

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: March 8, 2022, 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis- Present
Vice Chairman Trustee Bob McBride- Present
Trustee Michael Morelli- Present
Fiscal Officer Stacy Marling- Present
Administrative Secretary Deanna Boggess - Present

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

052-22 Resolution accepting the meeting minutes from February 22, 2022, Regular Trustee Meeting.

Motion: Trustee McBride
Second: Trustee Hovis
Vote: Trustee - McBride YES Trustee Hovis - YES Trustee Morelli - ABSTAINED

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST:

ADMINISTRATION: The Fiscal Officer's monthly financial report will be posted to the township web site.
Please visit at www.bazettatwp.org, under the tab titled Administration, Financial page and Reports.

- Chairman Trustee Hovis would like to announce the Township has launched a new Facebook page "Bazetta Township Ohio". Please visit, follow and share our page for updates and information
- As a reminder our Administration Office is now open Monday-Friday, 10:00AM-2:00PM to serve our residents

053-22- Resolution to resume Township Hall Rentals immediately during the office business hours of Monday Through Friday, 10:00AM-2:00PM at the current rates of \$100.00 dollars for a township resident and \$200.00 dollars for a non-township resident plus a \$100.00 dollar deposit to be returned if left clean and undamaged.

Motion: Trustee McBride
Second: Trustee Hovis
Vote: Trustee McBride - YES Trustee Hovis - YES Trustee Morelli - YES

054-22- Resolution to hire Astro-Clean Inc. to clean the Administration Building two times per month at a \$160.00 dollars per month with and initial one-time thorough cleaning in the amount of \$240.00 dollars on an as needed basis.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride - YES Trustee Hovis - YES Trustee Morelli - YES

055-22- Resolution to enter a General Pest and Rodent Control and Prevention, Twelve Month Program Contract with Complete Pest Control Solutions to be serviced on a Quarterly Basis at a cost of \$95.00 dollars to be billed monthly at \$31.66 dollars.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride – YES Trustee Hovis – YES Trustee Morelli – Yes

- Joel Davis to make presentation to Board of Trustees on a new Phone System
- Joel Davis explained Lightspeed is less expensive and offers more features
- Trustee Morelli advised Administrative Secretary Deanna Boggess is familiar with this system and therefore can help train and answer questions
- Joel Davis explained the customer support offered through lightspeed. We will be purchasing mirror phones that will be available to use anywhere. There is a one-time fee for the mirrors as opposed to paying a monthly fee. Additional savings are the fax lines will be free as they are virtual except for the police fax line as they must have one for LEADS. We will be purchasing a total of 15 phones

056-22- Resolution to purchase from Lightspeed phone system to be used by Bazetta Township at an initial cost of \$429.00 and one time fee of \$500.00 dollars.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride – YES Trustee Hovis – YES Trustee Morelli – YES

FIRE DEPARTMENT: Per Chief Rink see attached Monthly Call Report

- The fire Department received two donation checks for EMS services. A total of \$150.00 dollars was turned into the Fiscal Officer for deposit.

POLICE DEPARTMENT: Per Chief Herlinger see attached Monthly Report and items

- Trustee McBride asked Chief Herlinger how many cars he has and Chief Herlinger responded five

057-22- Resolution To accept the resignation of part-time Police Secretary/ Records Clerk Janessa Patrick from the police department, Effective Thursday March 10,2022 and to immediately begin accepting applications to fill this position until Monday, March 14th, 2022.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride – YES Trustee Hovis – YES Trustee Morelli – YES

- If anyone is interested, please visit our website to apply for this position

ROAD DEPARTMENT: Per Kris Parke, Road Superintendent Nothing for agenda

- Per Trustee Liaison McBride the new truck is in the shop having the new snowplow and dump bed installed
- Superintendent Parke should be back to work tomorrow
- No report on the cemetery

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER – Nothing for agenda

- Zoning Inspector Pete Pizzulo to report
 - 2 Permits were issued totaling \$1650.00 dollars
 - 2 Violations were mailed out last week from our previous meeting. One for a structure build without a permit and one for improper use of a shipping container
 - Meeting of the GIS with the County on the 30th of this month he will be attending in Howland Township
 - Zoning Commission Meeting tomorrow at 7:00 pm here
 - Agenda will be for the adding and changing of language regarding solar power usage that has already been submitted to the County
 - County Planning Commission working on our zoning maps but may be delayed due to employee leaving

ZONING COMMISSION AND ZONING BOARD OF APPEALS: See attached items

058-22- Resolution To accept the resignation of part-time Zoning Board Secretary Janessa Patrick from the Zoning Board of Commissioners and Zoning Board of Appeals Effective Immediately and to immediately begin accepting applications to fill this position until Monday, March 14th, 2022.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride - YES Trustee Hovis - YES Trustee Morelli - YES

- If anyone is interested, please visit our website to apply for this position

PARKS AND RECREATION BOARD: See attached items

- Trustee Liaison Morelli spoke with Bob Bobkus has set the opening date for the Storybook Trail to May 11, 2022 as the Grand Opening and Ribbon Cutting Ceremony
- ODNR attempted to start the construction on Monday but was washed out completely. Their hours of construction will be Monday through Thursday early morning until 3:00 in the afternoon to construct the trail. There will be some interference with traffic flow in that area.
- We will be participating in having clean up dates

- Coordinated Easter Egg Hunt with Mr. Christner from the Cortland City Park Board is set for Saturday April 16, 2022. He further suggests this date to be the grand opening and kick-off to our park's opening day which gives us time to attend to repairs

059-22- Resolution to set opening date of the Township Park to Saturday April 16, 2022.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride - YES Trustee Hovis – YES Trustee Morelli – YES

060-22- Resolution to resume township park Pavilion/Shelters and Gazebo starting the date of April 16, 2022 at the current rates as follows:

Shelter A: \$85.00
 Shelter B: \$60.00
 Shelter C: \$60.00
 Gazebo: \$125.000 plus \$125.00 deposit to be returned if left clean and undamaged

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride - YES Trustee Hovis - YES Trustee Morelli – YES

- Per Trustee Liaison Morelli we will be updating the forms on the website and have a calendar


ASKED TO BE PLACED ON THE AGENDA:

No one

PUBLIC COMMENT:

061-22 To adjourn meeting at 7:19pm

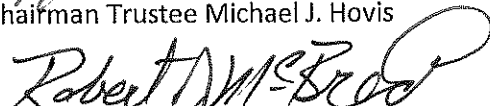
Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride -YES Trustee Hovis – YES Trustee Morelli – YES




 Chairman Trustee Michael J. Hovis




 Date



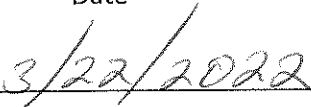
 Vice Chairman Trustee Bob McBride



 Date



 Trustee Michael Morelli



 Date

Deanna Boggess

From: Tom Rink
Sent: Thursday, March 17, 2022 2:16 PM
To: Deanna Boggess
Cc: Michael Hovis
Subject: Fire Department agenda 3/22/2022 meeting
Attachments: AGENDA 3-22-22.pdf

Deanna,

Attached is my agenda for the 3/22/2022 meeting.

Thanks,
Tom

**BAZETTA TOWNSHIP ADMINISTRATION HALL
RENTAL APPLICATION AND AGREEMENT**

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

E-MAIL: _____

IN WHAT POLITICAL SUBDIVISION DO YOU RESIDE:

(eg. Township, Village, City) _____

DATE OF USE: _____ HOURS OF USE: _____

NATURE OF EVENT: _____

In consideration of the use and enjoyment of said facilities, I, (We) the undersigned agree to use the facilities and to be responsible for any and all damage to the facilities arising from my conduct or negligence or the conduct or negligence of any of my guests for whom I am responsible.

Further, I, (We) agree to indemnify and hold harmless the Bazetta Township Board of Trustees and their employees and/or agents from any loss, damage or liability arising out of my use of the facilities, my conduct or negligence or the conduct or negligence of any of my guests for whom I am responsible.

ALCOHOLIC BEVERAGES ARE NOT PERMITTED!

AMOUNT OF DEPOSIT: \$100 BAZETTA RESIDENT \$200 NON-RESIDENT \$100 DEPOSIT FOR CLEAN-UP

CASH CHECK (PAYABLE TO BAZETTA TOWNSHIP) CHECK NO. _____

\$100 DEPOSIT FOR CLEAN-UP TO BE RETURNED IF THE MEETING ROOM IS LEFT CLEAN AND UNDAMAGED.

SIGNATURE OF PERSON RESPONSIBLE
(MUST BE 18 YEARS OF AGE)

TODAYS DATE: _____

SIGNATURE OF TOWNSHIP REPRESENTATIVE

June 9, 2011

Don said not to go to anymore meetings because she brings back bad budgetary news

Don Urchek for an explanation

Rita explained

Don explained that he wanted everyone to be aware

179-11 To authorize the Fiscal Officer to make the following transfers.

\$839.25 from 01 (General) to 06 (Cemetery Bequest)

\$27,000 from 01 (General) to 05 (Cemetery)

Motion: Trustee Urchek

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

180-11 To establish the following fees for rental of the meeting room in the Administration Building, as well as a \$100 deposit for clean-up, to be returned if the meeting room is left clean and undamaged.

\$100 for Bazetta Residents

\$200 for Non-Residents

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Letter from Trumbull County Engineer regarding the status of and construction costs for Sterling Drive
- Press Release from the Trumbull County Planning Commission regarding the upcoming Second Public Hearing for the FY2011 Water & Sewer Grant
- Letter from Barkan & Associates regarding the current status of Senate Bill 5, Ohio's Collective Bargaining Law
- Copy of letter sent from Trumbull County Engineer to Trumbull County Commissioners regarding a permit to haul or move overweight equipment over Larchmont Avenue and North River Road
- Letter from Kathy Dorus regarding Trustee Urchek's statements in the Tribune Chronicle (verbally requested that this letter be read during the meeting)
- Letter from Anonymous regarding Trustee Urchek's statements in the Tribune Chronicle
- Letter from Neighbors of Don Urchek regarding Trustee Urchek's statements in the Tribune Chronicle and letters submitted to Trustees and Zoning Inspector in 2010
- Letter from the Ohio Department of Transportation requesting that a Bazetta official attend a pre-construction conference concerning Hoaglund Blackstub Road
- Instructions from United States Department of Commerce regarding how to access Bazetta Township's "Profile of General Population and Housing Characteristics: 2010"
- Announcement from Trumbull County Board of Elections stating that they will be offering a webinar on "An Introduction to the Ohio Questions and Issues Handbook"
- Notice from Dominion East Ohio of Filing New PIR Adjustment Case #11-3238-GA-RDR

Frank explained that we raised the rent on the building is because the previous fee was not enough to cover the expense of utilities and having the buildings cleaning

Paul said local groups still get the hall for free, but this charge is for people who want to rent the hall for bridal showers, etc.

Don wanted to make a comment in regards to the letters about him having a business on lakeshore drive – he said that according to the zoning book, he is legal to have a business at his home – as far as the other part of the letter regarding a business that he sold on Elm Road – he sold it as is where is and he know

Astro-Clean

P.O.Box 365
Cortland, OH 44410

Estimate

Date	Estimate #
2/17/2022	Janitorial

Name / Address
Bazetta Township 3372 State Route 5 Cortland, OH 44410

			Project
Description	Qty	Cost	Total
MONTHLY CLEANING SERVICE- 2x per month (2nd and 4th weeks- following meetings held on Tuesday nights) Includes dusting, sweeping and mopping hard floors, vacuuming rugs and carpet, emptying trash and replacing liners, cleaning and restocking restrooms, cleaning glass entrance doors. INITIAL SERVICE- The first clean may take longer to get everything caught up. We will do a more deep clean the first time and will bill by the hour. You will only be billed for hours worked. Ohio Sales Tax		160.00	160.00
	8	30.00	240.00
		6.75%	0.00
Astro-Clean, Inc. PO Box 365 Cortland OH 44410		Total	\$400.00

Customer Signature _____

Ohio

**Bureau of Workers'
Compensation**

30 W. Spring St.
Columbus, OH 43215

Certificate of Ohio Workers' Compensation

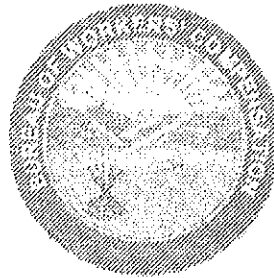
This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer
01047263

Period Specified Below
07/01/2021 to 07/01/2022

ASTRO CLEAN INC
3806 MCLEARY-JACOBY RD
CORTLAND, OH 44410



www.bwc.ohio.gov
Issued by: BWC

A handwritten signature in black ink, appearing to be 'H. L.', is written over the printed name of the Interim Administrator/CEO.

Interim Administrator/CEO

You can reproduce this certificate as needed.

Ohio Bureau of Workers' Compensation

Required Posting

Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol, marijuana or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol, marijuana or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.

Ohio

**Bureau of Workers'
Compensation**

You must post this language with the Certificate of Ohio Workers' Compensation



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

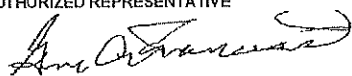
PRODUCER Farmers National Insurance LLC 339 N High St Cortland, OH 44410 Gene Francisco	330-638-6146	CONTACT NAME: Gene Francisco PHONE (A/C, No, Ext): 330-638-6146 FAX (A/C, No): 330-638-5127 E-MAIL ADDRESS: SWellman@Farmers-Bowers.com
	INSURER(S) AFFORDING COVERAGE	
INSURED Astro Clean, Inc. P. O. Box 365 Cortland, OH 44410	INSURER A: Nationwide Insurance Co NAIC # 42579	
	INSURER B: CNA Surety	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ACPLA07142256777	06/17/2021	06/17/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ACPBAPC7142256777	06/17/2021	06/17/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In-NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	ACPLA07142256777 OHIO STOP GAP	06/17/2021	06/17/2022	<input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Janitorial Bond			62580495	11/05/2021	11/05/2022	Service \$ 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER BAZETTT Bazetta Township Admin Building 3372 State Route 5 N/E Cortland, OH 44410	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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YOUNGSTOWN, OH • AKRON, OH • NORTH CANTON, OH
PITTSBURGH, PA • HERMITAGE, PA • BEAUFORT, S.C.

Service Agreement for Bazetta Township

Section I: Location(s)

3372 State Rt. 5, Cortland, OH 44410

Section II: Scope of work and costs:

Option 1:

General Pest Control Program covers all general crawling insects, rodents, roaches, and stinging insects. Not covered are fleas, bed bugs, termites, carpenter ants or bees, or any human body pest. Each treatment will be applied throughout the building including: offices, restrooms, conference room, hall, and garage. Included are 6 mice bait stations on the interior of the building. **Cost: \$95.00 per quarter, billed monthly at \$31.66 plus tax.**

Option 2:

One time general pest control treatment for the interior of the building for **\$200.00**. Rodent services for mice control for a 12 month term. Set up fee (includes first months cost): **\$194.00**. After the first month/set up: **\$62.00/month**.

Section III: Term

Service to commence in February, 2022. In consideration for Complete Pest Solutions' guarantee not to raise prices herein for 12 months. Contract can be extended at the end of the term. Failure to notify Complete Pest Solutions 60 days prior to cancellation, you will be responsible for payment of 2 months of service.



COMPLETE PEST SOLUTION.COM
**GENERAL PEST AND PREVENTION
 INFORMATION & CONTRACT**

330-793-8664 724-923-4278 330-837-1500

Date: 2-22 Time of Service : ___ to ___ : ___ COMPLETION DATE: ___

Customer Information:

Name: BAZETTA TOWNSHIP ADMIN. Address: 3372 STATE RT. 5, COR: FLAND, OH
 Telephone: 330-437-8816 Email: dboggs@bazettatwp.org 44410

Customer Initial Cost \$ 95.00 plus tax Number of Follow-ups 3 costing \$ 380.00

This is a quote from Complete Pest Solutions and the above mentioned customer for the location listed:

- Flea Service: Upon completion of service there is a 3 week waiting period for the product applied to have a complete effect. No one nor pets should be in the home or on the floors of the home for 3 hours or until the product has completely dried. There is to be a series of vacuuming to be done starting with 24 hours after product application and continuing daily for the 3 week period. Warranty is for a period of 3 months for a home with one pet or less. Two pets or more there is a one month warranty.
- General Insect: Upon completion of service there is a 1 week waiting period for the product applied to have a complete effect. This application covers: pavement ants, spiders, centipedes, earwigs and clover mites. There is a 3 month warranty.
- Stink Bugs: Upon completion of service there is a 1 week waiting period for the product applied to have a complete effect. This application covers: stink bugs and has a 3 month warranty.
- Wasp/Hornet Prevention/Flying Insect/Carpenter Bees: Upon completion of this service there is a 1 week waiting period for the product applied to take full effect. This application covers the structure of the home itself and does not include off the structure. The warranty for this application is for the season and covers through the end of November. For Carpenter Bees 6 month warranty.
- Roaches: Due to the nature of the Cockroach there is no warranty for this service. It is application based and runs monthly until the problem is solved. There is an initial application with suggested monthly follow ups. \$ _____ Per Follow Up.
- Carpenter Ants: Upon completion of this service there is a 1 week waiting period for the product applied to have a full effect. Once the waiting period is over there is a 1 year warranty.

By signing this document customer is waiving their right to cancellation as work has already begun on this date

Customer _____ Technician _____

YEARLY PROGRAMS

*** MEMBERSHIP ***

PROGRAM: RESIDENTIAL COMMERCIAL
 BI-MONTHLY QUARTERLY SEASONAL SEMI-ANNUAL MONTHLY

- 6 MILE STATIONS INCLUDED

INITIAL COST FOR EXISTING PROBLEM \$ 95.00 COST \$ 380.00 PER YEAR

These programs are designed to solve and prevent common household pests. These programs cover ants, bees, wasps, hornets, spiders, earwigs, clover mites, silverfish, mice and rats (does not include exclusion or sealing of entry points above 4ft from ground). Excluded from these programs are raccoons, bats, squirrels, skunks, groundhogs, birds, termites, opossums, fleas, stink bugs and bed bugs. Complete Pest offers these programs on a yearly basis and the pricing is divided up for the convenience of the customer. Your annual cost for this service is \$ 31.66 which can be paid up front or broken up into Monthly, Bi-Annual, and Quarterly Payments. Your payments will be \$ 31.66 per month. If CPS cannot solve the initial problem within thirty (30) days the customer also the right to cancel. If the customer does not fulfill the contract by scheduling within 15 days of the month of service, Complete Pest Solutions has the right to bill the customer at the time it is due. You will be billed per month per this agreement. Initial Call Your contract also includes 1 service call between treatments only IF NEEDED. If we find no evidence of needing the service call the customer will be billed \$50 for the service call plus tax. In the event you decide to terminate said agreement, the charge will be the price of two services. Initial Call

Customer [Signature] Technician ROB FERNBACK

3/8/2022

OK [Signature] 2/28

12 MO



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/15/2021

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PRODUCER Oxford Risk LLC 83 N Miller Road Suite 201 Fairlawn OH 44333	CONTACT NAME: Julie Williams	
	PHONE (A/C No, Ext): 330-937-9015	FAX (A/C, No):
INSURED Expert of Canton Inc DBA Complete Pest Solutions 43 Roche Way Boardman OH 44512	INSURER(S) AFFORDING COVERAGE	
	INSURER A: WEST BEND MUTUAL INS CO	NAIC # 15350
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
E-MAIL ADDRESS: jwilliams@oxfordriskllc.com		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			A61422703	05/20/2021	05/20/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			A61422703	05/20/2021	05/20/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A			A61422703 Ohio Stop Gap Employers Liability	05/20/2021	05/20/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Errors & Omissions Liability			A61422703	05/20/2021	05/20/2022	Aggregate Limit \$2,000,000 Occurrence Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

FOR INFORMATIONAL PURPOSES

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Julia K Williams

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Ohio

**Bureau of Workers'
Compensation**

30 W. Spring St.
Columbus, OH 43215

Certificate of Ohio Workers' Compensation

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-844-8292

This certificate must be conspicuously posted.

Policy number and employer
80091855

Period Specified Below
07/01/2021 to 07/01/2022

Complete Post Solutions Franchising LLC
43 ROCHE WAY
BOARDMAN, OH 44512-8214



www.bwc.ohio.gov
Issued by: BWC

Interim Administrator/CEO

You can reproduce this certificate as needed

Ohio Bureau of Workers' Compensation

Required Posting

Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol, marijuana or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol, marijuana or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.

Ohio

**Bureau of Workers'
Compensation**

You must post this language with the Certificate of Ohio Workers' Compensation

Joel Davis

From: Moore, Kristin A <Kristin.Moore@charter.com>
Sent: Tuesday, February 22, 2022 4:13 PM
To: Joel Davis
Subject: Spectrum

Hi Joel, The sales support proposal tab isn't working so here it is:

15 Phones @ 4 locations. \$446.50 a month for 60 months, with an install fee of \$500 at each location. I am also waiting for special pricing to tell me if we can waive the install fees as well. I will send correct proposal when I am able but knew you'd like the initial numbers for discussion this evening. Hope this helps.

Kristin Moore

Kristin Moore | Strategic Account Specialist Government\Education
330.802.4435 M | 234.208.4767 O
530 S. Main St. Suite 1751
Akron, OH 44311

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Billing - Option 2

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Hosted Voice Spectrum vs Lightspeed

Monthly Cost	\$ 446.50	\$429.00
One Time Fees	\$2,000.00	\$500.00
Fax Lines	\$145.84	\$31.95 – Police LEADS Requirement
Contract Terms	60 Months	36 Months
Time Clock	N/A	Included
Racks for Equipment Customer Provides	\$700.00 4 x \$175.00	N/A
Call Recording	N/A	Included
Additional Cabling Customer Provides	\$1,200.00 Labor & Cable	\$300.00
Customer Managed	Yes	Yes
Overhead Paging (FIRE)	Yes	Yes
Mobile App	N/A	Included
Voicemail with Email Forwarding	Included	Included
Work Remotely With app or mirror	N/A	Yes

Bazetta Township
Phone System - Lightspeed Voice

Administration

(2) Phones + Free Virtual Fax

Monthly Reoccurring Fee: \$80.00

One Time Charge: \$0

Road

(1) Phones & (1) Mirror + \$9 Virtual Fax

Monthly Reoccurring Fee: \$49.00

One Time Charge: \$100.00

Police

(3) Phones & (2) Mirrors

Monthly Reoccurring Fee: \$120.00

One Time Charge: \$200.00

Fire

(4) Phones & (2) Mirrors + Free Virtual Fax

Overhead Paging

Monthly reoccurring Fee: \$180.00

One Time Charge: \$200.00

TOTAL

Monthly Reoccurring Charge: \$429.00

One Time Charge: \$500.00

ALL NEW PHONES INCLUDED WITH 3 MONTHS UPFRONT PAYMENT

Bazetta Township
Phone System - Lightspeed Voice

Administration

(2) Phones + Free Virtual Fax

Monthly Reoccurring Fee: \$80.00

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Fire

(4) Phones & (2) Mirrors + Free Virtual Fax

Overhead Paging

Monthly reoccurring Fee: \$180.00

One Time Charge: \$200.00

TOTAL

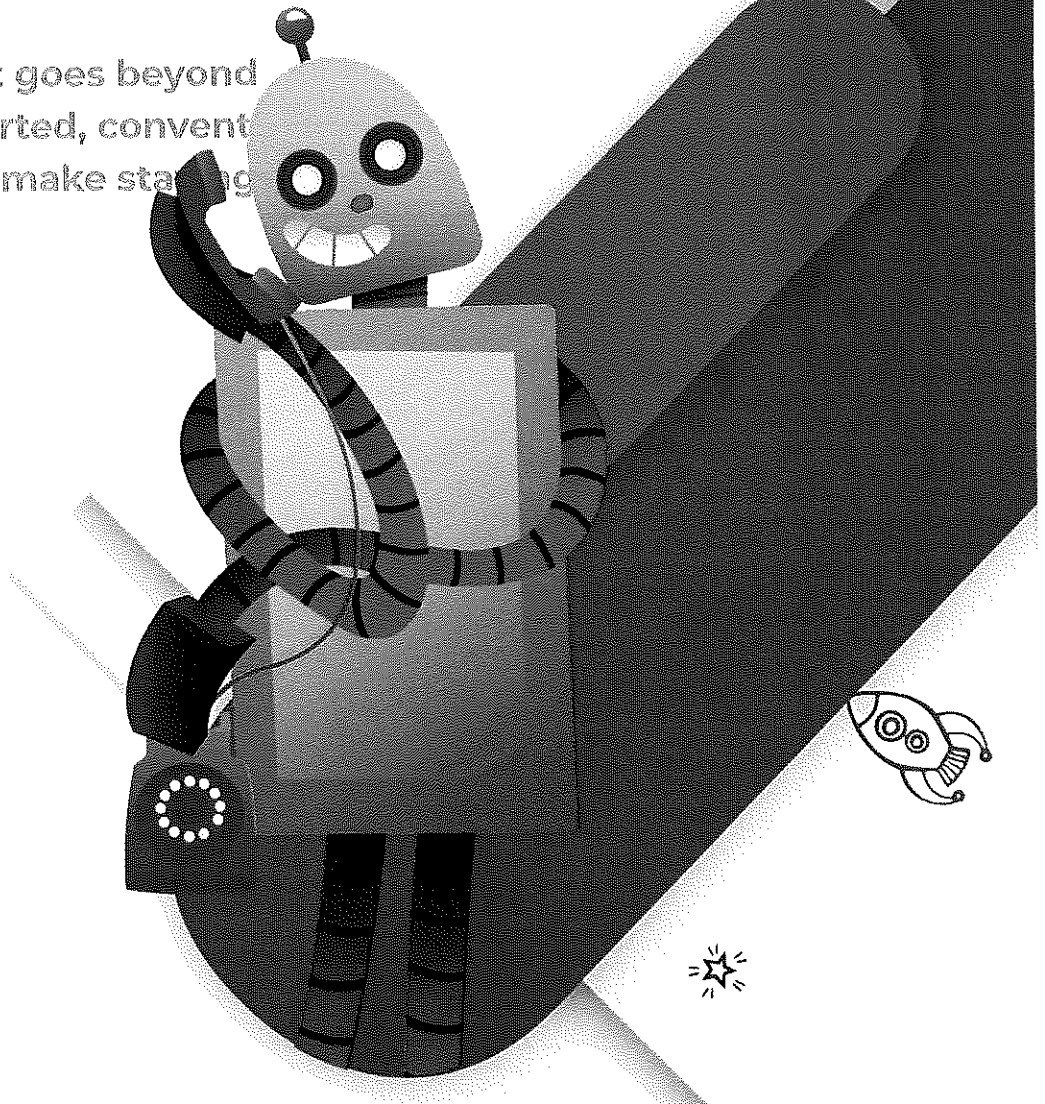
Monthly Reoccurring Charge: \$429.00

One Time Charge: \$500.00

ALL NEW PHONES INCLUDED WITH 3 MONTHS UPFRONT PAYMENT

More than just VoIP.

Lightspeed Connect goes beyond unreliable, unsupported, conventional phone systems. We make staying connected easy.

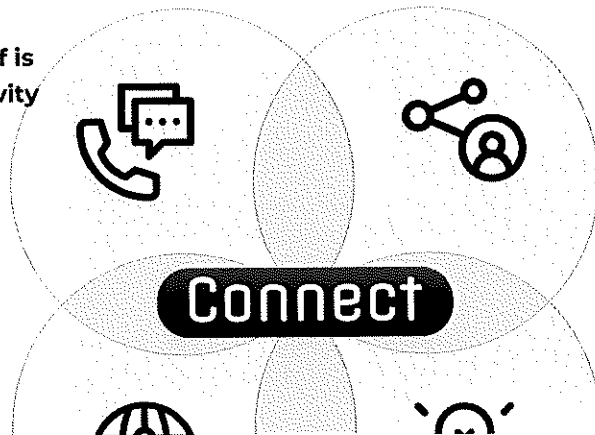


IMPROVED CONTROL

Managing and monitoring staff is easier with employee productivity and performance tracking.

GREATER CONNECTION

Work anywhere with internet. Connect locations, departments and employees with a unified platform, mobile app, and location agnostic handsets.





RELIABILITY

Geographically dispersed data centers and call forwarding means your clients can always reach you.

01:11



Beyond Phones!

Fully Featured Communications Platform

INCREASED CONTROL

GREATER CONNECTION

HIGHER INTELLIGENCE

SUPERIOR SUPPORT



Auto Scheduling

Set your open hours once and know that your office will forward and un-forward automatically.



Drag and Drop Call Transfers

Transfer calls easily with drag and drop call transfers to speed up workflow and customer service.



Health Redirect

Provides advanced monitoring to determine if your offices may be experiencing a power or network service interruption and automatically redirects to a pre-determined location or number that you can configure.



Integrated Employee Time Clock

Make it easier for your team to keep track of their time with our integrated time clock Time Cop!



Live Call Stats and Details

See at a glance your team's inbound and outbound call totals and who they're currently on the phone with.



Music on Hold

With your provided music files we can play music on hold for your queues, ring groups, and even different music for different offices.



Secure Access

Combining our identity management features with customizable systems access makes sure your valuable data stays safe.



Time Cop

Time cop is a time management system that allows your team to clock in and out using their phone.



Curious what your Lightspeed Future



Schedule Demo



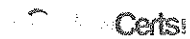
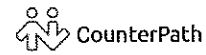
look like?

See Our Training Videos!



Launch your software into the future!

Bring your existing software into the future with our useful API integrations.





Ready for your Lightspeed Future of Tomorrow?

Say HELLO to a fully featured communications platform and automated sales performance tools that are reliable, easy to use, and save you money!

[Let's Get Started](#)

FAQs

[LIGHTSPEED CONNECT](#)

[LIGHTSPEED AUTOMATE](#)

[VALUE PROPOSITION](#)

[FUNCTIONAL QUESTIONS](#)

[TECHNICAL QUESTIONS](#)

What is the "Cloud"?

The "Cloud" is a figurative term that refers to hosted or off-site data center servers. Typically, service providers have multiple centers that work together to provide multi-level redundancy and fail-over.

What can I expect for voice quality?

VoIP is the preferred communications choice for traditional carriers for their long distance call transport. Chances are very high that you use VoIP every day and may not even realize it!



any internet connected device.

How reliable is VoIP?

As a technology in general, VoIP is extremely reliable. In years past, many devices, such as routers and switches, did not support the strenuous requirement set upon them with VoIP. These days, most off-the-shelf equipment natively supports VoIP, and includes important ancillary features, like QoS (Quality of Service). Thus, VoIP has become a very tenable solution for companies around the World.

Who is Lightspeed and what is Lightspeed Connect?

Lightspeed is the premier carrier of cloud-based IP telephone systems. We are the only true business-grade solution and have dedicated our company to providing superior technology solutions, including our flagship product, Lightspeed Connect.

Lightspeed Connect is an enterprise-grade telephone system, and is the culmination of many years of development and design. It allows businesses to cut costs, increase productivity, and ultimately make more money. With Lightspeed Connect, over 40 enhanced features are included in a low monthly subscription rate for no additional charge.

In addition, Lightspeed Connect allows for easy and seamless integration of multiple offices, thus creating the ability to transfer calls, intercom, park, and pick up calls from any location – anywhere, any time.

VoIP codecs such as asg.72 because it saves the provider money on their intrinsic costs. The end result of compression is a “tinny” or “hollow” sound. Not Lightspeed! We are dedicated to providing outstanding service, and will not sacrifice quality and satisfaction of our clients over our bottom line.

We do not compress our traffic – this is why our clients rave about our high-quality crystal clear sound!

What exactly is Voice over IP, or VoIP?

Voice over IP, or VoIP is a telecommunications solution that utilizes your high-speed cable, fiber, or DSL internet connection to send and receive vocal communications, rather than traditional copper based telephone lines. VoIP has presented a multitude of benefits: the ability to make or receive multiple calls with a single number; allowing companies to maintain local numbers in various markets without RCF (remote call forwarding); and enabling a single system to serve multiple locations, as if they were all in the same building.

How does Lightspeed ensure uptime?

Lightspeed manages and maintains all equipment essential to the proper functionality of your Lightspeed Connect system. We are constantly monitoring your internet connection and have the ability to instantaneously “fail-over” to a variety of pre-programmed alternative phones, e.g., company cellphones. The process is automatic and seamless, and is completely transparent to the caller.

All Lightspeed Connect calls are delivered to one of our geographically dispersed redundant carrier grade data centers and terminated directly to the PSTN, thus ensuring maximum reliability and uptime.

Our data centers are protected by a number of redundant features:

- Quadruple redundant internet providers
- Power supported by diesel generators, in tier 1 refueling locations.
- HVAC
- High security access



"I was wanting analytics tracking to track in and outgoing calls and employee time on calls... that's why I chose Lightspeed."

- Don Schlagel



No matter your industry, the future is brighter with Lightspeed Voice!

Our powerful suite of sales automation tools and reliable private-hosted phone networks make it easy for sales teams in any industry to connect with their customers.

EDUCATION

GOVERNMENT

HEALTHCARE

INSURANCE

MANUFACTURING

PROFESSIONAL SERVICES

Michael Hovis

From: Joel Davis
Sent: Tuesday, February 22, 2022 6:41 PM
To: Michael Hovis
Subject: Fwd: Spectrum

Mike - here is spectrum proposal just about the same except we would need to pay for the fax lines with spectrum. Free virtual with lightspeed

Get [Outlook for iOS](#)

From: Moore, Kristin A <Kristin.Moore@charter.com>
Sent: Tuesday, February 22, 2022 4:12 PM
To: Joel Davis
Subject: Spectrum

Hi Joel, The sales support proposal tab isn't working so here it is:

15 Phones @ 4 locations. \$446.50 a month for 60 months, with an install fee of \$500 at each location. I am also waiting for special pricing to tell me if we can waive the install fees as well. I will send correct proposal when I am able but knew you'd like the initial numbers for discussion this evening. Hope this helps.

Kristin Moore

Kristin Moore | Strategic Account Specialist Government\Education
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Deanna Boggess

From: Tom Rink
Sent: Friday, March 4, 2022 10:13 AM
To: Michael Hovis; Deanna Boggess
Subject: FIRE Department Agenda
Attachments: AGENDA 3-08-22.pdf; FD CALL LOG FEBRUARY 2022.pdf

All,

Attached is my agenda for the 3-8-22 meeting.

Thanks,
Tom

BAZETTA FIRE DEPARTMENT



AGENDA

Date: 03/4/2022
To: Trustee Hovis, Trustee McBride, Trustee Morelli
From: Chief Tom Rink
Re: 03/08/2022 Trustee's Meeting

Agenda items: For Fire Department:

1. Monthly Call Report attached.

Non agenda items:

1. The Fire Department received two donation checks for EMS services. A total of \$150.00 dollars was turned into the fiscal officer for deposit.

NFIRS Tally Report

UH - Bazetta TWP PD

Code	Number of Incidents	Called Field Incident Type						Property Loss	Contents Loss	Total Dollar Loss
		Civilian Fire Deaths	Civilian Fire Injuries	Fire Service Deaths	Fire Service Injuries					
111 - Building fire	3 (2.88%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$10,000 (100%)	\$0 (%)	\$10,000 (100%)	
321 - EMS call, excluding vehicle accident with injury	70 (67.31%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
322 - Vehicle accident with injuries	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
324 - Motor vehicle accident with no injuries	7 (6.73%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
331 - Lock-in (if lock out, use 511)	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
500 - Service Call, other	2 (1.92%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
511 - Lock-out	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
541 - Animal problem	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
551 - Assist police or other governmental agency	2 (1.92%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
554 - Assist Invalid	3 (2.88%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
600 - Good Intent call, other	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
611 - Dispatched & cancelled en route	7 (6.73%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
622 - No incident found on arrival at dispatch address	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
700 - False alarm or false call, other	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
733 - Smoke detector activation due to malfunction	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
735 - Alarm system sounded due to malfunction	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
743 - Smoke detector activation, no fire - unintentional	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
Incident Type (Total)	404 (100.00%)	0 (100.00%)	0 (100.00%)	0 (100.00%)	0 (100.00%)	0 (100.00%)	\$10,000 (100.00%)	\$0 (100.00%)	\$10,000 (100.00%)	

163

NFIRS Tally Report

UH - Bazetta TWP FD

Talledfield - Property Use									
Code	Number of Incidents	Civilian Fire Deaths	Civilian Fire Injuries	Fire Service Deaths	Fire Service Injuries	Property Loss	Contents Loss	Total Dollar Loss	
120 - Variable use amusement, recreation places	2 (1.92%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
141 - Athletic/health club	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
160 - Eating, drinking places	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
161 - Restaurant or cafeteria	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
162 - Bar or nightclub	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
340 - Clinics, Doctors offices, hemodialysis centers	7 (6.73%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
342 - Doctor, dentist or oral surgeon's office	3 (2.88%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
343 - Hemodialysis unit	2 (1.92%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
419 - 1 or 2 family dwelling	47 (45.19%)	0 (%)	0 (%)	0 (%)	0 (%)	\$10,000 (100%)	\$0 (%)	\$10,000 (100%)	
429 - Multifamily dwellings	7 (6.73%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
500 - Merchantile, business, other	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
519 - Food and beverage sales, grocery store	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
581 - Department or discount store	2 (1.92%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
888 - Fire station	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
891 - Warehouse	2 (1.92%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
900 - Outside or special property, other	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
961 - Highway or divided highway	8 (7.69%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
962 - Residential street, road or residential driveway	1 (0.96%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
963 - Street or road in commercial area	2 (1.92%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
965 - Vehicle parking area	3 (2.88%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
N/A - Not Specified	10 (9.62%)	0 (%)	0 (%)	0 (%)	0 (%)	\$0 (0%)	\$0 (%)	\$0 (0%)	
Property Use (Total)	104 (100.00%)	0 (100.00%)	0 (100.00%)	0 (100.00%)	0 (100.00%)	\$10,000 (100.00%)	\$0 (100.00%)	\$10,000 (100.00%)	

February 2022 Bazetta Police Department Activity



Published Date: March 8, 2022

Activity	Total
Calls for Service	237
Incident Reports Filed	56
Traffic Crash Investigations	9
Number of Persons Arrested	15
Traffic Offenses	4
Traffic Citations Issued	2
Vehicle Miles Traveled	5,004.60
Office Contacts	149

* Numbers are subject to change due to report status and other circumstances

Bazetta Township Police Department

Year to Date Analysis February 2021 Comparison to February 2022

Chief Christopher G. Herlinger

Sgt. Jake Abbott



2021

2022

↑↓Percentage Difference
from 2021 - 2022

Calls for Service	255	237	-7.05 ↓
Incidents Filed	70	56	-20 ↓
Traffic Crash Investigations	6	9	50 ↑
Number of Persons Arrested	20	15	-25 ↓
Traffic Offenses	4	4	0
Miles Traveled	5406.1	5004.6	-7.427 ↓
Office Contacts	156	149	-4.487 ↓

Deanna Boggess

From: Chris Herlinger
Sent: Thursday, March 3, 2022 3:40 PM
To: Deanna Boggess
Subject: Police Agenda Item
Attachments: JP Resignation Letter.pdf

Deanna,

Please find attached to this email a copy of an employee resignation letter. I will need an agenda item to accept it. It should read:

Resolution ###-22 To accept the resignation of part-time Police Secretary/ Records Clerk Janessa Patrick from the police department, Effective Thursday March10,2022. Thank You and have a great day!

Christopher G. Herlinger, Chief of Police
Bazetta Township Police Department
2671 McCleary Jacoby Road
Cortland, Ohio 44410
Office: (330) 638-5503
Fax: (330) 638-9927
cherlinger@bazettatwp.org

Janessa Patrick
3023 Ivy Hill Circle Unit D
Cortland, Ohio 44410

February 28, 2022

Chief Christopher Herlinger
Bazetta Township Police Department
2671 McCleary Jacoby Rd.
Cortland, Ohio 44410

Dear Chief Herlinger,

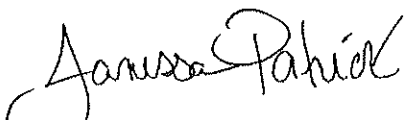
Please accept this letter as formal notice of my resignation from my position as Records Clerk/Police Secretary at Bazetta Township Police Department. My last day of employment will be Thursday, March 10, 2022.

Thank you for giving me the opportunity to work in this position for the past 3 ½ years. I have thoroughly enjoyed working here and appreciate all of the opportunities you have given me. However, I have decided it is time for me to move on to further my career goals.

I would like to do anything I can to help with the transition, including wrapping up my responsibilities and training others if possible. If I can be of help in any other way during this time, please let me know.

Thank you again for this great opportunity that I've had, and I wish all of BPD the absolute best!

Yours sincerely,


Janessa Patrick

Janessa Patrick
3023 Ivy Hill Circle Unit D
Cortland, Ohio 44410

March 3, 2022

Michael Hovis
Bazetta Township Board of Trustees
3372 State Route 5
Cortland, Ohio 44410

Dear Trustee Hovis,

Please accept this letter as formal notice of my resignation from the position of Zoning Secretary for Bazetta Township. This resignation should be considered effective immediately.

I appreciate the opportunity to work in this position for the past 3 years. However, due to outside circumstances I will no longer have the appropriate time to dedicate to the Zoning Boards.

Thank you again for this great opportunity that I've had, I wish you all the best.

Sincerely,

Janessa Patrick

**BAZETTA TOWNSHIP PARK SHELTER/GAZEBO
RENTAL APPLICATION AND AGREEMENT**

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

E-MAIL ADDRESS: _____

IN WHAT POLITICAL SUBDIVISION DO YOU RESIDE: _____

FACILITY YOU DESIRE TO RENT:

SHELTER "A" SHELTER "B" SHELTER "C" GAZEBO

DATE OF USE: _____ HOURS OF USE: _____

TODAYS DATE: _____

AMOUNT OF DEPOSIT: _____

CASH CHECK OR MONEY ORDER CHECK NO. _____

PLEASE MAKE CHECKS OR MONEY ORDERS PAYABLE TO BAZETTA TOWNSHIP.

Copies to: 1st Copy – Customer 2nd Copy – Police Department 3rd Copy – Township

I have read the shelter/gazebo reservation rules and regulations for use and permit and understand that the event may be terminated upon violation of any of the aforementioned rules and regulations. I also agree that while using the Bazetta Township Park facilities that we will not discriminate on the basis of disability, age, race, sex and national origin.

Signature of Person Responsible
(Must be 18 years of Age)

**ANY PROBLEMS AT THE PARK, PLEASE CALL THE BAZETTA POLICE DEPARTMENT AT
330-675-2730**

PERMIT

Permit No. _____

To Use Bazetta Township Shelter/Gazebo

Name: _____

Address: _____

City, State, Zip: _____

Home Telephone: _____

Date of Use: _____

Shelter "A"

SHELTER LOCATION: Shelter "B"

Shelter "C"

Gazebo

This permit is issued to the above named individual for exclusive all day use at the shelter/gazebo.

APPROVED _____

Please bring your confirmed permit with you on the day of your reservation in case someone else is using your reserved shelter/gazebo.

Copy: File

Bazetta Township Police

**ANY PROBLEMS AT THE PARK, PLEASE CALL THE BAZETTA POLICE DEPARTMENT AT
330-675-2730**

BAZETTA TOWNSHIP

SHELTER/GAZEBO RESERVATION RULES AND REGULATIONS

1. Bazetta Township and Lakeview Schools sponsored programs and activities will have priority use of the facilities.
2. To ensure use of shelters/gazebo, reservations are required.
3. One member of the requesting group shall assume responsibility for the proper use of the facility.
4. User groups will be financially liable for Township facilities.
5. Parks and Recreation facilities will be available for use seven (7) days a week.
6. All activities will conclude by dusk or as posted.
7. Individuals and groups using township park areas **SHALL NOT**
 - a. Serve or sell alcoholic beverages unless a special designated permit has been issued.
 - b. Gamble
 - c. Charge admission to sponsored activities except when an activity is for the benefit of charity or nonprofit organization, and when said admission charge is approved by the Township.
 - d. Allow music, dancing other activities to interfere or offend other park users. Inappropriate behavior or noise will not be permitted.
8. Shelter/Gazebo fees:

SHELTER (A)	SHELTER (B)	SHELTER (C)	*GAZEBO
\$85.00	\$60.00	\$60.00	\$125.00

***Plus \$125.00 deposit for clean-up, to be returned if gazebo is left clean and undamaged**

9. All garbage must be disposed of after use.

10. When a shelter/gazebo is not being used, it is available to the public on a first come first serve basis for no charge. All rules and regulations apply.
11. Any person or group who does not abide by these rules shall be asked to leave the premises.
12. No rain checks or refunds will be given due to bad weather or late cancellations.
13. Individuals or groups using the shelter/gazebo without a reservation must surrender the shelter/gazebo to individuals or groups having a shelter/gazebo permit for that facility.
14. You must pay for your shelter/gazebo reservation and submit a signed rental agreement at the time you make the reservation. No shelter/gazebo will be held without payment and a signed rental agreement. Your permit and rental agreement must be taken to the rental facility for proof of your reservation. Bazetta Township Police will be available for assistance during your rental, and will have a copy of your reservation application.
15. You must be 18 years of age to rent any park facility.
16. The park is open from _____
17. You will comply with all laws of the United States and the State of Ohio, and with all Township Park rules and regulations and will not permit anything to be done on said premises in violation thereof.
18. Glass containers of any kind are strictly prohibited.
19. Ground fires are strictly prohibited. Please be sure charcoal from your grill is cooled and deposited in proper receptacles.
20. Leave the premises clean, placing all paper and other debris in receptacles furnished throughout the park. Do not pour any solution on grass, trees, or vegetation.
21. Outlets are only for use of small radios, coffee pots, food warmers and like equipment that does not exceed a maximum of 15 amps.

22. Parking allowed only on designated parking lot areas.
23. Decorating is permitted. However, no staples or nails are allowed. If tape is used it must be a lightweight tape that can be easily removed.
24. Any special requests must be submitted in writing to Bazetta Township for approval no later than thirty (30) calendar days prior to your rental date. Special requests may include a disk jockey, live band, etc. or anything not specifically covered in this rental agreement.
25. Employees of Bazetta Township or the Lakeview Local Schools and Non-Profit groups shall be entitled to a 10% discount on facility rentals. Proof of employment or membership is required.

REGULATION FOR SCHOOL OUTINGS

School Outings: Bazetta Township may approve the use of Imagination Station or any part of the Township Park for school outings. All school groups exceeding one full-sized bus load shall give prior notice to Bazetta Township of their planned use of the park at least two weeks prior to the planned use. The township may deny such requested uses if other activities have been planned for the park on the requested date or if more than one bus load of school children have already notified the Township of their planned use for the same day. Priority will be given to Lakeview Local Schools. There are no fees for school outings unless they reserve either or both shelters and/or the gazebo.

**BAZETTA TOWNSHIP PARK SHELTER/GAZEBO
RENTAL APPLICATION AND AGREEMENT**

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

E-MAIL ADDRESS: _____

IN WHAT POLITICAL SUBDIVISION DO YOU RESIDE: _____

FACILITY YOU DESIRE TO RENT:

SHELTER "A"

SHELTER "B"

SHELTER "C"

GAZEBO

DATE OF USE: _____ HOURS OF USE: _____

TODAYS DATE: _____

AMOUNT OF DEPOSIT: _____

CASH

CHECK OR MONEY ORDER

CHECK NO. _____

PLEASE MAKE CHECKS OR MONEY ORDERS PAYABLE TO BAZETTA TOWNSHIP.

Copies to: 1st Copy – Customer 2nd Copy – Police Department 3rd Copy – Township

I have read the shelter/gazebo reservation rules and regulations for use and permit and understand that the event may be terminated upon violation of any of the aforementioned rules and regulations. I also agree that while using the Bazetta Township Park facilities that we will not discriminate on the basis of disability, age, race, sex and national origin.

Signature of Person Responsible
(Must be 18 years of Age)

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PERMIT

Permit No. _____

To Use Bazetta Township Shelter/Gazebo

Name: _____

Address: _____

City, State, Zip: _____

Home Telephone: _____

Date of Use: _____

Shelter "A"

SHELTER LOCATION: Shelter "B"

Shelter "C"

Gazebo

This permit is issued to the above named individual for exclusive all day use at the shelter/gazebo.

APPROVED _____

Please bring your confirmed permit with you on the day of your reservation in case someone else is using your reserved shelter/gazebo.

Copy: File

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