

**BAZETTA TOWNSHIP ADMINISTRATION HALL
RENTAL APPLICATION AND AGREEMENT**

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

E-MAIL: _____

IN WHAT POLITICAL SUBDIVISION DO YOU RESIDE:

(eg. Township, Village, City) _____

DATE OF USE: _____

HOURS OF USE: _____

NATURE OF EVENT: _____

In consideration of the use and enjoyment of said facilities, I, (We) the undersigned agree to use the facilities and to be responsible for any and all damage to the facilities arising from my conduct or negligence or the conduct or negligence of any of my guests for whom I am responsible.

Further, I, (We) agree to indemnify and hold harmless the Bazetta Township Board of Trustees and their employees and/or agents from any loss, damage or liability arising out of my use of the facilities, my conduct or negligence or the conduct or negligence of any of my guests for whom I am responsible.

ALCOHOLIC BEVERAGES ARE NOT PERMITTED!

Fee of \$30.00 for Opening and Closing (will be waived if the hall is rented during normal business hours)

Cleaning Fee \$50.00 (to be charged, if necessary, cleanup is needed)

Daily Rental Rate \$50.00 (Will be waived for Local Bazetta Township and Lakeview Local School District

501 C3 organizations and the school district itself)

*Will need proof of your 501C3 status

Open & Close Fee \$_____ **Daily Rental Fee \$**_____ **Cleaning Fee \$**_____

CASH CHECK (PAYABLE TO BAZETTA TOWNSHIP) CHECK NO. _____

SIGNATURE OF PERSON RESPONSIBLE
(MUST BE 18 YEARS OF AGE)

TOWNSHIP OFFICIAL

TODAYS DATE: _____

TODAYS DATE: _____

Email completed form to: dlongo@bazettatwp.org