

# BAZETTA TOWNSHIP TRUSTEES

## REGULAR MEETING AGENDA

Date: April 13, 2021 @ 7:00 pm  
Bazetta Township Administration Building  
3372 State Route 5, N.E.  
Cortland, Ohio 44410

Present:

Chairman Trustee Ted Webb -  
Vice Chairman Trustee Bob McBride -  
Trustee Frank Parke -  
Fiscal Officer Stacy Marling -

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**090-21** Resolution accepting the meeting minutes from the March 23<sup>rd</sup> Regular Meeting, March 25<sup>th</sup> Special Meeting and April 05<sup>th</sup> Special Meeting.

**Motion:** Trustee \_\_\_\_

**Second:** Trustee \_\_\_\_

**Vote:** Trustee McBride \_\_\_\_ Trustee Parke \_\_\_\_ Trustee Webb \_\_\_\_

**CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):**

**ADMINISTRATION:**

**091-21** Resolution to authorize the Fiscal Officer to pay all outstanding invoices and to approve all Warrants from April 14<sup>th</sup> thru May 11<sup>th</sup>.

**Motion:** Trustee \_\_\_\_

**Second:** Trustee \_\_\_\_

**Vote:** Trustee McBride \_\_\_\_ Trustee Parke \_\_\_\_ Trustee Webb \_\_\_\_

**092-21** Resolution to accept the 2022 Workers' Compensation Group Rating Program (Sedgwick) paperwork. The \$300 fee shall be divided the same as BWC was paid for 2021 rates. (See attachment)

**Motion:** Trustee \_\_\_\_

**Second:** Trustee \_\_\_\_

**Vote:** Trustee McBride \_\_\_\_ Trustee Parke \_\_\_\_ Trustee Webb \_\_\_\_

**093-21** Resolution to advertise in the Trumbull Legal News and all social media for the position of Fire Chief.

**Motion:** Trustee \_\_\_\_

**Second:** Trustee \_\_\_\_

**Vote:** Trustee McBride \_\_\_\_ Trustee Parke \_\_\_\_ Trustee Webb \_\_\_\_

**FIRE DEPARTMENT:**

- Monthly Report is attached

**POLICE DEPARTMENT:**

- Monthly Report is attached

**094-21** Resolution to accept quote 2021-15065 in the amount of \$3,132.00 to paid out of the police equipment fund 2082-210-430-0000 from Stop Stick LTD. This will allow the purchase of (6) sets of Stop Sticks and a training kit to train the officers on the proper use of the equipment. (See attachment)

**Motion:** Trustee \_\_\_\_

**Second:** Trustee \_\_\_\_

**Vote:** Trustee McBride \_\_\_\_\_ Trustee Parke \_\_\_\_\_ Trustee Webb \_\_\_\_\_

**ROAD DEPARTMENT:**

**095-21** Resolution to accept recommendation from the Trumbull County Engineers Office to establish a weight limit of 10 ton on TH201 A&B McCleary Jacoby Road.

**Motion:** Trustee \_\_\_\_

**Second:** Trustee \_\_\_\_

**Vote:** Trustee McBride \_\_\_\_\_ Trustee Parke \_\_\_\_\_ Trustee Webb \_\_\_\_\_

**096-21** Resolution to approve Road Superintendent Parke to purchase 400 tons of road salt thru Trumbull County Engineers for 2021-2022 winter fill. (Price to be bid later this summer)

**Motion:** Trustee \_\_\_\_

**Second:** Trustee \_\_\_\_

**Vote:** Trustee McBride \_\_\_\_\_ Trustee Parke \_\_\_\_\_ Trustee Webb \_\_\_\_\_

**PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:**

**ZONING COMMISSION AND ZONING BOARD OF APPEALS:**

**PARKS AND RECREATION BOARD:**

**ASKED TO BE PLACED ON THE AGENDA:**

**PUBLIC COMMENT:**

**097-21** Resolution to recess into Executive Session at \_\_\_\_\_pm per ORC 121.22 (G) (1) for personnel matters regarding Labor Contract Negotiations.

**Motion:** Trustee \_\_\_\_\_

**Second:** Trustee \_\_\_\_\_

**Vote:** Trustee McBride \_\_\_\_\_ Trustee Parke \_\_\_\_\_ Trustee Webb \_\_\_\_\_

**098-21** Resolution to reconvene at \_\_\_\_\_pm with no action taken.

**Motion:** Trustee \_\_\_\_\_

**Second:** Trustee \_\_\_\_\_

**Vote:** Trustee McBride \_\_\_\_\_ Trustee Parke \_\_\_\_\_ Trustee Webb \_\_\_\_\_

**099-21** Resolution to adjourn the meeting at \_\_\_\_\_pm.

**Motion:** Trustee \_\_\_\_\_

**Second:** Trustee \_\_\_\_\_

**Vote:** Trustee McBride \_\_\_\_\_ Trustee Parke \_\_\_\_\_ Trustee Webb \_\_\_\_\_

\_\_\_\_\_  
Attested by:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

\_\_\_\_\_  
Date

# GROUP RATING



Date: March 15, 2021

DENNIS LEWIS  
BAZETTA TOWNSHIP  
3372 SR 5 NE  
CORTLAND, OH 44410

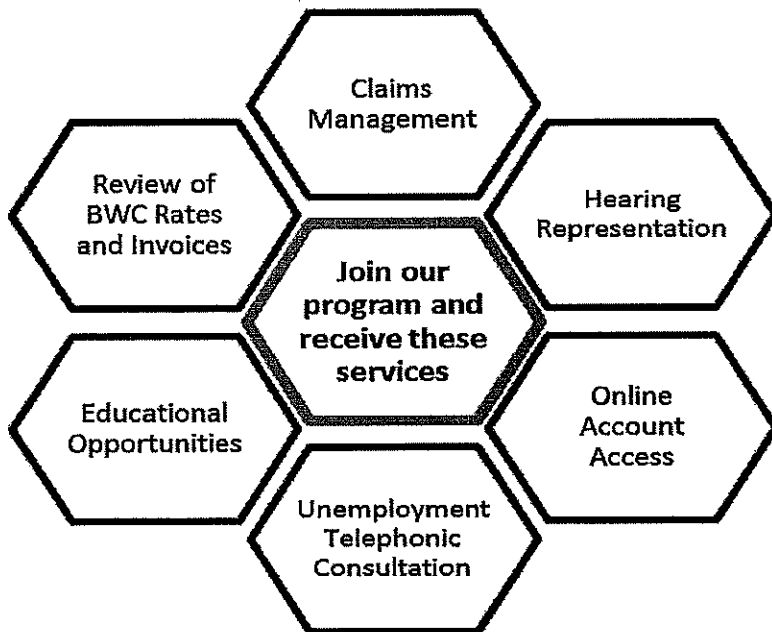
Re: 2022 Group Rating Enrollment for Policy # 37820104

We are pleased to announce that your organization has qualified for re-enrollment in the Ohio Association of Public Treasurers 2022 Workers' Compensation Group Rating program.

2022 projections based on a Group Rating discount of -44% (-33% with BWC break-even factor applied)

Projected Individual Premium	\$36,561
Projected Group Premium	\$25,311

Group Savings
\$11,250



To re-enroll, simply return the enclosed invoice with payment, or enroll online at [www.sedgwick.com/ohiotpa/enroll](http://www.sedgwick.com/ohiotpa/enroll).

In addition to Group Rating savings, you could save up to an additional \$3,822 in premiums by stacking BWC Program rebates that are available (Drug Free Safety, Industry Specific Safety, Safety Council, Transitional Work Bonus). As an alternative to Group Rating, your organization may qualify for Group Retrospective Rating. To discuss your options, please contact Anthony Sharrock at (800) 825-6755 ext. 65450 or [Anthony.Sharrock@sedgwick.com](mailto:Anthony.Sharrock@sedgwick.com).



### ACKNOWLEDGEMENT FORM

Please confirm that the following information is correct. If it is not correct or missing, please make the necessary changes/additions before returning this form to Tartan Benefit Services, Ltd (TBS).

**Company:** BAZETTA TOWNSHIP  
**Policy Number:** 037820104  
**Address:** 3372 STATE ROUTE 5  
**City:** CORTLAND **State:** OH **Zip:** 44410  
**Phone:** (330)637-8816 **Fax:** (330)637-4588

**Contact 1:** TEDD WEBB  
**Email 1:** TWEBB@BAZETTATWP.ORG

**Contact 2:** DENNIS LEWIS  
**Email 2:** DLEWIS@BAZETTATWP.ORG

**Employee Count:** \_\_\_\_\_ (Used to assess BWC program eligibility)  
**Federal ID #:** 34-0939309

By signing and returning this form, you are confirming;

- 1) your operation has not had any material changes, including but not limited to mergers, acquisitions or significant adjustments to your payroll (such as an adjustment that results in changing the National Council of Compensation Insurance (NCCI) classification which may or may not be the result of a Bureau of Workers' Compensation audit under which the employer was originally contracted with by TBS, and, you will not be involved in a merge with another entity or restructure for the 1-1-22 Group Rating Year.
- 2) to promptly provide TBS notice of any BWC audit and a copy of the finding from the audit as soon as they are made available to your company.
- 3) you are not considered a Professional Employer Organization (PEO). A PEO assumes the responsibilities of handling human resource and workers' compensation functions for all or part of the your already established employees on a permanent basis. A PEO is different than a temporary staffing service.
- 4) you are currently not using the services of a PEO nor have you used the services of a PEO within the last year.

**This form must be signed and returned with any other requested information in your packet and will automatically enroll you into our group rating program starting 1-1-22.** Failure to provide accurate information may result in the removal from the group rating program. Additionally, any misrepresentation of the information listed above may result in the employer reimbursing the other Group Participants for the financial hardship on those employers due to the misrepresentation. Note, this offer is being extended based on the 12-31-20 reserve calculations.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Please return to: **Fax:** (330) 965-7465 **Mail:** Tartan Benefit Services, Ltd., Workers' Compensation Division  
P.O. Box 3970, Boardman, OH 44513

Please call Jerelyn Pasternack at (330) 726-4117 ext 711 or 1-877-776-7475 with any questions.



## 2022 Group Savings Summary

Policy: 37820104  
Employer: Bazetta Township

Group ID: 40003  
Association: Ohio Township Association

Manual	Base Rate	Annual Payroll	Estimated Individual Rating = -3 %		Estimated Group Discount = -33 %	
			Indiv Rate**	Individual Premium	Group Rate**	Group Premium
9433	1.74	1,719,515	0.021262	36,560	0.014720	25,311
9439	11.68	0	0.142543	0	0.098509	0
		<b>1,719,515</b>	<b>Estimated Individual Premium*</b>	<b>\$36,561</b>	<b>Estimated Group Premium*</b>	<b>\$25,311</b>

<b>Estimated Group Savings</b>	<b>\$11,250</b>
<b>Annual Fee</b>	<b>\$300</b>

\*The 2022 premium amounts are for the payroll period from 1/01/2022 to 12/31/2022.

\*\*Rates Include: BWC administrative costs of 25.8100% of premium, a DWRF rate of 0.00, a DWRF II rate of 0.000 of base rate.

Projections of individual and group rates are estimated using BWC loss information as of the last quarter and the most recent historical payroll information provided by the BWC. Estimates of premium must be projected in advance of the application deadline. Therefore the actual premium will vary from the estimates depending upon group enrollment level, BWC rates, experience calculations, and actual payroll.

**ALL PREMIUMS ARE STILL PAYABLE TO THE BUREAU OF WORKERS' COMPENSATION.**

Submitted By: Ohio Association of Public Treasurers - T

Exhibit A

To view the CompManagement service agreement referenced in this Exhibit visit  
<https://viaone.sedgwick.com/Rating/2022PEgroupcontract.pdf>  
 password: group2022



**RENEWAL INVOICE**

Bill To:

DENNIS LEWIS  
 BAZETTA TOWNSHIP  
 3372 SR 5 NE  
  
 CORTLAND, OH 44410

Invoice date: March 15, 2021  
 Invoice #:1268412  
 Policy #: 37820104  
 Group #: 40003  
 Rating Year: 2022  
 Due Date: Upon Receipt

GROUP RATING	
The enrollment fee covers: * Services for the annual contract period beginning September 01, 2021 * Policy Year: Group Rating Enrollment for January 1, 2022 to December 31, 2022 * Ohio Association of Public Treasurer membership dues  2022 Proj. Group TM% / Effective Discount: -44 % / -33% 2022 Estimated Savings: \$ 11,250	<b>Annual Fee</b> <b>\$ 300</b>

Please sign and return invoice with remittance to:

**Make Check Payable to:**  
**Sedgwick**  
**PO Box 89456**  
**Cleveland, OH 44101-6456**

OR

Credit card account number:	<input type="text"/>
Amount to be charged: \$300	Expiration date: <input type="text"/>
Print name as it appears on card:	<input type="text"/>
Signature:	<input type="text"/>
By signing above you authorize Sedgwick to charge your credit card in the amount as shown above, and agree to pay the amount shown above according to your credit card agreement.	

Or to enroll and pay online visit [www.sedgwick.com/ohiotpa/enroll](http://www.sedgwick.com/ohiotpa/enroll)

By returning this invoice or by remittance of the service fee, Client acknowledges and accepts all terms and conditions of the workers' compensation service agreement. Said agreement is hereby incorporated by reference herein (see link above). This invoice is for Segwick's workers' compensation third party administration services pursuant to a service agreement between your company and Sedgwick. Client acknowledges that payment of this invoice does not constitute or guarantee enrollment in any workers' compensation discount/alternative rating program.

	<b>X</b>		
Printed Name	Signature	Title	Date
DLEWIS@BAZETTATWP.ORG	(330)637-8816		
Email Address	Phone Number	If your organization has merged with or acquired another company in the last year, or plans to up through the policy year noted above, initial here and contact our office immediately to review your options. <input type="text"/>	

Questions? Contact Anthony Sharrock at (800) 825-6755 ext. 65450 or [Anthony.Sharrock@sedgwick.com](mailto:Anthony.Sharrock@sedgwick.com)  
 Ohio Association of Public Treasurers Grp # 40003 (2022)  
 Ohio Association of Public Treasurers - T / 37820104

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {03/01/2021} And {03/31/2021}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
114 Chimney or flue fire, confined to chimney	1	1.00%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	3	3.00%	\$0	0.00%
	<u>4</u>	<u>4.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	57	57.00%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	4.00%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	1	1.00%	\$0	0.00%
	<u>62</u>	<u>62.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	2	2.00%	\$0	0.00%
424 Carbon monoxide incident	1	1.00%	\$0	0.00%
441 Heat from short circuit (wiring),	1	1.00%	\$0	0.00%
444 Power line down	6	6.00%	\$0	0.00%
	<u>10</u>	<u>10.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
551 Assist police or other governmental agency	1	1.00%	\$0	0.00%
553 Public service	1	1.00%	\$0	0.00%
554 Assist invalid	10	10.00%	\$0	0.00%
561 Unauthorized burning	2	2.00%	\$0	0.00%
571 Cover assignment, standby, moveup	3	3.00%	\$0	0.00%
	<u>17</u>	<u>17.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	1	1.00%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	4	4.00%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.00%	\$0	0.00%
	<u>6</u>	<u>6.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
743 Smoke detector activation, no fire -	1	1.00%	\$0	0.00%
	<u>1</u>	<u>1.00%</u>	<u>\$0</u>	<u>0.00%</u>



BAZETTA

Aid Responses by Department

Alarm Date Between {03/01/2021} And {03/31/2021}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200							
21-0000218	03/07/2021	4 Automatic aid given	#Personnel	0	0	0	4
Their Inci	2100328	Response Time: 00:07:01	#Appartus	0	0	0	1
21-0000224	03/10/2021	1 Mutual aid received	#Personnel	3	0	0	0
Their Inci	2100343	Response Time: 00:05:19	#Appartus	1	0	0	0
21-0000249	03/17/2021	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	373	Response Time: 00:06:56	#Appartus	0	1	0	0
Subtotal Responses: 3			Average Response Time for Dept: 00:06:25				

Response time calculated from time notified to arrival.

BAZETTA

Incidents by Census Tract (Summary)

Alarm Date Between {01/01/2021} And {03/31/2021}

Census Tract	Count	Pct of Incidents	Est Losses	Pct of Losses
* < Not Reported >	32	10.92 %	\$0	0.00 %
1 . Ivy Hills	40	13.65 %	\$0	0.00 %
2 . Timber Creek / Timber Creek Heights	12	4.09 %	\$0	0.00 %
3 . West Side	75	25.59 %	\$0	0.00 %
4 . East Side	74	25.25 %	\$0	0.00 %
5 . Elm Rd South of 305	52	17.74 %	\$300	100.00 %
6 . Larry Ln Area	8	2.73 %	\$0	0.00 %
Total Incident Count: 293		Total Est Losses:	\$300	

# March 2021 Bazetta Police Department Activity



**Published Date: April 7,2021**

<b>Activity</b>	<b>Total</b>
<b>Calls for Service</b>	<b>358</b>
<b>Incident Reports Filed</b>	<b>91</b>
<b>Traffic Crash Investigations</b>	<b>6</b>
<b>Number of Persons Arrested</b>	<b>32</b>
<b>Traffic Offenses</b>	<b>16</b>
<b>Traffic Citations Issued</b>	<b>14</b>
<b>Vehicle Miles Traveled</b>	<b>7,341.00</b>
<b>Office Contacts</b>	<b>255</b>

\* Numbers are subject to change due to report status and other circumstances



# Bazetta Township Police Department

Year to Date Analysis March 2020 Comparison to March 2021

Chief Christopher G. Herlinger

Sgt. Jake Abbott



↑↓Percentage Difference  
from 2020 - 2021

	2020	2021	
Calls for Service	304	358	17.763 ↑
Incidents Filed	89	91	2.247 ↑
Traffic Crash Investigations	4	6	50 ↑
Number of Persons Arrested	28	32	14.286 ↑
Traffic Offenses	13	16	23.077 ↑
Miles Traveled	6511.5	7341	12.740 ↑



Quotation

Quote Number 2021-15065
Terms Net 30 Days
Date 04/06/2021
Sales Person Adam Freeman
Valid Until 05/06/2021
Shipping Fedex
Contract Number Cooperative

Ship To: Chris Herlinger, Bazetta Township Police Department, 2671 McCleary Jacoby Road, Cortland, OH 44410, United States, 330-638-5503, cherlinger@bazettatwp.org
Bill To: Chris Herlinger, Bazetta Township Police Department, 2671 McCleary Jacoby Road, Cortland, OH 44410, United States, 330-638-5503, cherlinger@bazettatwp.org

Table with 5 columns: #, Qty, Product, Item Code, Unit Price, Ext. Price. Row 1: 1, 6, 9' Stop Stick Rack Kit - Red, S3011K, \$ 465.00, \$ 2,790.00. Row 2: 2, 1, 9' Stop Stick Training Kit-w/Storage Bag, S9004K, \$ 260.00, \$ 260.00.

Quotation Totals

Currency: US Dollar
Subtotal: \$ 3,050.00
Shipping Provider: Fedex
Shipping and Handling: \$ 82.00
Total: \$ 3,132.00

Notes

Each set includes: 3 Stop Sticks, sleeve, cord reel, mounting tray, one replacement stick, & 5 year warranty

Quotation Accepted By

Quote Number 2021-15065
P.O. Number
Tax Exempt #
Print Name
Title
Signature
Date