

# BAZETTA TOWNSHIP TRUSTEES

## REGULAR MEETING MINUTES

Date: March 28, 2022, 7:00 pm  
Bazetta Township Administration Building  
3372 State Route 5, N.E.  
Cortland, Ohio 44410

**Present:**

Chairman Trustee Michael Hovis YES  
Vice Chairman Trustee Bob McBride YES  
Trustee Michael Morelli YES  
Fiscal Officer Stacy Marling YES

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**Chairman Trustee Hovis** opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

**Trustee McBride** reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

**CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST):**

**ADMINISTRATION:** The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at [www.bazettatwp.org](http://www.bazettatwp.org), under the tab titled Administration, Financial page and Reports. See attached agenda items

- Chairman Trustee Hovis – Please visit, follow, and share our new “Bazetta Township Ohio” Facebook page for updates and community events
- As a reminder our Administration Office is open Monday-Friday, 10:00AM-2:00PM to serve our residents
- Township Park Cleanup is moved to Saturday April 1, 2023, at 9:00AM. Volunteers are needed and there will be Free coffee and doughnuts for those who participate!
- The Easter Egg Hunt and Official Park Opening is scheduled for Saturday April 8, 2023, at 11:00AM
- The Police Department will be holding a Drug Takeback Event on Saturday April 22 from 10:00AM – 2:00PM at the Police Department located at 2671 McCleary Jacoby Road
- Safety Day is scheduled for Saturday June 3<sup>rd</sup> at a new Location. This year's Safety Day will be held at the Trumbull County Fairgrounds.

**Comments:** None

**052 -23** Resolution to accept the meeting minutes from the March 14, 2022, Regular Trustees Meeting.

**Motion:** Trustee McBride  
**Second:** Trustee Morelli  
**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**053-23** Resolution to authorize the Fiscal Office to pay all outstanding invoices and approve all warrants incurred from March 29, 2023, through April 25, 2023.

**Motion:** Trustee Morelli  
**Second:** Trustee McBride  
**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**Comments:** None

**FIRE DEPARTMENT:** Nothing for the agenda

**Report from Captain Walters:**

- Brad Hall and Cole McIsaac completed the 40-hour Hazmat Technician class paid for by grant through the EMA

**Comments:** None

**POLICE DEPARTMENT:** Nothing for the agenda

**Report from Sergeant Greathouse:**

**Comments:**

**ROAD DEPARTMENT:** See agenda Items

**Report from Trustee Liaison McBride:**

- Wind damage at the cemetery
- A few burial
- Damage at the park as well and electrical box is broken as well
- Cleaning up from the storm

**Comments:** None

**054-23** Resolution to accept the 2023 Scrap Tire Collection Grant through GTSWMD in the amount of \$2,046.00 dollars. The collection period will be from APRIL 1<sup>ST</sup> to APRIL 30<sup>TH</sup> from 7:00AM - 3:00PM Monday – Friday at the Road Department 2211 State Route 305 behind the salt shed. We will collect no more than eight tires per resident.

**Motion:** Trustee McBride  
**Second:** Trustee Morelli  
**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**055-23** Resolution to rent a Crack Seal Machine in the amount not to exceed \$7,500.00 from D.J.L. to be paid from the Road Department Fund #2021-330-420-0000.

**Motion:** Trustee Morelli  
**Second:** Trustee McBride  
**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**Comments:** None

**PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:** Nothing for the agenda

**Zoning Inspector Pete Pizzulo to report:**

- Spoke with Vienna who is hesitant as well on the YARS Overlay
- We need to take a look at it and see what we can adopt
- When the Commission had their meeting, some residents were concerned with the restriction on land use
- We do not want to limit growth

**Comments:**

- Trustee Hovis would like to have one hearing for everything

**ZONING BOARD OF COMMISSIONERS AND ZONING BOARD OF APPEALS:** Nothing for the agenda

**Report from Chairman Boggess:**

- The Zoning commission is reviewing the Zoning Resolution for updates and conflicts. Currently working amendments and new language for permitted and prohibited uses
- The Zoning Commissioners held a Special Meeting – Work Session on March 13<sup>th</sup> where Julie Green, Director of the Trumbull County Planning Commission was in attendance to answer questions regarding the Proposed YARS Overlay to our Comprehensive plan which was very helpful. The proposal is an extensive collection of information to research and sort through.

**Comments:**

**PARKS AND RECREATION BOARD:** See agenda items

**REMINDERS:**

- The park Board's Regular Meetings are held at the Administration Building on the second Monday of each month at 6:00PM
- Park Opening Day and Easter Egg Hunt will be April 8, 2023, 11:00AM
- Park Cleanup Day moved to April 1, 2023, due to inclement weather. Volunteers are needed. Free coffee and doughnuts will be available

**Chairman Trustee Morelli to give update:**

- There is some damage at the park that is a danger to visitors with trees and branches hanging. Marking the areas with caution tape No structures were damaged
- Easter Egg Hunt bon schedule
- Trustee McBride suggested installing the orange fencing around damage area
- Delivery for mulch will be first week of May which is needed to meet the risk assessment from OTARMA

**056-23** Resolution to purchase 200 cubic yards of bulk wood fiber in the amount of \$4267.00 including transportation charges, from The Fibar Group LLC. to be purchased from the Park Board account #1000-610-730 to be used at Imagination Station to comply with the insurance standards of The Ohio Township Association Risk Management Authority.

**Motion:** Trustee McBride  
**Second:** Trustee Morelli  
**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

**Comments:** None

- There was discussion on the amount of mulch being purchased

**ASKED TO BE PLACED ON THE AGENDA:** No one

**PUBLIC COMMENT:** We will accept public comment at this time.

If anyone has a question or comment

- Raise your hand
- The Chairman will recognize you
- State your name and address for the record

Multiple speakers at the same time will not be allowed

**Comments:** None

**057-22** Resolution to adjourn meeting at 7:20.

**Motion:** Trustee Morelli  
**Second:** Trustee McBride  
**Vote:** Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

  
Chairman Trustee Michael J. Hovis

04-11-2023  
Date

  
Vice Chairman Trustee Bob McBride

04-11-2023  
Date

  
Trustee Michael Morelli

04-11-2023  
Date

## Deanna Boggess

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**From:** tbott@bazettatwptemp.onmicrosoft.com  
**Sent:** Friday, March 24, 2023 5:17 PM  
**To:** Deanna Boggess  
**Cc:** Chris Herlinger  
**Subject:** Agenda

Hi Deanna

There will nothing for the agenda for the Tuesday March 28th trustees meeting.  
Thank you.  
Have a great weekend!

Teresa  
[Get Outlook for iOS](#)

## Deanna Boggess

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**From:** Tom Rink  
**Sent:** Friday, March 24, 2023 11:49 AM  
**To:** Deanna Boggess  
**Cc:** Michael Hovis  
**Subject:** Fd Agenda  
**Attachments:** AGENDA 3-28-23.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Deanna,

Attached is the agenda for the fire department.

Thanks,  
Tom

# BAZETTA FIRE DEPARTMENT



Date: 03/23/2023  
To: Trustee Hovis, Trustee McBride, Trustee Morelli  
From: Chief Tom Rink  
Re: 03/28/2023 Trustee's Meeting

**Agenda items:** Nothing for the agenda

**Non agenda items:**

- Brad Hall and Cole Mclsaac completed the 40-hour Hazmat Technician class.

## Deanna Boggess

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**From:** Michael Arnal  
**Sent:** Thursday, March 23, 2023 7:47 AM  
**To:** Deanna Boggess; Trustee  
**Subject:** crack sealer

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good morning,

I would also like to add to the agenda about getting the crack seal machine this year from D.J.L. in the spring and or fall whenever the machine is available to us not to exceed \$7500.00.

Michael Arnal  
Road Superintendent  
Bazetta Township  
(330)637-8311  
[marnal@bazettatwp.org](mailto:marnal@bazettatwp.org)  
[www.bazettatwp.org](http://www.bazettatwp.org)



## Deanna Boggess

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**From:** Michael Morelli  
**Sent:** Tuesday, March 21, 2023 2:07 PM  
**To:** Deanna Boggess  
**Cc:** Michael Hovis; Bob McBride; Fiscal Officer; Michael Arnal  
**Subject:** Resolution for purchase of Bulk Wood Fibre and equipment rental  
**Attachments:** sunbelt skid steer park.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Deanna,

We need to place a resolution on the agenda for March 28<sup>th</sup> to purchase from The Fibar Group LLC - 200 cubic yards of bulk wood fibre. (noted below)

In addition, the purchase/rental from Sunbelt Rentals Inc. will also be need to be included. This is an estimated weeks' worth of required equipment rental needed to spread the 200 cubic yards of wood fibre.

Attached are both quotes to confirm their pricing and to include with the resolution. The estimated \$5600.82 amount is to come from the Park Board account #1000-610-730.

This resolution for purchase of this product and equipment rental is necessary to be meet with and be within compliance of insurance standards set by OTARMA.

The delivery of wood fibre is expected to be May8<sup>th</sup> – May12<sup>th</sup>.

The project to spread the wood fibre is scheduled to be May 15<sup>th</sup> – May 19<sup>th</sup>. **For safety reasons, the play area of the park will need to be closed during the week May15<sup>th</sup> – May 19<sup>th</sup>.**

The listed two expenditures in this resolution are for these two purchases only. This culminated amount of \$5600.82 does not include the variable labor costs necessary to spread the wood fibre. The variable labor budget adjustment to have our maintenance department spread the wood fibre will have to be made to the #1000-610-730 account, at the completion of the project when that value will be better known.

Please contact me with any questions

Michael Morelli

**From:** [joy3647dunn@gmail.com](mailto:joy3647dunn@gmail.com) <[joy3647dunn@gmail.com](mailto:joy3647dunn@gmail.com)>  
**Sent:** Monday, March 20, 2023 2:03:05 PM  
**To:** Michael Morelli <[mmorelli@bazettatwp.org](mailto:mmorelli@bazettatwp.org)>  
**Subject:** RE: Fibar Quote

**Hi Mike,**

**I had to revise the freight a bit. We had an increase from the trucker. Please see below.**

**If ok with you, I will then check on the dates you requested. Should be OK.**

**Will you be issuing a PO?**

# FIBAR SYSTEMS QUOTATION

**Project:** Cortland Oh Top Off  
Cortland , OH 44410  
**Rep:** Joy Dunn  
**Associate:** Joy Dunn  
**Address:** 80 Business Park Drive, Ste. 300  
Armonk NY 10504  
**Tel#:** 800-269-1669  
**Fax#:** 607-433-1302  
**Email:** [joy3647dunn@gmail.com](mailto:joy3647dunn@gmail.com)

**Quote #:** 240826  
**Quote Date:** 3/20/2023

<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Price</b>	<b>Total</b>
BULK	Bulk Wood Fibre	CY	200	\$14.75	\$2,950
Sub-Total:					\$2,950
Freight:					\$1,317
<b>Total:</b>					<b>\$4,267</b>

Quotes are valid for 45 days. We guarantee the price on orders that deliver within 90 days after receipt of order.

Freight quotes are based on a large truck (70' L, 14' H, 9' W) accessing delivery site.  
Additional charges apply if truck cannot enter site.  
Small truck shipping costs are by special request and are subject to availability.  
Applicable sales tax may apply. Additional fuel surcharges may apply.

Thank you!

**Joy Dunn | National Accounts Manager**  
**The Fibar Group LLC**

