

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: February 14, 2023, 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis YES
Vice Chairman Trustee Bob McBride YES
Trustee Michael Morelli YES
Fiscal Officer Stacy Marling YES

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):

ADMINISTRATION: The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at www.bazettatwp.org, under the tab titled Administration, Financial page and Reports. See attached agenda items

- Chairman Trustee Hovis – Please visit, follow, and share our new “Bazetta Township Ohio” Facebook page for updates and community events
- As a reminder our Administration Office is open Monday-Friday, 10:00AM-2:00PM to serve our residents

Comments:

035-23 Resolution to accept the meeting minutes from the Trustees Regular Meeting on January 24, 2023 and their Zoning Public Hearing on January 23, 2023.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

FIRE DEPARTMENT: See agenda items:

Report from Chief Rink:

- Would like to thank the guys at the department for helping with the train derailment in East Palestine. Every member of the department helped during the incident in different ways.
- The fire department assisted with the Polar Plunge again this year. They had a record success, and no one was injured.
- For January 114 calls, one public event, 133 hours of training and 12 inspections
- We sent a truck to East Palestine outside the mile zone on standby in case they needed us. The staff took turns on their day off to go there. The hours were submitted to the Trumbull County EMA

Comments: None

036-23 Approve to spending \$3,050.06 of the remaining balance of an AFG- Grant for tools equipment. (Money will be reimbursed from the grant)

Hartville Hardware -- \$599.00

Do-Cut -- \$987.49

The Fire Store -- \$1,463.57

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

POLICE DEPARTMENT: See monthly reports

Report from Chief Herlinger: Nothing for the agenda

- 48 calls for the month

Comments:

- Trustee McBride asked if the light was fixed, and the Chief explained it was not. They will replace the timer when the weather permits. The quote was from Bechtel. It is being coordinated with the sign that is in the works
- Trustee McBride also inquired if the furnace issue is resolved, and Chief Herlinger advised it is fine

ROAD DEPARTMENT: Nothing for the agenda

Report from Liaison Trustee McBride:

- There has been no snow therefore we have used no salt
- Cadwallader Sonk Repair is complete

Comments:

- Trustee Hovis advised that the Trustees met with Trumbull County Engineer, Randy Smith and his staff and they will be putting out for bid our paving projects. The roads we are looking to pave are Ivy Hill North and South, Millennium Blvd, Quail Run and Deer Creek Run

037-23 Resolution to enter into the attached purchase agreement with DICA Marketing Co. to Purchase 70 – AM28, 2X4, Black, Alturna Mats, Cleats Both Sides , HH0 at a price of \$154.85 each to be paid in four Installments, according to the attached Installment Sale Agreement, for a total price including shipping of \$11,348.69.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments:

- Trustee McBride explained these mats are used to run equipment over to prevent damage. They will last a lifetime

038-23 Resolution to authorize the Trumbull County Engineer’s Office to advertise bids for our (OPWC) Ohio Public Works Commission local paving projects for Fiscal Year 2023.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER: See agenda items

Zoning Inspector Pete Pizzulo to report:

- Provided handouts regarding the YARS Overlay for Zoning. He will be reviewing to look for any conflicts with our resolution
- He will not be available for the NE Ohio Planning and Zoning Commission Meeting
- Submitted request for updating Zoning Fees
- Will give Deanna a notice regarding small signs for her to post on our social media. He removed all the signs in violation and contacted all of the companies with a warning and consequences
- We should add garage sale signs can be posted the day of and removed the last day

Comments: None

039-23 Resolution to approve the attached updated Bazetta Township Zoning Fee Schedule with an effective date of February 14, 2023.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments:

- Zone Change application Fee can be raised to cover the rising costs

ZONING BOARD OF COMMISSIONERS AND ZONING BOARD OF APPEALS: Nothing for agenda

Report from Chairman Boggess

- We had a Special Meeting Work Session on February 13 working on the Prohibited Use Section of our resolution as we have found several conflicts
- Someone is looking to purchase a commercial property for a business which is listed as a prohibited use in our township even though we have similar businesses currently
- We will be looking at the conflicts by priority
- We will be reviewing the YARS overlay in order to make a recommendation to the Trustees

040-23 Resolution to contract Debbie Lavelle, Court Reporter on as needed basis for Public Hearings and or Meetings at a rate of \$85.00 for call out including the first hour. After the first hour a rate of \$21.25 per 15-minute increments. Transcripts are an extra charge and charged on an individual basis by number of pages.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

041-23 Resolution to appoint Edward Carr as an Alternate Member to the Zoning Board of Commissioners effective immediately.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

PARKS AND RECREATION BOARD: Nothing for the agenda

Trustee Morelli to give update:

- Meeting was held on Monday February 13, 2023
- Cleanup date will be March 25, 2023, with a rain date of April 1
- About 39 maintenance issues and coordinate with the road department
- Easter Egg Hunt is being coordinated with Cortland
- Expense estimated projection for the next ten years \$20,000.00 . Ten years is the expected lifetime of the playground structure
- \$6,000.00 of the park's budget this year will be to purchase mulch for the playground to satisfy OTARMA safety standards

Comments: None

ASKED TO BE PLACED ON THE AGENDA: No one

PUBLIC COMMENT: We will accept public comment at this time.

If anyone has a question or comment

- Raise your hand
- The Chairman will recognize you
- State your name and address for the record

Multiple speakers at the same time will not be allowed

Comments:

- Stan Shroder of 3349 Lakeshore Drive thanked Trustee Morelli for calling to have the railroad crossing tracks area repaired in the area of Bazetta Road and State Route 5

042-23 Resolution to adjourn meeting at 7:36PM.

Motion: Trustee Morelli

Second: Trustee McBride


Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES



Chairman Trustee Michael J. Hovis

02-28-2023

Date



Vice Chairman Trustee Bob McBride

02-28-2023

Date



Trustee Michael Morelli

02/28/2023

Date

**RESOLUTION AUTHORIZING THE TRUMBULL COUNTY ENGINEER'S OFFICE TO
ADVERTISE FOR BIDS, ON BEHALF OF BAZETTA TOWNSHIP**

**038-23 Resolution to authorize the Trumbull County Engineer's Office to
advertise bids for our (OPWC) the Ohio Public Works Commission
local paving projects for fiscal year 2023**

Motion by: Trustee Michael Morelli

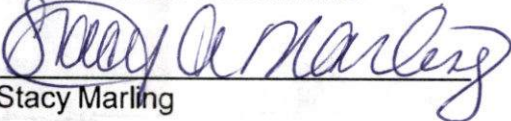
Seconded by: Trustee Robert McBride

Vote: Trustee Robert McBride - Yes
Trustee Michael Morelli - Yes

Trustee Michael Hovis - Yes
Resolution Approved

Passed: February 14th, 2023

Fiscal Officer's Certificate:


Stacy Marling

Stacy Marling

Deanna Boggess

From: Tom Rink
Sent: Friday, February 10, 2023 11:31 AM
To: Deanna Boggess
Cc: Michael Hovis
Subject: Agenda
Attachments: MONTHLY REPORT - JANUARY .pdf; AGENDA 2-14-2023.pdf

Deanna,

Attached is the agenda and monthly report for the fire department.

Thank you,
Tom

BAZETTA FIRE

January 2023



Total Incidents - 114

Fire Calls – 4

E.M.S - 79

Rescue Calls – 12

Other Calls - 19

Public Events Total - 1

Public Education Classes – 0

Smoke Alarms Installed – 0

Lock Boxes Installed – 0

Senior Watch Signup – 0

Events: **Polar Plunge**

Total Training Hours - 133

On Station Training – 20

Off Site Training – 96

Officers Training – 8

Drivers Training – 1

Preplans/Inspections - 8

Inspections Total - 12

Business Inspections – 12

Home Inspections – 0

Fireworks Inspections – 0

Print Review - 0

January 2023 Bazetta Police Department Activity



Published Date: February 13, 2023

Activity	Total
Calls for Service	n/a
Incident Reports Filed	48
Traffic Crash Investigations	4
Number of Persons Arrested	10
Traffic Offenses	7
Traffic Citations Issued	5
Vehicle Miles Traveled	n/a
Office Contacts	193

*Numbers are subject to change due to report status, and other circumstances

Bazetta Township Police Department

Year to Date Analysis January 2022 Comparison to January 2023

Chief Christopher G. Herlinger

Sgt. Nathan Greathouse /Sgt. Jake Abbott



↑↓Percentage Difference from 2022 - 2023

	2022	2023	
Calls for Service	252	n/a	n/a
Incidents Filed	59	48	-18.6 ↓
Traffic Crash Investigations	2	4	100 ↑
Number of Persons Arrested	13	10	-23.1 ↓
Traffic Offenses	7	7	0
Miles Traveled	5979.2	n/a	n/a
Office Contacts	150	193	28.6 ↑

BAZETTA TOWNSHIP POLICE DEPARTMENT

SHIFT COVERAGE REPORT

MONTH: JANUARY 2023

DATE	TIME OFF	SHIFT	# OFC'S	#OFC'S	#OFC'S		SINGLE OFC HOURS	
1/1/2023		0700-1900	1		1900-0700	2		
1/2/2023		0700-1600	2	1600-1900	1 1900-0700	2		
1/3/2023		0700-1600	2	1600-1900	1 1900-0700	2		
1/4/2023		0700-1500	3	1600-1900	3 1900-0300	2 0300-0700	1	
1/5/2023		0700-1500	3	1500-1900	3 1900-0300	2 0300-0700	1	
1/6/2023		0700-1100	3	1100-1500	2 1500-1900	3 1900-0300	2 0300-0700	1
1/7/2023	C	0700-1500	2	1500-1900	3 1900-0300	1 0300-0700	1	
1/8/2023	S,C	0700-1900	1		1900-0700	1		
1/9/2023	S	0700-1900	1		1900-0700	2		
1/10/2023	S	0700-1900	1		1900-0700	2		
1/11/2023	S	0700-1900	1		1900-0700	1		
1/12/2023	S,V	0700-1500	1	1500-1900	2 1900-0300	2 0300-0700	1	
1/13/2023	S,V	0700-1500	1	1500-1900	2 1900-0300	2 0300-0700	1	
1/14/2023	S,C	0700-1900	1		1900-0300	2 0300-0700	1	
1/15/2023	S,C	0700-1900	1		1900-0700	2		
1/16/2023	S	0700-1900	1		1900-0700	2		
1/17/2023	S	0700-1900	1		1900-0700	2		
1/18/2023	S	0700-1500	2	1500-1900	3 1900-0300	2 0300-0700	1	
1/19/2023	S,V,C	0700-1900	1		1900-0300	2 0300-0700	1	
1/20/2023	S,V	0700-1500	1	1500-1900	2 1900-0300	2 0300-0700	1	
1/21/2023	S	0700-1500	1	1500-1900	2 1900-0300	2 0300-0700	1	
1/22/2023	S	0700-1900	1		1900-0700	2		
1/23/2023	S	0700-1900	1		1900-0700	2		
1/24/2023	S	0700-1900	1		1900-0700	2		
1/25/2023	S	0700-1900	2		1900-0700	2		
1/26/2023	S	0700-1500	2	1500-1900	2 1900-0300	2 0300-0700	1	
1/27/2023	S,C	0700-1900	2		1900-0700	2		
1/28/2023	S,C	0700-1900	1		1900-0700	1		
1/29/2023		0700-1900	1		1900-0700	2		
1/30/2023		0700-1600	2	1600-1900	1 1900-0700	2		

1/31/2023 S 0700-1600 2 1600-1900 1 1900-0700 1

DAYS: 31 HRS/DAY:24 744 HOURS 324 HRS- 1 OFFICER 44%

TIME OFF: S SICK
C COMP
V VACATION
P PERSONAL

Log/Rpt Number	Make	Color	Type of Hold- PH NH	Model	Year	O=Owner A=Atroslee	Date of Impound	Tow Company	Tow Fee Owed	Storage Fee Accrued	Process Fee Owed	Pickup or Sale Date	Amt Rec'd	Net Amt for PD	Year to Date Rec'd	Year to date Net for PD	Date Cert Ltr Mailed	Date Cert Ltr Rec	Officer
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CARRY OVER OF VEHICLES FROM 2022

19-11-129	Chevy	Black	PH	Avalanche	2008	Allan Long Deceased	12/9/2019	Buds	100											
21-0001087	Chevrolet	Gray	PH	Impala	2009	o=unknown d=Kathryn Burnett	4/14/2021	Emerines	100		25	PENDING						mailed cert. ltr. to unknown heirs 8/16/2021	rec. letter from unknown heirs 9/27/2021	1334
22-0001052	Mazda	Black		Truck	2006	o=Dominic S. Tavello d=unknown	4/22/2022	Buds	100		25	PENDING						mailed cert. ltr. to reg owner 5/2/2022	rec. postcard from owner 5/11/2022	1341
22-0003108	Yamaha	Gray	PH	MC XV565	2005	o=Marvin Hersh d=Trey Huges	9/17/2022	Schultz	100		25	PENDING						mailed cert. ltr. to reg owner 9/27/2022	USPs copy online print out delivered 9/30/2022	1341
22-0003195	BMW	Black	CH	545	2004	Miles D. Carter	9/26/2022	Schultz	100		25	PENDING						mailed cert. ltr. to reg	rec. letter From owner	1335
22-0003864	Ford	Grey	NH	Focus	2013	o=Morgan L. Williams d=Sobby P. Williams	11/20/2022	Emerines	100		25	PENDING						mailed cert. ltr. to reg owners 11/30/2022	postcard returned. 12/12/22 letter returned. 12/14/22	1332

CARRY OVER TOTALS FROM 2022:

January-23:

23-0000031	Chevy	Gray	PH	Malibu	2017	Jamie Lee Franks o=Lauren Elizabeth Lees d=Ekene S. Akpuro	1/3/2023	Emerines	150		25	PENDING						mailed cert. ltr. to reg owners 1/13/2023		1335
23-0000070	Land Rover	White	NH		2016	o=Frances Vrona d=Robert Hunt	1/7/2023	Triple M	150	75	25	1/7/2023	250	150						1334
23-0000067	Hyundai	Black	PH	Elantra	2012		1/7/2023	Schultz	150	100	25	1/11/2023	275	175						1312

JANUARY TOTALS:

\$ 525.00 \$ 325.00 \$ 525.00 \$ 325.00

Deanna Boggess

From: tbott@bazettatwptemp.onmicrosoft.com
Sent: Monday, February 13, 2023 11:56 AM
To: Deanna Boggess
Subject: Month End Request Attached
Attachments: jan-monthend.pdf

Teresa Bott

Records Administrator/Police Secretary
Bazetta Township Police Department
2671 McCleary Jacoby Rd.
Cortland, Ohio 44410
PH:330-638-5503
Fax: 330-638-9927

Deanna Boggess

From: Chris Herlinger
Sent: Friday, February 10, 2023 12:04 PM
To: Deanna Boggess; Michael Morelli; Michael Hovis; Bob McBride
Cc: tbott@bazettatwptemp.onmicrosoft.com
Subject: Police Agenda

Deanna,

The police department has nothing for the agenda for the meeting. The January month end report will be sent over later today or first thing Monday morning as we still have not received the numbers from the 911 Center. Thank You!

Christopher G. Herlinger, Chief of Police
Bazetta Township Police Department
2671 McCleary Jacoby Road
Cortland, Ohio 44410
Office: (330) 638-5503
Fax: (330) 638-9927
cherlinger@bazettatwp.org



Remit Payment To:
 DICA Inc.
 4101 120th Street
 Urbandale, IA 50323

Quotation

Quote Number 85989
 Quote Date 1/26/23
 Quote Expiration Date 2/25/23

Quoted To	Ship To
Bazetta Township (022875) 3372 State Route 5 NE Cortland, OH 44410 USA Phone: (330) 372-4964 Email: tkolat1@aol.com	Bazetta Township Wilson Sharksville Rd Cortland, OH 44410 USA Phone: (330) 372-4964 Email: tkolat1@aol.com

Freight Terms PPD & Add-Shipper pays freight and adds F.O.B. to Sale Shipper delivers to destination place

Prepared By: Kevin Koberg **Phone:** **Email:** kevin@dicausa.com

Line	Product	UOM	Quantity	Unit Price	Extension	Tax
1	AM28 2x8, Black, AlturnaMats, Cleats Both Sides, HH0	EA	70	\$154.85	\$10,839.50	Y

SubTotal	10,839.50
Shipping	509.19
Tax	0.00
Quote Total	11,348.69

Sales Tax for CA, CO, IA, and TN: Sales Tax is applied to shipping destinations in California, Colorado, Iowa, and Tennessee. The sales tax amount is based on city/municipality tax rates and will be calculated upon final invoicing.
 Shipping: Shipping charges are estimated and may not reflect the actual shipping charges. Actual shipping charges will be indicated on the invoice. Additional shipping fees incurred by DICA Outrigger Pads due to customer services required will be involved separately.
 This document is proprietary and confidential. No part of this document may be disclosed in any manner to a third party without the prior consent of DICA. To review DICA's Terms and Conditions, go to www.dicausa.com
 Due to rapid changes in our raw material and supply chain partners, this quote is subject to change.

Deanna Boggess

From: Michael Arnal
Sent: Friday, February 10, 2023 6:47 AM
To: Deanna Boggess
Subject: agenda

Good morning:

Marcus is off sick today and asked me to report that there is nothing for the agenda for the February meeting.
Thank You.

Michael Arnal
Equipment Operator
Bazetta Township Road Dept.
www.bazettatwp.org
330-637-8816

BAZETTA TOWNSHIP ZONING FEE SCHEDULE

Effective February ____ 2023

The last Fee schedule review was implemented in 2017.

Zoning Secretary

Description	Fee established 2017	Suggested increase	Fee 2023
Zone Change	800.00	0	800.00 <i>→ 1200.00</i>
Appeals (variance) Hearing	600.00	200.00	800.00
Garage Sale Permit	10.00	0	10.00
Fence Permit	35.00	15.00	50.00
Transient Vender Permit (Annual)	100.00 per year	0	100.00 Per year
Outdoor Advertising (Sign) Permit	1.00 per face square foot (No Minimum)	1.50	2.50 per face square foot , Minimum fee 50.00
Outdoor Advertising Electronic Messaging Board (New)			200.00 fee per face.
Manufactured Home	40.00	10.00	50.00
Swimming pool permit	Sq.Ft. x 100.00x .0025	No change	Sq.Ft.x100.00x .0025= Total fee Minimum fee 50.00
Conditional Zoning Certificate	750.00	0	750.00
Adult Entertainment Conditional Zoning Certificate	1,000.00	0	1,000.00
Adult Entertainment Conditional Zoning Certificate / Internet Café Annual renewal	500.00 Per year	0	500.00 per year
New Construction Commercial / Industrial	Sq.Ft.x125.00x.0025	100.00 Plan Review fee	Sq.Ft.x125.00x.0025= Total fee Minimum fee 50.00 + 100.00 Plan review fee
New Construction Residential Includes Non -Habit.	Sq.Ft.x100.00x.0025 (Square Feet of total foot print))	No Change	Sq.Ft.x100.00x.0025= Total fee Minimum fee 50.00
New Construction Residential without foundations	Sq.Ft.x75.00x.0025	All accessory buildings To be calculated same as New Construction Residential Above.	Sq.Ft.x100.00x.0025= Total fee Minimum fee \$50.00
Solar and Wind Generation (New)			200.00

1200

Deanna Boggess

From: Pete Pizzulo
Sent: Thursday, February 9, 2023 5:52 PM
To: Deanna Boggess
Subject: Agenda item
Attachments: Fee Scheduling recommendations for 2023 .docx

Please place on agenda for me .

Peter J Pizzulo
Planning Director/ Zoning Inspector
(330) 501-7768
Ppizzulo@bazettatwp.org

Deanna Boggess

From: Deb Lavelle <lavellelegal@gmail.com>
Sent: Thursday, February 9, 2023 7:55 PM
To: Deanna Boggess
Subject: Court Reporting

Dear Ms. Boggess:

Thank you for contacting me regarding court reporting for Bazetta Township. As we discussed, my appearance fee for evening hearings is \$85 for up to the first hour (which is a minimum fee), and then I bill in 15 minute increments thereafter. If a transcript is ordered there is an extra charge, and it is based on the number of pages generated by the hearing. I had mentioned to you that the only regular monthly evening obligation I have is the third Tuesday of every month, so I would not be available for hearings on those dates.

If you have any questions, please feel free to contact me. My phone number is (330) 544-5028 where I can receive calls or texts. Or you may email me at this address.

Deb Lavelle

Lavelle Court Reporting & Legal Support