

# BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: December 14, 2021 7:00 pm  
Bazetta Township Administration Building  
3372 State Route 5, N.E.  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Ted Webb-H  
Vice Chairman Trustee Bob McBride-H  
Trustee Frank Parke-H  
Fiscal Officer Stacy Marling-H

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Chairman Trustee Webb opened the meeting with the Pledge of Allegiance and followed with a moment of silence

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video and audio recorded for informational purposes.

**226-21** Resolution accepting the meeting minutes from the November 9, 2021 regular meeting and special meetings of December 1, and December 13, 2021

**Motion:** Trustee \_\_\_P\_\_\_  
**Second:** Trustee \_\_\_M\_\_\_  
**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

**CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):**

**ADMINISTRATION:** The Fiscal Officer's monthly financial report was posted to the township web site. Please visit at [www.bazettatwp.org](http://www.bazettatwp.org), under the tab titled Administration, Financial page and reports.

**227-21** Resolution to authorize the Fiscal Officer to advance \$100,000 from Fund 1000 General Fund to Fund 2111 Fire District for end of year obligations.

**Motion:** Trustee \_\_\_M\_\_\_  
**Second:** Trustee \_\_\_P\_\_\_  
**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

**228-21**

Resolution to authorize the Fiscal Officer to amend the 2021 Certificate of Estimated Resources as follows:

- Fund 1000 – General Fund Increase \$33,679.96
- Fund 2011 – Motor Vehicle License Tax Fund Increase \$234.61
- Fund 2031 – Road and Bridge Fund Increase \$9,701.57
- Fund 2041 – Cemetery Fund Increase \$1,859.25
- Fund 2081 – Police District Increase \$44,343.88
- Fund 2082 – Police District Equipment Increase \$2,649.55
- Fund 2221 – Drug Law Enforcement Fund Increase \$6,742.00
- Fund 3101 – Debt Service Fund Increase \$4,463.24

**Motion:** Trustee \_\_\_P\_\_\_  
**Second:** Trustee \_\_\_M\_\_\_  
**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

**229-21**

Resolution to authorize the Fiscal Officer to amend the 2021 Appropriations as follows:

- Fund 1000 – General Fund Increase \$71,610
- Fund 2272 – Cares Act Fund Increase \$806.51
- Fund 2221 – Drug Law Enforcement Fund Increase \$1,685.50

**Motion:** Trustee \_\_\_M\_\_\_  
**Second:** Trustee \_\_\_P\_\_\_  
**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

**230-21**

Resolution authorizing the Fiscal Officer to pay all outstanding invoices and to approve all warrants incurred from December 15, 2021 thru December 31, 2021..

**Motion:** Trustee \_\_\_P\_\_\_  
**Second:** Trustee \_\_\_M\_\_\_  
**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

**231-21**

Resolution to accept and enter into an IT Services Agreement by and between Bazetta Township and Joel E. Davis (JED) . See attached.

**Motion:** Trustee \_\_\_M\_\_\_  
**Second:** Trustee \_\_\_P\_\_\_  
**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

**FIRE DEPARTMENT:**

Monthly Report is attached

**232-21**

To promote Gary Walters from a Full Time Firefighter/Paramedic to the Full Time rank of Captain / Paramedic. With a start date of December 26, 2021. Pay rate and probationary period will be per the current Collective Bargaining Agreement of the International Association of Fire Fighters Local #3703

**Motion:** Trustee \_\_\_P\_\_\_

**Second** Trustee \_\_\_M\_\_\_

**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

**POLICE DEPARTMENT:**

Monthly Report is attached

Shop With a Cop Wall mart 10:00 am 12/18/21

**ROAD DEPARTMENT:** Picked up freightliner truck Now stored at old Fire department McCleary Grant for Burnett \$207,713 with local match \$95,366

**233-21**

Resolution to accept and adopt 2021 Township Highway System Mileage Certification showing a total of 20.408 Bazetta Township road miles.

**Motion:** Trustee \_\_\_M\_\_\_

**Second** Trustee \_\_\_P\_\_\_

**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

**234-21**

Resolution Authorizing Legislation to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement program. See Attached

**Motion:** Trustee \_\_\_P\_\_\_

**Second** Trustee \_\_\_M\_\_\_

**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

**235-21**

Resolution for the Fiscal Officer to complete the Certification of Local Funds/loan Repayment letter. See attached

**Motion:** Trustee \_\_\_M\_\_\_

**Second** Trustee \_\_\_P\_\_\_

**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

**PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER**

No New permits issued

**ZONING COMMISSION AND ZONING BOARD OF APPEALS:**

Curtis Lonsbrough has resigned as chairman of the Zoning Commission as of December 31, 2021 and is leaving the board

D.J. Richards was elected as the new chairman. We will be actively seeking someone to fill the vacant position.

Next Meeting is January 12, 2022 at 6:30 pm

**PARKS AND RECREATION BOARD:**

No Report

**ASKED TO BE PLACED ON THE AGENDA:**

No One

**PUBLIC COMMENT:**

No comments

236-21 To adjourn meeting at 7:26 pm

**Motion:** Trustee \_\_\_P\_\_\_

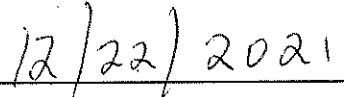
**Second** Trustee \_\_\_M\_\_\_

**Vote:** Trustee McBride \_\_\_Y\_\_\_ Trustee Parke \_\_\_Y\_\_\_ Trustee Webb \_\_\_Y\_\_\_

\_\_\_\_\_  
Attested by:

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date