

# BAZETTA TOWNSHIP TRUSTEES

## REGULAR MEETING MINUTES

Date: April 11, 2023, 7:00 pm  
Bazetta Township Administration Building  
3372 State Route 5, N.E.  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Michael Hovis YES  
Vice Chairman Trustee Bob McBride YES  
Trustee Michael Morelli YES  
Fiscal Officer Stacy Marling YES

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Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

**CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST:**

**ADMINISTRATION:** The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at [www.bazettatwp.org](http://www.bazettatwp.org), under the tab titled Administration, Financial page and Reports. See attached agenda items

- Chairman Trustee Hovis – Please visit, follow, and share our new “Bazetta Township Ohio” Facebook page for updates and community events
- As a reminder our Administration Office is open Monday-Friday, 10:00AM-2:00PM to serve our residents
- We would like to remind everyone our Fire Department holds a “Coffee with the Crew” every Tuesday Morning from 8:30AM – 9:30AM. Please stop by!
- The Township Park is now open to serve our residents and visitors. We are accepting reservations for the Shelters and Gazebo. For information please visit our webpage at [bazettatwp.org](http://bazettatwp.org) and click on the Park tab
- The Road Department continues to accept Scrap Tires through April 30. Collection times are Monday – Friday, 7AM – 3PM behind the salt shed at 2211 State Route 305
- The Police Department will be conducting a Drug Takeback event on Saturday, April 22, from 10 AM-2 PM at the station located at 2671 McCleary Jacoby Road. No needles or liquids will be accepted
- Safety Day will be held at the Trumbull County Fairgrounds this year on June 3<sup>rd</sup> for 10AM- 2PM You can make donations by containing the Police Department at 330-638-5503 and dropping them off at the station during business hours of 10AM – 2PM Tuesday and Thursday and 8AM – 4PM Monday, Wednesday, and Friday

**058-23** Resolution to accept the meeting minutes from the Trustees Regular Meeting from March 28, 2023.

**Motion:** Trustee McBride

**Second:** Trustee Morelli

**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**Comments:** None

**FIRE DEPARTMENT: See agenda Items**

**Report from Chief Rink:**

- The fire department received a check in the amount of \$6,463.72 from Norfolk Southern for our part in assisting at the train derailment. I would also like to thank EMA Director John Hickey for all his help in getting the fire departments compensated.
- 134 calls for service, 3 public events, 12 inspections and 43 hours of training
- Received a reimbursement check from Norfolk Southern for \$6,463 from the East Palestine Train derailment event. Thank you to EMA Director John Hickey for organizing and helping with the paperwork
- Would like to thank Captain Mannella for his 25 years of service to our community. He received his retirement paperwork, and he will be missed. He was a very valuable employee. We congratulate and wish him luck in the future

**059-23** Resolution to accept the Intent of Retirement Letter from Captain Mike Mannella.

**Motion:** Trustee Morelli

**Second:** Trustee McBride

**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**Comments:** None

**POLICE DEPARTMENT:**

**Report from Sgt. Greathouse:**

- Monocular will be donated from Apostolakis Honda

**060-23** Resolution to accept quote 20108851 from Vasu Communications for a Kenwood base radio, power supply, antenna, installation in the amount of \$4378.65 to be paid from equipment fund 2082- 210-430-0000. Upon full payment, OTARMA will reimburse the Township \$1,000 for the 2023 Police/Fire Grant bringing final purchase price to \$3378.65

**Motion:** Trustee McBride

**Second:** Trustee Morelli

**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**Comments:** None

**ROAD DEPARTMENT: Nothing for the agenda**

**Report from Superintendent Arnal:**

- The crew did a great job with cleanup from the storms
- Have not heard back from Bortniks on the lawn mower repair
- Filling Potholes
- Continuing with Tire Collection
- Waiting on date to rent crack sealer
- No Update on Burnett Drive

**Comments:**

- Trustee Hovis requested Superintendent Arnal to find out when ODOT will align the traffic light on the Burnet Drive project
- Will be picking up the bids from the County on the new paving projects tomorrow

**061-23** Resolution to promote Thad R. Wajda from Truck Driver to Equipment Operator effective May 14, 2023. The rate of hourly compensation will be in accordance with Article 33 Wages of the Collective Bargaining Contract between the Bazetta Township Board of Trustees and International Brotherhood of Teamsters Local 377.

**Motion:** Trustee

**Second:** Trustee McBride

**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**062-23** Resolution to post and take applications for a Part-time laborer from April 11 – 24, 2023.

**Motion:** Trustee McBride

**Second:** Trustee Morelli

**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**063-23** Resolution to purchase salt through Trumbull County Engineers Office through their 2023-2024 Winter Fill Program. The salt will be paid for from fund #2021-330-420-000.

**Motion:** Trustee Morelli

**Second:** Trustee McBride

**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**Comments:** None

**PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:**

**Zoning Inspector Pete Pizzulo to report:**

- Two permits issued for March for \$792.00
- Sign issue is coming under control. Have been working with the zoning inspector from Howland as we share some properties like Menards and Perkins
- Made calls to transient vendors to renew their licenses

**Comments:**

- Trustee Hovis thanked inspector for getting the signs under control

**ZONING BOARD OF COMMISSIONERS AND ZONING BOARD OF APPEALS: Nothing for the agenda**

**Report from Chairman Boggess:**

- The Zoning Commissioners held a Work Session on Monday, March 28 to discuss the YARS Overlay which is still under review. Want to thank the concerned residents and others who attended the meeting
- Received the revision of language from Attorney Poteet regarding Gun Ranges, Breweries, Fireworks and Explosives. Will be scheduling a meeting to review
- Second Quarterly Meeting is scheduled for May 8, 2023, at 6:00PM

**Comments:**

- Inspector Pizzulo: the zoning commission called a special meeting to review Gun Ranges, Breweries, Fireworks, and explosives along with the YARS overlay

**PARKS AND RECREATION BOARD: Nothing for the agenda**

**Trustee Morelli to give update:**

- No meeting yesterday
- Easter Egg Hunt was a success with over 300 children in attendance
- Next meeting on the 17<sup>th</sup>
- Had to cleanup from two storms

**Comments:**

- Trustee McBride thanked Trustee Morelli for doing a good job at the park

**ASKED TO BE PLACED ON THE AGENDA: No one**

**PUBLIC COMMENT:** We will accept public comment at this time.

If anyone has a question or comment

- Raise your hand
- The Chairman will recognize you
- State your name and address for the record

Multiple speakers at the same time will not be allowed

**Comments:** None

**064-23** Resolution to adjourn meeting at 7:18PM.

**Motion:** Trustee McBride

**Second:** Trustee Morelli

**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

  
Chairman Trustee Michael J. Hovis

4/25/2023  
Date

  
Vice Chairman Trustee Bob McBride

04-25-2023  
Date

  
Trustee Michael Morelli

4/25/2023  
Date

# BIZZETTI FIRE DEPARTMENT



Date: 04/07/2023  
To: Trustee Hovis, Trustee McBride, Trustee Morelli  
From: Chief Tom Rink  
Re: 04/11/2023 Trustee's Meeting

## **Agenda items:**

- Accept the retirement letter from Captain Mike Mannella.

## **Non agenda items:**

- The fire department received a check in the amount of \$6,463.72 from Norfolk Southern for our part in assisting at the train derailment. I would also like to thank EMA Director John Hickey for all his help in getting the fire departments compensated.

## Tom Rink

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**From:** Mike <mannella1077@aol.com>  
**Sent:** Monday, March 27, 2023 11:52 PM  
**To:** Tom Rink  
**Subject:** Retirement letter

March 27th 2023

Chief Thomas Rink, Trustee's  
Bazetta Township Fire Dept.  
3000 Warren Meadville Rd.  
330-637-4136

Dear Chief Rink,

I write this letter today with the upmost gratitude to you the Twp trustees and the Bazetta Fire department. I'd like to announce my retirement, effective June 26th 2023.

Ever since I started working for the Bazetta Fire dept. 25 years ago as a firefighter paramedic, I've had nothing but positive memories. I appreciate the professional opportunities I've been given throughout my career, such as my promotion from senior firefighter paramedic to the rank of Captain paramedic in 2014.

I'd also like to take this time and thank you personally for making my experience here so special. Working here has truly been an honor. Although the situation here is bittersweet for me, I'm excited to spend more time with my family and my new grandson due the beginning of June 2023. I also plan on doing some traveling and expanding my horizons.

I wish nothing but the best to you and the fire department going forward. The future is an exciting prospect, and if there is any way I can be of assistance to you or the department, please don't hesitate to ask.

Best Regards,

Captain Michael Mannella

Sent from my iPhone

PLEASE SCAN AND SEND TO DEANNA  
ON FRIDAY 4/7/23 BY 1600 HRS.

Subject: <sup>PD</sup> AGENDA ITEM

TY 1301 (B+P)



4/6/2023

Deanna,

I need a resolution to accept quote 20108851 from Vasu Communications for a Kenwood base radio, power supply, antenna, installation in the amount of \$4378.65 to be paid from equipment fund 2082-210-430-0000. Upon full payment, OTARMA will reimburse the Township \$1,000 for the 2023 Police/Fire Grant bringing final purchase price to \$3378.65

Thank You !

1301



**QUOTATION**

**201008851**

Page 1

This is NOT an Invoice

Customer#: 1330000400

Bill To:  
 BAZETTA POLICE DEPT.  
 Attn: CHRIS HERLINGER  
 2671 MCCLEARY-JACOBY RD.  
 CORTLAND, OH 44410

Ship To:  
 BAZETTA POLICE DEPT.  
 Attn: CHRIS HERLINGER  
 2671 MCCLEARY-JACOBY RD.  
 CORTLAND, OH 44410

Date: 04/05/2023

All quotes & estimates are valid for 60 days from the above date

Customer#: 1330000400		Customer Rep: PHILIP BRESKY		Terms: NET 30	
Qty	Item	Description	List Price / Discount	Price	Extended
BASE STATION RADIO AND ANTENNA SET UP, OHIO STATE CONTRACT PRICING					
BASE STATION RADIO AND ANTENNA SET UP, OHIO STATE CONTRACT PRICING					
1	VM5930BF	VM 5000 RF DECK ONLY 700/800 MHZ	2,340.00 -468.00	1,872.00	1,872.00
1	KCH-19VM	Head - KCH-19	202.60 -40.52	162.08	162.08
1	KMC-65M	MIL SPEC MICROPHONE	58.90 -11.78	47.12	47.12
1	KCT-23M	DC Cable-Dash	44.20 -8.84	35.36	35.36
1	KMB-33M	Mounting Bracket	15.80 -3.20	12.60	12.60
1	8322000002	P25 CONVENTIONAL LICENSE	380.00 -380.00	0.00	0.00
1	8322000005	P25 PHASE ONE TRUNKING LICENSE	135.00 -135.00	0.00	0.00
1	8326000006	1024 CHANNELS/TALKGROUPS	0.00	0.00	0.00
1	8323000005	ARC4 ENCRYPTION	0.00	0.00	0.00
1	8326000025	BLUETOOTH STANDARD	220.00 -132.00	88.00	88.00
1	8323000004-VM5000	AES FIPS-140-2 MULTI-KEY DES-OFB (INCLUDED)	815.00 -163.00	652.00	652.00
1	8326000001	P25 AUTHENTICATION, VIKING	110.00 -22.00	88.00	88.00
0	2990600013	2-YR EXTENDED WARRANTY VIKING/TK-5XX0 SERIES	190.00 -38.00	152.00	<b>Option</b>
1	PROG-TRNK -RAD	PROGRAMMING & INITIAL OPTIMIZATION AFTER TEMPLATE IS DONE PER RADIO INC. CHECK & FIRMWARE UPGRADE	50.00	50.00	50.00



**QUOTATION**

**201008851**

Page 2

This is NOT an Invoice

Customer#: 1330000400

Bill To:  
 BAZETTA POLICE DEPT.  
 Attn: CHRIS HERLINGER  
 2671 MCCLEARY-JACOBY RD.  
 CORTLAND, OH 44410

Ship To:  
 BAZETTA POLICE DEPT.  
 Attn: CHRIS HERLINGER  
 2671 MCCLEARY-JACOBY RD.  
 CORTLAND, OH 44410

Date: 04/05/2023

All quotes & estimates are valid for 60 days from the above date

Customer#: 1330000400		Customer Rep: PHILIP BRESKY		Terms: NET 30	
Qty	Item	Description	List Price / Discount	Price	Extended
1	BS750UWB	746-896 MHz Unity Gain Fiberglass Base Antenna	189.20	189.20	189.20
75	LMR400	LMR 400 LOW LOSS CABLE, PER FT.	1.70	1.70	127.50
1	CUST-ANT-BRACKET	CUSTOM ANTENNA MOUNTING BRACKET PIPE MOUNT	85.00	85.00	85.00
2	RFN-1006-491	CAPTIVE PIN N MALE CONNECTOR FOR LMR-400	16.77	16.77	33.54
1	LP-BTR-NFF	N POLYPHASER 20-1000 MHZ DC BLOCKED N FEMALE	90.00 -8.75	81.25	81.25
1	jpnn-10-195	15' LMR-195 Jumper N male to N male	34.00	34.00	34.00
1	HDWE	MISC HARDWARE CONNECTORS & WIRE	0.00 50.00	50.00	50.00
1	OVA-LPX-25	POWER SUPPLY, 25AMP 12VDC VASU LABELS	183.00	183.00	183.00
5	LABOR	LABOR PER MAN HOUR	73.50	73.50	367.50
3	TRAVEL TIME	TRAVEL TIME PER HOUR	73.50	73.50	220.50

Acceptance of Proposal - The above prices and specifications are satisfactory and are hereby accepted. You are authorized to do the work as described above to do the work in a timely and professional manner.

Subtotal : \$4,378.65  
 Tax : \$0.00  
 Total Quote : \$4,378.65

Signature of Acceptance

Date

Vasu Communications, Inc.  
 1324 N. Main St.  
 Mansfield, OH 44903  
 Phone: 419-524-7970

Billing Address:  
 Bazetta Twp Police Dept  
 2671 Mc Cleary Jacoby Road  
 Cortland, OH 44410  
 US

Quote Date:04/03/2023  
 Expiration Date:06/02/2023  
 Quote Created By:  
 Dana Kelley  
 dana.kelley@bearcom.com

End Customer:  
 Bazetta Twp Police Dept  
 Chief Christopher G. Helinger  
 330-638-5503

Line #	Item Number	Description	Qty	List Price	Contract Price	Disc %	Sale Price	Ext. Sale Price
		APX™ 4500 Enhanced						
1	M22URS9PW1BN	APX4500 ENHANCED 7/800 MHZ MOBILE	1	\$2,036.00	\$1,486.28	27.0%	\$1,486.28	\$1,486.28
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	1	\$216.00	\$216.00	0.0%	\$216.00	\$216.00
1b	W665BF	ADD: BASE STATION OP APX	1	\$77.00	\$56.21	27.0%	\$56.21	\$56.21
1c	G91AF	ADD: CNTRL STATION PWR SUPPLY	1	\$296.00	\$216.08	27.0%	\$216.08	\$216.08
1d	G66BF	ADD: DASH MOUNT O2 APXM	1	\$138.00	\$100.74	27.0%	\$100.74	\$100.74
1e	G142AD	ADD: NO SPEAKER APX	1	\$0.00	\$0.00	0.0%	\$0.00	\$0.00
1f	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	1	\$1,727.00	\$1,260.71	27.0%	\$1,260.71	\$1,260.71
1g	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	1	\$0.00	\$0.00	0.0%	\$0.00	\$0.00
1h	G843AH	ADD: AES ENCRYPTION AND ADP	1	\$523.00	\$381.79	27.0%	\$381.79	\$381.79
1i	GA00804AA	ADD: APX O2 CH (GREY)	1	\$541.00	\$394.93	27.0%	\$394.93	\$394.93



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, the Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Line #	Item Number	Description	Qty	List Price	Contract Price	Disc %	Sale Price	Ext. Sale Price
1j	G89AC	ADD: NO RF ANTENNA NEEDED	1	\$0.00	\$0.00	0.0%	\$0.00	\$0.00
1k	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	0.0%	\$0.00	\$0.00
1l	GA01767AG	ADD: RADIO AUTHENTICATION	1	\$110.00	\$80.30	27.0%	\$80.30	\$80.30
1m	W969BG	ADD: MULTIKEY OPERATION	1	\$363.00	\$264.99	27.0%	\$264.99	\$264.99
1n	W382AM	ADD: CONTROL STATION DESK GCAI MIC	1	\$186.00	\$135.78	27.0%	\$135.78	\$135.78
Product Services								
2	LSV00Q00202A	DEVICE PROGRAMMING	1	\$75.00	\$75.00	0.0%	\$75.00	\$75.00
<b>Grand Total</b>							<b>\$4,668.81(USD)</b>	

**Notes:**

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





<b>Purchase Order Checklist</b>
<b>Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)</b>
<b>PO Number/ Contract Number</b>
<b>PO Date</b>
<b>Vendor = Motorola Solutions, Inc.</b>
<b>Payment (Billing) Terms/ State Contract Number</b>
<b>Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name</b>
<b>Bill-To Address</b>
<b>Ship-To Address (If we are shipping to a MR location, it must be documented on PO)</b>
<b>Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO.)</b>
<b>PO Amount must be equal to or greater than Order Total</b>
<b>Non-Editable Format (Word/ Excel templates cannot be accepted)</b>
<b>Bill To Contact Name &amp; Phone # and EMAIL for customer accounts payable dept</b>
<b>Ship To Contact Name &amp; Phone #</b>
<b>Tax Exemption Status</b>
<b>Signatures (As required)</b>

**RE: 2023 Police/Fire Grant Question**

Wendy French <wfrench@bfgroup.com>

Wed 3/8/2023 8:48 AM

To: Chris Herlinger <cherlinger@bazettatwp.org>

Good morning Chief.

Yes, the base radio would be eligible for grant funds.

Thanks for checking!

**From:** Chris Herlinger <cherlinger@bazettatwp.org>

**Sent:** Wednesday, March 8, 2023 8:24 AM

**To:** Wendy French <wfrench@bfgroup.com>

**Subject:** 2023 Police/Fire Grant Question

*CAUTION: This email originated from outside of the BFGROUP organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.*

Wendy,

Good morning! Just a quick question about the 2023 Police/Fire Grant. To utilize it for safety equipment, would a base radio for the station qualify for this as we currently are a portable only department that don't always work to transmit from station which causes a delayed response or missed calls. If this is not covered, we will look at other options and I will double check as always before we move on it. Thank You and Have a great day!

Christopher G. Herlinger, Chief of Police

Bazetta Township Police Department

2671 McCleary Jacoby Road

Cortland, Ohio 44410

Office: (330) 638-5503

Fax: (330) 638-9927

[cherlinger@bazettatwp.org](mailto:cherlinger@bazettatwp.org)

Wendy French | Ohio/Illinois Pools CSR | Burnham & Flower Insurance Group

315 S. Kalamazoo Mall | Kalamazoo | MI | 49007

T: 888-748-7966 x 3136 | F: 269-276-4095 | [wfrench@bfgroup.com](mailto:wfrench@bfgroup.com) |

<http://www.bfgroup.com>



# March 2023 Bazetta Police Department Activity



Published Date: April 10, 2023

Activity	Total
Calls for Service	345
Incident Reports Filed	58
Traffic Crash Investigations	6
Number of Persons Arrested	24
Traffic Offenses	18
Traffic Citations Issued	14
Vehicle Miles Traveled	6,063.30
Office Contacts	174

Numbers are subject to change due to report status and other circumstances





# Bazetta Township Police Department

## Year to Date Analysis March 2022 Comparison to March 2023

Chief Christopher G. Herlinger

Sgt. Nathan Greathouse • Sgt. Jake Abbott



	2022	2023	↑↓Percentage Difference from 2022 - 2023
Calls for Service	326	345	5.82 ↑
Incidents Filed	71	58	-18.31 ↓
Traffic Crash Investigations	7	6	-14.28 ↓
Number of Persons Arrested	24	24	0
Traffic Offenses	11	18	63.63 ↑
Miles Traveled	6075.8	6063.3	-0.20 ↓
Office Contacts	197	174	-11.67 ↓



# IMPOUND INVENTORY

March-23																
23-0000645	BMW	Black	CH		395	2011	Derrick L. Earvin	3/5/2023	Triple M	150	50	25	3/6/2023	225	125	1340
							o=Dejuan Patterson									
23-0000638	Chevrolet	Gold	CH	Imapla		2006	d=Kyson Fambro	3/5/2023	Buds	150	150	25	3/10/2023	325	225	1341
23-0000753	Toyota	Silver	CH	Highlander		2003	William T. Cope	3/18/2023	Schultz	150	75	25	3/18/2023	250	150	1341
23-0000783	Saturn	Silver	CH	Ion		2007	Joseph Townsend	3/20/2023	Schultz	150	100	25	3/22/2023	275	175	1335

MARCH TOTALS

\$1,075.00 \$ 675.00 \$ 1,075.00 \$ 675.00

BAZETTA TOWNSHIP POLICE DEPARTMENT

SHIFT COVERAGE REPORT

MONTH: MARCH 2023

DATE	TIME OFF	SHIFT	# OFC'S	#OFC'S	#OFC'S	#OFC'S	SINGLE OFC HOURS				
3/1/2023		0700-1500	3	1500-1600	4	1600-1900	3	1900-0700	2		
3/2/2023		0700-1500	3	1500-1600	4	1600-1900	3	1900-0300	2	0300-0700	1
3/3/2023		0700-1500	2	1500-1900	2	1900-0300	2	0300-0700	1		
3/4/2023		0700-1500	2	1500-1900	3	1900-0300	2	0300-0700	1		
3/5/2023		0700-1900	1			1900-0700	2				
3/6/2023		0700-1600	2	1600-1900	1	1900-0700	2				
3/7/2023		0700-1600	2	1600-1900	2	1900-0700	2				
3/8/2023		0700-1600	2	1600-1900	1			1900-0700	2		
3/9/2023 C		0700-1700	2	1700-1900	1			1900-0700	1		
3/10/2023 C		0700-1200	3	1200-1500	2	1500-1900	2	1900-0700	1		
3/11/2023		0700-1900	1	1500-1900	2	1900-0300	2	0300-0700	1		
3/12/2023		0700-1900	1			1900-0700	2				
3/13/2023		0700-1600	2	1600-1900	1	1900-0700	2				
3/14/2023		0700-1600	2	1600-1900	1	1900-0700	2				
3/15/2023 V		0700-1500	2	1500-1900	3			1900-0300	2	0300-0700	1
3/16/2023		0700-1500	3	1500-1600	4	1600-1900	3	1900-0300	2	0300-0700	1
3/17/2023		0700-1100	3	1100-1500	2	1500-1900	3	1900-0300	2	0300-0700	1
3/18/2023		0700-1900	1					1900-0300	2	0300-0700	1
3/19/2023		0700-1900	1					1900-0700	2		
3/20/2023		0700-1600	2	1600-1900	1			1900-0700	2		
3/21/2023 V		0700-1600	2	1600-1900	1			1900-0700	2		
3/22/2023 V		0700-1900	2					1900-0700	2		
3/23/2023 V		0700-1500	2	1500-1900	3			1900-0300	2	0300-0700	1
3/24/2023		0700-1500	2	1500-1900	3			1900-0300	2	0300-0700	1
3/25/2023		0700-1500	1	1500-1900	2			1900-0300	2	0300-0700	1
3/26/2023 C		0700-1900	1					1900-0700	1		
3/27/2023 V		0700-1900	1					1900-0700	2		
3/28/2023 V		0700-1900	1					1900-0700	2		
3/29/2023 V,C		0700-1900	2					1900-0700	1		
3/30/2023 V		0700-1500	2	1500-1900	3	1900-0300	2	0300-0700	1		

3/31/2023 V      0700-1500      2 1500-1900      3 1900-0300      2 0300-0700      1

DAYS: 31      HRS/DAY:24      744 HOURS      220 HRS- 1 OFFICER      30%

TIME OFF: S      SICK  
C      COMP  
V      VACATION  
P      PERSONAL

## Deanna Boggess

---

**From:** Michael Arnal  
**Sent:** Wednesday, April 5, 2023 1:07 PM  
**To:** Deanna Boggess; Fiscal Officer; Trustee  
**Subject:** RE: Friendly Reminder Trustees Regular Meeting Agenda for April 11

Michael Arnal  
Road Superintendent  
Bazetta Township  
(330)637-8311  
[marnal@bazettatwp.org](mailto:marnal@bazettatwp.org)  
[www.bazettatwp.org](http://www.bazettatwp.org)

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**From:** Michael Arnal  
**Sent:** Wednesday, April 5, 2023 12:21 PM  
**To:** Deanna Boggess <[dboggess@bazettatwp.org](mailto:dboggess@bazettatwp.org)>  
**Subject:** RE: Friendly Reminder Trustees Regular Meeting Agenda for April 11

Good afternoon.

I have three things to place on the agenda for the April 11<sup>th</sup> meeting.

1. Resolution to promote Thad R. Wajda from truck driver the Equipment Operator effective first full pay in May. The rate of hourly compensation will be in accordance to Article 33 Wages of the Collective Bargaining Contract between the Bazetta Township Board of Trustees and International Brotherhood of Teamsters Local 377.
2. Resolution to hire a part time laborer to be posted. The rate of hourly compensation will be in accordance to Article 33 Wages of the Collective Bargaining Contract between the Bazetta Township Board of Trustees and International Brotherhood of Teamsters Local 377.
3. Resolution to purchase salt through Trumbull County Engineers Office through their 2023-2024 Winter Fill program. The salt will be paid for out of 2021-330-420-000 funds.

The county needs the salt orders no later than April 14<sup>th</sup> so they can get pricing and a resolution passed.

Michael Arnal  
Road Superintendent  
Bazetta Township  
(330)637-8311  
[marnal@bazettatwp.org](mailto:marnal@bazettatwp.org)  
[www.bazettatwp.org](http://www.bazettatwp.org)

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**From:** Deanna Boggess  
**Sent:** Wednesday, April 5, 2023 11:09 AM  
**To:** Meeting Agenda Reminder <[MeetingAgendaReminder@bazettatwp.org](mailto:MeetingAgendaReminder@bazettatwp.org)>  
**Cc:** Deanna Boggess <[dboggess@bazettatwp.org](mailto:dboggess@bazettatwp.org)>  
**Subject:** Friendly Reminder Trustees Regular Meeting Agenda for April 11  
**Importance:** High

All,

Please have your meeting agenda items into me by this Friday April 7 for the Trustees Regular Meeting on Tuesday, April 11. There will be a 6:00 Caucus.

Have a great afternoon,

Deanna Boggess  
Administrative Secretary  
Bazetta Township  
Ph: 330-637-8816  
Fax: 330-637-4588  
3372 State Route 5 N.E.  
Cortland, Ohio 44410





# **Bazetta Township Trustees**

**3372 State Route 5, N.E.**

**Cortland, Ohio 44410**

**Chairman Trustee Michael J. Hovis – Vice Chairman Trustee Robert McBride – Trustee Michael Morelli**

**Fiscal Officer Stacy Marling**

**Administrative Secretary Deanna Boggess**

**Office Phone: 330-637-8816 – Fax: 330-637-4588**



April 11, 2023

Re: JOB POSTING

The Bazetta Township Trustees are accepting Applications for the following position:

Part-time Laborer for Road Department

Applications will be accepted from April 11 – 24, 2023. Please complete the General Application found on our website [bazettatwp.org](http://bazettatwp.org) You may also obtain an application by contacting the Administration office at:

3372 State Route 5

Cortland, Ohio 44410

Phone: 330-637-8816

Email: [dboggess@bazettatwp.org](mailto:dboggess@bazettatwp.org)

Applications can be submitted to the office or emailed to the Trustees at [trustee@bazettatwp.org](mailto:trustee@bazettatwp.org)

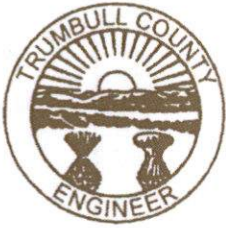
Bazetta Township Trustees

3372 State Route 5 N.E.

Cortland, Ohio 44410

Ph: 330-637-8816

[trustee@bazettatwp.org](mailto:trustee@bazettatwp.org)



Randy L. Smith, P.E., P.S.
TRUMBULL COUNTY ENGINEER

650 NORTH RIVER ROAD, N.W. WARREN, OHIO 44483-2255
PHONE: 330-675-2640 FAX: 330-675-2642
www.countyengineer.com

Gary W. Shaffer, P.E. Deputy Engineer
Herb W. Laukhart, Jr. Director of Finance & Personnel
Thomas Klejka Highway Superintendent

March 29, 2023

FAXED

Bazetta Township Board of Trustees
3372 State Route 5, N.E.
Cortland, Ohio 44410

Re: 2023-2024 Winter Fill Sodium Chloride (Rock Salt) Participation

This notification is for the participation in the purchasing of the Winter Fill Sodium Chloride (Rock Salt) from the Trumbull County Engineer's Office. In order for our office to enter into a contract with the Ohio Department of Transportation, we are required to submit a Participation Form to them. The form requires tonnage requested. Upon the Director of ODOT's award of the contract, you will be bound to purchase at least 90% of the salt quantities requested on the participation form, during this contract. Please know that we do not know what the salt prices will be. Once the bids are received back into ODOT we will advise you what the price awarded is. We have to have our numbers finalized with an absolute deadline no later than April 14, 2023, so we are able to get our resolution done. If you have questions, please call Nicole at 330-675-2220.

Respectfully,

Randy L. Smith, P.E.,P.S.
Trumbull County Engineer

If you are interested in participating and purchasing salt from our office for the 2023-2024 Winter Fill please complete the information below and forward back to our office either by email (hwklinge@co.trumbull.oh.us) or fax 330-675-2642 no later than Friday April 14, 2023.

2022/2023 90 % BALANCE OF SALT at TCE [initials]

Balance owed for 90 % 2022/2023 stored on your behalf: [initials]

At this time TCE is opting to purchase 90% of salt balances, if you want your 100% please mark:

We would like TCE to order and store 100% of our 2022/2023 balance Yes N/A No

If Yes, 2022/2023 100% SALT [initials], Balance owed would be: [initials]

\*TOTAL WINTER 2023/2024 QUANTITY REQUESTED (TONS):

CONTACT NAME FOR ORDERING:

PHONE:

EMAIL:

