

BAZETTA TOWNSHIP TRUSTEES

REORGANIZATIONAL MEETING MINUTES

Date: January 3, 2023, 7:00 pm
Bazetta Township Administration Building
3372 State Route 5 N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis YES
Vice Chairman Trustee Bob McBride YES
Trustee Michael Morelli YES
Fiscal Officer Stacy Marling YES

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

There will be no public comment at the end of this meeting. The sole purpose of this meeting is to reorganize and open the year of 2023.

At this time the Fiscal Officer, Stacy Marling will take over and conduct the meeting

001 -23 Resolution to appoint Trustee Michael J. Hovis as Chairman of the Bazetta Township Board of Trustee for the Fiscal Year 2023.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis Abstain Trustee Morelli YES

002 -23 Resolution to appoint Trustee Robert McBride as Vice Chairman to the Bazetta Township Board of Trustees for the Fiscal Year of 2023.

Motion: Trustee Hovis
Second: Trustee Morelli
Vote: Trustee McBride Abstain Trustee Hovis YES Trustee Morelli YES

003 -23 Resolution to establish the following Trustee/Department Heads Liaisons for Fiscal Year 2023.

Fire Department/ Zoning Department/Boards - Trustee Hovis
Police Department/Park -Trustee Morelli
Road Department/Cemetery - Trustee McBride

Motion: Trustee Hovis
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

004 -23 Resolution to schedule the Trustee’s Regular Meeting for the second and fourth Tuesdays of each month at 7:00PM. A caucus with department heads will be held at the first regular meeting of each month at 6:00PM. The meetings will be held at the township administration building in the meeting room.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

005 -23 Resolution to adopt the attached Resolution of Compliance with the Ohio Sunshine Law and accordingly establish the following rules for the scheduling and notice of all meetings for 2023.

Motion: Trustee Hovis
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

006 -23 Resolution to approve the continued employment of the following non-bargaining unit full-time and part-time employees at their current rates of pay.

TERESA	BOTT	POLICE SECRETARY	\$13.00/hr.
ERIC	GINN	FIREFIGHTER/MEDIC	\$16.25/hr.
JEREMY	GLESS	FIREFIGHTER/EMT	\$13.00/hr.
BRIAN	MACKEY	POLICE OFFICER	\$13.00/hr.
PETER	PIZZULO	ZONING	\$1,100/month
BRANDON	QUIGGLE	FIREFIGHTER/MEDIC	\$16.00/hr.
DANIEL	RITCHIE	FIREFIGHTER/MEDIC	\$16.25/hr.
TODD	SHAFFER	FIREFIGHTER/MEDIC	\$16.25/hr.
RICH	URCHEK	POLICE SECRETARY	\$11.00/hr.
RICH	URCHEK	ZONING SECRETARY	\$11.00/hr.
THAD	WAJDA	CEMETERY SEXTON	\$350/month
ZACHERY	WALTER	FIREFIGHTER/MEDIC	\$16.00/hr.

Motion: Trustee Morelli
Second: Trustee Hovis
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

007 -23 Resolution to approve the continued compensation of the Zoning Commissioners and Zoning Board of Appeals including alternate members at \$25.00 dollars per meeting date.

Motion: Trustee Hovis
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

008 -23 Resolution to approve a new five-year term for Commissioner Dean Noble ending December 31, 2028 to the Zoning Board of Commissioners.

Motion: Trustee Morelli
Second: Trustee Hovis
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

009 -23 Resolution to approve a new five-year term for Zoning Board of Appeals Member Rod Prodonivich ending December 31, 2028 to the Zoning Board of Appeals.

Motion: Trustee Hovis
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

010 -23 Resolution to approve a new two-year term for Township Park Board Members Andrea Drotar and Holly Kahn ending December 31, 2024, to the Township Park Board.

Motion: Trustee Morelli
Second: Trustee Hovis
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

011 -23 Resolution to approve the retention of the following legal firm as Township Legal Counsel, at their respective rate of \$135.00 per hour as approved in 2022 for the Fiscal Year of 2023:

Law Office of Cherry Poteet
193 Beechwood Road
New Wilmington, PA, 15142

Motion: Trustee Hovis
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

012 -23 Resolution to continue the Policy wherein all contact with Township Legal Counsel must be conducted only by the Chairman of the Board of Trustees or the Chairman's designee.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

013 -23 Resolution to approve the attendance of Trustees and fiscal Officer at any Fiscal year 2023 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the township with allowable expensed and gar mileage being reimbursed per Township Administrative policy and IRS approved rate of .625 per mile respectively.

Motion: Trustee Morelli
Second: Trustee Hovis
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

014 -23 Resolution to approve the attendance of Township Employees, Park & Recreation Board Members, Zoning Commissioners, and Zoning Board of Appeals Members at any Fiscal year 2023 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary For the betterment of the township, after a formal request has been approved by their Department Heads and Trustees, with allowable expensed and gas mileage being reimbursed per Township Administrative policy and IRS approved rate of .625 per mile respectively.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

FIRE DEPARTMENT: Nothing for the agenda

POLICE DEPARTMENT: Nothing for agenda

ROAD DEPARTMENT: Nothing for agenda


PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER: Nothing for the agenda

ZONING BOARD OF COMMISSIONERS AND ZONING BOARD OF APPEALS: Nothing for agenda

PARKS AND RECREATION BOARD: Nothing for the agenda

015-22 Resolution to adjourn meeting at 7:09.


Motion: Trustee Hovis
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES



Chairman Trustee Michael J. Hovis

1/10/2023

Date



Vice Chairman Trustee Bob McBride

01-10-2023

Date



Trustee Michael Morelli

01/10/2023

Date

RESOLUTION OF COMPLIANCE WITH OHIO SUNSHINE LAW

The Board of Trustees shall conduct its meetings in full compliance with the State of Ohio Sunshine Law and accordingly establishes the following rules for scheduling and notice of all meetings;

RESOLVED,

1. **REGULAR MEETINGS:** Regular Meetings of the Board of Trustees shall be held on the 2nd and 4th Tuesday of each Month at 7:00pm with a 60 minute caucus preceding the first meeting of each month, at the Township Administration Building located at 3372 State Route 5, and notice of said meetings shall be posted in a conspicuous place on the sign provided for that purpose along with a notice to the local newspaper and social media platforms as available. _____

2. **SPECIAL/EMERGENCY MEETINGS:** Notice of Special Meetings of the Board of Trustees shall be given by posting advance written notice of the same in a conspicuous place outside the sign provided for that purpose along with a notice to the local newspaper and social media as available. Additionally, notice of all Special Meetings will be given to any media that requests the same. Notice of a Special Meeting shall be given at least 24 hours in advance of the meeting, except in an emergency in which case the notice shall be given as soon as practicable.

3. **CONTENT OF NOTICE:** Notice of Special Meetings of the Board of Trustees shall contain the following information; (i) shall state: Notice of Special Meeting of the Bazetta Township Board of Trustees; (ii) Date; (iii) Time; (iv) Place; and (v) Purpose of the Meeting.

4. **WRITTEN NOTICE UPON REQUEST:** Additionally, the Township will provide advance written notice of regular and special meetings directly to anyone who requests same and provides the Township with an e-mail address or pre-paid postage, self-addressed envelopes or post cards.

5. **MINUTES OF THE MEETING:** Full and accurate minutes of the meeting shall be taken, properly files and maintained. The minutes shall include sufficient information to enable the public to understand and appreciate the rationale for the Board's decisions. The minutes shall be promptly prepared and made available to any person who so requests to inspect or receive a copy of the same.

