

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: March 22, 2022, 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis Present
Vice Chairman Trustee Bob McBride Present
Trustee Michael Morelli Present
Fiscal Officer Stacy Marling Absent

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

062-22 Resolution accepting the meeting minutes from March 8, 2022, Regular Trustee Meeting.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST:

ADMINISTRATION: The Fiscal Officer's monthly financial report will be posted to the township web site.

Please visit at www.bazettatwp.org, under the tab titled Administration, Financial page and Reports.

- Chairman Trustee Hovis – Please visit, follow, and share our new “Bazetta Township Ohio” Facebook page for updates and community events
- The Township Park opening date is set for Saturday April 16th, 2022, at 11:00
- The Annual Easter Egg Hunt at the township park will resume this year and is set for Saturday April 16th, 2022, at 11:00
- As a reminder our Administration Office is now open Monday-Friday, 10:00AM-2:00PM to serve our residents

FIRE DEPARTMENT: Per Chief Rink Nothing for agenda

- The Fire Department received a donation for EMS services, A Total of \$100.00 dollars was turned into the fiscal officer for deposit
- The Fire Department has a new LED sign that was installed last week. The project was a 50% grant match from the ODNR with our match being \$1676.00 dollars

- This past Saturday he had crews at the lake for the Mosquito Lake Polar Plunge including Police Chief Herlinger with an ambulance on standby
- Earlier this afternoon we were notified the scheduled statewide tornado drill was cancelled for tomorrow morning due to the chance of severe weather. They will still conduct the indoor drills at schools

POLICE DEPARTMENT: Per Chief Herlinger nothing for the agenda

- Chief Herlinger announced they will have limited hours until there is a new secretary hired. The temporary hours will be changed from 8:00am - 4:00pm 10:00am – 2:00pm Monday through Friday to keep the station open five days a week. It will be posted on the Facebook page
- Chief Herlinger and Chief Rink met with the township MCO, TPA for BWC so we can ease into the transition there and obtain the packages for the vehicles
- New cruisers are in and are being equipped. They should be in service by the middle of April
- Sergeant Abbott and Chief Herlinger attended a Lexipol webinar on Body worn cameras, policies and procedures and grants that are available through them, and they will be looking into it

063-22 Resolution to extend the application acceptance date for the Part-time Police Secretary/Records Clerk to Friday April 1, 2022.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

- If anyone is interested, please visit our website to apply for this position

ROAD DEPARTMENT: Per Kris Parke, Road Superintendent nothing for agenda

- Road Liaison Trustee McBride announced a Scrap Tire Drop Off for the entire month of April. Proof of residency will be required, and we will accept eight tires per resident. Drop off location is at the township Road Department salt shed, Monday through Friday between the hours of 8:00am -3:00pm
- One burial at the cemetery this month so far
- Waiting for the truck to get done

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER – Nothing for agenda

- Zoning Inspector Pete Pizzulo to report
 - Anyone has concerns Inspector Pizzulo’s phone number and email are on our website, bazettatwp.org. As a reminder, complaints have a process to go through
 - Two issues he sent out letters have been resolved. One on N Park Ave and one that borders Cortland

Chairman Trustee commended Inspector Pizzulo on his quick response and dedication to a resident on a Sunday. Also, a resident on Everett Hull Road expressed her appreciation be relayed to the Inspector.

Trustee McBride asked Inspector Pizzulo if he had a mowing crew lined up for this year? A two-year bid went out and he will forward the bids to the Trustees by the end of April.

ZONING COMMISSION AND ZONING BOARD OF APPEALS: See attached items

From Zoning Commission Chairman D.J. Richards:

- The Zoning Commission held its rescheduled 1st Quarterly Meeting on March 9, 2022, at 6:30pm.
- The Board reviewed the recommendation for approval from the Trumbull County Planning Commission regarding the proposed language in the EVCS/solar/wind amendment. We are working on the third revision which we would like to send off to the township legal counsel for their review
- A motion was made, voted, and passed to send the third revision of the EVCS/solar/wind amendment to the township's legal counsel for review
- A motion was made, voted, and passed to acknowledge the resignation of the Part-time Zoning Board Secretary, Janessa Patrick effective immediately
- A motion was made, voted, and passed to request the updated "Authority, Duties and Procedures" of the Zoning Board of Commissioners and Zoning Board of Appeals from the township legal counsel

Zoning Inspector Pizzulo commended Chairman Richards on his work for the Solar panels as he has recently received two requests but had to turn them down as we have no solar panel zoning currently.

The Trustees thanked Chairman Richards for his work, and they appreciated him attending the meeting.

064-22 Resolution to extend the application acceptance date for the Part-time Zoning Board Secretary to Friday April 1, 2022.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

- If anyone is interested, please visit our website to apply for this position

PARKS AND RECREATION BOARD: See attached items

- Park Liaison Trustee Michael Morelli reported there are two cleanup days they will be about three hours; Saturday April 2 (rain date Saturday April 9) and Saturday April 30 (rain date Saturday May 7) and will meet at the Township Park in Pavilion B at 9:00am on each day. We are in need of volunteers and the volunteers are encouraged to bring any relevant equipment that would aid in the effort.
- We have a new park map and calendar on our webpage to view the reservations and openings of the park amenities
- We have about twenty-five maintenance projects going on at the park including pressure washing and sealing of the Imagination Station equipment.
- We have had interest back from the Lakeview Athletic club and community and Lakeview volunteers
- Any question you may contact him his phone number is on the door

065-22 Resolution to Accept the quote to hire Bradley's Pro Pressure Wash to pressure wash and seal of Imagination Station playground equipment includes all fencing and perimeter structures in the amount of 7,040.00 dollars.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

066-22 Resolution to amend the Township Park Regulation regarding School Outings from:
"There are no fees for school outings unless they reserve either or both shelters and/or gazebo."
To:
"No fees will be charged to Lakeview Local School District for the use of our Township Park or its amenities."

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

ASKED TO BE PLACED ON THE AGENDA:

No one

PUBLIC COMMENT:

Zoning Chairman Richards commented as a separate but related item to the Zoning Commission's issues. The Ohio EPA is currently underway providing grants for EV charger installations covering a large portion of the cost under the Volkswagen Diesel Mitigation Grant. Phase 1 of the program was completed last year. Phase 2 is underway with a later phase to be announced. Both public and private entities are eligible.

Chairman Trustee asked Chairman Richards when it gets approved if he would let us know and we will add it to our website

Stanley Shrodek of Lakeshore Drive thanked the Trustees for putting Bazetta Township back on track.

067-22

Motion to adjourn meeting at 7:21pm

Motion: Trustee Morelli

Second: Trustee McBride

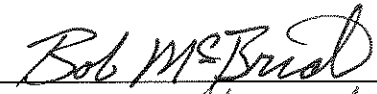
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES



Chairman Trustee Michael J. Hovis

04-12-2022

Date



Vice Chairman Trustee Bob McBride

04-12-2022

Date



Trustee Michael Morelli

04-12-2022

Date

Deanna Boggess

From: Tom Rink
Sent: Thursday, March 17, 2022 2:16 PM
To: Deanna Boggess
Cc: Michael Hovis
Subject: Fire Department agenda 3/22/2022 meeting
Attachments: AGENDA 3-22-22.pdf

Deanna,

Attached is my agenda for the 3/22/2022 meeting.

Thanks,
Tom

BAZETTA FIRE DEPARTMENT



AGENDA

Date: 03/17/2022
To: Trustee Hovis, Trustee McBride, Trustee Morelli
From: Chief Tom Rink
Re: 03/22/2022 Trustee's Meeting

Agenda items: For Fire Department:

1. Nothing for the Agenda

Non agenda items:

1. The Fire Department received a donation for EMS services. A total of \$100.00 dollars was turned into the fiscal officer for deposit.
2. The fire Department has a new LED sign that was installed last week. The project was a 50% grant funds match from the ODNR.

Deanna Boggess

From: Kris Parke
Sent: Monday, March 21, 2022 8:49 AM
To: Trustee; bcoupland@tribtoday.com
Cc: Deanna Boggess; Fiscal Officer; Chris Herlinger; Tom Rink
Subject: Bazetta Township Scrap Tire Dropoff
Attachments: CCF_000168.pdf

Good Morning,

Please see the attached.

Regards,

Kristopher Parke
Road Superintendent
Bazetta Township
330-637-8816 ext 104
kparke@bazettatwp.org
www.bazettatwp.org

Good Morning,

Bazetta Township Trustees are pleased to announce a scrap tire drop off for the entire month of April. Proof of residency will be required, and we will accept 8 tires per resident. Drop off location is at the township road department salt shed Monday-Friday between the hours of 7am-3pm.

Thank you!

Deanna Boggess

From: Chris Herlinger
Sent: Friday, March 18, 2022 3:21 PM
To: Deanna Boggess
Cc: Michael Hovis
Subject: Police Agenda

Deanna, The police department has nothing for the meeting agenda. Thank You and have a great weekend!

Christopher G. Herlinger, Chief of Police
Bazetta Township Police Department
2671 McCleary Jacoby Road
Cortland, Ohio 44410
Office: (330) 638-5503
Fax: (330) 638-9927
cherlinger@bazettatwp.org

Proposal

PROPOSAL NO.
SHEET NO.
DATE 3-20-22

PROPOSAL SUBMITTED TO:	WORK TO BE PERFORMED AT:
NAME Imagination Station	ADDRESS
ADDRESS Bazetta	DATE OF PLANS
PHONE NO. Att to MIKE 330 716 5533	ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of
Estimate I GAVE OUT ON 3-8-22 IS VOID material REASON
NEW EST. 3-20-22

PRESSURE CLEAN ALL of Imagination Station
(ALL WOOD WILL BE DONE)

material: CLEAR Behr Premium oil BASE SEALANT
(ALL WOOD WILL BE DONE)

COVER ALL SLIDES, ENTRANCE COMPOSIT DECK, COMPOSIT SEATS

WE GOT water for most of cleaning (might need water for FINE SIDE,
CAN WE USE water at your
SHED)

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of

\$ 7,040. Dollars (\$ 00) with payments to be made as follows.
Your Imagination Station will turn out REAL nice
Thanks again

TAX EXEMPT
Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted David BRADLEY
 Per Question or concern 330 6371234
 Note — this proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____
Date _____
Signature _____

Michael Morelli

From: Holly Kahn <kittyloomis23@yahoo.com>
Sent: Tuesday, March 8, 2022 11:51 PM
To: Beth.Petracco@gmail.com; Andrea.drotar99@gmail.com; Michael Morelli
Subject: Bradley's Quote

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Proposal

PROPOSAL SUBMITTED TO:
NAME: Imagination Station
ADDRESS: Brazetta Park
PHONE NO: 614-747-6319
WORK TO BE PERFORMED AT:
ADDRESS: As To Holly's note
DATE OF PLANS:
ARCHITECT:
DATE: 2-8-22

We hereby propose to furnish the materials and perform the labor necessary for the completion of
Persons down all of Imagination Station w/ light wood
Call wood will be done

To use: Clean Behr Premium oil Base Sealant
(all wood will be done) app: material
6,400.00
WE GOT water
Tax EXEMPT

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____ Dollars (\$ _____) with payments to be made as follows.
THX 4/22

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted
DAVID BRADLEY
For 830 637 1234
Note — This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL
The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments to be made as outlined above.

Signature _____
Signature _____
Date _____

Ohio

Bureau of Workers' Compensation

30 W. Spring St.
Columbus, OH 43215

Certificate of Ohio Workers' Compensation

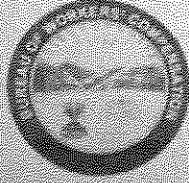
This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employee is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer
01251011

Period Specified Below
07/01/2021 to 07/01/2022

BRADLEYS PRO PRESSURE WASH INC
2332 GADWALLADER SONK RD
CORTLAND, OH 44410-9410



www.bwc.ohio.gov
Issued by: BWC

[Signature]
Interim Administrator/CEO

You can reproduce this certificate as needed.

Ohio Bureau of Workers' Compensation

Required Posting

Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol, marijuana or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol, marijuana or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.

Ohio

Bureau of Workers' Compensation

You must post this language with the Certificate of Ohio Workers' Compensation.

DP-29 BWC-1829 (Rev. Jan. 10, 2019)

Sent from my iPhone

5:48



X EST_Imagination Statio...



ADKINS POWER WASH, LLC

Keith Adkins
Owner/Operator

PO Box 191
Cortland, Ohio 44410

330-770-9601

Email: adkinspowerwash@aol.com


Website: www.adkinspowerwashing.com


ESTIMATE


Customer Name Imagination Station Park and Playground - Holly
 Address 3372 Warren Meadville Rd
 City Cortland State Ohio Zip Code 44410
 Date 2/9/2022 Phone # 614-747-6318
 Email kittyloomis23@yahoo.com

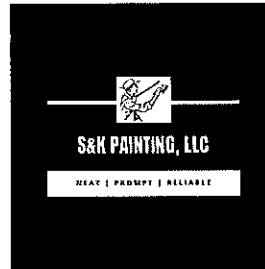
Description	Total
Powerwash all Fence, Decking, and Towers	\$ 2,500.00
Stain all Fence, Decking, and Towers - one coat Cabot Australian Timber Oil	\$ 8,000.00
*Material cost : \$250/5 gallon bucket - Best Estimate 7 buckets	\$ 1,750.00
*Material amount is difficult to estimate since stain soaks in at different rates. Buckets used over 7 will be additional \$250.00 each.	
Estimated time to powerwash - 2 to 3 days	
Estimated time to stain - 5 to 7 days	
Application will be a combination of spray, roll, and brush	
Quote is dependant upon availability of water and electrical source	
Completion prior to May 11th is dependent upon enough dry weather. Best results require 24 hours no rain prior to application and 12 to 24 hours dry afterwards.	

\$3,000 payment required after cleaning	
\$1750 payment required prior to staining, remainder upon completion	
Total	\$ 12,250.00

 [My Proposals](#)

 [My Invoices](#)

 [Request Appointment](#)



S&K Painting, LLC

913 Summit St NW, Warren Ohio 44485
(330) 647-4190

Proposal

PENDING

Contact	Job Address	Proposal #	Date
Mike Morelli	3372 Warren Meadville	50427	3/15/2022
3372 Warren Meadville	Road, Cortland OH 44410		
mmorelli@bazettatwp.org			
g			
(330) 716-5533			

Item	\$
Exterior Painting	\$17,000.00

Preparation:

- Pressure Wash Exterior of Imagination Station and Pavillion
- Scrape Loose and Peeling Stain/Paint As Needed
- Spot Prime Areas As Needed

Application Areas:

- Apply Flood CWF Cedar Tone Semi Transparent Stain to Imagination Station
- Apply WoodScapes Solid Color Stain to Pavillion

IMAGINATION STATION: \$17,000

PAVILLION: \$2,500

Product:

Brand of Paint: **Flood**

Line of Paint: CWF

Sheen of Paint: **Semi Transparent**

Brand of Paint: **Sherwin Williams**

Line of Paint: **WoodScapes**

Sheen of Paint: **Solid Color Stain**

Subtotal	\$17,000.00
Tax	\$0.00
Total	\$17,000.00
Deposit Required	\$5,950.00
Amount Due Today	\$5,950.00



Masterpiece Painting Company, Inc.

www.masterpiecepaintingcompany.com

546 Washington Street NE
Warren, OH 44483
Email: mpc@masterpiecepaintingco.com

p (330) 395-9900
f (330) 395-1415

March 12, 2022

Bazetta Twp.
Attention: Mike Morelli
3361 Warren Meadville Road
Cortland, Ohio 44410

Re: Imagination Station

Quote #Q190-22

Mike,

Masterpiece Painting Company, Inc. proposes budget pricing for pressure washing and re-staining all playground wood equipment and fencing. Based on Sherwin Williams oil-based stains.

Budget – labor and materials in the amount of... \$ 49,900.00

Add to pressure wash and re-stain Pavilion –

Budget – labor and materials in the amount of... \$ 4,200.00

Should you have any questions or need additional information, please do not hesitate to contact our office.

Sincerely,

MASTERPIECE PAINTING COMPANY, INC.

John M. Handerhan

John M. Handerhan, President

JMH/eg

5:51



Invoice-1056-2022-02...



INVOICE

Amount Due (USD)
\$13,300.00

BILL TO
Imagination Station
 Holly Kahn
 3372 Warren Meadville Road
 Cortland, Ohio 44410
 United States

 614-747-8318
 Kittykornis23@yahoo.com

Invoice Number: 1056
Invoice Date: February 18, 2022
Payment Due: February 18, 2022

ITEMS	QUANTITY	UNIT	AMOUNT
Playground Wash and Brighten PermaClean-Organic and Stain Removal	14000	\$0.25	\$3,500.00
Playground Stain Color: Transparent oil base/ Cedartone	14000	\$0.70	\$9,800.00

Total: \$13,300.00

Amount Due (USD): \$13,300.00

Notes / Terms

- inspection - check for loose bolts, fasteners, and cracked wood.
- Soft Wash wood and composite eliminating organic growth, mildew, and lichen
- Brighten wood and composite
- Allow to dry until 15% wood moisture content
- prep before staining - tape and cover all material not receiving stain
- Transparent oil based stain application
- clean and inspect job site

Estimated completion time 7 days

ATTN: Do not use Solvents . Composite will be ruined if Solvents are present.



Buckeye State Pressure Wash
915 Crestwood Drive Northeast
Brookfield Center, Ohio 44403
United States

Contact Information
3302404444

REGULATION FOR SCHOOL OUTINGS

School Outings: Bazetta Township may approve the use of Imagination Station or any part of the Township Park for school outings. All school groups exceeding one full-sized bus load shall give prior notice to Bazetta Township of their planned use of the park at least two weeks prior to the planned use. The township may deny such requested uses if other activities have been planned for the park on the requested date or if more than one bus load of school children have already notified the Township of their planned use for the same day. Priority will be given to Lakeview Local Schools. There are no fees for school outings unless they reserve either or both shelters and/or the gazebo.