

BAZETTA TOWNSHIP TRUSTEES

REGULAR AGENDA

Date: January 11, 2022 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis-Present
Vice Chairman Trustee Bob McBride-Present
Trustee Michael Morelli-Present
Fiscal Officer Stacy Marling-Present

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

014-22 Resolution accepting the meeting minutes from the January 4, 2022, Reorganizational Meeting.

Motion: Trustee-McBride

Second: Trustee-Morelli

Vote: Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):

ADMINISTRATION: The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at www.bazettatwp.org, under the tab titled Administration, Financial page and reports.

FIRE DEPARTMENT:

Monthly report will be presented by Chief Rink to the Trustees. Discussed call report. Chief Rink advised that Covid is still up and long waits at area hospitals are still occurring. Saturday January 15, 2022 at 1:00pm Polar Plunge will take place at Mosquito Lake State Park. A scheduling program is in the process of being eliminated at the Fire Department for a cost measure of \$67.50 per month.

POLICE DEPARTMENT:

Monthly Report is attached. 315 calls were reported by Chief Herlinger. Trustee McBride had a question in reference to the speeding in Timber Creek. Chief H3rlinger commented that if the problem continues, officers will make it a priority again. Trustee made comment about speeders.

ROAD DEPARTMENT:

Nothing for Agenda. 2021 Burial report was given to all trustees from Superintendent Parke. McBride and Parke spoke about meeting with contractor about final punch list on building at cemetery.

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER

Monthly report to be presented by Zoning Inspector Pizzulo. 2021 report on zoning permits was provided to trustees. Zoning commission has meeting tomorrow night at 6:30. Trustee Hovis advised that he will be in attendance. Trustee Hovis asked about the current complaint at Church of Warren property. Pizzulo advised that he follow up with Attorney Finamore. Pizzulo advised the board on the complaint in Cortland that abuts Bazetta Township property.

ZONING COMMISSION AND ZONING BOARD OF APPEALS: Zoning Commission meeting tomorrow at 6:30.

PARKS AND RECREATION BOARD: Trustee Morelli advised that the park board will meet the second Monday at the administration building.

ASKED TO BE PLACED ON THE AGENDA:

no one

PUBLIC COMMENT:NONE

015-22

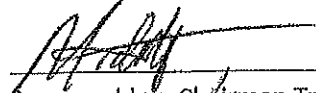
To adjourn meeting at 7:10 pm

Motion: Trustee-Morelli

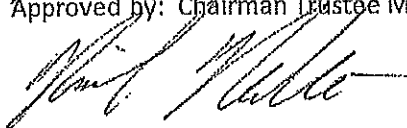
Second: Trustee-McBride

Vote: Trustee McBride-Yes Trustee Hovis-Yes Trustee Morelli-Yes

Attested by:



Approved by: Chairman Trustee Michael Hovis



Robert J. McBride

Date

01/25/2022

Date

01/25/2022

01-25-2022

2019

**BAZETTA TOWNSHIP TRUSTEES
REGULAR AGENDA**

Date: January 25, 2022 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis -Present
Vice Chairman Trustee Bob McBride -Present
Trustee Michael Morelli -Present
Fiscal Officer Stacy Marling -Present

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

016-22 Resolution accepting the meeting minutes from the January 11, 2022, Trustee Meeting.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):

ADMINISTRATION: The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at www.bazettatwp.org, under the tab titled Administration, Financial page and reports.

017-22 Resolution to authorize the Fiscal Officer to pay all outstanding invoices and to approve all warrants incurred from January 26, 2022 to February 22, 2022.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

01B-22 Resolution to post and take applications for the Part-Time Administration Secretary position for the Bazetta Township Board of Trustees from January 26, 2022, to January 31, 2022.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

FIRE DEPARTMENT: Chief Rink spoke on the savings on DFWP 7% reduction in BWC for year 2021 premium.

019-22 Resolution to approve the attached Part-Time wages for Bazetta Fire Department, effective Sunday January 23, 2022 as recommended by Chief Rink.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

020-22 Resolution to approve the Bazetta Township Board of Trustees to enter into a four (4) year service agreement with Stryker Pro Care Services as recommended by Chief Rink.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

POLICE DEPARTMENT: Chief Herlinger advised that only the two agenda items for meeting.

021-22 Resolution authorizing the adoption of Lexipol Policies as recommended by Chief Herlinger.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

022-22 Resolution to increase the pay for the position of Police Secretary from \$11.00 to \$13.00 effective ~~February 23, 2022~~ January 23, 2022. Trustee Hovis advised that an error on the agenda must be corrected to date of January 23, 2022.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

ROAD DEPARTMENT:

Trustee McBride advised that other than snow and ice control, we had on an oil pan go bad on one of the trucks and that cost about \$300 to repair and it was repaired by the Road Department. Other than trying to keep the roads clear and trying to keep mailboxes up. Two burials in the Cemetery and a couple plots sales in the Cemetery for the month of January.

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER

Zoning Inspector Pete Pizzulo to report

Nothing for agenda. Two zoning new complaints, one being commercial use in a residential district and the other being an unapproved accessory building without a permit and in violation of the offsets. The first one should be handled per a phone conversation. That letter will be hand delivered tomorrow, Other one going out certified later this week.

ZONING COMMISSION AND ZONING BOARD OF APPEALS:

023-22 Resolution to appoint Deanna Boggess to the Zoning Commission for a term of five years effective immediately with an expiration of her term on December 31, 2026.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

Zoning Inspector advised that the Zoning Commission did attempt to meet a couple of weeks ago but did not have enough board members present to conduct a meeting. Once Boggess is added to board, they will then reschedule a public hearing meeting for the addition of electric chargers and solar panels. Discussion ensued about an alternate for both boards.

024-22 Resolution to reappoint Randl Rudloff to the Zoning Board of Appeals for a term of five years and an expiration date of December 31, 2026.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

PARKS AND RECREATION BOARD:

Morelli advised that a meeting will be conducted at our building on this coming monday in this building at 6:00pm. Following week with meeting with ODNR to build a trail on the property that we now share with them. Cooperative effort on ODNR and us.

ASKED TO BE PLACED ON THE AGENDA:

no one

SEE BELOW FOR ADDITIONAL AGENDA RESOLUTION 025-22 added by Trustee Hovis

PUBLIC COMMENT:

026-22

025-22

To adjourn meeting at 7:11 pm

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

*** 025-22 Resolution to accept quote from SOS Security Systems Inc. for installation price of \$399.00 with alarm.com cellular communication monitoring fee of \$39.95 per month for Interactive Service for a period of one year.

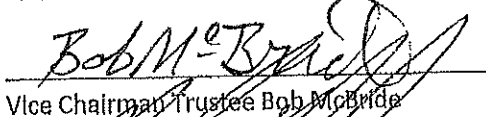
Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride-Yes Trustee Hovis- Yes Trustee Morelli-Yes


Chairman Trustee Michael J. Hovis

2/8/2022
Date


Vice Chairman Trustee Bob McBride

02-08-2022
Date


Trustee Michael Morelli

02/08/2022
Date





330-637-8816

www.bazettatownship.org

3372 State Route 5 NE, Cortland Ohio 44410

JOB POSTING

DEPARTMENT: PART-TIME ADMINISTRATIVE SECRETARY
POSITION: CLERICAL
PAY RANGE: ARTICLE 33 WAGES SECTION 1, CLERICAL SECTION 2
APPOINTING AUTHORITY: BAZETTA TOWNSHIP BOARD OF TRUSTEES
IMMEDIATE SUPERVISOR: BAZETTA TOWNSHIP BOARD OF TRUSTEES
WORK LOCATION: 3372 STATE ROUTE 5
CORTLAND, OHIO 44410
JOB DUTIES: SEE ATTACHED JOB DESCRIPTION
POSTING PERIOD: 1-26-2022 TO 1-31-2022
EMPLOYERS BULLETIN BOARD

CURRENT MEMBERS OF THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS LOCAL NO. 377 WISHING TO BID ON THIS POSITION ARE REQUESTED TO SUBMIT THEIR QUALIFICATIONS TO THE BOARD OF BAZETTA TOWNSHIP TRUSTEES WITHIN FIVE (5) DAYS OF THE POSTING ON THE EMPLOYERS BULLETIN BOARD

Bazetta Township is a Drug-free work place and all employees adhere to this policy

BAZETTA TOWNSHIP ADMINISTRATIVE OFFICE
JOB DESCRIPTION

Job Title: Administrative Secretary
Department: Administration
Reports To: Township Trustees
Prepared By: Township Trustees
Approved By: Township Trustees
Approved Date: NOVEMBER 04, 1996 (MOTION: 246-96)

DUTIES AND RESPONSIBILITIES are listed below. Other duties may be and are assigned.

Answers telephone, records, and delivers messages for Administrative Office, Zoning, Cemetery Sexton, Road Department and Township Park.

Schedules appointments to see Trustees, Clerk, Cemetery Sexton, Road Superintendent, and Zoning Inspector.

Types Minutes of all Trustee Meetings.

Types Agenda for all Trustee Meetings.

All administrative typing.

Receive money for copies made for the public.

Receive money for the sale of Zoning Books.

Keeps calendar of all Hall Rentals, receives money, makes out receipt, completes a Monthly Record of meetings for Claude Parker who unlocks/locks the door.

Completes a Monthly Report of all Hall Rentals and phone calls for Administrative Office, Road Department, and Zoning Office. Distributes to Trustees, Clerk and Road Superintendent.

Stamps and addresses outgoing mail. (Prepares all correspondence for mailing)

Sorts, and distributes the incoming daily mail.

Files all administrative records and correspondence.

Orders office supplies as needed.

Keeps a calculated record of Comp Time earned and taken by the police department.

Keeps a calculated record of the Township Mechanic Time

DUTIES AND RESPONSIBILITIES CONTINUED:

spent in each department.

Keeps record of all meetings held with the Township Road Superintendent.

Notary Public.

Register people to vote.

COMPUTER WORK (ACCOUNTING/PAYROLL SYSTEM)

ACCOUNTING:

Enter Temporary & Permanent Appropriations.

Enter Receipts.

Enter/print out Purchase Orders & Blanket Certificates.
(Keep a running report of both)

Print out Monthly Reports for Administrative Office,
Fire, Police, and Road Departments.

Print out all Yearly Reports.

Enter/print out checks to pay bills.

Print Pending Warrant Report/run copies for office,
Clerk, and each Trustee.

PAYROLL:

Complete payroll work sheet, enter into computer,
process date earned, process date paid, and print checks
out.

Print out all payroll deduction checks, run reports
and/or letters.

Print Pending Warrant Report/run copies for office,
Clerk, and each Trustee.

Print Sick/Vacation Report after each pay for office,
and a Monthly Report is printed out for each department
at the end of each month.

Add vacation time to each employee who earns it.
(Keep a calculated Report)

PAYROLL CONTINUED:

Add to each employee any raise they receive along with longevity earned each year.
(Keep record of all changes)

Print out all Yearly Reports.

Complete W-2's and distribute to employees.

ZONING DEPARTMENT:

Complete zoning permits, receive fee charged, make out receipt, make copies of attachments when needed, have all paperwork ready for when the Zoning Inspector comes in on Monday night.

Stamp and address all outgoing mail.

Complete all Certified Mail forms when needed and take to the post office for mailing.

All typing and filing for the Zoning Department.

Complete Garage Sale Permits, receive fee charged, and makes out receipt. I am permitted to sign the permit to be issued.

Complete a Monthly Zoning Report, distributes to each Trustee and Clerk.

Complete a Monthly Garage Sale Report, distributes to each Trustee and Clerk.

Stamp, address, complete Certified Forms, and deliver to the post office for the Board of Appeals when there is to be a hearing. (Secretary of the Board brings the information to me)

Upon request, issue proper forms for a Variance or Zone Change Application along with the rules for each, receive fee charged, make out receipt, notify proper board that an application has been turned in and that they need to set a hearing date and time.

ROAD DEPARTMENT:

- Typing and filing of all correspondence.
- All typing and filing for Issue II Grants.
- Stamp and address all outgoing mail. (Prepare all correspondence for mailing.
- Complete billings for catch basins/risers/grates.
- Notify residents/businesses of new address when issued.
- Keep in radio contact with employees.

CEMETERY:

Type all Cemetery Deeds and prepare to mail out along with the Rules and Regulations of the cemetery. Enter carbon copy into Cemetery Dead Book and number page by hand. (Keep an updated directory at the front of each deed book)

Keep all cemetery maps, cemetery books, and cemetery computer program updated.

When the Cemetery Sexton is out of town, I assist the Road Superintendent in going to the cemetery to mark off the grave when there is to be a burial.

Notify all Monument Companies when foundations have been poured.

Keep a Yearly Report of Burials.

BAZETTA FIRE
PART-TIME WAGES FOR 2022

WAGES:

- FIRE/EMT - \$11.00
- FIRE/MEDIC - \$14.00

LONGEVITY:

- AFTER COMPLETING 5 YEARS OF SERVICE WITH BAZETTA FIRE DEPARTMENT THE EMPLOYEE SHALL RECEIVE A LONGEVITY INCREASE OF \$.25 PER HOUR.

HOLIDAY PAY:

- EMPLOYEES WORKING THE HOLIDAYS LISTED BELOW WILL RECEIVE DOUBLE TIME BUT MUST WORK THE ENTIRE 24HR SHIFT.

1. NEW YEAR'S EVE
2. EASTER
3. INDEPENDENCE DAY
4. THANKSGIVING DAY
5. CHRISTMAS EVE
6. CHRISTMAS DAY

UNIFORM ALLOWANCE:

- EMPLOYEES THAT WORK 1000 HOURS OR MORE IN A CALENDER YEAR WILL RECEIVE \$300.00 FOR UNIFORM ALLOWANCE AT THE END OF JANUARY EACH YEAR.

ProCare Services



Sales Rep Name: Jason Roberts
 ProCare Service Rep: Garrett Cook

3800 E. Centre Ave
 Portage, MI 49009

Date: 1/14/2022
 ID #: 220114150209

PRO-CARE PROPOSAL SUBMITTED TO:

Billing Acc Num:		Name:	Brad Hall
Shipping Acct Num:	1074208	Title:	EMS Director
Account Name:	Bazetta Fire Dept	Phone:	(330) 442-1212
Account Address:	3000 Warren Moadville Rd	Email:	bhall@bazettatwp.org
City, State Zip:	Cortland, OH 44410		

PRO-CARE COVERAGE

Item No.	Model Number	Model Description	ProCare Program	Qty	Yrs	Total
1	LP15	LifePak 15	LP15 Prevent Onsite	2	4	\$14,400.00
2	LUCAS	LUCAS	LUCAS Prevent Onsite	2	4	\$11,232.00

PROGRAM INCLUDES:

LUCAS Prevent Onsite:

- Update software to the most current version
- Check all batteries and battery pins
- Inspect the integrity of accessories and recommend replacement as needed
- Test linear sensor and recalibrate if needed
- Lubricate and adjust mechanical parts, including compression module and claw lock
- Clean hood, fan, intake and bellows
- Perform functional test on all mechanical components and electronics
- Computer-aided diagnostics
- Replacement of LUCAS Disposable suction cup, LUCAS Patient Straps, or LUCAS Stabilization Strap, as deemed necessary by Stryker
- Repairs (parts and labor) to restore equipment to manufacturer specifications
- Replace up to 2 LUCAS chest compression system batteries in accordance with the Instructions for Use or upon battery failure*
- LUCAS Battery Desk-Top Charger, LUCAS Aux Power Supply, LUCAS Car Cable repair or replacement as deemed necessary by Stryker*
- Replacement of LUCAS Disposable suction cup, LUCAS Patient Straps, or LUCAS Stabilization Strap

** (Onsite Repairs or Depot Depending on Agreement) **

LP15 Prevent Onsite:

- Update software to the most current version
- Check all batteries and battery pins
- Inspect the integrity of accessories and recommend replacement as needed
- Test the integrity of all cables and recommend replacement as needed
- Electrical safety check in accordance with NFPA guidelines
- Computer-aided diagnostics to test 30 device dimensions and verify the unit functions accurately, from waveform shape and defibrillation energy to pacing current and capnography readings (if present)
- Check electrode expiration dates and recommend replacement as needed
- Check printer operation and trace quality
- Repairs (parts and labor) to restore equipment to manufacturer specifications
- LIFEPAK battery-charger repair or replacement as deemed necessary by Stryker*
- Power-adaptor repair or replacement
- Replace up to 3 lithium-ion batteries in accordance with the device operating instructions or upon failure*
- Replace up to 1 coin cell memory battery in accordance with the device operating instructions or upon failure*
- Replacement of protective display shield, corner bumper guards, CO2 connector cover, shoulder strap, handle, device labels, and battery pins as deemed necessary by Stryker at time of annual inspection.

** (Onsite Repairs or Depot Depending on Agreement) **

Unless otherwise stated on contract, payment is expected upfront. See below for complete payment schedule	ProCare Total	\$25,632.00
	Discount	15%
	FINAL TOTAL	\$21,787.20

Start Date: 2/1/2022
 End Date: 1/31/2026

Stryker Signature _____ Date _____

Customer Signature _____ Date _____

The Terms and Conditions of this quote and any subsequent purchase order of the Customer are governed by the Terms and Conditions located at <https://techweb.stryker.com>

The terms and conditions referenced in the immediately preceding sentence do not apply where Customer and Stryker are parties to a Master Service Agreement.

This is not an invoice. A physical invoice will be mailed.
Remit payment to: P.O. Box 93308 Chicago, IL 60673-3308

Purchase Order Number

If contract is over \$5,000 please send hard copy PO

COMMENTS:

Please email signed Proposal and Purchase Order to procurecoordinators@stryker.com.

All information contained within this quotation is considered confidential and proprietary and is not subject to public disclosure.

**Quote pricing valid for 30 days.

PAYMENT SCHEDULE

<u>Date</u>	<u>Payment</u>	<u>Int Paid</u>	<u>Prin. Remaining</u>		<u>Balance</u>
Starting Balance				\$	21,787.20
2/1/2022	\$ 5,446.80	\$	- \$	\$	16,340.40
2/1/2023	\$ 5,446.80	\$	- \$	\$	10,893.60
2/1/2024	\$ 5,446.80	\$	- \$	\$	5,446.80
2/1/2025	\$ 5,446.80	\$	- \$	\$	-

SERIAL NUMBER SHEET			
Item No.	Model	Serial Number	Program
1	LP15	49055581	LP15 Prevent Onsite
2	LP15	49055561	LP15 Prevent Onsite
3	LUCAS	3519G292	LUCAS Prevent Onsite
4	LUCAS	3016G718	LUCAS Prevent Onsite

Purchase Order Form



Account Manager _____
 Cell Phone _____

Purchase Order Date _____
 Expected Delivery Date _____
 Stryker Quote Number 220114150209

Check box if Billing same as Shipping

BILL TO	CUSTOMER #
Billing Account Num	0
Company Name	
Contact or Department	
Street Address	
Add'l Address Line	
City, ST ZIP	
Phone	

SHIP TO	CUSTOMER #
Shipping Account Num	1074208
Company Name	Bazetta Fire Dept
Contact or Department	Brad Hall
Street Address	3000 Warren Meadville Rd
Add'l Address Line	
City, ST ZIP	Cortland, OH 44410
Phone	(330) 442-1212

Authorized Customer Initials _____

Authorized Customer Initials _____

DESCRIPTION	QTY	TOTAL
REFERENCE QUOTE <input type="text"/>	<input type="text"/>	<input type="text"/>

Accounts Payable Contact Information

Name _____
 Email _____
 Phone _____

Stryker Terms and Conditions
www.strykeremergencycare.com/terms

Authorized Customer Signature

Printed Name _____
 Title _____
 Signature _____
 Date _____

Attachment Stryker Quote Number 220114150209

*Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services on the Stryker Quote.

LIFEPAK® 15 service

Stryker has been notified by our global parts providers that some components used on certain LIFEPAK 15 monitor/defibrillator models (Part Numbers beginning with V15-2) are no longer available in the market. Service on the LIFEPAK 15 with Part Number beginning with v15-5 or v15-7 is unaffected.

Stryker will continue to offer service support for this subset of the LIFEPAK 15 as follows:

- All service parts with available inventory can be purchased by our end users
- Transactional service (time and material) is available for non-contract customers
 - If a component has failed on your device, your local Sales Representative should be contacted for support
- Contractual service
 - Stryker will continue to offer contractual service on a yearly basis only
 - Preventive maintenance will continue to be done on devices less than eight (8) years old. After this point, we will cease to conduct preventative maintenance and shift to device inspections
 - If a component fails on your device, please contact your local Sales Representative for support. A pro-rated credit for any pre-paid service will be provided should a unit become non-serviceable due to part availability

It is important to note that the LIFEPAK 15 has an expected life of eight (8) years from the date of manufacture. If you are uncertain of the manufacture date of your products, please contact your local Sales Representative for a full fleet assessment.

We want to ensure the highest quality products and services for our customers. As such, it is important to know that Stryker is the only FDA-approved service provider for our products. We do not contract with third party service providers, nor will we be providing them with any additional parts for these repairs. As such, we cannot guarantee the safety and efficacy of any device that is repaired by a third-party service agency.

**RESOLUTION AUTHORIZING THE ADOPTION OF
LEXIPOL POLICIES**

WHEREAS, the Lexipol Policies include rules, regulations, policies, and protocols designed by Lexipol;

WHEREAS, Lexipol is a reputable and industry leading creator and publisher of Annual Law Enforcement Policy Manuals and Daily Training Bulletins;

WHEREAS, the regulations and policies created by Lexipol appear to be in the best interest of Bazetta Township and the Bazetta Township Police Department;

WHEREAS, the Chief of Police is authorized to delete, amend, or replace Bazetta Township Police Policies as deemed necessary and appropriate based on the advice and recommendations of Lexipol.

WHEREFORE, the Board of Trustees of Bazetta Township hereby resolves to adopt the following Bazetta Township Police Policies:

Already Issued:

100: Law Enforcement Authority

101: Chief Executive Officer

102: Oath of Office

103: Policy Manual

200: Organizational Structure and Responsibilities

201: Written Directives

202: Emergency Management Plan

203: Training Policy

204: Electronic Mail

205: Administrative Communications

206: Supervision Staffing Levels

207: Concealed Handgun License
208: Retiree Concealed Firearms
300: Use of Force
301: Handcuffing and Restraints
302: Control Devices and Techniques
303: Conducted Energy Device
304: Officer involved Shootings and Deaths
306: Vehicular Pursuits
307: Officer Response to Calls
308: Domestic Violence
309: Search and Seizure
310: Temporary Custody of Juveniles
311: Adult or Vulnerable Person Abuse
312: Discriminatory Harassment
313: Child Abuse
314: Missing Persons
315: Public Alerts
316: Victim and witness Assistance
317: Hate or Prejudice Crimes
318: Standards of Conduct
319: Information Technology Use
320: Report Preparation

409: Foreign and Consular Representatives
410: Rapid Response and Deployment
413: Aircraft Accidents
414: Obtaining Air Support Assistance
416: Criminal Organizations
417: Supervisors
418: Mobile Data Terminal Use
419: Public Recording of Law Enforcement Activities
421: Homeless Persons
423: Civil Disputes
424: Suspicious Activity Reporting
426: Crisis Intervention Incidents
501: Traffic Collision Response and Reporting
503: Impaired Driving
504: Traffic Citations
505: Disabled Vehicles
506: Abandoned and Overtime Parked Vehicles
600: Investigation and Prosecution
604: Eyewitness Identification
607: Warrant Service
608: Operations Planning and Deconfliction
700: Department-Owned and Personal Property

321: Media Relations

322: Subpoenas and Court Appearances

323: Outside Agency Assistance

324: Major Incident Notification

325: Death Investigation

326: Identity Theft

329: Communications with Persons with Disabilities

330: Pupil Arrest Reporting

331: Biological Samples

332: Child and Dependent Adult Safety

333: Service Animals

334: Off Duty Law Enforcement Actions

335: Community Relations

336: Department Use of Social Media

400: Patrol Function

401: Bias Based Policing

402: Briefing

403: Crime and Disaster Scene Integrity

405: Hostage and Barricade Incidents

406: Response to Bomb Calls

407: Civil Commitments

408: Citation Releases

1024: Nepotism and Conflicting Relationships

1025: Department Badges

All Remaining Policies/Procedures not listed above to issue upon approval/completion.

RESOLUTION NUMBER: _____

Trustee

Date

Trustee

Date

Trustee

Date

701: Personal Communication Devices
702: Vehicle Maintenance
704: Personal Protective Equipment
800: Crime Analysis
802: Evidence Room
803: Records Division Procedures
805: Protected Information
806: Animal Control
900: Temporary Custody of Adults
901: Custodial Searches
1000: Recruitment and Selection
1005: Reporting of Employee Convictions
1006: Drug and Alcohol-Free Workplace
1007: Sick Leave
1009: Smoking and Tobacco Use
1010: Personnel Complaints
1011: Seat Belts
1012: Body Armor
1016: Fitness for Duty
1017: Meal Periods and Breaks
1018: Payroll Record Procedures
1022: Personal Appearance Standards

SOS SECURITY SYSTEMS, INC.

**490 W. Main St.
Canfield, OH 44406
(330) 702-9400 - fax (330) 702-9402**

November 16, 2021

Bob McBride
Bazetta Trustee
330.240.2924
Tkolat1@aol.com
Ref: Hillside Cemetery Alarm System

The following is the estimate for the alarm system for Hillside Cemetery Maintenance building.

ALARM SYSTEM:

- 1 - (Qolsys) IQ 2 Plus Panel
- 1 - Power Supply with Back-Up Battery
- 1 - Inside Siren
- 1 - Alarm.Com Module (cellular)
- 2- Power G Wireless Commercial Door Sensors
- 1 - Overhead Door Switch 1- Power G Glass Break (Basement)
- 1- Power G Commercial Motion Detector

**Installation Price: \$399.00 w/Alarm.com Cellular Communication
Monitoring Fee: \$39.95 plus tax per month for Interactive Service;
\$32.95 plus tax per month for Wireless Signal Forwarding.
Add \$7.00 per month for Service Contract for Batteries Only
Billed quarterly 3 year Agreement, 12-Month Warranty**

I hope to be of assistance to you with your security needs.

Respectfully submitted,

Richard McDermott

I accept the above estimate and contract SOS to perform the work.

Signature

Date

"Customer's acceptance of this proposal is not an agreement to provide the services in the proposal. This proposal is subject to execution of Seller's Standard Agreement for the services offered."
Proposal maybe withdrawn by us if not accepted within 30 days.

330-369-2956 (Office)

QUOTE

HOWLAND ALARM CO.INC.
2489 NILES CORTLAND RD.
CORTLAND, OHIO 44410

DATE NOVEMBER 8, 2021
INVOICE # 3860

EXPIRATION DATE JANUARY 31, 2022

TO Hillside Cemetery
Cortland down by the lake
kparke@bazettatwp.org
(Kris)

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Jake Daugherty	Burglar Alarm	½ Down at acceptance	Remainder due at install

QTY	DESCRIPTION	TOTAL
1	Honeywell/Resideo ProSeries A7 Plus All-in-one Panel (Built in touchscreen keypad, backup battery, wireless receiver, camera to take photo of who disarms the system, Wifi/Z-wave card, and siren.)	\$275.00
1	Alarmnet Cellular Card for ProSeries Panel (for monitoring)	\$100.00
1	Man Door Protected Against Opening (Wireless)	\$25.00
1	Overhead Door Protected Against Opening (Wireless Switch connected to Hardwired OH Door Switch)	\$75.00
1	Motionviewer Motion Detector (Wireless w/ Video Verification Camera)	\$95.00
	Total Cost, Purchased and Installed	\$570.00
	Monitoring rate for cellular monitoring is \$35.75 per month, +\$4.00 per month for total connect (normally \$5.00) = \$39.75 per month. (If you pay for a year in advance, you receive a \$25.00 credit)	
	1 Year Warranty on Parts and Labor (1/1)	

Quotation prepared by: JAKE DAUGHERTY - _____

Acceptance of Proposal: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

To accept this quotation, sign here and return: _____

Thank you for your business!

