valid for 45 days. We guarantee the price on orders that deliver within 6 months after receipt of order.

Freight quotes are based on a large truck (70' L, 14' H, 9' W) accessing delivery site.  
Additional charges apply if truck cannot enter site.  
Small truck shipping costs are by special request and are subject to availability.  
Applicable sales tax may apply. Additional fuel surcharges may apply.

Fibar Guarantees Lowest Price Based on Same Quantities and Material Specifications.  
For Full Warranty Protection, FibarMats Must Be Installed under Swings and at Slide Exits.

- \* 15 Year Warranty with the Fibar System 100
- \* Product Liability Insurance

Please visit us on our website at [www.fibar.com](http://www.fibar.com)

Thank you!

**Joy Dunn | National Accounts Manager**  
**The Fibar Group LLC**

Suite 300 | 80 Business Park Drive  
Armonk, NY 10504  
p 800-269-1669 / f 607-433-1302  
[www.fibar.com](http://www.fibar.com)  
[joy3647dunn@gmail.com](mailto:joy3647dunn@gmail.com)

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**From:** Kris Parke <kparke@bazettatwp.org>  
**Sent:** Tuesday, March 2, 2021 9:47 AM  
**To:** joy3647dunn@gmail.com  
**Subject:** Bazetta Twp Mulch Quote

Hi Joy,