

# BAZETTA TOWNSHIP TRUSTEES

## SPECIAL MEETING MINUTES

Date: June 03, 2021 at 3:30  
Bazetta Township Administration Building  
3372 State Route 5, NE  
Cortland, Ohio 44410

Present:  
Chairman Trustee Ted Webb - H  
Vice Chairman Trustee Bob McBride- H  
Trustee Frank Parke - H  
Fiscal Officer Stacy Marling - H

Trustee Webb opened the meeting with the Pledge of Allegiance and a moment of silence.

**127-21** Resolution to reject all bids, submitted and received by the Board of Trustees for the Township's Hillside Cemetery Capital Improvement Project; to-wit the construction of a new Cemetery Storage Accessory Building duly authorized and let for bid.

**Motion:** Trustee  P

**Second** Trustee  M

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**128-21** Resolution to let bid for Hillside Cemetery Project (Storage Building Construction).  
(See attachment)

**Motion:** Trustee  M

**Second** Trustee  P

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**129-21** Resolution to recess into Executive Session at  3:32  pm per ORC 121.22(G) (1) for personnel matters regarding contract negotiations.

**Motion:** Trustee  P

**Second** Trustee  M

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**130-21** Resolution to reconvene from Executive Session at  4:14  pm with no action taken.

**Motion:** Trustee  P

**Second** Trustee  M

**Vote:** Trustee McBride  Y  Trustee Parke  Y  Trustee Webb  Y

**131-21** To adjourn the meeting at 4:14 pm.

**Motion:** Trustee M

**Second** Trustee P

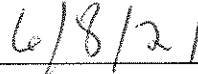
**Vote:** Trustee McBride Y Trustee Parke Y Trustee Webb Y

\_\_\_\_\_  
Attested by:



\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

\_\_\_\_\_  
Date



\_\_\_\_\_  
Date

BAZZETA TOWNSHIP  
TRUMBULL COUNTY, OHIO

RESOLUTION NO. 21 - \_\_\_\_\_

RESOLUTION TO LET BID FOR HILLSIDE CEMETERY PROJECT  
( Storage Building Construction )

**WHEREAS**, the Bazetta Township Board of Trustees has determined that the township is in need of a capital improvement project pursuant to Ohio Revised Code Chapter 153, to-wit: construction of a cemetery storage building hereinafter referred to as the Hillside Cemetery Improvement Project to replace the prior existing accessory storage building that was destroyed by a tornado passing through the cemetery .

**NOW THEREFORE BE IT RESOLVED** that the Bazetta Township Board of Trustees be and hereby authorizes to let for competitive public bid the construction of a township capital improvement , to-wit: Hillside Cemetery Improvement Project , and to take any and all actions necessary to provide for the construction and acquisition of the public improvement.

**BE IT FURTHER RESOLVED** that the Bazetta Township Board of Trustees will publish a Notice of Bid for the proposed capital improvement project once a week for not less than three (3) consecutive weeks preceding the day of the opening of the bids, with the last date of publication being no later than eight (8) days before the opening of the sealed bids; and

**BE IT FURTHER RESOLVED** that the Bazetta Township Board of Trustees will solicit and accept sealed bids in accordance with Ohio Revised Code Chapter 153;

**BE IT FURTHER RESOLVED** arrangements to pick up copies of the bid specifications may be made by contacting the Township Fiscal Officer at 330-637-8816, or going to the office of the Fiscal Officer, the Township Administrative Building 3372 State Route 5, Cortland, Ohio 44410 during regular business hours. There will be a non-refundable fee in the amount of \$ 25.00 charged for each bid package removed from the premises. Checks are to be made payable to "Bazetta Township"

**BE IT FURTHER RESOLVED** that all bids must be submitted on or before [ Name of Day of Week, Calendar-day number, Month, year ] example: [Friday May 15<sup>th</sup>, 2021], at 12:00 o'clock Noon EST to the Township Fiscal Officer or her designee at:

Stacy A. Marling, Fiscal Officer  
Address 3372 State Route 5, Cortland, Ohio 44410  
Telephone 330-637-8816

RESOLUTION TO LET FOR BID - HILLSIDE CEMETERY PUBLIC IMPROVEMENT PROJECT  
BAZZETA TOWNSHIP

**BE IT FURTHER RESOLVED** that the Bazetta Township Board of Trustees shall open the sealed bids at a regular or special meeting scheduled for [ Name of Day of Week, Calendar day number, Month, year ] example: Friday May 15<sup>th</sup>, 2021, at 12:00 o'clock Noon EST [Friday October 11th, 2019, at 12:00 o'clock Noon EST] immediately thereafter the expiration of the deadline for the submission and receipt of all bids; and thereafter the award of the contract going to the lowest responsive and responsible bidder.

**BE IT FURTHER RESOLVED** that the Board of Township Trustees reserves the right to reject any and all bids;

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

ROLL CALL: Trustee Webb	_____	yes	_____	no
Trustee Parke	_____	yes	_____	no
Trustee McBride	_____	yes	_____	no

Motion passed [unanimously] or by [majority vote].

**CERTIFICATION OF RESOLUTION**

I, the undersigned Fiscal Officer of Bazetta Township, Trumbull County, Ohio certify that the forgoing Resolution of the Bazetta Township Board of Trustees is a true and accurate copy of the Resolution as appears in the minutes of the Official Transcript of the Proceedings of the Bazetta Township Board of Trustees.

\_\_\_\_\_  
Stacy A. Marling, Fiscal Officer

Date: \_\_\_\_\_