

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: February 28, 2022, 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis YES
Vice Chairman Trustee Bob McBride YES
Trustee Michael Morelli YES
Fiscal Officer Stacy Marling YES

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST:

ADMINISTRATION: The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at www.bazettatwp.org, under the tab titled Administration, Financial page and Reports. See attached agenda items

- Chairman Trustee Hovis – Please visit, follow, and share our new “Bazetta Township Ohio” Facebook page for updates and community events
- As a reminder our Administration Office is open Monday-Friday, 10:00AM-2:00PM to serve our residents

Comments: None

042 -23 Resolution to accept the meeting minutes from the February 14, 2022, Regular Trustees Meeting.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

043-23 Resolution to authorize the Fiscal Office to pay all outstanding invoices and approve all warrants incurred from February 28, 2023, through March 28, 2023.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

044-23 Resolution approve the 2023 Permanent Appropriations.

Fund 1000 – General Fund \$469,107
Fund 2011 – Motor Vehicle License Tax \$8,100
Fund 2021 – Gasoline Tax \$123,100
Fund 2031 – Road and Bridge \$301,751
Fund 2041 – Cemetery \$58,744
Fund 2081 – Police District \$966,293
Fund 2082 – Police Equipment \$60,000
Fund 2111 – Fire District \$1,425,000
Fund 2273 – American Rescue Plan \$449,455.56
Fund 2401 – Special Assessments \$12,975.67
Fund 3101 – Bond Retirement \$133,838

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

FIRE DEPARTMENT: See agenda items

Report from Chief Rink:

- Firefighter Rob Wasser completed part -2 of a 5-part training class for public information officer. Trumbull county EMA hosted the class that was put on by FEMA. This was a free class.

Comments: None

045-23 Resolution to approve to spend \$1,375.00 dollars to MES for Hurst tool mounting brackets. To be taken out of account 2111-220-430-0000 (see attached quote)

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

POLICE DEPARTMENT: See agenda Items

Report from Chief Herlinger:

- Nothing for the agenda

Comments:

- Trustee McBride asked the chief how many vehicles are in the Impound Lot. Chief replied there are eight and two should be ready for sale

046-23 Resolution to accept the resignation of Rich Urchek from the Police Department Part-time Secretary/Clerk position retroactive to February 16, 2023. Police Secretary

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

ROAD DEPARTMENT: See agenda Items

Report from Superintendent Arnal:

- Two callouts for salt
- Have been replacing damaged speed limit signs
- March is cemetery clean up. There are signs up to remove the decorations if they are not removed, we will take them off and dispose of them
- Trying to keep up on cold patching

Comments:

- Trustee McBride asked if the salt bins are good? Superintendent replied we are good
- Trustee McBride asked if the restrooms at the park have checked and Superintendent replied they have and they are fine
- Trustee Morelli will be getting together with Superintendent Arnal to for the park clean up

047-23 Resolution to promote Michael P. Arnal from Equipment Operator to Superintendent of the Road Department effective March 5, 2023. The rate of hourly compensation will be in accordance to Article 33 Wages of the Collective Bargaining Contract between the Bazetta Township Board of Trustees and the International Brotherhood of Teamsters Local 377.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER: Nothing for the agenda

Zoning Inspector Pete Pizzulo to report:

- Nothing for agenda
- He has removed illegal signs from the intersections of the roadways. He has been calling the companies and giving them a warning
- Reviewing the YARS overlay
- Zoning Commission has a meeting on Monday

Comments:

- Trustee are glad he is taking care of the sign problem

ZONING BOARD OF COMMISSIONERS AND ZONING BOARD OF APPEALS: Nothing for the agenda

- Zoning Commissioners will be holding two Special Meetings/Work Sessions on March 6th and 13th, 2023 to work on Prohibited Uses and the YARS Overlay
- Chairman Boggess attended a meeting with the Northeast Ohio Zoning and Planning Commission. They will be holding a Workshop on June 30, 2023, and were looking for topics we would like to see addressed
- Nothing in the works for Appeals Board

Comments: None

PARKS AND RECREATION BOARD: Nothing for the agenda

REMINDERS:

- The park Board's Regular Meetings are held at the Administration Building on the second Monday of each month at 6:00PM
- Park Opening Day and Easter Egg Hunt will be April 8, 2023, 11:00AM
- Park Cleanup Day is March 25, 2023, with a rain date of April 1, 2023

Chairman Trustee Morelli to give update:

- Received a donation from the Lions Club and a pending one from Walmart

Comments: None

ASKED TO BE PLACED ON THE AGENDA: No one

PUBLIC COMMENT: We will accept public comment at this time.

If anyone has a question or comment

- Raise your hand
- The Chairman will recognize you
- State your name and address for the record

Multiple speakers at the same time will not be allowed

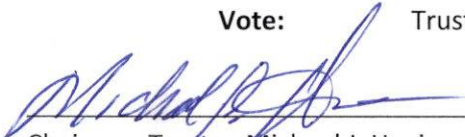
Comments: None

048-22 Resolution to adjourn meeting at 7:14.

Motion: Trustee ___

Second: Trustee ___

Vote: Trustee McBride ___ Trustee Hovis ___ Trustee Morelli ___



Chairman Trustee Michael J. Hovis

3-14-2023

Date



Vice Chairman Trustee Bob McBride

03-14-2023

Date



Trustee Michael Morelli

3/14/2023

Date

Deanna Boggess

From: Fiscal Officer
Sent: Saturday, February 25, 2023 2:21 PM
To: Deanna Boggess
Subject: Agenda Item

Please add the following to the agenda:

Resolution to approve the 2023 Permanent Appropriations.

Fund 1000 – General Fund \$469,107
Fund 2011 – Motor Vehicle License Tax \$8,100
Fund 2021 – Gasoline Tax \$123,100
Fund 2031 – Road and Bridge \$301,751
Fund 2041 – Cemetery \$58,744
Fund 2081 – Police District \$966,293
Fund 2082 – Police Equipment \$60,000
Fund 2111 – Fire District \$1,425,000
Fund 2273 – American Rescue Plan \$449,455.56
Fund 2401 – Special Assessments \$12,975.67
Fund 3101 – Bond Retirement \$133,838

Thanks!

Stacy A. Marling

FISCAL OFFICER
BAZETTA TOWNSHIP
3372 STATE ROUTE 5
CORTLAND, OHIO 44410
P: 330-637-8816
F: 330-637-4588

Deanna Boggess

From: Michael Hovis
Sent: Friday, February 24, 2023 11:57 AM
To: Deanna Boggess
Subject: FW: Fire Department Agenda
Attachments: AGENDA 2-28-23.pdf; Quotes.pdf

Thank you,

Michael J. Hovis

From: Tom Rink <trink@bazettatwp.org>
Sent: Friday, February 24, 2023 10:04 AM
To: Fiscal Officer <fiscalofficer@bazettatwp.org>
Cc: Michael Hovis <mhovis@bazettatwp.org>
Subject: Fire Department Agenda

Deanna,

Attached is the agenda for the Fire Department.

Thanks,
Tom

BAZETTA FIRE DEPARTMENT



Date: 02/24/2023
To: Trustee Hovis, Trustee McBride, Trustee Morelli
From: Chief Tom Rink
Re: 02/28/2023 Trustee's Meeting

Agenda items:

- Approve to spend \$1,375.00 to MES for Hurst tool mounting brackets. To be taken out of account 2111-220-430-0000

Non agenda items:

- Firefighter Rob Wasser completed part -2 of a 5-part training class for public information officer. Trumbull county EMA hosted the class that was put on by FEMA. This was a free class.



6880 Tod Avenue SW
Warren, OH 44481

Quote

Quote # QT1652063
 Date 01/04/2023
 Expires 03/31/2023
 Sales Rep Thomas, Scott
 PO # tool mounts
 Shipping Method FedEx Ground
 Customer BAZETTA FIRE DEPT (OH)
 Customer # C217527

Bill To
 BAZETTA FIRE DEPT
 3000 WARREN MEADVILLE RD
 CORTLAND OH 44410
 United States

Ship To
 BAZETTA FIRE DEPT
 3000 WARREN MEADVILLE RD
 CORTLAND OH 44410
 United States

Item	Alt Item	Units	Description	Qty	Price	Amount
2741			Strongarm Horizontal Mount	1	\$350.00	\$350.00
2742			Strongarm Vertical Mount	1	\$350.00	\$350.00
2294			Hurst Rescue Tool Mount for S 788; High Slant	1	\$325.00	\$325.00
2454			Hurst Rescue Tool Mount for SP 555 E2; High Slant	1	\$350.00	\$350.00

Thank you for the opportunity

Subtotal \$1,375.00
 Shipping Cost \$0.00
 Tax Total \$0.00
 Total \$1,375.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.





ZEPHYR INDUSTRIES

TESTIMONIALS BLOG





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CART (4)

CART

< Continue Shopping

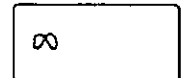
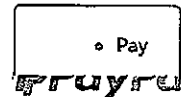
ITEM	PRICE	QTY	TOTAL
 Hurst S 788 EWXT Cutter Mount - High Slant Hurst Cutter Holder by Zephyr Industries	\$349.72	<input type="text" value="1"/>	\$349.72
 Hurst SP 555 Spreader Mount - 60 degree slant	\$372.94	<input type="text" value="1"/>	\$372.94
 Hurst MOC COMBI Combination Mount - Vertical Mount	\$395.31	<input type="text" value="1"/>	\$395.31
 Hurst MOC COMBI Combination Mount - Horizontal Mount	\$395.31	<input type="text" value="1"/>	\$395.31

SUBTOTAL \$1,513.28 USD
Excluding tax & shipping

Special Instructions:

Update Subtotal

CHECKOUT



SHIPPING RATES CALCULATOR

Country

State

Zip/Postal Code

CALCULATE SHIPPING RATES

Deanna Boggess

From: Chris Herlinger
Sent: Friday, February 24, 2023 8:46 AM
To: Deanna Boggess; Michael Morelli; Michael Hovis; Bob McBride
Cc: Jake Abbott; Nathan Greathouse
Subject: Agenda Item
Attachments: Urchek Resignation Letter PD.pdf

Deanna,

The only thing the PD has for an agenda item for meeting is to have a resolution to accept the resignation of Rich Urchek from the police department secretary /clerk position Retroactive back to 2/16/2023. Copy of letter attached

Christopher G. Herlinger, Chief of Police
Bazetta Township Police Department
2671 McCleary Jacoby Road
Cortland, Ohio 44410
Office: (330) 638-5503
Fax: (330) 638-9927
cherlinger@bazettatwp.org

Rich Urchek

Sent: Wednesday, February 15, 2023 11:19 AM
To: Rich Urchek
Cc: Rich Urchek
Subject: RESIGNATION LETTER

Rich Urchek
3900 Lakeshore Drive
Cortland, Ohio
44410

February 16, 2023

Dear Police Chief Chris Herlinger:

Please accept this letter as formal notice of my resignation from the Bazetta Township Police Department.

I appreciate the opportunity I had to work in this position over the previous months.

Thank you again for this great opportunity to work with you and the Bazetta Township Police Department.

Sincerely,

 02-16-2023
Rich Urchek

Deanna Boggess

From: Michael Hovis
Sent: Sunday, February 26, 2023 10:24 AM
To: Deanna Boggess
Cc: Fiscal Officer; Bob McBride; Michael Morelli; Michael Arnal
Subject: Road Superintendent

Deanna,

Please place the following resolution under **Road Department** on the agenda for Tuesday February 28, 2023 Regular Trustee Meeting.

1. To promote Mike Arnal from Equipment Operator to Superintendent of the Road Department effective March 5, 2023.

The rate of hourly compensation will be in accordance to Article 33 Wages of the collective bargaining contract between the Bazetta Township Board of Trustees and the International Brotherhood of Teamsters Local 377.

Thank you,

Michael J. Hovis

Bazetta Township Trustee

MHovis@Bazettatwp.org

Cell: 330-240-1326

Deanna Boggess

From: Mark Tempesta
Sent: Thursday, February 23, 2023 12:14 PM
To: Deanna Boggess
Subject: Re: Agenda Reminder for Trustees Regular Meeting Tuesday February 28, 2023

nothing for road department

From: Deanna Boggess <dboggess@bazettatwp.org>
Sent: Wednesday, February 22, 2023 12:23 PM
To: Meeting Agenda Reminder <MeetingAgendaReminder@bazettatwp.org>
Cc: Deanna Boggess <dboggess@bazettatwp.org>
Subject: Agenda Reminder for Trustees Regular Meeting Tuesday February 28, 2023

All,

Just a friendly reminder to have your Agenda items into me by this Friday February 24, 2023 for tjr Trustees upcoming Regular Meeting on Tuesday February 28, 2023.

Have a great afternoon,

Deanna Boggess
Administrative Secretary
Bazetta Township
Ph: 330-637-8816
Fax: 330-637-4588
3372 State Route 5 N.E.
Cortland, Ohio 44410