

# BAZETTA TOWNSHIP TRUSTEES

## REGULAR MEETING MINUTES

Date: July 12, 2022, 7:00 pm  
Bazetta Township Administration Building  
3372 State Route 5, N.E.  
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis YES  
Vice Chairman Trustee Bob McBride YES  
Trustee Michael Morelli YES  
Fiscal Officer Stacy Marling YES

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Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

**115 -22** Resolution to accept the meeting minutes from the June 28, 2022, Regular Trustee Meeting.

**Motion:** Trustee McBride  
**Second:** Trustee Morelli  
**Vote:** Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

Comments:

**CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):**

**ADMINISTRATION:** The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at [www.bazettatwp.org](http://www.bazettatwp.org), under the tab titled Administration, Financial page and Reports.

- Chairman Trustee Hovis – Please visit, follow, and share our new “Bazetta Township Ohio” Facebook page for updates and community events
- As a reminder our Administration Office is now open Monday-Friday, 10:00AM-2:00PM to serve our residents

Comments:

**116-22** Resolution to accept the 2023 Alternative Tax Budget as required by the Trumbull County Auditor.

**Motion:** Trustee Morelli

**Second:** Trustee McBride

**Vote:** Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

**117-22** Resolution accepting the amount and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

**Motion:** Trustee McBride

**Second:** Trustee Morelli

**Vote:** Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

**118-22** Resolution to authorize the Fiscal Officer to request advances for the 2021 second half Real Estate taxes from the Trumbull County Auditor.

**Motion:** Trustee Morelli

**Second:** Trustee McBride

**Vote:** Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

Comments:

**FIRE DEPARTMENT: See attached**

**119-22** Resolution to approve paying JED Services in the amount of \$3,574.90 for computer upgrade and replacement of our current computer system.

**Motion:** Trustee McBride

**Second:** Trustee Morelli

**Vote:** Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

Comments:

Report from Chief Rink:

- On our Monthly Report we ran 111 calls, 57 hours of training, seventeen inspections, and seven public service events including our first health fair event that was held last month
- I would like to thank all that participated and Firefighter Phillip Pelley for organizing our first health fair which they held at the fire department on June 29, 2022

Comments:

The Trustees thanked and congratulated Chief Rink and staff on a job well done for their first health fair

**POLICE DEPARTMENT: See attached Reports – Nothing for the Agenda**

Report from Chief Herlinger:

- See monthly report - we had 507 calls for service last 184 office contacts
- Both the Police and Fire Departments are competing in the "Bloom *Where It Lies*" competition at the Trumbull County Fair this week which was shared on our social media

Comments:

**ROAD DEPARTMENT: Nothing for the Agenda**

Report from Superintendent Parke:

- Superintendent Parke would like the record to show that 2003 Mercury Grand Prix did not receive any sealed bids. Will add it to the next agenda to place it on government deals site for auction
- Received the CFO's certification for funds for our new Issue 1 Project which will consist of Quail Run Drive, Deer Creek Drive, Millennium Boulevard (the two-lane portion of that) and Ivy Hill north and South. The Township is going to put forth \$303,078.00 dollars toward this project from the American Rescue Plan Funds
- We are about to start our current Issue 1 project which is about \$11,951.00 dollars of local share being about \$113,000.00 dollars. That should get started in the next few weeks

Comments:

Trustee Hovis commended Superintendent Parke for the good job he did putting that package together

**PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER – See attached Items**

Zoning Inspector Pete Pizzulo to report:

- Three Zoning Permits Issued in the amount of
- July is looking good as far as applications coming in already
- Three delinquent residential and one commercial property have been mowed
- There were no bids made for the Bazetta mall and he is inquiring with the bank to see what their plans are now

Comments:

Trustees asked the inspector to send them an update email on the Bazetta mall as there are a lot of residents inquiring about the status of the property.

The trustees thanked the inspector for taking care of zoning issues while on vacation.

**PARKS AND RECREATION BOARD:**

Park Liaison Trustee Michael Morelli to report:

- The Park Board did not meet in July due to vacations and will meet in August
- The Board will go over the Lakeview Athletic club's event to see how it went and if there are any issues to discuss and address

Comments:

**ASKED TO BE PLACED ON THE AGENDA:**

No one

**PUBLIC COMMENT:** We will accept public comment at this time

If anyone has a question or comment

- Raise your hand
- You will be recognized by the Chairman
- State your name and address for the record

Multiple speakers at the same time will not be allowed

Comments:

Stan Shrodek – Lakeshore Drive

- Has a question on Resolution 117-22 are their new levies on this ballot?
- Fiscal Officer Marling replied no, this is a normal, every year process we must go through for the current levies we have right now
- Mr. Shrodek asked if there are new levies?
- Fiscal Officer Marling replied not for this, No
- Trustee Hovis added there will be two renewal levies that will be on the November's ballot. We are going to start with resolutions at the next meeting for the legal steps.
- Mr. Shrodek asked if there will be any for the Police Department and trustee Hovis replied, No.

**120-22**

Resolution to go into Executive Session per ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

**Motion:** Trustee Morelli

**Second:** Trustee McBride

**Vote:** Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

121-22 Resolution to reconvene from executive session at 8:19 with no action taken.

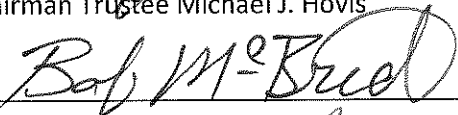
**Motion:** Trustee McBride  
**Second:** Trustee Morelli  
**Vote:** Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

122-22 Resolution to adjourn meeting at 8:19 pm.


**Motion:** Trustee Morelli  
**Second:** Trustee McBride  
**Vote:** Trustee McBride Yes Trustee Hovis Yes Trustee Morelli Yes

  
\_\_\_\_\_  
Chairman Trustee Michael J. Hovis

07/26/2022  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Vice Chairman Trustee Bob McBride

07-26-2022  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Trustee Michael Morelli

7/26/2022  
\_\_\_\_\_  
Date

**Deanna Boggess**

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**From:** Fiscal Officer  
**Sent:** Friday, July 8, 2022 1:42 PM  
**To:** Deanna Boggess  
**Subject:** Resolutions for Meeting

Hi Deanna,  
I need the following resolutions placed on the agenda this week:

Resolution to accept the 2023 Alternative Tax Budget as required by the Trumbull County Auditor.

Resolution accepting the amount and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Thank you!

**Stacy A. Marling**

FISCAL OFFICER  
BAZETTA TOWNSHIP  
3372 STATE ROUTE 5  
CORTLAND, OHIO 44410  
P: 330-637-8816  
F: 330-637-4588

## Deanna Boggess

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**From:** Fiscal Officer  
**Sent:** Monday, July 11, 2022 10:41 AM  
**To:** Deanna Boggess  
**Subject:** Agenda Item

Deanna,  
Sorry for the late notice but I need to add another resolution to the meeting.

Resolution to authorize the Fiscal Officer to request advances for the 2021 2nd half Real Estate taxes from the Trumbull County Auditor.

Thanks!

Get [Outlook for iOS](#)

**ALTERNATIVE TAX BUDGET INFORMATION**  
**TRUMBULL COUNTY**

Name of Township BAZETTA TOWNSHIP

For the Fiscal Year Commencing January 1, 2023

Fiscal Officer Signature \_\_\_\_\_ Date \_\_\_\_\_



**BAZETTA**

Township

Schedule 1

**STATEMENT OF FUND ACTIVITY**(Complete only for General Fund, Bond Retirement Fund  
and any other funds requesting general property tax revenue)**FUND: GENERAL**

DESCRIPTION	Actual Jan 1-Dec. 31 2021	Budgeted FY Jan 1-Dec 31 2022 Estimate	Budgeted FY Jan 1-Dec. 31 2023 Estimate
Beginning Unencumbered Fund Balance	510,813.00	613,002.00	558,173.00
Revenues:			
Health Department			
Property Taxes	173,485.00	223,498.00	198,665.00
Local Government	82,054.00	71,783.00	85,000.00
All Other Receipts	481,530.00	179,719.00	180,000.00
Total Resources	1,247,882.00	1,088,002.00	1,021,838.00
Total Expenditures & Encumbrances	634,880.00	529,829.00	530,000.00
Ending Unencumbered Fund Balance	613,002.00	558,173.00	491,838.00

**FUND: Road & Bridge**

DESCRIPTION	Actual Jan. 1-Dec. 31 2021	Budgeted FY Jan 1-Dec. 31 2022 Estimate	Budgeted FY Jan. 1-Dec. 31 2023 Estimate
Beginning Unencumbered Fund Balance	231,405.00	91,633.00	68,902.00
Revenues:			
Property Taxes	244,143.00	268,538.00	268,538.00
All Other Receipts	45,538.00	18,462.00	20,000.00
Total Resources	521,086.00	378,633.00	357,440.00
Total Expenditures & Encumbrances	429,453.00	309,731.00	310,000.00
Ending Unencumbered Fund Balance	91,633.00	68,902.00	47,440.00

**STATEMENT OF FUND ACTIVITY**

(Complete only for General Fund, Bond Retirement Fund  
and any other funds requesting general property tax revenue)

**FUND: Police Dist**

DESCRIPTION	Actual	Budgeted FY	Budgeted FY
	Jan 1-Dec. 31 2021	Jan 1-Dec 31 2022 Estimate	Jan 1-Dec. 31 2023 Estimate
Beginning Unencumbered Fund Balance	727,749.00	773,586.00	740,111.00
Revenues:			
Property Taxes	757,487.00	857,970.00	857,970.00
All Other Receipts	155,322.00	92,030.00	95,000.00
Total Resources	1,640,558.00	1,723,586.00	1,693,081.00
Total Expenditures & Encumbrances	866,972.00	983,475.00	1,000,000.00
Ending Unencumbered Fund Balance	773,586.00	740,111.00	693,081.00

**FUND: Police Equipment**

DESCRIPTION	Actual	Budgeted FY	Budgeted FY
	Jan. 1-Dec. 31 2021	Jan. 1-Dec. 31 2022 Estimate	Jan. 1-Dec. 31 2023 Estimate
Beginning Unencumbered Fund Balance	76,003.00	4,714.00	11,147.00
Revenues:			
Property Taxes	50,571.00	56,833.00	56,833.00
All Other Receipts	9,413.00	5,600.00	5,600.00
Total Resources	135,987.00	67,147.00	73,580.00
Total Expenditures & Encumbrances	131,273.00	56,000.00	56,000.00
Ending Unencumbered Fund Balance	4,714.00	11,147.00	17,580.00

BAZETTA

TOWNSHIP

Schedule 1

**STATEMENT OF FUND ACTIVITY**

(Complete only for General Fund, Bond Retirement Fund  
and any other funds requesting general property tax revenue)

**FUND:** Fire District

DESCRIPTION	Actual	Budgeted FY	Budgeted FY
	Jan 1-Dec. 31 2021	Jan 1-Dec 31 2022 Estimate	Jan 1-Dec. 31 2023 Estimate
Beginning Unencumbered Fund Balance	203,052.00	66,712.00	126,947.00
Revenues:			
Property Taxes	993,507.00	1,083,770.00	1,086,290.00
All Other Receipts	494,671.00	391,230.00	400,000.00
Total Resources	1,691,230.00	1,541,712.00	1,613,237.00
Total Expenditures & Encumbrances	1,624,518.00	1,414,765.00	1,400,000.00
Ending Unencumbered Fund Balance	66,712.00	126,947.00	213,237.00

**FUND:** Bond Retirement

DESCRIPTION	Actual	Budgeted FY	Budgeted FY
	Jan. 1-Dec. 31 2021	Jan. 1-Dec. 31 2022 Estimate	Jan. 1-Dec. 31 2023 Estimate
Beginning Unencumbered Fund Balance	21,998.00	5,250.00	5,251.00
Revenues:			
Property Taxes	117,043.00	125,824.00	123,286.00
All Other Receipts	-	-	-
Total Resources	139,041.00	131,074.00	128,537.00
Total Expenditures & Encumbrances	133,791.00	125,823.00	123,286.00
Ending Unencumbered Fund Balance	5,250.00	5,251.00	5,251.00





## Deanna Boggess

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**From:** Fiscal Officer  
**Sent:** Monday, July 11, 2022 5:21 PM  
**To:** Deanna Boggess  
**Cc:** Trustee  
**Subject:** 2023 ALTERNATIVE TAX BUDGET.pdf  
**Attachments:** 2023 ALTERNATIVE TAX BUDGET.pdf

Deanna,  
Attached is the 2023 Alternative Tax Budget that is on the agenda for the meeting this week.

Thanks!

Your message is ready to be sent with the following file or link attachments:

2023 ALTERNATIVE TAX BUDGET.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

## Deanna Boggess

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**From:** Tom Rink  
**Sent:** Friday, July 8, 2022 11:15 AM  
**To:** Deanna Boggess; Michael Hovis  
**Subject:** Fire Agenda  
**Attachments:** AGENDA 7-12-2022.pdf

Deanna,

Attached is the agenda for the Fire dept.

Thanks,  
Tom

# BAZETTA FIRE DEPARTMENT



Date: 07/08/2022  
To: Trustee Havis, Trustee McBride, Trustee Morelli  
From: Chief Tom Rink  
Re: 07/12/2022 Trustee's Meeting

## Agenda items:

1. Resolution to approve paying JED Services in the amount of \$3,574.90 for computer upgrade and replacement of our current computer system.

## Non agenda items:

1. I would like to thank all that participated and Firefighter Phillip Pelley for organizing our first health fair which they held at the fire department on 6/29/2022



## Deanna Boggess

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**From:** tbott@bazettatwptemp.onmicrosoft.com  
**Sent:** Monday, July 11, 2022 12:19 PM  
**To:** Deanna Boggess; Michael Hovis; Michael Morelli; Bob McBride  
**Cc:** Chris Herlinger; Jake Abbott  
**Subject:** Final June Reports Attached  
**Attachments:** junereports.pdf

Good Afternoon All,

Received the 911 call for service numbers this morning, attached are the final reports for June.

Thank You,

*Teresa Bott*

**Records Administrator/Police Secretary**  
**Bazetta Township Police Department**  
**2671 McCleary Jacoby Rd.**  
**Cortland, Ohio 44410**  
**PH:330-638-5503**  
**Fax: 330-638-9927**

# June 2022

## Bazetta Police Department Activity



Published Date: July 11, 2022

Activity	Total
Calls for Service	507
Incident Reports Filed	72
Traffic Crash Investigations	8
Number of Persons Arrested	20
Traffic Offenses	8
Traffic Citations Issued	6
Vehicle Miles Traveled	6,330.70
Office Contacts	184

Numbers are subject to change due to report status and other circumstances.



# Bazetta Township Police Department

Year to Date Analysis June 2021 Comparison to June 2022

Chief Christopher G. Herlinger

Sgt. Jake Abbott



↑↓Percentage Difference  
from 2021 - 2022

	2021	2022	
Calls for Service	484	507	4.752 ↑
Incidents Filed	66	72	9.090 ↑
Traffic Crash Investigations	4	8	100 ↑
Number of Persons Arrested	21	20	-4.762 ↓
Traffic Offenses	17	8	-52.941 ↓
Miles Traveled	6543.20	6330.7	-3.248 ↓
Office Contacts	207	184	-11.111 ↓

**June 2022**

# **Bazetta Police Department Activity**



**Published Date: July 8, 2022**

<b>Activity</b>	<b>Total</b>
Calls for Service	n/a
Incident Reports Filed	72
Traffic Crash Investigations	8
Number of Persons Arrested	20
Traffic Offenses	8
Traffic Citations Issued	6
Vehicle Miles Traveled	6,330,70
Office Contacts	184

\*Numbers are subject to change due to report status and other circumstances



# Bazetta Township Police Department

Year to Date Analysis June 2021 Comparison to June 2022

Chief Christopher G. Herlinger

Sgt. Jake Abbott



↑↓Percentage Difference  
from 2021 - 2022

	2021	2022	↑↓Percentage Difference from 2021 - 2022
Calls for Service	484	n/a	n/a
Incidents Filed	66	72	9.090 ↑
Traffic Crash Investigations	4	8	100 ↑
Number of Persons Arrested	21	20	-4.762 ↓
Traffic Offenses	17	8	-52.941 ↓
Miles Traveled	6543.20	6330.7	-3.248 ↓
Office Contacts	207	184	-11.111 ↓

BAZETTA TOWNSHIP POLICE DEPARTMENT      SHIFT COVERAGE REPORT      MONTH: JUNE 2022

DATE	TIME OFF	SHIFT	# OFC'S	# OFC'S	# OFC'S	SHIFT COVERAGE REPORT	MONTH: JUNE 2022	SINGLE OFC HOURS
6/1/2022	C,S	0700-1700	2	1700-1900	1	1900-0700	1	14
6/2/2022		0700-1500	1	1500-1900	2	1900-0300	2	12
6/3/2022		0700-1500	1	1500-1900	2	1900-0300	2	12
6/4/2022		0700-1500	1	1500-1900	2	1900-0300	2	12
6/5/2022	C	0700-1900	1		1	1900-0700	1	24
6/6/2022	C	0700-1600	3	1600-1700	1	1700-1900	1	2
6/7/2022		0700-1600	3	1600-1900	2	1900-0700	2	0
6/8/2022		0700-1600	3	1600-1900	2	1900-0300	2	4
6/9/2022	C	0700-1600	3	1600-1700	2	1700-1900	2	6
6/10/2022		0700-1500	1	1500-1900	2	1900-0300	2	12
6/11/2022		0700-1500	1	1500-1900	2	1900-0300	2	12
6/12/2022	S,V	0700-1100	1	1100-1500	1	1500-1900	1	24
6/13/2022	C,V	0700-1500	3	1600-1700	2	1700-1900	2	12
6/14/2022	C	0700-1600	3	1600-1900	2	1900-0700	2	12
6/15/2022	P	0700-1600	3	1600-1900	2	1900-0700	2	12
6/16/2022		0700-1600	3	1600-1900	2	1900-0300	2	4
6/17/2022		0700-1500	1	1500-1900	2	1900-0300	2	12
6/18/2022		0700-1500	1	1500-1900	2	1900-0300	2	12
6/19/2022		0700-1900	1		2	1900-0700	2	12
6/20/2022		0700-1900	2		2	1900-0700	2	0
6/21/2022		0700-1600	3	1600-1900	2	1900-0700	2	0
6/22/2022		0700-1500	3	1500-1900	3	1900-0300	3	4
6/23/2022		0700-1600	4	1600-1900	3	1900-0300	3	4
6/24/2022		0700-1500	2	1500-1900	2	1900-0300	2	4
6/25/2022	V	0700-1500	1	1500-1900	1	1900-0700	1	20
6/26/2022		0700-1900	1		2	1900-0700	2	12
6/27/2022		0700-1600	3	1600-1900	2	1900-0700	2	0
6/28/2022		0700-1600	3	1600-1900	2	1900-0700	2	0
6/29/2022		0700-1600	3	1600-1900	2	1900-0700	2	0
6/30/2022	V	0700-1500	2	1500-1900	1	1900-0700	1	16





Year to Date Comparison  
2021-2022

2021	Monthly		Year To Date		2022	Monthly		Year To Date	
	Gross	Net	Gross	Net		Gross	Net	Gross	Net
Carry Over	\$3,900.00	\$2,900.00	\$3,900.00	\$2,900.00	Carry Over	\$4,175.00	\$4,075.00	\$4,175.00	\$4,075.00
January	\$500.00	\$400.00	\$4,400.00	\$3,300.00	January	\$1,100.00	\$800.00	\$5,275.00	\$4,875.00
February	\$200.00	\$100.00	\$4,600.00	\$3,400.00	February	\$1,200.00	\$700.00	\$6,475.00	\$5,575.00
March	\$1,625.00	\$1,125.00	\$6,225.00	\$4,525.00	March	\$200.00	\$100.00	\$6,675.00	\$5,675.00
April	\$175.00	\$75.00	\$6,400.00	\$4,600.00	April	\$1,050.00	\$850.00	\$7,725.00	\$6,525.00
May	\$350.00	\$150.00	\$6,750.00	\$4,750.00	May	\$825.00	\$425.00	\$8,550.00	\$6,950.00
June	\$625.00	\$325.00	\$7,375.00	\$5,075.00	June	\$625.00	\$325.00	\$9,175.00	\$7,275.00
July	\$400.00	\$200.00	\$7,775.00	\$5,275.00	July	\$0.00	\$0.00	\$9,175.00	\$7,275.00
August	\$1,750.00	\$1,450.00	\$9,525.00	\$6,725.00	August	\$0.00	\$0.00	\$9,175.00	\$7,275.00
September	\$3,125.00	\$2,425.00	\$12,650.00	\$9,150.00	September	\$0.00	\$0.00	\$9,175.00	\$7,275.00
October	\$2,375.00	\$1,775.00	\$15,025.00	\$10,925.00	October	\$0.00	\$0.00	\$9,175.00	\$7,275.00
November	\$750.00	\$350.00	\$15,775.00	\$11,275.00	November	\$0.00	\$0.00	\$9,175.00	\$7,275.00
December	\$175.00	\$75.00	\$15,950.00	\$11,350.00	December	\$0.00	\$0.00	\$9,175.00	\$7,275.00

## Deanna Boggess

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**From:** Chris Herlinger  
**Sent:** Friday, July 8, 2022 9:11 AM  
**To:** Deanna Boggess; Michael Morelli; Michael Hovis; Bob McBride  
**Cc:** Jake Abbott; tbott@bazettatwptemp.onmicrosoft.com  
**Subject:** Police Agenda

Deanna,

The police department has nothing for the agenda. The month end report will be submitted later by police secretary today after receipt of final numbers from 911 Center. Thank You!

Christopher G. Herlinger, Chief of Police  
Bazetta Township Police Department  
2671 McCleary Jacoby Road  
Cortland, Ohio 44410  
Office: (330) 638-5503  
Fax: (330) 638-9927  
cherlinger@bazettatwp.org

