

# BAZETTA TOWNSHIP TRUSTEES

## REGULAR AGENDA

Date: January 11, 2022 7:00 pm  
Bazetta Township Administration Building  
3372 State Route 5, N.E.  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Michael Hovis-Present  
Vice Chairman Trustee Bob McBride-Present  
Trustee Michael Morelli-Present  
Fiscal Officer Stacy Marling-Present

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Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

**014-22** Resolution accepting the meeting minutes from the January 4, 2022, Reorganizational Meeting.

**Motion:** Trustee-McBride

**Second:** Trustee-Morelli

**Vote:** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):**

**ADMINISTRATION:** The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at [www.bazettatwp.org](http://www.bazettatwp.org), under the tab titled Administration, Financial page and reports.

**FIRE DEPARTMENT:**

Monthly report will be presented by Chief Rink to the Trustees. Discussed call report. Chief Rink advised that Covid is still up and long waits at area hospitals are still occurring. Saturday January 15, 2022 at 1:00pm Polar Plunge will take place at Mosquito Lake State Park. A scheduling program is in the process of being eliminated at the Fire Department for a cost measure of \$67.50 per month.

**POLICE DEPARTMENT:**

Monthly Report is attached. 315 calls were reported by Chief Herlinger. Trustee McBride had a question in reference to the speeding in Timber Creek. Chief H3rlinger commented that if the problem continues, officers will make it a priority again. Trustee made comment about speeders.

**ROAD DEPARTMENT:**

Nothing for Agenda. 2021 Burial report was given to all trustees from Superintendent Parke. McBride and Parke spoke about meeting with contractor about final punch list on building at cemetery.

**PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER**

Monthly report to be presented by Zoning Inspector Pizzulo. 2021 report on zoning permits was provided to trustees. Zoning commission has meeting tomorrow night at 6:30. Trustee Hovis advised that he will be in attendance. Trustee Hovis asked about the current complaint at Church of Warren property. Pizzulo advised that he follow up with Attorney Finamore. Pizzulo advised the board on the complaint in Cortland that abuts Bazetta Township property.

**ZONING COMMISSION AND ZONING BOARD OF APPEALS:** Zoning Commission meeting tomorrow at 6:30.

**PARKS AND RECREATION BOARD:** Trustee Morelli advised that the park board will meet the second Monday at the administration building.

**ASKED TO BE PLACED ON THE AGENDA:**

no one

**PUBLIC COMMENT:NONE**

**015-22**

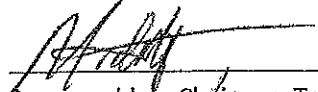
To adjourn meeting at 7:10 pm

**Motion:** Trustee-Morelli

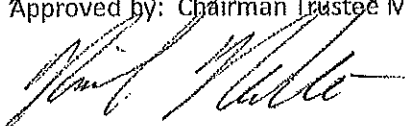
**Second:** Trustee-McBride

**Vote:** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

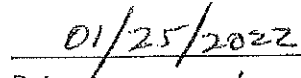
Attested by:



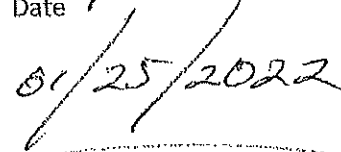
Approved by: Chairman Trustee Michael Hovis

  
Robert J. McBride

Date



Date







# BAZETTA TOWNSHIP TRUSTEES

## REORGANIZATIONAL MEETING AGENDA

Date: January 4, 2022  
7:00 PM  
Bazetta Township Administration Building  
3372 State Route 5, N.E.  
Cortland, Ohio 44410

Present:  
Trustee Bob McBride -  
Trustee Mike Hovis -  
Trustee Mike Morelli-  
Fiscal Officer Stacy Marling

Fiscal Officer Marling to open the meeting with the Pledge of Allegiance and a moment of silence.  
Trustee McBride to remind the assemblage of the Public Comments Procedure and that the meeting is being video and audio recorded for informational purposes.

**001-22** To appoint Trustee Hovis as Chairman of the Bazetta Township Board of Trustees for Fiscal Year 2022  
**Motion:** Trustee- McBride  
**Second** Trustee -Morelli  
**Vote:** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**002-22** To appoint Trustee McBride as Vice Chairman of the Bazetta Township Board of Trustees for Fiscal Year 2022.  
**Motion:** Trustee-Morelli  
**Second** Trustee-McBride  
**Vote:** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**003-22** To Adopt the resolution to schedule the Trustee's Regular Meetings to the second and fourth Tuesdays of each month beginning January 25, 2022, at 7:00 PM. A Caucus with department heads will be at the first regular meeting of each month at 6:00 PM  
**Motion :** Trustee-McBride  
**Second:** Trustee-Morelli  
**Vote :** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**004-22** To adopt the attached Resolution of Compliance with Ohio Sunshine Law and accordingly establish the following rules for the scheduling and notice of all meetings for 2022.  
**Motion :** Trustee-Morelli  
**Second:** Trustee-McBride  
**Vote :** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**005-22** To approve the continued compensation of Zoning Commissioners, Zoning Board of Appeals Members, and Zoning Secretary at \$25 per meeting.

**Motion :** Trustee-McBride  
**Second:** Trustee-Morelli  
**Vote:** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**006-22** To Approve the continued employment and compensation of the following non-bargaining unit part-time employees at their current rate of pay.

- Teresa Bott -Police Secretary -\$11.00/HR
- Steven Dixon-Firefighter/Medic-\$14.00 /HR
- Eric Ginn -Firefighter/Medic- \$14.00/HR
- Jeremy Gless-Firefighter/EMT- \$11.00/HR
- Chance Hanshaw- Police Officer-\$13.00/HR
- Brian Mackey- Police Officer-\$13.00/HR
- Callie Mallory -Firefighter/Medic-\$14.00/HR
- Cole Mclsaac-Firefighter/EMT-\$11.00/HR
- Janessa Patrick-Police Secretary-\$11.00/HR
- Peter Pizzulo-Zoning-\$1,100.00/Month
- Daniel Ritchie-Firefighter/Medic\$14.00/HR
- Brian Schotsch-Firefighter/Medic-\$14.00/HR
- Christopher Shafer JR.-Firefighter/Medic-\$11.00/HR
- Todd Shafer-Firefighter/Medic-\$14.00/HR
- William Steiner-Firefigher/Medic-\$14.00HR
- Thad Wajda- Cemetery Sexton- \$350.00/Month

**Motion :** Trustee-Morelli  
**Second:** Trustee-McBride  
**Vote :** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**007-22** To approve retention of the following firms as Township Legal Counsel, at their respective rates as approved in 2019, for the fiscal year 2022.

- Bonezzi, Switzer, Polito & Hupp**
- Mazanec, Raskin & Ryder Co., L.P.A.**
- Turner, May & Shepherd**

**Motion :** Trustee-McBride  
**Second:** Trustee-Morelli  
**Vote :** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**008-22** To continue the Policy wherein all contact with Township Legal Counsel must be conducted only by the Chairman of the Board or the Chairman's designee

**Motion :** Trustee-Morelli  
**Second:** Trustee-McBride  
**Vote :** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**009-22** To approve the attendance of Trustees and Fiscal Officer at any Fiscal Year 2022 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the Township with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of \$0.58 per mile respectively.

**Motion :** Trustee-McBride

**Second:** Trustee-Morelli

**Vote:** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**0010-22** To approve the attendance of Township Employees, Park & Recreation Board Members, Zoning Commissioners, and Zoning Board of Appeals Members at any Fiscal Year 2022 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the Township, after a formal request has been approved by their Department Head and Trustees, with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of \$0.58 per mile respectively

**Motion :** Trustee-Morelli

**Second:** Trustee-McBride

**Vote :** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**011-22** To establish the following Trustee/Departmental Head Liaisons for Fiscal Year 2022

**Fire Department- Trustee Hovis**

**Police Department- Trustee Morelli**

**Road Department- Trustee McBride**

**Zoning Boards- Trustee Hovis**

**Park Board-Trustee Morelli**

**Motion :** Trustee-McBride

**Second:** Trustee-Morelli

**Vote:** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**012-22** Resolution to authorize the Fiscal Officer to pay all outstanding invoices and to approve all warrants incurred from January 1, 2022, to January 25, 2022.

**Motion:** Trustee-Morelli

**Second:** Trustee-McBride

**Vote:** Trustee Mc Bride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

**013-22** To adjourn the meeting at 7:07 pm.

**Motion:** Trustee-McBride

**Second** Trustee-Morelli

**Vote:** Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

\_\_\_\_\_  
Attested by:

\_\_\_\_\_  
Date

Approved by: Chairman Trustee Michael J. Hovis Date 1/12/2022



# Bazetta Fire Department

## Chief's Office

### INTEROFFICE MEMORANDUM

Date: 01/6/2022  
To: Trustee McBride, Trustee Hovis, Trustee Morelli  
From: Chief Tom Rink  
Re: 01/11/2022 Trustee's Meeting

Trustee McBride – Trustee Hovis – Trustee Morelli,

Agenda items: **For Administration:**

Agenda items: **For Fire Department:**

**Non agenda items:**

1. December 2021 Fire Department monthly reported submitted.
2. COVID is still on the rise and our time at the hospitals has increased 1-3 hours.
3. Polar Plunge is scheduled for 1:00 on 01/15/2022 at the State Park.
4. We are going to cancel our current scheduling program being used at the FD. This program was costing us \$67.50 a month. We will use a scheduling program that the guys created at no cost.

Professionally,  
Tom Rink  
Fire Chief



# NFIRS Tally Report

## UH - Bazetta TWP FD

Code	Number of Incidents	Tallied Field Incident Type						Property Loss	Contents Loss	Total Dollar Loss
		Civilian Fire Deaths	Civilian Fire Injuries	Fire Services Deaths	Fire Service Injuries	Fire Service Injuries	Fire Service Injuries			
112 - Fires in structures other than in a building	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
113 - Cooking fire, confined to container	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
311 - Medical assist, assist EMS crew	4 (3.1%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
321 - EMS call, excluding vehicle accident with injury	87 (67.44%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
322 - Vehicle accident with injuries	4 (3.1%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
323 - Motor vehicle/pedestrian accident (MVPad)	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
324 - Motor vehicle accident with no injuries.	7 (5.43%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
411 - Gasoline or other flammable liquid spill	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
412 - Gas leak (natural gas or LPG)	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
424 - Carbon monoxide incident	2 (1.55%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
445 - Arcing, shorted electrical equipment	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
511 - Lock-out	2 (1.55%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
550 - Public service assistance, other	2 (1.55%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
553 - Public service	2 (1.55%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
611 - Dispatched & cancelled en route	5 (3.89%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
650 - Steam, other gas mistaken for smoke, other	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
733 - Smoke detector activation due to malfunction	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
735 - Alarm system sounded due to malfunction	2 (1.55%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
736 - CO detector activation due to malfunction	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	
740 - Unintentional transmission of alarm, other	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)	

# NFIRS Tally Report

## UH - Bazetta TWP FD

745 - Alarm system sounded, no fire - unintentional	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)
746 - Carbon monoxide detector activation, no CO	1 (0.78%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (%)	\$0 (%)	\$0 (%)
Incident Type (Total)	129 (100.00%)	0 (100.00%)	0 (100.00%)	0 (100.00%)	0 (100.00%)	0 (100.00%)	\$0 (100.00%)	\$0 (100.00%)	\$0 (100.00%)

# December 2021 Bazetta Police Department Activity



Published Date: January 7, 2021

Activity	Total
Calls for Service	315
Incident Reports Filed	71
Traffic Crash Investigations	12
Number of Persons Arrested	7
Traffic Offenses	10
Traffic Citations Issued	7
Vehicle Miles Traveled	3,073.90
Office Contacts	220

Numbers are subject to change due to report status and other circumstances.

## Bozetta Township Police - 2020-2021 Monthly Comparison Chart

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	393	393	304	234	374	442	426	492	419	384	312	282	4455
Incidents Filed	99	84	89	53	99	121	94	105	104	91	90	56	1085
Traffic Crash Investigations	12	10	4	5	10	9	9	6	5	7	6	14	97
Number of Persons Arrested	38	35	28	7	29	60	36	26	42	42	33	24	400
Traffic Offenses	30	25	13	2	15	21	30	18	15	15	4	17	205
Miles Traveled	8017.9	6772.3	6511.5	5929.4	6937.1	6952.3	6927	6544.8	6426.3	5618.4	3795	4,627	75,058.80

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	297	255	358	359	378	484	480	458	429	426	342	315	4581
Incidents Filed	91	70	91	93	84	66	74	85	92	84	86	71	987
Traffic Crash Investigations	5	6	6	7	3	4	8	3	9	12	9	12	84
Number of Persons Arrested	48	20	32	30	22	21	21	26	35	29	19	7	310
Traffic Offenses	6	4	16	11	6	17	7	8	30	34	21	10	170
Miles Traveled	6395.1	5406.1	7341	6072.8	6000.6	6543.2	6454.5	6444.6	7241.49	6970.4	5658.1	3073.9	73601.79

# Bazetta Township Police Department

Year to Date Analysis December 2020 Comparison to December 2021

Chief Christopher G. Herlinger

Sgt. Jake Abbott



2020

2021

↑↓Percentage Difference  
from 2020 - 2021

	2020	2021	↑↓Percentage Difference from 2020 - 2021
Calls for Service	282	315	11.702 ↑
Incidents Filed	56	71	26.786 ↑
Traffic Crash Investigations	14	12	-14.286 ↓
Number of Persons Arrested	24	7	-70.833 ↓
Traffic Offenses	17	10	-41.176 ↓
Miles Traveled	4627	3073.9	-33.566 ↓

