

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: September 12, 2023, 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis YES
Vice Chairman Trustee Bob McBride YES
Trustee Michael Morelli YES
Fiscal Officer Stacy Marling YES

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST: None

ADMINISTRATION: The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at www.bazettatwp.org, under the tab titled Administration, Financial page and Reports. See attached agenda items

- Chairman Trustee Hovis – Please visit, follow, and share our new “Bazetta Township Ohio” Facebook page for updates and community events
- As a reminder our Administration Office is open Monday-Friday, 10:00AM-2:00PM to serve our residents
- We would like to remind everyone our Fire Department holds a “Coffee with the Crew” every Tuesday Morning from 8:30AM – 9:30AM. Please stop by!
-

127-23 Resolution to accept the meeting minutes from the Trustees Regular Meeting from August 8, 2023.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

128-23 Resolution to authorize the Fiscal Officer to pay all outstanding invoices and approve all warrants incurred from September 12, 2023, through October 10, 2023.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

129-23 Resolution to authorize the Fiscal Officer to amend the 2023 Appropriations as follows:
Fund 2041 Cemetery Increase \$11,000

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

130-23 Resolution to set the date of Trick -or-Treat to Tuesday October 31, 2023, at 6:00PM-8:00 PM.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

FIRE DEPARTMENT: See agenda items and Monthly Report

Report from Chief Rink:

- 114 Calls last month, six public events, 51m hours of training and 16 inspections
- Fourth Anniversary Open House October 1, 2023, 1:00PM – 4:00PM

131-23 Resolution to accept a \$20,000.00 grant award from the Ohio Office of Budget Management (ARPA) Ohio Ambulance Transportation Program for employee retention.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

132-23 Resolution to accept a \$43,366.30 grant award from the Ohio EMA (ARPA) First Responder Retention Incentives Grant.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

POLICE DEPARTMENT: Nothing for agenda. See Monthly Report

Report from Chief Herlinger:

- 411 Call for Service last month
- National DEA Drug Take Back Day Saturday October 28, 2023, 10:00AM-2:00PM

Comments:

- Trustee McBride inquired about the Impound Lot. Chief Herlinger replied they have ten vehicles, four are new the rest are awaiting titles work

ROAD DEPARTMENT: See agenda item

Report from Superintendent Arnal:

- Conducted weed spraying
- Veterans from the American Legion started replacing the markers at the cemetery
- The culvert project for Quail Run should start around the last week of September/beginning of October providing there are no delays on their current job
- Started crack sealing and will continue for a few more weeks

Comments:

- Trustee McBride suggesting adding the cemetery marker information to the website
- Trustee Morelli stated the spraying on the ballfields seems to be working

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER:

Zoning Inspector Pete Pizzulo to report:

- Has additional open complaints he is following up on:
 - 3252 McCleary Jacoby Road-trash and possible burning trash
 - 600 Johnson Plank – excess vehicles or salvaged vehicles
 - 622 Johnson Plank – possible business being run out of a residential property
 - 3007 Beaver Trail (which is already closed) regarding trash
- Mowing the abandoned properties one last time before the season is over
 - 3384 Durst Clagg, 3250 Hoagland Blackstub, 339 Johnson Plank & 2697 Warren Meadville Road
 - \$250.00 per property

Comments: None

ZONING BOARD OF COMMISSIONERS AND ZONING BOARD OF APPEALS: Nothing for the agenda

Report from Chairman Boggess:

- Our 3rd Quarterly Meeting was held on September 11, 2023

Comments: Inspector Pizzulo to report

- Discussed Solar Panel Energy - farms
- Resolution update is nearly complete and will be added to the website. Secretary Urcheck has been working on it and cleaning up the language and has been doing a great job.

PARKS AND RECREATION BOARD: Nothing for the agenda

Trustee Morelli to give update:

- Meeting will be tomorrow at 6:00PM
- Will discuss LAC coordinating with the ballfields
- Coordinate with Cortland Community Band
- Review Community Foundation Information

Comments: None

ASKED TO BE PLACED ON THE AGENDA: No one

PUBLIC COMMENT: We will accept public comment at this time.

If anyone has a question or comment

- Raise your hand
- The Chairman will recognize you
- State your name and address for the record

Multiple speakers at the same time will not be allowed

Comments:

Sharon Burnside of 3139 Durst Clagg Road – 3170 Durst Clagg road has a very loud vehicle and speeds on the roadway. She filed complaints with the Police Department.

Mr. Goodrich 3160 Durst Clagg Road – Noise complaint regarding a neighbor. Have called police seven times he presented audio

Cynthia Black 3155 Durst Clagg Road - Noise complaint regarding a neighbor.

Amy Ulbricht 3434 State Route 5 – inquired about solar energy

133-23

Resolution to adjourn meeting at 7:39PM.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES



Chairman Trustee Michael J. Hovis

10/10/23

Date



Vice Chairman Trustee Bob McBride

10-10-2023

Date



Trustee Michael Morelli

10/10/2023

Date

Deanna Boggess

From: Fiscal Officer
Sent: Saturday, September 9, 2023 11:30 AM
To: Deanna Boggess
Subject: RE: REMINDER Trustees Regular Meeting September 12, 2023 6:00PM

Follow Up Flag: Follow up
Flag Status: Flagged

Please add the following resolution to the agenda:

Resolution to authorize the Fiscal Officer to amend the 2023 Appropriations as follows:
Fund 2041 Cemetery Increase \$11,000

Thanks!

Stacy A. Marling

FISCAL OFFICER

P: 330-637-8816

F: 330-637-4588

From: Deanna Boggess <dboggess@bazettatwp.org>
Sent: Tuesday, September 5, 2023 11:35 AM
To: Meeting Agenda Reminder <MeetingAgendaReminder@bazettatwp.org>
Subject: REMINDER Trustees Regular Meeting September 12, 2023 6:00PM

Friendly reminder to have your agenda items into me by this Friday, September 8 for the Trustees upcoming Regular Meeting on September 12, 2023 at 7PM. There will be a caucus at 6PM.

Have a great day,

Deanna Boggess
Administrative Secretary
Bazetta Township
Ph: 330-637-8816
Fax: 330-637-4588
3372 State Route 5 N.E.
Cortland, Ohio 44410

Deanna Boggess

From: Tom Rink
Sent: Monday, September 11, 2023 8:59 AM
To: Deanna Boggess
Cc: Michael Hovis
Subject: Agenda
Attachments: Monthly Report August .pdf; AGENDA 9-11-23 .pdf

Deanna,

Attached is the agenda and monthly report for the fire department.

Thanks,
Tom



Bazetta Fire

AUGUST 2023

Total Incidents - 114

Fire Calls – 7

E.M.S – 74

Rescue Calls – 12

Other Calls – 21

Public Events Total - 6

Public Education Classes – 0

Smoke Alarms Installed – 3

Lock Boxes Installed – 2

Senior Watch Signup – 1

Total Training Hours - 51

On Station Training – 23

Off Site Training – 16

Officers Training – 2

Drivers Training – 2

Preplans/Inspections - 8

Inspections Total - 16

Business Inspections – 15

Home Inspections – 1

Fireworks Inspections – 0

Print Review - 0

BAZETTA FIRE DEPARTMENT



Date: 09/11/2023
To: Trustee Hovis, Trustee McBride, Trustee Morelli
From: Chief Tom Rink
Re: 09/12/2023 Trustee's Meeting

Agenda items:

- To accept a \$20,000.00 grant award from the Ohio Office of Budget Management (ARPA) Ohio Ambulance Transportation Program for employee retention.
- To accept a \$43,366.30 grant award from the Ohio EMA (ARPA) First Responder Retention Incentives Grant.

Non agenda items:

- Monthly report attached.

Deanna Boggess

From: Chris Herlinger
Sent: Friday, September 8, 2023 9:06 PM
To: Deanna Boggess
Subject: Agenda

Deanna,

The police department has nothing for agenda for meeting. Month end report will be submitted on Monday after final numbers from 911. Thank you.

Christopher G. Herlinger, Chief of Police
Bazetta Township Police Department
2671 McCleary Jacoby Road
Cortland, Ohio 44410
Office: (330) 638-5503
Fax: (330) 638-9927
cherlinger@bazettatwp.org

BAZETTA TOWNSHIP POLICE DEPARTMENT

SHIFT COVERAGE REPORT

MONTH : AUGUST 2023

DATE	TIME OFF	SHIFT	# OFC'S	#OFC'S	#OFC'S			SINGLE OFC HOURS
8/1/2023	S	0700-1900	1	1900-0700	1			24
8/2/2023	S	0700-1500	3	1500-1900	3	1900-0300	2 0300-0700	4
8/3/2023	S	0700-1600	4	1600-1900	3	1900-0300	2 0300-0700	4
8/4/2023	V	0700-1500	2	1500-1900	2	1900-0300	2 0300-0700	4
8/5/2023	V	0700-1500	1	1500-1900	2	1900-0300	2 0300-0700	12
8/6/2023	S,C	0700-1900	1	1900-2200	1	2200-0700	2	15
8/7/2023	S	0700-1500	2	1500-1900	1	1900-0700	2	4
8/8/2023	S	0700-1500	1	1500-1900	1	1900-0700	2	12
8/9/2023	S	0700-1500	2	1500-1900	1	1900-0700	2	4
8/10/2023	V	0700-1600	3	1600-1900	2	1900-0300	2 0300-0700	4
8/11/2023	V	0700-1100	2	1100-1500	1	1500-0300	2 0300-0700	8
8/12/2023	V,C	0700-1900	1	1900-0700	1			24
8/13/2023	V,P	0700-1900	1	1900-0700	1			24
8/14/2023	S	0700-1600	2	1600-1900	1	1900-0700	2	3
8/15/2023	S	0700-1500	1	1500-1900	1	1900-0700	2	12
8/16/2023	S,P	0700-1500	1	1500-1700	2	1700-1900	1 1900-0300 2 0300-0700	14
8/17/2023	C	0700-1500	2	1500-1900	2	1900-0300	1 0300-0700	12
8/18/2023	C	0700-1300	3	1300-1900	3	1900-0700	1	12
8/19/2023	P	0700-1900	1	1900-0700	1			24
8/20/2023	S	0700-1900	1	1900-0700	2			12
8/21/2023	S	0700-1900	1	1900-0700	2			12
8/22/2023	S	0700-1100	2	1100-1900	1	1900-0700	2	8
8/23/2023	S,V	0700-1500	3	1500-1900	2	1900-0700	1	12
8/24/2023	C	0700-1600	3	1600-1900	3	1900-0700	1	12
8/25/2023	V	0700-1300	3	1300-1900	3	1900-0700	1	12
8/26/2023	P,V	0700-1900	1	1900-0700	1			24
8/27/2023	V	0700-1900	1	1900-0700	1			24
8/28/2023		0700-1500	2	1500-1900	1	1900-0700	2	4
8/29/2023		0700-1100	2	1100-1900	1	1900-0700	2	8
8/30/2023		0700-1900	3	1900-0300	2	0300-0700	1	4

8/31/2023

0700-1500

3 1500-1900

3 1900-0300

2 0300-0700

1

4

DAYS: 31

HRS/DAY:24

744 HOURS

356 HRS- 1 OFFICER

48%

TIME OFF:

S
C
V
P

SICK
COMP
VACATION
PERSONAL

August-23

														mailed cert. of to reg owner and lien holder 8/30/2023						
23-0002757	GMC	Black	NH	TerraIn	2013	O=Rochal Gurganus D= unknown	8/18/2023	Schultz	150		25	PENDING							1334	
23-0002751	Ford	White	CH	Edge	2011	Kristina Mihalev o=Miranda Carson	8/18/2023	Triple M	150	100	25	8/21/2023	276	176					1334	
23-0002773	Chevrolet	Silver	PH	Malibu	2010	d=Benjamin Apple	8/19/2023	Triple M	150	100	25	8/22/2023	275	175					1335	
23-0002835	Chevrolet	Blue	CH	Equinox	2016	Gianna Duponty	8/24/2023	Triple M	150		25	PENDING							1340	
AUGUST TOTALS																\$ 551.00	\$ 351.00	\$ 551.00	\$ 351.00	

August 2023 Bazetta Police Department Activity



Published Date: September 11, 2023

Activity	Total
Calls for Service	411
Incident Reports Filed	74
Traffic Crash Investigations	6
Number of Persons Arrested	26
Traffic Offenses	11
Traffic Citations Issued	9
Vehicle Miles Traveled	n/a
Office Contacts	194

*Numbers are subject to change due to report status and other circumstances.

Bazetta Township Police - 2022-2023 Monthly Comparison Chart

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Calls for Service	252	237	326	360	361	507	429	427	355	379	350	295	4278
Incidents Fled	59	56	71	80	75	72	79	65	76	84	70	60	847
Traffic Crash Investigations	2	9	7	10	13	8	5	5	9	6	12	0	86
Persons Arrested	13	15	24	30	24	20	21	28	24	23	20	12	254
Traffic Offenses	7	4	11	9	12	8	4	8	18	10	6	6	103
Office Contacts	150	149	197	187	191	184	196	190	183	135	228	182	2172
Miles Traveled	5979.2	5099.6	6075.8	5428	4685.3	6330.7	5466.8	5966.6	5864.1	5113.4	4399.7	4727.8	65137

2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Calls for Service	275	311	345	330	358	469	454	411					275
Incidents Fled	48	64	58	48	60	68	73	74					493
Traffic Crash Investigations	4	4	6	4	2	8	5	6					39
Persons Arrested	10	17	24	12	15	15	16	26					135
Traffic Offenses	7	15	18	11	9	19	15	11					105
Office Contacts	193	144	174	129	160	162	171	194					1327
Miles Traveled	3776	5459.2	6063.3	5595	4515.15	5862.3	5237.9	n/a					36508.85

Bazetta Township Police Department

Year to Date Analysis August 2022 Comparison to August 2023

Chief Christopher G. Herlinger

Sgt. Nathan Greathouse • Sgt. Jake Abbott



↑↓Percentage Difference from 2022 - 2023

	2022	2023	
Calls for Service	427	411	- 3.747 ↓
Incidents Filed	65	74	13.846 ↑
Traffic Crash Investigations	5	6	20 ↑
Number of Persons Arrested	28	26	-7.142 ↓
Traffic Offenses	8	11	37.5 ↑
Miles Traveled	5966.6	n/a	n/a
Office Contacts	190	194	2.105 ↑

Deanna Boggess

From: Michael Arnal
Sent: Tuesday, September 5, 2023 2:57 PM
To: Deanna Boggess; Meeting Agenda Reminder
Subject: RE: REMINDER Trustees Regular Meeting September 12, 2023 6:00PM

I do not have anything for the agenda at this time.
Thank you.

Michael Arnal
Road Superintendent
Bazetta Township
(330)637-8311
marnal@bazettatwp.org
www.bazettatwp.org

From: Deanna Boggess
Sent: Tuesday, September 5, 2023 11:35 AM
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